

I hereby give notice that an ordinary meeting of the Henderson-Massey Local Board will be held on:

Date: Tuesday, 15 May 2018
Time: 4.00pm
Meeting Room: Massey Community Hub
Venue: The Garden View Room,
395 Don Buck Road, Massey

Henderson-Massey Local Board OPEN AGENDA

MEMBERSHIP

Chairperson	Shane Henderson
Deputy Chairperson	Peter Chan, JP
Members	Paula Bold-Wilson
	Brenda Brady, JP
	Warren Flaunty, QSM
	Will Flavell
	Matt Grey
	Vanessa Neeson, JP

(Quorum 4 members)

Glenn Boyd
(Relationship Manager)
Local Board Services West

Busola Martins
Local Board Democracy Advisor (West)

10 May 2018

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1 Welcome

2 Apologies

At the close of the agenda apology had been received for absence from Member Warren Flaunty.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

The following are declared interests of elected members of the Henderson-Massey local board:

BOARD MEMBER	ORGANISATION	POSITION	Updated
Shane Henderson (Chairman)	Waitakere Licensing Trust Waitakere Badminton Waitemata Seagulls Rugby League	Elected Member Patron Board Member	17 April 2018
Peter Chan, JP (Deputy Chairman)	Cantonese Opera Society of NZ Asian Leaders Forum NZ-Hong Kong Business Association NZ-China Business Association Auckland Chinese Environment Protection Association (ACEPA) Whau Coastal Walkway Trust Auckland Asian Association	Member Member Member Member Advisor Trustee President	21 Feb 2017
Brenda Brady, JP	Safer West Community Trust	Trustee	17 April 2018
Matt Grey	Zeal	Employee / CEO	21 March 2017
Paula Bold-Wilson	Community Waitakere Unitec Institute of Technology	Board member Employee	17 April 2018
Vanessa Neeson, JP	Village Green Quilters Ranui Advisory Group	Member Chairperson	17 April 2018
Warren Flaunty, QSM	NorSGA Properties Westgate Pharmacy Ltd The Trusts Community Foundation Ltd Life North West Pharmacy Waitemata District Health Board Waitakere Licensing Trust Massey Birdwood Settlers Ass. Taupaki Residents & Ratepayers Association	Director Director Director Director Elected Member Elected Member Member Member	17 April 2018
Will Flavell	Te Atatū Tennis Club Asia New Zealand Leadership Network Rutherford College Waitākere Literacy Board	Member Member Employee Board Member	15 Nov 2016

4 Confirmation of Minutes

That the Henderson-Massey Local Board:

- a) confirm the ordinary minutes of its meeting, held on Tuesday, 8 May 2018, including as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Ward Councillors' Update

An opportunity is provided for the Waitakere Ward Councillors to update the board on regional issues they have been involved with since the last meeting.

8 Deputations

Standing Order 3.20 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Henderson-Massey Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1 Deputation: Massey Matters

Te take mō te pūrongo / Purpose of the report

1. To update the board on the activities of Massey Matters in the Henderson-Massey local board area.

<https://acintranet.aklc.govt.nz/EN/workingatcouncil/techandtools/infocouncil/Pages/ExecutiveSummary.aspx>

Ngā tūtohunga / Recommendation/s

That the Henderson-Massey Local Board:

- a) receive the presentation from Laurel Belworthy from Massey Matters.

8.2 Deputation: Te Whau Pathway Funding and Environmental Management

Te take mō te pūrongo / Purpose of the report

1. To request the Henderson-Massey Local Board to consider:
 - Providing a contribution of up to \$15,000 towards Whau Coastal Walkaway Environmental Trust (WCWET) operating costs
 - Support the WCWET submission to the 10 year Budget (2018-2028) for funding of \$25.19 million required to complete 12km pathway

- Nominating a Board member to participate in the development of a community led Environmental Management Plan for the Whau River Catchment

Whakarāpopototanga matua / Executive summary

2. Te Whau Pathway is a 12 km shared path for pedestrians & cyclists of sub-regional significance linking transport networks, the Waitematā & Manukau Harbours (portage), covering the Whau & Henderson-Massey Local Boards.
3. The project is a partnership project involving: Whau Coastal Walkway Environmental Trust (WCWET) , Henderson-Massey Local Board, Whau Local Board Auckland Council, Auckland Transport, Te Kawerau a Maki and Ngāti Whātua Ōrākei
4. Since 2014, WCWET has facilitated investment of 7.9 million enabling construction of 2.2 km of pathway and a pontoon at Archibald Park.
5. It will not be possible to continue the project without operating and capital funding.

Ngā tūtohunga / Recommendation/s

That the Henderson-Massey Local Board:

- a) receive the deputation from Tony Miguel from Te Whau Pathway Trust.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local

authority; and

- (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

11 Notices of Motion

There were no notices of motion.

Chairperson's Report

File No.: CP2018/07600

Item 12

1. A huge month of LTP submissions discussion, community events in the autumn and a general feeling that Henderson-Massey communities are in good shape as we head into winter.

Henderson Consultation

2. One of the most important consultations in the history of this Board is currently happening. The Board in conjunction with Auckland Transport are consulting on better ways to move around the Henderson Town Centre. As LTP feedback demonstrated, there are gaps in the cycleway and the walking environment could always be improved. Public transport access and connection to the excellent rail service is another question.
3. The details and a link to give feedback is at <https://at.govt.nz/about-us/news-events/have-your-say-on-henderson-town-centre-initiatives/>
4. The Board have also committed \$1.5 million of our Capital fund on connecting a path from the train station, all the way through to Opanuku Reserve, and a walking and cycling bridge over the Opanuku stream. This will link rail to Corbans Estate Arts Centre and Henderson Park. Very exciting.

Unity in our Community

5. I want to acknowledge Kriddles, Grant Wilson, the New Money group, Te Whanau o Waipareira, Corbans Estate Art Centre and everyone else involved in putting together the Unity in our Community event in Henderson recently.
6. CEAC was the site of a huge groundswell of aroha at this event. It involved helping our most in need in our community, sorting them out with clothing, entertainment, and information to improve their lives. There was even a hair cutting bay, as the boosting of self-esteem is so key to giving people hope again. It was wonderful to have people doing it tough actually enjoying themselves, that being focused on survival for the other 364 days of the year, there was a day for them to relax. Well done to that whole team, and I had a great time there too.

A New Approach

7. We represent a massive area on Council, around 120,000 people covering over half of the urban West Auckland area. The workload is huge, but it is important to get on the ground and amongst residents and get to know them more as well.
8. I have decided to try something new. Every week I will be heading to a suburb in my area, meeting every community leader I can, doorknocking and holding a community clinic for your local issues. I'll be visiting and checking every park and facility, and greeting as many people as I can.
9. At time of writing, I have been working through the first week of this concept in Glendene. It has been very valuable, with signage issues in parks a clear problem that we will seek to address as a result of these site visits.

Lease Celebration for Leataata o Tupulaga Preschool

10. The Board are delighted to have finalized a new lease for our wonderful Pasifika preschool in Massey. A few weeks ago, we headed along to an event to celebrate this, with great speeches and delicious food as well. I want to acknowledge Leata and her team, which gives a great start to so many young people in our community. This will hopefully only be the first step, with plans to move forward on a Fale Pasifika.

Update on Proposed Sale of Council Buildings in Henderson

11. We have seemed to reach a good result, and it is as a consequence of the tireless and fierce advocacy from the Henderson community. The civic building is proposed now to be retained by Council in some capacity, the heart of the old Waitakere and an incredibly important place for Te Kawerau a Maki as well. This is due to be finalized just before this meeting, so at time of writing it is still informal. What is certain however, is that the advocacy of the Henderson community has made a huge difference, and together, let's grow our centre to what it should always have been.

Item 12

Your LTP Feedback

12. As it relates to the Local Board initiatives, I am in the process of writing individually to all submitters to the LTP in our area. You took the time to write to us, and we thank you for it. Your views were taken into account in our feedback to the regional issues facing our city, and the local projects we have suggested as well. Thanks again everyone.

Ngā tūtohunga / Recommendation/s

That the Henderson-Massey Local Board:

- a) receive the Chairperson's Report.

Ngā tāpirihanga / Attachments

There are no attachments for this report.

Ngā kaihaina / Signatories

Authors	Busola Martins - Local Board Democracy Advisor (West)
Authorisers	Louise Mason - GM Local Board Services Glenn Boyd - Relationship Manager Henderson-Massey, Waitakere Ranges, Whau

Auckland Transport Update Report for the Henderson-Massey Local Board - May 2018

File No.: CP2018/07514

Item 13

Te take mō te pūrongo / Purpose of the report

1. The purpose of this report is to respond to resolutions and requests on transport-related matters, provide an update on the current status of the Land Board Transport Capital Fund (LBTCF), provide a summary of consultation material sent to the board and provide transport related information on matters of specific application and interest to the Henderson-Massey Local Board and its community.
2. This report covers:
 - i. Auckland Transport's quarterly report for the January to March 2018
 - ii. Current Status of the Local Board Transport Capital Fund Projects
 - iii. Consultation on Proposed Safety Improvements
 - iv. Traffic Control Committee (TCC) report

<https://acintranet.aklc.govt.nz/EN/workingatcouncil/techandtools/infocouncil/Pages/ExecutiveSummary.aspx>

Ngā tūtohunga / Recommendation/s

That the Henderson-Massey Local Board:

- a) receive the May 2018 Auckland Transport Update Report for the Henderson-Massey Local Board.

Horopaki / Context

3. This report addresses transport related matters in the local board area and includes information on the status of the Local Board Transport Capital Fund (LBTCF).
4. Auckland Transport is responsible for all of Auckland's transport services, excluding state highways. They report on a monthly basis to local boards, as set out in their Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play within and on behalf of their local communities.

Tātaritanga me ngā tohutohu / Analysis and advice

Quarterly report for January to March 2018

5. The following quarterly report material is attached to this monthly report:
 - i) attachment A – report from Auckland Transport departments on their activities in the Henderson-Massey Local Board area and regionally over the last quarter.
 - ii) attachment B – report on Travelwise Schools activities in the Henderson-Massey Local Board area over the last quarter.

Local Board Issues Being Investigated

Item 13

6. The Local board have requested the following issues be investigated and they are in the initial investigation stage:
- Te Atatu Road and Jaemont Avenue Intersection Speeding Issues – *require more time to investigate. AT expects a response by early June 2018.*
 - Candia Road Request for Footpath – *being assessed against other new footpath requests*
 - Bahari Drive Intersection Safety Concerns – *being investigated expect an update in from AT in mid-July 2018.*
 - Triangle Road Congestion Issues - *we are currently investigating medium and long term solutions for this road, and we anticipate that further information on options will be available in the next six months.*
7. Auckland Transport will report to the Local Board on these once the work is completed.

Local Board Transport Fund (LBTFCF) Update

8. The Henderson-Massey Local Board's annual funding allocation under the LBTFCF is currently \$810,647 pa. Future budgets will have an adjustment for inflation added. The following tables note previous decisions and progress since the last update, budgets and financial commitments. The table immediately below is an update of progress on the Board's current projects:

Henderson Massey Local Board Transport Capital Fund Financial Summary	
Total Funds Available in current political term	\$4,623,969
Amount committed to date on projects approved for design and/or construction	\$3,875,213
Remaining Budget left	\$748,756

Project	Description	Current Status
Raise existing zebra crossing onto a platform at 126 Rathgar Road	It is proposed to raise the existing zebra crossing onto a raised platform for the visibility of this facility to approaching drivers and to reduce vehicle speeds at this location.	Have been installed.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

Vodanovich Road Intersection

9. Auckland Transport have completed our internal consultation and this has generated some changes to the design, which is taking longer than expected. Once these changes are completed, the project will be prepared for external consultation which will include consultation with the local board. We expect to put this external consultation out before mid-May.

