

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Arts, Community and Events										
257	CS: ACE: Arts & Culture	Te Toi Uku - ABS Portage Ceramics Trust Operational Support Grant	Administer a funding agreement with Portage Ceramics Trust for operational support for Te Toi Uku.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 60,000	In progress	Green	The Portage Ceramics Trust (Te Toi Uku) attracted a total of 1772 visitors to the museum in Q2. Highlights during this period included a kintsugi repair workshop with 34 participants during the Auckland Festival of Ceramics, and two walking tours led by local historian Robyn Mason as part of the Auckland Heritage Festival which attracted 55 visitors. In Q2, 10 museum group tours were given to 186 attendees.	The Portage Ceramics Trust (Te Toi Uku) appointed a new Director for the museum who is expected to commence in the role in Q4. During this period the museum has been open to the public on Saturdays and for group tours on weekdays.
258	CS: ACE: Arts & Culture	Te Toi Uku - ABS Ambrico Kiln Site Projects	Develop projects in relation to the Ambrico Kiln site to increase community engagement and to celebrate the history of the kiln and associated clay works.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 13,997	In progress	Green	The second exhibition to be held inside the Ambrico Kiln 'Te Ahi Pūmau' by Nga Kaihanga Uku (Māori clayworkers collective) opened in Q2 with 39 people in attendance. In November the museum held a Crown Lynn Collector's Market under the eaves of the kiln which attracted 20 stallholders and 930 visitors to the site.	The second exhibition at the Ambrico Kiln titled 'Te Ahi Pūmau' by Nga Kaihanga Uku (Māori clayworkers collective) continued. The activation programme for the kiln site will recommence once the new Director of Te Toi Uku has started at the museum.
259	CS: ACE: Arts & Culture	Local Arts Broker - LDI Arts Broker Programme	Administer a two-year services agreement with the Whau Community Arts Broker to develop strategic relationships and contacts, and raise budget to add to board budgets for innovative local art and culture programmes, temporary street projects and activations with the aim of enabling community-led arts activity.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 85,000	In progress	Green	In Q2, the Whau Community Arts Broker supported the Creative Souls Project to present an outdoor theatre production for young people at four locations in the Whau, and 'Forum' a four-day celebration of graffiti writing in Avondale. Other highlights included a three day street photography workshop with 18 local residents aged between 7-70 years, and a networking dinner in partnership with ArtWest attended by 49 local artists.	The Whau Community Arts Broker supported the Creative Souls Project and Polynesian Pages to run a three-day capacity building workshop with 16 emerging Pacifica performers. Activity planned for Q4 includes an outdoor performance by Te Riri O Te O Dance Group in Blockhouse Bay, and from jazz musicians Ruckus in Avondale.
188	CS: ACE: Community Empowerment	Community grants (WH)	Support local community groups through contestable grant funding.	Q1;Q2;Q4	LDI: Opex	\$ 150,000	In progress	Green	The local board allocated \$9426 in Quick Response, Round Two. (WH/2017/139)The remaining community grants budget is \$80,936.	There have not been any grant decisions in quarter three
597	CS: ACE: Community Empowerment	Build capacity: Community capacity building	Fund Community Waitākere to: <ul style="list-style-type: none"> • coordinate community leadership programmes • provide community capability building programmes • convene issues based forums and open door days • provide individual and organisational development – leadership and governance training • deliver workshops and training opportunities to increase community capability within Avondale, Glenavon, Kelston and New Lynn. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	The Community Waitakere 2017/2018 work programme was finalised and the funding agreement completed. In November, 35 locals attended a community grants workshop at the New Lynn community centre. Staff working with Community Waitakere and the Glenavon Trust to look at ways to support the trustees to govern and increase local participation at the hub. In collaboration with the Whau arts broker, a local film maker and others in the film industry, the Kelston Deaf Education Centre students and staff produced a short film "The Village". A viewing of the film occurred in December, with agreement that the film will be submitted to the regional, national and international film festivals. This project has inspired young deaf adults to consider a career path in film making, production and acting. The local board will receive a private viewing in Q3.	Community Waitakere has continued to deliver their work programme. This included managing and delivering the free programme called "Leading In Communities" that focusses on effective leadership, community project development and building on skills and tools. A comment from a previous participant supports the need for such programmes in the community. The strategic broker is working with Community Waitakere and the Glenavon Trust to present a report to the local board supporting a Hub Co-ordinator role at Glenavon Trust in Q4.

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598	CS: ACE: Community Empowerment	Community-led placemaking: Kai across the Whau	Fund Enspiral Services to deliver the Kai Across The Whau programme to: <ul style="list-style-type: none"> promote and celebrate locally-driven kai projects connect and bring together key stakeholders to discuss strengths, barriers and opportunities for local food growing and distribution devolve resources through participatory budgeting. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	Staff completed the funding agreement for Enspiral Services. Staff facilitated the first civic dinner in December. Ten local residents from across the Whau participated in intentional conversations on the topic of food accessibility and generated ideas for developing healthy food system visions and projects in the Whau. Participants were invited to host their own dinner event to encourage inclusive and innovative community engagement. These will be resourced by the project as required.	Applications opened for participatory budget grants across the Whau. Planning for a presence at EcoDay in Q4 is underway. A new contractor has been appointed for Kai Across the Whau to cover a maternity leave.
599	CS: ACE: Community Empowerment	Increase Diverse Participation: Maori, Pacific and Ethnic Voices	Deliver a work programme to increase social inclusion, connection and participation in decision-making by our ethnically diverse communities: <ul style="list-style-type: none"> -strengthen the Pacific Voice network in the Whau to influence and inform decision making -create and support opportunities to engage and build relationships with Maori and Pacific People (e.g. Kelston Deaf Centre marae development). 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 25,000	In progress	Amber	Staff have scoped an initial Whau ethnic plan and are discussing options for the board to approve. Options will be presented to the board in Q3.	<p>The senior local board advisor agreed to facilitate a collective internal workshop mid-late January 2018. This is an opportunity for staff across the organisation to participate in a wider discussion towards the development of a local board ethnic plan.</p> <p>CEU staff met with the chair and senior local board advisor on 3 March and confirmed the purpose of the plan so that a contractor could be finalised to develop the plan. The plan will be drafted in Q4.</p>
600	CS: ACE: Community Empowerment	Increase diverse participation: Youth capacity building	Fund local organisations to facilitate and deliver: <ul style="list-style-type: none"> Whau youth providers', network and associated youth-led activities Whau Youth Awards Whau Youth Board plan Youth Week activities a leadership training programme for Pasifika youth. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 35,000	In progress	Green	<p>Staff presented the Tula'i report to the local board. Staff completed the funding agreement with Youth Horizons. In December, staff met with West Auckland Pasifika Forum to progress the planning of the 2018 programme. This included sourcing the venue, confirming dates and extending the participation to Green Bay High School and Massey High School. Generation Ignite presented their report on the Whau Youth Board (WYB) and the Whau Youth Providers Network (WYPN) to the local board, with the local board acknowledging the quality of the outcomes achieved.</p> <p>Following an expression of interest process, an independent contractor has been sourced to coordinate WYB and the WYPN. The contractor facilitated two meetings with WYPN, planning their 2018 schedule. This includes delivery of the Whau Youth Awards as the main event for youth week in May 2018. The WYB used the concept around "talk and chalk" to plan pop-up activation events in the Whau, encouraging young people and whanau to raise awareness and take action on important issues surrounding mental health.</p>	<p><div class="ExternalClassD21A6668BCF7439DBB887CCC1F705B9D"><p>#160;</p><div class="ExternalClass91F13FF22FDC4199AB5D4F26CCCAE8E8">
#160;</div></div></p> <p>The Tula'i Summit was held at the Kelston Community Centre. Seventy-one students from across eight West Auckland Schools attended. Fifty students registered for the Tula'i programme 2018. Further follow up will happen with those schools who didn't attend. A parent evening will take place at the end of March. Modules will start in April. Whau youth providers network meet monthly. Coordination of the youth week awards and planning is underway including securing a venue and further sponsorship. The Whau Youth Board are recruiting new members with interviews being held in March. A retreat is being planned for April which will include induction of new members and planning for youth week.</p>

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601	CS: ACE: Community Empowerment	Placemaking: Neighbourhood and town centre development and safety	Fund local organisations to: <ul style="list-style-type: none"> • support community-led planning and placemaking that engage the diverse communities across the Whau • deliver community-led neighbourhood plans that identify priority issues, assets and opportunities including in Kelston, Avondale, New Lynn and Glenavon • lead community participation and engagement in town centre design processes for Avondale and New Lynn • Co-facilitate workshops • deliver key recommendations from Crime Prevention Through Environmental Design assessment report of the Avondale and the New Lynn town centres • inform the communities of the agreed actions from the assessment report • generate ideas for community-led initiatives that respond positively to address issues in partnership with council. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 130,000	In progress	Green	The central Avondale site formerly known as the Bai's site was purchased in November by Panuku Auckland, who are working in collaboration with the Community Empowerment Unit, Community Waitakere, New Zealand Police and community organisations to strategically plan activating the site. Activation activities include street art events, community clean up days and the development of a communications system that will enable a co-ordinated and collaborative place making approach. Staff have undertaken a "walk through" of New Lynn to gain a sense of place and the issues and strengths of the area; to inform future planning for Q3. Glenavon Trust are currently progressing plans with staff to present a proposal to the local board to resource a hub co-ordinator from 2018 onwards. Staff will provide an update to the local board in Q3.	Safety concerns of residents on Briar Lane, New Lynn have been addressed by CEU and council maintenance staff. A fence was installed and vegetation removed to increase visibility and prevent rough sleeping under the bridge. Staff, local organisations and the police are scoping how to work with rough sleepers to address broader issues in and around the New Lynn town centre. In response to town centre safety concerns from the police, staff proposed a creative and inclusive approach to respond to the complaint. The Whau arts broker is managing a series of Pop Up and local activation events and activities. A community meeting about central Avondale was held in February at the Avondale library. The group decided to focus on three areas: submission to the long term plan, addressing illegal dumping and hosting a community event in May. The Glenavon Trust has prepared a report to the local board on outcomes for 2017/2018 with a focus on the development of a hub coordinators role.
650	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities	Broker strategic collaborative relationships and resources within the community. <p>This includes three key activity areas:</p> <ol style="list-style-type: none"> 1. engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion 2. enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. reporting back to local board members on progress in activity areas one and two <p>Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	In Q2 the strategic broker activities included: <ul style="list-style-type: none"> - responding to a complaint from the public about rough sleeping, rubbish and drug taking in New Lynn by collating information from the complainant. A meeting to address the concerns was organised with council staff, Kiwi Rail, Auckland Transport, New Zealand police, Salvation Army and local board services. In collaboration with Community Facilities, rubbish has been removed, the rough sleepers site cleared, a quote and budget for barrier gates has been approved. - responding to concerns raised by a local community arts group whose application, to hold an event at the local park, was declined by council. The strategic broker was able to gather specific information from the group and then met with council staff to promote the empowered communities approach and the benefits for both the community and council. As result, the event was approved for March 2018. 	The strategic broker activities included: <ul style="list-style-type: none"> • Responding to an ongoing request by community groups, seeking better understanding and clarity about the workings of council and local boards. This has resulted in holding face to face meetings with council staff and community groups that included Bays Connections; Green Bay Community House staff; local residents; new organisations specialising in areas of the arts, sports, Maori, Pacific groups, older people and rough sleepers. • Supporting the Have your Say events by inviting the Tulaga U Tongan women's elders group who attended. • Creating opportunities for local groups to deliver services in the town centres activation and Pop Up programme. • Connecting rough sleepers to Odyssey House drug assessment and rehabilitation services • Supporting the community places manager to visit the vacant Avondale Community Pre-School that can potentially be turned into a community shared space.

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652	CS: ACE: Community Empowerment	Community-led placemaking: (Inner West Triangle) Spatial Priority Area	- Engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation- strengthen community-led placemaking and planning initiatives within the SPA area- develop innovative ways to engage with communities that have not traditionally participated in council decision-making.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Panuku Auckland settled on the purchase of the former Bai's site now known as Avondale Central. Panuku has facilitated two meetings with community groups, staff, Community Waitakere, New Zealand Police and Avondale Community Action to begin initial plan on how to activate the site. Panuku has agreed to provide further information and a timeframe to get the site up to a safety standard before beginning activation events. Discussions from the meetings included identifying resources and budgets required to enable creative arts, crate furniture making, gardening spaces and the installation of barriers to define activation spaces. Summer activation events will be reported in Q3.	Key achievements for the Inner West Triangle for Q3 are: • strategic acquisition for the Unlock Avondale urban regeneration • completion of the Indicative Business Case for the Avondale Multipurpose Community Facility • Panuku and Avondale convening group met to discuss activation and events for the Central Avondale site. Plans for events and activation are in the resourcing stage and will be reported on in Q4.
688	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (WH)	Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following: <ul style="list-style-type: none"> • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	Staff provided Haua Partnerships Ltd with contact details of Maori and people in the Whau Local Board area to interview to enable the voices of Maori to inform the local board and highlight Maori aspirations. The purpose of the interviews was to create a report to inform and provide the west local boards with information to assist with the future development of a responsiveness plan for Maori across Waitakere. From the Kelston Maori network meetings, discussions focused on the best to support Maori in the community. Planning for the Te Ara Reo classes has begun and finalizing the classes took place in December. Te Reo classes will be delivered by Te Wananga of Aotearoa at the Kelston Hub in March 2018. In Q3 staff will meet Community Waitakere to discuss how the local board can support Whau residents and reduce barriers, that will enable local Maori to participate in the programme.	The strategic broker has been involved in the following activities in the Maori responsiveness space: <ul style="list-style-type: none"> • attended a meeting in January alongside staff from CEU and local board services to discuss and respond to the recommendations from the Toitu report released in Q2. As result the report has assisted with informing aspects of the 2018/2019 work programme. • Further discussions with the manager of the Kelston Hub and Community Waitakere has led to a funding agreement that has enabled local residents, their whanau and tamariki to participate in the Te Ara Reo classes based at Kelston Hub. It has also enabled the initial whakawhanautanga and korero to begin with local kaumatua and kuia towards the development of a roopu for Maori elders across the Whau. • The strategic broker initiated a meeting between the Hub manager and council's Arts and Culture Programmer, providing advice and guidance that will build on the Hub's plans for a Matariki event with a difference. This event is planned to be delivered within the next two years. • The strategic broker also connected the Whau events advisor to the Kelston Hub manager in a response to both parties wanting to meet face to face to discuss roles, responsibilities and opportunities to work together.
767	CS: ACE: Community Empowerment	REGIONAL: Improve safety through community-led place making (WH)	Fund and partner with local organisations to deliver initiatives that will make the area feel safe and vibrant. Activities: <ul style="list-style-type: none"> • build their capacity and capability to respond flexibly to any local safety issues • activate community-led responses, through a variety of place-making activities that increase the sense of community belonging and safety in their communities (Whau, Waitākere, Henderson-Massey). 	Q1;Q2;Q3;Q4	Regional	\$ -	In progress	Green	Funding agreements with the west pacific warden groups, community patrol groups and Neighbourhood Support Waitakere have been completed. The groups provided reassurance, advice and high visibility patrols throughout west. A deployment plan has been developed and is coordinated in partnership with the police.	Voluntary support provided by local Pacific Wardens Glen Eden, Waitakere Pacific Wardens and the community patrols groups from, Glen Eden, Waiatarua, Glendene Te Atatu, MacLaren Park and Ranui-Swanson are supporting police. Bluelight discos and safety school programmes were delivered across west primary schools. CEU in partnership with the Police and Waitakere Ethnic Board launched the first Waitemata Ethnic Wardens group. The wardens took to the streets recently supported by the Pacific Wardens and Police. Neighbourhood Support delivered a Safer Places event at the Henderson Council building, and attended and supported the Flotilla Whau event, the Police Open Day at Auckland ASB showgrounds, the West Auckland Arthritis Group event and the Heart Of Te Atatu South festival.

