

Work Programme 2017/2018 Q2 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Arts, Community and Events										
2172	CS: ACE: Advisory	Community Response Fund - Devonport-Takapuna	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$ 84,000	In progress	Green	\$84,000 Moved to ACE Staff Allocation. Balance: Nil	Nil Balance
238	CS: ACE: Arts & Culture	North Shore Theatre and Arts Trust- ABS Pumphouse Operational Grant	Administer a funding agreement with North Shore Theatre and Arts Trust to assist them in operating the Pumphouse Theatre for the performance, display, and promotion of the arts.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 83,084	In progress	Green	Staff executed the FY2018 funding agreement with North Shore Theatre and Arts Trust. In Q1 The PumpHouse attracted 18,189 visitors with 1133 participants across 29 programmes. There were 10,674 attendees at 84 performances. Highlights included an emo musical premiere of "Romeo & Juliet", Shoreside Theatre's Mid-Winter Murder Mystery season and three young film crews produced works including alternative rock band Dead Favours filming their latest video. The Pumphouse hosted the Awards ceremony Tat2That, a visual arts collaboration between Wairau Valley Special School's Transition Centre and Wilson Home. PumpHouse staff reached out to Rotary and North Shore Stroke Club to present The PumpHouse Theatre Past, Present and Future. Tim Bray Productions' "The Great Piratical Rumbustification" and "Mrs Wishy-Washy" along with Pop's Games in the auditorium treated families to fun entertainment.	In Q2 the Pumphouse attracted 20336 visitors with 9611 attendees at 88 performances. For Chinese Language Week, I-Start Chinese Theatre presented A Story About a Poet and Dial M for Murder. Zheng's Music Studio presented a concert of traditional Chinese music. North Shore Music Theatre performed Jekyll & Hyde and Laura Collins performed with the Back Porch Blues Band. The auditorium was renamed the Genevieve Becroft Auditorium and a cocktail function was held to celebrate. An audio-described NZSL touch tour performance of Tim Bray Productions' The Santa Claus Show '17 was presented. Community Choir engaged the public on World Singing Day and attracted over 400 participants to their Christmas concert. Collaboration between community organisations has included North Shore Chorale, Community Choir, All Saints Scouts and Harcourts. Volunteers contributed 290 hours.
249	CS: ACE: Arts & Culture	Michael King Writers Centre- ABS Operational Grant	Administer a funding agreement with the Michael King Writers' Studio Trust to assist them in operating the centre as a community arts facility for the benefit of both the local and wider community.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 35,106	In progress	Green	Staff executed a FY2018 funding agreement with Michael King Writers Studio Trust. In Q1 there were 19 visitors to the studio with 265 participants across 31 programmes, mostly held offsite. Matariki event, Someone's Mana - a Conversation, included poetry by Haare Williams with works by Whiti Hereaka, John Retimana, Pita Pou, Witi Ihimaera and photographer Michael Krzanich. Residency arrivals were Anthony Byrt and a Shanghai writer for the Rewi Alley Fellowship. Young Writers workshops were delivered with Matt Harris and Tin Makeriti. Fiona Sussman delivered a masterclass on characterisation. Artist residencies for 2018 have been advertised with 13 places available, nine more than previous years.	In Q2 there were 93 participants and 180 attendees at Michael King Writers Centre events. Highlights were the Heritage Festival book launch at Victoria Theatre for Chris Bourke's Good-Bye Māoriland - songs and sounds of NZ's Great War, hosted by Tim Finn with North Shore Brass. In a new initiative with schools, resident writer Anthony Byrt presented an overview on his work as an art critic to art history scholarship students from Carmel College and Takapuna Grammar. A sold out workshop weekend, The Business of Writing - Making a living through words, was held at the National Library with 50 new or emerging writers from throughout New Zealand. The 30 speakers were established writers, publishers and facilitators. The young writers 2017 edition of Signals was launched at the National Library in Parnell with 55 attendees.
289	CS: ACE: Arts & Culture	The Depot- Depot Artspace ABS Operational Grant	Administer a funding agreement with The Depot for arts and culture facilities management to assist them to manage operations at The Depot (48 Clarence St) and The Kerr St Artspace as community arts facilities.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 78,402	In progress	Green	Staff executed a FY2018 funding agreement with The Depot Art and Music Space Charitable Trust. In Q1 there were 6464 visitors and 1832 participants in various Depot activities. Highlights included Gum Sarn: Evolving Notions of the "Sweet Earth" celebrating Chinese history in New Zealand. Art Room Extended featured works from 48 Members able to present and sell works and to gauge audience response without committing to a full exhibition. Depot Sound expanded to provide filming for bands and community organisations such as filming a Pecha Kucha event with the Navy Museum. ArtsLab is working with 32 artists and delivered 11 job search workshops which placed nine artists into employment.	In Q2 there were 6379 visitors including 1059 participants or attendees across Depot activities. Exhibition highlights were Metanoia with Stephen McCurdy paintings from the last 20 years and the Sargeson Swerve, a Heritage Festival event, featuring a collection of artefacts from Sargeson's bach with sculpture, film, photographs and paintings by Graham Downs. Umbrella, a Whitecliffe graduate exhibition explored what it is like to be estranged and a large breathable orange roughly made from orange plastic bags captivating all ages. As part of GLOW@Artweek, Late night @ the Depot featured music from DJ Mints in Toast in front of the Depot. Kevin Ireland's 24th book of poems, A fine morning at Passchendaele, was launched.

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290	CS: ACE: Arts & Culture	The Rose Centre-ABS The Rose Garden Community Centre and Theatre Inc. Operational Grant	Administer a funding agreement with The Rose Garden Community Centre and Theatre Inc. for the operation of the centre for cultural, theatrical, community and early childhood educational purposes.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 55,389	In progress	Green	Staff executed a FY2018 funding agreement with The Rose Garden Community Centre and Theatre Inc. In Q1 the Rose Centre re-opened and volunteers maintained a presence of three hours per day while new staff were appointed. A part time administration assistant was appointed in September. In Q1 there 1413 participants across 61 programme activities and 14 performances. Activities included a "Meet the Candidates" pre-election event and a new after school kids programme which was trialled in the last week of term.	In Q2 the Rose Centre had 3870 visitors. This included 1060 participants in workshops and theatre. Company Theatre's Deathtrap performed three near sell-out nights of 110 attendees. Recent graduates presented one of the shows. Twenty-two after school programmes were delivered to young people and Rebus and North Shore Centre of Mutual Aid delivered six senior-directed programmes. Rhythm and Grace Dance held rehearsals and performances for young people were held across two days. Volunteers contributed 150 hours.
291	CS: ACE: Arts & Culture	The Lake House-ABS Lake House Trust Inc Operational Grant	Administer a funding agreement with The Lake House Trust Inc. for arts and culture facilities management. This will assist them to achieve their objective of operating the centre as a community arts facility to the benefit of both the local and wider community.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 65,968	In progress	Green	Staff executed a FY2018 funding agreement with The Lake House Trust Inc. In Q1 The Lake House had a total of 12,698 visitors with 969 participants across 168 programmes and four performances. Highlights included "From the Peninsula", an exhibition featuring nine Devonport Schools on Open Day, Dogabale Art Day with a runway show in the Gallery and the interactive Popular Social Mechanics, all drawing large numbers. A newly-renovated pop up space has enabled an increase in venue hire and the volunteer base has built with 990 rostered hours contributed.	In Q2 Lake House Arts had a total of 14605 visitors including 446 participants across 150 activities. Highlights extended to evening events such as Lake House Horror Tours and screening, a Jazz concert, a Lake House Friends dinner and Culture Club 0, a pilot for art networking. Exhibitions were The Printmakers Corner, The Alchemy of Glass and the Members Exhibition and Award. Members enjoyed a Christmas party and visit to Pah Homestead. The Great Art Market and a Christmas Market on Saturdays attracted 625 attendees and participants. There were 163 childrens class enrolments. Practitioners hired spaces to deliver creative and community courses including painting, Kelly Lacie's Pop Up Art Shop & Tarot, and Spectrum Care held weekly classes for students with intellectual disabilities. Volunteers contributed 875 hours.
292	CS: ACE: Arts & Culture	Devonport Historical Museum Society- LDI Devonport Historical Museum Society Operational Grant	Administer a funding agreement with Devonport Historical and Museum Society for museum services through the provision of a museum and research facility.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Staff have executed the FY2018 funding agreement with Devonport Historical and Museum Society. A highlight for Q1 is that the outcome of museum's interpretation and reconfiguration of its displays as carried out with Heritage Rescue museum professionals and the Devonport Historical and Museum Society will feature across two episodes on Choice TV.	In Q2 the Devonport Museum had a total of 1344 visitors, an increase of 20% on Q1. Increased interest is mainly in response to the Heritage Rescue TV programmes. Staff and volunteers continued to research into newly acquire artifacts, especially large, old, framed photos. The museum received a United Tribes flag from the family of Pari Rikihana, a well-known local who died recently. Museum weekend hours have been extended from 12 to 4pm for the summer. Volunteers contributed 485 hours working on the collection, the grounds and taking guided tours.
293	CS: ACE: Arts & Culture	North Shore Brass-LDI North Shore Brass Inc. Operational Support Grant	Administer a funding agreement with North Shore Brass Inc. to assist them in operating their band room and community room, and to provide a quality brass band for the local and wider community. The facility will also be used to provide brass band teaching programmes for youth.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 17,000	In progress	Green	Staff executed a FY2018 funding agreement with North Shore Brass. In Q1 North Shore Brass presented seven performances to a total audience of 710 people. NSB hosted 4100 visitors and engaged 1200 participants across 39 programmes. Q1 highlights also included the North Shore Brass Annual General Meeting and a prize giving dinner. The Academy band presented a Browns Bay Concert. The Auckland Bands Association Contest Performances were held at Hawkins Centre, Papakura with four North Shore Brass bands participating. The Senior band won every event and are Auckland Champions.	In Q2 North Shore Brass (NSB) had a total of 3870 visitors including performances and rehearsals. Eight performances were played by 1060 participants to a total audience of 1350. Highlights were The Heritage Week book launch at Victoria Theatre, Devonport in collaboration with Michael King Writers Centre when The Academy band performed works highlighted in Chris Bourke's book. The band performed for Takapuna Primary school fair and 150 people enjoyed the NSB Christmas Cabaret Concert at Spencer on Byron. The partnership with Spencer and Bryon began in 2016 and it is expected to continue.
318	CS: ACE: Community Empowerment	Community grants (DT)	Funding to support local community groups through contestable grant funding.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 276,000	In progress	Green	Devonport-Takapuna has allocated \$127,037 for Local Grants Round One 2017/2018 leaving a total of \$148,963.00 to be allocated for one local grants round and three quick response rounds.	Devonport-Takapuna has allocated \$30,415 for Quick Response Round One and \$21,468 for Quick Response Round Two 2017/2018. The local board also allocated \$11,000 to Bayswater Community Committee leaving a total of \$86,080 to be allocated for one local grants round and one quick response round.

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540	CS: ACE: Community Empowerment	Capacity building - Auckland North Community and Development Trust	Fund Auckland North Community and Development Trust (ANCAD) to deliver a range of networking and capacity building activities. This will include: <ul style="list-style-type: none"> • providing strategic leadership to assist other local community organisations • develop the Mary Thomas Centre, Takapuna as a hub for community-led initiatives. 	Q1;Q2;Q3;Not scheduled	LDI: Opex	\$ 50,000	In progress	Green	Auckland North Community and Development Trust (ANCAD) provided facilitation, mentoring and administration support for community organisations. ANCAD provided accounting, management and governance training to community organisations; and strategic leadership to the North Shore Budget Services to ensure that financial capability and budgeting advice continues to operate as the organisation negotiates a new governance structure. The ANCAD work plan for remainder of 2017/2018 has been completed and a funding agreement for 2017/2018 has been drafted to be finalised in Q2.	Staff worked with Auckland North Community and Development Trust (ANCAD) to develop their funding agreement and continuation of their services; facilitation, mentoring support, governance training and delivering the Shore to Thrive programme. ANCAD continues to deliver on activities with detailed reports provided to the strategic broker.