Westgate Drive / Rush Creek Drive Roundabout Speeding Issues

10. Auckland Transport has investigated the speeding issues on Westgate Drive and at the Rush Creek Drive roundabout.
11. Auckland Transport looked at a strategic approach to calming traffic along the route and investigated a roundabout option.
12. This is a strategy AT will be looking at more, often AT can't calm streets and we've been guided by international Road Safety experts to consider roundabouts more in urban areas.
13. Auckland Transport have included this in our Minor Improvements list, however, due to the area still being developed, we are reluctant to proceed with this scheme until the area has settled more.

Have your say on Henderson town centre initiatives

14. Auckland Transport (AT), Henderson-Massey Local Board, Auckland Council and Panuku Development Auckland, are working together on initiatives in the Henderson area, to make it more accessible and a better place for everyone to live, work and play.
15. Alongside the other council organisations, AT is asking for your feedback on what it can do to deliver better walking and cycling connections, enabling Henderson to become more vibrant and a more attractive place for everyone.
16. Auckland Transport is seeking feedback from the local community, residents and businesses on how to make Henderson into a more attractive and a vibrant place for people.
17. Planned walking and cycling improvements will support the wider regeneration plan for Henderson, which is being led by the city's regeneration agency, Panuku Development Auckland.
18. All addresses within the 3km radius of Henderson train station and town centre will receive a copy of the consultation brochure in their letter boxes. People can complete the freepost feedback form and post it back to us by Wednesday 23 May 2018. Alternatively, you can provide feedback online.
19. We also held a drop in session on Thursday 3 May from 4pm-7pm at the Waitakere Central Library, 3 Ratanui St, Henderson.
20. This is an early phase public consultation to help us understand community needs in the Henderson area. We want to identify and improve the key routes that people want to use when cycling or walking between train station, town centre and local community facilities. We will seek further community feedback as projects get underway.
21. The feedback will help to inform current and future projects that benefit the wider Henderson area over the next 10 years.

Consultation documents on proposed improvements

22. Consultation documents for the following proposals have been provided to the Henderson-Massey Local Board for its feedback, and are summarised here for information purposes only.
23. Following consultation, Auckland Transport considers the feedback received and determines whether to proceed further with the proposal as consulted on, or proceed with an amended proposal if changes are considered necessary.
 - Upgrade of pedestrian crossings at Te Atatu Road / Harbour View Road intersection.
 - Proposed road markings for a new road as part of a development McWhirters Farm Lane

- Proposed to upgrade the intersection of Bruce McLaren Road and Railside Avenue in Henderson

Item 13

Auckland Transport's Traffic Control Committee (TCC) report

24. Decisions of the TCC during the month of April 2018 affecting the Henderson-Massey Local Board area are listed below.

Date	Street (Suburb)	Type of Report	Nature of Restriction	Decision
1 April 18	Rathgar Road, Pomaria Road, Edwards Road, Henderson	Permanent Traffic and Parking changes Combined	No Stopping At All Times, Angle Parking, Bus Stop, Traffic Islands, Road Hump, Pedestrian Crossing, Footpath, Stop Control, Flush Median, Edge Line, School Crossing Point	Carried
1 April 18	Felgrove Street, Glendene	Permanent Traffic and Parking changes	No Stopping At all Times	Carried
1 April 18	Manutewhau Road, Ambar Ridge Avenue, Waimoana Close, Orowaru Avenue, Massey	Permanent Traffic and Parking changes Combined	No Stopping At All Times, Angle Parking, Road Hump, Give-Way, Lanes	Carried

Tauākī whakaaweawe Māori / Māori impact statement

25. No specific issues with regard to impacts on Maori are triggered by this report and any engagement with Maori will be carried out on an individual project basis.

Ngā ritenga ā-pūtea / Financial implications



26. All proposed schemes are subject to prioritisation, funding and consultation.

Ngā raru tūpono / Risks

27. No significant risks have been identified.

Ngā koringa ā-muri / Next steps
28. Auckland Transport provides the Henderson-Massey Local Board with the opportunity to comment on transport projects being delivered in the local board area.

Ngā tāpirihanga / Attachments

No.	Title	Page
A 	Auckland Transport Quarterly Report for Henderson-Massey local board area <i>(Under Separate Cover)</i>	
B 	Auckland Transport Quarterly Schools report for Henderson-Massey local board area <i>(Under Separate Cover)</i>	

Ngā kaihaina / Signatories

Authors	Owena Schuster - Elected Members Relationship Manager (Western Boards)
Authorisers	Jonathan Anyon - Manager Elected Member Relationship Unit, Auckland Transport Louise Mason - GM Local Board Services Glenn Boyd - Relationship Manager Henderson-Massey, Waitakere Ranges, Whau

Item 13

Renewal and variation of community lease to Waitemata Football Club Incorporated, McLeod Park, 198 McLeod Road, Te Atatu South

File No.: CP2018/07688

Item 14

Te take mō te pūrongo / Purpose of the report

1. To grant a renewal and variation of community lease to Waitemata Football Club Incorporated, located on part of McLeod Park, 198 McLeod Road, Te Atatu South.

Whakarāpopototanga matua / Executive summary

2. Waitemata Football Club Incorporated formerly known as Waitemata City Sports Club Incorporated has a community lease with former City of Waitemata commencing 1 May 1977 for an initial term of 33 years to 30 April 2010. The lease contains one 33 year renewal term commencing 1 May 2010 to 30 April 2043.
3. At the time of granting the lease the land was thought to be held as an unclassified recreation reserve. After obtaining an independent legal opinion Auckland Council has accepted that McLeod Park is held as a recreation ground under the Local Government Act 2002.
4. A variation to the lease is required to record the name change outlined in paragraph two and that the land is held under the Local Government Act 2002 as outlined in paragraph three. The club has agreed in writing to these variations.
5. This report recommends a renewal and variation of community lease be granted to Waitemata Football Club Incorporated for a further term of 33 years commencing 1 May 2010 to 30 April 2043.

Ngā tūtohunga / Recommendation/s

That the Henderson-Massey Local Board:

- a) grant a variation to the renewal of community lease to:
 - i) record the name change to Waitemata Football Club Incorporated;
 - ii) record that McLeod Park is held under the provisions of the Local Government Act 2002;
 - iii) include a coloured aerial site map (Attachment A).
- b) grant a renewal of community lease to Waitemata Football Club Incorporated, located on part of McLeod Park, 198 McLeod Road, Te Atatu South, subject to the following terms and conditions:
 - i) term – 33 years commencing 1 May 2010 to 30 April 2043;
 - ii) rent - \$5.00 plus GST per annum.
- c) all other terms and conditions in accordance with the deed of lease signed and dated 23 August 1977 and the Local Government Act 2002.

Horopaki / Context

McLeod Park

6. In 1977 council's view was that McLeod Park was held as an unclassified recreation reserve. Under section 2 (1) of the Reserves Act 1977 (Interpretation) any land declared to be recreation ground under the Public Works Act 1981 (this Act replaced the 1928 Act) was deemed to be a public reserve.
7. In 2014 Auckland Council accepted an independent legal opinion on its interpretation of section 2 (1) of the Reserves Act 1977. The opinion is that lands acquired by the council for recreation grounds under the Public Works Act 1981 are not automatically deemed to be held as unclassified reserves under the Reserves Act 1977. These lands are subject to the Local Government Act 2002.

Waitemata Football Club Incorporated

8. The club has been an Incorporated Society since 16 June 1976 and its objectives are:-
 - to administer, foster, develop, promote, and deliver the playing of sport and participation in physical activity and leisure with a view to improving health and well-being and social development the Waitemata and Waitakere area but with a specific focus on football;
 - to form, coach and provide facilities and opportunities to participate and practice for all club members and teams and to provide such teams with the equipment necessary to play football provided always that this clause shall not create any liability on the part of the club to provide such equipment.
9. Founded in 1959, the club has experienced significant success in junior, womens and senior mens leagues. Membership has grown over the years with 382 members under the age of 25 and 227 members over the age of 25.
10. The club has been working hard for members and the wider community through:-
 - the delivery of football in school programs;
 - the delivery of football development programs;
 - back to back promotions in Senior Mens football;
 - static fees (well below other West Auckland) clubs.
11. The club has given written notice to Council of its intent to exercise its renewal term. The club owns its building and improvements.
12. Community groups exercising a right of renewal are asked to consider having their community lease varied to include a community outcomes plan and the inclusion of a Smokefree Policy clause. The club informed council that it does not wish to have either of these included.

Tātaritanga me ngā tohutohu / Analysis and advice¹³. The club is financially viable and audited accounts show proper accounting records have been kept.

14. A site visit to the club on 5 March 2018 ascertained that the leased area is in a neat and tidy condition.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

15. The renewal of lease was workshopped on 17 April 2018 with the Henderson-Massey Local Board.
16. The recommendations within this report support the Henderson-Massey Local Board Plan 2017 outcome of:
 - Communities know each other and work together on common interests.

Tauākī whakaaweawe Māori / Māori impact statement

17. <Enter text>

Ngā ritenga ā-pūtea / Financial implications

18. There are no financial implications associated with the granting of a renewal and variation of community lease.


Ngā raru tūpono / Risks

19. There are no known risks associated with the grant of a renewal and variation of community lease. The provision of a renewal is provided for in the deed of lease signed and dated 23 August 1977.

Ngā koringa ā-muri / Next steps

20. Subject to the granting of a renewal and variation of community lease, council staff will work with the club to finalise the leasing document.

Ngā tāpirihanga / Attachments

No.	Title	Page
A 	Attachment A_Site Map of McLeod Park (<i>Under Separate Cover</i>)	

Ngā kaihaina / Signatories

Authors	Michelle Knudsen – Community Lease Advisor
Authorisers	Rod Sheridan - General Manager Community Facilities Glenn Boyd - Relationship Manager Henderson-Massey, Waitakere Ranges, Whau

Waitakere Central Library - 3 Ratanui Street, Henderson - new lease to Abreo Enterprises Limited - Gloria Jean's Coffee

File No.: CP2018/07690

Item 15

Te take mō te pūrongo / Purpose of the report

1. For the Henderson-Massey Local Board to approve the continued use by Abreo Enterprises Limited ("Gloria Jean's Coffee") of part of the Waitakere Central Library at 3 Ratanui Street, Henderson.

Whakarāpopototanga matua / Executive summary

2. Waitakere Central Library is located at 3 Ratanui Street, Henderson.
3. Since 23 March 2006 the library café known as "Gloria Jean's Coffee" has operated on part of the library site comprising an area of approximately 100 square metres of internal area and external seating area of approximately 25 square metres.
4. The location of the library café is marked "A" and highlighted in yellow for the internal premises and marked "B" and highlighted in yellow for the external seating area in Attachment A.
5. The lease of the café premises dated 26 July 2006 will expire on 23 March 2018.
6. Panuku Development Auckland Limited manages the café lease on behalf of Auckland Council.
7. Abreo Enterprises Limited has requested a new lease for the continued use of the library café.
8. Auckland Council Community Libraries has given its support for the continued use of the library café.
9. The terms and conditions of the proposed lease will be on Auckland Council standard commercial lease to be prepared and approved by Auckland Council legal services.