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959	CS: ACE: Community Empowerment	Youth Connections (WH)	<ul style="list-style-type: none"> - Collaborate with multiple sectors to support youth from secondary education through pathways to employment and or entrepreneurships - close the gap between youth and business, through work readiness with local Rangitahi and sharing learnings and insights to enable youth ready business - providing local opportunities to improve social and economic outcomes for the local board area. Aiming for all youth to be meaningfully engaged in education, employment or training and have clear and viable employment pathways. 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	<p>JobFest on 11 October had 845 attendees, 551 were aged 16-24 (69%). 345 (65%) of the youth were not in employment, education or training (28% at the May JobFest); 34 young attendees were from the local board area. Seventy employers attended and it is estimated that employers received 4550 CVs, short-listed 1,260 people, conducted 420 in-person interviews, made 280 job offers, and employed 140 directly as a result of this event. Of the 198 attendees who were in receipt of a Work and Income benefit prior to the event, 30 are no longer.</p> <p>Youth Service West delivered a work readiness programme to engage, train and support young people leading up to and following JobFest. Nineteen youth from West Auckland (seven from the Whau) took part in the workshops covering work readiness, confidence and planning. Across West Auckland 17 youth attended the event and three gained employment. Youth continue to be supported in their employment journey as part of this programme. Staff are working with council contract suppliers to develop employment opportunities for local young people. City Parks Services and Youth Connections have completed the co-design of a one year full time paid cadetship programme with an outlook for rollout early 2018. Three successful candidates will be awarded the cadetships in Q3.</p>	<p>Youth Connections have engaged in a co-design process with Amenities Infrastructure & Maintenance Services (AIMS) and Youth Service West to create a work-ready programme for local young people interested in outdoor environment vocational pathways. Three fulltime, paid cadetships will be awarded and 20+ young people will become work ready and connected to future opportunities, providers and/or training. Youth Connections will support Te Kura Kaupapa Maori o Hoani Waititi Marae to provide extensive support for their taura (students) to each undergo a vocational, cultural and skills based approach to their education; helping their rangatahi make better choices and connections to future employment opportunities. This programme will start Q4. The INZone Experience Careers Coach with 26 interactive kiosks will visit Henderson-Massey in June. The kiosks assist with exploring opportunities for youth, providing information on a range of careers and training required for them categorised by vocational pathways.</p>
199	CS: ACE: Community Places	Funding Agreement- Kelston Community Hub	<p>A two year term agreement with Kelston Community Hub Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Kelston Community Hub for the years 2017-2019, commencing 1 July 2017 and terminating on 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 38,597	In progress	Green	<p>The bi-annual community centres, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. Staff from Kelston Community Hub attended. The hui focussed on providing partners with business updates, in particular new local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for Not For Profit organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision "More successful and sustainable Community Led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places". Kelston Community Hub's annual presentation to be scheduled in Q3.</p>	<p>Flotilla Whau Event had over 800 attendees, which is in increase from 250-400 in previous years. The organisation and facilitation of the event was labour intensive for the Hub Manager, who worked many hours beyond her paid role. More resourcing and funding would make this event more sustainable in the future. The Kelston Community Hub will present their update for 2017/2018 in Q4, showcasing the activities and programmes that occurred and the challenges they have faced at the Kelston Community Hub. Kelston Community Hub 2018/2019 work plan will be finalised in Q4 and aligned with the 2017 local board outcomes.</p>

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200	CS: ACE: Community Places	Licence to Occupy and Manage - Kelston Community Hub	<p>A two-year term with Kelston Community Hub Incorporated for operation of Kelston Community Hub:68 St Leonard's Road, Kelston being Part of Lot 7 DP 22528 contained in NA11D/221 for the years 2017-2019, commencing 1 July 2017 and terminating on 30 June 2019.</p> <p>i) Rent- \$1.00 plus GST per term if requested ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.</p>	Q1	ABS: Opex	\$ -	Completed	Green	Licence was signed and agreed in Q1. No update scheduled or required for Q3.	No update scheduled or required for Q3 and Q4. Licence was signed and agreed in Q1.
201	CS: ACE: Community Places	Year 2 of 3 year term grant : Funding Agreement-Blockhouse Bay Community Centre	<p>Blockhouse Bay Community Centre Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Blockhouse Bay Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$ 49,231	In progress	Green	<p>The bi-annual community centres, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. Staff and Committee member from Blockhouse Bay Community Centre attended. The hui focussed on providing partners with business updates, in particular new local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for Not For Profit organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision "More successful and sustainable Community Led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places".Blockhouse Bay Community Centre's annual presentation to be scheduled in Q3.</p>	<p>There was an increase in the number of classes continuing to run over the Dec/Jan shut down period and the centre was at full capacity by February. The Seniors Fitness and Brain Function class instructor became ACC accredited. Five new children's Chinese language and maths tuition classes started in February. The centre hosted a celebration of the Lunar New Year at one of the market days. The Blockhouse Bay community centre hosted the following concerts: Sargam Indian Music, Chinese Children's Dance, Highland Dance, Arabesque Dance and West Auckland Performing Arts Competitions. The Blockhouse Bay Community Centre will present their update for 2017/2018 in Q4, showcasing the activities and programmes that occurred and the challenges they have faced. The Blockhouse Bay Community Centre 2018/2019 work plan will be finalised in Q4 and aligned with the 2017 local board outcomes.</p>
202	CS: ACE: Community Places	Year 2 of 3 year term: Licence to Occupy and Manage-Blockhouse Bay Community Centre	<p>Blockhouse Bay Community Centre Incorporated for operation of Blockhouse Bay Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p>	Not scheduled	ABS: Opex	\$ -	Completed	Green	No update scheduled or required this quarter.	No update is scheduled and required; licence to occupy and manage was executed in 2016/2017 financial year.

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203	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding Agreement- Green Bay Community House	Green Bay Community House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Green Bay Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q2;Q3;Q4	LDI: Capex	\$ 38,290	In progress	Green	The bi-annual community centres, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. Staff and Committee Member from Green Bay Community House attended. The hui focussed on providing partners with business updates, in particular new local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for Not For Profit organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision "More successful and sustainable Community Led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places". Green Bay Community House's annual presentation to be scheduled in Q3.	Te Reo Maori classes started mid-February. Local teachers and early childhood workers, members of the public, playgroup parents, and neighbours have enrolled. We hope to keep running these classes throughout the year. PEPE Plunket have lost most of their funding to run workshops, so we will be offering them free venue hire this year. We have 2 new Zumba classes which are targeted towards older people. Green Bay Street Food has been running weekly from 19 January and continues to attract 400-600 people. We are in the process of drafting a service/venue agreement with the event organiser. This means that the event will no longer be organised by volunteers to reduce the administration workload. The 10 year plan consultation was included in the 23 March Green Bay Street Food Event. We continue conversations with local groups and the Arts Broker around possible involvement as part of GBSF events. The Green Bay Community House will present their update for 2017/2018 in Q4, showcasing the activities and programmes that occurred and the challenges they have faced. The Green Bay Community House 2018/2019 work plan will be finalised in Q4 and aligned with the 2017 local board outcomes.
204	CS: ACE: Community Places	Year 2 of 3 year term: Licence to Occupy and Manage- Green Bay Community House	Green Bay Community House Incorporated for operation the Green Bay Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	Not scheduled	ABS: Opex	\$ -	Completed	Green	No update scheduled or required this quarter.	No update is scheduled and required; licence to occupy and manage was executed in 2016/2017 financial year.
205	CS: ACE: Community Places	Year 2 of 3 year term grant: LDI additional funding, Green Bay Community House	Additional funding to Green Bay Community House Incorporated to assist with delivery of the Funding Agreement for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	Not scheduled	LDI: Opex	\$ 10,000	Completed	Green	No update is scheduled and required; additional funding was paid in conjunction with line 203 in Q1.	No update is scheduled and required; additional funding was paid in conjunction with line 203 in Q1.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
287	CS: ACE: Community Places	Evaluation of New Lynn and Avondale Community Centres' work programme	Evaluate the work programme to understand whether the centres are delivering the outcomes agreed, and what other impacts the programmes might be having.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Two programme activities from the Health and Wellbeing of our Communities and Our Diverse Communities were evaluated: The Family Fun Club activity under the Health and Wellbeing Programme is six months old. The activity commenced with eight participants and has grown to 35. Twenty percent were males and 80% were female. The weekly activity focussed on building social connections, and understanding exercises. Eighty-three percent of participants noted that they have built strong connections within the other participants; 87% of the participants said they learnt more about health and exercises, and 96% want to continue the activity in Q3. Staff will consider whether to continue this activity. The Fundamental Movement for under-fives was an eight-week trial activity for Chinese mothers with young children to build social and cultural connections. Seventy-five percent of participants felt they developed new connections, the same number said their children learnt about physical exercises and 80% felt the programme was beneficial and would recommend it to others. Participants focused more on social bonding rather than under-fives fitness. Staff will consider how to progress this activity. Further consideration of Growing our Young People Youth programme has indicated that evaluation of the activities in Q3 would be appropriate.	There has been a change in how the evaluation tool is used to register programmes in the software system and how feedback is gathered. The database will now be used to register all programmes delivered in our Community Centres across the Community Places team. This has resulted in additional training for the team and more planning around how feedback is collected. Feedback will be collected only in hardcopy format. In the past there was an online option however this resulted in poor response rates. Using hard copy sheets during programme time means greater response rates. The ACE support team will be assisting the Programmes and Partnerships team with the data entry tasks related to the evaluation process.
288	CS: ACE: Community Places	New Lynn and Avondale Community Centres' programme delivery	Deliver the work programme of activities at the New Lynn and Avondale Community Centres' with a focus on: 1) growing young people 2) healthy living 3) diverse communities.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 82,293	In progress	Green	1) Healthy Babies, Healthy Futures - New Lynn In partnership with Chinese New Settlers Services Trust, this activity aimed to improve the health of pregnant mothers, babies and toddlers from Chinese and Japanese families, by providing health information, educational activities and access to health services. Seventy-five percent of participants reported their satisfaction with the programme.-139 mothers were introduced to the programme-99 mothers talked to class facilitators about health goals-83 families enrolled in Community Learning Programme-60 mothers and 52 supporting family members learnt how to prepare healthier meals, and adopt a healthier lifestyle.-12 mothers accessed services such as Plunket for further assistance. Staff will assess if this activity will be continued in Q3. 2) Siva Samoa – Avondale Community Centre In partnership with Saintz Up Performing Arts, free weekly dance classes were offered to children and young people, aged 3 to 18. Children learnt the basics of Samoan dance, language and cultural chants. The class grew from eight students to over 45 students. Some senior students have progressed to assisting with leading the classes. Many parents stated their children's confidence increased and noted an improvement in their children's Samoan language skills. This activity will continue in Q3.	Whau Lunar New Year Celebrations: - a collaborative series of 37 events were led by the Whau Programmes and Partnerships team across Avondale Community Centre, Avondale Library, Blockhouse Bay Community Centre, Blockhouse Bay Library, Green Bay Community House, Kelston Community Hub, New Lynn Community Centre and New Lynn Library. There were a wide range of events including Mah-jong classes, Tai Chi demonstrations, activities for pre-schoolers and Chinese cooking classes. The aim was to encourage more collaborative celebrations with the growing multicultural communities in the local board. The midway point of the celebrations was marked by a family day out and free concert at the Avondale Library and Community Centre. There were performances from many of the community partners, as well as local venue hire customers, including Chinese New Settlers Service, the Colourful Arts group, White Cloud Choir, Mulan Sword Dancing, Chinese square dancing and Tai Chi. 300 people attended, which is an increase of 200 people from last year. More collaborative programming is planned for Youth Week 2018, to be held in May 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
397	CS: ACE: Community Places	Venue Hire Service Delivery - WH	Provide and manage venues for hire and the activities and opportunities they offer by; - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups and whether participants are charged \$10 or more for activities.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q2 monthly hirer surveys were sent out to all casual hirers and a selection of regulars. Staff will be able to share results in Q3. Q2 statistics are based on the first five months of FY18 and one month estimate. Visitor numbers are steady compared to last year.	Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74% was self-service online bookings. For the local board area, the monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 69%. Staff are working more closely with Community Facility colleagues to audit the cleanliness of venues.
402	CS: ACE: Community Places	Community Venues WH - participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q2, staff continued to work through key research insights and developing actions against these. Staff held two workshops with internal stakeholders to identify and confirm the main business objective "to create greater reach and relevance for Aucklanders so they feel connected locally". Six main focus areas remain as: - capitalise on strengths in positioning – family friendly, local and convenient, affordable- improve the condition and amenity to meet expectations- develop our offer and tailor to meet distinct interests- provide simple package options for hirers- develop a digital solution to promote both venues and activities- drive repeat business, share experiences, satisfaction and reach new customers. Action planning will continue in Q3.	Action planning continues to increase awareness and participation across the network. Staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work. A Google awareness campaign ran the month of February. New art work options have been developed with refreshed awareness campaign will be run in Q4
52	CS: ACE: Events	Citizenship Ceremonies - Whau	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 13,328	In progress	Green	Staff delivered a combined Western Cluster citizenship ceremonies on three occasions during Q2 with 880 people becoming new citizens.	The Civic Events team delivered six citizenship ceremonies over two occasions with 162 people from the local board area becoming new citizens.
53	CS: ACE: Events	Anzac & Local Civic Events - Whau	- Support and/or deliver Anzac services and parades within the local board area - support civic type events in the local board area, such as the opening of new park spaces, sod turning ceremonies, special consultation events such as an open day following the installation of the Sister Rene Shadbolt Park skate facility.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 18,000	In progress	Green	Staff commenced planning commenced in Q2 for delivery in Q4.	Planning is well advanced for Anzac event(s) to be held in Q4.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
55	CS: ACE: Events	Event Partnership Fund - Whau	<p>Funding to support community events through a non-contestable process. This provides an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events.</p> <ul style="list-style-type: none"> - Whau Pacific Festival \$32,000 - Whau the Peoples Arts Festival \$32,000 - Whau Chinese Festival \$16,000 - Waitangi Day \$5,000 - Avondale Carols by Spiderlight \$3,500 - New Lynn Christmas Festival \$3,500 - Blockhouse Bay Christmas Parade \$3,500 - Indian Kite Festival \$3,250 - Siren and Sounds \$5,000 - Entertaining the Whau People \$5,000 - That's Youth \$3,000 - Celebrating Whau Identity Pop Up Events \$10,000 Total = \$121,750 	Q2;Q3;Q4	LDI: Opex	\$ 121,750	In progress	Green	<p>Three grants totalling \$10,500 were paid out in Q2, leaving a balance of \$80,000 to be paid out.</p> <p>Staff are working with a wide range of community groups and organisations to pull together a programme of small community-based local events which will be supported by the \$18,000 set aside for Pop-Up Events, Youth and entertaining the Whau People. This programme will be presented to the board in Q4 for endorsement and subsequent delivery.</p> <p>Reporting back to the local board on these grants will occur in Q4 when accountability reports have been received.</p>	<p>Staff are working with a wide range of community groups and organisations to pull together a programme of small community-based local events which will be supported by the \$18,000 set aside for Pop-Up Events, Youth and entertaining the Whau People. This programme will be presented to the board in Q4 for endorsement and subsequent delivery.</p> <p>Staff will report back to the local board on the grants in Q4 once accountability reports have been received.</p>
56	CS: ACE: Events	Delivered Events - Whau	<p>Deliver community events within the local board area: - 2 x Movies in Parks \$24,000 (\$12,000 per movie)</p>	Q2;Q3	LDI: Opex	\$ 24,000	In progress	Green	<p>Planning on track with pre-entertainment booked, operational plans is complete and event permits issued for Brains Park for Sunday 28 January and Riversdale Reserve for Saturday 10 February. Public screening licences for "Sing" and "Three Wise Cousins" approved. Regional marketing has commenced with local event specific advertising starting three weeks prior. Movies in Parks is zero waste, smoke and alcohol free. Series sponsors are nib health cover, Te Wananga o Aotearoa, NZ Home Loans, MenuLog, Pop 'N' Good and More FM.</p>	<p>Movies In Parks, "Sing" was screened on 28 January at Archibald Park, Kelston with higher than expected numbers of approximately 2,000 attendees despite the change from the advertised venue. There was also face-painting and a bouncy castle. "Three Wise Cousins" was scheduled to screen on 10 February at Riversdale Reserve, Avondale but was cancelled due to severe weather/high rainfall in the lead up to event and on event day. Recovered budget expenses to be returned.</p>
835	CS: ACE: Events	Events and openings on local parks	<p>Celebrating project completion and parks openings in the Whau Local Board area.</p> <p>(Note: No LDI budget currently allocated)</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	Approved	Green	<p>No events delivered in Q2</p>	<p>On 8 March 2018, Seniors Day out was held at the New Lynn RSA.</p>
917	CS: ACE: Events	Whau: Celebrating park openings and events programme FY17/18	<p>To celebrate park openings and significant events. This line moved from PSR to ACE. ACE will manage in partnership with PSR park-related event activities or activations.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	Approved	Green	<p>No local civic events were delivered in Q2.</p>	<p>0</p>

