

# Ōtara-Papatoetoe Local Board

Workshop record of the Ōtara-Papatoetoe Local Board held in the Woodside Room on Tuesday, 13 March 2018 at 9.30am.

**PRESENT:**

**Chairperson:** Lotu Fuli  
**Deputy Chairperson:** Ross Robertson  
**Members:** Apulu Reece Autagavaia  
 Ashraf Choudhary  
 Mary Gush  
 Dawn Trenberth

**ABSENT:** Donna Lee

**ALSO PRESENT:** Carol McKenzie-Rex (Relationship Manager)  
 Neil Taylor (Senior Local Board Advisor)  
 Albert Scott (Local Board Advisor)  
 Tess Liew (Strategic Broker)  
 Carmen Fernandes (Democracy Advisor)

Workshop Item	Governance role	Summary of discussions
Community Places – Funding Agreements <i>(Jacqueline Puna-            Teaukura)</i>	Local initiatives and specific decision	The officer gave an update on the following: <b>Clover Park Community House:</b> The Board wants the facility to be revitalised and better utilised. The Board wants the group who manages Clover Park to present at the Board's April meeting to give an update on the work programme and what has been achieved, how the funding has been spent, why the utilisation of the facility has fallen and how many Sundays was it leased out. <b>Friendship House</b> Currently they are working on the 2018/19 work programme. They will be presenting to the April meeting of the Board to give an update on the 2017/18 work programme and their financials.
Property Rationalisation – 30R Birmingham Road, Otara <i>(Anthony Lewis)</i>	Local initiatives and specific decision	30 R Birmingham Road, Otara is a recreation reserve and is currently used as a car park. It fits the criteria for a pocket park but it is in an industrial area. 28 Birmingham Road has expressed an interest in buying the land if it is put out for sale by Council.

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		<p>Once the Board approves the sale of the 30R Birmingham Road at its business meeting, it will go to the Governing Body for approval. Once approved by the Governing Body, there needs to be a plan change to change the status of the land from recreation purpose before putting it out for sale.</p>
<p>Civil Defence Update <i>(Adam Maggs, Jessica Robertson)</i></p>	<p>Keeping informed</p>	<p>Adam Maggs is the allocated officer from the Emergency Management team for the Ōtara-Papatoetoe Local Board.</p> <p>The officer updated the Board on what to do in event of an emergency rather than wait for an emergency to happen and then inform the Board. They want the Board to be better equipped to help the community in case of an emergency as they will be inundated with calls from the local residents.</p> <p>After the big fire at Otahuhu, a review of how to handle such a situation and keep the people better informed in various languages is being discussed and driven by the Mayor and the Chief Executive.</p> <p>The Board suggested sending text messages to inform people which is a more efficient way to reach a large number of people. The Board is happy with the text messages and emails they receive from the Council's Emergency Management department.</p>
<p>Ngati Otara Multi-Sports Complex and Marae <i>(Sunny Karan, Tim Keat, Martin Devoy, Debra Langton, Phil )</i></p>	<p>Local initiatives and specific decisions</p>	<p>The Parks Sports and Recreation officer informed the Board that the Ngati Otara Multi-sport Complex and Marae project has been passed on to the Community Facilities as it is an asset.</p> <p>The Community Facilities officers presented the concept design which has been developed after working with the architects. The concept design has been refined and reduced in scope to fit the budget.</p> <p>The Board wants this project to be done as soon as possible as delays would mean the cost of building would go up.</p> <p>The Marae concept design has been developed over four months with architectural consultants 'Pacific Environments' and specialist marae designers 'Design Tribe'.</p> <p>The current site where the old marae is on is sinking and not suitable for building. The old buildings on the site will be removed.</p>
<p>CEU Update <i>(Tess Liew)</i></p>	<p>Local initiatives and specific decisions</p>	<p><b>Safety meetings</b> Yongjie will come to the Board to talk about dates for the next Diversity Forum.</p>

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		<p> <b>Pursuit of Excellence Award</b> - The officer asked whether the Board would like a community organisation to hold the funds because the last application was incomplete and officers spent a lot of time chasing it to get it completed and paid. This is not a very efficient way of approving the grant. The community organisation will receive the grant money and will be responsible for disbursing it once the Board approves a grant. The community organisation will be given 10% of grant amount for administration.         </p> <p>           The Board informed that they would like to keep the process as it is for now and if the amount of applications increase then they will revisit the process.         </p> <p> <b>EOI Process for the Sunday Market in Papatoetoe</b> - Resource consent needs to be done which takes a lot of time as the neighbouring properties will be consulted.         </p> <p>           TOPS (Ōtara-Papatoetoe Local Board's Youth Council) is holding the funds for Neighbours Day and people can approach them if they want funding to hold Neighbours Day in their community.         </p>

The workshop concluded at 1.00pm