541	CS: ACE: Community Empowerment	Community-led placemaking - community coordinators (CoCoS)	Fund the Devonport Peninsula Trust and Takapuna North Community Trust to deliver a range of neighbourhood based, community wide programmes and activities in response to identified community needs and aspirations that: <ul style="list-style-type: none"> - enable local community groups/members to plan and lead local initiatives - bring communities within the local board area together and increase collaboration through a range of community networks and activities - enable increased participation of diverse groups, including new migrants in the community - responds to and support the aspirations of Māori - strengthen neighbourhood connectedness and wellbeing. <p>Estimated grant: Devonport Peninsula Trust: Total is \$140,000 Takapuna North Community Trust: Total is \$150,000</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 290,000	In progress	Green	Staff paid the events portion of grant funding to Devonport Peninsula Trust and Takapuna North Community Trust. Monitoring against agreed programme outcomes will continue through Q2, Q3 and Q4. Staff have worked with both the community coordinators from these two organisations to complete their 2017/2018 work programmes and the funding agreements are in progress, to be finalised in Q2. Both organisations have completed their final accountability reports for 2016/2017 funding activities. The reports indicate that both organisations achieved all deliverables as required. The reports have been of high quality with narratives supported with images and quantitative information.	Staff worked with the Takapuna North Community Trust and the Devonport Peninsula Trust to complete their funding agreements as agreed and in line with their work programmes. Staff provided advice on the current lease at 3 Victoria Road Devonport to the Devonport Peninsula Trust as this will affect their tenure in the building. Alternative office accommodation was discussed with the Devonport Peninsula Trust with the aim that once Panuku takes over management of the building the Trust will have new premises. Staff provided relevant information to the Takapuna North Community Trust to develop a business plan that will support the development of 139 Beach Road as a new community centre.
542	CS: ACE: Community Empowerment	Increase diverse participation - age friendly services research	Develop a co-design research project that will identify local older people's needs and age friendly services and accommodation options (including retirement villages) available in the local board area. This will require working with council colleagues in housing, external age friendly organisations, central government, developers and community organisations. Develop and co-design a report with age friendly services that will assist the local board in making decisions to support the gaps in services and accommodation venues identified from the research project. The key deliverable is to provide an understanding of what facilities are available for older people and identify any gaps in supporting older people. This could be a sub-regional project between Kaipātiki, Devonport-Takapuna and Upper Harbour Local Boards.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Staff drafted a project plan for this activity, which was informed by initial discussions with potential community partners, such as Age Concern North Shore. Opportunities include linking Devonport-Takapuna with similar activities and initiatives in other local boards, such as the Age Friendly Upper Harbour survey and the Kaipatiki Age Friendly project. The Devonport-Takapuna project plan will identify local older people's needs and age friendly services and accommodation options (including retirement villages) available in the local board area. This will be achieved through a co-design research project with council's Community Places unit, external age friendly organisations, central government, developers and other community organisations.	Staff completed the funding agreement for Age Concern Northshore to lead the Age-friendly services research in Devonport Takapuna. The research will involve:- a stock-take of resources for older people in the area (places and services);- housing options, including Auckland Council's homes and retirement services;- survey on how seniors feel about places, services and housing, identifying if their needs are covered or what other work should be developed to increase the age-friendliness of the Devonport Takapuna Local Board area. Staff will report the outcomes of the research to the local board in Q4.

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544	CS: ACE: Community Empowerment	Community-led placemaking - visitor information centre scoping	Facilitate the scoping of a visitor information centre led by the local community that includes working with business associations, community volunteers, existing tourism operators, mana whenua, communities of interest (historians) and council, including CCO Auckland Tourism Events and Economic Development (ATEED). This visitor information centre will enable local community participation in local activities. It will also increase access to information on and the celebration of local Māori history.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 6,000	In progress	Green	Staff worked with staff in council's corporate property team to draft a lease for the Devonport Business Association to open a visitor information centre at 3 Victoria Road. While the lease is still being finalised, a group of proactive community volunteers have established the information centre and have been providing advice for local and international visitors. The lease is scheduled to be finalised in Q2.	Staff worked with Panuku and the Devonport Business Association to secure a lease for 3 Victoria Road. This lease was offered to the Devonport Business Association with final negotiations completed in Q3. Staff contributed to the brand development of Shore Coast Tourism. This resulted in the new brand profile for the local board area as Explore North Shore with shopping lifestyle and beaches as their magnet attractions. In Q3 the the brand will be used to increase visitor numbers to the local board area.
545	CS: ACE: Community Empowerment	Increase diverse participation - youth voice and youth-led initiatives	Fund community and youth organisations to: • develop and support young people to ensure youth voices are heard and enable them to input into council and local board decision-making processes on issues that affect young people • drive a programme of local youth-led projects that ensure a diverse range of young people are able to participate in youth events and activities, such as Youth Week • utilise community relationships to understand and integrate Māori aspirations into the programme of local youth-led activities • develop a programme of capacity building activities specifically for youth, such as governance training, community action workshops, Māori protocols, history, delivered locally and mentored by local board members. Note budget breakdown as follows: Younite \$1,000 Youth activities \$20,000.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 21,000	In progress	Green	A funding agreement was signed with Devonport Peninsula Trust to support the delivery of Sunday Showcase 2017 at the Vic Theatre on 20 August. The event featured youth talent in the field of performing arts, including local bands Takapuna Grammar School (TGS) Jazz Trio and Rosmini Senior Combo Band, TGS Musical Theatre, dance schools L'Ecole de Danse and Dance Sprite, and a selection of short films from TGS Media students. On 25 September, Younite elected Henry Pivac and Loretta Riach as the new Chair and Deputy Chair respectively for 2018, moving away from the Co-Chairs governance structure they had this year. Staff met twice with members of Younite to discuss their aspirations and plans for this financial year, and how staff can support Younite. Further meetings will be held in Q2 to start planning events.	Staff met with members of Younite Youth Board to co-design and create funding applications for youth-lead initiatives. The Younite funding round for local youth-lead initiatives in will open in Q3. Younite will reconvene in February 2018 when new chair and deputy chair will begin their duties.

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653	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (DT)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes three key activity areas:</p> <ol style="list-style-type: none"> 1. Engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion. 2. Enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment. 3. Reporting back - to local board members on progress in activity areas 1 and 2. <p>Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Staff were involved with community engagement for the 2017 local board plan and other projects, including working collaboratively with other council staff to progress the Korean Gardens, the historic building at 139 Beach Road and 2 The Strand.	<p>In Q2 the strategic broker:</p> <ul style="list-style-type: none"> - facilitated an introduction between the Lake House Arts Trust and the Humanity Collective for the Humanity Collective to successfully lease two areas at the Lake House Arts Trust. This lease is to start in Q3 - supported the Bayswater Senior Net and council colleagues to find a community space for Senior Net to operate independently. Ideally space should be secured in Q3 - supported the Methodist Church on the development of a potential new community centre being built on site which will occur over the next two years. Staff will continue to offer advice as required - supported the development of a Marae in Bayswater by connecting them to the appropriate council officers in building, compliance and regulatory services. Further updates on consenting processes to be advised in Q3.
657	CS: ACE: Community Empowerment	Community-led placemaking: (Takapuna) Spatial Priority Area	Engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation. Strengthen community-led placemaking and planning initiatives within the SPA area. Develop innovative ways to engage with communities that have not traditionally participated in council decision-making.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	The Unlock Takapuna project has involved a number of community organisations participating in consultation processes. These projects involve the development of the Killarney Street carpark, the Takapuna markets and the development of Hurstmere Road. There has been active participation by a large number of local organisations who are expressing both positive and negative feedback. The results and themes of the consultation will be shared with community organisations. The role of the strategic broker has been to work with Panuku to encourage and advise the youth group Younite and community organisations to provide feedback on the Unlock Takapuna projects, which includes the development on the Anzac Street carpark. The feedback and views will be presented to the local board in Q2.	Initial consultation has been provided to the local board through the different partner organisations involved in the Unlock Takapuna projects. Staff have provided advice where appropriate and linked the Unlock Takapuna leads to community organisations.
663	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (DT)	<p>Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following:</p> <ul style="list-style-type: none"> • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	Staff are progressing discussions with iwi to support the development of the Wairau Estuary walk with storyboards of Maori history. In Q2 additional storyboards will be considered for other sites of significant Maori history and a closer relationship with iwi fostered	Staff worked with Tupunga Maunga Authority to identify sites of Maori significance to develop narratives. It was revealed that maunga in Devonport were the priority given that iwi were in the process of making the maunga accessible by pedestrians only. Staff are taking a collaborative approach to use bi-lingual signage in parks with with Kaipatiki, Upper Harbour Local Boards and Parks. Sport and Recreation unit.
351	CS: ACE: Community Places	Venue Hire Service Delivery - DT	<p>Provide and manage venues for hire and the activities and opportunities they offer as follows:</p> <ul style="list-style-type: none"> - manage the customer centric booking and access process - align activity to local board priorities through management of the fees and charges framework. 	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Staff identified the need and value of understanding hirer satisfaction and experiences. Staff developed a survey on customers experience with council-managed venues which will be sent out monthly to casual and regular hirers in Q2. Visitor numbers have decreased slightly compared to last year.	During Q2 monthly hirer surveys were sent out to all casual hirers and a selection of regulars. Staff will share results in Q3. Q2 statistics are based on the first five months of FY18 and one month estimate. Visitor numbers are steady compared to last year.

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360	CS: ACE: Community Places	Year 2 of 3 year term grant : Funding agreement - Devonport Community House	Fund Devonport Community House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Devonport Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. <i>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</i>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 42,810	In progress	Green	Payment was made on year two of the three-year funding agreement to the Devonport Community House. Key highlights from the house this quarter include the newly refurbished kitchen including accessible bench tops, new signage to increase awareness of the House and an increase in participation of the Elderly Shoppers programme. The house received funding from the local board for a driver for this service. The programme is now full with 14 people per week using the service. Planning for the regional hui will commence in Q2.	The biannual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. The hui provided updates on local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered legal environment changes, volunteer accountability and committee dynamics. Six hui were held across Auckland to test the vision "More successful and sustainable Community Led places". Attendees included community-led committee members and employees, community lease holders and community groups. The sessions uncovered what works well in the current operational and funding models, areas for improvement, useful resources, and encouraged progressive thinking for developing future practice. There will be an opportunity in Q3 for community members to join a working group and be part of a council/community team to input into a "Roadmap that enables more Community Led Places". Quarter highlights include the first Welcome to Devonport, community and business expo. There is desire for this to be annual. Empowering Women Expo could be a possible additional expo for 2018. The Devonport Community House's number of volunteers has increased to 60. The house will develop the 2018/2019 work plan and schedule their annual presentation in Q3.
361	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding Agreement - Sunnynook Community Centre	Fund Sunnynook Community Centre Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Sunnynook Community Centre including Kennedy Point for the years 2016-2019, commencing 1 July 2016 and terminating 30 June 2019. <i>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</i>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 60,385	In progress	Green	Payment was made on year two of a three-year funding agreement to the Sunnynook Community Centre. Key highlights from the centre include the continued delivery of the highly successful and fully booked holiday programme that creates mentoring opportunities for youth who return as leaders. A group of youth also started an orchestra at the centre this quarter. Planning for the regional hui will commence in Q2.	The biannual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. The hui provided updates on local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered legal environment changes, volunteer accountability and committee dynamics. Six hui were held across Auckland to test the vision "More successful and sustainable Community Led places". Attendees included community-led committee members and employees, community lease holders and community groups. The sessions uncovered what works well in the current operational and funding models, areas for improvement, useful resources, and encouraged progressive thinking for developing future practice. There will be an opportunity in Q3 for community members to join a working group and be part of a council/community team to input into a "Roadmap that enables more Community Led Places". A highlight during Q2 was the success of the holiday programme which was well received by parents. Sunnynook Community Centre to develop 2018/2019 work plan and schedule their annual presentation in Q3.

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372	CS: ACE: Community Places	Community Venues DT- participation increase	Develop a network wide marketing strategy to increase participation within community venues in the Local Board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q1 staff have been discussing and considering insights from research undertaken around non users of venues for hire across the network. Key opportunities for further investigation include: -Capitalise on strengths in positioning – family friendly, local and convenient, affordable - Improve the condition and amenities of community venues to meet expectations - Develop our offer and tailor to meet distinct interests - Provide easy event packaging options (catering etc.) - Improve visibility of centre activities that will enable participation in these activities - Develop a digital solution to promote both venues and activities - Drive repeat business, share experiences, satisfaction and reach new customers Staff will start to develop improvement plan in Q2 and Q3.	During Q2, staff continued to work through key research insights and developing actions against these. Staff held two workshops with internal stakeholders to identify and confirm the main business objective "to create greater reach and relevance for Aucklanders so they feel connected locally". Six main focus areas remain as: - capitalise on strengths in positioning – family friendly, local and convenient, affordable - improve the condition and amenity to meet expectations - develop our offer and tailor to meet distinct interests - provide simple package options for hirers - develop a digital solution to promote both venues and activities - drive repeat business, share experiences, satisfaction and reach new customers. Action planning will continue in Q3.
178	CS: ACE: Events	Citizenship Ceremonies - Devonport-Takapuna	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 14,216	In progress	Green	Staff delivered a combined North Cluster citizenship ceremonies on two occasions during Q1 with 698 people becoming new citizens.	Staff delivered a combined North Cluster citizenship ceremonies on two occasions during Q2 with 346 people becoming new citizens.
179	CS: ACE: Events	Anzac Services - Devonport-Takapuna	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 30,000	Approved	Green	Scheduled for Q4. Staff will commence planning in Q2.	Staff commenced planning commenced Q2 for delivery in Q4.