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Community Facilities: Build Maintain Renew										
2229	CF: Investigation and Design	Avondale Community Centre - construct new community centre	Demolish old and construct a new community centre in Avondale	Q3;Q4	ABS: Capex	\$ 240,596	Approved	Green	Current status: A review of facilities and provision within the central-west area is currently in progress by the Community and Social Policy team. Next steps: The review is due for completion in 2018/2019 and will guide the future development of the facility.	Current status: A review of provision and optimisation of community facilities within the central west area is currently in progress with the Community and Social Policy team. Next steps: This is likely to be confirmed through the Long Term Plan process.
2230	CF: Investigation and Design	Blockhouse Bay Community Centre - renew car park	Reseal car park surface and maximise parking	Q1;Q2;Q3;Q4	ABS: Capex	\$ 90,000	Approved	Amber	Current status: No suitable options for an improved car park layout have been found. Next steps: Complete business case.	Delay due to due to scope or design changes. Current status: Agreement has been reached on the car park layout. Next steps: Investigate costs to move the fire sprinkler as part of this project. The sprinkler has been incorrectly located through private car parking spaces directly adjacent to the Community Centre car park.
2231	CF: Investigation and Design	Kelston Community House - refurbish children's room	Reline walls, insulate, provide heating, and replace window glazing in the children's room	Q1;Q2;Q3;Q4	ABS: Capex	\$ 20,000	In progress	Green	Current steps: Confirmation of alignment of quote, scope and budget Next steps: Formalise contract and timeframes for execution on site.	Current steps: Price negotiations continues with contractor. Next steps: Finalising contract for physical works.
2232	CF: Investigation and Design	Whau Recreation Centre - develop new recreation centre	Develop a recreation centre in Whau area	Not scheduled	ABS: Capex	\$ 609,820	Approved	Green	Current status: Feasibility assessment underway Next steps: Assessment to be presented to local board	Current status: The feasibility assessment is underway. No funding available for the project until financial year 2019 Next steps: For the assessment to be presented to local board.
2233	CF: Investigation and Design	Avondale Library - renew furniture, fittings and equipment	Renew furniture, fittings and equipment	Q1;Q2;Q3;Q4	ABS: Capex	\$ 73,400	In progress	Green	Current Status: An architect is currently being engaged to carry out the design of this refurbishment. Next Steps: Prepare a preliminary design.	Current status: An architect has been engaged and has prepared a preliminary design. This is being reviewed by the library staff to ensure it meets their requirements. Next steps: Procure the furniture items indicated in the design. This project is scheduled to be completed by June 2018.
2234	CF: Investigation and Design	Blockhouse Bay Library - renew car park footpath and garden area	Reseal footpath in car park, remove larger shrubs and garden along the boundary	Q3;Q4	ABS: Capex	\$ 27,500	Completed	Green	Project complete	Project completed
2236	CF: Investigation and Design	Blockhouse Bay Recreation Reserve - renew park fences	Renew park fencing. Detail to be provided by the end of the calendar year.	Q3;Q4	ABS: Capex	\$ 1,500	Approved	Green	Current status: Scoping for this project will start in early 2018. Next steps: Physical works will be in financial year 2018/2019.	Current steps: Partial approval has been received from the closed landfill team to proceed with these works. Blockhouse Bay is a closed landfill site so requires permission from this team. Next steps: Appoint a contractor for the physical works and complete the second phase of the closed landfill approval.
2237	CF: Investigation and Design	Blockhouse Bay Recreation Reserve #1 - develop new sand field plus hybrid	Develop new sand field plus hybrid	Not scheduled	Growth	\$ 750,000	Cancelled	Red	Current status: This project is cancelled due to strategic assessment determining no need for upgrade.	Risks/Issues: This project is cancelled. Waiting for strategic assessment. Project cancelled
2238	CF: Investigation and Design	Dickey Reserve - renew park walkways and paths	Renew park walkways and paths at Dickey Reserve.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 15,000	In progress	Green	Current steps: Review of alignment of quote received with scope. Next steps: Contract negotiations and firming up of timeframes for physical works.	Current steps: Clarification on extent of works in areas overlapping neighbour's failing fenceline. Revised quote received and quote currently under review. Next steps: Award of physical works contract and firming up of timeframes.
2239	CF: Investigation and Design	Dickey Reserve - renew play space	Renew playspace.	Q1;Q2;Q3	ABS: Capex	\$ 14,000	Completed	Green	Current steps: Still waiting on equipment supplier to install and contact. Next steps: Supplier to confirm once installed playground equipment.	Current status: Project completed, Handover completed. Inspection was carried out however the workmanship was poor. Requested work to be redone and fixed correctly. This has now been completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2241	CF: Investigation and Design	Gittos Domain and Rizal Reserve - renew park structures	Renew park structures at Gittos Domain, Rizal Reserve	Q3;Q4	ABS: Capex	\$ 3,000	Approved	Amber	Current status: The business case for the project is being worked on. Next steps: The planning phase will be entered into and a project plan will be created.	Change of scope: Rizal Reserve will be removed from this project. Footpath repairs at Rizal Reserve are already covered by the Te Whau Pathway project. Footpath renewal at Gittos Domain will be brought forward from 2020/2021 to complement the work on the structures. Current status: A second track engineering specialist has been approached to submit a price for the track design. Next steps: Choose the preferred engineer and begin detailed design.
2244	CF: Investigation and Design	La Rosa Garden Reserve - renew car park	Renew car park to ensure it is fit for purpose and reduces maintenance costs.	Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	Current status: Confirmation of alignment of quote with scope. Next steps: Contract award and confirmation of timeframes for physical works.	Current status: Clarification obtained on requirement for Watercare approval. Scope confirmed. Further information being sought on pricing received from contractor. Next steps: Contract award and confirmation of timeframes for physical works.
2245	CF: Investigation and Design	Olympic Park - renew sport fields	Renew sport fields. Investigation and design FY18, physical works FY19. Details of physical works to be provided by the end of the calendar year.	Q2;Q3;Q4	ABS: Capex	\$ 20,000	In progress	Green	Sports field surface renewal at Olympic Park currently being scoped. Physical works to begin October 2018.	Current status: Concept design expected to be completed mid march 2018. Working with sports club on options for their temporary relocation during period of works. Next steps: Engage with stakeholders about the concept design and planned works. Continue working with the sports club on their temporary relocation during the period of works.
2247	CF: Investigation and Design	Taramea Reserve - renew play space	Renew play space. Investigation and design FY18, physical works FY19. Details of physical works to be provided by the end of the calendar year.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 2,000	Approved	Green	Current steps: Requested strategic review of whether to renew this playground and for what age group. Next steps: Playground specialists will be designing the new play module early in 2018.	Current status: There have been lengthy delays in engaging a specialist playground consultant. This is nearly complete. Next steps: Start public consultation and design.
2252	CF: Investigation and Design	Whau - renew car parks 2017-18 and 2018-19	Renew car parks at Golf Road Domain and Wingate Reserve. Investigate and design FY18 and physical works FY19. Details to be provided by the end of the calendar year.	Q3;Q4	ABS: Capex	\$ 12,500	Approved	Green	Current status: Scoping for this project will start in early 2018. Next steps: Physical works will be in financial year 2018/2019	Current status: Engaging an engineering consultant to complete tests on the basecourse and surface of the car park. Next steps: Complete tests and detailed design.
2253	CF: Investigation and Design	Whau - renew park fences 2017-18	Renew park fences in Taunton Terrace and Tony Segedin Esplanade Reserve.	Not scheduled	ABS: Capex	\$ 19,500	Cancelled	Red	This project has been cancelled	Risks/ issues: This project record has been cancelled as the fencing does not require renewing. Project cancelled
2254	CF: Investigation and Design	Whau - renew park furniture 2017-18	Renew park furniture in Akatea Park, Avondale West Reserve, Craigavon Park, Craigavon Park, Delta Triangle, Fonteyn Reserve, Green Bay Beach, Manawa Wetland Reserve, Patts Reserve, Riversdale Reserve, Rua Reserve, Taunton Terrace, Blockhouse Bay Beach Reserve, and Temuka Gardens.	Q2;Q3;Q4	ABS: Capex	\$ 58,534	In progress	Green	Current steps: Quotes review underway. Next steps: Formalise contract and timeframes for each site.	Current status: Minor change to location of furniture to Blockhouse Bay Beach Reserve to be incorporated. Revised quote under review. Next steps: Award physical works contract and finalise timing for installations.
2255	CF: Investigation and Design	Whau - renew park lighting 2017-18	Renew park lighting in Godley Green and Golf Road Domain.	Not scheduled	ABS: Capex	\$ 10,600	Cancelled	Red	Current steps: The lights at Golf Road Domain and Godley Green have been reassessed and identified in good condition hence no work is needed. Next steps: None	Risks/ issues: This project record has been cancelled. The sites have been reassessed and identified in good condition, for this reason no work is needed. Project cancelled

