

## Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
<b>Arts, Community and Events</b>										
2183	CS: ACE: Advisory	Community Response Fund - Rodney	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	No allocations in Q2  Balance: \$10,000	No allocations in Q3  Balance: \$10,000  This budget has been re-allocated by resolution to fee waivers on local halls on 15 March 2018.
301	CS: ACE: Arts & Culture	Arts Facility grants- LDI Helensville Art Centre Operational Grant	Administer a funding agreement with Art Kaipara Trust for operational support of the Helensville Arts Centre.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	In Q2 Art Centre Helensville had a total of 2256 visitors including 809 participants across 54 programmes. Arts in the 'Ville Festival was enjoyed by hundreds of people visiting artists' studios and pop up art spaces. Exhibitions at the centre featured resin paintings by Debbie Oetgen and jewellery by Tanya Bogdonova. Helensville Primary School children exhibited 60 artworks which attracted their families to the centre. Workshops and demonstrations included ceramics glazing and fluid acrylics processes. The centre contributed Outsider Art and Tactile Arts exhibits to Interact Disability at Corban Arts Centre. A locally-funded workshop produced Christmas decorations which were gifted to Helensville families. Volunteers contributed 210 hours.	Helensville Art Centre had 860 visitors including 399 participants. Chain of Events, an exhibition by Tracey Cannon featured a 200 metre paper chain made from Volume 4 of the Diagnostic and Statistical Manual of Mental Disorders. This exhibition brought new audiences into the centre. John Mulholland's Separation in Space featured aluminium sculpture and printing onto aluminium with a video of the process. As an outreach programme, Yvonne Abercrombie held painting classes at the Helensville Museum.
302	CS: ACE: Arts & Culture	Arts Facility grants- LDI Kumeu Arts Centre Operational Support Grant	Administer a funding agreement with Kumeu Arts Centre for operational support.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 40,000	In progress	Green	In Q2 Kumeu Arts Centre had a total of 2064 visitors which included 790 participants across activities. Highlights were the inaugural Kumeu Arts Awards in November with 113 entries of which 80 works were selected. The awards night was a success attracting 125 attendees. Creative Matters from Muriwai have hired the centre to run classes. Their first workshop was a Shibori class with 12 participants and it is hoped that their programme offerings will attract more visitors to the centre. Volunteers contributed 260 hours.	Kumeu Arts Centre had a total of 2,415 visitors including 1059 participants. Creative Matters from Muriwai delivered holiday classes and participant numbers increased. The Composting Collective held a workshop and a live painting session was held on a Saturday. Exhibitions were Dana Dadi's 'Grace Colours' with a painting auctioned for Make A Wish and the Members exhibition, Evolving Aotearoa with artworks sold. An Open Mic evening hosted by Kumeu Live and concerts by Graeme James and Greg Johnson drew attendances of 80 people or more.
3387	CS: ACE: Arts & Culture	Feasibility study for the expansion of Kumeu Arts Centre	As per ACE Work Programme 2016/17. There was \$15,686 carried forward from Y17.	Q1;Q2	LDI: Opex	\$ 15,686	On Hold	Red	Due to the feasibility being completed in Y17, the project for the expansion of the arts centre now sits with Investigation and Design, line 3297.	The feasibility was completed in Y17.  Due to the feasibility being completed in Y17, the project for the expansion of the arts centre now sits with Investigation and Design, line 3297. Project delivery is not expected in the current financial year.
623	CS: ACE: Community Empowerment	Build community capacity: Old Wellsford Library Community Hub	a) build the capacity of local residents to operate and manage the Old Wellsford Library (OWL) space as a community hub through training and mentoring in governance, employment, financial accountability, health and safety, community engagement and accountability b) engage with mana whenua and ensure that iwi aspirations are reflected in the OWL Hub c) ensure that robust community engagement and participation processes, guidelines and practices are used so that a diverse cross section of the community become involved with the hub.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	In Q2, the Old Wellsford Library Hub steering group held a one day governance training workshop for themselves and the wider community. This was well attended and had real value in a community area that does not get many training opportunities. The fixed term coordinator role has now finished. There will be a break over the holiday period and a review will be held early in Q3 to decide on the focus and skills needed for the coming year. The market will continue over this period and the building will be available to the local community to use as a venue for hire.	The Old Wellsford Library Hub is being used on a regular basis for community meetings, workshops and classes. The community governance group is exploring options for further activation of the space and discussing whether or not a paid co-ordinator role is needed. A significant number of residents, many new, are meeting at staff facilitated monthly sessions to discuss planning for Wellsford's future and potential community projects.

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624	CS: ACE: Community Empowerment	Community-led placemaking: Town centre developments	<p>1. Kumeu/Huapai Centre Plan – continue to work with the Plans and Places team and the community to develop a community-led centre plan and identify potential projects for implementation</p> <p>2. partner on Helensville, Warkworth and Wellsford town centre visioning, planning and implementation – develop and facilitate community led planning and placemaking processes in each area that will build consensus and assist these communities to identify priorities for town centre development and expenditure of the Local Planning and Development LDI 2017/2018 capital budget (\$650k)</p> <p>3. provide support and resourcing for communities to undertake their own projects and reduce barriers to community-led projects</p> <p>4. deliver skills-based learning to community groups and residents to strengthen the ability of the community to manage their own resources.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	<p>1. Huapai Hub: The detailed design for the Huapai Hub is completed and total funding of \$230,000 has been allocated by the local board. This will be sufficient to complete stages 1A and 1B of the community gathering space. Physical works commenced at the site in November with a blessing and ground-breaking ceremony attended by 39 local residents, council staff, elected members and contractors. This was followed by a working bee of community volunteers. It is anticipated that the build will be completed in Q3.</p> <p>2. Warkworth Community Aspirations: The report has been finalised and signed off by the Foundation Group. It will be launched and presented to the local board early in Q3 with recommendations for community-led town centre improvement projects.</p> <p>3. Helensville Town Centre: The first phase of the design work for the Streetscape Improvement Project has been completed by the North West Business Association. This will be costed and the feasibility discussed with council's Investigation and Design Team.</p>	<p>1. Huapai Hub: Earth works began on site in March to remove existing and unsafe structures, weeds and ground cover. Opportunities for hands-on volunteering with small space working bees, mulching and planting will continue in Q4. The convening group is investigating additional fund-raising to complete some design elements. Schools have been invited to design bunting. The project build is now managed jointly by Parks Services and Resilio, working with the council contractors.</p> <p>2. Warkworth Community Aspirations: The report was publicly launched at the February Warkworth Town Hall Talk. The recommended community driven option of a community gathering space next to the skate park will be investigated in Q4.</p> <p>3. Helensville Town Centre: The concept design for the Streetscape Improvement Project was presented to the local board by North West Country (NWC), with subsequent discussions with NZTA. The next step is to agree on a process with NWC for developing the detailed design.</p> <p>4. Wellsford town centre: Community conversations started with newcomers about their experiences of the area, to get their input and create positive connections. A restoration project is being planned for the public space behind the OWL hub and toilets, led by a community member and supported by staff across council.</p>
625	CS: ACE: Community Empowerment	Increase diverse participation: Community engagement and partnering	<p>1. Implement the Rodney Youth Voice Plan - regular youth forums, resourcing for youth-led projects, engagement on local projects</p> <p>2. Work with mana whenua and mataawaka to develop and implement an iwi relationship and engagement plan which includes the following - key aspirations and priorities for Maori in the area, opportunities to work together, a plan for building relationships and sharing information</p> <p>3. Identify and develop new community engagement and partnering opportunities - build community capability for running community recycling centres in Snells Beach and Wellsford, support communities and other council teams with community engagement and consultation (Puhoi Village, playspaces, skateparks).</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	<p>1. Youth Voices: Discussions have continued with young people in both Wellsford and Snells Beach to identify improvements they would like to their skate parks. Work will be commenced in both communities on new equipment in Q3. The Lions in Warkworth will also be starting work on the new equipment in Lucy Moore Park after extensive consultation with young people.</p> <p>2. Iwi Relationships: The Otamatea School and Te Uri o Hau have expressed an interest in hosting a Matariki event in the Wellsford area in 2018. Staff have organised a meeting to discuss this early in the new year.</p> <p>3. New Community Partnering Opportunities: The tendering process for the recycling centres in Snells Beach and Wellsford is underway and is being managed by Waste Solutions. Community members in Wellsford have approached staff about raising additional funding themselves to build a loop path connecting the rejuvenated playground with the street at the War Memorial Park in Wellsford.</p>	<p>Iwi Relationships: Working with mana whenua and mataawaka. Te Kakano Co-design - delivering services for Wellsford based on te ao Maori. Staff participated in co-design sessions with council and community to create better access to services for tamariki and whanau maori. The broker and specialist advisor have been liaising throughout the year with Social Policy team who are leading this piece of work. Nothing to report for Youth Voices. Nothing to report for Community Partnering Opportunities.</p>

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2028	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (RD)	Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. Engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion 2. Enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. Reporting back - to local board members on progress in activity areas 1 and 2. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Warkworth Town Hall Governance: The Restoration Trust had several new trustees join this quarter. The temporary co-ordinators contract, which finished in December 2017 has been extended until March 2018 to provide continuity and coverage over the summer period. Staff are currently trying to secure resourcing for a full time programme manager for 12 months. This position would be employed by council in the first instance. At the end of this period it is anticipated both the management of the hall and responsibility for the position would have transitioned to the community.	Warkworth Town Hall Governance: Staff have been working with the trust to allocate roles and responsibilities between council and the trust over the next 12 months for the management and governance of the hall. A plan and timeframe for how and when responsibilities will transition from the council to the trust is also being developed.
358	CS: ACE: Community Places	Rural Halls Rodney	- provide ongoing development, support and advice for each hall committee, with the Rural Hall Advisor being the primary point of contact between rural hall committees and council - implement either the community-led or partnership model for each hall committee.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Amber	The Rodney Local Board have received updates on key issues relating to rural halls at workshops through out this quarter. A Hui for the Rural Hall committees was held in November, with 15 representatives attending from across the region. At the hui staff from ACE facilitated a session where participants could provide feedback on what is working well for them and what they would like improved. There was opportunity to share ideas, concerns and receive updates on the status of the legal documents. In Q3 focus will be on handing over operations of the Point Wells Hall to the committee and continue to progress the relationship agreement and operational guidelines.	The completion of the relationship agreement document (formally known as MOU) and the operational guidelines has progressed this quarter. On-going work is still required to finalise and implement. It is anticipated this will take the remaining two quarters of this financial year. The Local board have received updates on key issues relating to rural halls at workshops. The transfer of the operations of the Point Wells hall to the hall committee has been delayed. This is due to the request to include the volunteer library in the front room of the hall into the hall licence. The report requesting this change will come to the April Business Meeting. The agreement documentation has been developed with all interested council departments. The approach is to ensure the legal requirements are met within a document that works for our community partners.
427	CS: ACE: Community Places	Venue Hire Service Delivery - RD	Provide and manage venues for hire and the activities and opportunities they offer by; - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q2 monthly hirer surveys were sent out to all casual hirers and a selection of regulars. Staff will be able to share results in Q3. Visitor numbers have decreased compared to last year due to a regular hirer no longer booking five days a week at Kaukapakapa Memorial Hall and a regular hirer at Wainui Hall changing the attendee numbers from 100 to 20.	Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74% was self-service online bookings. For the local board area, the monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 59%. The low rated questions are about cleanliness. Staff are working more closely with Community Facility colleagues to audit the cleanliness of venues.

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430	CS: ACE: Community Places	Community Venues RD - participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q2, staff continued to work through key research insights and developing actions against these. Staff held two workshops with internal stakeholders to identify and confirm the main business objective "to create greater reach and relevance for Aucklanders so they feel connected locally". Six main focus areas remain as: - capitalise on strengths in positioning – family friendly, local and convenient, affordable-improve the condition and amenity to meet expectations- develop our offer and tailor to meet distinct interests- provide simple package options for hirers - develop a digital solution to promote both venues and activities- drive repeat business, share experiences, satisfaction and reach new customers. Action planning will continue in Q3.	Action planning continues to increase awareness and participation across the network. Staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work. A Google awareness campaign ran the month of February. New art work options have been developed with refreshed awareness campaign to be run in Q4.
1038	CS: ACE: Community Places	Local Board subsidies for halls fees and charges LDI \$15k - RD	Administer further fee subsidy of hire fee to hirers with special legacy arrangements funded by LDI to December 2017.  Includes \$13,500 for the extension of the transitional fees for regular users through to December 2017 and \$1500 for any other potential fee waivers.	Q1;Q2	LDI: Opex	\$ 15,000	In progress	Green	Staff have administered the additional subsidised rates as approved by the local board. The budget set for the FY18 fee waivers is exhausted and the local board continue to receive FY18 fee waiver requests.	Staff have administered the additional subsidised rates as approved by the local board. The local board has approved the allocation of additional funds to top up the budget set aside for the FY18 fee waivers. Staff updated the local board on fees and charges including the subsidy for FY19.
156	CS: ACE: Events	Citizenship Ceremonies - Rodney	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 15,993	In progress	Green	Staff delivered a combined Northern Cluster citizenship ceremonies on two occasions during Q2 with 413 people becoming new citizens.	The Civic Events team delivered one citizenship ceremony during Q3.
157	CS: ACE: Events	Anzac Services - Rodney	Support and/or deliver Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 18,000	In progress	Green	Staff commenced planning in Q2 for delivery in Q4.	Planning is well advanced for Anzac event(s) to be held in Q4. Additional funds are required.
158	CS: ACE: Events	Local Civic Events - Rodney	Deliver and/or support civic events within the local board area such as: - Snells Beach Skatepark renewal - Muriwai Playground opening/open day - Wellsford Skatepark opening/open day - Planning Open Days (Kumeu/Huapai and Warkworth)	Q1;Q2	LDI: Opex	\$ 18,000	In progress	Green	Kowhai Reserve walkway opening held on 1 November 2017 in Warkworth with 55 people attended the event.	No activity occurred during the quarter as no local civic events are currently scheduled.
