

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Arts, Community and Events										
2175	CS: ACE: Advisory	Community Response Fund - Henderson-Massey	Discretionary fund to respond to community issues as they arise during the year	Q1:Q2:Q3;Q4	LDI: Opex	\$ 72,000	In progress	Green	No allocations in Q2 Balance: \$72,000	0
210	CS: ACE: Arts & Culture	Pacific Arts Centre at Corban Estate - ABS Pacifica Mamas Arts and Cultural Trust Operational Support Grant	Administer funding agreement with Pacific Mamas Arts and Cultural Trust for Pacific cultural services, activities and programmes including: - performing arts - language and visual arts - Pacific "living art" experiences for the community - exhibition opportunities for local Pacific artists - Pacific arts - cultural outreach to the wider Auckland region.	Q1:Q2:Q3;Q4	ABS: Opex	\$ 148,807	In progress	Green	In Q2 the Pacifica Mamas Arts and Cultural Trust attracted a total of 9900 visitors to Corban Estate. The trust delivered 132 programmes to 6045 participants, including a Pacific storytelling session with migrant and refugee youth in collaboration with Mixit. The trust also opened a group exhibition 'TUROU: A call from our ancestors, a call to return home' at Corban Estate Arts Centre which attracted 1880 visitors.	The Pacifica Mamas and Cultural Trust attracted a total of 6,785 visitors to Corban Estate. The trust delivered 144 programmes to 6,035 participants, and staged 30 performances to 15,670 attendees. 16 programmes delivered to Māori outcomes. Highlights included the deliver of a Pacific story telling, drums and dance programme for the Auckland Libraries 'Dare to Explore' kids summer holiday programme graduation event, the commencement of the trust's weekly programmes for seniors, the launch of a new programme focussed on Tahitian style drumming, hosting the Creative NZ Pacific Arts Summit 2018 and a Pasifika Festival programme that attracted approx 14,000 participants and attendees.
214	CS: ACE: Arts & Culture	Waitakere Arts and Cultural Development Trust - ABS Waitakere Arts and Cultural Dev Trust (Corban Estate) Operational Support Grant	Administer a funding agreement with the Waitakere Arts and Culture Development Trust for exhibitions, public programmes, short-term artist residences on site, educational programmes, and provision of a venue for hire for performances and events.	Q1:Q2:Q3;Q4	ABS: Opex	\$ 553,498	In progress	Green	In Q2 the Waitakere Arts & Cultural Development Trust (Corban Estate Arts Centre) attracted 25,971 visitors. During this period the centre delivered 60 participatory programmes and hosted five exhibitions in the Homestead galleries. Other highlights included the exhibition '2K17 - A West Side Story' by Kakano Youth Arts Collective which attracted 160 visitors to the estate, and four performances of the self-titled work 'Atamira by Atamira Dance Company with a total of 900 attendees.	The Waitakere Arts & Cultural Development Trust (Corban Estate Arts Centre) attracted 13,946 visitors. During this period the centre delivered 79 participatory programmes with 3,431 participants and 2 performances to 550 attendees. Highlights include the annual Adult Summer School and Schools Education programmes, Conch Theatre Company rehearsing onsite and four 'Love Hendo' free drop-in arts workshops in Catherine Plaza.
216	CS: ACE: Arts & Culture	Waitakere Central Community Arts Council - ABS Waitakere Central Community Arts Council (WCCAC) Operational Support Grant	Administer funding agreement with Waitakere Central Community Arts Council for visual arts education programmes, open studio space for artists and a programme of exhibitions. Waitakere Central Community Arts Council (the Recipient) will provide development opportunities for artists and crafts people, fostering creative entrepreneurship for artists to develop a sustainable practice. • The Recipient will provide services, activities and programmes that 'generates an environment that encourages creativity' and develops a flourishing arts environment accommodating all genres and cultures.	Q1:Q2:Q3;Q4	ABS: Opex	\$ 47,094	In progress	Green	The Waitakere Central Community Arts Council (WCCAC) delivered 39 members classes in Q2. The 31st annual 'Trusts Art and Sculpture Awards Exhibition' was held in October and attracted 1500 visitors to Corban Estate.	In Q3 the Waitakere Central Community Arts Council (WCCAC) delivered 34 members classes and had a total of 820 users. Highlights during this period included a workshop for homeschooled children led by artist Ken Padgett, and outings for members to Rannoch House and Auckland Art Gallery.
221	CS: ACE: Arts & Culture	Community Arts programmes - LDI Henderson-Massey Wayfinding Project, Phase three	Implement phase three of the Henderson-Massey Wayfinding Project (Outside the Square). Develop creative programmes and projects based on the written works and projects delivered in the previous two phases.	Q1:Q2:Q3;Q4	LDI: Opex	\$ 18,000	In progress	Green	In Q2 a report on the second phase of 'Outside the Square' and a proposal for phase three of the project was presented to the local board. Planning will commence in Q3 for a creative writing and mentoring project with three local schools to develop new written works focused on the students' experiences of Henderson.	Planning is underway for a creative writing and mentoring project with local high schools in the Henderson-Massey local board, including discussion with the Going West Festival for a launch event to take place in conjunction with their festival.

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186	CS: ACE: Community Empowerment	Community grants (HM)	Funding to support local community groups through contestable grant funding	Q1;Q2;Q3;Q4	LDI: Opex	\$ 124,000	In progress	Green	The board allocated \$39,949 in the Local Grants, Round One (HM/2017/172). The board allocated \$15,034 in the Quick Response, Round Two (HM/2017/190 and HM/2017/191). The remaining budget is \$55,939.	There have not been any grant decisions in this quarter.
717	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (HM)	<p>Broker strategic collaborative relationships and resources within the community. This includes three key activity areas:</p> <ol style="list-style-type: none"> 1. Engage communities – reach out to less accessible and diverse groups - focus on capacity building and inclusion 2. Enabling council – ensure that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. Report back - to local board members on progress in activity areas 1 and 2. <p>Includes responding to the aspirations of mana whenua, mataawaaka, marae and Māori organisations.</p>	Q1;Q2;Q3	LDI: Opex	\$ -	In progress	Green	The agreed programmes for community organisations to implement local initiatives are well underway. Community organisations such as McLaren Park Henderson South Community Trust, Ranui Action Project, Ranui 135, Massey Matters, and Community Waitakere are responsible for leading and negotiating a variety of programmes within their neighbourhoods that range from placemaking, capacity building to youth initiatives. These programmes are community-led. All programmes are delivering on the agreed milestones. Cross-council relationships involving the Community Empowerment Unit, Parks, Sport and Recreation, and Community Facilities continued to support Massey Matters in leading concept improvements in Triange Park.	All scheduled work is being delivered according to milestones. New community-led programmes this quarter relate to the Older Persons projects in Ranui and Henderson South. Work to develop a local Māori Responsiveness Plan is underway. Two hui were held in February and March 2018, at Hoani Waititi Marae, to progress this work.
722	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (HM)	<p>Work with mana whenua and mataawaaka to create a local responsiveness action plan which includes the following:</p> <ul style="list-style-type: none"> • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori 	Q1;Q2;Q3	LDI: Opex	\$ 30,000	In progress	Green	On 29 November 2017, a hui at Hoani Waititi marae was held for all Māori stakeholders in West Auckland. Approximately 70 people attended the hui and discussed the main findings identified in the local Māori Responsiveness Plan. This plan was completed in September 2017. Themes of leadership, education, capacity building, places and spaces and kaupapa Māori were highlighted in the research as being areas that needed addressing for local Māori. This work will continue to be developed at another hui, scheduled for March 2018.	Two additional hui were held at Hoani Waititi marae to finalise the areas of work that will be incorporated into the HMLB Māori Responsiveness Plan. The first hui was held on 21 February 2018, and had a focus of Māori for Māori so that there was an opportunity to discuss topics amongst themselves. The second hui in March 2018 was for council staff and the Māori community. From these hui themes for a community responsiveness plan will be identified. The financial allocation is spent with a small amount remaining for installation of the local data base. This will be finalised at the end of March and implementation will occur from April 2018.
755	CS: ACE: Community Empowerment	Community-led placemaking: (North/West (NorSGA)) Spatial Priority Area (HM)	Engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation. Strengthen community-led placemaking and planning initiatives within the SPA area. Develop innovative ways to engage with communities that have not traditionally participated in council decision-making.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Staff brokered an agreement with Homes Land Community to share their experience of investing in social and community infrastructure with other developers in the area. This is proposed to occur in Q3. Staff continued to work with Plans and Places unit to support engagement with developers and communities in the Spatial Priority Area as opportunities arise.	The Plans and Place unit session with developers is rescheduled to Q4 to align with their timeframes. Staff continued to work with Plans and Places on opportunities to support engagement in the Spatial Priority Area, with the current focus being on Whenuapai.

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765	CS: ACE: Community Empowerment	REGIONAL: Improve safety through community-led place making (HM)	Fund and partner with local organisations such as voluntary community patrols and Neighbourhood Support to deliver initiatives that will make the area feel safe and vibrant. Activities: • build local organisation capacity and capability to respond flexibly to any local safety issues • activate community-led responses, through a variety of place-making activities that increase the sense of community belonging and safety in their communities.	Q1:Q2:Q3	Regional	\$ -	In progress	Green	Funding agreements with the west pacific warden groups, community patrol groups and Neighbourhood Support Waitakere have been completed. The groups provide reassurance, advice and high visibility patrols throughout west. A deployment plan has been developed and is coordinated in partnership with the police.	Voluntary support provided by local Pacific Wardens Glen Eden, Waitakere Pacific Wardens and the community patrols groups from, Glen Eden, Waitakere, Glendene Te Atatu, McLaren Park and Ranui-Swanson are supporting police. Delivery of Bluelight discos and safety school programmes across west primary schools was achieved. CEU in partnership with the Police and Waitakere Ethnic Board launched the first Waitemata Ethnic Wardens group. The wardens took to the streets recently supported by the Pacific Wardens and Police. Neighbourhood Support delivered a Safer Plates Event at the Henderson Council building, also attended and supported the Flotilla Whau event, the Police Open Day at Auckland ASB showgrounds, the West Auckland Arthritis Group event and the Heart Of Te Atatu South festival.
852	CS: ACE: Community Empowerment	Build capacity: community support hub	Fund a project led by local community leaders that supports local groups to have appropriate day to day operational practices. This will include good principles for accounting, human resources, administrative and legal.	Q1:Q2:Q3	LDI: Opex	\$ 75,000	In progress	Green	In Q2, the Community Business Hub, jointly run by McLaren Park Henderson South and Sport Waitakere, has engaged 15 community groups and 12 sports groups in workshops. The workshop topics included managing projects, measuring outcomes, human resource issues, marketing organisations and strategic and annual planning. Seven groups were offered additional follow up coaching and mentoring in this quarter. There is increased engagement in training workshops, up by 25% compared to Q1. Planning is underway for the 2018 workshops with new topics being identified from feedback and evaluations from previous workshops.	The Community Business Hub provided four community groups with one on one coaching assistance. This covered topics of organisational structure, a strategic planning review, and human resource support. Two half day workshops on mentoring support were completed and seven organisations are now receiving this support for their organisations. The project will continue in its current state for the remainder of the year.
856	CS: ACE: Community Empowerment	Build capacity: strong governance support	Fund MPHS to deliver stage two of the governance support programme for community programmes and groups. Support and monitor the contract delivery.	Q1:Q2:Q3	LDI: Opex	\$ 70,000	In progress	Green	In Q2, McLaren Park Henderson South Charitable Trust offered governance training through 10 workshops, three chairperson facilitated meetings and eight sessions of one on one mentoring. The workshop topics included legal responsibilities of a board, how to manage a board meeting, reporting health and safety, recruiting, succession planning and understanding financial statements. The workshops were well attended by local trusts and businesses with an average of 16 participants at each workshop. At each workshop 95% of participants evaluated the sessions as being excellent and valuable.	Eight governance workshops were offered by McLaren Park Henderson South to local community groups on topics of human resource management and strategic leadership. These workshops had between 20 to 25 participants and were fully booked. Two chairperson breakfasts were held for eight local chairs of Boards of Trustees. This provides strong networking opportunities and stimulates connections for groups to work/cooperate more easily with each other. There has been an increase in Maori attendance in this quarter. Evaluations continue to rate these workshops as excellent and informative.

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861	CS: ACE: Community Empowerment	Increase diverse participation: children and young people	Fund MPHs to deliver community-led play days for children under 5 years in Henderson South. All tools available for early childhood education are utilised in these play days and provide local support for a strong community-led early childhood focus. Budget is \$25,000. Child friendly programmes for 7 to 10 year olds in Henderson South are also programmed - budget \$7,000.	Q1:Q2:Q3	LDI: Opex	\$ 32,000	In progress	Green	McLaren Park Henderson South (MPHS) organised three pop up playdays in the parks for whanau and children up to five years of age. Each play day was attended by 8-10 families. A play group was set up at MPHS on 14 September 2017. This group runs a free weekly three-hour session and has six children and their parents attending regularly. There is also a programme for 10-17 year olds, that is run after school for approximately 15 participants. This programme is coordinated by youth leaders who organise physical activities such as turbo touch, futsal and indoor basketball.	McLaren Park Henderson South resumed their playgroup in the first week of February 2018. Currently 12 families attend and the number will grow as the scheduled eight sessions are completed. The Whanau M8tes programme (a weekly child friendly programme for children 8 years and older) continues, and activities are coordinated for after school sports, fun and outdoor adventures. Up to 20 participants are involved in this programme.
863	CS: ACE: Community Empowerment	Build capacity - West Means Business (WMB)	Fund West Means Business to: <ul style="list-style-type: none"> • deliver a west Auckland online employment register for both local employers and job seekers • support people into self-employment and promote vacancies on WMB website • deliver employment related workshops and seminars. 	Q1:Q2:Q3	LDI: Opex	\$ 20,000	In progress	Green	In Q2, West Means Business completed six business support courses including IRD GST, Social Media Marketing for Small Businesses, Business Development for Start Ups and Website Design for Small Businesses. Four, one-on-one Advanced Clinics for Business Start Ups were completed. Thirteen people attended each of these courses.	West Means Business delivers economic development courses in the Henderson-Massey Local Board area. Six business support courses were held on such topics as IRD GST Tax, Business Development for Start Ups, Social Media Marketing for Small Businesses and Website Design for Small Businesses. 30 people attended the courses, four, one on one support sessions occurred, a satellite workshop was held in Te Atatu, and planning is underway to host the ATEED West Auckland Business Club in April 2018.
866	CS: ACE: Community Empowerment	Respond to Maori aspirations: working with Local Maori Youth – Ngā Kawa o Tangaroa Tikanga	Fund Te Whanau o Waipareira Trust to deliver the Ngā Kawa o Tangaroa Tikanga Programme reconnecting rangitahi to their culture. This is a youth development programme that focusses on diving and collecting kai moana (shellfish) whilst strengthening whanau ties through the activities.	Q1:Q2:Q3	LDI: Opex	\$ 15,000	In progress	Green	On 14 December 2017, the Nga Kawa o Tangaroa Dive Programme acknowledged 16 graduates for the 2017 year. This course is run by Te Whanau o Waipareira and teaches Maori youth to gain confidence in water skills so that they can successfully and knowledgeably dive for kai moana in the sea. It is a very popular course for local Maori youth and will continue in 2018.	Quarter 3, provided a comprehensive report on the success of the completed Nga Kawa o Tangaroa programme. Thirty-six rangatahi participated in this 16 week course, and have participated in four dive excursions that are supported by three qualified dive facilitators. This is a highly sought after course for rangitahi to attend and will continue in the new financial year.
868	CS: ACE: Community Empowerment	Build capacity: Community Waitakere work programme	Fund Community Waitakere to engage community to build capacity and participate in neighbourhood placemaking. This includes provision of training programmes, affordable working and networking space, and anchor support for community groups seeking mentoring support.	Q1:Q2:Q3	LDI: Opex	\$ 33,000	In progress	Green	In Q2, Community Waitakere delivered training on Successful Outcomes Reporting, Presenting with Impact, Working Effectively with Culture (Multicultural NZ) and ran a focus group on improving funding relationships. Community Waitakere's community e-notice-board delivered community notices across the west three times each week. The organisation commenced planning for the Ethkick West Football tournament which will be held in Massey in March 2018.	Community Waitakere organised three Open Door Days at the Resource Centre in Henderson, the E Notice Board was delivered to the network three times per week and the Ethkick West Football Tournament was organised at Fred Taylor Park. The ethkick event attracted 22 teams and greater than 400 spectators attended. Community Waitakere continues to provide 'anchor' support for new and inexperienced community groups which is an important service to the Henderson community.
869	CS: ACE: Community Empowerment	Build capacity(HM): Massey Matters work programme	Fund Massey Matters to deliver capacity building services and engage communities in neighbourhood development activities. Massey Matters is a community led hub that: <ul style="list-style-type: none"> • builds capacity of the local community to respond to local issues in its own way • provides a professional information sharing network • supports community led place making activities. 	Q1:Q2:Q3	LDI: Opex	\$ 110,000	In progress	Green	In Q2, Massey Matters work programme delivered three network meetings, three street barbeques, Christmas in the Park event, and two editions of Massey Community Pulse to 8,500 residents and businesses. The Boost leadership programme completed its course for local residents and had 11 graduates in December 2017. There were two 'train the trainer' sessions for the Boost programme, three Play Now Whanau Fun Days and research was completed for the Food Matters project. In Q3, Massey Matters will plan for Movies in the Park, the Manatewhau Awa clean up and an International Food Festival.	Massey Matters completed the following actions in Quarter 3: <ul style="list-style-type: none"> - one network and one residents meeting held - 8,200 printed copies of the Massey Pulse community magazine distributed - applications for the community Match Fund processed - five train the trainers modules for the BOOST Community Leadership programme completed and a graduation event completed for BOOST graduates - personal development training for Massey Matters staff completed by Clissy Rock.

