

I hereby give notice that an ordinary meeting of the Manukau Harbour Forum will be held on:

Date: Friday, 20 April 2018
Time: 12.00pm
Meeting Room: Māngere-Otāhuhu Local Board Office
Venue: Shop 17
 93 Bader Drive
 Māngere Town Centre

Manukau Harbour Forum

OPEN AGENDA

MEMBERSHIP

Chairperson	Saffron Toms	<i>Waitakere Ranges Local Board</i>
Deputy Chairperson	David Holm	<i>Puketapapa Local Board</i>
Members	Alan Cole	<i>Franklin Local Board</i>
	Carrol Elliott, JP	<i>Mangere-Otahuhu Local Board</i>
	Joseph Allan	<i>Manurewa Local Board</i>
	Chris Makoare	<i>Maungakiekie-Tamaki Local Board</i>
	Dawn Trenberth	<i>Otara-Papatoetoe Local Board</i>
	Bill McEntee	<i>Papakura Local Board</i>
	Tracy Mulholland	<i>Whau Local Board</i>
Alternate Members	Sharlene Druyven	<i>Franklin Local Board</i>
	Togiatolu Walter Togiamua	<i>Mangere-Otahuhu Local Board</i>
	Angela Cunningham-Marino	<i>Manurewa Local Board</i>
	Debbie Burrows	<i>Maungakiekie-Tamaki Local Board</i>
	Nerissa Henry	<i>Maungakiekie-Tamaki Local Board</i>
	Apulu Reece Autagavaia	<i>Otara-Papatoetoe Local Board</i>
	Michael Turner	<i>Papakura Local Board</i>
	Julie Fairey	<i>Puketapapa Local Board</i>
	David Whitley	<i>Whau Local Board</i>
	Neil Henderson	<i>Waitakere Ranges Local Board</i>
	Steve Tollestrup	<i>Waitakere Ranges Local Board</i>

(Quorum 5 members)

Riya Seth
Democracy Advisor

13 April 2018

Contact Telephone: (09) 826 5193
 Email: riya.seth@aucklandcouncil.govt.nz
 Website: www.aucklandcouncil.govt.nz

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1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Manukau Harbour Forum:

- a) confirm the ordinary minutes of its meeting, held on Friday, 16 February 2018, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 3.20 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Manukau Harbour Forum. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

11 Notices of Motion

There were no notices of motion.

Confirmation of Workshop Records

File No.: CP2018/05345

Purpose

1. This report presents record of workshop held by the Manukau Harbour Forum on Friday, 16 February 2018.

Executive Summary



2. At the workshop held on Friday, 16 February 2018 the Manukau Harbour Forum had briefings on:
 - Small sites programme
 - Work programme
3. The workshop record is attached to this report.

Recommendation

That the Manukau Harbour Forum:

- a) receive the workshop records held on 16 February 2018 (attachment A).

Attachments

No.	Title	Page
A  	MHF Workshop Records - 16 Feb 2018	9

Signatories

Authors	Riya Seth - Democracy Advisor
Authorisers	Glenn Boyd - Relationship Manager Henderson-Massey, Waitakere Ranges, Whau



Workshop Records Manukau Harbour Forum

Date: Friday 16 February 2018

Time: 10.10am – 12.05pm

Venue: Mangere-Otahuhu Local board office, Shop 17, 93 Bader Drive, Mangere Town Centre

Chairperson	Saffron Toms	<i>Waitakere Ranges Local Board</i>	
Deputy Chairperson	David Holm	<i>Puketapapa Local Board</i>	
Members	Alan Cole	<i>Franklin Local Board</i>	
	Dawn Trenberth	<i>Otara-Papatoetoe Local Board</i>	<i>(From 10.25am, item 1)</i>
	Bill McEntee	<i>Papakura Local Board</i>	
	Tracy Mulholland	<i>Whau Local Board</i>	<i>(From 11.55am, item 2)</i>
Alternate Members	Togiatolu Walter Togiamua	<i>Mangere-Otahuhu Local Board</i>	
Apologies	Josephine Bartley	<i>Maungakiekie-Tamaki Local Board</i>	
	Joseph Allan	<i>Manurewa Local Board</i>	
	Carrol Elliott, JP	<i>Mangere-Otahuhu Local Board</i>	
Staff	Glenn Boyd (<i>Relationship Manager</i>), Emma Joyce (<i>Relationship Advisor, I& ES</i>), Riya Seth (<i>Democracy Advisor</i>)		

Item	Item
1.0	<p>Small sites programme</p> <p>Presenters: Emma Joyce, Glenn Pope (Ridley Dunphy Environmental Ltd)</p> <ul style="list-style-type: none"> • Small Sites “Ambassador” programme was discussed with members. It was noted that \$29k budget has been approved for this in 17/18 MHF work programme. • It was noted that Howick Local Board has done this pilot programme in Flatbush area using door-knocking approach. The programme showed that there is lack of knowledge, compliance and need of training and engagement. • A report on Flatbush area findings will be going to the Howick Local Board with identified problems/issues and recommendations; staff will forward the report to MHF for information and to see how the forum can support the advocacy to governing body (as this is a region wide issue across Auckland). • It was noted that Auckland Council has produced some materials such as YouTube clips to support good building practices but it has limited views. • Members requested for an update from Regulatory and Compliance on what inspectors roles are and if/how the matter of sedimentation control is being addressed. • Two options were proposed to MHF (current proposal for the programme): <ul style="list-style-type: none"> • Both involve pre-booked, focused interactions with builders in the wider area {Focus on “catchments of interest”} OR {Spread the focus across entire MHF area}

	Item
	<ul style="list-style-type: none"> • Follow-up site visits to sites could be substituted for more site visits overall, but with less “deliverables” monitoring • Members agreed that there is a need of education along with enforcement. • It was noted that members would like to look to multiple catchments across the member boards however want to be effective and not want to stretch. • Members agreed that programme focus needs to be in areas of subdivision or concentrated activities that have multiple builders to get better outcomes for the programme. • Noted that Ridley Dunphy Environmental Ltd will assess if there is any value in follow-up site visits and provide regular updates to the forum.
2.0	<p>Work Programme</p> <p>Presenters: Emma Joyce, Glenn Boyd</p> <ul style="list-style-type: none"> • Draft work programme was discussed with members. • Members supported the proposal around Governance Review. • It was noted that educational programme is not yet finalised for this year (look for opportunities to do more with schools with direct contact with the harbour). • There were mixed views on symposium proposal; members asked for more internal support from Auckland Council and agreed that this event to be shifted to election term cycle with more involvement from all forum members and reduced budget for the event. • It was noted that staff is discussing support from events team to support the symposium internally; this is yet to be confirmed by the events team. • Members requested to look for ways to broaden the focus and raise awareness via symposium.