182	CS: ACE: Events	Targeted Events - Rodney	Funding to support community events through a non-contestable process. This is an opportunity for the local board to work in partnership with local event organisers by providing core funding to selected events as follows: - Kowhai Festival- A&P Shows- Christmas Parades	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	Three grants totalling \$6000 were paid out in Q2. In Q2 a set of guidelines for the allocation of unallocated funding to new events were developed and agreed with the local board. Round 1 of the grant was opened and two applications have been received. These are currently being assessed and will be presented to the local board in Q3. A second round of the grant will open in Q3 for assessment and allocation in Q4.	Applications received during round two were presented to the board during Q3. Round three closed on 30 March 2018. Allocations for round two and three will be made during Q4.
<b>Community Facilities: Build Maintain Renew</b>										
3267	CF Investigation and Design	Whangateau Reserve - renew toilet waste water system	Waste water system renewal This project is carried forward from the 2016/2017 work programme, previous ID 3026	Q1;Q2;Q3;Q4	AB Capex	\$ 650,000	Approved	Green	Current Status: Under review by Healthy Waters and Investigation & Design  Next steps: Design and investigation prior to writing business case.	Current Status: Engaging external contractor to investigate options analysis in conjunction with Healthy Waters. Further communication with Healthy Waters as wider projects in the area are being identified. Next steps: Intermediate measures like waste water measure equipment being installed in conjunction with healthy waters and community facilities.

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1115	CF: Investigation and Design	RD: Plan for Greenways plan delivery	The board investigates methods of delivering the Rodney Greenways plan taking into consideration funding, community involvement, technical feasibility and an operational model for the project.	Q3;Q4	LDI: Opex	\$ 250,000	Approved	Green	Current status: The Rodney Local Board Transport, Infrastructure and Environment Committee approved the allocation of LDI opex budget entitled 'Greenways Plans' to undertake feasibility studies on the following proposed routes 1. Centennial Park Rd and Wellsford Centennial Park, 2. Esplanade reserve, Kumeu River - Huapai to Kumeu Town Centre, 3. Riverhead, Victoria Street (unformed road), 4. Omaha Wetlands Walk. Next steps – Engagement of professional services to undertake the feasibility studies.	Current Status: Landscape designers have been approached to submit proposals to undertake the feasibility work. Next steps: The designers will be appointed and work on the feasibility reports will commence in April 2018.
1140	CF: Investigation and Design	Rodney project response fund 2017/2018	Manage a fund to address cost escalation issues on parks projects	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	Current status: Project has been received from Community Services in December 2017.  Next steps: Investigation and Design Unit to work with the local board to identify projects during the Community Facilities workshops in February and March 2018.	Current status: Staff are seeking clarity into the purpose and need for this budget allocation.
2624	CF: Investigation and Design	Helensville Library - renew car park drainage	Renew drainage in the library carpark to eliminate flooding and reduce maintenance costs.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 25,000	In progress	Green	Current Status: Seeking Healthy Waters support and advice to redesign elements of the car park and footpaths to redirect storm water. Further investigation of stormwater and drainage system with CCTV.  Next steps: Engaging contractor to conduct CCTV investigation of car park drainage and storm water pipes, Investigate scope of works for renewal. Engaging consultants to establish contouring of car park.	Current Status: Design and scoping of required works for swales and a car park are underway. Community Facilities is liaising with Healthy Waters on this project. Updates to be presented to local board. Next steps: Preparation of a business case prior to hand over to Project Delivery.
2625	CF: Investigation and Design	Helensville Library - remedial works from structural review and Kaipara RSA - replace roof	Necessary physical works following structural review. The scope includes the library, service centre, public toilets, war memorial hall and the Kaipari RSA. Replace iron roof, butynol, replace internal gutter, replace downpipe, remove and reinstatement air-conditioning units and ducts. Occupier: Kaipara Memorial RSA	Q1;Q2;Q3;Q4	ABS: Capex	\$ 150,000	In progress	Green	Current Status: Currently reviewing structural report to determine project requirements. Detailed structural assessment underway to determine earthquake vulnerability. Initial design for next phase underway.  Next Steps: Begin design phase.	Current Status: Currently in the process of locating all structural and condition assessments to progress this project. This will also need to go to the Auckland Council Asset Management and Intelligence Support team for review. Next Steps: Begin the design phase.
2632	CF: Investigation and Design	Kaipara RSA - replace roof	Replace iron roof, butynol, replace internal gutter, replace downpipe, remove and reinstatement air-conditioning units and ducts. Occupier: Kaipara Memorial RSA	Not scheduled	ABS: Capex	\$ 15,000	Cancelled	Amber	Current Status: This project is part of the comprehensive weather-tightness renewal of the Helensville Library and War Memorial Hall. Currently at the design stage. Next steps: Planning.	Risk/ issues: Project was merged with another activity line (Helensville Library - remedial works from structural review and Kaipara RSA - replace roof) and therefore record is cancelled. Please refer to SharePoint ID 2625 for commentary details. Current status: This project was merged with Helensville Library - remedial works from structural review and Kaipara RSA - replace roof. Refer to ID 2625
2635	CF: Investigation and Design	Pakiri Hall - refurbish toilets	Refurbish mens and ladies toilets including vanities, toilet suites, paint and flooring	Q2;Q3;Q4	ABS: Capex	\$ 3,500	In progress	Green	Current status: This project is in its very early stages with the Investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case .	Current Status: Project has been fully scoped and now with Project Delivery. Next step: Detailed design will be completed prior to physical works starting.
2641	CF: Investigation and Design	Rodney - renew coastal assets 2018-19	Warkworth River Bank-Town Walkway, Leigh Wharf Reserve	Q2;Q3;Q4	ABS: Capex	\$ 92,000	Approved	Green	Current status: This project is in its very early stages with the Investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case .	Current Status: Identifying required work on individual sites alongside the Community Facilities Coastal Team. Next Step: Site visits will be carried out to confirm required physical works.

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2643	CF: Investigation and Design	Rodney - renew minor park buildings 2017/18 - 2018/19	Snells Beach (Sunrise Boulevard), Sandspit Rec Reserve, Parakai Recreation Reserve, Huapai Riverbank Service Centre, 118 Rodney Street - Wellsford	Q2;Q3;Q4	ABS: Capex	\$ 31,000	Approved	Green	Current status: Identifying the required work and scoping prior to preparing business case.  Next step: write the business case	Current Status: Options analysis for the Wellsford Toilet facility is underway. Undergoing consultation process for the design of Snells Beach Toilet replacement and presenting proposed concept to the local board. Completing scope of works for Sandspit Wharf Exeloo Toilet refurbishment, Completing scope of works for the Huapai Kumeu Service Centre Toilet refurbishment. Next step: Finalising design and scope of works. Wellsford Toilet: Presenting options and concepts to local board. Undergoing consultation process and feedback from community.
2646	CF: Investigation and Design	Rodney - renew park lighting 2017/18 - 2018/19	Port Albert Rec Reserve, Algies Bay Reserve	Q2;Q3;Q4	ABS: Capex	\$ 6,000	Approved	Green	Current status: discovery and investigation prior to writing business case.  Next step: write business case.	Current Status: Engaging consultants to identify scope of works. Next steps: Preparing business case.
2647	CF: Investigation and Design	Rodney - renew park roading and car parks 2017/18 - 2018/19	Car park next to Old Masonic Hall, Matheson Bay Reserve, Tomarata Dune Lakes Reserve, Shelly Beach Reserve, Riverhead War Memorial Park, Port Albert Wharf Reserve, Huapai Recreation Reserve, Harry James Reserve, Currys Bush Reserve, Bourne Dean Recreation Reserve, Algies Bay Reserve	Q2;Q3;Q4	ABS: Capex	\$ 174,252	Approved	Green	Current status: Identifying the required work and scoping prior to preparing business case.  Next steps: Write the business case.	Current Status: Identifying the required work. Next Step: Engaging consultants to scope detailed works.
2649	CF: Investigation and Design	Rodney - renew park structures 2017/18 - 2018/19	Wonderview Rd/Cotterell St Esplanade, Wellsford War Memorial Park, Wellsford Community Centre Grounds, Ti Point Walkway, Snells Beach Esplanade, Shoesmith Domain Recreation Reserve, Pigeon Place accessway, Parry Kauri Park, Omaha Beach Boat Launching and Wharf, Matheson Bay Reserve, Martins Bay, Mangakura Reserve, Leigh Harbour Cove Walkway, Highfield Garden and The Glade Reserve, Harbour View Road Coastal Reserve, Buckleton Beach Reserve	Q2;Q3;Q4	ABS: Capex	\$ 235,200	Approved	Green	Current status: Identifying the required work and scoping prior to preparing business case.  Next steps: Write the business case.	Current Status: Scoping is near to completion and handover for project delivery. Next steps: Complete scope and prepare for procurement.
2650	CF: Investigation and Design	Rodney - renew park walkway and paths 2017/18 - 2018/19	Worthington Road Reserve, Whangateau Harbour Esplanade Reserve, Wellsford War Memorial Park, Shelly Beach Reserve, Port Albert Recreation Reserve, Pigeon Place accessway, Omaha South Quarry Reserve, Goodall Reserve, Fidelis Avenue Reserve, Elizabeth Street Reserve, Currys Bush Reserve	Q2;Q3;Q4	ABS: Capex	\$ 128,000	In progress	Green	Current status: Identifying the required work and scoping prior to preparing business case. Next steps: Write the business case.	Current status: Scoping of the required walkway and path renewals have been completed. Next steps: Physical work for the renewal of the walkways and paths will be procured.
2651	CF: Investigation and Design	Rodney - renew parks utilities 2017/18 - 2018-19	Waimauku War Memorial Hall, Te Moau Reserve and River Esplanade, Helensville River Reserve, Harry James Reserve	Q2;Q3;Q4	ABS: Capex	\$ 16,300	Approved	Green	Current status: Identifying the required work and scoping prior to preparing business case.  Next steps: Write the business case.	Current status: Identifying the required work and engaging consultants to provide scope of works. Next Step: Preparing a business case.
2652	CF: Investigation and Design	Rodney - renew park playspaces 2017/18 - 2018/19	Tuna Place Reserve, Shoesmith Domain Recreation Reserve, Point Wells Community Centre, Huapai Recreation Reserve	Q2;Q3;Q4	ABS: Capex	\$ 21,000	Approved	Green	Current status: Identifying the required work and scoping prior to preparing business case.  Next steps: Write the business case.	Current Status: Completing concepts for renewal of play spaces. Next step: Consultation with community.
2654	CF: Investigation and Design	South Head Hall - renew toilets	Renew toilets	Q2;Q3;Q4	ABS: Capex	\$ 4,000	Approved	Green	Current status: Identifying the required work and scoping prior to preparing business case.  Next steps: Prepare the business case	Current status: Identifying the required work and consultation with community groups. Next step: Scoping prior to preparing a business case.
2655	CF: Investigation and Design	Tauhoa Hall - renew kitchen	Renew kitchen including the hot water system.	Q2;Q3;Q4	ABS: Capex	\$ 3,000	Approved	Green	Current status: Identifying the required work and scoping prior to preparing business case.  Next steps: Prepare the business case	Current Status: Identifying the required work and communication with local community and Rodney Rural Hall Advisors. Next step: Scoping prior to preparing business case.

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2656	CF: Investigation and Design	Warkworth Masonic Hall - underpin main entrance stairs	Underpin main entrance stairs	Q2;Q3;Q4	ABS: Capex	\$ 5,000	Approved	Green	Current status: Discovery and investigation prior to writing business case. Next step: Write business case.	Current status: Identifying the required work and engaging a specialist engineering report. Next step: At completion of report, identifying the scope of works prior to preparing a business case.
2659	CF: Investigation and Design	Wellsford Community Centre - replace part of roof	Partial roof replacement required, new internal gutter and repair work, replacement of membrane.	Q2;Q3;Q4	ABS: Capex	\$ 30,000	Approved	Green	Current status: Identifying the required work and scoping prior to preparing business case. Next steps: Prepare the business case	Current Status: Finalising scope of works for business case. Next step: Hand over to project delivery.
2846	CF: Investigation and Design	Rodney - create active recreation spaces	Create active recreation spaces	Q1;Q2;Q3;Q4	LDI: Capex	\$ 50,000	In progress	Green	Current Status: Under resolution RODPC/2017/24 the local board approved the allocation of funds from its LDI Capex play spaces budget to the Rautawhiri Park perimeter path stages one and two. This was to enable the construction of these stages of the path to begin within the current 2017/2018 financial year. Next steps: Commence physical works.	Current Status: Funding was allocated by the local board in 2017 for the construction of the Rautawhiri Park perimeter walkway stages one and two. Construction commenced in March 2018 and earthworks are underway. Next steps: Construction of a section of walkway around the perimeter of the athletics track will begin in April 2018.
2847	CF: Investigation and Design	Rodney - plan and design town centre improvements	Plan and design town centre improvements	Not scheduled	LDI: Opex	\$ 100,000	Cancelled	Amber	Current status : This project is in progress.Work underway with stakeholders and public to identify project scopes for towncentres. Community Facilities will deliver the physical works under Rodney - Improve town centre 19482 (Sharepoint ID 3375). Next steps: Scoping of potential towncentre projects.	Risks/Issues: Project record cancelled. This project has been merged with Rodney Improve Town Centre. Please refer to SharePoint ID 2847 for an update/ commentary.  This project has been merged with Rodney Improve Town Centre. Please refer to SharePoint ID 3375 Current Status: This project record is cancelled.
3044	CF: Investigation and Design	Kumeu Library - replace roof, external walls & ceiling	Kumeu Library interior space requires walls and ceilings to be re-lined with plasterboard and painted due to the water damage that had occurred because all of the roof profiles leak . Roof replacement and external wall renewal. This project is a continuation from the 2016/2017 programme (previous ID 343).	Q4	ABS: Capex	\$ 142,857	Approved	Amber	Current status: Investigation and assessment of future work requirements is underway. Reviewing reports and investigating alternatives. Workshop postponed pending report on alternative approaches.Next steps: Planning.	Unsure of what the scope will be, budget might not be sufficient.Current Status: A workshop was held with the local board to discuss options. The local board requested additional options be explored and another workshop held to discuss. Next steps: Workshop with the local board followed by a formal report to outline the options and recommendations to inform the local board's resolution.
