

## 3rd Quarterly Summary due 15 March 2018

### What activities have been completed within this quarter?

#### Partner and collaborate with other community groups

Foster Hope, we have collected items for their packing day on the 18th March and connected them with a Repair Café. I postponed our Repair Café till April (Q4) so that we could hold it on site at Highbury House. I want to create that immediate connection with HH, who we are and where we are. The venue may not be ideal but it is important for us to try. We have all our volunteers back on board, we have secured local sponsorship for catering. I am really pleased that the other centres in Kaipiki have seen that this is an Local businesses. We had wonderful feedback from both the community and the local businesses for our Annual Street Party. There is interest to do more to help promote our area due to our location away from

#### Provide/Foster a sense of belonging for all

We are continuing to listen to our community and respond to their needs and wants, such as Foster Hope, Repair Café, Happy Healthy You workshop and the markets with our local businesses

#### Look for new marketing avenues. Increase the recognition in the community of Highbury Community

I am continuing to look at different opportunities. There will be work done on our website in Q4

#### Continue to support start up groups with FOC or discounted room rates until they are well established. Local small businesses use the rooms for meetings until they are in the position to move into a self-

I have continued to support CODA and their numbers have increased and they hope to be sustainable in Term 2. I have also supported the start up of our French classes for Term 1, I am please that they are going

#### The ELC will undergo a renovation to increase the internal space to allow for 5 additional children per

The ELC renovations plans have been on hold for a number of months because we have been waiting on

#### Continued maintenance of the building and monitor any issues that arise.

We were suppose to have the property painted in the Christmas holidays but due to unforeseen circumstances at council this didn't happen. It may happen in the April holidays so there is minimal disruption but this is yet to be confirmed. Repairs need to be made to ripped carpet, a broken window,

### What activities weren't completed within this quarter? Give an explanation why

#### Highlights for this quarter?

We have welcomed a number of groups to Highbury House in 2018, French for beginners and children, Mediatation, PTSD support group, Ask an expert (community workshop) and sleep workshops. We have x4

#### Any issues, concerns or solutions to raise

Our ELC is at capacity and our waiting list is extensive, the decision has been made to 'close' the waiting list. I have raised the issue in a community network meeting that there is a real shortage care facilities in Kaipatiki.

We have had a couple of security issues and as such I am looking into a monitored alarm and a security upgrade. All of which are not in our current budget so I am working on how to fund this and find the right We have been held up with our ELC renovation due to communication with council both internally and externally. Not knowing who the correct contacts are and waiting to hear back from various people within

### Did you have anything start this quarter, not expected on the workplan?

#### Below the line activities not funded by Council

We are looking to purchase Marquees for our events - I have quotes and I am applying for funding