

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|-----------------------------------|-------------------------|---|---|-------------|---------------|------------|-----------------|-------|--|---|
| Arts, Community and Events | | | | | | | | | | |
| 2186 | CS: ACE: Advisory | Community Response Fund - Waitematā | Discretionary fund to respond to community issues as they arise during the year | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 13,000 | In progress | Green | No allocations in Q1 | No allocations in Q2 Balance: \$13,000 |
| 242 | CS: ACE: Arts & Culture | Studio One - ABS Studio One Toi Tu Operational Expenses | - provide a diverse programme of art classes, workshops and events for adults and children - provide an affordable hiring space for artists to exhibit their work - provide shared studio spaces and makers space - provide spaces for event and workshop hireage. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 353,475 | In progress | Green | Studio One Toi Tu had a total of 5901 visitors, delivered 65 programmes with 1411 participants. They also had one performance which attracted 50 attendees and had 595 outreach programme participants. | In Q2, Studio One Toi Tu had a total of 5945 visitors, delivered 50 programmes with 3811 participants. They also had two performances which attracted 140 attendees. The highlight of Q2 was 'Tattoo Time' which attracted more than 800 people in two days and had 30 participating tattoo artists. |
| 245 | CS: ACE: Arts & Culture | Community Arts Programmes- LDI Pop | Deliver projects for the 'Pop' temporary art activation series in the local board area. | Q4 | LDI: Opex | \$ 65,000 | In progress | Green | Staff presented the Pop 2017 report to the local board and the board provided feedback to inform the planning for Pop 2018. Staff will present programming options and a draft marketing, communications and PR plan to the local board in Q2. | In Q2, staff confirmed the 2018 Pop season dates of 1-25 March and inclusion in the Auckland Arts Festival programme. Staff presented the proposed range of Pop projects and the board provided feedback on locations to help refine and finalise the planning for Pop 2018. Staff will send a memo detailing the final programme and communications plan to the local board in Q3. |
| 246 | CS: ACE: Arts & Culture | Regional Work Programme Information and Updates | Provide timely information on regionally funded Arts and Culture projects, programmes and initiatives that have an impact or occur in the local board area. | Q1;Q2;Q3;Q4 | Regional | \$ - | In progress | Green | The following are updates on regional work programme items: -Rainbow Machine – ongoing -Myers Park underpass – ongoing -City Rail Link precinct plan and Lower Queen Street (Design programme) – ongoing -O for O'Connell Street (Scoping programme) – Due for completion early 2018 -Taurarua Judges Bay (Advisory programme) – Due for completion December 2017 -Wynyard Quarter public art plan implementation (endorsed FY17, working with Panuku Development on an ongoing delivery programme from FY18) (Advisory programme) – ongoing | Rainbow Machine – due for completion and installation on first site, expected to be Wynyard Quarter, on 31 March 2018Myers Park underpass – parent project funding and design will be discussed at February Auckland City Centre Advisory Board meeting.City Rail Link precinct plan and Lower Queen Street (design programme) – an artist brief is agreed for a public artwork for the proposed Waitematā Ātea (desired name for the area), envisaged as an ātea place offering manakitanga (welcome) to visitors. Following an Expression of Interest, the artist shortlist for concepting will be developed by an expert assessment panel.O for O'Connell Street (scoping programme) – public artwork commissioned for O'Connell Street to hang between number 5 and 10. Resource consent is granted and the project expected to be completed by June 2018.Taurarua Judges Bay (advisory programme) – Ngati Whātua Orākei encountered further delays in completing the artwork as adjustments are required to address maintenance and health and safety issues. They have requested a funding agreement extension until the 30th June 2018Wynyard Quarter public art plan implementation –Three major opportunities for significant investment in public art are identified, plus a smaller fund is available to enable temporary works to build local capacity. |
| 1903 | CS: ACE: Arts & Culture | 3 Ponsonby Road Feasibility Study-LDI | Conduct a feasibility study on the options for use of 3 Ponsonby Road. | Q1;Q2;Q3 | LDI: Opex | \$ 20,000 | In progress | Amber | Staff discussed the feasibility study with the local board at a workshop in Q1 and will present options to the board in Q2. | This project has been delayed because at a workshop in Q1 staff advised the board that before conducting a feasibility study staff should complete a needs assessment. The local board has expressed concerns about this approach. Staff will be providing advice on how to proceed in Q2. Staff discussed the feasibility study with the local board at a workshop in Q2 and will present proposed terms of reference at a workshop in Q3. |

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| 636 | CS: ACE: Community Empowerment | Build capacity : Inner City Network | Fund the inner city network to increase community connectedness in the central city. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 5,000 | In progress | Green | Auckland District Council of Social Services (ADCOSS) organised three Inner City network meetings that focused on emergency preparedness, homelessness and intensification in the inner city. Local board members and network members shared information relevant to their communities at all meetings. | As part of its funding agreement with the Waitematā Local Board, the Auckland District Council of Social Services organised two Inner City network meetings in Q2. These focused on communication and diversity. Staff and ADCOSS are currently preparing a survey to assess the spread and the efficiency of the network's engagement of local residents and community groups. The survey will seek relevant topic ideas for Q3 and Q4 meetings. |
| 637 | CS: ACE: Community Empowerment | Community-led placemaking: gardens, food and sustainability | Fund, facilitate and grow the network of local community/groups with an interest in local community gardens, food production and sustainability initiatives by: 1. funding Gardens 4 Health to provide capacity building through education and maintenance of the local community garden network2. strengthening connections between council projects to increase cross-council collaboration e.g. Waitemata Low Carbon Action, Waste Minimisation, the Compost Collective, Civil Defence community-led pollinator paths, Resilient Communities and implementation of local area plans. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 6,000 | Completed | Green | Gardens for Health (G4H) have met all accountability requirements from the 2016/2017 funding agreement. A funding agreement with Gardens for Health for 2017/2018 is waiting confirmation from the Diabetes Auckland Projects Trust (G4H). G4H will commit additional staff resource from July 2017 to projects in the Waitematā area. G4H are currently active across 13 projects in the area and provide regular updates on activity on a bi-monthly basis. | Staff completed a funding agreement for Diabetes Auckland Projects Trust - Gardens for Health, to support 2017/2018 Waitematā activity in Q2. Gardens 4 Health (G4H) ran workshops with Arahura Trust, Crossroads Club House, Grafton community garden group, Griffith Garden Corner and Kelmarna Organic City Farm. Further workshops are scheduled for Q3. |
| 640 | CS: ACE: Community Empowerment | Community-led placemaking: Waitematā community empowerment initiatives | <ul style="list-style-type: none"> - fund local community-led planning and placemaking projects - provide advice, guidance and capacity building for communities to lead their own projects - develop a process to ensure that Māori aspirations are addressed. <p>Note: the 2017/2018 budget figure shown for this activity line item includes an additional \$11k deferral from 2016/2017.</p> | Q2;Q3;Q4 | LDI: Opex | \$ 41,000 | In progress | Green | Staff identified community potential projects for consideration through the local board plan consultation process. Options will be workshopped with the board in Q2. Great North Road community-led vision – community consultation is underway and the project is on track to be completed for the extended completion date of December 2017. Grafton Residents Association – the funding agreement is complete. Staff are working with the group to finalise the project plan details. | <p>Staff workshopped potential project options with the board in Q2. Staff will report to the board in Q3 on a recommended placemaking project and budget allocations.</p> <p>Great North Road community-led vision: The project team has advised that the full report for 2016/2017 project ('situational analysis and vision') will be presented to the local board in March 2018.</p> <p>Grafton community-led vision: The project plan is completed and the group have engaged a consultant to assist with wider community consultation. The first pilot consultation was conducted in October 2017, with the learning from this to be implemented in further consultations. An online consultation platform is also being conducted to reach a wider audience.</p> <p>St Mary's Bay reserve weed management project. Staff are working with other council staff and the residents' association to determine the best and most appropriate use of the budget. This will be progressed in Q3.</p> |
| 641 | CS: ACE: Community Empowerment | Increase diverse community participation : youth voice (WTM) | - develop, support and mentor youth to have influence local board decision-making and activities- partner with local youth to serve their needs. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 10,000 | In progress | Green | The Waitemata Youth Collective presented a summary of their 2016/2017 activity and a proposed new model for more inclusive youth participation to the local board at the workshop in Q1. The collective have started discussions about the best time to launch the new model. | In Q2 the Waitemata Youth Collective presented an overview of activities and deliverables in 2016/2017, an update on the development of the app version of the MyAKL map (which identifies a range of youth friendly places and spaces in the Auckland city centre), and the proposal for a new, more inclusive and responsive model of youth voice in the Waitemata Local Board area. Staff have been assisting the youth collective in planning the launch of the proposed new model, as well as providing ongoing support to assist with the final stages of the app development. The launch of the app is planned for Q3. |

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| 690 | CS: ACE: Community Empowerment | Apply the empowered communities approach – connecting communities (WTM) | <p>Broker strategic collaborative relationships and resources within the community:</p> <p>This includes three key activity areas:</p> <ol style="list-style-type: none"> 1. engaging communities - reaching out to the less accessible and diverse groups - focussing on capacity building and inclusion 2. enabling council - ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. reporting back - reporting back to local board members on progress in activity areas one and two. <p>Includes responding to the aspirations of mana whenua, matawaaka, marae and Māori organisations.</p> | Q1;Q2;Q3;Q4 | LDI: Opex | \$ - | In progress | Green | <p>Ponsonby Park - staff continue to be the key contact for the community-led group as the project moves into the local board advocacy stage. Staff attended two meetings with the group this quarter.</p> <p>Heard Park - Staff have been meeting with the other council teams and community to realise the community and business aspirations for the park and community facility building.</p> | <p>Ponsonby Park - staff continued to be the key contact for the community-led group as the project moves into the local board advocacy stage. Staff attended three meetings with the group in Q2.</p> <p>Heard Park - staff continued to meet with council teams and community to realise the aspirations for the park. A draft concept plan and an update on the progress of the project was presented to the board in Q2. Staff will continue to work across council on the needs assessment and building condition report of the community facility on the park.</p> <p>Newmarket Station Square - staff worked with police, community and local business association on safety and antisocial behaviour issues happening in Station Square and are activating the space through placemaking activities.</p> |
| 745 | CS: ACE: Community Empowerment | Local Māori Responsiveness Action Plan (WTM) | <p>Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following:</p> <ul style="list-style-type: none"> • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 5,000 | In progress | Green | <p>Staff have begun identifying/mapping Maori organisations and agencies working in the local board area, as well as partnering with staff within council's Te Waka Angamua Department, to support the local board members visit to Ngāti Whātua Ōrākei marae at the end of October. This visit will help provide direction for the plan.</p> | <p>Staff are identifying and mapping māori organisations and agencies in the local board area, along with clarifying the aspirations and outcomes from the elected members and staff Ngāti Whātua Ōrākei marae visit in October 2017. The next steps and recommendations will be workshopped with the board in Q3.</p> |
| 756 | CS: ACE: Community Empowerment | Community-led placemaking: (City Centre) Spatial Priority Area | <p>- engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation- strengthen community-led placemaking and planning initiatives within the SPA area- develop innovative ways to engage with communities that have not traditionally participated in council decision-making.</p> | Q1;Q2;Q3;Q4 | LDI: Opex | \$ - | In progress | Green | <p>During Q1, staff: -participated in the cross council working groups on the refresh of the City Centre Master Plan and the Waterfront Plan, highlighting the community feedback and survey work. -continued to work on the Albert Park Safer Route project, meeting with local business and attending learning quarter meetings - connected community groups and individuals to Libraries and Community Places teams for activation and programming of the upgraded Ellen Melville Centre and Central Library.</p> | <p>Staff continued to participate in the City Centre Master Plan and the Waterfront Plan cross-council working group. Staff have connected community groups and individuals to Libraries and Community Places teams to support the activation and programming of the upgraded Ellen Melville Centre and Central Library.</p> |
| 769 | CS: ACE: Community Empowerment | Community grants (WTM) | <p>Funding to support local community groups through contestable grant funding. Budget: - Local discretionary community grants \$125,000.</p> | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 125,000 | In progress | Green | <p>The Waitematā Local Board had one quick response round allocating \$16,812.77 and one local grants round allocating \$43,095.00.</p> | <p>The Waitematā Local Board had one quick response round allocating \$15,930. Leaving a remaining amount of \$49,162.23 to spend this financial year.</p> |
| 770 | CS: ACE: Community Empowerment | Accommodation grants | <p>Funding to support local community groups through accommodation grant funding. Budget: - accommodation grants \$125,000.</p> | Q4 | LDI: Opex | \$ 125,000 | In progress | Green | <p>No funding rounds took place in Q1.</p> | <p>No funding rounds took place in Q2.</p> |

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| 391 | CS: ACE: Community Places | Year 2 of 3 year term grant: Funding Agreement & Licence to Occupy and Manage - Grey Lynn Community Centre | <p>Funding Agreement: Grey Lynn Community Centre Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Grey Lynn Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Licence to Occupy and Manage: Grey Lynn Community Centre Incorporated to operate the Grey Lynn Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p> | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 45,807 | In progress | Green | <p>Funding Agreement: During Q1 payment was made on year two of the three-year agreement to the Grey Lynn Community Centre. Staff will commence planning for the regional hui in Q2. The purpose of the hui is to:connect with groups, maintain that relationshipenable groups to network with other groups/ share informationShare/communicate relevant information to all groups.</p> <p>Licence to Occupy and Manage: Grey Lynn Community Centre is on year two of a three-year licence to occupy and manage agreement. No milestones are required this year.</p> | <p>The bi-annual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. The hui focussed on providing partners with business updates, in particular new local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for Not For Profit organisations including changes in the legal environment, volunteer accountability and committee dynamics.</p> <p>Six hui were held across the region to test the vision "More successful and sustainable Community Led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places". Grey Lynn Community Centre's annual presentation to be scheduled in Q3.</p> |
