

## Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
<b>Arts, Community and Events</b>										
2032	CS: ACE: Arts & Culture	Matariki event	Support an event in the Matariki Festival, such as educational activities at Manu Aute Kite Day, at Orakei Marae.	Q4	LDI: Opex	\$ 2,000	In progress	Green	Festival planning is ongoing and a decision regarding the activity to be supported by this budget will be made in Q3.	This budget will support a kite making workshop at the Manu Aute Kite Day at Takaparawhau Reserve / Michael Joseph Savage Memorial Park on Sunday 8 July, as part of the Matariki Festival programme.
2815	CS: ACE: Arts & Culture	Public art response fund	Providing art work on utility boxes in the local board area	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	After a meeting between staff, the local board chair and the contractor, eight utility boxes were selected to be part of the programme. One box has been completed and the other seven will be completed in Q3.	A meeting was held between staff, the local board chair and the contractor, to provide an update on the project and agree a plan for the remaining boxes to be completed. One further utility box was completed and the concept designs for the remaining six boxes were presented to the local board for feedback. The final boxes are due to be completed in Q4 pending sign-off by the local board.
445	CS: ACE: Community Empowerment	Community grants (OR)	Funding to support local community groups through contestable grants.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 220,000	In progress	Green	The local board allocated \$103,750 in local grants round one. This leaves a total of \$109,220 for one quick response and one local grant round.	The local board allocated \$11,534 in quick response round two and \$750 in the grant round three. This leaves a total of \$98,899 remaining for one local grant round.
539	CS: ACE: Community Empowerment	Inclusion and Equity: Community Participation	<p>Fund community groups to help shape and influence local board planning, including parks, facilities and town centre design.</p> <p>Diverse groups will be identified and supported to feed into local board plans/activities. This includes a focus on youth and older persons.</p> <p>Youth projects will be informed by data gathered from the Orakei Local Board youth feasibility study and accessibility survey (2016/17).</p> <p>Groups could include Eastern and Bays Network, youth and seniors.</p> <p>Funding will be used to support these groups' participation in local board activities. This includes engagement with Mana Whenua (Ngati Whatua Orakei).</p>	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	<p>Two Eastern Bays Network meetings were held in Q2: the October meeting was hosted by the Orakei Community Centre and aimed to enhance online communication amongst its members. A Neighbourly page was set up for meetings' participants. The November meeting, hosted by St Luke's Community Centre, Be.Accessible presented the Orakei Community Venues Accessibility Assessment. Seven community venues were assessed. Each venue was accredited and received a rating: "Just Starting" (Ellerslie Eagles Rugby League Club), Bronze (Kohimarama Church, Kohimarama Tennis Club, Glendowie Community Centre, Auckland Bridge Club), Silver (Auckland Netball) and Gold (St Heliers Community Centre). The next meeting in February 2018 will be hosted in collaboration with Orakei Marae.</p> <p>Planning has started to identify engagement opportunities in the local board activities for Orakei young and older residents. Conversations were held with the Orakei Youth representative, Orakei Marae youth and kaumatua groups to start potential collaborative actions to influence local board planning, and increase local submissions to the Long-term Plan and the Auckland Plan refresh in Q3.</p>	Orakei marae hosted the first Eastern Bays Network meeting of the year. After being welcomed by Whai Maia, Ngati Whatua Orakei social arm, the meeting focused on promoting the Long-term Plan 'Have Your Say' consultations. Orakei Marae and Ko Te Pukaki (a whenuarangatira ecological restoration project) presented their work encouraging future collaboration amongst the Orakei community sector. In Q4 staff will focus on identifying local groups, particularly those addressing youth and seniors, and supporting them to engage in local activities.

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Empower communities approach – connecting communities (OR)	Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion 2. enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. reporting back - repoting to local board members on progress in activity areas one and two. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	The strategic broker activity highlights for Q2 include the painting of six utility boxes around the local area started. The broker connected the Heritage team to this project. The heritage ventilation poles will be restored to coincide with the placemaking project. It is expected that this will be finished during Q3. Getting up to speed with local board projects has been a key priority in Q2 including the development of Liston Park, Colin Maiden Park, Michaels Ave Reserve and Meadowbank Community Centre. In Q3, the strategic broker will conclude the work on the lease of the old utility sheds to the East Community Shed Group (Men's Shed) and work with the group to continue to build capacity, whilst ensuring that the building is well used by different community groups.	the board participated in two Hui between the Ōrākei Local Board members and the Kuia and Kaumātua group from Ngāti Whātua Ōrākei. The third meeting has been proposed to be held on the Marae. The Men's Shed lease has been completed and work has begun with the group to continue to build capacity. The strategic broker has connected the Men's Shed team and external contractors to ensure there has been good quality community input into the design of the carpark in Waiatarua Reserve. The new plan includes better access to community buildings and a better design for community use. Strategic brokers from Ōrākei and Maungakiekie-Tāmaki came together to facilitate a new network meeting in Lunn Ave. Lunn Ave is on the border of the two local boards and took a joined up approach to make this first network meeting happen. We will continue to work with the interested parties into Q4 to help grow the numbers in this group and help to make this group self-sustainable and be the voice for the community that industrial area.
Year 2 of 3 year grant: Funding agreement - Meadowbank Community Centre including Tahapa	<p>Meadowbank Community Centre Incorporated to facilitate and deliver funding agreement requirements at Meadowbank Community Centre including Tahapa Hall for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 49,885	In progress	Green	<p>The biannual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. The hui focussed on providing partners with business updates, in particular new local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for not for profit organisations including changes in the legal environment, volunteer accountability and committee dynamics.</p> <p>Six hui were held across the region to test the vision "more successful and sustainable community led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "roadmap that enables more community led places".</p> <p>Meadowbank Community Centre's annual</p>	<p>&lt;div&gt;&lt;/div&gt;</p> <p>Meadowbank Community Centre 2018/19 work plan draft was developed and is to be finalised and aligned with the 2017 Local Board outcomes in Q4.</p> <p>Meadowbank Community Centre annual presentation is arranged for Q4</p>

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Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
<p>For 2 of 5 year                      grant: Funding                      agreement - St                      Heliers Community                      Centre including                      Glendowie Hall</p>	<p>St Heliers Community Centre to facilitate and deliver work plan outcomes, including activities and programmes at St Heliers Community Centre including Glendowie Hall for the years 2016-2021, commenced 1 July 2016 and terminating 30 June 2021. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 66,474	In progress	Green	<p>The biannual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. The hui focussed on providing partners with business updates, in particular new local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for not for profit organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision "more successful and sustainable community led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "roadmap that enables more community led places". St Heliers Community Centre to develop 201/2018 work plan and schedule their annual presentation in Q3.</p>	<p>&lt;div&gt;&lt;/div&gt;St Heliers and Glendowie Community Centre 2018/19 work plan draft was developed and is to be finalised and aligned with the 2017 Local Board outcomes in Q4. Annual presentation planned to be delivered in Q4 to align with other presentations.</p>
<p>For 2 of 5 year                      grant: Licence to                      occupy and                      manage - Glendowie</p>	<p>St Heliers Community Centre to occupy and manage for operation the Glendowie Hall for the years 2016-2021, commenced 1 July 2016 and terminating 30 June 2021.</p>	Q3	ABS: Opex	\$ -	Completed	Green	<p>In Q2 the Licence to Occupy and Manage for Glendowie Hall was signed and agreed.</p>	<p>No update is required or scheduled. Deed executed in Q2</p>
<p>For 2 of 3 year                      grant: Funding                      agreement -                      Community of St                      Luke Community                      Centre</p>	<p>St Lukes Presbyterian Church to facilitate and deliver work plan outcomes, including activities and programmes at Community of St Luke Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 21,880	In progress	Green	<p>The biannual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. The hui focussed on providing partners with business updates, in particular new local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for not for profit organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision "more successful and sustainable community led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and</p>	<p>&lt;div&gt;&lt;/div&gt;A highlight for this quarter was a family and wellbeing activity that the centre supported, taking a group of 25 people on a family day outing to the beach where the children and adults enjoyed a day of playing traditional games such as sack race, egg and spoon race. St Lukes Community Centre 2018/19 work plan draft was developed and is to be finalised and aligned with the 2017 Local Board outcomes in Q4. Annual presentation planned to be delivered in Q4 to align with other presentations.</p>

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Venue Hire Service Delivery - OR	Provide and manage venues for hire and the activities and opportunities they offer by; - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q2 monthly hirer surveys were sent out to all casual hirers and a selection of regulars. Staff will be able to share results in Q3. Q2 statistics are based on the first 5 months of FY18 and one month estimate. Visitor numbers slightly decreased compared to last year. Frequency of Orakei Market has reduced from fortnightly to quarterly and Drama Queen group attendees reduced by a third.	Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74 per cent were self-service online bookings. For the local board area, the monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 77 per cent which is above the portfolio average.
Community Venues - participation base	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q2, staff continued to work through key research insights and developing actions against these. Community Places held two workshops with internal stakeholders to identify and confirm a main business objective "to create greater reach and relevance for Aucklanders so they feel connected locally". Six main focus areas remain as: - capitalise on strengths in positioning – family friendly, local and convenient, affordable- improve the condition and amenity to meet expectations- develop our offer and tailor to meet distinct interests- provide simple package options- develop a digital solution to promote both venues and activities- drive repeat business, share experiences, satisfaction and reach new customers Action planning will continue in Q3.	Action planning continues to increase awareness and participation across the network. Staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work. Successful Google awareness campaign ran the month of February. New art work options have been developed with refreshed awareness campaign to be run in Q4
Evaluation of Ōrākei Community Centre work programme	Evaluate the work programme to understand whether the centres are delivering the outcomes agreed, and what other impacts the programmes might be having.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	No evaluations were conducted this quarter.  Evaluations and a review process of the activities in the workplan is planned for Q3 to inform direction for planning the 2018-19 workplan.	<div></div>  Evaluation of Orakei Market identified that it was no longer a relevant activity at the centre. This as well as decline of participants and visitors to the market informed the provider to discontinue all future markets. A review of all activities has indicated the need for more diversity of activities in the centre. This information has informed the direction for 2018-19 workplan which is currently being worked on for approval in Q4.
Ōrākei Community Centre programme delivery	Deliver the work programme of activities at Ōrākei Community Centre with a focus on health and wellbeing, age friendly communities, building a proud, connected and secure community and growing a thriving local economy.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 10,474	In progress	Green	Programme delivery is on track with key activities being the: Ōrākei Kids Only Market held 7th October 2017 and Christmas Market held 2 December 2017, partnerships with Tots for Toddlers to deliver their low-cost disco held 16 December 2017. Activities that have continued are Capoeira and Ōrākei Garden. Introduced back this term has been Boomerang Bags who held their first meet up in November and a pilot of Rags to Bags, an activity repurposing old clothing and fabric into useable bags was delivered by local	<div></div>  Ōrākei Market coordinator has put in their notice to cancel all future markets. The market was reviewed and a change in delivery was adopted moving the market to a quarterly event with themed markets to encourage more participation and attendance. Activities that continued were Capoeira, Ōrākei Garden and Dance and Arts Therapy. Planning is underway for activities for school holidays with one activity secured for April school holidays.

