

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Arts, Community and Events										
2184	CS: ACE: Advisory	Community Response Fund - Waiheke	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$ 39,300	In progress	Green	No allocations in Q2 Balance: \$34,800	Feb 2018 - UNWTO INSTO Waiheke collaboration project, "Project Forever" - WHK/2018/57 - \$12,940 - Waiheke Island Amateur Radio Club (WARC) - WHK/2018/49 - \$3,600 Balance: \$18,260
229	CS: ACE: Arts & Culture	Waiheke Community Art Gallery - ABS Waiheke Community Art Gallery Operational Support Grant	Administer a funding agreement with Waiheke Community Art Gallery (Artworks Gallery) for operational support.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 10,675	In progress	Green	In Q2, the Waiheke Community Art Gallery attracted 15,945 visitors. During this period the gallery hosted 11 exhibitions featuring work by 200 artists. Highlights in Q2 included the 'Walker & Hall Waiheke Art Award Exhibition', and an exhibition of work by students participating in a Diploma of Ceramics which was offered for the first time on Waiheke in 2017 through the gallery's partnership with Otago Polytechnic.	Waiheke Community Art Gallery had 55,035 visitors. The gallery hosted 9 exhibitions with 119 participants. 5 programmes delivered to Māori outcomes with 986 volunteer hours. Highlights include exhibitions "The Process of Place" by Clive Humphreys, "How Your Hear Me" curated by Naawie Tutugoro in conjunction with Tautai Pacific Arts Trust, and "There's Gold in Them Thar Hills" by Anton Forde and Matt Harte
256	CS: ACE: Arts & Culture	Artworks Theatre - ABS Artworks Theatre Operational Support Grant	Administer a funding agreement with the Artworks Theatre for operational support.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 10,675	In progress	Green	In Q2 the Artworks Theatre attracted 4,220 visitors. During this period there were 28 performances staged at the theatre, including Waiheke Theatre Company's production of 'A Christmas Carol', and two performances by Radio Rebelde. The theatre also held Waiheke Comedy's regular 'Last Laughs' event, as well as weekly acting classes for adults and teenagers.	The Artworks Theatre attracted 3,102 visitors. During this period there were 21 performances attracting 1,570 attendees. The theatre also delivered 120 programmes to 1,532 participants. Highlights include the Comedy Academy and Centrestage programmes for youth, the Playwrights Festival, Voice for Earth fundraiser, and No Holds Bard and Andrew White performances.
1989	CS: ACE: Arts & Culture	Arts and Culture Needs Assessment - LDI	To conduct an arts and culture needs assessment to identify the needs of the Waiheke community in relation to the arts, and to analyse the degree to which community facility provision at the Artworks Precinct is meeting this need.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	In Q2 the contractor commenced work on the arts and culture needs assessment, which included conducting key informant interviews, two online surveys, and hosting two community hui at the Waiheke Library and Piritahi Marae. A workshop will be held in Q3 to present the draft report to the local board.	The draft arts and culture needs assessment was presented to the local board at a workshop. The final draft was circulated to the board for feedback. The local board will formally receive the findings of the arts and culture needs assessment at the April Business Meeting.
167	CS: ACE: Community Empowerment	Community grants (WHK)	Support local community groups through contestable grant funding. Budget: local discretionary grants \$60,000.	Q1;Q2;Q4	LDI: Opex	\$ 60,000	In progress	Green	The Waiheke Local Board had one quick response round allocating \$10,954 and one local grants round allocating a total of \$17,780. Leaving a remaining amount of \$19,781 to spend this financial year.	There have not been any grant decisions.
594	CS: ACE: Community Empowerment	Build capacity: community and social economic development	Fund community group/s to facilitate local community economic development, through social enterprise and entrepreneurship. This includes: <ul style="list-style-type: none"> • creating opportunities to upskill local youth and residents • creating sustainable social enterprises. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	In Q2, training costs for three Waiheke-based contractors involved in Project 17 were paid (total \$2220). The fourth contractor payment (\$1100) will be progressed in Q3. Staff have scoped options for delivery and allocation of the remaining budget and will present them to the local board for consideration in Q3.	In March, staff presented options for delivery to the local board for consideration and will present a report with recommendations at the April business meeting. Decisions to allocate the remaining funds will be made in Q4.

Work Programme 2017/2018 Q3 Report

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595	CS: ACE: Community Empowerment	Capacity building: Youth (WHK)	Fund a local organisation to develop, support and mentor Waiheke youth to have influence in local board decision-making, activities and meet local youth needs.	Q1	LDI: Opex	\$ 15,000	In progress	Green	In Q2, Waiheke Youth Voice (WYV):- collaborated with the Waiheke Library and Piritahi Ora Hau to raise awareness around mental health and promote the dangers of drug use through the 'Meth Free Waiheke' initiative- promoted and sought volunteers for the Santa Parade- supported youth involvement in the Waiheke Adult Learning driving programme by supplementing the costs for young people.	Waiheke Youth Voice (WYV) worked with the local cinema to provide free movie screenings to youth during the school holidays. This allowed inclusion and peer engagement without financial restrictions. WYV members analysed past success factors and learnings to improve this year's project. WYV recruited new members and participants for a kapa haka group, which WYV is interested in starting as an avenue for youth to continue developing these skills after they have left school. WYV invited local youth to submit their ideas about what they want to see happening in Waiheke this year. Meetings focused on goal setting, planning and budgeting for the upcoming financial year, skills that the young people can build on in their own personal and professional lives. Members of WYV will attend a workshop with the local board on 19 April to provide a verbal update on the work they have done in this financial year and their plans for Q4.
695	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (WHK)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes three key activity areas:</p> <ol style="list-style-type: none"> 1. engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion 2. enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. reporting back - reporting to local board members on progress in activity areas one and two. <p>Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	<p>In Q2, the strategic broker has:</p> <ul style="list-style-type: none"> - connected with Piritahi Marae to whakawhānaunga and understand priorities and aspirations - connected with council staff in different departments to gain understanding of existing and ongoing projects on Waiheke, and where the strategic broker can add value to these by supporting an empowered communities approach - supported an arts and culture needs assessment by facilitating connections with key informants - started collaborative placemaking projects with Waiheke youth organisations seeking to develop a youth space at Surfdale Hall and also with Artworks tenants and other community stakeholder to activate the Artworks courtyard. <p>Work on these projects will continue in Q3.</p>	<p>The strategic broker focussed on supporting community led initiatives and scoping community partnership opportunities. This has included:</p> <ul style="list-style-type: none"> - Continuing to connect and build relationships with Waiheke community networks and organisations, residents associations, arts organisations, and business networks to better understand their goals, aspirations and needs and scope opportunities for working together. - Supporting the contestable grants process by meeting with community organisations and liaising with council grants staff. - Supporting the transition of Waiheke Christmas events to community group delivery by meeting with interested community groups. - Meeting with roopu Māori to learn about their upcoming initiatives and projects. - Continuing to support Waiheke youth organisations seeking to develop a youth space at Surfdale Hall.
744	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (WHK)	<p>Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following:</p> <ul style="list-style-type: none"> • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	In Q2, the local board allocated \$3000 to Piritahi Marae to support the Waitangi Day celebration on 6 February 2018. Staff have scoped options with mana whenua and mātaawaka for delivery and allocation of the remaining budget and will present them to the local board for consideration in Q3.	\$3000 was paid to Piritahi Marae to support the Waitangi Day celebration on 6 February 2018. In March, staff presented options for delivery and allocation of the remaining budget. A formal decision is expected at the board's April business meeting.