| 395 | CS: ACE: Community Places | Year 2 of 3 year term grant: Grey Lynn Community Centre -LDI Additional Funds | Additional funds to assist Grey Lynn Community Centre Incorporated to deliver on its funding agreement. | Not scheduled | LDI: Opex | \$ 20,000 | Completed | Green | No update is scheduled or required; additional funding was made in conjunction with funding agreement payment in Q1. | No update is scheduled or required. |
| 405 | CS: ACE: Community Places | Venue Hire Service Delivery - WTM | <p>Provide and manage venues for hire and the activities and opportunities the venues offer by:</p> <ul style="list-style-type: none"> - managing the customer centric booking and the access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | <p>Staff identified the need and value of understanding hirer satisfaction and experiences. Staff have developed a survey that will be sent out monthly to both casual and regular hirers from Q2 to gain insights from customers' experience with council-managed venues. Q1 statistics are based on the first two months of FY2018 and one month of estimates. Visitor numbers have decreased slightly compared to last year.</p> <p>Freemans Bay Community Hall – visits are down mainly due to "Auckland Rock and Roll Club Incorporated" changing number of expected attendees from 300 to 100 per session (3900 attendees for first four months). Also due to some regular hirers no longer booking the venue ("Kingdom Pillars"-Church activity and "Pocket Pixies"-Dance activity).</p> <p>Grey Lynn Library Hall - visits are down mainly due to some regular hirers no longer booking the venue ("Auckland Dancing fans Incorporated"-Dance activity, "Pocket Pixies"-Dance activity, "No Lights No Lycra Auckland" – Arts and Culture Activity).</p> <p>Outhwaite Hall – visits are down mainly due to the regular hirer "Thursday Night Meeting" no longer booking the venue.</p> <p>Parnell Community Centre and Leys Institute Gym are community-led facilities and decrease in visits aren't significant compared to the same period last year, therefore staff did not requested an explanation from this centre.</p> | During Q2 monthly hirer surveys were sent out to all casual hirers and a selection of regulars. Staff will be able to share results in Q3. Q2 performance of council-managed venues is consistent with Q1. Overall visitor numbers have increased due to the opening of Ellen Melville Centre in September 2017. |

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| 408 | CS: ACE: Community Places | Community Venues WTM - participation increase | Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research. | Q1;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | Staff considered insights from research undertaken on non-users of venues for hire across the network. Key opportunities for further investigation include: -Capitalise on strengths in positioning – family friendly, local and convenient, affordable - Improve the condition and amenities of venues to meet expectations - Develop our offer and tailor to meet distinct interests - Provide event package options - Improve visibility of centre activities that will enable participation - Develop a digital solution to promote both venues and activities - Drive repeat business, share experiences, satisfaction and reach new customers. Staff will develop an improvement plan in Q2 and Q3. | During Q2, staff continued to work through key research insights and developing actions against these. Staff held two workshops with internal stakeholders to identify and confirm the main business objective "to create greater reach and relevance for Aucklanders so they feel connected locally". Six main focus areas remain as: - capitalise on strengths in positioning – family friendly, local and convenient, affordable- improve the condition and amenity to meet expectations- develop our offer and tailor to meet distinct interests- provide simple package options for hirers- develop a digital solution to promote both venues and activities- drive repeat business, share experiences, satisfaction and reach new customers. Action planning will continue in Q3. |
| 431 | CS: ACE: Community Places | Year 2 of 3 year term grant: Funding Agreement & Licence to Occupy and Manage - Parnell Community Centre | Funding Agreement: Parnell Community Trust to facilitate and deliver work plan outcomes including activities and programmes at Parnell Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed. Licence to Occupy and Manage: Parnell Community Trust to operate the Parnell Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 54,701 | In progress | Green | Funding Agreement: Payment was made on year two of the three-year agreement to the Parnell Community Centre. | The bi-annual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. The hui focussed on providing partners with business updates, in particular new local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for Not For Profit organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision "More successful and sustainable Community Led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places".Parnell Community Trust's annual presentation to be scheduled in Q3. |
| 434 | CS: ACE: Community Places | Year 2 of 3 year term grant: Funding agreement & Licence to Occupy and Manage - Ponsonby Community Centre including Leys Gymnasium | Funding Agreement: Ponsonby Community Centre Incorporated to facilitate and deliver its work plan outcomes including programmes and activities at Ponsonby Community Centre including Leys Gymnasium for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed. Licence to Occupy and Manage: Ponsonby Community Centre Incorporated to operate the Ponsonby Community Centre and Leys Institute Gymnasium for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 47,164 | In progress | Green | Funding Agreement:Payment to be made on year two of the three-year agreement to Ponsonby Community Centre and Leys Gymnasium in early Q2. Staff will commence planning for the regional hui in Q2 Licence to Occupy and Manage:Ponsonby Community Centre and Leys Gymnasium is on year two of a three-year licence to occupy and manage agreement. No milestones required this year. | The bi-annual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. The hui focussed on providing partners with business updates, in particular new local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for Not For Profit organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision "More successful and sustainable Community Led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places".Ponsonby Community Centre's annual presentation to be held in Q3. |

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| 496 | CS: ACE: Community Places | Commence development of the Ellen Melville Centre's transition plan to community led management & operation by 2020. | Commence planning for the community-led operational management model of the Ellen Melville Community Centre | Q4 | ABS: Opex | \$ - | Approved | Green | No update to report on until Q4. In Q4, staff will start initial conversations with the local board on transitioning the centre to a community-led model. Because it is a significant piece of work, staff will begin conversations in Q4. | No update to report on until Q4. |
| 513 | CS: ACE: Community Places | Ellen Melville Community Centre programme delivery | Deliver the work programme for the Ellen Melville Centre. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | Programmes with partners Youthtown, Circability, Plunket, Splice and Artweek are ready to commence in October. Future partnerships and profile building events are in development. | A community open day was successfully delivered on the 18 November with around 30 community groups participating and 15 groups providing performances and workshops. With 400-500 people, attendance was strong, with many families attending to join in the fun and connect with their community centre. All programmes are running well with Plunket proving to be popular in particular the Wednesday morning playgroup session, with approximately 30 families attending each week. The consultation timeslot has been extended to a full day to meet the demand. Planning is underway for Saturday afternoon activity and Kiwi Orientation to commence in Q3 |
| 515 | CS: ACE: Community Places | Evaluation of Ellen Melville Centre work programme | Evaluate Ellen Melville Centre's work programme to understand if the local board outcomes are being met, as well as what other impacts the programmes might be having. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | Programmes yet to commence. Evaluation will start in Q2. | Evaluation of the Plunket clinic and playgroup programme commenced. Respondents were positive about the programme stating that it helped them meet and connect with other people. All but one participant was based within 5kms of the city centre and all were between the ages of 21 and 45 with three quarters being female. Most participants were either European or from various Asian ethnicities. Further results for other programmes will be available in Q3. |
| 1980 | CS: ACE: Community Places | Grey Lynn community centre portfolio increase | - investigate the opportunity to increase Grey Lynn Community Centres management portfolio by transferring the operational management of the Grey Lynn Library Hall from Auckland Council to the Grey Lynn Community Centre Society. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ - | In progress | Green | A workshop is scheduled with the local board for 24 October to present some options to progress this initiative. | A memo was circulated to the local board in December. This contained options analysis on transferring the management of the hall from Auckland Council to Grey Lynn Community Centre (GLCC). Staff are currently planning a workshop with both the board and GLCC for Q3. |
| 2806 | CS: ACE: Community Places | Build Ellen Melville Centre website | Build website for the Ellen Melville Centre to build brand and identity. | Q1 | LDI: Opex | \$ 15,000 | Completed | Green | During Q1 the website was completed and is now live. Further editing improvements are being undertaken as images and text are being added. This initiative is now completed. | The initiative completed in Q1. |
| 322 | CS: ACE: Events | Event Partnership Fund - Waitematā | This non-contestable fund allows the local board to partner with local groups on community-led events. It allows the local board to support and develop the events, establishing these as signature events for the area. 2017/2018 is the first year for new three year partnerships to commence. For events to be considered for this fund they are required to apply for the Local Events Support Fund which opens in May 2017. | Q1 | LDI: Opex | \$ 85,000 | In progress | Green | This fund has been allocated and funding agreements have been sent out to recipients; Festival Italiano, West End Cup, Grey Lynn Park Festival and Artweek. This is the first of a three-year partnership commitment for these events. | This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4. |
| 323 | CS: ACE: Events | Community Christmas Event Fund - Waitematā | Funding to enable the community to deliver a safe and free event to celebrate Christmas. | Q2 | LDI: Opex | \$ 7,000 | In progress | Green | This fund has been allocated to the Franklin Road Christmas Lights. A funding agreement has been completed and payment is in progress. | This fund has been fully allocated and all funds have been paid out to the organisation. Accountability documentation to be provided in Q4. |

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| 324 | CS: ACE: Events | Local Civic Events - Waitematā | Deliver and/or support civic events within the local board area. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 8,000 | In progress | Green | The Fukuoka Japanese Garden opening was held on 17 July 2017 at Western Springs. The opening of the redesigned Freyberg Place and refurbished Ellen Melville Centre was held on 15 September 2017. The Coxs Bay Playground opening has been deferred from 9 September 2017 to 12 October 2017. | The Coxs Bay Playground opening was held on 12th October 2017 |
| 325 | CS: ACE: Events | Parnell Festival of Roses - Waitematā | Deliver a community event when the roses are in bloom at the Parnell Rose Gardens. | Q2 | LDI: Opex | \$ 35,000 | Completed | Green | The event to be held at Dove-Myer Robinson Park on Sunday 19 November. Entertainment programming will feature two stage areas, and a series of talks based around the roses theme. Sixty-four stalls / activity sites have been booked including 29 food/beverage, 15 community and 20 craft. The event being both accessible and zero waste. Marketing will commence in October. | Delivered at Dove-Myer Robinson Park on Sunday 19 November, the event achieved a 89 per cent satisfaction rating in event survey. The event featured two stages of live entertainment, a series of rose themed talks, stalls / activity sites including 29 food/beverage, 15 community and 20 craft. Rain created operational challenges and the cancellation of some activities. Attendance was low in the morning, with the majority of the 3000 (estimated) attendees arriving in the afternoon once the weather cleared. |
| 327 | CS: ACE: Events | Anzac Services - Waitematā | Support and/or deliver Anzac services and parades within the local board area. | Q3;Q4 | LDI: Opex | \$ 5,000 | Approved | Green | This is scheduled for Q4. Staff will commence planning in Q2. | This is scheduled for Q4. Staff commenced planning in Q2 and the funding agreement for Grey Lynn RSC will be finalised in Q3 |
| 328 | CS: ACE: Events | Local Event Development Fund - Waitematā | Support local community events through contestable grants as part of the Waitematā Community Grants Policy. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 30,000 | In progress | Green | This fund has been allocated and funding agreements have been sent out to the successful recipients. \$32,000 allocated across: Franklin Road Christmas Lights Opening Night \$1,891.60 Auckland International Buskers Festival \$15,000 Lightpath Festival – Te Ara I Whiti Festival \$9,108.40 The 17th Japan Day 2018 \$6,000 | This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4. |
| 329 | CS: ACE: Events | Myers Park Medley | Deliver the Myers Park Medley. | Q3 | LDI: Opex | \$ 20,000 | In progress | Green | Myers Park booked for the event on 18 February. In keeping with the medley theme the event will feature a number of community activations and performance spaces but this year will have more of a focus on engaging young children and encouraging the use of the splashpad and playground within the event design. Majority of planning for this event to take place in Q2. | A permit application has been submitted for Myers Park on Sunday 18 February. In keeping with the medley theme the event will feature a number of community activations and performance spaces with a focus on engaging young children and encouraging the use of the splashpad and playground within the event design. Programming and operational planning is nearly complete with no risks currently identified for delivery. |
| 330 | CS: ACE: Events | Citizenship Ceremonies - Waitematā | Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 19,316 | In progress | Green | The Civic Events team delivered two citizenship ceremonies in one day during Q1. | The civic events team delivered two citizenship ceremonies on two separate occasions during Q2. |
| 3393 | CS: ACE: Events | Good Citizens Awards - Waitematā | Deliver the Good Citizens Awards event within the local board area. | Q2 | LDI: Opex | \$ 4,500 | In progress | Green | The Good Citizens Awards are scheduled to be held on 13 October 2017. | The Good Citizens Awards were held on 13 October 2017 in the Auckland Town Hall. Council Chamber. Awards were given in 4 categories to 30 nominees. |
| Community Facilities: Build Maintain Renew | | | | | | | | | | |
| 2040 | CF: Investigation and Design | 254 Ponsonby Road: Review and planning | Complete a service review of the 254 Ponsonby Road - Community Led Design Project report from April 2017. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Amber | This project is being progressed as a one local initiative and a staged delivery option is being considered. Staff will continue to lead this work and engage with the local board. | Unfunded. Current status: A business case and high level concept design for a range of development options has been done in relation to this project as Waitemata's one local initiative (OLI). Next steps: Clarity on the budget available (to be determined through the Long Term Plan decision making) is required before any further work can be undertaken. |
| 2142 | CF: Investigation and Design | Leys Institute Hall - renew security access | Renew security access | Q2;Q3;Q4 | ABS: Capex | \$ 31,185 | In progress | Green - On Track | Current status: Scope of work is currently underway. Next step: Submit scope of works to be priced. | Current status: Scope of work has been sent to contractors for pricing. Next steps: Award and deliver project. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|------------------------------|---|--|-----------|---------------|------------|-----------------|------------------|--|---|
| 2143 | CF: Investigation and Design | Ponsonby Community Centre - refurbish interior and exterior | Refurbish centre. The work will include building access, toilets, security access and acoustic panels | Q2;Q3;Q4 | ABS: Capex | \$ 20,000 | In progress | Green - On Track | Current status: Have engaged with the consultant, scope has been received. Next step: Awaiting for purchase order to be issued so this can be progressed. | Current Status: Engaged consultants to design and scope works. Next step: Completing assessments as required for the building. Finalising business case and hand over to project delivery. |
