

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|-----------------------------------|--------------------------------|--|--|-------------|---------------|------------|-----------------|-------|--|---|
| Arts, Community and Events | | | | | | | | | | |
| 2180 | CS: ACE: Advisory | Community Response Fund - Maungakiekie-Tāmaki | Discretionary fund to respond to community issues as they arise during the year | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 84,000 | In progress | Green | \$450 - MT/2017/178 - Benji \$5,000 - MT/2017/192 - Tamaki Community Wellbeing Balance: \$32,550 | 0 |
| 466 | CS: ACE: Arts & Culture | Te Oro operations | Provide a programme of classes, workshops, venue for hire, events and community engagement activities at the Te Oro Music and Arts facility. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 395,868 | In progress | Green | During Q2, Te Oro received a total of 5,843 visitors, delivered 62 programmes with 449 participants, and staged 23 performances to 3,344 attendees. Highlights included workshops on traditional and contemporary arts and crafts as part of Fijian language week and the screening of 'Maori Land'. | Te Oro received a total of 11,161 visitors, delivered 45 programmes with 427 participants, 9 of which had Maori outcomes, and staged 16 performances to 1,102 attendees. Highlights included the Stand Up Poetry Open Mic nights held at Te Oro which gave local young poets a platform to perform, and the development and presentation of a new dance show by local choreographer Justin Haiu. |
| 467 | CS: ACE: Arts & Culture | Te Oro - Review of the Te Oro charter and governance model | Develop and deliver specific initiatives from the business plan actions. Specific actions to be developed via the business planning process and ratified by the board. Initiatives may be funded from within the current operational budget of the centre or as a special project negotiated with the local board. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Amber | The business plan is due to review during Q3, and the charter and governance model will follow in Q4. | Further discussions with the local board and governing committee are required in Q4 to come to an agreement on the scope of the project. Staff met with the Te Oro Governing Committee to discuss the scope of the review of the business plan and charter. Further discussions with the local board and governing committee are required in Q4 to come to an agreement on the scope of the project. |
| 3385 | CS: ACE: Arts & Culture | Art in Public Places Opportunities and activations | As per ACE Work Programme 2016/17Includes carry-forward \$45,000 from FY17 | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 45,000 | Approved | Green | \$15,106 was transferred to the Local Community Grants Fund for three grant applications as requested by the local board. With the remaining funding, a project to engage young people with the public art in Maungakiekie-Tāmaki was approved by the local board during Q2. Staff have begun planning and engaging a contractor for delivery of the project. An update will be provided in Q3. | A contractor has been engaged to deliver the project to engage young people with the public art in the local board area. A brief is being developed to present to the local board in Q4. |
| 185 | CS: ACE: Community Empowerment | Local community grants | Contestable grant funding to support local community groups. This will be administered through three rounds. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 135,106 | In progress | Green | The Local Board received 21 applications allocating a total of \$42,650 for local grants round two (MT/2017/210, MT/2017/211). Additional Arts focused applications received a total of \$15,106 (MT2017/231) allocated from Arts in Public Spaces Opportunities and Actions budget, which had been transferred to the community grants budget. This leaves a total of \$38,693 for one remaining local grant round. | There have not been any grant decisions in this quarter |

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| 711 | CS: ACE: Community Empowerment | Apply the empowered communities approach – connecting communities (MT) | Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. Engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion. 2. Enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment. 3. Reporting back - to local board members on progress in activity areas 1 and 2. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ - | In progress | Green | In Q2 the strategic broker activities included: facilitating monthly meetings with staff who work in the Maungakiekie-Tāmaki Local Board area to maximise opportunities for council to work in ways that empower communities. Staff have linked up with the Mt Wellington Rugby League Club and Te Papapa Rugby Club to assist with the rebuilding of their clubs after difficult periods. Both clubs have been working with council, Auckland Ruby Union and Auckland Rugby League to rebuild their clubs to include the wider community and build capacity. The broker has also supported staff working with the Ruapotaka Marae through the planning of a rebuild. Ruapotaka and council are working collaboratively and also supporting the Marae to be sustainable and continue to have the capacity to deliver their programmes for families. | The strategic broker activities included: • working with Community Facilities staff addressing issues with Arthur Street Reserve, Ian Shaw Park, Hamlin Park and Fergusson Domain. • working with Community Leases Advisor with Te Papapa Bowling club, Mt Wellington Rugby and Softball club. • working with Libraries Coach connecting them with Local Panmure and Mt Wellington community organisations to help with a Women's Day out initiative. • supporting community organisations and council staff to work collaboratively on youth employment. Organisations supporting this are Shellfish Technology and Solomon Trust. • working with the Oranga Community Collective to empower them to focus on Social Entrepreneur possibilities, helping them to become a financially sustainable collective. Plans are in place for organisations to form the Onehunga and Royal Oak Community Collective to empower local community organisations. This is supported by the local board chair and the community police constable/ local Board elected member. |
| 752 | CS: ACE: Community Empowerment | Community-led placemaking: Spatial Priority Area | Engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation. Strengthen community-led placemaking and planning initiatives within the SPA area. Develop innovative ways to engage with communities that have not traditionally participated in council decision-making. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ - | In progress | Green | The strategic broker attended the latest Panuku quarterly meeting to discuss Onehunga and Panmure Transformation projects. These meetings have led to a number of opportunities to collaborate across council to deliver transformation outcomes. Panuku also attends the monthly meetings organised by the strategic broker, with current discussions centred on updating Open Space Network plans and how to engage and work with the community. | Panuku attended the monthly staff liaison meetings facilitated and organised by the strategic broker. The Open Space Network Plan for Maungakiekie-Tāmaki will commence July 2018. |
| 758 | CS: ACE: Community Empowerment | Youth voice projects | Fund and facilitate four workshops (two in each local board subdivision) to better understand the needs and motivation of young people in the local board area. This will include identifying the barriers for their participation in community life, and their ideas to increase their engagement. Budget breakdown - \$26,000 in total - \$13,000 to be allocated to workshops in both subdivisions. | Q2;Q3;Q4 | LDI: Opex | \$ 26,000 | In progress | Green | On 12 October, staff discussed options for delivery in the Tāmaki subdivision. On 28 November, the local board approved the 'Youth co-design events' work programme item and changed its name to 'Youth voice projects'. The purpose of the work is to engage local young people from both subdivisions to understand their needs, motivations and hopes, and ideate ways the local board and community can respond. Staff are currently working with a contractor to finalise the details of the services agreement and with local organisations to recruit participants for youth-focussed workshops. | On 9 January, the local board confirmed the preferred supplier for the projects to be delivered in each subdivision. Staff worked with Curative NZ Ltd. and Flipping East Lab to design tailored approaches for Maungakiekie and Tāmaki. The services agreement with Curative NZ Ltd. was signed in January and staff are working with local youth organisations to recruit project participants. Flipping East Lab have completed their project planning, including a list of stakeholders to engage recruited local young people to mentor through the life of the project. On 12 March, staff updated the local board at a workshop on the progress made to date. |
| 759 | CS: ACE: Community Empowerment | Community Partnerships – Capacity Building review | Undertake a review of grants, partnership fund and capacity building work programme activities including: An analysis of the effectiveness of activities to date and whether they represent good value for money. Review activities undertaken by current programme participants. Recommendations for future desired state, to include options to realign activities based on outcomes of the review. Note: the 2017/2018 budget figure shown for this activity line item includes an additional \$20,250 deferral from 2016/2017. | Q2;Q3;Q4 | LDI: Opex | \$ 40,250 | In progress | Green | The review of grants, partnership fund and capacity building work programme will include recommendations for a future desired state and to work with the current participants on an analysis of the effectiveness of activities to date, and whether they represent good value for money. On 11 December staff met with the local board to review this activity's draft project plan and draft brief for an external reviewer. Te Rakau Tautoko has completed its series of capacity building workshops | Te Rākau Tautoko submitted a final report for their series of capacity building workshops held in 2017. CEU staff are in the process of contracting a reviewer. The review of capacity building grants, partnership fund, capacity building work programme will be conducted in Q4. |

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| 761 | CS: ACE: Community Empowerment | Safety and Alcohol Harm Reduction Plan – Placemaking Maungakiekie and Tamaki | <p>Fund local community organisations to deliver initiatives, including through collaboration, outlined in the Maungakiekie-Tamaki Safety and Alcohol Harm Reduction Plan.</p> <p>Provide oversight and support to community organisations implementing the plan.</p> | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 75,000 | In progress | Green | <p>A copy of the crime prevention through environmental design (CPTED) report on the Glen Innes Town Centre has been provided to the local board and will be presented in Q3. The Maungakiekie Tamaki Strategic Safety Reference Group (MTSSRG) met in Q2 and reviewed the group's draft terms of reference. The group will meet again in Q3 with the ongoing support of a consultant. The group agreed Josephine Bartley and Debbie Borrows will co-chair the reference group. Ongoing communications with community facilities resulted in the implementation of CPTED safety improvements to Vic Cowen Park. This includes the installation of a new gating system to eliminate ongoing anti-social issues. Further funding support has been allocated to Neighbourhood Support Auckland to continue with the roll out of the Junior Neighbourhood Support programme across additional schools in Maungakiekie and Tamaki.</p> | <p>The board requested a cost for Dr Frank Stoks to provide CPTED expert advice across both local board subdivisions. Staff presented an initial proposal with costings from Dr Stoks to the local board. The board requested further additional information from Dr Stoks and this will be presented to the board in Q4. The board approved a number of safety projects with funding agreements to be completed in Q4. The newly established Strategic Reference Group is planned to meet in Q4.</p> |
| 762 | CS: ACE: Community Empowerment | Ruapotaka Marae – engagement coordinator | <p>Fund an engagement coordinator to provide a dedicated liaison point between Auckland Council and Ruapotaka Marae. The coordinator will work with council and Tamaki Regeneration Company (TRC) staff regarding a proposed new marae. Confirm the support that TRC and the council can provide the Marae and determine the steps required to enable the development of a new marae.</p> | Q3;Q4 | LDI: Opex | \$ 25,000 | In progress | Green | <p>Staff have been working with colleagues and the Tāmaki Regeneration Company (TRC) to clarify staff roles, determine the steps required to enable the development of a new marae, and confirm the support TRC and the council can provide to Ruapotaka Marae. On 21 November, staff met with members of Ruapotaka Marae to scope a joint meeting between council, local board members, TRC and Ruapotaka Marae. This meeting will take place in Q3. On 12 December, at a workshop with local board members, TRC and council staff discussed their roles, scope of their work, work completed to date, gaps in the project and opportunities. Council and TRC staff will continue to explore alternative sites for the marae rebuild, and Local Board Services will submit a report to the local board in Q3 requesting the allocation of further resources to the project.</p> | <p>On 27 February, the local board approved the allocation of budget for an engagement coordinator to provide a dedicated liaison point between Auckland Council and Ruapotaka Marae. Community Empowerment Unit (CEU) and Local Board Services (LBS) staff are meeting with potential candidates for the role and will appoint a person in Q4. CEU staff continue communicating with members of the marae on a regular basis to update them on progress, including meeting with them on 2 March. CEU staff continue working with colleagues from across council to coordinate an approach to this activity. A meeting will be organised between Ruapotaka Marae, the Maungakiekie-Tāmaki Local Board, all relevant Auckland Council staff, Panuku and Tāmaki Regeneration Company in Q4.</p> |

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| 763 | CS: ACE: Community Empowerment | Youth Connections (MKT) | Collaborate with multiple sectors to support youth from secondary education through pathways to employment or entrepreneurship. Close the gap between youth and business, through work readiness with local rangitahi and sharing learnings and insights to enable youth ready business. Provide opportunities to improve social and economic outcomes for local young people. Note: \$10K from the Tindall Foundation (additional to LDI) has been allocated specifically to launch and leverage the new YouthFull platform in the local board area. | Q1;Q2;Q3;Q4 | LDI: Opex;External funding | \$ 50,000 | In progress | Green | JobFest on 11 October had 845 attendees, 551 of which were aged 16-24 (69%). 345 (65%) of the youth were not in employment, education or training (NEET) (28% at the May JobFest). There were at least 10 young attendees from this local board area. 70 employers attended and from feedback so far we estimate that employers made 280 job offers, and employed 140 directly as a result of this event. Youth Connections are working with the Community Facilities suppliers and this has led to employment and work experience opportunities with the local supplier (Ventia) for youth engaged with Oranga Community Centre. The BackStage VIP (Sound and Lighting Technical Training) pilot programme has finished the technical element of the programme, and trainees are being mentored and supported into further opportunities and to obtain additional qualifications in First Aid, Working at Heights and Driver Licensing. Nine remain on the programme of which four have entered employment, and eight have left the programme, two of which have entered training or education and another one left to enter employment. A celebration event is planned for January 2018. Learner driver licencing programmes have been delivered in Onehunga High School and One Tree Hill College, with 101 youth achieving their learner license. | DINE Academy have begun recruitment for a project to work with up to 20 young people in Q3 and Q4. A social enterprise with established partnerships with two large Youth Employer Pledge Partners (Spotless and SkyCity), DINE Academy will deliver work based learning with employment opportunities for the young people on the programme. The project will enable DINE Academy to build wider partnerships in the community and has the Hospitality Training Trust and Ministry of Youth Development as funding partners. Rakau Tautoko delivered a Hui with key delivery partners in the Pilot Technical Training Programme. A summary of this pilot is being collated into an end of programme report in order to share the results. The INZone Experience Careers Coach with 26 interactive kiosks will visit Maungakiekie-Tamaki in May 2018. The INZone team are currently signing up schools in the area, and community-based options are being explored by the Youth Connections team. |
| 2381 | CS: ACE: Community Empowerment | Strategic partnership fund | <p>Fund established community groups to work in partnership with the local board to address identified community needs and opportunities.</p> <p>Funding to target a diverse range of groups, facilitating neighbourhood place-making and events and community empowerment initiatives.</p> <p>Assist individual community groups with strategic planning, to ensure activities meet local board outcomes.</p> | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 125,000 | In progress | Amber | <p>Staff finalised the payment of \$7,250 towards the Panama School Solar project, a collaboration between Maungakiekie Tamaki Local Board and Mercury Energy.</p> <p>Staff have reflected feedback from the local board to improve the process in seeking expressions of interest, and evaluation of interest received, for both components of the Strategic Partnership Fund: the partnership projects and the shared funding. The improved and simplified process, including new funding criteria and accountability requirements, will be implemented in Q3, aiming for the process to be finalised at the end of March 2018, and for the funding to be released in April.</p> <p>The 10 recipients of the 2016/2017 community partnership funding are required to send final accountability documentation, detailing how the funding was used towards positive community outcomes by 31 January 2018. This will be reflected in the Q3 report.</p> | <p>The development of the expressions of interest process was delayed leaving less time for the final decision on grants' distribution and for organising the payments.</p> <p>The local board approved the process for the strategic partnership fund project at its February 27 business meeting. Staff have commenced an expressions of interest process for funding community projects that will meet local board outcomes. Deadline for applications was 28 April 2018. In Q4, staff will present the applications received to the local board for consideration, and will process the payment of the grants. Three 2016/2017 community partnership funding recipients have submitted final accountability documentation, detailing how the funding was used towards positive community outcomes. Conversations with the other recipients revealed that the projects funded are still in progress and, therefore, the accountability deadline was extended until Q4.</p> |