Work Programme 2017/2018 Q3 Report

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2041	CS: ACE: Community Empowerment	Build capacity: community-led housing improvement project	Fund assessments of health and safety hazards in the homes of Waiheke Health Trust clients, principally seniors, to: - gather data on need- provide self-help information/advice- investigate options for retrofitting and repairing homes with owner-occupiers and landlords, including utilising voluntary support or obtaining funding from public sector or philanthropic foundations.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Researchers Pam Oliver and Sue Watson completed the market research on the demand for rest home level care facilities on Waiheke Island which was commissioned in Q1. Findings and recommendations were presented to the Waiheke Housing Steering Group and the Waiheke Local Board in October 2017.	On 21 December, Nick Collins from the Housing Trust provided a report to the local board on the Housing Quality pilot project managed by the Waiheke Health Trust. The report outlined the process to complete the pilot and recommended the co-design of a sustainable model to address housing quality issues in future. Staff have been scoping these recommendations to present options to the board for allocation of the remaining funding in Q4. The Housing Quality pilot, which began in January 2017, is over time but within budget. The Housing Trust is working with their contractors to complete the pilot as soon as possible, and will inform staff and the local board once it has been completed.
417	CS: ACE: Community Places	Venue Hire Service Delivery - WHK	Provide and manage venues for hire and the activities and opportunities they offer by: - managing the customer centric booking and the access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q2 monthly hirer surveys were sent out to all casual hirers and a selection of regulars. Staff will be able to share results in Q3. Q2 statistics are based on the first 5 months of FY18 and one month estimate. Visitor numbers are steady compared to last year. Ostend War Memorial Hall is no longer in the ACE portfolio and has been moved to a community lease.	Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74% was self-service online bookings. For the local board area, the monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 75% which is above the portfolio average.
419	CS: ACE: Community Places	Community Venues WHK - participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q2, staff continued to work through key research insights and developing actions against these. Community Places held two workshops with internal stakeholders to identify and confirm a main business objective "to create greater reach and relevance for Aucklanders so they feel connected locally". Six main focus areas remain as: - capitalise on strengths in positioning – family friendly, local and convenient, affordable - improve the condition and amenity to meet expectations - develop our offer and tailor to meet distinct interests - provide simple package options - develop a digital solution to promote both venues and activities - drive repeat business, share experiences, satisfaction and reach new customers Action planning will continue in Q3.	Action planning continues to increase awareness and participation across the network. Staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work. A Google awareness campaign ran the month of February. New art work options have been developed with refreshed awareness campaign to be run in Q4
331	CS: ACE: Events	Christmas Events - Waiheke	Funding to deliver the Waiheke Christmas events.	Q2	LDI: Opex	\$ 17,000	In progress	Green	The Waiheke Christmas Celebration took place on Sunday 9 December 2017. An event debrief is scheduled to be undertaken with the local board in Q3.	Debrief completed, planning underway for 2018 event.
332	CS: ACE: Events	Anzac Services - Waiheke	Support Anzac services and parades within the local board area.- \$1000 Waiheke RSA (Grant)	Q4	LDI: Opex	\$ 1,000	In progress	Green	Scheduled for Q4. Planning commenced in Q2.	Planning is well advanced for Anzac event(s) to be held in Q4.
333	CS: ACE: Events	Local Civic Events - Waiheke	Deliver and/or support civic events within the local board area.	Not scheduled	LDI: Opex	\$ 3,000	Approved	Green	No activity occurred during the quarter as no local civic events are currently scheduled.	No activity occurred during the quarter as no local civic events are currently scheduled.

Work Programme 2017/2018 Q3 Report

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335	CS: ACE: Events	Waiheke Events Partnership Fund	Funding to support signature community events through a non-contestable process. Debriefing will take place for the 2016/2017 season following the completion of all events. Following which officers will work with members around the process for the allocation of the 2017/2018 fund.	Not scheduled	LDI: Opex	\$ 15,000	In progress	Green	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.
336	CS: ACE: Events	Citizenship Ceremonies - Waiheke	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 5,509	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q2.	The Civic Events team delivered one citizenship ceremony with 9 people from the local board area becoming new citizens.
1910	CS: ACE: Events	Volunteer Day / Community Service Award - Waiheke	Support the delivery of a Volunteer Day event within the local board area. (To be delivered by Local Board Services team with support from Civic Events team as required)	Not scheduled	LDI: Opex	\$ 2,000	Approved	Green	Planning for the event will commence in Q3 or Q4.	Planning for the event will commence in Q4
Community Facilities: Build Maintain Renew										
2106	CF: Investigation and Design	Artworks Theatre - renew ventilation	Renew ventilation system	Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	Current steps: Staff are searching for as-built information on the current system. Next steps: Seek expert advice on options to improve this system.	Current status: Business case complete. Next steps: Handover to project delivery to engage a contractor to design and build the improvements to the system.
2107	CF: Investigation and Design	Artworks Theatre - renew waterproofing	Renew building waterproofing	Q3;Q4	ABS: Capex	\$ 220,000	Approved	Green	Current steps: Writing business case. Next steps: Review of business case by water-tightness specialist.	Current status: Seeking approval from neighbouring landowner to excavate on private property. Next steps: Obtain a detailed methodology and costs from a specialist waterproofing contractor.
2114	CF: Investigation and Design	Waiheke Island Sports Club - renew play space	Renew playspace	Q3;Q4	ABS: Capex	\$ 7,000	Deferred	Red	Current status: The business case for the project is being worked on. Next steps: The planning phase will be entered into and a project plan will be created.	The Waiheke Local Board have chosen to defer this project for three years. Current steps: At the March workshop the Waiheke Local Board have requested to defer this project for three years. Next steps: Complete detailed site inspection to confirm how much longer the current playground can be safely used.
2115	CF: Investigation and Design	Waiheke Island Sports Club - upgrade courts	Upgrade the sports club courts to ensure they are fit for purpose for users	Q1	LDI: Capex	\$ 10,000	Completed	Green	Project complete	Project completed
2868	CF: Investigation and Design	Waiheke Island - parks quick response fund	Funding for miscellaneous parks items.	Q1;Q2;Q3;Q4	LDI: Capex	\$ 20,000	Approved	Green	Current status: Undertake scoping of new minor capex projects as and when identified by the local board. Next steps : Undertake scoping of new minor capex projects as and when identified by the local board. Report back on projects undertaken and remaining budget as the 2017/18 financial year progresses.	Current status: Undertake scoping of new minor capex projects as and when identified by the local board. Next steps: Report back on projects undertaken and remaining budget as the 2017/2018 financial year progresses.