3178	CF: Investigation and Design	Rodney Recreational Walkways - Kowhai Park Reserve - develop design	Design of a walkway/cycleway development, linking Warkworth Showgrounds to Kowhai Park Reserve This project is carried forward from the 2016/2017 work programme, previous ID 4533	Q1;Q2;Q3;Q4	Growth	\$ 78,470	On Hold	Red	Current status: Consultation with the landowners of the adjacent covenanted land is in progress.  Next steps: Approval is required from the private landowners to cross an area of jointly owned land. Engagement with the community and iwi on the concept design will commence if approval is granted.	Risks/ issues: Formal approval is required for the walkway to cross a section of jointly owned covenanted land. Negotiations with the landowners are underway. The project will be delayed until this is resolved. Agreement in principle has been reached however two out of three landowners have requested the investigation of an additional footpath along Matakana Road as part of this project, before granting approval. This is an Auckland Transport query and the local board are liaising with Auckland Transport on this.  Current Status: The local board are liaising with Auckland Transport on possible options for a new footpath connection along Matakana Road. This has been requested by the landowners of the covenanted land adjacent to the council reserve.Next steps: The project is on hold until options have been investigated by Auckland Transport.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3297	CF: Investigation and Design	Kumeu Arts Centre - LDI capital grant - improve assets	Improve assets	Q1;Q2;Q3;Q4	LDI: Capex	\$ 300,000	On Hold	Amber	<p>Current status: This is the Capex allocation of a project that is currently sitting with Arts, Community and Events for the initial investigation and design for the extension of the Kumeu Arts Centre. The physical delivery works are a funded partnership between the local board and the Kumeu Arts Centre.</p> <p>The project is currently on hold with Community Facilities Investigation and Design pending the agreement of the preferred design option as lead by Arts, Community and Events. Once this has been agreed on by the local board and the Arts Centre along with the funding partnership terms, Community Facilities Investigation and Design team will be able to progress.</p>	<p>Risks/Issues: The project is currently on hold with Community Facilities Investigation and Design pending the agreement of the preferred design option as lead by Arts, Community and Events. Once this has been agreed on by the Local Board and the Arts Centre along with the funding partnership terms, Community Facilities Investigation and Design team will be able to progress.</p> <p>Current Status: This is the Capex allocation of a project that is currently sitting with Arts, Community and Events for the initial investigation and design for the extension of the Kumeu Arts Centre. The physical delivery works are a funded partnership between the Local Board and the Kumeu Arts Centre. The project is currently on hold with Community Facilities Investigation and Design pending the agreement of the preferred design option as lead by Arts, Community and Events. Once this has been agreed on by the Local Board and the Arts Centre along with the funding partnership terms, Community Facilities Investigation and Design team will be able to progress.</p>
3375	CF: Investigation and Design	Rodney - improve town centre	Improvements in the town centre yet to be scoped and decided	Q3;Q4	LDI: Capex;#L DI: Opex	\$ 650,000	Deferred	Red	<p>Current status: This project on hold until the Community Empowerment department have resolved the community consultation. To date \$130k has been spent on the Huapai Hub. Next steps: None at this stage.</p>	<p>Risks/ issues: This project has been deferred from FY2018 to FY2019 until the Community Empowerment department have resolved the community consultation. Current Status: Project deferred from FY2018 to FY2019 until the Community Empowerment department have resolved the community consultation and provided a scope containing priority areas of focus. \$650,000 LDI Capex, \$100,000 LDI Opex transferred from ID2847</p>
3399	CF: Investigation and Design	Warkworth Library - refurbish exterior	Refurbish exterior. This project is carried over, previous SP ID 4374	Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	<p>Current status: Identifying the required work and scoping prior to preparing business case.</p> <p>Next steps: Write the business case</p>	<p>Current: The Contractor is currently pricing these works. Next: An evaluation and assessment of the Contractors tender price.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1728	CF: Operations	Rodney Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Full facility contractors were challenged by the spring growth grass flush in quarter two, which was exacerbated due to the exceptionally wet ground conditions of the previous quarter. The contractor was able to rise to the challenge and on the whole mowing was completed within specification. Summer sports field preparation was completed successfully and the challenge in this space related to the need for water conservation in the Warkworth area due to low precipitation over the quarter. Building maintenance (soft services and trades) has improved due to additional personnel being employed by the contractor. Litter and public toilet cleanliness will be key areas of focus at busy coastal sites heading into quarter three. Ecological Restoration: All site assessment reports completed, commencement of plant pest control in High Value and General sites and close to the completion of the first round of animal pest control. Arboriculture: Improved seasonal conditions has seen a movement of maintenance focus from street tree to park trees.	Quarter three commenced with a severe storm in early January. The storm caused some coastal damage at Snells Beach, Algies Bay, Whangateau Estuary (Omaha side) and Scandrett Regional Park. The most noticeable impact of the storm was the unseasonal growth rates for grass and gardens in open spaces. The full facility contractor was too slow to respond to the 'flush' which continued through February and this resulted in a high number of 'requests for service' and complaints relating to mowing. Fortunately, the weather did not impact sports field usage and generally these facilities have been maintained to a high standard. The full facility contractor is improving resourcing (both equipment and staff) to address these issues and it is pleasing to see that there has been improvement. Building maintenance (soft services - loose litter and toilet cleaning) was placed under significant pressure over the peak summer period and the new contractor generally performed satisfactorily. There were instances of poor cleaning at Parry Kauri Park, Warkworth Showgrounds (new club toilets) and the Warkworth Service Centre. Operations staff have requested service improvement for loose litter, particularly at those sites not serviced by litter bins. Building maintenance (trades) primary issue was multiple public toilet closures over the peak period due to repair works taking too long to resolve. This was highlighted with the contractor as a concern and moving forward these closures should not take as long.
2787	CF: Operations	Plants trees and improve arboriculture	Tree planting and arboriculture improvements throughout Rodney	Not scheduled	LDI: Opex	\$ 40,000	In progress	Green	Potential planting sites were scoped over the quarter. Further planning is being undertaken to short list sites and determine the appropriate species. A selection of park and street locations have been considered across the various main centres throughout Rodney.	Sites have been scoped and tree selections made. The proposal has been delivered to the local board. Resident consultation has begun in advance of the physical planting in May and June 2018.
3503	CF: Operations	Rodney Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 496,994	In progress	Green	This line item has been added in quarter three. It was previously reported on under SP ID 1728.	The key focus for the third quarter has predominately been high value park pest plant control. Other activities of focus have included undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The amount of requests for service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3504	CF: Operations	Rodney Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 519,858	In progress	Green	This line item has been added in quarter three. It was previously reported on under SP ID 1728.	The dominant factor during the third quarter was the unanticipated storm in early January that saw the same amount of requests for service being generated over a two day period as can be expected for an entire month. This increase was compounded by a normal seasonal increase in requests that resulted in a backlog of requested work that has extended out the normal timeframes on completion of work. This influx also exposed faults in the suppliers customer management system that saw some instances where customers were not kept informed of progress that resulted in escalation and further complaint. These issues are being addressed through normal contract management and compliance processes
2622	CF: Project Delivery	Rodney - Challenging Play Spaces Project	Increase the level of service in playgrounds around Rodney to provide challenging and youth focused play experiences. This project is a continuation from the 2016/2017 programme (previous ID 615)	Q1;Q2;Q3;Q4	LDI: Capex	\$ 170,000	In progress	Green	Current Status: Wellsford and Muriwai sites approved by the local board. Design is underway. Consultation with local schools and community groups is complete. Next steps: Presentation of final designs to local board is planned for February 2018. Next steps: Construction is planned for May 2018.	Current ground conditions are unusually wet due to the rain this summer. There is potential for some of the installations to be delayed if there is more prolonged wet ground conditions.  Current Status: Wellsford and Muriwai sites have been approved by the local board. Consultation with local schools and community groups is complete and concept design has been approved. Final equipment design is being sought from the local board. The tender for works is under way. Next steps: Construction is planned to start in May 2018.
2623	CF: Project Delivery	Helensville Library - comprehensive renewal	Full building refit.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 65,000	In progress	Green	Current status: Design for remodelling of the staff room and kitchen space is complete.  Next Steps: This will be bundled with another project (Helensville War Memorial Hall - replace extractor system in toilets 2627) and tendered in February 2018.	Current Status: The tender for physical works has been released and is due to close at the end of March. Library Operations staff have been involved to ensure a co-ordinated delivery that provides the least disruption to the public service and staff. Next steps: Review the tender for the works and award if appropriate. Finalise the work programme and start to notify the public of the closure dates and effect on service. It is currently targeted to undertake this work during early to mid-May and to avoid school holidays.
2626	CF: Project Delivery	Helensville River Walkway - renew seawall	Renewal of the seawall walkway. This project is a continuation from the 2016/2017 programme (previous ID 3012)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 34,000	In progress	Amber	Current status: Obtained the options report from the consultant after discovering Crown has the ownership of the reclamation land between the timber retaining wall and esplanade strip. Investigation and Design team preparing memo for the board presentation. Next steps: The Investigation and Design team to present a memo for a local board workshop on 8 February 2018.	Potential geotechnical issues that will influence design options, contaminated fill from illegal dumping, restricted site access (permission required over private property), and consents required. Ownership issue of the reclamation area. Current status: Investigation of land contamination, feasibility on Crown land options and obligations in relation to reclaimed land and reserve esplanade. Investigation of implications of treaty settlement. Current communication with Crown Property and planned further testing on Auckland Council Land. Next steps: Further steps are depending on outcome of discussions with LINZ/ Crown Property and the Land team.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2627	CF: Project Delivery	Helensville War Memorial Hall - replace extractor system in toilets	Replacement of the extractor system in the toilets	Q1;Q2;Q3;Q4	ABS: Capex	\$ 44,100	In progress	Green	Current Status: Discuss project requirements with contractor.  Next Steps: Complete project scope and tender works.	Current status: A consultant was engaged to provide a report which quantified the current extraction system capacity and detail how far away from building compliance it currently is and see where we could make use of the existing components in an upgraded system. This report has been received along with a concept proposal for a solution which would bring this extraction system up to building code. The proposal has been reviewed and approved by Operations and Maintenance staff. The consultant has been asked to follow up with a detailed specification and cost estimate. Next steps: Review the final detailed proposal and, assuming the design fits within the project budget, release a tender to engage a contractor to install the proposed solution.
2633	CF: Project Delivery	Omaha Groyne - renewal - stage 3	Renewal of the Omaha groyne seawall. This project is a continuation from the 2016/2017 programme (previous ID 4456)	Q1	ABS: Capex	\$ 600,000	Completed	Green	Current Status: Project completed 18 August 2017.	Current Status: Project completed 18 August 2017.
2634	CF: Project Delivery	Omaha Residential - renew walkways	Blue Bell-Thistle-Day Dawn walkway, Day Dawn-Blue Bell walkway, Dungarvon-Blue Bell walkway, Jane Gifford-Meiklejohn walkway, Success-Dungarvon-Dorine walkway, William Fraser Reserve paths renewal. This project is a continuation from the 2016/2017 programme (previous ID 3014)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 284,000	Approved	Green	Current Status: Boardwalk detail being confirmed with arborist for path renewal under Norfolk Pines.  Next steps: Completion of works.	Current Status: Design of 2018/2019 path renewal works is under way. Next steps: Consenting and tendering will be undertaken following the completion of the project scope.
2636	CF: Project Delivery	Rautawhiri Park - renew courts	Rautawhiri Park court renewals. This project is a continuation from the 2016/2017 programme (previous ID 3016). This is a carryover project.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 1,000,000	In progress	Green	Current Status: Awarded contract and commenced physical work as from 8th January 2018. Next Steps: Continue construction works with estimated completion date of mid May 2018.	Current status: Netball courts: lime stabilisation works are complete. Trenching for the power cables is underway as is the installation of some of the drainage devices and subsoil drainage. Commenced laying geotextile and base course layer simultaneously. Tennis courts: lime stabilisation works are complete. Next Steps: Netball courts: continue with trenching for power cabling, drainage work and laying geotextile and base course layer. Tennis courts: commence trenching for power cabling and drainage work. Also commence laying geotextile and base course layer simultaneously. Risk/issues: weather has significantly impacted progress to date and the completion date is likely to be extended out to mid-June 2018. However the contractor is working hard to find ways of working around the wet conditions and keep the construction moving.
2637	CF: Project Delivery	Riverhead Historic Mill Reserve - renew seawall	Riverhead Historic Mill Esplanade Reserve seawall renewal. This project is a continuation from the 2016/2017 programme (previous ID 3017)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 50,000	Approved	Green	Current status: This project is in its very early stages with the Investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case.	Current status: Project details are being identified by the Coastal team. Next Step: Confirming Heritage team involvement as asset is located on an historic site and investigation to assess if further consultation is required.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2638	CF: Project Delivery	Riverhead War Memorial Park - upgrade fields 2, 3 & DTA sand fields and irrigation	Develop a new sand field. This project is a continuation from the 2016/2017 programme (previous ID 3421)	Q1;Q2;Q3	Growth	\$ 120,000	In progress	Green	Current Status: Slit drains installed December as programmed and site fencing removed in January 2018. Mowing, weeding, sand topdressing, fertilising and some plugging/turfing in progress to complete grow-in. Next Steps: Final handover walkover booked for 24 January 2018 for athletics and touch tournaments to recommence use of the fields.	Current status: Slit drains were installed in December as programmed and site fencing was removed on 15 January 2018. Handover was completed on 24 January for touch rugby and athletics to recommence use of the fields. The catchment drain was extended around the long jump pit and edge surrounds reseeded with rye. Next steps: Complete last of outstanding works and issue Practical Completion Certificate
2639	CF: Project Delivery	Riverhead War Memorial Park - renew field 1 sand field	Riverhead War Memorial Park sand sportsfield renewal. This project is a continuation from the 2016/2017 programme (previous ID 3421)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 20,000	In progress	Green	Current Status: Physical works are underway, irrigation and drainage system installed. Next Steps: Progress construction work to completion	Current status: Physical works are well underway and currently in grass regrowth phase. Expected completion timeframe is early May 2018. Next steps: Progress physical works to completion.