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| 355 | CS: ACE: Community Places | Dunkirk Road Activity Centre, Funding Agreement | A one year term agreement with Dunkirk Activity Centre Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Dunkirk Activity Centre for the 2017-2018 year, commencing 1 July 2017 and terminating on 30 June 2018. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 48,522 | In progress | Green | The biannual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. The Dunkirk Activity Centre manager attended. The hui focussed on providing partners with business updates, in particular new local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for not for profit organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision "more successful and sustainable community led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "roadmap that enables more community led places". Dunkirk Activity Centre's to develop 2018/2019 work plan and schedule their annual presentation in Q3 | <div class="ExternalClassF7ACB62F79E44E70ADCB5600126A16D2">Group have yet to sign their funding agreement due to queries pertaining to the licence to occupy. These queries have been resolved, anticipate execution in early Q2.</div>A Tutor has been sourced to provide Tiriti o Waitangi workshops: Learn about the history of the Treaty of Waitangi, what it says and what has happened since it was signed. Learn what the Treaty means and discuss how we implement the Treaty in our everyday lives. |
| 356 | CS: ACE: Community Places | Dunkirk Road Activity Centre - One year Licence | A one year term with Dunkirk Road Activity Centre Incorporated for operation of the Dunkirk Road Activity Centre: Mt Wellington War Memorial Reserve, 14-50 Dunkirk Road, Mt Wellington, being) Pt Lot 286 DP 39428 for the 2017-2018 year, commencing 1 July 2017 and terminating 30 June 2018. i) Rent- \$1.00 plus GST per term if requested ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012. | Q2;Q3 | ABS: Opex | \$ - | In progress | Green | During Q2 Dunkirk Activity Centre signed their one year Licence to Occupy and Manage the facility. Workshop to be scheduled in Q3 to discuss term for 2018/2019. | Staff to confirm whether a workshop is required to discuss the term for 2018/2019 in Q4. |
| 410 | CS: ACE: Community Places | Community Venues MT - increase participation and utilisation in community venues | Develop a network wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | During Q2, staff continued to work through key research insights and developing actions against these. Community Places held two workshops with internal stakeholders to identify and confirm a main business objective "to create greater reach and relevance for Aucklanders so they feel connected locally". Six main focus areas remain as: - capitalise on strengths in positioning – family friendly, local and convenient, affordable- improve the condition and amenity to meet expectations- develop our offer and tailor to meet distinct interests- provide simple package options- develop a digital solution to promote both venues and activities- drive repeat business, share experiences, satisfaction and reach new customers Action planning will continue in Q3. | Action planning continues to increase awareness and participation across the network: - staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work- successful Google awareness campaign ran the month of February - new art work options have been developed with a refreshed awareness campaign to be run in Q4. |

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| 412 | CS: ACE: Community Places | Venue Hire Service Delivery - MT | Provide and manage venues for hire and the activities and opportunities they offer by; 1. managing the customer centric booking and access process 2. aligning activity to local board priorities through management of the fees and charges framework. These include whether; - activities contribute to community outcomes offered by not-for-profit and community groups, and/or - 50% of the activity participants are from the local board area, and/or - is the charge to participants greater than \$5 | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | During Q2 monthly hirer surveys were sent out to all casual hirers and a selection of regulars. Staff will be able to share results in Q3. Q2 statistics are based on the first 5 months of FY18 and one month estimate. Visitor numbers slightly decreased compared to last year. One Pearce Street is no longer in the portfolio. | Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74 per cent was self-service online bookings. For the local board area, the monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 71 per cent. Staff are working more closely with Community Facilities colleagues to audit the cleanliness of venues. |
| 435 | CS: ACE: Community Places | Onehunga Community Centre work programme delivery | Deliver the work programme of activities at the Onehunga Community Centre with a focus on strong and thriving communities that are enabled to participate, celebrate and contribute. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 75,304 | In progress | Green | In Q2, staff at the Onehunga Community Centre continued to deliver on their work programme from Quarter 1. During this period there were 14 community and centre run programmes. Focus areas included older people, people with disabilities, youth and young families. These programmes covered health and wellbeing, family development, cultural identity, arts and crafts, confidence building and life skills. Highlights for Q2: The Sew Styley holiday programme ran in the October School Holidays. The programme was developed for children between ages 8 and 12 years old. Both the beginners and intermediate classes were at capacity with 12 students. Participants learn basic sewing skills and feedback received indicated that children were teaching their family members basic sewing skills at home. The Summer Art Exhibition ran from 10th November-27th November. This exhibition provides an opportunity for local artists to display their artwork for sale and for free in the Centre. The exhibition was near capacity with 48 out of the total 60 spots for art pieces filled. The Community Fair was an event produced through partnership with the Onehunga Library, Onehunga YMCA and Tongan Youth Trust (another community group). The purpose of this was to celebrate community that enabled community members to have their say about their local activities. Around 200 people came through the free event and participated in the activities. | For Onehunga and Oranga the focus has been on reviewing, evaluating and streamlining the programme activities within the core programme areas of delivering for young people, wellbeing and safety of communities and diversity. In Onehunga Community Centre, there are 2 activities for the young people's programme, 9 activities for the well-being and safety programme and 5 activities for diversity programme. In Oranga, there are 3 activities for the young people and 4 activities for the wellbeing programme. Considerable programme and budget planning is also underway for FY19. Clarified Work Programme for FY 19 will be ready at the beginning of Q4. |

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| 438 | CS: ACE: Community Places | Onehunga Community Centre work programme evaluation | Evaluate the work programmes of Onehunga Community Centre to understand whether the centre is delivering the outcomes agreed, and what other impacts the programmes might be having. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 75,304 | In progress | Green | <p>In Q2 Onehunga Community Centre staff delivered eight programmes. The Art of Maori Weaving was evaluated. The programme was designed for participants to learn the traditional art form of weaving. All participants took part in the evaluation process.</p> <p>The Centre's staff found that six of the seven participants ranged between 57 and 70 years old, with the 7th being a 33 year old female. Participants found out about the programme from a wide variety of sources; newspapers, flyers, google searches and word of mouth. All participants had a goal in the beginning to learn to weave and expressed that they 'got a lot out of the programme'. They also stated that they found the tutor very effective and found themselves to be more environmentally and culturally aware, due to being a part of the programme. In Q3 we will share these insights with the tutor and focus on improving the diversity of the programmes participants.</p> | Onehunga - five activities from the wellbeing programme were evaluated. These activities ranged from sewing and knitting to cooking classes. All the participants from each of the programme participated in the evaluation. The respondents indicated that the activities socially connected people, helped make new friends, acquire and develop new skills such as sewing and learning new recipes. In quarter 4, two fitness activities 'Chi Ball and Jiu -Jitsu will be evaluated. |
| 439 | CS: ACE: Community Places | Panmure Hall work programme delivery | Deliver the work programme of activities at the Panmure Community Centre with a focus on strong and thriving communities that are enabled to participate, celebrate and contribute. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 75,000 | In progress | Green | <p>Staff at the Panmure Community Hall commenced delivery of 11 programme activities that cover a wide range of ages from infants to the elderly – providing elderly exercise programmes, playgroups, youth drop-ins, afterschool drop-ins for children, women's support groups, counselling and spaces for community to work and meet. Highlights for Q2 include:- youth centred activities such as our youth nights have increased engagement with young people to create a sense of ownership and an increased perception of safety in the Panmure area- hosting the Tāmaki Youth Suicide Prevention community response which had 91 community members, workers and youth. A working party of up to 20 people continues to meet in the Panmure Community Hall regularly to action the community's response.- children centred activities such as the afterschool club drop-in have provided a fun and engaging programme for up to 30 children</p> | The Programme Coordinator at Panmure Community Hall focused on the core areas of delivering for young people, promoting the wellbeing and safety of communities and celebrating diversity. The 16 activations across the programme areas covered a wide range of ages from infants to the elderly – providing elderly exercise programs, playgroups, youth drop-ins, afterschool drop-ins for children, women's support groups, young women's support groups, youth projects, counselling and spaces for community to work and meet. Quarter 4 will focus on planning for FY 19/20 activations and finalising the new work programme. |
| 440 | CS: ACE: Community Places | Panmure Hall work programme evaluation | Panmure Community Hall develops and delivers a work programme of activities. These activities are required to give effect to the local board plan outcomes and aspirations. Evaluation of these programmes is required to understand if these outcomes are being met, as well as what other impacts the programmes might be having. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ - | In progress | Green | <p>Afterschool Club was evaluated in Q2 with positive feedback from both children and parents. Children shared that they love the freedom to be able to engage in whatever activity they feel like doing versus one set activity, that they could be themselves without being told off and the number of activities available. Parents also commented that they like that it is free. This programme originally was held one day a week but due to feedback the programme was extended Tuesday to Thursday. We also received feedback on the youth space, with young people advising that they are appreciative of the space and programme. Feedback on improvements for the space was also received that they needed a place to use computers.</p> | Twenty five mātua (samoan elders) attended Walking Samoans – Tāmaki Chapter activity each week. Matua provided feedback that they love the health aspect and the social interactions. A more in depth evaluation will take place when the evaluation forms are translated into Samoan. The Tāmaki Community Office has been called as part of the feedback from users 'pumping' with it being well used by community organisations as a key meeting space. Over 15 local organisations have engaged with the Tāmaki Community Office. Some of the feedback from users included that the space was to serve as a community hot desk but it was given to Tamaki Regeneration Company. Community groups appreciate having a space to meet and work and that it is family friendly especially with the small kitchenette available for use. |