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3217	CF: Investigation and Design	Te Ara Hura - Pearl Bay to Orapiu Road - improve tracks - stage 1	Design and consent for new walking track at Pearl Bay/Te Ara Hura - further improvement of Te Ara Hura walkway experience including four projects: 1) Design and consent for new shared use path between Pearl Bay and Orapiu Road, 2) Re-commission Days Grave walkway on easement between Cowes Bay Road and Pakihi Bay, 3) Additional interpretation on the route and 4) additional directional signage to make it easier for visitors to explore the island on foot or by bike. This project is carried forward from the 2016/2017 work programme, previous ID 3426	Q1;Q2;Q3;Q4	LDI: Capex	\$ 13,910	On Hold	Red	Current status: Project has been placed on hold because the legal issues with the proposed easement remain unresolved. Next steps: Project cannot be progressed until the legal issue has been resolved.	Risks/ issues: Project has been placed on hold because legal issues with proposed easement is unresolved. Current status: Project has been placed on hold because legal issues with proposed easement is unresolved. Next steps: Project cannot be progressed until the legal issue has been resolved.
3236	CF: Investigation and Design	Waiheke - install water supply in 4 Waiheke parks	This project is carried forward from the 2016/2017 work programme, previous ID 4264	Q1	LDI: Capex	\$ 21,374	Completed	Green	Project completed	Insufficient budget for all 4 sites and on going consequential costs. Awaiting on direction from the Local Board. Project completed
3238	CF: Investigation and Design	Waiheke - Te Ara Hura - install interpretation signage	This project is carried forward from the 2016/2017 work programme, previous ID 4381	Q1;Q2;Q3;Q4	LDI: Capex	\$ 58,200	Approved	Green	Current status: Final drafts have been sent to Ngati Paoa in November 2017. Next steps: Feedback due from Ngati Paoa by the end of December 2017. If this is received, then the final copy will be presented to the local board in February 2018. Production can be started once the local board have approved the final drafts with installation planned for May 2018.	Current status: Meetings with iwi at various sites have been completed. Stories to be told have been agreed on. Background and detail underway. Final drafts have been sent to Ngati Paoa in November 2017. Feedback from Ngati Paoa received. Final copy was presented to the Local Board in March. Next steps: Awaiting feedback from the Local Board to approve the interpretation detail. Installation planned for June through July 2018.
3239	CF: Investigation and Design	Alison Park - Waiheke Croquet Club - bore restoration investigation	Alison Park - bore restoration investigation. This project is carried forward from the 2016/2017 work programme, previous ID 4440.	Q1;Q2;Q3	LDI: Capex	\$ 5,000	Completed	Green	Current status : At the October 2017 meeting the local board approved funding for physical investigation and confirmation of the bores operational capacity. Stage one of this investigation is now complete and has confirmed the bore can be restored. Next Steps: A report is required to go to the local board in early 2018 to confirm its physical viability, confirm the costs for restoring and request formal approval of funding for stage two physical works.	Current status: Initial site investigations show the bore was concreted over however can potentially be restored. At the October 2017 meeting the local board approved funding for physical investigation and confirmation of the bores operational capacity. Stage one of this investigation is now complete and has confirmed the bore can be restored. Presented the findings at a local board workshop in March. Next steps: Submit in April a formal report to the local board to request formal approval of funding for stage two physical works.
3293	CF: Investigation and Design	Catherine Mitchell Cultural Society - install drainage	Install drainage. This is a carried forward project (previous SP ID 3732).	Q2;Q3;Q4	ABS: Capex	\$ 10,000	On Hold	Red	Current Status : This project is on hold. Most of this problem may be resolved once roadside curb and channel works have been completed by Auckland Transport. Next Steps : The project will be reviewed in March once the curb and channel is completed.	Issues/Risks: This project is placed on hold until Auckland Transport's kerb and channel works are completed. Current status: This project is on hold. Most of this problem may be resolved once roadside curb and channel works have been completed by Auckland Transport. Kerb and channel works have not yet started. Next steps: The new estimated date for the works by Auckland Transport is May 2018. This project will be reviewed again after May 2018.
3420	CF: Investigation and Design	530 Orapiu Rd, Waiheke - install track	Install track	Not scheduled	ABS: Capex	\$ -	On Hold	Red	Current status: This project has been placed on hold. Staff are currently in negotiations with a resident regarding encroachment issues. The project cannot proceed until these issues have been resolved.	Project is in negotiations with a resident regarding encroachment issues. The project cannot proceed until these issues have been resolved. Current status: This project has been placed on hold. The project is currently sitting with the local board services staff who are in negotiations with a resident regarding encroachment issues. The project cannot proceed until these issues have been resolved.

Work Programme 2017/2018 Q3 Report

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3430	CF: Investigation and Design	McKenzie Reserve - install Te Rerenga Wai o Tikapa Mo sculpture	Installation of sculpture as per the following resolution: That the Waiheke Local Board: a) accept the gift of Te Rerenga Wai o Tikapa Mo from Headland Sculpture on the Gulf. b) approve the location of Te Rerenga Wai o Tikapa Mo by the Empire Avenue entrance at McKenzie Reserve. c) approve funding of \$5,000 for installation of Te Rerenga Wai o Tikapa Mo subject to advice from Auckland Council's project delivery team. d) note that the sculptures were gifted by Headland Sculpture on the Gulf (hSOTG) not the Waiheke Island Sculpture Trust.	Q3;Q4	LDI: Capex	\$ 5,000	Approved	Green	NA	Current status: Working with the friends of McKenzie Reserve to install the artwork as a community led project
3463	CF: Investigation and Design	Artworks Theatre emergency fire exit - design and consent	Design and install emergency fire exit to allow for increased capacity	Q3;Q4	ABS: Capex	\$ 20,000	Approved	Green	NA	Current status: At the October 2017 meeting, the local board approved funding for stage one design and consent - new fire escape doors and stairs. A meeting has been held on site to review the scope with the Artworks Theatre and local board members. A designer has been engaged to progress design, a planner has been engaged to progress the required consents. Presented the local board a draft design and high level cost estimate in March. Detailed design is underway with consent application due to be lodged early April. Next steps: Completion of the design ready for tender. Submit a formal report in April for the allocation of locally driven initiative capital funding to progress the physical works once consent has been achieved.
3464	CF: Investigation and Design	Picnic Bay Reserve - install rock vetment seawall	Community led project building a 75m long section of rock vetment seawall. Install drainage infrastructure improvements to address stability and slumping issues at the site.	Q3;Q4	LDI: Capex	\$ 74,000	On Hold	Red	NA	Risks/ issues: Physical works has been placed on hold as we await decision from the resource consent applicant (Community) on how they wish to proceed. Current status: The resource consent decision has been signed and approved by the duty planning commissioner on 14 March 2018. The decision in terms of sections 95A(1) and 95A(2)(a) determined that this application must be publicly notified, via a statutory predetermined process. Next steps: Awaiting next steps from the resource consent applicant (community) on how they will proceed, as a result physical works are on hold until this is resolved.
3468	CF: Investigation and Design	Waikare Reserve - renew track and handrail	Replace handrail and renew track to maintain reasonable width	Q3;Q4	ABS: Capex	\$ 30,000	Approved	Green		Current status: Discussing the best options for repair with the coastal team. Next steps: Prepare business case to handover to a contractor to complete the works.
3469	CF: Investigation and Design	Te Whau Esplanade Reserve - renew Hitapa track	Renew Hitapa track due to slip this asset has failed	Q3;Q4	ABS: Capex	\$ 50,000	Proposed	Green		Current steps: Completing background checks and site investigations. Next steps: Write business case for the works that need to be completed.
3470	CF: Investigation and Design	Church Bay - purchase adjacent land and stabilise	Purchase pathway area on adjacent land and make stable.	Q3;Q4	ABS: Capex	\$ 50,000	Approved	Green		Current status: Completing geotechnical investigations to see how stable the land is. Next steps: Assess the results to confirm how far the track needs to move back from the cliff edge.

