I hereby give notice that an ordinary meeting of the Ōtara-Papatoetoe Local Board will be held on:

**Date:** Tuesday, 19 June 2018  
**Time:** 5.00pm  
**Meeting Room:** Manukau Chambers  
**Venue:** Level 1, Manukau Civic Building  
31-33 Manukau Station Road  
Manukau

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**Ōtara-Papatoetoe Local Board**  
**OPEN AGENDA**

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**MEMBERSHIP**

- **Chairperson**: Lotu Fuli  
- **Deputy Chairperson**: Ross Robertson, QSO, JP  
- **Members**: Apulu Reece Autagavaia, Dr Ashraf Choudhary, QSO, JP, Mary Gush, Donna Lee, Dawn Trenberth

(Quorum 4 members)

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**Carol McGarry**  
**Democracy Advisor**

**11 June 2018**

Contact Telephone: 027 591 5024  
Email: carol.mcgarry@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Ōtara-Papatoetoe Local Board:
a) confirm the ordinary minutes of its meeting, held on Tuesday, 5 June 2018, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

7.1 Petition - Papatoetoe train station pedestrian crossing

Te take mō te pūrongo / Purpose of the report
1. Henry Wallace will be in attendance to present a petition to advocate for further public consideration and consultation related to the Auckland Transport decision to close the Papatoetoe train station pedestrian crossing.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:
a) receive the petition to advocate for further public consideration and consultation related to the Auckland Transport decision to close the Papatoetoe train station pedestrian crossing and thank Henry Wallace for his attendance.

8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Ōtara-Papatoetoe Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.
8.1 Deputation - Friendship House

Te take mō te pūrongo / Purpose of the report
1. Neil Denney, Chief Executive, Friendship House will be in attendance to present to the local board an overview of their activities and plan for the next financial year.

Ngā tūtohunga / Recommendation/s
That Ōtara-Papatoetoe Local Board thank Neil Denney from Friendship House for his presentation.

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8.2 Deputation - Vodafone Events Centre and Vector Wero Whitewater Park

Te take mō te pūrongo / Purpose of the report
1. David Comery, Chief Executive Officer of the Vodafone Events Centre and Vector Wero Whitewater Park will be in attendance to make a presentation to the local board on the activities at the centre and whitewater park.

Ngā tūtohunga / Recommendation/s
That Ōtara-Papatoetoe Local Board thank David Comery, Chief Executive Officer of the Vodafone Events Centre and Vector Wero Whitewater Park for his presentation.

8.3 Deputation - Proposal for a War Industry Free Peace City

Te take mō te pūrongo / Purpose of the report
Laurie Ross will be in attendance to present his deputation for a war industry free peace city to the local board.

Ngā tūtohunga / Recommendation/s
That Ōtara-Papatoetoe Local Board thank Laurie Ross for his attendance and presentation.

Attachments
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9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.
9.1 Public Forum - More Maori and Pasifika In Business Forum

Te take mō te pūrongo / Purpose of the report
1. Jay McLaren-Harris will be in attendance to present to the local board on the “More Māori and Pasifika in Business” conference he is organising to be held in October 2018 at the Vodafone Events Centre.

Ngā tūtohunga / Recommendation/s
That Ōtara-Papatoetoe Local Board thank Jay McLaren-Harris for his presentation.

Attachments
A More Maori and Pasifika in Business Forum ........................................ 195

9.2 Public Forum - Otara Shopping Centre - Proposed Roading Changes

Te take mō te pūrongo / Purpose of the report
1. Peter Gibson, Director of Parkinson and Bouskill will be in attendance to present to the local board on the impact of proposed roading changes at Ōtara Shopping Centre.

Ngā tūtohunga / Recommendation/s
That Ōtara-Papatoetoe Local Board thank Peter Gibson for his presentation.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and
(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

11 **Notices of Motion**

There were no notices of motion.
Manukau Ward Councillors Update

File No.: CP2018/08970

Te take mō te pūrongo / Purpose of the report
1. A period of time (10 minutes) has been set aside for the Manukau Ward Councillors to have an opportunity to update the Otara-Papatoetoe Local Board on regional matters.

Ngā tūtohunga / Recommendation/s
a) That the Ōtara-Papatoetoe Local Board receive the verbal reports from the Manukau Ward Councillors.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

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Board Members’ Report

File No.: CP2018/08972

Te take mō te pūrONGO / Purpose of the report
1. Providing Board members with an opportunity to update the local board on the projects and issues they have been involved with since the last meeting.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board receive the Board Members’ written and oral reports.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

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Chairperson's Announcements

File No.: CP2018/08974

Te take mō te pūrongo / Purpose of the report
This item gives the Chairperson an opportunity to update the board on any announcements.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board receive the Chairperson’s verbal update.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

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New community lease: Manukau Sports Bowl, 19R Boundary Road, Otara

File No.: CP2018/09115

Te take mō te pūrongo / Purpose of the report
1. To grant a new community lease for the house, garage, sleepout and an area of garden at Manukau Sports Bowl, 19R Boundary Road, Ōtara to The Roots Creative Entrepreneurs Limited.