| 2147 | CF: Investigation and Design | Parnell Library - comprehensive renewal | Comprehensive building refit, including carpet, toilet, and interior repaint. | Q4 | ABS: Capex | \$ 15,000 | Approved | Green - On Track | Current status: This is not a council owned facility. It is owned by the lessor Royal NZ foundation for the Blind (Foundation). Council lease the building from the foundation and sub lease to other community groups who occupy the building together with providing space for service delivery (Library). The lease from the foundation to council expires 31 May 2019. The budget allocated to the project is for retuning the property to original state as the lease is expiring. However, no decision has been made as to what occurs at the expiry of the lease. In the absence of any investigation as to suitable alternatives for the occupants the most expedient solution may be to negotiate a new lease of the premises from 1 June 2019. This project will be pushed to financial year 2020 to allow time for the future of the library to be determined. Next steps: Consultation with the Heritage Department will be carried out as the facility has a heritage overlay. Scoping will be carried out once the future leasing arrangements are made clear. | Next steps: Clarity on the budget available (to be determined through the Long Term Plan decision making) is required before any further work can be undertaken. |
| 2148 | CF: Investigation and Design | Grey Lynn Paddle Pool - refurbish building | Renew all interior finishes, doors, floor coverings. Upgrade electrical fittings including distribution board. | Q3;Q4 | ABS: Capex | \$ 11,905 | In progress | Green - On Track | Current status: Consultants will be engaged to design and apply for consent if required. Next steps: Business case will be initiated. | Current Status: Finalising the scope of works including contractor assessments and preparing for project delivery. Next Steps: Completing business case to handover to project delivery. |
| 2149 | CF: Investigation and Design | Grey Lynn Paddle Pool - replace security fence | Repair and replace security fence | Q3;Q4 | ABS: Capex | \$ 15,000 | In progress | Green - On Track | Current status: Business case underway. Next steps: Site visit organised to assess the work to be undertaken. | Current Status: Finalising the scope of works including contractor assessments and preparing for project delivery. Next Steps: Completing business case to handover to project delivery. |
| 2150 | CF: Investigation and Design | Grey Lynn Paddle Pool - retile pool tank | Retiling the pool tank | Q3;Q4 | ABS: Capex | \$ 14,286 | In progress | Green - On Track | Current status: Business case underway. Next steps: Site visit organised to assess the work to be undertaken. | Current Status: Finalising the scope of works including contractor assessments and preparing for project delivery. Next Steps: Completing business case to handover to project delivery. |
| 2151 | CF: Investigation and Design | Olympic Pool - replace main pool sparge line | Assess current line and consider the most appropriate method to renew line for future proofing | Q2;Q3;Q4 | ABS: Capex | \$ 238,095 | In progress | Green - On Track | Current status: Business case underway. Next steps: Site visit organised to assess the work to be undertaken and hand over to Aquatics team. | Current status: Investigation and scope definition is underway. Next steps: The business case will be developed. |
| 2152 | CF: Investigation and Design | Pt Erin Pool - comprehensive renewal | Investigation and design in year one (2017/2018), and physical works in year two (2018/2019) | Q3;Q4 | ABS: Capex | \$ 200,000 | In progress | Green - On Track | Current status: The business case is underway. Next steps: Site visit organised to assess the work to be undertaken and hand over to the aquatics team. | Current Status: Starting Investigation and design process to identify work required. Next Step: Engaging consultants for concept and design and write business case. |
| 2153 | CF: Investigation and Design | Pt Erin Pool - replace playground | The existing play ground equipment is old and needs new play ground equipment. | Q3;Q4 | ABS: Capex | \$ 110,000 | In progress | Green - On Track | Current status: The business case is underway. Next steps: Site visit organised to assess the work to be undertaken and hand over to the aquatics team. | Current Status: Starting Investigation and design process to identify renewal required. Next Step: Write business case |
| 2157 | CF: Investigation and Design | Albert Park - reinstate Zig Zag track FY17 | Reinstatement and completion of zig zag track at Albert Park | Q2;Q3;Q4 | ABS: Capex | \$ 30,000 | In progress | Green - On Track | Current status: Design and consent for the zig zag track works is underway. Next steps: Once the works have resource consent approved the physical reinstatement and extension works will be planned for delivery during summer and a date confirmed with the local board. | Current status: Design and consent for the zig zag track works is underway. Next steps: Once the works have had the resource consent approved the physical reinstatement and extension works will be planned for delivery during summer. A date will be confirmed with the local board. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|------------------------------|---|---|---------------|---------------|------------|-----------------|------------------|---|---|
| 2161 | CF: Investigation and Design | Outhwaite Park - renew playground | Renew playground | Q3;Q4 | ABS: Capex | \$ 150,000 | In progress | Green - On Track | Current status: Have engaged with the consultant, scope has been received. Next step: Awaiting for purchase order to be issued so this can be progressed. | Current status: Workshop with the local board completed on 28 November 2017, review improved connections, assess the safe interface between the car park and play area. Design to be open and safe and reflect the heritage formalism of the park. Next steps: Will bring back concept in early 2018 for local board direction. |
| 2169 | CF: Investigation and Design | Western Springs Lakeside Park - renew playground | Renew playground | Q2;Q3;Q4 | ABS: Capex | \$ 80,000 | In progress | Green - On Track | Current status: Concept for playground will be undertaken once consultation on the Western Springs master plan design has been completed. Next steps: Commence concept design stage. | Current status: Concept for the playground will be undertaken once consultation on the Western Springs master plan design is completed. Next steps: Commence concept design stage after April 2017. |
| 2382 | CF: Investigation and Design | Masonic Lodge Hall - demolish and remove | Demolish and remove Masonic Lodge Hall. | Q2;Q3;Q4 | LDI: Opex | \$ 30,000 | Approved | Green - On Track | Current status: Tender for removal of Masonic Hall complete. Concept design for Salisbury Reserve underway Next steps: Workshop with board late November to confirm potential Masonic Hall removal and design for reserve reinstatement. | Current status: Tender for removal of Masonic Hall has been completed. Concept design for Salisbury Reserve is underway. Next steps: Workshop with board was held in late November to confirm potential Masonic Hall removal and design for reserve reinstatement. Commence with detailed design. |
| 2383 | CF: Investigation and Design | Heritage Foreshore - interpretation panels | Digitisation of Heritage Foreshore Trail interpretation signs | Q2;Q3;Q4 | LDI: Capex | \$ 15,000 | Approved | Green - On Track | Current status: Existing heritage signage will be enabled with technology to allow public to easily access the heritage information on the internet via their smartphones. QR codes are to be created and applied to the signage. People will be able to access this on line heritage information via scanning their smart phones over the QR codes. Next steps: Once the specifics are confirmed, the local board will be provided with an update before progressing. | Current status : Investigating the quick response code requirements, including the uploading of the heritage details, and ongoing maintenance requirements to the website. Next steps : Once the specifics are confirmed, we will provide the local board an update before progressing. |
| 2384 | CF: Investigation and Design | Waitemata - Te Hā o Hine - install signage | Install sign at Te Hā o Hine | Q2;Q3;Q4 | LDI: Capex | \$ 20,000 | In progress | Green - On Track | Current status: Review of scope and research undertaken. Next steps: Meet on site with heritage advisor and the local board chair to confirm scope in regards to sign format, style and location. Engage specialist for design work. | Current Status: Site review with the local board and council Heritage Advisor undertaken. Next Steps: The signage for The Story of Te Ha O Hine Place will be defined. Develop sign format, style and location. Meet with National Council of Women to develop interpretive content for Women's Suffrage Memorial interpretative signage. Once design completed, work with the heritage team for resource consent documentation requirements. |
| 2811 | CF: Investigation and Design | Heard Park: planning to improve park service outcomes | Options to be developed for improving the services outcomes in Heard park. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 5,000 | In progress | Green | A strategic assessment defining the desired service level outcomes for the park. Community Facilities Investigation & Design team to inform the local board on the design review of the site. | Current status: A concept plan on options for the stage and toilet location has been drafted and shared with the local board and the Business Association. Next steps: Before a decision can be made, a report on the current plunket building needs to be completed. The best location for the public toilet is within its original location which is inside the building footprint. An assessment on community facilities requirements for the future of the building is concurrently being undertaken. Upon completion these will be compiled and presented to the local board for discussion. |
| 2840 | CF: Investigation and Design | Myers Park Caretaker's Cottage - renew and restore | Renew and restore Myers Park Caretaker's Cottage to preserve heritage value | Not scheduled | ABS: Capex | \$ - | Approved | Green - On Track | Current status: Community Facilities are working with the Heritage Unit to define the level of restoration. Community Services are working to find a use for the facility. Next steps: Service owner to complete strategic assessment. | Current status: Community Facilities are working with the heritage unit to define the level of restoration. Community Services are working to find a use for the facility. Next steps: Work with new user to restore building in a way that it is fit for purpose. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|------------------------------|---|---|---------------|---------------|------------|-----------------|------------------|---|---|
| 2841 | CF: Investigation and Design | Waitemata - Scope and cost various capital projects | Scope and cost the following capital projects: Install monkey bars in Grey Lynn Park; Upgrade Home Street playground; Upgrade Outhwaite Park playground; Improve entrance to Salisbury Reserve | Q3;Q4 | ABS: Opex | \$ - | Completed | Green - On Track | Current status: Business case is underway. Next steps: Planning phase, creating a project plan. | Current status: Scoping is completed and budget to be approved under resolution on the 12th December 2017. Next steps : None |
| 2916 | CF: Investigation and Design | Arch Hill Reserve - (half field) sand carpet + lights | Sand slits drainage irrigation and lights in the dedicated training area. This project is carried-over from the 2016/2017 programme (previous ID 3428). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 38,091 | Approved | Amber - At Risk | Current status: Scoping of this project is intended to begin this financial year and construction is planned in financial year 2020. The noise report has been received from a specialist and has advised that the noise that will be created from the upgrade to Arch Hill Reserve will exceed the limits in the Unitary Plan, however the noise created by the motorway exceeds the sports field noise so any upgrade may still be granted a resource consent. Next steps: Request for tender for professional services | Risk/IssuesThe initial supply and demand modelling numbers which forecast the number of hours required to accommodate growth in the next 10 years have been released and the current and future work programme are being reviewed in light of these numbers. The Arch Hill upgrade is being reviewed along with other projects in the programme.Current status: The initial supply and demand modelling numbers which forecast the number of hours required to accommodate growth in the next 10 years have been released and the current and future work programme are being reviewed in light of these numbers. The Arch Hill upgrade is being reviewed along with other projects in the programme to determine if this investment provides good value for money.If the project is deemed to provide good return on investment, scoping is intended to begin this financial year and construction is planned in financial year 2020. The noise report has been received from a specialist and has advised that the noise that will be created from the upgrade to Arch Hill Reserve will exceed the limits in the Unitary Plan, however the noise created by the motorway exceeds the sports field noise so any upgrade may still be granted a resource consent.Next steps: Review current programme against projected capacity shortfalls. |
| 2956 | CF: Investigation and Design | Coxs Bay - reinstate pathway - stage 3 - Parawai Crescent section | Renewal of the final section of the greenway path at Cox's Bay Reserve running parallel to Parawai Crescent. Path to be realigned and retained to bring it back within the park boundary. Timeframe approximately 6 months This project is carried forward from the 2016/2017 work programme, previous ID 4289 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 124,481 | In progress | Green - On Track | Current status: Developed design complete. Review of design for consent queries underway. Next steps: Consent due for approval in late-October 2017. Works to be planned for post-October 2017. | Current Status: Developed design complete. Resource consent has been obtained and physical works have commenced. Next Steps: Completion of physical works as programmed. |
| 3185 | CF: Investigation and Design | Seddon Fields, Western Springs - renew light poles and lighting heads | Renew two light poles and six lighting heads This project is carried forward from the 2016/2017 work programme, previous ID 4560 | Not scheduled | ABS: Capex | \$ 9,500 | Cancelled | Amber - At Risk | Current status: Awaiting detailed design for lighting pole foundations. Next steps: Seek approval from the closed landfill team for physical works. | Risk/Issues This project record is cancelled as it has already been completed by the Operational Management and Maintenance team. Current status: The rusty light poles and light heads have been replaced by Community Facilities. Next steps: No further work is required on this project. |
| 3210 | CF: Investigation and Design | Symonds Street Cemetery - renew west structures | The project scoping is being written This project is carried forward from the 2016/2017 work programme, previous ID 4310 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 89,315 | In progress | Green - On Track | Current Status: Site visit complete. Project under investigation alongside other projects in the area of the Symonds Street Cemetery. Next Step: Identifying scope of works for renewals or repair and maintenance.. | Current status: Repair and maintenance on remaining structures that are identified as not part of renewals. Identifying if further renewal required.Next step: Scoping any remaining renewals work in sight with other projects and investigation within the cemetery. |
| 3243 | CF: Investigation and Design | Waitemata - (Community Led) Grey Lynn Park Pump Track | This project is carried forward from the 2016/2017 work programme, previous ID 4311 | Q1;Q2;Q3;Q4 | LDI: Capex | \$ 3,394 | Completed | Green - On Track | Current status: Minor works such as the installation of two seats and the installation of the front of the sign are still to be completed. All other works are complete. Next steps: Complete minor works and close project. | Current Status: Project completed and handed over to maintenance. Next Steps: None. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|------------------------------|--|--|-------------|---------------|------------|-----------------|------------------|---|--|
| 3248 | CF: Investigation and Design | Waitemata -install solar tables at various sites | Two solar tables for public places Aotea Square and Victoria Skate park. Aotea Square solar table to be installed in late May/early June. This project is carried forward from the 2016/2017 work programme, previous ID 4314 | Q1 | LDI: Capex | \$ 19,518 | Completed | Green - On Track | Project completed. | Current status: Solar tables in Aotea Square and Victoria Park have been installed. Next steps: None. |
