

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Arts, Community and Events										
294	CS: ACE: Arts & Culture	Centrestage operational funding- ABS Centrestage Theatre Trust Operational Support Grant	Administer a funding agreement with Centrestage Theatre Trust for arts and culture facilities management.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 20,830	In progress	Green	In Q2 Centrestage Theatre had a total of 6695 attendees across 29 performances. Chitty Chitty Bang Bang was a highly successful production attracting attendees of all ages plus new audience. There were a further 650 participants involved in creative workshops. The dance season has enabled a new group of young dancers to participate in on-stage performances. Rehearsals for Jesus Christ Superstar commenced and Youth Theatre auditions for Seussical were held. Age concern held their end of year concert with Kidz can, fusion dance and Operatunity. Centrestage hosted an evening to thank volunteers. They contributed 4800 hours in Q2.	Centrestage Theatre had a total of 3,980 attendees at 22 performances. There were 5,565 participants with 600 engaged in other activity such as dance school classes and quilting workshops. Rehearsals and performances for Jesus Christ Superstar achieved a highly successful production. A fundraiser was held for two youth members accepted into tertiary performing arts courses in Australia. CTT Youth held rehearsals and choreography workshops for Seussical the Musical and Centrestage drama classes commenced with a roll of 55 students.
296	CS: ACE: Arts & Culture	Estuary Arts Centre- ABS Estuary Arts Charitable Trust Operational Grant	Administer a funding agreement with Estuary Arts Charitable Trust for arts and culture facilities management.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 16,013	In progress	Green	In Q2 Estuary Arts Centre (EAC) had a total of 13,450 visitors which included 2600 participants across 110 programmes. The very successful exhibition Keeping Abreast which focussed awareness on body image and challenged viewers, raised funds for the NZ Breast Cancer Foundation. EAC worked with Hibiscus Forest and Bird to deliver a varied, interactive programme consisting of art activities, environmental talks and walks. The Youth Award winners from the 2016 Hibiscus and Bays Art Awards held their exhibition and there were five ceramics classes in term 4 which catered to 82 students of all ages. In Q2 volunteers contributed 480 hours.	There were 14,245 visitors with 1,577 participants across 110 programmes at EAC. The galleries remained open through January and a kids programme was delivered to 400 children across two weeks. The upgrade to Gallery 5 was completed and the new office nears completion. All five galleries showcased the works of 40 artists. Sue MacDougall presented eight free-to-view demonstrations with hot wax/encaustic painting and two textile artists presented talks. EAC provided free tie-dyeing and printing activities at the Orewa Boulevard Arts Fiesta. There are 65 active volunteers and many attended a St Johns First Aid course and Customer Service training.
297	CS: ACE: Arts & Culture	Estuary Arts top up- LDI Estuary Arts Charitable Trust Operational Support Grant	Allocate additional funding for Estuary Arts Charitable Trust for arts and culture facilities management via the substantive ABS Operational Support Grant Funding Agreement.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	Refer to substantive work programme line (296) for details.	Refer to substantive work programme line (296) for details.
298	CS: ACE: Arts & Culture	Mairangi Bay arts centre- ABS Mairangi Arts Centre Trust Operational Support Grant	Administer a funding agreement with Mairangi Arts Centre Trust for arts and culture facilities management.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 80,959	In progress	Green	In Q2 Mairangi Arts had a total of 7453 visitors and delivered 56 programmes to 563 participants. Exhibition highlights included the National Printmakers Exhibition with 100 people attending the opening, Spectrum Heart, which showcased works by teens living on the autism spectrum disorder and The Hibiscus and Bays Art Awards with 200 attendees at the opening. Te Herenga Waka o Orewa opened the Awards evening with a karakia. Art classes continued to be delivered at Aria Bay Retirement Village and there is interest in the programme from AUT in terms of research and from Selwyn Village. Volunteers contributed 658 hours.	Mairangi Arts Centre had 5,563 visitors. Exhibition highlights were Oriental Brush Calligraphers with 80 attending the opening and Ontogeny for Sea Week 2018 which enabled attendees, especially a few elderly, to delight in re-experiencing water through Virtual Reality. Summer Kids and Making Friends workshops were fully attended. A Wikipedia-Edit-a-thon for Art+Feminism achieved 13 edited entries and new pages with an associated exhibition The Year Five, by Robyn Jordaan and Brydee Rood. Basic St Johns First Aid training was provided for tutors and staff. Volunteers contributed 565 hours.
320	CS: ACE: Community Empowerment	Quick and Local Contestable Community Grants	Funding to support local community groups through contestable grant funding. Budget: Community Grants \$493,000 Note: the 2017/2018 budget figure shown for this activity line items includes an additional \$47k deferral from 2016/2017. Note: Additional unspent grant of \$10K from Event Partnership (HB/2017/212)	Q1;Q2;Q3;Q4	LDI: Opex	\$ 550,000	In progress	Green	In Q2, Hibiscus and Bays Local Board has completed Quick Response Round Two and Local Grant Round One, allocating \$148,905. A total of \$3,500 was also allocated from the community grants budget to fund costs for temporary signage and public notices for the alcohol ban on 2-3 December 2017. Additional \$10,000 moved from unspent Event Partnership (HB/2017/212) to community grants. This leaves a total of \$380,424 for the one remaining quick response and one local grant round.	There have not been any grant decisions in this quarter

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
611	CS: ACE: Community Empowerment	Build capacity: East Coast Bays project	Fund the East Coast Bays Community Project to: <ul style="list-style-type: none"> implement community initiatives that deliver on identified community needs build the capacity of local community groups and organisations. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 71,000	In progress	Green	<p>The funding agreement to East Coast Bays Community Project (ECBCP) Incorporated was completed in Q2. The ECBCP's committee presented an overview of their work at a local board deputation in Q2. Staff shared the progress of the development of the new work programme at a local board workshop in November 2017.</p> <p>To support the delivery of the East Coast Bays Community Project work programme, the committee has undertaken governance training. Council staff are mentoring and supporting the project coordinator to adapt the current work programme and emphasize developing community capacity to lead projects.</p> <p>Work programme actions have been identified and early planning initiated for the co-facilitation of community forums in Q3. These forums respond to the needs assessment recommendations from the report presented to the local board in Q1.</p>	Staff assisted in the planning and implementation of the first community forum jointly with the coordinator of East Coast Bays Community Project. Seventeen community members participated in a facilitated workshop to respond to the recommendations from the needs assessment. Attendance from the diverse groups in the area was limited, so mapping has begun for more targeted focus groups in Q4. The East Coast Bays Community Project committee has completed governance training, with the development of a strategic action plan. Current members signalled significant changes at the AGM to take effect in Q4. Staff will continue to monitor and liaise with the members. The work programme will be reviewed with the coordinator before the end of March to assess actions and milestones.
612	CS: ACE: Community Empowerment	Community-led placemaking: Whangaparaoa	Fund Whangaparaoa 2030 to continue community-led engagement in planning and placemaking on priorities already identified by this community group, as part of a previously supported needs assessment. <p>Note: the 2017/2018 budget figure shown for this activity line item includes \$45,483 deferral from 2016/2017.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 105,483	In progress	Green	<p>In Q2, the funding agreement with Future Whangaparaoa was completed, and a newly formatted work programme developed and agreed with the Future Whangaparaoa trustees that aligns actions from the local board outcomes with Future Whangaparaoa outcomes. The three focus areas are: community capacity building; business employment and training support; town centre revitalisation (placemaking).</p> <p>The specialist advisor provided an update to the local board, illustrating how Future Whangaparaoa is an exemplar of the Community Empowerment Approach in action. This group embodies community-led models of collaboration and finding local solutions to locally identified needs.</p>	Staff presented a work programme update to the local board in March. The official blessing and opening of the Community Hub in Whangaparaoa Town Centre took place in March. Shared governance and access systems for this shared space are being co-designed by the service providers, community activator and business network representatives. The business network has focused on the concept designs for the town centre, including a placemaking project outside the library. This second project, being led by the Investigation and Design team, is in the technical build stage. Future Whangaparaoa co-facilitated the Have Your Say event located in the Whangaparaoa Plaza in March.
613	CS: ACE: Community Empowerment	Build capacity: youth leadership	Fund one community-led youth leadership programme in each local board subdivision to: <ul style="list-style-type: none"> develop and support young people to ensure youth voices are heard and enable them to input into council and local board decision-making processes on issues that affect young people utilise community relationships to understand and integrate Māori aspirations into the programme of local youth-led activities. <p>Note: the 2017/2018 budget figure shown for this activity line item includes an additional \$19,623 deferral from 2016/2017.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 29,623	In progress	Green	<p>In Q2, staff met with three key local organisations working with young people, and the Te Herenga Waka o Orewa, to discuss their interest in delivering youth leadership activities in 2017/2018. Each organisation expressed a level of interest and each also expressed the potential challenges with delivering in line with the local board direction. Staff presented options at a local board workshop to progress the approval of the use of this budget, including the recommended option to run an open application process across the board area. Further opportunities to discuss these options with the local board are being explored and a report will be provided to a business meeting in Q3.</p>	Staff presented a report in a local board business meeting and a youth leadership contestable grants process was approved by the board. Staff launched the contestable grants process and applications are open until 13 April 2018. Staff have advertised this opportunity with all local organisations working with young people, including the organisations that staff met with in Q2. The selection process and release of grants to the successful applicants will enable activities to be delivered in Q4.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
716	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (HB)	<p>Broker strategic collaborative relationships and resources within the community. This includes three key activity areas:</p> <ol style="list-style-type: none"> 1. engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion 2. enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. reporting back - reporting to local board members on progress in activity areas one and two. <p>Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	The strategic broker met with representatives from key stakeholder groups (Hibiscus Community House Chairperson, Te Herenga O Orewa marae, the Estuary Arts manager and chairperson, and with Destination Orewa) to exchange relevant updates. The broker shared information on community grants, governance and management tools.	The strategic broker initiated meetings with Orewa Rotary, Illuminate Church, Te Herenga O Waka O Orewa and Hibiscus Coast Youth Council/Youth Centre. Key information was shared about community grants and the LB's future work programmes with a focus on inclusion and diversity. The strategic broker promoted participation in the Have Your Say events and submission process. There is a planned budget spend in Q4 for Maori engagement and heritage in the Silverdale Town Centre Plan.
768	CS: ACE: Community Empowerment	Community Capacity building and placemaking	<p>Hibiscus and Bays and East Coast Bays Needs Assessment - Community Feedback and Action Plan:</p> <ul style="list-style-type: none"> -fund community workshops with local service providers and community organisations to: <ul style="list-style-type: none"> • review the findings of the needs assessments in Hibiscus Bays and in the East Coast Bays • identify key priority areas for action • identify community – led projects and activities that promote intergenerational connections and participation -fund community-led initiatives that deliver on the agreed action plan. <p>Note: Activity includes the following sub-projects:</p> <ul style="list-style-type: none"> - Age friendly status (accreditation) - \$5k - Youth scholarships - \$5k. 	Not scheduled	LDI: Opex	\$ 45,000	In progress	Green	<p>In Q2, five youth scholarships were awarded to the local high schools in the local board area.</p> <p>In Q2, staff sought clarity from the local board on the outcomes they were seeking for the Age Friendly status programme. Opportunities for developing age-friendly programmes will be incorporated in community forums in Q3 and Q4. In Q3, further scoping of this sector will occur, with learning from other local board areas that have similar schemes considered and the local board appraised of the findings.</p> <p>Community forums in the East Coast Bays will be held Q3 in collaboration with the East Coast Bays Community Project.</p>	Staff met with a local member of the council's Seniors Panel to agree a project plan. Age Concern will be contracted to distribute a survey to older people in the Hibiscus & Bays area. This information will be collated and analysed by the specialist advisor and presented to the local board in Q4. This will inform future work programme options that may include mapping of assets and services in 2018/2019. This work aligns with the approach taken in adjacent northern local board areas. Community Needs Assessment: staff finalised the methodology and issued a contract for targeted community conversations to be held across the east coast bays area in Q4. These will have a key focus on newcomers, families with intermediate aged children and those in transition stages of life. The aim is to identify key priority community-led initiatives for 2018/2019.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
362	CS: ACE: Community Places	Funding Agreement - The Bays Community Centre and St Anne's Hall	<p>A two-year term agreement with East Coast Bays Community Project Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at The Bays Community Centre and St Anne's Hall for the years 2017-2019, commencing 1 July 2017 and terminating on 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 36,926	In progress	Green	<p>The biannual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. Staff from Bayview Community Centre attended. The hui provided updates on local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered legal environment changes, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision "More successful and sustainable Community Led places". Attendees included community-led committee members and employees, community lease holders and community groups. The sessions uncovered what works well in the current operational and funding models, areas for improvement, useful resources, and encouraged progressive thinking for developing future practice. There will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places". Highlights from this quarter include having a lunch to celebrate the new East Coast Bay Community Project committee, the refresh of rooms with paint and professional development. It was also a busy quarter with advanced voting, International Day for Older People, the North Shore Orchid Show, art exhibitions and craft markets. Bays Community Centre and St Anne's Hall's annual presentation to be scheduled in Q3.</p>	<p>Bays Community Centre has developed their draft workplan for 2018/19, aligned to the local board outcomes and will finalise the workplan in Q4. Highlights from this quarter include the annual garden party which had 60 guests enjoying high tea on the village green. There have been a number of classes and activities not return this year, it has opened up new opportunities particularly around health with Love your feet, Womens Institute, Hearts and Minds courses, Art Therapy and guided meditation and pilates.</p>
390	CS: ACE: Community Places	Venue Hire Service Delivery - HB	<p>Provide and manage venues for hire and the activities and opportunities they offer by:</p> <ul style="list-style-type: none"> - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups and whether the activity is of religious ministry. 	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	<p>During Q2 monthly hirer surveys were sent out to all casual hirers and a selection of regulars. Staff will be able to share results in Q3. Q2 statistics are based on the first five months of FY18 and one month estimate. Visitor numbers are steady compared to last year.</p>	<p>Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74% was self-service online bookings. The monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 45%. The low rated questions are around the cleanliness of venues. Staff are working more closely with Community Facilities colleagues to audit the cleanliness of venues.</p>
392	CS: ACE: Community Places	Community Venues HB - participation increase	<p>Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	<p>During Q2, staff continued to work through key research insights and developing actions against these. Staff held two workshops with internal stakeholders to identify and confirm the main business objective "to create greater reach and relevance for Aucklanders so they feel connected locally". Six main focus areas remain as:</p> <ul style="list-style-type: none"> - capitalise on strengths in positioning – family friendly, local and convenient, affordable- improve the condition and amenity to meet expectations- - develop our offer and tailor to meet distinct interests- - provide simple package options for hirers- - develop a digital solution to promote both venues and activities- - drive repeat business, share experiences, satisfaction and reach new customers. <p>Action planning will continue in Q3.</p>	<p>Action planning continues to increase awareness and participation across the network: - staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work- successful Google awareness campaign ran the month of February - new art work options have been developed with a refreshed awareness campaign to be run in Q4.</p>

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1926	CS: ACE: Community Places	Year 2 of 3 year term: Licence to Occupy and Manage - The Bays Community Centre and St Anne's Hall	East Coast Bays Community Project Incorporated to occupy and manage for operation The Bays Community Centre and St Anne's Hall for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	Not scheduled	ABS: Opex	\$ -	In progress	Green	East Coast Bays Community Project is on year 2 of a 3 year Licence to Occupy and Manage agreement for the East Coast Bays Community Centre. No milestones required this year.	East Coast Bays Community Project is on year 2 of a 3 year Licence to Occupy and Manage agreement for the East Coast Bays Community Centre. No milestones required this year.