2. To reclassify a portion of land at Manukau Sports Bowl legally described as Part Lot 490 Deposited Plan 76628 from classified recreation reserve to local purpose (community buildings) reserve pursuant to Section 16 (2A) of the Reserves Act 1977.

Whakarāpopototanga matua / Executive summary
3. The local board in October 2015 approved the transfer of the property (known as 42 Boundary Road, Otara) from the portfolio of Panuku Development Auckland to Auckland Council’s community facilities portfolio. The purpose of the transfer was to enable a 'skills shed' to be established and operate from the property.

4. Unfortunately, the initial provider of the skills shed programmes withdrew and a new group to run the programmes was sought. The only group to formally apply for the lease is a limited liability company, The Roots Creative Entrepreneurs Limited (Roots).

5. Under the terms of the Community Occupancy Guidelines 2012, community groups should be not-for-profit incorporated societies or registered charitable trusts. However, the local board has the ability to vary the criteria within the guidelines and have indicated a willingness to have Roots Limited operate the skills shed as it already runs programmes in the Ōtara community that fits with this ethos.

6. Prior to granting a new community lease, the lease area described as Part Lot 490 Deposited Plan 76628 (hatched and outlined in red on Attachment A) must be reclassified as a local purpose (community buildings) reserve. Reclassification of the land will align the proposed use of the land with the classification.

7. It is recommended that, following public notification of the intention to reclassify the land and to lease, The Roots Creative Entrepreneurs Limited be granted a lease for the standard term of five years, plus one five-year right of renewal. All other terms and conditions to be in accordance with the Community Occupancy Guidelines 2012.

8. Iwi consultation is underway and public notification of the intention to reclassify the land and to lease will follow if the board agrees to the recommendation below.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) approve public notification of Auckland Council’s intention to reclassify the portion of Manukau Sports Bowl (hatched and outlined in red on Attachment A) as a local purpose (community buildings) reserve pursuant to Section 16 (2A) of the Reserves Act 1977 and to grant a new community lease to The Roots Creative Entrepreneurs Limited for 410m², more or less, comprising of the house, garage, sleepout and part of the garden at Manukau Sports Bowl, 19R Boundary Road, Ōtara.

b) appoint a hearings panel to consider submissions or objections received, following the public notification, and make a decision.
c) reclassify, subject to any objections being resolved, the portion of Manukau Sports Bowl (hatched and outlined in red on Attachment A) as a local purpose (community buildings) reserve pursuant to Section 16 (2A) of the Reserves Act 1977.

d) grant, subject to any objections to the lease being resolved, a new community lease to The Roots Creative Entrepreneurs Limited for 410m$^2$, more or less, being Part Lot 490 Deposited Plan 76628 (hatched and outlined in red on Attachment A); being part of Manukau Sports Bowl, 19R Boundary Road, Ōtara, subject to the following terms and conditions:

i) term: five (5) years commencing 1 June 2018 plus one (1) right of renewal for five (5) years

ii) final expiry: 31 May 2028

iii) rent - $1.00 plus GST per annum, if demanded

iv) subsidised maintenance fee - $500.00 (plus GST) per annum

v) a Community Outcomes Plan be negotiated, approved by a nominated local board member and attached to the lease document

vi) permitted use: the provision of skills shed programmes (i.e. a community garden; commitment to zero-waste; collaboration with other groups in Ōtara; providing programmes teaching classes such as traditional carving, weaving and quilt making; woodworking and cooking)

vii) specific amendments:

**Legal status of tenant:** the lease be to a limited liability company

**Change of shareholding:** For the purposes of this section, any change in the shareholding (including any allotment of increased capital) of the Lessee, or any change in directors of the Lessee, which results in the effective control of the Lessee being changed will be treated as an assignment of this lease for which the Lessee will be required to seek written consent from Auckland Council prior to any such assignment

**Annual reporting:** The Lessee will be required to provide council with its financial accounts for each financial year

**Commercial activity:** the lessee is prohibited from undertaking any commercial activity on the leased premises or adjoining reserve without the prior written consent of Auckland Council

e) approve that all other terms and conditions are in accordance with the Auckland Council Community Occupancy Guidelines 2012 and the Reserves Act 1977.

### Horopaki / Context

**Background**

9. In October 2015 the Ōtara-Papatoetoe Local Board approved the transfer of the house, garage and sleepout on the north-east edge of the Manukau Sports Bowl from the Panuku Development Auckland property portfolio to Auckland Council’s Community Facilities leasing portfolio, to be used as a community facility being the Ōtara skills shed.

10. Initially, the house along with the garage, sleepout and garden was proposed to be used as the base for two community groups to provide development programmes for the Ōtara area. The kitchen, bathroom and laundry of the house were intended to be areas shared between two users of the property.

11. Clover Park Community House were chosen to lead the board-funded skills shed programme from the garage and sleepout with space allocated for a community garden. Unfortunately the programme did not prove successful.
In September 2017, the local board considered options for the future use of the property and resolved that the entire property (the house, garage, sleepout and portion of the grounds) operate under a single community lease and be subject to the terms and conditions of the Community Occupancy Guidelines 2012. Resolution number OP/2017/158 refers. The board indicated to staff that they wished a single Ōtara-based group to operate a ‘skills shed’ from the property offering:

- A community garden
- A commitment to zero-waste
- Collaboration with other groups in Ōtara
- Provide programmes teaching classes such as
  - Traditional carving
  - Traditional weaving
  - Traditional quilt making (i.e. tivaevae)
  - Woodworking
  - Cooking

Over the period between October and November 2017, council advertised the vacancy of the property and sought expressions of interest from groups interested in leasing the property.

