I hereby give notice that an ordinary meeting of the Devonport-Takapuna Local Board Community Forum will be held on:

**Date:** Tuesday, 3 April 2018  
**Time:** 6:00pm  
**Meeting Room:** Devonport-Takapuna Local Board Chamber  
**Venue:** Takapuna Service Centre  
Level 3  
1 The Strand  
Takapuna

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**Devonport-Takapuna Local Board Community Forum**

**OPEN AGENDA**

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**MEMBERSHIP**

- **Chairperson**
  - Dr Grant Gillon
- **Deputy Chairperson**
  - George Wood, CNSM  
  - Mike Cohen, QSM, JP  
  - Jennifer McKenzie  
  - Jan O’Connor  
  - Mike Sheehy

(Quorum 3 members)

Heather Skinner  
Democracy Advisor

**29 March 2018**

Contact Telephone: 021 190 5687  
Email: heather.skinner@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

The Auckland Council Code of Conduct for Elected Members (the Code) requires elected members to fully acquaint themselves with, and strictly adhere to, the provisions of Auckland Council’s Conflicts of Interest Policy. The policy covers two classes of conflict of interest:

i) A financial conflict of interest, which is one where a decision or act of the local board could reasonably give rise to an expectation of financial gain or loss to an elected member; and

ii) A non-financial conflict interest, which does not have a direct personal financial component. It may arise, for example, from a personal relationship, or involvement with a non-profit organisation, or from conduct that indicates prejudice or predetermination.

The Office of the Auditor General has produced guidelines to help elected members understand the requirements of the Local Authority (Member’s Interest) Act 1968. The guidelines discuss both types of conflicts in more detail, and provide elected members with practical examples and advice around when they may (or may not) have a conflict of interest.

Copies of both the Auckland Council Code of Conduct for Elected Members and the Office of the Auditor General guidelines are available for inspection by members upon request.

Any questions relating to the Code or the guidelines may be directed to the Relationship Manager in the first instance.

4 Confirmation of Minutes

That the Devonport-Takapuna Local Board Community Forum:

a) confirm the ordinary minutes of its meeting, held on Tuesday, 6 March 2018, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.
7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Devonport-Takapuna Local Board Community Forum. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1 Sunnynook Community Centre

Te take mō te pūrongo / Purpose of the report
1. The purpose of this deputation is to address the Devonport-Takapuna Local Board regarding the Sunnynook Community Centre.

Whakarāpopototanga matua / Executive summary
2. Bronwyn Bound, Centre Manager, will be in attendance to address the board on this item.

Ngā tūtohunga / Recommendation/s
That the Devonport-Takapuna Local Board Community Forum:
a) receive the presentation from Bronwyn Bound and thank her for her attendance.

8.2 Wairau Estuary Boardwalk

Te take mō te pūrongo / Purpose of the report
1. The purpose of this deputation is to address the Devonport-Takapuna Local Board regarding the community-led Wairau Estuary Boardwalk project promoted by Milford Business Association and Milford Residents Association.

Whakarāpopototanga matua / Executive summary
2. Norma Bott, Milford Residents Association, will be in attendance to address the board on this item.

Ngā tūtohunga / Recommendation/s
That the Devonport-Takapuna Local Board Community Forum:
a) receive the presentation from Norma Bott and thank her for her attendance.

Attachments
A Wairau Estuary Boardwalk .................................................................................. 13
8.3 Devonport Zero Waste

Te take mō te pūrongo / Purpose of the report
1. The purpose of this deputation is to address the Devonport-Takapuna Local Board regarding the Devonport Zero Waste project.

Whakarāpopototanga matua / Executive summary
2. Steve McLuckie, Richard Tong and Andrew Walters will be in attendance to address the board on this item.

Ngā tūtohunga / Recommendation/s
That the Devonport-Takapuna Local Board Community Forum:
a) receive the presentation from Steve McLuckie, Richard Tong and Andrew Walters and thank them for their attendance.

Attachments
A Devonport Zero Waste

8.4 Chris Mullane

Te take mō te pūrongo / Purpose of the report
1. The purpose of this deputation is to address the Devonport-Takapuna Local Board regarding Mowing and Maintenance of Bayswater Reserves.

Whakarāpopototanga matua / Executive summary
2. Chris Mullane will be in attendance to address the board on this item.