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|------|---------------------------|---|--|-------------|---------------|-----------|-----------------|-------|--|---|
| 499 | CS: ACE: Community Places | Riverside Community Centre programme development | Continue to manage and implement year two of the Riverside development phase in preparation for transition to community-led by July 2018. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | During Q2 participation increased in all programmes delivered from the centre. In addition the co-design work identified programming opportunities based on the three priority areas: safety, connection and relevant programmes:- in partnership with Water Safety NZ a Day Skipper water safety course was held with 16 local participants receiving a NZQA accreditation- the Supergrans group is in partnership with Good Seeds Trust with 15 seniors meeting weekly to develop activities with a focus on strengthening families- the development of the community garden is well underway in partnership with Whenua Warrior. This garden aims to be a focal point for the community, a way to teach young people about Maramataka (Maori lunar calendar), grow, harvest and eat the Kai and Rongoa (traditional Maori medicine). | Work has continued to develop the Panamasian Community Group. Further planning on process transition to community-led has happened in this quarter. |
| 523 | CS: ACE: Community Places | Riverside Community Centre Model Support | Implement the operational model of the Riverside Community Centre in year 2 of transitional phase to community-led. (Includes \$1,265 carry forward funds from 2016/2017 to be used with funds allocated for 2017/2018). | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 21,265 | In progress | Amber | In Q2 the co-design team presented the twelve week community design project which included strong participation from local community members. Findings concluded three priorities areas; safety, programming and connection. An operational model was shaped from this project and will be further developed in Q3 and Q4. | A extension of three years of council run operational model will be requested in order to complete the transition to a community led model. Community-led activations have continued in partnership with local organisation Good Seed Trust. A report will come to local board in May 2018. |
| 2791 | CS: ACE: Community Places | Oranga Community Centre work programme evaluation | Evaluate the work programmes of Oranga Community Centre to understand whether the centre is delivering the outcomes agreed, and what other impacts the programmes might be having. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | Evaluations are underway with five centre programmes (Dad's playgroup, Active Music and Movement, Computer Classes, Oranga Art Group and Dance Fitness Art Therapy) evaluated in Q1 and Q2. Evaluation highlights included with positive feedback received from participants. Areas for development is that the venue needs to be cleaner and more secure storage for programme materials and the internet coverage needs to be extended to all of the centre rooms. These issues have been addressed with a new modem for the internet, changed storage systems and is liaising with our cleaning contractors. | As part of the Promoting Wellbeing and Safety in our Communities programme, the Dads Group and Active Music and Movement activities were evaluated. 100% of the Dads Group participants responded that the weekly activity has improved their skills and knowledge of safe parenting and increased their confidence levels and they will recommend this activity. The Active Music and Movement activity for pre school children had 80% parent respondents who stated that their children have increased and expanded their social and cultural connections through the weekly activities. The parents also stated that the children have displayed more confidence in interacting with other children since attending the sessions. Synergy Projects Trust - Music Lab and Dance Fitness will be evaluated in Q4. |
| 2799 | CS: ACE: Community Places | Oranga Community Centre work programme delivery | Deliver the work programme of activities at the Oranga Community Centre with a focus on strong and thriving communities that are enabled to participate, celebrate and contribute. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 36,000 | In progress | Green | Staff at the Oranga Community centre have continued to deliver eight centre programmes. Centre highlights for Q2 include:- fresh painted interior, new furniture and the implementation of a shared community office- the set-up of a recording studio for the Music Lab- painting of a mural by the children's art group run by Art Therapy- five students from the Basic Computer Classes graduated with a basic computing skills certificate- The Dad's Playgroup has grown from two dads to six- staff identified three community organisations that will provide mentoring services for start-up organisations- The Oranga Community Christmas Festival: approximately 350 people attended our first Zero Waste Event with 52.5 % of waste redirected from the landfill. An additional highlight was an agreement with Ventia services to employ local greenspace workers and cleaners and use the centre as a recruitment hub. | The focus at Oranga Community Centre has been on reviewing, evaluating and streamlining the programme activities with key focus areas developed around young people, promoting the wellbeing and safety of the communities and celebrating diversity. Significant programme and budget planning is also underway for FY19. The clarified work programme for FY 19 will be ready at the beginning of quarter 4. |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|-----|-----------------------|---|--|-------------|---------------|------------|-----------------|-------|---|---|
| 239 | CS: ACE: Events | Local Events Programme – Maungakiekie and Tamaki (Externally Delivered Events) | <p>Non contestable funding to support identified events.</p> <ul style="list-style-type: none"> - Onehunga Christmas Parade \$5,000 (Onehunga Business Association) - Onehunga Festival \$20,000 (Onehunga Festival Committee) - Onehunga Crafts Day \$5,000 (Onehunga Business Association) - Panmure Community Christmas Festival \$5,000 (Panmure Business Association) - Panmure Family Fun Day \$15,000 (Panmure Business Association) - Glen Innes Christmas Event \$5,000 (Glen Innes Business Association) - Matariki Light Trail \$25,000 (Glen Innes Business Association) - Glow in the Park \$10,000 (Maungarei Community Trust) - Oranga Community Event \$5,000 (Oranga Community Centre) - Riverside Community Event \$5,000 (Riverside Community Centre) <p>Note: top up of funds to be drawn from the Community Response Fund</p> | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 100,000 | In progress | Green | <p>Funding agreements have been completed for six events in this fund totalling \$60,000, the remaining are expected to be completed and paid out in Q3.</p> <p>Completed agreements;</p> <ul style="list-style-type: none"> - Onehunga Christmas Parade \$5,000 (Onehunga Business Association) - Onehunga Festival \$20,000 (Onehunga Festival Committee) - Panmure Community Christmas Festival \$5,000 (Panmure Business Association) - Panmure Family Fun Day \$15,000 (Panmure Business Association) - Glen Innes Christmas Event \$5,000 (Glen Innes Business Association) - Glow in the Park \$10,000 (Maungarei Community Trust) | Accountability documentation to be provided in Q4. Note that the Onehunga Business Association did not apply for funding for the Onehunga Crafts Day. |
| 243 | CS: ACE: Events | Local Events Programme – Onehunga Christmas Lights Event (Internally Delivered Event) | Deliver a Christmas Carols event ending with the lighting of the tree at Jellicoe Park. | Q2 | LDI: Opex | \$ 15,000 | Completed | Green | A live stage programme of christmas carols and entertainment was programmed and delivered by Royal Oak Baptist Church at Jellicoe Park on Friday 1 December. Along with the stage the event featured face-painting and a visit from Santa with the event finale being the annual turning on of the Christmas lights on the heritage pine. An estimated 3000 attended. | Activity was completed in Q2. |
| 455 | CS: ACE: Events | Citizenship Ceremonies - Maungakiekie-Tamaki | Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 24,088 | In progress | Green | Staff delivered two citizenship ceremonies over two occasions during Q2. | The Civic Events team delivered two citizenship ceremonies with 79 people from the local board area becoming new citizens. |
| 487 | CS: ACE: Events | Local Civic Events - Maungakiekie-Tamaki | Deliver and/or support civic events within the local board area | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 15,000 | Approved | Green | Civic team delivered two events during Q2: Maungakiekie –Tamaki Local Board Offices blessing on 24 October 2017 and Jellicoe Park opening on 16 December 2017 with an estimated attendance of 150-200 people. | The Big Wave unveiling was attended by 25 people at Taumanu Reserve on 3 March. The seat was funded by a bequeath from Patricia Church. |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|---|------------------------------|--|---|---------------|---------------|------------|-----------------|-------|---|--|
| 1917 | CS: ACE: Events | Local Events Programme - Maungakiekie-Tamaki (Movies in Parks) | <p>Programme and deliver a Regional Movies in Parks series event.</p> <p>Budget provision is also made to support a second movie if commercial sponsorship is unavailable to fund delivery.</p> | Q3 | LDI: Opex | \$ 24,000 | In progress | Green | <p>Planning for Movies in Parks is on track with pre-entertainment and stalls booked, operational plans completed and event permit issued for Fergusson Domain for Friday 9 March and Pt England Reserve for Saturday 31 March. Public screening licence for "Guardians of the Galaxy Vol.2" has been approved and the licence for the film at Pt England is approved conditional on advertising embargo until 1 March. Regional marketing has commenced with specific event advertising to commence three weeks prior. Events will be delivered as zero waste, smoke and alcohol free. Commercial partners for the series includes nib health cover, Te Wananga o Aotearoa, NZ Home Loans, MenuLog, Pop n Good, More FM and Tamaki Regeneration (Pt England only).</p> | <p>Movies In Parks, 'Guardians Of The Galaxy Vol.2' screened at the new venue of Fergusson Domain, Oranga/Onehunga on 9 March. Approximately 1,200 people attended with a high level of community involvement with Oranga Community centre markets on the same night and local pre-movie entertainment booked through Synergy a local group who organised live music for the night.</p> <p>Movies In Parks, 'Coco' screened on 31 March at Pt England Reserve, Pt England. Approximately 2,200 people attended. The Community Patrol were active alongside event security.</p> |
| 1993 | CS: ACE: Events | Active Citizenships | Develop an initiative that leverages the connections with new residents that are made at citizenship ceremonies (this could include welcome packs). | Not scheduled | LDI: Opex | \$ 10,000 | Approved | Green | To be developed through meetings in Q3 | There has been no further discussion in Q3. |
| Community Facilities: Build Maintain Renew | | | | | | | | | | |
| 1940 | CF: Investigation and Design | Onehunga Bay Reserve: Skate Park concept plan and delivery | Planning and delivery of a new skate park. Scoping and Service requirement to be determined by Parks, Sport and Recreation. | Q1;Q2;Q3;Q4 | LDI: Capex | \$ - | Approved | Red | This project should be reported on by Parks, Sports and Recreation | <p>NO FUNDING ALLOCATED</p> <p>Current status: Staff will hold a workshop with the local board on 10 April 2018 to discuss the board's aspirations for this reserve and the provision of assets to extend the skating experience in addition to the existing vertical ramp.</p> <p>Next steps: Following the workshop with the local board, staff will define a brief and engage a consultant to progress the concept and public consultation phase.</p> |
| 2329 | CF: Investigation and Design | Stone Cottage - renew roof and joinery | Renew roof and joinery to ensure weather tightness | Q2;Q3;Q4 | ABS: Capex | \$ 60,000 | On Hold | Amber | Current step: Scope of works has been sent to the contractor to be pricedNext step : Appoint contractor and start physical works | <p>Risks/ issues: Project is currently on hold due to seismic implications. The seismic team will undertake an investigation and recommend a way forward for this project.Current status: Project is currently on hold due to seismic implications. Next steps: The seismic team will advise on the seismic condition.</p> |
| 2330 | CF: Investigation and Design | Dunkirk Activity Centre - replace roof | Replace centre's roof | Q3;Q4 | ABS: Capex | \$ 12,000 | In progress | Green | <p>Current Status: Consultant engaged for roof assessment</p> <p>Next Steps: Best course of action determined and business case completed ready to tender in conjunction with other works on the building.</p> | <p>Current status: Investigative design work is underway to determine the scope of works to replace the roof in conjunction with the public toilet removal project.</p> <p>Next steps: Complete investigations and start on concept design for the roof by end of July 2018.</p> |
| 2331 | CF: Investigation and Design | Glen Innes Community Hall - refurbish the hall interior and exterior | Full refurbishment of the interior and exterior of the facility | Q1;Q2;Q3;Q4 | LDI: Capex | \$ 305,000 | In progress | Amber | <p>Current status: Some rescoping of work to take place to ensure the facility is fit for purpose. Next steps: Meet with users to fully understand need</p> | <p>Issues/Risks: Demolition of balance building cannot be done due to the delay in relocation of existing CAB office</p> <p>Current status: Project has been passed back to investigation and design to carry out a possible scope variation due to the building not being fit for purpose. Investigation is still ongoing.</p> <p>Next steps: Once the scope has been established the project will be passed onto the project manager for delivery.</p> |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|------|------------------------------|--|---|---------------|---------------|------------|-----------------|-------|---|---|
| 2332 | CF: Investigation and Design | Onehunga Community Centre - refurbish interior | Interior refurbishment | Not scheduled | ABS: Capex | \$ 40,000 | Completed | Green | Current Status: Works completed by Arts, Community and Events. Next steps: None | Risks/ issues: This project record has been cancelled as the works have been completed by Arts, Community and Events. Current status: Project completed. |
| 2333 | CF: Investigation and Design | Oranga Community Centre - renew CCTV system | Renew CCTV system | Q2;Q3;Q4 | ABS: Capex | \$ 8,629 | In progress | Green | Current Status: Business case completed Next Steps: Tender to be put out | Current status: Physical works are currently being priced. Next steps: Award physical works; works estimated to start in mid-May 2018. |
| 2335 | CF: Investigation and Design | Maungakiekie-Tamaki - FY18 renew libraries furniture, fittings and equipment | Renew libraries furniture, fittings and equipment in Onehunga Library, Glen Innes Library and Panmure Library. | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 379,100 | In progress | Green | Current Status: The libraries requirements are currently being scoped. Next Steps: Confirm and finalise what the library requires for their refurbishment and engage consultants for the preliminary design. | Current status: Procurement documents are being prepared so staff can engage a designer for the refurbishment of the libraries. Next steps: Engage a designer and prepare a preliminary design. This project is scheduled to be completed by April 2019. |
| 2337 | CF: Investigation and Design | Glen Innes Pool - refurbish car park | Renewal includes carpark marking, pot holes, pool covers, office carpet, stadium hall floor, skimmer grates, replacement of filter and interior/exterior repaint. | Q2;Q3;Q4 | ABS: Capex | \$ 122,500 | Approved | Green | Current status: Testing of facility and scoping of project underway. Next steps: Business case completed and tender to be released. | Current status: Project scoping is complete, and detailed design is now underway. Next steps: To complete detailed design and tender for physical works. |
| 2338 | CF: Investigation and Design | Glen Innes Pool - renew main pool hall stadium floor | Main pool hall stadium floor renewal and non slip overlay | Not scheduled | ABS: Capex | \$ 50,000 | Cancelled | Amber | Current Status: This project record was cancelled. Next steps: None | Risks/ issues: This project has been merged with Glen Innes Pool Comprehensive renewal. Please refer to SharePoint ID 2337 for an update. Current status: This project record was cancelled and the project merged with Glen Innes Pool - Comprehensive renewal. |
| 2339 | CF: Investigation and Design | Glen Innes Pool - replace office carpet | Replace the carpet in the office | Not scheduled | ABS: Capex | \$ 7,500 | Cancelled | Amber | Current Status: This project record was cancelled. Next steps: None | Risks/ issues: This project has been merged with Glen Innes Pool Comprehensive renewal. Please refer to SharePoint ID 2337 for an update. Current status: This project record was cancelled and the project merged with Glen Innes Pool - Comprehensive renewal. |
| 2340 | CF: Investigation and Design | Glen Innes Pool - replace pool covers | Replace the pool covers | Not scheduled | ABS: Capex | \$ 25,000 | Cancelled | Amber | Current Status: This project record was cancelled. Next steps: None | Risks/ issues: This project has been merged with Glen Innes Pool Comprehensive renewal. Please refer to SharePoint ID 2337 for an update. Current status: This project record was cancelled and the project merged with Glen Innes Pool - Comprehensive renewal. |