180	CS: ACE: Events	Local Civic Events - Devonport-Takapuna	Deliver and/or support civic events within the local board area.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	The Takapuna Rose Garden Playspace (Potters Park) opened on Sunday 23 July 2017 with 30 people attending.	No activity occurred during the quarter as no local civic events are currently scheduled.
181	CS: ACE: Events	Event Partnership Fund - Devonport-Takapuna	Programme and deliver two regional Movies in Parks series events (2).	Q2;Q3	LDI: Opex	\$ 29,000	In progress	Green	Planning for the Movies in Parks series is on track. Staff have booked Milford Reserve for Thursday 29 March and Woodall Reserve for Friday 2 February. Public screening licences for "Beauty and The Beast 2017" (Milford) and "Pirates of the Caribbean: Dead Men Tell No Tales" (Narrow Neck) have been approved. Regional sponsorship will be confirmed in October 2017. Regional marketing will commence in November 2017 with specific event advertising starting three weeks prior to each event.	Planning for Movies in Parks is on track with pre-entertainment booked and event permits issued for Woodall Reserve for Friday 2 February and Milford Reserve for Thursday 29 March. Public screening licences for "Beauty and The Beast 2017" and "Pirates of the Caribbean: Dead Men Tell No Tales" have been approved. Staff commenced regional marketing with specific event advertising starting three weeks prior. Movies in Parks is zero waste, smoke and alcohol free. Series sponsors are nib health cover, Te Wananga o Aotearoa, NZ Home Loans, MenuLog, Pop 'N' Good and More FM.
1908	CS: ACE: Events	Devonport-Takapuna Heritage Awards	Deliver an awards ceremony which showcases and celebrates heritage in the Devonport-Takapuna Local Board area, and recognises individuals and groups doing valuable work in this field.	Q2	LDI: Opex	\$ 5,000	Approved	Green	Staff will meet with the local board in Q2 to schedule the Heritage Awards. Staff will deliver the event in Q4.	Staff met local board in Q2. Staff will deliver the event in Q4.
Community Facilities: Build Maintain Renew										
2297	CF: Investigation and Design	18 Richards Ave, Forrest Hill - remove asbestos - exterior & under building	Remove the asbestos detected in the exterior and under the building. Occupier = Shoreside Phoenix Arts Centre Trust	Q2;Q3;Q4	ABS: Capex	\$ 75,000	Approved	Green	Current status: council staff are waiting for a quotation from the contractor. Council staff have also requested a condition report for the buildings roof as it is in poor condition. Next steps: handover for project execution.	Current status: roof survey has been completed and appears to be in good condition. An asbestos test was carried out 4 December 2017. The roof report and asbestos survey results are due mid December 2017. Next steps: review surveys to determine what action is required.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2298	CF: Investigation and Design	Claystore Heritage building - renew building structure and electrical system - community workspace	Structural and electrical review required prior to physical works. Occupier: Devonport Community Workshop Trust	Q2;Q3;Q4	ABS: Capex	\$ 20,000	Approved	Green	This project has been outsourced to external consultants to provide design specifications. Staff are also currently carrying out a preliminary structural and asbestos survey of the building.	Current status: architectural and heritage design specifications have been completed. An asbestos survey has been completed with asbestos limited to the exterior toilet area. A seismic survey is now currently under way. Next steps: assessment of design and seismic surveys to inform the way forward.
2299	CF: Investigation and Design	Claystore Heritage building - replace roof - community workspace	Removal of existing corrugated iron roof and replacement with long run steel with the same profile. Occupier: Devonport Community Workshop Trust	Q2;Q3;Q4	ABS: Capex	\$ 20,000	Approved	Green	Council staff are awaiting results of the preliminary structural and asbestos surveys. Once this is completed the external consultant will provide design specifications.	Current status: awaiting results of the preliminary structural and asbestos surveys by the Auckland Council Asset Management team. These are due early 2018. Next steps: proceed with design specifications.
2300	CF: Investigation and Design	Depot Artspace - replace weatherboards and kitchen	Replace borer ridden weatherboards, treat, washdown and repaint. Replace kitchen.	Q2;Q3;Q4	ABS: Capex	\$ 80,850	In progress	Green	The weatherboards have already been replaced by the contractor and there is only the kitchen to be scoped. Council staff are currently creating a business case to replace the kitchen only.	Current status: investigation has identified that the work required is for the Wikitoria Building, not the Depot Artspace. The weatherboards on the Wikitoria building have already been replaced. The scope for this project requires the kitchen bench, sink and cupboard space be replaced and has been handed over to the project delivery team. Next steps: replacement of fittings identified in the scope of work.
2302	CF: Investigation and Design	Takapuna Pumphouse - refurbish interior and reroof café	Investigation and design in year one; and physical works in year two.	Q2;Q3;Q4	ABS: Capex	\$ 30,000	Approved	Green	Current status: the scoping is underway. As per the community lease conditions, the refurbishment of the café interior should not be in scope as it is a sub tenanted lease. There is now budget for this project	Current status: Investigation and assessment is underway for re-roofing the Takapuna Pumphouse. Community Leasing advise that refurbishment of the café interior should not be in scope as it is a sub tenanted lease. Next steps: Review assessment and progress the roof replacement.
2303	CF: Investigation and Design	Takapuna Pumphouse amphitheatre - minor renewals	This project will include earthworks next to theatre space and café; a fence replacement; the stabilizing of earth; a new retaining wall; and refill to achieve even ground.	Q2;Q3;Q4	ABS: Capex	\$ 40,000	Approved	Green	Current status: scoping is underway.	Current status: investigation and assessment is underway by an external contractor and liaising with Te Waka Tai-ranga-whenua Next steps: review the assessment early 2018.
2304	CF: Investigation and Design	139 Beach Road, Castor Bay - Old Barracks - repurpose for community space	This project will remove asbestos and refurbish the interior and exterior of a heritage building. The building will be refitted as a new community space.	Q3;Q4	ABS: Capex	\$ 25,000	Approved	Green	Current status: this project is on hold until staff identify a user group and the current business owner provides a strategic plan for this asset going forward.	Current status: a structural engineer is to conduct a comprehensive structural, asbestos and condition data survey. Next steps: once the survey has been received in early 2018 we will scope the project to refurbish the asset.
2306	CF: Investigation and Design	Takapuna Library - replace chilled water system	The chilled water system in the Takapuna Library needs replacement due to external and internal corrosion.	Q2;Q3;Q4	ABS: Capex	\$ 187,200	In progress	Green	Current status: council staff are working with the consultant to prepare a design specification for air conditioning for this asset. Next steps: planning phase	Current status: preparation of design specification for air conditioning underway. Next step: review design and plan installation of the air conditioning.
2307	CF: Investigation and Design	Takapuna Library - replace chiller and dry cooler	Replace the plant with a new chiller and dry cooling system	Q2;Q3;Q4	ABS: Capex	\$ 305,800	In progress	Green	Current status: council staff are working with the consultant to prepare a design specification for air conditioning for this asset. There has been additional budget added to financial year 2018 to cover design work. Next steps: planning phase	Current status: preparation of design specification for air conditioning for this asset underway. Next steps: assess design and plan installation of the chiller and dry cooler.
2308	CF: Investigation and Design	Takapuna Library - replace low temperature hot water system	The low temperature hot water system needs replacement due to external and internal corrosion.	Q2;Q3;Q4	ABS: Capex	\$ 171,600	In progress	Green	Current status: council staff are working with the consultant to prepare a design specification for air conditioning for this asset. Next steps: planning phase	Current status: preparation of design specification for air conditioning for this asset underway. Next steps: review the design and plan the installation of the low temperature hot water system.
2309	CF: Investigation and Design	Takapuna Pool and Leisure Centre - comprehensive renewal and upgrades	Investigation in year one; design and consents in year two; and physical works in year three.	Q2;Q3;Q4	ABS: Capex	\$ 100,000	Approved	Green	Current status: investigation and assessment of future work requirements is underway with Community Facilities pools and water features team.	Current status: investigation and assessment of future work requirements is underway with the Auckland Council Community Facilities Pools and Water Features team, and Active Recreation. A list of priorities has now been received by Active Recreation. Next steps: assess the proposed priorities prior to planning.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2310	CF: Investigation and Design	Allen Hill Reserve - install field 1 irrigation and lighting	Install hybrid irrigation and new lighting. This project is a continuation of the 2016/2017 programme (previous ID 3898)	Q2;Q3;Q4	Growth	\$ 80,000	Approved	Amber	Current status: a working group from the football club and local residents has been established to inform the preparation of development proposals. Five possible options have been presented to the group but consensus has yet to be reached. Next steps: council officers will meet again with the club and residents to try to secure agreement for a preferred development option in the coming weeks. Officers propose to hold a workshop with the local board in October to update on progress.	Risks/ issues: Strong resistance from neighbours could jeopardise the amount of hours an upgraded field could be used for Current status: council staff presented to the local board workshop in October. Staff were asked to go back to both parties to see if a consensus could be reached between the two parties before a formal report is presented to the board. Next steps: council officers will continue to discuss hours of use with the club and residents to try to secure agreement for a preferred development option before a resolution is sought from the board in early 2018.
2311	CF: Investigation and Design	Allenby Reserve - renew car park and fence	Renew car park and fence.	Q2;Q3;Q4	ABS: Capex	\$ 10,200	Approved	Green	Current status: a consultant has been engaged to undertake the developed design Next steps: confirm the design details	Current status: business case to be sent for approval. Next steps: submit business case to project delivery for physical works planning.
2313	CF: Investigation and Design	Aramoana Reserve - renew access ramp	Renew access ramp.	Q2;Q3;Q4	ABS: Capex	\$ 5,000	In progress	Green	Current status: we are working with the Auckland Council Coastal Geotechnical team as part of the bank appears to have subsided by 77 Aramoana Ave, Bayswater. There is temporary fencing surrounding the subsidence to make it safe.	Current status: Auckland Transport will be completing drainage and slip works up until mid February 2017. A new boat ramp is to be constructed around the same time by Community Facilities. We are meeting with Auckland Transport to discuss project timelines. Next steps: engage a pathway designer
2314	CF: Investigation and Design	Bayswater Park - renew cabinet and switchboard	This project will remove the old cabinet and switchboard. The cabinet will then be replaced and the switchboard reinstalled. Staff will then test the system before replacing the existing dial in the controller system which has been damaged by water and ants.	Q2;Q3;Q4	ABS: Capex	\$ 32,000	In progress	Green	Current status: The quote from the supplier has been accepted during September and we are currently in the process of signing the contract with the specialist supplier. Next steps: Firm up installation dates.	Current status: the quote from the supplier was accepted September 2017 and we are currently in the process of signing the contract with the specialist supplier. Next steps: installation is scheduled for January 2018.
2315	CF: Investigation and Design	Devonport-Takapuna - renew park furniture 2017-18	Renew park furniture at Cheltenham Beach Reserve, King Edward Parade Reserve, and Vauxhall Sportsfields.	Q2;Q3;Q4	ABS: Capex	\$ 5,500	In progress	Green	Current status: the scope was sent out to the contractor late September for pricing. Next steps: Once pricing is received we'll confirm that the pricing is market related and proceed to appoint the contractor.	Current status: pricing was received November 2017 but was well over budget. We have requested quotes from other contractors, new quotes are expected mid February 2018. Next steps: review revised pricing and appoint preferred supplier.
2316	CF: Investigation and Design	Devonport-Takapuna - renew park furniture 2018-19	Renew park furniture at Achilles Crescent Reserve, Bryan Byrnes Reserve, Devonport Domain, Killarney Park, Melrose Reserve, and Vauxhall Sportsfields.	Q2;Q3;Q4	ABS: Capex	\$ 5,000	In progress	Green	Current status: the scope will be sent out to the contractor during September for pricing. Next steps: once pricing is received we will confirm that the pricing is market related and proceed to appoint the contractor.	Current status: pricing is currently underway. Tenders close end of Nov 2017. Next steps: once pricing is received we will confirm that the pricing is market related and proceed to appoint the contractor.
2318	CF: Investigation and Design	Lake Pupuke – develop walkways - northern parks	Develop walkways around Lake Pupuke, in line with the Milford Centre Plan and the Devonport-Takapuna Greenways Plan. This project is carried-over from the 2016/2017 programme (previous ID 3189).	Q1;Q2;Q3;Q4	Growth	\$ 600,000	In progress	Green	Current status: the scope of work not yet confirmed by the local board Next steps: engage designers.	Current status: lead designer appointed, investigations underway, iwi engagement underway, local board updated on progress Next steps: investigation phase to be completed March 2018.