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Christmas Event (Orakei)	Deliver the annual Christmas Event at Vellenoweth Green.	Q2	LDI: Opex	\$ 22,000	Completed	Green	Vellenoweth Green is a challenging site due to heritage restrictions and coastal winds, this has created sound issues in the past. These were mostly overcome this year by using delay ring speakers, this is an expensive investment for a small event but worked efficiently. The event delivered on Sunday 3 December was attended by 3000 (estimated) and featured a night of carols led by the Auckland Youth Choir as well as performances from local schools. To mitigate issues with the local Business Association we partnered with MenuLog. MenuLog is a food delivery app – they used 6 local restaurants in the area which people could order from and have to food delivered to the event site. An event debrief is booked for Q3.	Activity was completed in Q2.
Movies in Parks - Orakei	Programme and deliver a Regional Movies in Parks series event.	Q3	LDI: Opex	\$ 12,000	In progress	Green	Planning for Movies in Parks is on track with pre-entertainment booked as per local board members selection. Operational plans are complete and event permit has been issued for Rutherford Reserve for Saturday 24 March. Public screening licence for "Despicable Me 3" is approved. Regional marketing has commenced with specific event advertising to start three weeks prior. Events will be delivered as zero waste, smoke and alcohol free. Commercial partners for the series includes nib health cover, Te Wananga o Aotearoa, NZ Home Loans, MenuLog, Pop n Good and More FM.	Movies In Parks, 'Despicable Me 3' was scheduled to screen on 24 March at the new site of Rutherford Reserve, Meadowbank, but due to high rainfall in lead up to event and on event day this was cancelled. Event Organisers are currently looking to recover costs where possible.
ANZAC Services - Orakei	Support and/or deliver Anzac services and parades within the local board area:	Q4	LDI: Opex	\$ 12,800	In progress	Green	Event permit submitted. Planning to start in Q3	Planning is well advanced for ANZAC event(s) to be held in Q4.
Local Civic Events - Orakei	Deliver and/or support civic events within the local board area.	Not scheduled	LDI: Opex	\$ 4,000	In progress	Green	The Stonefields Heritage Walkway opening was officially opened on 18 November.	No activity occurred as no local civic events are currently scheduled.
Citizenship Ceremonies - Orakei	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.  Investigate holding citizenship ceremonies for local residents in the local board area.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 19,316	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q2.	The Civic Events team delivered one citizenship ceremony with 128 people from the local board area becoming new citizens.
<b>Build Maintain Renew</b>								
Tinana Walkway Connection - Concept design - Wilsons Beach to Fire Road	Planning, design and consenting for Tinana Walkway to include, but not limited to: planning assessment; engineering feasibility and concept; archaeological assessment; public consultation. This project is a continuation from the 2016/17 programme (previous ID 4165)	Q1;Q2;Q3;Q4	LDI: Opex	\$ 80,000	In progress	Green	Current Status: A site meeting with Wilsons Beach residents has been held. A feasibility document outlining options, planning requirements and estimated costs is now being prepared  Next Steps: Completion of the feasibility document and presentation of a draft to the	Risks / Issues: Potential negative Public response to the early consultation phase  Current status: A presentation of the draft feasibility document outlining options, planning requirements and estimated costs was presented to the local board on the 20 March. Direction was given to keep progressing.

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Landing: Planning for the relocation of the dinghy boat ramp	Planning for the relocation of the dinghy boat ramp to the western side of the landing.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	Current Status: Service outcomes have been identified and Investigation and Design are preparing options for the local board to consider on delivery of dinghy access to Hobson Bay.Next Steps: Present options to the local board.	Current status: The draft operating model has been workshopped with the local board. It is focused on delivering the outcomes of the concept plan for the park. The dinghy boat ramp/access is one of many components of the model. Next steps: The operating model is to be revised and recommended for approval at a business meeting.
Howie Community Centre - refurbish exterior interior	Exterior/interior refurbish and repaint. Year one, design and scope; year two, physical works	Q2;Q3;Q4	ABS: Capex	\$ 35,000	In progress	Green	Current steps: In process of making contact with site contact to understand the detailed scope of works.  Next steps: Business case will be initiated and a project manager will be allocated by mid December.	Current status: Business case completed and approved.  Next steps: Begin planning for physical works phase of the project.
Wester Hall - new toilet & kitchen	This project is to renew the toilet and kitchen of the hall.	Q3;Q4	ABS: Capex	\$ 4,000	In progress	Green	Current status: The project has been scoped and sent for internal review.  Next steps: Waiting for the internal review. Once received and reviewed the project will be initiated.	Current status: This project is currently in tender phase.  Next steps: Award physical works and schedule start dates with the center estimated start date is end March 2018.
Orakei Spine shared path - develop feeder links	The development of greenways routes linking local communities to the NZTA funded Orakei Spine shared path. Feeder links are through Tahapa Reserve and Tahapa East Reserve. This project is a continuation from the 2016/17 programme (previous ID 561 & 2864). Funding is provided from both LDI CAPEX (\$1,019,000 2017/18) and Growth (\$50,000 2017/18, \$700,000 2018/19, \$750,000 2019/20).Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme.	Not scheduled	LDI: Capex;#Growth	\$ 1,069,000	In progress	Green	Current Status: Developed design and consultation for feeder links is continuing.  Next Steps:Commence procurement process for physical works.Implementation of the feeder link paths in coordination with Auckland Transport timeframes for theOrakei shared path.	Current status: Resource consent is lodged for feeder links and decision expected by the end of April.  Next steps: Commence procurement process for physical works. Implementation of the feeder link paths in coordination with Auckland Transport timeframes for the Orakei shared path.
Delieliers Library - comprehensive renewal	Ten year library refresh due to age and condition including auto door controller replacement	Q3;Q4	ABS: Capex	\$ 205,000	Approved	Amber	Current Status: This project has been combined with three others. The scope now includes the renewal of the furniture, fixtures and equipment, flooring and security cameras. Currently the building is being inspected by a historic buildings specialist.Next Steps: Determine what needs to be done to bring the building up to standard, including seismic strengthening and historic conservation.	Delay due to due to scope or design changesCurrent Status: A condition report for this building has been prepared by an architecture firm that specialises in historic buildings and they have made their recommendations as to what needs to be done to restore the building. This is only one aspect of the scope of this project, the other scoped items are: a 10 year building refresh (painting, carpeting floor repairs etc), furniture, fixtures and equipment renewal, auto door controller replacement and security camera renewal. This building has also been reviewed for its seismic stability and it has been found that it will require a significant amount of work to bring it up to the new seismic standard. A full proposal for these other aspects of the project will be provided to the board to review once available. The project is currently being reviewed by the Community Facilities Quantity Surveying Team to ensure that the budget will align with

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St Heliers Library - Replace security cameras	Replace existing security cameras with more advanced higher resolution units	Not scheduled	ABS: Capex	\$ 19,048	Cancelled	Amber	Current status: This project is cancelled and merged with St Heliers Library - comprehensive renewal.	Risks/Issues: This project is cancelled and merged with St Heliers Library - comprehensive renewal. Please refer to SharePoint ID 2612 for an update.  Current status: This project record has been cancelled and the project merged with St Heliers Library - comprehensive renewal.
St Heliers Library - Renew furniture and fixtures	Renew furniture and fixtures	Not scheduled	ABS: Capex	\$ 68,200	Cancelled	Amber	This project is cancelled and bundled with 18299 St Heliers Library - comprehensive renewal	Risks/Issues: This project is cancelled and bundled with 18299 St Heliers Library - comprehensive renewal  Current status: This project record is cancelled and the project bundled with St Heliers Library - comprehensive renewal.
Whakarewa - LDI response	LDI funding to be allocated to projects through local board workshops including: Tamaki Drive interpretive signage; Bastion Point entranceway mosaic medallion artwork installation. Fund is made from \$100,000 unallocated, \$30,000 from the cancelled project "Visitor trail signage", and \$730,000 from the "Michaels Ave Reserve toilet and changing room" project	Q1;Q2;Q3;Q4	LDI: Capex	\$ 860,000	In progress	Green	Current status: Undertake scoping of new minor capex projects as and when identified by the local board this includes the pathways concept plan recently completed for Churchill Park. At Community Facilities monthly workshops it was raised that this budget is available and proposals can be progressed once they are identified.  Next steps : Report back on projects undertaken and remaining budget as the 2017/2018 financial year progresses.	Current status: Undertake scoping of new minor capex projects as and when identified by the local board. As directed the design is underway for the recently completed Churchill Park pathways concept plan.  Next steps: Completion of the design and lodge for resource consent in April/May to enable physical works to progress in financial year 2018/2019.
Whakarewa - Built heritage improvements (searchlight placements)	Improvement and restoration of built heritage assets. To include work on the searchlight emplacements on Tamaki Drive. This project is a continuation from the 2016/2017 programme (previous ID 550)	Q1;Q2;Q3;Q4	LDI: Opex	\$ 75,000	In progress	Amber	Current Status: Proposed photographs for the sign sourced from the Army Museum. Photos and text sent to design company to create a mock up of the proposed sign.Next Steps: Send the proposed sign to the local board chairperson for approval. Confirm scope of work for the searchlight emplacements with heritage architect and local board chairperson.	Additional funding may be required. Delays to meet the requirements by Auckland Council heritage team.Current status: Updated proof of proposed sign outlining the history of the emplacements to be approved before it is printed. Next steps: Once approval is received for proof of the proposed sign, the sign will be manufactured and installed when the location for the sign is confirmed. The documentation for works to emplacement number three to be completed and confirmed with local board before pricing sought from tenderers.
Whakarewa Reserve - Renew bollards	Renew bollards This project is carried forward from the 2016/2017 work programme, previous ID 4550	Not scheduled	ABS: Capex	\$ 35,000	Cancelled	Amber	Current status: This project is a double up. Works are already underway as part of another job.  Next steps: None	Risks/Issues: This project is cancelled as similar work is being carried out under another project.  Current status: This project is a double up. Works are already underway as part of another job.
Michaels Avenue Reserve - renewal of wire mesh fence and artificial turf	Renew wire mesh in fence around artificial turf This project is carried forward from the 2016/2017 work programme, previous ID 4552	Q3;Q4	ABS: Capex	\$ 7,000	Completed	Green	Current status: Scoping has been completed and contractors have been engaged for physical work pricing to be done Next steps: begin physical works , estimated start date is set for April 2018.	Current status: Project completed.
Whakarewa Bay - Improve recreational areas	This project is carried forward from the 2016/2017 work programme	Q1;Q2;Q3;Q4	LDI: Capex	\$ 36,240	In progress	Green	Current status: Resource consent has been granted. BBQ and picnic table have been ordered and awaiting delivery.	Current status: Commencement of physical works is protracted while the engagement of a contractor and sub-contractor is being resolved.