2640	CF: Project Delivery	Rodney - Recreational walkways and bike trails	Walkway and cycleway development, Te Whau Esplanade walkway completion, Huapai Domain perimeter walkway, Jamieson Bay walking access, Rautawhiri perimeter path planning, Kowhai Park to Warkworth Showgrounds link, Greenways delivery Wellsford-Warkworth-Waimauku-Kumeu-Huapai and Riverhead. This project is a continuation from the 2016/2017 programme (previous ID 624)	Q1;Q2;Q3;Q4	Growth	\$ 218,841	In progress	Green	Current Status: Works has commenced and a section of path has been constructed from the end of Sunny Crescent. The site will be shut down over the Christmas holidays, and the remainder of the path will be constructed in January 2018. Next steps: Monitor contractor and works progress.	Current Status: The main works involving path construction has been completed. The contractor is undertaking remedial works on a section of path that was not constructed satisfactorily. Areas of bad drainage were exposed during the path construction and the contractor has been asked to undertake additional works to address these. Next steps: inspect site once contractor completes remedial and drainage works.
2642	CF: Project Delivery	Rodney - renew minor park buildings 2017/18	Matheson Bay, Big Omaha Wharf	Q1;Q2;Q3;Q4	ABS: Capex	\$ 125,000	In progress	Green	Current status: Investigation and design is completed. The small toilet at Big Omaha Wharf will be refurbished. Next steps: A contractor will be engaged to undertake the physical works.	Current Status: Following a full investigation, the toilet block at Big Omaha Wharf has been closed for refurbishment. Next steps: A memo with options and recommendations for the future of the building will be issued to the local board for their feedback and direction.
2644	CF: Project Delivery	Rodney - renew park fencing 2017/18 - 2018/19	Wonderview Rd/Cotterell St Esplanade, Ti Point Road Reserve, Taporā Recreation Reserve, Riverhead War Memorial Park, Port Albert Wharf Reserve, Lucy Moore Memorial Park, Huapai Recreation Reserve, Helensville River Walkway, Glasgow Park, Bourne Dean Recreation Reserve, Ariki Reserve	Q1;Q2;Q3;Q4	ABS: Capex	\$ 136,500	In progress	Green	Current Status: Project will be tendered during February 2018. Next Steps: Award tender and deliver project.	Current Status: Project will be tendered during May 2018 with the intention to do the physical work during November - January 2019. Next Steps: Finalise tender documentation.
2645	CF: Project Delivery	Rodney - renew park furniture 2017/18	Wellsford South Entrance Reserve Layby, Warkworth River Bank-Town Walkway, Taporā Recreation Reserve, Sunburst Reserve and Tamatea Esplanade, Snells Beach (Sunrise Boulevard), Sesquicentennial Walkway, Riverhead War Memorial Park, Rautawhiri Park, Port Albert Rec Reserve, Parry Kauri Park, Matakana Wharf Reserve, Kings Farm (Wainui), Huapai Riverbank, Huapai Service Centre, Huapai Recreation Reserve, Goodall Reserve, Cement Works, Birds Beach Recreation Reserve, Ariki Reserve	Q1;Q2;Q3;Q4	ABS: Capex	\$ 106,330	In progress	Amber	Current status: Tender documentation finalised. Next steps: Tender works in January 2018 and review submissions.	The first tender indicated a lack of available contractors to complete the works with just one submission well above budget. If the second tender is not successful there is a chance that delivery of this project will be delayed into the first quarter of the new financial year or that it will have to be delivered above budget to meet the financial year-end deadline.  Current status: A first tender was completed in early March 2018 but unsuccessful due to pricing being well above budget. A second tender is underway and will close at the end of March 2018. Next steps: Review tender submissions, negotiate and award the contract and schedule the works.
2648	CF: Project Delivery	Rodney - renew park signage 2017/18	Shelly Beach Reserve, Port Albert Wharf Reserve, Mosquito Bay, Leigh Harbour Cove walkway, Helensville River walkway, Glorit Cemetery	Q1;Q2;Q3;Q4	ABS: Capex	\$ 12,400	In progress	Green	Current status: We have received revised pricing from alternative suppliers and the preferred supplier will now be appointed. Next step: Proceed to replace the signage.	Current Status: A supplier has been appointed in March 2018 and we are waiting on installation dates. Tentative completion is planned for April 2018. Next step: Proceed to replace the signage.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2653	CF: Project Delivery	Shelly Beach - renew coastal structure	Shelly Beach Reserve seawall and wharf renewals. This project is a continuation from the 2016/2017 programme (previous ID 3006)	Q1;Q2;Q3;Q4	ABS: Capex	\$ 950,000	In progress	Green	Current Status: Resource consent granted June 2017; tender under way. Next steps: Physical works intended to start March.	Current status: Tender closed on 28 February 2018. Next steps: physical works intended to start April/May 2018.
2657	CF: Project Delivery	Wellsford Centennial Park - renew sand field on field 2	Renew the sand slits. drainage and irrigation	Q1;Q2;Q3;Q4	Growth	\$ 270,000	In progress	Green	Current Status: Tender package received along with the initial price from the existing contractor completing works on the number one field to add as a variation to the existing contract.  Next steps: Finalise price and complete variation to the existing contract. Receive works programme for implementation in January to early April 2018.	Current Status: Installation of irrigation and primary drainage completed. IRRInet controller (a unit that performs all irrigation and water control functions) is in the process of being installed. Works are being carried out in conjunction with field 1 renewal and Designated Training Area upgrade. Please refer to (SharePoint ID 3260 Wellsford Centennial Park - replace cricket wicket and sand carpet on field 1) for commentary details. Next steps: Install sand slits, clean out section of silted up open drain, level out soil stockpiles and complete reinstatement. Estimated project completion date 31 May 2018.
2658	CF: Project Delivery	Wellsford Community Centre - renew stage	Stage renewal required	Q2;Q3;Q4	ABS: Capex	\$ 7,508	In progress	Green	Current status: Still in planning phase.Next step: Review scope and prepare tender documents.	Current Status: A contractor is currently tendering these works. The tender period closes the week ending 7 April 2018. Next step: Review the contractors pricing, undertake negotiations and confirm access with the community hall co-ordinators.
2660	CF: Project Delivery	Wellsford War Memorial Library - renew furniture, fittings and equipment	Renew furniture, fittings and equipment	Q1;Q2;Q3;Q4	ABS: Capex	\$ 64,710	In progress	Green	Current Status: The libraries requirements are currently being finalised  Next Steps: Confirm and finalise what the library requires for their refurbishment and procure the items.	Current Status: The items required by the library have been finalised and we are now requesting prices from suppliers.Next Steps: Procure the items and arrange delivery.
2818	CF: Project Delivery	Huapai Domain Development	Installation of irrigation and sand slits on field 4. Installation of lighting on field 4 and development of new field and lights. This item replaces items 2628, 2629, 2630 and 2631.	Q1;Q2;Q3;Q4	Growth	\$ 672,000	In progress	Green	Current status: Contract has been awarded, physical works are underway.  Next steps: Completion of physical works.	Current Status: Physical works will be completed by the end of April 2018. Next steps: Complete physical works, prepare handover and closure documentation.
2910	CF: Project Delivery	Algies Bay Reserve - renew south-eastern seawalls	Investigate options and implement works for the re-build of sea wall and landward treatment This project is carried forward from the 2016/2017 work programme, previous ID 3713	Q1;Q2;Q3;Q4	ABS: Capex	\$ 850,000	In progress	Green	Current status: Completing design and preparing Resource Consent application  Next steps: Pre-application meeting completed; lodge consent application (non-notified), December.  Prepare for physical works to commence late summer (March/April) 2018	Current Status: Resource consent application was lodged on 12 February 2018. Next steps: Await application outcomes; prepare tender documentation and for physical works to commence May/June 2018.
2933	CF: Project Delivery	Bourne Dean Recreation Reserve - renew cricket practice wickets	Replacement of existing 2 bay cricket practice nets at Bourne Dean Reserve, Kaipara Flats Planning and Physical works 16/17, one year project: Procurement-professional services Design Phase/cost estimates Consultation/ approvals Tender Documentation Procurement- Physical works Contract Communication with stakeholders Project management of construction processes This project is carried forward from the 2016/2017 work programme, previous ID 3011	Q1;Q2	ABS: Capex	\$ 116,500	Completed	Green	Current status: Physical works completed and handover 7 December 2017.  Next steps: None	Project completed

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3016	CF: Project Delivery	Horseshoe Bay Reserve - renew walkways	Renewal of structures, furniture & walkways in Horseshoe Bay Reserve This project is carried forward from the 2016/2017 work programme, previous ID 3013.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 5,000	In progress	Amber	Current Status: Programmed to be fast tracked to deliver 2017/18. Physical works tender closes 19 January 2018  Next steps: Evaluate tenders and award a contract.	Physical works deferred to start October 2018 due to contractor availability  Current Status: This project was initially programmed to be fast tracked to deliver in 2017/18 but delays with the contractor procurement process impacted awarding the contract until February 2018. The contractor has advised they are unable to start works before spring/early summer 2018. Next steps: Hold pre-start contract meeting in late August/early September 2018 for an October start.
3026	CF: Project Delivery	Jamieson Bay - investigate track	Investigation into feasibility of constructing a track to Jamieson Bay as a result of Environment Court ruling This project is carried forward from the 2016/2017 work programme, previous ID 4224	Q1;Q2;Q3;Q4	ABS: Capex	\$ 1,000	In progress	Green	Current Status: Feasibility, design and consultation are complete and some of the community have requested closing the track. Project was discussed with the Rodney Local Board in August. Discussion with legal team is under way  Next steps: Close project	Current Status: Two 'track closed' signs have been ordered. Next steps: Install signs and close project
3043	CF: Project Delivery	Kowhai Park - renew walkway, car park and toilet	Renewal of car park and landscaping in conjunction with toilet block at Kowhai Park. Also completion of renewal of bush walking tracks footbridges and signage from Financial Year 2016, and replacement of main steel girder footbridge with public water line attached to it that suddenly became urgent as a result of a condition rating undertaken in error by Auckland Transport.-Like for like renewal (replacement) of car park, public toilets, campervan dump station, and pedestrian footbridge based on Option 5 of Feasibility Report. New layout to take into account NZTA Notice of Requirement for future sate highway widening, heritage considerations, landscaping and gateway entrance for Warkworth and Kowhai Coast This project is carried forward from the 2016/2017 work programme, previous ID 3005	Q1;Q2;Q3;Q4	ABS: Capex	\$ 511,019	In progress	Green	Current Status: Physical works for the car park civil works, install of Exeloo toilet and footbridge completed and handover occurred 19 October 2017. Delays were incurred as a result of encountering unknown Vector underground cables in pipe duct attached to the existing footbridge and at a shallow depth with concrete capping in part of the car park. Have now resolved with Vector the various issues. The removal of the old footbridge will occur at a later stage when a power shutdown is arranged by Vector during the off-peak load time to allow the cable duct to be transferred across to a utility service beam bridge to be installed.Next steps: Finalise Vector Agreement for signing and costs and receive programme for power shutdown	Current status: Amended Vector Works Agreement received and signed to enable power shutdown to be programmed for the removal of the old footbridge to allow the cable duct to be transferred across to a new utility service beam bridge to be installed. Next steps: Receive the power shut-down contractor programme from Vector for council's contractor to remove the old footbridge and install a new utility bridge beam.
3051	CF: Project Delivery	Leigh Hall - underpin foundations	Underpin foundations This project is carried forward from the 2016/2017 work programme, previous ID 342	Q1;Q2	ABS: Capex	\$ 30,000	Completed	Green	Current status: Project completed.	Handover & Closure.  Current Status: Project completed.
3053	CF: Project Delivery	Leigh Recreation Reserve (Goat Island) - install retaining wall around tree	This project is carried forward from the 2016/2017 work programme, previous ID 4454	Q1;Q2;Q3;Q4	ABS: Capex	\$ 60,060	In progress	Green	Current status: Met with Engineer on site early June, detailed design under way. Planting of cliff and upper plateau complete Next steps: Prepare concept design and consent application.	Current status: Concept design completed. Next steps: Undertake community consultation and prepare consent application.
3086	CF: Project Delivery	Matheson Bay Reserve - renew seawall	Renewal of small section of sea wall at road access This project is carried forward from the 2016/2017 work programme, previous ID 3008	Q1;Q2;Q3;Q4	ABS: Capex	\$ 40,000	In progress	Green	Current Status: Small section of sea wall in need of renewal. Consent has been granted. April Road section collapse above sea wall has been repaired. Currently retendering as first round wasn't as competitive as expected. Next steps: Construction of sea wall is planned to start mid 2018.	Current Status: Contract was awarded beginning of February 2018 , construction start delayed by one month due to contractor availability. Experienced local contractor.Next steps: Construction of sea wall is planned to start mid April 2018
3175	CF: Project Delivery	Rodney - renew furniture and equipment	Renewal of various park furniture assets throughout the year This project is carried forward from the 2016/2017 work programme, previous ID 3019	Q1	ABS: Capex	\$ 30,000	Completed	Green	Current Status: Installations are complete  Next steps: None	Current Status: Installations complete September 2017

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3176	CF: Project Delivery	Rodney - renew minor play space	Minor equipment renewals. Point Wells equipment, Warkworth Riverbank seesaw & toddler swings, Helensville surfacing, edging, furniture. Snells Beach & Point Wells community funded additional equipment installation. Various nets This project is carried forward from the 2016/2017 work programme, previous ID 3015	Q1	ABS: Capex	\$ 25,000	Completed	Green	Current Status: Complete Next steps: None	Current Status: Complete Next steps: Handover
3179	CF: Project Delivery	Rodney Recreational Walkways - Rautawhiri Park - develop design and planning	Design of a walkway and fitness trail, around the perimeter of Rautawhiri Park This project is carried forward from the 2016/2017 work programme, previous ID 4534	Q1;Q2;Q3;Q4	Growth	\$ 55,000	In progress	Green	Current status: Issued the tender document for obtaining tender price for carrying out the physical construction works. Next steps: Evaluate the tenders and award the contract. Carry out the physical construction works.	Current Status: Commenced the physical work as from 19 March 2018. Next steps: Continue with the construction of the new perimeter footpath.