| 2341 | CF: Investigation and Design | Glen Innes Pool - replace skimmer grates | Replace the skimmer grates | Not scheduled | ABS: Capex | \$ 10,000 | Cancelled | Amber | Current Status: This project record was cancelled. Next steps: None | Risks/ issues: This project has been merged with Glen Innes Pool Comprehensive renewal. Please refer to SharePoint ID 2337 for an update. Current status: This project record was cancelled and the project merged with Glen Innes Pool - Comprehensive renewal. |
| 2342 | CF: Investigation and Design | Glen Innes Pool - replace steel filter vessel | Full replacement of filter | Not scheduled | ABS: Capex | \$ 178,571 | Cancelled | Amber | Current Status: This project record was cancelled. Next steps: None | Risks/ issues: This project has been merged with Glen Innes Pool Comprehensive renewal. Please refer to SharePoint ID 2337 for an update. Current status: This project record was cancelled and the project merged with Glen Innes Pool - Comprehensive renewal. |
| 2344 | CF: Investigation and Design | Jordan Recreation Centre - refurbish changing room | Change room refurbishment to male and female change rooms in stadium. | Not scheduled | ABS: Capex | \$ 59,524 | Cancelled | Amber | Current status: This project record has been cancelled. Next steps: None | Risks/ issues: This project has been merged with Jordan Recreation Centre refurbish stadium and changing room. Please refer to SharePoint ID 2345 for an update. Current status: This project record was cancelled and the project merged with Jordan Recreation Centre refurbish stadium. |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|------|------------------------------|--|---|---------------|---------------|-----------|-----------------|-------|--|---|
| 2345 | CF: Investigation and Design | Jordan Recreation Centre - refurbish stadium | Refurbish the stadium to ensure the facility remains fit for purpose. Details to be confirmed. | Q2;Q3;Q4 | ABS: Capex | \$ 25,000 | In progress | Green | Current Status: Project is now with the project delivery unit Next Steps: Project Delivery to start tender for physical works | Current status: Design drawings and specifications are currently being reviewed by the contractor for pricing. Next steps: Award project and schedule all work. |
| 2346 | CF: Investigation and Design | Lagoon Pool - minor comprehensive renewal | Outdoor pool refurbishment, renew hall flooring, replace sauna and retile indoor pool. Refurbish pool deck changing rooms, refurbish pool surrounds, renew fire system and retile children's pool. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2346). | Q3;Q4 | ABS: Capex | \$ 65,000 | Approved | Green | Current status: Testing of facility and scoping of project underway. Next steps: Business case completed and tender to be released. | Current status: Stage one indoor pool shutdown for physical works is in progress. Stage two outdoor pool works tender to be released. Next steps: Stage two will be designed. |
| 2347 | CF: Investigation and Design | Lagoon Pool - refurbish pool deck changing rooms | Refurbishment of all poolside change facilities including disabled change area. | Not scheduled | ABS: Capex | \$ 80,000 | Cancelled | Amber | This project has been cancelled and merged with sharepoint ID 2346 | Risks/issues: This project has been merged with Lagoon Pool minor comprehensive renewal. Please refer to SharePoint ID 2346 for an update. This project record has been cancelled and the project merged with Sharepoint 2346 - Lagoon Pool - minor comprehensive renewal. |
| 2348 | CF: Investigation and Design | Lagoon Pool - refurbish pool surrounds | The surrounds needs to be improved so that the facility is welcoming to the customer. | Not scheduled | ABS: Capex | \$ 28,875 | Cancelled | Amber | This project has been cancelled and merged within sharepoint ID 2346 | Risks/issues: This project has been merged with Lagoon Pool minor comprehensive renewal. Please refer to SharePoint ID 2346 for an update. This project record has been cancelled and the project merged with Sharepoint 2346 - Lagoon Pool - minor comprehensive renewal. |
| 2349 | CF: Investigation and Design | Lagoon Pool - renew fire system | Renewing the fire system as the current system relies solely on call points to activate the sprinkler system despite combustible chemicals in the storage. | Not scheduled | ABS: Capex | \$ 43,890 | Cancelled | Amber | The project has been cancelled and merged with sharepoint ID 2346 | Risks/issues: This project has been merged with Lagoon Pool minor comprehensive renewal. Please refer to SharePoint ID 2346 for an update. This project record has been cancelled and the project merged with Sharepoint 2346 - Lagoon Pool - minor comprehensive renewal. |
| 2350 | CF: Investigation and Design | Lagoon Pool - renew hall flooring | The existing hall flooring needs to be renewed. | Not scheduled | ABS: Capex | \$ 60,000 | Cancelled | Amber | Current status: This project record is cancelled and merged with Lagoon Pool - refurbish outdoor pool. | Risks/issues: This project was merged with Lagoon Pool refurbish outdoor pool. Please refer to SharePoint ID 2346 for an update. This project record has been cancelled and the project merged with Sharepoint 2346 - Lagoon Pool - minor comprehensive renewal. |
| 2351 | CF: Investigation and Design | Lagoon Pool - replace sauna | This facility is highly used and the present seating and surrounds is showing signs of age and need to be replaced. | Not scheduled | ABS: Capex | \$ 20,000 | Cancelled | Amber | Current status: This project record is cancelled and merged with Lagoon Pool - refurbish outdoor pool. | Risks/Issues: This project was merged with Lagoon Pool refurbish outdoor pool. Please refer to SharePoint ID 2346 for an update. This project record has been cancelled and the project merged with Sharepoint 2346 - Lagoon Pool - minor comprehensive renewal. |
| 2352 | CF: Investigation and Design | Lagoon Pool - retile children's pool | Supply and install tiles to the wall and floor of the children's teaching pool. | Not scheduled | ABS: Capex | \$ 17,386 | Cancelled | Amber | This project has been cancelled and merged with sharepoint ID 2346 | Risks/issues: This project has been merged with Lagoon Pool minor comprehensive renewal. Please refer to SharePoint ID 2346 for an update. This project record has been cancelled and the project merged with Sharepoint 2346 - Lagoon Pool - minor comprehensive renewal. |
| 2353 | CF: Investigation and Design | Lagoon Pool - retile indoor pool | Tiles around the indoor pool need replacing. | Not scheduled | ABS: Capex | \$ 18,480 | Cancelled | Amber | Current status: This project record is cancelled and merged with Lagoon Pool - refurbish outdoor pool. | Risks/Issues: This project was merged with Lagoon Pool refurbish outdoor pool. Please refer to SharePoint ID 2346 for an update. This project record has been cancelled and the project merged with Sharepoint 2346 - Lagoon Pool - minor comprehensive renewal. |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|------|------------------------------|---|--|---------------|---------------|------------|-----------------|-------|--|---|
| 2354 | CF: Investigation and Design | Lagoon Stadium - minor comprehensive renewal | Reception refurbishment, replace front canopy and heat pump. | Q3;Q4 | ABS: Capex | \$ 23,810 | Approved | Green | Current status: scoping of works, business case to be completed. Next steps: tender to be released. | Current status: Physical work is currently being priced. Next steps: Award physical works and start scheduling process. |
| 2355 | CF: Investigation and Design | Lagoon Stadium - replace canopy | The front canopy needs to be replaced as the batons are rotten. | Not scheduled | ABS: Capex | \$ 32,340 | Cancelled | Amber | This project has been cancelled and bundled with sharepoint ID 2354 | Risks/issues: This project has been merged with Lagoon Pool minor comprehensive renewal. Please refer to SharePoint ID 2346 for an update. This project record has been cancelled and the project merged with Sharepoint 2354 - Lagoon Pool - minor comprehensive renewal. |
| 2356 | CF: Investigation and Design | Lagoon Stadium - replace heating | Replace the current heat pump for user comfort. | Not scheduled | ABS: Capex | \$ 17,143 | Cancelled | Amber | This project has been cancelled and bundled with sharepoint ID 2354 | Risks/ issues: This project has been merged with Lagoon Stadium minor comprehensive renewal Please refer to SharePoint ID 2354 for an update. This project record has been cancelled and the project merged with Sharepoint 2354 - Lagoon Pool - minor comprehensive renewal. |
| 2365 | CF: Investigation and Design | Maybury Reserve, Glen Innes - install bollards | Install bollards to Maybury Reserve | Q1 | LDI: Capex | \$ 3,000 | Completed | Green | Current Status : Physical works complete. Next stage : Project completed no further action required. | Current status: Project completed. |
| 2366 | CF: Investigation and Design | Mt Wellington War Memorial - provide new dual toilet facility | This project will provide a new dual toilet facility. Deferred: This project is deferred from FY18 to FY19 (14 November 2017) | Q1;Q2;Q3;Q4 | Growth | \$ 205,000 | Deferred | Amber | Current status: Deferred: This project has been deferred from FY2018 to FY2019 as there are on going discussions with the club and a proportion is a grant. | Risks/Issues: On-going discussions are occurring with the Rugby Club about the location and layout of the toilet block. Some scoping work may commence this year but physical works will not start until financial year 2019 at the earliest. Current status: This project has been deferred from financial year 2018 to financial year 2019 as there are on going discussions with the club and a proportion of the funding is a grant. |
| 2369 | CF: Investigation and Design | One Tree Hill College - develop new hockey turf and lighting | Hockey artificial turf drainage and irrigation lights | Not scheduled | Growth | \$ 50,000 | Approved | Green | This project is in the very early stages and it is still to be determined if it proceeds or not. If a new Hockey Turf is to be constructed at One Tree Hill College this funding will be provided to as a grant to the Trust responsible for constructing the project. | This project is still in an early stage and it is to be determined if it proceeds or not. If a new hockey turf is to be constructed at One Tree Hill College this funding will be provided as a grant to the Trust responsible for constructing the project. |
| 2855 | CF: Investigation and Design | Riverside Community Centre - renew signage and renew fence | Replace the sign which has failed and renew the fence which is failing due to a tree growing into it. | Q2;Q3;Q4 | ABS: Capex | \$ 50,000 | In progress | Green | Current Status: The business case is currently undergoing internal review. Next Steps: Project Delivery to tender and begin physical works | Current status: Scope of works is currently being priced. Next steps: Award physical works; estimated to commence by the end of April 2018. |
| 2860 | CF: Investigation and Design | Jellicoe Park - installation of the lights - Jellicoe Park Christmas event | Installation of lights for the Jellicoe Park Christmas Carol event | Q1;Q2 | LDI: Opex | \$ 15,000 | Completed | Green | Current Status : The lights were installed for the Christmas event. Next steps: None | Current status: Project completed. |
| 2997 | CF: Investigation and Design | Gloucester Park - install changing rooms, sand carpet and lights on field 1 and 2 | Changing rooms/Toilets, sand carpet and lights at Gloucester Park This project is carried forward from the 2016/2017 work programme, previous ID 3395 | Not scheduled | ABS: Capex | \$ 50,000 | Cancelled | Red | This project is cancelled as local Iwi have objected to any development on the park. | Risks/Issues: This project is cancelled as local Iwi have objected to any development on the park. This project is cancelled as local Iwi have objected to any development on the park. |
| 3111 | CF: Investigation and Design | Mt Wellington War Memorial - installation of lighting on fields 4 & 5 | Installing lighting on field #4. This project is carried-over from the 2016/2017 programme (previous ID 3396). This project is carried forward from the 2016/2017 work programme, previous ID 3396 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 40,000 | In progress | Green | Status: Compile scope of works for professional services Next steps: Request for tender for professional services | Current status: This project is currently being reviewed as part of the project prioritisation process due to budget constraints and the strategic need for project based on latest supply and demand modelling report. Next steps: Project will be discussed further during work programme workshops. |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|------|------------------------------|--|---|-------------|---------------|------------|-----------------|-------|---|--|
| 3133 | CF: Investigation and Design | Onehunga War Memorial Pool - comprehensive renewal | <p>Comprehensive Upgrade. Including 3 yearly paint and refurbishment. Auto dosing system - the water quality is questionable and if not treated as per the norms it will soon turn out to be health & Safety risk to the users. Also there is a risk of human error will testing the water for quality manually. Full replacement of pool pumps - Replace 2 x spa circulation pumps and 1 main outdoor pool circulation pump and its Variable Speed Drive unit. Gut and refit outdoor changing rooms - refurb shower, toilet, tiling and paint all surfaces. Refurbish swim club building. Upgrade aircon system as the existing system in the fitness area is not adequate compared to actual users. Most of the times during peak hours it gets very stuffy and uncomfortable. Upgrade changing rooms - the existing changing rooms are dark and damp due to inadequate lighting and ventilation. The surrounds are old and have deteriorated. This area is in serious need of sprucing up. Upgrade fire panel - The current alarm/security system only allows for one main entry and exit code which is a risk. Multiple users should be given dedicated codes so in case of any investigation the code user can be verified. Upgrade club rooms and upgrade pool concourse and upgrade changing rooms added. Awaiting final scoping from GHD - in progress. Expecting quote from GHD to initiate final PIF - SP 28Mar17 Received quote from GHD of \$36k to undertake Condition Survey and Structural Report... Tracy Massam suggested this work can be done in-house through AMIS Team. Awaiting confirmation from AMIS Team whether they are capable to undertake condition survey of the Plant Room being specialised area - SP 28Apr17</p> <p>This project is carried forward from the 2016/2017 work programme, previous ID 4341</p> | Q4 | ABS: Capex | \$ 100,000 | Approved | Green | <p>Current status: Testing of facility and scoping of project underway.</p> <p>Next steps: Business case to be completed and tender to be released.</p> | <p>Current status: Stage one indoor pool works have been sent to tender. Stage two outdoor pool works have been designed.</p> <p>Next steps: Shutdown of indoor pool in April for physical works. Shutdown of outdoor pool in winter for physical works.</p> |
| 3151 | CF: Investigation and Design | Panmure Basin - renew jetty and rock wall | <p>Project Carry Forward. Project includes renewal of Panmure Basin Jetty and Panmure Basin Wall.</p> <p>This project is carried forward from the 2016/2017 work programme, previous ID 4140</p> | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 65,000 | In progress | Green | <p>Current Status: Physical works have been completed.</p> <p>Next Steps: Close off project.</p> | <p>Current status: Physical works are commencing at the end of March 2018 and are estimated to be completed by the end of April 2018.</p> <p>Next steps: Complete works and close project.</p> |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|------|------------------------------|---|--|---------------|---------------|------------|-----------------|-------|--|---|
| 3215 | CF: Investigation and Design | Taniwha Reserve - general park development | This project is carried forward from the 2016/2017 work programme | Q1;Q2;Q3;Q4 | Growth | \$ 50,000 | In progress | Green | Current status: Request for quote for detailed design and consenting for park development Next steps: Detailed design and consultation. | Current status: Professional services tender is currently being evaluated with award anticipated by early April 2018. Next steps: Detailed design and consultation. |
| 3405 | CF: Investigation and Design | Waikaraka Park - extend fields 8, 9 and 10 | Three soccer playing fields (64mx100m to be confirmed, 2 x artificial turf and one sand carpet field)- floodlighting to sports fields-toilet block and changing facilities-additional 100 car parking spaces-one children playground- footpath and cycleway connections to the adjacent coastal cycle and walkway, the neighbouring cemetery and Waikaraka park. | Not scheduled | ABS: Capex | \$ - | Approved | Amber | Current status: Physical works have been deferred to financial year 2020 | Risks/ issues: The land currently has a Notice of Requirement from New Zealand Transport Agency for the East West Link motorway project. Develop a new concept design subject to New Zealand Transport Agency approval. Physical works budget deferred to financial year 2020.Current status: The land currently has a Notice of Requirement from New Zealand Transport Agency for the East West Link motorway project. Council staff to meet with the New Zealand Transport Agency regarding their anticipated use of the land and council progressing development of a concept plan for the park. Next steps: Prepare professional services scope of works to prepare concept design for the park. |