2320	CF: Investigation and Design	Devonport-Takapuna - Parks officer capital fund	Details to be confirmed	Q2;Q3;Q4	LDI: Capex	\$ 25,000	In progress	Green	Current status: this budget is available for 'as and when' minor capital projects are requested by the local board to be scoped and costed for funding approval. Next steps: confirm that the local board has a prioritized list of proposals to progress.	Current status: this is a budget available for as and when minor capital projects are requested by the local board to be scoped, costed for funding approval. This budget is likely to be re-allocated to a larger project during the Long Term Plan process. Next steps: confirmation from the local board regarding the reallocation of this budget pending Long Term Plan workshops.
2321	CF: Investigation and Design	Sunnynook Park - new lights design and conduits only on fields 1-5	Install new sport field lights. This project is carried-over from the 2016/2017 programme (previous ID 3187).	Q2;Q3;Q4	Growth	\$ 135,000	Cancelled	Red	Current status: the construction of the Healthy Waters dry pond project expected to start in October. Work on the number four top field will follow the completion of these works. Enabling works for the lights and drainage will follow the completion of the platform construction with the rest of the construction to be completed the following summer and autumn. Next steps: tendering of these contracts	Risks/ issues: This project has been merged with Sunnynook Park upgrade various sport fields. Please refer to SharePoint ID 2322 for an update. Current status: project record has been cancelled. Project bundled with Sunnynook Park - upgrade various sport fields.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2324	CF: Investigation and Design	Jutland Road Reserve - renew walkway	Renew walkways and paths	Q2;Q3;Q4	ABS: Capex	\$ 35,000	In progress	Green	Current status: the project scoping and design are underway. Next steps: complete the design and move to tendering.	Current status: physical works expected to commence in April 2018. Next steps: send out for tender.
2325	CF: Investigation and Design	Killarney Park - renew park path and safety barrier	Renew path and safety barrier.	Q2;Q3;Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: the scoping is underway. Next steps: planning phase, create a project plan.	Current status: investigation into the scope of works is underway. Next steps: confirm scope and develop the business case.
2326	CF: Investigation and Design	O'Neills Cemetery & Philomel Reserve - renew entrance ways	Renew park entrance ways.	Q2;Q3;Q4	ABS: Capex	\$ 20,000	In progress	Green	Current status: confirm scope and materials to be used. Request quote from contractor. Next steps: confirm the quote is market related and schedule the work for early 2018.	Current status: quote for works has been received but the price was not acceptable/market related. Next steps: this project will now be bundled together with similar projects and be tendered as a larger project in an effort to get better rates.
2327	CF: Investigation and Design	Patuone Reserve - renew walkway	Renew park walkways.	Q2;Q3;Q4	ABS: Capex	\$ 10,000	In progress	Green	Current status: the consultant has been engaged to undertake the concept and initial investigations report. Next steps: review concept and project requirements.	Current status: the bulk of the concept design has been completed which allows for a cost estimate to be undertaken Next steps: workshop with the local board in January/February 2018 to present the concept design and cost estimates and to allow the local board to have input into the design and to discuss funding requirements for the upgrade to greenways standards. Discuss concept with interested mana whenua and gain feedback on design.
2328	CF: Investigation and Design	Quinton Park - renew park safety fence	Renew park safety fence.	Q2;Q3;Q4	ABS: Capex	\$ 18,000	In progress	Amber	Current status: the scope has been sent to the contractor for quotation (attended site visit as well) - await quotation. Next steps: once quotation is received we will confirm that the price is market related and appoint the contractor to do the job.	Current status: quotation received and rejected as the rates are not market related. Next steps: project will now be bundled with similar projects and tendered as one.
2792	CF: Investigation and Design	Devonport-Takapuna - renew park lighting 2018-19	Renew Windsor Reserve and Takapuna Rose Gardens amenity lighting.	Q2;Q3;Q4	ABS: Capex	\$ 10,000	Proposed	Green	Current status: investigation and assessment of future work requirements is underway pre movement to planning. Currently liaising with Community Services for a strategic assessment of the sites, and also the Community Facilities Energy Efficiency and Sustainability team.	Current status: scope to be confirmed mid January 2018 Next steps: procurement process for professional design services to then proceed
2793	CF: Investigation and Design	Devonport-Takapuna - renew park structures 2017-18	Renew park structures at Ngataringa Park and Killarney Park.	Q2;Q3;Q4	ABS: Capex	\$ 50,000	Approved	Green	Current status: investigation and assessment of future work requirements is underway pre movement to planning.	Current status: scope to be confirmed mid January 2018 Next steps: procurement process for professional design services to then proceed.
2794	CF: Investigation and Design	Devonport-Takapuna -renew or refurbish park toilets 2017-18	Refurbish Milford Reserve, Gould Reserve, Rahopara Park, Becroft Reserve and Takapuna Beach toilets.	Q2;Q3;Q4	ABS: Capex	\$ 150,000	Proposed	Green	Current status: a consultant has been engaged to undertake concept and initial investigations for the Milford and Takapuna beach toilets. Becroft toilets options for rebuild or refurbish is currently being assessed. Detailed scope is being written for the refurbishment of Rahopara Pa toilets. Takapuna Beach (Hauraki Road) which was recently refurbished so has been removed from scope. Next steps: consult with the local board in a workshop in regards to the concept options for Milford and Takapuna Beach toilets.	Current status: Milford and Takapuna beach toilets initial concept designs are currently being reviewed by staff. Becroft toilet and changing rooms- it appears that rebuilding will be the best option, currently working on the scope for design. Business case for the refurbishment of Rahopara Pa (Castor Bay) toilets is almost ready for handover to project delivery. Next steps: complete business case for Rahopara Pa (Castor Bay) toilets to enable physical works this financial year. Present Takapuna and Milford concepts to the local board at a workshop in early 2018 for feedback, and discuss concepts with interested mana whenua. undertake concept design for Becroft.
2795	CF: Investigation and Design	Devonport-Takapuna - renew park walkways and paths 2018-20	Renew walkways and paths at various parks (detail to be provided by end of calendar year).	Q2	ABS: Capex	\$ 5,000	Approved	Green	Current status: investigation and assessment of future work requirements is underway pre movement to planning.	Current status: scope to be confirmed mid January 2018 Next steps: procurement process for professional design services to then proceed.
2796	CF: Investigation and Design	Devonport-Takapuna - renew park play spaces 2018 -19	Renew play equipment at Nile Reserve (Milford), Northboro Reserve and Plymouth Reserve.	Q2;Q3;Q4	ABS: Capex	\$ 20,000	Proposed	Green	Currently discussing design options with an exterior playground consultant.	Current status: scope to be confirmed mid January 2018 Next steps: procurement process for professional design services to then proceed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2797	CF: Investigation and Design	Devonport-Takapuna - renew park roading and car parks 2018-19	Renew accessways at Aramoana Reserve, Balmain Reserve, Bath Street Reserve, Cheltenham Beach Reserve, Dacre Park (Allen Hill), Greville Reserve, Hill Park, Kawerau Reserve, Melrose Reserve, Mount Cambria Reserve and Ngataranga Park.	Q2;Q3;Q4	ABS: Capex	\$ 45,000	Proposed	Green	Current status: investigation and assessment of future work requirements is underway prior to planning.	Current status: scope to be confirmed mid January 2018 Next steps: procurement process for professional design services to then proceed.
2835	CF: Investigation and Design	Takapuna Library - waterproof roof exterior and refurbish domed roof	Waterproofing the roof, guttering, downpipes and penetrations to remedy further water ingress. Resand and repaint of the domed roof directly above the carpark entrance on 1 The Strand	Q3;Q4	ABS: Capex	\$ 20,000	In progress	Green	Current status: Business case has been approved. Next steps: Handover project for execution and delivery.	Current status: arrange for a site visit with a waterproofing company. Next step: obtain quotation. This work will be carried out during the summer - February/March 2018.
2893	CF: Investigation and Design	43 Vauxhall Road, Devonport - renew retaining wall	This project is carried forward from the 2016/2017 work programme	Q1;Q2;Q3;Q4	ABS: Capex	\$ 2,000	Approved	Green	Current status: an independent structural engineer is currently investigating the issue. Next steps: a formal quotation to carry out a comprehensive investigation of the retaining wall will soon be made available.	Current status: an independent structural engineer is in the process of carrying out a comprehensive survey of the site. This includes estimates to replace the wall. Community Leasing, and Operational Management and Maintenance have been informed of the issue and progress. Next steps: once the survey has been received, the report and recommendations will be forwarded to the Auckland Council Legal department for comment. Will also be forwarded to Community Leasing and Operational Management and Maintenance.
2925	CF: Investigation and Design	Becroft Park - develop and renew hybrid fields 2 and 3	This project is carried forward from the 2016/2017 work programme, previous ID 3196	Q1;Q2;Q3;Q4	ABS: Capex	\$ 35,000	In progress	Green	Current status: the project is now with the investigation and design team to determine the scope. Developed design planning to begin 2018 for construction in the 2019-2020 year. Next steps: upload the professional services scope to system and release professional services tender.	Current status: professional services tender is ready to go to market for pricing. Next steps: stakeholder engagement
3060	CF: Investigation and Design	Lyford Reserve tracks - small build project	Community Led small build programme in conjunction with the Local Board's Discretionary programme This project is carried forward from the 2016/2017 work programme, previous ID 4513	Q1;Q2;Q3;Q4	LDI: Capex	\$ 221,500	In progress	Green	Current status: establishing costs for tree removal to enable track build. Local board has approved additional funds required for tree removal. Next steps: work with community group to confirm a time for delivery.	Current status: tree consent lodged for additional large pine removal. Consent should be issued before Christmas break. Documentation for tender for both stages of works is complete. Next steps: issue tender for both stages of works. Tree removal and track works to be done separately. Works planned for post January 2018.
3312	CF: Investigation and Design	Kennedy Park - remedial work to reinstate staircase	Remedial work to reinstate staircase. This project is carried-over from the 2016/17 programme (previous ID FY17 - 4563).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 12,000	In progress	Green	Current status: the structural report has been received. Support piles and structural elements were largely undamaged from the slip. Initial cost estimate appears to be achievable with renewal funding. Next steps: peer review the structural report and refine cost estimates. Identify any planning requirements. Update community services and local board.	Current status: we have engaged a geotechnical consultant to undertake slope stabilisation and risk analysis for the potential re-build of the stairs. Next steps: confirm that any identified future risk to the structure from the slope stability is acceptable before progressing with planning for physical works for the rebuild.
3394	CF: Investigation and Design	Plymouth Reserve - develop walkways and cycleways	Develop walkways and cycleways as per Devonport Takapuna GreenRoute Walkway Cycleway Concept. This is a carry forward project, previous SP ID - FY17 - 466.	Q3;Q4	Growth	\$ 100,000	In progress	Green	Current status: design for Plymouth walkway underway. Next steps: consenting for Plymouth walkway and bridge to Kawerau design.	Current status: consent and design complete for Plymouth walkway. Bridge to Kawerau design and consenting underway. Bridge costing underway. Next steps: bridge design and costing to be completed and report to local board (March 2018)
3417	CF: Investigation and Design	Barry's Point Reserve - development	To complete Barry's Point Reserve developments as per Local Board Barry's Point Reserve Development Plan and the Takapuna Centre Plan including, internal pathways, bollards and planting.	Not scheduled	ABS: Capex	\$ -	On Hold	Amber	Current status: project on hold. Community Services whole-of-reserve concept underway. Next steps: understand implications and scope of this project, test against all other projects for site including Korean Gardens and second harbour crossing and test basis for carpark project.	Risks/ issues: project on hold. Community Services input required to define scope. Need to manage Auckland Council reserve outcomes against New Zealand Transport Agency second harbour crossing outcomes and Korean Gardens project. Current status: project on hold. No change from quarter one. Next steps: ongoing discussions with community services and local board services.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1587	CF: Operations	Devonport-Takapuna Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	Approved	Green	The new full facilities contract started on 1 July 2017. The contractor has been proactive in edging pathways, maintaining playgrounds and mowing sports fields. The relatively high rainfall (e.g. July 120-149 per cent of norm) has presented some challenges, including preparing for the summer sports season. There has also been some on-going challenges with security gates and litter bins, which staff are focusing on resolving. No significant operational building issues. Arboriculture: The beginning of the first quarter saw mobilisation of new contracts. A priority was ensuring requests for service were effectively managed, particularly after hours emergency response. Replacement tree planting was completed over July/August. Annual inspections of street and park trees has commenced which will inform proactive programmes of tree maintenance. Ecological Restoration: A key focus of the first quarter has been the commencement of site assessments and the preparation of restoration plans for sites of ecological high value, working with other council departments and understanding volunteer activity on sites.	The second quarter has been challenging across the region for greenspace maintenance. This was initially impacted by the wetter than usual winter and our contractor struggling to keep up with the scale of work required to meet contract specifications. We have additional resources in place auditing and monitoring the improvement plan that Ventia is working to. We are seeing a good improvement across most of our facilities. There were a number of sites such as Jutland Reserve and Ngataranga that were disappointing. On a positive note the big belly bin in Takapuna is helping with litter along with additional temporary bins throughout the region and we have been impressed with Ventias response to the recent weather events. Ecological Restoration: all site assessment reports completed, commencement of plant pest control in high value and general sites and close to the completion of the first round of animal pest control. Arboriculture: improved seasonal conditions has seen a movement of maintenance focus from street trees to park trees..
