

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Arts, Community and Events										
2185	CS: ACE: Advisory	Community Response Fund - Waitākere Ranges	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$ 14,400	In progress	Green	WTK/2017/74 - Allocated \$2,000 to Fees and Charges subsidy. Additions: 10K from PO2312383 - Creating a Maori identity(N.008195.08) 20K from PO2312364 - Te Henga cultural landscape(N.008226.01) 13.5K from PO2310533 - Local events fund(N.002462.19) Balance: \$55,900	0
260	CS: ACE: Arts & Culture	Lopdell Precinct - ABS Operational Expenditure	Provide spaces for community arts partners to rent and deliver a series of community activations.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 153,166	In progress	Green	In Q2, Lopdell Precinct attracted 4797 visitors. Highlights during this period included the 'Twilight Christmas Market' with 26 stallholders taking part and events running throughout the precinct, 12 performances of Titirangi Theatre's production of 'Three Days of Rain' by Richard Greenberg, and two days of Open Studios Waitākere programming.	Lopdell Precinct attracted 2660 visitors and delivered 2 programmes with 180 participants. Highlights include the return of Flicks Cinema (particularly a special presentation of a film documenting the Eden Project in Cornwall) and the first show for 2018 by Titirangi Theatre.
261	CS: ACE: Arts & Culture	McCahon House - ABS McCahon House Trust Operational Grant	Administer a funding agreement with McCahon House Trust to manage the house as an artist's residence, providing residencies and exhibitions.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 21,044	In progress	Green	In Q2, the McCahon House Trust attracted 396 visitors to the museum and delivered five programmes. During this period the artist Taro Shinoda continued his residency at the studio and took part in two public talks, and alumni artist Louise Menzies opened her post-residency exhibition 'Gorgon Malkin Witch' at Te Uru Waitakere Contemporary Gallery.	McCahon House attracted 217 visitors and delivered 4 programmes for 54 participants. Highlights include two rag rug making workshops with artist Vita Cochran, and the farewell to artist in residence, Sorawit Songsataya.
262	CS: ACE: Arts & Culture	Te Uru Waitakere Contemporary Gallery - ABS Te Uru Waitakere Contemporary Gallery Inc Operational Grant	Administer a funding agreement with Te Uru Waitakere Contemporary Gallery Inc for operations of Te Uru; a 'destination' arts facility that develops and attracts exhibitions of local and regional significance.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 624,898	In progress	Green	In Q2, Te Uru Waitākere Contemporary Gallery attracted 10,747 visitors and held seven exhibitions. Highlights during this period including the opening of the Portage Ceramic Awards exhibition attended by 226 people, and the opening event for Kushana Bush's exhibition 'The Burning Hours' which attracted 85 visitors.	Te Uru Waitākere Contemporary Gallery attracted 10,903 visitors. Highlights include Leading Ladies, Portage and Kushana Bush exhibitions, the opening of the Pocket Histories exhibition, and From Scratch (a co-production with Auckland Arts Festival comprising a programme of performances, public rehearsals, and an exhibition). A particular highlight of From Scratch was the two touch tours for people with sight impairments and an audio described concert.
265	CS: ACE: Arts & Culture	Titirangi Community Arts Council - ABS Upstairs Gallery Operational Grant	Administer a funding agreement with Titirangi Community Arts Council to operate the Upstairs Art Gallery.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 47,094	In progress	Green	In Q1, the Titirangi Community Arts Council (Upstairs Gallery) hosted four exhibitions, including the annual members' exhibition 'The Lazy Days of Summer', and a joint exhibition 'Co.Start' featuring harakeke weaving, silver and ceramics. During Q1 the gallery attracted a total of 2690 visitors.	The Upstairs Gallery attracted over 1918 visitors (March results to be confirmed). The Gallery hosted three exhibitions by 97-year old Shirley Collinson, Graham Young & Justin Venes, and Vladimir Proskurin and Lena Ochkalova.
270	CS: ACE: Arts & Culture	West Coast Gallery - ABS West Coast Community Arts Trust Operational Grant	Administer a funding agreement with West Coast Community Arts Trust for operations of the West Coast Gallery including programmes/workshops and exhibitions.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 14,571	In progress	Green	In Q2, the West Coast Gallery attracted 3794 visitors. During this period the gallery held three exhibitions, including the exhibition 'Three Rugged Beaches' featuring paintings by Vera Limmer of three West Coast beaches, and a joint exhibition 'Inspired by Our West' by local West Auckland artists.	The West Coast Gallery attracted 4,413 visitors and delivered 4 programmes for 148 participants. 172 volunteer hours were contributed to the Gallery. The gallery hosted 4 exhibitions: "Inspired By Our West", a collection of jewellery, painting, photography and ceramics by local artists; "More Landscapes And Stuff" by Zeke Wolf; an exhibition of paintings and metalwork by Dean Buchanan and his son Rudi Buchanan Strewe, and "Be-Jewelled, Be-Dazzled, Be-Adorned", a group show featuring a collection of West Coast jewellers.

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271	CS: ACE: Arts & Culture	Community Arts Programmes - Open Studio Weekend	Administer a contract for the further development, project management and execution of Open Studio Waitākere (OSW), including additional events.	Q1;Q2;Q4	LDI: Opex	\$ 25,000	Completed	Green	'Open Studios Waitākere' was held on 18 and 19 November. More than 70 artists based in the Waitākere Ranges Local Board area took part in the event and average visitor numbers increased to 72 visitors per studio compared to 65 visitors the previous year. Prior to the weekend, a preview exhibition opened at Lopdell House with 60 people in attendance, and two marketing workshops were held for participating artists. A full event report is due in Q3.	This project was completed in Q2. A report on the event will be presented to the local board at a workshop in Q4.
273	CS: ACE: Arts & Culture	Art on the Beach - Art on the Beach Contract	Develop and execute art activation on Piha Beach that is family friendly and celebrates creativity of the local board area.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 12,000	In progress	Green	In Q2, \$10,000 of this budget was repurposed to fund two local arts and culture projects as part of the Matariki Festival 2018 programme. The remaining \$2000 was allocated to the West Coast Community Arts Trust to maintain the current commission rates at the West Coast Gallery in FY 2017/18.	Staff executed a funding agreement with Te Kawerau ā Maki to deliver the performance of a mass haka as part of the 2018 Matariki Festival Dawn Karakia on 30 June. Planning is also underway for a pre-dawn stargazing event to be held as part of the Matariki Festival 2018 programme. The event will take place on 7 July at the Arataki Visitor Centre, and be delivered in collaboration with Auckland Astronomical Society and Te Kawerau ā Maki.
275	CS: ACE: Arts & Culture	Going West Festival - Going West Trust	Administer a funding agreement with Going West Trust to deliver a literary festival.	Q1	LDI: Opex	\$ 60,000	Completed	Green	This project was completed in Q1.	This project was completed in Q1.
277	CS: ACE: Arts & Culture	Shadbolt House - ABS 35 Arapito Rd development	To respond to the establishment needs of asset based service provision at 35 Arapito Road.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 10,000	In progress	Green	In Q2, Community Facilities completed an asset assessment report on the property and approved its transfer from Panuku to the Community Services portfolio. The transfer has been deferred until the capital works are ready to commence at the property. A workshop with the community lease advisor and local board is scheduled for Q3 to progress the lease arrangements.	A site visit with the local board was conducted at the property. The workshop with the community lease advisor and local board to discuss the lease arrangements was rescheduled to take place after the site visit, and will be held at the start of Q4. During this period the Going West Trust submitted a development and financial plan for the project.
279	CS: ACE: Arts & Culture	Glen Eden Playhouse - ABS Glen Eden Playhouse	To respond to the establishment needs of asset based service provision at the Glen Eden Playhouse.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 17,589	On Hold	Red	The funding agreement with the Waitakere Playhouse Theatre Trust is on hold at the local board's discretion.	Previous grant acquittal requirements have not been met. The funding agreement is on hold at the local board's discretion. The funding agreement with the Waitakere Playhouse Theatre Trust is on hold at the local board's discretion.
473	CS: ACE: Arts & Culture	Community Arts Programmes - partner outreach	Develop and support a range of arts and culture initiatives and activations to be delivered across the local board area by local arts partners.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	In Q2, the local board allocated \$9000 from the Community Arts Programmes budget to the Going West Trust to deliver a programme of outreach activity in Glen Eden at the 2018 Going West Festival. The remaining budget was allocated to the West Coast Community Arts Trust to maintain the current commission rates at the West Coast Gallery in FY 2017/18.	Planning is underway for the Going West Trust's programme of activity in Glen Eden as part of the 2018 Going West Festival. Activity for the West Coast Gallery is reported under line ID 270.
348	CS: ACE: Community Empowerment	Community Grants (WTK)	Community Grants, funding to support local community groups through (all types of) contestable grants funding.	Q1;Q2;Q4	LDI: Opex	\$ 75,000	In progress	Green	The local board allocated \$5450 for quick response round two. This leaves a total of \$26,348.20 for two quick response rounds and one local grant round.	There have not been any grant decisions in quarter three
548	CS: ACE: Community Empowerment	Build capacity - community leadership skills training delivered by Community Waitakere	Partner with Community Waitakere to deliver leadership skill training in the Waitakere Ranges Local Board area. These courses aim to give people confidence and tools to plan and lead projects in their communities (for example place making).	Q3;Q4	LDI: Opex	\$ 5,500	In progress	Green	Community Waitakere started planning and promoting the Leading in Communities programme to be delivered in Glen Eden in March-April 2018.	Community Waitakere started delivering the Leading in Communities programme in 2018 in Glen Eden, New Lynn and Henderson. The programme runs weekly sessions for eight weeks until end April. Information of the Empowered Communities Approach and Council support for community-led projects during the second session was shared.

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549	CS: ACE: Community Empowerment	Building capacity - funding for core activities of Community Waitakere Resource Centre	Funding contribution to the Community Waitakere Resource Centre's core activities. This enables community groups to access networking events and Open Door Days (including with Hoani Waititi marae and other Māori organisations), social wellbeing campaigns (including White Ribbon Day event at Hoani Waititi marae), training opportunities, e-noticeboard, resource material, meeting rooms and administration/management support.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,500	In progress	Green	<p>Community Waitakere co-hosted an Open Door Day with Hoani Waititi Marae on 12 October. This provided an opportunity for local organisations to hear about the marae's Kaiārahi (navigator) programme with struggling families and discuss how they can work with the programme.</p> <p>Hoani Waititi marae held Raukura Aio "Building Respectful Relationships" for White Ribbon Day on 22 November. The Open Mic event was led by the marae with support from Community Waitakere. The Kura Kaupapa Maori, West Auckland White Ribbon Committee, Waves, Man Up and the wider community were actively involved in the organisation of the event.</p> <p>Community Waitakere organised training activities at the Resource Centre, including sessions on outcomes reporting, presentation skills, cultural capability, and funding relationships. The e-noticeboard continued to be delivered three times per week to over 1000 recipients.</p>	Community Waitakere organised training activities at the Resource Centre, including sessions on mindfulness and funding for community groups. The e-noticeboard continued to be delivered three times per week to over 1000 recipients. Community Waitakere organised two open door days, one co-hosted with Massey Community Hub on 21 March. This provided an opportunity for local organisations to network, start cooperation's, and hear about the work that's being undertaken by Massey Matters. Community Waitakere organised Ethkick West Football Tournament on 3 March at Fred Taylor Park, Massey to celebrate the diversity of West Auckland. Women's teams consisted of New Zealand, Tuvalu and Japan; the men's 4 Pools included teams representing: Zo, New Zealand Kurdish Community, New Zealand, Tuvalu, China, Nepal, Burundi-Rwanda (combined), Fiji Indian, "United Nations", Myanmar, Ethiopia, NZ Indian, Britain, Tamil, South Africa, Afghanistan, and Samoa
550	CS: ACE: Community Empowerment	Build capacity - Tula'i Pasifika Youth Leadership Programme – Waitākere Ranges	Fund West Auckland Pasifika Forum to deliver a leadership training programme for Pasifika youth over the 2018 academic year.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 12,000	In progress	Green	<p>The Tula'i report on the 2017 programme is completed and will be presented to the local board in Q3. In December staff met with West Auckland Pasifika Forum to progress the planning of the 2018 programme. This included sourcing the venue, confirming dates and extending the participation to two new schools (Green Bay High School and Massey High School).</p> <p>The Youth Horizons funding agreement for the 2018 Tula'i programme was completed in Q2.</p>	The Tula'i Summit was held at the Kelston Community Centre. Seventy-one students from across eight West Auckland Schools attended. At summit, 50 students registered for the Tula'i programme 2018. Further follow up will happen with those schools who didn't attend. Parent evening took place at the end of March. Modules started in April.
551	CS: ACE: Community Empowerment	Build capacity – Youth Waitākere Ranges	Fund a youth provider to facilitate youth-led projects and events (youth fund). Participate in the local youth providers' network. Engage youth, in particular Māori through environmentally focussed projects (to be scoped).	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	<p>The youth fund received two applications. Funding was approved for the kapa haka group (\$2000) and an arts project in Oratia (\$2000). The last meeting of the youth providers network was held at Glen Eden Baptist Church. The church will coordinate a summer music event which will involve the wider youth network. Staff are yet to confirm the environmental project with Hoani Waititi marae, with discussions to continue in Q3.</p>	Members of the Glen Eden Youth Providers network have planned a youth event to coincide with Sport Waitakere's family fun day (Whanau Day Out) on 14 April at Prospect Park. The youth event is coordinated by youth workers at the Glen Eden Baptist Church. The CEU and Te Kura Kaupapa o Hoani Waititi are discussing a student-led stream restoration project to start in Q4.
552	CS: ACE: Community Empowerment	Increase diverse participation - community and iwi engagement and initiatives – Waitākere Ranges	<p>Fund and facilitate community and mana whenua engagement in local board initiatives.</p> <p>Contribute funding to capacity building initiatives of community organisations in the local board area, including the Waitakere Ethnic Board, West Auckland Pasifika Forum and Hoani Waititi Marae</p> <p>Contribute funding (where appropriate) to the planning and delivery of community projects. This includes communities of places as well as communities of interest and identity.</p> <p>Develop a local Māori responsiveness action plan.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 28,000	In progress	Green	<p>Staff facilitated the West Auckland Maori community hui on 29 November 2018 to progress the development of a Maori Responsiveness Plan. The Plan will help the three West local boards respond to Maori community needs and aspirations.</p> <p>Staff scoped neighbourhood-based community development learning opportunities to develop Pasifika youth leadership identified through the Tulai'i programme.</p> <p>Staff brokered the Waitakere Ethnic Board to deliver Welcome to Auckland workshops for migrant/refugee newcomers to the Glen Eden area. Staff will develop a funding agreement in Q3.</p> <p>Staff investigated the potential for UNITEC students to undertake a survey in Q3 and Q4 of the Glen Eden ethnic community to identify their knowledge of and connection with the area and council services. This will provide a baseline of local information on new and existing communities to inform future local board decision making.</p>	Maori Responsiveness Plan/Toitū Waitākere: Maori community participants pulled together a strategic statement to aid the prioritising of actions at a second hui in February. A final Hui was organised on 21 March for participants, including local board members, to collectively produce an action plan. Tulai Pacific youth leadership: modules commenced following the launch and registration. A community project will be proposed to the students for the Glen Eden area in Q4. Diverse participation: Staff organised funding to deliver three welcome/orientation workshops in Glen Eden for migrants/former refugees in Q4. Community-led development: Staff facilitated a collective of Piha community organisations to begin planning activities for newly acquired parkland adjoining the West Coast Art Gallery. Staff supported a Titirangi Festival Trust initiative to raise awareness of kauri dieback during the Titirangi Festival.