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Fre Road erve - develop tern car park	This project is carried forward from the 2016/2017 work programme, previous ID 2861	Q1;Q2;Q3;Q4	LDI: Capex	\$ 470,375	In progress	Green	Current status: Design is complete. The physical works are being retendered.  Next steps: Award the contract and complete physical works.	Current status: Physical works contract awarded.  Next steps: Complete physical works. Contracted works initiated early April to be completed by June 2018.
Fre Road erve - install d carpet and ing on field 3	This project is carried forward from the 2016/2017 work programme, previous ID 3677	Q1;Q2;Q3;Q4	ABS: Capex	\$ 30,000	Approved	Green	Current Status: Staff are working on preparing the scope of works for professional services  Next Steps: Once the scope has been defined it will be sent off for tender.	Current status: This project is currently being reviewed as part of the project prioritisation process due to budget constraints and the strategic need for the project to be based on the latest supply and demand modelling report.  Next steps: Project will be discussed further during the local board work programme workshops.
Heliers Library - ew flooring	Flooring Renewal This project is carried forward from the 2016/2017 work programme, previous ID 4368	Not scheduled	ABS: Capex	\$ 100,000	Cancelled	Amber	Current status: This project record is cancelled and merged with St Heliers Library - comprehensive renewal.	Risks/Issues: This project is cancelled and bundled with St Heliers Library comprehensive renewal. Please refer to SharePoint ID 2612 for an update.Current status: This project record is cancelled and the project merged with St Heliers Library - comprehensive renewal.
alad Reserve th and Mission Tennis Club - ous capital ks	Courts numbered 4 to 6 (SAPID 10114-L002-L01-R02) are failing due to undulation damage caused by settling. The evidence across the courts of settling and heaving which has caused the undulations.This project has two parts:1) Engage Professional services to:-Project management of the entire process-Detailed design documentation for remediation options for courts 4 to 6-Cost and engineering services-Obtaining all consents - Tender and construction monitoring and contract administration for the project-Construction of base courseSAPID: 10114-L002-L01-R02 This project is carried forward from the 2016/2017 work programme, previous ID 549	Q1	LDI: Capex	\$ 417,756	Completed	Green	Current Status: Complete.  Next Steps: None.	Current status: Project completed.
apa Reserve t - improvements	Development of feeder links into Orakei Spine - The planning and delivery of the shared path connection through Tahapa Reserve East and West in conjunction with Auckland Transport to improved connections into the Orakei Spine through Tahapa Reserve.Cycle/walkway connections This project is carried forward from the 2016/2017 work programme, previous ID 2863	Q1;Q2;Q3;Q4	Growth	\$ 81,000	In progress	Green	Current status: Investigation and design for feeder links into Glen Innes to Tamaki shared path and Tahapa Reserve Play development  Next steps: Consenting for feeder links; development of Tahapa reserve concept plan	Current status: Concept design for Tahapa Reserve Playspace complete and asset owner approval being sought to proceed with development.  Next steps: Handover to Project Delivery for procurement for physical works.
hannels Ave - ew playground	Michaels Ave Reserve whole playground renewal. This project is a continuation from the 2016/17 programme (previous ID 3533).	Q4	ABS: Capex	\$ -	On Hold	Amber	Current Status: Awaiting detailed scope as to whether this project is feasible without other park changes first.  Next Steps: If found to be feasible the project	Risks / issues: Time frames - decision required whether project can be achieved without other park changes.  Current status: Desian works are on hold



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Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Selwyn Reserve - Develop walkway	Develop footpath extension to Selwyn Reserve walkway	Q3;Q4	ABS: Capex	\$ -	Approved	Green	<p>Current status: Investigation into feasibility, costs, and required consents.</p> <p>Next steps: Explore design options with consultant.</p>	<p>Current status: Undertaken the procurement process to select a consultant for professional services.</p> <p>Next steps: Await submission of proposals and make determination for selected consultants. Once awarded, investigation and design will move forward with preparation of a topographical survey, an arborist's report, and design options.</p>
Good Place Park - Develop safe entrance	Connect existing footpaths at either end and complete a walking/cycling route	Q4	ABS: Capex	\$ -	Approved	Green	<p>Current Status: Site investigation and analysis in regards to property boundaries, terrain, tree extents, and access requirements are being undertaken. Next Steps: Procure professional services for topographical survey and start developing design options.</p>	<p>Current status: Design of walkway is 80 per cent complete, and has been reviewed on site with the owner of the adjacent property. Effects were discussed, and council staff have advised of the upcoming physical works. Next steps: Complete final design and apply for approval for removal of trees.</p>
Hobson Bay Road - Replace stairs, wall and fence which was destroyed in the recent storms, the works required are by the Watercare Pump Station	Replace the stairs, wall and fence which was destroyed in the recent storms, the works required are by the Watercare Pump Station.	Q3;Q4	ABS: Capex	\$ 200,000	Approved	Green	NA	<p>Current status: Site investigations have shown that this project does not align with the information that our Geotechnical consultant has provided. We have come to the conclusion that the project has been mislabelled. There is no pump station on the Hobson Bay walkway and there is already another project (24 Logan Terrace) which is addressing problems on the Hobson Bay walkway. Currently investigating whether this project should relate to works required in Riddell Road adjacent to a Watercare pump station.</p> <p>Next steps: Establish the work required for this project and proceed.</p>
Orakei Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	<p>The second quarter has been challenging across the region for greenspace maintenance, initially impacted by the wetter than usual winter and our contractor struggling to keep up with the scale of work required to meet contract specifications. We have additional resources in place auditing and monitoring the improvement plan Ventia are working to and we are seeing a good improvement across most of our facilities. There is substantial works in and around the Orakei area in particular sites to get things to the required standard. As a result of this there has been a remarkable improvement in all open space sites, we are continuing to work with the contractor to ensure it continues and to discuss what plans are in place to deal with another wet winter should this occur. Ecological Restoration: All site assessment reports completed, commencement of plant pest control in High Value and General sites and close to the completion of the first round</p>	<p>The third quarter started with another weather event in January and February. This resulted in a prioritised programme to remove storm debris and cordon off areas that were a health and safety risk at some of our beaches. There has been significant damage on the coast as a result of the storms, a number of coastal areas accumulated large amounts of debris that we have been working through. The warm wet weather has created an environment that has led to an early grass growth flush. The increased grass growth took the contractors by surprise and they were not in a position to keep up with the required mowing which caused a decline in service levels. We are working with the contractor to resolve this and any on-going related issues to ensure they have ability to stay on top of the contract requirements. Our contractor has submitted an improvement plan that identifies how they will be dealing with increased growth and wet</p>

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Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Weed management programme in parks walkways	Removal of mangroves and the protection of the fish dams which are an archaeological feature and Waahi Tapu site at Tahuna Torea	Q2;Q3;Q4	LDI: Opex	\$ 30,000	Deferred	Red	Current status: Stage one works were completed in mid December. Monitoring now in progress to inform stage two removal within the fish dam area. Seedlings where possible were removed within the fish dam at the same time. Next steps: Review monitoring information to assess stage two removal of mangroves, this is likely to take place late winter, early spring 2018.	No Scope or documentation received Current status: Stage one works were completed in mid December. Monitoring now in progress to inform stage two removal within the fish dam area. Seedlings where possible were removed within the fish dam at the same time. Next steps: Review monitoring information to assess stage two removal of mangroves, this is likely to take place late winter, early spring 2018.
Enhancing council-owned stage features in Orakei area		Q2;Q3;Q4	LDI: Opex	\$ 75,000	Cancelled	Red	This is a duplicate line item. Please see line 2805.	This is a duplicate line item. Please see line 2805.  This is a duplicate line item. Please see line 2805.
Orakei Arboriculture contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 973,309	In progress	Green	This line item has been added in quarter three. It was previously reported on under SP ID 1687 Orākei Maintenance Contracts	There has been a focus over the summer months on accessing parks and reserves to complete scheduled and response work that are inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that resulted in a spike in requests for service. Over the two day weekend of the storm we received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March provided additional challenges with the odd tree failure due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual.
Orakei Ecological Restoration contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 184,101	In progress	Green	This line item has been added in quarter three. It was previously reported on under SP ID 1687 Orākei Maintenance Contracts	The key focus for the third quarter has predominately been high value park pest plant control. Other activities of focus have included; undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The amount of Requests for Service peaked during the early part of the quarter with

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Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Waiwaka Park - install new double hockey turf	Install new double hockey artificial turf, drainage, irrigation and lights. Deferral from FY17+ to FY18+ (14 November 2017).	Q1;Q2;Q3;Q4	Growth	\$ 90,000	Deferred	Amber	Current status: This project is deferred by one financial year, to FY2018. Awaiting a signed funding agreement between the Hockey Trust and Community Services.	Issues/Risks: This project has been deferred to financial year 2018/2019. This is a capital grant to a hockey trust. It is not a council delivered project. The hockey trust has not yet applied for resource consent and it is very unlikely that this funding will be paid out in this financial year. Current status: This project is deferred by one financial year to 2018/2019. Awaiting a signed funding agreement between the hockey trust and Community Services.
Waiwaka Dell Reserve - new track and structure	Topping up of the aggregate surface, improved drainage including side drains and culverts and minor adjustment to track gradient to improve accessibility. The works include the removal of edge boards that are encouraging scouring of the track surface, tracks will be regraded as a mono slope or crowned to reduce impacts of storm water. The bridge, where it intersects with tracks, is an older bridge and is likely to be undermined by stream scouring which has increased with recent weather events, a longer bridge to span the stream at this location will future proof the access from ongoing stream effects. This project is a continuation from the 2016/17 programme (previous ID 3526). Maximisation of the use of Department of Corrections resources to deliver this renewal and subsequent maintenance work at the reserve will be utilised.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 126,140	In progress	Green	Current status: Physical works have been tendered and awarded.  Next steps: Program to be negotiated with contractor, potentially a early February 2018 start.	Current status: Works 60 percent complete, bridge will be complete by mid April.  Next steps: Completion of works end of April 2018.
Karaka Bay - renew paths and structures	Karaka Bay boat ramp, path and seawall renewal. This project is a continuation from the 2016/17 programme (previous ID 3527)	Q1;Q2;Q3	ABS: Capex	\$ 202,150	In progress	Green	Current Status: Minor seawall renewal has been agreed where recent erosion has undermined the wall. Renewal to path and retaining walls have now been confirmed to allow more detailed scoping. Consent being sought for works under tree canopy and significant ecological area. Works likely to take place after the January holiday period.  Next Steps: Confirm tender package for procurement for February implementation.	Current status: A large fallen pohutukawa has caused damage to the path. This localised damage will be repaired as part of works. Awaiting resource consent approval to proceed.  Next steps: Award works once resource consent is approved.
Kepa Bush Reserve - new tracks	Kepa Bush Reserve step and track renewal. Note this item and item 3681 replace item 3529. This project is a continuation from the 2016/17 programme (previous ID 3682)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 293,000	In progress	Green	Current Status: The tender is currently being reviewed by staff.  Next Steps: Physical works have been set to start early March to be completed end of June 2018 .	Current status: Physical works contract has been awarded. The programme of works is currently being reviewed.  Next steps: Physical works has been set to start at the end of March to be completed by the end of June 2018.
Waiwaka Hills Farm - install lights on fields and 3	Lighting only. This project is a continuation from the 2016/17 programme (previous ID 568)	Q1;Q2;Q3;Q4	Growth	\$ 200,000	In progress	Green	Current Status: Start of construction  Next Steps: Expected to be completed end of July 2018	Current status: Construction in progress with cables laid and foundation casings currently being installed.