Ngā tūtohunga / Recommendation/s
That the Devonport-Takapuna Local Board Community Forum:
a) receive the presentation from Chris Mullane and thank him for his attendance.

8.5 Citizens Advice Bureau North Shore Inc

Te take mō te pūrongo / Purpose of the report
1. The purpose of this deputation is to address the Devonport-Takapuna Local Board regarding the Citizens Advice Bureau North Shore Inc.

Whakarāpopototanga matua / Executive summary
2. Sonette de Koster, Citizens Advice Bureau North Shore Manager, will be in attendance to address the board on this item.

Ngā tūtohunga / Recommendation/s
That the Devonport-Takapuna Local Board Community Forum:
a) receive the presentation from Sonette de Koster and thank her for her attendance.
8.6  Adventure Tourism Base Jumping - Lake Pupuke

Te take mō te pūrongo / Purpose of the report
1. The purpose of this deputation is to address the Devonport-Takapuna Local Board regarding the Adventure Tourism Base Jumping at Lake Pupuke proposal.

Whakarāpopototanga matua / Executive summary
2. Severn Smith will be in attendance to address the board on this item.

Ngā tūtohunga / Recommendation/s
That the Devonport-Takapuna Local Board Community Forum:

a) receive the presentation from Severn Smith and thank him for his attendance.

Attachments
A  Adventure Tourism Base Jumping at Lake Pupuke proposal ....................33

8.7  Waitemata Golf Club

Te take mō te pūrongo / Purpose of the report
1. The purpose of this deputation is to address the Devonport-Takapuna Local Board regarding the Waitemata Golf Club.

Whakarāpopototanga matua / Executive summary
2. Carl Fenton, Sector Relationship Manager, New Zealand Golf, will be in attendance to address the board on this item.

Ngā tūtohunga / Recommendation/s
That the Devonport-Takapuna Local Board Community Forum:

a) receive the presentation from Carl Fenton and thank him for his attendance.

9  Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10  Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:
“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

11 Notices of Motion

There were no notices of motion.
## ATTACHMENTS

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Presentation to the Devonport-Takapuna Local Board, 3 April 2018, on

The Milford Wairau Estuary Boardwalk

A community-led project promoted by Milford Business Association (MBA) and Milford Residents Association (MRA).

Aims

- Build a boardwalk along the upper reaches of the Wairau Estuary between Omana Road and Inga Road. This is an action in support of the Milford Centre Plan’s proposed Outcome 4: a healthy and attractive Wairau Estuary (The Milford Centre Plan, 2015-2045, pp.34-37).
- Provide a natural link between the existing Takapuna to Milford Coastal Walkway and the Lake Pupuke Walkway and provide the community with a recreational walkway to enjoy the natural environment.
- Contribute to ‘Shore Coast Tourism’ initiative, already endorsed and funded by DTLB.
- Enhance the environment by additional planting to encourage more bird life to the area.
- Provide signage to explain local history, emphasising the history of the mana whenua, and to describe local fauna and flora.
- Improve the ecology of the estuary, especially water quality, to encourage more marine life and cleaner water quality at Milford and Castor Bay Beaches.

Description of Boardwalk

- Low lying to bring walkers close to the environment and give privacy to residents
- No handrails except at the entrances and bridge to retain the natural habitat
- No lighting so as not to change the day/night patterns for wildlife and to discourage night time use by people and potential noise issues for neighbours.

Achievements – our Proactive Community Approach

- In June 2016, the Devonport-Takapuna Local Board provided seed-funding to MRA of $19,000 to explore the possibilities of a boardwalk and provide educational signage about the estuary and the project. $5,596.26 has been expended so far.
- $13,403.74 remains in hand.