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553	CS: ACE: Community Empowerment	Community-led placemaking - Neighbour's Day (WTK)	Fund Community Waitakere to deliver Neighbours Day activities.	Q3	LDI: Opex	\$ 6,500	In progress	Green	Staff are working with Community Waitakere to develop advertising and promotional collateral for Neighbours Day 2018.	Community Waitakere promoted the Neighbours Day funding opportunity for Neighbours Day 2018. The applications closed on 9 March. Community Waitakere distributed grants across 30 different groups. Events are taking place from 24 March to the end of April 2018.
554	CS: ACE: Community Empowerment	Community-led place making - neighbourhood planning facilitated by Community Waitakere - Parrs Park and Prospect Park areas	Fund Community Waitākere to develop community groups' skills, for planning and leading neighbourhood improvements in the Parrs Park/Hoani Waititi Marae area and Prospect Park/Glen Eden Community House area. Facilitate the involvement of relevant council services where required.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 52,000	In progress	Green	Albionvale/Paars Park/Hoani Waititi marae: Relationship building continues with He Pūāwai Whanau Maara Kai and the Marae. Community Waitakere staff assisted the marae with a timetable for the Community Garden on the marae site which will be shared in the community. He Pūāwai Whanau Maara Kai donated vegetable seedlings to the community garden for planting. Zodiac area: Community Waitakere prepared engagement material and planned engagement activities with residents over the summer months, in collaboration with local stakeholders. This engagement will re-visit and refine ideas for local placemaking and park improvements and identify opportunities for community-led activities and projects.	Community Waitakere engaged with residents through door-to-door consultations, mail-outs and group discussions at Prospect Primary School and Glen Eden Community House, to re-visit and refine ideas for local placemaking and park improvements. The feedback received during this consultation will be used at a hui with the local board and community stakeholders in Q4 to plan actions.
555	CS: ACE: Community Empowerment	Youth Connections – WTK	Collaborate with multiple sectors to support youth from secondary education through pathways to employment and or entrepreneurship. Close the gap between youth and business, through work readiness and sharing learnings and insights to enable youth ready businesses. Provide local opportunities to improve social and economic outcomes for the local board area, aiming for all youth to be meaningfully engaged in education, employment or training and have clear and viable employment pathways.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	JobFest on 11 October had 845 attendees, 551 were aged 16-24 (69%). 345 (65%) of the youth were not in employment, education or training (28% at the May JobFest); 34 young attendees were from the local board area. Seventy employers attended and from feedback it is estimated that employers received 4,550 CVs, short-listed 1,260 people, conducted 420 in-person interviews, made 280 job offers, and employed 140 directly as a result of this event. Of the 198 attendees who were in receipt of a Work and Income benefit prior to the event, 30 are no longer. Youth Service West delivered a work readiness programme to engage, train and support young people leading up to and following JobFest. Nineteen youth from West Auckland (five from Waitakere Ranges Local Board area) took part in the workshops covering work readiness, confidence and planning. Across West Auckland 17 of the youth attended the event and three gained employment. Youth continue to be supported in their employment journey as part of this programme. Staff are working with council contract suppliers to develop employment opportunities for local young people.	Youth Connections will support Te Kura Kaupapa Maori o Hoani Waititi Marae to provide extensive support for their taura (students) to each undergo a vocational, cultural and skills based approach to their education; helping their rangatahi make better choices and connections to future employment opportunities. This programme will start in Q4. Youth Connections are currently discussing and finalising phase two of the Youth Worx work ready programme for local Waitakere Ranges young people. Adaptations and learnings from phase one implemented in co-design with Glen Eden Youth Network; including triaging to third party health support providers/specialists. Programme to be delivered beginning Q4.
556	CS: ACE: Community Empowerment	Community-led place making - Glen Eden Safety Hub	Fund the lease and outgoings for Glen Eden Safety Hub. The hub provides a co-location space for the local community constable, safety voluntary patrol groups and the town centre manager.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 21,000	In progress	Green	The hub continues to provide a neutral space for the pacific wardens and community patrol groups to host their team trainings and numerous stakeholder meetings. The co-location and network sharing across the hub has helped with a better collaboration on the recent Glen Eden Santa Parade. A safety stakeholders meeting hosted by staff and police was held at the hub to review, update and share safety information, and provided an opportunity for the group to network.	The collaboration of resources and information sharing between the police and safety groups has strengthened their relationship and has contributed to the reduction of police calls for service within the area. Regular patrols of the Glen Eden town centre through a collective deployment plan under police have helped through increased visibility in the area.

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662	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (WTK)	<p>Broker strategic collaborative relationships and resources within the community. This includes three key activity areas:</p> <ol style="list-style-type: none"> 1. Engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion. 2. Enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment. 3. Reporting back - to local board members on progress in activity areas 1 and 2. <p>Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	<p>Staff facilitated the drafting of an Memorandum Of Understanding between the local board and the South Titirangi Neighbourhood Network. This will be approved by the local board in Q3.</p> <p>Staff facilitated a collaborative and strategic approach to neighbourhood parks improvements and community-led placemaking in Glen Eden. This will lead to the council, partner organisations and local stakeholders doing joint project/programme planning following community engagement in Q3.</p> <p>The drafting of an agreement with the Friends of Armour Bay in Parau was stalled as Auckland Council staff are discussing ways the Auckland Council can best support community volunteers working in Parks, particularly where the work of the volunteers has the potential to impact on Community Facilities maintenance contracts. Discussions will continue in Q3.</p>	The drafting of a MoU between the local board and the South Titirangi Neighbourhood Network to support the network's vision of a Pest Free South Titirangi Peninsula is in its final stages. This work involves Parks, Community Facilities and I&ES. It will be presented to the local board in Q4 for approval. Staff continued to facilitate a collaborative and strategic approach to community-led placemaking in Glen Eden. Action planning with council staff, community stakeholders and the local board is scheduled for April/May. Discussions are continuing between the Friends of Armour Bay in Parau and staff to determine how council can best support the objectives of the group. Staff collaborated with North West planning to finalise information on community stewardship for the Waitakere Ranges Heritage Area report 2018, to be approved by the local board and Governing Body in Q4. Staff collaborated with the lease team to facilitate discussions between community groups and the local board for the renewal of the lease of Piha Library, expected to be enacted in Q4. Staff worked with UNITEC to finalise the draft Glen Eden study on social change and development, to be presented to the local board for approval and publication in Q4.
757	CS: ACE: Community Empowerment	REGIONAL: Improve safety through community-led place making	<p>Fund and partner with local organisations such as voluntary community patrols, Neighbourhood Support and Operation Speedo to deliver initiatives that will make the area feel safe and vibrant.</p> <p>Activities:</p> <ul style="list-style-type: none"> • build local organisations capacity and capability to respond flexibly to any local safety issues; • activate community-led responses, through a variety of place-making activities that increase the sense of community belonging and safety in their communities Waitākere. 	Q1;Q2;Q3;Q4	Regional	\$ -	In progress	Green	<p>Funding agreements with the west pacific warden groups, community patrol groups and Neighbourhood Support Waitakere are completed. A deployment plan has been developed and coordinated in partnership with the police.</p> <p>Operation Speedo (west summer safety campaign) was officially launched by Steve Tollestrup, local board member at Henderson Valley School. The launch was celebrated by 400 children and over 100-agency members along with music, a sausage sizzle, emergency vehicles and mascots from Operation Speedo. Operation Speedo will run from December 11 2017 to the end of February 2018. This is being led by Constable Mike Nolan, Waitakere Police.</p>	Voluntary support provided by local Pacific Wardens Glen Eden, Waitakere Pacific Wardens and the community patrols groups from, Glen Eden, Waiatarua, Glendene Te Atatu, MacLaren Park and Ranui-Swanson are supporting police. Delivery of Bluelight discos and safety school programmes across west primary schools was achieved. CEU in partnership with the Police and Waitakere Ethnic Board launched the first Waitemata Ethnic Wardens group. The wardens took to the streets recently supported by the Pacific Wardens and Police. Neighbourhood Support delivered a Safer Plates Event at the Henderson Council building, and attended and supported the Flotilla Whau event, the Police Open Day at Auckland ASB showgrounds, the West Auckland Arthritis Group event and the Heart Of Te Atatu South festival.

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206	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding Agreement-Titirangi Community House	Fund Titirangi Community House Society Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Titirangi Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 38,290	In progress	Green	The bi-annual community centre, houses and hubs hui was held on 24 November 2017 at the Western Springs Garden Hall. Staff from Titirangi Community House attended. The hui focussed on providing partners with business updates, in particular new local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for Not For Profit organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision "More successful and sustainable Community Led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places". Titirangi Community House's annual presentation to be scheduled in Q3.	Partnership with Tititangi Potters Club continues. The club demonstrates pottery techniques at the Titirangi Market once a month and welcomes market attendees into the studio to see potters at work and learn about the club. The Pottery Club have offered to make a sign for the Community House Herb Garden promoting the free herbs. Together we are looking at the potential of including a pottery demonstration at one of our future School Holiday Programmes. Recently the Community House met with Sport Waitakere regarding the Healthy Food Initiative and we are now working together on Physical Activity mapping. There is good support and capabilities from Sport Waitakere to lend sports equipment to House groups. Early in Q4 Titirangi Community House will present their update for 2017/2018, showcasing the activities and programmes that occurred and also the challenges they have faced to date at Titirangi Community House. In Q4 Titirangi Community House 2018/2019 work plan to be finalised and aligned with the 2017 local board outcomes.
207	CS: ACE: Community Places	Year 2 of 3 year term: Licence to Occupy and Manage-Titirangi Community House	Licence to occupy and manage to Titirangi Community House Society Incorporated for the operation of Titirangi Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	Not scheduled	ABS: Opex	\$ -	Completed	Green	No update scheduled or required this quarter.	No update is scheduled and required; licence to occupy and manage was executed in 2016/2017 financial year.
267	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding Agreement-Glen Eden Community House.	Fund Glen Eden Community House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Glen Eden Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 38,290	In progress	Green	The bi-annual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. Staff from Glen Eden Community House attended. The hui focussed on providing partners with business updates, in particular new local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for Not For Profit organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision "More successful and sustainable Community Led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places". Glen Eden Community House's annual presentation to be scheduled in Q3.	2 week January Holiday programme with increased numbers featuring Minute to Win Challenges and Moana Heart of Te Titi. Trip days included a visit to Paraki Pool with a BBQ lunch and the Maritime Museum with a sailing on the Ted Ashby. Our Before School Care/After School Care 10 week programme (Monday to Friday) numbers have been maintained, with between 20 to 28 children attending each session. Early in Q4 Glen Eden Community House will present their update for 2017/2018, showcasing the activities and programmes that occurred and also the challenges they have faced to date at Glen Eden Community House. In Q4 Glen Eden Community House 2018/2019 work plan to be finalised and aligned with the 2017 local board outcomes.
268	CS: ACE: Community Places	Year 2 of 3 year term: Licence to Occupy and Manage -Glen Eden Community House.	Licence to occupy and manage to Glen Eden Community House Incorporated for operation of Glen Eden Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	Not scheduled	ABS: Opex	\$ -	Completed	Green	No update scheduled or required this quarter.	No update is scheduled and required; licence to occupy and manage was executed in 2016/2017 financial year.