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871	CS: ACE: Community Empowerment	Community-led place making: Neighbours Day	Promote and engage communities in neighbourhood activities on Neighbours day.	Q1;Q2;Q3	LDI: Opex	\$ 20,000	In progress	Green	Staff have distributed funds attached to Neighbours Day events to appropriate organisations. Events will occur in Q3.	Neighbours Day applications for BBQ and celebration events in Neighbours Day week were received by Community Waitakere for the overall HMLB area. Twenty-eight applications were received. Funding was distributed to all applicants for an event. Specific local events were also organised from the community hubs in the area: - Massey Matters hosted a Neighbours Day Cuppa Kit for the Massey area - MPHHS held a People, Pride and Place festival in Henderson South on 23 March 2018 - Ranui Action Project hosted two BBQs for Ranui residents on 23 and 24 March 2018.
900	CS: ACE: Community Empowerment	Community-led place making: Ranui neighbourhood development	Fund Ranui Action Project to undertake a range of community programmes that support place-making activation, community led initiatives safety, youth and migrant activities that enhance a strong sense of community pride and ownership. The Ranui Empowerment Coordinator activates community place making in areas. Budget: Ranui Neighbourhood development \$30,000 Ranui Empowerment coordinator \$10,000 (from safety budget)	Q1;Q2;Q3	LDI: Opex	\$ 40,000	In progress	Green	Ranui Action Project (RAP) appointed a Kaiakawaenga to focus on Maori-led development. Consequently 17 rangatahi participated in a community giveback day at the community gardens. Youth street outreach workers supported Ranui youth on the streets when they feel unsafe. Local story telling project Realise launched at Corban Estate Arts Centre. Five videos were produced showcasing residents talking about living in Ranui. RAP and Ranui 135 hosted Christmas in the Car Park on 16 December 2017.	The following achievements were achieved by Ranui Action Project: -12 parents with their preschool children tended two indigenous community gardens in Ranui throughout the term. The play group operates while parents are working in the gardens growing food for their indigenous cuisine - refugee migrant women initiated a social enterprise catering business in December 2017. This social enterprise will link and work with local Ranui businesses from Quarter 4 onwards. Quarter 3 concentrated on getting business systems in place - driver licence lessons continue to encourage job skills for local residents - arrangements were finalised for the vector box outside Ranui House to be painted by a local Ranui resident - a free Family Forward Financial Education Programme was established in collaboration with RAP. Seven, two hour sessions every Thursday from 15 February to 29 March 2018 were held, to provide financial education and advocacy for local people.
901	CS: ACE: Community Empowerment	Community-led placemaking - CCTV monitoring (HM)	Fund and partner with local community and business organisations to make Henderson a safe, vibrant and prosperous centre. Activities include: • identifying local community or business organisations and building their capacity and capability, through partnerships, to support local decision making regarding safety and economic development • improving perceptions of safety in the town centre through community-led placemaking activities and encouraging collaboration of key stakeholders • enabling identified organisations to manage council's safety camera system in Henderson.	Q1;Q2	LDI: Opex	\$ 30,000	In progress	Amber	The funded 20-hour monitoring guard within the CCTV control room has contributed significantly to the reduction of crime reported within the Henderson CBD as confirmed by police. Some changes have been made to the guard roster to align with police operations leading up to the summer holiday in coordination with the police. Police requested CCTV footage as evidence surrounding a series of thefts and robbery incidents within Henderson. Ministry of Fisheries also requested CCTV footage of an incident that occurred in Henderson to determine if any offences had been committed under the Fisheries Act 1986. Installation of CCTV signage around the CBD is to be completed within Q3. A strong collaboration between the networks of stakeholders throughout Henderson continues.	CCTV signage was not installed in Q2. Staff have followed up with the installers to ensure the installation of CCTV signage around Henderson CBD will be completed during Q3. The CCTV Monitoring guard is working closely with and supporting police operations across the Henderson Central Business District. This contributes to a reduction of crime reported in this area. This reduction in reported crime is supported by increased number of police and voluntary safety patrols operating within the area.

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902	CS: ACE: Community Empowerment	Community-led placemaking: activation of neighbourhood connections and spaces	<p>Activating neighbourhood-led responses to safety issues through a variety of place-making initiatives that are coordinated and implemented through local community hubs.</p> <p>Supporting local community in community building activities. Examples include neighbourhood tidy ups of streets, karaoke music in public places and the implementation of a community project to refit a caravan for the youth team in Ranui.</p> <p>Developing and supplying tools to enable and support community led place making so that hubs can be agile in responding to local need as they arise.</p> <p>This allocation supports community hubs to build their capacity and be able to respond flexibly to any local safety issues.</p>	Q1;Q2;Q3	LDI: Opex	\$ 80,000	In progress	Green	<p>In Q2, McLaren Park Henderson South, Ranui Action Project, Massey Matters and Kakano have all delivered a variety of activations to increase a sense of neighbourhood belonging and participation for local residents. Four street cleanups occurred in Henderson South and over 10 tonnes of rubbish removed from local streets. Local residents organised street BBQs organised by local residents, which connected local neighbours. In Massey, local surveys about safety issues were collated and two public meetings were held about the Royal Heights shopping centre that attracted over 40 attendees each. In Ranui, RAP and Ranui 135 organised Christmas in the Carpark for residents and businesses. Henderson youth who attend Kakano at the Corban Estate Arts Centre finished painting three murals around Henderson Town Centre.</p>	<p>Placemaking events occurred throughout Henderson-Massey. In Ranui, preparation concentrated on the Our Amazing Place event, scheduled for 7 April 2018 which has 12 local station holders confirmed. Mural remedial action throughout Ranui was undertaken by local youth involved with the Kakano Youth Arts Collective. MPHs organised evaluations of previous street cleaning exercises to gather data about what worked well and what could be improved. Three additional streets were cleaned this quarter: Hume Place, Waitoro Lane and Murillo St. - Massey Matters undertook 10 resident street clean ups and hosted three bbqs. - Kakano, the youth arts collective, completed the seven large native bird murals in the Henderson Town Centre, and are currently scheduled to complete a new art work in Catherine Plaza over the Easter period.</p>
903	CS: ACE: Community Empowerment	Increase diverse participation: youth voice, youth-led initiatives, and Tuia'i Youth Leadership – (West Auckland Pasifika Forum)	<p>Develop three neighbourhood youth voice programmes in Henderson, Ranui and Massey that encourage and support young people to give their views to influence local board work priorities and provide input into local board decision-making on issues that affect young people. Link this neighbourhood process with the programmes and services operating from Zeal (a national youth service) to ensure a wide coverage of youth input. Implement youth-led projects and events such as Youth Week which will be planned, organised and run by youth.</p> <p>Tuia'i Youth Leadership Pasifika programme (West Auckland Pasifika Forum) Budget: \$12,000 to Tuia'i Youth Leadership Pasifika programme \$5,000 - youth week \$11,000 split between three neighbourhood hubs to develop neighbourhood youth voice</p>	Q1;Q2;Q3	LDI: Opex	\$ 28,000	In progress	Green	<p>The funding agreement with Youth Horizons for Tuia'i was completed in late November 2017. Planning with staff and Zeal for the 2018 programme took place in December. Zeal will provide the venue to host the students through the 2018 modules. A meeting was held with Zeal to coordinate Youth Week 2018, with a Youth Week funding agreement being completed in Q3. Various neighbourhood initiatives were completed to strengthen the youth voice in the local board area. This included a youth camp in the Waitakere Ranges which catered for up to 25 youth and was led by staff from McLaren Park Henderson South. The Massey Youth Can group (who have 18 regulars and meet weekly) recently organised a Halloween party for local youth. The Youth Voice leaders from McLaren Park Henderson South met monthly to review the participants community achievements. The Henderson Youth Voice group organised after school activities for youth (not involved in sport), and a Zeal birthday celebration in October 2017. Youth Voice participants are planning a Youth Voice summer event for Q3.</p>	<p>Youth Voice at MPHs, RAP, Massey Matters and Zeal continues to progress. The youth leaders met regularly in this quarter, to plan for the next youth camp in June 2018. A draft Youth Voice calendar was completed in collaboration with the above hubs to highlight local activities in which local youth can become involved. For Pacifica youth, the Tuia'i Summit was held on 6 March at the Keelson Community Centre. Ninety-two registrations were received from eight West Auckland schools, and 71 students attended in total. At summit, 50 students registered for the Tuia'i programme 2018. Parent evening will take place end of March. Modules will start in April. A funding agreement with Zeal for Youth Week will be completed by end of Q3.</p>