Ngā tūtohunga / Recommendation/s

That the Henderson-Massey Local Board:

- a) approve the continued use of part of the Waitakere Central Library at 3 Ratanui Street, Henderson by Abreo Enterprises Limited ("Gloria Jean's Coffee") to operate the library café.
- b) delegate Panuku Development Auckland Limited to negotiate a new licence to Abreo Enterprises Limited on Auckland Council's standard commercial lease terms and conditions for an initial term of 3 years from 24 March 2018.

Horopaki / Context

10. Waitakere Central Library Manager is in support of the proposed extension of the lease.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

12. The Henderson-Massey Local Board has provided initial support to this application in a workshop with the Local Board Advisor on 13 March 2018. There are no known implications to approving the new lease application.


Tauākī whakaaweawe Māori / Māori impact statement

13. The library café has been operating at the site for the past 12 years with no adverse public of tangata whenua impact to report.
14. The recommendations contained in this report allow status quo with no new major impacts on tangata whenua.

Ngā ritenga ā-pūtea / Financial implications

15. If the Henderson-Massey Local Board supports the above recommendations Panuku Development Auckland Limited will provide a new commercial lease for a 3 year term to Abreo Enterprises Limited over the library café premises at 3 Ratanui Street, Henderson.

Ngā tāpirihanga / Attachments

No.	Title	Page
A⇒ 	Attachment_Title Library Cafe Plan <i>(Under Separate Cover)</i>	

Ngā kaihaina / Signatories

Authors	Katerina Marinkovich - Commercial Property Manager, Panuku Development Auckland Pene Jackson - Team Leader Commercial Property Portfolio, Panuku Development Auckland
Authorisers	David Rankin - Chief Operating Officer, Panuku Development Auckland Glenn Boyd - Relationship Manager Henderson-Massey, Waitakere Ranges, Whau

Henderson-Massey Local Grants, Round Two 2017/2018 grant applications

File No.: CP2018/06264

Item 16

Te take mō te pūrongo / Purpose of the report

1. To fund, part-fund or decline applications received for the Henderson-Massey Local Grants, Round Two 2017/2018.

Whakarāpopototanga matua / Executive summary

2. This report presents applications received for the Henderson-Massey Local Grants, Round Two 2017/2018 (see Attachment B).
3. The Henderson-Massey Local Board adopted the Henderson-Massey Local Grants Programme 2017/2018 on 18 April 2017 (see Attachment A). The document sets application guidelines for contestable community grants submitted to the local board.
4. The Henderson-Massey Local Board has set a total community grants budget of \$124,000 for the 2017/2018 financial year.
5. A total of \$68,061 has been allocated for one local grant and two quick response rounds, leaving a total of \$55,939 to be allocated for one local grant and one quick response round.
6. Thirty-three applications were received for Henderson-Massey Local Grants, Round Two 2017/2018, including seven multiboard applications, requesting a total of \$211,924.

Ngā tūtohunga / Recommendation/s

That the Henderson-Massey Local Board:

- a) Agree to fund, part-fund or decline each application in the Local Grants Round Two 2017/2018 applications as outlined in Table One:

Table One: Henderson-Massey Local Grants Round Two 2017/2018 applications

Applicant Application ID	Focus area	Requesting funding for	Amount requested
LG1805-201 Ranui 135	Community	Towards fees and costs towards sport camps; and sport and music initiatives for young people.	\$5,000
LG1805-203 Auckland Basketball Services Limited	Sport and recreation	Towards the cost of hall hire for the Trusts Arena for the period 4 June 2018 to 30 November 2018 for the indoor basketball junior programme	\$5,000
LG1805-205 Waitakere Bicycle Motorcross (BMX)	Sport and recreation	Towards the purchase of plants for the BMX track.	\$5,000

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LG1805-207 Redhills Community Kindergarten Incorporated	Community	Towards the purchase of puzzles, books, cultural resources and family play items.	\$5,000
LG1805-212 Ann Uerata	Arts and culture	Towards venue hire, tutor fees, printing and weaving tools and resource costs for raranga workshops.	\$2,295
LG1805-213 Adventure Camp Trust Board	Sport and recreation	Towards the cost of rubbish bins and building materials to make the bin structures.	\$1,625
LG1805-214 Corban Estate Arts Centre	Events	Towards marketing, advertising, set-up and pack down costs, traffic management and sound and lighting costs for the Corban Estate Open Day on 27 October 2018.	\$6,443
LG1805-216 The Crescendo Trust of Aotearoa	Community	Towards personnel, production, eftpos hire, mentoring and venue hire costs for monthly music performances at Corban Estate.	\$9,800
LG1805-218 Zeal Education Trust	Community	Towards uniforms, transport, wages, catering, data gathering, reporting and evaluation costs to support the West Auckland Street Youth Work project.	\$6,397.00
LG1805-219 Interacting	Events	Towards venue hire, disabled access ramps, disabled access portals, art workshops and face-painter costs for the 2018 InterAct Festival 2018.	\$4,816.00
LG1805-220 Fix Up, Look Sharp	Community	Towards operational costs for males in the local community, to achieve their employment goals.	\$5,000
LG1805-222 Rutherford College	Arts and culture	Towards accommodation costs in Otaki to compete in the secondary schools national kapa haka competition.	\$5,000

LG1805-223 Communicare Civilian Maimed Association (Auckland) Incorporated	Community	Towards venue hire costs for the period 4 April 2018 to 31 May 2019 for the Te Atatu Friendship Centre.	\$2,000
LG1805-224 Edmonton School	Sport and recreation	Towards bike fleet and storage facility purchases.	\$15,000
LG1805-226 Age Concern Auckland Incorporated	Community	Towards the provision of health promotion and accredited visitor service and field social support services across west and central Auckland.	\$10,000
LG1805-227 Dance Therapy New Zealand	Community	Towards dance therapist and assistant fees, supervision, coordination, administration, overheads and equipment costs.	\$7,500
LG1805-228 New Zealand Council of Victim Support Groups Incorporated	Community	Towards the volunteer programme, including training, recruitment and reimbursement costs.	\$4,500
LG1805-231 KidsCan Charitable Trust	Community	Towards the purchase of food for the schools programme.	\$10,000
LG1805-232 Waitakere Hindi Language and Cultural School	Community	Towards venue hire, stage set-up and costume costs.	\$4,581

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LG1805-233 Auckland Action Against Poverty	Community	Towards advocacy, the coordinator salary, volunteer expenses and stationary, printing, mobile phone and petrol costs for the volunteer advocates.	\$3,000
LG1805-234 Violence Free Communities	Community	Towards event costs for the Toddler Day Out on 22 September 2018.	\$5,000
LG1805-236 Chinese New Settlers Services Trust	Arts and culture	Towards a dancing coach, venue hire, promotion, facilitation, health and safety management and evaluation costs for 20 training sessions and three community performances.	\$2,400
LG1805-237 Raukauri Music Therapy Trust	Community	Towards venue hire, instrument repair and maintenance and music therapist costs.	\$2,520
LG1805-238 Waitakere Badminton Association Incorporated	Sport and recreation	Towards the cost of shuttlecocks and a contribution for the salary of the secretary, treasurer and event manager.	\$5,000
LG1805-239 Red Leap Theatre Trust	Arts and culture	Towards venue hire and rehearsal materials for community engagement workshops with the Red Leap Theatre	\$4,800
LG1805-240 Auckland Kids Achievement Trust trading as Graeme Dingle Foundation Auckland	Community	Towards the "Wilderness Adventure and Community Challenge" expenses for the Waitakere College programme.	\$3,500

LG1805-243 Te Atatu Endeavour Sea Scout Group	Sport and recreation	Towards repair costs for six sunburst boats, trailer repairs and the purchase of four new trailers.	\$13,000
		Total	\$154,177.00

b) Agree to fund, part-fund or decline each application in the Local Grants Round Two 2017/2018 applications as outlined in Table One:

Table One: Henderson-Massey Local Grants Round Two 2017/2018 applications

Application ID and Applicant	Focus Area	Requesting funding for	Amount requested
LG1811-338 LifeKidz Trust	Community	Towards the support workers wages for LifeKidz Trust	\$1,000.00
LG1819-224 Waitakere WEA trading as WEST - West Auckland Enterprise Skills and Training	Community	To convene monthly housing and homelessness resource and network meetings and to develop a guide.	\$5,000
LG1815-212 Project Litefoot Trust	Environment	Towards the overall cost of the project, tagged to the cost of materials, equipment, advertising and promotion.	\$2,619.00
LG1806-234 Kelly Group (NZ)	Sport and Recreation	Towards coaching fees and resources kits to deliver a traditional Maori games programme to 29 schools in Auckland.	\$43,948.00
LG1821-219 Te Pou Theatre	Arts	Towards the costs for the Koanga Festival 2018	\$2,000.00
LG1810-202 New Zealand Kiribati National Council	Arts	Towards the national Kiribati youth dance competition in Otahuhu on 14 July 2018, including venue hire, artist and project manager fees.	\$1,680.00
LG1821-204 Kelston Girls College	Community	Towards ArtWest 2018, the annual public art exhibition sale.	\$1,500.00
		Total	\$57,747.00

Horopaki / Context

- The local board allocates grants to groups and organisations delivering projects, activities and services that benefit Aucklanders and contribute to the vision of being a world class city.
- The Auckland Council Community Grants Policy supports each local board to adopt a grants programme.

9. The local board grants programme sets out:
 - local board priorities
 - lower priorities for funding
 - exclusions
 - grant types, the number of grant rounds and when these will open and close
 - any additional accountability requirements.
10. The Henderson-Massey Local Board adopted their grants programme for 2017/2018 on 20 April 2017 and will operate three quick response and two local grant rounds for this financial year.
11. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications, radio, and community networks.

Tātaritanga me ngā tohutohu / Analysis and advice

12. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. All applications have been assessed utilising the Community Grants Policy and the local board grant programme criteria. The eligibility of each application is identified in the report recommendations.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

13. Local boards are responsible for the decision-making and allocation of local board community grants. The Henderson-Massey Local Board is required to fund, part-fund or deadline these grant applications against the local board priorities identified in the local board grant programme.
14. The local board is requested to note that section 50 of the Community Grants Policy states “We will also provide feedback to unsuccessful grant applicants about why they have been declined, so they will know what they can do to increase their chances of success next time.”
15. A summary of each application received through Henderson-Massey Local Grants, Round Two 2017/2018 (see Attachment B) is provided.

Tauākī whakaaweawe Māori / Māori impact statement

16. The local board grants programme aims to respond to Auckland Council’s commitment to improving Maori wellbeing by providing grants to individuals and groups who deliver positive outcomes for Maori. Auckland Council’s Maori Responsiveness Unit has provided input and support towards the development of the community grant processes.

Ngā ritenga ā-pūtea / Financial implications

17. The allocation of grants to community groups is within the adopted Long-Term Plan 2015-2025 and local board agreements.

18. The Henderson-Massey Local Board has set a total community grants budget of \$124,000.
19. A total of \$68,061 has been allocated for one local grant and two quick response rounds, leaving a total of \$55,939 to be allocated for one local grant and one quick response round.
20. Thirty-three applications were received for Henderson-Massey Local Grants, Round Two 2017/2018, including seven multiboard applications, requesting a total of \$211,924.



Ngā raru tūpono / Risks

18. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy and the local board grants programme. The assessment process has identified a low risk associated with funding the applications in this round.

Ngā koringa ā-muri / Next steps

19. Following the Henderson-Massey Local Board allocation of funding for Local Grants Round Two, Commercial and Finance staff will notify the applicants of the local board's decision and facilitate payment of the grant.

