I hereby give notice that an ordinary meeting of the Great Barrier Local Board will be held on:

Date: Tuesday, 20 March 2018  
Time: 1:00pm  
Meeting Room: Claris Conference Centre  
Venue: 19 Whangaparapara Road  
Claris  
Great Barrier Island

Great Barrier Local Board
OPEN AGENDA

MEMBERSHIP

Chairperson
Izzy Fordham

Deputy Chairperson
Luke Coles

Members
Jeff Cleave
Susan Daly
Shirley Johnson

(Quorum 3 members)

Guia Nonoy  
Local Board Democracy Advisor  

13 March 2018

Contact Telephone: (09) 301 0101  
Email guia.nonoy@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
<table>
<thead>
<tr>
<th>ITEM</th>
<th>TABLE OF CONTENTS</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Welcome</td>
<td>5</td>
</tr>
<tr>
<td>2</td>
<td>Apologies</td>
<td>5</td>
</tr>
<tr>
<td>3</td>
<td>Declaration of Interest</td>
<td>5</td>
</tr>
<tr>
<td>4</td>
<td>Confirmation of Minutes</td>
<td>5</td>
</tr>
<tr>
<td>5</td>
<td>Leave of Absence</td>
<td>5</td>
</tr>
<tr>
<td>6</td>
<td>Acknowledgements</td>
<td>5</td>
</tr>
<tr>
<td>7</td>
<td>Petitions</td>
<td>5</td>
</tr>
<tr>
<td>8</td>
<td>Deputations</td>
<td>5</td>
</tr>
<tr>
<td>9</td>
<td>Public Forum</td>
<td>5</td>
</tr>
<tr>
<td>10</td>
<td>Extraordinary Business</td>
<td>5</td>
</tr>
<tr>
<td>11</td>
<td>Notices of Motion</td>
<td>6</td>
</tr>
<tr>
<td>12</td>
<td>Funding request to establish a community-led zero waste programme on Aotea/Great Barrier Island</td>
<td>7</td>
</tr>
<tr>
<td>13</td>
<td>2018 Local Government New Zealand Conference and Annual General Meeting</td>
<td>15</td>
</tr>
<tr>
<td>14</td>
<td>Correspondence</td>
<td>23</td>
</tr>
<tr>
<td>15</td>
<td>Environmental agency and community group reports</td>
<td>33</td>
</tr>
<tr>
<td>16</td>
<td>Governance Forward Work Calendar</td>
<td>45</td>
</tr>
<tr>
<td>17</td>
<td>Great Barrier Local Board Workshop Proceedings</td>
<td>51</td>
</tr>
<tr>
<td>18</td>
<td>Consideration of Extraordinary Items</td>
<td></td>
</tr>
</tbody>
</table>
1 Welcome
Chairperson IM Fordham will open the meeting and welcome everyone in attendance. Member J Cleave will lead a karakia.

2 Apologies
At the close of the agenda no apologies had been received.

3 Declaration of Interest
Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes
That the Great Barrier Local Board:
   a) confirm the ordinary minutes of its meeting, held on Tuesday, 20 February 2018, as a true and correct record.

5 Leave of Absence
At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements
At the close of the agenda no requests for acknowledgements had been received.

7 Petitions
At the close of the agenda no requests to present petitions had been received.

8 Deputations
Standing Order 3.20 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Great Barrier Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum
A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business
Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:
“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

11 Notices of Motion

There were no notices of motion.
Funding request to establish a community-led zero waste programme on Aotea/Great Barrier Island

File No.: CP2018/02982

Te take mō te pūrongo / Purpose of the report
1. To request funding to establish a community-led zero waste programme on Aotea/Great Barrier Island through the Zero Waste Network Aotearoa (ZWN).

Whakarāpopototanga matua / Executive summary
2. The community-led zero waste steering group received a proposal from the Zero Waste Network Aotearoa (ZWN).
3. The steering group would like to progress with stage one of the proposal to establish a community-led zero waste programme on Aotea/Great Barrier Island. The programme aligns with the Aotea Great Barrier Local Board Plan 2017 objective to support island-based groups to reduce what goes to landfill on our pathway to zero waste. The cost of stage one is $14,000 plus GST.
4. Auckland Council waste solutions is supportive of the community-led zero waste programme as it aligns with the Tīkapa Moana Hauraki Gulf Waste Strategy. As such, waste solutions has agreed to match fund any board funding allocated to support the project. Therefore, the local board is being requested to fund $7000 plus GST.
5. Waste solutions are able to manage the funding contract with ZWN on behalf of the Aotea Great Barrier Island zero waste steering committee.
6. Further details on this project, including the ZWN proposal, can be located in the report by Joanne O’Reilly, Waste Coordinator (Attachment A). The completed strategy will be presented to the board.

Ngā tūtohunga / Recommendations
That the Great Barrier Local Board:

a) allocate $7000 plus GST from its Community Response Fund to establish a community-led zero waste programme

b) note that regional funding is available to match any local funding allocated to the community zero waste programme.

Ngā tāpirihanga / Attachment

| No. | Title                                                                 | Page |
|-----|                                                                      |      |
| A8  | Zero Waste Network steering group request and proposal                | 9    |

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Jacqueline Fyers - Local Board Advisor Great Barrier</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Helgard Wagener - Relationship Manager Great Barrier and Waiheke Local Boards</td>
</tr>
</tbody>
</table>
Support for development of a zero waste resource recovery operation plan for Aotea

The community led zero waste steering group have received a proposal from the Zero Waste Network Aotearoa (ZWN), attached. The proposal will provide a plan that may be used to develop specifications for the tender process for waste services on Aotea. We request funding support from the Local Board for stage one of the proposal:

“Stage 1 Development of a business plan
   a. Overall vision for the zero waste resource recovery operation
   b. Description of how each of the major waste streams could be processed in line with best practice Zero Waste and site opportunities and constraints
   c. Estimates on the financial costs of development and operation”

1 Best practice zero waste referred to in the ZWN proposal is about using the waste hierarchy to ensure focus goes on minimising waste rather than managing waste. It is also about local solutions that add value to the community rather than linear systems that send product to market with no real benefits to local community

We believe it best at this stage to only seek funding for and undertake Stage 1 and once we have received and reviewed the plan, to make a decision on stages 2 and 3 (below):

“Stage 2 Governance of the programme,
   a. Supporting the steering group with identifying the most suitable governance structure/s/partnerships to manage the programme
   b. Supporting the establishment of the governance structure, possible legal entity, key roles and high level organisational operating procedures and/or partnership agreements between entities.

Stage 3 Funding applications
   c. Hold initial discussions with Ministry for the Environment staff on suitability of the project for funding through the Waste Minimisation Fund and complete application if suitable
   d. Investigate other central and local government funding options”

It may be that different people need to be involved with these parts of the proposal.

Currently the on island steering group consists of Joanne O’Reilly (waste wise facilitator) - as facilitator and administrator, Angela Wright, Sean McCarthy (AoteaOra), Sarah Harrison, and Sue Warwick (Barrier Cartage). We hope to have a member of the Local Board - potentially either Sue or Luke, and have some other people who have expressed interest after we advertised to the wider community.

**Funding**

Auckland Council Waste Services are supportive of this project and have offered to match fund the project.

The approximate cost for Stage 1 is $14,000 plus GST.

Therefore we request support from Local Board to the value of $7000 for stage 1 of the proposal.
Additional Notes

The steering group for this stage of the project will be:

- People with the time to commit to review proposals and information from Zero Waste Network and come together to network and brainstorm
- People with a passion to see the best solutions for waste management for Aotea, and who are reasonably well informed
- It needn’t be people who are involved with the business of waste on Actea currently
- It needn’t be people who wish to be involved with the business of waste on Aotea in the future
- In our small community, many of us have various interests and there may be conflicts – these will be declared and recognised and all on the group to agree to work together openly and honestly
- A current contractor may have no more conflict than a future potential one
- Ngati Rehua Ngatiwha ki Aotea have are supportive of this community work but are not in a position to be involved currently. They will be kept in the loop.