1982	CS: ACE: Community Places	Operational Model for Orewa Community Centre	Proposed change of operating model to community led for the Orewa Community Centre. (Includes \$5k carry forward funds from 2016/2017 along with allocated funds for 2017/2018).	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Amber	There has been a slight delay to the proposed timeline due to staff undertaking work on indicators for success in community-led management. Six hui were held across the region to test the vision "More successful and sustainable Community Led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places". Staff also attended the Orewa Community Network meeting to begin the engagement to discuss the Orewa Community Centre and have more community meetings planned for February 2018. The outcomes from this will be used to form the selection criteria to bring to the local board for approval in Q3	Delay in reporting to take into account some work staff are undertaking on indicators for success in community-led management Slippage against milestones, as there has been little community interest shown in taking up the management of the Orewa Community Centre. Staff to attend a planned workshop in April to discuss next steps with the Local Board.
2017	CS: ACE: Community Places	Hire fee subsidy - HB	Administer further fee subsidy of hire fee to specific groups funded by LDI.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 7,000	In progress	Green	Staff administered the additional subsidised rates as approved by the board.	Staff administered the additional subsidised rates as approved by the board.
168	CS: ACE: Events	Anzac Services - Hibiscus and Bays	Support and/or deliver Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 15,000	In progress	Green	Staff commenced planning in Q2 for delivery in Q4.	Planning is well advanced for Anzac event(s) to be held in Q4.
169	CS: ACE: Events	Citizenship Ceremonies - Hibiscus and Bays	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 15,993	In progress	Green	Staff delivered a combined Northern Cluster citizenship ceremonies on two occasions during Q2 with 413 people becoming new citizens.	The Civic Events team delivered one citizenship ceremony during Q3.
170	CS: ACE: Events	Local Civic Events - Hibiscus and Bays	Deliver and/or support civic events within the local board area. The activities the local board may wish to include are: - New Neighbourhood Park in Long Bay - Volunteers Night	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Stanmore Bay Splash Pad opening was held on 20 December 2017 more than 80 participants.	No activity occurred during the quarter as no local civic events are currently scheduled.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
171	CS: ACE: Events	Event Partnership Fund - Hibiscus and Bays	<p>Funding to support community events through a non-contestable process. This is an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events.</p> <ul style="list-style-type: none"> - Sir Peter Blake Regatta (Torbay Sailing Club) \$5,000 - Orewa Christmas Parade (Main Street Orewa trading as Destination Orewa Beach) \$10,000 - Browns Bay Christmas Parade (Browns Bay Business Association) \$10,000 - Mairangi Bay Christmas Parade (Mairangi Bay Business Association) \$5,000 - East Coast Bays Community Project (ECBCP) Events \$17,000 - Torbay Christmas Parade (Torbay Business Association) \$5,000 - Whangaparoa Soapbox Derby (The Charitable Trust of the Rotary Club of Whangaparoa) \$10,000 - Signature events - Sandcastle, Arts & Buskers (Destination Orewa) \$17,000 <p>Total = \$79,000</p>	Q2;Q3	LDI: Opex	\$ 79,000	In progress	Green	Three grants totalling \$20,000 have been paid out in Q2. The \$10,000 grant to the Whangaparoa Soapbox Derby will not be allocated this year and the board resolved in December to allocate this funding to the Local Grants and Quick Response Fund. This has been done and the additional funding will now be allocated through future rounds before 30 June 2018. Reporting back to the local board on these grants will occur in Q4.	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.
172	CS: ACE: Events	Delivered Events - Hibiscus and Bays	<p>Programme and deliver two regional Movies in Parks series events, one in each subdivision.</p> <p>Funding allocated to this programme may not be sufficient to support two movies as additional funding may be required to increase security at movies to provide an acceptable level of support to counter the increasing youth drinking culture issues at North Shore based events which run into the evening.</p>	Q3	LDI: Opex	\$ 24,000	In progress	Green	<p>Planning for Movies in Parks is on track with pre-entertainment booked, operational plans complete and event permits issued for Mairangi Bay Park for Friday 19 January, and Centreway Park for Saturday 3 February. Public screening licences for "La La Land" (Mairangi) and "Wonder Woman" (Centreway) have been approved. Regional marketing has commenced with local specific advertising starting three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free. Series sponsors are nib health cover, Te Wananga o Aotearoa, NZ Home Loans, MenuLog, Pop n Good and More FM.</p>	"La La Land" was screened on Friday 19 January at Mairangi Bay Park, Mairangi Bay. The event had great weather and saw approximately 2,000 attendees enjoy the evening film and pre-movie entertainment which included a photobooth and family-fun activities on offer by sponsors. "Wonder Woman" was scheduled to screen on Saturday 3 February at Centreway Reserve, Orewa. Due to severe wet weather the event was cancelled. Partial budget recovered will be returned.
Community Facilities: Build Maintain Renew										
2029	CF: Investigation and Design	Deep Creek & Waiake area: Prepare an ecological management plan: Stage 1 - Feasibility and Options Assessment.	Complete feasibility and options assessment (including development of indicative costings and consent requirements) of the initiatives outlined in the Deep Creek and Waiake Ecological Management Plan - Stage 1 (Wildlands R4070 August 2016).	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Strategic assessment completed by community services. Project is supported by the local board and local iwi. Consultant is working with the group to provide the consent planning services required to progress this project	This is currently a community led project to clear mangroves in Waiake Creek. The resource consent application is due to be lodged in April 2018 and its preparation has been funded directly by the Deep Creek Restoration Society Incorporated.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2044	CF: Investigation and Design	12 Hibiscus Coast Highway, Silverdale - renew facility	Demolish and rebuild the building. Former occupier: Nippon Judo Club	Q2;Q3;Q4	ABS: Capex	\$ 300,000	In progress	Green	Current status: the service and asset planning team will be carrying out an options analysis project. Next steps: to be determined from the outcome of the project.	Current Status: The service and asset planning team are currently carrying out an options analysis project on this asset and should be completed by June 2018. The 2018 financial year capex forecast has therefore been moved to 2019 financial year. Next steps: To be determined from the outcome of the analysis project.
2045	CF: Investigation and Design	East Coast Bays Rugby League Rooms - remove asbestos from bar ceiling	Asbestos test positive in ceiling above bar	Not scheduled	ABS: Capex	\$ 25,000	Cancelled	Red	Current status: the project has been cancelled as the asset has been found to not be suitable for tenants. Next steps: council staff to write a formal memo to the local board advising current status of building.	Risks/Issues: Project has been cancelled due to new project demolishing asset Current Status: The project has been cancelled as the asset has been found to not be suitable for tenants. Next steps: none.
2051	CF: Investigation and Design	East Coast Bays Community Centre building - renew and redesign facility	Working with Community Places, Community Leases, Local Board Services, and facility users redesign and renew facility. Renewal should include: new tiling, replace carpet, install auto glass door at main entrance, repaint walls and ceilings, refinish doors and frames, replace flooring, renew heating in Sherwood and Inverness rooms and community space upstairs, replace main kitchen upstairs including blinds and heating, and improved/extended space for Plunket.	Q2;Q3;Q4	ABS: Capex	\$ 20,000	In progress	Amber	Current status: investigating renewal and redesign options with community leases and local board services/corporate property. Onsite meeting will take place 29 November 2017. Next steps: confirm redesign and complete the business case.	Have been advised by corporate property that the programme will need to be pushed back a few years due to the uncertainty of the corporate accommodation options on the North Shore. Current Status: Have investigated the renewal and redesign options with community leases. local board and corporate property. Have been advised by corporate property that the programme will need to be pushed back a few years due to the uncertainty of the corporate accommodation options on the North Shore. Next Steps: Confirm redesign and complete the business case in future years.
2060	CF: Investigation and Design	Emlyn Place Reserve - renew park retaining wall	Renew retaining wall.	Not scheduled	ABS: Capex	\$ 2,000	Cancelled	Amber	Current status: project record cancelled: This retaining wall is actually a small 200mm high piece of timber that is part of the track path way and is being delivered under Hibiscus and Bays - renew walkways and paths 2017-18.	Risks/ issues: This project has been merged with Hibiscus and Bays renew walkways and paths 2017-18 as the retaining wall is actually a small 200mm high piece of timber that is part of the track path way. Please refer to SharePoint ID 2073 for an update. Current Status: Project record cancelled: This retaining wall is actually a small 200mm high piece of timber that is part of the track path way and is being delivered under Hibiscus and Bays - renew walkways and paths 2017-18. Next steps: None
2061	CF: Investigation and Design	Freyberg Park - renew parks toilet	Renew the toilets in Freyberg Park	Not scheduled	ABS: Capex	\$ 28,000	Cancelled	Red	Current status: project is cancelled as asset will be demolished.	Risks/Issues: Project is cancelled due to new project that will demolish the toilets. There are two sets of toilets at Freyberg Park. The toilet block that will be demolished has asbestos and mould issues on one part of the building which is closed for use but the changing rooms side is still open and has some toilets. The most likely outcome is the whole block will be demolished. There are other toilets available for use in the park about 150 metres from the block to be demolished. Current Status: Project is cancelled as asset will be demolished Next steps: none
2062	CF: Investigation and Design	Freyberg Park - renew retaining wall	Renew retaining wall.	Not scheduled	ABS: Capex	\$ 5,000	Cancelled	Red	Current status: project is cancelled due to another project that will demolish the retaining wall.	Risks/Issues: Project is cancelled due to asset being demolished Current Status: Project is cancelled due to another project that will demolish the retaining wall Next steps: none

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2063	CF: Investigation and Design	Freyberg Park - renew sports field	Renew sports field.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,000	In progress	Green	Current status: prepare and submit professional services scope for the renewal of field one. Physical works will not commence until after Sunnynook upgrades have been completed to minimise disruption on the number of fields available in the local board area.	Current Status: Professional services scope has been released to the preferred supplier to refurbish field 1. Next Steps: Once supplier is engaged we will aim to have a detailed design by June 2018. Physical works will not commence until after Sunnynook upgrades have been completed to minimise disruption on the number of fields available in the area.
2064	CF: Investigation and Design	Gulf Harbour Marina Hammerhead Reserve - renew park toilet	Renew park toilet	Q2;Q3;Q4	ABS: Capex	\$ 5,000	In progress	Green	Current status: quotes for professional services from external consultants are due for submission late December 2017. Next steps: engage professional services for design.	Current status: Quotes for professional services from external consultants have been received and will be awarded the contract late March 2018. This is part of a larger project to refurbish another nine public toilet blocks throughout the Hibiscus and Bays Local Board. Next steps: Engage professional services for design.
2065	CF: Investigation and Design	Hibiscus and Bays - actions from Greenways plan	Implement actions from greenways plan	Not scheduled	LDI: Capex	\$ 200,000	Cancelled	Red	Current status: Project record cancelled as it's a duplicate.	Risks/ issues: This is a duplicate record. Please refer to SharePoint ID 2074 (Hibiscus and Bays - produce concept designs from greenways plan priorities) for an update. Current status: Project record cancelled. Please refer to SharePoint ID 2074 (Hibiscus and Bays - produce concept designs from greenways plan priorities) for updates.
2068	CF: Investigation and Design	Hibiscus and Bays - renew park buildings 2017-18	Renewal of the Waiwera Beach toilets and Huntly Road toilets	Q1;Q2;Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	Current status: quotes for professional services from external consultants are due for submission late December 2017. Next steps: engage professional services for design.	Current status: Have now engaged an external consultant to provide professional design services on these assets. Next steps: Engage professional services for design.
2069	CF: Investigation and Design	Hibiscus and Bays - renew park buildings 2018-19	Arkles Bay Beachfront Reserve, Orewa Reserve, Victor Eaves Park, Rothesay Bay Beach Reserve, Stanmore Bay Park, beside Leal Place parking area	Q2;Q3;Q4	ABS: Capex	\$ 30,000	In progress	Green	Current status: quotes for professional services from external consultants are due for submission late December 2017. Next steps: engage professional services for design.	Current status: Have now engaged an external consultant to provide professional design services on these assets. This will also include the refurbishment of the Gulf Harbour and Manly beachfront toilet blocks. Next steps: Create business case and forward to project delivery.