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Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Michaels Ave Reserve - design & install 4 toilets and 4 changing rooms	Design and install four toilets, four change rooms, referee room, and storage. This project is a continuation from the 2016/17 programme (previous ID 2862 & 3674). Funding is provided from both LDI CAPEX (\$220,000 2017/18) and Growth (\$30,000 2017/18, \$100,000 2018/19, \$1,650,000 2019/20).	Q1;Q2;Q3;Q4	LDI: Capex;#Growth	\$ 250,000	Approved	Green	Current status: The club still do not have the required funds to contribute to the clubroom aspect of the project. For the Locally Driven Initiatives (LDI) and facility partnership funding to be actioned, a contribution from the club is required.  Next steps: Continue liaising with the club on options for design.	Current status: Working with the Parks, Sport and Recreation Unit in Community Services and the club to confirm the extent of the clubroom and changing room / toilet facility.  Next steps: Prepare professional services scope of work for the council delivered components.
Orakei - renew paths and car parks FY17-18	This project is a continuation from the 2016/17 programme (previous ID 3535) of path and car parking renewals at Andersons Beach Reserve, Churchill Park, Ellerslie Domain, Little Rangitoto Reserve, Madills Farm Recreation Reserve, Melanesia Reserve, Ngapipi Cliff Reserve, Ngapuhi Reserve, Orakei Community Centre, Selwyn Reserve - Mission Bay, Tahuna Torea Nature Reserve, Tamaki Drive (The Landing), Taylors Hill Reserve, and Watene Reserve	Q1;Q2;Q3;Q4	ABS: Capex	\$ 193,280	In progress	Green	Current Status: The current package of work containing Little Rangitoto, Melanesia, Ngapuhi, Watene Reserves and Churchill Park is in the process of being awarded a contract.  Next Steps: The renewal of these assets will be completed by June 2018. Other assets are being scoped for delivery in Financial Year 2018-2019.	Current status: Currently in the process of awarding the contract for the works at Little Rangitoto, Melanesia, Ngapuhi, Watene Reserves and Churchill Park to a contractor. The detailed design for the walkway between the car park and the Orakei Basin Ski Club is complete and the contract out for tender so a contractor can be appointed to carry out the works.  Next steps: Award the contracts for the works and complete the project by late August 2018.
Orakei - renew playgrounds FY17	Bluestone Park, Celtic Crescent Reserve, Crossfield Reserve, Wharua Reserve playground renewals. This project is a continuation from the 2016/17 programme (previous ID 3537)	Q1	ABS: Capex	\$ 40,000	Completed	Green	Current status: All physical work has been completed and project closed  Next Step: None	Current status: Project completed.
Orakei - renew structures FY17-18	Bassett Reserve, Churchill Park, Cliff Road, Crossfield Reserve, Fancourt Reserve, Macpherson Reserve, Michael Joseph Savage Memorial, Michaels Avenue Reserve, Ngake Walkway, Ruka Reserve, St Heliers Bay Beach Reserve, Tautari Reserve, Taylors Hill Reserve, Thomas Bloodworth Park, Waiata Reserve, Wilson Beach Reserve structure renewals. This project is a continuation from the 2016/17 programme (previous ID 3536)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 181,000	In progress	Green	Current Status: A contractor has been appointed to carry out the work at Ruka Reserve. The fencing renewal work has gone out to tender for a contractor.  Next Steps: Commence work at Ruka reserve. Appoint a contractor for the work at Taylors Hill.	Current status: Work on the stockyard fencing renewal at Taylors Hill will be commencing in late March 2018. A contractor has been appointed to carry out the repairs to the retaining walls in Ruka Reserve.  Next steps: Set a date for the repairs to the retaining walls in Ruka Reserve to start. This project will be completed by the end of June 2018.
Frederic Road Reserve - existing car park, bollards and 3m path widening - design	Extend carpark (part greenways) between sportsfield and widen existing car park to meet growth demands for new fields. This project is a continuation from the 2016/17 programme (previous ID 3406)	Q1;Q2;Q3;Q4	Growth	\$ 120,000	In progress	Green	Current status: A revised master plan has been completed. A developed design has been presented to the local board in December, this has been approved. Next Steps: Completion of the detailed design, tender package and resource consent for the shared path and car park upgrade.	Current status: Investigations are underway, to be completed by 16 April. These include the arboricultural assessment, stormwater system design, and assessment of environmental effects. Next steps: Completion of the detailed design, tender package and resource consent for the shared path and car park upgrade. Expected by early May. A further decision will be requested from the local board on prioritizing of the proposed capital works for delivery in

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Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Waiatarua Reserve - New structures and paths	Waiatarua Reserve (Remuera) fence, bridge and track renewal. This project is a continuation from the 2016/17 programme (previous ID 3530)	Q1;Q2;Q3	ABS: Capex	\$ 75,263	Completed	Green	<p>Current Status: Specification for the path to the lookout point off the main path by Grand Drive are being prepared by an engineer. The bridge to the lookout point is still under water so a full investigation will have to wait until the water recedes.</p> <p>Next Steps: Go out to tender for the work on the lookout point. This project is scheduled to be completed in March-April 2018.</p>	Current status: Works completed on all viable assets. The flood water covering the bridge to the lookout point have not receded and the bridge and some of the path is still under water. The future of this pathway will have to be assessed as at this stage we are not able to complete the required repairs in the parameters of this project.
Hobson Bay - Remove mangroves	Coastal ecological restoration through mangrove removal at Hobson Bay. This project is a continuation from the 2016/17 programme (previous ID 4159). Planning is underway for resource consent for the removal of adult mangroves in the following locations: Whakatakataka Bay - the priority for adult mangrove removal and all adults should be removed (this should be undertaken whilst seedlings are being removed - if practical and possible); Thomas Bloodworth and Shore Road Reserves - adult removal on the seaward side as a staged approach to allow for better ecological recovery as opposed to removal of the entire identified area; Thomas Bloodworth Reserve (next to the Hobson Bay walkway) to remove adult mangroves	Q1;Q2;Q3;Q4	LDI: Opex	\$ 150,000	In progress	Green	<p>Current status: Consultation with Mana Whenua underway. Planning is underway for a resource consent for the removal of adult mangroves in the agreed locations as follows:</p> <p>Agreed removal of seedling and mature mangroves as identified at workshop - stage one mangroves only will be removed, with no further stages anticipated, this will remove the most recent mangrove encroachment.</p> <p>Consultation and management plan for removal proceeding.</p> <p>Next steps: Apply for resource consent for adult mangrove removal then tender physical works for agreed mature mangrove removal (stage one) and seedlings.</p>	<p>Current status: Awaiting feedback from Ngati whatua from consultation. Preparing tender package for late April release.</p> <p>Next steps: Apply for resource consent in April for adult mangrove removal, award physical works in mid May.</p>
Colin Maiden Park Development stage	Install lights on fields 3, 4, 5. Install sandfield on fields 3, 4, 5. Renew lights on fields 6, 7. Install sand carpet on fields 6, 7	Q1;Q2;Q3;Q4	ABS: Capex;#Growth	\$ 1,130,000	Deferred	Amber	<p>Current Status: Scoping for the upgrade to fields three, four and five is going to be moved to FY2019 whilst a review of all activities occurring at Colin Maiden Park is completed. The intention of the review is to align all of the different activities taking place on the park and being delivered by different departments at Auckland Council. Next steps: Continue scoping field upgrades once review of projects and activities at Colin Maiden Park complete.</p>	<p>Risks/ issues: Scoping for the upgrade to fields #3, #4 and #5 has being delayed whilst a review of all activities occurring at Colin Maiden Park is completed. The intention of the review is to align all of the different activities taking place on the park and being delivered by different departments at Auckland Council. This project has been deferred at this stage. Current status: The review of master plan implementation is complete. Due to re-prioritisation, budget for sport field development has been pushed out for delivery later in the 10 year programme. Next steps: Start professional services scope of work for Traffic Impact Assessment on master plan recommendation. Projects will be discussed further during the three year work programme workshops.</p>

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Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Waiatarua Reserve - Develop car park	Car park upgrade at the Abbots Way entrance to Waiatarua Reserve. This project is a continuation from the 2016/2017 programme (previous ID 579). 2017/18 budget is provided through Parking Reserve Funds of \$183,594	Q1;Q2;Q3;Q4	ABS: Capex	\$ 183,594	In progress	Green	<p>Current Status: Developing an updated concept plan to accommodate local board input from their workshop (the local board extended the car park proposed area to cover the maintenance depot aswell).</p> <p>Next Steps: Present the updated concept plan to the local board that will inform the next steps for the carpark design revision.</p>	<p>Current status: Finalising the detailed design of the approved concept updated by local board.</p> <p>Next steps: Physical works tender in April 2018. Physical works planned to start in June 2018 and to be completed by October 2018.</p>
Anderson Beach - New retaining wall	Renewal of sections of the seawall at Anderson Beach Reserve This project is carried forward from the 2016/2017 work programme, previous ID 3521	Q1;Q2;Q3;Q4	ABS: Capex	\$ 15,000	In progress	Green	<p>Current status: Revised renewal option reviewed with the local board, agreed staged renewal approach to the worst affected sea walls.</p> <p>Next Steps: Progress detailed design.</p>	<p>Current status: Detailed design has started and likely to be complete late April / early May 2018.</p> <p>Next steps: Prepare tender documents for tender in May 2018. Estimated start date is June with completion likely in early August 2018.</p>
Wassfield Reserve Lighting (priority - listed in 2024/25 in growth funding)	Install training lights on Field 1 requirement for Baseball is relocatable x 3 light poles  This project is carried forward from the 2016/2017 work programme, previous ID 4153	Q1	ABS: Capex	\$ 164,933	Completed	Green	<p>Current Status : Project Complete.</p> <p>Next steps: None</p>	<p>Works Completed</p> <p>Current status: Project completed.</p>
Worslie Recreation Centre - replace CCTV system and replace roof	Replacement of the internal CCTV system and replace roof This project is carried forward from the 2016/2017 work programme, previous ID 285	Q2;Q3;Q4	ABS: Capex	\$ 80,000	Approved	Green	<p>Current Status: Engineering report has been received with several options. Further investigation is underway on options.</p> <p>Next Steps: Finalise project scope and hand over for delivery.</p>	<p>Roofing work to be done during summer time, so the project delivery will be pushed to FY18</p> <p>Current status: CCTV work is completed. Engineering report has provided several options. These options are now being investigated by the engineer.</p> <p>Next steps: Complete scope, ready for delivery.</p>
Glover Park (Gentlemen's Bay) - Wall fencing and signage	Removal of the steps that lead to Gentleman's Bay from Glover Park and the planting of a vegetation buffer to further deter entry to the path leading to the walkway for safety purposes because of erosion and unstable ground conditions until a permanent solution is found and funding allocated for an alternative access Install fencing and signage along the park cliff edge. This project is carried forward from the 2016/2017 work programme, previous ID 563	Q1;Q2;Q3;Q4	ABS: Capex	\$ 39,993	In progress	Green	<p>Current Status: Physical works contract awarded in December 2017.Next Steps: Physical works now planned to start early February 2018. The delayed timeframe is due to the contractors availability.</p>	<p>Current status: Physical works started end of March 2018. Next steps: Physical works planned to be completed end of April 2018.</p>

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Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Orakei Reserve - New playground	This project is carried forward from the 2016/2017 work programme, previous ID 3522	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,000	On Hold	Amber	<p>Current status: On Hold. Construction was planned for pre-Christmas 2016, however this has now been put on hold as a whole of park development plan is currently underway and the playground location may change.</p> <p>Next steps: Await outcome from development plan.</p>	<p>On Hold. Whole of park development plan is currently underway and the playground location may change.</p> <p>Current status: On Hold. Design presented to the local board for approval in September 2017. Local board feedback noted that the existing playground location was not ideal and they would like to explore other location options. Construction was planned for pre-Christmas 2016, however this has now been put on hold as a whole of park development plan is currently underway and the playground location may change.</p> <p>Next steps: Await outcome from development plan.</p>
Orakei - Heritage Trail	Creation of walking trail along the edge of the former Stonefields quarry on an old haul road. This project is carried forward from the 2016/2017 work programme, previous ID 575	Q1;Q2;Q3	ABS: Capex	\$ 570,000	Completed	Green	<p>Current Status: Project complete.</p> <p>Next Steps: Finalising practical completion and handover to operations to maintain.</p>	Current status: Project complete.
Orakei - install park signage	New build signs in Orakei. This project is carried forward from the 2016/2017 work programme, previous ID 572	Q1;Q2;Q3	ABS: Capex	\$ 30,000	In progress	Amber	<p>Current status: Signage tender completed.</p> <p>Next step: Installation of signage</p>	<p>Risks / issues: Minor delay, signage scheduled for completion in April / May 2018.</p> <p>Current status: Signage tender completed and signs are in production, though delays due to late delivery of new Auckland Council sign templates.</p> <p>Next step: Installation of signage.</p>
Orakei - renew signage FY17	Renewal of signs in Orakei. This project is carried forward from the 2016/2017 work programme, previous ID 3525	Q1;Q2;Q3;Q4	ABS: Capex	\$ 53,700	In progress	Amber	<p>Current status: Each reserve inspected for signage requirements. Signage tender awarded.</p> <p>Next step: Installation of signs.</p>	<p>Risks / issues: Minor delays to installation, expected late May 2018.</p> <p>Current status: Signage tender awarded, sign design and production in progress, however delays due to the late release of design templates on 26 March.</p> <p>Next step: Installation of signs.</p>
Orakei - upgrade of fire alarm system and electrical switchboards - community halls and stores	Upgrade of fire alarm and electrical switchboards, including installation of fire-safety building work. This project is carried forward from the 2016/2017 work programme, previous ID 4169	Q1;Q2;Q3	ABS: Capex	\$ 12,171	Completed	Green	<p>Current Status: The consultants identified some outstanding works that needed to be undertaken and as a result the project is now expected to be completed by end of January 2018.</p> <p>Next steps: Close and handover</p>	Current status: Project completed.
Orakei Basin - improve open space	Orakei Basin project including delivery of the Lucerne Road step improvements project and upgrade of the Eastern aggregate track including drainage improvements and upgrade of the Southern concrete track including drainage improvements. This project is carried forward from the 2016/2017 work programme, previous ID 571	Q1;Q2;Q3;Q4	ABS: Capex	\$ 138,336	In progress	Green	<p>Current status: Complete. Next steps: Some minor safety repairs to the existing steps and decking to be undertaken outside of the contract. Contract works are now in a maintenance period.</p>	Current status: Detailed design is complete for aggregate (bush) and concrete path improvements, contract out for tender. Next steps: Award tender in late April and confirm programme of works.
Orakei Basin Ski	Geotechnical review of the area adjacent the	Q1;Q2	ABS:	\$ 122,485	Completed	Green	Current Status: This project is complete	Current status: Project completed