The steering group agreed:

- That stage one of the proposal was desirable and will inform what is possible and most desirable to do with various waste streams, including can waste energy be used to fuel another part of the waste stream e.g. compactor, glass crusher? What parts of the waste stream can we use on island?, what parts can we stop coming to the island and what parts is there a national solution being developed for that may affect what we do here, etc? It will incorporate local knowledge with national experience and expertise.
- There is a wealth of knowledge on Actea, including with existing contractors.
- There is a desire to see better processes for managing our waste coming to the island and already on island.
- Aotea has a landfill that is old school and potentially damaging to the environment, and it is reaching the end of its life. There is the potential to run it/fill it more efficiently. There is no plan to build a new landfill on Actea.
- It is important to ensure that our rubbish does not further degrade our environment.
- There is benefit in all parts of Aotea waste management running cooperatively towards a Zero Waste Aotea.
- Mentoring/support and assistance is required to assist in putting together a workable plan and structure. The Zero Waste Network there will provide access to a range of knowledge, skills and expertise from their membership base.
- It is desirable to have Rick Thorpe as our key contact.

Thank you very much for your consideration.

Joanne O’Reilly

Waste Wise Aotea
Reduce, Reuse, Recycle

Envirokiwi
PH 09 4250 809
PO BOX 61 Okwi,
Great Barrier Island
Proposal: How the Zero Waste Network can assist in the establishment of community-led zero waste programme on Aotea Great Barrier

14th February 2018

Community Steering Group
Zero Waste Aotea
c/- Jo O'Reilly
Waste Wise
Great Barrier Island

Dear Jo,

Thank you for considering this proposal on how the Zero Waste Network could support your collective of individuals and organisations to establish a community-led zero waste programme on Aotea Great Barrier.

In preparing this proposal we have noted the strong mandate the community has for acting to minimise waste to landfill, including:

- **Environmental**
  - Methane emissions from previous, current and future waste in Claris Landfill
  - Carbon emissions from transporting waste to mainland once the Claris Landfill is full
  - Wasted embedded energy from items disposed to landfill
  - Waste generated from importation of goods from off island

- **Social**
  - Community desire to increase employment opportunities
  - Local resiliency, e.g. within two hours of the Kaikoura Earthquakes, the local community recycling centre was open and distributing warm clothing, despite it being 3am!
  - Increased service delivery to residents in disposing of unwanted material, and procuring wanted items e.g., timber for DIY projects

- **Political**
  - The Local Government Act from central government requires local authorities to reduce waste to landfill
  - Central government have indicated that they wish to see ‘a large reduction in waste to landfill by 2020’
  - The coalition agreement between Labour and NZ First included a requirement to introduce a stewardship fund for tyres and there is growing support for central government to require the introduction of a mandatory container deposit scheme
  - The Ministry for the Environment have indicated they will be more intentional in investing in circular economy initiatives

- **Economic**
Once the Claris Landfill is full, residual waste is likely to be transported off island at an estimated cost of $2.17mil per annum to ratepayers. Community-led resource recovery enterprises require an initial investment but have been shown to require consistently reducing levels of subsidy year on year in many cases.

We also note the large number of reports, analysis and learning already completed which establish the need for a radical change in how waste is dealt with on Aotea, for examples, estimates of just 5 – 7 years capacity remaining at the Claris Landfill.

We believe a Zero Waste approach will minimise the need for material to be landfilled on or off Aotea, provides sustainable solutions for all waste streams including; green, organic, construction and demolition, hazardous, sewerage and residual waste, while also creating further opportunities for local employment, empowerment and economic development.

Proposed stages

There are three main ways in which the Zero Waste Network can assist in the development of a community-led zero waste programme for Aotea:

Stage 1 Development of a business plan
a. Overall vision for the zero waste resource recovery operation
b. Description of how each of the major waste streams could be processed in line with best practice Zero Waste and site opportunities and constraints
c. Estimates on the financial costs of development and operation

Stage 2 Governance of the programme,
d. Supporting the steering group with identifying the most suitable governance structure/s/partnerships to manage the programme
 e. Supporting the establishment of the governance structure, possible legal entity, key roles and high level organisational operating procedures¹ and/or partnership agreements between entities.

Stage 3 Funding applications
f. Hold initial discussions with Ministry for the Environment staff on suitability of the project for funding through the Waste Minimisation Fund and complete application if suitable
g. Investigate other central and local government funding options

Approach

The Zero Waste Network employs a community development approach when assisting in the development of community enterprises. This means we are led by what the community wants, and seek to upskill community members throughout the process.

Establishing a community enterprise requires good will and partnership between many stakeholders including local authorities, mana whenua, private enterprise, and the local community. Effective partnerships require building on, re-establishing, or initiating relationships between people. That can take time, but in our experience, it is vital for the success of any community enterprise long term and therefore is something we invest heavily in when involved in a project such as this.

1 Please note that the steering group is encouraged to access professional legal and accounting services in relation to this stage. While the Zero Waste Network can provide examples of what other community groups have done we are unable to accept any liability in the decisions and actions your group take.
The goal is that by mid-2019 sustainable community-led resource recovery operations are established on Aotea in that not only result in high rates of diversion from landfill, but also maintain the community’s values of local empowerment, employment and economic development.

Why us?
The Zero Waste Network is a membership organisation and there are two key advantages to using us for this work.

Firstly, we can draw on the expertise and experience of our executive and members throughout the country to the benefit of this project. Our members include; community recycling centre operators, resource recovery social enterprises, consultants, private enterprises, local and central government.

Secondly, by giving the Zero Waste Network your business you are supporting the development of community-led resource recovery throughout the country, by helping us help others. While individuals involved in this work receive fair payment, the Zero Waste Network retains a percentage to fund ongoing sector advocacy, member support and waste minimisation work.

If our proposal is accepted, Rick Thorpe would be the project lead on behalf of the Zero Waste Network. As well as being a co-founder, and executive team member, of the Zero Waste Network, Rick is also co-founder and manager of Xtreme Zero Waste in Raglan and co-founder and Director of Waiuku Zero Waste.

Xtreme Zero Waste is a community recycling centre established over 15 years ago. The operation is now the second largest employer in Raglan and handles; green, organic, hazardous, residual waste as well as having recyclable commodities drop off and kerbside collection, food waste collection, on-site composting facility, bailing operation, upcycling workshop and reuse shop and yards.

Deliverables
Project deliverable are as follows:

1. Written report outlining the business plan, including vision, budget, process, outcomes
2. Powerpoint presentation providing an engaging and accessible summary of the business plan
3. Assistance in scoping options for governance
4. Application to MIE submitted
5. Applications to at least two philanthropic organisations submitted
6. Information on additional financing options provided

Estimated cost
The following estimate of costs is based on a standard hourly rate of $120/hr + gst. Disbursements such as travel and accommodation are charged at cost, and travel time is $42/hr + gst (35% of standard rate).

Where possible, we encourage local people to undertake as much of the work as they can to both reduce the overall cost and to build local skills in completing this type of work. As such we are only able to provide an estimate of costs rather than a firm quotation.

The following table provides an indication of the hours we estimate it will take to complete each stage outlined in this proposal, and the indicative cost based on the above rate. Please note the costs are GST exclusive:

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Rate</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Development of business plan</td>
<td>116</td>
<td>$120/hr</td>
<td>$13,920</td>
</tr>
<tr>
<td>Item</td>
<td>Hours</td>
<td>Rate</td>
<td>Total</td>
</tr>
<tr>
<td>------------------------------------------</td>
<td>-------</td>
<td>----------</td>
<td>-----------</td>
</tr>
<tr>
<td>Establishment of a legal entity</td>
<td>44</td>
<td>$120/hr</td>
<td>$5,280</td>
</tr>
<tr>
<td>Investigation and funding applications</td>
<td>30</td>
<td>$120/hr</td>
<td>$3,600</td>
</tr>
<tr>
<td>Meetings (Steering group, funders, business, etc.)</td>
<td>4</td>
<td>$480/meeting (avg.)</td>
<td>$1,920</td>
</tr>
<tr>
<td>Rick’s travel (Raglan – Aotea return including; time, mileage, flights)</td>
<td>3</td>
<td>$850/return trip</td>
<td>$2,550</td>
</tr>
<tr>
<td>Mileage (Auckland)</td>
<td>150kms</td>
<td>$0.73/km</td>
<td>$109.50</td>
</tr>
</tbody>
</table>

**Indicative cost**: $27,379.50 + gst

*Please note: This estimate does not include any incidental costs related to establishing a legal entity such as lawyer, accountant or registration fees.*

Thank you again for the opportunity to provide this proposal and please feel free to get in touch with any questions or comments.