Ngā tāpirihanga / Attachments

No.	Title	Page
A 	Henderson-Massey Grants Programme 2017/2018 (<i>Under Separate Cover</i>)	
B 	Henderson-Massey Local Grants Round Two 2017/2018 grant applications (<i>Under Separate Cover</i>)	

Ngā kaihaina / Signatories

Authors	Lincoln Papali'i - Senior Community Grants Advisor
Authorisers	Marion Davies - Community Grants Operations Manager Shane King - Operations Support Manager Glenn Boyd - Relationship Manager Henderson-Massey, Waitakere Ranges, Whau

Business Improvement District (BID) Programme Compliance Report to Henderson-Massey Local Board for FY 2016-2017

File No.: CP2018/06190

Item 17

Te take mō te pūrongo / Purpose of the report

1. To provide information to the Henderson-Massey Local Board on compliance with Auckland Council's Business Improvement District (BID) Policy 2016 (Hōtaka ā-Rohe Whakapiki Pakihi) by the Te Atatu Peninsula Business Association in the Henderson-Massey Local Board area for the financial year ending June 2017.
2. To provide information on which the local board will recommend to the Governing Body to strike the targeted rate for these BID programmes.

Whakarāpopototanga matua / Executive summary

3. Auckland Council's Business Improvement District programme supports business associations by collecting a targeted rate from commercial properties within a defined geographic area. The funds from the targeted rate are then provided by way of a grant to the relevant business association (BID).
4. The BIDs are incorporated societies that are independent of council. For council to be confident that the funds provided to the BIDs are being used appropriately, council requires the BIDs to comply with the Business Improvement District (BID) Policy (2016) (Hōtaka ā-Rohe Whakapiki Pakihi), known as the BID Policy.
5. The BID Policy was developed to encourage improved governance of BID committees and staff to improve financial management, programme delivery and transparency to their members.
6. This report indicates that Te Atatu Peninsula Business Association in the Henderson-Massey Local Board area is in compliance with the BID Policy. Information presented in this report is based on documents submitted by this business association to council's BID programme team to date.
7. Staff therefore recommend that as this BID has met the requirements of the BID policy, that the Henderson-Massey Local Board should recommend to the Governing Body to strike the targeted rate sought by this BID.

Ngā tūtohunga / Recommendation

That the Henderson-Massey Local Board:

- a) recommend to the Governing Body to strike the targeted rate for inclusion in the Annual Budget 2018-2019 for the following BID programme operating in the Henderson-Massey Local Board area:
 - \$92,000 for the Te Atatu Peninsula Business Association

Horopaki / Context

8. Council adopted the Business Improvement District (BID) Policy (Hōtaka ā-Rohe Whakapiki Pakihi) in 2016. This policy outlines the principles behind the council BID programme;

creates the process for establishing, expanding, and terminating BIDs; prescribes operating standards and guidelines; and sets accountability requirements. Please see Attachment A for a review of the key elements of the BID programme.

9. BID targeted rates are applied to all commercially-rated properties within a designated area around a town centre or commercial precinct. Those funds are transferred to the business association operating the BID programme.
10. There are currently 48 BID programmes throughout Auckland which serve more than 25,000 businesses and represent a combined \$17.5 million in targeted rates investment. Please see Attachment B for current and proposed targeted rates budgets for all BIDs.
11. Under Auckland Council governance arrangements, local boards are allocated several decision-making responsibilities in relation to the BID programme. One of these is to annually recommend BID targeted rates to the Governing Body. The Local Board should recommend the striking of the targeted rate if they are satisfied that the BID is substantially complying with the BID policy.
12. Recommendations of this report are put into effect with the Governing Body's approval of the Annual Budget 2018-2019 and striking of the targeted rate.
13. This report is a requirement of the BID Policy (2016).

Tātaritanga me ngā tohutohu / Analysis and advice

14. The council BID programme team monitors compliance with the BID Policy on an ongoing basis, and provides governance advice to BID-operating business associations as needed or requested.
15. As BID programmes are operated by private independent societies, their programmes and services are provided according to their members' stated priorities. In recognition of their independent corporate status, the policy does not prescribe standards for programme effectiveness. Officers, therefore, cannot base recommendations on these factors, but only on the policy's express requirements.

Compliance with BID Policy

16. The BID Policy is the means for council to ensure accountability for targeted rate funding, and encourage good governance, by requiring regular reporting to council by providing the following documents, and staying in touch with their local board at least once a year:
 - Current Strategic Plan – evidence of achievable medium to long-term opportunities.
 - Audited accounts - assurance that the BID is managing its members' targeted rates funds responsibly.
 - Annual Report on the year just completed. – evidence that programmes are addressing priority issues that benefit ratepayers.
 - Business Plan for the coming year – detailed one-year programme, based on the Strategic Plan, to be achieved and resourced.
 - Indicative budget for the following year - the Council Annual Plan requires targeted rates to be identified a year in advance to inform the Annual Plan process which sets all rates.
 - Board Charter – establishes guidelines for effective board governance and positive relationships between the association and its members.
 - Annual Accountability Form – certification that these requirements have been met.
 - Programme Agreement – a good faith agreement between each BID and council that embodies basic parameters of the council/ BID relationship.
17. Staff advice is that the Local Board should recommend the striking of the targeted rate to the Governing Body, as the Te Atatu Peninsula Business Association has complied with the BID Policy.

18. The recommendation of this report is supported by evidence of full compliance with the policy by Te Atatu Peninsula Business Association in the Henderson-Massey Local Board area. Please see Attachment C for details of compliance for this BID.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

19. Recommending that the Governing Body strikes the targeted rate for Te Atatu Peninsula Business Association in the Henderson-Massey Local Board area means that this BID programme will continue to be funded from targeted rates on commercial properties in its district, and provide services in accordance with its members' priorities as stated in its Strategic Plan.
20. By continuing these services and programmes Te Atatu Peninsula Business Association should better serve the town centre and their members, and support business growth.
21. The Henderson-Massey Local Board approved a similar recommendation for Te Atatu Peninsula Business Association BID programme in the Henderson-Massey Local Board area last year, as did the 17 other local boards that have BID programmes operating in their areas. (*Resolution HM/2017/50*)
22. Several local boards provide additional funding to local business associations but accountability for that funding is set by funding agreements between the local board and the business association. Those requirements are apart from the requirements of the BID Policy and are not covered in this report.

Tauākī whakaaweawe Māori / Māori impact statement

23. This decision will have no adverse effects on, or particular benefits to, the Maori population.

Ngā ritenga ā-pūtea / Financial implications

24. There are no financial implications for the local board. Targeted rates for BID-operating business associations are raised directly from commercial ratepayers in the district and used by the business association for improvements within that district. Council's financial role is only to collect the BID targeted rates and pass them directly to the association on a quarterly basis.



Ngā raru tūpono / Risks


25. There are reputational risks to council if ratepayer funds are misused, but this is rare. Otherwise, there are no direct financial risks to the local board or council that could result from this recommendation to approve the BID targeted rates.
26. The requirements of the BID policy are intended to help minimise the potential for BIDs to misuse funds, by requiring the BIDs to plan for the intended use of funds, report on its activities to its members, and to have its accounts audited.

Ngā koringa ā-muri / Next steps

27. If the local board accepts the recommendation of this report, it will recommend to the Governing Body that the BID targeted rate be struck as stated in the Recommendation as part of its approval of the Annual Budget 2018-2019.

Ngā tāpirihanga / Attachments

No.	Title	Page
A 	BID Programme Key Elements (<i>Under Separate Cover</i>)	
B 	All BID Budgets Comparison for 17-18 and 18-19 (<i>Under Separate Cover</i>)	

	Te Atatu BID Compliance Report Summary Table <i>(Under Separate Cover)</i>	
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Ngā kaihaina / Signatories

Authors	Steven Branca - BID Partnership Advisor
Authorisers	Alastair Cameron - Manager - CCO Governance & External Partnerships Glenn Boyd - Relationship Manager Henderson-Massey, Waitakere Ranges, Whau

Item 17

Allocation of remaining 2017/2018 discretionary opex

File No.: CP2018/07117

Te take mō te pūrongo / Purpose of the report

1. To allocate the \$62,000 of 2017/2018 Locally Driven Initiatives (LDI opex) remaining in the Community Response fund before the start of the 2018/2019 financial year.
2. To transfer \$19,000 of unspent 2017/2018 local events funding to the 2017/2018 grants programme.

Whakarāpopototanga matua / Executive summary

3. The Local Board Funding Policy sets out how local boards are funded to meet the costs of providing local activities and administration support.
4. Funding for local activities is split into three parts based on the nature of the service provided and the allocation of decision making between the Governing Body and local boards. The three classifications of activities are asset-based services, locally driven capital projects and locally driven initiatives (LDI opex).
5. In 2017/2018 Henderson-Massey Local Board apportioned \$72,000 LDI opex to a "Community Response Fund" to provide a resource so that initiatives or requests for funding from the community that occurred outside of the work planning process could be responded to after consideration.
6. The remaining funding is largely being allocated to groups that made deputations to the local board requesting funding support. Ranui Action Project, Ecomatters Environment Trust and West Auckland Historical Society are discretionary allocations to progress initiatives closely aligning with objectives in the local board plan.
7. \$146,500 of LDI opex was apportioned to the events partnership fund to deliver local events. \$19,000 remains unspent due to some events being delivered under budget. Opportunities for reallocating the funds within the 2017/2018 events work programme were not available. Transferring to the grants programme allows more funding to be distributed to grants applications.
8. Henderson-Massey Local Board discussed the items at a workshop on 10 April 2018 and indicated support to resolve on the allocations.

Ngā tūtohunga / Recommendation/s

That the Henderson-Massey Local Board:

- a) Allocate a total of \$62,000 from the Community Response Fund to the following groups:
 - i. \$5,000 to the Fair Food charity for assistance with the local Fair Food programme and sourcing a suitable site for refrigerated containers.
 - ii. \$4,000 to Heart of Te Atatu South to support future community engagement on the proposed Te Atatu South Urban Design Plan.
 - iii. \$14,000 to the Central Park Henderson Business Association to assist with maintenance of the business database and other administrative needs.
 - iv. \$5,000 to Waitakere Central Community Arts Council to assist with planning improvements and repairs to their premises.
 - v. \$5,000 to Ranui Community Centre to assist with planning building improvements and administrative needs.
 - vi. \$15,000 to Waitakere Ethnic Board to coordinate two ethnic forums per

- year for two consecutive years.
- vii. \$4,000 to Ecomatters Environment Trust to assist with the local streamside planting programme.
 - viii. \$5,000 to the West Auckland Historical Society to develop activities during the Auckland Heritage Festival and collaborate with other local groups interested in participating in the festival.
 - ix. \$5,000 to Ranui Action Project to deliver a driver's licencing programme.
- b) Transfer \$19,000 of unspent 2017/2018 events partnership funding to the community grants funding pool.

Ngā tāpirihanga / Attachments

There are no attachments for this report.

Ngā kaihaina / Signatories

Authors	Wendy Kjestrup - Local Board Advisor
Authorisers	Louise Mason - GM Local Board Services Glenn Boyd - Relationship Manager Henderson-Massey, Waitakere Ranges, Whau

Auckland Council's Quarterly Performance Report: Henderson- Massey Local Board for quarter three, 1 January - 31 March 2018

File No.: CP2018/07692

Item 19

Te take mō te pūrongo / Purpose of the report

1. To provide the Henderson-Massey Local Board with an integrated quarterly performance report for quarter three, 1 January - 31 March 2018.