| 3292 | CF: Investigation and Design | Symonds St Cemetery West - install new pathway and new entranceway | Symonds Street Cemetery west - install new pathway from Upper Queen Street entrance to Karangahape Road entrance (following the rose trail route) and install a new entranceway near the Catholic Memorial to connect Grafton Gully Cycleway. A project (Waitemata - Symonds Street Cemetery west new pathway - detailed design and build) had previously existed with a different scope and evolved into this project. Budget had been re-allocated to this newly scoped project. | Q1;Q2;Q3;Q4 | LDI: Capex | \$ 180,000 | In progress | Green - On Track | Current steps: Concept design and confirmation of scope underway. Next steps: Prepare feasibility/design report with design plans and scope, cost estimates, planning assessment, programme and next steps. | Current steps: A draft design has been presented to the local board in December 2017. Feedback was sought and has now been received from the Friends of Symonds Street cemetery. Next steps: Completion of the design report incorporating the local board and stakeholder feedback, planned for a February 2018 workshop. Detailed design will commence. |
| 3296 | CF: Investigation and Design | Albert Park - replace storm water man hole covers | Production of storm water covers, with an inlaid heritage design, via a Computer Numeric Control (CNC) machining process. | Q1;Q2;Q3;Q4 | LDI: Capex | \$ 15,000 | Completed | Green - On Track | Project completed. | Current Status: The man hole covers are installed and the project is complete. Next steps: None. |
| 3299 | CF: Investigation and Design | Hauora Gardens - stage 2 | Stage 2 project | Q2;Q3;Q4 | LDI: Capex | \$ 14,000 | In progress | Green - On Track | Current status: discovery and investigation prior to writing business case. Next step: Write business case. | Current status: Staff are confirming whether this stage of works was completed in 2016/2017. Next step: If this stage has not been completed then confirming with the local board the scope of works for physical works progression. |
| 3309 | CF: Investigation and Design | Elam Street - renew walkway | Renew walkway | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 265,535 | In progress | Green - On Track | Current status: Business case is underway. Next steps: Planning phase which includes creating a project plan. | Current Status: Consultants have been engaged to do a Topographical Site Survey, Archaeological assessment and structural design of the steps Next Steps: Finalising design of staircase, consent application |
| 3419 | CF: Investigation and Design | Ewelme Cottage - renew facility | Dilapidated structure of very high heritage value needs to be reinstated to former glory. After joint meeting with Heritage Dept it was decided that Salmond Reed Architects need to be commissioned to undertake Conservation Plan and Condition Report. | Q3;Q4 | ABS: Capex | \$ - | Approved | Green - On Track | Current status: Conservation Plan and Condition Report is being commissioned to inform the preservation works Next steps: Development of design detail and NZ heritage approval dependent on outcome of conservation and condition report recommendations. | Current status: Conservation Plan received, business case initiated and forwarded to the programme team. Next steps: Programme team to present the business case to local board for allocation of budget. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|-----------------------|--|--|-------------|---------------|--------------|-----------------|------------------|--|---|
| 1657 | CF: Operations | Waitematā Maintenance Contracts | The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | Approved | Green | The new full facilities contract started on 1 July 2017. The contractor has been proactive in edging pathways, maintaining playgrounds and mowing sports fields. The relatively high rainfall (e.g. July 120-149 per cent of norm) has presented some challenges, including preparing for the summer sports season. There has also been some ongoing challenges with security gates and litter bins, which staff are focusing on resolving. No significant operational building issues. Arboriculture: The beginning of the first quarter saw mobilisation of new contracts. A priority was ensuring requests for service were effectively managed, particularly after hours emergency response. Replacement tree planting was completed over July/August. Annual inspections of street and park trees has commenced which will inform proactive programmes of tree maintenance. Ecological Restoration: A key focus of the first quarter has been the commencement of site assessments and the preparation of restoration plans for sites of ecological high value, working with other council departments and understanding volunteer activity on sites. | The second quarter has been challenging across the region for greenspace maintenance, initially impacted by the wetter than usual winter and our contractor struggling to keep up with the scale of work required to meet contract specifications. We have additional resources in place auditing and monitoring the improvement plan Ventia are working to and we are seeing a good improvement across most of our facilities. There is substantial works in and around the Waitemata area in particular sites to get things to the required standard. As a result of this there has been a remarkable improvement in all open space sites. We are continuing to work with the contractor to ensure it continues and to discuss what plans are in place to deal with another wet winter should this occur. Ecological Restoration: All site assessment reports completed, commencement of plant pest control in High Value and General sites and close to the completion of the first round of animal pest control. Arboriculture: Improved seasonal conditions has seen a movement of maintenance focus from street tree to park trees. |
| 2559 | CF: Operations | Waitemata - urban forest restoration | Ecological restoration targeting selected sites as determined through the biodiversity Waitematā prioritisation reports | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 65,000 | Approved | Green | First quarter was focused on planning and timing of the proposed works. Warmer months (second and third quarter) with less rain were selected for the delivery of the actual weed control to ensure greater efficiency of the control. | Communication with iwi and other stakeholders carried out and agreement on possible timeframes and method. Confirmation of ecological restoration plan. Preparation of resource consent with council planner underway. Preparing a proposed communications plan with communications team and media advisor for local board consideration. |
| 2560 | CF: Operations | Grey Lynn Park - hire portacabin | Hire portacabin while changing rooms are unavailable | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 6,000 | Approved | Green | Grey Lynn Park historically has three Portacoms installed, normally around April, prior to the winter playing season. They are installed on the northern end of the number one field as alternative changing rooms as the park is lacking facilities. The Waitemata Local Board agreed to fund these. They were removed for this season on 6 October 2017. | The portacoms are still required to act as temporary changing rooms at Grey Lynn Park during the winter season while a more permanent solution is worked through with the local board and the existing clubs. The portacoms will be reinstalled at the start of the 2018 winter season. |
| 2144 | CF: Project Delivery | Auckland Central Library Refurbishment Customer Experience | Continuation of project from the 2016/2017 work programme. Improve the customer experience currently offered by the Auckland Central Library which encompasses completing an interior fit-out of the ground floor using new and existing furniture and fittings. | Q1 | ABS: Capex | \$ 1,288,247 | Completed | Green - On Track | Current status: Delivery phase with construction just completed on level one and two. Next steps: Progressing with construction of physical works on ground floor, with estimated completion end October 2017 or earlier. | Current status: Project completed within budget, ahead of programme and with savings achieved. Outcome is an enhanced and vibrant environment with good feedback from the library. Next steps: none. |
| 2145 | CF: Project Delivery | Central Library - renew roof & cladding | Continuation of project from the 2016/2017 work programme funded through regional budget. Stage 2 of the works will include the renewal of the roof and cladding. | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 476,190 | In progress | Green - On Track | Current status: Professional services consultants for the investigation, documentation and supervision are appointed. Preliminary design for the saw tooth roof lights is complete. Further investigation works and preparation of a report is underway. Roof envelope inspection report complete. Next steps: Options report for additional stories on top of the existing library building is underway and a draft will be available in March for review and feedback. | Current status: Site investigation undertaken. Preliminary design underway. Next steps: A detailed design will be submitted with the building consent submission in February 2018. Construction will start in April 2018 and expected to be completed in September 2018 (subject to requirements of the building consent and actual construction programme). |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|-----------------------|--|--|-------------|---------------|------------|-----------------|------------------|--|--|
| 2146 | CF: Project Delivery | Central Library - replace air handling units | Continuation of project from the 2016/2017 work programme funded through regional budget. Replace air handling units with two separate smaller units. Replace air handling unit plug fans in local board serviced areas/plant rooms. | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 300,000 | In progress | Green - On Track | Current status: Execution and Delivery phase, with work completed for stage one. Next steps: Planning for next stage two to follow with expected completion end June 2018. | Current status: Currently in the execution and delivery phase, with work completed for stage one (air handling unit 23) Next steps: Planning for stage two to follow with expected completion by the end of June 2018. |
| 2154 | CF: Project Delivery | Albert Park - renew band rotunda | Albert Park Band Rotunda renewal. This project is carried-over from the 2016/2017 programme (previous ID 3059). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 10,000 | In progress | Green - On Track | Current status: Progressing procurement prior to going out to tender. The development programme office will provide funding for this project. Next steps: Award work to a contractor. This project will be delivered at the same time as the renewal of the Keepers Cottage. The work is scheduled to commence in late October 2017. | Current status: There have been delays in the procurement process due to the holiday season. We are in the process of awarding the contract for the work. The Development Programme Office is supplying the funding for the delivery of this renewal. Next steps: The work is scheduled to begin late January - early February 2018 and be completed by the end of April 2018. |
| 2155 | CF: Project Delivery | Albert Park Cottage - renew building | Structural review, seismic strengthening, exterior and interior upgrade of the Albert Park caretakers cottage. This project is carried-over from the 2016/2017 programme (previous ID 3069). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 95,000 | In progress | Green - On Track | Current status: In the process of going out to tender for the works. The development programme office is supplying the funding for the delivery of this renewal. Next steps: Award the contractor the contract to carry out the work. This is scheduled to commence in late October 2017 and be completed by December 2017. | Current status: The contractor is being appointed to carry out the work. The development programme office is supplying the funding for the delivery of this renewal. Next steps: Due to scheduling conflicts the physical works are now scheduled to begin late December-January 2018 and be completed by the end of April 2018. |
| 2156 | CF: Project Delivery | Albert Park - renew structures and utilities | Albert Park handrail, lighting and step renewals. This project is carried-over from the 2016/2017 programme (previous ID 3064). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 26,218 | In progress | Green - On Track | Current status: Prices for wall and step plastering received. Refining design for balustrade in line with heritage advice. Next steps: Seek approval for wall and step plastering renewal for physical works in September / October 2017. | Current Status: Tenders received for plaster work, awarding contract and finalising program to start works. Engineering services for hand rail design currently tendered. Next Steps: Propose to start work in February 2018 for the plaster work. Finalise engineering design for handrail. |
| 2158 | CF: Project Delivery | Grey Lynn Park - develop new changing rooms | Develop the changing rooms x 4 and toilets x 4 including demolition of old athletics building. This project is carried-over from the 2016/2017 programme (previous ID 3430). | Q1;Q2;Q3;Q4 | Growth | \$ 50,000 | In progress | Green - On Track | Current status: Due to the club not having sufficient funding to build their preferred clubroom option, staff are now investigating options for how the project can proceed. A briefing note updating the local board was sent on 28 September 2017. Consultation between the rugby league club, local board and council staff is to continue until an agreed option is found. Next steps: Complete agreed option concept design and start consent process. | Current Status: Two new design options have been prepared for the layout of the changing rooms and club house. Next Steps: Discuss new designs with local board and Rugby League Club. |
| 2159 | CF: Project Delivery | Hobson Bay - renew pathways | Awatea Reserve, Hobson Bay Esplanade Reserve, Takutai Reserve path, bridge and retaining wall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3063). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 197,484 | Cancelled | Red - Critical | Current Status: Agreement to not renew the Hobson Bay walkway has been made due to erosion risks being identified through a geotechnical report. The damage created from the landslip is being managed operationally by a regional landslip specialist along with all other slips throughout the city. Next Steps: Planning for alternative coastal access may be developed at a later stage. This will be a new project which will require a strategic assessment and overall investigation to be considered for future years. | Project has been cancelled. This project has been returned to Community Services for reassessment. Current Status: Project cancelled. Next Step: None |
| 2160 | CF: Project Delivery | Dove Myer Robinson Park - renew pathway | Dove Myer Robinson Park, bollard, handrail, paths and seats renewals. This project is carried-over from the 2016/2017 programme (previous ID 3049). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 130,000 | In progress | Green - On Track | Current status: Tender documents have been prepared and staff are currently going out to tender for the works. Next steps: Appoint a contractor to carry out the works. Estimated to be completed before the end of December 2017. | Current Status: A contractor has been awarded the contract for the works. Next Steps: Work will commence in early February and be completed by April 2018. |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|-----------------------|--|---|-------------|------------------------|------------|-----------------|------------------|--|---|
| 2162 | CF: Project Delivery | Waitemata - Parks Improvement Projects - LDI | Small projects to upgrade park facilities and assets. This project is carried-over from the 2016/2017 programme (previous ID 654). | Q1;Q2;Q3;Q4 | LDI: Capex | \$ 50,000 | In progress | Green - On Track | Current status: Completed works - Grey Lynn Park playground picnic tables and cycle stands; Francis and Moira Reserve entrance poles signs; Ernest Davis lookout signage. Current proposed works - 1. Auckland Domain signage - activation of the space from the Parnell railway station; 2. Victoria Park - cycleway improvements detailed design; 3. Grey Lynn Park - monkey bars; 4. Grey Lynn Park - pump track surround improvements; 5. Home Street playground upgrade; 6. Outwaite Park playground upgrade; and 7. Heard Park improvements. Next steps: Complete scoping and cost estimates of these proposed projects and present to the local board for formal approval of funding. | Current status: Completed works - 1. Grey Lynn Park Playground - picnic tables and cycle stands 2. Francis and Moira Reserve entrance poles signs 3. Ernest Davis lookout signage. In November 2017, the Local Board approved the following minor improvement projects to proceed (Domain Signage - improve connectivity between the Domain and Parnell Rail Station, Grey Lynn Park - monkey bars, Grey Lynn Park - pump track surround improvements, 254 Ponsonby Road - notice board signage, 70-74 Wellington Street, Freemans Bay - park improvements, Auckland Women's Centre - new signage, Kelmarna Community Gardens - redevelop entrance way, Pollinator pathways - educational signage, artwork and new boxed garden beds). Next steps: Complete any required design; consents and work with community groups and contractors early in 2018 to plan the delivery programme. |
| 2163 | CF: Project Delivery | Pt Resolution - renew upper stairs | Renew old wooden/concrete stairs in line with the development plan and other recently upgraded steps. Additional funding for 2017/2018 allocated from Point Resolution new mudcrete paths project. This project is carried-over from the 2016/2017 programme (previous ID 3774). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 360,000 | Completed | Green - On Track | Project completed. | Current Status: Physical works are complete and the path and stairs are open to the public. Next Steps: None |