Kind regards,

Dorrie Wray
Executive Manager
Zero Waste Network
2018 Local Government New Zealand Conference and Annual General Meeting

File No.: CP2018/02977

Te take mō te pūrongo / Purpose of the report
1. To inform local boards about the Local Government New Zealand Annual Conference and General Meeting in Christchurch Sunday 15 July 2018 to Tuesday 17 July 2018 and to invite local boards to nominate elected members to attend.

Whakarāpopototanga matua / Executive summary
2. The Local Government New Zealand Annual Conference and General Meeting take place at Christ’s College from 12 noon on Sunday 15 July 2018 to 1pm on Tuesday 17 July 2018.
3. Local board members are invited to attend the conference. In 2018, with the venue in Christchurch and given the cost of elected member attendance, staff recommend that one member per local board attend.
4. In addition to the official delegates, Local Government New Zealand requires prior notice of which local board members plan to attend the Annual General Meeting. Members wishing to attend are asked to register their intention with the Kura Kāwana programme by Friday 13 April 2018 so that this information can be provided to Local Government New Zealand.

Ngā tūtohunga / Recommendations
That the Great Barrier Local Board:

a) nominate one elected member to attend the Local Government New Zealand 2018 Conference and Annual General Meeting from Sunday 15 July 2018 to Tuesday 17 July 2018.

b) confirm that conference attendance including travel and accommodation will be paid for in accordance with the current Auckland Council Elected Member Expense Policy.

c) note that any members who wish to attend the AGM must provide their names to the Kura Kāwana project team by Friday 13 April 2018 to ensure that they are registered with Local Government New Zealand.

Horopaki / Context
5. This year the Local Government New Zealand (LGNZ) conference and Annual General Meeting (AGM) will be held at the Christ’s College, Christchurch, from Sunday 15 July 2018 to Tuesday 17 July 2018. The AGM will commence at 12.00pm on Sunday 15 July 2018 with the conference programme commencing at 4.15pm on Sunday 15 July and concluding at 1.00pm on Tuesday 17 July 2018.

6. The conference programme has the theme “We are firmly focused on the future: Future-proofing for a prosperous and vibrant New Zealand”. The full programme is attached as Attachment A.

7. The AGM takes place on the first day of the conference. The LGNZ constitution permits the Auckland Council to appoint four delegates to represent it at the AGM, with one of the delegates being appointed as presiding delegate.
8. Elected members who hold LGNZ roles are:

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Phil Goff</td>
<td>Metro Sector representative on the National Council</td>
</tr>
<tr>
<td>Councillor Penny Hulse</td>
<td>Chair of Zone One and Zone One representative on National Council, Member Conference Committee</td>
</tr>
<tr>
<td>Deputy Mayor Bill Cashmore</td>
<td>Auckland Council representative on Regional Sector</td>
</tr>
<tr>
<td>Councillor Wayne Walker</td>
<td>Auckland Council representative on Zone One</td>
</tr>
<tr>
<td>Councillor Alf Filipaina</td>
<td>LGNZ Te Maruata Roopu Whakahaere</td>
</tr>
<tr>
<td>Councillor Richard Hills</td>
<td>Member Policy Advisory Group</td>
</tr>
<tr>
<td>Waitemata Local Board Chair Pippa Coom</td>
<td>Member Governance and Strategy Advisory Group</td>
</tr>
</tbody>
</table>

9. Traditionally the four AGM delegates have been the Mayor, the Chief Executive and two Governing Body members who hold LGNZ roles.

10. The Governing Body will consider an item on AGM attendance at its meeting on 23 March 2018 which includes the recommendation that Mayor Phil Goff be the presiding delegate and the other three delegates be comprised of either:

   - two members of the Governing Body who hold a formal representation role with LGNZ and the Chief Executive; or
   - one member of the Governing Body who holds a formal representation role with LGNZ and the Chief Executive, and a local board member.

11. Delegates in 2017 were:

   - Mayor Phil Goff
   - Deputy Mayor Bill Cashmore
   - Councillor Penny Hulse
   - Local board chairperson Pippa Coom

12. The Governing Body will also consider an item on conference attendance at its meeting on 23 March 2018 which includes the recommendation that Mayor Phil Goff and the other Governing Body members chosen to be the delegates to the AGM be approved to attend the conference, and that other councillors be chosen to attend so that up to a total of six Governing Body members can attend the conference.

Tātaritanga me ngā tohutohu / Analysis and advice

13. Local board members are invited to attend the conference. In 2018, with the venue in Christchurch and given the cost of elected member attendance, it is recommended that one member per local board attend.

14. This means that a maximum of 27 Auckland Council elected members would attend the conference.

15. Delegates who attend are encouraged to report back to their local boards.

16. In addition, local board members can attend the AGM as observers, or as a delegate (depending on the Governing Body decision), provided their names are included on the AGM registration form, which will be signed by the Mayor.
17. LGNZ requires prior notice of which local board members plan to attend the AGM. Members wishing to attend are asked to register their intention with the Kura Kāwana programme by Friday 13 April 2018 so that this information can be collated and provided to LGNZ.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views
18. The LGNZ Annual conference has relevance to local board members and their specific roles and responsibilities.

Tauākī whakaaweawe Māori / Māori impact statement
19. The LGNZ National Council has a sub-committee, Te Maruata, which has the role of promoting increased representation of Māori as elected members of local government, and of enhancing Māori participation in local government processes. It also provides support for councils in building relationships with iwi, hapu and Māori groups. Te Maruata provides Māori input on development of future policies or legislation relating to local government. Councillor Alf Filipaina is a member of the sub-committee. Te Maruata will hold a hui on 14 July 2018.

Ngā ritenga ā-pūtea / Financial implications
20. The normal registration rate is $1,410 (early bird) or $1,510 (standard).
21. Costs of attendance for one member from each local board are to be met from the elected members’ development budget as contained in the Kura Kawana Programme.

Ngā raru tūpono / Risks
22. The key risk is of delayed decision making impacting costs – the sooner the registration for the nominated local board member can be made, the more likely it is that Auckland Council can take advantage of early bird pricing for the conference and flights.

Ngā koringa ā-muri / Next steps
23. Once members are confirmed to attend, the Kura Kāwana programme will co-ordinate and book all conference registrations, as well as requests to attend the AGM.

Ngā tāpirihanga / Attachment

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A0</td>
<td>Conference Programme</td>
<td>19</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Linda Gifford, Kura Kāwana Programme Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Kerri Foote, Local Board Services Improvements Manager</td>
</tr>
<tr>
<td></td>
<td>Louise Mason, General Manager Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Helgard Wagener - Relationship Manager Great Barrier and Waiheke Local Boards</td>
</tr>
</tbody>
</table>
We are firmly focused on the future.