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2256	CF: Investigation and Design	Whau - renew park signage 2017-18	Renew park signage in Avondale West Reserve, Bob Hill Reserve, Copley Park, Craigavon Park, Dallas Reserve, Delta Triangle, Golf Road Domain, Golf Road Domain, Green Bay Beach, Green Bay Domain, Hinau Reserve, Manawa Wetland Reserve, Mason Park, Miranda Reserve, Northall Park, Patts Reserve, Riversdale Reserve, Rua Reserve, and Taunton Terrace.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 33,500	On Hold	Red	Current status: This project is on hold, pending the completion of the project to re-name parks in the Whau Local Board area with dual Maori names.	Risks/Issues: Waiting for dual Maori park names to be confirmed before the signs are printed. Current status: Requesting an update from the project manager who is leading the maori renaming project about which parks will not be renamed. Next steps: Deliver only the parts of this project that are not affected by the maori renaming project this year. Include the other parks in next years' project.
2258	CF: Investigation and Design	Whau - renew park walkways and paths 2017-18 and 2018-19	Renew park walkways and paths in Blockhouse Bay Recreation Res, Rizal Reserve, Taramea Reserve, Waitati Reserve. Investigate & design year one; physical works year two.	Q2;Q3;Q4	ABS: Capex	\$ 2,750	Approved	Amber	Current status: The business case for the project is being worked on. Next steps: The planning phase will be entered into and a project plan will be created.	Waitati Reserve will be removed from this project as it has already been completed. Rizal Reserve will be removed from this project as it is already part of the Te Whau Pathway project. Taramea Reserve will be completed in conjunction with the Taramea Reserve playground renewal. The Tony Segedin Esplanade Reserve footpath has been substituted into this project. The operational maintenance team have reported trip hazards from tree roots lifting the concrete slabs on this footpath. Current status: Adjusting the scope of works to substitute more urgent sites. Remove sites where work is not required as part of this project. Next steps: Gain approvals from the closed landfill team and the arboriculture advisors.
2259	CF: Investigation and Design	Whau - renew sports fields 2017-18	Renew sports fields in Ken Maunder Park and Olympic Park.	Not scheduled	ABS: Capex	\$ 20,000	Cancelled	Amber	Current status: This is a duplicate record. Please refer to SharePoint ID 2245 (Olympic Park - renew sport fields) for an update/ commentary. Next steps: None	Risks/Issues: Project record cancelled as duplicate. Please refer to SharePoint ID 2245 (Olympic Park - renew sport fields) for an update/ commentary. Project cancelled
2260	CF: Investigation and Design	Wingate Reserve - park buildings renewal	Renew park buildings. Investigation and design FY18 and physical works FY19. Details to be provided by the end of the calendar year.	Q3;Q4	ABS: Capex	\$ 2,500	Approved	Green	Current status: The business case for the project is being worked on. Next steps: The planning phase will be entered into and a project plan will be created.	Current status: All background investigation is complete. Next steps: Summarise all the investigation in the business case. Handover to project delivery.
2261	CF: Investigation and Design	Whau - improve park facilities	Renew footpaths in Rizel Reserve and Crum Park.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 83,000	In progress	Green	Current steps: Review alignment of quote with scope. Next steps: Contract negotiation, setting works date and contract award.	Current status: Award contract and agreement of timing of works. Next steps: Physical works commencement on site.
2917	CF: Investigation and Design	Archibald Park - develop playground - concept & design	This project is carried forward from the 2016/2017 work programme, previous ID 4426	Q1;Q2;Q3;Q4	LDI: Capex	\$ 29,859	Approved	Green	Current Status: Concept design options being developed. Investigation underway to determine if large pohutukawas can be planted into the land fill cap. Next Steps: First draft of design to be presented 6 February 2018 for local board review.	Current status: First workshop with local board completed. Feedback incorporated into concept design ready for public consultation in April. Next steps: Public consultation to be undertaken through Shape Auckland in April. Mana whenua consultation to continue through steering group of Te Whau Pathway in April. Civil preliminary design and topo survey to be undertaken to enable cost estimates to be finalised.
3302	CF: Investigation and Design	Ken Maunder Park - install sand slits, drainage & irrigation on field 3 & 4 and renew goal posts	FY18 - Develop sand slits, drainage and irrigation on fields 3 and 4 .	Q1;Q2;Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	Current status: Project in tender phase, tender from open market due shortly. Proposed Status: Selection of a main contractor and begin physical works.	Current status: Physical works are well underway and contractor is monitored against the current programme submitted. Next steps: Continue on monitoring the programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3308	CF: Investigation and Design	Bellgrove Reserve - plant fruit trees and upgrade minor play equipment	Plant fruit trees and upgrade minor play equipment	Q1;Q2	ABS: Capex	\$ 11,000	Completed	Green	Project complete	Project completed
3373	CF: Investigation and Design	Whau - revitalise town centre	Revitalisation of town centre in Whau local board	Not scheduled	LDI: Opex	\$ 55,000	Proposed	Green	<p>Current status: The budget is confirmed for supporting town centre revitalisation in both the two major project areas New Lynn and Avondale, and potentially Blockhouse Bay and Green Bay. Henderson is now confirmed as an Unlock Location by the Governing Body and had a level project plan adopted.</p> <p>Next steps: Meet with Local Board Services staff to clarify how to progress the development of identified proposals to take to the local board for discussion and guidance.</p>	<p>Current status: Local board services are working with the local board to resolve the scope of works.</p> <p>Next steps: Once a scope has been formed, meet with local board services to progress it forward.</p>
3431	CF: Investigation and Design	Blockhouse Bay Community Centre - refurbish entranceway	Refurbish the entrance way.	Q3;Q4	LDI: Capex	\$ 15,000	Approved	Green	NA	<p>Current status: Preliminary design completed, approved by community centre staff and cost estimates received. Total cost to complete works including all fees over budget.</p> <p>Next steps: Seek approval from local board for additional spend or reduce scope to meet budget. Approve business case for project delivery implementation.</p>
3432	CF: Investigation and Design	Barron Green - install power supply to light tree by Green Bay Community House	Installation of power supply to light the three by the Green Bay Community House on Barron Green.	Q3;Q4	LDI: Capex	\$ 35,000	In progress	Green	NA	<p>Current status: Total cost to complete five tree lights confirmed. Cost estimate exceeds Locally Driven Initiatives Capex budget. Business case submitted to approve base on reallocating savings from other Whau Locally Driven Initiatives Capex projects.</p> <p>Next steps: Approve business case to proceed. Project Delivery to arrange installation by contractor by the end of June 2018.</p>
3434	CF: Investigation and Design	Memorial Square - renew and improve	Memorial Square improvements and renewals to ensure the facility is fit for purpose. Total budget \$55,000 (\$20k LDI: Capex, \$35k ABS: Capex)	Q3;Q4	ABS: Capex; LDI: Capex	\$ 55,000	Approved	Green	NA	<p>Current status: Local Board workshop was undertaken 20 March. The landscape architect is revising the concept based on local board feedback for presentation at next local board workshop in May.</p> <p>Next steps: Revise the concept plan as directed for May local board workshop and establish cost estimates for presentation.</p>
3435	CF: Investigation and Design	New Lynn Community Centre - install mesh screen in recreation hall	Installation of mesh screen in the recreation hall.	Q3;Q4	LDI: Capex	\$ 45,000	In progress	Green	NA	<p>Current status: Investigation and feasibility works are completed for the preferred solution; the replacement of all lower glass panels (14 off) with toughened "Safelite" laminated toughened glass that will resist damage from basketballs.</p> <p>Next steps: Brief project delivery to award the installation. Noting a saving has been achieved and the local board has been informed.</p>
3450	CF: Investigation and Design	New Lynn Transit Laneway - design options	New Lynn Transit Laneway - design options	Q3;Q4	LDI: Capex	\$ 20,000	Approved	Green	NA	<p>Current status: Concept options for the new ground plan have been presented and approved by the arts team and Whau Local Board. Artist commissioned to develop design through to preliminary design. Utilities investigation and topographical survey underway to inform ground plan design and determine cost estimates. Urban design elements concept is approved by the local board to take to preliminary design phase and match the ground plan.</p> <p>Next steps: Complete the survey and utilities investigation to inform the ground plan design by artists.</p>
3451	CF: Investigation and Design	Te Whau Pathway - Queen Mary and Rizal Reserves	Development of Te Whau pathways in Queen Mary and Rizal Reserves	Q3;Q4	LDI: Capex	\$ 300,000	Cancelled	Red	NA	<p>Risk/issues: This is a duplicate and therefore record is cancelled. Please refer to SharePoint ID 2248 (Te Whau Pathway Stage 2a - develop boardwalk connections) for commentary details.</p> <p>This is a duplicate record and is cancelled. Please refer to SharePoint ID 2248 (Te Whau Pathway Stage 2a - develop boardwalk connections) for commentary details.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3452	CF: Investigation and Design	Whau - install drinking fountains	Install drinking fountains in the local open space and urban centres.	Q3;Q4	LDI: Capex	\$ 50,000	In progress	Green	NA	Current status: Community Services have completed a strategic plan for the priority sites. Seven locations have been identified; consultation with sports clubs to confirm the locations has been completed. Quotes have been received for installation by the facilities maintenance contractor. Next steps: Completion of the business case and handover to project delivery for delivery by end of June 2018.
3453	CF: Investigation and Design	Whau - minor asset quick response fund	Minor asset quick response fund	Q3;Q4	LDI: Capex	\$ 60,000	Approved	Green	NA	Current status: Local board advisors have given guidance for way finding and interpretative signage improvements in various locations. Community Services has developed a strategic plan for new park, identifying new signs (ten sites); wayfinding signs (seven sites) and interpretation signage for up to nine sites. Next steps: Completion of scoping and cost estimates to determine the required budget for installation in financial year 2017/2018. Investigation due to be completed by end of April 2018.
3454	CF: Investigation and Design	Avondale Racecourse - renew underground toilet block	This is a failed asset which has been closed for health and safety reasons. Currently there are portable facilities on site. This project has been fast tracked as critical works.	Q3;Q4	ABS: Opex	\$ 100,000	Proposed	Green	NA	Current steps: Engaging a structural engineer to assess the toilet block and provide options for repair.
1635	CF: Operations	Whau Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Full facility contractors were challenged by the spring growth flush in quarter two. This was exacerbated due to the exceptionally wet ground conditions of the previous quarter. Our contractor was able to rise to the challenge and on a whole, mowing was completed within specification. Summer sports field preparation was completed and Community Facilities has been working with Auckland Cricket and Suburbs around relocation of use of other fields with the upcoming field upgrade at Ken Maunder. Building maintenance has improved due to additional personnel being employed by the contractor, with focus on New Lynn Community Centre with extra painting and cleaning. Litter and public toilet cleanliness will be key areas of focus in the next quarter. Ecological Restoration: All site assessment reports completed, commencement of plant pest control in High Value and General sites and close to the completion of the first round of animal pest control. Arboriculture: Improved seasonal conditions has seen a movement of maintenance focus from street tree to park trees.	The third quarter has seen unprecedented weather for the Auckland region. Temperatures have reached highs not seen in a century and rainfall in the year up to February was 36 per cent of what was received for the whole previous calendar year. Our contractor has remained on top of mowing in the majority of areas, but garden maintenance particularly in the road corridor is where we are seeking improvement. Improvement plans have been successful around the New Lynn Community Centre with usergroups emailing through positive feedback about how well it is presented compared to previous years.
3513	CF: Operations	Whau Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 107,747	In progress	Green	This line item has been added in quarter three. It was previously reported on under SP ID 1635.	Current status: Engaging a structural engineer to assess the toilet block and provide options for repair. Next steps: Review the options and start more detailed designs.