| 2166 | CF: Project Delivery | Waitemata - renew playspace FY17-19 | Arch Hill Scenic Reserve, Brown Reserve, Francis Reserve, Freemans Bay Community Centre, Ireland Reserve, Outhwaite Park, Sackville Reserve, Vermont Reserve Playspace Renewals. Health and Safety Urgent renewals addition: Arch Hill Scenic Reserve, Francis Reserve, Moira Reserve, Pt Erin Park, St Marys Reserve, Vermont Reserve. This project is carried-over from the 2016/2017 programme (previous ID 3067). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 70,000 | In progress | Green - On Track | Current status: Design and consenting phase currently underway for playgrounds at Francis Reserve, Ireland Reserve, Sackville Reserve, and Vermont Reserve. Next steps: Complete design and engage contractor for physical works. | Current Status: Design and consenting phase currently underway for playgrounds at Francis Reserve, Ireland Reserve, Sackville Reserve, Vermont Reserve Next Steps: Complete design and engage contractor for physical works by May 2018. |
| 2167 | CF: Project Delivery | Weona coastal walkway - implementation | Construction of a coastal walkway, associated esplanade reserve and ecological restoration of adjacent areas. This project is carried-over from the 2016/2017 programme (previous ID 2921). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 157,441 | In progress | Green - On Track | Current status: Remedial work are currently underway. These works include repair of gate hinges and additional planting. Next steps: Close project. | Current status: Remedial work is underway for faulty hinges and additional planting. Additional signage is being manufactured. Next steps: Close project. |
| 2168 | CF: Project Delivery | Western Park - renew boardwalk and paving | Western Park boardwalk, paths and stair renewals. Install bluestone edging to path renewals in line with development plan. This project is carried-over from the 2016/2017 programme (previous ID 3771). 2017/18 budget (\$221,000) is funded from renewals (\$166,000) and LDI CAPEX (\$55,000) | Q1;Q2;Q3;Q4 | ABS: Capex;#LDI: Capex | \$ 221,000 | In progress | Green - On Track | Current status: Central route and western ridge complete. Detail design phase completed and resource consent for stairway has been lodged. Procurement planning for physical works is currently underway. Next steps: Receive consents for boardwalk and stairs on eastern side of park. Complete physical works. | Current status: Central Route and Western Ridge Complete. Detail design phase completed and resource consent for stairway has been approved. Procurement for physical works is currently underway. Construction works are programmed to start in March 2018. Next steps: Complete physical works for the stairway. |

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|------|-----------------------|---|---|-------------|---------------|------------|-----------------|------------------|--|--|
| 2170 | CF: Project Delivery | Waitemata - Western Springs native bush restoration plan | Removal of the monterey pine trees that are in decline. Restoration of a native forest. This project is carried-over from the 2016/2017 programme (previous ID 669). | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 25,000 | In progress | Amber - At Risk | <p>Current status: Contractor tendering complete. Operations to lead and prepare a report of all options available, with supporting pros and cons for methodology approaches to achieve full tree removal.</p> <p>Next steps: This report and its recommendations on methodology approach for full removal will then be reviewed with key stakeholders, such as the local board, Zoo and Iwi. Once this is completed then public consultation and resource consent lodgement can progress.</p> | <p>Risks/issues Operations to lead and prepare a report of all options available, with supporting pros and cons for methodology approaches to achieve full tree removal.</p> <p>Current Status: Contractor tendering complete. Community Facilities operations unit to lead and prepare a report of all options available, with supporting pros and cons for methodology approaches achieving full tree removal.</p> <p>Next Steps: This report and its recommendations on methodology approach for full removal will then be reviewed with key stakeholders, such as the local board, the Zoo and Iwi. Once this is completed then public consultation and resource consent lodgement can progress.</p> |
| 2892 | CF: Project Delivery | 313 Queen Street - renew vacant space | Renew kitchen, windows, bathroom facilities, & hot water capacity to enable reactivation of leasable space. This project is carried forward from the 2016/2017 work programme, previous ID 4283 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 71,000 | In progress | Green - On Track | <p>Current status: Physical work has been scheduled. These works include dry wall work, lighting, painting and plumbing. This space is currently being used as a theatre rehearsal area.</p> <p>Next steps: Physical work to be carried out as per the work program. Once renovations are completed a community lease will be progressed for this space.</p> | <p>Current status: Physical work is underway.</p> <p>Next steps: Physical work is being carried out as per the work program and is estimated to be completed by early April.</p> |
| 2904 | CF: Project Delivery | Albert Park - development - stage 4 | Renewal of asphalt paths within Albert Park. This is the final stage of path renewals within the park and will complete all remaining sections. This project is carried forward from the 2016/2017 work programme, previous ID 3046 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 22,258 | In progress | Green - On Track | <p>Current status: Planning is currently underway for the removal of a small section of path above Kitchener Street. All other work has been completed.</p> <p>Next steps: The project should be completed by the end of the calendar year.</p> | <p>Current status: Planning is currently underway for the removal of a small section of path above Kitchener Street. We will require heritage authority to undertake this work.</p> <p>Next Steps: Obtain heritage authority in conjunction with other works being undertaken in the park.</p> |
| 2924 | CF: Project Delivery | Basement Theatre - upgrade toilet | Toilet upgrade to accommodate an accessible toilet and providing access to the building. This project is carried forward from the 2016/2017 work programme, previous ID 4285 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 95,000 | In progress | Green - On Track | <p>Current status: Consent was resubmitted, confirmation of the consent being granted has been received, awaiting formal letter. Next steps: Review drawings and make any changes if required, go out for tender if no changes are required.</p> | <p>Current Status: All prices for the upgrade works have been submitted and are undergoing a reviewing process. Next Steps: Award the contract for physical works.</p> |
| 2944 | CF: Project Delivery | Central Library - replace water cooled radiator for standby generator | This project is carried forward from the 2016/2017 work programme | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 162,000 | In progress | Green - On Track | <p>Current status: Delivery phase, with work in progress.</p> <p>Next steps: Awaiting equipment delivery for installation with expected completion end October 2017 or earlier.</p> | <p>Current Status: Delivery phase, with work in progress</p> <p>Next Steps: Handover and closure</p> |
| 2955 | CF: Project Delivery | Cox's Bay - renew playground | Renew and upgrade playground. This project is carried forward from the 2016/2017 work programme, previous ID 3051 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 120,000 | Completed | Green - On Track | <p>Current status: Physical works completed.</p> <p>Next steps: Finalise project closure.</p> | <p>Current status: Physical works completed.</p> <p>Next steps: Finalise project closure.</p> |
| 2988 | CF: Project Delivery | Freemans Bay Community Centre - renew assets | Resealing of existing carparks including foot path, upgrading of drainage system and installation of boardwalk including installation of iron fence around children's playground. This project is carried forward from the 2016/2017 work programme, previous ID 4431 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 370,000 | Completed | Green - On Track | <p>Project completed.</p> | <p>Project complete.</p> |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|-----------------------|---|--|-------------|---------------|--------------|-----------------|------------------|---|--|
| 2989 | CF: Project Delivery | Freemans Bay Community Centre - replace hall exit doors and upgrade toilets | Replace hall exit doors and upgrade toilets This project is carried forward from the 2016/2017 work programme, previous ID 393 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 80,108 | Completed | Green - On Track | Project completed. | Current Status: Works have been completed - toilet upgrade and stairs made compliant. Next Steps: Project Completed |
| 2990 | CF: Project Delivery | Fukuoka Garden - reinstate local and sport park facilities | 1. Professional services2. Physical works This project is carried forward from the 2016/2017 work programme, previous ID 1473 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 486,706 | Completed | Green - On Track | Current status: Fukuoka friendship garden is mostly complete, with only minor practical completion items to be completed. Next steps: Complete practical completion. | Current Status: Fukuoka friendship garden physical works is completed, including handover. Next Steps: Finalising defects period. |
| 3002 | CF: Project Delivery | Grey Lynn Library - replace HVAC system | Replacement of existing HVAC air handling units due to age and frequent problems. This project is carried forward from the 2016/2017 work programme, previous ID 3750 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 16,510 | Completed | Green - On Track | Current status: Execution phase with installation of new air conditioning units completed and operational. Next steps: Handover and closure. | Current Status: Project complete. Next Steps: None |
| 3008 | CF: Project Delivery | Herne Bay Petanque Club - renew roof | This project is carried forward from the 2016/2017 work programme, previous ID 4349 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 11,740 | Completed | Green - On Track | Project completed. | Current status: Reroofing is now complete Next Steps: None. |
| 3009 | CF: Project Delivery | Highwic House - renew roads and car parks | Renewal of the various pavement areas surrounding Highwic House. This project is carried forward from the 2016/2017 work programme, previous ID 3056 | Q4 | ABS: Capex | \$ 144,847 | In progress | Green - On Track | Current status: Currently awaiting input from Heritage New Zealand and the Highwic House advisory group on suitable pavement renewal options. Next steps: Liaise with Highwic House advisory group on progress and initiate consent processes. | Current Status: We are currently liaising with Highwic House advisory group and Heritage New Zealand on progress and initiate consent processes.Next Steps: Physical works scheduled to commence in February 2018. |
| 3055 | CF: Project Delivery | Leys Institute Gymnasium - replace guttering | This project is carried forward from the 2016/2017 work programme, previous ID 4510 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 3,940 | In progress | Green - On Track | Current status: Scope of works has been sent to contractor for pricing. Next steps: Appoint contractor and schedule physical works. | Current status: Scope of works has been sent to contractor for pricing Next steps: Appoint contractor and schedule physical works |
| 3128 | CF: Project Delivery | Olympic Pool - improve acoustics in main pool | Acoustic improvements to main pool. Provide sound treatment panels to pool hall. Install suitable sound treatment to reduce levels of reverberations noise. This project is carried forward from the 2016/2017 work programme, previous ID 3760 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 90,000 | In progress | Green - On Track | Current status: An acoustic assessment has been completed and staff are now finalising concepts for the acoustic panels. Next steps: Seek costing from acoustic panel suppliers. | Current status: An acoustic assessment is completed, currently seeking acoustic panel supply costs and concepts. Next steps: Tender installation of acoustic panels. |
| 3155 | CF: Project Delivery | Parnell Pool - comprehensive renewal | Comprehensive upgrade - encompassing pool tank recoating, plant maintenance, pool concourse and pipework replacement, structural works, refurbishment of building fabric and surfaces. This project is carried forward from the 2016/2017 work programme, previous ID 397 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 1,000,000 | In progress | Amber - At Risk | Current status: Stage two physical works are in progress and due to be completed by 20 October 2017 for re-opening of the facility on 4 November 2017. Works include: male changing rooms and foyer painting refurbishment; glazing replacement; play station pipework testing; terazzo stair refurbishment; external stair maintenance; stage three exploratory work. Next steps: Continue physical works and plant maintenance/operator set-up through to 3 November 2017 for re-opening on 4 November 2017. Document and price work to be undertaken for stage three pool pipework and concourse. | Risk/Issues Stage 3 design work is being documented for consenting and tendering in early 2018 with physical work planned to start in April 2018. However, budget appears was not topped up during the last budget refresh and is now \$961,844.08 less than the cost to complete. Main Building floor structural integrity is being investigated as part of Stage 3 design. The Lido Pool and Main Pool Balance Tank are losing significantly more water this season. Current status: Stage three design work is being documented for consenting and tendering in early 2018 with physical work planned to start in April 2018. Next steps: Complete stage three documentation and consenting in early 2018. |
| 3161 | CF: Project Delivery | Pt Erin Pool - renew car park and paths | Renewal works for car parks including drainage and foot paths This project is carried forward from the 2016/2017 work programme, previous ID 4419 | Q1 | ABS: Capex | \$ 55,000 | Completed | Green - On Track | Project completed. | Current Status: Project complete |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|-----------------------|---|---|-------------|---------------|------------|-----------------|------------------|---|--|
| 3162 | CF: Project Delivery | Pt Erin Pool - replace entrance door controller, rebuild perimeter security fence | New entrance door controller, rebuild perimeter security fence This project is carried forward from the 2016/2017 work programme, previous ID 3764 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 89,973 | In progress | Green - On Track | Current status: New entrance sliding door completed. Next steps: Physical works of shelter renewal planned to commence on April 2018. | Current Status: New entrance sliding door completed. Next steps: Physical works of shelter renewal planned to commence April 2018. |
| 3163 | CF: Project Delivery | Pt Resolution - renew paving | Renewal of the two paths at the open space on the top Pt Resolution. Paths are being renewed in line with the Pt Resolution Development Plan. Main path is concrete and the perimeter path is hoggin. This project is carried forward from the 2016/2017 work programme, previous ID 4423 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 145,000 | Completed | Green - On Track | Current status: Contractor has been appointed and currently scheduling physical works. Next steps: Complete physical works and close project. | Current status: Physical works has been completed. |
| 3202 | CF: Project Delivery | Studio One - Artstation - refurbish roof to fix leak | This project is carried forward from the 2016/2017 work programme | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 7,000 | In progress | Green - On Track | Current status: Scope repair to leak. Next steps: Engage physical works to repair leak. | Current Status: Scoping and design is underway. Next Steps: Tender and procure physical works , estimated tender date has been set for early March 2018 and physical works to be completed July 2018. |
| 3209 | CF: Project Delivery | Symonds St Cemetery Depot - upgrade depot | This project is carried forward from the 2016/2017 work programme | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 65,000 | Completed | Green - On Track | Current Status: Physical work in progress for installation of the power cable.Next Steps: Practical completion by end of November. | Current Status: Project complete Next Steps: None |
| 3244 | CF: Project Delivery | Waitemata - renew paving, courts and car park FY17 | There are five sub-projects under this project:1. Upgrading works at Myers Park access road. This includes upgrade road base, sub base and surfacing including drainage works and road markings2. Upgrade Victoria Park access road. This includes upgrade sub-base and surfacing including drainage works and road markings 3. Upgrade Pomlallier Reserve. This includes replacing the existing bricks foot path with similar materials 4. Replace damaged concrete foot path at Hukanui Crescent, Herne Bay. 5. Replace damaged concrete foot path at Jagers Bush Reserve at Meola Road, Western Springs This project is carried forward from the 2016/2017 work programme, previous ID 3062 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 240,000 | In progress | Green - On Track | Current status: Work has been completed for Pompallier reserve, Hukanui Crescent and Jagers Bush Reserve. Engineering design works for Myers Park access road have been completed Next steps: Commence procurement work to appoint a physical works contractor. | Current Status: Finalising procurement for Victoria park and Myers park works. Next Steps: Engagement with services and Stakeholders for works. |