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Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Manuera Library - replace ceiling, replace automatic door controllers and resurface flat roof	Ceiling insulation, replace automatic door controllers, flat roof resurface This project is carried forward from the 2016/2017 work programme, previous ID 3664	Q3;Q4	ABS: Capex	\$ 60,000	In progress	Green	Current status: Scoping of this project is under way  Next Steps: Send out to market for physical works to be priced	Current status: Physical work is currently out to tender.  Next steps: Award physical works and schedule works to be delivered by June 2018.
Manuera Reserve - new playground	Design and renewal of existing playground This project is carried forward from the 2016/2017 work programme, previous ID 3531	Q1;Q2;Q3;Q4	ABS: Capex	\$ 121,021	In progress	Amber	Current Status: Undertaking detailed design drawings and specifications of the playground ready for tender. Saint Kentigerns school is painting the archways for the project. Next Steps: Finalise tender drawings and associated documents ready for issue.	Risks / Issues: Possible risk with timeframes due to playground equipment coming from overseas.  Current status: Final tender drawings and specifications of the playground are complete. Saint Kentigerns school is painting the archways for the project.  Next steps: Tender packages are currently being prepared to tender the physical works and purchasing of play equipment. Completion will likely be in July 2018.
Manuera Swings - replace in central area	T-Bar Swings - replace in central area	Q1;Q2;Q3;Q4	ABS: Capex	\$ 120,000	In progress	Green	Current Status: Replacements are being completed on a priority basis. Some seats have been approved to be reinstated in popular areas until a replacement can be programmed. Manufacturing of appropriate styles are underway and consent requirements are being confirmed for various sites. Stage one and Stage two (26 sets) has been completed.  Next Steps: Continue to plan for replacements over the next six months until all sets have been replaced. Stage three which consists of a eight sites/nine swings (that are currently in use) is planned for installations in December 2017/January 2018.	Current status: Stage three, which consists of eight sites and nine swings, is currently in procurement for the equipment to be installed.  Next steps: Delivery expected in early May. Finalising the project to be closed.
Manuera Avenue - renew lighting and install acoustic wall	Lighting Renewal. Acoustic wall must be installed at the upper fields at Michaels Ave as it is a court enforced consent. This project is carried-over from the 2016/17 programme.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 500,000	In progress	Green	Current status: Noise wall physical works commenced on site. Lighting physical works phase one completed. Phase two to be completed in March. Next steps: Continue physical works.	Current status: Noise wall physical works ongoing on site. Lighting physical works phase one completed. Phase two lighting to commence works at the end of March. Next steps: Continue physical works for completion by June 2018.
Coastal ecological restoration - Hobson Bay Mangrove removal	Coastal ecological restoration through mangrove removal at Hobson Bay. This project is a continuation from the 2016/2017.	Not scheduled	LDI: Opex	\$ 64,000	Cancelled	Red	This is a duplicate line item. Please refer to line 2790.	This is a duplicate line item. Please refer to line 2790.  This is a duplicate line item. Please refer to SharePoint ID 2790 (Hobson Bay remove mangroves) for commentary details.
Coastal ecological restoration - Tahuna Bay Mangrove removal		Not scheduled	LDI: Opex	\$ 60,000	Cancelled	Red	This is a duplicate line item. Please see line number 3366.	This is a duplicate line item. Please see line number 3366.  This is a duplicate line item. Please refer to SharePoint ID 3366 (Tahuna Bay - remove mangroves) for commentary details.



## 2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Tahuna Torea - Remove mangroves	Removal of mangroves and the protection of the fish dams which are an archaeological feature and Waahi Tapu site at Tahuna Torea. This project has been carried forward, previous SP ID 4160.	Q1;Q2;Q3;Q4	ABS: Capex	\$ -	In progress	Green	Current status: Stage one works were completed in mid December. Monitoring now in progress to inform stage two removal within the fish dam area. Seedlings where possible were removed within the fish dam at the same time.  Next steps: Review monitoring information to assess stage two removal of mangroves, this is likely to take place late winter, early spring 2018.	Current status: No further updates until first monitoring report in April.  Next steps: Review monitoring information to assess stage two removal of mangroves. This is likely to take place in late winter, early spring 2018.
Cliff Bay Steps, Cliff Road, Stairs - remediate or slip	Abandon the upper 30m of stairs and create a new stairway access from the footpath opposite 59 Cliff Road. The new stairs may require underpinning with soil nails for stability, to be confirmed following full site topographical survey and geological cliff assessment. Stairs need to be good quality for this prominent area.	Q3;Q4	ABS: Capex	\$ 75,000	Approved	Green	NA	Current status: Budget has been allocated and the remedial design is underway.  Next steps: Once the design is complete, a contractor will be appointed to undertake the work.
<b>Environmental Services</b>								
Restoration of SEA Remuera	To restore an identified site in Remuera (between Victoria Ave, Alfred, Portland and Remuera Roads) which has been classified as a Significant Ecological Area (SEA). The following actions will be undertaken to enhance this gully. Weed control, followed by pest animal control, surveying stream life and potentially some enhancement planting of native species.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	A working bee was held on 26 November 2017 and was attended by 12 members of the neighbourhood. Residents participated in weed clearance around newly planted wetland and stream areas. Additional weed control has been scoped with a group of residents and a contractor. A contractor has been engaged to begin weed control work in quarter three. Additional enhancement planting will be carried out in quarter four.	Strategic weed control has been carried out by contractors during this quarter (focussing on bamboo, ginger and tradescantia). A working bee that had been proposed during this quarter was unfortunately postponed due to bad weather. Additional contractor-delivered weed control will be completed next quarter.
Cliff Bay Beach Reserve	This is a very weedy coastal cliff reserve, particularly towards the northern end. Initial weed control will be focussed on high priority vines including Japanese Honeysuckle and Blue Morning Glory and ground covers including Tradescantia. Planting preparation and planting of 150 plants will also be carried out in a small area in the south of the reserve. The completion of the project will reduce the amount of time for future control of invasive plants within the reserve.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 7,300	In progress	Green	The contracts for delivery are being finalised and work is expected to begin in quarter three.	This work is expected to commence in quarter three. The project delivery is currently underway. An additional update will be provided to the board in a workshop in April 2018.
Cliff Bay Road Retention Dam	Small reserve with some areas of native canopy and a weedy understory. The south eastern corner is dominated by Chinese privet and cotoneaster canopy. Initial control will focus on Tradescantia and other priority environmental weeds present. Plant preparation and planting of 150 plants will be carried out in a bare area of slope near the south eastern corner. The completion of this project will reduce the	Q1;Q2;Q3;Q4	LDI: Opex	\$ 13,200	In progress	Green	The contracts for delivery are being finalised and work is expected to begin in quarter three.	This work is expected to commence in quarter three.  The project delivery is currently underway. An additional update will be provided to the board in a workshop in April 2018.

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Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Wilson Bay Highway 1	Narrow coastal strip with predominant pohutukawa canopy and limited understory. Control will be focussed on most weeds present including wattles, small tree privets, Tradescantia, and pampas. Planting preparation and planting of 255 plants will be carried out in open gaps under the canopy. The completion of this project will reduce the amount of time required for future control of invasive plants within the reserve.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 3,800	In progress	Green	The contracts for delivery are being finalised and work is expected to begin in quarter three.	This work is expected to commence in quarter three.  The project delivery is currently underway. An additional update will be provided to the board in a workshop in April 2018.
Wilson Bay Highway 2, Thomas Woodworth Park Shore Road Reserve	This reserve consists of a narrow coastal edge strip, occasional bush pockets and a larger bush area at the western end of the reserve. Tree privet and other mature exotic canopy is present in some areas, and a large area of bamboo is present in the western inlet. Initial control will be focussed on pampas and brush wattles along the coastal edge, and priority species including mothplant, woolly nightshade, and Tradescantia through bush areas. Planting preparation and planting of 250 plants will be carried out along the thin coastal strip in the gaps following pampas clearance. The completion of this project will reduce the amount of time required for future control of invasive plants within the reserve.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 11,700	In progress	Green	The contracts for delivery are being finalised and work is expected to begin in quarter three.	This work is expected to commence in quarter three. The project delivery is currently underway. An additional update will be provided to the board in a workshop in April 2018.
Martyn Wilson Field Lingarth Reserve	There is a small area of native canopy in Martyn Wilson Reserve, while Lingarth Reserve has a predominant tree privet canopy. Initial control will be focussed on high priority vines including Japanese honeysuckle and blue morning glory, and ground covers such as Tradescantia and periwinkle, and other priority weeds as time allows. The completion of this project will reduce the amount of time required for future control of invasive plants within the reserve. Control of rodents will also be undertaken.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 9,300	In progress	Green	The contracts for delivery are being finalised and work is expected to begin in quarter three.	This work is expected to commence in quarter three.  The project delivery is currently underway. An additional update will be provided to the board in a workshop in April 2018.

## 2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Ngapipi Cliff Reserve	Very weedy sites, with tree privet forming a significant portion of the canopy, and numerous environmental weeds throughout the understory. Some native regeneration is occurring naturally and some understory planting has been carried out in an area of Ngapipi Reserve. Initial control will focus on environmental weed species present in Ngapipi Reserve including Japanese honeysuckle, blue morning glory, Madeira vine, ginger, climbing asparagus and woolly nightshade. Planting preparation and planting of 150 plants will also be carried out in a section of understory in Ngapipi Reserve. If time allows, initial control work will be started in Ngapipi Cliff Reserve. The completion of this project will reduce the amount of time required for future control of invasive plants within the reserve. Control targeting rodents and possums will also be undertaken.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 22,400	In progress	Green	The contracts for delivery are being finalised and work is expected to begin in quarter three.	This work is expected to commence in quarter three. The project delivery is currently underway. An additional update will be provided to the board in a workshop in April 2018.
Manuela Place Reserve	Small reserve covering part of a larger privately owned bush area. Canopy is predominantly native, although some exotics are present, and the understory has a diverse selection of weeds. Initial control will be focussed on jasmine in the south western corner and other environmental weeds throughout the reserve. This will exclude an area of agapanthus present in the north of the reserve for aesthetic reasons, and to maintain bank stability. The completion of this project will reduce the amount of time required for future control of invasive plants within the reserve. Control targeting rodents and possums will also be undertaken.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 6,500	In progress	Green	The contracts for delivery are being finalised and work is expected to begin in quarter three.	This work is expected to commence in quarter three.  The project delivery is currently underway. An additional update will be provided to the board in a workshop in April 2018.
Matarua Reserve	Large reserve with many isolated bush pockets, predominantly consisting of natives. Initial control will be focussed on the high priority weed species including moth plant, woolly nightshade, and Tradescantia, and other species as time allows. Planting preparation and planting of 1250 plants will also be carried out along a riparian edge in the south west of the reserve. The completion of this project will reduce the amount of time required for future control of invasive plants within the reserve.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 24,500	In progress	Green	The contracts for delivery are being finalised and work is expected to begin in quarter three.	This work is expected to commence in quarter three. The project delivery is currently underway. An additional update will be provided to the board in a workshop in April 2018.

