

Hibiscus and Bays Local Board Workshop Record

Workshop record of the Hibiscus and Bays Local Board held in the council chamber, Orewa Service Centre, 50 Centreway Road, Orewa on Thursday, 1 March 2018 at 4.44pm.

PRESENT

Chairperson: Julia Parfitt
Members: Chris Bettany
 David Cooper (from 4.55pm)
 Janet Fitzgerald
 Caitlin Watson
 Vicki Watson

Also Present: Lesley Jenkins, Relationship Manager
 Michelle Sanderson, Senior Local Board Advisor
 Leigh Radovan, Local Board Advisor
 Vivienne Sullivan, Democracy Advisor

Apologies: Gary Holmes, Mike Williamson

Workshop Item	Governance role	Summary of Discussions
Community Facilities Update Cherie Veza (Stakeholder Advisor) Mark Culpan (Manager Project Delivery) Neil Atkins (Senior Maintenance Delivery Co-ordinator)	Oversight and Monitoring	Cherie Veza, Mark Culpan and Neil Atkins were in attendance to provide an update on the Community Facilities 2017/2018 work programme.
Pay as you Throw Rubbish Collection Service Briefing) Clare Strawson (Senior Specialist Publicity) Dil Uppal (Business Development and Market Strategist) Theresa Pearce (Relationship Advisor)	Input into regional decision making, policies, plans and strategies	Clare Strawson, Dil Uppal and Theresa Pearce were in attendance to discuss the roll out in the East Coast Bays subdivision of the Pay as you Throw rubbish collection service.
Environmental Work Programme Update	Oversight and Monitoring	Theresa Pearce was in attendance to give an update on the 2017/2018 Environmental Work Programme.

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Theresa Pearce (Relationship Advisor)		<p>The Weiti Stream restoration work project has 2000 plants to be planted over the planting days of 26 and 27 May 2018.</p> <p>The Water Sensitive project confirmed three schools will participate in this programme and that the local board will be advised on the open ceremonies once the water barrels have been installed..</p>
Grants Programme 2018/2019 Marion Davies (Community Grants Operations Manager) Fran Hayton (Environmental Grants and Incentives Manager)	Local initiatives and specific decisions	Marion Davies and Fran Hayton were in attendance to discuss the proposed new grant programme for 2018/2019 and to obtain feedback from local board members.
Open Space Management Plan – classification process Matt Ward (Service and Asset Planning Team Leader) Dafydd Pettigrew (Service and Asset Planner)	Input into regional decision making, policies, plans and strategies	Matt Ward and Dafydd Pettigrew were in attendance to brief the local board on the results of checking the status and classification of all parks in the Hibiscus and Bays Local Board area and next steps.
Volunteer Awards Leigh Radovan (Local Board Advisor)	Keeping informed	Leigh Radovan was in attendance to discuss the volunteer awards event for 2018 and confirm the process for nominating and selecting recipients.

The workshop closed at 7.40pm