Programme

Saturday 14 July

Te Maruata hui
Time TBC  Members only

Sunday 15 July

Registration desk open
9.00am - Christ's College, Auditorium foyer, 33 Rolleston Ave
6.00pm  Barista coffee available in the Dining Hall from 2pm
         Kindly sponsored by Fonterra

Council hosted tours
- Connected communities at the heart of our resilient city
- City smarts in an emerging creative city

9.30am-11.30am  Ticketed event. Departing from Christ's College, 33 Rolleston Ave. For further information click here

National Council meeting
followed by lunch
9.30am  Rydges Latimer, Clarendon Room, 33 Latimer Square
         Members only

Young Elected Members catch up
9.30am-11.30am  Bunsen Cafe, The Arts Centre
         Members only

Local Government New Zealand AGM
9.30am-11.30am  Rydges Latimer, Ballroom, 33 Latimer Square
         Members only

12.00pm  Followed by a photo of all Mayors and Chairs
         Coach transfer to Christ's College available immediately following AGM
From
2.00pm
Afternoon tea
Christ’s College Dining Hall, 33 Rolleston Ave
Member only meetings
• Mayors Taskforce for Jobs AGM
• Regional Sector meeting
• Young Elected Members meeting
Christ’s College, 33 Rolleston Ave
Members only
Mihi Whakatau and opening ceremony
Christ’s College Auditorium, 33 Rolleston Ave
Dave Cull, President, LGNZ
Lianne Dalziel, Mayor, Christchurch City Council
4.15pm
Government’s address
Christ’s College Auditorium
LGNZ President’s address
Christ’s College Auditorium
Dave Cull, President, LGNZ
Opening keynote address: Building resilience for a vibrant and prosperous future
5.15pm
Infrastructure, environment and future proofing our communities in the global context.
Christ’s College Auditorium, 33 Rolleston Ave
Welcome from Simpson Grierson
Jonathan Salter, Partner, Simpson Grierson
5.55pm
Followed by Simpson Grierson welcome reception
Christchurch Art Gallery
For more information click here
7.30pm
Monday 16 July
All conference sessions on Monday 16 July take place at Christ’s College, 33 Rolleston Ave.
7.30am
Registration desk open
Kindly sponsored by Fonterra
Transpower breakfast session with Robert Hollis
Ticketed event. For further information click here
7.00am
Rydges Latimer
Kindly sponsored by Transpower
8.30am
Master of ceremonies
Creating resilient, sustainable and liveable places

8.40am  Place-making for resilient communities.
Kindly sponsored by Chorus

Building a strong community - a tale of a new region
The Canterbury region's collaboration and vision for a new life, new identity and new opportunities.
Chair: Joanna Norris, Chief Executive, ChristchurchNZ
Malcolm Johns, Chief Executive, Christchurch Airport (CIAL)
Josiah Tuilamali, Chair, PYLAT Council - Pacific Youth Leadership and Transformation
Arihiia Bennett, CEO, Te Runanga o Ngai Tahu

9.25am  Morning tea

Building strong local economic prosperity
Social, cultural, economic and environmental policy settings can place New Zealanders among the most prosperous and happiest people in the world.

10.45am  Michael Dunlop, Acumen Republic
Oliver Hartwich, NZ Initiative
Martine Udhemuka, NZ Initiative
Margaret Jefferies, Chair, Project Lyttleton

Inspiring Maori connections to grow thriving, prosperous communities
How to interact and engage appropriately with Maori as a strategic partner.
Associate Professor Te Maire Tau, Director, Ngai Tahu Research Centre

11.25am  Lunch

Responding to climate change: pathways to a low emissions economy
Climate change adaption and mitigation.
Minister for Climate Change, Hon James Shaw
LGNZ representative
Kindly sponsored by Ministry for the Environment

Working together to protect and improve New Zealand's water and environment
Healthy and resilient water sources.
Simon Upton, Parliamentary Commissioner for the Environment
LGNZ representative
Kindly sponsored by DairyNZ

1.45pm  Presentation of Minister of Local Government EXCELLENCE Award for Outstanding Contribution to Local Government
Hon Nanaia Mahuta, Minister of Local Government
Kindly sponsored by Te Tān Taiwhenua Internal Affairs

2.25pm  Afternoon tea

2.35pm  Interactive sessions (delegates select an interactive workshop or the city walking tour)

3.00 -
5.00pm

Interactive workshops (at the venue)
1. Building excellence in locally delivered infrastructure and services
2. The challenges of climate change decision making and opportunities for adaption
3. Working together to protect and improve New Zealand’s water and environment

City walking tour (offsite - tour departs from Christ’s College)
Christchurch resilience tour

For further information on interactive sessions please click here

6.45pm

Fulton Hogan conference dinner and LGNZ EXCELLENCE Awards
Wigram Air Force Museum
For more information including coach transport please click here

Tuesday 17 July

All conference sessions on Monday 16 July take place at Christ’s College, 33 Rolleston Ave.

Registration desk open
8.00am
Barista coffee available
Kindly sponsored by Fonterra

9.00am
Minister of Local Government address
Hon Nanaia Mahuta, Minister of Local Government

Inspiring health and wellbeing of our communities
Healthy communities lead to prosperous, resilient and vibrant communities.
Deidre Otene, CEO, The Moko Foundation

9.20am
Morning tea

Harnessing localism and empowering communities to succeed
Social groups making positive change in their communities.
Angela O’Leary, Hamilton City Council and Julie Nelson, Joint Chief Executive, Wise Group
Michelle Sharp, Trustee, Akina Foundation

11.00am
Closing keynote: Shaping the future of our communities
Leadership, infrastructure, environment, sustainability, localism, arts and culture, economies and future proofing our communities.
Daniel Flynn, founder and managing director of Thankyou
Kindly sponsored by GHD

12.00pm
Early bird registration prize draw
(you must be in the audience to win)

12.50pm
Conference closing address

1.00pm
Lunch
Correspondence

File No.: CP2018/03114

Te take mō te pūrongo / Purpose of the report
1. To inform the Great Barrier Local Board of the correspondence sent and received for the month of February 2018.

Whakarāpopototanga matua / Executive summary
2. The attached correspondence have been received and sent for the Great Barrier Local Board’s information.

Ngā tūtohunga / Recommendation
That the Great Barrier Local Board:

a) note the correspondence received and sent for the month of February 2018:
   i. Letter from Hon Nikki Kaye, MP for Auckland Central
   ii. Letter of 19 February 2018 to Auckland Transport re Vector Pathways on Aotea Great Barrier Island
   iii. Letter of 21 February 2018 to Ngāti Rehua – Ngātiwai ki Aotea Trust
   iv. Letter of 7 March 2018 to Andrew Baucke, Department of Conservation re Rakitu Island.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Correspondence from Hon Nikki Kaye, MP for Auckland Central</td>
<td>25</td>
</tr>
<tr>
<td>B</td>
<td>Letter to Auckland Transport re vector pathways dated 19 February 2018</td>
<td>27</td>
</tr>
<tr>
<td>C</td>
<td>Letter to Ngati Rehua Ngatiwai ki Aotea dated 21 February 2018</td>
<td>29</td>
</tr>
<tr>
<td>D</td>
<td>Letter to Andrew Baucke re Rakitu Island dated 7 March 2018</td>
<td>31</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Guia Nonoy - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Helgard Wagener - Relationship Manager Great Barrier and Waiheke Local Boards</td>
</tr>
</tbody>
</table>
Ms Kate McKenzie  
CEO Chorus  
kate.mckenzie@chorus.co.nz

Mr Simon Moutter  
Spark NZ Managing Director  
Simon.Moutter@spark.co.nz

Dear Kate and Simon,

I am writing to you to express my concern at the length of time it has taken to fix landline faults on Great Barrier Island. I have had communications from the Local Board, the Police, the Aotea Health Trust and (forwarded on) individual constituents. It is my understanding that some people have been without landline access for more than a month. My office has had several communications with Chorus and Spark over the last couple of weeks, but I have been very concerned at the length of time it has taken to resolve these issues.

I want you to understand how serious this situation has been. In light of the fact that there are a number of parts of the Island that do not have mobile phone coverage, the fault has effectively meant that some people have had no telecommunications. This means that if a Civil Defence emergency was to occur such as a tsunami, there would be no way to warn them.

The Aotea Health Trust also has people who are elderly or unwell, who have been in a situation where if things have taken a turn for the worst it would be very difficult for them to get help. The local GP did not have landline access for a significant period of time. This is totally unacceptable.

I would appreciate a review of the time taken and the processes that you have undertaken to fix the faults on Great Barrier Island. I would like to know the outcome of the review and ideally a new process in place to ensure for Great Barrier (as an isolated island) will have technicians on island and faults fixed within an urgent time period. This could be agreed with the Local Board.
I realise that it may not be possible in extraordinary circumstances such as a natural disaster to guarantee this. However, as the local Member of Parliament, I believe there is a strong moral obligation for companies to do a lot better than this. I look forward to your response.