The property

The property is a small three-bedroom house, with a separate garage and attached three-roomed sleepout on the north eastern edge of Manukau Sports Bowl. The property had formerly been managed by Panuku Development Auckland as a residential tenancy.

19R Boundary Road forms part of the larger Manukau Sports Bowl described as Part Lot 490 Deposited Plan 76628, comprising 11.8329 hectares, and contained in Computer Freehold Register 153189.

The land is held in fee simple by the Auckland Council as a classified recreation reserve and subject to the provisions of the Reserves Act 1977. Iwi engagement and public notification of the intention to reclassify part of the land from a classified recreation reserve to local purpose (community buildings) reserve and to subsequently grant a lease is required to correctly reflect the current use of the land and its anticipated use.

Tātaritanga me ngā tohutohu / Analysis and advice

Interested groups

Three groups initially expressed an interest in providing skills shed programmes from the property. These groups were:

a. **Multicultural Whanau Support**
   This not-for-profit community group was incorporated under the Charitable Trusts Act 1957 in August 2016 to:
   - educate and train people and the community at large, to ensure that individuals do not suffer through ignorance of their rights and responsibilities, or of the services available
   - provide (free to all individuals) an impartial and confidential service of information, guidance and support.

   The group viewed the property in late March and again in early April 2018. Subsequent discussions with the group established that their main focus was in the community garden aspect of the property and they were not resourced to provide the other components of the skill shed operation that the local board desires. The group advised that they would not submit an application.
b. **Clover Park Community House Incorporated**
   This not-for-profit community group was incorporated under the Incorporated Societies Act 1908 in November 1978. The aims of the society are to:
   - accommodate, promote, provide facilities and organise local health, welfare, educational, recreational, cultural and other community group activities and to foster the improvement of local residents’ health and social conditions
   - promote, organise/co-ordinate, arrange facilitate and control social intercourse between local residents and others to afford opportunities for mental health, social or physical improvements or for active or passive recreation of any kind
   - provide delivery of services and holding of lectures, exhibitions, public meetings, classes and conferences and interviews of calculated directly indirectly to foster or develop the cause of health, education, social welfare, communal understanding or cultural interest.

   Given the decision by the local board to lease the property under a community lease rather than a licence to occupy and associated funding agreement, the community house decided not to submit an application, as in their view they would need funding to provide and deliver the intended programmes envisaged by the local board.

c. **The Roots Creative Entrepreneurs Limited**
   This limited liability company was incorporated under the Companies Act 1993 in October 2013 and runs educational and specialised programmes and initiatives that:
   - empower local communities to take or lead action
   - develop solutions that are beneficial to people and place
   - help to sustain the environment
   - grow and nurture the community’s talents
   - educate within primary and secondary schools and communities.

   If successful the company proposes to initially host a series of community activations to seek advice about ideal services that locals would like to see within the space and the programmes and services that will be effective and help Ōtara to thrive and prosper. Their overall goal is to facilitate community consultation regarding all important matters pertaining to the local community, such as local board plans, Transform Manukau and other issues.

### Community lease

18. The Community Occupancy Guidelines 2012 outlines a lease for a period of five years with one further five-year right of renewal. This is the recommended term for a community group occupying a council-owned building. A community outcomes plan will be negotiated with the successful group and attached to the lease document.

19. In accordance with the Auckland Council Community Occupancy Guidelines 2012 the recommended rent is $1.00 (plus GST) per annum, if requested, with an annual subsidised maintenance fee of $500 (plus GST).

20. The Community Occupancy Guidelines 2012 stipulate that applicants should have not-for-profit status (i.e. an incorporated society or registered charitable trust) in order to be eligible for community occupancy agreements. Roots Creative is a limited liability company and would otherwise be ineligible. However, the Community Occupancy Guidelines provide the local board with the discretion to deviate from the standards on a case-by-case basis. As such, the local board has the prerogative to offer a community lease to Roots Limited as an exception should the board deem this to be appropriate.

21. The application received from The Roots Creative Entrepreneurs Limited has been assessed against the criteria set out in the Community Occupancy Guidelines 2012. The company scored well against the following criteria:
Financial stability – the company has operated successfully since 2013 and maintains a surplus in their current accounts.

Planned usage of space – Proposed programmes include weekly senior men’s shed, career mum’s club, bike repair club, manutahi meeting, recharge club, production meeting and a Saturday makers’ market.

Sharing and collaboration - The company currently provides the types of programme that the board desires from a skills shed with an expectation that up to 70% of programmes and events will be co-delivered with partner groups.

22. Although the applicant group does not meet the requirement of a not-for-profit organisation, it does operate as a social enterprise (defined as hybrid organisations that trade goods and services in order to achieve their social, environmental, economic or cultural goals).

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

23. The board discussed the application from The Roots Creative Entrepreneurs Limited at a workshop on 15 May 2018 and expressed support for the group.