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3514	CF: Operations	Whau Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 92,367	In progress	Green	This line item has been added in quarter three. It was previously reported on under SP ID 1635.	There has been a focus over the summer months on accessing parks and reserves to complete scheduled and response work that are inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that saw a spike in requests for service. Over the two day weekend of the storm we received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March provided additional challenges with the odd tree failure due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual.
2235	CF: Project Delivery	Blockhouse Bay Rec Res - amenity light renewal FY17-18	Blockhouse Bay Recreation Reserve light pole renewal. This project is carried-over from the 2016/2017 programme (previous ID 3288).	Q2;Q3	ABS: Capex	\$ 55,800	Completed	Green	Current Status: Physical works in progress. Next Steps: Practical completion by end of December.	Project completed
2240	CF: Project Delivery	Eastdale Reserve - renew carpark	Eastdale Reserve car park renewal. This project is carried-over from the 2016/2017 programme (previous ID 3280).	Q1;Q2;Q3	ABS: Capex	\$ 100,000	Completed	Green	Current Status: Selection and award to contractor. Next Steps: Start physical works	Project completed.
2246	CF: Project Delivery	Crown Lynn Park development	Local park development. This project is carried-over from the 2016/2017 programme (previous ID 677).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 250,696	Approved	Green	Current Status: Community Services are also reviewing the business case with Health Waters and Panuku to ensure the needs and requirements are suitable for the development. Next Steps: Receive final stormwater solution. Discuss project with the local board at the February workshop to ensure the service delivery principles are still agreed by new members. Once there is an agreed scope of works, Community Facilities can commence the preliminary design of the park development.	Risks / Issues: Project still requires investigations before engaging design. Current status: The project was discussed with the local board at the 18 February workshop to ensure the service delivery principles are still agreed by the new members. Investigations are being undertaken with Healthy Waters to finalise the stormwater solution before any park design can commence. Next steps: Receive the final stormwater solution. Community Facilities envisage tendering for design services June 2018 provided the three following elements have been met: 1 - Healthy Waters confirm their stormwater solution 2 - The Development Programme Office have finalised the land swap to confirm the park boundary 3 - road layout plans have been received from the Crown Lynn developer enabling the park to match the flow of the new surrounding streets.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2248	CF: Project Delivery	Te Whau Pathway Stage 2a - develop boardwalk connections	Develop the Te Whau Pathway boardwalk connections between Roberts Field, Ken Maunder and Rizal Reserve and Queen Mary Reserve and Archibald Park. This project is carried-over from the 2016/2017 programme (previous ID 3432).	Q1;Q2;Q3;Q4	Growth	\$ 1,000,000	In progress	Green	Current status: Stage 1: Resource consent granted for Tiroroa Esplanade path and awaiting consent for Queen Mary, Rizal Reserve, Roberts Field. Resource consent has been granted for the pontoon for Archibald Park and funding has been granted by The Trusts Community Foundation. Contract for resource consent services for entire boardwalk awarded to Beca and is underway. Stage 2: Tender closes on 15 December 2017 for design work of stage two Rizal Reserve Boardwalk sections. Next Step: Draw up and award tender for the Archibald Park pontoon once consents awarded. Progress application for resource consent for the entire pathway with Beca. Tender evaluation and award for design of the Rizal Reserve Boardwalk.	Complex planning and consents required for the majority of the pathway which will be built in the Coastal Marine Area and will require publically notified resource consents. Detailed design may be delayed because it will be tied up with the larger Scheme Design consultation process. Current status: Stage 1B: Tender documents are being drafted for the construction of paths in Queen Mary, Rizal Reserve, Roberts Field. Tiroroa Esplanade Reserve connector path: Tenders closed for the physical works on Monday, 11 April and should be awarded in the next two weeks and physical works should begin a week or two after that. Resource consent for the entire pathway is underway. Stage 2A: Design for Stage 2A Rizal Reserve Boardwalk section is in planning stage. Next steps: Stage 1B: Tender for physical works in Tiroroa Esplanade, Queen Mary, Rizal Reserve, Roberts Field. Continue with resource consent planning for the entire pathway. Stage 2A: Complete a procurement plan for Stage 2A for the design of a section of boardwalk in Rizal Reserve.
2249	CF: Project Delivery	Tony Segedin Esplanade Reserve - renew footpath	Tony Segedin Esplanade Reserve path renewal. This project is carried-over from the 2016/2017 programme (previous ID 3285).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 40,000	Approved	Green	Current Status: To confirm design and go for tender process. Next Steps: To engage contractor for physical works	Works within sensitive ecological areas, publically accessible structures Current status: Tendering and submitted quotation to the quantity surveyor for internal assessment. Next steps: Potential budget shortfall so will need to apply for change request for extra budget and then engage contractor for physical works.
2250	CF: Project Delivery	Tony Segedin Esplanade Reserve - renew structure	Tony Segedin Esplanade Reserve handrail renewal. This project is carried-over from the 2016/2017 programme (previous ID 3286).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 65,700	In progress	Green	Current steps: All of the previous work investigation and correspondence on this project is being reviewed. Next steps: A final scope of works will be decided in early 2018.	Current status: Quote received from contractor. Price review surrounding safe access methodology. Next steps: Contract negotiation and contract award. Commencement date to be agreed.
2813	CF: Project Delivery	Eastdale Reserve - cricket wicket project	Sand slits drainage and irrigation. This project is carried-over from the 2016/2017 programme (previous ID 3436). This item replace item 2242 and 2243.	Q1	Growth	\$ 450,000	Completed	Green	Current Status: The grass wicket surface has been re-conditioned and new grass seed sown. Next Steps :Address minor outstanding items, and organise hand over to Operations.	Current status: Project is completed. Next steps : Close out project.
2814	CF: Project Delivery	Brains Park development	Improve sand slits drainage and irrigation. Install lighting #3. This project is carried-over from the 2016/2017 programme (previous ID 3435).	Q4;Q3;Q2;Q1	Growth	\$ 460,000	In progress	Green	Current Status: Main contractor carrying on with the physical works against the submitted programme. Next Steps: Physical works to continue and constant review of programme to take place to ensure that the completion date is met.	No Risk and issues Current status: The field is in grow-in phase, all the lights and the main components of the field are complete. Next steps: Grow-in period to continue and achieve practical completion with hand over the project to the clubs.
2921	CF: Project Delivery	Avondale Library - replace asphalt, renew car park and replace HVAC - stage 2	Asphalt replacement, car park renewal & HVAC replacement - Stage 2 This project is carried forward from the 2016/2017 work programme, previous ID 408	Q1;Q2;Q3;Q4	ABS: Capex	\$ 39,710	In progress	Green	Current Status: Project completed, however change of scope to add additional CCTV upgrades due to antisocial behaviour that has been identified. Next Steps: Procure the services of a contractor to install CCTV upgrades.	Current status: Project completed, however change of scope to add additional closed circuit television upgrades due to antisocial behavior that has been identified. Services are ready to be procured, however need to confirm the correct contractor to use for this area. Next steps: Set a start date for works.
2934	CF: Project Delivery	Brains Park - renew playground	Investigation and design of new playground This project is carried forward from the 2016/2017 work programme, previous ID 3276	Q1;Q2	ABS: Capex	\$ 112,500	Completed	Green	Current Status: Playground renewal is complete. Monitor reinstatement. Next Steps: Project complete.	Current status: Playground renewal is complete. Monitor reinstatement. (Practical completion date 14 December 2017) Next Steps: End of defects liability period December 2018.

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2957	CF: Project Delivery	Craigavon Park - development	Park development associated with playground renewal. Works also involve extended playground extension, walking network, fencing, park furniture, shelter and youth play equipment. This project is carried forward from the 2016/2017 work programme, previous ID 3720	Q1;Q2;Q3;Q4	ABS: Capex	\$ 590,000	In progress	Green	Current Status: Physical works have commenced on site (August). Play equipment has been installed. Next Steps: Monitor physical works. Completion programmed early in the new year, current forecast being March.	Discussions with Te Kawerau and Ngati Whatua o Orakei have pushed programme back slightly Current status: Physical works are well underway on site with the play equipment installed and the majority of the landscaping finalised. Next steps: Completion programmed for March, apart from the planting which will take place in April/May during the planting season. The opening event is scheduled for 31 March 2018.
3015	CF: Project Delivery	Holly St to Heron Park - install walkway	Design and consent boardwalk connecting Holly Street to Heron Park through the Motu Manawa Marine Reserve. The proposed formation consists of a concrete path constructed within esplanade reserve and timber boardwalk constructed in the Coastal Marine Area (CMA). This project is carried forward from the 2016/2017 work programme, previous ID 4321	Q1;Q2;Q3;Q4	ABS: Capex	\$ 550,000	In progress	Green	Current Status: Physical works tender evaluation underway. Next Step: Award physical works contract February 2018.	due to insufficient budget - budget increase approved to award the physical works Current status: Physical works started March 2018. Next steps: Physical works planned to complete July 2018.
3126	CF: Project Delivery	Olympic Park - renew playground	Renewal/upgrade of the existing playground. New flying fox to be installed in the main playground. This project is carried forward from the 2016/2017 work programme, previous ID 3284	Q1;Q2	ABS: Capex	\$ 35,000	Completed	Green	Current Status: Flying fox has commenced installation. Next Steps: Monitor physical works	Current status: Flying fox installation is complete and open for public use (21 December 2017)Next Steps: Monitor grass reinstatement. End of defects liability period 29 June 2018.
3194	CF: Project Delivery	Sister Rene Shadbolt Park - develop field 2 sand slits, drainage and irrigation	Sand slits drainage and irrigation. This project is carried-over from the 2016/2017 programme (previous ID 3437). This project is carried forward from the 2016/2017 work programme, previous ID 3437	Q1;Q2;Q3;Q4	ABS: Capex	\$ 4,590	Approved	Green	Current status: Detail design received from the consultant. Project planned for delivery in 2019/20. Next steps: Prepare documentation to lodge resource consent.	Current status: Engaged consultants and working with Watercare to lodge the consents for irrigation. Project planned for delivery in financial year 2019. Next steps: Prepare for tendering process.
3269	CF: Project Delivery	Whau - renew furniture FY17	This project is carried forward from the 2016/2017 work programme, previous ID 3290	Q1;Q2;Q3;Q4	ABS: Capex	\$ 87,160	Approved	Green	Current status: Pricing received exceeds allocated budget. Budget change request underwayNext steps: Contract award pending budget change request approval. Coordination of timing of works.	Current status: Contractor price review. Coordination of timing of works.Next steps: Contract award and confirmation of timing of works.
3324	CF: Project Delivery	Whau - renew park signage - FY17	Park signage renewal	Q2;Q3	ABS: Capex	\$ 50,000	Cancelled	Amber	Current status: Project is being scoped Next steps: Quotations sought to do the work.	Risk/ issues: This is a duplicate record and therefore cancelled. Please refer to SharePoint ID 2256 (Whau renew park signage 2017-18) for commentary details. Risks/ issues: Project record cancelled as it's a duplicate.

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3390	CF: Project Delivery	Eastdale Reserve - Upgrade Groundsman Shed and Clubrooms	Stripping of existing iron roof. Install four (4) garage roofs and storage shed roof. Health and safety issue - the shed roof is leaking to such an extent that it is a struggle to store any products inside. Currently have an upturned canopy from an old ute that catches the water to stop the floor flooding over. This project is a carry-over, previous SP ID 4348.	Q1;Q2;Q3	ABS: Capex	\$ 56,300	Approved	Green	Current Status: Scope is yet to be finalised Next Steps: Commence procurement works upon completion of scoping	Current status: Adding more detailed information to the original business case. Next steps: Proceed with refurbishment of the existing building.
Infrastructure and Environmental Services										
75	I&ES: Environmental Services	Bus subsidies for participation in education for sustainability - Whau	To provide bus subsidies for the 26 schools within the Whau Local Board area to attend education for sustainability programmes at Arataki, and other experience centres. The Sustainable Schools team operates six experience centres around Auckland which offer hands-on education for sustainability experiences, inspiring children to make a difference for their environment. Staff are aware, from direct teacher feedback, that the cost of buses is restricting students from being able to attend these experience centres. As a guide, \$1,500 would allow 10 schools to attend an experience centre.	Not scheduled	LDI: Opex	\$ 2,100	In progress	Amber	In quarter two, four schools have taken up the offer of a subsidy. The opportunity has been advertised again and will be promoted in the new year when term one starts.	The uptake of bus subsidies has been lower than expected. The offer is now being promoted to all schools regardless of decile level to increase uptake over quarter four. St Leonards and New Windsor schools have taken up the offer in quarter three, and there is \$1,400 remaining in the budget.

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79	I&ES: Environmental Services	Healthy Rentals - Whau	To improve the quality of rental housing and improve household energy efficiency. The programme is targeted at private rental properties with low housing quality, low income tenants, or tenants who have health conditions related to cold, damp housing. This project assists landlords to meet their obligations under the recent changes to the Residential Tenancies Act and offers subsidies towards the costs of clean heating and interventions to control dampness. The project :1. Provides landlords with free independent, technical assessment of their rental property2. Offers subsidies to landlords to make improvements that increase the energy efficiency3. Educates tenants on how they can improve the health of their home and save money on their power bills through behaviour changes which they can take with them to future rental properties.	Not scheduled	LDI: Opex	\$ 25,000	In progress	Green	A project summary report for the 2016/2017 Healthy Rentals project was completed in quarter two including an outline of the revised delivery model and project improvements for 2017/2018. Contracts with suppliers are in place for the delivery of the home assessments, tenant education and installation services. The energy efficiency products and services provided by the project (temperature and humidity measuring devices, LED bulbs, hot water control wraps, thermostat controllers, shower timers, flow restricters, draught stoppers, etc) have been purchased. In quarter two these were provided to four local households involved in the Kainga Ora Healthy Homes Initiative. A partnership and promotions plan is being developed to build relationships with community and property organisations and generate awareness about the Healthy Rentals project among tenants and landlords. Uptake is expected to be highest in the winter months in quarter four.	In quarter three, seven homes received a home assessment, tenant advice and were provided with a selection of tools depending on the needs of the home, for example temperature and humidity measuring devices, LED bulbs, hot water cylinder insulation wraps, thermostat controllers, shower timers, flow restrictors and draught stoppers. Three of these seven homes were referred through the Kainga Ora Healthy Homes Initiative with the board funding only the energy efficiency measures, with four home visits fully funded by the local board. Project flyers have been distributed to property management agencies, libraries, CAB, WINZ, churches and community centres. A story on the project was published online in Our Auckland and has been shared on the local board's Facebook page. Further social media promotion is planned. Uptake is phased to increase in the winter months in quarter four.