2301	CF: Project Delivery	Rose Centre - renew heating and cladding	New heating and air-conditioning units required for the community space. The current units are beyond repair and are no longer economic to run or repair. This project is carried-over from the 2016/2017 programme (previous ID 3916).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 22,000	Completed	Green	Current status: the physical works were completed May 2017. The contractor has applied for the code compliance certificate from building control. Next steps: obtain the code compliance certificate from building control. Close the project.	Current status: waiting for code compliance certificate. Expected February 2018. Next steps: close project once code compliance certificate is received.
2305	CF: Project Delivery	Takapuna Pumphouse - renew retaining wall	Renew retaining wall in outdoor play area. This project is carried-over from the 2016/2017 programme (previous ID 139).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 250,000	Completed	Green	Project completed.	Project completed
2312	CF: Project Delivery	Anzac Street - refurbish toilet block	Refurbish toilet block.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 150,000	Completed	Green	Project completed July 2017.	Project completed July 2017.
2319	CF: Project Delivery	Lake Pupuke – renew northern parks foreshore structures	Henderson Park - Takapuna, Kitchener Park, Sylvan Park walkways renewals. This project is carried-over from the 2016/2017 programme (previous ID 3190).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	Current status: developed design has been completed and the resource consent lodged. Physical work anticipated to start in February Next steps: complete the resource consent and initiate tendering processes.	Current status: physical work now anticipated to start in March 2018 Next steps: initiate tendering processes.
2322	CF: Project Delivery	Sunnynook Park - renew and upgrade various sport fields	Sand slits drainage and irrigation. This project is carried-over from the 2016/2017 programme (previous ID 3187).	Q1;Q2;Q3;Q4	Growth	\$ 490,000	In progress	Green	Current status: the construction of the Healthy Waters platform project is expected to start in October. Work on the number four top field will follow the completion of these works. Enabling works for the lights and drainage will follow the completion of the platform construction with the rest of the construction will be completed the following summer and autumn. Next steps: tendering of these contracts.	Current status: construction of Healthy Waters dry pond project moving to schedule and handover of the top field of the site for the sportsfield construction is expected by the end of November 2017. Works for the lights and drainage will follow the completion of the platform construction with the rest of the construction to be completed the following summer and autumn. Next steps: tendering of these contracts.
2323	CF: Project Delivery	Takapuna Beach Sacred Grove coastal renewals	Takapuna Beach coastal renewals. This project is carried-over from the 2016/2017 programme (previous ID 3192).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 1,425,000	In progress	Green	Current status: the developed design has been completed and consent planning is underway for renewals of the main wall with construction planned for March. Concept design development underway for renewal of connections from the lookout and boardwalk to the beach. Next steps: complete the consent planning and tender the physical works for main wall.	Current status: developed design completed and consent planning underway for renewals of main wall with construction planned for March 2018. Concept design planning is underway for the renewal of connections from the lookout and boardwalk to the beach Next steps: complete consent planning and tender the physical works for main wall.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2802	CF: Project Delivery	Lake Pupuke South Walkways and Foreshore Structure Development and Renewals	Improve and renew walkways & paths. This project is carried-over from the 2016/2017 programme (previous ID 3357).	Q1;Q2;Q3;Q4	Growth;#A BS: Capex	\$ 450,000	In progress	Green	Current status: the developed design for Quarry Lake is now complete. Detailed design is complete, additional discussions with the Waitemata Health Board and Auckland Transport undertaken to confirm Shea Terrace Design. Tendering for construction contract to begin in March. Next steps: prepare the tender documentation, continue liaison with stakeholders.	Current status: detailed design complete. Additional discussions with the Waitemata Health Board and Auckland Transport undertaken to confirm Shea Terrace Design. Tendering for construction contract to begin in March. Next steps: prepare tender documentation, continue liaison with stakeholders.
2915	CF: Project Delivery	Aramoana Reserve - renew, seawall and boat ramp	Plymouth portion 1 - concrete, Plymouth bridge - concrete and timber, Plymouth portion 2 - boardwalk, concrete - This project is carried forward from the 2016/2017 work programme, previous ID 3901	Q1;Q2;Q3;Q4	ABS: Capex	\$ 100,000	In progress	Green	Current status: portion one - resource consent granted, portion two - seawall renewal and boat only to continue. Bridge - design underway and consenting underway, buried services location complete. Next steps: neighbour consultation requires quick follow-up, design finalisation for bridge, re-evaluate contract with consultant for change of scope.	Current status: resource consent granted, the local board has been updated on the project structure Next steps: handover to project delivery, liaison with access path repair project required
2923	CF: Project Delivery	Barry's Point Reserve - renew sports surface	Replacement of single soil field on Barry Point Reserve with a new sand field. Scope includes sportsfield lighting, drainage, irrigation and lighting controllers with necessary ancillary electrical infrastructure This project is carried forward from the 2016/2017 work programme, previous ID 3359	Q1;Q2;Q3;Q4	ABS: Capex	\$ 92,000	In progress	Green	Current status: the drainage, irrigation lighting bases and sand turf surface are now completed. Light towers have been delivered Next steps: erect the light towers and install sand slits in spring.	Current status: drainage, irrigation lighting bases and sand turf surface, and lighting completed. Turf 'grow in' ongoing Next steps: install sand slits in spring.
2926	CF: Project Delivery	Belmont Park - renew car parks	Sub surface and surface renewal of car park including edging details and any retaining structures This project is carried forward from the 2016/2017 work programme, previous ID 3194	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,000	In progress	Green	Current status: the developed design has been completed and the resource consent has been granted. Additional funding to complete the project has been approved for next financial year. Next steps: complete the detailed design and initiate contract tendering process.	Current status: developed design has been completed and the resource consent has been granted. Additional funding to complete the project has been approved for next financial year Next steps: complete the detailed design and initiate contract tendering process
2930	CF: Project Delivery	Black Rock - implement coastal walkway - Milford to Takapuna	Establish a way forward with respect to understanding Council's role (if any) in the management of the informal walkway around the coast between Takapuna and Milford This project is carried forward from the 2016/2017 work programme, previous ID 466	Q1;Q2;Q3;Q4	ABS: Capex	\$ 37,000	In progress	Amber	Current status: council's senior management staff are negotiating with land owners. Next steps: senior management negotiating with land owners.	Risks/ issues: Costs of easements; Councils operations on private land and Watercare responsibilities Current status: senior management negotiating with land owners Next steps: conclude negotiations and update the local board
2959	CF: Project Delivery	Cyril Bassett Look Out - renew furniture	This project is carried forward from the 2016/2017 work programme, previous ID 4491	Q1;Q2;Q3;Q4	ABS: Capex	\$ 9,240	Completed	Green	Current status: the seats and signs have now been installed Next steps: handover and closure processes.	Project completed August 2017
2961	CF: Project Delivery	Devonport Community Crèche - replace boundary fence and install fire egress path	New boundary fence and fire egress path through the building. This project is carried forward from the 2016/2017 work programme, previous ID 137	Q1;Q2;Q3;Q4	ABS: Capex	\$ 65,000	Completed	Green	Current status: the physical works on site are now complete. The contractor has applied for the code compliance certificate from building control. Next steps: obtain the code compliance certificate from Auckland Council Building Control.	Current status: physical works on site are now complete. Contractor has applied for the code compliance certificate. Next steps: obtain code compliance certificate from Auckland Council Building Control.
2962	CF: Project Delivery	Devonport Community House - renovate kitchen & toilet, reglaze windows with safety glass	Renovate kitchen, minor refurbishment of toilets on the ground and first floor. Reglaze existing windows on the first floor with safety glass. This project is carried forward from the 2016/2017 work programme, previous ID 3626	Q1;Q2;Q3;Q4	ABS: Capex	\$ 75,000	Completed	Green	Current status: the kitchen installation was completed mid August 2017. Replacement of windows will be started beginning of September 2017. Next steps: complete project.	Project completed October 2017
2963	CF: Project Delivery	Devonport-Takapuna - renew cricket nets	All rusted netting post, poles and worn out carpet This project is carried forward from the 2016/2017 work programme, previous ID 3555	Q1;Q2;Q3;Q4	ABS: Capex	\$ 15,471	In progress	Green	Current status: additional funding has been approved to renew Devonport Domain nets. Tendering for the construction of this element is underway. This will be completed by October. Next steps: complete construction.	Current status: tendering for the construction of this element is underway. Next steps: complete construction

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2964	CF: Project Delivery	Devonport Yacht Club - renew wharf - King Edward Parade	A like for like complete replacement of the entire structure including pile and superstructure to the same standard This project is carried forward from the 2016/2017 work programme, previous ID 3191	Q1;Q2;Q3;Q4	ABS: Capex	\$ 30,000	In progress	Amber	Current status: construction tenders have been received and contract award processes were reviewed due to health and safety concerns raised by the tenderers. They could not find a safe way of completing the project as planned and within the proposed budget and coastal permit requirements. The project will now be reviewed to find a new solution. Demolition of damaged and dangerous end platform for safety reasons has now been completed.Next steps: complete the review of identified safety and construction methodology processes.	Risks/ issues: Review of the options available to rebuild or replace this facilityCurrent status: construction tenders received and contract award processes were reviewed due to health and safety concerns raised by the tenderers. The project has gone through a design review and the new tender submissions are currently being evaluated with the intention to award this in December 2017.Next steps: award contract.
2977	CF: Project Delivery	Fort Takapuna Recreation Reserve - restore 2 heritage barracks	Expected Deliverables: <ol style="list-style-type: none"> 1. The restoration of the two ex-barracks to a level such that they are fit-for-purpose as a community space 2. A car park with a permeable surface 3. Associated landscaping. <p>Achieving the expected deliverables will require:</p> <ol style="list-style-type: none"> 1. A conservation plan 2. A statutory planning assessment 3. Outline design, budget costing through to full detailed design with engineers estimate 4. Resource consent applications and approvals 5. A building consent. <p>This project is carried forward from the 2016/2017 work programme, previous ID 3908</p>	Q1;Q2;Q3;Q4	ABS: Capex	\$ 342,880	In progress	Green	Current status: the landscape architect is nearing completion of the detailed design. Next steps: meet with the landscape architect to review the final detailed design documentation. Prepare procurement documentation for main contractor engagement. Seek approval for detailed design for the landscaping works.	Current status: approval received from the local board to the detailed design of the landscaping works. Next steps: prepare documents to allow the works to be tendered.
3040	CF: Project Delivery	Kennedy Park - renew coastal walkways and fencing	Kennedy Park :Provide a new informal walkway in a location that provide a safe passage for pedestrians while minimising effects on the adjoining neighbours.Milford Reserve: Renew cobblestone path and wire fencing at Milford Reserve adjoining the Wairau Creek <p>This project is carried forward from the 2016/2017 work programme, previous ID 3195</p>	Q1;Q2;Q3;Q4	ABS: Capex	\$ 25,000	In progress	Green	Current status: options analysis is underway at Rahopara Pa walkway. Next steps: construct improved safety fencing through slip area.	Current status: options analysis underway at Rahopara Pa walkway is on-going. Safety fencing has been erected and existing fencing is to be realigned in December 2017 to make the area safe Next steps: construct improved safety fencing through slip area.
3041	CF: Project Delivery	Kennedy Park / Rahopara Pa - searchlight emplacement	Provide a safe and secure asset public that is acceptable to Councils Heritage and Consenting teams and maximising the future options to retain these structures if possible <p>This project is carried forward from the 2016/2017 work programme, previous ID 3197</p>	Q1;Q2;Q3;Q4	ABS: Capex	\$ 5,000	In progress	Amber	Current status: the initial safety works completed. Planning work on consents underway. Access is currently unavailable due to the collapse of the main access way.Next steps: develop the design for consenting purposes.	Risks/ issues: Access to the work site is limited due to the collapse of the Kennedy Park Stairs. Current status: initial safety works completed. Planning work on consents underway. Access is currently unavailable due to the collapse of the main accesswayNext steps: develop design for consenting purposes.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3042	CF: Project Delivery	King Edward Parade - renew heritage light	Renew heritage light	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,000	In progress	Green	Current status: quote has been received for renewal of the heritage light. Next steps: schedule project for delivery end of December 2017.	Current status: the contractor's quote was accepted and we are in the process of raising the purchase order. Next steps: schedule the project to start. The light will be removed from site and refurbished off site.
