

**STRATEGIC PROCUREMENT COMMITTEE FORWARD WORK PROGRAMME 2018**

This committee deals with ensuring sound procurement processes are followed in order to deliver on the work programme and operations outlined in council's adopted Annual Plan. It has responsibility for awarding contracts of \$22.5 million or greater, awarding sensitive contracts and oversight of procurement strategies, processes and procedures.

**Priorities for 2018 will be on initiatives which:**

1. Delivery on Annual Plan Outcomes
2. Review delivery of Capital Projects
3. Endorse Procurement Category Strategies
4. Enhance Group Sourced Procurement
5. Improve Procurement Maturity

**The work of the Committee will:**

- Approve award of contracts and variations within the Committee's delegations
- Monitor the delivery programme of major capital projects and recommend reporting to Finance and Performance Committee
- Endorse procurement strategies and process improvements related to the Committee's responsibilities.
- Monitor progress and make recommendations on group sourced procurement activities

**1. Delivery on Annual Plan outcomes (Contracts to be awarded)**

Priority #	Lead This column is not for inclusion in the public agenda	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)	Budget / Funding	Expected timeframes Highlight financial year quarter and state month if known			
						FY17		FY18	
						Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
1.1		Organics (Food Waste) Processing, caddies and food waste bins	Award contract for food waste process service, caddies and bins	<b>Decision: Agree to contract award</b>		Q1	Q2	Q3	Q4 April 18
1.2		External Recruitment Supplier	Current All of Government (AoG ) contract expires October 2017. New AoG contracts have been negotiated by MBIE. Council will enter into AoG agreements for six months and assess whether they meet our needs.	<b>Decision: Agree to extend AoG agreements or run own market exercise.</b>		Q1	Q2	Q3	Q4 April 18
1.3		St Marys Bay Outfall construction contract	Approve procurement plan and then award contract for St Marys Bay stormwater project	<b>Decision: Agree procurement plan and award contract</b>	\$35 million	Q1	Q2	Q3	Q4 May 18
1.4		City Centre Development	Approve procurement plan and award contract for City Centre Development project	<b>Decision: Agree procurement plan and award contract</b>  <b>Progress to date:</b> Update received at the 13 December 2017 meeting Resolution number STR/2017/59 - Item C4 Next Update will be considered in	\$370m (total council family spend)	Q1	Q2 Dec 17	Q3	Q4 June 18
1.5		Building Consents Regional Overflow Model	Approve the procurement plan for the Building Consents Regional Overflow Model	<b>Progress to date:</b> <b>Decision: agree procurement plan- 13 December 2017 meeting, Resolution Number STR/2017/60 – Item C5</b>		Q1	Q2 Dec 17	Q3	Q4 June

2. Review delivery of Capital Projects									
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						FY17		FY18	
						Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
2.1		Capital Project Delivery	Elected member oversight of progress of Major Projects	<p><b>Progress to date:</b></p> <p>Update received at the 6 September 2017 meeting Resolution number STR/2017/37 - Item C2.</p> <p>Update received at the 13 December 2017 meeting Resolution number STR/2017/61 - Item C6.</p> <p>Next Update will be considered in March 2018.</p> <p><b>Receive:</b> No decisions required</p>		Q1 Sep 17	Q2 Dec 17	Q3 March 18	Q4 Jun 18
2.2		Forward Work Programme (Pipeline)	Elected member oversight of pipeline of activity for capital works delivery forward work programme	<b>Receive:</b> No decisions required		Q1	Q2	Q3	Q4 June

3. Endorse Procurement Category Strategies									
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						Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
3.1		ICT hardware	Create a plan for engaging the market to purchase ICT Hardware.	<b>Receive:</b> No decision required		Q1	Q2	Q3 Mar18	Q4
3.2		Waste Solutions Procurement Strategy	Create plan for go to market exercise for all waste collection (including food waste) and disposal activity prior to 2020	<b>Decision:</b> Confirm strategy/challenge <b>Progress to date:</b> Update provided at the October 2017 meeting Resolution number STR/2017/40 - <a href="#">Item 9</a>		Q1	Q2 Oct17	Q3	Q4 Apr 18
3.3		ICT Software	Create a plan for engaging the market to purchase Software.	<b>Receive:</b> No decision required		Q1	Q2	Q3	Q4 April 18
3.4		Vertical Construction Category Strategy	Development of the overall strategy for vertical construction and building	<b>Receive:</b> No decision required		Q1	Q2	Q3	Q4 May 18
3.5		ICT Technology Services	Create a plan for engaging the market to purchase Technology Services – Cloud, Data Centre Services, Print, Network.	<b>Receive: No decision required</b>		Q1	Q2	Q3	Q4 May 18
3.6		Professional Services	Create a plan to go to market and manage professional services across Auckland Council.	<b>Receive: No decision required</b>		Q1	Q2	Q3	Q4 June 18
3.7		Professional Technical Services	Implementation of professional technical services category	<b>Receive: No decision required – update from approved strategy by T&amp;P 2016</b>		Q1	Q2	Q3	Q4 June 18