| 3245 | CF: Project Delivery | Waitemata - renew signage FY17 | Waitemata Signage Renewal. This project is carried forward from the 2016/2017 work programme, previous ID 3061 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 33,000 | In progress | Green - On Track | Current status: Reviewed signage requirements with local board, now engaging design services. Next steps: Implement signage replacement November/December. | Current status: Reviewed signage requirements with local board. Design and supply of signs contract awarded. Next Steps: Implement signs replacement December 2017- February 2018. |
| 3246 | CF: Project Delivery | Waitemata - renew structures FY17 | Waitemata Structure Renewal for Bayfield Park & Grey Lynn Park This project is carried forward from the 2016/2017 work programme, previous ID 3065 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 204,892 | In progress | Green - On Track | Current status: All works have been completed other than the Bayfield pedestrian bridge. Bayfield Park storm water issues have been found during the process of investigation and delivery of this project. Next steps: Investigate solutions to storm water issues at Bayfield Park to progress work on the pedestrian bridge. | Current status: All works have been completed other than the Bayfield pedestrian bridge. Bayfield Park storm water issues have been found during the process of investigation and delivery of this project.Next steps: Investigate solutions to storm water issues at Bayfield Park to progress work on the pedestrian bridge. |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|--|------------------------------|--|---|-------------|---------------|--------------|-----------------|------------------|--|---|
| 3247 | CF: Project Delivery | Waitemata - renew utilities and furniture FY17 | Waitemata utility and furniture renewal This project is carried forward from the 2016/2017 work programme, previous ID 3066 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 40,050 | In progress | Green - On Track | Current status: Complete scoping of utilities and furniture in Western Springs, Harry Dansey park and Wellpark reserve. Next steps: Implementation of furniture and utilities renewals in November/December. | Current status: Complete scoping of utilities and furniture in Western Springs, Harry Dansey Park and Wellpark Reserve. Next steps: Implementation of furniture and utilities renewals in February 2018. |
| 3314 | CF: Project Delivery | Western Park - renew fitness stations | Renew fitness stations in Western Park as per the Western Park master plan. This project is carried-over from the 2016/17 programme (previous ID 3048). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 52,000 | Completed | Green - On Track | Current status: complete | Current Status: Project completed Next Steps: None. |
| 3418 | CF: Project Delivery | Waitemata - renew paving | Waitemata Multiple Site Paving Renewals Project | Q2;Q3;Q4 | ABS: Capex | \$ - | In progress | Green - On Track | Current Status: The footpath and pavement renewals have completed within Arch Hill, Tole and Moira Reserves and Grey Lynn Park Next Steps: Obtain tree resource consent for Alberon Reserve footpath pavement renewal. Procure a contractor and implement works in October 2017 | Current Status: Tree resource consent for Alberon Reserve footpath pavement renewal is being obtained. Next Steps: Procure a contractor and implement works in February 2018. |
| Infrastructure and Environmental Services | | | | | | | | | | |
| 1948 | I&ES: DPO | Newmarket Laneways Upgrade | Town Centre Upgrade - Construction of Teed Street Upgrade | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 1,831,604 | In progress | Green | Teed Street upgrade construction works are progressing well with over 50 per cent of the works completed. All underground works are completed including rock breaking and utility relocation. | Construction now completed. Street opened up and operating with new layout. Project finished ahead of time by two months and on budget. Official opening date to be confirmed with local board and business association. |
| 1949 | I&ES: DPO | Re-development (Ellen Melville Centre) | Regeneration and redevelopment of Ellen Melville Centre - upgrade heritage building for community. | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 59,191 | In progress | Green | Construction works are now successfully complete. The regenerated building re opened to the public as a fully managed community centre on 15 September 2017. The defects stage is now in progress. | Completion of defects is near completion. Final financial payments are in progress. Project to be handed over to asset managers by the end of 2017. |
| 308 | I&ES: Environmental Services | Waipapa Stream Restoration Programme - Parnell | This programme is a continuation of restoration works of pest plant control and replacement native planting along the open section of Waipapa Stream. This year the programme would also extend to increasing local community engagement to significant groups that are currently missing from the programme such as more direct neighbours, local schools and Mana Whenua. This is year 5 of a 10-year proposed restoration. Work for year 5 will be completed by July 2018. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 15,000 | In progress | Green | An initial site visit has been made with Kaipatiki Project and the community group leaders to discuss more community-led work and facilitation with neighbours in the Gibraltar Terrace area. Emergency work is being carried out to remove and chip a tree that has fallen across the stream in a recent storm. Planning is being carried out for the community day being held at the stream on 30 September 2017, as part of the Auckland Heritage Festival. The spring pest plant control is scheduled to be carried out in October 2017. | A community weeding day was held in September 2017 with the facilitator from Kaipatiki Project and Council staff. Contractor weed control maintenance is continuing in the upper half of the stream. The facilitator is working with the community to plan ongoing work in the lower half of the stream in quarter three. |
| 726 | I&ES: Environmental Services | Low Carbon Lifestyles | A project that supports and empowers householders to lead low carbon lifestyles. This could include targeted energy efficiency, water conservation, zero waste, smarter mobility and/or food security advice to residents. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 30,000 | Approved | Green | The report from 2016/2017 financial year was presented to the local board in a workshop in quarter one. In quarter two, scoping and procurement will be completed and the 2017/2018 project will start. | Contractor procurement is in the final stages with an appointment expected to be made by the end of December/early January 2018. Project design will start in February 2018. |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|-----|------------------------------|---------------------------------|---|-------------|---------------|-----------|-----------------|-------|--|--|
| 729 | I&ES: Environmental Services | Low Carbon Multi-Unit Dwellings | Part one: Scoping study - how to best work with apartment managers and body corporates to support them to reduce their CO2 emissions in common areas. Identify needs, issues and ways to support. This would also include a review of some successful national and international exemplars. Part two: Trial delivery in at least one apartment block. This could include: - Match funded audit of the common areas - Provision of a report and advice for making changes - Provision of support to prioritise actions and make changes | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 10,000 | In progress | Green | A contractor has been engaged to implement the Low Carbon Multi Unit Dwellings project. Discussions with a number of built-environment stakeholders has identified a limited evidence base from which to identify opportunities to reduce carbon emissions in multi-unit dwellings. A stage one scoping study will start in September 2017, reviewing Australian and other international case studies to identify relevant opportunities for reducing carbon emissions. During quarter two, several multi-unit dwellings will be approached to participate in the project, with the aim of undertaking at least one low carbon assessment. | A short literature review was undertaken in quarter one, highlighting opportunities to reduce carbon emissions in multi-unit dwellings. This information was then used to develop an assessment sheet to capture detailed building information on lighting, ventilation, heating, cooling and behavioural aspects of resource use. In quarter three the focus will be to complete the 2-3 hour on-site assessment in an apartment. This information will provide the basis for making recommendations for efficiency improvements to multi-unit dwelling managers and further developing the assessment into a self-assessment template. |
| 731 | I&ES: Environmental Services | Waitemata Low Carbon Network | Continue with the operation of the Low Carbon Network. The Low Carbon Network is a network of individuals, households, groups, businesses, etc operating within the local board area working together to promote, support and implement community level low carbon activities. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 10,000 | In progress | Green | Activities undertaken in quarter one:• Low Carbon Network 2016/2017 report finalised and presented to local board• Low Carbon Network database expanded from 170 to 180 members• Five Low Carbon Network newsletters sent out• One Low Carbon Network meeting (planning workshop) and one public event (Meet the Candidates event) held. 85-90 people attended, with seven candidates on the panel and facilitated by Rod Oram. • Low Carbon Network Facebook group increased from 49 to 57 members• The network prepared a submission to the Local Board on its proposed three year plan and made a presentation in support of this submission to the local board.Activities planned for quarter two are to expand the database, send out regular newsletters, grow the Facebook group membership, plan and organise one or two Network meetings/events and continue the process around the joint submission to Auckland Council Environment and Community Committee (calling for council to take urgent action on climate change and commit the necessary resources through the LTP process). This is being prepared for presentation to the committee in November 2017. | Activities undertaken in quarter two:• Low Carbon Network database expanded from 180 to 217 members• Six Low Carbon Network newsletters sent out• One Low Carbon Network meeting and one public event (A Low Carbon Christmas Party) held, with 50 people attending• Low Carbon Network Facebook group increased from 57 to 85 members• Frances Palmer, Dr Grant Hewison and Damon Birchfield presented to the Auckland Council Environment and Community Committee in November on behalf of the Low Carbon NetworkActivities planned for quarter three include:• continue to expand the Low Carbon Network database• continue to send out regular Low Carbon Network newsletters• continue to grow the Low Carbon Network Facebook group• plan and organise one Low Carbon Network event (end of February) |
| 732 | I&ES: Environmental Services | Business Food Waste | Continue to support the reduction of cafe food waste through advice on composting and avoidance. Actions will include promotion of advice/guide for business waste reduction produced in 2016-17; provision of materials to help cafes encourage diversion of coffee grinds from landfill.Note: this could be a very small trial. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 12,000 | In progress | Green | In quarter one a contractor was engaged to deliver the Business Food Waste initiative. As the contractor already has connections with community gardens, this project will work with existing community groups who utilise diverted coffee grinds. The capacity of community gardens to take coffee grinds is a risk. To mitigate this risk a back up coffee collection location has been identified. Cafés will be engaged in quarter two to get them onboard for a small scale collection trial and developing collateral for the project. | Coffee ground collection has begun in eight cafés in the local board area. AppSheet (simple-to-use software) is being used to track the kilograms of coffee grounds collected from each café, the number of kilometres travelled as well as responses to behavioural questions to ascertain challenges with food waste mitigation generally. An average of 30 kg of coffee grounds are collected per week from the nine cafés. There are four local community gardens now receiving coffee grounds. Priority of delivery is given to the closest community garden with the capacity to accept coffee grounds, in order to to facilitate the reduction of travel related carbon emissions. Collateral to communicate the project to the public has been developed including use of the 'Live Lightly' social badge to communicate how this project contributes to low carbon outcomes. Live Lightly is a regional collaboration between community groups, Auckland Council and partners to show everyday lifestyle choices that Aucklanders can all make to save money, have a healthier life and care for the planet. In quarter three, coffee ground collection will continue and participating cafés will be profiled on social media. |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------------------|------------------------------|--|--|-------------|---------------|--------------|-----------------|-------|---|---|
| 2011 | I&ES: Environmental Services | Waitematā Urban Forest Framework | The purpose of the Waitemata Local Board Urban Forest Framework (UFF) is to improve the planning and management of the board's urban forest, and educate the community in order to maximise the benefits and protection of the urban vegetation. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 5,000 | Approved | Amber | This project is to compare urban forest canopy data derived from 2013 LiDAR with Urban Forest canopy from 2017 LiDAR. The 2017 LiDAR data is currently unavailable due to delays in region wide capture and quality assessments. Timeframes will be advised in quarter two once the 2017 dataset has been received. Following this will data processing, analysis and reporting will continue into quarter three. | This project is at risk of delays, as the quality check of the data is still underway. Waitematā urban forest framework: LiDAR data is still in the quality checking/ control stage and has not been released for analysis. Some regional data is available, but not for the Waitematā Local Board area. This is expected in quarter three. In the interim, some analysis of tree loss using historical aerial photographs and the 2013 LiDAR data has been undertaken. The full dataset has recently been compiled for the whole local board area (late December 2017), and this work will be reported to the local board in quarter three. |
| 520 | I&ES: Healthy Waters | Streamside Assistance Programme - Newmarket Stream | An Auckland Council officer will project manage, along with technical contractor, to support volunteers to continue to protect, enhance and restore the ecological health of the Newmarket Park and Remuera Stream. This contract is for the delivery of a Streamside Assistance Programme providing a targeted biodiversity advisory and assistance service to residents aligning New Market Park and the upper reaches of Remuera Stream, to complement the stream restoration works in Newmarket Park. This project is part of a joint application that will also be submitted to Orakei Local Board because the focus area straddles both Waitemata and Orakei Local Board boundaries. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 20,000 | In progress | Green | A project initiation meeting was held with Auckland Council staff, members of From the Deck community group and Gecko Trust. Gecko has been contracted to facilitate the project and conduct a community impact assessment. They have organised a facilitator with ecological background to manage the project. A meeting to discuss the direction of the project has been planned for October 2017. | The project team was appointed and its initial meeting was held this quarter to set the direction of project. Community identified their priorities for the project. They agreed to commissioning of a baseline survey and data for the stream. Stream survey was carried out with assistance of group members. Findings from report suggest measures to improve ecological resilience to mitigate for flashy hydrology and high pollutant loading. A predator control workshop was held on 12 November 2017. |
| Libraries | | | | | | | | | | |
| 1350 | CS: Libraries & Information | Library hours of service - Waitematā | Provide library service at Central City Library for 67 hours over 7 days per week. (\$334,6382 - FY17/18) Provide library service at Grey Lynn Library for 48 hours over 6 days per week - Monday to Saturday. (\$288,234 - FY17/18) Provide library service at Leys Institute Library for 52 hours over 6 days per week, Monday to Saturday. (\$352,707 - FY17/18) Provide library service at Parnell Library for 52 hours over 6 days per week, Monday to Saturday. (\$319,461 - FY17/18) | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 4,306,785 | In progress | Green | Central City Library refurbishment was officially completed 14 September. We are getting excellent feedback from customers about the new layout, but observed a decrease of eight per cent in visits during the disruption of the past 3 months. | Waitematā Libraries have the highest visitor numbers of any local board with almost 332,000 people visiting our libraries this quarter. |