3096	CF: Project Delivery	Milford Reserve - install 3 on 3 basketball court	Provide a 3 on 3 basketball court built to on Milford Reserve. Local Board has changed the preferred location to the volleyball Court area This project is carried forward from the 2016/2017 work programme, previous ID 3911	Q1;Q2;Q3;Q4	ABS: Capex	\$ 66,425	In progress	Green	Current status: the resource consent has been granted and procurement processes for the construction phase has been initiated. Construction anticipated to start in October. Next steps: tender construction contract.	Current status: the resource consent has been granted. First round of tendering was unsuccessful and negotiations related to the tenders received in the second round are underway Next steps: tender the construction contract.
3097	CF: Project Delivery	Milford Reserve - renew play space	renew playspace to current standards and develop character fitting with reserve character & history This project is carried forward from the 2016/2017 work programme, previous ID 3188	Q1;Q2;Q3;Q4	ABS: Capex	\$ 100,000	Completed	Green	Project completed July 2017	Project completed July 2017.
3118	CF: Project Delivery	Narrowneck - renew seawalls and paths	All walls, ramps, steps renewal This project is carried forward from the 2016/2017 work programme, previous ID 3193	Q1;Q2;Q3;Q4	ABS: Capex	\$ 291,678	In progress	Green	Current status: physical works to renew the walls at the southern end are complete. Tendering for the main contract has been reviewed and will need to be tendered again as no compliant tenders were received. Next steps: tender construction contracts for the main wall.	Current status: physical works to renew the walls at the southern end are complete. Tendering for the main contract has been reviewed and will need to be tendered again as no compliant tenders were received. This is expected to begin in December 2017. Next steps: tender construction contracts for the main wall.
3213	CF: Project Delivery	Takapuna Library - replace AHU and refurbish boiler equipment	Replace two large air handling units. Refurbish boiler. This project is carried forward from the 2016/2017 work programme, previous ID 140	Q1;Q2;Q3;Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: it is highly likely that more air-conditioning and mechanical related work is planned for the 2017/2018 financial year and it will make sense to do this work together with the new financial years' work. The library will likely have to be closed for a period while the air-conditioning and mechanical equipment are replaced, we are therefore looking at combining work to minimise the impact on the library. Next steps: wait on confirmation of the next financial year work programme related to the library. Once the work programme is confirmed we will proceed to appoint the preferred consultant for this work.	Current status: the possibility of additional air-conditioning and mechanical related work is planned for the 2017/2018 financial year and it will make sense to do this work together with the new financial years' work. The library will likely have to be closed for a period while the air-conditioning and mechanical equipment are replaced, we are therefore looking at combining work to minimise the impact on the library. Next steps: wait on confirmation of the next financial year work programme related to the library. Once the work programme is confirmed we will proceed to appoint the preferred consultant for this work.
3275	CF: Project Delivery	Windsor Reserve - renew playground	This project is carried forward from the 2016/2017 work programme, previous ID 3927	Q1;Q2;Q3;Q4	ABS: Capex	\$ 100,000	In progress	Amber	Current status: consultation update completed, design development underway. Next steps: specific design of Bean Rock completed, play space design detail completed, community design update after design detail completed.	Risks/ issues: Significant tree constraints may reduce destination status of play space. Current status: specific draft design of Bean Rock completed, cost estimates at 70 per cent confidence submitted for internal review. Next steps: local board consultation to commence in March 2018, budget testing March 2018, community design update after design detail complete in April 2018.
3368	CF: Project Delivery	Auburn Reserve - improve carpark	Installation of kerbing. Installation of 58 bollards (4 lockable). Construction of disabled parking ramp. Line marking of car park.	Q2;Q3;Q4	LDI: Capex	\$ 20,000	In progress	Green	Current status: confirm requirements/scope. Next steps: compile tender documentation.	Current status: compile tender documentation. Next steps: obtain quotations.
527	I&ES: DPO	Hurstmere Road upgrade	Upgrade Hurstmere Road to enhance the retail vitality and to drive increased growth and investment. To ensure that Hurstmere Road has the required infrastructure to accommodate future growth.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 3,325,000	In progress	Green	Conceptual design continues to be developed by the design team. Presentations were made to the local board at workshops on 13 June and 15 August 2017. Public consultation was opened on 7 September 2017, and will close on the 3 October 2017.	Public consultation closed on 3 October 2017. Staff are preparing a preliminary summary of the consultation to be sent to local board members by email. The project team is reviewing the consultation feedback against the design proposal.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Infrastructure and Environmental Services										
97	I&ES: Environmental Services	Water sensitive design project for schools (Devonport-Takapuna)	This schools project is a series of classroom sessions to focus on the importance of water conservation and stormwater pollution in an urban setting. At the end of the sessions a rain barrel will be installed as part of a wider community workshop showcasing a water sensitive design approach.	Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	In quarter one, the project scope was established, including identifying delivery contractors and schools to participate. Engagement of the contractor and confirmation of participating schools will occur in quarter two.	Contractors are confirmed to deliver the project in quarter four. Three schools have been approached and all confirmed their involvement in the project. The three schools are Bayswater Primary, Takapuna Primary and Carmel College.
365	I&ES: Environmental Services	Devonport-Takapuna North-West Wildlink Assistance Programme	Provides technical advice and practical support to private landowners and community groups to undertake restoration action protecting and enhancing local native biodiversity and creating an effective ecological corridor. The programme continues to be shaped by the community and is currently focused on Shoal and Ngataranga Bays and the Devonport Environment Network (DEN). Community groups and interested landowners are engaged with establishment of a comprehensive predator control programme across the local board area starting along the coastal margins of the bays. The programme will support wider community interest to take action like controlling pest animals and or weeds; planting native trees to enable native wildlife to return and spread across the landscape. The programme will build on and engage with more people and groups to expand action across other local board biodiversity hotspots.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	A funding agreement has been signed with Devonport Peninsula Trust for a Pest Free Coordinator role for 20 hours per week for one year. The coordinator's role description was informed by the local Devonport pest free strategy which was developed through the local board funded process last financial year. Work planning will begin in quarter two.	The pest free coordinator has been working in the role since October 2017. Strong connections and relationships centered around restoring Takaranga Hauraki have been established. Work has included distributing over 1000 rat traps from Ngāti Whātua Ōrākei and ensuring they are mapped on the locally developed 'Urban Rat Project' website. Next quarter staff will work with the pest-free coordinator to identify priorities in the Restoring Takaranga Hauraki strategy that can be actioned. An update from the pest-free coordinator for the October to December 2017 time period was emailed to the local board on 14 December 2017.
Libraries										
1163	CS: Libraries & Information	Library hours of service - Devonport-Takapuna	Provide library service at Devonport Library for 56 hours over 7 days per week. (\$543,152 - FY17/18) Provide library service at Takapuna Library for 56 hours over 7 days per week. (\$1,058,263 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$ 1,601,414	In progress	Green	Visitors to Takapuna Library are ten per cent less than the previous year largely due to a new methodology being used to capture the statistics. The location of the system is now inside the library foyer rather than on the outer doors beside the café. All libraries moved to the new system in the previous year and have now established a new "norm".	While our statistics reflect a decrease in visitor numbers and issues, both libraries feel as if they have been very busy. Our programmes and events as well as student and tourist visitors have made up for any seeming downturn.
1165	CS: Libraries & Information	Extended hours - Devonport-Takapuna	2 additional opening hours at Devonport Library. 5.5 additional opening hours at Takapuna Library.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 74,000	In progress	Green	Takapuna library's late night Thursday has been appreciated by students over the winter term.	Additional hours were well patronised during the run up to NCEA and University exam period. In both libraries every available study space was used.
1167	CS: Libraries & Information	Information and lending services - Devonport-Takapuna	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Two specialist staff from the Auckland Libraries collection team spent a day with Devonport staff supporting us in how to best maintain our collections for the Devonport community. There have been many favourable comments pertaining to the range and depth of the collections at Takapuna Library.	The collection of heritage materials was very well explored during the Heritage Festival particularly as it was highlighted by the popular Tracing our Tracks and exhibition and specialist talks in the North Auckland Research Centre.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1169	CS: Libraries & Information	Preschool programming - Devonport-Takapuna	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and attendance at children's days events in the community. Engage with local playcentres, including visits to and also visit to the library. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Two new playcentres, Takarunga and Maungawhau visited Devonport Library this quarter: they enjoyed stories and songs. Takapuna kindergarten and Pupuke Early Learning centre were visited by Takapuna Library. Takapuna's 4-Ups school readiness programme is gaining a following with 30 in regular attendance.	Both libraries wrapped up the year with specially themed programmes. Devonport celebrated with three Christmas sessions and Takapuna presented two Rockin' Rhymetime sessions. Several hundred people attended these. Library staff visited Belmont Bayswater kindy to present a Christmas Rhymetime also.
1170	CS: Libraries & Information	Children and Youth engagement - Devonport-Takapuna	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Both libraries collaborated to provide a themed programme of events for the July school holidays: What Lies Beneath Devonport hosted a group from the local Brownies during September who enjoyed learning about our services. Five classes from Stanley Bay School bussed down to celebrate bookweek during August. Leos School continues to visit with various classes fortnightly. Seven events are planned at Devonport for the upcoming school holidays with the theme: Survive 24. Takapuna Rotary hosted a meeting at Takapuna Library to showcase the work done by Duffy Books in Homes. Takapuna Library hosted the Tumanako Exhibition of artworks done by Auckland schoolchildren to commemorate Hiroshima.	The October school holidays theme was Survive 24. Events included a nerf war that was held at Takapuna and supported by Devonport staff. A shared events calendar was published that resulted in a full offering on all days throughout the holidays for our local community. Minecraft & Coding clubs continue to be popular at Devonport and the new Think Lab programme at Takapuna library develops on skills children have gained at Minecraft clubs. Specialist children's staff presented a roadshow promoting library services and resources to the whole student body at Campbells Bay School. The monthly Stand Up poetry sessions have been a great draw for teens at Takapuna library. A Co-design pilot project, Co-Vibe, partnering established musicians with college students was showcased at Takapuna library. A highlight of the libraries' inclusiveness was participation by Wairau Transition teens in the pizza wheel challenge as part of the New Zealand Book Awards.
1172	CS: Libraries & Information	Summer reading programme - Devonport-Takapuna	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	The Kia Māia te Whai / Dare to Explore Summer Reading Programme for 2017-2018 has been finalised and will commence in mid December. The programme will be promoted through our local primary schools in November.	Kia Māia te Whai / Dare to Explore is in full swing with registrations and challenge completions galore! Some children are moving on from Dare to Explore to The Great Summer Read which appeals to children and adults alike.
1174	CS: Libraries & Information	Supporting customer and community connection - Devonport-Takapuna	Provide programmes that facilitate customer connection with the library and community including Devonport Library Associates' events, Friends of the Takapuna Library events, publisher book launches and literature discussion groups. Provide community space for hire at Devonport Library. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Devonport and Takapuna Library each hosted three magnificent author events this quarter, all celebrating New Zealand's diverse cultures. At Devonport, Auckland author Gabrielle McDonald Rothwell launched Her Finest Hour: The Heroic Life of Diana Rowden, Wartime Secret Agent, around 80 people attended. Dame Anne Salmond discussed her new book Tears of Rangī. Near 200 people attending this talk. Poet Laureate Selina Tusitala Marsh launched her new book of poetry Tighrope. Around 50 people enjoyed an emotional evening with Selina. Takapuna Library packed audiences with John Hawkes' New Zealand: Paradise Squandered, celebrated National Poetry day with local poets, Stu Bagby, Stephanie Johnson and Jack Ross and launched J.L. Pawley's hit teen novel Air Born.	A celebratory opening of the George Gair Reading Room with afternoon tea was hosted at Takapuna in partnership with The North Shore Libraries Foundation and adjoining libraries. This event was written up in the Channel Magazine. The author talks and book launches hosted at both libraries reads like the who's who of the local literary of which of which we are very proud. Examples include: Michelle Leggott, Graham Lay, CK Stead, Steve Braunias, Diana Wichtel and Simon Wilson.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1175	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Devonport-Takapuna	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Shona Tawhiao's Matariki 2017 - Woven Histories Exhibition of High Fashion garments showcased traditional weaving applied to high fashion, The next destination for the garments on show at Takapuna Library was Paris Fashion Week. Two author events held at Devonport Library this quarter were culturally significant. Dame Anne Salmond's latest book celebrates Māori philosophies and the local Kaumatua was in attendance to bless the evening. Poet Laureate Selina Tusitala March passed around the carved tokotoko (talking stick) she was honoured to receive for her duties with the aim of instilling special energies into it from over 1000 hands.	Takapuna has hosted the Auckland War Memorial Museum's cultural team. This provides an opportunity for local children to hear more about Maori taonga, experience first hand artifacts from the Museum collections. The calibre of the visit is at a very high quality and the overall experience is valued by those who attend.