3216	CF: Project Delivery	Tapora Reserve - renew car park	Car park renewal This project is carried forward from the 2016/2017 work programme, previous ID 3021.	Q1;Q2;Q3	ABS: Capex	\$ 2,000	Completed	Green	Current Status: Programmed to be fast tracked to deliver 2017/18. Contract awarded to City Park Services. Next Steps: Hold contract prestart meeting and commence physical works	Current Status: Practical Completion of physical works 15 March 2018 and handover to Operations Next Steps: None
3251	CF: Project Delivery	Warkworth Public Toilets	Description Refurbishment of Warkworth Public Toilets adjoining service centre, I-site & library  Paint internal toilet walls. Replace existing toilet partitions with compact laminate partitions. Remove existing splash-backs above basins and replace with tiles. Female; new basins, new baby change, new toilets and cisterns, must be dual flush. Male; new DB panel, new toilets and cisterns, re-surface floor coating, change urinal to two wall hung type with small partition between, check lighting. Disabled; re-surface floor coating, new toilet(to code) cistern and basin, repaint. Repaint exterior cladding(new colour scheme to be agreed to) including pergola. This project is carried forward from the 2016/2017 work programme, previous ID 4241	Q1	ABS: Capex	\$ 31,000	Completed	Amber	Current status: Project completed July 2017. Toilets reopened for public use Wednesday 12 July 2017. However some major defects have occurred during the defects period that are being remedied by the building contractor at no cost to Council. Programme approved for resurfacing of floors. Toilets will be closed 19 - 28 February 2018 and portaloos installed during this time. Community Facilities will be arranging for the relocation of the ladies hand dryer while the toilets are closed to move it off the shared wall with the adjoining I-Site office. The building contractor is arranging for some independent retesting of the flooded walls to assess moisture levels and whether they have now dried out. Next steps: Receive report on reassessment of moisture in the walls. Resurfacing of the floors in late February 2018.	Issues with several defects that will need fixing and may require temporary closing of the toilets again. Floors to be resurfaced and damage to wall linings caused by faulty grey water plumbing from hand basin to be repaired  Current Status: Project completed July 2017. Toilets reopened for public use Wednesday 12 July 2017. However some major defects have occurred during the defects period that are being remedied by the building contractor at no cost to council. Programme approved for resurfacing of floors. Toilets were closed Monday 26 February - Friday 9 March 2018 (note changed dates as pushed out a week because of forecast wet weather - 15 February 2018) and portaloos installed during this time. Operational Management and Maintenance will be arranging for the relocation of the ladies hand dryer while the toilets are closed to move it off the shared wall with the adjoining I-Site office. The building contractor is arranging for some independent retesting of the previously flooded walls to assess moisture levels and whether they have now dried out. Next steps: Receive report on reassessment of moisture in the walls. Resurfacing of the floors to commence late February.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3252	CF: Project Delivery	Warkworth Showgrounds - implement civil works - stage 6	Design and construction for:- the last car park area to a formed and sealed finish being the existing car park next the rugby clubrooms- forming the adjoining building platform for the future proposed multisport complex- lighting and hot mix sealing for all the parks and access roads- revisit previous design of perimeter walkway track to reduce its cost and include in Stage 6 works to be tendered Note: Resource consent already obtained for the multi-staged development. Minor engineering consent may be required for certain components of the physical works. This project is carried forward from the 2016/2017 work programme, previous ID 3700	Q1;Q2;Q3;Q4	ABS: Capex	\$ 34,679	Completed	Green	Current status: Practical Completion June 2017. Defects maintenance ended 28 September 2017. Price received for additional drainage works to address run-off that is causing washouts on the graded sections of the perimeter walking track  Next steps: Undertake additional drainage works for perimeter path and complete final handover to Operations and Maintenance. Complete asset settlement and capitalisation and close out project.	Current Status: Practical Completion June 2017. Defects maintenance ended 28 September 2017. Additional drainage works for perimeter path completed early February 2018 and handed over to Operations. Next steps: None
3253	CF: Project Delivery	Warkworth Showgrounds - install lighting on fields 1 and 2	Project has been chosen as a pilot project to trial LED technology for sports lighting of rugby sand fields No. 1 & 2 and the proposed new netball courts. Revised budget forecast \$600K. Includes upgrade of existing Vector transformer next the main distribution switchboard. This project is carried forward from the 2016/2017 work programme, previous ID 3698	Q1;Q2;Q3	ABS: Capex	\$ 105,000	Completed	Green	Current Status: Practical Completion certificate issued 28 November 2017.  Next steps: Complete defects including re-aiming of lights and fitting of glare shields.	Current Status: Practical Completion certificate issued 28 November 2017. Draft operation manual and as-built plans received. All defects completed including re-aiming of lights and fitting of glare shields. Next steps: None
3254	CF: Project Delivery	Warkworth Showgrounds - planting	Landscape planting to occur over 3 planting seasons in 3 stages under one contract with Stage 1 commencing 2014 planting season with 24 mth contract maintenance period for each stage before handed over to LSP. This project is carried forward from the 2016/2017 work programme, previous ID 3701	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,250	In progress	Green	Current Status: Handover of stages one and two to Operations and Maintenance completed in August 2017. Next steps: 12 months contract maintenance of stage three quarterly visits ends June 2018.	Current Status: 24 months contract maintenance of the final Stage 3 plantings ends July 2018. Next steps: continue with quarterly site visits until end of defects period
3259	CF: Project Delivery	Wellsford - renew skate park	Renewal of Wellsford skate park, design & consent Financial Year 17, construction Financial Year 18 This project is carried forward from the 2016/2017 work programme, previous ID 3023	Q1;Q2;Q3;Q4	ABS: Capex	\$ 210,000	In progress	Amber	Current Status: Consultation with local schools and community groups has commenced. The design and build contract tender has been released.  Next steps: Detailed design. Construction is planned to start in April 2018.	Current ground conditions are unusually wet due to the rain this summer. There is potential for some of the installations to be delayed if there is more prolonged wet ground conditions.  Current Status: Consultation with local schools and community groups is complete. The design and build contract has been awarded. Detailed design, in conjunction with the design group is under way. Final skate layout approval is being sought from the local board. Next steps: Construction is planned to start in May 2018

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3260	CF: Project Delivery	Wellsford Centennial Park - replace cricket wicket and sand carpet on field 1	Renewal of No.1 sand carpet field with new irrigation (currently non-irrigated) and renewal of artificial cricket wicket This project is carried forward from the 2016/2017 work programme, previous ID 3022	Q1;Q2;Q3;Q4	ABS: Capex	\$ 110,000	In progress	Amber	Current Status: New lateral drains in designated training area installed and laterals at southern end of field extended and new collector drain and manhole installed for Financial Year 2016/17; Part of open drain cleaned out to complete summer 2016/17 works  Next Steps: Next stage of works programmed for January 2018 start to include installing irrigation and connecting to new water supply, and sand top dressings in conjunction with the number two field upgrade.	Sand slitting and renewal of cricket wicket deferred to spring/summer 2018  Current Status: Prestart meeting held 8 February with all parties present (rugby club, park advisory committee, sports and recreation collective). Field top-dressed with sand and fertiliser earlier in February to condition the existing kikuyu turf to be retained as part of the proposed works. New irrigation installed. No. 1 field to be returned to play for first schedule rugby games on 17 March 2018. Next Steps: Complete grow-in of turf over irrigation lines to return field to play by mid-March 2018. Note: Sand slitting, further sand topdressings and renewal of the artificial cricket wicket to be held over until spring and summer 2018.
3266	CF: Project Delivery	Whangateau Harbour - renew coastal structures	Omaha sand cliffs (north of wharf) - construction 2017/18; Renewal of Point Wells boat ramp - construction 2018.  Whangateau Holiday Park seawall - construction 2017/18; Point Wells seawall & steps - construction 2018/19; Omaha seawall south of wharf - construction 2019/20 all deferred to be re-prioritised against regional coastal priorities This project is carried forward from the 2016/2017 work programme, previous ID 3024	Q1;Q2;Q3;Q4	ABS: Capex	\$ 40,000	In progress	Green	Current Status: Planning with coastal team is complete. Design for Point Wells boat ramp is under way. Omaha sand cliffs planting is complete  Next Steps: Consult first draft of boat ramp design with local community group	Current Status: Design for Point Wells boat ramp is complete, consent application lodged March. Omaha sand cliffs planting is complete, storm damage sand replenishment completed early Feb. Next Steps: Tender boat ramp construction; prepare consent application for dredging and other structures. Repair Omaha estuary side (predator fence) stairs. Assess Whangateau campground sea wall for repairs
3268	CF: Project Delivery	Whangateau Reserve No 3 Floodlighting Renewal	Renewal of the No. 3 sports field floodlighting This project is carried forward from the 2016/2017 work programme, previous ID 3025	Q1	ABS: Capex	\$ 10,000	Completed	Green	Current status: New lights install completed and handover 29 May 2017. Fitting of glare shields, final aiming and testing completed 20 December 2017.  Next steps: None	Current Status: Project completed
3272	CF: Project Delivery	William Fraser Reserve - renew playground	Renewal of play equipment, surfacing & edging This project is carried forward from the 2016/2017 work programme, previous ID 3706	Q1;Q2	ABS: Capex	\$ 100,000	Completed	Green	Current Status: Construction complete Next steps: None	Current Status: Construction complete Next steps: Handover to operations
3273	CF: Project Delivery	Wilson Cement Works - renew seawall	Repair/stabilise section where a portion of the historic seawall fell out This project is carried forward from the 2016/2017 work programme, previous ID 4244	Q1;Q2	ABS: Capex	\$ 70,000	Completed	Green	Current Status: Physical works on seawall repairs completed November 2017.  Next steps: Complete remedial repair work to short section of the top of the existing historic seawall.	Current Status: Physical works on seawall repairs completed November 2017 and handed over to Operations and Maintenance. As-builts received. Next steps: Complete remedial repair work to short section of the top of the existing historic seawall. Consultant archaeologist to liaise with Council Heritage Unit to prepare some interpretive display panels to mount on the deck with crate seating covering over the historic drainage sump.
3392	CF: Project Delivery	Martins Bay - renew swimming pontoon	The project requires the following work to be undertaken to renew the swimming pontoon at Martins Bay Reserve: 1. Assess that the mooring is in good condition and replace components as required. 2. Purchase and install a new swimming pontoon on its mooring. This shall include signage and access ladders.	Q2;Q3;Q4	ABS: Capex	\$ 22,000	In progress	Green	Current status: Waiting on confirmation from contractor whether they will be able to source and install a pontoon prior to the Christmas break.  Next steps: Investigate alternative suppliers of pontoons if required.	Current Status: Further investigation and possibly resource consent are required prior to installation of the pontoon. Next steps: Confirm suitability of delivered pontoon.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3401	CF: Project Delivery	Rodney - Community Led Play and Skate Projects	Rodney - Community Led Play and Skate Projects	Q1;Q2;Q3;Q4	LDI: Capex	\$ 230,000	In progress	Green	<p>Current status: Huapai Hub design with community is complete and demolition has started with a community de-pave event. Wellsford and Snells skate consultation is underway, and the design and build contract tender has been released.</p> <p>Next steps: Huapai Hub construction to continue. Skate detailed design by successful contractor, with construction planned to commence in April.</p>	<p>Risks/Issues: Huapai Hub chosen contractor can no longer progress the project. Re-tendering is underway.</p> <p>Current Status: Huapai Hub design with community is complete, demolition started with a community de-pave event and a new contractor has started construction. Wellsford skate consultation with local schools and community groups is complete; Snells Beach skate consultation is under way. The skate design and build contract has been awarded; and detailed design, in conjunction with the design group is under way. Next steps: Skate construction is planned to commence in May.</p>
<b>Infrastructure and Environmental Services</b>										
773	I&ES: Engineering and Technical Services	Mahurangi River Restoration Trust - Grant	To support the Mahurangi River Restoration Trust for its 'targeted dredging' project' through a non-contestable grant. This is the final year of funding as agreed by the Rodney Local Board to be used to assemble reports and data required for the detailed design and consenting requirements. Infrastructure and Environmental Services staff provide technical support to assist the trust. A funding agreement will be created for the Mahurangi River Restoration Trust to enable the utilisation of the funds for their community led project.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Mahurangi River Restoration Trust (MRRT) have completed sedimentation control works at the dredging disposal site. A Give a Little page has been created and funding and sponsorship sought from local businesses by the MRRT trustee board to fund the main works.	Mahurangi River Restoration Trust (MRRT) continue to seek funding for the main dredging works through a Give a Little page and funding and sponsorship from local businesses.
359	I&ES: Healthy Waters	Rodney Healthy Harbours Riparian Restoration Fund	<p>A fund to provide landowners and community groups with financial assistance to protect and restore the riparian margins of waterways. Specific catchments are selected across the Rodney region; decisions are made by officers based on water quality and community engagement drivers. Letters are sent to all landowners in specific catchments who have streams, wetlands and or overland flow paths flowing through their property. Details of a contact person will be given in the letter to provide assistance.</p> <p>The delivery model requires the use of external contractors who are managed by the Waterways Planning Team within Council to assist with the delivery of the fund.</p> <p>The contractor ensures commitments described in the individual funding agreements are delivered as per agreement and on time and grants are paid once works complete, invoices provided and works inspected. They also assist landowners and community groups with applications for the fund.</p> <p>The cost is approximately \$40,000 for the contractor to deliver these works.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 290,000	In progress	Green	Applications to the fund closed on the 15th October. All 27 applications were assessed. Twenty-three applications from targeted catchments and four from outside the targeted catchments (through our partners, Fonterra and the Forest Bridge Trust) have been selected. A total of \$232,308 of the funds has been allocated. The remaining budget will be made available to landowner projects in the wider Rodney Area. The applicants were informed of the outcome in December 2017 and funding agreements will be sent out early in 2018. Local board members were provided with a memorandum detailing the successful applications 11 December 2017.	Funding agreements have been sent to all the successful applicants for this fund. Two applicants have finished their fencing projects and have been paid. The remaining applicants have a mix of planting and fencing projects. Payment for these will be after the upcoming planting season in May - July 2018. The remaining funds will be used for applicants in the wider Rodney area.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
563	I&ES: Healthy Waters	Rodney Drainage Districts	A workshop was held with the Rodney Local Board 9 March 2017 to agree a process for the management of the Okahukura, Te Arai, and Glorit drainage districts (the districts) and the budget allocated to these districts. It was agreed that Healthy Waters staff will establish stakeholder liaison groups for each district and assist in identifying local concerns and issues within the districts. These issues will then be prioritised and maintenance works implemented by Healthy Waters within the budget available.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 26,348	In progress	Green	The Drainage Districts assessment of assets report is complete. Once the report has been peer reviewed, Healthy Waters will present it to a local board workshop to discuss suggested actions and seek input from the local board members. It is anticipated the asset assessments report will be discussed at a workshop in April 2018.	The Drainage Districts assessment of assets report is complete. Once the report has been peer reviewed, Healthy Waters will present it to a local board workshop to discuss suggested actions and seek input from the local board members. It is anticipated the asset assessments report will be discussed at a workshop 26 April 2018.