24. The provision of skills sheds in Ōtara and Papatoetoe was one of the key initiatives in the board’s 2014 local board plan under the outcome of age-friendly communities. Also the 2017 local board plan outcome of honouring youth and seniors highlights the aspiration for skills sheds, the plan states: “The board is keen to encourage younger and older generations to get together and share experiences and skills. One example of this is the Ōtara Skills Shed where seniors socialise and build craft and hobby projects, and share their skills with young people. We envisage recycling and resource recovery activities and small not-for-profit community enterprises will also operate from the skills shed.”

Tauākī whakaaweawe Māori / Māori impact statement

25. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations to Māori. Support for Māori initiatives and outcomes are detailed in Te Toa Takitini, Auckland Council’s Māori Responsiveness Framework.

26. Community leases support a wide range of activities and groups and are awarded based on an understanding of local needs, interests and priorities. They create local benefits for many communities, including Māori.

27. The Roots Creative Entrepreneurs Limited is led by Martin Langdon (Tainui) and Waikare Komene (Ngati Kahungungu); and their programmes are influenced by the holistic health modes “whare tapa whā”. Forty-nine percent of the company’s core team are of Māori decent and they use Te Ao Maori as a framework for all members. They deliver an intergenerational model which is similar to the concept of Ako in which all generations learn from each other whilst also teach each other.

28. The company indicates that they practice Te Tiriti o Waitangi proactively in the following ways:

- Participation: All members of the team, regardless of race, are respected and heard with all cultural values accepted
- Protection: The company delivers and teaches karakia, Māori protocol and teach this history of Māori through their programmes
- Partnership: The company works collectively with Māori and non-Māori within the wider community.
29. A presentation is scheduled to be presented at the south west mana whenua forum on Wednesday, 30 May 2018. The feedback received from this will be communicated to the local board at its business meeting. Their comments will be verbally reported to the board meeting.

**Ngā ritenga ā-pūtea / Financial implications**

30. All costs involved in the preparation of lease documents are borne by Auckland Council.

**Ngā raru tūpono / Risks**

31. The board wishes to have skills shed programmes offered from the property and the applicant company, does not meet the criteria of being a not-for-profit group. However, the company has the background and ability to offer the programmes that the board desires to achieve through the skills shed.

32. The board is very keen for the property to be tenanted as it has been vandalised whilst empty and they do not wish to have more damage done to the buildings. Should the board not grant a lease, the property will remain vacant and is at risk of being vandalised. The building was previously vandalised and it is less likely to occur if the space is tenanted.

**Ngā koringa ā-muri / Next steps**

33. Once public notification is undertaken and provided no objections are received, a deed of lease will be prepared and signed.

**Ngā tāpirihanga / Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>ALL</td>
<td>19R Boundary Road</td>
<td>21</td>
</tr>
</tbody>
</table>

**Ngā kaihaina / Signatories**

<table>
<thead>
<tr>
<th>Authors</th>
<th>Jenny Young - Community Lease Advisor</th>
</tr>
</thead>
</table>
| Authorisers           | Rod Sheridan - General Manager Community Facilities  
                        | Carol McKenzie-Rex - Relationship Manager |
New community lease: Manukau Sports Bowl, 19R Boundary Road, Otara
New community lease for Ōtara Senior Citizens’ Lounge, 161 East Tamaki Road, Ōtara

File No.: CP2018/02664

Te take mō te pūrongo / Purpose of the report
1. To seek approval to publicly notify Auckland Council’s intention to grant a short term lease for the Senior Citizens’ Lounge at 161 East Tamaki Road, Ōtara to the Otara Business Association Incorporated.

Whakarāpopototanga matua / Executive summary
2. The Ōtara Senior Citizens Lounge (the hall), adjacent to the Ōtara Court housing for older persons complex, was established in the late 1960s as a gathering place for residents of the complex and the local community. The Ōtara Senior Citizens’ Club Incorporated was established in 1968 and held a ground-lease for the property.

3. The Ōtara Senior Citizens’ Club Incorporated has ceased to be a legal entity with the New Zealand Companies Office and under the terms of the lease the building has come into council’s ownership.

4. As the tenant entity no longer exists, options have been considered for the future tenancy of the hall. It is recommended that staff work with the local community to form a suitable senior citizens’ based group to take on a more permanent lease of the building.

5. In the interim it is recommended that, following public notification of the intention to lease, the Ōtara Business Association Incorporated be granted a short-term (one year, plus a one year right of renewal) lease. This will enable the hall to continue to be used while a long term solution is developed.

6. Renewal of the kitchen area of the hall is currently underway, once completed the building will then be cleaned inside and out.