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904	CS: ACE: Community Empowerment	Youth Connections (HM)	Collaborate with multiple sectors to support youth from secondary education through pathways to employment and or entrepreneurships. Closing the gap between youth and business, through work readiness with local Rangitahi and sharing learnings and insights to enable youth ready business. Providing local opportunities to improve social and economic outcomes. Aiming for all youth to be meaningfully engaged in education, employment or training and have clear and viable employment pathways.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	Athens Education delivered the Bridging Pathways programme, supporting 11 (out of a projected 20) young people. Eight of the 11 have entered training or education, two are not in any activity and one has secured employment. Nine young people registered for the Waitakere Auckland Enterprise Skills and Training Forkhoist Programme – one secured full-time employment, one gained their Forkhoist Licence, five are sitting their Forkhoist Operations tests and two are still to sit their tests. JobFest on 11 October saw 845 attendees, 69% of which were aged 16-24. 65% of the youth were not in employment, education or training. 140 young attendees were from the local board area. Seventy employers attended. Employers estimate they received 4550 CVs and shortlisted 1260 people. Employers conducted 420 in-person interviews, made 280 job offers, and employed 140 people because of this event. Of the 198 attendees who received a Work and Income benefit prior to the event, 30 are no longer. Youth Service West delivered a work readiness programme for young people leading up to and following JobFest. Nineteen youth were from West Auckland (seven from the local board area). Across West Auckland 17 of these youth attended the event and three gained employment.	Waitakere Auckland Enterprise Skills and Training (WEST) Forkhoist Training Programme is in progress. Eight young people registered; one successfully gained their Forkhoist licence. Seven are still supported to gain forkhoist certificates. Aspire Mentoring continue delivery of the Bridging Pathways programme. Ten young people completed programme. Three gained paid employment, seven moved into further training, with eight being supported. Co-design discussions with Achieving at Waitakere, Unitec, Youth Service West resulted in a coordinated employment programme with local youth support, education providers and local business including Financial Literacy and savings contributions from local business.
906	CS: ACE: Community Empowerment	Community-led placemaking: Pomaria/Lincoln Rds Neighbourhood development	Fund Community Waitakere to develop connected neighbourhoods in the Lincoln North/Pomaria area by: • facilitating resident engagement through neighbourhood events • encouraging resident led neighbourhood planning and implementation of neighbourhood activities • strengthening linkages with local neighbourhood networks to increase neighbourhood participation e.g. Hippy • launching local events to support national initiatives such as White Ribbon Day collating and sharing information with local residents on local community assets that are available to support neighbours getting together.	Q1;Q2;Q3	LDI: Opex	\$ 45,000	In progress	Green	In Q2, Community Waitakere undertook placemaking initiatives at Pomaria and Lincoln Roads in Henderson. Four events have been completed as part of the Summer Series to activate green spaces in Kingsdale, Alan, Glen Norman and Fairdene reserves. Residents in this area contributed to the weekly community radio that runs from the Pomaria Hub. Neighbourhood-led community boxing initiatives commenced and 'In Case of Emergency' workshops (civil defence) have been coordinated from the community house. A community arts project at Pomaria was developed and implemented, highlighting the importance the community places on encouraging art amongst its residents.	Community Waitakere continued to progress work in the Pomaria/Lincoln Rd area. The community contributes to the weekly community radio which informs and builds the identity of this local neighbourhood. Community boxing commenced in this quarter, and will continue throughout the year, as will the fortnightly drop in centres at Pomaria Primary School. A community art project has now finalised its exhibition which will be held at the Henderson Library in Quarter 4.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
910	CS: ACE: Community Empowerment	Build capacity: Massey neighbourhood development	<p>Undertake a range of community programmes and initiatives to enable the development of Massey's neighbourhoods. The following initiatives will occur:</p> <ul style="list-style-type: none"> a free youth event organised by youth continued co-lab local youth involvement with YMCA and Raise Up neighbourhood exercise in parks over the summer and autumn months for families streetBBQs to generate neighbourly participation linking with local school hubs to extend community programmes and activities resident led initiatives, such as local clean ups developing opportunities to partner with mana whenua and mataawaka local business support for prizes and community acknowledgement youth speak outs local events such as the Massey Christmas party. 	Q1;Q2;Q3	LDI: Opex	\$ 45,000	In progress	Green	<p>Massey Matters was involved in a number of community initiatives in Q2. The 'Triangle Park Pop Up Drop in Day' attracted over 60 attendees. A successful application from Transpower was received, which funds the concept design for the community-led redesign of Triangle Park. A childrens' sensory garden was installed at the Massey Community hub, the Manutewhau community garden was established and a book trail is running. In Q3, the Triangle Park Vision Holders group will meet to further the work at Triangle Park.</p>	<p>The Massey Hub Childrens Garden was completed. On 24 March 2018, a colab with Eco Matters and the Leateata Preschool occurred to coordinate voluntary work for the Manutewhau Awa clean up. Triangle Park redevelopment by the local community continues, and a Triangle Park Vision Holders group had their initial meeting in this quarter. The group will provide oversight of future steps in the redevelopment, once the results of the Transpower funding application are known. Three summer series bbqs were held and attracted 70 attendees in total.</p>
911	CS: ACE: Community Empowerment	Building capacity: Match fund	<p>Provide match funding to allow local residents to apply to Massey Matters for small grants to further local neighbourhood initiatives. Grants of up to \$1,000 can be given under the new framework that has been developed for a resident led programme. Supported workshops are available for successful candidates. Celebration events will be attached to this programme of work.</p>	Q1;Q2;Q3	LDI: Opex	\$ 5,000	In progress	Green	<p>In Q2, staff held two information sessions to progress the knowledge and information around the Massey Matters Match Fund. To date, there have been two recipients of the Match Funding. These include Massey Mens' Shed and Massey Presbyterian Church. There are currently three applications awaiting final decision from the allocation panel. This will occur in Q3.</p>	<p>Two applicants for Match Funding were approved. \$1650 was approved in total. This fund allows residents to apply for specific projects they wish to undertake through the Match Fund application process that is administered by Massey Matters.</p>
979	CS: ACE: Community Empowerment	Increase diverse participation: West Auckland Enterprise and Skills Training (WEST) work programme	<p>Fund WEST to deliver economic development services in the West including old people via the West Work Ready programmes to:• assist people into part time and full time employment in west Auckland• provide training courses that cover a wide variety of topics that allow people to be work ready• support applicants throughout their employment journey so that they succeed• coordinate quarterly meetings for the youth employment providers network• provide the online network directory for all• provide first aid training and training in fork lift certification, passenger service , heavy licensing• work in partnership with other organisations.</p>	Q1;Q2;Q3	ABS: Opex	\$ 28,309	In progress	Green	<p>In Q2, West Auckland Enterprise Skills Training delivered seven courses including Driver Education, Learner Licence Theory Preparation (day and evening courses), Restricted and Full Licence Preparation, English (beginners, elementary and intermediate), Forklift Endorsement, Occupational Safety and Health Operators, the Treaty of Waitangi certificate courses, employment support courses and one on one mentoring sessions. Overall, 60 people attended the workshops and courses.</p>	<p>WEST held six courses including driver education Learner Licence Theory Preparation, Restricted and Full Licence Preparation and English Beginners and Employment Support courses. One on one mentoring was also offered. WEST hosted a very successful Housing Call to Action forum in March 2018, and is currently undertaking new course planning for the commencement of the new financial year in July 2018.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1007	CS: ACE: Community Empowerment	Community-led placemaking, activating places and connections for older people	<p>Activate neighbourhood led responses for older people that are coordinated through community hubs of Ranui Action Project, MPHS and Massey Matters so that older peoples' networks are extended, and isolation of the elderly is reduced.</p> <p>Build capacity for agencies working with older people in the local board area.</p> <p>Support and strengthen community agencies and groups who already network and link with older people so that local responses to Maori, Pacific, Asian and other older people.</p> <p>Develop and supply tools within council and externally, such as local retirement villages, Age Concern, marae, the Fono to enable community led support for programmes for older people.</p>	Q1;Q2;Q3	LDI: Opex	\$ 10,000	In progress	Green	<p>In Q2, staff presented the project for Older Persons in the Henderson-Massey Area to the board. The recommendations were approved and funding agreements with four different parties will be completed in Q3. McLaren Park Henderson South is developing a neighbourhood voice for older people, Ranui Action Project are working with the Maori Womens Welfare League and undertaking an eight week intergenerational course using poi, Te Atatu are finalising their options but will consider projects around increasing courses for older people in Auckland Council Community Centres, and exploring a possible option with electric bikes. Waitakere Grey Power will receive a minimal grant to cover some volunteer expenses. The work in all the above areas will get underway in Q3.</p>	<p>Funding Agreements were finalised with RAP, MPHS and Grey Power. The project is underway in Te Atatu Community Centre in its final stages of negotiation for a contract. The Ranui project is called Poi for the Elderly and is run in conjunction with the Maori Womens Welfare League and a local preschool. It is a seven week programme and will commence on 2 April 2018. Quarter 4 will provide an update on the MPHS and Te Atatu programmes.</p>
189	CS: ACE: Community Places	Funding Agreement - Sturges West Community House	<p>A three year term agreement with Sturges West Community House incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Sturges West Community House for the years 2017-2020, commencing 1 July 2017 and terminating on 30 June 2020. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 38,597	In progress	Green	<p>The Bi-annual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. Unfortunately Sturges West Community House could not attend on this day. Sturges West Community House did attend one of the hui held across the region to test the vision "More successful and sustainable Community Led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places". Sturges West Community House was one of the early voting locations and as a result some of the voters joined classes and groups that take place there. Sturges West Community House's annual presentation to be scheduled in Q3.</p>	<p>Sturges West Community House presented their annual update for 2017/2018 on 13 March, showcasing their activities and programmes and also the challenges they have faced to date. Highlights included their open day at the community house on 10 March which has resulted in attendees now joining in on classes at the house. Work has begun on developing their 2018/2019 work plan in line with 2017 local board outcomes and this will be finalised in Q4.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
190	CS: ACE: Community Places	Funding Agreement - Henderson Youth Facility	A five year term agreement with Zeal Education Trust to facilitate and deliver work plan outcomes, including activities and programmes at Henderson Youth Facility for the years 2017-2022, commencing 1 July 2017 and terminating on 30 June 2022. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 160,760	In progress	Green	The bi-annual houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. The hui focussed on new local board plans, the long term plan and funding agreements. Guest speaker Carol Scholes covered key areas of concern for community organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six community hui were held across the region in December to test the vision "More successful and sustainable community led places". The purpose was to uncover what works well in the current operational and funding models, what can be improved, what resources are useful and how can we develop future practice. There will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more community led places". During Q2 Zeal introduced a new online booking system for venue and equipment bookings and delivered their annual workshop to the local board on 19 September 2017.	Highlights include 11 programmes running at full capacity and new weekly youth groups starting. Zeal has also collaborated with other youth providers in the Henderson Massey area which has resulted in more utilisation of the centre. Work has begun on developing their 2018/2019 work plan in line with 2017 local board outcomes and this will be finalised in Q4.
191	CS: ACE: Community Places	Licence to Occupy and Manage - Henderson Youth Facility	A five year term with Zeal Education Trust for operation of Henderson Youth Facility: 20 Alderman Drive, Henderson being Lot 6 DP 1467 and part Lot 7, DP 2251 including the Suss It room for the years 2017-2022, commencing 1 July 2017 and terminating on 30 June 2022. i)Rent-\$1,00 plus GST per term if requested) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012	Q2	ABS: Opex	\$ -	Completed	Green	The licence to occupy and managed for Henderson Youth Facility was signed and agreed in Q1.	The licence to occupy and managed for Henderson Youth Facility was signed and agreed in Q1.
192	CS: ACE: Community Places	Funding Agreement - Glendene Community Hub	A one year term agreement with Glendene Community Society Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Glendene Community Hub for the 2017/2018 year, commencing 1 July 2017 and terminating on 30 June 2018. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 57,689	In progress	Green	The bi-annual houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall with staff from Glendene Community Hub attending. The hui focussed on new local board plans, the long term plan and funding agreements. Guest speaker Carol Scholes covered key areas of concern for community organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six hui were held across the region in December to test the vision "More successful and sustainable community led places". The purpose was to uncover what works well in the current operational and funding models, what can be improved, what resources are useful and how can we develop future practice. There will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more community led places". A new hub co-ordinator has been employed and the committee has created a new part-time role (community co-ordinator) which will commence in Q3.	Glendene Community Hub presented their annual update for 2017/2018 on 13 March, showcasing their activities and programmes and also the challenges they have faced to date. These include difficulty getting Council building issues and queries resolved. Unfortunately their hub co-ordinator was impacted by a sudden family bereavement in Q3 which has affected their reporting. Work has begun on developing their 2018/2019 work plan in line with 2017 local board outcomes and this will be finalised in Q4. A workshop is scheduled for early Q4 (3 April) FY18/19.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
193	CS: ACE: Community Places	Licence to Occupy and Manage - Glendene Community Hub	A one year term with Glendene Community Society Incorporated for operation of the Glendene Community Hub: 82 Hepburn Road, Glendene being part of Lot 41 DP 48056 contained in NA 1925/33 for the 2017/2018 year, commencing 1 July 2017 and terminating on 30 June 2018. i) Rent- \$1,00 plus GST per term if requested. ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.	Q2;Q3	ABS: Opex	\$ -	Completed	Green	The licence to occupy and manage was agreed and signed in Q2. Staff are to attend a local board workshop in Q3 to discuss term for 2018/2019.	The workshop to discuss the 2018/2019 term was rescheduled to 3 April 2018.
194	CS: ACE: Community Places	Licence to Occupy and Manage - Manutewhau Community Hub (West Harbour Community Hub)	A two year term with Massey Matters Incorporated for operation of the Manutewhau Community Hub (West Harbour Community Hub): 74 Oreil Avenue, West Harbour being Lot 326 DP 88755 contained NA43C/386 for the years 2017-2019, commencing 1 July 2017 and terminating on 30 June 2019. i) Rent- \$1,00 plus GST per term if requested. ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.	Q2	ABS: Opex	\$ -	In progress	Green	Massey Matters have signed the Licence however it has not been counter-signed by Auckland Council. It is missing the official seal from Massey Matters which is a requirement of the Licence. A seal has been ordered by Massey Matters and we expect to have the Licence completed in Q3.	The Licence has been stamped with the official seal and was collected from Massey Matters on 29 March 2018.
195	CS: ACE: Community Places	Licence to Occupy and Manage - Hub West McLaren Park Community House	A four year term with MPHS Trust for operation of the Hub West McLaren Park Community House at 27 Corban Avenue, Henderson Part of Parts 3, 4.5 and 6 Deeds Plan 706 and Lot 22 DP 44604 for the years 2017-2021, commencing 1 July 2017 and terminating on 30 June 2021. i) Rent- \$1,00 plus GST per term if requested ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.	Q2	ABS: Opex	\$ -	Completed	Green	In Q2 the Licence to Occupy and Manage for Hub West McLaren Park Community House was agreed and signed.	No update is required for this quarter. Licence to Occupy and Manage was executed in Q2.
196	CS: ACE: Community Places	Year 2 of 5 year term grant: Funding agreement - Hub West McLaren Park Community House	MPHS Community Trust to facilitate and deliver work plan outcomes, including activities and programmes at Hub West McLaren Park Community House for the years 2016-2021, commencing 1 July 2016 and terminating 30 June 2021. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 89,712	In progress	Green	The bi-annual houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall with staff from McLaren Park Henderson South attending. The hui focussed on new local board plans, the long term plan and funding agreements. Guest speaker Carol Scholes covered key areas of concern for community organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six community hui were held across the region in December to test the vision "More successful and sustainable community led places". The purpose was to uncover what works well in the current operational and funding models, what can be improved, what resources are useful and how can we develop future practice. There will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more community led places". MPHS delivered their annual presentation to the local board on 27 November 2017.	The People Pride Place Festival held on 24 March, a community-led womens boxing class and an increase in participants across a number of activities at HubWest. Work has begun on developing their 2018/2019 work plan in line with 2017 local board outcomes and this will be finalised in Q4.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
197	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding agreement - Ranui Community Centre	Ranui Community Centre incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Ranui Community Centre for the years 2016-2019, commencing 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 51,559	In progress	Green	The bi-annual houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. The hui focussed on new local board plans, the long term plan and funding agreements. Guest speaker Carol Scholes covered key areas of concern for community organisations including changes in the legal environment, volunteer accountability and committee dynamics. Ranui Community Centre attended one of the "More successful and sustainable Community Led places" hui that were offered across the region. Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places". A new centre co-ordinator is being recruited and will begin in Q3. Ranui Community Centre's annual presentation to the Council is scheduled in Q3.	Ranui Community Centre presented their annual update for 2017/2018 on 13 March, showcasing their activities and programmes and also the challenges they have faced to date. These include increased financial pressure due to funding restrictions. In Q3 a new centre manager also started. Work has begun on developing their 2018/2019 work plan in line with 2017 local board outcomes and this will be finalised in Q4.
198	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding agreement - Manutewhau Community Hub (West Harbour Community Hub)	Massey Matters incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Manutewhau Community Hub for the years 2016-2019, commencing 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 57,746	In progress	Green	The bi-annual houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall with staff from Massey Matters attending. The hui focussed on new local board plans, the long term plan and funding agreements. Guest speaker Carol Scholes covered key areas of concern for community organisations including changes in the legal environment, volunteer accountability and committee dynamics. Massey Matters also attended one of six community hui held across the region in December to test the vision "More successful and sustainable community led places". The purpose was to uncover what works well in the current operational and funding models, what can be improved, what resources are useful and how can we develop future practice. There will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more community led places". Massey Matters delivered their annual workshop with the local board on the 5 September 2017. Manutewhau has seen a marked increase in attendance at their community lunches and the free counselling service. Their afterschool project group have made the hub 'water only' to be healthy.	Highlights include a new Neighbours Day focus where streets can request a clean up kit to collect rubbish from their streets. This programme was also supported by Keep NZ Beautiful. A significant challenge this quarter for Manutewhau was losing most of their files and documents when the Massey Matters IT server was hacked. Work has begun on developing their 2018/2019 work plan in line with 2017 local board outcomes and this will be finalised in Q4.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
380	CS: ACE: Community Places	Evaluation of Te Atatu Peninsula, Te Atatu South and Kelston Community Centres work programme	Evaluate the work programmes of Te Atatu Peninsula, Te Atatu South and Kelston Community Centres to understand whether the centres are delivering the outcomes agreed, and what other impacts the programmes might be having.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	In Q2 evaluations included the annual Spring Festival and Spoken Word programme at Te Atatu Peninsula Community Centre. Staff discussed feedback from the Spoken Word programme with the tutor as part of the programme review and renewal process. Staff and the tutor also identified a gap in the programming for young women. As a result we piloted a programme called 'Find Your Voice' for young women in Q2 which was rated positively by participants with significant interest from 16-17 year olds. Based on this we will be looking to continue the programme in 2018 (dates to be confirmed).	There has been a change in the evaluation process this quarter in how programmes are registered and how feedback is gathered. The evaluation software will now be used to register all programmes delivered in our Community Centres across the Community Places team and feedback will be collected only in hardcopy format. In the past there was an online option however this resulted in poor response rates. Using hard copy sheets during programme time means greater response rates as we have a 'captive' audience. The ACE support team will be assisting the programmes and partnerships team with the data entry tasks related to the evaluation process. This has resulted in additional training for the team and more planning around how feedback is collected.
383	CS: ACE: Community Places	Community Venues HM- participation increase	Develop a network wide marketing strategy to increase participation within community venues in the Local Board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q2, staff continued to work through key research insights and developing actions against these. Staff held two workshops with internal stakeholders to identify and confirm a main business objective "to create greater reach and relevance for Aucklanders so they feel connected locally". Six main focus areas remain as: - capitalise on strengths in positioning – family friendly, local and convenient, affordable - improve the condition and amenity to meet expectations - develop our offer and tailor to meet distinct interests - provide simple package options for hirers - develop a digital solution to promote both venues and activities - drive repeat business, share experiences, satisfaction and reach new customers.	Action planning continues to increase awareness and participation across the network: - staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work - successful Google awareness campaign ran the month of February - new art work options have been developed with a refreshed awareness campaign to be run in Q4.
384	CS: ACE: Community Places	Venue Hire Service Delivery - HM	Provide and manage venues for hire and the activities and opportunities they offer as follows: - manage the customer centric booking and access process - align activity to local board priorities through management of the fees and charges framework. This includes activities contributing to community outcomes offered by not-for-profit and community groups and whether the activity is of religious ministry.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Action planning will continue in Q3. During Q2 monthly hirer surveys were sent out to all casual hirers and a selection of regulars. Staff will be able to share results in Q3. Q2 statistics are based on the first five months of FY18 and one month estimate. Visitor numbers are steady compared to last year.	<div></div> During Q3 staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74% were self-service online bookings. The monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 68%. The low rated questions are around the cleanliness and maintenance of the venues. Staff are working more closely with Community Facilities colleagues to audit the cleanliness of venues.
385	CS: ACE: Community Places	Hire fee subsidy - HM	Administer further subsidy of hire fee \$505 for specific groups funded by LDI.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 505	In progress	Green	During Q2, staff have administered the additional subsidised rates as approved by the local board.	Staff updated the local board on fees and charges for FY19 including an update on the hire fee subsidy.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
393	CS: ACE: Community Places	Te Atatu Peninsula, Te Atatu South and Kelston Community Centres programme delivery	Deliver the work programme of activities at the Te Atatu Peninsula, Te Atatu South and Kelston Community Centres with a focus on fostering creativity, building community capability, encouraging participation and providing recreational experiences for young and old.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 187,376	In progress	Green	Te Atatu South Community Centre was closed for refurbishment for most of Q2 and reopened on 18 Dec. Renewed programming and events are scheduled in Q3. A service agreement has been signed with Heart of Te Atatu South (HOT-AS) who are the primary partner at Te Atatu South. Staff have been developing the old Plunket Room at Kelston Community Centre into a Creative Lab type space with Crescendo Trust as the primary partner. A service agreement has been created and we would expect this to be effective from Q3. There are some building issues to be addressed on site. Te Atatu Peninsula Community Centre had a full programme of after school activities in term 4 and a range of gallery activities and exhibitions including art work by local students about their community. The third annual Spring Festival took place in November which was later than usual. A new four-week conversational Te Reo class could not meet the level of demand and we will look to offer something similar in 2018. The recent addition of badminton to the centre has proven popular and we will be offering an open session on Monday evenings for families and adults.	On 10 Feb an Open Day was held at Te Atatu South Community Centre to entice the local community into the refurbished centre and to see some of the programmes and partners that are operating there. Numbers were impacted by bad weather however it was a positive collaboration with all partners in the facility. Some ongoing challenges with HOT-AS (Heart of Te Atatu South) who are now questioning their Service Agreement. Crescendo Trust have set up the Kelston Creative Lab in Q3 and will begin programming in Q4. The open badminton sessions at Te Atatu Peninsula Community Centre began in February and numbers are steadily growing. While one of our kapa haka groups has increased its participation in commemorations and festivals our group for younger children has declining numbers. This will be reviewed in Q4. Planning is underway for a Mataniki Festival and increased school holiday programmes in Q4.
514	CS: ACE: Community Places	Funding Agreement - Massey Community Hub	A three year term agreement with Massey Matters incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Massey Community Hub for the years 2017-2020, commencing 1 July 2017 and terminating on 30 June 2020. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 52,000	In progress	Green	The bi-annual houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall with staff from Massey Matters attending. The hui focussed on new local board plans, the long term plan and funding agreements. Guest speaker Carol Scholes covered key areas of concern for community organisations including changes in the legal environment, volunteer accountability and committee dynamics. Massey Matters also attended one of six community hui held across the region in December to test the vision "More successful and sustainable community led places". The purpose was to uncover what works well in the current operational and funding models, what can be improved, what resources are useful and how can we develop future practice. There will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more community led places". A new Hub Co-Ordinator has started end of Q2. Massey Matters did their annual presentation to the local board on 5 September 2017.	Q3 has seen Massey Community Hub increase utilisation and consolidate new programmes. A significant challenge this quarter was losing files and documents when the Massey Matters IT server was hacked. Work has begun on developing their 2018/2019 work plan in line with 2017 local board outcomes and this will be finalised in Q4. New programmes will also begin in Q4 that link the hub to the adjacent community garden.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
516	CS: ACE: Community Places	Licence to Occupy and Manage - Massey Community Hub	A three year term with Massey Matters incorporated for operation the Massey Community Hub: 385 Don Buck Drive, being Pt Lot 3 DP 24459 for the years 2017-2020, commencing 1 July 2017 and terminating on 30 June 2020. i) Rent - \$1.00 plus GST per term if requested. ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.	Q2	ABS: Opex	\$ -	Completed	Green	Massey Matters have signed the Licence however it has not been counter-signed by Auckland Council. It is missing the official seal from Massey Matters which is a technical requirement of the Licence. A seal has been ordered by Massey Matters and we expect to have the Licence completed in Q3.	The Licence has been stamped with the official seal and will be collected from Massey Matters on 29 March 2018.
521	CS: ACE: Community Places	Westgate Operational planning	Develop and confirm an operational delivery plan for the Westgate Centre to guide service provision for when the facility opens.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 10,000	In progress	Green	At the end of quarter one staff workshops were held to develop culture and practice and the culture and practice outcomes were finalised in October, with a subgroup created to develop a proposed operational structure. This was presented to the Colocation/Integration steering group in December.	Colocation/Integration steering group feedback received and refinement to the operational model underway. Final model and establishment planning to be completed by June 2018.
173	CS: ACE: Events	Citizenship Ceremonies - Henderson-Massey	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 13,328	In progress	Green	Staff delivered combined Western Cluster citizenship ceremonies on three occasions during Q2 with 880 people becoming new citizens.	The Civic Events team delivered six citizenship ceremonies over two occasions during Q3 with 331 people from the local board area becoming new citizens.
174	CS: ACE: Events	Anzac Services - Henderson-Massey	Support and/or deliver Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 15,000	In progress	Green	Planning commenced Q2 for delivery in Q4.	Planning is well advanced for Anzac event(s) to be held in Q4.
175	CS: ACE: Events	Local Civic Events - Henderson-Massey	Deliver and/or support civic events within the local board area. Activities may include: - Unlock Henderson - New Westgate Multipurpose Facility - Moire Road Playground Upgrade - Royal Reserve Playground Upgrade	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	No activity occurred during the quarter as no local civic events are currently scheduled.	0
176	CS: ACE: Events	Event Partnership Fund - Henderson-Massey	Non-contestable core funding for community events:- Elvis in the Park (Memories of Elvis Fan Club) \$3,000- Westgate Christmas Parade (Henderson Rotary Club) \$5,000- Te Atatu Peninsula Christmas Parade (Te Atatu Parade Committee) \$5,000- Love Hendo (Corban Estate Arts Centre) \$8,000- Diwali & Holi Festivals (Waitakere Indian Association) \$20,000- Toddler Day Out (Violence Free Waitakere) \$10,000- Te Atatu Spring Festival (Margaret Lowe on behalf of the Te Atatu Spring Festival) \$5,000- Te Atatu South Community Day (Heart of Te Atatu South/HOTAS) \$5,000- Massey Events (Massey Matters) \$20,000- Ranui Events (Ranui Action Project) \$15,000- Waitangi Day (Te Whanau O Waipareira Trust) \$5,000- Humans of Hendo (Toi Ora) \$10,000- McLaren Park Events (MPHS) \$20,000- Matariki Celebrations (Te Atatu Marae Committee) \$5,000- Unallocated F funding \$10,500 Total = \$146,500	Q2;Q3;Q4	LDI: Opex	\$ 146,500	In progress	Green	Twelve grants totalling \$121,000 have been paid through Q1 and Q2. One grant is left to be paid in Q3 for Matariki Celebrations. The \$10,000 Toi Ora funding has been returned to the budget and \$19,000 remains as unallocated in the event partnership budget. Options will be discussed with the board in February on how they may wish to spend this money.	One grant is left to be paid in Q4 for Matariki Celebrations \$5,000. \$19,000 remains as unallocated in the event partnership budget. Options will be discussed with the board in Q4 on how they may wish to spend this money.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
177	CS; ACE: Events	Delivered Events - Henderson-Massey	<p>Deliver community events within the local board area:</p> <ul style="list-style-type: none"> - Movies in Parks (\$12,500) - Kite Day (\$16,000) - Henderson Christmas Festival (\$35,000) - Snow in the Park (\$40,000) - Brass at the Falls (\$10,000) - Busking on the Bridge (\$10,000) <p>Total = \$123,500</p>	Q2:Q3	LDI: Opex	\$ 123,500	In progress	Green	<p>The Henderson Christmas Festival was held on Saturday 25 November, featuring entertainment, rides, activities and Santa. An event permit has been issued for Movies in Parks on 23 February at Henderson Park and pre-entertainment is booked. A Public screening licence for "The Lego Batman Movie" has been approved. Regional marketing has commenced with location/film specific marketing starting three weeks prior to each event. Series sponsors are nib health cover, Te Wananga o Aotearoa, NZ Home Loans, MenuLog, Pop 'N' Good and More FM. Snow in the Park planning will commence in Q3. An event permit application was submitted for Come Fly a Kite and operational and programming are almost complete. A contractor is engaged for Busking on the Bridge and the concept has been expanded to include walk/bike paths for Silver Screen & Cuisine therefore communications will refer to Henderson Buskers Festival. Three concerts Brass at the Falls will be held in March at Falls Parks. Permit application were submitted and operational planning almost complete. Concert bands are: Sunday 11 March - Waitakere Auckland Brass Band, Sunday 18 March - Royal New Zealand Air Force Band, and Sunday 25 March - Band of the Royal Regiment of New Zealand Artillery.</p>	<p>"The LEGO Batman Movie" was successfully delivered with approximately 1,300 attendees, screened at Henderson Park, Henderson on Friday 23 February. Pre-movie entertainment included: Face painters, roving entertainers, photo booth, local Neighbours Day stall and sponsor activations.</p> <p>"Come Fly A Kite" was delivered at 11am - 3pm at Harbourview Peoples Park, Te Atatu Peninsula on Sunday 18 March. Approximately 3,000 people attended this free event which offered Kite Workshop, large kite display, fun activities for children and plenty of giveaways. This was well received by the community.</p> <p>"Snow In The Park" - initial planning has begun. Site visits have taken place to address the new destination playground and its impact on the June date. A meeting has been held with key stakeholders to confirm meetings and site visits have also been conducted by the Event Organiser and Snow Planet to discuss logistics for this years event.</p> <p>"Brass At The Falls" was delivered successfully with bands performing 2,30pm - 4,00pm each scheduled event day. Sunday 11th March Waitakere Auckland Brass Band approximately 300 attendees, Sunday 18th March 2018 Royal New Zealand Air Force Band Auckland approximately 250 attendees, Sunday 25th March 2018 Kumeu Vintage Brass Band.</p> <p>The final brass event was moved into the Korean Church due to weather, with approximately 200 attendees.</p> <p>Busking On The Bridge is well underway with a planning, collateral has been created with a programme of performers being finalised.</p>
Community Facilities: Build Maintain Renew										
1003	CF: Investigation and Design	Te Atatu waka ama strategic assessment 2017/2018	<p>Complete a strategic assessment of the Te Atatu waka ama project. The Te Atatu waka ama club have requested the Henderson-Massey Local Board investigate solutions to provide for the growth of the waka ama club, including a review of possible new locations, and solutions to storage issues. The strategic assessment will develop a clear statement of the benefits of the Te Atatu waka ama project to guide future work on the project and measure its success. Funding is necessary for professional reports into site proposals including geotech, engineering and planning feasibility reports</p>	Q3:Q4	LDI: Opex	\$ 30,000	Approved	Green	<p>Current status: Investment logic mapping workshops undertaken with the local board and Waitakere Outriggers Cane Club. The strategic assessment plan completed and reported to the local board on 12 December 2017 with \$30,000 funding allocated (HM/2017/101). Community Facilities Investigation and Design team will lead on the investigation and reporting of options.</p>	<p>Current Status: Project is being investigated for site constraints that include the influence of the Te Whau Pathway, boat club requirements, and coastal inundation. Next steps: Auckland Council will procure a consultant for professional design services to prepare concept plan(s) with estimated costs.</p>
2667	CF: Investigation and Design	Henderson-Massey - FY18 renew park furniture	<p>Don Buck Corner, Featherstone Park, Kayle Glen Walk, Kelvin Strand, Realm Esplanade, Te Rangī Hiroa/Birdwood Winery, Zita Maria Park</p>	Q3:Q4	ABS: Capex	\$ 29,600	In progress	Green	<p>Current Status: Tender for physical works is currently underway.</p> <p>Next step: Award contract and begin the physical works.</p>	<p>Current status: A contractor is pricing these works. The tender period is due to close the week ending 25 March 2018. Next steps: An evaluation of the tender submissions will be undertaken and awarded to a contractor.</p>