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368	CS: ACE: Community Places	Funding Agreement- Hoani Waititi Marae	A one year term agreement with Hoani Waititi Marae Trust towards operation and maintenance associated costs enabling Hoani Waititi Marae to be open and available for public use for the 2017/2018 year, commencing 1 July 2017 and terminating 30 June 2018. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q3	ABS: Opex	\$ 66,166	In progress	Green	The bi-annual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. The hui focussed on providing partners with business updates, in particular new local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for Not For Profit organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision "More successful and sustainable Community Led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places". Workshop to be scheduled in Q3 to discuss term for 2018/2019.	A pre ACE workshop was scheduled to discuss the 2018/2019 however was no longer required. The 2018/2019 work plan for Hoani was developed and will be finalised to aligned with the 2017 local board outcomes in Q4. Update on "More successful and sustainable community led places" Roadmap workshops are underway with working groups to discuss the key themes that were identified from the initial six hui's held in Q2. We had the honour of hosting the Tangi for Local Board Member Denise Yates, although it was a sad occasion it was a chance for people to say their final farewell to someone whom has given so much. We also held WAITANGI@WAITITI the largest Waitangi celebration in Auckland with over 30,000 people in attendance. Hoani Waititi Marae Trust are to present their update for 2017/2018 in Q4.
371	CS: ACE: Community Places	Community Halls Partnership Fund	A three year term grant to support community halls through a non-contestable process: - Glen Eden Community and Recreation Centre War Memorial Hall (Glen Eden Community and Recreation Centre Incorporated) \$3,000- Laingholm Village Hall (Laingholm and District Citizens Association (1998) Incorporated) \$3,000- Oratia Settlers Hall (Oratia District Ratepayers and Residents Association Incorporated) \$3,000- Oratia Small Hall (Oratia District Ratepayers and Residents Association Incorporated) \$3,000- Waiatarua Hall (Waiatarua Ratepayers and Residents Association Incorporated) \$3,000- Waitākere Domain Hall (Waitākere Residents and Ratepayers Association Incorporated) \$3,000- Barnett Hall (Piha Community Centre Society Incorporated) \$6,000- Huia Hall (Huia Cornwallis Ratepayers and Residents Association Incorporated) \$6,000- Waitākere Township Hall (Waitākere Residents and Ratepayers Association Incorporated) \$6,000- Paturoa Bay Hall (Paturoa Bay Ratepayers and Residents Association) \$6,000	Q1;Q2	LDI: Opex	\$ 42,000	In progress	Green	All Waitakere Ranges community hall funding agreements have been agreed, signed and first year payment instalments made in Q2.	Staff met with the community groups on 11 August to discuss the new process over the next three years. The process is that grants being paid out in Q1 rather than Q4. Due to this change, more time is required than anticipated to administer the payments to the group. Oratia District Ratepayers and Resident's Association are providing feedback on the new funding agreement. Staff will pay the association the outstanding grant amount once feedback is received. Staff anticipate this will be resolved early Q3 which will then initiate the payment being processed. No update, is required for this quarter. Funding all paid in Q2.

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411	CS: ACE: Community Places	Venue Hire Service Delivery - WTK	Provide and manage venues for hire and the activities and opportunities they offer by: - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q2 monthly hirer surveys were sent out to all casual hirers and a selection of regulars. Staff will be able to share results in Q3. Q2 statistics are based on the first five months of FY18 and one month estimate. Visitor numbers are steady compared to last year.	Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74% was self-service online bookings. For the local board area, the monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 64%. Staff are working more closely with Community Facility colleagues to audit the cleanliness of venues.
414	CS: ACE: Community Places	Community Venues WTK - participation increase	Develop a network wide marketing strategy to increase participation within community venues in the Local Board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q2, staff continued to work through key research insights and developing actions against these. Staff held two workshops with internal stakeholders to identify and confirm a main business objective "to create greater reach and relevance for Aucklanders so they feel connected locally". Six main focus areas remain as: - capitalise on strengths in positioning – family friendly, local and convenient, affordable- improve the condition and amenity to meet expectations- develop our offer and tailor to meet distinct interests- provide simple package options for hirers- develop a digital solution to promote both venues and activities- drive repeat business, share experiences, satisfaction and reach new customers. Action planning will continue in Q3.	Action planning continues to increase awareness and participation across the network. Staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work. A Google awareness campaign ran the month of February. New art work options have been developed with refreshed awareness campaign to be run in Q4
2037	CS: ACE: Community Places	Community house wi-fi pilot	Fund wifi provision for Glen Eden Community House (Glen Eden Community House Incorporated) \$2,000 and Titirangi Community House (Titirangi Community House Society Incorporated) \$2,000 as a two year pilot for the years 2017-2019, commencing 1 July 2017 and terminating 30 June 2019.	Q1;Q2;Q3	LDI: Opex	\$ 4,000	In progress	Green	Titirangi and Glen Eden Community Houses have agreed to proceed with the wifi pilot and will be scoping the extension, implications and possible installation of wifi at their sites between Q 3 and Q4. Council IT services has also been contacted to investigate options for wifi installation at both sites during this period.	No progress has been made on this initiative this quarter because staff need further internal discussions and clarifications for this piece of work. Titirangi and Glen Eden Community House funding agreement has been signed and payments cleared. Council IT services were not required.
2848	CS: ACE: Community Places	Hire fee subsidy - WR	A waiver of the venue hire fee for Titirangi War Memorial Hall for the Going West Books and Writers Festival, and Titirangi Painters Exhibition for the next three (2017-2020)	Q1;Q2	LDI: Opex	\$ 2,018	In progress	Green	Staff have administered the additional subsidised rates as approved by the local board.	Staff have administered the additional subsidised rates as approved by the local board.
58	CS: ACE: Events	Anzac Services - Waitakere Ranges	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$ 41,000	In progress	Green	Staff commenced planning in Q2 for delivery in Q4.	Planning is well advanced for Anzac event(s) to be held in Q4.
60	CS: ACE: Events	Citizenship Ceremonies - Waitakere Ranges	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 13,328	In progress	Green	Staff delivered a combined Western Cluster citizenship ceremonies on three occasions during Q2 with 880 people becoming new citizens.	The Civic Events team delivered six citizenship ceremonies with 85 people from the local board area becoming new citizens.

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62	CS: ACE: Events	Local Civic Events - Waitākere Ranges	Delivering and/or supporting civic events within the local board area which may include: - Conservation Week	Q1;Q2;Q4	LDI: Opex	\$ 3,000	In progress	Green	The Heritage Conference was held on 8 October 2017 at the Henderson Council Chamber. Around 100 people attended. The Little Muddy Creek walkway was opened on 4 November 2017. Around 35 people attended. The Waikumete Cemetery Open Day was held on 12 November 2017 at the Waikumete Cemetery. Around 1000 people attended.	No activity occurred during the quarter as no local civic events are currently scheduled.
63	CS: ACE: Events	Local Events Fund - Waitākere Ranges	Funding to support community events through a non-contestable process. - Glen Eden Christmas Parade (Glen Eden Protection Society) \$20,000- Waitangi Day (Te Whanau O Waipareira Trust) \$10,000- Luke Tipene Day (Glenora Rugby League Football Club) \$4,000- Te Henga Community Day (Te Henga Community Group) \$2,500- Karekare Beach Races (Lone Kauri Community School Trust) \$2,500- Titirangi Glow Festival (Bright Lights Little Village) \$3,000- Outlook for Someday Youth Development (Connected Media) \$5000- Seaweed Festival \$3,000- Wheels out West (Glen Eden Business Association) \$3,000- Matariki at Arataki - \$8,000Total \$61,000	Q2;Q3;Q4	LDI: Opex	\$ 61,000	In progress	Green	Two grants totalling \$6000 have been paid out in Q2. We are currently awaiting on the return of three funding contracts totalling \$8000 which will result in the fund being fully allocated for 17/18 with the previously unallocated \$1000 being allocated. Two events (Titirangi Glow and the Glen Eden Christmas Parade) have been successfully delivered in Q2. Reporting on these activities will occur in Q4 when accountability reports have been received.	We are awaiting the return of three funding contracts totalling \$8000 which will result in the fund being fully allocated for 17/18 with the previously unallocated \$1000 being allocated. Reporting on these activities will occur in Q4 when accountability reports have been received.
65	CS: ACE: Events	Delivered Events - Waitākere Ranges	Deliver community events within the local board area as agreed: - Movies in Parks \$12,000 - Waikumete Cemetery Open Day \$12,000 - YWD Disco \$3,500 (TBC)	Q2;Q3	LDI: Opex	\$ 27,500	In progress	Green	Movies in Parks: Planning is on track with Hoani Waititi Marae booked for Friday 28 March. Regional marketing has commenced with local advertising starting three weeks prior. The event will be delivered as zero waste, smoke and alcohol free. Series sponsors are nib health cover, Te Wananga o Aotearoa, NZ Home Loans, MenuLog, Pop 'N' Good and More FM. Waikumete Cemetery Open Day: The event was held on Sunday 12 November 2017 between 10am and 4pm with around 1000 people attending. An event debrief with stakeholders was held on 27 November.	Movies In Parks, 'Hunt for the Wilderpeople' screened on Friday, 23rd March at Hoani Waititi Marae, Glen Eden. Due to wet weather conditions on the evening, attendance was low of approximately 100 people. Pre-movie entertainment included local activities from marae and kura, as well as face painting.
67	CS: ACE: Events	WW1 Commemorations & Heritage - Waitakere Ranges	Funding to support community led programmes and events with a heritage or WW1 focus: - Artillery Band Concert x2 - \$5,000 - New Stories in the Old West Heritage Conference - \$18,000 Total - \$23,000	Q2;Q3;Q4	LDI: Opex	\$ 23,000	In progress	Green	The New Stories in the Old West Heritage Conference was successfully delivered in Q2. Staff will report back to the local board in Q3 when the report has been received from the contractor.	Debrief meeting was held for The New Stories in the Old West Heritage Conference on 25 October 2017. Staff will report back to the local board in Q4 when the report has been received from the contractor.

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183	CS: ACE: Events	Kauri Karnival - Waitakere Ranges	Delivery of a signature event for the local board with a focus on kauri dieback and education of the community on the issue.	Q3	LDI: Opex	\$ 25,000	In progress	Green	Staff have booked Parrs Park Meadow for Sunday 22 April (earth day) and an event permit application submitted. An event delivery plan was submitted to board for feedback and approval. Programming of activities and operational suppliers underway. The budget does not allow for new activities discussed during project briefing. Activities such as interactive art, directional signage, site decor and an expanded marketing campaign may not be achievable without a budget increase. Staff raised concerns that event programme may not meet boards expectations especially with requests for improvements. Budget increase will be requested in Q3.	<div class="ExternalClass131BA03BBE34416282308F6640110571"><p></p></div>An increase in budget was approved by the local board in January 2018, which was split between the event budget and the marketing/comms spend. The increase in funding has enabled the event to explore the local board's recommendations such as interactive art, directional signage, site decor and an expanded marketing campaign. The programming is confirmed along with the operations. Event Facilitation have the permitting documents for the approval of the event permit.
Community Facilities: Build Maintain Renew										
2462	CF: Investigation and Design	Armour Bay Reserve - renew park roading and car park	Renew park roading and car park	Q1;Q2;Q3;Q4	ABS: Capex	\$ 78,000	Approved	Green	Current Status: This project is in its very early stages with the Investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case	Current Status: Engineer is underway with investigation and design to renew the driveway. Next Steps: When the engineer's report is received a project scope will be completed and provided for project delivery.
2463	CF: Investigation and Design	Ceramco Park - driveway renewal	Renew area of driveway.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 15,000	In progress	Green	Current status: This project is in its very early stages with the Investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case	Current Status: Tender documents have been released for pricing. Next steps: Award successful contractor and start physical works.
2465	CF: Investigation and Design	Glen Eden Community House - renew matta tiles	The matta tile surface in the outdoor play are old and require replacing.	Not scheduled	ABS: Capex	\$ 20,000	Cancelled	Red	Current Status: Project record has been cancelled. Following specialised testing it has been determined that the matting is currently in reasonable condition and does not require replacement. Next steps: None	Risks/ issues: Following specialised testing it has been determined that the matting is currently in reasonable condition and does not require replacement. Current Status: Project record has been cancelled. Following specialised testing it has been determined that the matting is currently in reasonable condition and does not require replacement. Next steps: None
2467	CF: Investigation and Design	Glen Eden Town Centre - refurbish toilet block	Glen Eden Town Centre toilet block refurbishment. This project is carried-over from the 2016/2017 programme (previous ID 3132).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,000	Approved	Green	Current status: The toilet block is in reasonable condition and will be maintained to be fit for purpose until the refurbishment occurs as a part of the Glen Eden Town Centre development project Next Steps: The refurbishment of this toilet will occur as a part of the Glen Eden Town Centre development project.	Current Status: The toilet block is in reasonable condition and will be maintained to be fit for purpose until the refurbishment occurs as a part of the Glen Eden Town Centre development project Next Steps: The refurbishment of this toilet will occur as a part of the Glen Eden Town Centre development project.
2468	CF: Investigation and Design	Glen Eden Town Square	Develop a town square in Glen Eden	Q1;Q2;Q3;Q4	ABS: Capex	\$ 4,749	On Hold	Amber	Current Status: The Glen Eden Town Square is the focus of the local board advocacy project, the Glen Eden Town Centre. This project is on hold until there is a decision from the Governing Body. Next steps: Review the master plan against the revised advocacy brief and available funding.	Risks/ Issues: Project is on hold as future undefined until the Governing Body decides on this advocacy project. Current Status: The Waitakere Ranges Local Board advocacy project is the Glen Eden Town Square. Until there is a decision from the Governing Body, this project is on hold. Next steps: Review the master plan against the revised advocacy brief and available funding.
2469	CF: Investigation and Design	Harold Moody Park - renew sport fields	Renew sport fields for continued enjoyment.	Q2;Q3;Q4	ABS: Capex	\$ 15,000	Approved	Green	Current: Professional services scope of work being prepared for extent of the renewal at Harold Moody Park. Next Steps: Engage consultant to prepare concept design for renewal and then engage with stakeholders that use the Sports field.	Current: Proposal responses have been received and a consultant will be engaged to prepare a concept design by the end of March 2018. Next Steps: Engage with stakeholders on concept design and planned works.
2471	CF: Investigation and Design	Huia Domain - renew park roading and car park	Renew park roading and car park	Q1;Q2;Q3;Q4	ABS: Capex	\$ 15,000	Approved	Green	Current status: A roading engineer is now engaged to develop a design to renew the roading and car parks at Huia Domain. Next steps: Undertake a review of the design and complete scope.	Current Status: A roading engineer has been engaged to develop a design to renew the roading and car parks at Huia Domain. Next steps: Undertake a review of the concept design and discuss with the local board.