Best Regards,

Hon Nikki Kaye
MP for Auckland Central

Authorized by Hon Nikki Kaye, MP for Auckland Central, 48C College Hill, Freemans Bay, Auckland

CC: Izzy Fordham, Great Barrier Island Local Board Chair
19 February 2018

TO: Jodae McKay, Principal Project Manager – HGI, Auckland Transport
    Euan Ross, Road Corridor Delivery Manager Central, Auckland Transport
    Ben Halliwell, Elected Member Relationship Manager, Auckland Transport
    Jonathan Anyon, Elected Member Relationship Team Manager, Auckland Transport

CC: Jeremy Warden, Biosecurity Advisor Plants-Great Barrier, Infrastructure and Environmental Services,
    Emma Joyce, Relationship Advisor, Infrastructure and Environmental Services,
    Marcel Morgan, Area Manager, Community Facilities,
    Cuslha Buchanan, Service Centre Manager

Re: Vector Pathways on Aotea Great Barrier Island

The local board has become aware of biosecurity concerns surrounding the movement of materials (soil, vegetation, aggregate) on island, in particular materials taken from demarcated Argentine ant sites and transferred to areas free of the pest.

Argentine Ants are currently contained to 10 known sites on Great Barrier Island. These sites have been signposted and contractors advised by the Auckland Council biosecurity team about vector pathway management. Auckland Transport contractors should have been provided with a Biosecurity Pathways Management Plan pertaining to pest containment in the road corridor. If this is found not to be the case please request the document from Auckland Council Biosecurity.

The board would like to know if Auckland Transport’s contractors Environmental Management Plans contain and give reference to Biosecurity Pathways Management. We would appreciate if you could please forward us a copy of your relevant documents.

Yours faithfully

[signature]

On behalf of the board,
Izzy Fordham
Chair, Great Barrier Local Board
21 February 2018

To Whom It May Concern

In keeping with Auckland Council’s recognition of Ngāti Rehua – Ngātiwai ki Aotea Trust as the entity that represents the interests of Ngāti Rehua and Ngāti Wai on Aotea Great Barrier Island, we the Great Barrier Local Board actively engage with them on many issues.

Ngāti Rehua – Ngātiwai ki Aotea Trust Board has been involved in a number of projects on Aotea Great Barrier Island working alongside the Great Barrier Local Board.

We value the relationship with Ngāti Rehua – Ngātiwai ki Aotea Trust.

Yours sincerely

Izzy Fordham
Chairperson
Great Barrier Local Board
7 March 2018

Andrew Baucke
Director Operations,
Auckland Region,
Department of Conservation

Dear Andrew

Re: Rakitu Island

On Tuesday 20 February 2018, Great Barrier Local Board formally received a copy of the Stop the Drop petition to stop the aerial drop of brodifacoum on Rakitu Island from Actea Poison Free.

The purpose of our letter is to ask what consultation took place, and if further community consultation could be held, on this proposal. We note in the Conservation Management Strategy regarding Aotea that the department will actively engage with tangata whenua, Auckland Council, private landowners and the community in conservation management on Great Barrier Island and Rakitu Island – in particular part a): encouraging participation in planning for and carrying out ecological restoration work on public conservation lands.

Yours sincerely

[Signature]

On behalf of the board,
Izzy Fordham
Chairperson
Great Barrier Local Board
Te take mō te pūrongo / Purpose of the report
1. To provide a place where Great Barrier community groups and environmental agencies with interest or role in the environment or the work of the Great Barrier Local Board, can have items considered as part of the board’s business meeting.

Whakarāpopototanga matua / Executive summary
2. The Great Barrier Environment Committee has been discontinued from the start of this electoral term 2016/2019. To continue with the tradition of open and more direct interaction between the board, local groups and others, the local board has extended an invitation to either speak at the board’s business meeting via Public Forum or put items forward and have the report included in the agenda.

3. Inclusion of items on the agenda is at the discretion of the Great Barrier Local Board Chairperson in discussion with the Great Barrier Local Board Relationship Manager to ensure the material is appropriate and will not create any issues. Any items submitted will be included under a cover report which will have the recommendation that “item xyz be noted or received”.

Ngā tūtohunga / Recommendation
That the Great Barrier Local Board:

a) receive the following reports:
   i. Biodiversity/biosecurity report January – February 2018
   ii. Biosecurity report January – February 2018

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Biodiversity/biosecurity report January – February 2018</td>
<td>35</td>
</tr>
<tr>
<td>B</td>
<td>Biosecurity report January – February 2018</td>
<td>41</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Guia Nonoy - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Helgard Wagener - Relationship Manager Great Barrier and Waiheke Local Boards</td>
</tr>
</tbody>
</table>
Biosecurity/biodiversity monthly report January-February 2018

Northern Pest animal surveillance

- An audit on the 24 January 2018 of the northern pest animal surveillance found bait missing in two of the DOC 200s.

- A bait station had been knocked over and was full with water (appeared to be weather related).
- These traps are located around Fitzroy wharf, a known high-risk entry point for pest animals. Both the southern and the northern pest animal surveillance programs are important for early detection of pest species and a subsequent quick biosecurity incursion response. The maintenance of these tools is essential to the success of this project.
- The contractors have been notified, a follow up audit will be completed.

Ecology conversations/BFAs

- A meeting in regards to work planning and expectations with local board members was held on the 7th of February.
- A meeting was held with Cathy McIntosh in regards to community communications and moving forward with community meetings to form a leading action group.
- A community meeting is being planned for February 25, 2018. Adverts, emails and posters have been distributed.

Claris club rat trapping program/Kaitoke-Medlands BFA

- Letters that were sent out to inform neighbours of cat control have been received. A “Cat alogue” is being formed to reduce the risk of accidental dispatch of domestic/companion cats.
- 44 traps are currently deployed in the project area. In response to the request of neighbourhood support, five more traps have been deployed in a nearby property acting as a “halo” to the control area.
Biosecurity/biodiversity monthly report January-February 2018

- 25 traps are being managed by private landowners and traps are currently being checked weekly.
- 23 traps are being checked by the project coordinated bi-weekly follow up support by golf course green keepers is to be initiated.
- Cat trapping in the BFA will commence in march
  A further 20 traps are yet to be deployed.

Pest Plants

Royal Fern

- A royal fern specimen was identified and confirmed in the Kaitoke area, 200m outside of the known containment area.
- Two plants were removed from the area.
- A search 100m in each direction along the adjacent waterway was conducted, no additional finds were recorded.

Royal fern in Kaitoke area

_Egeria densa_

- _Egeria densa_ was identified at the GBI golf course during rodent trap installation in the adjacent BFA.
Biosecurity/biodiversity monthly report January-February 2018

- The pond was located one meter behind a larger pond that was known to have an infestation of *E. densa*.

- A meeting has been set up with the golf course green keeper to discuss the removal via pond drainage.
- *E. densa* is a total control weed on Great Barrier Island (GBI) and is known to block waterways impeding drainage, out-compete native species and shade out smaller plants.
- Known as oxygen weed *Egeria densa* can have the opposite effect when the large dead bio-mass begins to rot, leading to stagnant water with low oxygen levels killing flora and fauna.
- This species should not be used in ponds on GBI and its known spread is prohibited.

**Houttuynia**

- All plants identified at Glenfern were treated on the 24.01.2018
- Staff were shown how to ID the plants for future incursions/identifications and given information on best practice for removal.
- Photos to see the success of the treatment have been requested from Glen fern staff.
Biosecurity/biodiversity monthly report January-February 2018

Houttuynia smothering garden at Glen fern House

**Lantana**

- A Lantana plant was detected in Haratonga along the southern dunes
- DOC have been notified and will control as part of their site led program
Pest animals

Goldfish

Two goldfishes were identified in a pond on leased Auckland council reserve land within a BFA discussion for their removal have commenced.