2071	CF: Investigation and Design	Hibiscus and Bays - renew park playspaces 2018-19	Everard Reserve, Brandon Reserve, Ferry Rd and Hawaiian Parade Junction, Stredwick Reserve, Bayside Drive	Q2;Q3;Q4	ABS: Capex	\$ 30,000	In progress	Green	Current status: the procurement process is underway for professional services for the playspaces including scoping of the Orewa Reserve basketball court. Public consultation via a mail survey has commenced and the surveys are due back prior to 8 January 2018. Next steps: assess the options and confirm design requirements.	Current Status: Professional design services for playspaces, including scoping of the Orewa Reserve basketball court is now complete (this includes public consultation via a mail survey). Next steps: Awaiting assessment of the options and confirmation of design requirements.
2072	CF: Investigation and Design	Lakeside Reserve - renew carpark	Renew park roading and car parks. Investigate 2017/18, physical works 2018/19.	Q3;Q4	ABS: Capex	\$ 30,000	In progress	Green	Current status: the correct location for the car park has now been located and confirmed. Location and details of the carpark have been given to design consultants for quotation. Next steps: the procurement process for professional design services will soon be proceeding.	Current Status: The correct location for the car park has now been located and a quote has been approved by Auckland Council for external engineers to complete professional design of the carpark. Next steps: Once the design comes back from the external engineers, create a scope for the business case.
2073	CF: Investigation and Design	Hibiscus and Bays - renew walkways and paths 2017-18	Browns Bay Village Green; Emlyn Place; Joydon Place Reserve; Lucy Foster Lane-School Accessway; Ocean View Road Plantation Reserve	Q2;Q3;Q4	ABS: Capex	\$ 80,000	In progress	Green	Current status: Browns Bay Village Green, Joydon Place Reserve and Emlyn Place including renewing retaining wall are currently being scoped by an external design consultant. Lucy Foster Lane-School Access way and Ocean View Road Plantation Reserve have been investigated and do not require renewing at this stage. Next steps: submission of business case for approval and engagement of physical works.	Current Status: Awaiting report which includes Browns Bay Village Green, Joydon Place Reserve and Emlyn Place including renewing retaining wall are currently being scoped by an external design consultant. Lucy Foster Lane-School Access way and Ocean View Road Plantation Reserve have been investigated and do not require renewing at this stage. Report due late March 2018. Next steps: Submission of business case for approval and engagement of physical works.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2074	CF: Investigation and Design	Hibiscus and Bays - produce concept designs from greenways plan priorities	Create seven concept designs	Q1;Q2;Q3;Q4	LDI: Opex	\$ 85,757	In progress	Green	Current status: scoping of design works is well underway as per the priorities noted in Greenways plan and reviewed by Council Landscape Design team Next steps: progress concept design stage, with engagement of engineering specialists where required. Present at workshop with the local board to present back initial findings to date 1 February 2018.	Current Status: Routes under investigation by specialist consultants to establish recommendations on best routes and methodologies for each Greenway. Next Steps: Progress concept investigation, with engagement of further specialists where required. Finalised reports expected June/July 2018.
2075	CF: Investigation and Design	Hibiscus and Bays - stage one designs for actions from centre plans	Concept plans and consultation for centre plan priorities	Q3;Q4	LDI: Opex	\$ 105,000	In progress	Green	Current Status: Scoping of design works is well underway and being reviewed by the Auckland Council Landscape Design team. Next Steps: Progress concept investigation, with engagement of further specialists where required.	Current Status: Consultants being engaged for the concept design phase of the project after initial scoping. Next steps: Concept design developed with reporting at workshop late May/June 2018.
2076	CF: Investigation and Design	Hibiscus and Bays - Actions from Silverdale Centre Plan	Execute work resulting from the concept designs expanded from the centre plan	Q1;Q2;Q3;Q4	LDI: Capex	\$ 100,000	In progress	Green	Current status: review of centre plan and project scoping completed after meeting with local board services staff. Developing project brief, engaging professional design services for further discussion/design workshop. Next step: plan for workshop with the local board to present findings in April.	Current status: review of the centre plan and project scoping completed after meeting with local board services staff. Developing project brief, engaging professional design services for further discussion and design workshop. Due to complexities around some of the routes project timelines have been slightly delayed. Next Steps: plan for workshop with the local board to present findings in May/June 2018.
2077	CF: Investigation and Design	Hibiscus and Bays - Actions from Orewa Centre Plan	Execute work resulting from the concept designs expanded from the centre plan	Q1;Q2;Q3;Q4	LDI: Capex	\$ 100,000	In progress	Green	Current status: review of the centre plan and project scoping completed after meeting with local board services staff. Developing project brief, engaging professional design services for further discussion/design workshop. Next step: plan for workshop with the local board to present findings in April.	Current status: review of the centre plan and project scoping completed after meeting with local board services staff. Developing project brief, engaging professional design services for further discussion and design workshop. Due to complexities around some of the routes project timelines have been slightly delayed. Next steps: Plan for workshop with the local board to present findings in May/June 2018.
2078	CF: Investigation and Design	Hibiscus and Bays - Actions from Browns Bay Centre Plan	Execute work resulting from the concept designs expanded from the centre plan	Q1;Q2;Q3;Q4	LDI: Capex	\$ 100,000	In progress	Green	Current status: review of the centre plan and project scoping completed. Professional design services have been engaged. Next steps: prepare for workshop with the local board to present findings in March/April.	Current Status: Early stages of investigation complete. Consultants developing two options for feasibility reporting. Next steps: Prepare for workshop with the local board to present findings in May/June.
2079	CF: Investigation and Design	Whangaparaoa 2030 Outside Library Placemaking project	Execute work resulting from concept designs	Q1;Q2;Q3;Q4	LDI: Capex	\$ 92,036	In progress	Green	Current status: council staff have met with the Whangaparaoa 2030 group and the local board advisors to review the design undertaken. Review of concept design by Investigation and Design team is underway. Next step: design is being updated now. Meeting to be arranged with Whangaparaoa 2030 group to sign off changes. Following this attendance of a workshop (booked for 1 February 2018) with the local board for the final sign-off of design.	Current Status: Local board have endorsed the concept plan for the upgrade of the library entranceway at their March meeting. Next steps: Engage consultant to complete detailed design of concept.
2080	CF: Investigation and Design	Hibiscus Coast - renew seawalls	Arkles Bay, Matakia Bay, and Wade River Berms Reserve - renewal of failing coastal protection structures and other beachfront assets. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2080). This project is carried-over from the 2016/17 programme (previous ID 3203).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 75,000	In progress	Green	Current status: the Auckland Council Coastal and Geotechnical Services team are now assessing existing assets and coastal processes. Next steps: community consultation will be required.	Current Status: This project is in the process of being transferred to the Auckland Council Coastal and Geotechnical Services team, who have already started assessing existing assets and coastal processes. Next Steps: Community consultation will be required.
2081	CF: Investigation and Design	Little Manly Beach Reserve - renew seawall	Renew seawall.	Not scheduled	ABS: Capex	\$ 10,000	Cancelled	Red	Current status: this project is cancelled and merged with Hibiscus Coast - renew seawalls	Risks/Issues: This project is cancelled and bundled. This project is cancelled and is being delivered with Hibiscus Coast - renew seawalls - SharePoint ID 2080.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2086	CF: Investigation and Design	Metro Park (Millwater Parkway) - concept plan for netball and hockey complex	Developing concept plan for netball and hockey complex. This project is carried-over from the 2016/17 programme (previous ID 3856). 228 Millwater Parkway, Stanmore Bay	Q1;Q2;Q3;Q4	Growth	\$ 50,000	In progress	Green	Current status: engage consultant that will provide concept plan for car park and netball courts. Next steps: netball and tennis engagement.	Current Status: Professional Services released to preferred consultant. Concept plan for car park and netball courts will aim to be developed by the end of June 2018. Next steps: Engage with potential user groups (Netball and Tennis) to understand their requirements.
2087	CF: Investigation and Design	Metro Park East - develop toilet block for sport fields	Develop toilet block 228 Millwater Parkway, Stanmore Bay	Q1;Q2;Q3;Q4	Growth	\$ 200,000	In progress	Green	Current status: design for temporary container toilet completed. Site investigation is underway. Next steps: local board approved on the preferred option. Manufacture toilet off site. Prepare site and establish facility.	Current Status: tender released for physical works. Next Steps: Receive prices and evaluate. Award contract and commence off-site prefabrication of container toilet facility. Site works to prepare building platform and laying of utility services prior to toilet being brought to site to install.
2090	CF: Investigation and Design	Metro Park West - develop new park	New general park development. This is a continuation from the 2016/2017 programme (previous ID 3372)SH16/20 Project Various Sites	Q1;Q2;Q3;Q4	Growth	\$ 560,000	Approved	Amber	Current status: two alternative concept design options have been completed. A cost estimate review is in progress. Next steps: concept designs will be presented to the local board in February/March 2018. Future funding for the project is to be confirmed.	Additional budget for construction is required in future years. The two concept plan options will not proceed through to public consultation until further budget for construction is identified. Current Status: An internal review of the concept design cost estimates is being completed, in conjunction with the landscape architects. Due to the scale of the park this is taking longer than anticipated. Next steps: Concept designs will be presented to the local board in quarter four as planned. Future funding for the project is to be confirmed.
2094	CF: Investigation and Design	Rock Isle Beach Reserve - renew retaining wall	Renew reserve retaining wall.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,000	In progress	Green	Current status: investigation into the scope of work required is underway by an external consultant. Next step: confirm the scope and prepare the business case	Current Status: Design specifications have been received from the external consultant to rebuild the existing public toilet block that is sitting on the retaining wall. The retaining wall was found to be in good condition, however the public toilet is in poor condition with cracks to the structure. It is proposed that the toilet block is demolished and rebuilt down on the flat asphalt area towards the beach. Next step: Once the business case documents have been reviewed, it will be forwarded to the Project Delivery team.
2095	CF: Investigation and Design	Sherwood Reserve - renew car park	Renew reserve car park	Q3;Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: two engineering consultancy companies are due to submit a quote for professional design services late December 2017. Next steps: engage professional services to progress the design.	Current Status: An external engineering consultancy company is currently carrying out professional design services on this asset. Next steps: Create scope of project and business case.
2096	CF: Investigation and Design	Silverdale Reserve - renew park retaining wall	Hibiscus and Bays - Renewal of various park courts and structures. Minor renewals construction FY17; design and consenting of major renewals FY17, construction FY18. Maygrove Reserve Retaining Wall Renewal, Maygrove petanque court Fitzwilliam Drive Reserve, Churchill Reserve, Mairangi Bay Park, Browns Bay Beach Reserve - park structures - scoping. Renew reserve retaining wall. Completed FY2016/2017.	Q1	ABS: Capex	\$ 45,000	Completed	Green	Project completed June 2017.	Project completed June 2017.
2099	CF: Investigation and Design	Stanmore Bay Park - renew seawall	Renew park seawall	Q2;Q3;Q4	ABS: Capex	\$ 30,000	In progress	Amber	Current status: working with Auckland Council Coastal Management Services to identify if current failing structures are still needed. Next step: community consultation will be required and significant increase in funding.	Additional budget will be required. Current Status: The Auckland Council Coastal Management Services team are currently in the process of carrying out remedial work to this asset. Next step: Community consultation will be required and it is likely that a significant increase in funding will be required.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2102	CF: Investigation and Design	The Esplanade - Manly Beachfront (East) - renew toilet	Renew beachfront toilet	Q2;Q3;Q4	ABS: Capex	\$ 10,000	In progress	Green	Current status: quotes for professional services from external consultants are due for submission late December 2017. Next steps: engage professional services for design.	Current status: An external consultant has very recently been awarded the contract for professional services This is part of a larger project to refurbish another nine public toilet blocks throughout the Hibiscus and Bays Local Board. Next steps: Write business case based on design documentation.
2854	CF: Investigation and Design	Wade Landing Reserve - develop accessway	Develop a new accessway at Wade Landing Reserve, this is a legal requirement to install a right of way access to a private property.	Q1;Q2;Q3;Q4	Growth	\$ 130,000	On Hold	Red	Current status: a review of options and design solutions is in progress.Next steps: an engineer will be appointed for the design of the access way.	The project is not required and has been placed on hold. If the adjacent private property is developed in the future this project will be reactivated.Current Status: Development of the adjacent private property is no longer progressing. The design of the upgraded right-of-way through the reserve is therefore not required at this point in time. Next steps: Design solutions for the access way will be progressed if the property is developed in the future. The project is on hold until that time.
3300	CF: Investigation and Design	Sherwood Reserve - restore floating vegetation	Restore floating vegetation	Q1;Q2;Q3	LDI: Capex	\$ 10,000	Completed	Green	Project completed by Healthy Waters	Current Status: This project is finished and in close phase, it was delivered by Healthy Waters.Next steps: None
3335	CF: Investigation and Design	Metro Park: install a changing room	This activity was deferred from FY17 and is to complete the feasibility study.	Q2;Q3;Q4	LDI: Opex	\$ 5,000	Completed	Green	Completed	Current Status: Feasibility study completed
3374	CF: Investigation and Design	Metro Park - develop hockey field	Grant for hockey field - outgoing	Q3;Q4	Growth	\$ 1,000,000	In progress	Green	Current status: hockey turf being built and set to be open and operational in the early 2018. Next steps: finalise opening date and other supporting infrastructure including toilet block and car park.	Current Status: Hockey turf being built and set to be open and operational by June 2018. Next steps: Finalise with Hibiscus Hockey on remedial plan and temporary carpark area.