| 1678 | CF: Operations | Maungakiekie-Tāmaki Maintenance Contracts | The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | The second quarter has been challenging across the region for greenspace maintenance, initially impacted by the wetter than usual winter and our contractor struggling to keep up with the scale of work required to meet contract specifications. We have additional resources in place auditing and monitoring the improvement plan Ventia are working to and we are seeing a good improvement across most of our facilities. There is substantial works in and around the Maungakiekie-Tamaki area in particular sites to get things to the required standard. As a result of this there has been a remarkable improvement in all open space sites, we are continuing to work with the contractor to ensure it continues and to discuss what plans are put in place to deal with another wet winter should this occur. Ecological Restoration: all site assessment reports completed, commencement of plant pest control in high value and general sites and close to the completion of the first round of animal pest control. Arboriculture: improved seasonal conditions has seen a movement of maintenance focus from street trees to park trees. | The third quarter started with another weather event in January and February. This resulted in a prioritised programme to remove storm debris. There has been significant storm damage at Panmure Basin primarily to the trees in the area. The warm wet weather has created an environment that has led to an early grass growth flush. The increased grass growth took the contractors by surprise and they were not in a position to keep up with the required mowing which caused a decline in service levels. We are working with the contractor to resolve this and any related on-going issues to ensure they have the ability to stay on top of the contract requirements. Our contractor has submitted an Improvement Plan that identifies how they will be dealing with increased growth and wet weather without dropping service levels in the future. A focus this quarter has been the integrated approach to the contract, in particular litter and rubbish removal and cleaning of all sites in the Maungakiekie-Tamaki community. We are carrying out extra auditing and are also targeting out streetscape gardens and preparing a plan to replant a number of these over the next three months. |
| 3492 | CF: Operations | Maungakiekie-Tamaki Arboriculture Contracts | The Arboriculture maintenance contracts include tree management and maintenance | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 827,024 | In progress | Green | This line item has been added in quarter three.It was previously reported on under SP ID 1678 Maungakiekie-Tāmaki Maintenance Contracts | There has been a focus over the summer months on accessing parks and reserves to complete scheduled and response work that are inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that resulted in a spike in requests for service. Over the two day weekend of the storm we received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March provided additional challenges with the odd tree failure due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual. |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|------|-----------------------|--|---|-------------|---------------|------------|-----------------|-------|--|--|
| 3493 | CF: Operations | Maungakiekie-Tāmaki Ecological Restoration Contracts | The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 58,711 | In progress | Green | This line item has been added in quarter three. It was previously reported on under SP ID 1678 Maungakiekie-Tāmaki Maintenance Contracts | The key focus for the third quarter has predominately been high value park pest plant control. Other activities of focus have included; undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The amount of Requests for Service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues. |
| 2334 | CF: Project Delivery | Panmure Community Centre - refurbish interior | Internal renewal of ventilation system, main hall / stage area, both side rooms and kitchens, entrance foyer and toilet areas. This project is carried-over from the 2016/2017 programme (previous ID 270). | Q3;Q4 | ABS: Capex | \$ 284,200 | In progress | Green | Current Status: Further investigation and accurately locating roof leaks within the roof space. Next Steps: Complete business case for roof repair only. | Current status: Physical works are currently being tendered. Next steps: Award physical works and schedule programme for delivery. Physical works anticipated to start mid-May 2018. |
| 2336 | CF: Project Delivery | Panmure Library - refit building and replace partial roof | Comprehensive building refit, including carpet and vinyl in both public and staff areas. This project is carried-over from the 2016/2017 programme (previous ID 4351). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 350,000 | Approved | Green | Current Status: Review the scope of works with asset assessors and the project delivery team. Next Steps: Confirm how to proceed with the physical works and further invasive testing. | Current status: Project is currently in procurement process. Next steps: Adjudicate and award physical works, project expected to commence in mid-May 2018. |
| 2357 | CF: Project Delivery | Flatrock Reserve boat ramp - renew paving and ramp | Flat Rock Reserve boat ramp, carpark and bridge renewal. This project is carried-over from the 2016/2017 programme (previous ID 3340). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 100,000 | In progress | Green | Current Status: Physical works tender was received and in process to award tender.Next Steps: Establish program and commence physical works in February 2018. | Current status: Physical works have started with the bulk of the works to be completed in April 2018, due to a slight delay caused by sensitive works around a gas pipeline. Next steps: Completion and handover of project to the operation's contractor. |
| 2358 | CF: Project Delivery | Hamlin Park - renew general assets | Hamlin Park car park, paths, retaining walls, seats and sports lamp post renewals. This project is carried-over from the 2016/2017 programme (previous ID 3342). | Q1 | ABS: Capex | \$ 114,280 | Completed | Green | Complete | Current status: Project completed. |
| 2359 | CF: Project Delivery | Jellicoe Park and Onehunga War Memorial Pools - renew paving | Jellicoe Park and Onehunga War Memorial pools paths renewal. This project is carried-over from the 2016/2017 programme (previous ID 3344). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 156,250 | In progress | Amber | Current Status: We are currently out to tender for a contractor to undertake the works. Next Steps: Commence physical works in January 2018. | Risks / issues: Delay due to contractor capacity. Current status: A contractor is currently being appointed to carry out the work. Next steps: Due to delays in the procurement process this project will now commence in April 2018 and be completed by the end of May 2018. |
| 2361 | CF: Project Delivery | Maungakiekie-Tāmaki - renew paving, car park and structure FY17-19 | Commissariat Reserve, Eastview Reserve, Fergusson Domain, Harrison Reserve, Jolson Reserve, Maroa Reserve, Mauinaina Reserve, Miami Parade Reserve, Niall Burgess Reserve, Panmure Basin, Point England Reserve, Rockfield Reserve, Ruapotaka Reserve, Savage Park, Taniwha Reserve, Thompson Park paving, car park and structure renewals. This project is carried-over from the 2016/2017 programme (previous ID 3345). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 203,359 | In progress | Green | Current Status: The procurement documents for the footpath, pavement and structure renewals within Fergusson Domain, Harrison and Miami Reserves is being prepared and will be released for tender in February 2018. Next Steps: Award the works at Fergusson Domain, Harrison and Miami Reserves to a contractor. Completion for this package of work is scheduled for June 2018. Other assets are being scoped for delivery in Financial Year 2019-2020 | Current status: The scope of pavement and structure renewal assets for 2018 have been identified and a contractor is being procured. Next steps: Obtain physical works contractor and complete pavement and structure renewals by 30 June 2018. |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|------|-----------------------|--|--|-------------|---------------|------------|-----------------|-------|--|--|
| 2362 | CF: Project Delivery | Maungakiekie-Tāmaki - renew playground FY17-18 | Fong Reserve, Hobson Reserve, Massey Reserve, Panmure Basin, Savage Park, Streetscape - Maungakiekie-Tamaki, Taurima Reserve, Thompson Park playground renewals. Health and safety critical works renewal additions: Horsham Reserve, Streetscape. This project is carried-over from the 2016/2017 programme (previous ID 3346). | Q1;Q2;Q3 | ABS: Capex | \$ 90,000 | Completed | Green | Current Status: Project scoping and site visits are complete. Consenting phase is currently underway for St Peters Church. Construction works for Thompson Park playground renewal is complete and operational handover is underway. Next Steps: Complete procurement phase and physical works for St Peters Church playground. | Current status: Project completed. |
| 2364 | CF: Project Delivery | Maungakiekie-Tāmaki - renew advance pavements | Eastview Reserve, Fergusson Domain, Konini Reserve, Paihia Reserve, Simson Reserve, Skinner Reserve, Taniwha Reserve, Te Kawa Reserve, Thompson Park path, car park and road renewals. This project is carried-over from the 2016/2017 programme (previous ID 3336). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 220,000 | In progress | Green | Current Status: The project is currently out to tender to procure a contractor to carry out the physical works. Next Steps: Begin physical works. The project is scheduled to be completed by the end of March 2018. | Current status: A contractor is currently being appointed to carry out the footpath and paving renewal within Fergusson Domain, Paihia, Konini and Te Kawa Reserves. Next steps: This contract is scheduled to be completed by the end of June 2018. |
| 2367 | CF: Project Delivery | Mt Wellington War Memorial Reserve - develop playground | Extend age range and amount of play equipment to meet growth needs. This project is carried-over from the 2016/2017 programme (previous ID 3394). | Q1;Q2;Q3;Q4 | Growth | \$ 80,000 | In progress | Green | Current Status: Detailed design completed and resource consent approved. Procurement for construction works completed. Works are programmed to start in February 2018 after the school holidays. Next Steps: Complete physical works. | Current status: Construction works started on 28 February 2018. Next steps: Complete physical works by end of May 2018. |
| 2368 | CF: Project Delivery | Mt Wellington War Memorial Reserve - open space improvements | Upgrade park furniture, signage and connections. This project is carried-over from the 2016/2017 programme (previous ID 3390). | Q1;Q2;Q3;Q4 | Growth | \$ 500,000 | Approved | Green | Current Status: Procurement of professional services has been completed and investigative design stage is currently underway for the proposed toilets next to the playground. Next Steps: Lodge for consents for the public toilets near the playground. Procure for professional services for the closure of the existing public toilets at Dunkirk Road Activity Centre and re-configuring of the car parking in the short-term to improve access to the Dunkirk Activity Centre and improve the amenity in this area. | Current status: Detailed design phase for the playground toilets is currently underway. Toilets have been manufactured and will be ready for installation as soon as resource consents have been granted. Toilet installation is expected to be completed by end of June 2018. Next steps: Lodge consents for the public toilets and start investigative design for closure of the existing public toilets at Dunkirk Road Activity Center. Re-configure car parking in the short-term to improve access to the Dunkirk Activity Center and improve the amenity in this area. |
| 2370 | CF: Project Delivery | Onehunga Bay foreshore upgrade | Reclamation of the Onehunga foreshore for the creation of a new park and bridge over SH20. | Q1 | ABS: Capex | \$ 161,857 | Completed | Green | Current Status: Works complete Next Steps: Handover to Operational management and Maintenance team to ensure the area is maintained going forward now the maintenance period is completed. | Current status: Project completed. |
| 2371 | CF: Project Delivery | Panmure Basin - implement masterplan priorities | Implementation of Panmure Basin masterplan. This project is carried-over from the 2016/2017 programme (previous ID 3389). | Q1;Q2;Q3;Q4 | Growth | \$ 450,000 | In progress | Green | Current Status: Design and consenting for path widening near Waipuna Hotel and Petersen Road maximising grass / picnic area by jetty is currently underway. Works were programmed to start in November 2017 but this has been delayed until April 2018 due to extensive consent requirements. Next Steps: Complete design and consenting stage and start physical works in April 2018. | Current status: Design and consenting for path widening near Waipuna Hotel and Petersen Road. Maximising grass / picnic area by jetty is currently underway. Works were programmed to start in November 2017 but this has been delayed until April 2018 due to extensive consent requirements. Next steps: Complete design and consenting stage and start physical works in late April 2018. |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|------|-----------------------|--|---|---------------|---------------|--------------|-----------------|-------|--|---|
| 2372 | CF: Project Delivery | Panmure Wharf - renewal | Panmure Wharf Reserve wharf renewal. This project is carried-over from the 2016/2017 programme (previous ID 3337). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 510,000 | In progress | Green | Current Status: Design and resource consent planning is underway for the Panmure Wharf and the pontoons. A second user group workshop was held with stakeholders in October with consensus on the design of the wharf renewal and pontoon structure. Mana Whenua consultation was to be closed out with support and no significant issues. Note - while the project will provide detailed design and consenting for the wharf renewal and pontoons, the current allocated budget is limited to renewal of the wharf. Once detailed design has progressed updated cost estimates for the pontoons will be provided to the local board to allocate additional funding as and when the pontoon needs to be completed. Next Steps: Complete design, assessment of environmental effects, consultation and lodge for consents. Construction is programmed to start in April 2018 and is expected to be completed by end of June 2018. | Current status: Construction works procurement is underway for the Panmure Wharf renewal. Note - while the project has completed detailed design and consenting for the wharf renewal and pontoons, the current allocated budget is limited to the renewal of the wharf. Cost estimates for the pontoons will be provided to the local board once the developed design for Panmure Wharf Reserve has been completed. Next steps: Construction for the Panmure Wharf renewal is programmed to start in April 2018 and is expected to be completed by end of June 2018. The developed design for Panmure Wharf Reserve is expected to be completed by May 2018. |
| 2373 | CF: Project Delivery | Waikaraka Park - upgrade and improve sports park | Sportsfield upgrades and improvements - concept and phasing plan. This project is carried-over from the 2016/2017 programme (previous ID 546 & 4155). | Not scheduled | ABS: Capex | \$ 95,458 | Cancelled | Amber | Current Status: Project on hold due to new east/west link and storm water dependencies. Next Steps: A new business case will be compiled incorporating all aspects of proposed works at Waikaraka Park when New Zealand Transport Agency have moved of the Waiakara Park extension area. | Cancelled. To be delivered under Sentient ID 5752/Sharepoint 3405. Project record has been cancelled and project is being delivered under Sharepoint 3405 - Waikaraka Park - extend fields 8, 9 and 10. |
| 2374 | CF: Project Delivery | Tamaki Greenways - develop a shared path | Creation of a shared path from Panmure Wharf to Wai-o-taiki Nature Reserve. This project is carried-over from the 2016/2017 programme (previous ID 3725). | Q1;Q2;Q3;Q4 | Growth | \$ 1,540,000 | In progress | Green | Current Status: Staff are waiting on the resource consent to be processed Next Steps: Commence physical works procurement planning. Physical works expected to start by April 2018. The delayed commencement is as a result of the resource consent delay. | Current status: Construction works tender has been released to selected suppliers for tendering. Tender closes on 12 March 2018 and a supplier will be confirmed by end of March 2018. Resource consent process has progressed with draft resource conditions for the southern section of the Tamaki Path received by the project team for review. Building consent for the bridge structure has been placed on hold pending the successful approval of resource consents. Engagement with mana whenua on cultural design input is progressing as iwi artists are already engaged to carve two Pou structures for the incorporation of cultural design aspects on the Omaru Bridge. Next steps: Complete procurement for physical works and receive consents for works. Physical works expected to start by mid-April 2018. Completion date will be confirmed once the construction supplier has been confirmed and a work programme has been agreed upon. |
| 2375 | CF: Project Delivery | Waikaraka Park Cemetery - renew paving and furniture | Waikaraka Park Cemetery paths, roads, seats and tables renewals. This project is carried-over from the 2016/2017 programme (previous ID 3339). | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 213,190 | In progress | Amber | Current Status: We are investigating whether the Auckland Transport designation is still required and therefore resource consent can be obtained to undertake the works. Next Steps: Obtain resource consent, and procure a contractor to carry out the work. | Risks/issues: Delay due to consenting issues. Current status: Due to the proposed New Zealand Transport Authority roadway project being deferred, staff are applying for resource consent to undertake works within the previous 'no construction zone' area. Next steps: Obtain resource consent, and initiate contractor procurement process. |