Work Programme 2017/2018 Q3 Report

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3530	CF: Investigation and Design	Artworks Building - refurbish the exterior	Refurbish the building exterior as recommended in the asset assessment undertaken in December 2017. Project brought forward for delivery from financial year 2019 as part of the risk adjusted programme.	Q3;Q4	ABS: Capex	\$ -	Proposed	Green		Current status: Engaging an architect to investigate the problems with the façade at the entrance to the art gallery. Next steps: Review the recommendations provided by the architect.
3531	CF: Investigation and Design	Artworks Building - renew 2 x ground floor bathrooms	Renew 2 x toilets / bathrooms on ground floor as recommended in the asset assessment undertaken in December 2017. Project brought forward for delivery from financial year 2019 as part of the risk adjusted programme.	Q3;Q4	ABS: Capex	\$ -	Proposed	Green		Current status: This project has been fully scoped for many months. The recent local board resolution now allows this project to proceed. Next steps: Start physical works.
1742	CF: Operations	Waiheke Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Contractors were challenged by the spring growth flush in quarter two. This was exacerbated due to the exceptionally wet ground conditions of the previous quarter. The road corridor mowing has been a priority with many areas requiring catch up work with the gap between procuring the tractor. Our contractor was able to rise to the challenge and on a whole, mowing was completed within specification. Litter, beaches and public toilet cleanliness will be key areas of focus at busy coastal sites heading into the next quarter. Ecological Restoration: Late September realised interim dispensation being provided for the use of selected herbicides in a controlled fashion. Actual herbicide use was delayed while we ensured appropriate notifications. Manual control was being undertaken at this time. There has been no issue's or complaints since the commencement of work. Work on Rangihoua has been very successful. Arboriculture: The main activities have been undertaken by Waiheke based Arbor Bros while Treescape attempt to recruit for Island based arborists. Planning has been underway for sightline clearance in areas causing complaint and powerline work.	The third quarter has seen unprecedented weather for the Auckland region. Temperatures have reached highs not seen in a century and rainfall in the year up to February was 36 per cent of what was received for the whole previous calendar year. The full facility contractor was too slow to respond to the 'flush' which continued right through February and this has resulted in a high number of 'requests for service' and complaints relating to mowing in parks and the road corridor. Our supplier is improving resourcing (both equipment and staff) to address these issues moving forward and it is pleasing to see that there has been improvement as we approach the end of the quarter.
3507	CF: Operations	Waiheke Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 231,249	In progress	Green	This line item has been added in quarter three. It was previously reported on under SP ID 1742.	The Waiheke plant pest control program commenced in late November 2017, targeting general sites. High value site (HVS) plant pest control commenced on 12 December 2017, with works in Onetangi Sports Park (Rangihoua). All plant pest control has been limited to the species and methodologies outlined in the September 2017 Herbicide Dispensation. A progress report was provided to the local board on 8 March 2018.
3508	CF: Operations	Waiheke Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 402,323	In progress	Green	This line item has been added in quarter three. It was previously reported on under SP ID 1742	Progress has been made on sightline work along Man O War Road and Obriens Road. Council was under significant pressure to undertake works from Auckland Transport. Powerline clearance work has also commenced.
2109	CF: Project Delivery	Waiheke - renew walkway and track	Fisher Road, Makora Reserve Accessway, Newton Reserve, Onetangi Sports Park (Rangihoua), Piritaha Esplanade Reserve, Te Uri Karaka Te Waera Reserve, Te Whau Esplanade Reserve 1, Hekerua Bay Reserve, Wharf Road Wilma Road Walkway Structures Renewals. This project is carried-over from the 2016/17 programme (previous ID 3542).	Q1;Q2;Q3	ABS: Capex	\$ 75,000	In progress	Green	Current Status: Works ongoing, Starting assessment of walkway. Next Steps: Monitor construction works	Current status: Works ongoing across all tracks, Survey of boundaries are taking place to access where to relocate walkways to avoid encroaching on properties at Makora. Next steps: Hunterville is still ongoing, Inspections to be carried out at Pio Rehutai, Piritaha and Onetangi