7. Iwi consultation is underway and public notification of the intention to lease will follow if the board agrees to the recommendation below.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) approve public notification of Auckland Council’s intention to grant a new community lease to the Otara Business Association Incorporated for the Ōtara Senior Citizens’ Lounge at 161 East Tamaki Road, Ōtara.

b) appoint a hearings panel to consider submissions or objections received, following the public notification, and make a decision.

c) grant, subject to any objections to the lease being resolved, a new lease to Ōtara Business Association Incorporated to occupy an area of 250m², more or less, being Part Lot 1 Deposited Plan 39471 (outlined in red on Attachment A); the Ōtara Senior Citizens’ Lounge at Ōtara Court, 161 East Tamaki Road, Ōtara, on the following terms and conditions:

i) term – one (1) year commencing 1 May 2018 plus one (1) right of renewal for one (1) year

ii) rent - $1.00 plus GST per annum, if demanded

iii) subsidised maintenance fee - $500.00 (plus GST) per annum
iv) a Community Outcomes Plan be negotiated, approved by a nominated local board member and attached to the lease document.

d) approve that all other terms and conditions are in accordance with the Auckland Council Community Occupancy Guidelines 2012.

Horopaki / Context

The property

8. The Ōtara Senior Citizens’ Lounge is located at the front of the Ōtara Court housing for older people complex at 161 East Tamaki Road, Ōtara (Site Map – Attachment A). The lounge was retained under council administration when Ōtara Court was transferred to Haumaru Housing.

9. Ōtara Court is described as Part Lot 1 Deposited Plan 39471 (NA1056/261) (Part – Cancelled) being 751 square meters. The property is held in fee simple by the Auckland Council under the Local Government Act 2002. Under section 138 of the Act, granting of the lease is subject to iwi consultation and one month’s public notification of the intention to lease the property.

10. The building and its immediate surrounds is approximately 255m², more or less, and therefore attracts an annual subsidised maintenance fee of $500.00 (plus GST) as outlined in the Auckland Council Community Occupancy Guidelines 2012.

Otara Senior Citizens Club Incorporated

11. The Ōtara Senior Citizens Club Incorporated had a 21 year ground-lease with Manukau City Council from 1 April 1983 to 31 March 2004. No subsequent lease was entered into and the original lease has continued on a month-by-month basis.

12. Staff investigating the occupation of the hall discovered that the previous occupant, the Ōtara Senior Citizens Club Incorporated, had been struck-off the New Zealand Companies Office register on 23 February 2015.

Current situation

13. Under the terms of the lease, if the lease is wound-up or dissolved (either voluntarily or under the provisions of the Incorporated Societies Act 1908) then council takes ownership of the building, without compensation. Council has taken ownership of the hall.

14. Two letters were written to the last known address of the club (as listed on the Companies Office website) and to the then current chairperson of the Senior Citizens club. The letter requested the chairperson provide a list of all individuals with keys, or who were regular hirers of the hall, and to return all keys to council staff.

15. Notices were placed at the hall advising of the change of ownership and locks were changed. Chattels were subsequently removed from the hall with the ownership of the chattels established as belonging to the club.

The future

16. Staff planned a spring-clean of the interior and exterior of the hall to make it available for hire whilst the board decides its future. Staff found that the hall had been programmed for renewal of the kitchen in 2018/2019. These works have been brought forward to this financial year and are currently underway. Once completed, the building will be cleaned inside and out.

17. A visual, ground-level assessment of the structure of the building has been done and is in a satisfactory condition given its design, construction age and use. Repair and repainting is required on the exterior soffits, facia boards and window frames; subfloor insulation is also required. The interior flooring and skirting boards require attention. This work is under consideration for future maintenance works.
18. The board expressed a desire to have the hall available for use while a more permanent tenant is sought for the property. The Ōtara Business Association has agreed to provide oversight of the hall in the interim. The hall will be available for hire by resident groups from Ōtara Court and for community use, at a nominal hire fee. Ōtara Town Centre ambassadors are available to patrol the hall and provide a lock and unlock service for users.

**Tātaritanga me ngā tohutohu / Analysis and advice**

19. The Senior Citizens' hall provides a valuable resource for the Ōtara community and in particular for the residents of the adjacent Ōtara Court housing complex for older persons. The board has indicated a willingness to work with local senior groups with a view to having a group become incorporated and in a position to enter into a lease for the hall.

**Options**

20. The options for the board to consider include:

**Option A:** as outlined in the Community Occupancy Guidelines 2012; undertake an expression of interest process with a view to granting a lease of the hall to a community group, as recommended in the Community Occupancy Guidelines 2012. This option would enable the hall to remain under local community control, although may not result in the building remaining a dedicated focal point for the senior citizens of the adjacent Ōtara Court and wider older community.

**Option B:** work with the residents of Ōtara Court and local community to establish a new senior citizens club in Ōtara, and grant a lease to this group. This would ensure that the hall remains a dedicated facility for residents of Ōtara Court and the senior citizens of Ōtara. Although the Community Occupancy Guidelines 2012 outlines an expression of interest process for a new lease, the board is able to indicate the type of group, or service to be provided from a community building; or to offer the tenancy to a group without seeking expressions of interest.

**Option C:** transfer the hall from Community Facilities (community leasing) to Community Places (venue hire). This option would mean that the hall would be lost as a dedicated meeting place for seniors from Ōtara Court and the wider senior citizen community. However, the hall would be available for hireage by any community group or individual.

**Option D:** Grant a short-term community lease for a term of one year, with a single one year right-of-renewal, to a local organisation while the strategic broker and board members work with local seniors to enable a group to take on a long-term lease of the property. This is the recommended option.