Work Programme 2017/2018 Q3 Report

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|------|-----------------------|--|---|-------------|---------------|------------|-----------------|-------|--|---|
| 2812 | CF: Project Delivery | Mt Wellington War Memorial Reserve - renew coastal wall | Mount Wellington War Memorial seawall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3333). Renewal of the coastal structures at Dunkirk Reserve and Riverside Reserve. This item replaces items 2363 and 2360. | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 270,000 | In progress | Green | <p>Current Status: The first high priority section of Riverside reserve coastal rock revetment is complete. Works on the second section in Riverside reserve is programmed to be complete by February 2018. Note that this section of coastal wall is consented and therefore maintenance works can be carried out on the damaged area. Detailed design works are complete and consent has been lodged for the unconsented coastal structure between the Marist clubrooms and the end of Dunkirk Reserve (end of the Watercare pump station).</p> <p>Next Steps: Complete maintenance works on the existing structure at Riverside Reserve. Complete design and consenting phase for Dunkirk Reserve and start construction phase by March 2018.</p> | <p>Current status:</p> <p>1.Riverside reserve coastal rock revetment - The high priority section of works is complete. Note that this section of coastal wall is consented and therefore maintenance works can be carried out on the damaged area.</p> <p>2.Dunkirk Reserve coastal rock revetment - Consent has approved for the coastal structure between the Marist clubrooms and the end of Dunkirk Reserve (end of the Watercare pump station). Construction tender is closed and a construction programme will be confirmed shortly.</p> <p>Next steps: Maintenance works on the existing structure at Riverside Reserve is complete. Construction works on the Dunkirk Reserve section are expected to start by the end of April 2018 and are programmed for completion by the end of November 2018.</p> |
| 2895 | CF: Project Delivery | 7-13 Pilkington Road, Panmure - redevelop | <p>Redevelop the space to enable multi-use by community groups. Address identified need for community office space in the Maungakiekie Tamaki Board area. Facility that enable multi-use by community groups</p> <p>This project is carried forward from the 2016/2017 work programme, previous ID 1489</p> | Q1 | ABS: Capex | \$ 131,450 | Completed | Green | <p>Current Status: Physical works completed.</p> <p>Next Steps: Awaiting for the Code of Compliance Certificate to be issued.</p> | <p>Current status: Physical works completed. Received certificate for public use.</p> <p>Next steps: Awaiting for the Code of Compliance Certificate to be issued.</p> |
| 2995 | CF: Project Delivery | Glen Innes Pool - install CCTV cameras in car park, renew roof & spa heat pump | <p>Install CCTV cameras in car park, renew roof & spa heat pump</p> <p>This project is carried forward from the 2016/2017 work programme, previous ID 3722</p> | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 50,000 | In progress | Green | <p>Current Status: Closed-circuit television (CCTV) was installed in September 2017. Project completed. The renewal of roof and spa heat pump has been merged with Glen Innes Pool - Comprehensive renewal project. Please refer to SharePoint ID 2337 for an update.</p> <p>Next Steps: None.</p> | <p>Scope for the renewal of roofing and spa heat pump is reviewed by Investigation and Design team</p> <p>Current status: Cable route design is currently being reviewed.</p> <p>Next steps: Tender and award physical works.</p> |
| 3027 | CF: Project Delivery | Jellicoe Park - upgrade playground | <p>Upgrade the playground at Jellicoe Park as per the MTLB bundled playgrounds concept plan</p> <p>This project is carried forward from the 2016/2017 work programme, previous ID 3327</p> | Q1;Q2 | ABS: Capex | \$ 21,063 | Completed | Green | <p>Current Status: Project complete</p> <p>Next steps: None</p> | Current status: Project completed. |
| 3029 | CF: Project Delivery | Jubilee Bridge - renew bridge | <p>Renew and upgrade Jubilee Bridge.Design, Consultation, Consents, Tender and Construction of a new bridge.Construction to include demolition of existing bridge and reinstatement where required.</p> <p>This project is carried forward from the 2016/2017 work programme, previous ID 3724</p> | Q1;Q2 | ABS: Capex | \$ 226,719 | In progress | Green | <p>Current status: Detail design and consent application is currently underway. Tender documentation will be produced during this processNext steps: Tender all physical works</p> | <p>Current status: Detailed design is in progress. Staff are having conversations with Auckland Transport to ensure works along the eastern busway link and the bridge correspond in terms of design overlaps and synergies. Next steps: Review detailed design and construction estimate.</p> |
| 3046 | CF: Project Delivery | Lagoon Stadium - redecorate facility | <p>Renew interior of stadium - basketball courts</p> <p>This project is carried forward from the 2016/2017 work programme, previous ID 273</p> | Q1;Q2 | ABS: Capex | \$ 25,025 | Completed | Green | <p>Current status: Completed</p> <p>Next step: None.</p> | Current status: Project completed. |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|------|-----------------------|--|--|-------------|---------------|------------|-----------------|-------|---|--|
| 3047 | CF: Project Delivery | Lagoon Stadium - replace basketball hoops | Structural wall support and new basketball back boards This project is carried forward from the 2016/2017 work programme, previous ID 4138 | Q1;Q2 | ABS: Capex | \$ 60,000 | Completed | Green | Current Status: Completed Next Steps: None | Current status: Project completed. |
| 3087 | CF: Project Delivery | Maungakiekie-Tamaki - renew signage | MT Signage Renewal. This project is carried forward from the 2016/2017 work programme, previous ID 3338 | Q1;Q2;Q3 | ABS: Capex | \$ 55,805 | In progress | Amber | Current Status: Signs scoped, ensured that most signage requirements per park were reviewed, tender awarded and supply of signs in progress. Next Steps: Install Signs January / February 2018 | Risks / issues: Delay due to waiting for final sign design templates from Auckland Council to be confirmed. Current status: Signs tendered and awarded. Some delay due to late release of new design templates only received 26 March 2018. Next steps: Print signs in April 2018. |
| 3088 | CF: Project Delivery | Maungakiekie-Tamaki - upgrade fire system & electricals | Upgrade fire system and electrical switchboards This project is carried forward from the 2016/2017 work programme, previous ID 4141 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 73,708 | In progress | Green | Current Status: Expected to finish in January 2018 Next Steps: Handover and closure | Current status: Obtaining quote from contractor to upgrade fire alarm system in one building which was excluded from previous upgrade. Expected to finish end June 2018. Next steps: Handover and closure. |
| 3089 | CF: Project Delivery | Maungakiekie-Tamaki - upgrade fire system and electrical switchboard - community centres and halls | Upgrade of fire alarm systems and electrical switchboards, including installation of fire-safety building work This project is carried forward from the 2016/2017 work programme, previous ID 4142 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 47,897 | In progress | Green | Current Status: Delivery phase with installation expected to be completed end January 2018 Next Steps: Handover and closure | Current status: Obtaining quote from contractor to upgrade fire alarm system in one building which was excluded from previous upgrade. Expected to finish end June 2018. Next steps: Handover and closure. |
| 3112 | CF: Project Delivery | Mt Wellington War Memorial DTA - install sand field | Sand slits drainage and irrigation This project is carried forward from the 2016/2017 work programme, previous ID 3348 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 351,000 | In progress | Green | Current Status: Physical works underway for sand carpeting of field number two and the designated training area. Irrigation works for field number one will be undertaken in the December / January period. Next Steps: Complete physical works by April 2018. | Current status: Irrigation improvements in field one are complete and the field is open for use. Sand carpeting on field two and the training areas is complete and currently under grow-in period until April 2018. Field two and the training areas will be open for use from mid-April 2018. Next steps: Complete project and handover for operational maintenance. |
| 3130 | CF: Project Delivery | Onehunga Bay Reserve - implement concept plan | Implement concept plan - hard landscaping, car park, footpaths - The Maungakiekie-Tamaki Local board adopted the Onehunga Bay Reserve Concept Plan in August 2012. Some of the projects were brought forward and prioritised to coincide with Taumanu Park development. This project aims to deliver the remaining projects which have been prioritised with the number one priority as the playspace development followed by the skate-park and basketball projects, peripheral lagoon amenity enhancements and improved signage. This project is carried forward from the 2016/2017 work programme, previous ID 3391 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 95,487 | In progress | Green | Current Status: Investigations are underway for the proposed renewal of the footpath on the western side of the lagoon. Next Steps: Complete detailed design and lodge for consents. Construction works are programmed from March 2018 and expected to be completed by end of May 2018. | Current status: Detailed design complete and resource consent has been lodged for: 1. widening of the pathway from the Onehunga Bay Reserve car park to the toilets and the link behind the toilets to Church Street, and 2. renewal of existing pathway on the western side of the lagoon which has flooding issues. Consultation with stakeholders was successfully completed on 19 August 2017 and all feedback relevant to the path has been incorporated into the design. This project scope has been extended to include renewal of existing pathway on the western side of the lagoon. All feedback that fell outside this project has been referred to the relevant council staff for further investigation. Next steps: Complete procurement for construction works. Construction works are programmed from April 2018 and expected to be completed by end of June 2018. These dates cannot be confirmed until resource consent has been granted. |
| 3131 | CF: Project Delivery | Onehunga Library - refurbish work room & back wall | Repaint several internal walls. This project is carried forward from the 2016/2017 work programme, previous ID 4350 | Q1 | ABS: Capex | \$ 30,000 | Completed | Green | Current Status: Project complete | Current status: Project complete. |