Whakarāpopototanga matua / Executive summary

2. This report includes financial performance, progress against local board key performance indicators, progress against work programmes, key challenges the board should be aware of and any risks to delivery against the 2017/2018 work programme.
3. Of significance this quarter;
 - Waitangi @ Waititi 2018 was held on 6 February at Hoani Waititi Marae
 - The local board allocated a further \$100,000 towards Te Whau Pathway project
 - Eco Matters have set up a six month trial Bike Hub in Henderson
 - The Community Reference group for the Harbourview-Orangihina masterplan process was established.
4. Performance against the agreed 2017/2018 work programmes is tracking positively - see the snapshot in attachment A of this report.
5. All operating departments with agreed work programmes have provided a quarterly update against their work programme delivery. The majority of activities are reported with a status of green (on track) or amber (some risk or issues, which are being managed). The activities with a status of red (behind delivery, significant risk) are projects that have been reviewed and deemed no longer required.
6. The financial performance report compared to budget 2017/2018 is attached. There are some points for the local board to note
 - Henderson Massey Local Board capital investment for the period was \$25.8m and net operational cost of service was \$13.9m
 - Operating expenditure is marginally below budget. The main driver for this is lower library/community centre administration costs offset by higher administrative costs at West Wave aquatic centre.
 - Operating revenue was above budget by 4.6% due to increase in aquatic entrance and memberships fees and improved revenue at the Kelston and Te Atatu Peninsula community centres.
 - Capital expenditure was 24% under budget. Costs for the open space-Massey North project were coded regionally and after taking this into account the true under-spend is approximately 6.7%. Royal Reserve development where physical works are progressing is the other main driver.
7. The key performance indicators for quarter three show a trend of delivery that is meeting the indicators, and these are shown in red in attachment D.

Ngā tūtohunga / Recommendation/s

That the Henderson-Massey Local Board:

- a) receive the performance report for the financial quarter ending 31 March 2018.

Horopaki / Context

8. The Henderson-Massey Local Board has an approved 2017/2018 work programme for the following operating departments:
 - Arts, Community and Events; approved on 16 May 2017
 - Parks, Sport and Recreation; approved on 20 June 2017
 - Libraries and Information; approved on 20 June 2017
 - Community Facilities: Build Maintain Renew; approved on 20 June 2017
 - Community Leases; approved on 20 June 2017
 - Infrastructure and Environmental Services; approved on 20 June 2017
 - Local Economic Development; approved on 20 June 2017
9. The work programmes are aligned to the 2014 Henderson-Massey Local Board Plan.

Tātaritanga me ngā tohutohu / Analysis and advice

Key achievements for quarter three

10. The Henderson-Massey Local Board has a number of key achievements to report from the quarter three period, which include:
 - The annual Waitangi Day event was held again in February at Hoani Waitititi Marae and was bigger and better than previous years, prompting the local board to look at further ways to support this event.
 - The local board allocated \$100,000 for construction of the connector path in Tiroroa Esplanade Reserve as part of Te Whau Pathway project and tenders are currently out for the construction of the pathway which will be built in the next few months.
 - Eco Matters have set up a six month trial Bike Hub in Henderson offering services such as free basic bike maintenance, safety advice and support, information on bike routes in the area and across the region and basic riding skills and safety advice
 - The Community Reference group for the Harbourview-Orangihina masterplan process has been established and have held four meetings to date.

Key project updates from the 2017/2018 work programme

11. The following are progress updates against key projects identified in the Henderson-Massey Local Board Plan and/or Local Board Agreement:
 - The build of the Westgate Multipurpose Facility is well underway with all consents having been granted and in use. Major works that have been completed include building drainage and all three floors are structurally complete including the steel roof and glass façade on the first two floors. The internal wall framing has also begun. The planned opening date is for the first quarter of 2019 with the refinement to the

operational model for the centre underway which will guide service provision for when the facility opens.

- A comprehensive renewal investigation is underway at West Wave Aquatic Centre. Mechanical and electrical services investigation is in progress and a structural (seismic) investigation is due to commence shortly. Further services and building fabric investigations will be undertaken this financial year and will inform a strategic assessment that will establish budget and scope of works required at the facility. At this stage, it is anticipated that physical works will take place in 2019.
- As part of Te Whau Pathway project to develop boardwalk connections within Henderson-Massey Local Board area, tender documents have been drafted for the local board funded construction of a connecting path in Roberts Field in Te Atatū South.
- Physical works for the upgrade of the Royal Reserve park in Massey with playground, footpaths, fitness equipment and additional parking, commenced mid-April 2017. All perimeter footpaths are complete and open for use. Due to poor weather conditions, completion is now set for June 2018 to tie in with Snow in the Park on 24 June.
- Te Hauāuru Park, the new Westgate Town Park, was officially opened on Wednesday 14 March 2018. The 1.1 hectare park provides a green heart to the area and creates quality open space to support the future growth of Westgate. The park includes a large lawn for events, picnic lawns, a water feature to play in and landscaping with native and cherry trees.
- EcoMatters and Auckland Council's Healthy Waters department have been working together with individuals, schools and community groups to adopt a proactive approach to pollution prevention of local waterways. This included weeding, mulching and spraying of invasive weeds at streamside locations in Sunnyvale and a clean-up event for Neighbours Day on 24 March at Manutewhau Stream. In partnership with council's parks team, the Project Twin Streams Community Trusts have planted 280 plants along the streams so far. A further 1704 are soon to be planted.

Key performance indicators

12. The local board agreements include level of service statements and associated performance measures to guide and monitor the delivery of local services. This report provides information on the performance measure year-end outlook for Henderson-Massey Local Board's measures, showing how we are tracking after the third quarter of FY18.
13. The year-end outlook is that 42 per cent of measures will not achieve target.
14. Currently all performance measures are being reviewed as part of the development of the 2018-2028 Long Term Plan. Attachment D contains further detailed KPI information.

Financial performance

15. Operating expenditure is \$0.1m (1%) under budget. The under spend mainly relates to lower library/community centre administration costs, depreciation on stormwater development at Westgate which has yet to be capitalised, offset by higher administrative costs at West Wave aquatic centre.
16. Operating revenue was above budget by \$185k (4.6%) due to increase in aquatic entrance/membership fees at West Wave and higher revenue at the Kelston and Te Atatu Peninsula community centres.
17. Capital spend is below budget by \$2.3m (adjusted for regional coding spend for open space in Massey North). This mainly refers to development of Royal reserve delayed by wet weather.

18. The Henderson Massey Local Board Financial performance report is in Appendix C.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

19. This report informs the Henderson-Massey Local Board of the performance for the quarter ending 31 March 2018.

Tauākī whakaaweawe Māori / Māori impact statement

20. Two hui were held in February and March 2018, at Hoani Waititi Marae, to progress the development of a local Māori Responsiveness Plan to assist in guiding the local boards relationship and ongoing engagement with local Māori and Mana whenua.

21. Thirty-six rangatahi enrolled on the 16 week Ngā Kawa o Tangaroa Tikanga Programme this quarter, and have participated in four dive excursions that are supported by three qualified dive facilitators. This is a highly sought after course for rangatahi and will continue in 2018/2019.

22. The Local Board have provided feedback on how they wish to proceed with identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage.

23. A new te reo Māori programme has been launched at the Te Atatu Peninsula Library called "Karapu Korero". The programme provides the opportunity to practice te reo in a relaxed environment and celebrates Te Ao Māori.

Ngā ritenga ā-pūtea / Financial implications

24. This report is for information only therefore has no financial implications.





Ngā raru tūpono / Risks

25. The risks identified by operating departments where the progress and performance indicator has been reported as red (significantly behind budget/time or achievement of outcomes) are projects that have been reviewed and deemed no longer required.

Ngā koringa ā-muri / Next steps

26. The Local Board will receive the next performance update following the end of quarter four, August 2018.

Ngā tāpirihanga / Attachments

No.	Title	Page
A 	Attachment A_Work programme snapshot Q3 (<i>Under Separate Cover</i>)	
B 	Attachment B_2017_2018_Work programme update Q3 (<i>Under Separate Cover</i>)	
C 	Attachment C_2017_2018 financial performance for Q3 (<i>Under Separate Cover</i>)	
D 	Attachment D - 2017_2018 key performance indicators for Q3 (<i>Under Separate Cover</i>)	

Ngā kaihaina / Signatories

Authors	Tracey Wisnewski - Local Board Advisor
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Authorisers	Louise Mason - GM Local Board Services Glenn Boyd - Relationship Manager Henderson-Massey, Waitakere Ranges, Whau
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Draft 2018-2028 Regional Land Transport Plan, draft Regional Fuel Tax proposal and draft Contributions Policy

File No.: CP2018/06551

Item 20

Te take mō te pūrongo / Purpose of the report

1. This report seeks formal local board feedback on the draft 2018-2028 Regional Land Transport Plan, the draft Regional Fuel Tax proposal and the draft Contributions Policy 2018.

Whakarāpopototanga matua / Executive summary

2. The Regional Land Transport Plan (RLTP) sets out a ten-year capital and operating programme for transport in Auckland. It covers transport activities delivered by Auckland Transport, the New Zealand Transport Agency (NZTA), Auckland Council and KiwiRail.
3. The draft RLTP has been developed in collaboration with the NZTA. Legislation requires that the RLTP is revised every six years and reviewed after three years. It has been agreed that the level of change associated with Auckland's growth warrants a full revision of the RLTP.
4. The RLTP will be consulted with the public between 1 and 14 May.
5. Alongside the RLTP, Auckland Council is consulting the public on a draft Regional Fuel Tax (RFT) proposal. The council consulted on a fuel tax to fund transport improvements as part of the 10-year Budget. The regional fuel tax, if introduced, would add 10 cents a litre (plus GST), and generate approximately \$1.5 billion over 10 years for transport projects in Auckland. At the time, the Government Policy Statement on Land Transport (GPS) and the Auckland Transport Alignment Project (ATAP) were still under review so the projects proposed to be funded by a regional fuel tax could not be identified. The draft RFT proposal sets out the programmes and projects that the regional fuel tax would fund.
6. The draft RFT proposal is conditional on the enactment of the Land Transport Management (Regional Fuel Tax) Amendment Bill which is currently passing through the Parliamentary process.
7. The Council is also consulting on a draft Contributions Policy 2018. The draft Contributions Policy proposes an increase in development contributions to reflect additional investment, including for parks.

Ngā tūtohunga / Recommendation/s

That the Henderson-Massey Local Board give formal written feedback on:

- a) the draft 2018-2028 Regional Land Transport Plan
- b) the draft Regional Fuel Tax Proposal
- c) the draft Contributions Policy.

Regional Land Transport Plan

8. The Land Transport Management Act 2003 requires that the Regional Transport Committee (RTC) prepare an RLTP every six years, which sets out the region's transport priorities for the next ten years, and must contribute to the purposes of the Land Transport Management Act and be consistent with the Government Policy Statement on Land Transport (GPS).

9. At its meeting of 24 October 2017 the Auckland Transport Board agreed that the level of change associated with Auckland's growth warrants a full review of the RLTP. Since the 2015 RLTP was prepared, Auckland's population growth has increased at a much faster pace than was envisaged. By 2028, the population of Auckland is expected to be around two million people – four years earlier than projected in 2015. Significant investment in transport infrastructure and services will be required to meet the increasing needs of these additional people both to service new housing required to match growth and to service many more customers.
10. The draft RLTP, included in Attachment A, has been developed in collaboration with the NZTA and was considered by the Regional Transport Committee (a committee comprised of the Auckland Transport Board and a representative of the NZTA convened to adopt the RLTP) on 1 February 2018, and was subsequently approved by the Chair and Deputy Chair under delegation.
11. Preparation of the draft RLTP and consultation were delayed as the GPS and ATAP were still under review, leading to some uncertainty about project priorities. Both the GPS and ATAP have now been released, and have informed the draft RLTP.