1630	CF: Operations	Hibiscus and Bays Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The second quarter has been challenging across the region for greenspace maintenance, initially impacted by the wetter than usual winter and our contractor struggling to keep up with the scale of work required to meet contract specifications. We have additional resources in place auditing and monitoring the improvement plan that Ventia are working to. We are seeing a good improvement across most of our facilities. Ecological Restoration: all site assessment reports have been completed, commencement of plant pest control in high value and general sites is close to completion as well as the first round of animal pest control. Arboriculture: improved seasonal conditions has seen a movement of maintenance focus from street tree to park trees.	The third quarter kicked off with another weather event in January 2018 which along with the damage to our beach and sea walls has created a warm lush environment with the rain to give our area an early grass growth flush. Unfortunately at times our contractors have struggled to keep up with the growth and this has caused several complaints from the community. We have had Ventia develop and implement a performance plan which details the resourcing and schedules they will use to get our parks and reserves back in specification. It is pleasing to see that as the quarter ends we are getting closer to the expected outcome of the contract. We still have unsatisfactory examples of service integration where the entire site is not completed at the same time i.e.mowing complete but not edging and loose litter and palm fronds etc. again we are closely auditing the region to improve this area. We have undertaken extensive sand relocation works on Orewa Beach to protect the beach area from the high tides, we have also undertaken other coastal works at Stanmore Bay and seawall repairs at Mairangi Bay along with other works still to come on areas damaged by the January 2018 storm.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3482	CF: Operations	Hibiscus and Bays Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 722,840	In progress	Green	This line item was added in quarter three. It was previously reported on under SP ID 1630 Hibiscus and Bays Maintenance Contracts	There has been a focus over the summer months on accessing parks and reserves to complete scheduled and response work that are inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that saw a spike in requests for service. Over the two day weekend of the storm we received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March provided additional challenges with the odd tree failure due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual.
3483	CF: Operations	Hibiscus and Bays Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 138,961	In progress	Green	This line item was added in quarter three. It was previously reported on under SP ID 1630 Hibiscus and Bays Maintenance Contracts	The key focus for the third quarter has predominately been high value park pest plant control. Other activities of focus have included; undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The amount of requests for service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues.
2047	CF: Project Delivery	Mairangi Arts Centre - replace switchboard and renew heating	The current heating in main gallery is beyond its repairable lifetime and it is no longer economic to repair. New heating is required. Switchboard is to be upgraded for enhanced heating capacity.	Q2;Q3;Q4	ABS: Capex	\$ 75,000	In progress	Green	Current status: we are in the process of obtaining further pricing from alternative suppliers. We expect alternative pricing by mid February 2018. Next steps: evaluate alternative pricing and appoint the appropriate supplier.	Current Status: Project scheduled to be completed during the last two weeks of April 2018. Next steps: Complete project.
2048	CF: Project Delivery	Orewa Community Centre - renew fire safety system	Renew fire safety system in centre	Q2;Q3;Q4	ABS: Capex	\$ 20,000	In progress	Green	Current status: building consent is required. We have appointed a fire engineer to compile the required documentation for a building consent. The building consent is expected to be submitted end of January 2018. Building consent approval is expected at end of March 2018. Next steps: obtain quotes from fire alarm installers for the installation for the new fire alarm based on the fire engineer's design.	Current Status: The design is complete and the application for exemption from building consent was submitted during February 2018. Pricing was received and accepted from the incumbent fire system company. Next steps: Ensure building consent process is completed. The incumbent fire company to continue with the final design of the new fire alarm system.
2049	CF: Project Delivery	Orewa Community Centre - renew main hall heating system	Renew the main hall heating system	Q2;Q3;Q4	ABS: Capex	\$ 88,200	In progress	Green	Current status: a quote was received from the contractor but not accepted. We have requested an alternative and more cost effective solution. Next steps: determine whether the alternative proposal is more suitable and process the quote if acceptable.	Current Status: The supplier submitted a revised quote which has been accepted. Next steps: The work is scheduled for May 2018.
2050	CF: Project Delivery	Orewa Community Centre - replace light fittings	Replacement of current light fittings to LED in the small hall, foyer, toilets, main hall, supper room	Q2;Q3;Q4	ABS: Capex	\$ 44,100	In progress	Green	Current status: receive quotes by 19 January 2018. Next steps: check if rates are market related and appoint the preferred supplier.	Current Status: Quote received and accepted. Next steps: Work is scheduled for May 2018.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2052	CF: Project Delivery	Orewa Library - renew library's furniture, fittings and equipment	Renew Orewa Library furniture, fittings and equipment.	Not scheduled	ABS: Capex	\$ 91,400	Cancelled	Red	Current Status: This project has been deferred and the scope and budget combined with the comprehensive renewal of the library which is scheduled to occur in financial year 2020. This deferral was to allow for the project to replace the roof to be completed before the interior of the building is renewed.	Risks/Issues: Project has been deferred till FY20. Current Status: This project has been deferred and the scope and budget combined with the comprehensive renewal of the library which is scheduled to occur in financial year 2020. This deferral was to allow for the project to replace the roof to be completed before the interior of the building is renewed.
2053	CF: Project Delivery	East Coast Bays Leisure Centre - Kauri Kids - renew playground soft matting	Risk identified as kids are burning their feet on the current matting. To be replaced to ensure the facility is fit for purpose	Q1;Q2	ABS: Capex	\$ 30,000	Completed	Green	Project completed October 2017	Current Status: Project complete October 2017
2054	CF: Project Delivery	Browns Bay Beach Reserve - renew seawall	Browns Bay Beach Reserve retaining wall and seawall renewal. This project is carried-over from the 2016/17 programme (previous ID 3206).	Not scheduled	ABS: Capex	\$ 100,000	Cancelled	Red	This project is cancelled as the works will be completed under the operational and maintenance budget.	This project is cancelled as the works will be completed under the operational and maintenance budget. This project line has been cancelled and transferred to the coastal maintenance budget. All works to fix the seawall will be done under the coastal maintenance budget instead of a separate project line.
2055	CF: Project Delivery	Browns Bay skate park and Drainage Renewal	Browns Bay Beach Reserve irrigation and skate park renewal. This project is carried-over from the 2016/17 programme (previous ID 3208).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 250,000	In progress	Green	Current status: landscape design and consultation for the adjacent area is under way. Consultation signs will be in place over the holiday period. Next steps: additional community feedback is planned in early summer 2017. Construction is planned for winter 2018.	Current Status: Landscape design and consultation for the adjacent area is under way. Feedback from the holiday period was presented to the local board in March 2018. Detailed design is under way. Next steps: Construction is planned for winter 2018.
2056	CF: Project Delivery	Centennial Park - renew walkway and furniture	Centennial Park - Campbells Bay boardwalk, fence, paths, retaining wall, rubbish bin, seats, signs, stairs, steps, tables and track renewals. This project is carried-over from the 2016/17 programme (previous ID 3205).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 300,000	In progress	Green	Current status: design is complete. Tender is underway for all tracks, structures and furniture except for the Remembrance Avenue Track Next steps: construction is planned to start summer 2017/18. Remembrance Avenue Track renewal is awaiting Healthy Waters resolving storm water issues; construction start is yet to be determined.	Current status: Tenders closed beginning of February 2018. Only one quote was received which was well over budget. Next steps: cancel the current tender and bundle with other walkway projects and re- tender to known market experienced contractors.
2066	CF: Project Delivery	Hibiscus and Bays - actions from signage audit	Deliver recommendations from signage audit to Parks and Reserves throughout the Hibiscus and Bays Local Board. This project is carried-over from the 2016/17 programme (previous ID 2793).	Q1;Q2;Q3;Q4	LDI: Capex	\$ 125,000	In progress	Green	Current status: assessing review reportNext steps: we have undertaken a tour of the sites proposed for the first stage roll-out – Orewa Reserve, Stanmore Bay, Ashley Reserve, Browns Bay Beach, Freyburg Park/Sherwood Reserve. Another meeting is required to address some of the site specific issues (multiple and various signs to be either not replaced or grouped together in one format sign) and reduce the amount of detailed decision making for the local board (if any).We are to meet with the consultants again January 2018 to take this to the next stage, which will allow an informed report/presentation to the local board.	Current status: The audit results have been reviewed and works are being scoped for selected reserves (Orewa Reserve, Stanmore Bay, Ashley Reserve, Browns Bay Beach, Freyburg Park/Sherwood Reserve).Next steps: Work with the local board to confirm the scope.
2067	CF: Project Delivery	Hibiscus and Bays - playground improvements	Playground improvements or small upgrades that will enhance the use of playgrounds throughout the Hibiscus and Bays Local Board. This project is carried-over from the 2016/17 programme (previous ID 2792).	Q1;Q2;Q3;Q4	LDI: Capex	\$ 155,000	In progress	Amber	Current status: feedback from the holiday period has been received and is being collated. Next steps: presentation of feedback with local board is planned for March 2018. Consenting and tendering; construction is planned for autumn 2018	Current ground conditions are unusually wet due to the rain this summer. There is potential for some of the installations to be delayed if there is more prolonged wet ground conditions. Current Status: Design is complete. Feedback from the holiday period was presented to the local board in March. Tendering play equipment is under way. Next steps: Consenting of basketball courts. Construction is planned to start in May 2018.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2070	CF: Project Delivery	Hibiscus and Bays - renew park lighting 2017-18	Renew lighting at Stanmore Bay Park and Brookvale Reserve	Q3;Q4	ABS: Capex	\$ 45,000	In progress	Green	Current status: project is currently being tendered - tenders close end of November 2017. Next steps: confirm pricing is market related and appoint contractor. The work will commence during summer 2018.	Current Status: Project is underway and will be completed by end of April 2018. Next steps: Do final inspection.
2082	CF: Project Delivery	Long Bay Reserve 5 - develop park	Local park development including internal paths, seating, signage and landscaping. This project is carried-over from the 2016/17 programme (previous ID 3369).	Q1	Growth	\$ 80,000	Completed	Green	Current status: planting of the reserve is complete. An Infrastructure Funding Agreement between the developer and council is being drafted, prior to the transfer of the reserve to council ownership. Next steps: the developer will hand over the completed reserve to council.	Current status: project is now complete and being maintained by Auckland Council Operational and Maintenance team.
2083	CF: Project Delivery	Long Bay Reserve 6 - develop park	Local park development including internal paths, seating, signage and landscaping. This project is carried-over from the 2016/17 programme (previous ID 3370).	Q1;Q2;Q3;Q4	Growth	\$ 350,000	In progress	Green	Current status: earthworks for the development of the reserve have commenced. Next steps: a concept design for the reserve will be prepared when the earthworks are complete.	Current status: Infrastructure Funding Agreements team from Auckland Council are working with the developer to finalise the agreement for reserves five - eight along the edge of the Vaughans Corridor. Next steps: concept designs to be developed.
2084	CF: Project Delivery	Long Bay Reserve 7 - develop park	Local park development including internal paths, seating, signage and landscaping. This project is carried-over from the 2016/17 programme (previous ID 3368).	Q1;Q2;Q3;Q4	Growth	\$ 350,000	In progress	Green	Current status: earthworks for the development of the reserve have commenced. Next steps: a concept design for the reserve will be prepared when the earthworks are complete.	Current status: Infrastructure Funding Agreements team from Auckland Council are working with the developer to finalise agreement for reserves five-eight along the edge of the Vaughans Corridor. Next steps: concept designs to be developed Current status: Infrastructure Funding Agreements team from Auckland Council are working with the developer to finalise the agreement for reserves five - eight along the edge of the Vaughans Corridor. Next steps: concept designs to be developed.
2085	CF: Project Delivery	Long Bay Reserve 8 - develop park	Local park development including internal paths, seating, signage and landscaping. This project is carried-over from the 2016/17 programme (previous ID 3371).	Q1;Q2;Q3	Growth	\$ 80,000	In progress	Green	Current status: an infrastructure funding agreement between the developer and council is being drafted prior to the transfer of the reserve to council ownership. Next steps: the developer to hand over the completed reserve to council.	Current status: Infrastructure Funding Agreements team from Auckland Council are working with the developer to finalise agreement for reserves five-eight along the edge of the Vaughans Corridor. Next steps: concept designs to be developed.
2088	CF: Project Delivery	Metro Park East - install cricket practice nets	Install cricket practice nets. This is a continuation from the 2016/2017 programme (previous ID 3577) 228 Millwater Parkway, Stanmore Bay	Q1;Q2;Q3	Growth	\$ 100,000	Completed	Green	Current status: construction commencing 27 November 2017 and programmed for completion 19 January 2019 Next steps: progress physical works.	Current Status: Physical works completed and handover to operations occurred 23 March 2018. Next steps: Contractor to complete list of minor defects.
2089	CF: Project Delivery	Metro Park East Stage 1 - develop walkway connections	In accordance with the reserve management plan, this project will commence delivery of a connected walkways network, including associated landscaping. This project is carried-over from the 2016/17 programme (previous ID 3374). 228 Millwater Parkway, Stanmore Bay	Q1;Q2;Q3;Q4	Growth	\$ 160,538	In progress	Green	Current status: sixty per cent of the walkways have now been constructed and are open for public use. Soil reinstatement along the sides of the walkway is underway. The remainder of the walkway construction is due to start after the Christmas break holidays. Next steps: complete final 40 per cent of the walkways and reinstate ground along the sides.	Current Status: sixty per cent of the walkways have now been constructed and are being made ready to open for public use. Some gum trees next the new path require arbour work to make safe before the section of walkway around the sports fields can be opened. Rest of the walkway construction has recommenced although a short section adjacent to the artificial hockey pitches under construction cannot be completed while it is used for a construction access road. Next steps: Hand over for practical completion of the completed section of shared path around the sports fields once the tree works are completed in late April 2018.