Work Programme 2017/2018 Q3 Report

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|------|-----------------------|--|---|-------------|---------------|------------|-----------------|-------|---|---|
| 3132 | CF: Project Delivery | Onehunga Pools - remove tree & renew boundary wall | This project is carried forward from the 2016/2017 work programme, previous ID 4528 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 60,522 | In progress | Amber | Current Status: Project scope has been sent to contractor for pricing Next Steps: Appoint and schedule physical works | Risks/issues: Delay due to lack of tenders being received. Tender documentation re-issued to wider market and closing in late-April. Current status: Physical works are currently being scheduled around other works underway. Next steps: Complete physical works. |
| 3152 | CF: Project Delivery | Panmure Basin - upgrade fitness trail | Renewal of the fitness stations and related signage. This project is carried forward from the 2016/2017 work programme, previous ID 3328 | Q1;Q2 | ABS: Capex | \$ 84,900 | Completed | Green | Current Status: Project completed. Next Steps: None | Current status: Project completed. |
| 3193 | CF: Project Delivery | Sir Woolf Fisher Sportsfield Development Stage 1 platform and toilet | Establishment of new sandcarpet fields and the construction of 17m high light poles to floodlight the fields. New carpark, toilet block and placement of arts, stormwater, sediment control, fence removal. This project is carried forward from the 2016/2017 work programme. | Q3 | ABS: Capex | \$ 378,704 | Completed | Green | Current status: Remedial work has been completed and currently in process of closing all accounts Next Steps: Complete and close project | Current status: All physical works have been completed and an opening ceremony is currently being developed. Next steps: Close project. |
| 3241 | CF: Project Delivery | Wai-o-Taiki - renew playground | Renewal of Wai-o-Taiki Reserve playground This project is carried forward from the 2016/2017 work programme, previous ID 3343 | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 185,554 | In progress | Green | Current Status: Playground construction is underway with an expected completion date of 15 December 2017. Next Steps: Complete physical works and close out project. | Current status: Playground construction is complete. Planting has been programmed for May 2018 when there is more wet weather. Next steps: Complete planting and close out project. |
| 3305 | CF: Project Delivery | T-Bar Swings - replace in central area - Maungakiekie-Tamaki | T-Bar Swings - replace in central area (Maungakiekie-Tamaki) | Q1;Q2;Q3;Q4 | ABS: Capex | \$ 120,000 | In progress | Green | Current Status: Replacements are being completed on a priority basis. Some seats have been approved to be reinstated in popular areas until a replacement can be programmed. Manufacturing of appropriate styles are being confirmed for various sites. Stage one and Stage two (26 sets) has been completed. Next Steps: Continue to plan for replacements over the next 6 months until all sets have been replaced. Stage Three which consists of a eight sites/nine swings (that are currently in use) is planned for installations in December 2017/January 2018. | Current status: Stage three, which consists of eight sites and nine swings, is currently in procurement for the equipment to be installed. Next steps: Delivery expected in early May. Finalising the project to be closed. |
| 3320 | CF: Project Delivery | Maungakiekie-Tamaki - renew furniture & fixtures FY17 | Small Furniture Renewal Project for multiple sites in Mangakiekie-Tamaki Local board | Q1 | ABS: Capex | \$ 11,000 | Completed | Green | Current Status: Project complete Next Steps: None | Current status: Project completed. |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|--|------------------------------|--|--|-------------|---------------|-----------|-----------------|-------|---|--|
| Infrastructure and Environmental Services | | | | | | | | | | |
| 44 | I&ES: Healthy Waters | Community Awareness and Community Led Riparian Restoration | <p>An Auckland Council officer will project manage, along with MAD Ave Community Group and a technical contractor, to support volunteers to continue to protect, enhance and restore the ecological health of the Omaru Catchment. Riparian restoration in Eastview Reserve and Paddington Reserve, including community-led weeding and planting events – with an aim of 15-100 people participating at each event.</p> <p>This work compliments the work undertaken by the Omaru Restoration Action group.</p> <p>Assist with funding River Talks events.</p> | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 15,000 | In progress | Green | The contract for this project is currently being processed for Mad Ave River Talks and community planting events. The planting events are scheduled to take place during Matariki, at the end of June 2018. | 0 |
| 45 | I&ES: Environmental Services | Water Sensitive Design Project for Schools | <p>This schools project is a series of sessions that focus on the importance of water conservation and stormwater pollution in an urban setting. At the end of the sessions a rain barrel will be installed at each school as part of a wider community workshop showcasing the water sensitive design approach. The project is delivered in partnership with the community organisation The Roots Creative Entrepreneurs. The school programme developed by Roots Creative Entrepreneurs. The school programme developed by Roots is bilingual and can be delivered to the students in Te Reo Māori or English. In the 2015/2016 financial year one of the participants in project were Te Kura Kaupapa Māori O Puau Te Moananui A Kiwa a Māori medium school in Glen Innes. \$22,500 for two schools in the Maungakiekie area \$22,500 for two schools in the Tamaki Estuary/Panmure Basin area. (Includes contractors to deliver the education sessions to a flagship school and the purchase/installation of rain barrels.</p> | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 45,000 | In progress | Green | A 'Water is life' cluster was held at Panmure Bridge School with a group of teachers from across the local board area. Several teachers showed interest in taking part in the Water Sensitive Design programme. Schools will be confirmed in quarter three and programme delivery will take place in quarters three and four. | Delivery contractors have been set up. Staff have met with the contractors to agree on clear roles and expectations. Delivery will commence in quarter four. |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|------|------------------------------|---|--|-------------|---------------|-----------|-----------------|-------|--|--|
| 2518 | I&ES: Environmental Services | Healthy Rentals (Maungakiekie-Tāmaki) (carry forward) | <p>The Healthy Rentals Project aims to improve the quality of rental housing and improve household energy efficiency. The programme is targeted at private rental properties with low housing quality, low income tenants, or tenants who have health conditions related to cold, damp housing. Landlords receive assistance to meet their obligations under the recent changes to the Residential Tenancies Act and provides incentives install insulation, clean heating and interventions to control dampness.</p> <p>The project :</p> <ol style="list-style-type: none"> 1. Provides landlords with free independent, technical assessment of their rental property using a housing WOF model 2. Offers subsidies to landlords to make improvements that increase the overall energy efficiency and health of the rental home. The subsidy adds to existing schemes such as EECA "Warm up NZ" insulation subsidies and Retrofit Your Home, to further incentivise landlords to make improvements. 3. Educate tenants on how they can improve the health of their home and save money on their power bills through behaviour changes which they can take with them to future rental properties. Tenants are provided with a gift pack of items to support the goals of the programme. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 32,000 | In progress | Green | <p>A project summary report for the 2016/2017 Healthy Rentals project was completed in quarter two including an outline of the revised delivery model and project improvements for 2017/2018. Contracts with suppliers are in place for the delivery of the home assessments, tenant education and installation services. The energy efficiency products and services provided by the project (temperature and humidity measuring devices, LED bulbs, hot water control wraps, thermostat controllers, shower timers, flow restricters, draught stoppers, etc) have been purchased. In quarter two these were provided to 6 local households involved in the Auckland Wide Healthy Homes Initiative (AWHI). A partnership and promotions plan is being developed to build relationships with community and property organisations and generate awareness about the Healthy Rentals project among tenants and landlords. Uptake is expected to be highest in the winter months in quarter four.</p> | <p>In quarter three, 18 homes received a home assessment, tenant advice and provided a selection of tools depending on needs of the home e.g. temperature and humidity measuring devices, LED bulbs, hot water cylinder insulation wraps, thermostat controllers, shower timers, flow restrictors and draught stoppers. Seven of these 18 homes were referred through the Kainga Ora Healthy Homes Initiative with the board funding only the energy efficiency measures, with 11 home visits fully funded by the board. Project flyers have been distributed to property management agencies, libraries, health centres, churches and community centres. A story on the project was published online in Our Auckland and will be shared on the local board's Facebook page. Further social media promotion is planned. Uptake is expected to increase in the winter months in quarter four.</p> |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|------|------------------------------|---|--|-------------|---------------|-----------|-----------------|-------|--|---|
| 2803 | I&ES: Environmental Services | Environmental Priorities Fund | The board has committed funds to support delivery of projects which supports environmental priorities in the Maungakiekie-Tamaki area. The scope and details of projects and key deliverables that will be delivered using the environmental priorities fund will be workshopped with the local board early in the first quarter with delivery planned to commence by August 2017. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 52,500 | Approved | Green | The local board considered a suite of environmental projects presented at their 26 September 2017 business meeting and requested further refinement of the proposed work programme. Staff worked with member N Henry to revise the work programme and this was approved by the local board at their 28 November 2017 business meeting. The six projects approved by the board will be reported on individually from quarter three. | Love Your Neighbourhood (EcoMatters) - Two applications were supported in quarter three, with a total value of \$1,000. The successful applicants were The Synergy Project Trust and the Panmure East Residents Association, with the funds used to clean up Fergusson Domain and develop Panmure Community Garden respectively. Further promotion of the Love Your Neighbourhood assistance will be undertaken in quarter four. Low Carbon Lifestyles - Contractors were secured in quarter three, with Ecological Associates identified as the deliverer of the Low Carbon Lifestyles project, to be implemented in quarter four. Detailed project planning is in progress and the project is on track for delivery in quarter four. Live Lightly (sustainable living) Event Kit - requests for proposals from the local community have been sought to provide a support package for residents moving into new houses in the area. The kit will outline how to keep the new homes warm and dry, as well as provide waste minimisation and gardening advice using council's Live Lightly climate action themes. This, along with promotional materials on Live lightly (low carbon living) will form part of a kit to be utilised in the board area. |
| 128 | I&ES: Healthy Waters | Manukau Harbour Forum- (Maungakiekie-Tāmaki) | To continue support for the Manukau Harbour Forum | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 8,000 | In progress | Amber | The Manukau Harbour Forum approved its work programme at the October 2017 meeting. Funding of \$15,000 was approved for a young leaders programme to be run in the Manukau Harbour area. \$29,000 was allocated to enable the development and delivery of a pilot industry education programme which will focus on small building sites and education of sediment control. Flagships sites have been selected and the small sites ambassador appointed. | Communications team yet to meet with Manukau Harbour Forum to confirm the details of the communications programme. This may impact on the ability to fully expend the budget by the end of the financial year. The industry education programme has commenced following a presentation to the forum in February 2018. The Young Leaders Programme will take place during the April school holidays. Reports back on both aspects of the education work programme will be provided to the forum at its June 2018 meeting. Staff are meeting with the forum in April 2018 to finalise the communications programme. |
| 184 | I&ES: Healthy Waters | Industrial Pollution Prevention Programme - (Maungakiekie-Tāmaki) | To support improvements to waterways through a proactive programme supporting and encouraging businesses to be more aware of how their practices can impact on local waterways. •\$20,000 for a programme in the Maungakiekie area •\$20,000 for a programme in the Tamaki Estuary/Panmure Basin area. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 40,000 | In progress | Green | The Maungakiekie area project has commenced and is scheduled to be completed in quarter three. The Tamaki Estuary/Panmure project is ahead of schedule and has commenced in quarter two. This project is also scheduled to be completed in quarter three. | Glenn Innes project 70/80 site visits completed. Revisits from 2013 sites. Final report will be sent to local board by the end of March 2018 |
| 2734 | I&ES: Healthy Waters | Tāmaki Estuary Environmental Forum (Maungakiekie-Tāmaki) | To develop the Tāmaki Estuary Action Plan in collaboration with the Tāmaki Estuary Environmental Forum. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 5,000 | In progress | Green | The Tāmaki Estuary Environmental Forum (TEEF) approved their terms of reference (TOR) for membership and vision and purpose at their meeting held on 6 October 2017. The TEEF action plan was reviewed and a facilitator's role and purpose was approved for recruitment at their meeting held on 8 December 2017. The next meeting is scheduled for 16 February 2017, with bi-monthly meetings to be confirmed by the members. The facilitator's role has now been advertised and is expected to be finalised in quarter three. | Coordinator has been appointed to manage the administration for bimonthly meetings, connecting with new stakeholders, working with existing members to finalise work programme and allocate remaining budget. Several project identified partnering with enviroschools and sustainable coastlines including beach clean ups. |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|------------------|-----------------------------|--|--|-------------|---------------|--------------|-----------------|-------|---|--|
| Libraries | | | | | | | | | | |
| 1257 | CS: Libraries & Information | Library hours of service - Maungakiekie-Tāmaki | Provide library service at Glen Innes Library for 52 hours over 6 days per week, Monday to Saturday. (\$336,886 - FY17/18) Provide library service at Onehunga Library for 52 hours over 7 days per week. (\$464,680 - FY17/18) Provide library service at Panmure Library for 56 hours over 7 days per week. (\$476,578 - FY17/18) | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 1,278,144 | In progress | Green | Visits for the Maungakiekie-Tāmaki libraries have decreased by four per cent overall compared with the same quarter last year. This is in line with regional trends. However, Onehunga Library experienced an increase of two percent. This may be due to a fifteen percent increase in children registering for the Kia Māia te Whai - Dare to explore, our summer reading programme. | Visits for the Maungakiekie-Tāmaki libraries have decreased 7% compared to the same quarter last year. This is in line with regional trends. However, Onehunga once again has seen a slight increase this quarter of 1%. |
| 1258 | CS: Libraries & Information | Information and lending services - Maungakiekie-Tāmaki | Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Maungakiekie-Tāmaki") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | The number of physical items borrowed have decreased by two per cent compared to the same quarter last year. However, demand for eResources remains high with a 25 per cent increase in E-issues. The number of new library members continues to grow which is a direct result of our promotional campaign for Kia Māia te Whai - Dare to Explore 2017/2018 summer reading programme. | The number of items borrowed has decreased by 3%. The quarter has also seen an 11% increase in new members. Demand for eResources has increased by 14% when compared to the same quarter last year. |
| 1259 | CS: Libraries & Information | Preschool programming - Maungakiekie-Tāmaki | Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, special storytimes to celebrate cultural events and language weeks. (Funded within ABS Opex budget activity: "Library hours of service - Maungakiekie-Tāmaki") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | Demand for preschool programming remains high with 84 programmes delivered to 3542 participants across the local board in the last quarter. All three libraries visited local preschools and Early Childcare centres to promote library preschool programmes, membership, and deliver Christmas themed storytime sessions. Panmure Library visited the opening of the East Safari playgroup for refugees and migrants and delivered a Wriggle and Rhyme session. | Regular pre-school programmes and visits have commenced in 2018 with 4344 children and adults attending preschool sessions this quarter. Onehunga Library has been supporting the Reading Together Programme at Te Papapa and St Josephs schools. Staff have been involved in Wriggle and Rhyme outreach programmes at Cornwall Park, Onehunga Pools and the Auckland Zoo. |
| 1260 | CS: Libraries & Information | Children and Youth engagement - Maungakiekie-Tāmaki | Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Collaborate with other teams to ensure the Council offer is optimised across the board area. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Maungakiekie-Tāmaki") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | The October school holiday theme 'Survive 24' was a great success at all three libraries with 46 events delivered and 1584 participants attending. Highlights included a disaster survival workshop at Panmure Library, while two activities were delivered offsite at Oranga Community Centre by Onehunga Library staff, reaching an average of 18 children per session. All three libraries continue to promote Hells Pizza reading challenge with Glen Innes Library setting up a 'reading table' so children can read to staff. | Regular clubs and activities have commenced in all libraries. Panmure Library has received very positive feedback about their cooking, lego and movie clubs with community volunteers keen to be involved. Panmure staff are also working closely with the afterschool programme held in the community hall. Robogals was a very successful event at Onehunga Library run in conjunction with students from The University of Auckland. The session was fully booked with 20 people participating and many more on the waiting list. |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|------|-----------------------------|---|--|-------------|---------------|---------|-----------------|-------|--|---|
| 1261 | CS: Libraries & Information | Summer reading programme - Maungakiekie-Tāmaki | Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Maungakiekie-Tāmaki") | Q2;Q3 | ABS: Opex | \$ - | In progress | Green | Auckland Libraries bilingual 2017/2018 summer reading programme, Kia Māia te Whai - Dare to Explore launched in December with all three libraries promoting the programme by visiting local primary and intermediate schools throughout the local board area. A total of 648 children are registered on the programme in the Maungakiekie-Tamaki Local Board area, a great result. | All libraries ran very successful Kia Māia te Whai - Dare to Explore programmes with 24 events held and 373 children attending. Onehunga Library had a 15% increase in participants. The programme concluded with a celebration at each library, with over 200 adults and children enjoying a puppet show, activities and kai. |
| 1262 | CS: Libraries & Information | Supporting customer and community connection - Maungakiekie-Tāmaki | Engage with the community to co-develop and provide programmes that facilitate customer connection with the library and community including Older people, Anju Chinese group, language conversation groups, book groups and craft clubs. (Funded within ABS Opex budget activity: "Library hours of service - Maungakiekie-Tāmaki") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | All Maungakiekie-Tamaki libraries continue to provide community space for a range of social interactions and activities that facilitate customer connection and a sense of belonging in the community. The Glen Innes Library featured as the best library in the NZ Herald Steve Braunius column: The 20 best things in Auckland life, on the 16 December. His comments included "very lively, very helpful library, a cultural jewel and a huge asset to the community. The staff know what they're doing and they make everyone feel they're in a home that has a lot of books in it". Panmure Library, with support from Libraries Mobile Bus, participated in the Panmure Christmas street party, with special storytime sessions and creating light-up Christmas decorations with simple circuits. | Onehunga Library hosted a special exhibition to celebrate Sea Week with images of Manukau Harbour from the Sir George Grey collection. Panmure Library collaborated with the Historical Society show-casing the Stone Cottage and wharf. A Tamil literacy group for seniors has been formed in Panmure. |
| 1263 | CS: Libraries & Information | Celebrating Te Ao Māori and strengthening responsiveness to Māori - Maungakiekie-Tāmaki | Engaging with Iwi and Māori communities to inform and co-design the celebration of te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Maungakiekie-Tāmaki") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | Glen Innes Library has been working closely with Ruapotaka Marae on potential collaborative programmes for 2018. Kia Māia te Whai - Dare to explore, our summer reading programme includes a te reo option for the booklet of challenges which allows children to immerse themselves in the language while completing the range of fun activities to gain their stamps and stickers. The sets of challenges also offer Māori cultural challenges for those less fluent in te reo. | Waitangi Day was celebrated at all libraries with a variety of activities including guest speakers, displays and Te Reo storytimes. Glen Innes has started presenting Te Reo storytimes at two local early childhood education centres. Ruapotaka Marae, Te Oro and the Glen Innes library are currently working together on the Te Kākano project (previously called Thriving Tamariki in Tamaki). |
| 1264 | CS: Libraries & Information | Learning and Literacy programming and digital literacy support - Maungakiekie-Tāmaki | Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, CV writing support, Comic Book Month and Makerspace programmes. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Maungakiekie-Tāmaki") | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | The use of WiFi and PC sessions increased by nine per cent compared to same quarter last year. All three libraries continue to offer book-a-librarian sessions, which continue to be popular, and sessions include basic computer help, assistance with digital devices, family and local history resources during Family History Month and Heritage Month, job seekers sessions, e-books, e-audiobooks and e-magazines. Glen Innes Library hosted students from Selwyn College and Sacred Heart School who had an introductory session to Auckland Libraries resources and services. Panmure Library visited Selwyn College to deliver successful robotics workshops. | The libraries had an important role to play with this year's online census. We were able to help people access the forms and assist them to complete the information required. There is continuing demand for Book a Librarian sessions with 70 customers needing help with a wide variety of issues across the libraries. |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | Budget Source | FY17/18 | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|------------------------------------|-----------------------------|--|---|-------------|---------------|------------|-----------------|-------|---|---|
| 1265 | CS: Libraries & Information | Celebrating cultural diversity and local communities - Maungakiekie-Tāmaki | Engage with the community and local cultural groups to co-develop and provide programmes that celebrate cultural diversity and local places and people, and tell local stories with displays and events including regionally coordinated and promoted programmes: Language weeks, Pasifika, Diwali, Eid (in collaboration with Onehunga Mosque), Lunar New Year, Youth Week as well as Local Board and Business Association events. (Funded within ABS Opex budget activity: "Library hours of service - Maungakiekie-Tāmaki"). | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | All three libraries celebrated Diwali with guest speakers, workshops, demonstrations and cultural performances throughout the celebratory period. A highlight was a Diwali themed storytime at Panmure Library that attracted 150 children, parents and caregivers. | The Lunar New Year was celebrated at all three libraries. Events included traditional music and crafts, a performance by the Peking Opera Association and themed storytimes. Approximately 500 people attended the events. Once again Pasifika was an important event on the calendar. Bi-lingual storytimes, musical performances and other activities supported the celebrations and attracted over 200 people. Race Relations Day was acknowledged collaboratively by all libraries. Displays and storytimes addressing the topic were prominent. Glen Innes Library was fortunate to have Rez Gardi speak about her journey from being born in a refugee camp in Pakistan to winning Young New Zealander of the Year in 2017. |
| Parks, Sport and Recreation | | | | | | | | | | |
| 1079 | CS: PSR: Active Recreation | MT: Leisure facilities operation programme FY17/18 | 1. Operate in a safe and sustainable manner, through a management agreement with the YMCA the: Glenn Innes Pool & Leisure Centre; Lagoon Pool & Leisure Centre; Lagoon Stadium. 2. Deliver a variety of accessible programmes and services that get the local community active. 3. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ - | In progress | Green | 1. Onehunga War Memorial Pool and Leisure Year to date visitor numbers: 6.4% increase in active visits. Customer Satisfaction (NPS) score = 13.07 , similar to Q1. 2. Sir William Jordan Rec Year to date visitor numbers: 19% increase in visits. This is due to an increase in stadium (recreation) visits. Customer Satisfaction score = 61.33, a slight increase on Q1. 3. Glen Innes Pool and Leisure Year to date visitor numbers: 6.4% increase of active visits. Customer Satisfaction score = 35.1, a slight decrease on Q1. 4. Lagoon Pool and Leisure Year to date visitor numbers: Slight decrease in active visits. Customer Satisfaction: Q2 NPS score = 40.8, a slight decrease on Q1 5. Lagoon Stadium Year to date visitor numbers: 83.94% increase in active visits. | 1. Onehunga War Memorial Pool and Leisure Year to date visitor numbers: 16% increase in active visits Customer Satisfaction: Customer satisfaction is measured by regular Net Promotion Score (NPS) surveys. This survey asks how likely the users are to recommend the centre to friends and family. Q3 NPS score = 16.27 , a 3.13 point increase on Q2. 2. Sir William Jordan Rec Year to date visitor numbers: 22% increase in centre visits. Customer Satisfaction: Q3 NPS score = 42.10, a 10.5 point decrease on Q2. 3. Glen Innes Pool and Leisure Year to date visitor numbers: 12% increase in centre visits Customer Satisfaction: Q3 NPS score = 38.9, a 3.8 point increase on Q2. 4. Lagoon Pool and Leisure Year to date visitor numbers: 24% decrease in facility visits. This is due to a data error in 2016/17 that has now been corrected Customer Satisfaction: Q3 NPS score = 35.9, a 4.9 decrease compared to Q2 5. Lagoon Stadium Year to date visitor numbers: 45% increase in active visits. Customer Satisfaction: Q3 NPS score = 16.7 and a positive staff attitude score of 64 |
| 1123 | CS: PSR: Active Recreation | Maungakiekie-Tamaki: Community Access Tamaki Recreation Centre (MT) | Provide community access grant to the Tamaki Recreation Centre at Tamaki College to enable community use of the facility and support programmes and activities. Funding to be determined by the Governing Body. The Local board will be responsible for setting and monitoring Key Performance Indicators. | Q1;Q2;Q3;Q4 | ABS: Opex | \$ 100,000 | Completed | Green | Community Access Grant agreement in place and funding provided to Tamaki Recreation Centre | No further update. Community access is provided. |