Canadian goose

- A Canadian goose was identified in the Medlands are on DOC reserve land
- DOC has been notified for the pests’ removal. DOC was notified and quickly responded.
- Canadian geese can displace native avifauna, can have negative economic impacts on pastoral farms and increase faecal contamination in waterways, which may pose a threat to human health

Community education

- The Great Barrier seafest was attended
- “My bums clean is yours?” shirts were given out as prizes
- Info on marine pests were distributed
- Questions on rodent control were common given the upcoming Rakitu drop
Item 15

Biosecurity/biodiversity monthly report January-February 2018

Personal Development, meetings & training

- Local board workshop/environment update
- Biosecurity team workshop 18.01.2018
  - Planning and prioritisation work programs for 2018
  - RPMP update
- Annual leave taken (two days) over Waitangi weekend
- Anniversary weekend (one day)
Biosecurity Local Board General Update

Month/Year: 14th January to 14th February 2018

Officer’s name: Jeremy Warden

Hauraki Gulf Controlled Area- Great Barrier Island

Plague Skink Shoal Bay Wharf
Approximately 200 chickens were established into an enclosure during December 2017 after intensive trapping of the cell. Non target native skinks caught were released outside of the area and the plague skinks marked and released back into the chicken cell. Chickens have had daily checks and food and water has been replenished as needed. During early February 2018 they had their wings clipped and a count carried out confirming all birds are accounted for and healthy. Since this time the flock have progressively moved through the area clearing the ground of vegetation and sitting through leaf litter for food.

The chickens are due to be moved to another cell at the beginning of March 2018. Once moved trapping will occur to assess the chicken’s effectiveness at predating plague skinks.

Trapping has been going in the ‘trap-only’ cell but no further plagues have been caught (on top of the two removed to date). We are working with Jacqui Wairepo to identify a second ‘trap only’ cell with higher plague skink densities.

Plague Skink Surveillance
- A skink captured and given to Biosecurity from Okupu reserve was identified not to be a plague skink.

Argentine & Darwin’s ants
Work on the 2017/18 monitoring and treatment is close to completion.

- Darwin Ants – monitoring was carried out at the Mohunga site on 30 November 2017 with no Darwin’s detected.

- Argentine Ants – monitoring and treatments carried out at the following sites:
  - Gray Rd – This season the team conducted some perimeter monitoring to check for spread of the infestation. It was discovered that the site now includes two small areas in the Clarks landfill and a small area across the road. Two treatments were carried out at two week intervals with ant droids used in sedge land difficult to access.
  - Sugarloaf – Delimitation monitoring determined that the treatment area needed to be extended to include the headland ridge above the
campground. Two ground application treatments were carried out with ant droids used on steep sections.

- **Sandhills** – The second treatment at this site was carried out. Ground application via caulking guns and ant droids used in areas hard to access.

- **Blind Bay Rd** – The second treatment of the small population at this site was carried out involving both ground application and pottles containing the ant bait.

- **Masons Rd** – The second treatment at this site was carried out involving ground application.

- **Okupu** – Monitoring picked up three small separate infestations within the 2-hectare site. Both ground application and baited pottles were used during treatment.

- **Mulberry Grove** – Monitoring of this site is almost completed with only the school grounds left to do. The only population of Argentine ants detected has been found at the bottom of Rosalie Bay Road. Once monitoring is completed the necessary treatments will be carried out using ground application and pottles containing the ant bait.

**Argentine Ant Surveillance**

Contracted surveillance monitoring has been carried out in the following areas:

- Medland Rd – below Mitchener Rd to The Lane
- Okupu – foreshore properties and sun beam
- Tip Shop
- Mulberry Grove development – large area where pines were felled. Argentine ants detected here
- Blackwells pig pens
- Aotea Contractors
- Thomas road – at end of road
- Kaitoke lane - end of road

Biosecurity have received a number of inquiries from residents concerned over large concentrations of ants on their properties. This is attributed to the wet/humid weather we have been experiencing over the summer. All identified not to be Argentine ants.

- Contractor report of suspicious ants from a Kaitoke Lane development were identified not to be Argentine ants
- Samples taken from a large number of ants reported at Claris Crossroads by property owner were not Argentine ants
- Stockpile of sand at landfill scheduled to go back to Awana Beach monitored for Argentine ants. No ants detected so permission granted by biosecurity for its relocation with conditions attached.
- Sample of ants from Awana settlement area were identified as white footed ants
- Information on Pathways management provided to Auckland Transport to provide to their contractors. This was as a result of road vacuum truck operating within the demarcated Argentine ant sites without any provisions made for the safe disposal of potentially contaminated material.

**Weed Control**

**Total Control**

Ergeria was located in a small pound at Great Barrier Golf course. Ergeria was eradicated in 2010 from the main golf course pound so this is a new find. Auckland Council Biosecurity will work with the golf Club on its eradication and try and source the
origins of this plant. Voucher specimens have been sent to Auckland War memorial Museum herbarium.

Three Juvenile Royal fern plants were discovered by Shanti Morgan in the wetland at the back of the golf course whilst placing traps for volunteers to service.

- **Moth plant**
  - Masons Rd has been completed with a small amount found and removed from site.
  - Port Fitzroy site has been started.

- **Kahili Ginger** – the Okupu site has this season had a perimeter check carried out only. A single juvenile plant was located. A small amount of follow up work is to be carried out here to ensure there is no further spread in the area.

- **Pennywort** – the three Claris sites including the land fill have all received treatments. A follow up treatment is scheduled in the coming weeks.

- **Glyceria Maxima** – the first of two treatments at the Awana have been carried out.

**Other**
Herbarium samples of *Mariscus seeminnianus* collected from Sandhills Road. This is the first record of this species in New Zealand. This is a tropical species of which Allan Herbarium in Christchurch has four samples, all collected from Tonga or Vanuatu. The plant which is a sedge is starting to naturalise which is a concern as most exotic Cyperaceae are very competitive and can displace native wetland plants. We are currently discussing the plants removal with the owner to prevent it spread into the surrounding environment and establishing on Great Barrier Island.

![Mariscus seeminnianus](image-url)
Wharf and Airport Mustelid and Rodent Pest Surveillance (December 2017)
- Port Fitzroy – 70% Bait take, 1x rat caught in DOC200, 1 x Wax tag=Rat
- Tryphena – 10% Bait take 0x Ship Rat caught in DOC200, 0x Wax tag=Rat
- Whangaparapara – 41% bait take 3 x Ship Rat in DOC200’s, 0 x Wax tag=Rat
- Okupu – 80% bait take. 0 x Rat caught in DOC200, 0x wax tag=Rat
- Claris airfield environment – 42% bait take
- Claris residential – 18% bait take

Bait Stations at Transfer Sites (December)
- Southern Stations – Medlands 0%, Okupu 0%, Puriri bay 100%, Mulberry grove 0%
- Northern Stations – Motairehe 0%, Okíwi 100% & Kawa 50%

Private Jetties & Boat Ramps

<table>
<thead>
<tr>
<th>Location</th>
<th>DOC200</th>
<th>Bait Station</th>
<th>Wax tag</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yates</td>
<td>0x Rat</td>
<td>100%</td>
<td>0</td>
</tr>
<tr>
<td>Jetty</td>
<td>0x Rat</td>
<td>12.5%</td>
<td>0</td>
</tr>
<tr>
<td>Pickards</td>
<td>0x Kiore</td>
<td>100%</td>
<td>0</td>
</tr>
<tr>
<td>Stellins</td>
<td>1x Rat</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Whangapara Jetty</td>
<td>0x Kiore</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Okupu Boat Ramp</td>
<td>0x Rat</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Mulberry Grove Boat Ramp</td>
<td>0x Rat</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Puniri Bay Boat Ramp</td>
<td>0x Rat</td>
<td>100%</td>
<td>0</td>
</tr>
</tbody>
</table>

Conclusion: No new species of pest animals detected, bait consumption (Diphacinone) very high at Port Fitzroy with some of the stations empty. Minimal interceptions of rats in DoC200.

Good Nature A24 Traps
November 2017 windy tracking tunnel results for the Big Windy Hill A24 Management area came back at 32% compared to the control (do nothing) area which came back at 22%.

ALP an Co2 gas swap scheduled for 21st to 23rd February.