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102	I&ES: Environmental Services	Home Energy Advice in Whau	<p>Doorstep provision of home energy advice and energy saving devices to residents, including new migrants, in high priority locations.</p> <p>Follow up of participants to evaluate effectiveness of action taken as a result of the provision of advice, information and or targeted energy efficiency devices for use in the home.</p> <p>The project has two objectives: to reduce residential energy use and associated carbon emissions, and to improve the quality of house by keeping houses warmer and drier.</p> <p>Insulation, ventilation and efficient heating are critical to improving the health outcomes in poor quality homes in Auckland. Efforts to improve insulation, ventilation and heating, along with the use of more efficient appliances such as water heating, cooking appliances, refrigeration and lighting, are key to making homes warm while lowering domestic energy use.</p>	Not scheduled	LDI: Opex	\$ 25,000	In progress	Green	<p>Results of the 2016/2017 project were presented to the board at a workshop on 29 November 2017. Procurement for the 2017/2018 project has been delayed until quarter three to enable the project to be delivered alongside a similar project in the Maungakiekie-Tāmaki Local Board. This will provide sufficient lead time for planned delivery in the winter months in quarter four, which is ideal timing for this type of work.</p>	<p>Ecological Associates were procured in quarter three for the 2017/2018 Home Energy Advice project, which will be implemented in quarter four. Detailed project planning is in progress and the project is on track for delivery in quarter four.</p>
103	I&ES: Environmental Services	Household and Communities Engagement: Ethnic Communities Engagement	<p>Continuing to support ethnic communities and harnessing their interests and energy to benefit the environment and to provide positive outcomes for their communities. This includes:</p> <ul style="list-style-type: none"> Continuing to provide support to the Auckland Environmental Protection Association (Chinese eco-elders) to enable their waste minimisation and environmental restoration activities and care of the New Lynn Friendship Garden. Training for groups in waste management at events. Translation services in support of this and other Whau environmental initiatives 	Not scheduled	LDI: Opex	\$ 5,000	In progress	Green	<p>The planned engagement with the Auckland Environmental Protection Association (AEPA) progressed in quarter two, enabling the establishment of the funding agreement covering the remainder of the 2017/2018 financial year. In quarter two the AEPA continued to nurture and maintain the New Lynn Friendship Garden. Further engagement with the AEPA is planned for quarter three to progress potential waste minimisation and community gardening opportunities.</p>	<p>The Auckland Environmental Protection Association (AEPA) participated in a waste management education workshop on 12 March 2018. Engagement with the AEPA in quarter three focussed on responding to a damage and theft incident at the New Lynn Friendship Garden, as well as how best to respond to the issue of rough sleepers resuming use of the garden. Staff from across council departments are working to assist the rough sleepers into accommodation. Future options for the New Lynn Friendship Garden are being explored to enable the AEPA to maintain a community garden that is more resilient to damage by other members of the public and less appealing and/or accessible to rough sleepers. Resolving the future direction for the New Lynn Friendship Garden is the key focus for quarter four.</p>

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122	I&ES: Environmental Services	Bike Hub (EcoMatters) - Whau	To develop the repair centre for secondhand bikes at the EcoMatters precinct. To continue to develop and deliver bicycle skills programmes in conjunction with partner organisations. To develop a bike hire service that educates users about active transport and the Whau River environment.	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	<p>The bike hub held a number of events in October 2017 as part of the regional 'Biketober' event. These included a kids' bike sale with 30 bikes donated and 20 bikes sold, a kids' bike ride and maintenance session during the school holidays (17 kids plus parents), the velodrome games that activated the adjacent velodrome, and the 'Pedal and Pizza' family ride which attracted 40 participants. Community use of the bike hub continued to grow in quarter two with more than 250 visitors to the bike hub and associated events in October alone.</p> <p>The following data provides a summary of some aspects of operation across October and November 2017:</p> <p>Total Visitors: 370 Visitors from Whau area: 200 (approx) Volunteer hours contributed: 135 Bikes assisted with maintenance/repairs: 95 Bikes sold (low-cost, reconditioned and safety checked): 38 Bikes donated: 4 Bikes loaned/hired: 5 Bikes donated to the Bike Hub: 46</p> <p>In quarter two EcoMatters was confirmed as a recipient of a \$25,000 grant from the New Zealand Lottery Grants Board to enable enhancement of the bike hub service in quarters three and four.</p>	Community use of the bike hub was sustained in quarter three with more than 500 visitors to the bike hub and associated events. An event highlight in quarter three was the Pedal and Pizza - Ride to Māngere held on 11 February 2018. The following data provides a summary of some aspects of operation across quarter three: - Total visitors: 500 - Volunteer hours contributed: 232 - Bikes assisted with maintenance/repairs: 196 - Bikes sold (low-cost, reconditioned and safety checked): 29 - Bikes loaned/hired: 13. Five events will be delivered in the first two weeks of quarter four in conjunction with EcoWest Festival. These include two bike maintenance workshops, an electric bike workshop, and two organised bike rides (one in collaboration with Bike Te Atatu and the other in collaboration with For the Love of Bees).
123	I&ES: Environmental Services	EcoMatters Sustainability Hub activation (EcoMatters) - Whau	To continue to implement improvements to the EcoMatters precinct at Olympic Park in response to 2014 review. • Community organic garden and urban organic food production systems are developed and maintained • Nursery for native and edible plants is established and developed • Development of new education programmes	Not scheduled	LDI: Opex	\$ 20,000	In progress	Green	<p>In quarter two, work continued on expanding the range and frequency of workshops and education opportunities provided at the EcoMatters site. Twice weekly edible gardening sessions were held throughout quarter two for the local community to be involved in planting, weeding, harvesting, and growing food at EcoMatters and to share the harvested vegetables and fruit. A total of 130 volunteer hours were completed by the community gardeners across October and November 2017. In quarter two, 1,350 native plants were germinated and potted and the community nursery is on track to have 5,450 native plants available for community planting projects in quarter four. In December 2017, EcoMatters was confirmed as a recipient of a \$10,000 grant from Auckland Airport, which will enable doubling of the nursery's output in quarters three and four.</p>	<p>In quarter three, a more effective shelter for the Bike Hub was built, incorporating a rain and sun cover to enable operation in all weather conditions. A programme for school visits to the EcoHub was also developed, which includes rotation through hands-on activities in the community nursery, community garden, streamside restoration area and Te Whare Ahua (Eco House). Two schools are confirmed to participate in the programme in quarter four. Twice weekly volunteering sessions (totalling 93 volunteer hours) were held throughout quarter three to enable community involvement in the EcoMatters edible organic gardens to grow a wide variety of vegetables, fruit and herbs. In quarter three, 5,600 native plants were germinated and potted. At the end of quarter three, 5,900 native plants are available for community planting projects in quarter four. Community outreach has included collaboration with New Lynn and Blockhouse Bay Libraries, as well as nursery and propagation advice provided to interested individuals. Focus for quarter four includes allocating plants to community groups so they can be used for community planting in winter 2018.</p>

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124	I&ES: Environmental Services	Love Your Neighbourhood (EcoMatters) - Whau	<p>To provide rapid response assistance up to a value of \$500 to support volunteer-driven practical environmental initiatives; for instance environmental clean-ups and restoration, community planting, and food growing.</p> <p>This will include providing practical assistance to not-for-profit preschools to enable environmental education initiatives; in particular edible gardens and water saving and collection devices.</p> <ul style="list-style-type: none"> • Promote the availability of the assistance through appropriate networks across the Whau Local Board area • Respond to requests from the Whau Local Board to support community action. 	Not scheduled	LDI: Opex	\$ 15,000	In progress	Green	<p>For quarters one and two, a total of \$3,260 was allocated to initiatives. This included a range of stream restoration projects within the Sustaining our Streams programme as well as support for participants of the 'Co.Starters for Causes' nine week programme that equips aspiring social entrepreneurs with the insights, relationships and tools needed to turn ideas into action. Posters advertising the Love Your Neighbourhood initiative will be placed in prominent locations in Avondale and New Lynn and a further mailout to preschools and schools is scheduled for quarter three.</p>	<p>Three applications were supported in quarter three, including a jumbo bin for a Whau River Catchment Trust streamside clean up at Ken Maunder Park, revitalising gardens at the Te Whanau Māori Bilingual Unit at Rosebank School, and enabling delivery of the EcoDay event at Olympic Park in quarter four. Love Your Neighbourhood assistance was extensively promoted in quarter three and further promotion is planned for quarter four.</p>
125	I&ES: Environmental Services	EcoWest Festival (EcoMatters) - Whau	<p>To provide funding to support the EcoWest Festival which will run from March-April 2018. EcoMatters deliverables include:</p> <ul style="list-style-type: none"> • Provide a community-based environmental festival with access to free public events • Design and deliver an event that provides information and practical ideas for making sustainable living easy • Market the festival to businesses, institutions and community groups acknowledging Whau Local Board's funding • Promote the festival in ways that target the diversity and distribution of the population <p>To work collaboratively with other agencies who may be delivering similar events in the other sub-regions at the same time.</p>	Not scheduled	LDI: Opex	\$ 9,000	In progress	Green	<p>In quarter two recruitment of the EcoWest Festival team progressed as planned. The initial call for expressions of interest from event holders to include their event(s) in the festival programme was issued on 7 December 2017. The festival will be held from 17 March to 15 April 2018. Events need to be registered by 28 January 2018 for inclusion in the print programme, with events registered after this date appearing only in the online event calendar. The festival programme will be published in early February 2018. This initiative is on track for the planned delivery of the EcoWest Festival from quarter three.</p>	<p>In quarter three, the festival programme was finalised, with more than 100 registered events. Forty-eight events took place in the Whau local board area, with most of the events free or low cost. Feedback was collected at as many events as possible and a report will be generated in quarter four, which will include the summary feedback from both participants and event hosts.</p>

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127	I&ES: Environmental Services	Project HomeWise (EcoMatters) - Whau	A minimum of six workshops to be provided to communities on topics such as:• Waste minimisation (how to sort household rubbish, including home composting, options and demonstration)• Water saving (how to reduce water consumption and bills)• Energy efficiency (how to reduce power bills)• Sustainable living	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	One workshop was held in quarter two at the EcoMatters site for a group of volunteers, as well as some year 8 and 9 students on work placement at EcoMatters. In addition to HomeWise education, the students also learnt plant nursery and bike maintenance skills. Engagement with local community groups is progressing to develop the schedule of workshops for quarters three and four.	One public HomeWise workshop was held in quarter three on 24 March 2018 at the EcoMatters EcoHub as part of the EcoWest Festival. The workshop was run in conjunction with a WaterWise workshop held immediately afterwards to enable a crossover of attendees. An energy and water saving workshop held outside the board area in Mount Eden during quarter three included 10 participants from the Whau local board area. The participation of EcoMatters staff at the Asian Network Regional Networking meeting in quarter three resulted in an invitation to present to students undertaking a Level 5 Certificate in Public Health and Health Promotion at New Zealand Management Academies (NZMA) in late March or early April 2018. A further workshop confirmed for quarter four will be held for the playgroup at Kelston Community Hub in the second week of April 2018 and other groups will be invited to participate.
129	I&ES: Environmental Services	EcoMatters Environment Centre and Sustainability Hub (EcoMatters) - Whau	To provide funding to support the operation of EcoMatters Environment Centre and associated education programmes, as well as provide baseline funding for EcoMatters Trust. EcoMatters deliverables include: • Manage the EcoMatters Environment Centre • Promote service to the diversity of Whau communities • Provide and promote free or affordable meeting space to other environmentally focused community groups • Deliver a minimum of 26 sustainability-related seminars and workshops within the funding period	Not scheduled	LDI: Opex	\$ 41,000	In progress	Green	In quarter two the Environment Centre was open to the public for 33 hours per week in line with its operating target of being open at least 30 hours per week. EcoMatters is on track to achieve their target of delivering at least 26 sustainability-related seminars or workshops during the 2017/2018 year. Thirteen workshops with a total of 283 participants were held in quarter two on topics including rain harvesting, Māori medicinal plants and gardening practices, seed swapping, and fermenting vegetables. Three cycling-related workshops/events were held in October 2017 in association with Auckland Transport's 'Biketober' initiative. Four biodiversity-related workshops/events were held during Conservation Week (14 – 22 October 2017). Evaluations were carried out for each workshop and in quarter two 98 per cent of respondents rated the workshops as excellent or good. The workshop and events programme for quarter three was developed and distributed prior to the end of quarter two. Quarter three commences with a school holiday workshop 'Making Crayons from Soil' on 17 January 2018.	In quarter three the Environment Centre (EcoHub) was open to the public for 33 hours per week in line with its operating target of being open at least 30 hours per week. EcoMatters is on track to achieve their target of delivering at least 26 sustainability-related seminars or workshops during the 2017-2018 year. Three workshops with a total of 61 participants were held from January to mid-March 2018, with a further five workshops scheduled for the last two weeks of March 2018 to coincide with the EcoWest Festival. The topics covered by the workshops included backyard bee-keeping, rainwater harvesting, composting, bike maintenance and tree pruning. Evaluations were carried out for each workshop and in quarter three 93 per cent of respondents rated the workshops as excellent or good. In addition to the public workshop programme, a series of three school holiday workshops were provided in January 2018, attracting 10 participants. Workshops scheduled for the beginning of quarter four are being promoted in conjunction with the EcoWest Festival. Local Board support for the EcoHub is acknowledged in promotional material (posters, flyers and social media).