Work Programme 2017/2018 Q3 Report

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2110	CF: Project Delivery	Little Oneroa - renew playground	Little Oneroa Whole Playground Renewal. This project is carried-over from the 2016/17 programme (previous ID 3545).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 36,000	On Hold	Amber	Current status: This project is on hold, pending decisions on the final master plan for Little Oneroa Reserve.	Delayed due to requiring further decisions from the Waiheke Local Board on the Little Oneroa Master Plan. Current status: This project is on hold, pending decisions on the final master plan for Little Oneroa Reserve. Next steps: Once the Waiheke Local Board confirms the master plan for Little Oneroa Reserve, playground designs and locations can be finalised.
2112	CF: Project Delivery	Onetangi Domain - develop lighting on field 2	Install lighting. This project is carried-over from the 2016/17 programme (previous ID 3427).	Q1;Q2;Q3;Q4	Growth	\$ 200,000	Approved	Green	Current Status: Meeting held with local board and Football Club to discuss lighting upgrade options. Projects is no longer on hold as investigation continue. Next Steps: Engage consultant to prepare concept plans and upgrade options for field two or field three.	Current status: Scope of project has now changed to include a sand carpet upgrade to field number three and the installation of training lights. However, due to prioritisation of projects to meet budget constraints and the strategic need for the project (based on latest supply and demand modelling report), this project has been deferred in the three year work programme. Next steps: Project scope and prioritisation to be discussed at three year local board workshop.
2113	CF: Project Delivery	Waiheke - renew path, structures and eastern trails FY17+	Paths and Structures: Hekerua Bay Reserve, Kuakarau Bay Forest, Musson Track, Omiha Tennis, Onetangi Beach Strand, Onetangi Sports Park (Rangihoua), Ostend Domain, Te Aroha Reserve Access way, Te Matuku Stockyard Reserve, Te Whau Esplanade Reserve 1, Tin Boat Reserve, Trig Hill Farm Reserve, Trig Hill Walkways, Waikare Access way Oneroa Beach Reserve, Waikare Reserve Access way, Wharf Road Walkway Path and structure renewals. Trails: Church Bay Esplanade Reserve, Owhanake Matiatia walkway, Owhanake Matiatia walkway - Ocean View to Delamore via treatment plant, Owhanake Matiatia Walkway - Cable Bay to Owhanake coastal walkway, Te Awaawa O Makoha path renewals. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2116).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 178,217	In progress	Green	Current Status: The 'Waiheke - renew path, structures and eastern trails FY17+ project' and 'Waiheke North - renew eastern trails FY17-18' have been combined for ease of management. Kuakarau Bay, Musson, Tin Boat Reserve and Wharf Road tracks have all had their resource consents lodged and tenders for physical works will begin once these are finalised. Matiatia - Owhanake track that related to the Waiheke North - renew eastern trails FY17-18 project is still in the investigation phase which will likely take until the end of this financial year to complete this. Next Steps: Continue with the resource consenting of the four walkways (Kuakarau Bay, Musson, Tin Boat Reserve and Wharf Road) and ready them for tender. Outcome of consenting process should be known by February 2018. Keep working with investigation team to ready Matiatia - Owhanake track (previously under Waiheke North - renew eastern trails FY17-18 project) for resource consent submission.	Current status: Note - This Waiheke - renew path, structures and eastern trails FY17+ project and Waiheke North - renew eastern trails FY17-18 have been combined for ease of management. Kuakarau Bay, Musson, Tin Boat Reserve and Wharf Road tracks - The resource consents have now been received for these tracks and, along with the short Te Awaana O Makoha Track, these have now been tendered for physical works. This is due to close the first week of April. Matiatia - Owhanake track that related to the Waiheke North - renew eastern trails FY17-18 project is still in the investigation phase which will likely take until the end of this financial year to complete. Iwi consultation has been completed and approval in principle has been given. There are ownership issues which are being worked through with Department of Conservation as large sections of the Matiatia - Owhanake track is on Department of Conservation land, however, forms a part of the Auckland Council managed Te Ara Hura walking track - Headland section. It is envisaged that a co-management agreement would be put in place going forward, but this is still currently in its infancy. Next steps: Review the tender submissions, undertake negotiations and award contract. It is aimed to deliver two thirds of the tracks in this package this year (weather dependent). Keep working with investigation team to ready Matiatia - Owhanake track (previously under Waiheke North - renew eastern trails FY17-18 project) for resource consent submission.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2116	CF: Project Delivery	Waiheke North - renew eastern trails FY17-18	Church Bay Esplanade Reserve, Owhanake Matiatia Walkway, Owhanake Matiatia Walkway - Ocean View to Delamore via treatment plant, Owhanake Matiatia Walkway - Cable Bay to Owhanake coastal walkway, Te Awaawa O Makoha Path Renewals. This project is carried-over from the 2016/17 programme (previous ID 3548).	Not scheduled	ABS: Capex	\$ 397,750	Cancelled	Amber	Current status: This project was merged with Waiheke renew path, structures and eastern trails FY17+.	Risks/ issues: This project record is cancelled and merged with Waiheke - renew path, structures and eastern trails FY17+. Please refer to SharePoint ID 2113 for an update. Project cancelled and merged with Waiheke renew path structures and eastern trails.
2919	CF: Project Delivery	Artworks Building - reroof main building and renew HVAC systems	Reroof main building and replacing all existing old HVAC units This project is carried forward from the 2016/2017 work programme, previous ID 373	Q1	ABS: Capex	\$ 25,000	Completed	Green	Current Status: Project complete	Exiting roof antennas are to be re-located prior to start the project. Action has been taken to remove these antennas. Project is on track. Able to complete before the end of April (weather permitted). Project completed
3271	CF: Project Delivery	Whittaker's Musical Museum Waiheke Island - Artworks Centre - renew HVAC systems	Installation of HVAC units and dehumidifiers This project is carried forward from the 2016/2017 work programme, previous ID 4512	Q1	ABS: Capex	\$ 98,000	Completed	Green	Project Complete	Project completed
3440	CF: Project Delivery	Sandy Bay Track, 64 Coromandel Road, Waiheke Island - remediate major slip	Liaise with Sandy Ormiston re findings of report for private owners and consider engaging Ormiston's to undertake further investigations, boreholes and design.	Q3;Q4	ABS: Capex	\$ 75,000	Approved	Amber	NA	Lack of funding and resources have hampered progress. The recent allocation of budget is a significant step forward. Suitable resources now need to be engaged and communication stepped up with local residents and LB members. Current status: This landslide is one of over 100 landslides that occurred in March and April 2017 throughout the Auckland region. A remediation programme for all landslides was initiated in June 2017. The initial focus was to make sites safer by improving the physical barriers that restrict public access and improve monitoring practices. In mid-December 2017, a prioritisation exercise was undertaken based on council's risk criteria for this site and 18 other complex sites. This site was ranked as the fourth most important site to remediate as it has "...unacceptable health and safety risks, so design and remedial works for [this site and seven others] should be progressed as a priority this year". A total project budget of \$400,000 was recently allocated. Internal resources for the whole landslide programme have recently changed. The allocation of resources for this particular site is pending. In summary, lack of funding and resources has hampered progress. Next steps: Engage suitable resources, including a detailed geotechnical assessment. Step up communication with local residents and local board members. Continue to monitor site safety.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3442	CF: Project Delivery	Island Bay Track, 80 Korora Road, Oneroa - remediate major slip	Liaise with neighbour to determine whether some matting and anchors can go in private property. Reroute track down ridge line. Remove loose soil. Install Platypus anchors. MacMat R matting over exposed surface. Coconut matting to encourage plant grown and reduce effect to runoff. Extensive planting. Reinstate box steps, including steps further up track that have moved due to slip.	Q3;Q4	ABS: Capex	\$ 75,000	Approved	Amber	NA	Lack of funding and resources have hampered progress. The recent allocation of budget is a significant step forward. Suitable resources now need to be engaged and communication stepped up with local residents and LB members. Current status: This landslide is one of over 100 landslides that occurred in March and April 2017 throughout the Auckland region. A remediation programme for all landslides was initiated in June 2017. The initial focus was to make sites safer by improving the physical barriers that restrict public access and improve monitoring practices. In July 2017, geotechnical consultants and physical works contractors were sought to assess the most complex sites including this one. This resulted in a recommended solution, in early September 2017, to remediate this site at an estimated cost of \$310,709. In addition, the initial total cost estimate for the whole landslide programme of circa \$10 million was refined to \$8.6 million. In mid-December 2017, a prioritisation exercise was undertaken for 19 complex sites based on council's risk criteria. This site was ranked as the sixth most important site to remediate as it has "...unacceptable health and safety risks, so design and remedial works for [this site and seven others] should be progressed as a priority this year". A total project budget of \$311,000 was recently allocated. Internal resources for the whole landslide programme have recently changed. The allocation of resources for this particular site is pending. In summary, lack of funding and resources has hampered progress. Next steps: Engage suitable resources. Step up communication with local residents and local board members. Continue to monitor site safety.