Regional Fuel Tax

12. In preparing the 10-year Budget 2018-28, the Council considered a range of funding options for its activities. The consultation on the 10-year Budget signalled that in order to achieve the level of investment that Auckland needs to address its transport issues, new funding mechanisms for transport were required. An RFT of 10 cents per litre plus GST was proposed, subject to central government providing a legislative basis for such a tax.
13. While the RFT, as a funding mechanism, was the subject of consultation, there was no ability to identify the projects that might be funded from the RFT at that time, due to the review of the GPS and ATAP.
14. The government has initiated the Land Transport Management (Regional Fuel Tax) Amendment Bill. If passed, this will enable Auckland to levy a regional fuel tax of up to 10 cents per litre, plus GST, from 1 July 2018..
15. A draft Regional Fuel Tax proposal, included in Attachment B, has been developed based on the requirements of the draft legislation. While the legislation is still to progress through the full Parliamentary process, the transitional provisions in the legislation mean that Auckland Council can develop a draft proposal, consult with the public, and submit to the responsible Ministers (the Minister of Finance and Minister of Transport) for consideration, once the legislation has been passed.

Contributions Policy

16. Development contributions enable the Council to charge developers for a portion of the cost of growth infrastructure needed as a result of development. The current Contributions Policy expires on 30 June 2018. The policy needs to be amended to reflect changes to capital expenditure in the 10-year Budget 2018-2028 and the RLTP.
17. Over the next ten years, the council needs to fund additional infrastructure to enable the construction of 120,000 dwellings to house an expected 300,000 additional Aucklanders. The 10-year Budget also allowed for an increase in investment in parks.
18. The proposed Contributions Policy 2018, included in Attachment C, proposes an increase in both urban and greenfield prices to reflect this additional investment.
19. Central government has recently introduced the Local Government (Community Well-being) Amendment Bill which would restore the Council's ability to use development contributions to fund public swimming pools and libraries. It is not certain when this legislation will be passed so provision for the inclusion of public swimming pools and libraries has not been included in the draft Contributions Policy 2018. Once the legislation has been passed the Council can consider amending the policy to include the growth component of any qualifying expenditure or to prioritise within the expenditure programme for community infrastructure.

20. The timetable for this process is very compressed. Public consultation on the draft RLTP, draft Regional Fuel Tax proposal and draft Contributions Policy will run for two weeks between 1 May and 14 May.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

21. The RLTP sets out a ten-year regional programme. Early engagement with local boards has taken place to ensure that projects of particular interest to local communities could be taken into account in the prioritisation process by which the programme was developed.
22. This report provides the opportunity for local boards to give formal feedback on the capital and operating programmes, and any other aspects of the RLTP, including projects of particular interest to local communities. In particular, feedback from local boards is sought on whether the RLTP places the appropriate emphasis on the priority areas.
23. The draft RFT proposal reflects the priority projects in the RLTP, along with a few specific local board priorities.
24. The draft proposal signals the Council's intent to exclude Great Barrier Island from the regional fuel tax, in line with council's submission on the draft legislation and subject to the legislation being amended accordingly. The consultation will also signal council's advocacy in support of rebates being enabled for fuel that is purchased for off-road use, an issue which has been raised by a few local boards.
25. The draft Contributions Policy price varies by location depending on the cost of infrastructure required to support development in an area. The capital expenditure programme to be funded by development contributions was included in the draft 10-year budget and local boards can provide feedback on the proposed programme through the LTP process.
26. Local boards have been invited to attend a briefing on the draft RLTP on 30 April 2018, followed by a full day of informal hearings-style sessions on 7 May 2018 with representatives of the Auckland Transport Board to give verbal feedback. This report enables boards to provide formal feedback to inform further decision-making on the RLTP.
27. The draft Regional Fuel Tax Proposal and draft Contributions Policy will also be covered in the briefing. Formal feedback from local boards will be considered by the Governing Body and/or the Finance and Performance Committee when making their decisions on the Regional Fuel Tax and the 10-year Budget.

Tauākī whakaaweawe Māori / Māori impact statement

28. Many components of the RLTP are of importance to and impact on Māori. The RLTP is one of the tools that can enable and can demonstrate responsiveness to Māori. Early engagement with mana whenua took place throughout the region during the development of the draft.
29. The introduction of a regional fuel tax will negatively impact some lower socio-economic communities who do not have access to alternative transport options and rely on their private vehicles. Māori tend to represent a high proportion of these communities, however, many of the projects that will be funded by the regional fuel tax are targeted at improving transport access to jobs and education for these communities as well as providing greater public transport alternatives. In the longer term, this should have a positive impact for these communities.
30. The impact on Māori for the changes to development contributions will be similar to the impact on other residents and ratepayers. The Council's Māori Cultural Initiatives Fund provides grants to support marae and papakāinga development and can be used to fund development contributions. The Contributions Policy treats Kaumatua housing the same as retirement villages, which generally place lower demands on council services.

31. There is a need to continue to build relationships between the Council, transport agencies, mana whenua, and where relevant the wider Māori community. Ongoing engagement will assist the Council and agencies in understanding priorities for Māori, and can encourage Māori participation in decision-making processes.
32. Appropriate engagement on the RLTP, RFT Proposal and Contributions Policy are planned for the consultation period.

Item 20 Ngā koringa ā-muri / Next steps

33. Possible changes to the RLTP, RFT Proposal, and Contributions Policy will be considered following public consultation.
34. The RFT Proposal will be considered by the Governing Body for adoption and submission to Government on 31 May.
35. Decisions on the Contributions Policy will also be made on 31 May, with the final policy document planned to be adopted on 27 June.
36. The final RLTP document will be considered by the Auckland Transport Board for approval prior to 30 June 2018.




Ngā ritenga ā-pūtea / Financial implications

37. The financial implications of the draft RLTP, RFT Proposal and Contributions Policy are set out in those documents. There are no specific financial implications from seeking local board feedback.

Ngā raru tūpono / Risks

38. This report seeks local board feedback on draft regional proposals, which is part of the local board role. There are no specific risks from this process.

Ngā tāpirihanga / Attachments

No.	Title	Page
A 	Draft 2018-2028 RLTP for consultation (<i>Under Separate Cover</i>)	
B 	Regional Fuel Tax proposal (<i>Under Separate Cover</i>)	
C 	Draft Development Contributions Policy (<i>Under Separate Cover</i>)	

Ngā kaihaina / Signatories

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Review of Auckland Council's representation arrangements for the 2019 elections

File No.: CP2018/07528

Te take mō te pūrongo / Purpose of the report

1. To provide the Henderson-Massey Local Board an opportunity to give formal feedback on the review of Auckland Council's representation arrangements for the 2019 elections.

Whakarāpopototanga matua / Executive summary

2. Auckland Council's representation arrangements have to be reviewed this year. The outcome will apply at the 2019 elections.
3. The Governing Body finalised the process for conducting the review in December 2017, following consultation with local boards.
4. The Joint Governance Working Party established by the mayor will develop a proposal for reporting to the Governing Body in July 2018.
5. The local board is now invited to provide its formal feedback on the review, for consideration by the Joint Governance Working Party.

Ngā tūtohunga / Recommendation/s

That the Henderson-Massey Local Board:

- a) endorse the general approach to the review of Auckland Council's representation arrangements for the 2019 elections, which is to make changes on an issue-by-issue basis and to not seek significant change.
- b) endorse the Joint Governance Working Party's position on the following matters with respect to the review of Auckland Council's representation arrangements for the 2019 elections:
 - i. that all Governing Body members are to continue to be elected by ward as decided by the Governing Body
 - ii. that the current number of members in each ward is retained
 - iii. that the Waitemātā and Gulf ward non-complying variance (population per member) should be addressed by reducing the size of the isthmus part of the ward on both the east and the west of the ward as in 'Option 1', with the resulting changes for neighbouring wards as set out in that option
 - iv. that the Rodney ward non-complying variance (population per member) should be retained on the basis that compliance would result in splitting communities of interest or joining disparate communities of interest
 - v. that the area alongside the Kaipara Harbour does not have a community of interest with Warkworth, and that the Rodney Local Board is invited to provide feedback on the alternative options for subdivision arrangements.
- c) endorse the following recommendations with respect to the review of Auckland Council's representation arrangements for the 2019 elections, noting that they have yet to be considered by the Joint Governance Working Party:
 - i. that the Botany subdivision non-complying variance (population per member) should be addressed by moving the southern boundary of the Howick ward southwards and that the Howick Local Board is invited to provide feedback on

- the two alternative options
- ii. that the Manurewa-Papakura ward non-complying variance (population per member) should be retained on the basis that compliance would result in splitting communities of interest or joining disparate communities of interest
 - iii. that the Waitematā Local Board consider whether subdivisions within the board area are appropriate
 - iv. that the Upper Harbour Local Board consider whether subdivisions within the Board area are appropriate.
- d) provide any other feedback on the review of Auckland Council's representation arrangements for the 2019 elections.
 - e) delegate authority to the Chairperson to represent the board's views on the review of Auckland Council's representation arrangements for the 2019 elections should the Joint Governance Working Party seek further engagement with and/or feedback from the board prior to reporting to the Governing Body with a proposal in July 2018, or during the consideration of submissions following public notification.

Horopaki / Context

There are statutory deadlines

6. All councils must, under the Local Electoral Act 2001, review their representation arrangements at least every six years. Auckland Council, under the Local Government (Auckland Council) Act 2009, must conduct a review of its representation arrangements no earlier than the 2013 elections and no later than September 2018.
7. The Governing Body considered conducting a review for the 2016 elections but resolved to defer this.
8. The Local Electoral Act 2001 requires the following timeline and process:
 - public notice of the council's proposals by 8 September 2018
 - consideration of submissions
 - public notice of the council's final proposals within six weeks of the closing date for submissions.
 - if there are no objections or appeals, the council's proposals stand and are implemented
 - if there are objections or appeals, they are forwarded to the Local Government Commission for a decision.
9. Staff are planning to report the Joint Governance Working Party's proposals to the Governing Body meeting on 26 July 2018.

Role of the Joint Governance Working Party and the process for developing the Auckland Council proposal

10. In 2017, the Governing Body endorsed a process for the review of Auckland Council's representation arrangements for the 2019 elections that was then recommended to local boards. Local board feedback, which was generally supportive of the proposed process, was reported back to the Governing Body in December 2017.
11. The Governing Body, after considering local board feedback, made the following decision:

That the Governing Body:

 - a) *receive the feedback from local boards.*

- b) *note the mayor's appointments to the Joint Governance Working Party as follows:*
- Cr Cathy Casey (Central), Cr Linda Cooper (West), Cr Daniel Newman (South), Cr Wayne Walker (North), Angela Dalton (South), Phelan Pirrie (Rural North), Richard Northey (Central) and Shane Henderson (West).*
- c) *approve the draft terms of reference for the Joint Governance Working Party for inclusion in the Auckland Council Committee Terms of Reference.*
- d) *approve the following process for conducting the review of representation arrangements:*
- i) *the Joint Governance Working Party will develop Auckland Council's initial review of representation arrangements and present it to local boards and the Governing Body for comments before the Governing Body makes the statutory resolution for public notification for submissions.*
 - ii) *the Joint Governance Working Party will conduct the hearing of submissions and report its findings to local boards and the Governing Body before the Governing Body makes the final statutory resolution on any representation changes, which will then be publicly notified for objections and appeals.*
 - iii) *the Governing Body will review the process for hearing submissions under (ii) at the time the initial proposals for change are known.*

12. The rationale for (d)(iii) in the decision was to respond to some local board feedback regarding the hearing of submissions. The legislation requires a final proposal to be publicly notified within six weeks of the submission closing date. This may require a centralised process. However, this will be reviewed once the nature of changes being proposed is known.