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2475	CF: Investigation and Design	Oratia Settlers Hall - renew boundary fence	Renew boundary fence	Q1;Q2;Q3;Q4	ABS: Capex	\$ 20,000	On Hold	Amber	Current Status: Awaiting outcome of lease discussion with lease holder.	This project is placed 'On hold' as the Oratia R&R have rejected the conditional variation of lease. Hence, the boundary fence should not be replaced. This project has been placed 'on hold' for the following reasons: Renew boundary fence - status committed. The offer by council to replace the boundary fence was on condition that the Oratia ratepayers and residents, as lease holders, accept a variation of lease. They have rejected the variation of lease so a decision has been made not to replace the boundary fence.
2477	CF: Investigation and Design	Piha area - renewal of interpretative signage	Renewal of unqued heritage, bylaw and H&S signs.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 20,000	Approved	Green	Current status: Undertaking revision of content of current signs. Next steps: Discuss findings with local board parks portfolio holder.	Current Status: Undertaking revision of content of current signs. Next steps: Discuss new content with the local board at a Community Facilities workshop in May 2018.
2481	CF: Investigation and Design	Titirangi Community House - replace hessian wall	Replace hessian wall	Q3;Q4	ABS: Capex	\$ 3,500	In progress	Green	Current status: This project is in its very early stages with the Investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case	Current Status: A scoping visit was completed with the contractor and a formal request for pricing has been issued. Next step: An evaluation of the contractor's tender submission will be undertaken.
2482	CF: Investigation and Design	Titirangi Library - comprehensive renewal	Comprehensive Building Refit. This project has been deferred from FY18 to FY19.	Not scheduled	ABS: Capex	\$ 160,000	Deferred	Red	Current status: Work will be scoped, ready for delivery. Next step: complete scope of work.	Risks/ issues: This work has been deferred to FY19 and to limited disruption to the Library. Current Status: This work has been deferred to limit the disruption to the library considering other works recently completed. Next step: Define the scope of the project. Renewal work to commence in 2019.
2483	CF: Investigation and Design	Titirangi War Memorial Hall - replace joinery	Replace timber joinery with timber joinery (not aluminium) incl glazing	Q2;Q3;Q4	ABS: Capex	\$ 5,000	On Hold	Green	Current Status: Scoping of this project has been on hold due to the repair work following fire in the roof. The project will begin shortly. Next Steps: Completion of investigation and design.	Current Status: Scoping of this project has been on hold due to the repair work following a fire in the facility roof. The project will begin in quarter four. Next Steps: Completion of investigation and design and scoping.
2486	CF: Investigation and Design	Waitakere Ranges - renew park lighting 2017-18	French Bay Esplanade, Nicolas Reserve, Owen's Green, Parrs Park, Piha South Road Reserve, Titirangi Beach	Q2;Q3;Q4	ABS: Capex	\$ 22,500	Approved	Green	Current status: This project is in its very early stages with the Investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case.	Current Status: Undertake discovery and investigation prior to writing business case. Next step: Develop business case.
2487	CF: Investigation and Design	Waitakere Ranges - renew park structures 2017-18 & 2018-19	Oratia Esplanade, Garden Walkway Reserve, Duck Park, Piha South Rd Res, Sandys Parade, Western Park	Q2;Q3;Q4	ABS: Capex	\$ 23,500	In progress	Green	Current status: Need to review this project with legal to ensure it should be Auckland Council led (works relate to boundary retaining wall and fence). Next step: Seek clarification from legal team and act on advice.	Current Status: The project manager has confirmed that a resource consent is required for this project. The value of the fee proposal received by the structural engineer exceeds the entire allocated budget for this project. Community Facilities staff are working to determine the best way forward for both the council and the landowner. Next step: Undertake further investigation with the landowner and the council legal team.
2488	CF: Investigation and Design	Waitakere Ranges - renew signage 2017-18	Clayburn Reserve, Glen Eden Picnic Ground, Harold Moody Reserve, aingholm Hall Reserve, Laingholm Reserve, Mahoe Walk, Milan Reserve, Nicolas Reserve, Oratia Esplanade, Owen's Green, Parrs Park, Paturua Way, Seaview Walkway, Singer Park, Tamariki Reserve, Wekatahi Reserve, Prospect Park	Q1;Q2;Q3	ABS: Capex	\$ 40,720	Completed	Green	Current Status: Signage is being installed. Next Steps: Continue installation of signage and complete in January 2018.	Current Status: The installation of the signage has been completed in February 2018.
2490	CF: Investigation and Design	Waitakere Ranges - renew walkways & paths 2017-18 & 2018-19	Marine Parade Plantation Reserve, Taumatatea Esplanade	Q2;Q3;Q4	ABS: Capex	\$ 1,750	Approved	Green	Current status: This project is in its very early stages with the Investigation and Design Unit. Staff are currently identifying the required work and scoping prior to preparing the business case	Current Status: the early investigation stage has found that Marine Parade Plantation Reserve and Taumatatea Esplanade walkways do not require renewal at present. Walkways at Atkinson /Norman Road Reserve and Ceramco Park are now being investigated. Next step: Develop business case.

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2849	CF: Investigation and Design	Waitakere Ranges - renew facility signage	Replace old facility signage which has Waitakere City Council information. This item replaces item 2484.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 20,000	In progress	Green	Current Status: Physical works currently being tendered. Next Steps: Review submission and award.	Current Status: A contractor is currently pricing the works. The project manager is liaising with council staff for advice on signage design and content including the correct Maori translation for the various centre names. Next Steps: Evaluate tender submission and obtain formal approval from the local board on signage designs.
3406	CF: Investigation and Design	Titirangi - replace toilet block	Replace toilet block. Local Board noted that they would like Muehlenbeckia to be planted against the new toilet block in Titirangi Village.	Not scheduled	ABS: Capex	\$ -	On Hold	Red	Current status: Project has been placed on hold. Next steps: Check in regularly with Community Services on advancement of partnership proposal	Risks/ issues: Project placed on hold pending a partnership proposal yet to be decided. Outcome of meeting with Auckland Transport is that they will look at possibility of locating toilet block by bus stop on Titirangi Road. Current Status: An alternative site location for the toilet block is currently being investigated with Auckland Transport. Next steps: present options to the local board.
3414	CF: Investigation and Design	Parrs Park Table Tennis - renew carpark	Parrs Park Table Tennis carpark renewal. This project is carried-over from the 2016/2017 programme (previous ID 4276).	Not scheduled	ABS: Capex	\$ -	On Hold	Amber	Current Status: Received geotechnical report and options assessment. Next Steps: Table tennis club has decided to refurbish their facility; it has been advised to put the project on hold until they have completed the work.	Risk/Issues: Project put on hold until the club has completed their refurbishment. Current Status: All plans and reporting are complete. Project is on hold until Waitemata Table Tennis have upgraded their facility. Next Steps: Car park renewal is on hold and will begin when Waitemata Table Tennis have completed their work on site.
3466	CF: Investigation and Design	Withers Reserve - replace pedestrian bridge	Replace the failed pedestrian bridge	Q3;Q4	ABS: Capex	\$ 50,000	Approved	Green		Current Status: Investigation of options for the renewal of the bridge is underway. Next steps: Discuss options with the local board to determine future direction.
3467	CF: Investigation and Design	Laingholm Scenic Reserve - renew track	Renew track which failed due to a land slip	Q3;Q4	ABS: Capex	\$ 25,000	Approved	Green		Current status: Investigation is underway to determine requirements for renewal of the track at Laingholm Scenic Reserve. Iwi consultation may be required as a midden has been identified near by. Next steps: Determine requirements for track renewal and complete scoping.
1669	CF: Operations	Waitākere Ranges Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Full facility contractors were challenged by the spring growth flush in quarter two which was exacerbated by the exceptionally wet ground conditions of the previous quarter. The contractor was able to rise to the challenge and on the whole mowing was completed within specification. Summer sports field preparation was completed successfully. Dune access way clearance was undertaken at Piha and Te Henga to allow safe surf club access to the beach. Building maintenance (soft services and trades) has improved due to additional personnel being employed by the contractor. Litter and public toilet cleanliness will be key areas of focus at busy coastal sites heading into quarter three. Ecological Restoration: All site assessment reports completed, commencement of plant pest control in High Value and General sites and close to the completion of the first round of animal pest control. Arboriculture: Improved seasonal conditions has seen a movement of maintenance focus from street tree to park trees.	Quarter three commenced with a severe storm event in early January. The most noticeable impact of the storm in the Waitakere Ranges was the resulting growth flush for grass and gardens in the open spaces (high soil moisture combined with warm soil temperature produces fast growth rates). The full facility contractor was too slow to respond to the 'flush' which continued right through February and this resulted in a high number of 'requests for service' and complaints relating to mowing. The full facility contractor is improving resourcing (both equipment and staff) to address these issues moving forward and it is pleasing to see that there has been improvement as we approach the end of the quarter. A second and more isolated severe rainfall event impacted the west coast communities of Piha and Te Henga in early February. This caused surface flooding damage in Piha Mill Camp and the destruction of regional park structures in the Cascades. Building maintenance (soft services and trades) were steady throughout the third quarter despite HVAC (air conditioning) systems being placed under significant pressure due to the particularly warm summer. At times the contractor was slow in responding to repair works (roof leak at the Waitakere Ranges Local Board Office) and Operations staff will be monitoring response time closely during the next quarter.

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3509	CF: Operations	Waitakere Ranges Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 433,236	In progress	Green	This line item has been added in quarter three. It was previously reported on under SP ID 1669.	The key focus for the third quarter has predominately been high value park pest plant control. Other activities of focus have included; undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The amount of requests for service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues.
3510	CF: Operations	Waitakere Ranges Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 617,172	In progress	Green	This line item has been added in quarter three. It was previously reported on under SP ID 1669.	There has been a focus over the summer months on accessing Parks and Reserves to complete scheduled and response work that is inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that saw a spike in requests for service. Over the two day weekend of the storm we received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March provided additional challenges some tree failures due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual.
2464	CF: Project Delivery	Glen Eden Community & Recreation Centre War Memorial Hall - refurbish hall	Renew roof and investigate rewiring and heating.	Q3;Q4	ABS: Capex	\$ 76,900	In progress	Green	Current Status: Award contract to undertake physical works. Next Steps: Complete physical work.	Current Status: Project is underway. Electrical works have been completed. Next Steps: Wash and prepare building for painting. Complete roof repairs.
2466	CF: Project Delivery	Glen Eden Picnic Ground - renew amenity lighting	Renew park lighting to ensure the asset is fit for purpose.	Q1;Q2;Q3	ABS: Capex	\$ 50,000	Completed	Green	Current Status: The physical works are near completion, waiting for electricity connection to liven up the lights Next Steps: Completion of physical works	Current Status: Physical works are completed. Contractor is currently working on handover and closure documentation. Next Steps: None
2470	CF: Project Delivery	Huia Domain - renew coastal structure	Huia Domain - retaining wall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3126).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 650,000	In progress	Amber	Current Status: Groynes are currently being constructed, but were delayed due to apparent subsidence. This has been mitigated and stopped. The delay has resulted from subsidence and methodology of moving sand originally proposed by contractor not being appropriate. Next Steps: Complete the physical works, the sand nourishment in 2018.	Risks/issues: Works within coastal area, working with project stakeholders, site considerations (protected trees, archaeological and cultural values). Project stakeholders have raised concerns regarding quality of borrow area post construction, these have been addressed Current Status: The first stage of work, the construction of rock groynes, is now complete. Sand transfer to establish a dry beach area to mitigate erosion is currently underway, after satisfactorily addressing public concerns. Delays were encountered due to subsidence which had consequential delays from needing to partially complete the second groyne to avoid damage due to summer storms over the Christmas period. Work is to be completed prior to winter 2018. Next Steps: Complete the physical works of the sand nourishment. Monitor physical works for timeliness, cost, quality and health and safety requirements

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2472	CF: Project Delivery	Laingholm Hall - refurbishment of exterior	Refurbish roof, cladding and disability access to main entrance.	Q3;Q4	ABS: Capex	\$ 142,500	In progress	Green	Current status: Re-scoping project as more extensive works are required. Next Steps: Finalise scope and budget	Current Status: Contract has been released for pricing and currently negotiating with the contractor. Next Steps: Start physical works.
2473	CF: Project Delivery	Mahoe Walk - renew walkways and path	Renew walkway	Q1;Q2;Q3;Q4	ABS: Capex	\$ 50,000	In progress	Green	Current Status: Tender documents are being prepared to engage professional services (e. g. arborist). Next Steps: Initiate tender and review tender submissions.	Current Status: Initiate tender and review tender submissions. Currently awaiting direction on whether to proceed due to the Kauri Dieback issues. Next Steps: Meeting local board members onsite to discuss options in April.
2474	CF: Project Delivery	Opanuku Marginal Renew Pedestrian Bridge	Opanuku Marginal Renew Pedestrian Bridge. This project is carried-over from the 2016/2017 programme (previous ID 4273).	Q1;Q2;Q3	ABS: Capex	\$ 1,200	In progress	Green	Current Status: Signage has been ordered. Next Steps: Install sign and monitor condition of bridge.	Current Status: Signage is being installed during April. Community Facilities are working with neighbours on the location. Next Steps: Close out Project
2476	CF: Project Delivery	Owens Green - renew goal posts	Renew goal posts	Q2	ABS: Capex	\$ 10,000	Completed	Green	Current Status: New goal posts installed early December 2017. Next Steps: Project closure.	Current Status: Project completed
2478	CF: Project Delivery	Piha South Road Reserve - renew toilet	Renew toilet. This project is carried-over from the 2016/2017 programme (previous ID 3130).	Q3;Q4	ABS: Capex	\$ 85,000	In progress	Green	Current Status: Currently negotiating with Contractor. Next Steps: Award contract	Current Status: Awarded contract to successful contractor. Currently programming works Next Steps: Start Physical works after the Easter break.
2479	CF: Project Delivery	Rahui Kahika Reserve - renew park fencing	Renew park fencing	Q1	ABS: Capex	\$ 6,000	Completed	Green	Current Status: New bollards were installed in September 2017. Next Steps: No more physical works required, project closed.	Current Status: New bollards were installed in September 2017. Next Steps: No more physical works required, project closed.
2480	CF: Project Delivery	Te Henga Park - renew waste water system pump	Renew pump for waste water system.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 12,000	In progress	Green	Current Status: Tender submission under review and options for delivery are validated. Next Steps: Confirm scope details (refer below), award contract and schedule physical works.	Current Status: Physical works are currently underway and scheduled for completion during the first week of April 2018. Next Steps: A final inspection of the works on site and completion of close-out documentation including receiving product warranties from the contractor.
2485	CF: Project Delivery	Waitakere Ranges - renew park furniture 2017-18	Olive Grove, Owen's Green, Sandy's Parade	Q1;Q2;Q3	ABS: Capex	\$ 39,700	Completed	Green	Current Status: The furniture installation is underway. Next Steps: Complete installation in January 2018 and close project.	Current Status: The installation of the furniture (at Olive Grove, Owens Green, Sandys Parade and Parris Park) was completed in February 2018.
2489	CF: Project Delivery	Waitakere Ranges - renew footpaths FY17-18	Foster Ave walkway, Glen Eden picnic ground, Harold Moody Reserve Soldiers Memorial Reserve path. This project is carried-over from the 2016/2017 programme (previous ID 3131).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 30,000	In progress	Green	Current Status: The scope and design work for Foster Ave Walkway, Harold Moody Park footpath, and Soldiers Memorial renewal have been completed. Based on estimates provided, the budget available is not sufficient and an additional \$30,000 is required. A request for the additional budget is being prepared. One tender package is being compiled from the various scoping documents provided for these three sites. Next Steps: Advertise tender and select an appropriate contractor to undertake the physical works once budget is approved.	Current Status: The estimate for this project indicates a budget shortfall. A request for additional budget has been lodged. The tender for physical works will be advertised in the week beginning 19 March. Next Steps: Obtain approval for budget increase. Award contract and commence works once sufficient budget has been obtained.
2909	CF: Project Delivery	Alex Jenkins Memorial - renew toilet	Current Phase: Helen is scoping the project requirements. Work will need to be delivered in FY18. Next Steps: Complete scope, defer budget to FY18. This project is carried forward from the 2016/2017 work programme, previous ID 4265	Q1;Q2;Q3;Q4	ABS: Capex	\$ 65,000	In progress	Green	Current Status: Tender submission for construction works received and under review. Next Steps: Award contract and plan delivery.	Current Status: A works pre-start meeting has been completed on site with the contractor and a final review is now underway of the contractor's site specific health and safety documentation. Next Steps: The physical works will commence on site.