| 1351 | CS: Libraries & Information | Extended hours - Waitematā | 0.5 additional opening hours at Grey Lynn Library. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 3,000 | In progress | Green | The Grey Lynn Library has been open an extra half hour each Saturday | Customers continue to utilise the extra half hour each Saturday at Grey Lynn Library |
| 1352 | CS: Libraries & Information | Information and lending services - Waitematā | Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | Issues of physical material continue to be on trend with the region showing a small decline. The Central refurbishment meant that some items were unavailable for this period and so we experienced an overall 18 per cent decrease in issues. This is less than we expected, and we think reflects that customers visited other Waitemata libraries when Central was closed. | Issues of physical material continue to be on trend with the region showing a small decline compared to last year. Ebook loans continue to be on the rise, and staff are supporting customers to access this material on a regular basis. |

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| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|-----------------------------|--|--|-------------|---------------|---------|-----------------|-------|---|---|
| 1353 | CS: Libraries & Information | Preschool programming - Waitematā | Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and special storytimes to celebrate events such as Lunar New Year. Provide bilingual programmes, and deliver outreach to preschools to promote services and membership. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | All the Waitemata libraries continue to deliver popular programmes for preschoolers such as Rhymetime, Wriggle & Rhyme, and Storytime, with 132 sessions delivered to 5724 participants. All libraries have delivered outreach programmes to local preschools and early childhood education centres; 2 by Grey Lynn (25 Children), 6 visits by Leys Institute (120 children) Central Library made 15 visits (458 children). Parnell Library hosted Hazel the pitbull for a special storytime to promote positive messages around animal care and treatment, 31 participants attended. | Parnell, Leys Institute and Grey Lynn libraries collaborated in the delivery of a successful and fun Rhymetime in the Domain event with 180 participants. Outreach to preschools and early childhood education centres continued with 24 visits reaching 534 children. Central Library have had a particular focus on these visits as due to parents going back to work sooner than in the past, we are seeing less preschool children in the library as they are at daycare- wend home information to the parents so they can be part of the experience. Preschool programmes in the libraries continued until mid-December with 111 sessions delivered to 4639 participants |
| 1354 | CS: Libraries & Information | Children and Youth engagement - Waitematā | Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | The July school holidays were celebrated in all the Waitemata libraries with 19 activities and 522 participants. The What Lies Beneath theme enabled kids to be creative and imaginative. Parnell Library visited Parnell District School during term 3 to promote library services and encourage membership. We spoke to 164 students and had 60 new members come along to the library. | Creative activities were delivered by all the Waitematā libraries for the October school holiday programme Survive 24. The libraries ran 25 programmes with 454 children participating across the local board. We continue to partner with community groups, with Parnell Library hosting 35 children for a safety session with ASB St John Safe Kids. The session was fun and interactive, focussing on activities and stories to build confidence in what to do in an emergency. |
| 1355 | CS: Libraries & Information | Summer reading programme - Waitematā | Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā") | Q2;Q3 | ABS: Opex | \$ - | In progress | Green | The Kia Māia te Whai / Dare to Explore Summer Reading Programme for 2017-2018 has been finalised and will commence in mid December. The programme will be promoted through local primary schools in November. | Six schools were visited to promote Kia Māia te Whai / Dare to Explore, reaching 2338 children across the Waitemata local board area. A few activities were held in December to mark the beginning of the programme, with the bulk of the activities and finale parties will be held in January 2018. |
| 1356 | CS: Libraries & Information | Supporting customer and community connection - Waitematā | Provide programmes that facilitate customer connection with the library and community including targeted programming for diverse community groups, PRIDE, NZ Music Month, book clubs, author and community talks. Participate in local events and connect with other local agencies, for example business association, Splice, and Ponsonby Market Day. Provide community space for hire at Central City Library. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | Leys Institute Library hosted a book launch for Frances and Max Harre's book - 'Work, Passion, Power: strategies for a working life you will love' with 100 attendees. The Waitemata libraries all host bookclubs which are well attended. Central Library programming for rough sleepers made the media (Newstalk ZB, Radio NZ) recently and was held up as Nationally innovative Library programming. Central City Library also celebrated International Zine Month this year by hosting a number of events and workshops. We welcomed patrons to join us in a game of 'zine bingo', to challenge themselves by furiously creating a zine in 48 hours, or have a go at drawing comics (no experience necessary).These events hosted at Central Library were run in partnership with Auckland Zinefest. | Parnell Library hosted 37 people for a Diwali activity sharing cultural knowledge with henna hand painting as well as traditional Indian sweets. Leys Institute Library collaborated with One2One café during a Ponsonby Market Day in December. Library staff delivered 3 storytime sessions with 25 participants. Leys Institute Library launched a bi-monthly craft group this quarter that was the brainchild of a regular Leys Institute customer. It has proven popular with 29 attendees so far. Central staff supported Ellen Melville Open Day on 18 November and were able to share information about Auckland Libraries with visitors. Central Library hosted The Problem - an interactive app-based game that engaged with young professionals, aiming to give them a behind the scenes view of Central City Library. The participants were sent challenges to complete both inside the library and around the inner city, culminating in a presence at TEDx Auckland and an after hours comedy event in the library (attended by 100 people) |

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|--|------------------------------|---|---|-------------|---------------|-----------|-----------------|-------|--|--|
| 1357 | CS: Libraries & Information | Celebrating Te Ao Māori and strengthening responsiveness to Māori - Waitematā | Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | We celebrated Matariki and Te Wiki o Te Reo Maori with a variety of events and displays as well as special preschool programming . Highlights include 76 students visiting Grey Lynn Library where we explained the meaning and significance of Matariki to 3 classes from Newton Central School. Central City Library presented a series of talks for adults and programming for children, and had more than 146 people join together to celebrate Te Ao and te reo Maori. | All libraries now incorporate te reo content in all preschool children's programmes, which is very well received by library customers. The Te Reo Maori Reading Group continues to meet in Central; Central Library screened 'Moana' the movie in te Reo Maori and attracted 30 families who enjoyed the immersion into te Reo. |
| 1358 | CS: Libraries & Information | Learning and Literacy programming and digital literacy support - Waitematā | Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, Makerspace programming and access, talks and lectures, NZ sign language support, local and family history sessions. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | Waitemata Libraries ran 27 book a librarians sessions- helping customers with things from applying for jobs and CV support- right through to learning (and trying out) Karaoke software! In partnership with the developers Titan Ideas, Auckland Central Library delivered an opportunity for tamariki and their whanau to travel to another dimension through the power of cutting edge virtual reality headsets. With an audience of over 200 people, Zippyland was the perfect meld of storytelling and giving customers access to experimental technology. | Waitemata libraries are increasingly a destination for use of Wifi and public computers and customer frequently require support to use these services. Book a Librarian sessions were delivered to 26 customers and the promotion of the services is a focus. Grey Lynn Library has begun to introduce NZ Sign Language to preschool programmes to help build awareness in the younger generation. Central Library is increasingly a destination for visitors from other libraries and organisations and hosted local, national and international guests with 11 tours, totalling 91 guests. |
| 1359 | CS: Libraries & Information | Celebrating cultural diversity and local communities - Waitematā | Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC Day, Aotearoa Neighbour's Day, heritage festival, local community and conversation groups, family history month, Parnell Festival of Roses, Lunar New Year, Pasifika, Diwali, Bastille Day. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | Leys Institute Library has a weekly French conversation group that meet every Monday in the reading room. Parnell Library celebrated Adult Learners Week, by hosting a talk for 48 attendees on the history and science of volcanoes in Auckland. Book displays were created to mark Family History Month, Heritage Festival and National Poetry Day this quarter. Close to 230 poetry enthusiasts enjoyed 7 spoken word poetry events in Central City Library. The new events space artwork on the Ground Floor has made an interesting addition to the Central Library experience. Staff supplied Athfield Architects with names and portraits of people who have touched the library in some way through collections and their presence. This includes local authors and even represents one of our rough sleeping community. The far corner of the Ground Floor is now an exciting place to visit, and reflects our community. | Leys Institute Library hosted 8 Heritage Festival events in collaboration with the Ponsonby Business Association, 164 people attended. Parnell Library attended the Parnell Festival of Roses with a booth delivering storytimes, and various different crafts engaging the community and families, interacting with approximately 83 people. It was a busy quarter at Central with the Climate Conference and Parihaka Peace Conference providing a forum for vibrant discussion and debate for close to 200 participants. Central also hosted Stuck in the Maze: This art week installation was designed and produced by the rough sleeping community and told stories of the journey to homelessness (a world of no-choice choices). It was popular with both customers as well as local media who were keen to know more about Central's programmes for rough sleepers. The '17 Days of Rykenberg' exhibition attracted media attention and as a result the exhibition was extended for another 2 weeks. The Exhibition also provided a forum to discuss the past and present social life of Aucklanders as people identified family and friends in the images on display. |
| Local Economic Development: ATEED | | | | | | | | | | |
| 925 | ATEED: Local Economic Growth | WMT Implementation of Economic Development Action Plan | Following the refresh of the City Fringe economic development action plan. The local board may need to fund actions identified. projects will be identified in consultation with the local board following completion of the refresh. | Q3;Q4 | LDI: Opex | \$ 40,000 | Approved | Green | The refresh of the City Fringe Economic Development Action Plan has been completed by the consultants. This is due to be reported to the Local Board in quarter two for approval. Identification of projects to be taken forward in the year will be identified and progressed in the following quarters. | The refreshed City Fringe Economic Development Action Plan was approved by the Local Board during the quarter. As part of the process of refreshing the action plan the Local Board has indicated number of priorities for action. The local board have asked staff to concentrate on assisting with the development of the Parnell Precinct Plan, and to make contact with the business associations in the area including Grey Lynn to identify what research or information the Local Board can assist with to help gain a better understanding of the City Fringe Area. This work will be undertaken in Q3 and Q4. |

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|------------------------------------|------------------------------|--|---|-------------|---------------|-----------|-----------------|-------|--|---|
| 1030 | ATEED: Local Economic Growth | Young Enterprise Scheme (WTM) | ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them. | Q3 | LDI: Opex | \$ 5,000 | Approved | Green | The Young enterprise Scheme E (Enterprise) - days are scheduled for delivery in February 2018. The use of the funds will be drawn down in quarter three to support the E-days delivery. As a result there is no update for Q1 reporting as no activity has occurred. | Auckland Chamber of CommerceAs of 1st January 2018, the Auckland Chamber of Commerce will take over as the YES regional delivery partner and ATEED will move to become a strategic partner. During January and February ATEED and the Auckland Chamber of Commerce are working together to ensure the smooth transition of the programme delivery to the Chamber.Kick Start days (formerly known as E-days) are being delivered by ATEED with support from the Auckland Chamber of Commerce, as part of this transition. ATEED's role includes management of the funds generously provided by Local Boards for the 2018 Kick Start days. As in previous years, there will be five sub-regional events delivered across the region. The new Auckland Chamber of Commerce team will be inviting you to participate either as student mentors or as observers on the day. |
| Parks, Sport and Recreation | | | | | | | | | | |
| 1125 | CS: PSR: Active Recreation | Newmarket area: Play space needs assessment: scoping and design | Undertake a needs assessment and engage with youth to determine the needs, scope and design for an active recreation and youth space under the Newmarket Viaduct on land to be leased from NZTA. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 30,000 | On Hold | Amber | Staff are still waiting for NZTA to resolve the land availability. | The project is delayed until a decision about land allocation is made. Staff are still waiting for NZTA to resolve the land availability. |
| 2036 | CS: PSR: Active Recreation | Waitemata: Leisure facilities operation programme 2017-2018 | Operate pools and leisure facilities (through a management agreements) in a safe and sustainable manner: Parnell Baths and Point Erin Pool with CLM; Olympic Pool and Fitness Centre with Olympic Trust; Tepid Baths. 2. Deliver a variety of quality and accessible programmes and services that get the local community active. Along with core programmes that reflect the needs of the local community specific activities include programmes for: Fitness: Group fitness Learn to swimAquatic, | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | Tepid Baths is on track to meet local board objectives to increase visitation and customer satisfaction. Q1 visitor numbers increased 8% on last year to 57,491. Customer satisfaction (NPS score) increased slightly, by 0.3 points on prior quarter, to +31.4. Parnell Pool & Point Erin Pools are due to open for the summer in late November/early December. Parnell Pool is currently undergoing maintenance that will not affect the opening of the pool. Further work is due to commence after the summer season. | Tepid Baths programming targets have met Local Board objective of 'Facilities that enable community well-being'. Facility visitation has increased 5% so far this financial year, including a 7% growth in Learn-to-Swim. The new regional membership model was successfully implemented during the quarter and contributed to a 2.5% increase in members. Both Learn to Swim and membership are showing steady increases after a decline in the last financial year.Parnell Baths and Point Erin Pool have both experienced large numbers of swimmers during December, because of the hot and sunny weather.Parnell Baths have had to restrict access on two occasions for up to 30 minutes, due to swimmer/lifeguard ratios.Olympic Pool and Fitness Centre Year to date visitor numbers: 4% decrease in active visits. This is due to the centre closing for two days because of sewer and drain issues in December. |