Representation arrangements that may be reviewed

13. For the Governing Body, it is possible to review for members other than the mayor:
- whether members are elected by ward or at-large or by a mixture
 - if by ward, the number of wards, names, boundaries and number of members for each ward.
14. For each local board it is possible to review:
- whether members are elected by subdivision or at-large or by a mixture
 - if by subdivision, the number of subdivisions, names, boundaries and number of members for each subdivision
 - the number of members for the local board
 - the name of the local board.

Matters that are required to be taken into account

15. The Local Electoral Act 2001 (Act) requires the council to take into account:
- the effective representation of communities of interest
 - fairness of representation.
16. Other requirements in the Act include:
- ward boundaries should align with local board boundaries as far as is practicable
 - boundaries must align with mesh-block boundaries
 - when the council gives public notice of its proposal, it needs to give reasons for any changes from the 2016 elections.

17. The concept of effective representation of communities of interest can be explained by considering a single electorate which has two quite different communities and two elected representatives. The outcome of each election might mean that both representatives are elected by one of the communities with the result that the other community will not be represented. This might be solved by splitting the total electorate into smaller electoral areas, each having one representative. In the case of territorial local authorities, those smaller electoral areas are known as 'wards' and in the case of local boards, those smaller areas are known as 'subdivisions'.
18. The concept of fairness means that the ratio of population to elected member for wards, in the case of the Governing Body, and subdivisions, in the case of local boards, should not vary across the region or local board area respectively. The legislation allows for a variance of up to 10 per cent. It further allows the council to not comply if compliance would result in splitting communities of interest or joining disparate communities of interest. The final decision on a proposal to not comply is made by the Local Government Commission.
19. A practical consideration is the distribution of voting documents. Each voter receives a pack of voting documents which is relevant to that voter (the pack contains voting papers for the Governing Body positions and local board positions relevant to that voter). Misalignment of boundaries can create additional combinations of Governing Body and local board positions. This leads to additional cost in terms of voting documents. This reinforces the legal requirement for ward and local board boundaries to align as far as is practicable.

Tātaritanga me ngā tohutohu / Analysis and advice

The general approach is to not make significant change

20. The Local Government Commission determined the current arrangements in 2010, following 736 submissions on its first proposal. There was a lot of public interest and the process was robust. There are no significant issues with the current arrangements.
21. There have been discussions at local board cluster meetings and by the Joint Governance Working Party. Significant change has been considered (such as some Governing Body members being elected at large) but the outcome of these discussions to date is to basically retain the status quo except where changes are required.
22. One significant issue though, which has been considered by the Governing Body, is the number of Governing Body members. The Local Government (Auckland Council) Act 2009 sets this at 20 members, in addition to the mayor. All other councils are able to review the number of councillors.
23. The Governing Body, when it considered conducting a review of representation arrangements for the 2016 elections, decided instead to seek legislative change to allow it to review the number of Governing Body members. It also sought provision for re-aligning local board boundaries with ward boundaries, should ward boundaries need to change, and if there was support from local boards to keep boundaries aligned.
24. This submission was not successful. The Governing Body is not able to review the number of Governing Body members. Local board boundaries are not able to be changed other than through the separate process of applying for a local government reorganisation.
25. The council is continuing to advocate change, however any legislative change in the short term is unlikely to be effective for the 2019 elections.

Wards

Wards that do not comply with the 10 per cent rule

26. Based on statistics provided by the Local Government Commission (being a 2017 estimate) population ratios are as follows:

Ward	Population	Members	Population per member	Difference from quota	% Difference from quota
Rodney Ward	64,300	1	64,300	-18,560	-22.40
Albany Ward	169,800	2	84,900	2,040	2.46
North Shore Ward	156,800	2	78,400	-4,460	-5.38
Waitākere Ward	176,500	2	88,250	5,390	6.50
Waitematā and Gulf Ward	119,100	1	119,100	36,240	43.74
Whau Ward	84,700	1	84,700	1,840	2.22
Albert-Eden-Roskill Ward	172,200	2	86,100	3,240	3.91
Ōrākei Ward	91,500	1	91,500	8,640	10.43
Maungakiekie-Tāmaki Ward	79,700	1	79,700	-3,160	-3.81
Howick Ward	150,200	2	75,100	-7,760	-9.37
Manukau Ward	168,900	2	84,450	1,590	1.92
Manurewa-Papakura Ward	148,900	2	74,450	-8,410	-10.15
Franklin Ward	74,600	1	74,600	-8,260	-9.97
Total	1,657,200	20	82,860		

27. Final statistics will eventually be based on data provided by Statistics New Zealand at mesh-block level. Staff expect that final statistics will be very close to those that have been used in the review to date.
28. As stated above, one of the matters that must be taken into account in the review is fairness of representation. The legislation requires that the ratio of population to member should not vary by more than 10 per cent unless there are reasons for not complying with this requirement (on the basis of splitting communities of interest or uniting disparate communities of interest).
29. There are four wards that do not comply:
- Waitematā and Gulf ward
 - Rodney ward
 - Ōrākei ward
 - Manurewa-Papakura ward.

Review of the Waitematā and Gulf ward and neighbouring wards

30. The Waitematā and Gulf ward has a population approximately 28,000 above the 10 per cent quota. The Joint Governance Working Party has considered three options to address this (maps are in Attachment A):
- Option 1: boundaries on both the east and west of Waitematā are moved
 - Option 2: the eastern boundary with the Ōrākei ward is not changed and there is substantial change on the western boundary with the Albert-Eden-Roskill ward

- Option 3: the western boundary with the Albert-Eden-Roskill ward is not changed and there is substantial change on the eastern boundary with the Ōrākei ward.
31. Each option has different flow-on effects to neighbouring wards.
 32. The Joint Governance Working Party recommends Option 1. The other options disrupt communities of interest to a greater extent.
 33. For example, Option 2 takes areas around Ponsonby and Grey Lynn away from the central city into the Albert-Eden-Roskill ward.
 34. Option 3 places large areas of Ōrākei into Maungakiekie-Tāmaki. In the Local Government Commission's first proposal for wards, Ōrākei and Maungakiekie-Tāmaki were combined. Following submissions, the Local Government Commission determined that Ōrākei and Maungakiekie-Tāmaki were distinct communities of interest and created separate wards. The commission took into account socio-economic differences and voting patterns.
 35. The effect of Option 1 on the 10 per cent rule is as follows:

Ward	% Difference from quota
Whau	9.5%
Waitematā and Gulf	9.5%
Albert-Eden-Roskill	9.8%
Ōrākei	11.0%
Maungakiekie-Tāmaki	10.6%
Waitākere	6.5%

Review of the Rodney ward

36. The Rodney ward needs to gain about 10,000 population to be only 10 per cent under the quota. The Joint Governance Working Party has considered three options (maps are in Attachment B):
 - Option 1: the area north of the Whangaparaoa peninsula which is currently in the Albany ward is moved into Rodney (Orewa, Hatfields, Waiwera)
 - Option 2: the southern boundary of Rodney ward is moved southwards
 - Option 3: the council proposes the status quo, which is not complying, on the basis that any options to increase the population in the Rodney ward split communities of interest.
37. The Joint Governance Working Party recommends Option 3. Both Option 1 and Option 2 split communities of interest.
38. In Option 1, the area from Orewa to Waiwera shares a community of interest with the Hibiscus Coast.
39. Option 2 is difficult to achieve without splitting a community of interest. Option 2 as shown, moves the Rodney ward boundary south to include Whenuapai and Paremoremo and it borders Ranui and Westgate. The Whenuapai area is assumed to be south-looking rather than north-looking; for example, residents in Whenuapai would tend to go south for key activities like retail shopping or business, rather than north. Another option for a boundary is along the Upper Harbour motorway. However, this splits the Hobsonville community.
40. Further reasons for keeping the status quo include:
 - ward and local board boundaries remain aligned (the Local Electoral Act requires alignment as far as is practicable)
 - the current boundaries are the boundaries originally set by the Local Government Commission as representing communities of interest

- population is increasing and will continue to increase over time.

Review of the Manurewa-Papakura ward

41. The Joint Governance Working Party has not yet considered options for changing the Manurewa-Papakura ward boundaries.
42. In order to be only 10 per cent different to the average population to member ratio, the ward needs to gain a population of about 250. The Franklin ward cannot lose population, or it will become non-complying. Any change to the ward boundary will need to be at the northern end.
43. Staff have provided two options for local board comment back to the Joint Governance Working Party, in Attachment C:
 - Option 1: move the northern boundary of the ward on the western side of SH1 motorway up to Cavendish Drive
 - Option 2: move the northern boundary of the ward on eastern side of SH1 motorway northwards, just over the Redoubt Road ridge
 - Option 3: the status quo, which would need to be promoted to the Local Government Commission on the basis that it is not possible to achieve compliance without splitting communities of interest or uniting disparate communities of interest.
44. Staff recommend Option 3, given it is the least disruptive option, and that the degree of non-compliance is minimal. It also means that the ward and local board boundaries remain aligned (the Local Electoral Act requires alignment as far as is practicable).

Review of the number of members in wards

45. Wards are currently either single-member or double-member wards.
46. The Joint Governance Working Party has considered larger wards; for example, a southern ward based on the current Manukau, Howick and Manurewa-Papakura wards and having six members. Implications include:
 - the cost of a by-election across such a large ward if a vacancy occurs
 - voter turnout – those elected will tend to be elected by areas with higher turnout, meaning there will not be as much a spread of representation as there is now
 - the cap on campaign expenditure is increased
 - each of the six members will have the same large electorate to service.
47. The Joint Governance Working Party also considered splitting current double-member wards into single-member wards. If this was done using local board boundaries as defining communities of interest, only the Manukau ward, if split into two, would continue to comply. The Joint Governance Working Party is recommending no change to current ward arrangements.

Local boards

Local board population

48. The following table provides the population for each local board and the number of board members:

Board	Population	Members	Population per member
Rodney	64,300	9	7,144
Hibiscus and Bays	104,500	8	13,063
Upper Harbour	65,300	6	10,883
Kaipātiki	94,000	8	11,750

Devonport-Takapuna	62,800	6	10,467
Henderson-Massey	122,300	8	15,288
Waitākere Ranges	54,200	6	9,033
Great Barrier	1,000	5	200
Waiheke	9,630	5	1,926
Waitematā	108,500	7	15,500
Whau	84,700	7	12,100
Albert-Eden	109,200	8	13,650
Puketāpapa	63,000	6	10,500
Ōrākei	91,500	7	13,071
Maungakiekie-Tāmaki	79,700	7	11,386
Howick	150,200	9	16,689
Māngere-Ōtāhuhu	81,100	7	11,586
Ōtara-Papatoetoe	87,800	7	12,543
Manurewa	94,500	8	11,813
Papakura	54,500	6	9,083
Franklin	74,600	9	8,289
Total	1,657,330		

49. This table is provided for information. There is no legal requirement that the number of members should reflect the size of population. The 10 per cent rule only applies between internal boundaries of subdivisions. Staff are not aware of any reasons for changing the existing number of board members.

Local board subdivisions that do not comply with the 10 per cent rule

50. A table showing local board subdivisions in relation to the 10 per cent rule is in Attachment D.
51. There are two subdivisions that do not comply:
- Botany subdivision of the Howick Local Board (at 16.84 per cent, which needs to reduce its population)
 - Wellsford subdivision of the Rodney Local Board (at -10.69 per cent, which will be addressed in response to a suggestion to change the Warkworth subdivision).