2091	CF: Project Delivery	Oneroa Track renewal	Long Bay/Beach Road paths and stairs renewals. This project is carried-over from the 2016/17 programme (previous ID 3214).	Q1;Q2	ABS: Capex	\$ 100,000	Completed	Green	Project completed October 2017.	Current Status: Project completed October 2017

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2092	CF: Project Delivery	Red Beach Park - develop sandcarpet and new floodlights	Sandcarpet and new floodlights. This project is carried-over from the 2016/17 programme (previous ID 3378).	Q1;Q2;Q3;Q4	Growth	\$ 480,000	In progress	Amber	Current status: consent pre-application meeting held December 2017 to discuss options for non-compliance for noise levels in a passive Open Space zone. Application submitted to Watercare Services for irrigation water supply meter connection. Construction currently programmed for financial year 2018-19 Next steps: notify and obtain consent of affected neighbours prior to lodging consent application for LED lighting and sports field upgrade works.	Park is in a passive open space zone which may have some implications on the consent with some activities being non-complying Current Status: Detailed design for both the LED floodlighting and the field upgrade is completed. Consent pre-application meeting held December 2017 to discuss options for non-compliance for noise levels in a passive open space zone. Further acoustic modelling undertaken and resource consent being amended to address issues raised by consent planners. Application submitted to Watercare Services for irrigation water supply meter connection. Construction currently programmed for financial year 2018/2019. Next steps: endeavour to obtain consent of a few affected neighbours prior to lodging consent application for LED lighting and sports field upgrade works.
2093	CF: Project Delivery	Red Beach Park - develop toilet for sport fields	Toilets for sport fields	Q1;Q2;Q3;Q4	Growth	\$ 140,000	In progress	Green	Current status: professional services has been awarded to assess three possible locations. Local Board has approved the preferred option. Next steps: lodge building consent.	Current Status: project went out to tender in February 2018. Construction to start April 2018. Next Steps: building consent lodged February 2018.
2097	CF: Project Delivery	Silverdale War Memorial No3 sand field renewal	Silverdale War Memorial Park sand field renewal. This project is carried-over from the 2016/17 programme (previous ID 3215).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 350,000	In progress	Amber	Current status: tender awarded Next steps: work postponed to August/September 2018 start due to access issues through the car park which is being used for Park'n'Ride parking.	Work postponed to Aug/Sept 2018 start due to Auckland Transport constructing park and ride / Bus Hub across the road. Access issues through the car park which is being used for the overflow Park'n'Ride parking. Current Status: Tender awarded, work postponed to August/September 2018 due to Auckland Transport constructing the park and ride / bus hub across the road. There is no access to the sand-field site through the car park which is being used for the overflow Park'n'Ride parking. Next Steps: start works in August/September 2018.
2098	CF: Project Delivery	South Avenue Reserve walkway & structure renewals	South Avenue Reserve walkway and structure renewals. This project is carried-over from the 2016/17 programme (previous ID 4024).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 195,000	In progress	Green	Current status: contract has been awarded. Construction about to begin late February 2018 Next steps: programed for completion June 2018.	Current Status: contract has been awarded. Construction began in late February 2018. Next steps: works are expected to be completed in June 2018.
2100	CF: Project Delivery	Stanmore Bay Park #3 sand field renewal	Stanmore Bay Park sand and sport field renewal. This project is carried-over from the 2016/17 programme (previous ID 3216).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 450,000	In progress	Amber	Current status: design is complete. Consent has been lodged. Next steps: tender; construction of lights in summer 2018 and the sand field in financial year 2018/19, awaiting Vector design to upgrade supply.	Issue: Vector power supply to site is inadequate. Additional cost will be incurred to upgrade supply. Design is under way Current Status: Design is complete. Consent has been lodged. Next steps: Tender; construction of lights in summer 2018 and the sand field in financial year 2018/2019. Vector design received for new supply transformer for lighting, procurement approved and now await vector installation programme. Due to be installed and completed this financial year.
2101	CF: Project Delivery	Sun Smart Projects in playgrounds	Develop sun smart projects in key playgrounds throughout the Hibiscus and Bays local board area. This project is carried-over from the 2016/17 programme (previous ID 2790).	Q1;Q2;Q3;Q4	LDI: Capex	\$ 150,000	In progress	Amber	Current status: design is complete. Equipment and shade options have been presented to the local board in August. Consultation signs will be in place over the holiday period. Next steps: consenting and tendering; construction is planned for autumn 2018	Current ground conditions are unusually wet due to the rain this summer. There is potential for some of the installations to be delayed if there is more prolonged wet ground conditions. Current Status: Design is complete. Feedback from the holiday period was presented to the local board in March 2018. Tendering of shade is under way. Next steps: Consenting for two sites. Construction is planned to start in May 2018.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2103	CF: Project Delivery	Tindalls Beach coastal structure renewals	De Luen Ave Beachfront Reserve boat ramp, seawall and step renewal. This project is carried-over from the 2016/17 programme (previous ID 3202).	Not scheduled	ABS: Capex	\$ 75,000	Cancelled	Red	Current status: this project was merged with Hibiscus Coast - renew seawalls.	Risks/Issues: This project record is cancelled and merged with Hibiscus Coast - renew seawalls. Please refer to SharePoint ID 2080 for an update/commentary. Current Status: This project was merged with Hibiscus Coast - renew seawalls.
2104	CF: Project Delivery	Victor Eaves Park - renew playground	Victor Eaves Park whole playground renewal. This project is carried-over from the 2016/17 programme (previous ID 3218).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 100,000	In progress	Green	Current status: consenting and design review to reduce cost is under way Next steps: tender documents being prepared. Construction is planned for April 2018.	Current status: Tender submissions were received and are being evaluated. Next steps: Undertake contract negotiations and award contract. Construction is expected to commence May 2018.
2105	CF: Project Delivery	Waiwera and Hatfields - renew coastal structures	Hatfields Beach Reserve, Waiwera Bridge jetty, Waiwera Place Reserve seawall renewals. This project is carried-over from the 2016/17 programme (previous ID 3219).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 480,000	In progress	Green	Current status: Work to start February/March 2018 Next steps; Tender awarded for bundle of three coastal sea wall projects, work to start late February 2018. Waiwera Beach - re-build approximately 140m rock sea wall. Hatfields Beach - re-stack approximately 50m rock revetment either side of boat ramp. Campbells Bay - re-build walls, ramp and stairs at The Esplanade.	Current Status: Work has started at Waiwera Beach already, Hatfields Beach to follow in April and Campbells Bay late April 2018. Next steps: Continue physical works.
2821	CF: Project Delivery	Deep Creek Reserve Development	Sand slits drainage, lighting and irrigation. Installation of a new toilet block and a car park to be delivered FY2018/2019. This item replaces items 2057, 2058 and 2059. This project is carried-over from the 2016/17 programme (previous ID 3376).	Q1;Q2;Q3;Q4	Growth	\$ 924,000	In progress	Green	Current status: Additional building consent is required for lighting poles, an amendment to the consent is to be included with the building consent for the carpark and toilet construction as it is not a permitted activity. Next steps: Waiting for professional services consultant to provide the tender package, review and go out for tender in February 2018. This is a carryover project LB Resolution Number: FY17 - HB/2016/111 FY18 - HB/2017/91	Current status: Additional building consent is required for lighting poles, an amendment to the consent is to be included with the building consent for the carpark and toilet construction as it is not a permitted activity. Next steps: Waiting for professional services consultant to provide the tender package, review went out for tender in late February 2018.
2911	CF: Project Delivery	Amorino Park - renew walkway and utility	Stage 2 paths, boardwalk, retaining wall & drainage renewal. Onerahi Chaos sub soil. Path may need to be diverted out of coastal area, additional design needed This project is carried forward from the 2016/2017 work programme, previous ID 3207.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 6,000	In progress	Amber	Current status: physical works being tendered and closing 26 January 2018 Next steps: assess tender prices, undertake any negotiations and award a contract	Accidental archaeological discovery of midden site during construction. Heritage assessment and an authority from Heritage New Zealand required before certain works can proceed. Survey of wider reserve also to be done to identify any other unrecorded cultural or heritage sites. Current Status: Prestart site meeting held. Contractor commenced site works 26 February 2018. Struck an unrecorded midden at the eastern end of the reserve in the vicinity of the pillbox. Archaeologist engaged to commence heritage assessment. Iwi consultation in progress. Renewal works at eastern end of the reserve have ceased and the site secured until the appropriate authority and approvals obtained. Works at the western can continue. Contractor to provide a revised works programme. Expected that he will have to disestablish and return to site to complete the eastern end at a later stage. Next steps: Undertake archaeological survey for heritage assessment report. Receive contractor's revised works programme.
2922	CF: Project Delivery	Awaruku Reserve - renew walkway and furniture	Structures, walkway and furniture renewals in Awaruku Reserve This project is carried forward from the 2016/2017 work programme, previous ID 3204	Q1;Q2;Q3;Q4	ABS: Capex	\$ 100,000	In progress	Green	Current status: tenders close beginning of February 2018. Next steps: adjudicate and award tender during first half of February 2018.	Current status: Tenders closed beginning of February 2018. Only one quote was received which was well over budget. Next steps: cancel the current tender and bundle with other walkway projects and re- tender to known market experienced contractors.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2943	CF: Project Delivery	Campbells Bay - renew coastal structures	Re-build sea wall at The Esplanade This project is carried forward from the 2016/2017 work programme, previous ID 3991	Not scheduled	ABS: Capex	\$ 320,000	Cancelled	Red	Current Status: This project has been merged with sharepoint ID 2105 (Waiwera and Hatfields - renew coastal structures) for updates please refer there.Next steps: none	Project has been bundled within sentient ID 15477Current Status: This project has been merged with sharepoint ID 2105 (Waiwera and Hatfields - renew coastal structures) for updates please refer there.Next steps: none
2976	CF: Project Delivery	Flexman to Titan Place Reserve - renew walkway	Renew existing paths This project is carried forward from the 2016/2017 work programme, previous ID 3997	Q1;Q2;Q3;Q4	ABS: Capex	\$ 306,000	In progress	Green	Current status: advised a consent not required - path is a permitted activity Next steps: tender awarded. Contractor to start in February 2018	Current Status: Work is underway. Next steps: Work proceeding, completion due early May 2018.
3004	CF: Project Delivery	Gulf Harbour Reserve - develop toilet	Installation of toilet block at Gulf Harbour This project is carried forward from the 2016/2017 work programme, previous ID 3377	Q1;Q2;Q3;Q4	ABS: Capex	\$ 30,000	In progress	Green	Current status: professional services has been awarded. The local board has approved options . Next steps: lodge resource and building consents.	Tender submissions were received and are being evaluated. Next steps: Undertake contract negotiations and award contract. Construction is expected to commence May 2018.
3059	CF: Project Delivery	Long Bay Reserve 3 - develop playground	Development of a large playground, paths, landscaping, a viewing platform and toilet facility. Led by the developer Todd Property and will be handed over to Council on completion. This project is carried forward from the 2016/2017 work programme, previous ID 3375	Q1;Q2	Growth	\$ 990,993	In progress	Green	Current status: construction of the play space area of the reserve is mid way through construction. Next steps: construction of footpaths and seating within the reserve is planned over the next month. Works have been delayed due to the weather.	Current Status: Construction of reserve three is nearing completion. Next steps: Handover to the Operational and Maintenance team is expected to happen in April 2018.The park will be open to the public at this time also.
3066	CF: Project Delivery	Mairangi Arts Centre - replace roof, gutters and remedy water-tightness	Address water-tightness and replace main roof. This project is carried forward from the 2016/2017 work programme, previous ID 187	Q1;Q2;Q3;Q4	ABS: Capex	\$ 120,000	In progress	Amber	Current status: project is scheduled for April 2018. Next steps: complete project.	Found asbestos in roof tiles, this will delay the roofing project as the asbestos will have to be removed by a specialised contractor. Current status: Project is scheduled to be completed during the last week of April 2018 (the facility is shut during this period). Next steps: Complete project.
3091	CF: Project Delivery	Metro Park - develop Greenfields park	Installation of long jumps pits completed Dec 16. Installation of 2 x shot-put circles and hammer throwing cage base to be installed April 17 after completion of Stage 4 sand carpet platform extension couch turf grow-in. Installation of synthetic surface long jump run-up added to project scope November 16. This project is carried forward from the 2016/2017 work programme, previous ID 4007. 228 Millwater Parkway, Stanmore Bay	Q1;Q2	ABS: Capex	\$ 30,500	Completed	Green	Project completed November 2017.	Current Status: Project completed in November 2017
3104	CF: Project Delivery	MSF - Hibiscus and Bays - Sports Fields - Metropark Sports Fields Lighting	The scope of works involves the planning, concept design, consenting and construction for the lighting of the No. 1 & No. 2 sand carpet sports fields and the DTA (dedicated training area) as part of the sports fields development of the park. Description of works: Design, consenting and install lights for two fields and a dedicated training area. Three summer park lights to be used to light athletic 100m track. This project is carried forward from the 2016/2017 work programme, previous ID 4005	Q1;Q2;Q3;Q4	ABS: Capex	\$ 15,500	Completed	Green	Current status: lights operational and in use from 12 June 2017. Lights moved in October to summer parking positions and the three lights next to the athletics track and long jump sandpit have been turned on. Next steps: final re-aiming now delayed to March 2018 when lights will be moved back to their winter positions. Ground conditions were too soft in spring before the lights had to be moved to their summer parking positions. Complete works for practical completion and final handover at end of March 2018.	Current Status: Lights operational and in use from 12 June 2017. Lights moved in October 2017 to summer parking positions and the three lights next to the athletics track and long jump sandpit livened. Final re-aiming delayed to first week in April 2018 when lights are moved back to their winter position as ground conditions were too soft in spring to complete before they were moved.Next steps: Complete re-aiming works for Practical Completion and final handover April 2018. Receive As-Built and Operations and Maintenance manual.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3116	CF: Project Delivery	Murrays Bay - renew wharf	Wharf renewal This project is carried forward from the 2016/2017 work programme, previous ID 4011	Q1	ABS: Capex	\$ 10,000	Completed	Green	Project completed	Current Status: Project complete
3142	CF: Project Delivery	Orewa - Kohu - Marine View - renew seawall	Seawall renewal This project is carried forward from the 2016/2017 work programme, previous ID 4019	Q1;Q2;Q3;Q4	ABS: Capex	\$ 150,000	In progress	Amber	Current status: resource consent refused; preparing appeal documentation Next steps: lodge appeal application.	Current Status: Resource consent refused. Appeal to the Environment Court lodged December 2017. Next steps: Understand jurisdiction issues (Council vs Council) Mediation with consent application submitters. Current Status: Resource consent refused. Appeal to the Environment Court lodged December 2017. Next steps: Understand jurisdiction issues (council versus council). Organise mediation with consent application submitters.