Infrastructure and Environmental Services										
2015	I&ES: Environmental Services	Pest management - community delivered projects (align with regional priorities and national initiatives)	To coordinate pest management on Waiheke Island with the community to ensure biodiversity values are protected and enhanced. To support regional programmes and to support delivery of the Waiheke Island's community pest free aspirations.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 40,000	In progress	Green	The procurement process for contracting a short-term facilitator role has started, with an appointment due to be made in mid-January 2018. The facilitator will be working with Waiheke environmentally focused community groups on a strategic action plan, group governance options and improving community communication for predator free Waiheke. The giant kōkopu protection project has been progressed, Hauraki Gulf Forest and Bird members are working with council staff on design and layout of the rodent control and monitoring programme and establishing a community network for the project. Implementation is scheduled for late autumn to coincide with fish breeding season.	The facilitator has been working with the Waiheke Collective since mid-February 2018 and a programme of delivery has been developed. The facilitator is coordinating weekly workshops with members of the Waiheke Collective, and they have progressed governance decisions, principles of engagement and decision making through these initial meetings. The Waiheke Collective will focus on expanding membership, wider community engagement, communication and planning for a community hui over the next few months. The giant kōkopu protection project planning has been completed with Forest and Bird co-ordinating the delivery of this work. The layout of traps in the field has been completed by a local co-ordinator and volunteers and pre-control monitoring will be undertaken in late March 2018. The first round of animal pest control will take place in April 2018. The remaining \$15,000 budget was allocated to the Hauraki Gulf Conservation Trust towards a community-led mustelid control project at the local board's March 2018 meeting. This project is currently underway.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2038	I&ES: Environmental Services	Coastal Bird Survey for Local Dog Access Review	Coastal bird surveys to increase current knowledge of wildlife values in known recreational areas. This work will build on the results of the coastal bird survey project delivered in 2016/2017 to address the gaps identified in the survey. These areas include: • From Piemelon Bay to the eastern end of Onetangi Beach (Belle Terrace Foreshore Reserve)• From Palm Beach to Enclosure Bay (Great Barrier Foreshore Reserve)• Western end of Oneroa Beach, the coastal area traversed by Te Ara Hura• The western end of Blackpool Beach southwards to coastline below Te Huruhi Bay Reserve• Parts of Kennedy Point Reserve and Kennedy Point itself• Anzac Bay Reserve• Te Whau Point from O'Brien Road causeway to Kuakarau Bay	Q1;Q2;Q3;Q4	LDI: Opex	\$ 4,500	In progress	Green	A wildlife contractor with a trained dog carried out further surveys of coastal birds on Waiheke Island in late October 2017. About 25 new penguin burrows were found during this survey to add to the tally of approximately 70 burrows located last year. The results of the survey will be reported to the Waiheke Local Board in quarter three.	The survey has now been completed. A workshop will be scheduled with the Waiheke Local Board to present the survey results in quarter four.
720	I&ES: Healthy Waters	Little Oneroa Project - Waiheke Resources Trust	To continue to implement the Little Oneroa Action Plan	Q1;Q2;Q3;Q4	LDI: Opex	\$ 24,000	In progress	Green	Advisory meetings were hosted by Waiheke Resources Trust. An evening workshop on voluntary targeted rate septic scheme has been held.	Community outreach and education workshops commenced in quarter three. Information around the number of targeted rate schemes adopted in the catchment is being prepared to see if outreach is working.
Libraries										
1331	CS: Libraries & Information	Library hours of service - Waiheke	Provide library service at Waiheke Library for 56 hours over 7 days per week.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 328,892	In progress	Green	Library visits have decreased compared to the same quarter last year.	Library visits, check outs and Wifi usage are trending similarly to other Auckland libraries. Many customers visit the library for digital support including assistance with this year's census.
1332	CS: Libraries & Information	Information and lending services - Waiheke	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Borrowing of physical materials has decreased seven percent compared to the same quarter last year. Regionally electronic issues have grown making up 12 percent of items borrowed.	As well as providing our normal range of collections we have been one of the pilot sites testing an Overdrive eBook kiosk for the past three months promoting our digital collections to both members and visitors who are able to borrow items at the kiosk and have the book's link emailed to them.
1333	CS: Libraries & Information	Preschool programming - Waiheke	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, and outreach to the local Marae and early childhood education providers. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	We have delivered 25 Wriggle and Rhyme and Storytime sessions for 263 participants. Outreach visits have been made to 6 preschools, kohanga and early childhood centres. On a monthly basis we provide books to Piritahi childcare and Beginnings Early Learning centre. I feel some of this drop in attendance can be attributed to more children being in childcare. We are investigating a Saturday storytime and increased outreach visits to the childcare centres.	Pre-school sessions are well attended and we have recently added a Saturday morning storytime which is becoming more popular as the word gets out. We have offered nineteen storytimes with almost three hundred children and caregivers attending, thirteen Wriggle and Rhyme sessions had four hundred and forty five participants. Outreach visits to local pre-schools have been arranged for next term.
1334	CS: Libraries & Information	Children and Youth engagement - Waiheke	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The theme for the October school holidays was "Survive 24" we had two events - Geronimo Stilton: Floods Mission (29 participants) and Minute to Win it (30 participants). We trialed a new activity which was fully booked out - Escape Room- where children had to solve clues to escape (67 participants). We saw increased use by secondary students using us as a study space prior to the end of year exams.	Planning is well underway for the April school holiday programming with the theme of "Up, up and away" we will be offering activities in the library, Makerspace sessions that relate to the theme, and two special library events, also multiple sessions of Raspberry Pi retro games.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1335	CS: Libraries & Information	Summer reading programme - Waiheke	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	Kia Māia te Whai / Dare to Explore is underway. This was promoted in local schools, social media and the press. At the end of December we have 200 children enrolled in the programme with a wonderful range of activities and events to do in the library and elsewhere.	Kia Māia te Whai / Dare to Explore was popular over the summer break with lots of locals and visitors, maintaining and growing their reading skills, having fun and celebrating their achievements with a party attended by Local Board member Shirin Brown. We had a full calendar of events and library activities. This programme significantly impacts on the children's lives both in reading skills and in relationship building with the library staff.
1336	CS: Libraries & Information	Supporting customer and community connection - Waiheke	Provide programmes that facilitate customer connection with the library and community including Wai Talk collaboration. Provide community space for use at Waiheke Library. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The library has been busy with regular community groups and also: the Community Arts and Culture needs Assessment workshop and report back, Talking Tree a local education group showed a film "Most Likely to Succeed", we live streamed "24 hours of climate reality" for the Earth Optimism Group and had a Mindful Compassion workshop and a Barnardos information morning to recruit new carers. We have just introduced a Spanish language collection and Spanish speakers are a growing community on Waiheke. We were delighted to be part of the Christmas festival and night market, musical performances and carol singing. As part of the festival we hosted Kelly Bickerton's Robotics Club demonstration and Tanya Batt with Christmas storytelling. A huge number of people enjoyed using the library in a different way.	Local groups that use the library as a meeting place include CNW, La Leche League, two library run bookclubs, the MacKenzie Reserve Committee's public meeting, Waiheke PSSP information evening for parents, Memory Loss Support Group, Waiheke Island Coaches Collective and our Teen Photography club. We have had a variety of displays including Neighbours Day, Lunar New Year, Pasifika, AT Metro proposed bus service changes for Waiheke and The Auckland Plan during the submission period.