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3005	CF: Project Delivery	Henderson Valley Scenic Reserve - develop Seibel Road	1. Seibel Reserve Stream Crossing Upgrade Works 2. Henderson Valley Scenic Reserve Track Upgrade-between Candia Road to Vineyard Road This project is carried forward from the 2016/2017 work programme, previous ID 4269	Q1;Q2	ABS: Capex	\$ 85,000	Completed	Green	Current Status: Physical works completed September 2017. Next Steps: None	Current Status: Physical works were completed in September 2017.
3034	CF: Project Delivery	Kawaka Reserve - renew tracks	Renewal of the existing track This project is carried forward from the 2016/2017 work programme, previous ID 4425	Q1;Q2;Q3	ABS: Capex	\$ 26,000	Completed	Green	Current Status: Pre-Start meeting with physical works contractor has been completed. Next Steps: Undertake physical works during the Christmas school holidays to avoid heavy usage times.	Current Status: Physical works have been completed and a handover meeting has been scheduled. Next Steps: Review completed works and finalise handover to operations.
3054	CF: Project Delivery	Les Waygood - install telemetry system in toilet	This project is carried forward from the 2016/2017 work programme, previous ID 4271	Q1;Q2;Q3;Q4	ABS: Capex	\$ 16,288	In progress	Green	Current Status: There are potentially delays to this project while the council reviews its telemetry system requirements. An update on progress of this review will be provided in January 2018, following which a decision will be made on whether the project needs to be delayed and delivered in Financial Year 2018/2019. Next Steps: Determine if the project needs to be pushed into Financial Year 2018/2019 if there are further delays with the council's review of telemetry system requirements..	Current Status: This project will be now be delivered through a Healthy Waters contract that has been set up to comprehensively manage all telemetry systems.Next Steps: Installation will be programmed as part of a wider telemetry system installation roll-out.
3056	CF: Project Delivery	Little Muddy Creek - install walkway	Design and consent walkway development from Rimutaka Place to Huia Rd including shared access, aggregate paths, timber footbridge, boardwalks and stairs. Physical works FY17.New track network (Stage 1, 2, 3) This project is carried forward from the 2016/2017 work programme, previous ID 644	Q1;Q2;Q3	ABS: Capex	\$ 115,628	Completed	Green	Current Status: Physical works completed July 2017 Next Step: None	Current Status: Physical works were completed in July 2017.
3156	CF: Project Delivery	Parrs Park - renew toilet block	Demolition of existing toilet block and Installation of new 3 pan toilet block. This project is carried forward from the 2016/2017 work programme, previous ID 3127	Q1;Q2;Q3	ABS: Capex	\$ 200,000	In progress	Green	Current Status: The new toilet is open to the public. The old toilet has been demolished. The BBQ and picnic table is open for use. Basketball area construction has commenced. Next Steps: Complete basketball area construction and line mark. The majority of this project will be completed by Christmas 2017. In the new year the last few items such as line marking.	Current Status: The new toilet, BBQ and picnic tables are open to the public. The basketball court has also been completed and is open for use.Next Steps: Complete floor stencils/graphics and close out the project.
3157	CF: Project Delivery	Piha Domain - install effluent recycling alkalinity dosing system	H & S Reactive Renewals, Piha Domain-Supply and install effluent recycling alkalinity dosing system This project is carried forward from the 2016/2017 work programme, previous ID 4332	Q1;Q2;Q3;Q4	ABS: Capex	\$ 103,750	In progress	Green	Current Status: Additional information has been requested from the contractor regarding specifications and dimensions of the shed to be constructed.Next Steps: Award tender once all requested information has been provided by tenderer.	Current Status: The contract is in the process of being awarded and it is anticipated that works will commence at the end of March. Next Steps: Review contractor's site specific health and safety plan and monitor progress of physical works.
3226	CF: Project Delivery	Titirangi Library - remove asbestos in ceiling and vinyl	Current Status: BC and associated documents have been uploaded. Next steps: PS procurement and physical work This project is carried forward from the 2016/2017 work programme, previous ID 4358	Q1;Q2	ABS: Capex	\$ 265,300	Completed	Green	Current Status: All physical work completed. Next Steps: None	Current Status: All physical work has been completed and the library reopened on 20 November 2017.

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3227	CF: Project Delivery	Titirangi War Memorial Hall - upgrade back stage & main hall floor	Upgrade back stage & main hall floor This project is carried forward from the 2016/2017 work programme, previous ID 382	Q1;Q2;Q3	ABS: Capex	\$ 46,846	Completed	Green	Current Status: Fire has delayed works to complete the final stages of this project which includes the meter board upgrade, on further investigation the main power line is a paper lined lead powerline, which is difficult to repair and the insulation has deteriorated. Service line is to be replaced in February 2018. Next Steps: Complete upgrade to switch board and handover to operations in March 2018.	Current Status: Works are complete.Next Steps: Test and handover assets to operations.
3228	CF: Project Delivery	Titirangi War Memorial Park, Titirangi Play Centre - renew power supply	renew power supply This project is carried forward from the 2016/2017 work programme, previous ID 4556	Q1;Q2	ABS: Capex	\$ 30,000	Completed	Green	Current status: New power supply connected and works completed. Next steps: None.	Current Status: The new power at the play centre has been connected and works are complete (December 2017).
Infrastructure and Environmental Services										
74	I&ES: Environmental Services	Bus subsidies for participation in education for sustainability - Waitākere Ranges	To provide bus subsidies for the 14 schools within the Waitākere Ranges Local Board area to attend education for sustainability programmes at Arataki, and other experience centres. The Sustainable Schools team operates six experience centres around Auckland which offer hands-on education for sustainability experiences, inspiring children to make a difference for their environment. Staff are aware, from direct teacher feedback, that the cost of buses is restricting students from being able to attend these experience centres. As a guide, \$1,500 would allow 10 schools to attend an experience centre.	Not scheduled	LDI: Opex	\$ 2,000	In progress	Amber	In quarter two, no schools took up the offer of a subsidy. The opportunity has been advertised again, and will be promoted in the new year when term one starts.	The uptake of bus subsidies has been slower than expected. The offer of bus subsidies is now being promoted to all schools regardless of decile, and further uptake is expected in quarter four (term two). Titirangi Primary and Swanson Primary have taken up the offer in quarter three. There is still \$1,400 available for bus subsidies in the Waitākere Ranges Local Board area to be spent in quarter four. All schools regardless of decile level have now been sent reminders about the bus subsidies. The promotion of these subsidies will continue in quarter four.
134	I&ES: Environmental Services	Community Nurseries (EcoMatters) - Waitākere Ranges	To establish and support community nurseries, and to provide advice to the community on how best to establish and maintain these.	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	In quarter two 1,350 native plants were germinated and potted. At the end of quarter two, 5,450 native plants are available for community planting projects in quarter four. Community outreach has included collaboration with local libraries, schools and special needs groups, as well as nursery and propagation advice provided to interested individuals. In December 2017 EcoMatters was confirmed as a recipient of a \$10,000 grant from Auckland Airport, which will enable doubling of the nursery's output in 2018.	In quarter three, 5,600 native plants were germinated and potted. At the end of quarter three, 5,900 native plants were available for community planting projects in quarter four. Community outreach has included collaboration with local libraries and schools, as well as nursery and propagation advice provided to interested individuals. Community outreach highlights included a seed collecting workshop at Ceramco Park with 15 participants and an education day with Glen Eden Primary on 20 March 2018 involving 90 children (plus accompanying parents and teachers) in potting up sessions and learning about native plants. Focus for quarter four includes allocating plants to community groups so they can be used for community planting in winter 2018.

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135	I&ES: Environmental Services	Love Your Place Awards (EcoMatters) - Waitākere Ranges	To fund and support environmental champion recognition awards that will specifically be for Waitākere Ranges Local Board constituents. The awards will recognise volunteer work in the environment, and will be delivered every 2 years.	Not scheduled	LDI: Opex	\$ 5,000	In progress	Green	Initial planning for the Love Your Place Awards started at the end of quarter two, with detailed planning, including key dates for promotion and call for nominations, on track for completion in quarter three.	Project planning for the Love Your Place Awards proceeded as scheduled in quarter three. Delivery will commence in quarter four, including promotion and call for nominations for the awards that will be given at a ceremony in September 2018.
136	I&ES: Environmental Services	Plastic Bag Campaign (EcoMatters) - Waitākere Ranges	<ul style="list-style-type: none"> To engage and support individuals, businesses, schools, and community groups to adopt alternatives to plastic bags. This project will work in conjunction with existing community initiatives. 	Not scheduled	LDI: Opex	\$ 5,000	In progress	Green	Roll out and uptake of the Plastic Bag Free Titirangi initiative is progressing as planned and detailed results will be available in quarter three. The community is continuing to produce 'Boomerang Bags' that are available from local retailers to use and then return, providing a convenient alternative to single use plastic bags.	Roll out and uptake of the Plastic Bag Free Titirangi initiative continues to progress as planned, with over 5,000 'Boomerang Bags' made by volunteers to date. In quarter four Love Titirangi will focus on working with local café operators on a campaign for plastic-free July aimed at encouraging the use of reusable coffee cups. Love Titirangi initiatives will not require all of the funds available for plastic bag reduction initiatives in the current financial year. While other plastic bag reduction-related opportunities could be implemented by EcoMatters, there is also an option to use the balance of plastic bag project funds to 'top up' the Love Your Neighbourhood community assistance project which was almost completely expended at the end of quarter three. A memo will be prepared for the board to request the shift in emphasis for the funds which can be readily accommodated within the terms and intent of the existing funding agreement with EcoMatters.
137	I&ES: Environmental Services	Love Your Neighbourhood (EcoMatters) - Waitākere Ranges	<ul style="list-style-type: none"> Provide rapid response assistance up to a value of \$500 to support volunteer-driven practical environmental initiatives such as environmental clean ups and restoration, community planting and food growing. Includes providing practical assistance to not-for-profit preschools to enable environmental education initiatives; in particular edible gardens and water saving and collection devices. Promote the availability of the assistance through appropriate networks across the Waitākere Ranges Local Board area Respond to requests from the Waitākere Ranges Local Board to support community action. 	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	Eight applications were supported in quarter two, with a total value of \$3,650. A further mailout to preschools and schools to promote the programme is scheduled for quarter three.	Four applications were supported in quarter three, with a total value of \$1,830. Successful applicants included South Titirangi Neighbourhood Network, Weeding Minnehaha Bush, and SCOW Petrelheads. There has been strong demand from the community for Love Your Neighbourhood assistance, with the full year project budget almost fully expended by the end of quarter three. To ensure Love Your Neighbourhood assistance remains available to the community throughout quarter four, a memo will be prepared for the board to request discretion to use the balance of plastic bag campaign funds to 'top up' the Love Your Neighbourhood initiative. This shift in emphasis for the funds can be readily accommodated within the terms and intent of the existing funding agreement with EcoMatters.
138	I&ES: Environmental Services	War on weeds (EcoMatters) - Waitākere Ranges	A campaign to be run in March 2018, where jumbo bins are provided at key sites in the local board area for a four week period for community disposal of weeds.	Not scheduled	LDI: Opex	\$ 23,000	In progress	Green	Finalising bin sites for War on Weeds in conjunction with the board was rescheduled to January 2018 because of uncertainty about the availability of bins provided through the related Waitākere Ranges community weed bins initiative. This uncertainty was resolved at the end of quarter two and the organising of War on Weeds has resumed. The initiative remains on track for planned promotion in February 2018 and delivery throughout March 2018.	The War on Weeds campaign was promoted as planned in February 2018 and was delivered throughout the month of March 2018, with weed bins continuously available at 11 sites in the local board area. The results of the War on Weeds campaign will be provided to the local board in quarter four.