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Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Mataramoa Reserve and Parua Reserve	Large reserve with predominant native canopy where bush is present. Initial control will be focussed on priority vines around the bush edge, including Japanese honeysuckle, and control of the seed bank weeds throughout the bush. Given time a start will be made on control of a heavy blue morning glory infestation in the north west of the reserve. Large angels trumpet present in the reserve will be left alone as they belong to a neighbouring resident. Planting preparation and planting of 150 plants will be carried out in the light gaps present in the south western area of the reserve. The completion of this project will reduce the amount of time required for future control of invasive plants within the reserve. Control targeting rodents and possums will also be undertaken.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,800	In progress	Green	The contracts for delivery are being finalised and work is expected to begin in quarter three.	This work is expected to commence in quarter three.  The project delivery is currently underway. An additional update will be provided to the board in a workshop in April 2018.
Systematic pest control	Systematic and sustained pest control of rats and possums to improve native regeneration and also survival of native fauna (rare skink, gecko, insect, etc where records of them being present) in high priority reserves.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 1,500	In progress	Green	The contracts for delivery are being finalised and work is expected to begin in quarter three.	This work is expected to commence in quarter three.  The project delivery is currently underway. An additional update will be provided to the board in a workshop in April 2018.
Neighbourhood Liaison Budget	The activity includes: <ul style="list-style-type: none"> <li>• Survey of high value reserve boundaries to identify sites for neighbourhood liaison</li> <li>• Letter and flyer drop to selected properties located on weed infested boundaries beside high value reserves.</li> <li>• Follow-up door knock for properties who have not responded.</li> <li>• One hour site visit for restoration consultation with the property owner – walk through property with them and discuss weeds and control methods. Follow up with a short written report.</li> </ul>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 13,000	In progress	Green	The contracts for delivery are being finalised and work is expected to begin in quarter three.	This work is expected to commence in quarter three.  The project delivery is currently underway. An additional update will be provided to the board in a workshop in April 2018.
Madills Farm Stream Restoration Project	To continue implementation of the Madills Farm Reserve Stream Restoration Plan June 2015. This project aims to support stream improvement, water quality and biodiversity outcomes in the local board area. • Contractor weed control / site preparation (as per Madills Stream Restoration Plan) • Plant ordering and delivery (use of Ngati Whatua nursery requested by the board) • Engagement with private property owners and community stakeholders in project area • Coordination, promotion, facilitation and oversight of	Q1;Q2;Q3;Q4	LDI: Opex	\$ 18,000	In progress	Green	Contractors conducted site visits in October and December to manage plantings in three areas. Weeds controlled, grasses, Japanese Honeysuckle and Tradescantia. A planting day is schedule for 10 June 2018.	Weeding of the site occurred as scheduled. Planting is planned for May - June 2018.

## 2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Waiata Bay Planting Care Project	To implement year three of the Waiata Reserve Planting Plan. Planting preparation, maintenance and planting. Weed control elsewhere on the site. Working with conservation volunteers	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	Contractors conducted site visits in October and December 2017 to manage plantings in three areas. Weeds controlled, grasses, Japanese Honeysuckle and Tradescantia.	Weeding of the site occurred as scheduled. Planting is planned for May - June 2018.
Remuera Stream Distance Programme for Remuera Stream	An Auckland Council officer will project manage, along with technical contractor, to support local residents to protect, enhance and restore the ecological health of the Remuera Stream.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	The project team was appointed and its initial meeting was held this quarter to set the direction of project. Community identified their priorities for the project. They agreed to commissioning of a baseline survey and data for the stream. Stream survey was carried out with assistance of group members. Findings from report suggest measures to improve ecological resilience to mitigate for flashy hydrology and high pollutant loading. A predator control workshop was held on 12 November 2017.	The Trust meet regularly with active community members. Activities so far include: • Community Impact Assessment (outline ecological and development history of the area, where are we at now – issues and opportunities, vision statement, outline partnership and engagement opportunities) report in final stages of editing. • Workshops providing expert advice on weed and pest species, appropriate plantings, stream dynamics etc. have been undertaken • Established four key “Street Coordinators” who champion the work on four streets adjoining the stream. • Back yard trapping - Rolled out rat traps and bait stations (approx. 6 stations). • Introduced ideas of bird counts – found member of community happy to lead this and collate data • Mapping of traps, planting and weeding areas, bird counts and water testing location is in final editing staged. Will be released on line with the help of Interpret Ltd. • Public access area off Swinton Close will be subject to community led weeding and planting. • Yet to establish an action plan.
Tāmaki Estuary Environmental Forum (TEEF)	To develop the Tāmaki Estuary Action Plan in collaboration with the Tāmaki Estuary Environmental Forum.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	The Tāmaki Estuary Environmental Forum (TEEF) approved their terms of reference (TOR) for membership and vision and purpose at their meeting held on 6 October 2017. The TEEF action plan was reviewed and a facilitator's role and purpose was approved for recruitment at their meeting held on 8 December 2017. The next meeting is scheduled for 16 February 2017, with bi-monthly meetings to be confirmed by the members. The facilitator's role has now been advertised and is expected to be finalised in quarter three.	Coordinator has been appointed to manage the administration for bimonthly meetings, connecting with new stakeholders, working with existing members to finalise work programme and allocate remaining budget for delivery. Several projects identified partnering with enviroschools and sustainable coastlines including beach clean ups.
Library hours of service - Ōrākei	Provide library service at Remuera Library for 56 hours over 7 days per week. (\$601,710 - FY17/18) Provide library service at St Heliers Library for 56 hours over 7 days per week. (\$708,869 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$ 1,310,579	In progress	Green	Library visits in Ōrākei have fluctuated in this quarter. Overall there has been a one per cent increase compared to the same quarter last year. The increase may have been influenced by the art exhibition held at St Heliers library throughout November, one of our busier months.	Library visits have decreased overall by 4% compared with the same quarter last year. There has been a 4% increase in Wifi and PC sessions across both libraries. Library staff help with many computer queries on a daily basis, from scanning and printing documents to more complicated enquiries.
Information and Lending services - Ōrākei	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service -	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Physical issues of library materials have decreased by six per cent when compared to the same period last year. However, demand for eResources remains high with a 25 per	Issues of physical library collections in Ōrākei libraries have decreased by 6% compared to the same period last year. However, issues of eResources are still on

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Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Preschool programming - Ōrākei	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, bilingual storytimes, pop-up outreach storytimes, 4&Up programme. (Funded within ABS Opex budget activity: "Library hours of service - Ōrākei")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Pre-School programmes continue to be well attended at both St Heliers and Remuera libraries, delivering 124 programmes to 5086 participants. The libraries visited 14 local preschools delivering storytimes and promoting events and library services.	All preschool programmes have recommenced this year with 5,190 children and adults attending sessions for this quarter. Wriggle & Rhyme sessions are particularly popular with at least 60-80 babies and adults at each session. The bi-lingual Chinese/English storytime at Remuera is now offered on Saturdays, resulting in a significant increase in attendees. St Heliers Sunday staff commenced a Russian storytime in February, which is proving popular with this community, with 138 children and adults attending over the first seven sessions. The libraries visited 8 local preschools delivering storytimes and promoting events and library services to 240 children and teachers. St Heliers staff have also offered pop up storytime sessions at the beach this summer as the weather has allowed.
Children and Youth Management - Ōrākei	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Activities include book groups for children, tweens and teens, Quiz sessions and Paper Craft Club. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Ōrākei")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	A great variety of children's programmes and events was held at both libraries during this quarter, with 482 participating in 21 events. A highlight for St Heliers library was "A Celebration of Art," with over 260 children entering from local schools, resulting in some amazing art being displayed in the library. Prizes for the artists were kindly donated by the St Heliers Village Association. The October school holiday theme 'Survive 24' was a great success with both libraries holding well supported events. Children had fun learning about the food chain, building miniature rafts - using recyclable materials and scanning the sky, learning about clouds, the sun and moon. Remuera offered a variety of activities during the holidays with a highlight being a clay modelling session for older children, taken by a local potter. Families at both libraries enjoyed the readers theatre, "Sir Charlie Stinky Socks" ably performed by St Heliers staff.	Regular children's programmes started up again in February after a successful Kia Māia te Whai - Dare to Explore programme in January. Remuera Library offers a monthly teen Bookclub, weekly afterschool quiz and Papercraft Club, while St Heliers library offers monthly bookclubs, weekly Minecraft activities and board games. A new weekly Lego Club, which began at St Heliers Library at the beginning of Term 1, is proving to be extremely popular with children of all ages. Lunar New Year celebrations provided the opportunity to hold special Lantern making sessions at Remuera Library for adults and children. St Heliers Library staff are busy rehearsing the school holiday readers theatre show, which they will perform at both St Heliers and Glen Innes Libraries.
Summer reading programme - Ōrākei	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Ōrākei")	Q2;Q3	ABS: Opex	\$ -	Completed	Green	Kia Māia te Whai - Dare to Explore summer reading programme has begun, with 530 children registered across both libraries. A wide variety of activities and events have been planned, with parties at both libraries to celebrate "summer reading" achievements.	Children and staff enjoyed the summer holiday Kia Māia te Whai - Dare to Explore activities. A highlight for Remuera children was a day spent in Newmarket Square learning beginners skateboarding with Manaaki Fit and St Heliers children enjoyed a Kiwi Terrarium workshop and making musical instruments. Both libraries celebrated the end of the programme with a party. This took place in the library at St Heliers where 50 children enjoyed magician Mick Peck and lots of party food and at Newmarket Park for Remuera children, where there was a challenging treasure hunt, games, bouncy