Review of the Botany subdivision in the Howick Local Board area

52. Maps showing the current subdivision boundaries and two alternative options are contained in Attachment E.
53. It is clear that the only way for the Botany subdivision to lose population is through the Howick subdivision extending southwards. There are two options proposed for consideration by local boards.
54. One option expands the Howick subdivision southwards on the eastern side of Botany Road only, while the second option expands the Howick subdivision southwards on both sides of Botany Road. Each option results in subdivisions that comply with the 10 per cent rule.
55. The Howick Local Board is invited to indicate its preferred option. This would be the option which has the least disruptive effect on existing communities of interest.

Review of the subdivisions in the Rodney Local Board area

56. A submission has been received from a resident, Mr Grant Kirby, living near the Kaipara Harbour, pointing out that the Warkworth subdivision extends from coast to coast. Mr Kirby was a former chair of the Local Government Commission. The submission states that the area alongside the Kaipara Harbour does not share a community of interest with Warkworth and suggests extending the Kumeu subdivision boundary northwards, to follow the Helensville electoral boundary.
57. Maps showing current subdivisions, the option of extending the Kumeu subdivision northwards and an option of extending the Wellsford subdivision southwards, are contained in Attachment F. Both options result in subdivisions that comply with the 10 per cent rule.
58. The Joint Governance Working Party agrees that those near the Kaipara Harbour do not share a community of interest with Warkworth and invites the Rodney Local Board to recommend its preferred option in view of its knowledge of current communities of interest.

Waitematā Local Board subdivisions

59. A suggestion has been received that the Waitematā Local Board should have a central subdivision. A map is contained in Attachment G showing what this might look like.
60. The Waitematā Local Board is invited to recommend whether subdivisions should be created in order to promote more effective representation of communities of interest and, if so, whether it supports the proposed option.

Upper Harbour Local Board subdivisions

61. A suggestion has been received that the Upper Harbour Local Board should have subdivisions to ensure there was representation from the western end of the local board area. A map is contained in Attachment H showing an arrangement of three subdivisions that complies with the 10 per cent rule.
62. The Upper Harbour Local Board is invited to recommend whether subdivisions should be created to improve effective representation of communities of interest and if so, whether it supports the proposed option.

Review of local board names

63. Staff noted comments at local board cluster meetings and other meetings that some current names may not be appropriate. These include:
 - (i) Howick Local Board and Ward: 'Howick' is only part of the local board area
 - (ii) Waitematā Local Board and Ward: Some people associate 'Waitematā' with a different area (for example the area of the Waitematā District Health Board)
 - (iii) Ōrākei Local Board and Ward: 'Ōrākei' is only part of the local board area
 - (iv) Albany Ward: 'Albany' is only part of the ward area.
64. The Great Barrier Local Board has recommended adding 'Aotea' to its name. This acknowledges a recent Treaty of Waitangi settlement with Ngati Rehua - Ngatiwai ki Aotea.
65. Apart from the Great Barrier Local Board proposal, staff are not aware of any other specific proposals and are not researching alternative names. Local boards should note that a name change has the potential to confuse the electorate and there are budgetary implications with changing associated stationery and signage.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

66. The Auckland Council's review of representation arrangements for the 2019 elections has implications for local boards. These are discussed in the body of the report. The report also provides comments on changes that affect the Governing Body, for local board information and feedback.

67. Local boards have supported a process where a Joint Governance Working Party develops the Auckland Council proposal for presentation to the Governing Body. The Joint Governance Working Party has joint local board and Governing Body representation. The Governing Body will make the resolution required by the legislation which will be notified for public submissions.
68. Following the closing date for submissions, the Governing Body must make the final statutory resolution within six weeks. The Joint Governance Working Party will consider submissions. So that the working party may liaise effectively with local boards, the local board is invited to delegate authority to the Chairperson or another member to represent the board's views on the review. This is in the event that the Joint Governance Working Party seek further engagement with and/or feedback from the board prior to reporting to the Governing Body with a proposal in July 2018, or during consideration of submissions following public notification.
69. There will be an opportunity for the Governing Body, when it makes its first resolution, to further consider a process for local board involvement in commenting on submissions.

Tauākī whakaaweawe Māori / Māori impact statement

70. The Local Electoral Act 2001 provides for councils to establish Māori wards for electing Governing Body members. There is no similar provision for local board elections. The process for electing local board members is no different for Māori as for others.
71. The Auckland Council Governing Body has considered the possibility of creating a Māori ward. A resolution to do so was required by 23 November 2017. The Governing Body supported the creation of a Māori ward in principle but decided not to proceed further until the number of Governing Body members was able to be increased.
72. When considering subdivisions and communities of interest within its area, it may be relevant to take into account tribal rohe boundaries.

Ngā ritenga ā-pūtea / Financial implications

73. The review process is supported in-house. There will be costs associated with public notices and a payment to the Local Government Commission for preparing plans of boundaries and having them certified by the Surveyor-General. These costs are budgeted city-wide.
74. There are no financial implications for local boards. There will be down-stream council costs if the total number of local board members is increased (salary and support costs) or if there are changes to local board names resulting in costs associated with changing signage and stationery.

Ngā raru tūpono / Risks









75. The legislation requires deadline dates for certain decisions and public notification. Auckland Council has the greatest number of governance entities in the country (one Governing Body and 21 local boards) and there is a risk of not meeting these deadlines due to the need to involve all entities in the review.

Ngā koringa ā-muri / Next steps

76. The Joint Governance Working Party will consider local board feedback in June 2018 and develop proposals for consideration by the Governing Body at its July meeting, when it will make its statutory resolution for public notification. This report provides the opportunity for local boards to have input.

Ngā tāpirihanga / Attachments

No.	Title	Page
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A 	Waitemata ward boundary options <i>(Under Separate Cover)</i>	
B 	Rodney ward boundary options <i>(Under Separate Cover)</i>	
C 	Manurewa-Papakura ward boundary options <i>(Under Separate Cover)</i>	
D 	Local board subdivisions and the 10 per cent rule <i>(Under Separate Cover)</i>	
E 	Botany subdivision boundary options <i>(Under Separate Cover)</i>	
F 	Rodney Local Board subdivision options <i>(Under Separate Cover)</i>	
G 	Waitemata Local Board subdivision option <i>(Under Separate Cover)</i>	
H 	Upper Harbour Local Board subdivision option <i>(Under Separate Cover)</i>	

Ngā kaihaina / Signatories

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Confirmation of workshop records

File No.: CP2018/07498

Item 22

Te take mō te pūrongo / Purpose of the report

1. This report presents records of workshops held by the Henderson-Massey Local Board on:
 - 3 April 2018
 - 10 April 2018
 - 17 April 2018
 - 24 April 2018

Whakarāpopototanga matua / Executive summary


2. At the workshop held on Tuesday, 3 April, the Henderson-Massey Local Board had briefings on:
 - The Girl Guides Association of New Zealand building at Neville Power Memorial Park
 - Board discussion for the extraordinary meeting at 1.30 pm
 - The Te Atatu North Womens Bowling Club Incorporated, Matipo Reserve, Te Atatu Peninsula
 - Westgate Town Square – Options for traffic management
 - WEB funding discussion and unspent LDI 2017/2018
 - Glendene Community Hub; Funding Agreement and License to Occupy and Manage
3. At the workshop held on Tuesday, 10 April, the Henderson-Massey Local Board had briefings on:
 - WEB funding discussion and unspent LDI 2017/2018
 - LTP levels of service, performance measures and fees and charges
 - Annual Plan 2018/2019 LDI budget discussion
 - Come Fly a Kite event debrief
 - Budget allocations for covered arena at Henderson Valley Park
 - Community Facilities 2018/2019 work programme
4. At the workshop held on Tuesday, 17 April, the Henderson-Massey Local Board had briefings on:
 - ATEED discussion
 - Community Action on Youth and Drugs (CAYAD)
 - Community Facilities Update
5. At the workshop held on Tuesday, 24 April, the Henderson-Massey Local Board had briefings on:
 - Panuku Updates
 - Engagement process for Orangihina Harbourview
 - Freedom Camping
 - Rangatahi project in the 18/19 work programme

Ngā tūtohunga / Recommendation/s

That the Henderson-Massey Local Board:

- a) receive the workshop records held on:
- 3 April 2018
 - 10 April 2018
 - 17 April 2018
 - 24 April 2018

Ngā tāpirihanga / Attachments

No.	Title	Page
A 	April 2018 Workshop Records (<i>Under Separate Cover</i>)	

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Governance Forward Work Calendar

File No.: CP2018/07527

Item 23

Te take mō te pūrongo / Purpose of the report

1. To present to the Henderson-Massey Local Board with their most current governance forward work calendar.

Whakarāpopototanga matua / Executive summary

2. This report introduces the governance forward work calendar: a schedule of items that will come before the board at business meetings over the upcoming months. The governance forward work calendar for the board is included in Attachment A.
3. The calendar aims to support local boards' governance role by:
 - ensuring advice on agendas and workshop material is driven by local board priorities
 - clarifying what advice is required and when
 - clarifying the rationale for reports.
4. The calendar will be updated every month. Each update will be reported back to business meetings and distributed to relevant Council staff. It is recognised that at times items will arise that are not programmed. Board members are welcome to discuss changes to the calendar.

Ngā tūtohunga / Recommendation/s

That the Henderson-Massey Local Board:

- a) note the updated Governance Forward Work Calendar for May 2018. (attachment A).

Horopaki / Context

5. Council's Quality Advice Programme aims to improve the focus, analysis, presentation and timeliness of staff advice to elected representatives. An initiative under this is to develop forward work calendars for governing body committees and local boards. These provide elected members with better visibility of the types of governance tasks they are being asked to undertake and when they are scheduled.
6. Although the document is new, there are no new projects in the governance forward work calendar. The calendar brings together in one schedule reporting on all of the board's projects and activities previously approved in the local board plan, long-term plan, departmental work programmes and through other board decisions. It includes governing body policies and initiatives that call for a local board response.
7. This initiative is intended to support the boards' governance role. It will also help staff to support local boards, as an additional tool to manage workloads and track activities across council departments, and it will allow greater transparency for the public.
8. The calendar is arranged in four columns, "Date", "Topic", "Purpose" and "Governance Role":
 - Topic describes the items and may indicate how they fit in with broader processes such as the annual plan
 - Purpose indicates the aim of the item, such as formally approving plans or projects, hearing submissions or receiving progress updates

- Governance role is a higher-level categorisation of the work local boards do. Examples of the seven governance categories are tabled on the following page.

Governance role	Examples
Setting direction/priorities/budget	Capex projects, work programmes, annual plan
Local initiatives/specific decisions	Grants, road names, alcohol bans
Input into regional decision-making	Comments on regional bylaws, policies, plans
Oversight and monitoring	Local board agreement, quarterly performance reports, review projects
Accountability to the public	Annual report
Engagement	Community hui, submissions processes
Keeping informed	Briefings, cluster workshops

- Board members are welcome to discuss changes to the calendar. The calendar will be updated and reported back every month to business meetings. Updates will also be distributed to relevant Council staff.

Consideration

Local Board views and implications

- All local boards are being presented with governance forward work calendars for their consideration.


Māori impact statement

- The projects and processes referred to in the governance forward work calendar will have a range of implications for Māori which will be considered when the work is reported.

Implementation

- Staff will review the calendar each month in consultation with board members and will report an updated calendar to the board.

Ngā tāpirihanga / Attachments

No.	Title	Page
A⇒ 	Governance Forward Work Program - May 2018 (<i>Under Separate Cover</i>)	

Ngā kaihaina / Signatories

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