1337	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Waiheke	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	One of the strengths of Kia Māia te Whai / Dare to Explore is the bilingual component which is incorporated throughout the standard booklet and we also have a te Reo booklet available completely in Māori.	Waitangi Day was marked with a display and children's pre-school storytime. With Council's strong advocacy for Te Reo and Te Ao Māori staff are gaining confidence and supporting each other in using te reo greetings in email and when answering the phone.
1338	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Waiheke	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, and Makerspace sessions. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Island Coaches Collective has gone so well this year that we are continuing the collaboration into 2018. Our regular learning programmes and events have continued and we also hosted the exhibition opening for Nooroa's Cartooning class. Bas Caitcheon ran an iPhone class for 23 students and one of our local architects Hugh Bird brought 13 Yale Architecture students for a library tour. We are piloting an Overdrive Media Station - a portable touch screen for browsing, sampling and issuing eBooks and eAudiobooks. These items will also be able to be accessed by visitors to Auckland - great for the holidays.	Makerspace continues to be enjoyed by children and their families on Sunday mornings - twelve sessions this quarter with two hundred and seventy seven grownups and children having a lot of fun. Book a librarian has covered passport applications and smartphones tosynching iPads to iPhones.
1339	CS: Libraries & Information	Celebrating cultural diversity and local communities - Waiheke	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Headland Sculpture on the Gulf collaboration, Waiheke Walking Festival, Hauraki Classroom and the Waiheke Local History project starting with Ostend. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	We hosted Janet Hunt's latest book launch for "How To Mend a Kea' a book for children. We have made a big screen display that focusses on the history of Waiheke that will play throughout the summer period.	We hosted author Dawn Baker, and have had a series of workshops on Mindful Self-Compassion, also a JP training workshop and visits from groups interested in the building's eco-design principles. Capoeira continues to grow the connection with our local Argentinian and Chilean communities and we are about to introduce a nine week Tai Chi course on Thursday's at midday.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Parks, Sport and Recreation										
1397	CS: PSR: Active Recreation	Waiheke Recreation Centre: Community access grant 2017/2018	Providing community access grant to the Waiheke Recreation Centre Trust at Waiheke High School to enable community access to the Waiheke Recreation Centre and support maintenance of the facility. Funding will be determined by the Governing Body. The Local board will be responsible for setting and monitoring Key Performance Indicators.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 80,000	In progress	Green	KPIs are being finalised with Waiheke Recreation Centre. KPIs will be presented to the local board at a workshop on 21st December.	KPIs were workshoped with the local board in December 2017 and some changes to the deliverables were requested. The changes have been included in the funding agreement and the have KPIs been accepted by Waiheke Recreation Centre.
1947	CS: PSR: Active Recreation	Waiheke: Swimming pool contribution	Contribution towards the development of a swimming pool on Waiheke Island	Q1;Q2;Q3;Q4	LDI: Opex	\$ 100,000	In progress	Green	Ignite Architects are in the process of completing bulk and location and high level planning provision services plans for the local board. The final report is due mid December.	Support has been given from the Te Huruhi and Waiheke High School Boards of Trustees and the Ministry of Education to continue to investigate the option of locating a pool on school land. The bulk and location study was completed by Ignite Architects in December 2017. The local board will now start work on a formal feasibility study and develop a business case to site a community pool on Te Huruhi Primary School land.
789	CS: PSR: Park Services	Matiatia parks: Implementing a parks related Matiatia Gateway Masterplan	Parks related projects to be planned and delivered in the Matiatia area	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	A report will be drafted for the local board's February meeting providing a status update on the various elements of the pre-work for the Matiatia Strategic Plan.	The programme manager is aiming to report to 24 May Governing Body meeting. Arrangements are being made with Panuku to discuss lease transfer to Community Facilities department to lead.
791	CS: PSR: Park Services	Waiheke: Ecological restoration community partnership programme	Volunteer management and motivation for wetland restoration at Rangihoua, Te Matuku, Te Whau and Matiatia aligned using a community empowered approach in partnership with community, schools and visitors. This will include the Beach Ambassador programme.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 150,000	In progress	Green	Waiheke Resources Trust (WRT) have started weed control and plant releasing across all four sites (Rangihoua, Te Whau, Matiatia and Te Matuku) and have provided monthly reports on work hours and tasks completed. They have also been compiling planting lists for revegetation sites and prepping sites for planting in winter 2018. The final written work programmes are currently being developed by WRT for review and signoff by biodiversity staff in Q3.	Ratbusters are carrying out another pulse for rat control in the reserves with their traplines (18) and over 800 bait stations in place. Results are rat numbers are reduced to less than 7% on average at the last monitoring count which is a good result. Waiheke Resources Trust (WRT) have continued weed control and plant releasing across all four sites (Rangihoua, Te Whau, Matiatia and Te Matuku) and have provided monthly reports on work hours and tasks completed. They have also been compiling planting lists for revegetation sites and prepping sites for planting in winter 2018. The final work programmes been developed by WRT and signed off by biodiversity staff.
792	CS: PSR: Park Services	Waiheke: Walking and cycling promotion	Empowered communities approach delivering the promotion of walking and cycling on the island	Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Program for cycling festival has been refined and staff have approached a local cycling group seeking a partnership to deliver events. A meeting to discuss details with the group is to be held in late December. Updates will be made to the board at a December workshop.	Waiheke Walking Trust have been awarded funding to deliver 2018 walking festival. Options for delivery of the cycling festival to be discussed with local board at a workshop in early April.
793	CS: PSR: Park Services	Waiheke area: Parks strategic fund	Operational funding for parks related projects across Waiheke	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Projects approved for delivery include park boundary surveys and mountain bike trail planning.Updates:The surveys at Te Matuku and Awaaroa are complete. Staff are awaiting further planning advice before progressing consent discussions with the mountain biking club.	The survey at Tin Boat Reserve is complete. Board to consider options for the remaining budget at a workshop in early April.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1930	CS: PSR: Park Services	Waiheke: Ecological volunteers and environmental programme FY17/18	<p>Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including:</p> <ul style="list-style-type: none"> •Community planting events •Plant and animal pest eradication •Mangrove removal •Litter removal 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 8,000	In progress	Green	<p>There is a more coordinated approach to weed control and reserve restoration with volunteers at Alison Park in the establishment of a joint working group with Waiheke Resources Trust (WRT) and Friends of Alison Park. Training has been provided by WRT to upskill the Friends group and enable them to carry out more varied restoration work and weed control. The Ratbusters programme is running well with two more bait lines planned (the latest at Tin Boat Reserve). Planning for planting and ecological restoration is underway with the Friends of Newton Reserve. Friends of McKenzie Reserve have two working bees supported by tools supplied from this programme. The Waiheke mountain Bike Club at Onetangi Sports Park have also run several working bees supported with tools supplied from this programme.</p>	<p>The rabbit cull at Newton Reserve has been successful. Areas have been prepared for winter planting and plants have been ordered. The Ratbusters programme is running well with two more bait lines installed at Third Reserve and Tin Boat Reserve. Friends of McKenzie Reserve and the Waiheke Mountain Bike Club have run several working bees using tools supplied from this programme.</p>