<b>Libraries</b>										
1310	CS: Libraries & Information	Library hours of service - Rodney	Provide library service at Helensville Library for 44 hours over 6 days per week, Monday to Saturday. (\$315,660 - FY17/18) Provide library service at Kumeu Library for 48 hours over 6 days per week, Monday to Saturday. (\$372,164 - FY17/18) Provide library service at Mahurangi East Library for 44 hours over 6 days per week, Monday to Saturday. (\$240,423 - FY17/18) Provide library service at Warkworth Library for 52 hours over 7 days per week. (\$416,933 - FY17/18) Provide library service at Wellsford Library for 44 hours over 6 days per week, Monday to Saturday. (\$253,293 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$ 1,598,473	In progress	Green	Visits to Rodney's libraries have decreased two per cent compared to the same period last year while visits to Mahurangi East were up seven per cent.	This quarter, comments from Auckland Libraries customer feedback channel Customer Radar included for Warkworth Library, "Love the Sunday hours" and "We were impressed that this library was open on a Saturday afternoon". Total visits to Rodney's libraries have decreased 2% compared to the same period last year while visits to Kumeu were up 6%.
1311	CS: Libraries & Information	Additional support for volunteer library - Rodney	Top-up of annual grant payment to Pt Wells Library.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 2,000	Completed	Green	Pt Wells library has received the annual grant and top-up for 2017/18.	Followed up to confirm additional grant received.
1312	CS: Libraries & Information	Support communities running volunteer libraries in Leigh, Point Wells and Tapora - Rodney	Annual grants made to each of the three libraries that are operational (ABS opex element). In addition, Auckland Libraries continue to provide bulk loans of materials, and professional advice. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Both Leigh and Pt Wells Library has received grants for 2017/18 which is used for the purchase of new titles, supporting programmes and general administration, Bulk loans from AL collections continue to supplement the collections there. Tapora Library is now not operational so no was grant made available. The Rural Libraries Co-ordinator for Auckland Libraries is now working with local library staff and the rural libraries to build a relationship model which will best support these libraries moving forward.	Mahurangi East and Warkworth investigated running pre-school sessions at Leigh and Point Wells. Bulk loans continuing (400+ items at any time).
1313	CS: Libraries & Information	Support and encourage volunteers in our libraries - Rodney	Support volunteers to add value to the Helensville, Kumeu, Mahurangi East, Warkworth and Wellsford libraries within the Auckland Libraries Volunteer Framework. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Volunteers through the Friends of the Library at Mahurangi East have supported the Diwali lunch, Pearls of Wisdom book project, Living Library and Kia Maia te Whai activities. Kumeu Library has had a Duke of Edinburgh student volunteer and Warkworth and Wellsford Libraries have volunteers for the housebound delivery service, music lessons, craft groups and mending and maintenance of collections. Volunteers participated in library staff Christmas celebrations.	Friends of the Library groups at Mahurangi East and Warkworth support and help run events eg Sea Week at Mahurangi East. Volunteers continue to assist with Housebound delivery and outreach to the elderly and music and craft sessions, mending and Saturday shelving.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1314	CS: Libraries & Information	Information and lending services - Rodney	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The number of items borrowed from Rodney's libraries this quarter has decreased by one per cent and Mahurangi East increased by five per cent. Collections (both physical and digital) continued to be managed and promoted to provide value to our communities. Customer feedback through the Customer Radar feedback channel for Auckland Libraries continues to give a clear picture of how our customers rate our community libraries. The Wellsford Library reached the top spot this quarter with a customer satisfaction rating of 97%.	The number of items borrowed from Rodney's libraries this quarter has decreased by 2% with between 1 and 2% increases at Mahurangi East, Wellsford and Kumeu. Book and movie clubs continue to be popular with 61 attending at Mahurangi East.
1315	CS: Libraries & Information	Preschool programming - Rodney	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and outreach to local early education providers. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	A total of 165 pre-school sessions engaged 2,851 children and adults this quarter. Visits to and from early childhood centres (ECEs) numbered 30 this quarter. A written feedback comment received from a customer watching a Wriggle n Rhyme session in progress "What a great service for the young Mum's in the community - Well done!"	3,049 children, parents and caregivers were engaged during this quarter in a range of sessions for pre-school children and their caregivers. Special events included Easter, Pasifika, Sea Week and Lunar New Year. Outreach to ECE's in the area continues. Wellsford continued story and rhyme times during the summer holidays to encourage numbers and grow community awareness of the programmes.
1316	CS: Libraries & Information	Children and Youth engagement - Rodney	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The Highlight this quarter was a December event co-designed in conjunction with AUT, Mahurangi College and Warkworth Library, showcasing the use of radio telescopes in astronomy. This outreach focused on Year 10 students (14/15 year olds). The October School Holiday programme "Survive 24" attracted 723 participants in 27 activities including Des Hunt author, Fire Brigade visits, conservation fun, and wild animal searches. Highlights were 'Survive the Zombie Apocalypse' and 'Survive as a NZ pioneer' in collaboration with the Warkworth and Districts Museum. Wellsford Library's iPad club continues to be popular, and Kumeu Library's Make, Do and Build sessions for home-schooled children had 145 participants.	Sea Week and Lunar New Year events engaged children as did Kumeu's Make Build Do sessions for homeschoolers (98 children and caregivers engaged). School visits and after school programming continues across the Board area.
1317	CS: Libraries & Information	Summer reading programme - Rodney	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	By December end, 521 children had registered for Kia Maia te Whai, Dare to Explore, the Auckland Libraries regional Summer reading programme which aims to keep children engaged in reading over the holiday break. Children participated in activities throughout December which support the programme which will finish at the end of January 2018.	624 children registered for Kia Maia te Whai/Dare to Explore summer reading in Rodney libraries this year. As well as continuing to read through their holidays, 565 children and parents engaged in a range of activities and challenges hosted at the libraries. Finale parties held at 4 libraries were well attended. Customer comments "I liked that it was not just library and book based. The tying in of nature and games was great" (Warkworth) and "I like the links with Maori culture/myth and the very Kiwi style and themes".

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1318	CS: Libraries & Information	Supporting customer and community connection - Rodney	Provide programmes that facilitate customer connection with the library and community including Book clubs, Friends of the Library Groups. Provide community space for hire at Wellsford Library. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Building on the success of Helensville Library's outreach to Craigwell House, Kumeu Library will begin a regular session at the Kumeu Retirement Village in 2018 after a 'Christmas Special' of songs, stories and poems was thoroughly enjoyed by residents. Housebound services continue at all libraries and JP services operate at 2 libraries and are well utilised. The Friends of Mahurangi East Library published, "Pearls of Wisdom" a 100 page community book including history, photos and words of wisdom from library customers. A popular talk entitled 'The Heritage Highway' held at Wellsford Library was part of the annual Auckland Heritage Festival. Warkworth Library took part in the Kowhai Festival Big Day Out while Kumeu Library entered a Peter Pan float in the town's Christmas Parade. Warkworth Library went 'plastic bag free' with providing 'borrow and return' cloth library bags. A customer written feedback comment "What great community engagement - the library just banned plastic bags and had a very successful sewing bee to make cloth ones".	Warkworth Library has gone plastic free with "borrow and return" cloth library bags created from donated material. Libraries attended both the Warkworth and the Kumeu A & P Shows in collaboration with the mobile libraries and other teams. The Local History Librarian for Rodney North has met with local museum and genealogy groups to plan joint activities. Rodney West staff assisted with the NorthWest Pop-Up library in January. Helensville staff are engaging with the local Foodbank. JP services at libraries continue to be well attended. Customer feedback "Our library is more than a library. It is the hub of the community" (Mahurangi East)
1319	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Rodney	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	In order to help to further deliver on the strengthening responsiveness to Māori, a staff member at Mahurangi East Library participated in a 6 month Heke Puna Maumahara and engaged with local mana whenua as part of the course. Wellsford Library staff met with Te Kura Kaupapa Māori Ngarangaomatariki representatives to develop joint initiatives for the 2018.	Mahurangi East ran a Te Tiriti o te Waitangi poetry challenge and a Te Reo Māori Living Library which may lead to a regular Te Reo Māori language Programme. Customer Radar feedback "I liked the fact that there were children in the Library and people were teaching them about the Waitangi Treaty". Ngarangaomatariki Kura have returned to Wellsford for weekly visits in 2018.
1320	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Rodney	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, CV services. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Book a Librarian sessions continue to be an integral part of service to customers needing one-on-one technical help and cv assistance. Book Clubs also continue to be popular at all libraries. A Mahurangi East Library book group visit to Sir George Grey special collections at Central Library and the Auckland Art Gallery Library was described by one member as 'the highlight of the year'.	Wifi and PC sessions were up 6% compared to the same period last year. Libraries facilitated "Have a Say" around the Auckland Plan with promotion, resources and assistance as well as assisting with completion of the Census on-line. Literacy North has commenced new computer classes at Wellsford. Book a Librarian sessions numbered 91 this quarter assisting with CVs and job hunting, student enrolments, loan applications, rental searches and library services. Mahurangi East staff surveyed the community to find out how best to meet their digital needs. Customer comment "Being able to order online, whether it's a physical book or one to download to my ipad. Being disabled and turning pages is difficult so this is my preferred option."
1321	CS: Libraries & Information	Celebrating cultural diversity and local communities - Rodney	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Kowhai Festival and other local promotions, local history services and events, Heritage Week, Family History Month. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	A Diwali celebration brought members of the local Indian community together with others to enjoy dance, craft and food at each of the libraries. The local Pacific Women's Group visited the Warkworth Library for an orientation and members of the group are now bringing their babies to Wriggle n Rhyme. This is directly related to continued relationship building efforts with the local Pacific community.	The Kiribati Project, a collaborative initiative involving local community libraries, Heritage and Research, Auckland Art Gallery and Auckland Museum and the local Kiribati community began with a Te Maroro (meeting) in late February to discuss creating Kiribati children's language resources and making a short documentary about the Kiribati experience in New Zealand. It is hoped that the film will be part of the Auckland Heritage Festival. Lunar New Year, Pasifika, local history and poetry events were also celebrated in all the libraries this quarter.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
<b>Local Economic Development: ATEED</b>										
2834	ATEED: Local Economic Growth	Rodney Local Economic Development	<p>1. Support North West District Business Association for development of a mobile-app to promote the business association area and local businesses .</p> <p>2. Purchase Marketview retail reports to assist local town centres including North West District area and Warkworth area with their strategic planning</p>	Q2;Q3	LDI: Opex	\$ 19,000	In progress	Green	<p>1. The \$20,000 grant was paid to North West District Business Association in October. A full marketing and roll-out plan has been prepared, and is awaiting for approval from the North West Business Association Board.</p> <p>2. The September quarter retail reports were provided to both North West District Business Association, One Warkworth Business Association and the local board in December. Both business association areas recorded an increase in retail spending compared to the September quarter 2016.</p>	The December quarter retail reports were provided to North West District Business Association, One Warkworth Business Association and the local board in January. Both business association areas recorded an increase in retail spending compared to December quarter 2017
<b>Parks, Sport and Recreation</b>										
892	CS: PSR: Active Recreation	Kumeu/Huapai/Helensville indoor sports investigation 2017/2018	<p>Complete a strategic assessment of indoor sports requirements in Kumeu / Huapai / Helensville including:</p> <p>Defining the benefits the Rodney Local Board wants to achieve from the development of indoor sports facilities in the north-west. Ensure the strategic alignment of the development of indoor sports facilities in the north-west with the Rodney Local Board Plan and Auckland Council plans and policies. Work with Kaipara College to improve security to allow community access.</p> <p>Prepare a business case based on the findings of the needs assessment completed in July 2016.</p> <p>Note is \$20k in LBP</p>	Q4	LDI: Opex	\$ 30,000	In progress	Green	Huapai indoor court proposal submitted to LTP as Rodney Local Board's "One Local Initiative". The Feasibility study findings to be reviewed, analysed and reported to the local board in Q3.	Feasibility Study workshop was postponed. This is now scheduled for the local board workshop on 12 April 2018.
895	CS: PSR: Active Recreation	Warkworth: Planning for Swimming Pool Provision 2017/2018	<p>Deferral from FY17. Progress planning for a swimming pool in Warkworth through further assessment of potential development partners and funding options for inclusion into a business case which the LB can use as part of the next LTP.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 56,837	In progress	Green	<p>EOI concluded and respondents thanked. Meeting held with LB Comms team to confirm messaging on process to community. Memo on splash pad opex and capex costs drafted, ready for workshop in early 2018. LB to determine if remaining LDI budget is to be used for splash pad site investigation. Partnership opportunities with local schools still being explored.</p> <p>Update to be provided to LB in early 2018.</p>	Workshop held with local board on 8th March 2018. During Q4 a further workshop will be held to discuss opportunities related to partnership with Mahurangi College and community access to the pool. Viability to find a commercial partner has been raised with Strategic Partnerships team. \$40k funding remaining. This may need to be carried forward if unable to commit to project before end of June. E.g. Partnership agreement being drafted with school or splash pad site options analysis not yet underway.