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524	I&ES: Environmental Services	Integrated Ecological Framework for the Whau	The Whau Local Board Plan has clear high-level environmental aspirations, and the board is investing in a range of environmental activities in the board area. However the board does not have a strategic plan with clear priorities to guide that investment to maximise the ecological outcomes for the board area. The proposed project will provide integrated advice on the most effective and efficient ways of achieving their aspirations, taking into account significant ecological values across public and private land and freshwater environments; community engagement in environmental care; as well as compiling key opportunities across council work programmes to achieve ecological benefits in the Whau Local Board area. The plan will take into account the local board plan aspirations for increasing stewardship within the Whau, overlaying the information gathered in the WEAR report and aligning with the findings of the recent work commissioned from Rachael Trotman - Upping the Ante: Making Real Environmental Gains in the Whau.	Not scheduled	LDI: Opex	\$ 5,000	In progress	Green	Options for integrating this project into the existing Greenways and catchment management work of the Whau are being explored. A meeting is scheduled for January 2018 to either confirm this approach or focus on mapping and restoration opportunities in consultation with community groups and existing activity.	A contract is currently being drafted to provide an analysis and report of the ecological connectivity of the Whau Local Board area. Geospatial datasets, aerial imagery and a site visit through Whau combined with the contractor's previous research will inform this. The report will include recommendations, actionable by the board and community, for improving ecological connectivity at all scales. Site visits will occur in April 2018 with report writing in April and May 2018.
37	I&ES: Healthy Waters	Industrial Pollution Prevention Programme	To support improvements to waterways through a proactive programme supporting and encouraging businesses to be more aware of how their practices can impact on local waterways.	Not scheduled	LDI: Opex	\$ 20,000	In progress	Green	A contract has been finalised and works are commencing on this project in March 2018. Two zones within the Rosebank target area will not be visited to avoid another water quality monitoring project being undertaken (completion June 2018). Once complete a report summarising sites visited and any corrective actions suggested will be provided to the board.	This project commenced in March 2018. Once complete, a report summarising the sites visited and any corrective actions suggested will be provided to the local board.
61	I&ES: Healthy Waters	Manukau Harbour Forum - Whau Local Board	To continue to support the Manukau Harbour Forum.	Not scheduled	LDI: Opex	\$ 5,000	In progress	Amber	The Manukau Harbour Forum approved its work programme at the October 2017 meeting. Funding of \$15,000 was approved for a young leaders programme to be run in the Manukau Harbour area. \$29,000 was allocated to enable the development and delivery of a pilot industry education programme which will focus on small building sites and education of sediment control. Flagships sites have been selected and the small sites ambassador appointed.	Staff have yet to confirm the details of the communications programme. This may impact on the ability to fully expend the budget by the end of the financial year. The industry education programme has commenced following a presentation to the forum in February 2018. The Young Leaders Programme will take place during the April school holidays. Reports back on both aspects of the education work programme will be provided to the forum at its June 2018 meeting. Staff are meeting with the forum in April 2018 to discuss the communications programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
69	I&ES: Healthy Waters	Whau River Catchment Trust	This project would be an extension of the current Whau River knowledge sharing project from the 2016/2017 financial year. The activities that will be funded through this project will be developed based on the learnings from the 2016/2017 Whau River knowledge sharing symposium. This symposium will raise awareness of the science and the state of the environment monitoring for the Whau River catchment, as well as planning for the future of the catchment.	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	A funding agreement was signed in September 2017 with the Whau River Catchment Trust. The funding includes a requirement to develop a community environmental monitoring programme. As part of that work, the trust will be inviting schools and community groups to participate in a biodiversity survey in April and May 2018. The information gathered will be enable informed decisions on future restoration action, and sites for water quality monitoring area.	Planning is underway for the biodiversity survey scheduled for the period from 1 May 2018 until 30 May 2018. Water quality monitoring training using the Wai Care kit has been undertaken, and local community groups have been contacted. Promotion of the biodiversity survey has commenced. Data collected will be entered onto a dedicated Naturewatch site.
70	I&ES: Healthy Waters	Friends of Oakley Creek Restoration Project	To provide a grant to the Friends of Oakley Creek to support volunteers to continue the protection, enhancement and restoration of the ecological health of Oakley Creek.	Not scheduled	LDI: Opex	\$ 3,000	In progress	Green	The funding agreement has been signed by the Friends of Oakley Creek. Planning for the planting season and community engagement has begun.	The Friends of Oakley Creek continues to work and support the local community. They are working with property owners advising and assisting them in regards to the management of riparian weed species. Site preparation for the community planting has commenced and appropriate plant species have been ordered. Plant propagation in the local nursery continues and plants are used to support infill planting and supplying plants to the local community.
Libraries										
1360	CS: Libraries & Information	Library hours of service - Whau	Provide library service at Avondale Library for 52 hours over 7 days per week. (\$524,356 - FY17/18) Provide library service at Blockhouse Bay Library for 52 hours over 7 days per week. (\$488,433 - FY17/18) Provide library service at New Lynn Library for 56 hours over 7 days per week. (\$738,027 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$ 1,750,816	In progress	Green	The Whau libraries together have seen a 4 per cent increase in customer visits this quarter compared to the same period last year with a 6 and 7 per cent increase at New Lynn and Blockhouse Bay respectively. This is due to the closure of Titirangi Library for refurbishment which re-opened late November.	The Whau Libraries together have seen a 1% increase in customer visits this quarter compared to the same period last year with a 3% and 2% increase at New Lynn and Blockhouse Bay respectively. These 2 libraries continue to show an increase after the re-opening of Titirangi Library in November 2017.
1361	CS: Libraries & Information	Extended hours and additional programme - Whau	3 additional opening hours at Avondale Library. 3 additional opening hours at Blockhouse Bay Library. 1 additional opening hour at New Lynn Library. Develop and deliver targeted programmes utilising additional resources.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 51,000	In progress	Green	The additional funding has allowed all 3 libraries to be open 7 days a week. Avondale's student community uses Sunday hours for study purposes while the Sunday storytime at New Lynn has seen a continued rise in the numbers of families coming regularly. The extra time has allowed staff preparation and delivery during hours that clearly suit the community. After the success of Makerfest 2017 as a result of the Board funding, a similar event is being planned for 2018 and also renewal of some of the Makerspace equipment which all 3 libraries are making good use of.	With the Whau Local Board's additional funding a new programme on Sunday afternoon has been realised from customer feedback at Avondale Library. A migrant "English conversation with confidence" sessions had a total of 46 people attending weekly in March. This session will be a regular addition to our adult services. New Lynn Library has started 2 afterschool Makerspace programmes on Tuesdays and Thursday shaped to be 'hands on' and intergenerational. These have been made possible through LDI funding from the Whau Local Board and we expect to see continued benefit from this as we widen our focus on community engagement projects to help celebrate diversity, invest in youth initiatives, heritage, arts and Makerspace.
1362	CS: Libraries & Information	Information and lending services - Whau	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Item issues from the Whau Libraries collectively have increased by 3 percent this quarter compared to the same period last year with an 8 and 9 per cent increase at Blockhouse Bay and New Lynn respectively. This is due to the closure of Titirangi Library for refurbishment which re-opened late November.	Item issues from the Whau Libraries collectively have decreased this quarter by 3 percent compared to the same period last year. This is a higher decrease than the regional 1% this quarter.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1363	CS: Libraries & Information	Preschool programming - Whau	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, multilingual storytime. Outreach to ECE providers and language nests. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Preschool programming is a key part of the services offered by the Whau libraries. 94 sessions were delivered with 3,589 participants. Bi-lingual English/Mandarin storytimes have increasing attendance numbers at both Avondale and New Lynn libraries. Sunday family storytimes average 45 participants weekly. A first for Avondale Library were two special storytimes when the residents from St Margaret's rest home joined in with visiting children and parents. A delight for both groups. Blockhouse Bay staff worked with Auckland War Memorial Museum to deliver a Pacific Peoples presentation to local preschools and New Lynn library provided a special story time for a Pacific Island home based care group. Whau library staff had outreach visits to 8 preschools in the local area.	The Whau Libraries' pre-school programme resumed in February with 'Wriggle and Rhyme' sessions for babies in particular showing an increase in popularity in all 3 libraries. An extra weekly session is being considered for New Lynn. 85 sessions were delivered this quarter with 3,428 participants. Avondale and Blockhouse Bay participated in the Auckland Zoo's preschool outreach in March, an opportunity to engage with other audiences and work across Council community facilities. Themed storytimes were very popular during Lunar New Year, Easter and Pasifika. Blockhouse Bay held a toy overnight adventure with toys spending a night in the library. Each child received a photographic story of their toys overnight adventure. Solomon Islands and Samoan bi-cultural storytimes and lollie-lei making, ukekele and fala making (drink) were held at Avondale Library. Visits out to pre-schools is set to become a bigger part of the programme delivery based on feedback received from ECE's groups which tells us that staffing shortages makes it difficult to bring groups into the library programmes.
1364	CS: Libraries & Information	Children and Youth engagement - Whau	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Whau libraries are working with the Whau Youth Provider Network to further support young people in the Whau. The theme for the October School holidays was "Survive 24". Whau libraries and Whau community centres provided a booklet covering all school holiday activities in the Whau. 509 children and their families attended 15 events including fear factor, codes and ciphers, makerspace gamemaking and adventure story times. A Whau libraries team ran a Christmas craft event for children at the Generation Ignite Whau Community Foodbank Christmas Dinner- 38 people participated. Avondale library hosted a skills update careers promotion session for youth aged 16-19. After school sessions including chess clubs and makerspace continue to draw children and adults. The chess club in New Lynn Library is especially popular with over 700 taking part this quarter.	All 3 Whau Libraries continue with outreach to local schools and collaborate in the weekly Whau Foodbank programme with music and stories for children. New Lynn had class visits from New Lynn Primary's junior syndicates totalling 400 children. Avondale Library delivered Easter storytime, and activities with Feed the Streets, operating from the Avondale community centre. On New Zealand Childrens Day (31 March) our libraries celebrated by offering different activities all day for children including lego, beaded craft and gaming.
1365	CS: Libraries & Information	Summer reading programme - Whau	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	The Kia Maia te Whai - Dare to Explore summer reading programme which aims to keep children engaged in reading over the Summer break had over 700 children registered to take part by the end of December. All 3 libraries hosted a range of activities to support the programme which included native planting in collaboration with Ecomatters, movie events, kaleidoscope making and edible science projects. The programme finishes at the end of January with finale parties held in 3 locations.	In January we continued with Kia Maia te Whai- Dare to Explore children's summer reading programme. In Whau the programme activities combined with "Makerfest". In total 23 events were held with a total of 1,759 participants. New Lynn Library collaborated with Ecomatters and Sewstainable to run lifeskills workshops with children. Over 400 people attended these and a recycling CD workshop drew 75 participants. Blockhouse Bay had 288 attendees which included a boatbuilding activity which attracted 90 people. Avondale Library had 259 people attend events, whilst the ice cream and butter making activity drew 118 people. Celebratory parties acknowledged a great outcome for the children who participated in the programme. The emphasis was on keeping reading alive and fun for children, participation in meaningful activities, getting one-on-one support and guidance from library staff throughout the holidays.

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1366	CS: Libraries & Information	Supporting customer and community connection - Whau	Provide programmes that facilitate customer connection with the library and community including book clubs, events, author talks, themed clubs, rest home visits, seniors groups. Provide community space for hire at New Lynn War Memorial Library. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The Whau libraries hosted events in collaboration with Ecomatters to help raise community awareness of sustainability and local environment messages. These events have included a native planting workshop and seed swapping event. The New Lynn library hosted pop-ups from Careers NZ and Skills to help local unemployed, unskilled people and new migrants with information about employment and free education opportunities in the Whau. Blockhouse Bay library had the Christmas rest home roadshow and entertained 87 adults in five homes. Whau libraries began hosting a weekly library pop-up at the Whau Foodbank managed by Generation Ignite. The aim has been to build relationships with families and their young children and build confidence in using the library and support literacy development. The pop-up included storytimes, singing and free withdrawn books. We are developing this outreach initiative further in 2018	Whau Libraries held a range of activities during the Ecovest festival. Robyn Brehmer presenting 'Beekeeping in the Backyard' and vet Barbara Sturmer's talk 'Keeping Chooks' were both well attended. Other popular sessions included making cardboard castles, re-using and recycling CD materials and making paper wristbands to encourage and educate the community environment sustainability. Blockhouse Bay ran computer classes for Adults in 3D printing, Tinkercad, online colouring and decoupage for adults. The laptops at Avondale were used for gamification and "little bits" technology to help make building blocks with magnets and circuits. 50 people attended artist Ekarasa Doblanovic's Whanui: Imagine the Land workshop where customers created clay bowls for a visual display as part of the Auckland Arts Festival. This display will rotate around the Whau and Puketapapa Libraries throughout April and May.
1367	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Whau	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Whakatipu te reo Māori is a focus area for all Whau libraries teams, Teams are working to build confidence in Māori pronunciation to better meet the needs of customers. The Whau Libraries community engagement librarian attended two hui at the Hoani Waititi Marae looking at the cultural, social and economic needs of the Māori community and how organisations can support and collaborate to increase community engagement with Māori. She also attended a Māori community hui at Kelston Community hub to meet representatives from the local Māori and Pacific community and to facilitate engagement with the Kelston community.	The Whau Library teams are committed to learning and building more confidence in te reo Māori. Storytimes are enhanced with te reo in both speaking and songs. The Whau community engagement Librarian attended the Totui Waitakere, a hui called by the Waitakere Local Board and Māori community to build relationships with the Maori community in the Whau. At Avondale Library, a Waitangi Day display celebrated our shared heritage of te Tiriti o Waitangi and a community craft session added to our korowai.
1368	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Whau	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, makerspace activities, Adult Learners week, Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	"The Whau Libraries are running a three month Summer Makerspace programme building on the interest generated by Makerfest 2017. The aim is to help people in the Whau see the broader community connection and shared service approach across all three libraries. Book a librarian sessions and computer classes are popular - 74 people have attended sessions this quarter.	The "Makerspace Bonanza Autumn programme" for March to May has started. There are 37 activities including digital technology, creative and special events. Resulting from customer feedback, Avondale Library ran CV workshops and Webprint in Mandarin sessions during this quarter. 49 Book a Librarian sessions offered one-on-one learning for digital and research help. Extra assistance was provided for the Census 2018 to assist customers who needed help to complete the census on-line. Mandarin and Hindi speaking staff assisted with translation. The displays around the "AK have you say" submissions on the Auckland Plan drew numerous queries from customers, Libraries being a valuable venue for council information. Wifi/PC use was up 8% compared to the same period last year.

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1369	CS: Libraries & Information	Celebrating cultural diversity and local communities - Whau	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Pacifica, Diwali, Lunar New Year, Pacific Language weeks, Heritage Festival, Family History month, Christmas celebrations, PRIDE, ANZAC Day, Local Board events, Local history events, Local Business Association events. (Funded within ABS Opex budget activity: "Library hours of service - Whau")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Diwali is always celebrated in style in the Whau. 590 people attended Diwali events including Bollywood dancing, henna art and a Grand Diwali Celebration at Blockhouse Bay Library. The Whau libraries collaborated with the Whau Arts Broker and local graffiti artists to develop an exhibition capturing the local history of graffiti art in Avondale. The launch event was hosted by Avondale Library and featured key figures from the national graffiti art scene with 38 people attending the event. New Lynn hosted a popular poetry evening in conjunction with New Kiwi Women Migrant Writers workshops. The three Whau Libraries hosted a series of interactive social object art experiences delivered by local artist Mia Straka. 43 people attended this event. All three libraries hosted talks and displays for the Heritage Festival including talks by local historian Lisa Truttman on Blockhouse Bay's and Avondale's first Public Halls. In Avondale Library the 'Kai on the Whau' talk and documentary and a storytime for children were well attended events for the Heritage Festival event as was the talk to celebrate 150 years of the Avondale Town Hall which 30 people attended.	To celebrate the Lunar New Year the Whau Libraries and the Whau community centres and hubs created a joint programme. Events in the libraries attracted 1182 people of all ages and ethnicities. The activities were a mix of traditional dance and opera, Wu style tai chi, chinese chess, bonsai, calligraphy, dumpling making and Mah Jong. Guest speakers at the Avondale Library and Community Centre joint event included the Whau Local Board chair Tracey Mulholland, deputy Suan Zhu and local MP Deborah Russell. The Chinese New Year festival at Olympic park saw the Whau Libraries promote services and programmes at a pop up stand. An Asian health talk series at New Lynn covered healthy eating and preventing diabetes. They are set to continue at the other Whau libraries. To celebrate Pasifika, New Lynn hosted a local speaker on Captain Cook's Polynesian adventures. Avondale Library had Will Ilohia share his background and experiences of the Polynesian Panthers recorded for heritage purposes by the West Auckland Research Centre.
Local Economic Development: ATEED										
950	ATEED: Local Economic Growth	Economic Development Action Plan review and implementation	The Whau Local Economic Development (LED) Action Plan was produced in 2013 and has been implemented in part over the last 4 years. This project is to undertake a review of the Whau LED Action Plan to ensure actions are aligned with the direction of the new Local Board Plan and is more focused on deliverable activities that the local board can focus on over the next three years. Actions could focus on growing existing business and attracting new businesses to the Whau that provide well paid employment opportunities in the area and reduces the reliance on commuting to access those opportunities. Actions must focus on those areas the local board, Auckland Council and others are able to influence. This project will prioritise actions for delivery in 2017/18 and commence delivery.	Q1;Q2	LDI: Opex	\$ 30,000	Approved	Green	Further meeting with chair scheduled to be followed by a workshop to bring the scope to the local board for discussion in February.	Contract awarded. Project underway.