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139	I&ES: Environmental Services	EcoMatters Environment Centre and Sustainability Hub (EcoMatters) - Waitākere Ranges	Funding will support the operation of EcoMatters Environment Centre and associated education programmes, as well as provide baseline funding for EcoMatters Trust. EcoMatters deliverables include: <ul style="list-style-type: none"> • Manage the EcoMatters Environment Centre • Promote service to the diversity of Waitākere Ranges communities • Provide and promote free or affordable meeting space to other environmentally focused community groups • Deliver a minimum of 26 sustainability-related seminars and workshops within the funding period 	Not scheduled	LDI: Opex	\$ 35,000	In progress	Green	In quarter two the Environment Centre was open to the public for 33 hours per week in line with its operating target of being open at least 30 hours per week. EcoMatters is on track to achieve their target of delivering at least 26 sustainability-related seminars or workshops during the 2017/2018 year. Thirteen workshops with a total of 283 participants were held in quarter two on topics including rain harvesting, Māori medicinal plants and gardening practices, seed swapping, and fermenting vegetables. Three cycling-related workshops/events were held in October 2017 in association with Auckland Transport's 'Biketober' initiative. Four biodiversity-related workshops were held during Conservation Week (14 – 22 October 2017). Evaluations were carried out for each workshop and in quarter two 98 per cent of respondents rated the workshops as excellent or good. The workshop and events programme for quarter three was developed and distributed prior to the end of quarter two. Quarter three commences with a school holiday workshop 'Making Crayons from Soil' in January 2018.	In quarter three, the Environment Centre (EcoHub) was open to the public for 33 hours per week in line with its operating target of being open at least 30 hours per week. EcoMatters is on track to achieve their target of delivering at least 26 sustainability-related seminars or workshops during the 2017/2018 year. Three workshops with a total of 61 participants were held from January to mid-March 2018, with a further five workshops scheduled for the last two weeks of March to coincide with the EcoWest Festival. The topics covered by the workshops included backyard bee-keeping, rainwater harvesting, composting, bike maintenance and tree pruning. Evaluations were carried out for each workshop and in quarter three 93 per cent of respondents rated the workshops as excellent or good. In addition to the public workshop programme, a series of three school holiday workshops were provided in January 2018, attracting 10 participants. Workshops scheduled for the beginning of quarter four are being promoted in conjunction with the EcoWest Festival and an educational visit to the EcoHub in quarter four is being planned with Henderson Valley School.
140	I&ES: Environmental Services	Project HomeWise (EcoMatters) - Waitākere Ranges	A minimum of three workshops to be provided to communities on topics such as: <ul style="list-style-type: none"> • Waste minimisation (how to sort household rubbish, including home composting, options and demonstration) • Water saving (how to reduce water consumption and bills) • Energy efficiency (how to reduce power bills) • Sustainable living 	Not scheduled	LDI: Opex	\$ 5,000	In progress	Green	In collaboration with Auckland District Health Board (ADHB), a workshop was held at VisionWest on 5 December 2017 for approximately 20 Vision West staff comprising social workers, budget advisors, a curtain bank manager, and tenancy staff. ADHB discussed the Kainga Ora service and EcoMatters ran a HomeWise session covering heating, ventilation, mould reduction, and water and energy saving, as well as how VisionWest clients can access HomeWise sessions to assist with healthy and sustainable living. Engagement with local community groups is progressing to develop the schedule of workshops for quarters three and four.	Demand for HomeWise workshops is low during summer when weather is warmer and issues such as efficient home heating are not an immediate priority for residents. As such no workshops were organised for quarter three. VisionWest have expressed interest in a second HomeWise session, which will be scheduled for quarter four and involve their social workers and potentially their budget advisors. Glen Eden Community House highly recommended the workshops to other organisations during the most recent Community Network Meeting.
141	I&ES: Environmental Services	EcoWest Festival (EcoMatters) - Waitākere Ranges	Funding to support the EcoWest festival which will run from March-April 2018. The project deliverables will include: <ul style="list-style-type: none"> • Provide a community-based environmental festival with access to free public events • Design and deliver an event that provides information and practical ideas for making sustainable living easy • Market the festival to businesses, institutions and community groups acknowledging Waitākere Ranges Local Board's funding • Promote the festival in ways that target the diversity and distribution of the population To work collaboratively with other agencies who may be delivering similar events in the other sub-regions at the same time.	Not scheduled	LDI: Opex	\$ 10,000	In progress	Green	In quarter two recruitment of the EcoWest Festival team progressed as planned. The initial call for expressions of interest from event holders to include their event(s) in the festival programme was issued on 7 December 2017. The festival will be held from 17 March to 15 April 2018. Events need to be registered by 28 January 2018 for inclusion in the print programme, with events registered after this date appearing only in the online event calendar. The festival programme will be published in early February 2018. This initiative is on track for the planned delivery of the EcoWest Festival from quarter three.	In quarter three, the festival programme was finalised, with more than 100 registered events. Most of the events were free or low cost. Feedback was collected at as many events as possible and a report will be generated in quarter four, which will include the summary feedback from both participants and event hosts.

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144	I&ES: Environmental Services	Kauri dieback community coordinator	To co-ordinate a comprehensive community engagement project in the Waitākere Ranges Heritage Areas, and to support the Auckland Council kauri dieback programme.	Not scheduled	LDI: Opex	\$ 48,000	In progress	Green	The Kauri Dieback community co-ordinator continued engagement with schools, tourist concessionaires, conservationists and the wider community in quarter two. She finalised the 'blanket banner' legacy project arising from the term three school programme with Glen Eden Intermediate, which was displayed at Arataki Visitor Centre, made contact with other local schools offering to visit and support an educational programme in the new year, and spoke to several hundred children and their families through a kauri dieback stall at Arataki Children's Day. She also started initial conversations with western libraries about supporting their school holiday programmes in 2018. She provided and installed kauri dieback resources for inclusion in noticeboards across the region, and also provided sterigene, information and other support to tour operators, community groups such as Forest and Bird, and the South Titirangi neighbourhood environmental group. She ran a successful kauri dieback educational workshop as part of Conservation Week. She also supported the Whatipu Bioblitz with a briefing before and presence at the event and assisted in the provision of necessary hygiene resources. The co-ordinator also worked on developing a systematic kauri dieback behaviour change programme and recruited for and developed the Waitakere Ranges kauri dieback summer ambassador programme, which will be run in quarter three.	Twelve ambassadors have worked seven days a week over peak summer times, and are scaling back to weekends from April 2018. To date around 35,000 members of the public have received personal contact with ambassadors. The community co-ordinator shared rāhui, track closure and forest hygiene information at the World Wetland Day at Matuku Link and the Huia Farm Day reaching several hundred people. A presentation was given to the Oratia Scouts group, involving more than 50 children and 15 adults. Resources were provided to community groups and volunteers and the Waimauku Information Centre. The co-ordinator also facilitated a visit to Glen Esk / Kitekite Falls track for social scientists. Upcoming events for next quarter include EcoDay, the Kauri Karnival, Scouts groups visiting Piha, Oratia Homeschoolers, the Kiwi Conservation Club, Lynfield College, a mixed schools sustainability challenge and more.
146	I&ES: Environmental Services	Waitākere weed action project (Our Backyard)	Working with the communities at Piha, Karekare and Huia to reduce the density of the ecosystem transformational weed climbing asparagus on private property. The goal is to achieve zero density of this weed (within three seasons). Climbing asparagus is an ecosystem transforming pest plant - smothering desirable plants and preventing regeneration. It is becoming an increasing issue within the regional park with infestations associated with human settlement. Weed management was occurring on the park but not on private land. Birds can spread seed up to one kilometre from a mature fruiting plant, so without a whole of landscape approach this pest plant will continue to threaten the high biodiversity values of the Waitākere Ranges.	Not scheduled	LDI: Opex	\$ 100,000	In progress	Amber	Project update newsletters informing Piha residents in all active target areas were sent in November 2017. New properties have joined the project as a result of these updates. In Piha and Huia, 160 new landowners/residents have been engaged with to date, with 149 properties surveyed, 35 properties have received control and 20 properties have been booked for control. The majority of this work is within the new target areas in Huia and Piha. Work in Karekare has commenced and will continue throughout quarter three.	Control has been slower this quarter, due to reduced contractor capacity. Staff are working closely with the contractor to ensure delivery and spend within the 2017/2018 financial year. Engagement is continuing in target area six to bring the percentage of properties involved in the project to over 50 per cent. Surveying has commenced in area seven, and the contractor is currently only finding localised pockets of both climbing and bushy asparagus. Surveying is continuing at Karekare, with only small amounts of climbing asparagus found, but ginger is common on these properties. Surveying in this area will continue into next quarter. Incorrect survey data was reported on last quarter (only 96 properties had been surveyed), and now a total of 144 properties have been surveyed; an additional 48 this quarter. In quarter three, the contractor presented on this project to the Pest Liaison Group, and she has been invited to present to the Best Practice Weed Reference Group in March 2018. A project update newsletter to send to Huia residents will be drafted next quarter.

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525	I&ES: Environmental Services	Community weed bins - Waitākere Ranges Heritage Area Act work programme	The Waitākere Ranges Heritage Area Act work programme budget is a regional budget held by the north west planning team in the Chief Planning Office. The biodiversity team within Infrastructure and Environmental Services plan to continue to deliver a community weed bin project, which has been operating over several years, as part of the work programme for the north west planning team. A SharePoint entry has been created for the Infrastructure and Environmental Services work programme. As this project is proposed to be funded the Waitākere Ranges Heritage Area fund, the final allocation amount is to be confirmed at a later date.	Not scheduled	ABS: Opex	\$ 30,000	In progress	Green	In late November 2017, the new contract for the continued delivery of the Waitākere Weed Bin Service was awarded. Two of the six bin sites retain the same level of service, but the other four sites have a changed level of service. This service level change is partly necessitated by budget restrictions, but also to try and address the level of inorganic dumping into these bins which in the past has increased the service delivery price and left bin capacity unavailable for weeds.	In quarter three, EcoMatters have reported that the weed bins have been used frequently and have not been overfilled as they were historically. Feedback from the community has been positive overall and there is strong support for the service to continue. There have been no reports of illegal dumping of either inorganic or organic material near or beside weed bin sites since the last quarter. The monthly bin reports showed there has been a high percentage of non-target 'other vegetation' loaded in to the bins to date, particularly at Huia and Piha. However, the percentage of inorganics across all bins is low. Mountain Road, Kowhai Reserve and Laingholm bins have been positively received by local community and a high percentage of the targeted weeds have been disposed of in the bins. The War on Weeds project during March 2018 takes some pressure off the community weed bin sites. A workshop has been scheduled with the local board on 12 April 2018 to discuss options for the potential continuation of the project in the 2018/2019 financial year.
635	I&ES: Environmental Services	Coastal and Marine Environment Programme	To increase local knowledge and appreciation of the marine and coastal environment in the Waitākere Ranges Local Board area; including threats, challenges and opportunities, and to improve the quality of the marine and coastal environment. This may involve events, further research, community workshops, improving coastal assets, restoration, or conservation management. This programme will be informed by the coastal and marine environment report, to be delivered to the local board by the second quarter of the financial year.	Not scheduled	LDI: Opex	\$ 50,000	In progress	Amber	A community hui is planned for Seaweek in March 2018. The Big Blue Waitākere report is to be finalised and circulated prior to community hui. Currently \$10,000 remains unallocated for the current financial year. The local board will receive a presentation on West Coast seabird populations on 14 December 2017.	There is likely to be an underspend of \$20,000 for this project. Environmental Services staff are working with local board staff to identify options for reallocation. The community hui has been postponed until May 2018 due to delays in the finalisation of the Big Blue Waitākere report. The Big Blue Waitākere report was finalised and the local board introduction has been incorporated. Progress is being made towards publishing and releasing the report. This will be completed with support from the communications and local board staff. The community hui has been postponed until May 2018.

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649	I&ES: Environmental Services	Long-tailed bat project - Waitākere Ranges Heritage Area Act work programme	The Waitākere Ranges Heritage Area Act work programme budget is a regional budget held by the north west planning team in the Chief Planning Office. The biodiversity team within Infrastructure and Environmental Services plan to continue to deliver a long-tailed bat research, protection and recovery project, which has been operating over several years, as part of the work programme for the north west planning team. A SharePoint entry has been created for the Infrastructure and Environmental Services work programme quarterly update. As this project is proposed to be funded the Waitākere Ranges Heritage Area fund, the final allocation amount is to be confirmed at a later date.	Not scheduled	ABS: Opex	\$ 5,000	In progress	Green	A funding agreement is soon to be signed with Community Waitākere for two open events over summer and two specific community group events such as scouts. Community Waitākere will also be developing an educational resource for local schools utilising the last five years of bat research and advocacy. Community Waitākere have also partnered with AECOM consultants and secured regional grants funding of \$53,000 over two years for bat tracking to locate roosts, undertake habitat studies and investigate population dynamics particularly age and sex ratio. This partnership is applying for a warrant for forest access following the rāhui. Next quarter staff will support Community Waitākere with open and community events and provide technical advice on best locations for bat detections.	Community Waitākere have partnered with EcoMatters, Maclaren Park and Henderson South to deliver bat walks. The first specific community event at the Baha'i centre proved popular and had a suspected bat pass. Further investigation is required with automatic bat detectors. The two open bat walk events 'sold out' within two hours, proving the popularity of public bat walks. There is now a waitlist for further bat walks next year. Community Waitākere have also partnered with the Aotearoa Science Agency to produce a video of the Regional Environment and Natural Heritage grant funded bat catching for use as an educational resource in schools. This video has since been screened with New Zealand Herald, Stuff, and TVNZ. Development of the educational resource will continue in quarter four.
59	I&ES: Healthy Waters	Manukau Harbour Forum - Waitākere Ranges	To continue to support the Manukau Harbour Forum.	Not scheduled	LDI: Opex	\$ 8,000	In progress	Amber	The Manukau Harbour Forum approved its work programme at the October 2017 meeting. Funding of \$15,000 was approved for a young leaders programme to be run in the Manukau Harbour area. \$29,000 was allocated to enable the development and delivery of a pilot industry education programme which will focus on small building sites and education of sediment control. Flagships sites have been selected and the small sites ambassador appointed.	Staff have yet to confirm the details of the communications programme. This may impact on the ability to fully expend the budget by the end of the financial year. The industry education programme has commenced following a presentation to the forum in February 2018. The Young Leaders Programme will take place during the April school holidays. Reports back on both aspects of the education work programme will be provided to the forum at its June 2018 meeting. Staff are meeting with the forum in April 2018 to discuss the communications programme.
110	I&ES: Healthy Waters	Septic Tank Pumpout Programme - Waitākere Ranges Local Board	This programme manages the triennial pumpout of septic tanks in the former Waitākere City Council area.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 614,925	In progress	Green	Properties within the Waitākere Ranges local board area pay a targeted rate for pump outs, cleaning and inspection of on-site wastewater treatment systems including septic tanks, long drops, grease traps and grey water systems. Within the local board area, there are an estimated 3,504 households that pay a targeted rate for maintenance of rural sewage systems. These households are visited every three years to have their tanks pumped out and cleaned. Between October and December 2017 there were 210 scheduled and six unscheduled pump outs within the board area. Unscheduled pump outs are carried out in response to a problematic situation such as a risk of over flow.	Properties within the Waitākere Ranges Local Board area pay a targeted rate for pump outs, cleaning and inspection of on-site wastewater treatment systems including septic tanks, long drops, grease traps and grey water systems. Within the local board area, there are an estimated 3,504 households that pay a targeted rate for maintenance of rural sewage systems. These households are visited every three years to have their tanks pumped out and cleaned. Between January 2018 and March 2018 there were 221 scheduled and eight unscheduled pump outs within the board area. Unscheduled pump outs are carried out in response to a problematic situation such as a risk of overflow. There was also one standard on-site system located that was added to the list of systems. There were three standard on-site sewerage systems that were upgraded to Hi-Tech systems.
Libraries										
1341	CS: Libraries & Information	Library hours of service - Waitākere Ranges	Provide library service at Glen Eden Library for 52 hours over 6 days per week, Monday to Saturday. (\$569,961 - FY17/18) Provide library service at Titirangi Library for 52 hours over 6 days per week, Monday to Saturday. (\$423,937 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$ 993,899	In progress	Green	Titirangi Library re-opened at the end of November, this is reflected in the lower number of visits this quarter. The re-opening of the library was a wonderful community event and numbers are steadily returning to an expected level.	Visits are constant for both libraries, but showing a significant fall in Glen Eden (-12% over Feb & March) due to the door counter not working correctly.