3143	CF: Project Delivery	Orewa Community Hall - reseal rear area	Seal rear area This project is carried forward from the 2016/2017 work programme, previous ID 186	Q1;Q2;Q3;Q4	ABS: Capex	\$ 16,500	In progress	Green	Current status: tenders closed, winning tenderer is in the process of signing the contract. Next steps: schedule the work for early in 2018.	Current Status: we are still in the process of adjudicating the revised pricing which is also high and not market related. We are again going to request further pricing from more concrete installers. Next steps: Process quotes and appoint the preferred supplier.
3169	CF: Project Delivery	Ramsgate Terrace, Mairangi Bay - renew car park	Car park renewal This project is carried forward from the 2016/2017 work programme, previous ID 4001	Q1	ABS: Capex	\$ 140,000	Completed	Green	Project completed 24 August 2017	Current Status: Work completed at 24 August 2017
3190	CF: Project Delivery	Sherwood Reserve - build toilet	New toilet design, consent & build This project is carried forward from the 2016/2017 work programme, previous ID 2788	Q1;Q2;Q3;Q4	ABS: Capex	\$ 217,000	In progress	Green	Current status: tenders close beginning of February 2018. Next steps: adjudicate and award tender during first half of February 2018.	Current Status: Tender now closed and contractor accepted. Next steps: Construction on site due to start beginning of May 2018 due to 12 week lead time, extremely busy market at present. construction due to be completed June 2018.
3198	CF: Project Delivery	Stanmore Bay Pool and Leisure Centre - comprehensive renewal	Refurbishment of the centre based on agreed priority list. This project is carried forward from the 2016/2017 work programme, previous ID 502	Q1	ABS: Capex	\$ 26,000	Completed	Green	Current status: practical completion achieved for main contract November 2016 Next steps: replacement of ductwork fixings (contractor error in product used). This is planned to coincide with next planned shut down in April 2018	Current status: Practical completion achieved for main contract November 2016. Replacement of ductwork fixings is under way. Next steps: None.
3290	CF: Project Delivery	Stanmore Bay pool and leisure centre comprehensive renewal	This project is carried forward from the 2016/2017 work programme	Q2;Q3;Q4	ABS: Capex	\$ 250,000	In progress	Green	Current status: exterior and interior pool hall painting quotations have been received. Next steps: hand over to project delivery team for delivery.	Current Status: Interior pool hall renewal works have been started and the pool will be closed for six weeks, the re-open is planned for 7 May 2018. Next steps: Exterior painting to be completed.
3397	CF: Project Delivery	Victor Eaves Park - renew baseball backstop	Baseball diamond with backstop fencing. This project is carried over, previous SP ID 3380.	Q1;Q2	ABS: Capex	\$ 15,000	Completed	Green	Current status: main physical works completed June 2017. Handover held 3 November 2017. Seats for dugouts installed 13 December to complete all remaining works. Next steps: issue practical completion certificate. Six months defects maintenance period.	Current Status: Project completed December 2017
3400	CF: Project Delivery	Estuary Arts Centre - replace HVAC and minor fittings	Replacing the Heating, ventilation, and air conditioning (HVAC) system as the current system has failed.	Q2;Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	Current status: pricing was received from sub-contractor. Our facilities contractor will employ these sub-contractors to do the work. Next steps: obtain final price from council's approved facilities contractor.	Current Status: All pricing received and supplier appointed. We are waiting on the Arts Centre to complete the work, once they are complete they will submit invoices to us for payment. Next steps: Pay the Estuary Arts Centre direct once the various pieces of work have been completed.
3437	CF: Project Delivery	Lotus Walk, 58 Sharon Road Browns Bay - remediate major slip	Undertake a topographic survey. Apply geological mapping. Obtain resource and building consents. Remove 4 trees. Install rock bolt or anchors with whaler tie beam. Install drainage swale, an engineered handrail and concrete path. Construction review.	Q3;Q4	ABS: Capex	\$ 75,000	Approved	Amber	NA	Lack of funding and resources has hampered progress. The recent allocation of budget is a significant step forward. Suitable resources now need to be engaged and communication stepped up with local residents and LB members.Current status: Out to consultant for preliminary design work before decisions can be made.Next steps: Assessment based on consultants assessment to go to market for a contractor.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3438	CF: Project Delivery	Crows Nest Walk, 16 Brighton Terrace, Murrays Bay - remediate major slip	Slip 1 - Undertake topographic survey. Geotechnical investigation. Detail design including resource and building consents. Clear loose debris, extensive soil nailing, concrete footpath and swale and coconut matting to support planting. Construction review. Slip 2 - Undertake topographic survey. Geotechnical investigation. Construction of palasade wall (500mm diameter piles, 8m deep). Construction review.	Q3;Q4	ABS: Capex	\$ 75,000	In progress	Amber	NA	Lack of funding and resources has hampered progress. The recent allocation of budget is a significant step forward. Suitable resources now need to be engaged and communication stepped up with local residents and local board members. Current status: Out to consultant for preliminary design work before decisions can be made. Next steps: Assessment based on consultants assessment to go to market for a contractor.
3443	CF: Project Delivery	St Annes Hall Carpark - 756 Beach Road, Browns Bay - remediate major slip	Requires geotechnical assessment of ground conditions to establish appropriate embedment depth of new piles or alternative palasade wall. Need for building consent needs to be considered. Plant adjacent to wall to minimise weed maintenance.	Q3;Q4	ABS: Capex	\$ 75,000	Approved	Amber	NA	Lack of funding and resources has hampered progress. The recent allocation of budget is a significant step forward. Suitable resources now need to be engaged and communication stepped up with interested parties, including local board members. Current status: Out to consultant for preliminary design work before decisions can be made Next steps: Assessment based on consultants assessment to go to market for a contractor.
Infrastructure and Environmental Services										
95	I&ES: Environmental Services	Water sensitive design project for schools - Hibiscus and Bays	This schools project is a series of classroom sessions that focus on the importance of water conservation and stormwater pollution in an urban setting. At the end of the sessions a rain barrel will be installed as part of a wider community workshop showcasing the water sensitive design approach.	Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	In quarter two, the delivery contractors were confirmed and the project will be delivered in quarter four. Three schools have been approached and have all confirmed their involvement in the project. The three schools are Browns Bay Primary, Sherwood Primary and Northcross Intermediate.	Staff have met with delivery contractors and each of the three schools to agree on clear roles and expectations and to book in dates for each of the four classroom sessions and opening ceremony. Delivery will commence in quarter four.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
377	I&ES: Environmental Services	North-west Wildlink: Hibiscus and Bays	This work all contributes to the North-West Wildlink corridor and consists of a range of proposed projects that sit under this banner. It builds upon existing local board funded work (there is some new work proposed) and includes protection of freshwater and terrestrial areas that have been identified as key 'Wildlink Wonders'. It includes a range of work that both delivers on the ground and builds community capacity to deliver in the long term. This ensures projects have a life beyond the financial year. The suggested projects are: <ul style="list-style-type: none"> • North-West Wildlink capacity building - begin work on a pest free Hibiscus and Bays strategy • Orewa Estuary Wildlink Wonders • NWW Streamside Assistance • Weiti Wildlink • Wildlink Wonders contractor assistance • Community engagement and restoration programme around Inanga Spawning on the Nukumea Stream (Orewa). 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 80,000	In progress	Green	Weiti Wildlink restoration - a planting site has been agreed at Titan Place, Silverdale. Plants will be supplied by the Million Trees project with some additional species for diversity provided for this project. Capacity Building workshops - the contractor has been communicating with community groups. The first community meeting was held at end of November 2017 with 12 attendees from across the local board area. The next meeting is planned for February 2018. Orewa Estuary Wildlink Wonders - Twenty locals joined the Wonders and Waders walk. A funding agreement was signed with Hibiscus Coast Forest and Bird to support animal pest control products aligned with the Orewa Estuary Restoration Plan. Restoration Assistance - ongoing discussions are taking place with Friends of Okura Bush following regional grants funding application in which they successfully gained \$20,000 for their restoration projects.	Weiti Wildlink restoration - Two community planting days are planned for June 2018. Contractors have completed the initial round of weed control and the site preparation. The second round is due in April 2018. Orewa Estuary Wildlink Wonders - Forest and Bird have initiated community pest control starting with a workshop that attracted 30 new volunteers. https://www.localmatters.co.nz/news/21379-rats-targeted-at-orewa-estuary.html Capacity Building workshops – Kym Burke has run two public meetings with Hibiscus and Bays Volunteer Restoration Network (HBVRN), as well as many individual discussions. HBVRN gave agreement to write a Pest Free Strategy and to progress this through a 'subgroup'. This subgroup has created a general vision, with goals and outcomes still being developed. Restoration Assistance - The Funding Agreement with Friends of Okura Bush (FOOB) has not yet been finalised but scoping is underway. Inanga spawning - Active volunteer monitoring of water quality is happening at two inanga sites. Whitebait connection are delivering the water quality education programme to three schools - Brown's Bay, Orewa and Orewa North Primary - all are participating in the inanga monitoring. Collected data will help inform management suggestions for the sites and has supported enforcing of development consent conditions.
89	I&ES: Healthy Waters	Industrial Pollution Prevention Project - Browns Bay	This programme is primarily educational and informs urban industry and business about the impacts their activities may have on local waterways. The programme includes a site inspection and discussion with the business owners about potential issues around pollution as well as waste minimisation techniques and spill training. If changes are recommended, a report is sent to the business. The programme involves a GIS mapping exercise to ensure that commercial businesses understand the stormwater network connections in relation to local waterways.	Q2;Q3	LDI: Opex	\$ 20,000	Completed	Green	This project is complete. The contractor visited 102 sites in the Browns Bay area. Thirty sites were reported to have issues and 34 recommendations were made. To date 13 recommendations have been followed up and implemented. An update was provided to the local board at the work programme workshop 30 November 2017.	This project is complete.
Libraries										
1215	CS: Libraries & Information	Library hours of service - Hibiscus and Bays	Provide library service at East Coast Bays Library for 56 hours over 7 days per week. (\$815,645 - FY17/18) Provide library service at Orewa Library for 52 hours over 7 days per week. (\$685,392 - FY17/18) Provide library service at Whangaparaoa Library for 52 hours over 7 days per week. (\$540,475 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$ 2,041,511	In progress	Green	Library visits in Hibiscus and Bays have been stable compared to the same quarter last year. This is on a par with the regional trend.	Library visits in Hibiscus and Bays have decreased by 1% compared to the same quarter last year. There has been a 5% increase in Wifi and PC sessions across all libraries. Library staff help with many computer queries on a daily basis, from scanning and printing documents to more complicated enquiries.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1216	CS: Libraries & Information	Information and lending services - Hibiscus and Bays	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The number of library items borrowed from Hibiscus and Bays libraries have been stable compared to the same quarter last year. Wifi and PC sessions have been up by six per cent this quarter.	Physical issues of library materials have decreased by 1% when compared to the same period last year. Demand for eResources remains high with a 14% increase in E-issues when compared to the same quarter last year.
1217	CS: Libraries & Information	Preschool programming - Hibiscus and Bays	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, Multi-lingual Storytime in Māori, Mandarin, and English, and visits to preschool centres. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Outreach at East Coast Bays has included three kindergarten visits and all of Year 3 (100 children) at Browns Bay Primary School visiting the library. Outreach at Orewa has included a special extra storytime for preschool Bright Sparks.	Wriggle and Rhyme and storytime programmes have commenced for the year. Over this quarter 3568 children and adults have attended. So far this year, one local kindergarten has been visited at East Coast Bays, Bright Sparks Childcare have requested regular fortnightly visits to Orewa Library for a storytime session.
1218	CS: Libraries & Information	Children and Youth engagement - Hibiscus and Bays	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Including direct engagement with local schools in the board area to support literacy, after school programmes and growing awareness of library resources. Activities include Coding for Kids, Minecraft and Gaming clubs, Homeschoolers groups, Roadshows and outreach to schools. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	East Coast Bays Library hosted four students, aged 12-14 from Sherwood and Coatesville schools for their Work Experience Day.	East Coast Bays and Orewa Libraries have been attending local meetings of the School Librarians network with the aim of collaborating in service delivery. Planning is underway for the April school holiday programme with the theme of Up Up and Away.
1219	CS: Libraries & Information	Summer reading programme - Hibiscus and Bays	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	The Kia Māia te Whai / Dare to Explore Summer Reading Programme launched in December with a flurry of registrations across all three libraries. East Coast Bays and Whangaparaoa libraries are working together with the Leisure Centres in Browns Bay and Stanmore Bay to promote the programme.	The finale party for Kia Māia te Whai / Dare to Explore Summer Reading Programme at East Coast bays, Whangaparaoa and Orewa Libraries saw 573 children celebrate the completion of activities and challenges successfully. This year, some libraries piloted partnering with Recreation and Leisure Centres to provide an opportunity for children who would otherwise miss out on being part of this programme. Whangaparaoa Library is exploring ways to collaborate with the Leisure Centre in Stanmore Bay during the next school holidays.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1220	CS: Libraries & Information	Supporting customer and community connection - Hibiscus and Bays	Provide programmes that facilitate customer connection with the library and community including Book Chats, Writers Clubs, Craft groups, Current Affairs discussion groups, Local History Group, outreach to rest homes and retirement villages, as well as speakers at Tea and Topics. Provide community space for hire at East Coast Bays Library and Whangaparaoa Library. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The community group Boomerang Bags approached Orewa Library to have sewing bees to provide recyclable book bags to replace plastic bags. This has been a popular initiative for customers and aligns with Auckland Council initiatives to reduce plastic. This will be an ongoing project. Future Whangaparaoa (Business group) held a first successful meeting in the Whangaparaoa library.	East Coast Bays Library has a Chinese Social Group (formerly Book Chat) which is designed to enable new immigrants to connect with others. After a hiatus, the Korean Book Chat is starting again. Chinese New Year, Year of the Dog, was celebrated at Orewa Library with a music concert performed by the Browns Bay Chinese Association and a Tai Chi Group demonstration.
