

Business Improvement District (BID) Programme – Annual Compliance Report to Otara-Papatoetoe Local Board for FY 2016-17

Attachment G : Papatoetoe Central Mainstreet Association BID programme

Papatoetoe Central Mainstreet Association was in technical non-compliance with the requirements of the BID programme for the 2016-17 financial year. However, *for the purpose of striking the targeted rate* for the 2018-2019 year, staff is satisfied that Papatoetoe Central Mainstreet Association BID will continue to operate effectively and comply with the policy in future years.

Compliance Status

Requirement FY 2016-2017	Received	Comments
A Strategic Plan for next 3 – 5 years - reviewed every 3 years.	✓	2015-2020 Strategic Plan on file
Audited financial accounts.	✓	
Business plan.	✓	
Annual review report: <ul style="list-style-type: none"> Achievement of previous year's objectives against business plan. 	✓	
2018-2019 Indicative Budget	✓	
Annual BID programme reporting and alignment meeting between Otara-Papatoetoe Local Board and business association board.	✓	BID reports meeting held, date not reported
Annual Accountability Form by deadline 12 March	-	Received 13 March
Board Charter	✓	Not received
Recommendation and Findings	Recommend Targeted Rate	Staff are satisfied that Papatoetoe Central Mainstreet Association BID will continue to operate effectively for the purposes of the recommendation of this report.