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Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Supporting customer community connection - Ōrākei	Provide programmes that facilitate customer connection with the library and community, including local book groups, Scrabble group, Chinese Friendship Discussion group, Current Events, Rummikub, themed clubs, special events, author talks and community interest talks, Family History month, Music month, Business Association events, St Heliers Day, Remuera Heritage, and Art week. (Funded within ABS Opex budget activity: "Library hours of service - Ōrākei")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The Chinese friendship group continues to be popular at St Heliers Library and plays a role in connecting people with their local library and community. Artists demonstrated their techniques as 379 visitors entered "A Celebration of Art" community choice competition during the exhibition at St Heliers Library. Customers voted for their favourite artwork with the St Heliers Village Association sponsoring the successful event. Other events held at St Heliers this quarter include: Atlantic Review, a poetry evening, Rangoli Pavement Art and a talk about mind body & wellness. Remuera has experienced true community connection as a number of new interest groups have been formed and facilitated by members of our own community. A member of our fortnightly knitting group now facilitates our excellent Conversational English class and a member of this class is to offer a drawing class in 2018. Another regular customer at Remuera now facilitates a monthly Family History group to guide members through a number of online databases useful for research. Other highlights have been a wonderful community event with Allyson Gofton, sponsored by a number of local Remuera businesses and an evening with four NZ children's authors speaking about children's literature.	Regular Book Clubs at both libraries started up again in February as did our community groups. These include the Flying Needles knitting group, Ukulele Group, and English Conversation group at Remuera Library and the Chinese Friendship Group, Rummikub, Current Affairs and Colouring groups at St Heliers Library. A new six week drawing class, facilitated by a local customer, commenced at Remuera Library with ten eager participants, who have learnt so much they want it to continue weekly. St Heliers staff are to commence a new Playreading Group in April. Remuera held an author talk with Dr Paul Sharad, who spoke to 80 guests about his book "The Genetics of Health". Local author, Bill Humphrey, spoke at St Heliers Library on his book "Getting It: how Eckhart Tolle changed my life". Over 50 people enjoyed hearing about Bill's personal experiences.
Celebrating Te Ao Māori and strengthening responsiveness to Māori - Ōrākei	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Ōrākei")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During "A celebration of Art" traditional Māori carver, Louis Chretien, visited St Heliers Library to demonstrate carving. People were fascinated at Louis' technique and the old tools he used for carving, which had been handed down from older generations.	St Heliers Library continues to offer a weekly storytime with an emphasis on stories and songs in Te Reo Māori. Remuera Library celebrated Waitangi Day with a display of books and other items from our Māori collection.
Learning and literacy programming and digital literacy support - Ōrākei	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, Live and Learn talks, Digital drop in, Adult Learners' Week. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Ōrākei")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	Completed	Green	Library staff continue to support customers with the use of digital technology. Fifty-one book a librarian sessions took place, along with regular digital drop in sessions for this quarter. Remuera Library has delivered workshops on iPad tips & tricks, downloading eBooks and magazines on the Libraries' new apps - Libby and RB Digital and iPhones for beginners. A total of 74 people attended these classes, confirming the need for this type of assistance. As part of the Live & Learn series of talks at Remuera Library, 50 people enjoyed listening to Dame Lesley Max, cofounder of the Great Potentials Foundation, which provides much support for families in low income communities.	A local Remuera customer, Heyes Johnson, who practises and teaches mindfulness and meditation offered a lunchtime mindfulness session at Remuera Library, which 20 people participated in. This was followed two days later with an introductory talk on mindfulness and a further practical session. The first Live and Learn talk for the year at Remuera Library was taken by Graham Reid, journalist, music critic and lecturer at Auckland University, who spoke on 1968: the Year of Change, explaining how the music of that year reflected what was happening in the political world at the time. This was a fascinating presentation, enjoyed by approx 65 people. Both libraries continue to offer

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Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Celebrating cultural diversity and local communities - Ōrākei	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes including Lunar New Year, Pasifika week, Heritage Festival, Bastille Day, Poetry Day, Diwali, and St Patricks Day. (Funded within ABS Opex budget activity: "Library hours of service - Ōrākei")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Auckland Heritage Festival, St Heliers Library displayed a number of historic pictures of Auckland, including a large panorama of the waterfront. Some heritage china and kitchen items were also part of a display which encouraged many conversations between patrons. Remuera Library together with Remuera Heritage held two talks -"Wheels, Water & Wings over Remuera", stories of famous Remuera people involved in transport and "Mapping the History and Growth of the Remuera Shopping Centre". In November we were privileged to hear TJ McNamara speak on the Great War and its effect on art. Diwali was celebrated at both libraries with book displays, Rangoli drawing, Indian games and crafts. St Heliers decorated the library for Christmas as local group Ukulele Rebels entertained customers with a selection of lively Christmas songs. Children enjoyed a visit from Santa who read them a story, listened to their Christmas wishes and handed out sweets.	Both libraries celebrated Lunar New Year with a variety of activities for children and adults. Highlights at St Heliers Library were a performance on a traditional Chinese Zither enjoyed by 65 people, a Chinese tea ceremony and calligraphy. Remuera Library participated in the highly successful community event with the Remuera Business Association where we offered lantern making, calligraphy, games and tea tasting as some of the activities on the night. More than 250 people packed the library throughout the evening. A group of 20 members from St Heliers U3A appreciated a talk, by library staff, on Remuera local history following their heritage walk through Remuera. Remuera Library and Remuera Heritage offered a combined event with Professor Russell Stone and Michael Horton presenting on their book "Reminiscences of a Long Life" by John Logan Campbell. This was a fantastic evening enjoyed by 75 attendees. Pasifika was celebrated in both libraries with displays, storytimes and activities for children.
Win with words - Ōrākei	Provide a writing competition for year 7 and 8 students in the Ōrākei Local Board Area	Q1;Q2;Q3;Q4	LDI: Opex	\$ 1,000	In progress	Green	Discussion has taken place about plans for Win with Words 2018. Sponsors to be contacted January 2018.	Discussion is still taking place with sponsors for Win with Words 2018. We are planning to commence the programme with the participating schools in Term 2 of the school year.
<b>Comment: ATEED</b>								
Ōrākei Impact of events research	The research will seek to better understand the impacts of events on the local boards town centres. Identifying potential mitigation against any negative impacts and areas where benefits can be strengthened	Q2;Q3	LDI: Opex	\$ 25,000	Approved	Green	The scope for the research has been approved by the Chair and lead member for economic development and the research will be progressed during Q3. The research includes the following elements: 1. A comparison of retail spend in the town centres for the year 2016/17 in regard to: The amount of spend per transaction on specific event days compared to a typical trading day (non – event). Sourced from Marketview data Nature of the spend i.e. food / beverage / retail / . 2. Indicate the number of attendees / participants at the event (if known and collected) 3. Location of event 4. Whether there is an existing event mitigation plan in place, or strategy to capture additional spend on an event day by the Business Association for the area. The study will be a desktop study with the objective of identifying the impacts on town centres in regard to the identified events and make recommendations on the approaches that could be used to maximize the benefits of	BM Research have been commissioned to undertake the research on behalf of the local board. the consultant has held interviews with business association managers. However due to delays in obtaining marketview data the delivery of the research has been delayed. it is anticipated that the project will now be completed by 30 June 2018.



## 2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Young Enterprise Scheme (OR)	ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.	Q3	LDI: Opex	\$ 2,000	Completed	Green	Auckland Chamber of CommerceAs of 1st January 2018, the Auckland Chamber of Commerce will take over as the YES regional delivery partner and ATEED will move to become a strategic partner. During January and February ATEED and the Auckland Chamber of Commerce are working together to ensure the smooth transition of the programme delivery to the Chamber. Kick Start days (formerly known as E-days) are being delivered by ATEED with support from the Auckland Chamber of Commerce, as part of this transition. ATEED's role includes management of the funds generously provided by Local Boards for the 2018 Kick Start days. As in previous years, there will be five sub-regional events delivered across the region. The new Auckland Chamber of Commerce team will be inviting you to participate either as student mentors or as observers on the day.	The YES kick start days were delivered between the 19 and 23 February 2018.
Community Access ASB / Wyn Stadium	Provide community access grant to the ASB Stadium to enable community use of the facility and support programmes and activities. Funding to be determined by the Governing Body. The Local board will be responsible for setting and monitoring Key Performance Indicators.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	KPIs have been confirmed. A funding agreement has not been provided to the facility as reporting from the last financial year is yet to be received. Staff are following up with the Trust.	The previously named ASB Stadium is now called the Barfoot and Thompson Stadium. Council's Community Access Scheme funding agreement is with the East City Community Trust so is unchanged by the name change. A reporting requirement of this funding agreement is for the Stadium Manager to provide a 6 monthly verbal report to the Local Board. Funding agreement has been signed with the Trust to provide community access to the facility.
Facility Partnership 2015 Ellerslie Sports Club	Provide a facility partnership grant to Ellerslie Sports Club Inc. for clubroom development at Michaels Ave Reserve. \$840,000.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Community facilities and Sport and Recreation are working with the club on scoping a achievable and fit for purpose clubroom development that includes council provided toilets and changing rooms.	Officers have been working with the club to understand their funding position in order to progress development. The Ellerslie Sports Club have reaffirmed their desire to have their new facility developed on the site identified in the Michaels Ave Master Plan.
Facility Partnership 2010 Orana Marine Sports Charitable Trust (OR)	Provide a facility partnership grant to AMSCT for the development of a marine sports centre at The Landing. \$1,000,000	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Development continues at the site with build progress approaching 45% completion.	Work is progressing on the AMSCT located at The Landing with construction of the Stage One with the roof having been installed during March. This had earlier been delayed due to inclement weather. Practical completion of Stage One is scheduled for mid-July 2018. Planning and fund-raising activities for Stage Two are well advanced, although no fixed date has been set when Stage Two will commence. To date, Auckland Council has released \$500,000 of its Stage One funding for the project. Further funding will occur as the project attains agreed milestones.
Community Access Auckland Netball Centre (OR)	Provide community access grant to the Auckland Netball Centre to enable community	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	Completed	Green	Funding agreement for community access at the Auckland Netball Centre has been signed	No further update. Community access is provided.

## 2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Colin Maiden Park: Partnerships with Hockey, Netball, Basketball & Sports	Lead engagement and support partnerships with Auckland Hockey Association, Auckland Netball Centre, Auckland Basketball and Eastern Suburbs Gymnastics for facility development proposals provided for within the Colin Maiden Park master plan.	Not scheduled	ABS: Opex	\$ -	In progress	Green	Auckland Hockey have completed and presented a draft feasibility study for the construction of two hockey turfs at Colin Maiden Park.	A funding agreement with Hockey has been drafted. Staff are now working on the funding and delivery strategy and will workshop the agreement and strategy with the local board in late June or early July.
Orakei: Facility Partnership 2015 Dynamic Rhythmic Gymnastics (OR)	Provide a facility partnership grant to Dynamic Rhythmic Gymnastics for a feasibility study into partnering with Eastern Suburbs Gymnastics in a new facility at Ngahue Reserve. \$10,000	Q4	ABS: Opex	\$ -	In progress	Amber	Further update will be provided in Q3.	Staff are waiting on work to be completed on the to Colin Maiden Master Plan, as well as the Regional Indoor Court Strategy as both of which will have a bearing on next steps. The proposed site for gymnastics is currently leased by netball, so long-term decision making will be influenced by indoor court investment priorities.  Staff are waiting on work to be completed on the to Colin Maiden Master Plan, as well as the Regional Indoor Court Strategy as both of which will have a bearing on next steps. The proposed site for gymnastics is currently leased by netball, so long-term decision making will be influenced by indoor court investment priorities.
Colin Maiden Park: Implementing a Strategy Plan	Develop an Implementation Strategy and prioritised plan for Colin Maiden Park. To include development of design guideline, identification and prioritisation of projects and estimated costs for delivery (to be developed in conjunction with Investigation and Design, Community Facilities).	Q1;Q2;Q3	LDI: Opex	\$ 20,000	In progress	Green	The procurement process has commenced to appoint professional services to complete the implementation and prioritisation plan for Colin Maiden Park. Work will commence in January 2018.	The implementation plan has been completed and was presented to the board on 26th April. The findings recommend that future developments such as the build of the internal access road, build of the hockey turf and Oceania Football's continued infrastructure developments are coordinated by a program manager.
Ellerslie Recreation Centre Operations Programme	1. Operate Ellerslie recreation centre in a safe and sustainable manner, through a management agreement with YMCA. 2. Deliver a variety of accessible programmes and services that get the local community active. 3. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Ellerslie Recreation Centre Year to date visitor numbers: 3.2% increase in active visits Customer Satisfaction (NPS) score = 52.6, a positive increase on Q1	Ellerslie Recreation Centre Year to date visitor numbers: 1% increase in active visits Customer satisfaction is measured by regular Net Promotion Score (NPS) surveys. This survey asks how likely the users are to recommend the centre to friends and family. Customer Satisfaction: Q3 NPS score = 32.2 , a 4.3 point increase on Q2
Ecological Volunteers and Environmental Programme FY17/18	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events \$20,000 •Plant and animal pest eradication \$11,000 •Mangrove removal \$8,000 •Volunteer support \$11,000	Q1;Q2;Q3;Q4	LDI: Opex	\$ 60,000	In progress	Green	Volunteer activities in Orakei Local Parks this quarter: • Friends of Churchill Park monthly working bee; • Ongoing weed control, maintenance and clean-up work undertaken by the Tahuna Torea Nature Reserve Rangers; • Ongoing weed control and litter removal at Kepa Bush; • Weed control and mulching at Waiatarua Reserve; • Ongoing restoration work at Selwyn Bush;	Volunteer activities in Orakei Local Parks this quarter: • Friends of Churchill Park monthly working bee; • Ongoing weed control, maintenance and clean-up work undertaken by the Tahuna Torea Nature Reserve Rangers; • Regular weed control and litter removal undertaken by the Friends of Kepa Bush; • Ongoing restoration work at Selwyn Bush; • Ongoing animal pest control (rodents and possums) at Churchill Park, Kepa Bush, St Johns Bush, Selwyn Bush, Tahuna Torea, Waiatarua Reserve and Madills Farm Recreational Reserve. Trapping has also

