

Upper Harbour Local Board Workshop Record

Workshop record of the Upper Harbour Local Board held in the Upper Harbour Local Board office, Kell Drive, Albany Village, on 22 February 2018, commencing at 9.30am

Chairperson:	Lisa Whyte
Deputy Chairperson:	Margaret Miles
Members:	Uzra Casuri Balouch, John McLean, Brian Neeson
Apologies:	Nicholas Mayne

Workshop Item	Governance role	Summary of Discussions
<p><i>Community Facilities work programme update – (renewals / project delivery)</i></p> <p>Presenters:</p> <ul style="list-style-type: none"> • Cherie Veza Stakeholder Advisor • Oliver Kunzendorff Manager Project Delivery • Kaitlyn White Renewals Coordinator • Shelly Ataallah Project Manager Project Delivery 	<ul style="list-style-type: none"> • Setting direction / priorities / budget • Oversight and monitoring 	<p>The Renewals Coordinator was in attendance to update the board on the results of the Fernhill Escarpment track network assessment. Members discussed their priorities for staging of the improvements.</p> <p>The Manager and Project Manager from Project Delivery were in attendance to update the board on the current state of projects on the work programme. Members asked the Project Manager and the Stakeholder Advisor to provide email updates on the Sunderland Lounge upgrade, the basketball hoop installations, and equipment signage in Bill Moir Reserve, rather than waiting until the next workshop.</p>
<p><i>Community Places work programme update</i></p> <p>Presenters:</p> <ul style="list-style-type: none"> • Marilyn Kelly Programmes & Partnerships Advisor 	<ul style="list-style-type: none"> • Setting direction / priorities / budget • Oversight and monitoring 	<p>The Programmes and Partnerships Advisor was in attendance to provide an update on the activities and usage of Meadowood House and Albany Hub. She also gave members an overview of the visions for the Albany Hub over the next five years.</p> <p>Members requested some more detailed statistics on the users of the Albany Hub. The Programmes and Partnerships Advisor will ask that the Hub Manager put together a briefing note for future workshops.</p>
<p><i>Community Leasing work programme update</i></p> <p>Presenters:</p> <ul style="list-style-type: none"> • Wendy Zapart Community Lease Advisor • Ron Johnson Senior Community Lease Advisor 	<ul style="list-style-type: none"> • Setting direction / priorities / budget • Oversight and monitoring 	<p>The Community Lease Advisor, supported by the Senior Community Lease Advisor, was in attendance to give an update on the current state of several leases in the local board area.</p> <p>Direction was also sought from the board on whether to pursue an expression of interest process for three of the leases.</p>

<p><i>Development of new grants programme for 2018/2019</i></p> <p>Presenters:</p> <ul style="list-style-type: none"> • Erin Shin Community Grants Advisor • Frances Hayton Environmental Grants Grants & Incentives Manager • Marion Davies Community Grants Operations Manager 	<ul style="list-style-type: none"> • Review and develop the Grants Programme for 2018/2019 	<p>Community Grants staff were in attendance to gather feedback on suggested changes to the Grants Programme for 2018/2019.</p> <p>Members requested a few small changes to some of the wording and to one of the Quick Response round dates.</p> <p>Community Grants staff will draft the new programme with these changes and circulate it to the local board. A report will then be scheduled for the April/May business meeting agenda.</p>
<p><i>Local Transport Capital Fund</i></p> <p>Presenters:</p> <ul style="list-style-type: none"> • Jonathan Anyon Elected Member Relationship Team Manager, Auckland Transport • Christine Gulik Principal Local Board Advisor 	<ul style="list-style-type: none"> • To seek local board informal input into the options for increasing the Local Transport Capital Fund, the methods of allocation, and the criteria used to assess these 	<p>The Elected Member Relationship Team Manager from Auckland Transport was in attendance to gauge feedback from the board on the review of the distribution methodology of the Local Transport Capital Fund.</p> <p>The Principal Local Board Advisor will use the board's feedback to inform an upcoming formal business meeting report.</p> <p>A final decision will be made by the Governing Body in May 2018 as part of the Long-term Plan process.</p>

The workshop concluded at 12.44pm