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1113	ATEED: Local Economic Growth	Young Enterprise Scheme (Whau)	<p>ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss.</p> <p>The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.</p>	Q3	LDI: Opex	\$ 1,000	Completed	Green	<p>Auckland Chamber of Commerce</p> <p>As of 1st January 2018, the Auckland Chamber of Commerce will take over as the YES regional delivery partner and ATEED will move to become a strategic partner. During January and February ATEED and the Auckland Chamber of Commerce are working together to ensure the smooth transition of the programme delivery to the Chamber.</p> <p>Kick Start days (formerly known as E-days) are being delivered by ATEED with support from the Auckland Chamber of Commerce, as part of this transition. ATEED's role includes management of the funds generously provided by Local Boards for the 2018 Kick Start days. As in previous years, there will be five sub-regional events delivered across the region. The new Auckland Chamber of Commerce team will be inviting you to participate either as student mentors or as observers on the day.</p>	The YES kick start days were delivered between the 19 and 23 February 2018.
Parks, Sport and Recreation										
1416	CS: PSR: Active Recreation	Avondale College Courts - Facility Partnership	Provide a facility partnership grant to Avondale College for resurfacing and floodlighting of the netball and tennis courts (\$320,000).	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Amber	College is still seeking funds for resource consent requirements imposed by council	<p>College is still seeking funds for resource consent requirements imposed by council</p> <p>No further progress at this time. An update will be provided in Q4.</p>
1429	CS: PSR: Active Recreation	Avondale Intermediate Pool - Facility Partnership	Provide a facility partnership grant to Avondale Intermediate towards enclosing and heating the school's existing outdoor swimming pool. Grant includes the Western Joint Funding Committee (\$500,000 and \$100,000) and the Central Facility Partnership Committee (\$400,000)	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Avondale Intermediate met with Swimsation to discuss their proposal. The school's board of trustees have asked for a detailed business case and requested a meeting with Swimsation and council staff in late December.	The school is yet to set-up a meeting with their Board of Trustees and Swimsation.

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1432	CS: PSR: Active Recreation	Avondale College: Community Access 2017/2018	Provide a community access grant to Avondale College to enable community use of the Avondale College Stadium and support maintenance of the facility. Funding allocation will be determined by the Governing Body. The Local board will be responsible for setting and monitoring key performance indicators (KPIs).	Q1;Q2;Q3;Q4	ABS: Opex	\$ 40,000	In progress	Green	KPIs are being finalised with Avondale College.	KPIs finalised, funding agreement signed and first payment released in Decemeber 2017.
1446	CS: PSR: Active Recreation	Whau area: Delivering recreation programmes	Provide a grant to Sport Waitakere for delivery of sport and recreation participation initiatives that are designed to get more residents active in the Whau area.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 40,000	In progress	Green	Funding agreement has been executed. Monthly meetings with Sport Waitakere are being held to monitor progress.	Sport Waitakere are on track to deliver the agreed program.
858	CS: PSR: Park Services	WH area: Planning for the delivery of Open Space Network and Greenways Plans	Planning of Parks Sport and Recreation services across the Whau Local Board area for projects identified in the Open Space Network and Local Paths plans.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	Approved	Green	<p>Work programme confirmed in August at workshop. Progress has been made on all projects, as detailed below:</p> <ul style="list-style-type: none"> -Brains Park Concept Plan - Community Facilities design team have produced initial ideas for inclusion in the concept plan. The draft concept plan will be workshopped with the Whau Local Board at a workshop on 14 February 2018. Mana Whenua input will be sought at a site walkover, also in February 2018. -Crum Park Concept Plan - Council's internal design team have produced initial ideas for inclusion in the concept plan. Early public feedback was sought on 8 December 2017, to help define the plan. The draft concept plan will be workshopped with the Whau Local Board at a workshop on 21 February 2018. -Motu Manawa Walkway Planning - Framgroup Design have completed a high level options and feasibility analysis for stages 2 and 3 of the walkway. The draft report will be workshopped with the local board on 14 February 2018. -Encroachment Investigation - A comprehensive list of encroachments onto pulic open space in the Whau has been produced. Site visits are ongoing to ground truth all encroachments. Letters and an approach to communicate with neighbouring landowners will be drafted in Q3 and workshopped with the Whau Local Board. -Green Bay Open Space Activation and Planning - Council's internal design team have produced initial ideas for development in Green Bay Domain, Barron Green, Green Bay Community Corner and Godley Green. Staff manned a stall at the Green Bay market on 8 December 2017 to seek community feedback and gather further ideas for activation. Draft plans and program will be workshopped with the Whau Local Board at a workshop on 21 February 2018. The Green Bay Community centre are planning an activation event for these parks, with assistance from the Council Events team. 	<p>Progress has been made on all projects working in collaboration with CF: Investigation and Design team for all concept plans, as detailed below: -Brains Park Concept Plan - Draft Concept Plan has been produced along with Archibald Park Concept Plan and was workshopped with the local board in March 2018. Public consultation will take place throughout April. Mana Whenua consultation is ongoing. -Crum Park Concept Plan - Draft Concept Plan has been produced and was workshopped with the Local Board in March 2018. Public consultation take place throughout April. Mana Whenua consultation is ongoing. - Motu Manawa Walkway Planning - A report outlining high level options and feasibility analysis for stages 2 and 3 of the walkway has been drafted and workshopped with the local board. Approval was given to seek formal adoption of the path alignment at the April Business Meeting. - Encroachment Investigation - A comprehensive list of encroachments on public open space in the Whau has been produced and was workshopped with the local board in March 2018. Initial communication with encroaching property land owners will be sent in Q4. -Green Bay Open Space Activation and Planning - Draft concept plans have been produced for Green Bay Domain, Barron Green, Green Bay Community Corner and Godley Green following initial public consultation. All plans were workshopped with the local board in March 2018. Final changes will be made following final consultation with the public and stakeholders (e.g. Green Bay Community House). Mana Whenua consultation is ongoing.</p>

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1198	CS: PSR: Park Services	Whau local parks: Creating a Māori identity	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Findings from library research has been workshoped with the board and staff are undertaking work with local historians to gather local information on the naming of parks. A refined list of park names and flexible timeframes outlining short, medium and long term renaming goals will be discussed with the board in Q3.	High level communications approach and Research of existing names of reserves completed and is ready to be reported back to the Local Board. The Local Board Chair has asked for a briefing session prior to a workshop date being confirmed so that the project is well understood.
1944	CS: PSR: Park Services	Whau River Catchment: Park Community Partnership	Whau River Catchment Trust programme funding.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 65,000	In progress	Green	Further work is being planned for volunteer planting sites on Rosebank East Esplanades. Carrying out some post planting weed control for persistent weeds at Rosebank East and Tony Segedin Reserve. In October, the Whau River Catchment Trust (WRCT) planted a total of: 4,000 trees on Rosebank East esplanades, 300 trees at Sister Renee Shadbolt Park, 850 trees at Northall Park. An outstanding result for WRCT. Some of the trees were funded by the programme the rest were funded by the Mayors Million Trees Project; RENH fund and the rest through the WRCT service agreement (3000). This funding has also paid for contractor assistance to maintain some of the plantings due the huge increase in plant numbers involved.	Whau River Catchment Trust Further work is being planned for volunteer planting sites on Rosebank East Esplanades. WRCT has been carrying out some post planting weed control for persistent weeds at Rosebank East, Sister Renee Shadbolt Park, Rosebank Domain, Kurt Brehmer Reserve, Saunders Reserve and Tony Segedin Reserve.
1945	CS: PSR: Park Services	Whau: Ecological volunteers and environmental programme	Programme of activity supporting volunteer groups to carry out ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter removal; •Contractor Support; •Tools and Equipment; •Beach Clean Ups. •Brochures	Q1;Q2;Q3;Q4	LDI: Opex	\$ 37,000	In progress	Green	Futher work is being planned for volunteer planting sites on Rosebank East Esplanades and the contractor Te Ngahere is carrying out some post planting weed control for persistent weeds at Rosebank East. A large number of plants for restoration have been planted in the Whau ward over winter (included last quarter as data not previously available). Exceeding all expectations The whau River Catchment Trust planted a total of 25,712 trees in a number of parks, but most Rosebank East esplanades, Kurt Brehmer Reserve and Archibald Park. An outstanding result for WRCT, a total of 500 of those trees were from this programme, the rest were fund by the Mayors Million Trees Project, RENH fund and the Te Whau Pathway and the WRCT service agreement (3000). This programme has provided contractor assistance to maintain some of the plantings due the plant numbers involved.	Post planting weed control has been undertaken on the Rosebank East Esplanades. A large number of plants for included in the restoration program have also been maintained. Sites north of Craddock street bridge at Oakley Creek are being prepared for winter plantings.
3331	CS: PSR: Park Services	Whau Greenways Plan implementation	Deferred Greenways planning budget	Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	A workshop to discuss and agree scope was held with the local board in November 2017. Funding has been allocated to developing Greenways maps along three significant routes in the Whau Local Board area.	Suppliers have been engaged to produce digitised maps and an interpretation brochure for three significant walking routes through local parks and several minor or future routes in the Whau Local Board area.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
CF: Community Leases											
1535	CF: Community Leases	Citizens Advice Bureau Auckland City - Avondale	Renewal of lease for part of 99 Rosebank Road, Avondale	Q4	30/06/2024	\$ 1.00	\$ -	In progress	Green	The multi premises lease from 2016 has been drafted and provided to Auckland Citizens Advice Bureau, the umbrella for Citizens Advice Bureau across the region. This was sent 11 July 2017 and is for their review and if in order, execution. We await their response before the renewal of lease is progressed.	Citizens Advice Bureau have responded with suggested changes to the original draft deed of community lease. Council officers will work with council's legal advisors to review these changes to prepare a deed for final review and execution.
1536	CF: Community Leases	Citizens Advice Bureau Waitakere - New Lynn	Renewal of lease for part of New Lynn Library, 3 Memorial Drive, New Lynn	Q4	30/06/2024	\$ 1.00	\$ -	In progress	Green	The multi premises lease from 2016 has been drafted and provided to Auckland Citizens Advice Bureau, the umbrella for Citizens Advice Bureau across the region. This was sent 11 July 2017 and is for their review and if in order, execution. We await their response before the renewal of lease is progressed.	Citizens Advice Bureau have responded with suggested changes to the original draft deed of community lease. Council officers will work with council's legal advisors to review these changes to prepare a deed for final review and execution.
1537	CF: Community Leases	NZ Plunket Society Inc – New Lynn	New lease for part of New Lynn Community Centre, 45-47 Totara Avenue, New Lynn	Q4	30/06/2011	\$ 150.00	\$ 150.00	In progress	Green	Plunket has completed assignment of its interest in the lease to its newly formed entity, Royal New Zealand Plunket Trust. Each lease will be progressed separately but on the same terms and conditions regionally. The three rooms occupied by plunket in the New Lynn Community Centre are located on the ground floor. Council proposes to relocate Plunket to either the committee room or learning centre located on the first floor. Plunket will assess the options and advise council of its choice. During the next quarter Community Services will arrange quotes, a local board workshop, and formal reporting to the local board. Some basic work may be required to have either of the rooms fit for occupation by Plunket. This will also be arranged by Community Services.	Plunket has advised council that it would prefer to relocate to the learning centre room located on the first floor. Plunket has provided plans of work required to make the space fit for purpose. Community Services are in the process of arranging quotes for the fit out. A workshop with the local board will be held in quarter four along with costings and timeframes provided.
1538	CF: Community Leases	RNZ Plunket Society - Green Bay	New lease or assignment of lease for part of Barron Green, 1 Barron Drive, Green Bay	Q1	10/07/2033	\$ 1.00	\$ -	Completed	Green	Completed in quarter one	Completed in quarter one
3391	CF: Community Leases	Blockhouse Bay Community Centre Incorporated - Armanasco House	New lease for part of Avondale South Domain also known as Gittos Domain, 572-578 Blockhouse Bay Road, Blockhouse Bay	Q3				Completed	Green	Due to an oversight by the former council no lease has ever been given to this group despite occupying the land for almost 28 years. This lease was added to the workplan at the start of quarter two. A lease application has been received, site visit undertaken and a workshop has been held with the local board. Iwi engagement, internal stakeholder reporting and formal reporting to the local board will occur in quarter three.	Resolution passed by the local board on 28 February 2018 granting a new community lease to Blockhouse Bay Community Centre Incorporated for a term of 10 years commencing 28 February 2018 with one 10-year right of renewal.