3341	CS: PSR: Active Recreation	RD: Wellsford Sport and Recreation Plan	<p>Engage a consultant to lead development of a Sport and Recreation Plan for the wider Wellsford community.</p>	Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	<p>Scope of community sport and recreation plan project finalised and consultant engaged. Project underway in December 2017.</p>	<p>Consultant worked with Wellsford Sports Collective to review sport and recreation needs in the area, analyse findings and develop a community sport and recreation plan which identifies a WSC agreement on the priority sport and recreation projects. Final report from Consultant due 31 March 2018.</p>
788	CS: PSR: Park Services	Whangateau Harbour: Stage 1: Identifying methods to address coastal erosion	<p>Coastal management services team will identify the scope and methods to address coastal erosion to develop a coastal compartment management plan (a plan for an area of the coast that acts as a single system) for Whangateau Harbour.</p>	Q3;Q4	LDI: Opex	\$ 20,000	On Hold	Red	<p>A coastal compartment management plan is to be initiated for Pt Wells (as a priority site) in Jan/Feb 2018</p>	<p>Whangateau Harbour, Point Wells site is on hold following increased risks on Whangaparaoa Peninsula.</p> <p>Coastal Compartment Management Plan for Whangateau Harbour, Point Wells site is on hold as the coastal management team respond to increased risks at Whangaparaoa Peninsula and test trial this location. Project likely to be deferred to financial year 18/19.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
883	CS: PSR: Park Services	RD: Prioritising Greenways Plans for delivery	Prepare strategic assessments to assist the board to select projects from the Wellsford, Huapai/Kumeu and Warkworth Greenways Plans.	Q1;Q2	LDI: Opex	\$ 20,000	Completed	Green	Priorities have been identified and a report presented to recommend which priorities are taken forward for further investigation. Completed - refer to line 1115.	Prioritisation is complete. A business report with identified Greenway priorities was approved (RODTP/2017/54) at the Rodney Local Board Transport, Infrastructure and Environment Committee in November 2017. This project will be led by Community Facilities Investigation and Design team to deliver feasibility studies in partnership with the community.
884	CS: PSR: Park Services	RD parks: Strategic assessment programme 2017/2018	Complete a strategic assessment of improving local active spaces in Rodney including: identifying options and feasibility for improving provision of play-spaces in the Riverhead(growth), Muriwai and Kaukapakapa areas Completing a concept plan for the Oaks site in Warkworth. Identifying gaps in the current play provision. Investigate the future requirements for the provision of public toilets on reserves in Rodney. Identifying options and undertaking feasibility to support the implementation of adopted Rodney Greenways plans. Identifying options and undertaking initial feasibility to create 'active zones' enhancing reserve space to make them more active and well used by a range of age groups. Complete a strategic assessment of the Atlas site at Warkworth.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 70,000	In progress	Green	Reserve toilet provision and play network provision studies are underway and the Atlas site activation,- Strategic assessment plans are underway. Draft strategic assessment plans are expected to be workshopped with the local board at the end of Q3	Strategic assessments are nearing completion.
885	CS: PSR: Park Services	RD: Prepare a consolidated Greenways Plan 2017/2018	Prepare greenways plans for Dairy Flat/Coatesville, Helensville/ Kaukapakapa and consolidate all greenways plans into a Rodney Local Board Greenways Plan.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 40,000	In progress	Green	Contract let for mapping, plan development and associated professional services. Meeting held with Coatesville Residents and Ratepayers Association to share programme timeframe. Initial greenways route identification and viability underway, followed by Internal and external agency stakeholder meetings scheduled for February 2018, prior to commencing targeted community engagement in late March through to April.	Internal and external agency stakeholder engagement sessions held, including local board members, Auckland Transport, Planning and Parks Policy representatives. Delays in collation and supply of GIS maps and information means targeted consultation session now scheduled for April 2018. Therefore project is likely to continue into 2018/2019 financial year. Contract awarded and tasks underway.
888	CS: PSR: Park Services	Rodney conservation volunteers programme 2017/2018	Restoration of ecological areas in Rodney Local Board including community planting programmes, plant and animal pest control, disposal of green waste, volunteer training including growsafe certificates and pest control methods, events and materials	Q1;Q2;Q3;Q4	LDI: Opex	\$ 100,000	In progress	Green	Local community events were supported. - Two local groups hosted Guided walks to celebrate conservation week and connect people to their local park in October at Parry Kauri Park and showing magnificent Kauri and at Omaha showcasing unique sea birds to the area including sighting of a fairy tern. - Planning almost completed for pest animal control work with the local group at Highfield and work to start early next year. Winter 2018 Planting preparations are almost completed, ready to start preparation early next year. - Upcoming Free Donkey day and community country activities upcoming in December at Highfield Garden Reserve.	- Guided walk planned for Kowhai Reserve on 24 March 2018 which was hosted by local botanist Maureen Young . - Highfield Garden Reserve held a successful Donkey Day with 100 people in attendance as part of celebration of Parks week. The Highfield Donkey Incorporated Society and Highfield Garden Reserve Advisory Committee hosted country activities including a three legged and egg and spoon races. Auckland Council supported the group with a BBQ, bins and portaloos for the event.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2013	CS: PSR: Park Services	Rodney local active spaces planning 2017-2018	Funding of local community groups to facilitate the planning process for strategically supported, local active space projects in their community. This includes feasibility studies, detailed design plans, community consultation and obtaining resource consent.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	On Hold	Red	Scope and intention of this project needs to be confirmed.	Funding has been reallocated to the Green Rd Master Plan (needs assessment-RD/2018/5). Decision required from the local board to cancel this line item and a new line item be included for the Green Road Master Plan \$50K. This project is currently on hold as the budget required has been reallocated by the local board to the Green Road Master plan (needs assessment): \$50k (RD/2018/5). It is recommended this line item be cancelled and a new line item be included in the next quarter for the 'Green Road Master Plan \$50k.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
<b>CF: Community Leases</b>											
1391	CF: Community Leases	Warkworth Showgrounds Reserve; Mahurangi Community Sport & Recreation Collective Inc	Process new community non-exclusive licences to occupy for the two individual port-a-coms sited on the parcel of land legally described as Section 2 SO 509338, at Warkworth Showgrounds Reserve.	Q3	28/02/2019			In progress	Green	New community non-exclusive licences to occupy to be processed for the two individual port-a-coms sited on the parcel of land legally described as Section 2 SO 509338, at Warkworth Showgrounds Reserve.	Completed. At the Rodney local board business meeting on 15 March 2018 Community Facilities staff reported on the renewal of community non-exclusive licences to occupy for the two individual port-a-coms sited on the parcel of land legally described as Section 2 SO 509338, at Warkworth Showgrounds Reserve. Staff will draft up deeds of renewal for signing and sealing by the club.
1392	CF: Community Leases	307 Leigh Road, Ti Point; Manuhiri Kaitiaki Charitable Trust (formerly Moko Charitable Trust)	Process a new community ground lease to Manuhiri Kaitiaki Charitable Trust for its area occupied at 307 Leigh Road, Ti Point.	Q4	30/05/2018	\$ 1.00	\$ -	In progress	Green	Council staff have undertaken a site visit and negotiated a community outcomes plan with the lessee. Staff will process a new community ground lease to Manuhiri Kaitiaki Charitable Trust for its area occupied at 307 Leigh Road, Ti Point.	Staff from the contaminated land team, the community lease and land use teams and Panuku Development Auckland have met to discuss the proposal. Staff subsequently workshopped the proposal with the Rodney Local Board Parks and Recreation Committee on 8 March 2018. In quarter four, staff will prepare a report to the Rodney Local Board recommending that it approve public notification of the proposal.
1393	CF: Community Leases	Matakana Diamond Jubilee Park: Matakana Branch Pony Club Incorporated (Licence to occupy, renewable on annual basis)	Process renewal of licence to occupy area to Matakana Branch Pony Club Incorporated for part of Matakana Diamond Jubilee Park.	Q4	31/07/2017	\$ 1.00	\$ -	In progress	Green	Council staff are awaiting the completion of the Parks, Sports and Recreation needs assessment for park before processing the proposed renewal of licence. Community engagement is likely to occur in February 2018.	Public consultation has not yet been completed by Parks, Sports and Recreation (PSR) This is scheduled for April 2018. The PSR report is due to the local board in either May or June which will recommend what form of occupation the pony club may be eligible to apply for. Any new licence to occupy may be carried over to the 2018/2019 work programme.
1399	CF: Community Leases	Whangateau Recreation Reserve: Rodney Rams Rugby League and Sports Club Incorporated	Process deed of lease for additional premises to Rodney Rams Rugby League and Sports Club Incorporated for change rooms and water tank at Whangateau Reserve	Q4	31/12/2036	\$ 1.00	\$ -	Approved	Green	The lease for the additional premises will be progressed in quarter three.	In quarter one staff reported that this lease for additional premises would be progressed in quarter three. Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. The lease for the additional premises will be progressed in quarter four. This will not have an impact on the club as it has an existing current lease.
1400	CF: Community Leases	Riverhead War Memorial Park: Riverhead Bowling Club Incorporated	Process new community lease to Riverhead Bowling Club Incorporated for its clubrooms and bowling greens on a portion of land legally described as Lot 2 DP 55325 being part of Riverhead War Memorial Park.	Not scheduled	31/12/2014	\$ 10.00	\$ -	Approved	Amber	This lease will be progressed in quarter four.	In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1401	CF: Community Leases	Porter Crescent, Helensville: Scouts Association of New Zealand (Helensville Scouts)	Process new community lease for the footprint of the scout den at Porter Crescent, Helensville	Not scheduled	31/03/2003	\$ 5.00	\$ -	On Hold	Amber	Awaiting additional information from the lessee. The lease will be progressed in quarter four.	In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.  Staff to prompt lessee to submit its application for a new lease. The lease proposal may be carried over to the 2018/2019 work programme.
1402	CF: Community Leases	Shoemith Domain: Warkworth Association Football & Sports Club Incorporated	Process new community lease to Warkworth Association Football & Sports Club Incorporated for its clubrooms at Shoemith Domain, being Lot 1 DP205450.	Not scheduled	30/04/2011	\$ 10.00	\$ -	On Hold	Amber	The proposed new lease will be progressed in quarter four.	This lease proposal may be carried over to the 2018/2019 work programme as the community lease advisor does not have the capacity to complete the quantum of leasing projects on the 2017/2018 work programme.  Community Facilities staff to prompt lessee to submit an application for a new community lease. This lease proposal may be carried over to the 2018/2019 work programme.
1404	CF: Community Leases	RNZ Plunket Society Inc (River Valley Branch)	Process new lease at Corner of Commercial Road and Porter Crescent, Helensville	Not scheduled	31/10/2015	\$ 10.00	\$ -	Deferred	Amber	Plunket staff from head office in Wellington will be meeting council staff in January 2018 to discuss a new lease in the name of its new entity, Royal New Zealand Plunket Trust.	This lease proposal may be carried over to the 2018/2019 work programme as the community lease advisor does not have the capacity to complete the quantum of leasing projects on the 2017/2018 work programme. Council staff are undertaking building condition assessments for the expired lease premises. Proposed new lease to Royal New Zealand Plunket Trust may be carried over to the 2018/2019 work programme.
1406	CF: Community Leases	Tapora Domain Recreation Reserve: Tapora Community Sports Centre Incorporated	Process new community lease to Tapora Community Sports Centre for its tennis courts at Tapora Domain Recreation Reserve, legally described as Section 20 Town of Tapora	Not scheduled	30/09/2014	\$ 10.00	\$ -	Deferred	Amber	This lease will be progressed in quarter four. It will be a new community lease to Tapora Community Sports Centre for its tennis courts at Tapora Domain Recreation Reserve, legally described as Section 20 Town of Tapora	In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.
1407	CF: Community Leases	Springs Road, Parakai Coastguard Kaipara Incorporated	Process new agreement to lease and community lease at Springs Road Parakai	Q1		\$ 1.00	\$ -	Completed	Green	Completed.	Completed.
1409	CF: Community Leases	Bourne Dean Recreation Reserve: The Kaipara Flats Sports Club Incorporated	Process new community lease to the Kaipara Flats Sports Club for its building and tennis courts on portions of Part Allotment 7 Parish of Kourawhero and Allotment 153 Parish of Kourawhero at Bourne Dean Recreation Reserve	Q4	31/05/2012	\$ 1.00	\$ -	In progress	Green	This lease will be progressed in quarter three. It will be a new community lease to the Kaipara Flats Sports Club for its building, tennis courts and netball court on portions of Part Allotment 7 Parish of Kourawhero and Allotment 153 Parish of Kourawhero at Bourne Dean Recreation Reserve	Community Facilities workshopped the lease proposal with the Rodney Local Board Parks and Recreation Committee on 8 March 2018. Community Facilities staff are preparing documentation for undertaking engagement with mana whenua on the proposal. This lease project will be progressed in quarter four.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1410	CF: Community Leases	Naumai Recreation Reserve: Minister of Education: Tauhoa Primary School Board of Trustees	Process new community lease at Naumai Rec Reserve, being Part Allotment 47 Parish of Tauhora CT 765/262 & 768/264	Not scheduled	31/12/2013	\$ 10.00	\$ -	Approved	Amber	This lease will be progressed in quarter four.	In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.
1411	CF: Community Leases	31 – 35 Mill Road, Helensville: Helensville Enterprises Trust	Process new community lease to Helensville Enterprises Trust for its recycling centre at 31 – 35 Mill Road, being Lot 2 DP 83926	Q4	30/09/2015	\$ 1.00	\$ -	Approved	Amber	This lease proposal may be progressed in quarter four. The proposal is for a new community lease to Helensville Enterprises Trust for its recycling centre at 31 – 35 Mill Road, legally described as Lot 2 DP 83926	In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.  This lease proposal may be progressed in quarter four or carried over to the 2018/2019 work programme. The proposal is for a new community lease to Helensville Enterprises Trust for its recycling centre at 31 – 35 Mill Road, legally described as Lot 2 DP 83926
1412	CF: Community Leases	Wellsford Centennial Park: Wellsford Rugby Football Club Incorporated	Process new community lease to Wellsford Rugby Football Club Incorporated for its clubrooms at Wellsford Centennial Park, being Part of Section 41 Block XV1 Otamatea Survey District	Not scheduled	31/12/2014	\$ 10.00	\$ -	On Hold	Amber	This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification.	Staff cannot progress a community lease unless the land is classified. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification  This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification. The lease proposal may be carried over to the 2018/2019 work programme.