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2668	CF: Investigation and Design	Henderson-Massey - FY18 renew park signs	Bridge Avenue Reserve, Jack Pringle Village Green, Roberts Green, Sherwood Park, Te Rangī Hīroa/Birdwood Winery, The Concourse Strand, Waimanu Bay Reserve, Zita Maria Park	Q1:Q2:Q3	ABS: Capex	\$ 26,500	Completed	Green	Current Status: The signs are being designed by our internal design studio, applying the new signage templates. Next steps: Confirm signage design and initiate sign manufacture. Plan timeline for installation of signs.	Current Status: The installation of the signage has been completed in February 2018.
2669	CF: Investigation and Design	Henderson-Massey - FY18-FY19 renew coastal assets	Chapman Strand, Dawnhaven Esplanade, Waimanu Bay Reserve	Not scheduled	ABS: Capex	\$ 18,500	Cancelled	Red	Current Status: Project cancelled. Coastal unit reviewed the sites and deemed the project unnecessary. Several minor issues sent to the Operations Management and Maintenance team. Next step: Minor maintenance required.	Risks/Issues: Project has been cancelled. Current Status: This project has been cancelled as the Coastal unit reviewed the sites and deemed the project unnecessary. Several minor maintenance issues have been referred to the Operations, Maintenance and Management team. Next step: Minor maintenance
2670	CF: Investigation and Design	Henderson-Massey - FY18-FY19 renew park lighting	Massey Leisure Centre and Library, Moire Park, Riverpark Reserve	Q2:Q3:Q4	ABS: Capex	\$ 10,000	In progress	Green	Current Status: This project is in its very early stages with the investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case.	Current Status: Project scoping will be underway shortly and is due for completion and hand over to Project Delivery by June 2018. Next step: Complete project scoping and hand over to Project Delivery. Physical works will be completed in the 2018/19 financial year.
2671	CF: Investigation and Design	Henderson-Massey - FY18-FY19 renew park structures	Coletta Esplanade, Cranwell Park, Dawnhaven Esplanade, Gloria Park, Harbourview-Oranghina, Moire Park, Riverpark Reserve	Q4	ABS: Capex	\$ 20,700	Approved	Green	Current Status: This project is in its very early stages with the investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case.	Current Status: A specialist will be engaged to investigate the renewal requirements at each site. Next step: A business case for the renewals will be prepared.
2672	CF: Investigation and Design	Henderson-Massey - FY18-FY19 renew play spaces	Spartgo Reserve, Te Atatu Peninsula Park	Q2:Q3:Q4	ABS: Capex	\$ 9,000	Approved	Green	Current Status: This project is in its very early stages with the investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case.	Current Status: Site investigation, design and scoping will begin shortly to determine the requirements for the renewal of these playgrounds. Next step: Write business case.
2673	CF: Investigation and Design	Henderson-Massey - FY18-FY19 renew walkways and paths	Corban Reserve, Cranwell Park, Dawnhaven Esplanade, Don Buck Corner, Henderson Valley Park, Lloyd Morgan Lions Club Park, Lydford Green, Marlene Glade, McCormick Green, Moire Park, Pooks Reserve, Renata Esplanade, Springbank Esplanade, Taipari Strand, Te Atatu Peninsula Park, Te Atatu South Park, Vitasovich Esplanade, Waking Park	Q2:Q3:Q4	ABS: Capex	\$ 18,700	Approved	Green	Current Status: This project is in its very early stages with the investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case.	Current Status: Project design and scoping will be underway shortly and is due for completion in June 2018. Next step: Complete the project scoping and undertake the delivery of the required work.
2680	CF: Investigation and Design	Henderson-Massey - renewal of facility signage across multiple sites	Details of signage and sites to be reported once the investigation of the sites and the business case has been completed including Corbans Park and Dog Agility Course signage.	Q3	ABS: Capex	\$ 10,000	Approved	Green	Current Status: This project is in its very early stages with the investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case.	Current status: Council staff are currently preparing the scope for the renewal of this signage. Next step: Prepare a business case.
2681	CF: Investigation and Design	Henderson-Massey Active Recreation facilities - renew ID signage	Renew facilities signage to Auckland Council guideline.	Q3:Q4	ABS: Capex	\$ 12,000	Approved	Green	Current Status: This project is in its very early stages with the investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case.	Current status: Council staff are currently preparing the scope for the required work. Next step: Prepare a business case.
2688	CF: Investigation and Design	Keelson Community Centre - refurbish interior	Refurbish the interior of the centre	Q2:Q3:Q4	ABS: Capex	\$ 7,500	In progress	Green	Current Status: This project is in its very early stages with the investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case.	Current status: Council staff are working with Community Services, Community Facilities - Operations and council's Sustainability team to determine a scope of work. Next step: Write business case.
2695	CF: Investigation and Design	Realm Esplanade - renew park furniture	Renew park furniture and fixtures	Not scheduled	ABS: Capex	\$ 1,200	Cancelled	Amber	Current status: This project record has been cancelled.	Risks/Issues: This project has been merged with Henderson-Massey FY18 renew park furniture. Please refer to SharePoint ID 2667 for an update. Current Status: This project record has been cancelled.

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2703	CF: Investigation and Design	The Concourse Strand - renew car park	Renew car park	Q2:Q3:Q4	ABS: Capex	\$ 5,500	Approved	Green	Current Status: This project is in its very early stages with the investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case.	Current Status: Currently in the process of locating all structural and condition assessments to progress this project. This will also need to go to the Auckland Council Asset Management and Intelligence Support team for review. Next Steps: Begin the design phase.
2704	CF: Investigation and Design	West Wave Aquatic Centre - comprehensive renewal	Leisure Pool renewal works during shut down	Q3:Q4	ABS: Capex	\$ 363,000	Approved	Green	Current Status: Writing scopes for high priority issues and preparing business cases. Design underway for mechanical and electrical renewal. Next step: Handover to project delivery for implementation.	Aquatics team leading with investigation and design and project delivery support. Current Status: Mechanical and electrical services investigation is in progress. The initial budget estimates indicate that the issues are more significant than initially understood and additional budget will be required. Next step: A structural (seismic) investigation is due to commence shortly. Further services and building fabric investigations will be undertaken this financial year and will inform a strategic assessment that will establish budget and scope of works required at the facility. At this stage, it is anticipated that physical works may be undertaken in early 2020, subject to approval of the strategic assessment in mid-2018, design in 2018-19, procurement of long lead-time items. Physical works will take place in 2019.
2706	CF: Investigation and Design	Zita Maria Reserve - renew walkways and paths	Renew walkways and paths	Q3	ABS: Capex	\$ 12,000	Completed	Green	Current Status: Scope is finalised. Next step: Prepare documents and tender physical works.	Current Status: Physical works have been completed. Next step: No further physical works. Project is complete.
3262	CF: Investigation and Design	West Wave Aquatic Centre - renew air conditioning unit in Plunket rooms	Replace air conditioning unit serving the Plunket Rooms This project is carried forward from the 2016/2017 work programme, previous ID 4548	Not scheduled	ABS: Capex	\$ 10,000	Cancelled	Amber	Current status: This project is merged with West Wave Pool and Leisure Centre - Recreation Centre Heating, ventilation, and air conditioning renewal.	Risks/issues: This project record is cancelled and merged with West Wave Pool and Leisure Centre - Recreation Centre HVAC Renewal. Please refer to SharePoint ID 3261 for an update.
3265	CF: Investigation and Design	West Wave Aquatic Centre - renew facility extractor fan	Renew facility extractor fan This project is carried forward from the 2016/2017 work programme, previous ID 4547	Not scheduled	ABS: Capex	\$ 10,000	Cancelled	Red	Current status: Fans have been inspected and functioning properly. Project cancelled. Next steps: None.	Current Status: This project is merged with West Wave Pool and Leisure Centre - Recreation Centre Heating, ventilation, and air conditioning renewal. Risks/issues: This project is cancelled. Fan and the 2 adjacent inspected and all three are functioning as they should.
3458	CF: Investigation and Design	Riverpark Reserve - renew and upgrade playground	Renew and upgrade the playground to appeal to all ages with a more challenging and unique element incorporating natural play. LDI allocation breakdown as follows: \$10,000 FY18 consultation and design, \$100,000 LDI capex for physical works in FY19, \$4,000 to install the fitness stations but on condition the Rierpark Action Group be successful in the purchase of the equipment, if not successful the \$4,000 is to be reallocated to the overall upgrade project. Improving youth facility. Project brought forward for delivery from FY19 to FY18 as part of the risk adjusted programme. This project is considered a health and safety issue. Black mould is prevalent in this area of the building and this should be remediated immediately.	Q3:Q4	LDI: Opex	\$ 10,000	Approved	Green	NA	Current Status: The design brief is being developed with the stakeholders. Next steps: The design of the playground will be produced.
3529	CF: Investigation and Design	Massey North Youth Facility - improvements		Q3:Q4	ABS: Capex	\$ -	Proposed	Green		0

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1116	CF: Operations	Henderson fairway lights maintenance consequential opex 2017/2018	Annual maintenance on Henderson fairway lights in Henderson and Te Atatu. Consequential operational expenses are required to be funded by the Henderson-Massey Local Board because the purchase of the fairway lights was funded from Parks events LDI opex.	Not scheduled	LDI: Opex	\$ 4,400	In progress	Amber	Current status: Loosening of lights from tree limbs undertaken December 2017.	Lights have not been operational as of early January. Contractor has been instructed to inspect and remedy as soon as possible. Lights have not been operational as of early January. Contractor has been instructed to inspect and remedy as soon as possible.
1624	CF: Operations	Henderson-Massey Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Full facility contractors were challenged by the increased grass growth in quarter two. This which was exacerbated by the exceptionally wet ground conditions of the previous quarter. The contractor was able to rise to the challenge and on the whole mowing was completed within specification. Summer sports field preparation was completed with only minor line marking issues at McCleod Park and Moire Park. Annual gardens were planted at Te Pai Reserve, Awaroa Reserve and in the Henderson town centre and all look fantastic. Building maintenance (soft services and trades) has improved due to additional personnel being employed by the contractor. Litter and public toilet cleanliness will be key areas of focus at busy coastal sites heading into quarter three. Ecological Restoration: All site assessment reports completed, commencement of plant pest control in High Value and General sites and close to the completion of the first round of animal pest control. Arboriculture: Improved seasonal conditions has seen a movement of maintenance focus from street tree to park trees.	Quarter three commenced with a severe storm event in early January. The storm caused some coastal damage at Spinnaker Strand. The most noticeable impact of the storm in Henderson-Massey was the resulting growth flush for grass and gardens in the open spaces (high soil moisture combined with warm soil temperature produces fast growth rates). The full facility contractor was too slow to respond to the 'flush' which continued through February and this resulted in a high number of 'requests for service' and complaints relating to mowing. Fortunately, the weather did not impact sports field usage although Ranui Domain has had one field closed whilst it is being re-sown as has Stirling Park. The full facility contractor is improving the level of resourcing (both equipment and staff) to address these issues. It is pleasing to see that there has been improvement as we approach the end of the quarter. Building maintenance (soft services and trades) were steady throughout the third quarter despite HVAC (air conditioning) systems being placed under significant pressure due to the particularly warm summer.
3480	CF: Operations	Henderson-Massey Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 617,180	In progress	Green	This line item was added in quarter three. It was previously reported under Henderson-Massey Maintenance Contracts SP ID 1624	There has been a focus over the summer months on accessing parks and reserves to complete scheduled and response work that are inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that saw a spike in requests for service. Over the two day weekend of the storm we received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March 2018 provided additional challenges with the odd tree failure due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3481	CF: Operations	Henderson-Massey Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 265,242	In progress	Green	This line item was added in quarter three. It was previously reported under Henderson-Massey Maintenance Contracts SP ID 1624	The key focus for the third quarter has predominantly been high value park pest plant control. Other activities of focus have included undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The amount of requests for service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues.
2663	CF: Project Delivery	Fred Taylor Park - renew sports field	Fred Taylor Park sports field renewal. This project is a continuation of the 2017/2018 programme (previous ID 3297)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 184,500	In progress	Green	Current Status: Design documentation is complete. Works will be undertaken in 2018/2019 due to current market capacity to deliver. Next Steps: Tender works in 2018 for delivery during the summer season 2018/2019.	Current Status: Design documentation is complete. Works will be undertaken in FY2019 due to current market capacity to deliver. Next Steps: Tender documents will be released in June 2018 for works to start in early 2019.
2664	CF: Project Delivery	Henderson Park - renew car park and bollards	Renewal of car park surface and surrounding bollards. This project is a continuation of the 2017/2018 programme (previous ID 3299)	Q1;Q2	ABS: Capex	\$ 200,000	Completed	Green	Current Status: Construction and minor remedial works are now complete. Next Steps: Final site walkover to check that remedial works have been completed satisfactorily.	Current Status: Physical works complete and the project is closed. Next Steps: No further work remains.
2665	CF: Project Delivery	Henderson Valley Green - renew structure	Renew footbridge surface. This project is a continuation of the 2017/2018 programme (previous ID 3300)	Not scheduled	ABS: Capex	\$ 23,850	Cancelled	Amber	Current Status: Review quotes and award contract. Next Steps: Start physical works in Summer 2018	Risks/Issues: This project record has been cancelled and merged with Henderson-Massey renew structure FY17-18. Please refer to SharePoint ID 2686 (Henderson-Massey - renew structure FY17-18) for commentary details. Current Status: This project record has been cancelled as it has been merged with Henderson-Massey renew structure FY17-18. Please refer to SP ID2686 for update/commentary.
2666	CF: Project Delivery	Henderson-Massey - renew footpaths FY17-18	Cron Reserve, Hart Domain, Kaurilands Domain, Paremuka Esplanade, Paremuka Lakeside Path renewals. This project is a continuation of the 2017/2018 programme (previous ID 3309)	Q1;Q2	ABS: Capex	\$ 176,850	Completed	Green	Current Status: completed. Next Steps: none	Drainage, possible resource consent requirements Current Status: Physical works have been completed.
2676	CF: Project Delivery	Henderson-Massey - renew park signage FY17-FY18	Alan Reserve, Cranwell Esplanade, Cranwell Park, Emerald Valley Park, Ferngrove Park, Flaunty Reserve, Forest Hill Park, Fred Taylor Park, Gloria Park, Jack Colvin Park, Jack Pringle Sports Park, Kaumatua Reserve, Kingdale Reserve, Lloyd Morgan Lions Club Park, Moire Park, Murillo Reserve, Pahi Park, Ramlea Park, Realm Esplanade, Royal Reserve, Starling Park, Taipari Strand, Te Atatu South Park, West Harbour Reserve. This project is a continuation of the 2017/2018 programme (previous ID 3313)	Q1	ABS: Capex	\$ 46,681	Completed	Green	Current Status: The project was completed in August 2017. Project closure process underway. Next Steps: None.	Current Status: The project was completed in August 2017.
2677	CF: Project Delivery	Henderson-Massey - renew playground FY17-18	Bridge Avenue, McClintock Reserve, Paremuka Lakeside playground renewals. This project is a continuation of the 2017/2018 programme (previous ID 3315)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 297,000	In progress	Green	Current Status: Contract for physical works awarded and awaiting confirmation on delivery timeframe. Next Steps: Works on site planned to commence in February 2018.	Current status: The Bridge Avenue Reserve playground was completed at the end of March 2018. Works at McClintock Reserve and Paremuka Lakeside playgrounds are underway and on schedule. Next steps: Monitor construction works and completion of McClintock Reserve and Paremuka Lakeside playgrounds by the end of April 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2678	CF: Project Delivery	Henderson-Massey - renew footpaths FY17	Flaunty Reserve, Harbourview-Oranghina, Manutehau. This project is a continuation of the 2017/2018 programme (previous ID 3308)	Q1;Q2	ABS: Capex	\$ 148,000	Completed	Green	Current Status: completed. Next Steps: none.	Wet weather Current status: Physical works completed
2679	CF: Project Delivery	Henderson-Massey - renew park furniture FY18	Lloyd Morgan Lions Club Park, Te Atatu Peninsula Park furniture renewals. This project is a continuation of the 2017/2018 programme (previous ID 3316)	Not scheduled	ABS: Capex	\$ 4,500	Cancelled	Amber	Current Status: This project record has been cancelled. This project was merged with Henderson-Massey renew park furniture FY17, please refer to SharePoint ID 2823 for an update/ commentary. Current status: This project record has been cancelled. Park signage renewal has been merged with the project Henderson-Massey - renew park furniture FY17. Next steps: None Current Status: Physical works are completed.	Risks/ issues: This project has been merged with Henderson-Massey renew park furniture. Please refer to SharePoint ID 2823 for an update. Current status: This project record has been cancelled. Park signage renewal has been merged with the project Henderson-Massey - renew park furniture FY17. Next steps: None Current Status: Physical works are completed.
2682	CF: Project Delivery	Henderson-Massey - renew amenity lighting FY17	Cellairmans Comer, Coroglen Reserve, Kaumatua Reserve, Lloyd Morgan Lions Club Park, Paremuka Lakeside lighting renewals. This project is a continuation of the 2017/2018 programme (previous ID 3301)	Q1;Q2;Q3	ABS: Capex	\$ 107,800	Completed	Green	Current Status: The physical works are well underway, nearing completion. Next Steps: Completion of physical works	
2683	CF: Project Delivery	Henderson-Massey - renew building FY17-18	Falls Park Shelter and Moire Park toilet renewals. This project is a continuation of the 2017/2018 programme (previous ID 3303)	Q2;Q3	ABS: Capex	\$ 66,600	In progress	Green	Current Status: Contract has been awarded and the works is programmed to commence in January 2018.Next Steps: Monitor contractor progress.	Current status: Works on the Falls Park band rotunda is almost complete. Minor cleaning will be scheduled to finish painted surfaces. The Moire Park changing rooms and toilet floors have been painted. New toilets and sinks are being installed in the male and female toilets. It is anticipated this project will be completed by the end of March. Next steps: Inspect works once completed.
2684	CF: Project Delivery	Henderson-Massey - renew car park FY17-18	Awaroa Park and Ranui Domain carpark renewals. This project is a continuation of the 2017/2018 programme (previous ID 3305)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 325,000	In progress	Green	Current Status: Contract awarded, physical works have commenced on 15 January 2018. Next Steps: Progress physical works to completion.	Current status: Physical works at Awaroa Carpark are completed. Ranui Carpark works are underway and should be completed by early May 2018. Next steps: Progress physical works to completion.
2685	CF: Project Delivery	Henderson-Massey - renew coastal structure FY17-19	Harbourview/Oranghina, Kelvin Strand and Spinnaker Strand wall renewals. This project is a continuation of the 2017/2018 programme (previous ID 3306)	Q2;Q3;Q4	ABS: Capex	\$ 133,200	In progress	Green	Current Status: Project planning is underway. Next Steps: Appoint professional services consultants through a request for quotation process.	Current Status: A pre-application site meeting has been arranged with the Resource Consents team to understand the requirements for proposing consent application for the proposed coastal maintenance works. Next Steps: Update scope of work for professional services accordingly after obtaining response from the resource consents team. Request tender price from professional services consultants Prepare and lodge a resource consent.
2686	CF: Project Delivery	Henderson-Massey - renew structure FY17-18	Coletta esplanade, Cranwell Park, Falls park, Henderson valley green, Jack Colvin Park, Jack Pringle Village Green, Paremuka Esplanade structure renewals. This project is a continuation of the 2017/2018 programme (previous ID 3317)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 108,000	In progress	Green	Current Status: Tender out for construction works. Next Steps: Award to successful tenderer.	Current status: Negotiating with successful tenderer. Next steps: Start physical works.
2687	CF: Project Delivery	Hilda Griffin Reserve - footpath renewal	Hilda Griffin Reserve footpath renewal. This project is a continuation of the 2017/2018 programme (previous ID 3319)	Q1	ABS: Capex	\$ 16,000	Completed	Green	Current Status: The project is complete.	Current Status: The project is complete.Next Steps: No further work is required.
2689	CF: Project Delivery	Lloyd Morgan Lions Club - park building renewal	Lloyd Morgan Lions Club Park toilet renewal. This project is a continuation of the 2017/2018 programme (previous ID 3321)	Q1	ABS: Capex	\$ 13,555	Completed	Green	Current Status:The project is complete	Current Status: Project complete
2690	CF: Project Delivery	McLeod Park - sports field renewal	McLeod Park sports field renewal. This project is a continuation of the 2017/2018 programme (previous ID 3323)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 368,100	Completed	Green	Current Status: Physical works has been completed. Next Steps: Turf grow in phase has started.	Current Status: The completed project will be handed over to the Community Facilities - Operations and Maintenance unit