Expenses paid to date:
Sentinal Planning for design work and a pre-application meeting with Auckland Council staff 4,826.40
Letter to homeowners on Wairau Estuary boundary to give prior notice of project and invite their comments (postage & photocopying) 259.74
Two community estuary clean-ups, Aug 2016 & March 2017 (gloves, bags, tip fees, photocopying) 510.12
Total $5,596.26
• Simon O’Connor of Sentinel Planning provided us with planning requirements in detail and led a pre-application meeting with the council planning team.
• Mike Rogan of Sola Landscape Architects provided concept plans. Both Simon and Mike’s heavily discounted fees were all paid for by MBA and MRA.
• 27 June 2017, MBA team, Murray Hill, manager, and Board members Tony Sands and Geoff Worger, and Murray Blair of Prestige Reality presented the proposal to Councillors Chris Darby and Richard Hills.
• 21 September 2017, A meeting and discussion about the estuary between MBA, MRA, Healthy Waters and members of Milford Cruising Club and the Devonport-Takapuna Local Board.
• 30 November 2017, Norma Bott of MRA met with Tristan Coulson and Kristen Reid, Community Facilitators, to discuss how to progress the project.
• All responses to the project from council officers noted above have been encouraging and positive.
• 3 March 2018, Letters were delivered to local home owners who will have a view of the boardwalk. Information provided included a concept plan of the project and feedback was asked for. So far, feedback has been positive. One respondent said: “We are very happy with the initial design and think it will be a huge improvement for the estuary area. Steve”.
• Ongoing resident-led Rat Baiters Programme, started September 2016, with bait stations around the estuary margins to exterminate rats and increase bird life.

Proposed Actions

• Set up a Trust named the Milford Wairau Community Trust. Schnauer and Co. Ltd, solicitors in Milford, have offered to set up and run the Trust. This Trust will hold moneys donated for the boardwalk.
• Make presentation on the proposal to local Iwi to gain their feedback.
• Raise funds similar to that done for the Warkworth Wharf by ‘selling planks’ for $100 each to the general public. The name of each participant will be displayed on the boardwalk.
• Engage with ecological groups for advice on planting programmes to enhance the environment.
• Proactively work with Healthy Waters and Watercare to improve water quality.
• Apply for a grant of $250,000 for the Milford Wairau Boardwalk from the Community-Led Funding Programme.

Planning Once Grant is Approved

Pay for further professional services and resource consents so the boardwalk project can proceed to the permit stage. We will engage specialists in:

Stormwater
Planning and resource consenting
Civil engineering
Structural engineering
Landscape
Quantity surveyors
Legal
Summary

We are seeking Devonport-Takapuna Local Board support and advocacy to bring this project to reality. Once your support is gained, we can proceed with setting up a trust, applying for funding from Local Board funds, Auckland Council and from charitable sources. A vigorous community fund-raising programme is planned. In view of the enthusiasm for the project we have already seen from the Milford community and businesses, we feel sure this fundraising will be very successful.

We ask that you include your support and advocacy for our project as a key priority in the Local Board Ten-year Plan.

Milford Residents Association Inc.

Milford Business Association Inc.
DEVONPORT ZERO WASTE IS A COLLECTION OF PASSIONATE PEOPLE FROM LOCAL BUSINESS AND COMMUNITY THAT WANTS TO WORK TOWARDS THIS AMBITIOUS GOAL.

CREATING A LOCAL ZERO WASTE COMMUNITY IS AN OBJECTIVE THAT IS ETHICAL, ECONOMICAL, EFFICIENT AND VISIONARY. A ZERO WASTE COMMUNITY IS ONE WHERE RESOURCES ARE VALUED AND NOTHING IS WASTED,

REDUCING WHAT WE THROW AWAY TO LANDFILL TO ZERO. WITH THIS WOULD COME SIGNIFICANT OPPORTUNITIES FOR THE LOCAL COMMUNITY AND ECONOMY OF DEVONPORT, BELMONT, BAYSWATER, HAURAKI (AND BEYOND?) AND THE CHANCE TO LEAD IN THIS SPACE IN AUCKLAND.
WITH LEADERSHIP FROM THE TEAM AT THE DEVONPORT COMMUNITY RECYCLING CENTRE, ACTIVITIES TOWARDS THIS GOAL WOULD INCLUDE...

- INCREASED PUBLIC PLACE RECYCLING
- POLYSTYRENE AND PACKAGING WASTE COLLECTION AND RECYCLING
- CARDBOARD COLLECTION
- EXTENDING FOOD WASTE COLLECTION AND WORM FARMS
- WASTE AUDITS FOR BUSINESS
- STEERING GROUP OF LOCAL BUSINESS, HOUSEHOLDS, SCHOOLS AND COMMUNITY GROUPS
- CREATING A ZERO WASTE ROUTE PLAN FOR THE DEVONPORT PENINSULA
- CIRCULAR ECONOMY WASTE BROKERAGE
- CONSTRUCTION & DEMOLITION WASTE RECOVERY PROJECT
CAB NORTH SHORE INC.

