

I hereby give notice that an ordinary meeting of the Upper Harbour Local Board Community Forum will be held on:

Date: Thursday, 1 March 2018
Time: 6.30PM
Meeting Room: Upper Harbour Local Board Office
Venue: 30 Kell Drive
Albany

Upper Harbour Local Board Community Forum OPEN AGENDA

MEMBERSHIP

Chairperson	Lisa Whyte
Deputy Chairperson	Margaret Miles, QSM, JP
Members	Uzra Casuri Balouch, JP Nicholas Mayne John McLean Brian Neeson, JP

(Quorum 3 members)

Cindy Lynch
Democracy Advisor

23 February 2018

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1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

The Auckland Council Code of Conduct for Elected Members (the Code) requires elected members to fully acquaint themselves with, and strictly adhere to, the provisions of Auckland Council's Conflicts of Interest Policy. The policy covers two classes of conflict of interest:

- i) A financial conflict of interest, which is one where a decision or act of the local board could reasonably give rise to an expectation of financial gain or loss to an elected member; and
- ii) A non-financial conflict interest, which does not have a direct personal financial component. It may arise, for example, from a personal relationship, or involvement with a non-profit organisation, or from conduct that indicates prejudice or predetermination.

The Office of the Auditor General has produced guidelines to help elected members understand the requirements of the Local Authority (Member's Interest) Act 1968. The guidelines discuss both types of conflicts in more detail, and provide elected members with practical examples and advice around when they may (or may not) have a conflict of interest.

Copies of both the Auckland Council Code of Conduct for Elected Members and the Office of the Auditor General guidelines are available for inspection by members upon request.

Any questions relating to the Code or the guidelines may be directed to the Relationship Manager in the first instance.

4 Confirmation of Minutes

That the Upper Harbour Local Board Community Forum:

- a) confirm the ordinary minutes of its meeting, held on Thursday, 7 December 2017, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 3.20 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Upper Harbour Local Board Community Forum. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1 Hearts & Minds update

Te take mō te pūrongo / Purpose of the report

1. To address the Upper Harbour Local Board to give an update about delivery of sub-regional community development initiatives, including:
 - Support Navigation
 - Social Integration Pathways
 - Wellbeing Programme (groups and workshops).

Whakarāpopototanga matua / Executive summary

2. Carol Ryan, Chief Executive, and Amberlee Wharton, Operational Manager, of Hearts & Minds, will be in attendance to provide the local board with an overview of their activities in the Upper Harbour Local Board area.

Ngā tūtohunga / Recommendation/s

That the Upper Harbour Local Board Community Forum:

- a) receive the deputation from Carol Ryan and Amberlee Wharton from Hearts & Minds and thank them for their attendance and presentation.

8.2 Gecko Trust project

Te take mō te pūrongo / Purpose of the report

1. To address the Upper Harbour Local Board about a project recently completed in another local board area, which they would be keen to replicate in Upper Harbour.

Whakarāpopototanga matua / Executive summary

2. Ella Rose Shnapp, General Manager of Gecko NZ Trust, and Hannah Shingler, Project Manager for Curious Kaipātiki, will be in attendance to update the board on a project that has recently completed in the Kaipātiki area. They are keen to deliver a version of this project in the Whenuapai area and would like an opportunity to discuss this with the Upper Harbour Local Board.

Ngā tūtohunga / Recommendation/s

That the Upper Harbour Local Board Community Forum:

- a) thank Ella Rose Shnapp from Gecko NZ Trust, and Hannah Shingler, from Curious Kaipātiki, for their attendance and presentation.

8.3 Youthline update

Te take mō te pūrongo / Purpose of the report

1. To address the Upper Harbour Local Board to give a general update and on the organisation's activities.

Whakarāpopototanga matua / Executive summary

2. Representatives from Youthline will be in attendance to talk about their activities over the past year.

Ngā tūtohunga / Recommendation/s

That the Upper Harbour Local Board Community Forum:

- a) receive the deputation from Youthline representatives and thank them for their attendance and presentation.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time

when it is open to the public, that the item will be discussed at the meeting;
but

- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

11 Notices of Motion

There were no notices of motion.