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2696	CF: Project Delivery	Henderson-Massey - renew car park FY17	Taipari Strand car park renewal. This project is a continuation of the 2017/2018 programme (previous ID 3304)	Q1;Q2	ABS: Capex	\$ 100,000	Completed	Green	Current Status: The project is complete.	Current Status: Construction is now complete and the project is being closed. Next Steps: No further work remains.
2697	CF: Project Delivery	Te Atatu Peninsula Park - renew cricket nets	Renew existing cricket nets	Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	Current Status: Contract awarded. Next Steps: Physical works to commence after completion of the cricket season. The resident club have been notified and happy with this decision.	Risks/Issues: There has been an increase of 104% of the budget as a result of quality surveyor estimate using the savings. Current Status: Contract has been awarded. Next Steps: Works underway and to be completed by the end of May 2018.
2698	CF: Project Delivery	Te Atatu South Kindergarten - replace stormwater piping and relay flooring	This project will install vinyl and rodweld with the aim to water proof an eight metre section of the wall just before the stairway. Staff will then lay a Novacoil drain with scoria trench next to wall and connect to the existing Novacoil.	Q1;Q2;Q3	ABS: Capex	\$ 40,000	Completed	Green	Current Status: External physical work completed for stormwater piping. Next steps: Carry on with internal flooring renewal work after the New Year break and expected to be complete by late January 2018.	Current Status: Completed internal flooring renewal work on 23 January 2018. Handed over to operational and maintenance team. Next steps: Close the project.
2699	CF: Project Delivery	Te Atatu South Community Centre - Waitakere Grey Power offices - replace vinyl	Replace vinyl in the Waitakere Grey Power offices.	Q1;Q2	ABS: Capex	\$ 6,000	Completed	Green	Current Status: Project bundled with larger refurbishment works at Te Atatu South Community Centre. Installed new flooring at Grey power offices and reopened office on 8 December 2017. Completed	Current Status: Project bundled with larger refurbishment works at Te Atatu South Community Centre. Installed new flooring at Grey power offices and reopened office on 8 December 2017. Next step: Close the project.
2700	CF: Project Delivery	Te Pai Park - renew netball court and goal posts	Te Pai Park netball court renewal. Replace goal posts - H&S critical works. This project is a continuation of the 2017/2018 programme (previous ID 3326)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 797,200	In progress	Amber	Current Status: Start second separable portion of work - acrylic layer. Next Steps: Complete physical works.	Wet weather has delayed application of acrylic layer, currently tracking behind schedule. Current Status: Completed the back row of courts, line marking is underway. Next Steps: Complete laying the rubber surface on the middle seven courts. Weather is impacting works, currently behind schedule.
2701	CF: Project Delivery	Te Pai Park Netball courts - increase light capacity	Netball Lights only	Q1;Q2;Q3;Q4	Growth	\$ 300,000	In progress	Green	Current Status: Release tender documentation for physical works. Next Steps: Awarded contract to successful tenderer.	Current Status: Tender is being priced, ordered poles and fitting. Next Steps: Awarded contract to successful tenderer. Physical works to start in late April.
2702	CF: Project Delivery	Te Whau Pathway Stage 2a - develop boardwalk connections within Henderson-Massey Local Board area	Develop the Te Whau Pathway main pathway through Roberts Field. The Whau LB approval on stage 1B is WH/2016/60, we are seeking approval for the Henderson-Massey connections as stage 2a. This project is a continuation of the 2017/2018 programme (previous ID 3432)	Q1;Q2;Q3;Q4	Growth	\$ 102,000	In progress	Green	Current status: Detailed design is complete and resource consent has been granted for the path in Roberts Field. Next steps: Tender document preparation ongoing and tender prices will be requested for physical works in the next three months.	Current Status: Tender documents are being drafted for the construction of the path in Roberts Field. This project will be bundled together with the Te Whau Pathway programme of works. (Sharepoint ID2248 refers) Next steps: Tenders will be requested for physical works.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2705	CF: Project Delivery	Westgate - develop multipurpose facility and town square	New library (library and community facilities, CAB, public toilets, public arts - children's multipurpose area) and town square (soft and hard landscaping and traffic shared space) . This project is a continuation of the 2017/2018 programme (previous ID 1937)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 16,000,000	In progress	Amber	<p>Next Steps: Physical works will progress on site:</p> <ul style="list-style-type: none"> - Façade and Glazing - Internal timber framing - Building services installation - Structural steel staircase - Remaining non-superstructure in situ concrete <p>Progress on site is continuing well. Outstanding risk items on car park construction are now approaching resolution. Project level delays have occurred due to unforeseen establishment conditions which has resulted in a completion date in first quarter 2019.</p>	<p>Risks/issues: Enabling works to implement sediment control system have caused delays along with further delays due to large number of clarifications required by contractor. These delays have also resulted in additional cost to the project. Changes in building compliance requirements have also resulted in additional work. Project level risk of car parking is still outstanding, anticipated cost of certain elements has been exceeded along with claims from contractor due to delays. Workshops have been undertaken to identify and mitigate risk.</p> <p>Current Status: This project covers both the Town Square and Multipurpose Facility located at Kohuhu Lane, Westgate. The Town Square is complete and operational. The Multipurpose Facility physical works commenced on the 6 March 2017, with a planned opening date in the first quarter of 2019. All consents including a recent building consent amendment have been granted and are in use. The works that have been completed to date:- Building drainage- Building foundations- Building concrete superstructure. All three floors are complete.- Structural steel elements including but not limited to steel roof, steel façade structural support and steel footpath canopy support- Wind lobby skylight installed- Glass façade on first and second floor complete- High level services on first and second floor complete- Internal wall framing complete on first wall, second floor complete excluding toilets</p> <p>Next Steps: Physical works will progress on site, completion of physical works followed by commission of building services and preparation for opening will be complete in the first quarter of 2019- Façade and glazing to start on third floor- Internal timber framing progressing on third floor- Wall and ceiling linings to continue on first floor and commence on second and third floor- Building services installation progressing on third floor- Information services requirements are currently being undertaken - Planning of operational use of the building</p> <p>Planned completion date first quarter of 2019</p> <p>Progress on site is progressing with delays incurred due to provision of design information to contractor, however these and other delays incurred including enabling works are accounted for within project programme. Risks outstanding of provision of car parking, scope required by the project needing to be added to the build contract as well as outstanding design and coordination risks.</p> <p>Current Status: The installation of the new furniture was completed in January 2018.</p>
2823	CF: Project Delivery	Henderson-Massey - renew park furniture FY17	Chapman Strand, Harvest Reserve, Wainamu Bay Reserve furniture renewals. Bosun Walk fence renewal. This project is a continuation of the 2017/2018 programme (previous ID 3312). This item replaces items 2675 and 2662.	Q1;Q2;Q3	ABS: Capex	\$ 8,700	Completed	Green	<p>Current Status: The installation of new furniture is close to completion with some defects remaining to be remedied. Next Steps: Completion of furniture installation in January 2018 and closure of project.</p>	