Takapuna Branch
Quarter 1 & 2 of 2017/18
New Look, New Technology

- Wi-Fi for clients and JPs
- New computers & modem
- Security lighting outside the branch and on external staircase to other community organisations
- Client centric lay out
Relocating CAB North Shore administration offices out of Mary Thomas Centre into Takapuna CAB branch
Attachment A

Item 8.5

Placemaking engagement with our diverse community

- 35 Volunteers across age groups and ethnicities
- Ethnic diverse volunteers speaking:
  - Spanish
  - Italian
  - Cantonese
  - Turkish
  - Dutch
  - Mandarin
Collaboration with community / groups

- Problem Gambling
- Budgeting Service
- Mental Health Support group (Waitemata District Health Board)
- Branch redecoration undertaken by Probation Service
- Takapuna Business Association
  - Sharing Takapuna CAB kitchen facilities
Publicity & Promotion

• Takapuna Christmas Carnival
• Resources on display: Police station, both libraries, Post Office, Milford French Festival
• Published articles in the local Community newspapers
  – Milford Times
  – Takapuna Times
  – Health Link North
### Community Issues Quarter 1 & 2
Specific to Local Board / Council

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Enquiries per age group – quarters 1 & 2

- over 5,200 enquiries from the public

- 26% of the enquirers are aged 50-59 years
- 14.24% are aged 40-49 years
- 22% are aged 30-39 years
- 13.07% are aged 18-29 years
- 21.89% are aged 60+ years
What causes Neighbourhood disputes?

- Trees: 50
- Building work affecting: 60
- Neighbourhood parking: 10
- Noise and nuisance: 20
- Social action groups: 10

Attachment A  
Item 8.5
Council services enquiries

- Council rubbish and recycling
- Local authority officers and inspectors
- Local politicians and local body elections
- Other civic services
- Water and sewage
Ethnicities helped during the 1st 2 quarters 2017/18

NZ & NZ European: 51%
Chinese: 18%
Indian: 3%
Filipino: 3%
Asian Other: 8%
English/Scottish/Irish: 5%
Welsh: 3%
Other: 3%

Attachment A
Item 8.5
Thank you.
ADVENTURE TOURISM BASE JUMPING PROPOSAL - LAKE PUPUKE

PROPOSAL

This proposal is aimed at establishing a first in the world commercial BASE jumping activity for non-skydivers in the Lake Pupuke environs. BASE Jumping is parachuting from fixed objects rather than from and aircraft.

ACTIVITY DESCRIPTION

The activity would involve a client using a specially designed parachute, BASE jumping from a height of 40m into the water and then recovered by a boat crew to shore.

The activity sequence would have a client arrive at the reception, be briefed on the activity and how to conduct a Base jump, then change into jump clothing including fitting a buoyancy aid. Next the client is assisted with fitting a parachute. Once fitted the client is given training on how to jump and they move to the crane. On boarding the Crane basket the crane lifts the client with the Jump master to 40m above the lake level and once ready the client can jump with the parachute being automatically deployed by a static line. The parachute opens and the client lands in the water to be recovered by the crew in the boat and taken to shore.

ACTIVITY REQUIREMENTS

The operation would require a Tower (Mobile Crane) up to 40m high that reaches out 25m from the shoreline over the water. Facilities would require an operational building to include a reception, changing room, ablutions, briefing room, Parachute packing and drying area.

Utilise existing facilities nearby such as Canoe/rowing clubrooms for ablutions and changing rooms would be considered.

A small recovery boat would also be required to recover the parachutist in the water.

The area required would include;

- Water landing area 50m x 50m (Water depth under exit point ideally 3m< deep).
- Mobile Crane operating from the shoreline 13m x 8m.
- Operational Facilities 12m x 10m (However can be reduced if 2 storey and/or ablutions etc can be utilised elsewhere).
- Parking for staff and clients.

OPERATING HOURS and CONSENT

The aim is to conduct this activity seven days a week during daylight hours (8 am – 9pm)

The activity can be modified to fit in with other users and activities as required and a Mobile crane can be removed as required.
This activity would be conducted as a fully commercial business conducted safely and following all HSE and consenting requirements.

The Jump Operation would engage an architect to develop a facility that would best suit the unique environment of the area.