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1342	CS: Libraries & Information	Information and lending services - Waitākere Ranges	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	As with visits, Titirangi Library's closure is reflected in the number of items borrowed during this quarter. Glen Eden Library visits are up 14 per cent compared to last year, they continued to have increased visits and issues after the re-opening of Titirangi, but this is expected to change in the coming months.	Item issues from the Waitakere Ranges libraries have shown a 7% drop this last quarter which is higher than the regional average. E-issues now number 14% of the region's total number of items borrowed.
1343	CS: Libraries & Information	Preschool programming - Waitākere Ranges	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, and outreach to local early childhood education providers and at local festivals. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Pre-school sessions this quarter numbered 78 with 3,586 participants in Wriggle n Rhyme and Storytime. Glen Eden has continued to offer an extra weekly session to cope with demand. Customers particularly enjoyed the special Christmas events at both libraries with record numbers attending. There has been noticeable increased participation from the Chinese and Indian communities in sessions at Glen Eden who appreciate the song sheets, rhymes and music suggestions to aid English language development. Regular outreach has continued to Green Bay and Titirangi Kindergartens and Glendene Playgroup.	The Waitakere Ranges libraries pre-school programmes resumed in late January with sessions showing strong attendance at both libraries. Active programming included special cultural sessions for Pasifika at both libraries and outreach to preschools: Biggles, Glendene, Titirangi and Green Bay. Staff from Titirangi took part in Auckland Zoo's pre-school outreach with the popular 'Wriggle & Rhyme at the Zoo' sessions, a great example of cross-Council collaboration and an opportunity to reach a wider audience. A total of 2023 participants took part in 51 activity sessions this quarter.
1344	CS: Libraries & Information	Children and Youth engagement - Waitākere Ranges	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The new Children and Youth Librarian at Titirangi Library took the opportunity during the closure period to visit all local schools and pre-schools. Glen Eden Library continues to have close ties with Prospect Primary which visits this library weekly. There has been an increased membership with drives through local schools. The October 'Survive 24' school holiday activities were well attended at Glen Eden Library with 244 children and adults participating in 4 activity days of orienteering and navigation courses, lego survival construction and a visit from the local fire-station.	After school programming included Slime month in March at Titirangi with 60 children attending and the weekly Minecraft Club attracting 76 children. Weekly Maker Space at Glen Eden attracted 135 adults and children in Feb/March. Titirangi's pop-up story and making programme on Saturdays saw 90 participants. Glen Eden continues a close relationship with Prospect School with regular visits to and from the school. A highlight was a storytime and workshop facilitated by Kennedy Warne, co-founder of National Geographic NZ, who promoted his fascinating non-fiction book The Cuckoo and the Warbler. A valuable learning session with much discussion and participation from the children.
1345	CS: Libraries & Information	Summer reading programme - Waitākere Ranges	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	By December end 394 children had registered for Kia Maia te Whai, Dare to Explore, the Auckland Libraries regional Summer reading programme which aims to keep children engaged in reading over the holiday break. Children participated in activities throughout December which support the programme.	The Kia Maia te Whai reading programme continued had high registrations with activities held throughout December and January. 467 adults and children attended 12 activity sessions at both libraries. Dare to Explore finale parties are always a highlight with 160 children attending.
1346	CS: Libraries & Information	Supporting customer and community connection - Waitākere Ranges	Provide programmes that facilitate customer connection with the library and community including Titirangi Poets, writer's groups and author talks. Provide community space for hire at Glen Eden Library. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Enthusiastic Glen Eden Library staff took part in the Glen Eden Village Christmas Parade and Festival, which was held in the courtyard area. Festivities included live music, a visit from Santa and badge making for over 150 people. The Great Summer Read, an Auckland Libraries regional programme aimed at motivating teens and adults to get into reading over Summer has gone down well in Waitakere Ranges this year. The challenge format with random prize draws has seen a Titirangi winner. Participation and advertising uses predominantly on-line channels and will finish at the end of January. 40 people attended the Titirangi Poets afternoon while both libraries held book chats groups for regulars and 10 new participants.	The Titirangi Festival was a highlight in March with the library playing an integral part. Bands playing over 3 days attracted 160 people, and the Victorian games activity for adults and children had 55 participants. The panel discussion on Kauri dieback held in the library attracted 37 people. The library has the infrastructure to be a useful vehicle for public information dissemination regarding this important topic and the rāhui. Two Glen Eden adult readers received prizes in the Great Summer Reads regional programme open to anyone over 13 years. Talks were held at both libraries by author Sandra Coney and Titirangi Poets continue to hold open sessions once a month at Titirangi Library.

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1347	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Waitākere Ranges	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Local Kamatua Fred Holloway led the re-opening celebrations for Titirangi Library ably assisted by the Titirangi Primary School Kapa Haka group.	Titirangi held a documentary screening of 'Ever the Land'. This was attended by members of the community, local iwi, and the director of the film. A family workshop was run at Titirangi with kite weaving and soap carving, attended by 35 local iwi. Both library teams are committed to learning and building more confidence in te reo Māori.
1348	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Waitākere Ranges	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, Makerspaces. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Wifi sessions and pc use was down due to Titirangi being closed until November therefore Glen Eden experienced an 18 per cent increase in these. Both libraries offer one-on-one Book a Librarian sessions for technical help with all electronic devices. This was very popular with 'Glen Eden Goes Gold' when 50 retirees attended classes offered and took the opportunity for one-on-one technical support. Other activities include Makerspace sessions and learning days in collaboration with CAB.	A Glen Eden Maths Club has been added to afterschool programming with up to 20 people attending the Monday sessions. Adult Bookchats in both libraries continue to have consistent attendance. Glen Eden customers make use of the one-on-one Book a Librarian sessions for digital technology help. Wifi and PC use at Titirangi has increased this quarter by 11% compared to the same period last year.
1349	CS: Libraries & Information	Celebrating cultural diversity and local communities - Waitākere Ranges	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Ecofest, local artist displays. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Artist talks were held at both libraries and were well patronised including John Parker at Titirangi Library in collaboration with Te Uru Contemporary Gallery at Glen Eden and artist Evan Woodrofe. 'Dog abled' gave sessions on key skills for children approaching dogs. Local musicians from Green Bay High and Avondale high schools played in Titirangi Tai chi on Titirangi deck. Approx 250 people attended these events welcoming the return of the library to the community. EcoMatters and Glen Eden Transition Town teamed with the library to host Great Glen Eden Veggie Seedling Swap in Glen Eden library courtyard, supported with displays and children's activities.	Glen Eden held a Rainbow Storytime during Pride week which had large attendance of 85 adults and children. Pasifika Storytime with two Samoan Preschools performing was popular at Glen Eden while Lunar New Year was celebrated at both libraries with events for adults and children including workshops for Chinese dragon masks and dumpling making and Chinese calligraphy. Visits by staff from Titirangi Library to the Glenburn Retirement Village each month are much appreciated for book discussion, music and morning tea.
Local Economic Development: ATEED										
725	ATEED: Local Economic Growth	Implementation of the Glen Eden Prospectus	The local board plan identifies Glen Eden as the priority under the 'revitalised town centres and urban villages' outcome. Work on a prospectus to attract investment to the area was undertaken in 2016/17. Following the Glen Eden Summit (29 March 2017) and development to of the prospectus there are opportunities to further support the development of the Glen Eden offer in order to attract investment in to the town centre. A review of the Glen Eden Prospectus project and the Glen Eden BID Strategy will be undertaken to identify tangible actions that the BID can lead in order to maximise the opportunity that the creation of the prospectus brings.	Not scheduled	LDI: Opex	\$ 15,000	Approved	Green	Met with new BID Chair to gauge interest BID has in taking the investment attraction plan forward. Awaiting feedback once chair has discussed with wider BID membership.	Project scope agreed in principle with the BID. Awaiting local board discussion to confirm project in line with board expectations.

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771	ATEED: Local Economic Growth	Youth Entrepreneurship Development	A series of meet ups to develop creative and entrepreneurial thinking amongst the area's Maori and / or migrant youth. The workshops will build the capacity of local youth for both employment or exploring starting a business. Following this workshops will be held to further develop and refine thinking with input from local business leaders. Support for those interested in developing a business or social enterprise will be provided. This programme could be hosted by or delivered in partnership with Hoani Waititi Marae if there was a Māori focus.	Q2;Q3;Q4	LDI: Opex	\$ 5,000	Approved	Amber	Further discussion with ATEED Maori ED team initiated following a change in staffing.	Unable to progress development of a suitable project so far. Unable to progress development of a suitable project so far. May be necessary to look at giving consideration to a project in the next financial year.
Parks, Sport and Recreation										
1008	CS: PSR: Active Recreation	WTK: Waitemata Table Tennis Association facility partnership programme 2017/2018	Manage possible expiration of funding on 30 June 2017. Facility Partnership grant \$290,000 to Waitemata Table Tennis Association towards cost of developing a new table tennis facility on Parrs Park. Staff time only for 2017/2018.	Q1	ABS: Opex	\$ -	In progress	Green	WTT awaiting outcomes of its resource consent and land-owner approval (LOA) processes. Land-owner approval workshopped with local board who sought more information. This has been provided to the local board for approval. Anticipate LOA report to a February 2018 meeting. WTT fundraising work continuing.	WTTA has secured resource consent and land owner approval. WTTA has committed a further \$60,000 towards detailed design, but beyond that will be reliant on fundraising to progress further.
1009	CS: PSR: Active Recreation	WTK: Deliver an activation programme 2017/2018	Sport and recreation initiatives designed to get residents active in parks in the Waitakere Ranges local board area. Delivered via the Sport Waitakere community recreation broker.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Funding agreement with Sport Waitakere has been executed. Monthly meetings with Sport Waitakere are being held to monitor progress.	The substantive report for the nine months is due end of March 2018. This will be reviewed and presented to a Q4 local board workshop. Local board guidance and direction will be sought on the FY18/19 activation plan, if funded.
807	CS: PSR: Park Services	Te Henga / Waitakere Quarry: Prepare a strategic assessment	Complete a strategic assessment of options and feasibility for the Waitakere Quarry including a clear statement of the benefits expected from the park development, establishing community and local board aspirations, alignment of the park development with the Waitakere Ranges Local Board Plan and Auckland Council planning and policy documents.	Not scheduled	ABS: Opex	\$ -	In progress	Amber	A strategic assessment plan is required but is on hold awaiting funding allocation.	No funding is currently allocated. A question was asked about the governance of this park. A legal opinion obtained for Waitakere Quarry, confirms that this is managed as a Local Park. A workshop scheduled with local board in April will discuss the aspirations for the park. Funding options will need to be considered.
810	CS: PSR: Park Services	WTK: Parks information project 2017/2018	Evaluate methods of delivering information about the parks network and connecting trails in the Waitakere Ranges Local Board area. Choose an information delivery method and implement the project within budget constraints.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 25,000	In progress	Green	December 2017 - Local board workshop finalised area to target walks within and confirmed outcomes for pamphlet. - Contact made with all identified Community Groups and potential routes are being allocated. - Quotes are being organised for graphic design.	Third workshop completed with local board. Routes established. Finalising of route markers and highlights is underway. Cultural and historical interpretation is also underway. Graphics designer procured. A gap has been identified for a route over the stream at Harold Moody Reserve. Feasibility investigation into bridging this stream has been included into the brief.