Canadian Goose
The individual pictured below was spotted by Medlands Causeway on DoC estate (12/2/2018). DoC was immediately notified and a staff member responded the next morning with a shotgun and successfully shot and killed the bird. We are hoping that this is lone none or failed breeder moulting its wing feathers.
Great Barrier Local Board
20 March 2018

Governance Forward Work Calendar

File No.: CP2018/02975

Te take mō te pūrongo / Purpose of the report
1. To present the Great Barrier Local Board with its updated governance forward work calendar.

Whakarāpopototanga matua / Executive summary
2. The governance forward work calendar for the Great Barrier Local Board is in Attachment A. The calendar is updated monthly, reported to business meetings and distributed to council staff.
3. The governance forward work calendars were introduced in 2016 as part of Auckland Council’s quality advice programme and aim to support local boards’ governance role by:
   • ensuring advice on meeting agendas is driven by local board priorities
   • clarifying what advice is expected and when
   • clarifying the rationale for reports.
4. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public.

Ngā tūtohunga / Recommendation
That the Great Barrier Local Board:
   a) note the governance forward work calendar as at March 2018.

Ngā tāpirihanga / Attachment

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A0</td>
<td>Great Barrier Local Board Governance Forward Work Calendar - March 2018</td>
<td>47</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Guia Nonoy - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Helgard Wagener - Relationship Manager Great Barrier and Waiheke Local Boards</td>
</tr>
<tr>
<td>Meeting</td>
<td>Date</td>
</tr>
<tr>
<td>------------------</td>
<td>------------------------</td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 6 March 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 13 March 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Tuesday, 20 March 2018</td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 27 March 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 3 April 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td>Note: workshop in Auckland central</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 10 April 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Tuesday, 17 April 2018</td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td>Please do not change</td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Meeting Type</td>
<td>Date</td>
</tr>
<tr>
<td>-------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Tuesday, 17 April 2018</td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 24 April 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 1 May 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 8 May 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Tuesday, 15 May 2018</td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 22 May 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 29 May 2018</td>
</tr>
<tr>
<td>Meeting</td>
<td>Date</td>
</tr>
<tr>
<td>-----------</td>
<td>-----------------------</td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 29 May 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td>Draft open space management policies for local boards</td>
</tr>
<tr>
<td>Workshop</td>
<td>Board member discussion</td>
</tr>
<tr>
<td>Workshop</td>
<td>Cross-sectoral homelessness strategy</td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 5 June 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td>Environment update: Input to regional decision-making</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Agenda run through</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Extraordinary business meeting to adopt LBA 18/19, Work programmes by activity, Fees and charges schedule</td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 12 June 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td>Community Facilities update</td>
</tr>
<tr>
<td>Workshop</td>
<td>Auckland Transport update</td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 12 June 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td>Climate Change Action Planning: Low Carbon Auckland and addressing climate impacts</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Tuesday, 19 June 2018</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Tuesday, 19 June 2018</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Tuesday, 19 June 2018</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Tuesday, 19 June 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 26 June 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td>Disaster Recovery Planning Workshop</td>
</tr>
<tr>
<td>Workshop</td>
<td>Community Empowerment Unit update</td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 3 July 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td>Environment update: input to regional decision-making</td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 10 July 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td>Community Facilities update</td>
</tr>
<tr>
<td>Workshop</td>
<td>Auckland Transport update</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Tuesday, 17 July 2018</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Tuesday, 17 July 2018</td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Tuesday, 17 July 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td>Open space management policies for local boards report</td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 24 July 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td>Community Empowerment Unit update</td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 31 July 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 7 August 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td>Environment update: Input to regional decision-making</td>
</tr>
<tr>
<td>Meeting</td>
<td>Date</td>
</tr>
<tr>
<td>----------</td>
<td>--------------------</td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 14 August 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>Business Meeting</td>
<td>Tuesday, 21 August 2018</td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Business Meeting</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td>Tuesday, 28 August 2018</td>
</tr>
<tr>
<td>Workshop</td>
<td></td>
</tr>
</tbody>
</table>
Great Barrier Local Board Workshop Proceedings

File No.: CP2018/02976

Te take mō te pūrongo / Purpose of the report

1. To note the Great Barrier Local Board proceedings taken at the workshop held on 7, 13, 14 and 27 February 2018.

Whakarāpopototanga matua / Executive summary

2. Under the current Standing Orders of the Great Barrier Local Board 12.1, workshops convened by the local board shall be closed to the public. However, the proceedings of every workshop shall record the names of members attending and a statement summarising the nature of the information received and nature of matters discussed. No resolutions are passed or decisions reached but are solely for the provision of information and discussion. This report attaches the workshop record for the period stated above.

Ngā tūtohunga / Recommendation

That the Great Barrier Local Board:

a) note the record of proceedings for the workshop held on 7, 13, 14 and 27 February 2018.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Great Barrier Local Board Workshop Record - 7 February 2018</td>
<td>53</td>
</tr>
<tr>
<td>B</td>
<td>Great Barrier Local Board Workshop Record - 13 February 2018</td>
<td>55</td>
</tr>
<tr>
<td>C</td>
<td>Great Barrier Local Board Workshop Record - 14 February 2018</td>
<td>57</td>
</tr>
<tr>
<td>D</td>
<td>Great Barrier Local Board Workshop Record - 27 February 2018</td>
<td>59</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Guia Nonoy - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Helgard Wagener - Relationship Manager Great Barrier and Waiheke Local Boards</td>
</tr>
</tbody>
</table>
Great Barrier Local Board Workshop Record

Workshop record of the Great Barrier Local Board held in Great Barrier Local Board office, 81 Hector Sanderson Road, Clarks, Great Barrier Island on Wednesday 7 February 2018 commencing at 8.30am

PRESENT
Chairperson: Izzy Fordham
Members: Luke Coles, Jeff Cleave, Sue Daly, Shirley Johnson
Also present: Emma Joyce, Jeremy Warden, Shanti Morgan, Sam Hill, Sam Arumugam, Marion Davies, David Kemeys, Kathy Cumming, Ron Johnson, Helgard Wagener, Jaccui Fyrs, Guia Nonoy and Dileeka Senewiratne

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board Member discussion</td>
<td>Keeping informed</td>
<td></td>
</tr>
<tr>
<td>Infrastructure and Environmental Services update</td>
<td>Keeping informed</td>
<td>Staff provided updates and discussion on the following matters:</td>
</tr>
<tr>
<td>Emma Joyce</td>
<td>Oversight and monitoring</td>
<td>a) Biodiversity &amp; Biosecurity update</td>
</tr>
<tr>
<td>Jeremy Warden</td>
<td></td>
<td>b) Riparian fencing</td>
</tr>
<tr>
<td>Shanti Morgan</td>
<td></td>
<td>c) Ecology Vision</td>
</tr>
<tr>
<td>Sam Hill</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local Board Grants Programme for 2018/2019</td>
<td>Keeping informed</td>
<td>Staff talked through the review of the board’s 2018/19 grants programme and accountability presentations.</td>
</tr>
<tr>
<td>Sam Arumugam</td>
<td></td>
<td>The board provided feedback on the funding criteria for grants applications 2018/2019.</td>
</tr>
<tr>
<td>Marion Davies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kathy Cumming</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Introduction of new Comms Advisor</td>
<td>Keeping informed</td>
<td>The board met the new communications advisor and discussions were about the e-newsletter, media report and the jewels booklet.</td>
</tr>
<tr>
<td>David Kemeys</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kathy Cumming</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Workshop Item | Governance role | Summary of Discussions
--- | --- | ---
Update on community leases | Keeping informed, Oversight and monitoring | Staff gave the board an update on the following projects:
- GBI Golf Club
- Aotea Boardriders Club
- Seniornet
- Great Barrier Island Community Health Trust
- Okiwi community building

Ron Johnson

Local Board Services update | Keeping informed | Local Board Services staff gave an update on several important matters to the board.
Helgard Wagener
Jacqui Fyers
Guia Nonoy
Dileeka Senewiratne

The workshop concluded at 4.00pm.
Great Barrier Local Board Workshop Record

Workshop record of the Great Barrier Local Board held in Great Barrier Local Board office, 81 Hector Sanderson Road, Claris, Great Barrier Island on Tuesday 13 February 2018 commencing at 8.30am