## 2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Parks, Sport Recreation Response Fund Programme 2017/18	Potential projects for the Response Fund include but are not limited to: A walking guide for the area; Greenways (local paths planning); Top up of ecological contract / Tamaki Drive weeding; Purchas Hill (Te Tauoma) - feasibility study and planning; Abbots Way and Liston Park Linkage improvements; Tagalad Reserve North Development; Okahu Bay Reserve Development ; Wattle tree removal.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 79,000	In progress	Green	Having received feedback on the proposed budget spend, staff allocated \$30,000 to the Orakei Greenways programme plan. Staff will present an options memo to reallocate the remaining budget to outcomes led by other teams. The options include:- Walking guide for Remuera and Tamaki Drive- Basketball needs assessment for a facility at Colin Maiden Park \$15k- Tinana walkway planning top-up \$30k- Tamaki Drive weeding \$20k- Churchill Park former clubrooms reinstatement plan \$5k.	Work has started on drafting a programme of works for the Orakei Local Paths (Greenways) Plan. Routes from the plan will be prioritised using a set of assessment criteria that includes such measures as predicted level of use, complexity of delivery and cost. - \$20,000 Wattle removal at Colin Maiden Park will be led by Community Facilities before the end of Q4. - \$15,000 to investigate feasibility of basketball at Colin Maiden Park - Meeting held with Auckland Basketball Services Ltd regarding scope of project implementation plan. Funding agreement to be drafted and signed in Q4.
Orakei Basin: Implementing a Management Plan	Funding for the on-going management monitoring and reporting in relation to the Basin. To include funding for State of the Basin Report and Action Plan.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 40,000	In progress	Green	Engaged professional services to prepare the report in accordance with the scope set by the local board.	A presentation on the scope of the State of the Basin report was provided to the Orakei Basin Advisory Group at their March Meeting. A survey has also been distributed to OBAG seeking feedback for the report. Information continues to be gathered including existing monitoring data, to enable the State of the Basin report to be drafted.
Kepa Bush Reserve: Preparing an Integrated Plan	Scope the appropriate planning and management documentation for the Kepa Bush area	Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Council's internal landscape architects have been assigned to develop the plan with ecological consultants. Staff have begun stakeholder consultation with Friends of Kepa Bush and Ngāti Whātua Ōrākei in accordance with the scope agreed with the board in Q2.	A draft plan has been developed and shared with Ngāti Whātua Ōrākei so that outcomes for both Kepa Bush and Pourewa Reserve can be aligned. A board workshop to discuss the Kepa Bush Reserve Integrated Plan (draft) will occur in April 2018. Wider consultation with key stakeholders, such as the Friends of Kepa Bush, will be undertaken in Q4 once the draft has been approved by the board.
Orakei Historic Heritage Evaluations	The purpose of this project is to undertake historic heritage evaluations of 4 individual places and 1 area in Remuera	Q1;Q2;Q3;Q4	LDI: Capex	\$ 25,000	In progress	Green	The project is on track. The heritage consultant is currently working on evaluations and we have three people in the heritage unit are also working on evaluations.	The project is on track. The heritage consultant is continuing with evaluations with two of them , including the area completed. Evaluations being done within the heritage unit are continuing.

## 2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
North Suburbs Association Football Club	New lease at Madills Farm	Q4	30/11/2017	\$ 250.00	\$ -	In progress	Green	Application material has been sent to the club for return at the end of December 2017.	Awaiting return of the application for a new lease
Association of St Aidans	Lease Renewal at 6 Crown Lane (Little Rangitoto Reserve)	Q4	30/07/2018	\$ 250.00	\$ -	In progress	Green	The lease renewal will be progressed in quarter three.	Processing has been delayed because of other priorities and the renewal will be progressed in quarter four.
Manukau Yacht Club	New lease at Atkin Avenue	Q4	28/02/2018	\$ 500.00	\$ -	In progress	Green	Site visit with board members and club representatives occurred 25 October 2017 to view the use of the shed and the site area. The club has been provided with the new lease application that is to be completed and returned for processing.	The club is still completing their new lease application and will return this to staff upon completion.
Plunket Society - 138 Main Highway Ellerslie	New lease - 138 Main Highway Ellerslie Lease fully expired 31 December 2013 but processing postponed while Plunket explored options for a multi premises lease and changed governance structure .	Q3;Q4	31/12/2013	\$ 1.00	\$ -	In progress	Green	Royal New Zealand Plunket has recently assigned its lease interest to Royal New Zealand Plunket Trust with effect from 1 January 2018. Meeting with Plunket staff from headoffice in Wellington to discuss expired leases is scheduled on 18 January 2018.	Auckland Council staff met with Plunket on 15 February 2018 to progress the processing of the expired leases. Building inspections and condition assessments are currently being undertaken. A report is anticipated to be completed in quarter four.
Plunket Society - 4 Victoria Remuera	First right of lease renewal at 4 Victoria Avenue. Lease was due for renewal 30 April 2015 but postponed while Plunket explored options for a multi premises lease and changed governance structure .	Not scheduled	30/04/2020	\$ 250.00	\$ -	On Hold	Amber	Further investigation is needed for future service delivery of this site.	The lease cannot be progressed while further investigations are underway on future service delivery of this site.  The lease cannot be progressed until the future service delivery of this site is determined.
Local Citizens Advice Bureau - Remuera	Renewal lease at 4 Victoria Ave Remuera. First lease term expires 30 June 2018. Lease term coincides with Funding and Strategic Relationship Agreement for Citizens Advice Bureau .	Not scheduled	30/06/2024	\$ 500.00	\$ -	On Hold	Amber	Further investigation is needed for future service delivery of this site.	The lease cannot be progressed while further investigations are underway on future service delivery of this site.  The lease cannot be progressed until the future service delivery of this site is determined.
Local Lease for Sports Club	Renewal lease for 46 Michaels Avenue Ellerslie. First term expires 30 June 2017	Not scheduled	30/06/2022	\$ 1.00		On Hold	Amber	Staff are still awaiting detailed planning for the site to be completed	The lease cannot be progressed until building locations and sizes are confirmed. It is unlikely that the lease will be progressed during the 17/18 year until funding and building configuration issues are resolved.  Awaiting the re-development plan to be progressed and funded. The lease cannot be progressed until building locations and sizes are confirmed.
Local Lease	Final renewal of lease for	Q4	31/03/2022	\$ 500.00	\$ 500.00	In progress	Green	Approval for renewal without variation will	Will be workshopped with the local board in

## 2017/2018 Q3 Report

Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Amending lease Oceania Football Confederation Inc	Amending the agreement to lease and draft lease for an area of Ngahue Reserve	Q4		\$ 1.00	\$ 1.00	In progress	Red	Amendment to the lease to reflect revised service areas of the building to be progressed together with resolving required approval issues with the stage two development. Awaiting a response from Oceania Football Confederation.	Issues relating to the approval to stage one of the development are being progressed by the Oceania Football Confederation. New consultants are being engaged by the Confederation to deal with these approvals and to progress the stage two development.  New discussions have commenced with the Oceania Football Confederation on outstanding approvals for stage one and design changes and approvals required for stage two. Further reporting to the board may be required.
Lease Orākei Sports Club Inc	New lease for Kupe Reserve 146 Kapa Rd, Orākei. This matter has been approved by the board and draft lease documents are with the Club but not yet signed and completed.	Q4	1/12/2014	\$ 500.00	\$ 500.00	In progress	Green	Final draft of lease has been sent to the club for signature.	In quarter four a report will be presented to to rescind earlier resolution to be replaced with a new resolution reducing lease area to coincide with club improvements.
Proposed new licence to occupy Outboard Boating Club of Auckland Inc	Proposed new licence to the Outboard Boating Club at Tāmaki Drive. Licence would replace monthly licence issued 1 September 1959. Negotiations with the Club to be undertaken.	Q2;Q3;Q4		\$ 1.00	\$ 1.00	In progress	Amber	Final configuration and agreement of the licence area is to be confirmed between the local board and Outboard Boating Club.	Negotiations required with the club to resolve access to their site, use of the Reserve area and removal of the fence. These matters are being dealt with by Parks, Sports and Recreation staff.  Parks Sport and Recreation have engaged consultants to review the club's proposals for the area. Once staff receive the consultant's information, the proposed licence to occupy will be workshopped with the board.
Lease renewal Remuera Parnell Sports Community Centre Trust	Lease renewal (2014) and new lease for additional premises for Shore Rd Reserve, Remuera.	Not scheduled	27/10/2019	\$ 250.00	\$ 250.00	Deferred	Red	Progressing the renewal and new lease is dependent on how these proposals are dealt with by the tenant. Awaiting advice from the trust. The existing lease does not expire until 27 October 2019.	The tenant is proposing to replace buildings and carry out additions to existing buildings. The initial proposal presented by the tenant is to be amended and staff are awaiting further advice from the Trust. Staff have followed up with the group without response. Activity will carry over to 2018/2019 plan.  Awaiting advice from the Trust. They were to decide on development options for the site with the other users. The existing lease does not expire until 27 October 2019. Staff have followed up with the group without response. Activity will carry over to 2018/2019 plan. year.
Proposed lease of the indoor training centre Colin Maiden Park to the Club	Proposed lease of the indoor training centre Colin Maiden Park to the Club	Q4				On Hold	Amber	This is on hold pending decision as to whether or not the building is to be transferred from the Panuku Development Auckland portfolio to the Community Facilities portfolio.	There is a risk this project will not be progressed during the 2017/2018 plan year. Negotiations with the group are proceeding more slowly than anticipated. Asset transferred to Community Facilities portfolio

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Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Eastern Bay Gymnastics Club Inc	Proposed agreement to lease to the Eastern Bay Gymnastics Club Inc., for a new gymnastics building to be built on an area of Ngahue Reserve adjacent to AMI Auckland Netball	Not scheduled				On Hold	Amber	Negotiations to use part of the area of Ngahue Reserve already leased to AMI Auckland Netball are required between AMI Auckland Netball and council. The discussions will need to identify an area that may be available for Eastern Bay Gymnastics Club Inc. to use for a proposed building. This may also identify additional works for roadways and parking areas to serve the sports precinct at Ngahue Reserve.	<p>Negotiations to use part of the area of Ngahue Reserve already leased to AMI Auckland Netball</p> <p>Dependent on Eastern Bay Gymnastics Club Inc., being able to sell their current building in Glen Innes to fund this project</p> <p>Discussions with the club and council staff have identified issues relating to site design and access in conjunction with the netball master plan and its status. Site design issues to be discussed with Parks Sport and Recreation staff with a view to providing options to facilitate further discussions with stakeholders.</p>
Auckland Hockey	Proposed lease at Ngahue Reserve/Colin Maiden Park	Q4				In progress	Green	Progressing issues with the groups on the shared use of facilities.	Staff are awaiting further information from Auckland Hockey before progressing the proposed agreement for shared facilities.
Men's Shed Auckland East	Proposed lease of the former depot building at 98 Abbotts Way	Q4				Completed	Green	Report to the local board on granting of a new lease to the Men's Shed Auckland East Inc. is scheduled for quarter three.	Completed