1177	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Devonport-Takapuna	Provide learning programmes and events throughout the year including: classes, Book a librarian sessions, children's coding and minecraft workshops, language and culture classes. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The weekly Minecraft clubs at both libraries remain boisterous with an average of 55 (mostly boys) attending. Devonport's Computer Coding club, run weekly in partnership with local computer programmer Ashley Schroeder has about eight students taking part routinely. Devonport staff collaborated with Council staff to provide a Learn to Compost workshop which was attended by a small crowd. Devonport is currently working with Auckland Museum to promote the Online Cenotaph commemorating NZ servicemen & the Battle of Pachendale. This event is supported by the Devonport RSA. A presentation was given by Claire Lanyon from the Auckland Museum about the significance of the cenotaph with 20 attending. Takapuna Library has been supporting the Wairau Transition Students using the library's resources. Their hard work has been realised in a video on recycling.	Devonport Library had a table at the Community and Business Expo promoting resources and groups at the library – people were particularly interested in two digital resources that we promoted quite heavily which were Lynda.com and Mango languages. Results from the Auckland Museum Online Cenotaph loan to Devonport between Mon 18 September to Fri 27 October were impressive. The conservative estimate from the Museum gave the total of 595 customers that used it. Takapuna Library partnered with the NZ Book Council to host the 'speed date an author' programme, which gave students from several Auckland schools the opportunity to interview authors about their writing. Final year art students from the local colleges attended a special lecture at Takapuna Library, by the Michael King Centre Writer in residence Anthony Byrt.
1178	CS: Libraries & Information	Celebrating cultural diversity and local communities - Devonport-Takapuna	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Pasifika, Lunar New Year, Diwali, Matariki and local board events. (Funded within ABS Opex budget activity: "Library hours of service - Devonport-Takapuna")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	In July Takapuna Library hosted a Korean Tea Ceremony, which will become a quarterly occasion. Takapuna and Devonport Libraries both have events planned in October to celebrate Diwali: Rangoli designed chalk drawing, Henna hand painting and a themed children's Rhymetime with craft activity to follow. Devonport Library was very busy on Saturdays during September as Council used our building as a base to hand out rat traps. The aim is to encourage birdlife of thrive on the Peninsula. Takapuna Library has established links with the Asian Network who organised a seminar on cardiovascular health and diabetes. Massey University has run a couple of Spanish language classes at Takapuna Library to promote Spanish Week. The first week of Spring was Random Acts of Kindness Week. This week took off at Takapuna Library with many items being donated to charity.	Diwali celebrations continued at the start of this quarter with the local Brownies visiting Devonport to participate in crafts and get henna tattoos. The libraries supported the Auckland City Mission with donation boxes for Christmas. Takapuna displayed a Hospice Memory Tree and accepted donations. The JP service available on Mondays at Devonport continues to be well patronised with an average of 20 people using it during the two hour stints. A weekly Children's Civic Class for primary school children in mandarin has started this quarter at Takapuna. The Asian Health Network presented a bilingual talk on arthritis and is keen to use the space again for future discussions. Devonport proudly hosted a celebration to commemorate NZ Suffragette Anniversary in November in which over 50 people attended. Both libraries participated and promoted the local Santa Parade and beach carnival. At Devonport, the mobile bus was parked by the beach after the parade to promote the Kia Māia te Whai / Dare to Explore Summer Reading Programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Local Economic Development: ATEED										
1031	ATEED: Local Economic Growth	Young Enterprise Scheme (DT)	ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.	Q3	LDI: Opex	\$ 3,000	In progress	Green	The Young enterprise Scheme E (Enterprise) - days are scheduled for delivery in February 2018. The use of the funds will be drawn down in quarter three to support the E-days delivery. As a result there is no update for Q1 reporting as no activity has occurred.	Auckland Chamber of CommerceAs of 1st January 2018, the Auckland Chamber of Commerce will take over as the YES regional delivery partner and ATEED will move to become a strategic partner. During January and February ATEED and the Auckland Chamber of Commerce are working together to ensure the smooth transition of the programme delivery to the Chamber.Kick Start days (formerly known as E-days) are being delivered by ATEED with support from the Auckland Chamber of Commerce, as part of this transition. ATEED's role includes management of the funds generously provided by Local Boards for the 2018 Kick Start days. As in previous years, there will be five sub-regional events delivered across the region. The new Auckland Chamber of Commerce team will be inviting you to participate either as student mentors or as observers on the day.
1145	ATEED: Local Economic Growth	Grants for Bid retail spend data (Marketview)	This would enable BID's to continue to receive information on retail spend for these areas. The funding would be made in the form of a grant to the business associations.	Q2	LDI: Opex	\$ 15,000	Completed	Green	Funding Agreements for the payment of the grants to the three Business Associations have been signed. The payment of the grant will occur in October 2017.	The payment of the grants to the Business Associations was completed in November 2017. As such this work programme item has been completed.
2491	ATEED: Local Economic Growth	Shore Coast Tourism	This would be a grant to each of the Business Associations to work together to jointly create and develop a tourism and visitation brand that best represents the Local Board area.	Q3	LDI: Opex	\$ 30,000	In progress	Green	A funding agreement will be finalised in October 2017 with a view to having this signed and the grant payment paid out by December 2017.	There has been a delay in issuing the funding agreement. However, priority will be given to this at the start of quarter three to ensure the funds are received.
Parks, Sport and Recreation										
952	CS: PSR: Active Recreation	Milford Tennis Club: Facility Partnership Grant	Support Milford Tennis Club in the development of a new club room and community space. A Facility Partnership grant of \$200,000 was provided to Milford Tennis Club from the 2014/2015 Facility Partnership Scheme, no additional 17/18 budget required.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Milford Tennis Club have engaged an architect, have re-lodged building consent and begun a funding plan.	Milford Tennis Club have completed revision of design plans and are awaiting updated quantity survey assessment prior to finalising funding plan.
1054	CS: PSR: Active Recreation	DT: Leisure facilities operation programme FY17/18	1. Operate Takapuna Pool and Leisure Centre in a safe and sustainable manner. 2. Deliver a variety of accessible programmes and services that get the local community active. 3. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Takapuna Pool and Leisure Centre is on track to meet Local Board objectives to increase visitation and customer satisfaction. Q1 visitor numbers increased 21% on last year to 54,832, and customer satisfaction (NPS score) increased 1.3 points on prior quarter to +20.0. Swim School enrolments were up 8% on prior term and ECE attendance increased. Our current focus includes the roll-out of the new leisure membership model and Envibe our new operating system. We are hosting a Community Day at the centre on 14 October Our partnership with North Shore Swimming Club has been rolled over to 2018.	Takapuna Pool and Leisure centre is on track to meet Local Board objectives. YTD visitor numbers are averaging 18,302 per month with growth in Learn to Swim.The new membership model is now in place and agreements established with North Shore Swimming to support increased activation. Customer satisfaction levels have reduced slightly (12 month average) with customer commentary related to the quality of changing rooms and the busy environment.
924	CS: PSR: Park Services	Takapuna Beach Reserve: Develop Concept Plan: Stage 1: Feasibility and options assessment	Complete feasibility and options assessment to progress staged delivery of the Takapuna Beach Concept Plan. The southern area reserve prioritised for 2017/18. Scope of prioritisation to be considered by local board.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	Strategic Work Programme Implementation Workshop held with local board in Q1. Feedback from the workshop will be included in the scope of the project. Professional services engagement process initiated.	Strategic Assessment Plan is nearly complete. The next stage will be to identify elements of the plan for future funding and delivery.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q1 Commentary	Q2 Commentary
930	CS: PSR: Park Services	DT local parks: Ecological volunteers and environmental programme FY17/18	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: Community planting events \$10,000, Plant and animal pest eradication \$21,000, Rubbish and greenwaste removal \$5,000, Support for volunteer programmes \$9,000.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 45,000	In progress	Green	Support provided to volunteers for ecological restoration projects including animal and plant pest management, planting and waste removal. Total volunteer hours for the quarter: 700 hours. Pest Free strategy 'Restoring Takarunga Hauraki' was approved in July and is being implemented by volunteer groups across the local board area. An appointment has been made into the Pest Free Co-ordinator role for the Devonport area. The 2017 planting season is almost complete with a total of 918 plants planted this season. Volunteer plantings took place at the following reserves: Ngatiranga Park Maze, Kennedy Park, Lake Pupuke, Lyford Reserve, Jutland Reserve and Paddy's Bush (Oneils Cemetery). Other events of note this quarter included a community clean up day at Patuone Reserve and the Department of Corrections also assisted the Ngatiranga Park Maze group restore the maze within Ngatiranga Park.	Ongoing support provided to volunteers for ecological restoration projects including animal and plant pest management, planting and waste removal. Total volunteer hours for this quarter: 600 hours. The 2017 planting season was a success with a total of 1068 plants planted. Park volunteer plantings took place at the following reserves this winter: Ngatiranga Park Maze, Kennedy Park, Lake Pupuke, Lyford Reserve, Jutland Reserve, and Paddy's Bush (O'Neil's Cemetery). Carmel College students completed a school planting and clean up day at Bryan Burnes Reserve in Milford on the 26 October, 60 students attended. Other volunteer events to note this quarter include: MGS Stations corporate clean-up day at Takapuna Beach on the 5 Oct (25 people attended) and Milford scouts beach clean-up day at Milford Beach on the 29 Oct (200 children and adults attended). A general public ranger guided walk and talk programme was launched at the end of Quarter 1. Seven walks have taken place across the North Shore including a walk at Kennedy Park and Rahopara pa on the 12 October as part of the Auckland Heritage Festival. The launch of Pest Free Auckland 2050 and implementation the Pest Free Devonport Strategy has generated increasing interest from community members to get involved with animal and plant pest control. This quarter new animal pest control volunteer groups have become established at Braemar Reserve (Castor Bay), Cheltenham Beach area, Abbotsford Terrace and Rahopara Pa (Castor Bay). Finally the Corrections Dept. has been assisting park volunteers at the Ngatiranga Park Maze with their restoration project.
931	CS: PSR: Park Services	Barry's Point Reserve: Development Plan	Review draft development plan.Specify park amenity requirements and service. provision.Early community and iwi engagement.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Strategic Work Programme Implementation Workshop held with local board in Q1. Feedback from the workshop will be included in the scope of the project. Professional services engagement process initiated.	Future Parks and Community service provision , as it relates to the Draft Barry's Point Reserve Development Plan, will be discussed at a workshop with the local board in Quarter 3.
947	CS: PSR: Park Services	Sunnynook Park: Develop a Community area: Feasibility and options assessment	Complete feasibility and options assessment for the development of a community area located nearby to Sunnynook community centre.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Strategic Work Programme Implementation Workshop held with Local Board in Q1. Feedback from the workshop has been included in the scope of the project. Professional services engaged.	Professional services engaged to prepare the audit. Report will be presented in Q3.
2876	CS: PSR: Park Services	Play Space Audit	Complete play space audit - Devonport Takapuna	Q3	Currently unfunded	\$ -	In progress	Green	Professional services engagement process initiated. Draft material to be shared with the Local Board and Iwi in Q3.	Professional services engaged to prepare the audit. Report will be presented in Q3
2877	CS: PSR: Park Services	Sun Smart Audit - Play Space	Complete sun smart audit of play space - Devonport Takapuna (\$15K LDI allocation 16/17)	Q3	Currently unfunded	\$ -	In progress	Green	Professional services engagement process initiated. Draft material to be shared with the Local Board and Iwi in Q3.	Professional services engaged to prepare the audit. Report will be presented in Q3.
2884	CS: PSR: Park Services	Signage audit - Devonport - Takapuna	Complete signage audit Devonport - Takapuna Local Board area (\$24K LDI allocation 16/17)	Q3	Currently unfunded	\$ -	In progress	Green	Professional services engagement process initiated. Draft material to be shared with the Local Board and Iwi in Q3.	Professional services engaged to prepare the audit. Report will be presented in Q3.
Plans and Places										
3361	CPO: Plans and Places	Sunnynook Totara Vale Plan	Prepare, consult on and adopt a centre-type plan for Sunnynook in Devonport-Takapuna area and Totara Vale in Kaipatiki area.	Q1;#Q2;#Q3; #Q4	LDI: Opex	\$ 60,000	In progress	Green	Project plan, budet and local board working party approved by Deveonport-Takapuna Local Board on 15 August 2017.	Research and analysis underway, initial engagement with community and stakeholders, drafting of plan content to commence.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
CF: Community Leases											
1500	CF: Community Leases	Auckland North Community & Development Inc. - Hub	Renewal of lease for ground floor premises known as The Hub, Mary Thomas Centre, Gibbons Road, Takapuna.	Q3	31/07/2018	\$ 1.00	\$ 6,125.00	In progress	Green	Application received from lessee. Site visit completed. Preparing streamlined process memo recommending renewal of lease for consideration of local board quarter two.	Application received from lessee. Site visit completed. Preparing streamlined process memo recommending renewal of lease for consideration of local board in quarter three.