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
CF: Community Leases											
1540	CF: Community Leases	Artworks Theatre Inc	Renewal of lease for 2 Korora Road, Oneroa. First renewal due 3 August 2017. One further renewal of five years	Q1	30/09/2022	\$ 1.00	\$ -	Completed	Green	Completed	Completed
1541	CF: Community Leases	Catherine Mitchell Arts Centre Inc	Renewal of lease for 32 Putiki Road, Ostend due 31 March 2018. One right of renewal final expiry 31 March 2023	Q4	31/03/2023	\$ 1.00	\$ -	In progress	Green	Application for renewal to be sent to the group.	Application for renewal received and to be processed in quarter three and four
1542	CF: Community Leases	Waiheke Island Rugby Club Inc	Renewal of lease for 133-165 Onetangi Rd, Waiheke due 31 August 2017. One right of renewal of five years final expiry 31 August 2022.	Q4	31/08/2022	\$ 1.00	\$ -	In progress	Green	Inspection of premises has been completed - once application for renewal is received a report to the board will be prepared	Application sent to group and awaiting return. Processing of application and report will be undertaken in quarter four.
1543	CF: Community Leases	Waiheke United Association Football Club Inc	Renewal of lease for 133-165 Onetangi Rd, Waiheke due 31 August 2017. One right or renewal final expiry 31 August 2022.	Not scheduled	31/08/2022	\$ 1.00	\$ -	On Hold	Amber	Application received - to be reported to February business meeting including recommending a deed of additional land for the deck area outside the clubrooms and a storage container for remote junior equipment storage.	Lease cannot be progressed until issues relating to a proposed management plan for the reserve have been considered. Proposed management plan for the reserve to be considered ahead of any new leases. To be further considered once the management plan issues are resolved.
1544	CF: Community Leases	Citizens Advice Bureau - Waiheke	Renewal of lease 141 Ocean View Road due 30 June 2018. Two rights of renewal of three years each to coincide with strategic relationship agreement and funding agreement.	Q4		\$ 500.00	\$ -	In progress	Green	Staff are still awaiting a response from Citizens Advice Bureaux on the draft multi premises lease.	Citizen Advice Bureau have responded with suggested changes to the original draft lease. Staff will work with legal advisors to review these changes to prepare a deed for final review and execution.
1545	CF: Community Leases	Waiheke Sports Club	New lease for 43 Causeway Rd Ostend - final expiry 28 February 2018.	Q4	28/02/2018	\$ -	\$ -	In progress	Green	Application for new lease to be sent to group	Application for new lease has been sent to group. Work not commencing until Q4.
1546	CF: Community Leases	Waiheke Youth Centre Trust	Renewal lease at Surfdale Hall, 6 Hamilton Road, Waiheke due 31 January 2012 and 31 January 2017. Final expiry 31 January 2022	Q4	31/01/2022	\$ 250.00	\$ 250.00	Approved	Green	Site visit and contact with group to be arranged in quarter three	Site visit and contact with group delayed due to other priorities - to be arranged in quarter four. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.
1547	CF: Community Leases	Piritahi Marae Trust	Renewal lease at Te Huruhi Bay Reserve, Tahatai Road, Blackpool due 1 July 2015. Two rights of renewal final expiry 1 July 2025.	Q4	30/06/2025	\$ 500.00	\$ 500.00	Approved	Green	Site visit and discussions with the group are still to be arranged by staff.	Site visit and contact with group delayed due to other priorities - to be arranged in quarter four. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.
1548	CF: Community Leases	Waiheke Island Riding Club Inc.	Lease renewal due 31 July 2014. One right of renewal final expiry 31 July 2019.	Not scheduled	31/07/2019	\$ 500.00	\$ 500.00	On Hold	Amber	Not yet progressed - contact still to be made with the group.	Lease renewal cannot be progressed until the issues relating to a proposed management plan for the reserve have been considered. Proposed management plan for the reserve to be considered before of lease renewal.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1549	CF: Community Leases	The Scout Association of NZ - Waiheke Sea Scouts	Putiki Foreshore Reserve, Shelly Beach Road, Surfdale. Review of occupation agreement is required as the lease was issued in 2007. The status of the work needs additional work.	Q4		\$ 250.00	\$ 250.00	In progress	Green	Report for a new lease to progressed February 2018	Reporting delayed due to other priorities - to be progressed in quarter four
1550	CF: Community Leases	Waiheke Adult Literacy Inc	New lease to occupy 2 Korora Road, Oneroa. It is a priority issue for staff to complete the lease.	Q1	24/05/2016	\$ 1.00	\$ 25.00	Completed	Green	Completed	Completed
1551	CF: Community Leases	Waiheke Boating Club Inc	New lease Ostend Reserve Causeway Road. There is an issue with land classification to be resolved as part of process.	Q4		\$ 0.10	\$ 0.10	In progress	Green	Contact will be made with the group in the new year to progress a report on a new lease. Working with Regulatory and Compliance on some of the activities on the site as part of this process.	Processing and reporting delayed due to other priorities - to be progressed in quarter four
1552	CF: Community Leases	Waiheke Island Historical Society Inc	Renewal Lease at Onetangi Sports Park/Rangihoua Park due 3 June 2017. One right of renewal with final expiry 30 June 2022.	Q1	20/02/2023	\$ 1.00	\$ 1.00	Completed	Green	Completed	Completed