21. Discussions have been held with Ōtara Business Association Incorporated who are willing to be a short-term lease holder to enable continued use of the hall by the local community. Staff recommend Option D.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views**

22. The recommendations within this report fall within local boards’ allocated authority relating to the local recreation, sports and community facilities. The tenancy of the hall was discussed at the local board workshops of 31 October 2017 and 13 February 2018. The board expressed a wish for the hall to remain as a dedicated facility for the senior citizens of Ōtara and proposed a one year lease with a single one year right of renewal; to allow for a new group to be formed and in a position to take on a standard-term lease.

23. The recommendations support the Ōtara-Papatoetoe Local Board Plan 2017 outcome of honouring youth and seniors.
Tauākī whakaaweawe Māori / Māori impact statement
24. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations to Māori. Support for Māori initiatives and outcomes are detailed in Te Toa Takitini, Auckland Council’s Māori Responsiveness Framework.

25. Community leases support a wide range of activities and groups and are awarded based on an understanding of local needs, interests and priorities. They create local benefits for many communities, including Māori. Many of the residents of Ōtara Court are Māori and will benefit from continued availability of the hall. Iwi engagement was undertaken at the southwest mana whenua forum on Wednesday, 28 March 2018. No concerns were raised at meeting.

Ngā ritenga ā-pūtea / Financial implications
26. All costs involved in the preparation of lease documents are borne by Auckland Council.

Ngā raru tūpono / Risks
27. If a short term lease is not granted for the hall it would not be available for use to the residents of Ōtara Court and the wider Ōtara community. There is also a risk that, by being unoccupied, the hall may be susceptible to vandalism.

Ngā koringa ā-muri / Next steps
28. Once public notification is undertaken and provided no objections are received, a deed of lease will be prepared and signed.

Ngā tāpirihanga / Attachments

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<th>No.</th>
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<tr>
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<td>27</td>
</tr>
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Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Jenny Young - Community Lease Advisor</th>
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<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager</td>
</tr>
</tbody>
</table>
New community lease for Ōtara Senior Citizens’ Lounge, 161 East Tamaki Road, Ōtara
Renewal and variation of community lease to the Congregational Christian Church of Samoa in New Zealand (East Tamaki) Trust Board at Fergusson Oaks Reserve, 102R Dawson Road, Ōtara

File No.: CP2018/09833

Te take mō te pūrongo / Purpose of the report

1. To grant a renewal and variation of the community ground lease to the Congregational Christian Church of Samoa in New Zealand (East Tamaki) Trust Board at Fergusson Oaks Reserve, 102R Dawson Road, Ōtara.

Whakarāpopototanga matua / Executive summary

2. The Congregational Christian Church of Samoa in New Zealand (East Tamaki) Trust Board hold a community ground lease for land at Fergusson Oaks Reserve, 102R Dawson Road, Ōtara. The lease commenced on 1 August 2003 for an initial term of 10 years to 31 July 2013. The lease contains one 10 year right of renewal effecting final expiry on 31 July 2023.

3. The church has notified Council of its intent to exercise its renewal term from 1 August 2013 to 31 July 2023.

4. On checking the existing lease staff found that the name of the tenant on the original deed of lease is incorrect. The lease was in the name of the Congregational Christian Church of Samoa (Dawson Road Ōtara) Trust Board; the correct name of the group is the Congregational Christian Church of Samoa in New Zealand (East Tamaki) Trust Board.

5. A renewal process has been undertaken and includes:
   - a review of the lessee’s performance to ensure that all lease conditions are being met
   - a review to ascertain there is sufficient need for the required use and the premises or any part is not required for any other purpose
   - that the organisation holds sufficient funds to meet its financial liabilities and is financially sustainable
   - that the services or programmes offered align with the objectives in the local board plan.

6. Staff are satisfied the church meets the standards specified above and recommends the lease be renewed under the existing terms of the lease, with a variation to correct the legal name of the tenant.

Ngā tūtohunga / Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) approve a variation of the community lease to record the correct name of the tenant as the Congregational Christian Church of Samoa in New Zealand (East Tamaki) Trust Board

b) approve a renewal of the community lease to the Congregational Christian Church of Samoa in New Zealand (East Tamaki) Trust Board for the land at Fergusson Oaks Reserve, 102R Dawson Road, Ōtara subject to the terms and conditions of the existing lease signed and dated 8 January 2004.
Horopaki / Context

The land

7. The land leased to the Congregational Christian Church of Samoa in New Zealand (East Tamaki) Trust Board at Fergusson Oaks Reserve, 102R Dawson Road, Ōtara is described as Part Lot 1 Deposited Plan 117752 and part Lot 92 Deposited Plans 124504 and 127102. The land is held in fee simple by the Auckland Council as an unclassified recreation reserve and is subject to the Reserves Act 1977.

8. The leased area consists of 12 car-parking spaces and a portion of the outdoor play area of the church's early childhood education centre at 104 Dawson Road, Ōtara.

Congregational Christian Church of Samoa in New Zealand (East Tamaki) Trust Board

9. The Congregational Christian Church of Samoa in New Zealand (East Tamaki) Trust Board registered with the New Zealand Companies Office as a charitable trust on 9 July 1985. The trust owns two buildings at 104 Dawson Road, Ōtara, a church/hall and an early childhood education centre (ECE). Twelve car parking spaces and part of the ECE’s outdoor playground (approximately 104m²) are on Fergusson Oaks Reserve and are leased from council.