1501	CF: Community Leases	Devonport Bowling Club	Renewal of lease for premises on Devonport Domain, Cambridge Terrace, Devonport	Q3	28/02/2029	\$ 1.00	\$ -	In progress	Green	Lease application sent to the club 7 August 2017. Meeting arranged 10 September 2017 with club committee to discuss lease renewal. Club committee considering future needs and will include this information as part of the lease renewal application. Report will be prepared for local boards consideration in quarter three.	Lease application sent to the club 7 August 2017. Meeting arranged 10 September 2017 with club committee to discuss lease renewal. Club committee considering future needs and will include this information as part of the lease renewal application. Report will be prepared for local boards consideration in quarter three.
1502	CF: Community Leases	Citizens Advice Bureau North Shore - Room 6 Level 1 Mary Thomas Centre	Renewal lease for Room 6 Level 1 Mary Thomas Centre, Gibbons Road.	Q3	1/08/2018	\$ 1.00		Approved	Green	Review of tenancy agreement will be undertaken quarter three.	Review of tenancy agreement will be undertaken quarter three.
1503	CF: Community Leases	Devonport Community House Inc.	New lease for premises at Clarence Street	Q3	30/06/2023	\$ 1.00		In progress	Green	Lessee considering whether to take a separate licence to occupy for the community house with the early learning centre that is currently held under the same lease agreement negotiating its own tenancy agreement. Decision from tenant expected in quarter two with a report being prepared for consideration by the local board scheduled for quarter three.	Group has confirmed its intentions to take two separate tenancy agreements for the house and creche. Report will be prepared for the board's consideration in quarter three requesting permission to grant new tenancies.
1504	CF: Community Leases	Scout Assn of New Zealand	New lease for premises on Milford Reserve.	Q3	28/02/2038	\$ 1.00		In progress	Amber	Scout Association of New Zealand currently in discussion with Auckland Council regarding a multi-premises lease. Meeting being arranged with the scout's national property manager to discuss options in quarter two. Once a decision is received regarding the future of the leases held by the Scout Association of New Zealand a report will be prepared recommending a new lease on appropriate terms for consideration by the local board.	Scout Association of New Zealand currently in discussion with Auckland Council regarding a multi-premises lease. Meeting being arranged with the Scout's national property manager to discuss options in quarter two. New lease application form sent to Scout coordinator. Report will be prepared for consideration in quarter three.
1505	CF: Community Leases	Awataha Young Mariners Inc.	New lease for premises on Milford Reserve, Craig Road, Milford.	Q3	28/02/2028	\$ 1.00	\$ 1.00	In progress	Amber	Scout Association of New Zealand currently in discussion with Auckland Council regarding a multi-premises lease. Meeting being arranged with the scout's national property manager to discuss options in quarter two. Once a decision is received regarding the future of the leases held by the Scout Association of New Zealand a report will be prepared recommending a new lease on appropriate terms for consideration by the local board.	Scout Association of New Zealand currently in discussion with Auckland Council regarding a multi-premises lease. Meeting being arranged with the Scout's national property manager to discuss options in quarter two. New lease application form sent to group leader. Report will be prepared for consideration in quarter three.
1506	CF: Community Leases	Lions Club of Devonport Inc.	New lease at Empire Road.	Q4	31/08/2037	\$ 1.00		In progress	Green	Application received and site visit completed. Exploring options to share the premises with other users. Report scheduled for consideration of the local board in quarter three.	Investigating future use and possible sharing with other tenants.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1507	CF: Community Leases	North Shore Playcentre Association Inc.	New lease for lad and building on Handley Avenue	Q2	31/07/2026	\$ 1.00		Completed	Green	New lease approved by the Devonport - Takapuna Local Board at its meeting 19 September 2017. Deed of lease will be drafted for consideration and execution in quarter three.	Draft deeds being finalised with tenant.
1508	CF: Community Leases	North Shore Croquet Club Inc.	New lease for site on Wairoa Road	Q3	30/08/2047	\$ 1.00		Completed	Green	Devonport-Takapuna Local Board has approved a new lease for the site occupied by the North Shore Croquet Club. Deed of lease prepared for consideration and execution by the lessee	Draft deed with club for execution.
1509	CF: Community Leases	Takapuna Croquet Club Inc.	New lease for site at Auburn Reserve	Q3		\$ 1.00		In progress	Green	Proposed lease for the site occupied by the club has been publicly notified. Report on submissions received will be prepared for consideration of the Devonport-Takapuna Local Board in quarter two.	Hearing concluded. Deliberations by board planned 12 December 2017. Report regarding final decision in quarter three.
1510	CF: Community Leases	The Lake House Trust - Lease	New lease for Fred Thomas Reserve	Q3		\$ 1.00		In progress	Green	Lease application received and processed. Report prepared recommending new lease. This will be presented to the Devonport-Takapuna Local Board for consideration in quarter two.	Negotiations ongoing. Report to be prepared for quarter three.
1511	CF: Community Leases	The Lake House Trust - Licence	New licence for Fred Thomas Reserve	Q3		\$ 1.00		In progress	Green	Licence application received and processed. Report prepared recommending new licence. This will be presented to the Devonport-Takapuna Local Board for consideration in quarter two.	Negotiations ongoing. Report to be prepared for quarter three.
1512	CF: Community Leases	North Shore Library Foundation	New lease for The Strand Takapuna	Q3	31/08/2022	\$ 1.00		In progress	Green	Application received. Negotiations regarding lease and sub lease will be undertaken in quarter two with a report being scheduled for consideration by the local board in quarter three.	Negotiations regarding lease and sub lease underway. A report will be prepared for consideration by the local board in quarter three.
1513	CF: Community Leases	Age Concern Positive Aging Centre	New lease for 7 The Strand	Q3	30/11/2019	\$ 1.00	\$ 2,666.68	In progress	Green	Application received from lessee. Site visit completed. Preparing report recommending new lease for consideration of local board in quarter two.	Preparing report recommending new lease for consideration by local board in quarter three.
1514	CF: Community Leases	North Shore Centres of Mutual Aid Inc.	New lease for Mary Thomas Centre, Gibbons Road	Q3	31/08/2019	\$ 1.00	\$ 1,360.00	In progress	Green	Application received. Site visit completed. Report scheduled for consideration by local board in quarter two.	Preparing report recommending new lease for consideration of local board in quarter three.
1515	CF: Community Leases	North Shore Housing Trust Inc.	Grant new lease for administration office in the Mary Thomas Centre, Gibbons Road	Q3	31/08/2019	\$ 1.00		In progress	Green	Application received. Site visit completed. Report scheduled for consideration by local board in quarter two.	Preparing report recommending new lease for consideration of local board in quarter three.
1516	CF: Community Leases	Auckland North Community and Development Inc.	New lease for office on Level 1 Mary Thomas Centre, Gibbons Road, Takapuna.	Q3	31/08/2019	\$ 1.00		In progress	Green	Application received from lessee. Site visit completed. Preparing report for a new lease for consideration of local board in quarter two.	Preparing report recommending new lease for consideration of local board in quarter three.
1517	CF: Community Leases	North Shore United Association Football Club Inc.	New lease for Dacre Park	Q3	15/11/2037	\$ 1.00		In progress	Green	Option for the development of new playing surface to be presented to the Devonport-Takapuna Local Board mid-November 2017. The lessee will then confirm if part of the lease area is to be surrendered. Report regarding the new lease will be scheduled in quarter three.	Awaiting lessee to confirm if part of the lease area is to be surrendered. Report regarding the new lease will be scheduled in quarter three.
1518	CF: Community Leases	Citizens Advice Bureau North Shore - Room 7 Level 1 Mary Thomas Centre	New lease for Mary Thomas Centre, Gibbons Road	Q3		\$ 1.00		Approved	Green	Review of tenancy agreement will be undertaken in quarter three.	Review of tenancy agreement will be undertaken quarter three.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1519	CF: Community Leases	Takapuna Citizens Advice Bureau	New lease for 7 The Strand	Q3		\$ 1.00	\$ 1.00	On Hold	Amber	Progressing the multi premises lease is suspended to allow re-development options to be explored.	This site is subject to Northcote High Level Project Plan redevelopment. Review of tenancy agreement will be undertaken quarter three.
1520	CF: Community Leases	Devonport Community Garden	New lease for Ngataranga Park	Q3		\$ 1.00		In progress	Green	Building inspection will be scheduled in quarter two.	Building inspection still required. Development will be consistent with the reserve management and development plans for the site.
1521	CF: Community Leases	Mount Cambria Community Garden	New lease for premises at community garden on Mount Cambria	Q3	30/08/2027	\$ 1.00		In progress	Green	Lease application received. Site visit completed. Investigating integrity of buildings and structures on the site and future maintenance requirements. Report for consideration by the local board scheduled in quarter three.	Report for consideration by the local board scheduled in quarter three.
1522	CF: Community Leases	Korean Garden	New lease for Fred Thomas Reserve	Q4		\$ 1.00		On Hold	Amber	Applicant working with council staff on the details regarding site conditions.Plans and specifications for the development of the garden will be finalised once this work has been undertaken.Once plans and timeframes are better understood the proposed lease will be publicly notified.	This project will be considered once investigations into the remedial works required to the site have been finalised. The applicant will require this information to finalise its plans and prepare necessary consent information.Applicant working with council staff on the details regarding site conditions.Plans and specifications for the development of the garden will be finalised once this work has been undertaken.Once plans and timeframes are better understood the proposed lease will be publicly notified.
1523	CF: Community Leases	RNZ Plunket Society - Wairoa Road Devonport	Lease for premises at Wairoa Road Reserve	Q1;Q2	31/10/2020	\$ 1.00		Completed	Green	An assignment of lease has been executed, assigning the lease from the Royal New Zealand Plunket Society Waitemata Area Inc. to the Royal New Zealand Plunket Society Inc., being the Plunket National Society. As such, the current lease will continue under the new entity.	Royal New Zealand Plunket Society Inc assigned its interests to Royal New Zealand Plunket Trust with effect from 1 January 2018.
1524	CF: Community Leases	RNZ Plunket Society Takapuna Branch - Sycamore Drive,Sunnynook	New lease for 90 Sunnynook Road, Sunnynook.	Not scheduled	31/03/2012	\$ 1.00	\$ -	Approved	Green	Lease for this site is current. Lessee is in discussion with council staff regarding a multi premise lease agreement. Any necessary changes will be reported to the local board for consideration.	Negotiations for new tenancy agreement will be done when negotiating new licence to occupy and manage for Sunnynook Community Centre in 2018.
1525	CF: Community Leases	RNZ Plunket Society Takapuna Branch - The Strand Takapuna	Lease renewal for part of the Takapuna Community Services Building at 1-7 The Strand, Takapuna.	Q1;Q2	30/09/2036	\$ 2.00	\$ -	Completed	Green	An assignment of lease has been executed, assigning the lease from the Royal New Zealand Plunket Society Waitemata Area Inc. to the Royal New Zealand Plunket Society Inc., being the Plunket National Society. As such, the current lease will continue under the new entity.	Royal New Zealand Plunket Society Inc assigned its interests in the the lease to Royal New Zealand Plunket Trust with effect from 1 January 2018.
1526	CF: Community Leases	Citizens Advice Bureau North Shore, The Strand Takapuna	lease	Not scheduled			\$ -	On Hold	Amber	Review of tenancy agreement will be undertaken in quarter three. Progressing the multi premises lease is suspended to allow re-development options to be explored.	The site is subject to investigation to allow re-development options.Multi premises lease is suspended to allow re-development options to be explored.
1527	CF: Community Leases	Citizens Advice Bureau North Shore Mary Thomas Centre Gibbons Road Takapuna	lease	Q3			\$ -	Approved	Amber	Review of tenancy agreement will be undertaken in quarter three.	Review of tenancy agreement is suspended to allow investigation of re-development options. Review of tenancy agreement will be undertaken in quarter three

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1530	CF: Community Leases	Scout Association of New Zealand	New lease for site of scout den at Becroft Park	Q3	31/10/2036		\$ -	In progress	Amber	<p>Scout Association of New Zealand currently in discussion with Auckland Council regarding a multi-premises lease. Meeting being arranged with the scout's national property manager to discuss options in quarter two.</p> <p>Once a decision is received regarding the future of the leases held by the Scout Association of New Zealand a report will be prepared recommending a new lease on appropriate terms for consideration by the local board.</p>	<p>Scout Association of New Zealand currently in discussion with Auckland Council regarding a multi-premises lease. Meeting being arranged with the scout's national property manager to discuss options in Q2.</p> <p>Negotiations ongoing with Scout Association regarding future use of this building and whether new lease is required.</p> <p>Report for consideration to local board in quarter three.</p>
1531	CF: Community Leases	Returned Services Association Bowling Club	Renewal of lease for premises at Mary Poynton Crescent	Q3	31/12/2017		\$ -	In progress	Green	<p>Lease application received and negotiations ongoing with the lessee regarding the use of the premises.</p> <p>Report scheduled for consideration by the local board in quarter three.</p>	<p>Negotiations ongoing with the club regarding lease renewal.</p> <p>Report scheduled for consideration by the local board in quarter three.</p>