Work Programme 2017/2018 Q3 Report

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|------|------------------------|--|---|-------------|---------------|-----------|-----------------|-------|---|--|
| 1104 | CS: PSR: Park Services | Park, Sport and Recreation Response Fund | Initiatives to improve service provision, by increasing access and utilisation of park, sport and recreation facilities. | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 65,000 | In progress | Green | \$40,000 reallocated from the Waikaraka Park Strategic Planning to this activity, making a total of \$105,000. At a local board workshop on 17 October 2017, a memo was discussed to prioritise projects, with funding being approved for:- an update/review of the Maungakiekie-Tāmaki Greenways Plan- a play needs assesment;- a diversity in parks study; Professional services are engaged to carry out this work and preliminary reports will be presented to the board in Q4 for input and discussion. | \$40,000 has been reallocated from the Waikaraka Park Strategic Planning to this activity line, making a total of \$105,000 available. At a local board workshop on 17 October 2017, a memo to prioritise projects was discussed, with funding being approved for: - an update/review of the Maungakiekie- Tāmaki Greenways Plan - a play needs assessment; - a diversity in parks study; - consultation on the draft Tāmaki Open Space Network Plan - Volunteer Planting - Pt England. The above works are currently underway and where required external consultants have been engaged to carry out the investigation work. Preliminary finding reports will be presented to the board in Q4 for input and discussion. |
| 1179 | CS: PSR: Park Services | Waikaraka Park: Strategic Planning | Develop the appropriate planning and implementation documentation to advance the development of Waikaraka Park. | Q1;Q2 | LDI: Opex | \$ 40,000 | Cancelled | Green | This initiative was cancelled and the budget reallocated by the local board in October to SharePoint #1104 - PSR response fund \$40k . | This initiative was cancelled and the budget reallocated by the local board in October 2017 to SharePoint #1104 - PSR response fund \$40k. |
| 2024 | CS: PSR: Park Services | Ruapotaka and Maybury Reserves: Area development planning | Review any existing information and develop the required planning and implementation material for Ruapotaka Reserve | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 40,000 | On Hold | Amber | Staff met with the Local Board in December. Discussed options to engage a relationship manager to support the Marae. Looking to undertake a needs assessment for the wider area to inform the board on next steps. | An understanding of the service and asset options for the Library, Community Hall and Marae need to be considered before the planning for Ruapotaka can proceed. This may not be acheived in this financial year. A needs assessment is required to determine the future of community facilities in Glenn Innes and Panmure to enable Master Planning for Ruopotaka. This will commence in Q1 FY18/19 |
| 2025 | CS: PSR: Park Services | MT: Review existing park concept plans/masterplans and potential improvements to parks and reserves. | Undertake service assessment plans for the following parks and reserves: Mount Wellington War Memorial Park Panmure Basin Onehunga Lagoon Ferguson Domain | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 20,000 | Approved | Green | Work in Q3 will focus on a full review of the Panmure Wharf element of the Mt Wellington War Memorial Park and Panmure Wharf Reserve Concept Plan. The service outcomes around Panmure Wharf Reserve identified in the concept require reassessing and this shall be done in conjunction with feasibility work on: re-routing the access road behind St George's Rowing Club; aligning greenways linkages; storage of waka; and future parking provision at the site. Staff will report back to board on the findings of this assessment and feasibility study in Q4. | A full review of the Panmure Wharf element of the Mt Wellington War Memorial Park and Panmure Wharf Reserve Concept Plan is underway. The service outcomes around Panmure Wharf Reserve identified in the concept require reassessing and this shall be done in conjunction with feasibility work on: re-routing the access road behind St George's Rowing Club; aligning greenways linkages; storage of waka; and future parking provision at the site. Elements of the Onehunga Bay Reserve 2012 concept plan will also be reviewed and given a priority rating that will help inform any future investment in the site. |
| 2839 | CS: PSR: Park Services | MT: Ecological Volunteer and environmental programme | This is a programme over the year to support ecological volunteer groups and community environmental activities throughout the year. This will include: Community Plantings \$1,000 Animal Pest Control \$6,000 Weed control \$5,000 Support volunteers \$3,000 | Q1;Q2;Q3;Q4 | LDI: Opex | \$ 15,000 | In progress | Green | Volunteer activities in Maungakiekie-Tamaki Local Parks this quarter: • Weed control / plant releasing at Eastview Reserve; • Rubbish clean-up at Panmure Basin; • Weed control / plant releasing at Point England Reserve; • Ongoing animal pest control (rodents and possums) at Bassant Reserve, Taumanu Reserve and Wai-o-Taiki Nature Reserve; • Commencement of animal pest trapping at Allenby Reserve; • Annual get together for all animal pest control volunteers. | Volunteer activities in Maungakiekie-Tamaki Local Parks this quarter: • Weed control / plant releasing at Eastview Reserve; • Rubbish clean-up at Panmure Basin; • Weed control / plant releasing at Point England Reserve; • Ongoing animal pest control (rodents and possums) at Bassant Reserve, Taumanu Reserve and Wai-o-Taiki Nature Reserve; • Commencement of animal pest trapping at Allenby Reserve; • Annual get together for all animal pest control volunteers. |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | CL: Final Lease Expiry Date | CL: Annual Rent Amount (excluding GST) | CL: Annual Opex Fee (excluding GST) | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|-----------------------------|-----------------------|---|--|---------------|-----------------------------|--|-------------------------------------|-----------------|-------|--|---|
| CF: Community Leases | | | | | | | | | | | |
| 1712 | CF: Community Leases | Ellerslie Tennis Club Inc | New lease at Konini Domain Reserve | Not scheduled | 31/01/2017 | \$ 1.00 | \$ - | In progress | Green | Report for approval of a new lease to the club will be submitted to the local board. | In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Maungakiekie-Tamaki Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. |
| 1713 | CF: Community Leases | Marist Softball Club Inc | Renewal of lease in process at Simson Reserve. | Q4 | 31/08/2022 | \$ 1.00 | \$ - | In progress | Green | A site visit was completed on 29 September 2017. The memorandum will be submitted to the local board through new streamlined process for straightforward renewals February 2018. | This matter is on hold until the local board approve the memorandum to renew the lease to the club. |
| 1714 | CF: Community Leases | Onehunga Fencible and Historical Society Inc | New lease at Jellicoe Park | Not scheduled | 21/08/2017 | \$ 1.00 | \$ - | Approved | Green | The agreement is reviewed at every seven years interval. This agreement will be reviewed in quarter three in conjunction with legal on future management and control of similar assets for consistency across the region. This will require a meeting with the group and some advice from legal. Recommend to group to have a new lease based on our current /new template and conditions. | The agreement is reviewed at every seven years interval. This agreement will be reviewed in quarter three in conjunction with legal on future management and control of similar assets for consistency across the region. This will require a meeting with the group and some advice from legal. Recommend to group to have a new lease based on our current /new template and conditions. Requires in depth discussions requiring legal input and the review of future management and control of similar assets. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. |
| 1715 | CF: Community Leases | Panmure Lagoon Sailing Club Inc | Renewal of lease at Panmure Basin Reserve | Not scheduled | 31/08/2022 | \$ 500.00 | \$ - | In progress | Green | The lease renewal can be progressed for storage only. The club rooms are on reclaimed land. The club need to apply to LINZ for a concession over the club rooms area which is on reclaimed land. The storage areas are ok. | Can renew lease for storage only. Club rooms on reclaimed land. Club need to apply to LINZ for a concession over the clubrooms area which is on reclaimed land. Storage areas are ok. Have identified other issues. Working with Land Advisory on how to proceed with LINZ. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. |
| 1716 | CF: Community Leases | Tamaki Model Aero Club Inc | Renewal of lease at Elstree North Reserve | Not scheduled | 31/03/2021 | \$ 500.00 | \$ - | Approved | Green | Renewal of the lease will be processed in conjunction with the renewal of lease for the building and when issues relating to the latter have been resolved. | Renewal of the lease will be processed in conjunction with the renewal of lease for the building and when issues relating to the latter have been resolved. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. |
| 1717 | CF: Community Leases | Tamaki Playcentre Association - Mt Wellington | Renewal of lease at Vic Cowen Reserve | Q1 | 31/12/2021 | \$ 250.00 | \$ - | Completed | Green | Completed | Completed |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | CL: Final Lease Expiry Date | CL: Annual Rent Amount (excluding GST) | CL: Annual Opex Fee (excluding GST) | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|------|-----------------------|--|--|---------------|-----------------------------|--|-------------------------------------|-----------------|-------|--|--|
| 1718 | CF: Community Leases | RNZ Plunket Society - Glen Innes | New lease at Ruapotaka Reserve | Not scheduled | 31/03/2016 | \$ 250.00 | \$ - | In progress | Green | New lease to be actioned. Plunket has assigned its interest in the lease from Royal New Zealand Plunket Society to Royal New Zealand Plunket Trust with effect on 1 January 2018. A workshop and expression of interest process is required. | In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Maungakiekie-Tamaki Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. |
| 1719 | CF: Community Leases | RNZ Plunket Society - Mt Wellington, Hamlin Park | New lease at Hamlin Park Reserve | Q4 | 31/03/2016 | \$ 250.00 | \$ - | In progress | Green | Renewal of lease drafted. | The Plunket group in this area have indicated their intention to surrender the building and terminate the lease. The Asset Management unit in Community Facilities is currently working on a building assessment report. As a result this leasing matter may be carried over to the 2018/2019 work programme. |
| 1720 | CF: Community Leases | RNZ Plunket Society - Mt Wellington, Highway House | Renewal of lease at 139 Mt Wellington Highway. | Q3 | 31/12/2020 | \$ 250.00 | \$ - | In progress | Green | Renewal of lease drafted. Submitted renewal of lease report for business meeting in March 2018. | Report for renewal is on hold and awaiting approval from local board at its next business meeting. |
| 1721 | CF: Community Leases | RNZ Plunket Society - Onehunga | Lease at Tin Tacks Reserve, 371-373 Onehunga Mall. | Q1 | 31/03/2073 | \$ 1.00 | \$ - | Completed | Green | Completed | Completed |
| 1722 | CF: Community Leases | RNZ Plunket Society - Oranga/Cornwell | Lease at Onehunga Community Centre, 52C Waitangi Road, Onehunga. | Q4 | 31/03/2021 | \$ 250.00 | \$ - | On Hold | Amber | Assignment of lease to Plunket Trust completed. | This matter is on hold until the local board approves the streamlined process for lease renewals. This group is due for a lease renewal. It is anticipated that there are no changes to the lease and therefore it would qualify to go through the new lease renewal streamlined process. This matter is on hold until the local board approves the streamlined process for lease renewals. |
| 1723 | CF: Community Leases | RNZ Plunket Society - Panmure | Renewal of lease at Panmure Community Centre | Q4 | 31/05/2020 | \$ 250.00 | \$ - | On Hold | Amber | A meeting with plunket staff from the plunket head office has been scheduled for quarter three to discuss the next steps required in the lease arrangement. | This matter is on hold until the local board approves the streamlined process for lease renewals. This group is due for a lease renewal. It is anticipated that there are no changes to the lease and therefore it would qualify to go through the new lease renewal streamlined process. This matter is on hold until the local board approves the streamlined process for lease renewals. |
| 1724 | CF: Community Leases | Citizens Advice Bureau - Glen Innes | New lease of Ruapotaka Reserve | Not scheduled | | \$ 500.00 | \$ - | In progress | Green | Citizen's Advice Bureau is not moving into the newly refurbished premises as certain conditions and specifications did not meet their expectation on completion of the project. Further works on the premises would trigger an escalation of costs. Citizen's Advice Bureau is likely to remain on the current premises until the lease expires on 30 June 2020. | CAB is not moving into the newly refurbished premises as certain conditions and specifications were not meeting to their expectation on completion of the project. Further works on the premises would trigger escalation of costs which is not ideal from Project Delivery prospective. CAB is likely to remain on the current premises until the lease expires 30 June 2020. An Investigation and Design Specialist is working with the group on plans for structural changes to the premises. This will take some time to complete. It is likely that Citizen's Advice Bureau will remain where they are until their lease expires in 2020. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | CL: Final Lease Expiry Date | CL: Annual Rent Amount (excluding GST) | CL: Annual Opex Fee (excluding GST) | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|------|-----------------------|--|--|---------------|-----------------------------|--|-------------------------------------|-----------------|-------|--|--|
| 1726 | CF: Community Leases | Citizens Advice Bureau - Onehunga | New lease of Onehunga Community Centre | Q4 | | \$ 500.00 | \$ - | In progress | Green | A multi premises lease has been drafted and provided to Auckland Citizens Advice Bureaux the umbrella for Citizens Advice Bureaux's across the region. This was sent 11 July 2017 and is for their review and if in order, execution. We await their response. | The Citizens Advice Bureau have responded with suggested changes to the original draft lease. Staff will work with council legal advisors to review these changes to prepare a deed for final review and execution. |
| 1727 | CF: Community Leases | Citizens Advice Bureau - Panmure | New lease of Pilkington Road | Q4 | | \$ 500.00 | \$ - | In progress | Green | A multi premises lease has been drafted and provided to Auckland Citizens Advice Bureau the umbrella for Citizens Advice Bureau's across the region. This was sent 11 July 2017 and is for their review and if in order, execution. We await their response. | The Citizens Advice Bureau have responded with suggested changes to the original draft lease. Staff will work with council legal advisors to review these changes to prepare a deed for final review and execution. |
| 1729 | CF: Community Leases | Ruapotaka Marae Society Inc | Renewal lease at Ruapotaka Reserve 106 Line Road, Glen Innes - Previously reported in Work Plan Year 2014/2015 | Not scheduled | 17/12/2014 | \$ 0.10 | \$ 0.10 | In progress | Green | Community Services are currently working with the Marae on relocation issues and will advise leasing in due course. | Community Services are still working with the Marae on relocation issues and will advise leasing in due course. This will take some time and is unlikely to be resolved within 2017/2018. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. |
| 1730 | CF: Community Leases | Te Papapa / Onehunga Rugby Club | Renewal lease at Fergusson Domain 5 Olea Road, Te Papapa - Previously reported in Work Plan Year 2014/2015 | Q1 | 30/09/2024 | \$ 250.00 | \$ 250.00 | Completed | Green | Completed | Completed |
| 1731 | CF: Community Leases | Tāmaki Model Aero Club Inc - Pt England Reserve Glen Innes | Renewal lease at Pt England Reserve Glen Innes | Not scheduled | 28/02/2022 | | | Approved | Green | The lease will be progressed following confirmation on the changes to the land as per the Point England Development Enabling Act 2017. Public Notice and Iwi engaged are required. | The lease will be progressed following confirmation on the changes to the land as per the Point England Development Enabling Act 2017. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. |
| 1732 | CF: Community Leases | Space above Maungakiekie-Tamaki Local Board currently occupied by TRC (former Panmure Police volunteers space) | New lease at 7-13 Pilkington Rd, Panmure | Q2 | | | | Completed | Green | Completed | Completed |
| 1733 | CF: Community Leases | The Scout Association of NZ - Panmure Scout Group (Allenby Road) | New lease for Allenby Reserve 54 Allenby Road, Panmure - Previously reported in Work Plan Year 2013/2014 | Q4 | 30/06/2017 | \$ 250.00 | \$ 250.00 | In progress | Green | The property manager from the scouts group has sent in the application for a new lease. Assessment of the application and information provided is being progressed. | The application on file is dated 2013. A new application will be sent to the group to complete and return. |

Work Programme 2017/2018 Q3 Report

| ID | Lead Dept/Unit or CCO | Activity Name | Activity Description | Timeframe | CL: Final Lease Expiry Date | CL: Annual Rent Amount (excluding GST) | CL: Annual Opex Fee (excluding GST) | Activity Status | RAG | Q2 Commentary | Q3 Commentary |
|------|-----------------------|--|---|---------------|-----------------------------|--|-------------------------------------|-----------------|-------|---|---|
| 1734 | CF: Community Leases | Tongan Health Society Inc. | New lease for Tongan Health Society Inc. at 17A Cameron St, Onehunga | Not scheduled | 30/06/2015 | \$ 500.00 | \$ 500.00 | In progress | Green | Contacted tenant to advise their lease will be on a month-to-month lease until plans have been confirmed by Housing New Zealand. Housing New Zealand development is taking place in this area. There is likely to be amendments to the land to achieve safer connections to the park. This might pass through the current leased area. A new lease process will commence following confirmation of these plans. Public Notice, Expression of Interest and Iwi engaged are required. | A new lease is pending confirmation of Housing New Zealand development plans in this area. Discussions with Panuku, legal and the group regarding a new lease to be granted with reduced lease space. Panuku to provide the options for this as they support this option and legal are unopposed to it. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. Will workshop amended area and new lease with local board once Panuku provides the draft options. |
| 1735 | CF: Community Leases | Panmure Historical Society (Panmure Stone Cottage) | New lease for 1 Kings Road, Panmure | Q1 | 31/12/2018 | | | Completed | Green | Completed in quarter one. | Completed in quarter one. |
| 1737 | CF: Community Leases | Waipuna Water Ski Club | Sub-licence for Peterson Reserve 10 Peterson Road, Panmure | Q4 | 31/10/2024 | \$ 10.00 | \$ 10.00 | In progress | Green | Report for the transfer of this lease will be tabled at the local board business meeting in quarter three. | The report for formal board approval is being reviewed before its presentation to the board for a formal resolution. |
| 1738 | CF: Community Leases | Te Papapa Bowling Club Inc | New lease for Captain Springs Reserve 138A Captain Springs Rd, Onehunga | Q4 | 31/05/2015 | \$ 500.00 | \$ 500.00 | In progress | Green | Have requested updated information from the club. Staff will workshop with the local board in quarter three. | This matter is on hold until the local board is available to workshop the matter. |
| 1739 | CF: Community Leases | Auckland Stock and Saloon Car Club | New lease for Waikaraka Park 175-243 Neilson St, Onehunga | Q1 | 23/09/2019 | \$ 24,400.00 | \$ - | Completed | Green | Completed | Completed |
| 1740 | CF: Community Leases | Mt Wellington Cricket Club Inc | Lease at Hamlin Park 39 Hamlin Road, Mt Wellington | Q4 | 31/07/2003 | \$ 2.00 | \$ 2.00 | Approved | Green | Site visit and workshop is scheduled for quarter three. | This matter is on hold until the local board is available to workshop the matter. |