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2824	CF: Project Delivery	Moire Park development	Install sand field, irrigation and lighting on field 3 & 4. This project is a continuation of the 2017/2018 programme (previous ID 3366). This item replaces items 2691, 2692, 2693 and 2694.	Q1;Q2;Q3;Q4	Growth	\$ 830,000	In progress	Green	Current status: Contract has been awarded, site safety plan accepted and the physical works have commenced. Next steps: Progress physical works to completion.	There has been an increase of 17% budget. Original cost estimate was insufficient. The scope of the project hasn't changed but the budget was inadequate to start with. Current Status: Physical works are well underway. Field #3 and #4 are currently in grass regrowth phase. Weather permitting physical works will be completed by mid May 2018. Next steps: Progress physical works to completion. Current Status: Project complete.
2954	CF: Project Delivery	Corbans Estate Arts Centre - refurbish exterior - villa, garage and Waitakere Arts	Exterior refurb to Villa/Garage buildings and Waitakere Arts Building. This project is carried forward from the 2016/2017 work programme, previous ID 171	Q1	ABS: Capex	\$ 125,000	Completed	Green	Current Status: Project complete.	
3007	CF: Project Delivery	Henderson-Massey - renew building FY17	This project is carried forward from the 2016/2017 work programme, previous ID 3302	Q2;Q3;Q4	ABS: Capex	\$ 60,000	In progress	Green	Current Status: Works has commenced. The ceiling was to be cleaned and repainted, however, extensive rot was found when the ceiling was cleaned, so these will be replaced instead. Next Steps: Monitor contractor and inspect works once completed.	Current Status: Physical works completed. However, the newly installed lights are not working and the reason for this and potential solutions are being investigated. Next Steps: Fix lights once the reason why they are not working is identified.
3039	CF: Project Delivery	Kelston Community Centre - replace main hall entrance doors	Replace main hall entrance doors This project is carried forward from the 2016/2017 work programme, previous ID 3743	Q1;Q2	ABS: Capex	\$ 9,420	Completed	Green	Current status: Physical works have been reviewed on site and one minor defect repair item was identified. Next step: Follow up with contractor to close out minor repair item and physical works will be completed.	Current Status: Physical Works have been completed. Next step: Project is complete.
3080	CF: Project Delivery	Massey Domain - develop sports and infrastructure	Artificial turf in Massey Domain This project is carried forward from the 2016/2017 work programme, previous ID 3365	Q1;Q2;Q3;Q4	ABS: Capex	\$ 1,843,800	In progress	Green	Current Status: The physical works are continuing, floodlighting, exterior footpaths and retaining wall are complete. The contractor has begun preparation for the artificial turf installation in January 2018. The field is expected to be open by 1 April 2018. Next Steps: Complete physical works.	Current Status: Artificial turf has been completed along with new training flood lighting for field. Planned completion date is early April 2018. Meetings to be held with club and user groups regarding use requirements. Next Steps: Complete physical works while monitoring for cost, quality, programme and health and safety. At completion of work handover new field to operations staff. Current Status: All works has been completed. Next Steps: No further work required.
3114	CF: Project Delivery	Murillo Reserve and Henderson Valley Park - install furniture	Installation of bench seat at Henderson Valley Park and a picnic table and seat at Murillo Reserve This project is carried forward from the 2016/2017 work programme, previous ID 4484	Q1	ABS: Capex	\$ 13,000	Completed	Green	Current Status: All works has been completed Next Steps: No further work required.	
3182	CF: Project Delivery	Royal Reserve - develop park	Upgrade of park with playground, footpaths, fitness equipment and additional parking This project is carried forward from the 2016/2017 work programme, previous ID 3739	Q1;Q2;Q3;Q4	ABS: Capex	\$ 3,586,000	In progress	Green	Current Status: Physical works commenced mid April and are going according to program, apart from set backs with weather. All perimeter footpaths for the lower fields are due to be completed and open for use by 19 December 2017 to allow use over the Christmas period. Next Steps: Continue physical works and monitor fortnightly.	Risks / Issues: Time frames have been pushed back, meaning construction occurring in winter and therefore the snow in the park event will need to be carefully considered. Current Status: Physical works commenced mid April 2017. All perimeter footpaths are complete and open for use. The summer weather has not been good this side of Christmas so the programme will be pushed out due to rain days. Next Steps: Continue physical works and monitor fortnightly. Current completion is set for June 2018 to tie in with Snow in the Park on 24 June.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3218	CF: Project Delivery	Te Atatu South Community Centre - refurbish toilets, main hall, heating and upgrade switchboard	Refurbish toilets & main hall Upgrade electrical D/B in main hall as per Downer quote 25 May. Supply/install 5 x heat pumps and remove old heaters as per Flocon quote 11 May. Full work scope to be available in due course but generally includes new entrance with complying ramp, ablutions upgrade, new storage, carpet replacement, new lighting, heating, new disabled ramp to stage, stage imps, main hall floor, new window in ex library space. This project is carried forward from the 2016/2017 work programme, previous ID 3746	Q1;Q2	ABS: Capex	\$ 432,300	Completed	Green	Current Status: All physical work completed and reopened the community centre on 8 December 2017. Next Steps: None	Current Status: All physical work completed and the community centre was reopened on 8 December 2017. Next steps: None
3219	CF: Project Delivery	Te Atatu Sth Park & Neville Power Mem Park - install path and fitness station	Construction of perimeter path through park along with installation of new fitness circuit equipment This project is carried forward from the 2016/2017 work programme, previous ID 3364	Q1;Q2;Q3	ABS: Capex	\$ 35,000	Completed	Green	Current Status: Fitness equipment has been installed. Practical completion has been issued. Next Steps: None	Current Status: Physical works are completed. Next Steps: None.
3261	CF: Project Delivery	West Wave Aquatic Centre - renew HVAC units - lower fitness centre	Refurbishment / replacement of units (PRU1-03 and PRU1-04) that supply heating and cooling to the Lower Fitness Centre, Dry Dive Pit and Spin Room. This project is carried forward from the 2016/2017 work programme, previous ID 4468	Q1;Q2;Q3	ABS: Capex	\$ 532,000	In progress	Green	Current Status: Tendering for the replacement of units serving the Lower Fitness Centre, Recreation Hall, Martial Arts Room, Lunchroom and Plunkett Room is in progress. Roof cladding condition assessment and design for safe access provision is being undertaken. Next Steps: Negotiate physical works contract and confirm physical works programme (anticipated February - March 2018). Finalise requirements for roof repair / replacement for pricing in January and execution in February.	Refurbishment of the air-conditioning unit serving the Zeal studio and various rooftop fans throughout the Zeal and Recreation Centre is in progress. Current Status: Refurbishment of the air-conditioning unit serving the Zeal studio and various rooftop fans throughout the Zeal and Recreation Centre is in progress. Next Steps: Final commissioning and replacement of failed parts associated with the various rooftop fans within the Zeal Building and Recreation Centre complex.
3263	CF: Project Delivery	West Wave Aquatic Centre - renew CCTV system	CCTV security system upgrade at West Wave This project is carried forward from the 2016/2017 work programme, previous ID 4464	Q1	ABS: Capex	\$ 58,000	Completed	Green	Current status: All physical works have been completed and project documentation is being finalised. Next Steps: None	Current Status: The project has been completed in August 2017.
3264	CF: Project Delivery	West Wave Aquatic Centre - renew chlorine generation system	This project is carried forward from the 2016/2017 work programme, previous ID 4539	Q2;Q3;Q4	ABS: Capex	\$ 14,900	In progress	Green	Current Status: Options for supply of a chlorine generation system have been established and suppliers are being invited to present proposals. Next Steps: Evaluate proposals, select preferred system, negotiate with supplier to obtain best outcome in terms of installation, on-going costs, and programme.	Presentations are to be prepared by identified suppliers (AHC; Wavelength (MIOX); Liquid Chlorine). Current Status: Evaluating proposals. SP 23Mar18. Next Steps: Collecting data from facilities to provide best fit-for-purpose system. SP 23Mar18. Current Status: Options for supply of a chlorine generation system have been established and suppliers are being invited to present proposals. Next Steps: Evaluate proposals, select preferred system, negotiate with supplier to obtain best outcome in terms of installation, on-going costs, and programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3294	CF: Project Delivery	Henderson Bowling Club - Renew roof	Number of problems with this roof due to deterioration and weather tightness issues. Existing roof consists of three elements, all of which are showing signs of decay due to age and weathering. Main pitched roof - asbestos sheeting - going brittle; brown-built metal roof is deteriorating - rust spots showing. dorma butanol flat roof is deteriorating.	Q4	ABS: Capex	\$ 30,000	Approved	Green	Current Status: Preparing scope of work. Entire roof needs replacement/re-design and asbestos disposed of. Next Steps: Planning.	Current Status: Preparing scope of work for project delivery. Exploring option to retain and seal asbestos roof.Next Steps: complete scope and prepare to hand on for project delivery.
3298	CF: Project Delivery	Te Rangī Hiroa Reserve - Improve youth park	Various park improvements that include guttering, storm water connections, wet pour and access crossings	Q1	LDI: Capex	\$ 14,201	Completed	Green	Current Status: All works has been completed Next Steps: None	Current Status: All works has been completed.Next Steps: No further work required.
3318	CF: Project Delivery	Harbourview-Oranghina - renew car park	Renew wheel stops. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme	Q1;Q2;Q3	ABS: Capex	\$ -	Completed	Green	Current Status: Confirmed installation date is now Mid- January. Next Steps: Work with operations to finalise installation and minimise disruption to carpark users.	Current Status: Physical Works complete. Next Steps: Project complete.
3413	CF: Project Delivery	West Wave - minor electrical renewals	Install new BBQs, renew car park lighting, replace USD controllers, install canopy lighting strip and carry out multiple repairs (mostly power boards) based on the thermal imaging report.	Q3;Q4	ABS: Capex	\$ 164,000	In progress	Green	Current status: This electrical renewal has been unbundled from the West Wave Comprehensive Renewal, (sentient number 18382 and sharepoint number 2704). The Project Delivery team will now start the planning phase. Next steps: Execution and delivery.	Current Status: Tender submission for physical works have been received and is currently under review.Next steps: Negotiate costs, prepare and award the contract.
Infrastructure and Environmental Services										
638	I&ES: DPO	Stormwater PC15 (Totara ponds)	To acquire land and construct stormwater ponds to allow the development of plan change 15. Ponds two, three, six and seven are complete and have been handed over to council. Pond four is almost complete and planting will be finished in the planting season (from April 2017). Pond one land acquisition negotiations are nearing completion and an infrastructure funding agreement for the pond construction is ready for execution.	Not scheduled	ABS: Capex	\$ 3,861,717	In progress	Green	Pond four is forecast for completion in January 2018, with remaining riparian planting to be completed by May 2018. Pond one and open space land acquisition was completed in November 2017. The Infrastructure Funding Agreement has been signed for pond one, and physical works are underway.	Pond four completed was completed in February 2018, with the remaining riparian planting to be completed by May 2019 due to unseasonal rain. Pond one works continue with works due to be completed in May 2018. The open space and crib structure (a stormwater functional feature) is currently under internal design review, and is forecast for delivery in March 2019.
72	I&ES: Environmental Services	Bus subsidies for participation in education for sustainability - Henderson-Massey	To provide bus subsidies for 42 schools within the Henderson-Massey Local Board area to attend education for sustainability programmes at the Zero Waste Zone, and other experience centres. The Sustainable Schools team operates six experience centres around Auckland which offer hands-on education for sustainability experiences, inspiring children to make a difference for their environment. Staff are aware, from direct teacher feedback, that the cost of buses is restricting students from being able to attend these experience centres. As a guide, \$1,500 would allow 10 schools to attend an experience centre.	Not scheduled	LDI: Opex	\$ 2,100	In progress	Amber	In quarter two, only one school (Henderson North) took up the offer of a subsidy. The opportunity has been advertised again and will be promoted in the new year when term one starts.	The uptake of bus subsidies has been slower than expected. The offer is now being promoted and further uptake is expected in quarter four (term two). St Dominic's College and Rutherford College have both taken up the offer in quarter three, leaving \$750 in the budget to be spent in quarter four. The bus subsidies have now been promoted to all schools regardless of decile level.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
87	I&ES: Environmental Services	Love Your Streams (EcoMatters) - Henderson-Massey	EcoMatters and Auckland Council's Healthy Waters department will work together to engage and support individuals, schools and community groups to adopt a proactive approach to pollution prevention of Henderson-Massey waterways. This project will involve events to promote stream stewardship and will enable community streamside weeding bees and planting at priority sites within the Henderson-Massey Local Board area, including continuing to support weeding bees and planting events along the Manutewhau Stream and in Sunnyvale.	Not scheduled	LDI: Opex	\$ 24,000	In progress	Green	In quarter two, four restoration sessions were held along the streamside adjacent to Sunnyside Road. This involved 20 neighbours and volunteers removing bamboo, rubbish and weeds, new plantings, laying mulch and preparation for further planting in quarter four. Engagement continued with residents of five properties adjacent to Awaroa Stream, with two weeding sessions completed involving seven volunteers, as well as follow up weed spraying. Manutewhau Stream action included two working bees with West Harbour School students to test water quality, remove rubbish, and weeding. Further Manutewhau-related activity included a saline wedge survey and assisting with research on hedgehog environmental impacts. Other quarter two activity comprised supporting and connecting residents working on stream restoration projects in Sunhill Scenic Reserve and Rangeview Road stream, formation and initial meeting of the Henderson-Massey Restoration Network Group for the North West Link, and providing support for a clean-up of Glendene Reserve in November where 20 bags of rubbish were collected. Three working bees are scheduled alongside Awaroa/Sunnyvale streams in January and a clean-up of an area of Manutewhau Stream is planned for 24 March 2018 in conjunction with Massey Matters to coincide with both EcoWest Festival and Neighbours Day.	In quarter three, four restoration sessions were held at streamside focus locations in Sunnyvale. These were primarily weeding and mulching bees, with community volunteers contributing a total of 144 volunteer hours. EcoMatters also completed planned spraying of invasive weeds at two Sunnyvale sites. On 22 February 2018, Henderson-Massey Local Board Chair Shane Henderson and Member Brenda Brady participated in a tour for board members of the Love Your Streams sites in Sunnyvale. Manutewhau Stream action included a clean-up event for Neighbours Day on 24 March 2018 and a guided evening nature walk on 28 March 2018 as part of the EcoWest Festival. Other activity included Massey Primary School students participating in a streamside weeding hands-on education session at the EcoMatters Environment Centre on 20 March 2018. An overview of the Love Your Streams initiative was presented to the newly formed Henderson-Massey Restoration Network, which is a network of stakeholders contributing to environmental restoration in the board area. Planting plans were developed in quarter three in preparation for the planting scheduled for quarter four.
113	I&ES: Environmental Services	Industry Pollution Prevention Programme (EcoMatters)- Henderson-Massey	To identify businesses in Henderson-Massey that could have the greatest impact on stream health, due to potential industrial discharges, contaminated storm water, or litter, and to provide pollution prevention advice to these businesses	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	Development of tailored industry pollution prevention workshops has progressed as planned and these will be delivered in key industrial areas throughout Henderson-Massey in February/March 2018. In conjunction with MPHIS Community Trust, work on the Sunnyvale Superette wall mural has continued with the planting of a Tecomanthe speciosa (Three Kings Vine) at the adjacent Sunnyvale Community Hall which will be trained along the top of the mural. Work with Sunnyvale School is scheduled for quarter three to develop a further panel for the mural.	Due to the availability of delivery staff, implementation of the Industrial Pollution Prevention initiative in Henderson was rescheduled to quarter four and will now run from April 2018 through to the end of June 2018. Engagement is continuing with Sunnyvale School to programme the development of a further panel for the pollution prevention mural on the wall of the Sunnyvale Superette.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
114	I&ES: Environmental Services	Love Your Neighbourhood (EcoMatters) - Henderson-Massey	To provide rapid response assistance up to a value of \$500 to support volunteer-driven practical environmental initiatives (for example, environmental clean ups and restoration, community planting and food growing). This will include providing practical assistance to not-for-profit, preschools to enable environmental education initiatives; in particular edible gardens and water saving and collection devices. The availability of the assistance will be promoted through appropriate networks across the Henderson-Massey Local Board area. This project responds to requests from the Henderson-Massey Local Board to support community action.	Not scheduled	LDI: Opex	\$ 11,000	In progress	Green	Two applications were approved in quarter two. These were for Friends of Sunnyhill Scenic Reserve and Bike Te Atatu, totalling \$660. Posters advertising the Love Your Neighbourhood initiative were put up around Henderson-Massey, and a further mailout to preschools and schools is scheduled for quarter three to further encourage applications.	Five applications were approved in quarter three, totalling \$2,500. Successful applicants included St Giles Garden Church, Ranui Community Garden, Massey Playcentre, Massey YMCA's early learning centre, and Recovery Fist. Further promotion of the Love Your Neighbourhood assistance will be undertaken in quarter four. At a workshop on 6 March 2018 the board confirmed that Love Your Neighbourhood funds could also be used to enhance delivery of other board-funded EcoMatters initiatives, such as increasing the number of plants available for Love Your Streams streamside planting in quarter four.
115	I&ES: Environmental Services	War on weeds (EcoMatters) - Henderson-Massey	War on weeds is a campaign to be run in March 2018, where jumbo bins are provided at key sites in the local board area for a four week period for community disposal of weeds.	Not scheduled	LDI: Opex	\$ 8,000	In progress	Green	Finalising bin sites for War on Weeds in conjunction with the board was rescheduled to January 2018 because of uncertainty about the availability of bins provided through the related Waitakere Ranges community weed bins initiative. This uncertainty was resolved at the end of quarter two and the organising of War on Weeds has resumed. The initiative remains on track for planned promotion in February 2018 and delivery throughout March 2018.	The War on Weeds campaign was promoted as planned in February 2018 and was delivered throughout March 2018, with weed bins continuously available at four sites (Harbourview-Orangina, Massey Library, McLaren Park Henderson South, and Central Landscape Supplies) in the board area. Results of the War on Weeds campaign will be reported in quarter four.
116	I&ES: Environmental Services	Project HomeWise (EcoMatters) - Henderson-Massey	A minimum of six workshops will be provided to communities on topics such as: <ul style="list-style-type: none"> Waste minimisation (how to sort household rubbish, including home composting, options and demonstration) Water saving (how to reduce water consumption and bills) Energy efficiency (how to reduce power bills) Sustainable living	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	One workshop and two events were delivered in quarter two. On 21 November 2017 'mini seminars' were provided to Year 8 and 9 students at Hobsonville Primary School as part of their Careers Day. Approximately 20 students were asked about sustainable habits their families may have, the resources and money saved by taking short showers, diverting landfill by recycling, composting, avoiding plastic bags and reusing items. EcoMatters also had a stand at the Massey Matters "Community Wellness" event held on 2 December 2017 to promote HomeWise workshops through providing a sustainable activity for event attendees. This included a kitset planter box sourced from the Wood for Good project and Massey Mens Shed, potting mix from Auckland Council's composting trial, and plants donated to Massey Matters from Living Herbs. On 6 December 2017 a public HomeWise workshop was held in conjunction with Massey Matters to provide information and discuss maintaining a healthy home via ventilation, mould removal, water and energy saving, retaining heat in the home, and free services available that support these actions. Engagement with local community groups is progressing to develop the schedule of workshops for quarters three and four.	Demand for HomeWise workshops is low during summer when weather is warmer and issues such as efficient home heating are not an immediate priority for residents. As such no workshops were organised for quarter three, but an unplanned mini workshop eventuated at the March Community Network Meeting hosted by Massey Matters, which also resulted in three organisations expressing interest in hosting a HomeWise workshop in quarter four - two churches and McLaren Park Henderson South. McLaren Park Henderson South has new HIPPY (Home Interaction Programme for Parents and Youngsters) families starting in April 2018 and will arrange a workshop during the second or third group meeting in April 2018. The first HomeWise workshop scheduled for quarter four will be held at Glendene Community Hub in the first week of April 2018. Ranui Community House has also expressed interest, with the potential for a public session being considered as well as a session with the Tuvalu church group who use the venue weekly. These opportunities will be followed up for inclusion in the workshop schedule for quarter four.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
117	I&ES: Environmental Services	EcoWest Festival (EcoMatters)-Henderson-Massey	To provide funding to support the EcoWest festival which will run from March-April 2018. EcoMatters deliverables include: <ul style="list-style-type: none"> • Provide a community-based environmental festival with access to free public events • Design and deliver an event that provides information and practical ideas for making sustainable living easy • Market the festival to businesses, institutions and community groups acknowledging Henderson-Massey Local Board's funding • Promote the festival in ways that target the diversity and distribution of the population • Work collaboratively with other agencies who may be delivering similar events in the other sub-regions at the same time 	Not scheduled	LDI: Opex	\$ 9,000	In progress	Green	In quarter two recruitment of the EcoWest Festival team progressed as planned. The initial call for expressions of interest from event holders to include their event(s) in the festival programme was issued on 7 December 2017. The festival will be held from 17 March to 15 April 2018. Events need to be registered by 28 January 2018 for inclusion in the print programme, with events registered after this date appearing only in the online event calendar. The festival programme will be published in early February 2018. This initiative is on track for the planned delivery of the EcoWest Festival from quarter three.	In quarter three the festival programme was finalised, with more than 100 registered events. Twenty seven events took place in the Henderson-Massey Local Board area, with most of the events free or low cost. Feedback was collected at as many events as possible and a report will be generated in quarter four, which will include the summary feedback from both participants and event hosts.
118	I&ES: Environmental Services	EcoMatters Environment Centre and Sustainability Hub (EcoMatters)-Henderson-Massey	To provide funding to support the operation of EcoMatters Environment Centre and associated education programmes, as well as provide baseline funding for EcoMatters Trust. EcoMatters deliverables include: <ul style="list-style-type: none"> • Managing the EcoMatters Environment Centre • Promoting service to the diversity of Henderson-Massey communities • Providing and promoting free or affordable meeting space to other environmentally focused community groups • Delivering a minimum of 26 sustainability-related seminars and workshops within the funding period, including a minimum of two seminars held in the Henderson-Massey Local Board area. 	Not scheduled	LDI: Opex	\$ 35,000	In progress	Green	In quarter two the Environment Centre was open to the public for 33 hours per week in line with its operating target of being open at least 30 hours per week. EcoMatters is on track to achieve their target of delivering at least 26 sustainability-related seminars or workshops during the 2017/2018 year. Thirteen workshops with a total of 283 participants were held in quarter two on topics including rain harvesting, Māori medicinal plants and gardening practices, seed swapping, and fermenting vegetables. Three cycling-related workshops/events were held in October 2017 in association with Auckland Transport's 'Biketober' initiative. Four biodiversity-related workshops/events were held during Conservation Week (14 – 22 October 2017). Evaluations were carried out for each workshop and in quarter two 98 per cent of respondents rated the workshops as excellent or good. The workshop and events programme for quarter three was developed and distributed prior to the end of quarter two. Quarter three commences with a school holiday workshop 'Making Crayons from Soil' on 17 January 2018.	In quarter three, the environment centre (EcoHub) was open to the public for 33 hours per week in line with its operating target of being open at least 30 hours per week. EcoMatters is on track to achieve their target of delivering at least 26 sustainability-related seminars or workshops during the 2017-2018 year. Three workshops with a total of 61 participants were held from January to mid-March 2018, with a further five workshops scheduled for the last two weeks of March 2018 to coincide with the EcoWest Festival. The topics covered by the workshops included backyard bee-keeping, rainwater harvesting, composting, bike maintenance and tree pruning. Evaluations were carried out for each workshop and in quarter three 93 per cent of respondents rated the workshops as excellent or good. In addition to the public workshop programme, a series of three school holiday workshops were provided in January, attracting 10 participants. The EcoHub hosted and contributed to an educational school visit from Massey Primary School (75 students) on 20 March 2018. Workshops scheduled for the beginning of quarter four are being promoted in conjunction with the EcoWest Festival.

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120	I&ES: Environmental Services	Pā Harakeke - Kaitiaki Project - Henderson-Massey	<p>Year three of a multi-year initiative to develop three pā harakeke (flax gardens) with Māori communities in the Henderson-Massey Local Board area.</p> <p>Focus will be on:</p> <ul style="list-style-type: none"> • Further developing the pā harakeke established at Harbourview-Oranghina • Completing a pā harakeke in Ranui • Working with Piringatahi Marae on pā harakeke-related planning 	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	<p>Engagement with council's Community Facilities and Parks Services teams in quarter two identified an issue with the preferred Ulrich Esplanade site for the Ranui pā harakeke stemming from its current land classification status as an esplanade reserve. Community Facilities advised that land with a recreation reserve classification would be preferable and suggested some alternative sites. Options relating to the preferred and alternative sites are being worked through with Te Ukaipo and internal stakeholders so that the land owner approval process can proceed as planned in quarter three.</p> <p>Refreshing cracked and weathered signage in Henderson Park pā harakeke is underway and community stakeholders are completing final checks of the graphics prior to print. Graphics for Harbourview-Oranghina are being reviewed by community stakeholders prior to printing and installation.</p>	<p>Te Rangī Hiroa Park was identified as the most suitable location for the Ranui pā harakeke (flax garden). Two site options within the park are under consideration and the preferred site will be identified in conjunction with the assigned Parks and Places Specialist before the end of quarter three. The landowner approval process will proceed at the beginning of quarter four. Refreshing the cracked and weathered signage in Henderson Park pā harakeke is proceeding now that community stakeholders have completed final checks of the graphics. Installation of the refreshed signage is scheduled for early in quarter four. Graphics for Harbourview-Oranghina are being reviewed by community stakeholders prior to printing and installation in quarter four.</p>
121	I&ES: Environmental Services	Environmental Action Plan - Henderson-Massey	Use the information contained in the Henderson-Massey environmental action report to support a council and community dialogue to identify what council, community and stakeholders can do increase environmental action in the Henderson-Massey Local Board Area.	Not scheduled	LDI: Opex	\$ 9,900	In progress	Amber	<p>Engagement with Local Board Services and Panuku in quarter two identified that the proposed establishment of an Eco-City Forum comprised of council and community stakeholders to further environmental action in Henderson-Massey would likely duplicate mechanisms already established/in development for initiatives such as the North West Wild Link and Unlock Henderson. A workshop with the board is being scheduled for quarter three to present work completed to date and discuss options for next steps, which will inform delivery for the balance of the current financial year and associated timings.</p>	<p>If the local board does not formally approve the options being proposed for this budget at its April 2018 business meeting, there is a risk that the budget will be under spent for this financial year. The work completed to date for this project was presented to the board at a workshop held on 6 March 2018. This included a report summarising the 200 initiatives recorded in the Henderson-Massey environmental action database and a document prepared by CoSynergy identifying five key focus areas for furthering environmental action in the local board area. Options for next steps were discussed at the workshop. Local board members supported a change in scope for the project to move from a planning stage to supporting the implementation of local environmental projects aligned with the environmental focus areas. Four environmental action project opportunities were discussed with the board and the feedback from members will be incorporated into the report being prepared to formalise the change of scope at the board's April 2018 business meeting.</p>
111	I&ES: Healthy Waters	Septic Tank Pumpout Programme	This programme manages the triennial pumpout of septic tanks within the former Waitākere City Council area.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 47,716	In progress	Green	<p>There are approximately 4,300 private on-site wastewater treatment systems serviced on a triennial cycle by the pump out programme across the Auckland region. The septic tanks are spread across various local boards on properties paying the targeted sewage rate. There were no scheduled work orders (planned triennial pump out of properties) and no unscheduled pump outs in the Henderson-Massey Local Board area during quarter three.</p>	<p>There are approximately 4,300 private on-site wastewater treatment systems serviced on a triennial cycle by the pump out programme across the Auckland region. The septic tanks are spread across various local boards on properties paying the targeted rural sewage rate (TAR). In the Henderson Massey Local Board area for the period from October to December 2017 there were two scheduled work orders (planned triennial pump out of properties) and no unscheduled pump outs.</p>

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145	I&ES: Healthy Waters	Nga Puna Manaaki Inanga Project - Henderson-Massey	Community Waitākere will work with the local community to identify potential inanga spawning habitat within the Henderson-Massey Local Board area. Once the areas have been identified Community Waitākere will work with the local community to identify threats and issues and propose restoration solutions to optimise spawning habitat.	Not scheduled	LDI: Opex	\$ 23,000	In progress	Green	Community Waitākere (C/W) have scoped eleven tidal streams in the Local Board area for potential inanga spawning sites. Nine sites have been selected as being suitable for community engagement. Six of the sites have been surveyed for salt wedge area, fish and habitat survey and Wat Care assessment. Inanga have been found at five of these sites and sites have been selected for artificial habitat installation in the third quarter. Community Waitākere have held one community engagement event with "A Supported life" who wish to do a pop up art installation on inanga by Henderson Creek. In term one students will be engaged with the inanga spawning investigation at the sites identified above.	Community Waitākere have completed saline wedge surveying at three additional sites which have been identified as having potential spawning habitat. There are seven potential sites that have been identified within the Henderson-Massey Local Board area: Harbourview, Gill Ave, Lowtherhurst Reserve, Lawsons Creek, Paramuka Stream, Epping Esplanade, Pixie Stream. Four of these have very limited or no habitat for inanga to spawn in and have been selected for the installation of straw bales as artificial spawning habitat to encourage inanga spawning. Community Waitākere will continue to work with local stakeholders such as Auckland Council's Parks, Sport and Recreation department and Ecomatters to inform (raise awareness) and engage them in the potential for further restoration work. Community Waitākere will work with the local community in the final quarter monitoring the above sites for inanga eggs. They will also do a presentation on the project at the next EnviroSchools cluster meeting in March 2018.
Libraries										
1206	CS: Libraries & Information	Library hours of service - Henderson-Massey	Provide library service at Massey Library for 56 hours over 7 days per week. (\$902,856 - FY17/18) Provide library service at Ranui Library for 56 hours over 7 days per week. (\$542,089 - FY17/18) Provide library service at Te Atatu Peninsula Library for 48 hours over 6 days per week, Monday to Saturday. (\$427,352 - FY17/18) Provide library service at Henderson Library for 56 hours over 7 days per week. (\$976,359 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$ 2,748,656	In progress	Green	Visits to Henderson-Massey Libraries have increased by six per cent compared to the same period last year. Notably Te Atatu has seen a particularly high increase.	Visits to Henderson-Massey Libraries have decreased by 3% compared to the same period last year. Te Atatu has again shown an increase this quarter of 5%.
1207	CS: Libraries & Information	Information and lending services - Henderson-Massey	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The number of items borrowed this quarter has decreased by one per cent. Ranui and Te Atatu experienced an increase of seven and six per cent respectively. Te Atatu is the only library in the Board delivering a 6 day service with the others delivering over 7 days.	The total number of items borrowed this quarter has decreased by 1%. E-issues now number 14% of the region's total number of items borrowed.
1208	CS: Libraries & Information	Preschool programming - Henderson-Massey	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, Storytime in Community Languages (e.g. Mandarin), outreach to local ECE providers and language nests, pop up activities. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Pre-school programming remained popular in all Henderson-Massey libraries. 123 sessions were delivered with 5275 participants. There have been 20 outreach sessions for Early Childhood Education providers (ECEs) including a new partnership with Kuddles; a local home-based child care provider visiting Henderson library on a regular basis. The Pop up Library at Te Pūmanawa Square was launched in December with a range of activities delivered for preschool children including Rhymetimes, Storytimes and Wriggle and Rhyme Sessions. New connections were made with young families joining in who previously were unaware of these sessions. Bi-lingual storytimes in Fijian, Tuvalu and Niuean have featured this quarter to celebrate these languages in our communities.	In our Henderson-Massey libraries, demand for preschool programming remained high this quarter with 124 sessions delivered and 4,575 participants. There have been 15 outreach sessions for Early Childhood Education providers (ECEs). Henderson Library staff participated in the Auckland Zoo's preschool outreach in March, an opportunity to engage with other audiences and work across Council community facilities. During Pasifika 7 Pasifika themed Storytime/Wriggle and Rhyme sessions were popular across the Local Board libraries reaching 158 children plus caregivers. Mandarin speaking staff delivered 5 bi-lingual storytimes at ECEs and libraries in the area during Lunar New Year to 143 children plus caregivers.