4. Enhance Group Sourced Procurement									
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						FY17		FY18	
						Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
4.1		Fleet Optimisation Update	Keep Committee informed on progress of Fleet changes	<b>Receive:</b> No decision needed		Q1	Q2	Q3 Mar 18	Q4
4.2		Group Sourced Procurement update	Keep Committee informed on progress against Group Sourced Procurement objectives	<b>Progress to date:</b> Update provided at the October 2017 meeting Resolution number STR/2017/4 <a href="#">- Item 11</a> <b>Receive:</b> no decision required		Q1	Q2 Oct 17	Q3 Mar 18	Q4 May 18

5. Improve Procurement Maturity									
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						FY17		FY18	
						Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun

*See completed section below*

6. Other									
Priority #	Lead This column is not for inclusion in the public agenda	Area of work	Reason for work	Strategic Procurement Committee role (decision or direction)	Budget / Funding	Expected timeframes Highlight financial year quarter and state month if known			
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						Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
6.1		Review of Project 17 Contract performance	Update the Committee on the performance of suppliers against key performance metrics under the Project 17 Full Facilities Maintenance contracts	<b>Receive: No decision required</b>		Q1	Q2	Q3 April 18	Q4

# Completed

1. Delivery on Annual Plan outcomes (Contracts to be awarded)									
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						FY17		FY18	
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1.1		Refuse Collections	Change from collection of Bags to Bins for Waitakere and North Shore. Part of aligning refuse collection services across the region	<b>Progress to date:</b> <b>Decision:</b> Agree to extend current contract with Veolia for a further 2 years – 6 September 2017 – Resolution STR/2017/36 – Item C1		Q1 Sep 17	Q2	Q3	Q4
1.2		Electricity Procurement	Approve Procurement Plan for Electricity procurement	<b>Progress to date:</b> Update provided at the October 2017 meeting Resolution number STR/2017/47 - Item C3		Q1	Q2 Oct 17	Q3	Q4
1.3		External Legal Services	Council has gone out to market for external legal services. Additional scope may mean the contract value over the term of the engagement will exceed \$22.5m	<b>Progress to date:</b> <b>Decision:</b> Agree to contract awards for 2 years.- 13 December 2017 meeting, Resolution Number STR/2017/57 – Item C2		Q1	Q2 Dec 17	Q3	Q4
1.4		Graffiti Eradication and Enforcement Services	Approve procurement plan for graffiti Eradication and Enforcement Services	<b>Progress to date:</b> <b>Decision:</b> agree procurement plan- 13 December 2017 meeting, Resolution Number STR/2017/58 – Item C3		Q1	Q2 Dec 17	Q3	Q4
1.5		Electricity supply SRR	Approve the supplier recommendation report for electricity supply services	<b>Progress to date:</b> <b>Decision:</b> agree SRR- 13 December 2017 meeting, Resolution Number STR/2017/56 – Item C1		Q1	Q2 Dec 17	Q3	Q4

3. Endorse Procurement Category Strategies									
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3.6		Organics (food waste) Processing caddies and food waste bins	Create plan for go to market exercise for all aspects of the planned Organic (food waste) collection and Processing Service together with the caddies and bins required for collection.	<b>Progress to date:</b> Update provided at the October 2017 meeting Resolution number STR/2017/40- <a href="#">Item 9</a> and Resolution number STR/2017/45 – C1		Q1	Q2 Oct 17	Q3	Q4

4. Enhance Group Sourced Procurement									
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						Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
4.1		Sustainable Procurement Framework	Give effect to principles to be agreed in Group Procurement Policy	<b>Progress to date:</b> Update provided at the December 2017 meeting. Resolution number STR/2017/53 <a href="#">Item 9</a>		Q1	Q2 Dec 17	Q3	Q4

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5.1		Ariba update	Update Committee on implementation of procurement enabling technology	<b>Progress to date:</b> Update provided at the October 2017 meeting Resolution number STR/2017/4 – <a href="#">Item 11</a>		Q1	Q2 Oct 17	Q3	Q4

6. Other									
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6.1		Update on Waste Solutions contracts	Update the Committee on the current state of all waste contracts prior to the preparation of the Waste Solutions Procurement Strategy	<b>Progress to date:</b> Update provided at the October 2017 meeting Resolution number STR/2017/41- <a href="#">Item 10</a> and Resolution number STR/2017/46 – C2		Q1	Q2 Oct 17	Q3	Q4