10. The church organisation provides educational and cultural support as well as spiritual guidance to the local community through the provision of Sunday church services, Sunday school, youth mentoring and bible study for older youth and the elderly. The church hall hosts free community Zumba exercise classes five days a week and health programmes held in conjunction with East Tamaki Health Care. The Breast Screen Aotearoa trailer also utilises the church carpark when offering the screening programme to the area.

Tātaritanga me ngā tohutohu / Analysis and advice

11. The club has submitted a comprehensive lease renewal application and financial statements.

12. Manukau City Council issued a lease that commenced on 1 August 2003, with a term of 10 years plus one 10 year right of renewal. The church has applied to exercise the renewal which will finally expire on 31 July 2023.

13. Under the terms of the lease the renewal can be approved if council is satisfied the club has not breached any terms, there is sufficient need for the activities undertaken and the property is not required for any other purpose.

14. Renewal checks have been undertaken and staff recommends the Ōtara-Papatoetoe Local Board approve the renewal of lease and variation.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

15. The recommendation falls within the local board's allocated authority relating to local recreation, sports and community facilities.

16. The recommendations within this report support the Ōtara-Papatoetoe Local Board 2017 Plan outcome of empowered, inclusive and prosperous communities.

Tauākī whakaaweawe Māori / Māori impact statement

17. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader statutory obligations to Māori. Support for Māori initiatives and outcomes are detailed in Whiria Te Muka Tangata, Auckland Council’s Māori Responsiveness Framework.

18. The church host medical programmes and works closely with the neighbouring East Tamaki Health Care service. They also hold health exercise programmes throughout the week, with all programmes open to the wider community, including Māori.
Ngā ritenga ā-pūtea / Financial implications
19. There are no financial implications associated with the renewal of community lease.

Ngā raru tūpono / Risks
20. There are no known risks with the granting of the renewal and variation of community leases. The provision for a renewal of community lease is provided for in the lease agreement granted to the church for the site.
21. Council has a contractual responsibility to formalise a lease renewal if the conditions stipulated in the lease have been met.

Ngā koringa ā-muri / Next steps
22. Subject to the local board approval of the variation and renewal of the community lease, staff will prepare a deed of renewal and variation for the group to sign.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

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<tr>
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</table>

Renewal and variation of community lease to the Congregational Christian Church of Samoa in New Zealand (East Tamaki) Trust Board at Fergusson Oaks Reserve, 102R Dawson Road, Ōtara

Page 31
Auckland Transport June 2018 update: Otara-Papatoetoe Local Board

File No.: CP2018/10000

Te take mō te pūrongo / Purpose of the report
1. To provide an update to the Otara-Papatoetoe Local Board on transport related matters in their area including the Local Board Transport Capital Fund (LBTCF).

Whakarāpopototanga matua / Executive summary
2. Key highlights are the completion of the gating of the Papatoetoe Station, the progress on Putney Way streetscape upgrade and a proposal for a priority Greenway section linking Belinda Ave to Rongomai pathway.
3. The local board has $777,000 remaining in their LBTCF, to be spent by the end of current electoral term.
4. Auckland Transport has been investigating a number of transport related issues brought to their attention by the local board. One of those issues was an investigation into accessibility of pedestrian crossings for disability users along East Tamaki Road. This has recently been completed and will be presented back to the local board in an upcoming workshop.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:
a) receive the Auckland Transport June 2018 update report.

Horopaki / Context
5. This report addresses transport related matters in the local board area and includes information on the status of the LBTCF.
6. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by Auckland Transport. Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of Auckland Transport’s work programme. Projects must also:
   • be safe
   • not impede network efficiency
   • be in the road corridor (although projects running through parks can be considered if there is a transport outcome).
7. Auckland Transport is responsible for all of Auckland’s transport services, excluding state highways. They report on a monthly basis to local boards, as set out in their Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play within and on behalf of their local communities.
### Tātaritanga me ngā tohutohu / Analysis and advice

**Local Board Transport Capital Fund**

<table>
<thead>
<tr>
<th>Table 1: Ōtara-Papatoetoe LBTCF financial summary table</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ōtara-Papatoetoe Local Board Transport Capital Fund financial summary</td>
</tr>
<tr>
<td>Total funds available in current electoral term (including FY18/19)</td>
</tr>
<tr>
<td>Total funds allocated to projects</td>
</tr>
<tr>
<td>Balance of budget</td>
</tr>
</tbody>
</table>

8. The table below reflects the status of projects to which LBTCF has already been committed.

<table>
<thead>
<tr>
<th>Table 2: Status update on current Local Board Transport Capital Fund projects</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project</td>
</tr>
<tr>
<td>---------------------------------------------------------------</td>
</tr>
<tr>
<td>Upgrade of Hunters Corner Streetscape</td>
</tr>
<tr>
<td>Completion of Rongomai Walkway</td>
</tr>
<tr>
<td>Canopy for Otara Town Centre</td>
</tr>
<tr>
<td>Welcome to Otara signage</td>
</tr>
<tr>
<td>Footpath upgrade at Otara Town Centre</td>
</tr>
</tbody>
</table>
### Proposal for LBTCF project

**Greenway link from Belinda Ave, Flat Bush to Rongomai Park**

9. A request from the local board chair that rough order of costs be sought for a footpath link from Belinda Ave, Flat Bush, linking to the existing path on Rongomai Park connecting to Rongomai Road – see image 1 below

10. This link is noted in the local board’s Greenway Plan as a priority route. A rough order of cost is being sought and will be reported back to the August meeting at the latest.