PRESENT
Chairperson: Izzy Fordham
Members: Luke Coles, Jeff Cleave, Sue Daly
Apologies: Shirley Johnson
Also present: Gary Wilton, Cushla Buchanan, via teleconference: John Nash, Helgard Wagener and Amanda de Jong

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board Member discussion</td>
<td>Keeping informed</td>
<td>Staff gave an update on the following projects and discussed the option papers for these projects:</td>
</tr>
<tr>
<td>Parks update</td>
<td>Keeping informed</td>
<td>i. Windy Canyon Lookout</td>
</tr>
<tr>
<td>Gary Wilton</td>
<td>Oversight and monitoring</td>
<td>ii. Great Barrier - playground shade options</td>
</tr>
<tr>
<td>Cushla Buchanan</td>
<td></td>
<td>iii. Mulberry Grove boat ramp</td>
</tr>
<tr>
<td>Local Transport Capital Fund (via teleconference)</td>
<td>Input to regional decision making, policies, plans and strategies</td>
<td>iv. Great Barrier Island community spaces and reserves activation plan</td>
</tr>
<tr>
<td>John Nash</td>
<td></td>
<td>Staff talked through the options for increasing the Local Transport Capital Fund and the methods of allocation, and the criteria used to assess these.</td>
</tr>
<tr>
<td>Helgard Wagener</td>
<td></td>
<td>Staff provided an update on this project.</td>
</tr>
<tr>
<td>Awana Reserve (via teleconference)</td>
<td>Keeping informed</td>
<td>Staff provided an update on this project.</td>
</tr>
<tr>
<td>Amanda de Jong</td>
<td>Oversight and monitoring</td>
<td>Staff provided an update on this project.</td>
</tr>
<tr>
<td>Helgard Wagener</td>
<td></td>
<td>Staff provided an update on this project.</td>
</tr>
</tbody>
</table>

Secretarial note: The Community Facilities update and Auckland Transport update were cancelled as staff were unable to travel to Great Barrier Island due to bad weather.

The workshop concluded at 3.00pm.
Great Barrier Local Board Workshop Record

Workshop record of the Great Barrier Local Board held in Claris Conference Centre, 19 Whangaparapara Rd., Claris, Great Barrier Island on Wednesday 14 February 2018 commencing at 9.00am

PRESENT
Chairperson: Izzy Fordham
Members: Luke Coles, Jeff Cleave, Sue Daly, Shirley Johnson
Also present: Helgard Wagener, Jacqui Fyers, Samantha Happy (via teleconference), Peter Ganley, Tony Litherland, Marc Davis, Louise Mack, Brett O’Reilly. Nicola MacDonald, Hope Monroe, Hine Wii, Gary Wilton, Cushla Buchanan, Patrick Thorp (via teleconference), John Wii and Kathy Cumming

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marine biosecurity workshop: Mediterranean fan worm</td>
<td>Keeping informed</td>
<td>Staff talked through the marine surveillance summary report and the Mediterranean fanworm response presentation. This was an opportunity to learn more about the marine pests and the work being carried out by Auckland Council’s biosecurity team.</td>
</tr>
<tr>
<td><strong>Samantha Happy (via teleconference)</strong></td>
<td>Keeping informed</td>
<td>The board and Trust discussed strategy for place names and the Trust’s aspirations.</td>
</tr>
<tr>
<td>Other attendees: Peter Ganley, Tony Litherland, Marc Davis, Louise Mack, Brett O’Reilly</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Place names and areas</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Nicola MacDonald</strong></td>
<td>Keeping informed</td>
<td></td>
</tr>
<tr>
<td>Other attendees: Hope Monroe, Hine Wii, John Wii, Cushla Buchanan, Gary Wilton</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Claris cemetery: second draft site plan</td>
<td>Keeping informed</td>
<td>Discusssions were about the latest site plan for the Crossroads Reserve Cemetery, geo tech report and direction on burial plots, gate and fence.</td>
</tr>
<tr>
<td><strong>Patrick Thorp (via teleconference)</strong></td>
<td>Oversight and monitoring</td>
<td></td>
</tr>
<tr>
<td>Other attendees: Cushla Buchanan, Gary Wilton, Nicola MacDonald, John Wii</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lifelong Learning and Skills Development</td>
<td>Keeping informed</td>
<td>Discussions were on the priority actions under the Lifelong Learning Strategy and the direction and next steps for the skills development project.</td>
</tr>
<tr>
<td><strong>Kathy Cumming</strong></td>
<td>Oversight and monitoring</td>
<td></td>
</tr>
<tr>
<td><strong>Deputy Chair Coles</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The workshop concluded at 4.00pm.
Great Barrier Local Board Workshop Record

Workshop record of the Great Barrier Local Board held in Great Barrier Local Board office, 81 Hector Sanderson Road, Claris, Great Barrier Island on Tuesday 27 February 2018 commencing at 8.30am

PRESENT
Chairperson: Izzy Fordham
Members: Luke Coles, Jeff Cleave, Sue Daly, Shirley Johnson
Also present: Helgard Wagener, Jacqui Fyers, Helen Kemp, Caleb Clark, Ella Lawton (via teleconference), Kathy Cumming, Ann Sprague, Fleur Winger, Shyrel Burt, Gary Wilson and Maclean Grindell

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board Member discussion</td>
<td>Keeping informed</td>
<td>Representatives from the trust talked through the ecological footprint project proposal. Further discussions were about the Off the Grid, waste minimisation – upcycling centre and the board’s skills development project.</td>
</tr>
<tr>
<td>AoteaOra Community Trust</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Helen Kemp</td>
<td>Keeping informed</td>
<td>Representatives from the trust talked through the ecological footprint project proposal. Further discussions were about the Off the Grid, waste minimisation – upcycling centre and the board’s skills development project.</td>
</tr>
<tr>
<td>Caleb Clark</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ella Lawton (via teleconference)</td>
<td>Keeping informed</td>
<td>Representatives from the trust talked through the ecological footprint project proposal. Further discussions were about the Off the Grid, waste minimisation – upcycling centre and the board’s skills development project.</td>
</tr>
<tr>
<td>Kathy Cumming</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aotea Education Ltd</td>
<td>Keeping informed</td>
<td>Discussion with Aotea Education Ltd on the implementation plan for the Lifelong Learning Strategy.</td>
</tr>
<tr>
<td>Ann Sprague</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fleur Winger</td>
<td>Keeping informed</td>
<td>Discussion with Aotea Education Ltd on the implementation plan for the Lifelong Learning Strategy.</td>
</tr>
<tr>
<td>Shirley Johnson</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kathy Cumming</td>
<td>Keeping informed</td>
<td>Discussion with Aotea Education Ltd on the implementation plan for the Lifelong Learning Strategy.</td>
</tr>
<tr>
<td>Community Empowerment Unit update</td>
<td>Keeping informed</td>
<td>Staff gave an update on the following:</td>
</tr>
<tr>
<td>Kathy Cumming</td>
<td></td>
<td>Technology project</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Skills Website</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Carbon Footprint plan</td>
</tr>
<tr>
<td>Position papers on key open space issues -and template for open space management plans</td>
<td>Input to regional decision making, policies, plans and strategies</td>
<td>Staff talked through the open space management guidelines presentation. The board provided input and feedback on:</td>
</tr>
<tr>
<td>Shyrel Burt</td>
<td></td>
<td>i. position papers developed for key open space issues</td>
</tr>
<tr>
<td>Gary Wilton</td>
<td></td>
<td>ii. the local board omnibus open space management plan template.</td>
</tr>
<tr>
<td>Workshop Item</td>
<td>Governance role</td>
<td>Summary of Discussions</td>
</tr>
<tr>
<td>---------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Review of Auckland’s On-Site Wastewater Management Bylaws</td>
<td>Input to regional decision making, policies, plans and strategies</td>
<td>Staff talked through the memo on Auckland’s On-Site Wastewater System Bylaws Review and presentation. Further discussions were on whether or not the bylaws are the most appropriate and effective means for on-site wastewater management.</td>
</tr>
<tr>
<td>Maclean Grindell</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The workshop concluded at 4.00pm.