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916	CS: PSR: Park Services	WTK: Celebrate park openings and events programme FY17/18	Opening ceremonies and ribbon cutting to celebrate the completion of the Huia Seawall and Rimutaka walkway	Q1;Q2;Q3;Q4	LDI: Opex	\$ 3,000	In progress	Green	Rimutaka Walkway opening was held with an excellent turn out of locals. Awaiting confirmation for completion dates for the Huia seawall and Parris Park. This will inform when to schedule and organise events for these reserves.	Huia seawall completion expected in May. Opening will be scheduled for June.
990	CS: PSR: Park Services	WTK local parks: Ecological volunteers and environmental programme FY17/18	Programme of activity supporting volunteer groups to carry out ecological restoration and environmental programmes in local parks including: •Community planting events•Plant and animal pest eradication•Guided walks programme•Litter removal	Q1;Q2;Q3;Q4	LDI: Opex	\$ 33,000	In progress	Green	Last planting season has been completed. Planning for next season almost completed, ready for site preparations to start early next year. Upcoming large litter clean up in collaboration with Sustainable coastlines occurring in December.	Planning and preparation for winter community planting. Auckland Council is collaborating with Eco Matters for the upcoming guided walk at Ceramco Park on 8 April 2018.
1124	CS: PSR: Park Services	WTK: Parks strategic assessment programme 2017/18	Complete strategic assessments of: Pennihana Park, Kay Road Bale Fill site and other projects as they are identified during the 2017/2018 year. Funding covers materials and expert input when required, for example public consultation materials, geotechnical experts, local needs assessment and any professional advice needed to allow the board to determine outcomes and benefits of a project.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	Discussions with iwi have taken place along with community liaison for: - Luckens land; - Piha skatepark; and - Penihana. The need for a recreation assessment has been prioritised and mapping is underway.	Reprioritisation of strategic assessments based on recent developments has been agreed with the local board as follows: 1.Concordia Reserve 2. Piha Stream 3.Harold Moody Reserve 4.Ministry of Education land at Piha 5.Kay Rd Balefill 6.Penihana 7.Recreation Assessment 8.Waitakere Quarry 9. Piha Skatepark
1939	CS: PSR: Park Services	WTK: Project Twin Streams community maintenance 2017-2018	Complete contracts with community organisations to deliver maintenance activities in the Project Twin Streams areas in the Waitakere Ranges local board area. Enable and monitor delivery of Project Twin Streams community contracts in the Waitakere Ranges local board area.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 219,175	In progress	Green	Planting season is over and trusts have sent through planting plans for winter 2018. Maclaren Park Henderson South (MPHS) had a successful rubbish clean up with 24 bags of rubbish collected weighing 400kg.	Ongoing support to the trusts for the ecological restoration park projects. The Trust volunteers are currently spreading mulch on existing plantings with local schools and planning for the planting season.
1969	CS: PSR: Park Services	Luckens Land Strategic Assessment	To consult with the community, consider options and investigate feasibility of those options for future use of the Luckens land recently acquired by Council. Consider walking and biking tracks, public access and parking, environmental outcomes and linkages with the wider parks network including Kay Rd Balefill.	Q1;Q2;Q3	ABS: Opex	\$ -	In progress	Green	Discussions held with Parks portfolio holder regarding reserve outcomes to be achieved. A local board workshop to be scheduled during 2018 to discuss the benefits and outcomes to be achieved for the land.	Q3 strategic assessment is in progress and is pending further discussions related to the memorial area.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
CF: Community Leases											
1744	CF: Community Leases	Sovereign in Right of New Zealand	Renewal of lease over part of Westview Reserve, Janet Clews Place, Glen Eden	Q3	31/10/2027	\$ 210.00	\$ -	Completed	Green	Application for renewal of lease received. A site visit and local board workshop have been attended. Formal reporting to the local board on the renewal of lease will occur in quarter three.	Resolution passed 8 February 2018 granting a renewal of community lease for 10 years commencing 1 November 2017.
1747	CF: Community Leases	Auckland Playcentres Association Inc - Titirangi	New lease for part of Titirangi War Memorial Park, 500 South Titirangi Road, Titirangi	Q4	30/11/2017	\$ 1.00	\$ -	In progress	Green	The Playcentre advises that its application for lease will be filed by the end of 2017. Titirangi War Memorial Park where the playcentre is located is an unclassified site for community centre reserve. The park has six lessees, a library and a community hall. Not all these activities align with the unclassified status. The lease to the playcentre will continue to hold over on a month by month basis until the land status has been corrected. A further workshop will be held with the local board on the land status in quarter three.	An application for a new community lease has been received from Auckland Playcentres Association. Staff attended a workshop in quarter three regarding the classification status of the land. A further workshop is required in quarter four.
1748	CF: Community Leases	Kaurilands Community Kindergarten Inc	New lease for part of Kaurilands Domain, 57-67 Atkinson Road, Titirangi	Q3	28/02/2018	\$ 1.00	\$ -	Completed	Green	During quarter two the following has occurred: - Application for new lease received - Site visit undertaken - Community outcomes plan negotiated - Engagement with key internal stakeholders - Local board workshop held. Formal reporting to the local board recommending a new lease will occur in quarter three.	Resolution passed by the local board on 8 February 2018 granting a new community lease to Kaurilands Kindergarten Incorporated for a term of five years commencing 1 March 2018 with one five-year right of renewal.
1749	CF: Community Leases	New Zealand Fire Service - Huia	New lease for part of Karamatura Reserve, 1282-1284 Huia Road, Huia	Q4	30/04/2018	\$ 150.00	\$ -	Completed	Green	Site visit and local board workshop attended. Key internal stakeholders consulted. A community outcomes plan has been negotiated. Formal reporting to the local board for a new community lease will take place in quarter three.	Resolution passed by the local board on 22 February 2018 granting a new community lease to Fire and Emergency New Zealand (Huia Fire Station) for a term of 10 years commencing 1 May 2018 with one 10-year right of renewal.
1750	CF: Community Leases	Piha Ratepayers & Residents Association Inc - Library	New lease for part of Piha Domain, 21 Seaview Road, Piha	Q4	31/03/2018	\$ 50.00	\$ -	In progress	Green	The Piha Resident and Ratepayers Association have filed an application for new lease. No application for a sublease has been received even though the Piha Community Library Trust, a third party, occupies the library building. A meeting is due to take place on 12 December 2017 with both groups, local board representation and council officers. A further workshop will be held with the local board in quarter three to update them on the outcome of the group meeting.	From the meeting held on 12 December 2017 referred to in the quarter two commentary, formal letters and emails from Auckland Council staff to the Piha Resident and Ratepayers and Piha Library Trust, an agreement in principle has been obtained regarding a new community lease and approval to enter into a sublease. A formal report to the local board is on the agenda for the business meeting of 22 March 2018.
1751	CF: Community Leases	West Coast Community Arts Gallery Trust	New lease for part of Piha Domain, 21 Seaview Road, Piha	Q3	31/01/2018	\$ 210.00	\$ -	Completed	Green	Site visit and local board workshop undertaken. Key internal stakeholders consulted. A community outcomes plan has been negotiated with the Trust. A formal report for a new community lease is on the agenda for the Waitakere Ranges Local Board business meeting of 14 December 2017.	Resolution passed by the local board on 14 December 2017 granting a new community lease to The West Coast Community Arts Trust for a term of five years commencing 1 February 2018 with one five-year right of renewal.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1752	CF: Community Leases	RNZ Plunket Society - Titirangi	New lease or assignment of lease for Titirangi War Memorial Park, 500 South Titirangi Road, Titirangi	Q1	27/08/2023	\$ 1.00	\$ -	Completed	Green	Completed in quarter one.	Completed in quarter one.
1753	CF: Community Leases	Citizens Advice Bureau Waitakere - Glen Eden	Renewal of lease for part of Glen Eden Library, 12-32 glendale Road, Glen Eden	Q4	30/06/2024	\$ 1.00	\$ -	In progress	Green	The multi premises lease from 2016 has been drafted and provided to Auckland Citizens Advice Bureau, the umbrella for Citizens Advice Bureau across the region. This was sent 11 July 2017 and is for their review and if in order, execution. We await their response before the renewal of lease is progressed.	Citizens Advice Bureau have responded with suggested changes to the original draft deed of community lease. Council officers will work with Auckland Council legal advisors to review these changes to prepare a deed for final review and execution.
1754	CF: Community Leases	Waterhole Swimming Centre	Renewal of lease for Parrs Park, 471-479 West Coast Road, Glen Eden	Q1	30/09/2048	\$ 5.00	\$ 5.00	Completed	Green	Completed in quarter one.	Completed in quarter one.
1755	CF: Community Leases	Glenora Eagles Softball Club	New lease for Harold Moody Reserve, 44 Glendale Road, Glen Eden	Q1	7/06/2037	\$ 1.00		Completed	Green	Completed in quarter one.	Completed in quarter one.
1756	CF: Community Leases	Te Kawerau a Maki Tribal Iwi Authority	Proposed new build of a marae and papakainga for 240A Bethells Road, Te Henga	Q4				Completed	Green	This project will be progressed in quarter four to enable the applicant enough time to consider the proposal.	Resolution passed by the local board on 14 December 2017 requesting Auckland Council to undertake the process for transferring the land at 240A Bethells Road Te Henga to Te Kawerau a Maki Tribal Trust to enable iwi to establish a marae and papakainga. The process of transfer to include consideration of lifting the Reserves Act status on the land.
1757	CF: Community Leases	French Bay Yacht Club Inc	Proposed new build of shed at French Bay Esplanade Reserve, 52 Valley Road, Titirangi	Q1				Cancelled	Red	Project cancelled in quarter one.	This project will not be continuing as per advice from the lessee. Project cancelled in quarter one.
1758	CF: Community Leases	Titirangi Volunteer Coastguard Inc	Proposed new build of shed at French Bay Esplanade Reserve, 52 Valley Road, Titirangi	Q1				Cancelled	Red	Project cancelled in quarter one.	This project will not be continuing as per advice from the lessee. Project cancelled in quarter one.
1760	CF: Community Leases	Swanson Railway Station Trust	New lease for Swanson Station Park, 760 Swanson Road, Swanson	Q4	30/11/2015	\$ 250.00	\$ 250.00	In progress	Green	Staff propose to reclassify Lot 1 DP 188043 from a local purpose (community purposes) reserve to a Historic Reserve. A workshop with the local board has been undertaken. Staff will present the proposal at a Mana Whenua Forum on 6 December 2017. Further iwi engagement will be undertaken by email after this date. The applicant has been requested to file updated application information along with subleasing arrangement information. A formal report to the local board on the recommendation to reclassify the reserve, undertake public notification and proposing a new lease and sublease is planned for quarter three.	The proposal to reclassify part of Swanson Station Park and grant a new community lease and approval to enter into a sublease to Swanson Railway Station Trust was presented to iwi at a Mana Whenua Forum on 6 December 2017. No objections were received. Public notification of the proposals were placed on Auckland Council's website and in the NZ Herald on 19 February 2018 and the Western Leader on 20 February 2018. The public notification period closes on 6 April 2018. If there are no objections received from the public notification process a formal report is anticipated to be presented to the local board at a business meeting in May 2018.

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1761	CF: Community Leases	Waitākere Residents and Ratepayers Association	New lease for Waitākere War Memorial Park, 13 Bethells Road, Waitākere	Q4			\$ -	In progress	Green	<p>Staff propose to recommend Part Allotment 27 Parish of Waipareira be declared an Historic Reserve under Section 14(1) of the Reserves Act 1977. The land is currently held under the Local Government Act 2002.</p> <p>A workshop with the local board has been undertaken.</p> <p>Staff will present the proposal at a Mana Whenua Forum on 6 December 2017. Further iwi engagement will be undertaken by email after this date.</p> <p>Public notification of the intention to classify is exempt under S14(2) of the Reserves Act.</p> <p>A formal report to the local board on the recommendation to declare the land a reserve, and proposing a new lease and sublease is planned for quarter three.</p>	The proposal to declare Waitākere War Memorial Park a reserve under the Reserves Act and grant a new community lease to the Waitakere Residents and Ratepayers Association was presented to iwi at a Mana Whenua Forum on 6 December 2017. No objections were received. A formal report is anticipated to be presented to the local board at a business meeting in April 2018.
1762	CF: Community Leases	Waitākere Volunteer Rural Fire Force	New lease for 10-14 Township Road, Waitākere Township	Q1	30/04/2033			Completed	Green	Completed in quarter one.	Completed in quarter one.
1763	CF: Community Leases	Oratia District Ratepayers & Residents Association	Proposed variation of lease to include maintenance schedule	Q3	31/10/2053			In progress	Green	<p>The Association has advised that it cannot afford to obtain its own legal opinion on council's interpretation of the Association's maintenance obligations under the current lease. The Association has requested council present another proposal of lease which aligns to other council owned hall groups leases in the area. The Association has been advised that the variation of lease offer was reasonable and that the alternative is to surrender the current lease and enter into a new lease on terms and conditions in accordance with the Community Occupancy Guidelines 2012. If the Association wishes to accept council's proposed variation of lease or surrender its current lease this will be progressed in quarter three. If the Association do not accept either of these options the current lease will continue until the renewal date of 1 September 2020.</p>	The Oratia District Ratepayers and Residents Association has not accepted Auckland Council's proposal of a variation of lease or the surrender of its current lease. This matter will be reviewed in quarter four. If there is no agreement reached in quarter four the matter will be removed from the workplan and the current lease will continue until the renewal date of 1 September 2020.
1764	CF: Community Leases	Titirangi Waka Ama	Proposed new lease for part of French Bay Esplanade Reserve, 52 Valley Road, Titirangi	Q2;Q3;Q4				In progress	Green	<p>Auckland Council obtained independent legal advice on the interpretation of the terms and conditions of the current lease holders leases over French Bay Esplanade Reserve. This information has been provided to the current lease holders solicitor. Council is waiting for a response. Followup on a response will occur in quarter three.</p>	Auckland Council's independent legal team and the current lease holders solicitor have been corresponding. To date no agreement has been reached. Auckland Council staff are looking at alternative options for Titirangi Waka Ama to be sited in French Bay. The alternative options will be presented to the local board at a workshop in quarter four.
1765	CF: Community Leases	Titirangi Potters Inc	Renewal of lease for part of Titirangi War Memorial Park, 500 South Titirangi Road, Titirangi	Q2	26/03/2023	\$ 1.00		Completed	Green	Resolution passed on 23 November 2017 for a renewal of community lease for a further term of five years from 27 March 2018 until 26 March 2023.	Completed in quarter two