

Albert-Eden Local Board Workshop Record

Workshop record of the Albert-Eden Local Board held in the board office on Wednesday, 4 April 2018, commencing at 9.01am.

PRESENT

Chairperson: Peter Haynes

Members: Lee Corrick, Graeme Easte (arrived 9.13am), Glenda Fryer, Rachel Langton (arrived 12.49pm), Jessica Rose, Margi Watson.

Apologies: Benjamin Lee

| Workshop Item | Governance role | Summary of Discussions |
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| <p><u>Item 1</u> Economic Development and BIDs Work Programme Update <i>Expression of Interest (EOI) applications deliberations</i></p> | <p>What is the local board's governance role with regards to the item being workshopped:</p> <ul style="list-style-type: none"> • Oversight and Monitoring • Accountability to the public • Keeping informed. | <ul style="list-style-type: none"> • Sunita Kashyap – Specialist Advisor, Detlev Jackson – Strategic Broker, and Emma Reed – Local Board Advisor, were in attendance to facilitate the board's discussion on the following: <ul style="list-style-type: none"> - Expressions of Interest (EOI) applications received for this year's Local Economic Development - 2017 EOI accountability reports. • A follow-on discussion was held during Item 6 of the agenda. |
| <p>10.04am – 10.17am Morning tea at the local board office</p> | | |
| <p><u>Item 2</u> Economic Development and BIDs Work Programme Update <i>ATEED Quarterly Update</i></p> | <p>What is the local board's governance role with regards to the item being workshopped:</p> <ul style="list-style-type: none"> • Oversight and monitoring • Keeping informed • Setting direction / priorities. | <ul style="list-style-type: none"> • Luo Lei – Local Economic Development Advisor, and Paul Robinson – Local Economic Growth Manager, were in attendance to provide the board a quarterly update of local and regional ATEED activities. |
| <p><u>Item 3</u> Events Work Programme Update</p> | <p>What is the local board's governance role with regards to the item being workshopped:</p> <ul style="list-style-type: none"> • Oversight and monitoring • Keeping informed • Setting direction / priorities. | <ul style="list-style-type: none"> • Mike Banks – Event Facilitator, and Terry Urbahn – Event Organiser, were in attendance to provide the board the following work programme updates: <ul style="list-style-type: none"> - 2018 Mt Albert ANZAC Day Commemorations - 2018 Community Volunteer Awards project - Heron Park to Holly Street sod-turning. |
| <p><u>Item 4</u> Arts Brokers' Work Programme Update</p> | <p>What is the local board's governance role with regards to the item being workshopped:</p> <ul style="list-style-type: none"> • Oversight and monitoring • Keeping informed. | <ul style="list-style-type: none"> • Bronwyn Bent, Arts Broker, was in attendance to provide the board its bi-monthly Community Arts Programme update. |

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| <p><u>Item 5</u> Local Board Comms Specialist's briefing</p> | <p>What is the local board's governance role with regards to the item being workshopped:</p> <ul style="list-style-type: none"> • Oversight and monitoring • Keeping informed. | <ul style="list-style-type: none"> • Shriya Bhagwat-Chitale – Specialist Local Communications, was in attendance to provide the board her weekly communication work update. |
| <p><u>Item 6</u> Strategic Broker Update</p> | <p>What is the local board's governance role with regards to the item being workshopped:</p> <ul style="list-style-type: none"> • Oversight and monitoring • Keeping informed. | <p>This session was utilised by the board and staff to carry on their Item 1 - Expression of Interest (EOI) applications deliberations discussion.</p> |
| <p>12.52pm – 1.35pm Lunch at the local board office</p> | | |
| <p><u>Item 7</u> Long-term Plan (LTP) 2017 – 2027 / Annual Plan 2018/2019 Workshop 5: <i>Part 3; Fees and Charges and Performance Measures presentation</i></p> | <p>What is the local board's governance role with regards to the item being workshopped:</p> <ul style="list-style-type: none"> • Oversight and monitoring • Keeping informed • Setting direction / priorities. | <ul style="list-style-type: none"> • Jestine Joseph – Lead Financial Advisor, Robyn Allpress – Senior Local Board Advisor, and Emma Reed – Local Board Advisor, were in attendance to facilitate part 3 of the 5th workshop in the Long-term Plan (LTP) 2017 – 2027 / Local Board Agreement (LBA) 2018/2019 series, and in particular to present (and seek the board's feedback to) the proposed 2018/2019 Albert-Eden Fees and Charges and Performance Measures information. |
| <p><u>Item 8</u> Albert-Eden Business Awards 2018 Update</p> | <p>What is the local board's governance role with regards to the item being workshopped:</p> <ul style="list-style-type: none"> • Oversight and monitoring • Keeping informed. | <ul style="list-style-type: none"> • Mark Scherer – Event Project Contractor, Luo Lei – Local Economic Development Advisor, and Emma Reed – Local Board Advisor, were in attendance to provide the board with a project update, including a discussion of this year's category finalists. |
| <p><u>Item 9</u> Albert-Eden 2018/2019 Grants Programme Discussion</p> | <p>What is the local board's governance role with regards to the item being workshopped:</p> <ul style="list-style-type: none"> • Oversight and monitoring • Keeping informed • Setting direction / priorities. | <ul style="list-style-type: none"> • Marion Davies – Community Grants Operations Manager, Fran Hayton - Environmental Grants & Incentives Manager, and Moumita Dutta – Community Grants Advisor, were in attendance to facilitate the board's discussion of the proposed draft Albert-Eden 2018/2019 Grants Programme. |
| <p><u>Item 10</u> Owairaka Day Event Briefing</p> | <p>What is the local board's governance role with regards to the item being workshopped:</p> <ul style="list-style-type: none"> • Oversight and monitoring • Keeping informed. | <ul style="list-style-type: none"> • Tanya Moredo – Engagement Advisor, was in attendance to provide the board a brief on the upcoming local area community event, scheduled on Saturday, 7 April 2018. |

The workshop concluded at 4.09pm.