1413	CF: Community Leases	Murray Jones Reserve: New Zealand Scouting Association Incorporated	Process new community lease to New Zealand Scouting Association Incorporated for its boat shed on a portion of Murray Jones Reserve, Riverhead.	Not scheduled				On Hold	Amber	This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications throughout the region are prioritised as per risk and use. Therefore, due to the number of classifications yet to be completed there is no stated timeframe for the classification.	A community lease cannot be progressed until the land is classified. Due to the number of classifications yet to be completed by Land Advisory team, there is no stated timeframe for the classification. This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications throughout the region are prioritised as per risk and use. Therefore, due to the number of classifications yet to be completed there is no stated timeframe for the classification. This lease project may be carried over to the 2018/2019 work programme. This lease project may be carried over to the 2018/2019 work programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1414	CF: Community Leases	Harry James Reserve: Kumeu District Pony Club Incorporated	Process new community lease to Kumeu District Pony Club Incorporated at Lot 1 DP181222 CT112B/848 Part of Harry James Reserve - Taupaki Road, Kumeu	Not scheduled	30/04/2015	\$ 1.00	\$ -	On Hold	Amber	Harry James Reserve requires classification under the requirements of the Reserves Act 1977 before any new lease may be processed.	Land classification is tasked to Land Advisory team. There is no time frame being given to classify this reserve.  Harry James Reserve requires classification under the requirements of the Reserves Act 1977 before any new lease may be processed.
1415	CF: Community Leases	Te Akoranga Playcentre Association Inc - Glasgow Park	Process new community lease at Glasgow Park, being Part of Lot 2 DP46357	Q1	31/07/2037	\$ 1.00		Completed	Green	Lease completed.	Lease completed.
1417	CF: Community Leases	Warkworth Showgrounds Reserve: Warkworth Agricultural & Pastoral Society	Process new licence to Warkworth Agricultural & Pastoral Society for its buildings on a portion of Section 1 SO 509338 and Lot 1 DP 135480 at Warkworth Show Grounds Reserve	Not scheduled		\$ 1.00		On Hold	Amber	Council staff have met with the society and will be working with it to formalise a lease agreement.	Lease application is pending completion and outcome of the Rodney Local Board Open Space Reserve Management Plan.  Lease application on hold until after the completion and outcome of the Rodney Local Board Open Space Reserve Management Plan forecasted for 2019.
1418	CF: Community Leases	Warkworth Showgrounds Reserve: Warkworth Rodeo Club Incorporated	Process new community lease to Warkworth Rodeo Club Incorporated for its improvements on portions of Section 1 SO 509338 and Lot 1 DP 135480 at Warkworth Show Grounds Reserve	Not scheduled				On Hold	Amber	The proposed new lease will be progressed in quarter three.	Lease proposal is pending completion and outcome of the Rodney Local Board Open Space Reserve Management Plan.  Lease proposal on hold until after the completion and outcome of the Rodney Local Board Open Space Reserve Management Plan forecasted for 2019.
1419	CF: Community Leases	Warkworth Showgrounds Reserve: Warkworth Branch Pony Club Incorporated	Process new community lease to Warkworth Branch Pony Club Incorporated for its clubrooms on a portion of Lot 1 DP 135480 at Warkworth Show Grounds Reserve.	Not scheduled				On Hold	Amber	The proposed new lease will be progressed in quarter four.	Lease proposal is pending completion and outcome of the Rodney Local Board Open Space Reserve Management Plan.  Lease proposal on hold until after the completion and outcome of the Rodney Local Board Open Space Reserve Management Plan forecasted for 2019.
1420	CF: Community Leases	Opango Creek Reserve: Whangateau Traditional Boatyard Incorporated	Process new lease to Whangateau Traditional Boatyard Incorporated for its improvements at Opango Creek Reserve, being Lot 186 Omaha Parish SO42813	Not scheduled	31/08/2008	\$ 1.00		On Hold	Amber	This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification.	A new lease cannot be progressed until the land reclamation and classification matters are dealt with. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification. This lease project has not commenced because of catalogued land reclamation and unclassified land. Any new lease proposal may be carried over to the 2018/2019 work programme.
1421	CF: Community Leases	Wellsford Centennial Park: Wellsford Agricultural & Pastoral Society	Process new community lease at Wellsford Centennial Park - Corner of Centennial Park and Flagstaff Roads	Not scheduled		\$ 1.00		On Hold	Amber	This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification.	Staff is unable to progress with a community lease as the land has not been classified. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification.  Lease proposal may be carried over to the 2018/2019 work programme.

## Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1422	CF: Community Leases	Omaha Drive: Omaha Beach Bowling Club Incorporated	Process new community lease to Omaha Beach Bowling Club Incorporated for its clubrooms and bowling greens on a portion of Omaha Reserve - Previously reported in Work Plan Year 2013/2014	Not scheduled	30/11/2012	\$ 1.00		Approved	Amber	The proposed new lease will be progressed in quarter four.	In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.  This lease proposal may be carried over to the 2018/2019 work programme.
1423	CF: Community Leases	Omaha Reserve: Omaha Tennis Club Incorporated	Process new community lease to Omaha Reserve: Omaha Tennis Club Incorporated at Omaha Reserve - Previously reported in Work Plan Year 2014/2015	Not scheduled	31/01/2015	\$ 1.00		On Hold	Amber	Council staff workshopped lease proposal with Rodney Local Board 9 November 2017. Council staff is undertaking a process to classify a parcel of land adjacent to Omaha Tennis Club Incorporated. Proposed new lease will be progressed after the land classification.	Council staff is undertaking a process to classify a parcel of land adjacent to Omaha Tennis Club Incorporated. Proposed new lease will be progressed after the land classification.  Land use staff are undertaking engagement with mana whenua about the process to classify a parcel of land adjacent to Omaha Tennis Club Incorporated. Proposed new lease will be progressed after the land classification. This proposal may be carried over to the 2018/2019 work programme.
1424	CF: Community Leases	Huapai Reserve: Norwest United Association Football & Sports Club Incorporated	Process new community lease to Norwest United Association Football & Sports Club Incorporated for its existing clubrooms on a portion of Huapai Reserve. In addition, potential for Multi Sport Complex Huapai Reserve Previously reported in Work Plan Year 2015/2016	Not scheduled	31/01/2016	\$ 10.00		Approved	Amber	A new lease for the club's existing area will be progressed in quarter four.	In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. Community Facilities staff to re-prompt key representative for club to submit an application for a new community lease for its existing area occupied.
1426	CF: Community Leases	Shoemith Reserve: Warkworth-Wellsford Pipe Band Incorporated	Process new community lease to the Warkworth-Wellsford Pipe Band Incorporated for the storage room it occupies as a bandroom within the Shoemith Hall at Shoemith Reserve	Not scheduled		\$ 1.00		Deferred	Amber	The proposed new lease will be progressed in quarter four. It will be for a new community lease to the Warkworth-Wellsford Pipe Band Incorporated for the storage room it occupies as a bandroom within the Shoemith Hall at Shoemith Reserve	In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group.  This lease proposal may be carried over to the 2018/2019 work programme.
1430	CF: Community Leases	Riverhead War Memorial Park: Riverhead Playgroup Incorporated	Process new community lease and licence to occupy to Riverhead Playgroup Incorporated for Riverhead Pavilion and land legally described as Lot 2 DP 55325 at Riverhead War Memorial Park.	Q3		\$ 1.00	\$ 500.00	In progress	Green	Council staff to present report to local board for its March 2018 business meeting recommending landowner approval, community lease and licence to occupy.	Completed. A report was presented at the Rodney Local Board Parks and Recreation Committee business meeting on 15 March 2018. The local board resolved to grant a new community lease only. Staff will draft up the deed of lease for signing and sealing by the Playgroup. Landowner approval for fencing of part of the reserve also reported has been deferred.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1433	CF: Community Leases	Market Street, Leigh: Leigh Library (volunteer community library)	Process new community lease at Market Street, Leigh	Not scheduled		\$ 1.00	\$ 250.00	On Hold	Amber	Lease may be progressed in quarter four.	In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme.  This lease proposal may be carried over to the 2018/2019 work programme.
1434	CF: Community Leases	Point Wells Recreation Reserve: Point Wells Library (volunteer community library)	Process new community lease to Point Wells Volunteer Library within the Point Wells Community Centre complex at Point Wells Reserve.	Q4		\$ 1.00	\$ 25.00	In progress	Green	Lease may be progressed in quarter four.	Community Facilities staff to report to local board for its 19 April business meeting recommending that the library area is brought into the licence to occupy and manage underway for the Point Wells Hall Committee. ACE Community Places will manage the relationship for the Licence to Occupy and Manage.
1435	CF: Community Leases	RNZ Plunket Society - Kumeu	Process new community lease for premises at Kumeu.	Not scheduled	31/03/2020	\$ 10.00	\$ -	Deferred	Amber	Royal New Zealand Plunket has assigned its interest to its new entity, Royal New Zealand Plunket Trust with effect from 1 January 2018. The lease does not expire until 31 March 2020.	As the lease does not expire until 31 March 2020, the project will be carried over to the 2019/2020 work programme. Plunket's lease does not expire until 31 March 2020. The community lease advisor recommends that the local board approves the deletion of this line item in quarter four subject to the project being listed on the 2019/2020 work programme.
1436	CF: Community Leases	RNZ Plunket Society - Rodney	Process new community lease for premises at Mill Lane, Warkworth.	Not scheduled	31/10/2021	\$ 10.00	\$ -	Deferred	Amber	Royal New Zealand Plunket Society Inc has assigned its interest to Royal New Zealand Plunket Trust.	As the lease does not expire until 31 October 2021, this project will be carried over to the 2020/2021 work programme.  Plunket's lease does not expire until 31 October 2021. The community lease advisor recommends that the local board approves the deletion of this line item in quarter four subject to the project being listed on the 2020/2021 work programme.
1437	CF: Community Leases	Omaha Drive: Omaha Beach Community Incorporated	Process new community lease to Omaha Beach Community Incorporated for the Omaha Beach Community Centre on a portion of portion of Lot 680 DP 142129 at Omaha Reserve	Q4	31/03/2018	\$ 1.00	\$ -	In progress	Amber	Council staff workshopped lease proposal with Rodney Local Board 9 November 2017. Council staff are undertaking a process to classify a parcel of land adjacent to Omaha Beach Community Incorporated. Proposed new lease will be progressed after the land classification.	Council staff are undertaking a process to classify a parcel of land adjacent to Omaha Beach Community Incorporated. Proposed new lease will be progressed after the land classification.  Land use staff are undertaking engagement with mana whenua about the process to classify a parcel of land adjacent to Omaha Beach Community Incorporated. Proposed new lease will be progressed after the land classification.
1438	CF: Community Leases	Manuhiri Reserve and Tuna Place, Omaha Omaha Beach Residents Society Incorporated	Process new community lease to Omaha Beach Residents Society Incorporated for its existing tennis courts at Manuhiri Reserve legally described as Lot 815 DP 206443. Two additional courts omitted from original deed of lease document and will need to be recorded in any new deed of lease for courts off Tuna Place (Omaha Dunes) legally described as Lot 828 DP 206443.	Not scheduled	30/09/2021	\$ 10.00	\$ -	On Hold	Amber	Land classifications throughout the region are prioritised as per risk and use. Therefore, due to the number of classifications yet to be completed there is no stated timeframe for the classification.	A new lease cannot be progressed until the land is classified. Land classification is tasked to Land Advisory team. There is no given time frame to complete the classification process.  A new lease cannot be progressed until the land is classified. Land classifications throughout the region are prioritised as per risk and use. Therefore, due to the number of classifications yet to be completed there is no stated timeframe for the classification.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1439	CF: Community Leases	Omaha Drive: Omaha: Omaha Beach Golf Club Incorporated	Process new community lease to Omaha Beach Golf Club Incorporated for the existing golf greens and ancillary improvements. Lessee has requested proposed new lease to run concurrently with proposed new lease to the community centre.	Q4	30/11/2021	\$ 5.00		On Hold	Amber	Council staff workshopped lease proposal with Rodney Local Board 9 November 2017. Council staff is undertaking a process to classify a parcel of land adjacent to Omaha Beach Golf Club Incorporated existing lease area. Proposed new lease will be progressed after the land classification.	Council staff is undertaking a process to classify a parcel of land adjacent to Omaha Beach Golf Club Incorporated existing lease area. Proposed new lease will be progressed after the land classification.  Land Advisory staff are to commence engagement with mana whenua about the proposal to classify a parcel of land adjacent to Omaha Beach Golf Club Incorporated existing lease area.
1440	CF: Community Leases	Puhoi Pioneers Memorial Park: The Puhoi Community Forum Incorporated	Process new community licences to occupy to The Puhoi Community Forum Incorporated with provision for sub-licence to occupy to grazier for Lots 1 and 3 DP 199344 and Pt MBik Okahu ML 86.	Q4	31/08/2009	\$ 1.00		Completed	Green	Council staff reported to the Rodney Local Board Parks and Recreation Committee business meeting of 14 December 2017. The Committee resolved to grant two new community licences to occupy to The Puhoi Community Forum Incorporated. Both licences to contain a provision for a sub-licence to occupy to a grazier.	Council staff has drafted the licences to occupy to the Licensee. Council staff will investigate the condition of the assets on the licenced area before sending the licences to the licensee for signing and sealing.
1441	CF: Community Leases	Blomfield Reserve: New Zealand Scouts Association Incorporated	Process proposed new agreement to lease, community lease and non-exclusive licence to occupy to Scout Association of New Zealand (T/A Motuara Waimauku Scout Group) for a portion of Blomfield Reserve, Waimuku.	Q1		\$ 1.00		Completed	Green	Deeds signed and sealed on behalf of The Scout Association of New Zealand and executed by council. Scouts group progressing with fund raising for its works.	Completed.
1442	CF: Community Leases	Goodall Reserve: Mahurangi East Tennis Club Incorporated	Process new community lease to Mahurangi East Tennis Club Incorporated for its clubrooms and tennis courts on a portion of Part Lot 3 DP 114828 at Goodall Reserve, Snells Beach.	Q4	30/06/2028	\$ 1.00		In progress	Green	Council staff will workshop lease proposal with Rodney Local Board on 8 February 2018.	Council staff workshopped the lease proposal with the Rodney Local Board Parks and Recreation Committee on 8 February 2018. Staff will report to the local board about the lease project in quarter four.
2861	CF: Community Leases	Sandspit Yacht Club Incorporated	Process renewal of lease to Sandspit Yacht Club Incorporated.	Q3	31/12/2050	\$ 10.00		In progress	Green	Council staff will workshop proposal with local board on 8 February 2018.	Completed. Staff reported to the local board at its business meeting of 15 March 2018 recommending the renewal and variation of the lease. The local board resolved to approve the renewal and variation of the lease. Staff will draft up the deed for signing and sealing by the club.