1221	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Hibiscus and Bays	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Staff from Whangaparaoa and Orewa libraries have been attending the Weiti Eco Festival Family Fun day held at Te Herenga Waka o Orewa. It is hoped to collaborate and strengthen community ties with the local Marae.	Staff from Whangaparaoa library have been attending Te Herenga Waka o Orewa for a "Have your Say" evening about Auckland's future.
1222	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Hibiscus and Bays	Provide learning programmes and events throughout the year including computer and digital drop-in classes, and Book a Librarian sessions. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The number of Book a Librarian sessions have increased at all libraries, particularly for access to eBooks, eAudiobooks and eMagazines, which have been heavily promoted. A free standing Overdrive Media Station is currently at Whangaparaoa library, and in 2018 at East Coast Bays to promote the eCollection further. The smart TV at all library is frequently used for Tea and Topics, author talks, and the Passchendaele Centenary Service was live streamed to an interested crowd, as was the Queen Street Santa Parade.	Book a Librarian sessions continue to be popular with 17 sessions held over this period. A series of new programmes run by volunteers are starting at East Coast Bays Library, started off by learning lost heritage craft: crochet.
1223	CS: Libraries & Information	Celebrating cultural diversity and local communities - Hibiscus and Bays	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes including the following: Christmas, Diwali, Lunar New Year, Music Month, Family History month, the Auckland Heritage Festival and Chinese Book Clubs. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Three author talks were held at East Coast Bays Library: Matt Elliott (Dave Gallaher: the original All Black captain); Chris Sanders (Angel Star) and Des Hunt (was at Whangaparaoa Library as well), scientist and children's author. Whangaparaoa Library hosted local author Marissa Oakley Browne's debut as an author and poet with the release of her book Joy and Pandemonium. The Orewa Library Book Chat continues to be a popular monthly event with 15 to 20 eager participants. The writers group has regular monthly Saturday meetings of about 20 people. The craft group is still ongoing with about 25 participants who enjoy craft and social interaction. ESOL added a new intermediate group on Wednesday, all ESOL groups are well attended with 60 participants. A very successful Halloween evening was held at East Coast Bays Library, 173 adults and 171 children enjoyed the experience.	Work is underway on evaluating and organising the Local History collection at East Coast Bays Library and an oral history recording was recently conducted with the help of the North Auckland Research Centre. A lunchtime talk by Seonaid Lewis "The very basics of DNA for Genealogy" was very popular attracting 35 people. The draft Whangaparaoa Centre Plan has been on display in the Whangaparaoa Library; the feedback from the local community was very good.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Local Economic Development: ATEED										
850	ATEED: Local Economic Growth	Local economic initiatives delivery fund	The allocation will be used to support initiatives that will assist the local board to support the growth of the local economy. Either through research or targeted programmes. Specific actions will be determined in consultation with the Local Board.	Not scheduled	LDI: Opex	\$ 30,000	Approved	Amber	Staff met with the Chair / deputy Chair and some Local Board members to discuss potential initiatives that could be undertaken and utilise the available budget. This included consideration of the recommendations from the report produced by Tony Garnier. No projects were identified at this meeting that would require spend of the available budget.	There is a risk that if no projects are identified and agreed by the Local Board within the next quarter that the budget will remain unspent. In order to further investigate the options for initiatives that the budget allocation could be used to support. Staff have agreed with the local board, that they will convene a meeting with the Business Associations in the local board area. To discuss any opportunities or initiatives that they will be undertaking that support the local board plan and in turn the local board could support or enhance through utilizing the budget. Staff are looking to hold this meeting in April 2018.
857	ATEED: Local Economic Growth	HBB - Eco tourism plan development	A consultant will be appointed to undertake the development of an Eco-Tourism strategy. The strategy will be developed to indicate what actions can be taken by the local board and partners to develop eco-tourism in the Local Board area.	Q2;Q3	LDI: Opex	\$ 50,000	In progress	Green	NZTRI have been appointed to undertake the following research as a first phase in the development of the Eco-tourism strategy. Undertake a local tourism audit to identify the opportunities to develop eco-tourism in the Hibiscus and Bays local board area. Identify the key operators in the local board area. Bring together the operators with a view to outlining the opportunities and seek to establish a tourism group to work with the Local Board to support and promote tourism and eco-tourism within the local board area. The key deliverables are: A local tourism audit as a PowerPoint presentation and a PDF report. Google maps of tourism assets and excel database. Two presentations to Visitor Strategy Group (VSG) and the Hibiscus and Bays Local Board.	NZTRI completed the phase 1 research at the end of March 2018. The findings of the research will be presented to the Local Board on the 12 April 2018 at a workshop. In summary the recommendations are that the board should look to work with stakeholders to: Improve content on and linkages to national, regional and local portals. Consider the development of a Hibiscus and Bays destination portal for visitors and residents. Build on the six local iconic ecotourism attractions. Create a decision-support system for tourism. The local board will need to consider these recommendations and the next steps with the potential to utilize the remaining budget identified (\$30,000).
812	CS: PSR: Active Recreation	Metro Park-East: Multi-Sport Hub: Feasibility assessment and Implementation plan	Complete a feasibility assessment and develop an implementation plan to for the establishment of a multi-sport hub at Metro Park-East. Local board allocated \$20K LDI Opex in 2016/17, no additional 17/18 budget required.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Workshop held with local board in Q2, focus of workshop Metro Park East Concept Plan. Progression of Indoor Court Facility is to be placed on hold pending outcome of Regional Indoor Court Facility Strategy (RICFS). The completion of the RICFS is expected in April 2018. Planning underway to hold workshop with the local board early Q3 to discuss: feasibility Report, pavilion, outdoor courts and indoor court.	Progression of Indoor Court Facility is to be placed on hold pending outcome of Regional Indoor Court Facility Strategy (RICFS). The completion of the RICFS is expected in June 2018. Outdoor court design work commenced in March. Pavilion working group are seeking additional funding.
818	CS: PSR: Active Recreation	Torbay Sailing Club: Facility Partnership Grant	Support Torbay Sailing Club in clubroom redevelopment. A Facility Partnership grant of \$200,000 was provided to Torbay Sailing Club from the 2014/2015 Facility Partnership Scheme, no additional 17/18 budget required.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	Completed	Green	Clubroom development is complete.	Project completed.
823	CS: PSR: Active Recreation	Freyberg Park: Community Hub Feasibility and Needs Assessment	Support Browns Bay Bowls and RSA investigate the need and feasibility of developing a community hub at Freyberg Park. A jointly funded local board contestable grant of \$30,000 (\$8,000 from Hibiscus and Bays, \$12,000 from Upper Harbour) was provided in FY16/17. No additional 17/18 budget required.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	No update this quarter. Next meeting of working group is scheduled for early 2018.	No update this quarter. Any work on indoor facilities needs to be guided by Indoor Courts Facility Plan that is currently underway.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
826	CS: PSR: Active Recreation	Freyberg Park: Prepare a feasibility assessment for shared clubrooms	Support East Coast Bays Rugby League Club to complete a feasibility assessment into the development of shared clubroom and changing facilities with softball at Freyberg Park. A Facility Partnership grant of \$40,000 was provided to East Coast Bays Rugby League from the 2013/2014 Facility Partnership Scheme, no additional 17/18 budget required.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	There will be a report to the February 2018 Local Board business meeting, seeking approval to start the design and build of new changing rooms/toilets and design and consent of new multi-use facility incorporating East Coast Bays Rugby League, East Coast Bays Softball and other potential groups.	Report to the local board has been delayed due to further work being completed with the club. It is now expected that East Coast Bays Rugby League Club, East Coast Bays Softball and other potential partners complete a needs assessment/feasibility study to outline what would be needed in a potential multi-use facility. Upon completion of this study, if a new facility is feasible, the group will work with Community Facilities: Investigation and Design on the design and consent of a new facility along with the new changing rooms/toilets.
831	CS: PSR: Active Recreation	Silverdale War Memorial Park: Bowling Club Building: Prepare options report for sport provision	Complete feasibility study including needs assessment for community and sport provision within the old bowling club premises. The building is in council ownership and there is renewal funding. This study will provide direction for the application of the renewal funding.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	Workshop with Local Board completed in Q2 and guidance on scope sourced. Currently developing procurement plan to enable engagement of professional services and commence needs assessment. A tender for the work required will be advertised in February, with research undertaken March through May and the results reported to the board June 2018.	A tender for the work required has been advertised in March, with research undertaken April through May and the results reported to the board June 2018.
1042	CS: PSR: Active Recreation	HB: Leisure facilities operation programme FY17/18	Operate Stanmore Bay Pool and Leisure Centre; East Coast Bays Leisure Centre, in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Stanmore Bay Pool and Leisure Centre is on track to meet local board objectives and performing well against the departmental "Game Plan". Net operating profit is ahead of budget forecast and customer satisfaction results are extremely positive. Planned maintenance shutdown is scheduled for 23 March - 7 May 2018 (aquatic area only). Other quarterly highlights include winning the NZ Exercise Awards Supreme Club of the Year, Chain/Group Facility of the Year, Group Fitness Instructor of the Year and People's Choice for Fitness Instructor of the Year. East Coast Bays Leisure Centre is on track to meet Local Board Objectives for Q2 2017. Customer satisfaction has improved from last quarter and is above the Council average. Programmes were at 80% capacity again for Q2. The centre closed in December to repair smoke damage caused by a fire outside the rear of the building. This will have an impact on revenue and operations.	Stanmore Bay Pool and Leisure Centre is on track to meet local board objectives and performing well against our Game Plan. Learn-to-Swim is a current concern due to 6 weeks of cancelled lessons during centre renovation, this has come at a big financial cost to the centre in lost revenue. User activation has increased by 20% due to the splash pad and increased membership. The Splash pad has been a great success with extremely positive feedback from the community. We have also introduced a new operating system across the Pools and Leisure network, the staff have performed well with this change under some difficult circumstances. The aquatics area is currently closed for renovation and will reopen on the 7 May. East Coast Bays Leisure Centre is on track to meet the local board objective. A growth plan is in place to increase afternoon sessions by marketing at Albany Pools and Browns Bay Plunket and BB Library. Pre-school gymnastics is starting in Term 2 with the opportunity to implement after-school age gymnastics where space is available. Youth leagues are again at 100% and 80% full capacity. We plan to increase numbers during the day by introducing a Senior Sports timetable.
794	CS: PSR: Park Services	Centennial Park: Centennial Park Bush Society park maintenance grant FY17-18	The grant is allocated as a lump sum to Centennial Park Bush Society to support a volunteer programme of park maintenance activities.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Grant (\$10,000) approved at December 2017 local board business meeting. Resolution: HB/2017/208	.In February 2018, the funding agreement for the 17/18 \$10,000 LB grant was signed by Auckland Council (Parks Services) and the Centennial Park Bush Society.
797	CS: PSR: Park Services	Mairangi Bay Beach Reserves Development Plan	Complete feasibility and options assessment to inform implementation of the Mairangi Bay Reserves Concept Plan (concept plan, adopted as part of the Mairangi Bay Reserve Management Plan in 2015).	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	Ongoing engagement with Mairangi Bay Surf Club and Watercare. Development plan to be presented to local board in Q3 for approval.	Engagement with Auckland Transport, Mairangi Bay Surf Club and Watercare completed. Feedback from Coastal and Geotechnical Services received and being fed into document. In quarter 4 a presentation will be made to Mana Whenua and comment sought from the local board.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
801	CS: PSR: Park Services	HB local reserves: Asset & walkway provision: Feasibility and Options Assessment	Complete feasibility and options assessment to install fitness equipment to parks and greenways locations. Complete feasibility and options assessment to improve park assets:(i.e. all ability playgrounds, toilets, drinking water fountains, shade provision, BBQs, lighting, bicycle racks). Complete feasibility and options assessment focusing on provision of play equipment in parks along coastal walkways.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	Professional services proposal review process ongoing. Supplier engagement expected Q3.	Professional services are engaged and work is underway on these projects, and draft material will be presented to the Hibiscus and Bays Local Board and IWI in Q4.