| 3342 | CS: PSR: Active Recreation | WTM: Sport & Recreations Facility partnership programme | Supporting the completion of needs assessments, feasibility, and other investigations for sport and recreation facility developments to ensure robust decisions are made about future investment | Q2;Q3;Q4 | LDI: Opex | \$ 20,000 | Approved | Green | Presenting options in Q2. | Deferral from FY17. Options are yet to be developed and will be presented to local board when available, |
| 991 | CS: PSR: Park Services | WTM local parks: Ecological volunteers and environmental programme 2017-2018 | Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events •Plant and animal pest eradication •Litter removal | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 10,000 | In progress | Green | Volunteer activities in Waitemata Local Parks this quarter: • Weed control at Wharua and Waitaramoa Reserves; • Planting at Point Resolution; • Weed control / grave maintenance at Symonds St Cemetery; • Ongoing animal pest control at Alberon Reserve, Auckland Domain, Newmarket Park, Lemington Reserve and Tirotai Reserve. | Volunteer activities in Waitemata Local Parks this quarter: • Weed control/plant maintenance at Wharua and Waitaramoa Reserves; • Weed control/grave maintenance at Symonds St Cemetery; • Ongoing restoration work – and a litter clean-up – at Lemington Reserve; • Ongoing animal pest control at Alberon Reserve, Auckland Domain, Newmarket Park, Lemington Reserve and Tirotai Reserve. |

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| 1101 | CS: PSR: Park Services | Western Springs Lakeside Park: Waiorea Development Plan | Create a development plan for Waiorea - Western Springs Lakeside Park. To include a Community Consultation Plan. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 50,000 | In progress | Green | A strategic assessment, board workshop and predesign consultation have been completed. Staff will be presenting a draft development plan to the board in Q2 | Staff completed extensive stakeholder consultation on the draft development plan during Q2. A number of issues have been considered in the plan, the most significant of which is water quality. The draft development plan was workshopped with the board, Mana Whenua, and stakeholders. Staff will seek endorsement of the draft plan for public consultation in Q3. |
| 1102 | CS: PSR: Park Services | WTM: Public Open Space Naming Fund | Name two unnamed public open spaces at Freemans Bay and St Marys bay. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 7,000 | In progress | Green | Staff will begin work gathering information regarding site history plus naming options and update the board in Q2. | Staff have begun work on the naming process and are undertaking historical research. Staff will workshop the naming process and name options with the board in Q3. A presentation on the park naming guidelines was given to the board in November 2017. |
| 1141 | CS: PSR: Park Services | Symonds Street Cemetery: Conservation of monuments programme FY17/18 | Making safe and undertaking conservation of monuments in the cemetery. A programme of monuments have been selected from the prioritised list using 2016 asset condition survey data, based on those most at risk. This budget is required to make these monuments safe and start the planning and consent process for any conservation work or removal of unsafe items. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 40,000 | In progress | Green | FY18-21 conservation programme prepared and a prioritised three year plan was shared with the Local Board on 26 September. Work is prioritised based on health and safety risk, significance and heritage values. Physical works will start in November. | Conservation work on eight large memorials has been completed, one in the Anglican Cemetery, the other seven in the Presbryterian Cemetery. Remaining budget will be used to monitor some other large monuments identified as a risk and prepare the methodology for approval and consenting for physical works in 2018/19. |
| 1142 | CS: PSR: Park Services | Symonds Street Cemetery: Increased levels of service and maintenance FY17/18 | A response fund to: provide specialist conservator services to repair or remove graffiti vandalism on monuments; provide conservator advice to assist families prepare consents and undertake conservation work on family graves; provide increased levels of service and daily maintenance. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 20,000 | In progress | Green | Maintenance programme underway to repair or make safe vandalised or unsafe monuments, prioritisation based on extreme or high safety risk or high significance. | Wet weather delayed the start to physical works. Seven memorials added to the ongoing maintenance programme that were vandalised in October. |
| 1143 | CS: PSR: Park Services | Symonds Street Cemetery: Signage Stage III: Botanical & wayfinding | Stage III design and installation of SSC Interpretation Strategy. Additional signage for entrances and botanical interpretation. | Q1;Q2;Q3;Q4 | LDI: Capex | \$ 50,000 | In progress | Green | Tree Trail installed (23 pole signs) in September 2017. Identify remaining budget and allocate to signage projects. | Botanical Interpretation - At an event in November, with the help of the ladies from the Heritage Rose Society, 90% of the 107 roses in the west cemetery were identified, Small identification tags will be prepared for each rose. Entrance signage - Depending on the agreed outcomes for the new Symonds Street Cemetery Path Network - Concept design report, additional directional and interp signage will be added in line with the Symonds Street Cemetery - Interpretation Plan. |
| 2810 | CS: PSR: Park Services | WTM: Parks response fund FY17/18 | A discretionary response fund available to enable planning to occur throughout the year as matters arise. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 35,000 | Approved | Amber | Ideas will be workshopped with the Board in Q2. | Staff have been investigating opportunities to leverage planned work, and identify areas where there is the potential to improve or increase levels of services. This has been occurring in lie with LTP planning Staff have provided options that the local board could consider and need feedback on whether the local board would like to proceed with these options. |
| Plans and Places | | | | | | | | | | |
| 3362 | CPO: Plans and Places | Parnell Plan | A local spatial plan for Parnell | Q2;Q3;Q4 | LDI: Opex | \$ - | In progress | Green | The Plans and Places team is with the Waitemata Local Board to confirm scope and project execution plan (including engagement plans and setting up workshops / programme for Q3) | |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | CL: Final Lease Expiry Date | CL: Annual Rent Amount (excluding GST) | CL: Annual Opex Fee (excluding GST) | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|----------------------|-----------------------|--|--|-----------|-----------------------------|--|-------------------------------------|-----------------|-------|--|---|
| CF: Community Leases | | | | | | | | | | | |
| 1767 | CF: Community Leases | Circability Trust | Lease renewal for 271 Victoria Street, Freemans Bay | Q4 | 30/06/2023 | \$ 1.00 | \$ - | Approved | Green | Lease renewal process to be progressed in quarter four. | Lease renewal process to be progressed in quarter four. |
| 1768 | CF: Community Leases | Frank Sargeson Trust | Lease renewal for 25 Princes Street, Auckland | Q3 | 30/09/2022 | \$ 500.00 | \$ - | In progress | Green | Application for renewal of lease to be sent to group. | Awaiting completed application documents from the group. The next steps will be the assessment of application documents and a site visit. This will be progressed in the next quarter on receipt of completed application. |
| 1769 | CF: Community Leases | New lease Auckland Playcentres Association Inc - Franklin Road | New lease Auckland Playcentres Association Inc - Franklin Road | Q3 | 30/11/2017 | \$ 250.00 | \$ - | In progress | Green | Playcentre leases to be processed on an individual basis rather than as multi premises lease. Application to be sent to the association. | Staff are awaiting completed application documents from the group. The next steps will be an assessment of the application documents and a site visit which will be progressed in the next quarter on receipt of the completed application. |
| 1770 | CF: Community Leases | Renewal Citizens Advice Bureau - Grey Lynn | Multi-premises lease - Lease across region will be a single lease with each site/ board area identified in a schedule. | Q4 | 30/06/2024 | \$ 500.00 | \$ - | On Hold | Amber | Renewal due 30 June 2018. Multi premises lease has been drafted and provided to ACABx the umbrella for Citizen Advices Bureaus across the region. This was sent 11 July 2017 and is for their review and, if in order, execution. Staff are awaiting the response. | Awaiting a response CAB head office in Wellington on draft lease. Awaiting a response from Citizens Advice Bureau on the proposed lease. They have referred the draft to the Citizens Advice Bureau head office in Wellington for assistance. |
| 1771 | CF: Community Leases | RNZ Plunket Society - Ponsonby | Multi-premises lease - Leases across region will be individual leases for each site/ board area, but with common terms and conditions. | Q2 | 1/07/2013 | \$ 1.00 | \$ - | Completed | Green | Discussions are occurring on the potential redevelopment of this site that may affect the configuration and use by tenants. Plunket have created a new national entity. Current leases to Plunket are being assigned to the new entity and new leases or renewals will be progressed subsequently. Leases across region will be individual lease but with common terms and conditions. | Royal New Zealand Plunket has assigned its interest in the lease to Royal New Zealand Plunket Trust with effect from 1 January 2018. The term of this lease is in perpetuity. |
| 1772 | CF: Community Leases | RNZ Plunket Society - 192 Parnell Rd, Parnell | Multi-premises lease - Leases across region will be individual leases for each site/ board area, but with common terms and conditions. | Q3 | 30/06/2013 | \$ 250.00 | \$ - | In progress | Green | Investigation of an internal reconfiguration to make the building more useable being considered along with proposed Heard Park improvements. Plunket have created a new national entity. Current leases to Plunket are being assigned to the new entity and new leases/renewal will be progressed subsequently.. Leases across region will be individual leases, but with common terms and conditions. | Investigation of and internal reconfiguration to make the building more useable being considered along with proposed Heard Park improvements. Plunket have created a new national entity. Current leases to Plunket are being assigned to the new entity and new leases/renewal will be progressed subsequently. Leases across region will be individual leases for each site, but with common terms and conditions. Plunket staff from head office in Wellington will be meeting council staff to discuss the expired lease and to progress all its interests in the newly formed entity, Royal New Zealand Plunket Trust. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | CL: Final Lease Expiry Date | CL: Annual Rent Amount (excluding GST) | CL: Annual Opex Fee (excluding GST) | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|-----------------------|--|---|-----------|-----------------------------|--|-------------------------------------|-----------------|-------|---|--|
| 1773 | CF: Community Leases | New lease RNZ Plunket Society - 545 Parnell Rd, Parnell | Multi-premises lease- Leases across region will be individual leases for each site/ board area, but with common terms and conditions. | Q3 | 31/01/2016 | \$ 250.00 | \$ 936.00 | In progress | Green | Plunket have created a new national entity. Current leases to Plunket are being assigned to the new entity and new leases and renewals will be progressed subsequently. Leases across region will be individual leases, but with common terms and conditions. | A meeting with Plunket staff from the head office in Wellington to discuss the expired lease is scheduled on 18 January 2018. |
| 1774 | CF: Community Leases | Renewal and variation Herne Bay Ponsonby Racquets Club Inc | Renewal lease 10 West End Road, Herne Bay | Q4 | 30/10/2016 | \$ 150.00 | \$ - | Approved | Amber | Awaiting advice from club about the restructure of loans which may affect the lease term. | Dependent on advice from the club about the restructure of their loans. Staff are still awaiting advice from the club about the restructure of loans which may affect the lease term. |
| 1775 | CF: Community Leases | New lease West End Lawn Tennis Club Inc | New lease 44-66 West End Road, Cox's Bay | Q3 | 15/01/2017 | \$ 250.00 | \$ - | In progress | Green | Application received and site visit and inspection undertaken . Next step is to report to the board on new lease. | There will be a report to the board on the new lease to the club in quarter three. |
| 1776 | CF: Community Leases | New lease Western Springs Association Football Club Inc | New lease at Seddon Fields, 180 Meola Road, Point Chevalier | Q2 | 30/11/2032 | \$ 250.00 | \$ - | Completed | Green | Discussions are underway with the club about outstanding issues to complete lease signing. Staff are seeking information from the commercial operator on site. | Completed. |
| 1777 | CF: Community Leases | Lease Renewal Richmond Rovers Rugby League Club Inc | Renewal lease 55-61 Elgin Street, Grey Lynn | Q3 | 7/12/2020 | \$ 500.00 | \$ - | In progress | Green | Renewal application received. A site inspection and renewal report are to be processed | Lease renewal report to be drafted and workshopped with the local board in quarter three. |
| 1778 | CF: Community Leases | Lease Renewal Societa' Dante Alighieri (Italian Society) | Renewal lease 52 Hepburn St, Freemans Bay | Q3 | 30/09/2021 | \$ 500.00 | \$ - | In progress | Green | Site inspection and renewal application to be progressed with the group. | First renewal term expired on 30 September 2016. Second renewal term to be processed. Final expiry date is 30 September 2021. Awaiting completed application from the group. Next steps will be assessment of application information and site visit. A report will be brought to the local board on completion of these processes. |
| 1779 | CF: Community Leases | Lease Renewal The Children's Autism Foundation | Renewal lease 52 Hepburn St, Freemans Bay | Q2;Q3 | 31/12/2021 | \$ 250.00 | \$ - | In progress | Green | Renewal application to be sent to the group and site visit arranged. | First term of the lease expired on 30 December 2016. Renewal of lease to be processed with a final expiry date of 30 December 2021. Awaiting completed application from the group. Next steps will be assessment of application information and site visit. A report will be brought to the local board on completion of these processes. |

Work Programme 2017/2018 Q2 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | CL: Final Lease Expiry Date | CL: Annual Rent Amount (excluding GST) | CL: Annual Opex Fee (excluding GST) | Activity Status | RAG | Q1 Commentary | Q2 Commentary |
|------|-----------------------|---|--|-----------|-----------------------------|--|-------------------------------------|-----------------|-------|---|---|
| 1780 | CF: Community Leases | Rent review Auckland Tennis Inc | Rent review 72 Stanley St, Parnell (aka 20 Park Road/1 Tennis Lane) | Q2 | 30/09/2023 | \$ 15,750.00 | \$ - | In progress | Green | Review of rental paid to council to be undertaken. Review criteria prescribed in the deed of lease. No reporting is required. | Review of rental paid to council to be undertaken. Review criteria prescribed in the deed of lease. No reporting is required. |
| 1781 | CF: Community Leases | Lease Renewal Inner City Women's Group Inc | Renewal lease 4 Warnock St, Grey Lynn | Q1 | 31/07/2021 | \$ 500.00 | \$ - | Completed | Green | The local board have approved a renewal. The deed is to be drafted and sent to group for approval and execution. | Completed |
| 2033 | CF: Community Leases | Freemans Bay Community Centre 52 Hepburn St | Call for expressions of interest to occupy space vacated by Tamaki Adult Literacy | Q2 | | | | Completed | Green | Request for expressions of interest have been advertised and site visit with prospective tenants has taken place. Seven expressions of interest were received. Applications will be assessed and then workshopped with the local board. | Completed |
| 2034 | CF: Community Leases | Caretakers Cottage Albert Park 33-43 Princes St | Call for expressions of interest to occupy the former Caretakers Cottage Albert Park | Q3 | | | | On Hold | Amber | Renovation works are underway and due to be completed late 2017. Unable to call for expressions of interest until works are completed due to health and safety risks for site visits. | Renovation works have not been completed. Unable to do site visits due to health and safety risks. Unable to call for expressions of interest until works are completed due to health and safety risks for site visits. |
| 3316 | CF: Community Leases | Renewal - CAB Central Library | Multi premises lease | Q4 | 30/06/2024 | \$ 1.00 | | On Hold | Amber | A multi premises lease has been drafted and provided to Auckland Citizens Advice Bureau the umbrella for Citizen's Advice Bureaus across the region. This was sent 11 July 2017 and is for their review and, if in order, execution. Staff are awaiting their response. | The local board is to consider a report to grant a multi premises lease. This was deferred while the local board developed a relationship with local Citizen's Advice Bureaus. Awaiting a response from Citizens Advice Bureau on the proposed lease - they have referred the draft to the Citizens Advice Bureau head office in Wellington for assistance |