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1209	CS: Libraries & Information	Children and Youth engagement - Henderson-Massey	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Visits to and from local schools continue across all levels. Our Youth librarians visited Henderson High to deliver digital literacy training on databases which specifically supports learning with positive feedback from the pupils. "Survive 24" was the theme of the school holidays with a variety of activities on offer including, nerf wars, scavenger hunts, making survival food, the amazing race challenge and visits from St Johns and local fire stations. 46 activity sessions in all with a total of 2198 people taking part. A highlight was 'Dogbled' who visited Massey Library and taught a group of 46 children how to stay safe around dogs. Storyteller Stu Duval also visited during October and enthralled 110 children and adults with his storytelling skills. At Te Atatu Library, author Mark Sommerset delighted 60 children and parents with his popular award winning picture books. St Pauls school celebrated the end of the year with 150 of their students performing kapa haka and chorals at the Massey Library to an audience of 235 people.	The afterschool programme at Ramui Library includes Thinklab for primary school children which attracted 71 participants in 7 sessions this quarter and the Tuvulan Learning Centre continues weekly sessions in the library's youth zone. Massey Library has a new partnership with OYLA Youth Science magazine which operates every Saturday and the school holidays offering free demonstrations of science, technology, engineering and maths concepts in action. Te Atatu Peninsula Library staff undertook a Roadshow and membership drive at Edmonton Road School with the Mobile Library alongside. 300 students took part. Henderson High had a series of visits to the Waitākere Central Library where they learned how to access resources and about the range of services their library card can offer them. 354 students in Year 9 took part. Planning is underway for the April School Holidays, with a theme of Up, Up and Away.
1210	CS: Libraries & Information	Summer reading programme - Henderson-Massey	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	By the end of December, 770 children had registered for the Kia Māia te Whai/Dare to Explore regional summer reading programme aimed at keeping children engaged in learning and literacy throughout the holiday period. This year, Auckland Libraries has collaborated with Leisure Centres such as West Wave to deliver a version of the Kia māia te Whai programme to the attendees at the Leisure Centre holiday programme. Participation early on from lower decile schools such as Lincoln Heights School has helped bring the reading programme to children who cannot visit the library and who otherwise would not have the opportunity to participate. A wide range of activities in all the libraries was offered throughout December to support the programme which finishes at the end of January with finale parties for participants.	Kia Māia te Whai/Dare to Explore regional summer reading programme continued over the January school holidays. A range of activities were offered throughout, 43 activities/events with 1691 participants. Highlights included Nerf Gun wars, scavenger hunts in local parks and traditional Māori games. Finale celebration parties were held at each library to recognise the children successfully completing the programme and prizes were given to children who achieved significant milestones over the period. A total of 1215 children attended the parties with entertainment provided by Tanya Batt a professional storyteller.
1211	CS: Libraries & Information	Supporting customer and community connection - Henderson-Massey	Provide programmes that facilitate customer connection with the library and community including Craft clubs, Knitting Clubs, Zennoodle Club, Book club for local retirement homes, Chess Club. Provide community space for hire at Massey Library. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	A container pop-up 'Library' was opened in Te Pūmanawa Square in December in partnership with the North-West Plaza with the aim of activating the space over the Summer months. Adults and children have enjoyed a range of activities for pre-school, school age children and adults. Music, Sing-alongs, crafts, games and learning opportunities have seen a mix of people taking part. New connections were made with adults and children. Highlights include the science show, dress-up storytime, games, badgemaking and singing were all enjoyed by children and adults alike. At Henderson and Te Atatu Libraries, celebration of Diwali saw over a 150 people taking part in a range of activities including a bi-lingual storytime, henna and rangoli painting, and Dr Pooja's talks on holistic approaches to wellbeing. An on-going Yoga class at Henderson Library is proving popular with excellent feedback from participants.	Displays and drop in sessions for the 10-year Budget and Auckland Plan were hosted at all of the Henderson Massey Local Board Libraries. The displays received good attention with visitors leaving Post it Note messages on the boards. A number of submission forms were also returned to the Henderson-Massey libraries. Members of the public appreciated the opportunity to give feedback directly to Local Board members at the drop in sessions. All of the libraries offered assistance and computer help for those who did not have access at home during the Census 2018 period. Elderly customers particularly appreciated this. Te Atatu Peninsula held a day of assistance for Chinese speakers and both the Census and the 10-year Budget/Auckland Plan were discussed at the Massey and Henderson English conversation classes.

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1212	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Henderson-Massey	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Activities to support the Kia Maia te Whai programme included Māori games, waka making and soap carving for children. Henderson-Massey libraries have included Whakatipu i te reo Māori as a focus area for 2018. This will build staff competence in raising the visibility of te reo and with recent recruitment there are now 4 near fluent speakers to support this and Māori responsiveness.	A new te reo Māori programme has been launched at the Te Atatu Peninsula Library called "Karapu Korero". The programme provides the opportunity to practice te reo in a relaxed environment. All of the Henderson-Massey Libraries had informative displays for Waitangi Day. The "Blankets and Musket" exhibition was held in the J.T. Diamond Room. This photographic exhibition informed visitors visually of pre Tiriti o Waitangi relationships between Māori and Pakeha with a contemporary twist on the woollen blankets and muskets. From Ranui Library, the Kaikōkiri Rātonga Māori (Senior Library Assistant Māori), helped deliver off-site library programmes from the Mobile Library bus at key summer events including the Tamaki Herenga Waka Festival held at the Auckland Waterfront during Auckland Anniversary Weekend and the Waitangi Day Celebration at Waititi Marae. A significant contribution from our libraries to the Treaty celebrations this quarter.
1213	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Henderson-Massey	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, Senior computing classes, technology classes in local retirement villages, Minecraft clubs and ThinkLab/Maker clubs/activities. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	PC & Wi-Fi use have increased 12% in the Henderson-Massey Board's libraries. This service and other digital offers continue to be popular with regular customers and visitors to the area. Massey, Te Atatu and Henderson Library's NiHao club and ESOL classes had 650 participants this quarter enabling Mandarin speakers to practice conversational English. These are taken by Mandarin speaking library staff with the aim of supporting social connections, promoting the library service offering and improving literacy. Digital outreach programmes to retirement homes, adult computer learning classes, Book a Librarian sessions for one-on-one teaching have all been offered this quarter for people to up-skill their digital literacy.	Public Computer & Wi-Fi use have increased 15% in the Henderson-Massey Board's libraries this quarter with a notable 36% increase at Massey Library compared to the same period last year. Henderson Library staff make regular visits out to Waitākere Gardens to teach residents to use their digital devices. The Seniors Computer Club at Henderson offers workshops which are student-led and the librarian responds to requests for instruction on Skype, library resources, managing photographs and use of email. This quarter, 38 adults have used the Book a Librarian service for dealing on-line with government departments eg WINZ and IRD, using the library's e-resources and how to use their personal devices. Through Auckland Libraries' Customer Feedback channel Customer Radar, recent comments have included the following "The librarian was wonderful, went along with my clumsiness and taught me what I did not know. I can now send a picture from my gallery to messenger and more! (Great)"

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1214	CS: Libraries & Information	Celebrating cultural diversity and local communities - Henderson-Massey	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Local history exhibition, Matairiki, Diwali, Lunar New Year, Pasifika, Origami, Chinese Calligraphy, Chinese Cultural Group. Collaborate with local groups and host events and displays such as Humans of Hendo, Waitakere City Arts Council, Massey Matters, Ranui Action Project. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1;Q2;Q3;Q4	ABS: Opex	\$	In progress	Green	The J. T. Diamond Collection has been inscribed onto the UNESCO Memory of the World New Zealand documentary heritage register, highlighting the significance of the collection and the work that Auckland Libraries does to protect and preserve our local history. Ranui and Henderson Libraries hosted the 'Behind Closed Doors' exhibition in collaboration with WAVES Trust, with Ranui Library hosting a very successful launch event. At Massey Library the Auckland Emergency Management along with West Auckland Fire Brigade Over 100 people from the local community viewed an enacted response from the units with fire engines and a Wendy house. Emergency Management later gave a well attended presentation for Chinese community members and a translator was organised for the event.	Lunar New Year was celebrated at all of the Henderson Libraries with bilingual storytimes, tai chi demonstrations and traditional Chinese dance performances. The Massey Library celebrated the first anniversary of the Massey Library Chinese Social Club with an event organised by club volunteers which included traditional Chinese dance, music and singing. 160 people attended the celebrations. At the Henderson Library a group from the Korean community has started a Water Colour workshop with 20-25 people regularly attending. The Persian New Year, was celebrated at both the Massey and Henderson Libraries with bilingual storytimes, displays and dance. Feedback from this event includes "I loved the amazing display about Iran and Nowruz celebration, it seems obvious that a lot of work has been done - my hat off to the person who put this together." Pasifika was celebrated this quarter. At Ranui Library, with support from the local community, celebrations reached 213 children and adults. Beautiful displays and a traditional Tongan dance performance were the highlights. The J. T. Diamond Room at Henderson Library, hosted the Pacifica Mamas exhibition "Toru: Korero Māi". This exhibition was an excellent example of collaboration between two library teams, the Pacifica Mamas and their curator.
615	Local Economic Growth	Economic Development: ATEED Māori Youth Enterprise	The program includes hands-on activities to identify opportunities for young Māori in the existing economy. Workshops provides the participants with tools and techniques for creative thinking, collaboration, leadership, and entrepreneurial logic which they can put into action to achieve their goals. Industry mentors and community leaders will be involved in the workshops. The program supports participants to formulate social entrepreneurial thinking and provides an opportunity to explore alternative values. Participants are motivated to start their own enterprise or social innovation initiative and briefed on the opportunities available for such ideas, keeping in mind the resources, impact and technical feasibility. Target audience for our initiative is Māori youth. The programme will run through collaboration with various communities, clubs and Youth centres.	Not scheduled	LDI: Opex	\$	5,000	Approved	Amber	Further discussion with ATEED Maori ED team initiated following a change in staffing. Unable to progress development of a suitable project so far. If there is an opportunity to support Waipereira Rangatahi Leadership project that would be in line with this allocation. May need assistance from members that have relationships that can be built upon. Unable to progress development of a suitable project so far. May be necessary to look at giving consideration to a project in the next financial year.

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616	ATEED: Local Economic Growth	Henderson Value Proposition	The project will secure a resource to ensure that the Henderson Value Proposition work continues by providing a coordinator able to liaise with key stakeholders (council departments, Panuku, private developers, business association) to ensure activity is delivered in an integrated way and is consistent with the urban eco centre value proposition. The coordinator could be a part time short term resource to ensure momentum is not lost.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 40,000	Approved	Green	Further discussions with Panuku Development Auckland and expecting a project to be developed in January 2018 that augments the work Panuku are able to do as part of the 'unlock' Henderson and also supports the C40 proposed developments on the council owned sites in central Henderson.	After further discussions a revised proposal will be workshopped with the local board in April 2018.
1111	ATEED: Local Economic Growth	Young Enterprise Scheme	ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.	Q3	LDI: Opex	\$ 2,000	Completed	Green	Auckland Chamber of Commerce As of 1st January 2018, the Auckland Chamber of Commerce will take over as the YES regional delivery partner and ATEED will move to become a strategic partner. During January and February ATEED and the Auckland Chamber of Commerce are working together to ensure the smooth transition of the programme delivery to the Chamber. Kick Start days (formerly known as E-days) are being delivered by ATEED with support from the Auckland Chamber of Commerce, as part of this transition. ATEED's role includes management of the funds generously provided by Local Boards for the 2018 Kick Start days. As in previous years, there will be five sub-regional events delivered across the region. The new Auckland Chamber of Commerce team will be inviting you to participate either as student mentors or as observers on the day.	The YES kick start days were delivered between the 19 and 23 February 2018.
Parks, Sport and Recreation										
980	CS: PSR: Active Recreation	Henderson-Massey dance and badminton action plan 2017/2018	Develop an action plan for the provision of dance and badminton activities in the Henderson-Massey Local Board area, using the dance and badminton investigation as an evidence base. This project is based on the identification of dance by girls in the HM area as their main recreation activity and badminton by the HM ethnic community as their most popular recreation activity.	Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Feedback to Sport Waitakere on draft reports has been delayed. Sport Waitakere will finalise and submit report once feedback received.	The draft reports for the Dance and Badminton activities were reviewed with feedback provided to Sport Waitakere for further action. Final reports for the Dance and Badminton activities are expected during Q4.
999	CS: PSR: Active Recreation	Henderson-Massey wide sport and recreation participation programme 2017/2018	Sport and recreation participation initiatives designed to get more residents active in Henderson-Massey to address low participation rates. Delivered via Sport Waitakere Community Recreation Broker.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 40,000	In progress	Green	Funding agreement finalised and ready for signature. Monthly meetings with Sport Waitakere are held to monitor progress.	Sport Waitakere and Community Recreation are delivering against the work programme which has been ongoing. A substantive report of the nine months is due at the end of March 2018. This will be reviewed and presented at a local board workshop during Q4.
1000	CS: PSR: Active Recreation	Waitemata Rugby Club partnership investigations 2017/2018	Continue to develop partnership opportunities with Waitemata Rugby Football Club to investigate potential to develop multi-sport facilities on Waitemata Rugby Football Club grounds in Henderson.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Amber	No update from the sports groups has been presented to council since Q1. Communications from the sports groups has not occurred and progress is unknown. Follow up will be done early 2018.	Communications from the Sports groups has not occurred and progress is unknown and unclear. No further progress or update from the sports groups. During Q3 follow up with the club did not occur. Q4 will prioritise a follow up with the sports groups to inform progress.

