

Business Improvement District (BID) Programme – Annual Compliance Report to Devonport-Takapuna Local Board for FY 2016-17

Attachment C: Devonport Business Association BID programme



Devonport Business Association has met the requirements of the BID programme for the 2016-17 financial year for the purpose of striking the targeted rate.

Compliance Status

| Requirement FY 2016-2017 | Received | Comments |
|--|-------------------------|---|
| A Strategic Plan for next 3 – 5 years - reviewed every 3 years. | ✓ | 2017-2022 Strategic Plan on file |
| Audited financial accounts. | ✓ | |
| Business plan. | ✓ | |
| Annual review report: <ul style="list-style-type: none"> Achievement of previous year's objectives against business plan. | ✓ | |
| 2018-2019 Indicative Budget | ✓ | |
| Annual BID programme reporting and alignment meeting between Waitemata Local Board and business association board. | ✓ | BID programme manager Toni van Tonder co-presented with Milford and Takapuna Beach business associations. |
| Annual Accountability Form | ✓ | This is the annual checklist which brings together in one place all the accountability and reporting requirements. |
| Board Charter | ✓ | |
| Recommendation and Findings | Recommend Targeted Rate | Staff are satisfied that the Devonport Business Association is in substantial compliance with policy reporting requirements for the purpose of the recommendation of this report. |