808	CS: PSR: Park Services	HB reserves: Review Reserve Management Plans	Review existing reserve management plans and develop new reserve management plan for all parks in the local board area. To include the following reserves as a priority: <ul style="list-style-type: none"> • Western Reserve • Orewa Reserve • Silverdale War Memorial Park 	Q2;Q3;Q4	LDI: Opex	\$ 70,000	In progress	Green	<p>Formal report to initiate the Hibiscus and Bays Open Space Management Plan presented to Local Board 13/12/17. Currently developing engagement plan for the first round of consultation (consultation to be initiated Feb 2018).</p> <p>LDI Op/Ex currently allocated in 17/18 is \$70K. In order to complete the Open Space Management Plan an additional allocation of \$50K is required in 18/19.</p>	First round of consultation commenced in February. Targeted consultation with key stakeholders and mana whenua is underway. Contract to check status and classification of all parks in the local board area has been completed and workshopped with the local board.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
941	CS: PSR: Park Services	HB local parks: Ecological volunteers and environmental programme FY17/18	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events \$30,500•Plant and animal pest eradication \$20,500•Mangrove removal \$2,000•Litter removal \$10,000•Supporting volunteer and education activity programmes \$7,000	Q1;Q2;Q3;Q4	LDI: Opex	\$ 71,000	In progress	Green	Ongoing support provided to volunteers for ecological restoration projects including animal and plant pest management, planting and waste removal. Total volunteer hours for this quarter: 1200 hours. The 2017 planting season was a huge success with a total of 5516 plants planted this season. 5116 of these plants were funded through the LDI budget the other 400 plants were funded through the Million Tree's Project. Community and school plantings took place at the following reserves this quarter: Jelas- Moffat Esplanade Reserve, Karaka Cove, Okura Bush walkway, Malters Ave Reserve, Te Herenga Waka o Orewa, Centennial Park, Bush Glen Reserve, Saunders Reserve, Deep Creek (Aitken Reserve), and Saddleback Reserve. Other events of note this quarter include a coastguard working bee at Orewa Beach on 18 Nov (25 people attended) and Corrections Department working day at Awaruku Reserve helping park volunteers with much needed track maintenance.A general public ranger guided walk and talk programme was launched at the end of last quarter 1. Seven educational walks have taken place across the North Shore including two walks in the Hibiscus and Bays area at Alice Eaves Bush (25 attended) and Okura Bush Walkway in celebration of Conservation Week 2017 (25 people attended). More walks are planned for 2018.	Ongoing support provided to volunteers for ecological restoration projects. Total volunteer hours this quarter: 900 hours . Some volunteer and educational events to note this quarter include: Shuttleworth Reserve community clean up day with Whangaparaoa Kindy and local residents on the 15/02/18, 25 people participated. Waiake Beach clean up with local school kids on the 16/0218 in association with Sustainable Coastlines, 50 people participated. Centennial Park Family Bush Camp was held on the 3rd-4th March to celebrate sea week and parks week 2018. 43 parents and children from the local community attended. - Rothesay Bay Beach clean up, Browns Bay Primary school on the 22/03/18, 100 students participated. A Pest Free Hibiscus and Bays Steering group has been formed this quarter. Members of this group are working with on a Pest Free Strategy for the area. The Hibiscus and Bays Forest and Bird Society and Auckland Council parks have started working on an animal pest control project for the Orewa Estuary area. Campbells Bay Beach clean-up day with Campbells Bay school in association with the Takapuna North Community Trust. 50 participants attended. Planning for the 2018 planting season is underway. Volunteer plantings are planned for the following 16 reserves: Jelas Moffat Esplanade Reserve, Western Park, Swann Beach Esplanade, Karaka Cove, Titan Place and Flexman Reserve (million Tree site), Okura Bush Walkway, Malters Reserve, Awaruku Stream and wetland, Te Herenga Waka o Orewa, Centennial Park, Huntly Reserve, Bush Glen Reserve, Rothesay Bay Beach Reserve, Browns Bay Creek Reserve, Deep Creek (Aiken Reserve) and Saddleback. Reserve. Three ranger guided walks have taken place in the Tahi area this quarter. A guided walk is planned for Alice Eaves Bush on the 12/04/18. On 28/02/18 a Growsafe course was held at the Takapuna Cricket club for park volunteers from the North Shore area..
2661	CS: PSR: Park Services	HB: Creating a Māori Identity	Identify opportunities for Māori naming (new names or dual naming) of parks and facilities and engage with Mana Whenua to consider new Māori place and recreation facility names in accordance with the Auckland Council Māori Language Policy 2016.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Workshops with participating Local Boards to introduce them to:the Māori naming of reserves and facilities programme;to seek feedback on the approach for each Local Board area. Research of existing reserve names is 50% complete for the eight participating Local Boards. Milestones for Q3:work with local historians to review the list of reserves to identify historical names and report back to the local board; draft Communications Plan to be prepared for consultation with Local Boards in February/March.	High level communications approach and research of existing names of reserves completed and reported back to the Local Board on 15 March 2018. The Local Board have asked for some time to consider how they wish to proceed.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
CF: Community Leases											
1370	CF: Community Leases	RNZ Plunket - Torbay	Multi-premise lease renewal for 1026 Beach Road, Torbay	Q1	31/07/2029	\$ 1.00	\$ -	Completed	Green	Completed in quarter one.	Completed in quarter one.
1371	CF: Community Leases	RNZ Plunket Society - Browns Bay	New lease / licence to occupy part of the East Coast Bays Community Centre, 2 Glen Road, Browns Bay	Q4				In progress	Green	A meeting with Plunket staff from head office is tentatively scheduled for January 2018 to discuss the lease arrangement for this site.	The community centre is managed by a community group. Council staff and Plunket have met and have yet to confirm the occupancy arrangement.
1372	CF: Community Leases	RNZ Plunket Society - Mairangi Bay	Multi-premise lease renewal for 1 Sidmouth Street, Mairangi Bay	Q1	31/07/2029	\$ 1.00	\$ -	Completed	Green	Completed in quarter one.	Completed in quarter one.
1373	CF: Community Leases	RNZ Plunket Society - Orewa	New lease / licence to occupy for Orewa Community Centre, Moana Court, 40 Orewa Square	Q4		\$ 1.00	\$ -	Completed	Green	Plunket has assigned its lease interest from the Royal New Zealand Plunket Society to Royal New Zealand Plunket Trust with effect from 1 January 2018. The current lease will continue to be operative until terminated by either party on 12 months written notice.	Completed in quarter two.
1374	CF: Community Leases	RNZ Plunket Society - Whangaparaoa	Multi-premise lease for part of the Library building, 717 Whangaparaoa Road, Whangaparaoa	Q1	11/04/2026	\$ 1.00	\$ -	Completed	Green	Completed in quarter one.	Completed in quarter one.
1375	CF: Community Leases	Citizens Advice Bureau Hibiscus Coast Inc	New lease / licence to occupy for Orewa Community Centre, Moana Court, 40 Orewa Square	Q4		\$ 0.10	\$ -	In progress	Green	Auckland Citizens Advice Bureau Incorporated have yet to finalise the draft deed of lease.	Auckland Citizens Advice Bureau Incorporated have responded with suggested changes to the original draft lease. Council staff will work with legal advisors to review these changes to prepare a deed for final review and execution.
1376	CF: Community Leases	Estuary Arts Charitable Trust	Renewal of lease for part of Western Reserve, 214B Hibiscus Coast Highway, Orewa	Q4	31/01/2028	\$ 1.00	\$ -	In progress	Green	The lease renewal is scheduled for quarter four.	Council has received the renewal application from Estuary Arts Charitable Trust and will proceed with the assessment in the next quarter.
1377	CF: Community Leases	Netball North Harbour - Hibiscus Coast	Renewal of lease for part of Edith Hopper Park, 34B Ladies Mile, Manly, Whangaparaoa	Q4	31/03/2025	\$ 10.00	\$ -	In progress	Green	The lease renewal is scheduled for quarter four.	Council staff have communicated with the group and are awaiting the completed lease renewal application.
1378	CF: Community Leases	Orewa Badminton Club Inc	New lease for part of Victor Eaves Park	Q4	9/01/2018	\$ 1.00	\$ -	In progress	Green	The proposed new lease is scheduled for quarter four.	Council has received the lease application from the club and are completing the assessment of the application. A site visit will be scheduled with the group in the next quarter with a report presented to the local board thereafter.
1379	CF: Community Leases	Orewa Surf Life Saving Club	Renewal of lease for part of Orewa Domain Recreation Reserve, 275 Hibiscus Coast Highway, Orewa	Q3	29/11/2027	\$ 10.00	\$ -	Completed	Green	The renewal for the existing lease was approved by the local board on 7 September 2016 (Resolution Number HB/2016/161).	Completed.
1380	CF: Community Leases	Sharks Sports Trust	Renewal of lease for part of Victor Eaves Park	Q4	29/04/2028	\$ 1.00	\$ -	In progress	Green	The lease renewal is scheduled for quarter four.	Council staff have communicated with the Trust and are awaiting the completed lease renewal application.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1381	CF: Community Leases	Sir Peter Blake Marine Education and Recreation Board Inc	Renewal of lease for part of Long Bay Regional Park, 1045 Beach Road, Long Bay	Q3;Q4	31/10/2050	\$ 100.00	\$ -	On Hold	Amber	The group has submitted its lease renewal application. The application is currently being assessed.	It has been established that the underlying land is classified as a local purpose (esplanade) reserve subject to the provisions of the Reserves Act 1977 and may require a review of the land status. The underlying esplanade classification of the land does not support for the type of activity undertaken on the land. Council staff are exploring options to redefine the land status to support the activities of the Marine Centre.
1382	CF: Community Leases	Mairangi Bay Arts Centre Trust Board	New lease for 20 Hastings Road, Mairangi Bay	Q4	31/03/2018	\$ 1.00	\$ -	In progress	Green	The proposed new lease is scheduled for quarter four.	Council staff have communicated with the group and are awaiting the completed lease application.
1383	CF: Community Leases	Te Herenga Waka o Orewa Marae	New lease for 2A Blue Gum Avenue Silverdale	Q2;Q3	5/08/2017	\$ 1.00	\$ -	In progress	Green	The group and council have yet to finalise the draft deed of lease.	Council staff have met with representatives of the Te Herenga Waka o Orewa Marae to finalise the lease. The lease is anticipated to be formalised in quarter four.
1384	CF: Community Leases	Titoki Montessori School Inc	New lease for part of Stredwick Reserve, 70a Stredwick Drive, Torbay	Q4	31/03/2018	\$ 1.00	\$ -	Deferred	Amber	The group has submitted its lease renewal application. The application is currently being assessed.	Due to the underlying land classification, public notification and iwi engagement will need to be completed prior to the granting of any new lease. During the assessment of the group's application and corresponding site visit it was established that the current area occupied by the group straddles to separate parcels of land. The bulk of the land occupied conforms with the local purpose classification. However, a small strip of land is classified as recreational under the Reserves Act 1977. Any lease of the latter will need to be notified.
1385	CF: Community Leases	East Coast Bays Rugby League Club	Renewal of lease at Freyberg Park -Woodlands Cres, Browns Bay - Previously reported in Work Plan Year 2013/2014	Q3	31/03/2025	\$ 1.00	\$ -	On Hold	Red	An air quality assessment completed in October 2017 indicated the presence of fungi including toxic fungus (stachybotrys) and high levels of allergenic spores in parts of the building. Staff workshopped the matter with the local board at its workshop on 8 November 2017. Staff have also communicated with the club with respect to the possible closure of the building and termination of the lease.	A building assessment has evaluated the building as being in poor condition. In addition, an asbestos survey has confirmed the presence of asbestos indicating a risk level of low to very low. A further air quality assessment completed on 10 October 2017 identified high levels of toxic fungus in parts of the building. Auckland Council staff have met with the group and are exploring alternative occupation arrangements.
1386	CF: Community Leases	New Zealand Red Cross Inc	Potential for Expressions of Interest process for council-owned building.Allotment 556 Waiwera Parish being part of Silverdale Reserve - Category 4	Q4	31/05/2017	\$ 10.00	\$ -	Cancelled	Red	Cancelled	The expression of interest process has been cancelled as the new lease is no longer required.Cancelled. A new lease has been entered into with an alternate community group as a result of the expression of interest process.
1387	CF: Community Leases	Hibiscus Coast Radio Society Inc	New lease for 1/479 Whangaparaoa Road	Q3	28/02/2017	\$ 1.00	\$ -	In progress	Green	Staff have communicated with the Hibiscus Coast Radio Society in respect of its lease renewal application. This is anticipated to be received within the next quarter.	The Hibiscus Coast Radio Society has advised that it is amending its constitution which requires its members to formally adopt the new constitution at a meeting. As such, the renewal will progress once the new constitution has been adopted. Auckland Council has received the new lease application from the group. The assessment of the application will be progressed in the next quarter.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1388	CF: Community Leases	The Scout Association of New Zealand Incorporated - Taiaotea Air Scouts	Part of a multi premise lease including Taiaotea Reserve, 702 Beach Road, Browns Bay	Q3;Q4	29/01/2023	\$ 1.00	\$ -	In progress	Green	The Scouts Association of New Zealand have submitted the lease application form and have agreed to the lease template. The matter will be progressed in the next quarter.	The assessment of the application is underway and a site visit will be conducted in quarter four.
1389	CF: Community Leases	Red Beach Surf Life Saving Club Inc	Proposal to extend activity on Lot 17 DP 19458 being 10 Ngapara Street, Red Beach	Q1;Q2;Q3	30/04/2021	\$ 10.00	\$ -	Completed	Green	The club and staff have communicated with respect to formalising a new lease agreement. A report is planned to be presented to local board within the next quarter.	Completed.
1390	CF: Community Leases	Mairangi Bay Surf Life Saving Club Inc	Proposal to lease additional land for storage on the Mairangi Bay Beach Reserve	Q1;Q2;Q3	31/05/2023	\$ 1.00	\$ -	In progress	Green	As a consequence of coastal hazard assessments and the wider park development, recent discussions between council staff and the club explored alternate development options . Some of the options proposed may require a new lease entirely. The club are exploring its options and will liaise with staff once its concept plans are finalised.	The club are exploring its options and have yet to present any proposal to Auckland Council.
3519	CF: Community Leases	SeniorNet Hibiscus Coast Inc. and Silverdale & Districts Historical Society Inc.	New lease for the former Red Cross building at Silverdale Reserve.	Q2;Q3	13/12/2027	\$ 1.00	\$ 500.00	Completed	Green	Council staff have completed the public notification seeking expression of interests from groups interested in leasing the vacant building and are currently assessing the applications.	Completed. A new lease for a five year term with one right of renewal for five years was granted by the Hibiscus and Bays Local Board on 13 December 2017.