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1001	CS; PSR: Active Recreation	Waitakere Regional Hockey Turf Trust Grants 2017/2018: Toilet and changing facilities	Continue to support Waitakere Regional Hockey Turf Trust towards completion of toilet & changing facilities for hockey turf at Henderson High School. Facility Partnership grants totalling \$217,000 to Waitakere Regional Hockey Turf Trust. LDI Opex not required - staff time only for 2017-18.	Not scheduled	ABS: Opex	\$ -	In progress	Green	WRHTT fundraising work is continuing in accordance with its fundraising plan. Meeting with advisory members from The Trust Community Foundation advisory produced positive indications subject to application process. Project Control Group has not met yet, staff to follow up in Jan 2018.	WRHTT continues to work on preliminary planning and fundraising stages of pavilion project. Architects engaged on design plans and various fundraisings are in train, although limited volunteer capacity within WRHTT affects speed of progress. WRHTT have been exploring with playing members separation of the Trust and club into separate entities. If this occurs it will allow WRHTT to focus on its responsibilities as facility owner and operator, and Waitakere Hockey Club to focus on sport delivery.
1002	CS; PSR: Active Recreation	Henderson-Massey equestrian investigations 2017/2018	Preparing advice to local board on provision for equestrian activities including ongoing investigation into feasibility of allocation and development options.	Q4	LDI: Opex	\$ 9,000	In progress	Green	HMLB have approved staff to progress with an agreement to lease with West Auckland RDA (formerly Henderson RDA) for the southern portion of the park identified in the lease splitting discussions. Investigation of winter grazing solutions are ongoing.	An Agreement to Lease for the West Auckland Riding Disabled was workshopped with Local Board in preparation for a Q4 report. Funds granted to Henderson Valley Pony Club to investigate and correct drainage problems to improve winter grazing and riding performance. Further discussions required between staff and HVPC regarding its lease arrangements, asset improvements and approach to fundraising.
1004	CS; PSR: Active Recreation	HM: Dive Auckland feasibility studies 2017/2018	Implement key recommendations from Dive Auckland feasibility studies for a potential Dive Centre of Excellence.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Auckland Community Diving Trust Have completed their investigations and findings have been reported to the local board. Project completed.	Auckland Community Diving Trust have discussed with Active Recreation staff the findings of its investigations and options for implementing operational changes. Pools and leisure staff express concern that proposed changes will have capex consequences in addition to impacting other user groups. However, staff have undertaken to produce further analysis on the likely costs and implications of the Auckland Community Diving Trust proposal. During Q4, staff are aiming to workshop with the local board on the proposal and the further analysis information pending its completion in time.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1063	CS; PSR; Active Recreation	HM: Leisure facilities operation programme FY17/18	Operate the West Wave Pool & Leisure Centre and the Massey Leisure Centre in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	Q1;Q2;Q3;Q4	ABS; Opex	\$ -	In progress	Green	Westwave Pool and Leisure Centre is on track to meet Local Board objectives to increase customer satisfaction although visitor numbers are behind prior year. YTD visitor numbers are averaging 89,059 per month 9% unfavourable on prior year impacted by planned and unplanned maintenance early in the year, although October holiday period was exceptionally busy, and membership and LTS numbers have held steady. 12 month average rolling average for customer satisfaction is down slightly to 13.0%. A number of customers have expressed dissatisfaction with wait times to enter the facility, and the value to customers of session times for access during peak periods is being assessed as an alternative. Massey Leisure Centre Year to date visitor numbers: 19.1% increase of active visits. This is largely due to the increase in stadium (recreation programme) visits. Customer Satisfaction: Q2 NPS score = 20.13, a 7.47 point increase on Q1.	West Wave Pool and Leisure Centre is on track to meet Local Board objectives this quarter. Visitor numbers are up with the successful reopening of the Leisure pool in time for holidays and an extremely busy holiday period. There has been some customer dissatisfaction with wait times to enter the facility. West Wave has taken on customer feedback and are exploring the option to run session times for access during peak periods. Centre financials are slightly down due to fitness revenue being lower than anticipated. We are aiming to increase membership in line with the updated membership structure for Active Recreation. Main highlights this quarter are improved community relationships with local surf clubs and a commercial partnership with the Northern Mystics netball team. Visitor numbers will appear reduced due to reporting difference with the new Envibe operating system, however we believe that these are slightly ahead of same time last FY. The facility is slightly behind on net position, acquisition plans are in place to increase revenue for the last quarter with a particular focus on membership and learn to swim. Year to date visitor numbers: 27% increase of centre visit. The largest increase is in stadium visits. Customer Satisfaction: Customer satisfaction is measured by regular Net Promoter Score (NPS) surveys. This survey asks how likely the users are to recommend the centre to friends and family. The current score for the centre is 20. This is a positive rating however is a small decrease of 0.13 compared to Q2. Customers also recommend the staff's attitude, with the centre scoring 72.5, an increase of 3.57 compared to Q2. Massey Leisure Centre Year to date visitor numbers: 27% increase in centre visits (primarily stadium visits). Customer Satisfaction: Customer satisfaction is measured by regular Net Promoter Score (NPS) surveys. This survey asks how likely the users are to recommend the centre to friends and family. The current score for the centre is 20. This is a positive rating and a small decrease of 0.13 compared to Q2. Customers also commended the staff's attitude, with the centre scoring 72.5, an increase of 3.57 compared to Q2.
820	CS; PSR; Park Services	HM: Deliver park events programme 2017/2018	Deliver the following events: Royal Reserve: Snow in the Park (winter) \$10k contribution Royal Reserve development: park opening (summer) \$5k Te Haururu Park opening (spring) \$5k	Q2;Q3;Q4	LDI; Opex	\$ 20,000	In progress	Green	Briefs for Civic events completed. Tentative dates for civic events are subject to confirmation from the ACE Events Team; - Te Haururu Park Opening - Feb/Mar 2018 - Royal Reserve Development Opening - Apr/May 2018 - Royal Reserve - Snow in the Park: Jun/Jul 2018	1 - Te Haururu Park opening held Wednesday, 14 March 2018. This event opening was attended by elected members, staff and the community. 2 - Royal Reserve development opening scheduled to align with Snow in the Park event. 3 - Royal Reserve - Snow in the Park: this is a winter park event during Jun/Jul 2018. A date is yet to be identified.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
837	CS; PSR: Park Services	HM: Develop a strategic parks signage plan	Complete a strategic assessment of a project to identify parks which require signage for identification and wayfinding purposes.	Q3;Q4	LDI: Opex	\$ 25,000	In progress	Green	Signage audit assessment in progress with professional services. Draft report will be presented to the Local Board in Q3.	The signage audit assessment has been completed and presented at a Local Board workshop on 27 March 2018.
841	CS; PSR: Park Services	HM: Deliver park restoration SH16/20	Allocate final NZTA funding to communities affected by SH16/20 project when funding becomes available - expected 2017/2018.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 350,000	On Hold	Green	NZTA negotiations for final mitigation compensation estimates are still pending appropriate valuation figures. Implication from pending mitigation compensation estimate impacts on funding approval for a final activity programme for local parks restoration.	Awaiting final compensation amounts before discussing priorities for local park restoration with the local board. It is anticipated the compensation amount will be known in Q4.
939	CS; PSR: Park Services	HM parks: Ecological volunteers and environmental programme 2017-2018	Programme of activity supporting volunteer groups to carry out ecological restoration and environmental programmes in local parks including: •Community planting events \$30,500 •Support of guided walks \$2,000 •Community nursery \$2,000 •volunteer support \$5,500	Q1;Q2;Q3;Q4	LDI: Opex	\$ 39,000	In progress	Green	Community planting events Local community hosted events have been supported to engage Aucklanders with nature/Volunteer support At Glendene Reserve a local resident organised a litter clean up with 20 local people in attendance, collecting 20 litter bags. A successful Beach Clean up event in October at Harbourview Reserve, 35 people attended and participated. Planning for winter 2018 plantings is almost completed, ready for planting sites to be prepared early next year.	Planting preparations for planting season 2018 are underway. Forest and Bird Motumanawa Restoration group hosted a guided walk as part of Sea Week in early March, 10 people in attendance. Planning with the Million trees is being set up again in Harbourview reserve with Sustainable coastlines. A new group Friends of Sunhill Reserve has been established and they have been weeding in the reserve. The group plan to engage neighbours to complete pest animal control within the reserve. Local resident also has interest in doing pest animal control in Glendene Reserve.
973	CS; PSR: Park Services	Harbourview-Oranghina: Prepare a Management Plan for Stage 2	Prepare a management plan for Harbourview-Oranghina Park including (but not limited to): issues and opportunities at the park community consultation on description and evaluation of options technical information and reports as necessary a map showing indicative park developments strategic evaluation of the Te Aitu Marae project and development of an action plan for the marae prioritised list of projects that the Harbourview-Oranghina targeted rate reserve can be applied against Funding is for professional reports, mapping and the production of the final plan.	Q1;Q2;Q3;Q4	ABS: Opex; Targeted rates	\$ -	In progress	Green	October 2017 - Presented to the North West Mana Whenua Forum - a local board workshop discussed engagement approach for the Master Plan. - a local board business meeting approved development of Master Plan and two phase engagement approach to develop a pre-draft plan with focused key stakeholders and then a draft plan with wider community. January 2018 - key stakeholder engagement to commence	Three Community Reference Group (CRG) meetings were held in March with advisors and local board members in attendance. The drafting of the Master Plan has commenced. During Q4 further engagement is planned with CRG.
977	CS; PSR: Park Services	Moire Rd SHA: assess for play provision	Complete a strategic assessment of a playground on open space at the Moire Rd SHA (funding by the developer for the playground construction to be confirmed). Include information to inform landowner consent in the strategic assessment.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	Completed	Green	Strategic assessment delayed. Draft assessment will be discussed with the Local Board at a workshop in February 2018.	An assessment was discussed at the 27 February 2018 Local Board workshop. The board agreed with the assessment which identified the existing play infrastructure in the local area meets provision requirements. The board requested that PSR investigate improving connectivity to existing playgrounds, and upgrade the play facilities at Moire Park to become a destination facility. Currently there is no funding in place for this. If the local board prioritise this in their work programme, from Q4 the CF; investigation and Design team will lead further exploration of play provision and connections.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
995	CS; PSR: Park Services	Opanuku Park: Unlock Henderson Stage 2: Upgrade facilities	Complete a strategic assessment of an upgrade of Opanuku Park to meet the needs of residential intensification in Henderson. Identify the benefits of upgrading Opanuku Park to guide future work on the project and to measure success. Estimate the cost of the upgrade to inform future funding applications.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	Completed	Green	Funding allocated of \$1 million from the Henderson-Massey Local Board LDI capital funds to Panuku Development Auckland to lead, integrate and co-ordinate the delivery of the enhancement of Opanuku Reserve. Panuku to lead detailed planning to upgrade the facilities in the reserve and will include input from PSR. PSR strategic assessment completed and approved to inform Panuku detailed planning to deliver Parks benefits and outcomes to be achieved.	The strategic assessment of an upgrade to Opanuku Park is completed and will guide future development of the park. From Q4 Panuku will lead on further development of Opanuku Park with input from the Parks and places specialist. Consultation is expected to begin in April 2018.
1005	CS; PSR: Park Services	Te Rangī Hiroa: planning for nursery site remediation	Complete a strategic assessment of the Te Rangī Hiroa nursery site remediation plan. The strategic assessment will develop a clear statement of the benefits of the Te Rangī Hiroa nursery site remediation plan to guide future work on the project and measure its success.	Q1;Q2;Q3;Q4	LDI: Capex;LDI: Opex	\$ 110,000	In progress	Green	Workshop held with the local board in November. Scope of the project has changed. Future outcomes for the park and strategic assessment will be presented to the local board business meeting in February 2018. Discussions with David Rose advised only \$20K opex funding allocated for this project.	The local board were consulted on the change of scope for Te Rangī Hiroa nursery site. A report will be presented to the local board for decision making.
1006	CS; PSR: Park Services	Te Atatu South Park: plan to upgrade facilities	Complete a strategic assessment of the Te Atatu South Park upgrade. The strategic assessment will develop a clear statement of the benefits of the Te Atatu South Park upgrade to guide future work on the project and measure its success.	Q1;Q2	LDI: Opex	\$ 15,000	In progress	Green	Strategic Assessment Plan underway. Anticipated completion in February 2018.	Proposed outcomes were presented to a local board workshop on 27 February 2018. The local board support the outcomes to improve connectivity, improve play experiences, improve shade provision, investigate car parking, improve the Te Atatu South Road frontage of the park and improve play provision.
1164	CS; PSR: Park Services	HM: Creating a Māori identity	Identifying opportunities for park and facility naming/re-naming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Workshops with eight participating Local Boards and Manurewa Local Board to introduce them to the Māori naming of reserves and facilities programme to seek feedback on the approach for each Local Board area. Research of existing reserve names is 50% complete for the eight participating Local Boards. Milestones for Q3: work with local historians to review the list of reserves to identify historical names and report back to the local board; draft Communications Plan to be prepared for consultation with Local Boards in February/March.	High level communications approach and research of existing names of reserves completed and reported back to the Local Board workshop on 6 March 2018. The Local Board have provided feedback on how they wish to proceed.
1938	CS; PSR: Park Services	Henderson-Massey Project Twin Streams community maintenance 2017-2018	Complete contracts with community organisations to maintain the Project Twin Streams areas in the Henderson-Massey local board area. Enable and monitor delivery of Project Twin Streams maintenance by community organisations.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 47,042	In progress	Green	Planting season is over. Community Waiakere, Te Ukaipo and MacLaren Park Henderson South (MPHS) continuing work as usual. Planting plans for Winter 2018 have been sent through by Community Trusts. Te Ukaipo are running several Rongoa walks and workshops that have become quite popular. Te Ukaipo are engaging volunteers in high numbers and consistently retaining numbers of at least 40 people participating in a community days work.	Project Twin Streams Community Trusts are preparing for the upcoming planting season. Mulching has begun and 280 plants have been planted so far. 1704 plants have been ordered to be planted at Project Twin Stream sites across Henderson-Massey over the next few months.
3399	CS; PSR: Park Services	Riverpark Reserve Playground upgrade	Preparation of a strategic assessment for Riverpark Reserve to expand the Riverpark playground from small to medium size and installing fitness equipment purchased by the Riverside Action Group.	Q2;Q3	LDI: Opex	\$ 10,000	Completed	Green	Strategic assessment completed and approved and ready for distribution to CF I&D for further investigations and design.	A Community Facilities (CF) project manager has been appointed to the playground project. This will identified in the CF work programme for the local boards consideration.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3412	CS; PSR; Park Services	Taitapu Street Half Court initiative	Investigate local initiative from youth of Taitapu Street, Massey requesting basketball facilities for local community.	Q1;Q2	LDI: Capex	\$ -	Completed	Green	December 2017- local board workshop discussed update on the consultation feedback. - residents close to proposed locations did not support the initiative- local board discussions indicated not to continue with this initiativeThis local initiative will not be progressed into a strategic assessment phase identifying the benefits for parks and outcomes to be achieved. Distribution of an information flyer to the residents within the consultation area will update the community on the outcome of the investigation.	Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
CF: Community Leases											
1555	CF: Community Leases	Leataata O Le Lumanai O Samoa Trust - Creche	New lease at Moire Park	Q3	31/10/2017	\$ 210.00	\$ -	Completed	Green	Resolution number HM/2017/136 Resolution number HM/2017/154 Project completed in quarter one.	Resolution number HM/2017/136 Resolution number HM/2017/154 Project completed in quarter one.
1556	CF: Community Leases	Waitakere City Association Football and Sports Club	Renewal of lease at Fred Taylor Park	Q4	31/03/2051	\$ 5.00	\$ -	Deferred	Amber	Site inspection has been arranged with the group in early February 2018.	As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. A site visit has been completed. The club is applying for land owner approval to increase the footprint of its building. Once land owner approval is granted, this will be presented to the local board to recommend an agreement to lease and a new community lease issued to the club. The land is held in fee simple by the Auckland Council under the Local Government Act (2002). Public notification & iwi consultation of the new lease is required. The above process will be monitored in quarter four. As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.
1557	CF: Community Leases	Kiwi Trikers Social Club Inc	New lease at Corban Reserve	Q4	31/03/2018	\$ 633.00	\$ -	Completed	Green	Site visit completed on 14 December 2017. At a recent workshop the local board gave informal support for a new lease to Kiwi Trikers for a term of 10 years with one 10 year right of renewal.	Report completed in quarter three. Resolution HM/2018/28
1558	CF: Community Leases	Leataata O Le Lumanai O Samoa Trust - Hall	New lease at Moire Park	Q4	31/10/2025	\$ 500.00	\$ -	Completed	Green	Resolution number HM/2017/136 Resolution number HM/2017/154 Project completed in quarter one.	Resolution number HM/2017/136 Resolution number HM/2017/154 Project completed in quarter one.
1559	CF: Community Leases	Te Atatu Peninsula Bowling Club	New lease at Matipo Reserve	Q4	31/03/2018	\$ 300.00	\$ -	In progress	Green	Application for new lease sent to the group 08 November 2017. Group currently finalising documentation.	The Te Atatu North Womens Bowling Club incorporated had a ground lease for the bowling greens with the Waitemata City Council for the land located on Matipo Reserve. The Te Atatu North Womens Bowling Club changed its name to Te Atatu Peninsula Womens Bowling Club and were struck off the incorporated societies register. As the club had been struck off the incorporated societies register, the lease no longer exists. The defunct bowling club then amalgamated with the Te Atatu Peninsula Bowling Club and vacated the bowling greens at Matipo Reserve. There is potential to rationalise this site and a renewal of lease at this stage is not an option until assessments and investigations have been completed by Panuku. Staff will workshop this lease with the Henderson-Massey local board and complete in quarter four.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1560	CF: Community Leases	Te Pai Park Tennis Club Inc	Renewal of lease at Te Pai Park	Q4	31/03/2051	\$ 5.00	\$ -	Completed	Green	Site visit completed 29 November 2017. At a recent workshop the local board gave informal support for a renewal term of 33 years.	Completed in quarter three - resolution HM/2018/30
1562	CF: Community Leases	Tu Wahine Trust	New lease for 247 Edmoniton Road, Te Atatu - Previously reported in Work Plan Year 2012/2013 for bottom floor	Q1	31/10/2005	\$ 520.00	\$ 520.00	Completed	Green	Project completed in quarter one.	Project completed in quarter one.
1563	CF: Community Leases	NZ Ethnic Social Services Trust	New lease for 56 Covil Avenue, Te Atatu - Previously reported in Work Plan Year 2014/2015	Q1	31/01/2015	\$ 500.00	\$ 500.00	Completed	Green	Project completed in quarter one.	Project completed in quarter one.
1564	CF: Community Leases	The Order of St John Northern Regional Trust Building	New lease for 247 Edmoniton Road, Te Atatu (Ambulance Station) - Previously reported in Work Plan Year 2014/2015	Q1	30/06/2015	\$ 1.00	\$ 1.00	Completed	Green	Project completed in quarter one.	Project completed in quarter one.
1565	CF: Community Leases	Waitematā Māori Wardens Trust	New lease for Claude Brooks Drive, Henderson - Previously reported in Work Plan Year 2012/2013	Not scheduled	1/08/2009	\$ 133.34	\$ 133.34	Deferred	Amber	The trust are still unresponsive. To be workshopped with the local board in quarter three about next steps, being to initiate a termination notice (letter) pursuant to the month-by-month holding over provisions, i.e. given the lease has expired either party can terminate the lease by giving one months' notice to the other party.	Unable to contact group. Emails and phone calls to the group with no response. As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the current lease as it is rolling over on a month-by-month basis and will continue to do so until a further decision is made. A workshop with the board will be held during quarter four to initiate the termination of the lease. As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.
1566	CF: Community Leases	Te Akoranga Playcentre Association	New lease for 3-5 Sunpark Place Massey - Previously reported in Work Plan Year 2015/2016	Q1	31/03/2016	\$ 210.00	\$ 210.00	Completed	Green	Project completed in quarter one.	Project completed in quarter one.
1567	CF: Community Leases	Ranui Action Project Inc	New lease for 20 Marri nich Drive, Ranui - Previously reported in Work Plan Year 2015/2016	Q4	30/04/2016	\$ 150.00	\$ 150.00	In progress	Green	A new lease will be recommended to the local board under section 73(3) of the Reserves Act 1977 in quarter three.	This lease will be workshopped with the Henderson-Massey Local Board in quarter four.
1568	CF: Community Leases	Te Akoranga Playcentre Association Inc	New lease for 93 Rathgar Road, Henderson	Q2	31/12/2016	\$ 1.00	\$ 1.00	Completed	Green	Project completed in quarter one.	Project completed in quarter one.
1569	CF: Community Leases	RNZ Plunket Society - Kelston Community Centre	New lease for 135 Awaroa Road, Kelston	Not scheduled		\$ -	\$ -	Cancelled	Red	Plunket Kelston have vacated the space and no longer has a community lease. The space is sitting in the Community Places portfolio and will be used for programming to start early 2018.	Lease application as been cancelled as Plunket no longer requires the space. Plunket Kelston have vacated the space and no longer has a community lease. The space is sitting in the Community Places portfolio and will be used for programming to start early 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1570	CF: Community Leases	NZ Plunket Society – Henderson	New lease for 5/20 Alderman Drive, Henderson	Q4	30/06/2015	\$ 10.00	\$ 10.00	Deferred	Amber	Plunket staff from headoffice in Wellington will be meeting Auckland Council staff to discuss a new lease for this site in January 2018.	As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. Council staff met with Plunket head office staff on 15 February 2018 to progress the expired leases. Building and conditions assessment to be undertaken in quarter four. As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.
1571	CF: Community Leases	Waitākere Citizens Advice Bureau - Waitākere Central Library	New lease for 11 Trading Place, Henderson - Previously reported in Work Plan Year 2015/2016	Q4	15/01/2016	\$ 15,000.00		Deferred	Amber	Awaiting a response from Citizens Advice Bureau on the proposed multi premises lease. Citizens Advice Bureau have referred the draft to the Citizens Advice Bureau head office in Wellington for assistance to review.	As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. The Citizens Advice Bureau have responded with suggested changes to the original draft lease. Officers will work with legal advisors to review these changes to prepare a deed for final review and execution. As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.
1572	CF: Community Leases	NZ Plunket Society – Te Atatu Peninsula	New lease for 641 Te Atatu Road, Te Atatu	Not scheduled				Deferred	Amber	This lease was workshopped with the local board on 12 December 2017. The purpose of the workshop was to provide options on the future use of the Te Atatu Peninsula Community House. Next steps: A workshop discussion will be arranged to discuss the services and lessees that the board would like to see from the community house and the hub/complementary service ideas e.g. 'mum and bub hub'.	As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. Renewals work to be completed before the 'Expression of Interest' process can be undertaken. As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.
1573	CF: Community Leases	Te Atatu Rugby League & Sports Club Inc	Renewal of lease for 44 Titoki Street, Te Atatu Peninsula - Previously reported in Work Plan Year 2012/2013	Q2	31/03/2007	\$ 5.00	\$ 5.00	Completed	Green	Project completed in quarter one	Project completed in quarter one
1574	CF: Community Leases	Waitematā City Sports Club Inc	Renewal of lease for 200 McLeod Road, Te Atatu South - Previously reported in Work Plan Year 2012/2013	Q4	30/04/2043	\$ 5.00	\$ 5.00	In progress	Green	Site visit planned in quarter three to discuss the renewal of lease. Report to go to the local board in quarter four.	Renewal of the lease will be workshopped with the Henderson-Massey Local Board. A report will be presented to the local board and the process completed in quarter four.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1575	CF: Community Leases	Henderson Croquet Club Inc	Renewal of lease for 17 Alderman Drive, Henderson - Previously reported in Work Plan Year 2012/2013	Q4	31/07/2026	\$ 1.00	\$ 1.00	In progress	Green	Renewal of lease will be progressed in quarter three.	A site visit will be organised in quarter four. The lease will be workshopped with the Henderson-Massey Local Board in quarter four.
1576	CF: Community Leases	Western Districts Model Railway Club Inc	New lease for 103 Glen Road, Ranui - Previously reported in Work Plan Year 2012/2013	Q3,Q4		\$ -	\$ -	In progress	Green	Lease currently rolling over on a month by month basis. This lease will be progressed in quarter three.	This lease will be workshopped with the Henderson-Massey Local Board in quarter four.
1577	CF: Community Leases	West City Darts Association	New lease for 103 Glen Road, Ranui - Previously reported in Work Plan Year 2012/2013	Q4	30/06/2006	\$ 633.00	\$ 633.00	In progress	Green	Lease currently rolling over on a month by month basis. This lease will be progressed in quarter three.	This lease will be workshopped with the Henderson-Massey board in quarter four.
1578	CF: Community Leases	Scouts New Zealand	New lease for 14 Bittern Place, Henderson	Q4		\$ 5.00	\$ 5.00	In progress	Green	A report will go before the Henderson-Massey Local Board in quarter three recommending formal termination of lease agreement with the scouts and removal of the building.	This lease will be workshopped with the board in quarter four. In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Henderson-Massey Local Board area.
1579	CF: Community Leases	Proposed new lease for facility at 247 Edmonson Road	Tu Wahine Inc to move from top floor to bottom floor	Q3		\$ 585.00	\$ -	Completed	Green	Completed	Completed