---

<table>
<thead>
<tr>
<th>Item 18</th>
<th>Path Details</th>
<th>Footpath Details</th>
<th>Request Status</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>A path through Milton Park to Papatoetoe North School</td>
<td>Provide an alternate all-weather access for students from Papatoetoe North School</td>
<td>Community Facilities doing consultation and developing preferred routes and costings</td>
<td>Yes</td>
<td>TBC</td>
</tr>
<tr>
<td>All-weather footpath upgrade from East Tamaki Road to Lovegrove Crescent</td>
<td>Upgrade of the two paths connecting to the renewed Ōtara Creek Bridge - Greenway</td>
<td>This is an AC project being delivered by Community Facilities</td>
<td>No</td>
<td>$480,000</td>
</tr>
</tbody>
</table>

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Image 1 – Otara-Papatoetoe Greenways Plan – Priority Route Map – black oval indicates proposed pathway.
Responses to resolutions

11. At the March meeting, resolution number OP/2018/27 - requested Auckland Transport to investigate and report back on the safety and accessibility of wheelchairs at pedestrian crossings.

12. As previously reported, Auckland Transport has undertaken further detailed investigation which has been completed. A workshop is being sought with the local board present the findings of the report.

Local Board Advocacy

13. This section provides a regular report about how Auckland Transport is supporting the OPLB Advocacy Initiatives. The local board’s advocacy initiatives are recorded in the OPLB Local Board Plan.

14. Table 3 – Advocacy Initiative Status

<table>
<thead>
<tr>
<th>Advocacy Initiative</th>
<th>Key Initiative</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transform Manukau’s Metropolitan area through good planning and sustainable development.</td>
<td>Improve connectivity through providing public Wi-Fi and improving walking routes between Manukau Square and transport centre, Hayman Park, and public carparks.</td>
<td>Auckland Transport has recently completed and opened the $50m Manukau Bus Station in early April 2018. We are also in the process of upgrading Putney Way, improving links from the Manukau Square to the transport centre and Hayman Park.</td>
</tr>
<tr>
<td>Promote economic development and public safety in the town centres and strengthen their roles as community hubs.</td>
<td>Investigate opportunities for funding public facility improvements in town centres, e.g. toilets, footpaths, parking and public.</td>
<td>Auckland Transport is currently delivering, through the LBTCF, footpath upgrades in Otara Town Centre and investigating street furniture upgrades in Hunters Corner, Papatoetoe.</td>
</tr>
<tr>
<td>Redesigning the entrances to Ōtara library and Ōtara Music and Arts Centre, including the courtyard between the council buildings in Ōtara Mall.</td>
<td>A new canopy linking the western car park to the courtyard between the council buildings in Ōtara Mall is currently underway.</td>
<td></td>
</tr>
<tr>
<td>Advocate to AT to realign Station Road / Portage Road/Gray Avenue intersection.</td>
<td>Auckland Transport is in the process of upgrading the Portage Road and Station Road Intersection by installing a roundabout to improve vehicle and pedestrian safety.</td>
<td></td>
</tr>
</tbody>
</table>
Work with AT to allocate funding and develop priority routes through parks and other public spaces for cyclists and walkers, as identified in the Otara-Papatoetoe Greenways Plan.  

The local board is currently funding an upgraded section of the OPLB Greenways Plan from East Tamaki Road to Lovegrove Crescent in Otara via their LBTCF.

**Other Auckland Transport news**

15. Auckland Transport is currently nearing the completion of region-wide programme to install electronic ticket gates at selected stations on the rail network including Papatoetoe and Middlemore stations.

16. This work was delayed due to contractual issues which have been resolved and work completed on the Papatoetoe Station in early June 2018.

17. Additional stairs will be installed on the Shirley Road side later this year, with a request from the local board to relocate short-term pick-up and drop-off parking along Shirley Road closer to the ramp.

18. New seating will be installed along Shirley Road as well as adjacent to the newly constructed footpath on the Station road side of the station which links the existing car park to the bridge onto the station platform.

19. Disability parking within the park and ride will be relocated to the southern end to improve accessibility to the new pathway.

20. Once operational, the addition of electronic ticket gates on the platform will improve safety as the station will be staffed during operational hours and closed outside operational hours with the station perimeter fully fenced off.

21. The Middlemore Station is currently next to be upgraded and due to be operational in July 2018.

**Putney Way closure for upgrade**

22. The Putney Way upgrade is a streetscape enhancement project supported by the Ōtara-Papatoetoe Local Board, Panuku Development and Auckland Transport.

23. Putney Way was fully closed again at the end of May. With the full closure in place, the forecast completion date for all pavement works and the opening date of Putney Way are now at the end of June 2018, subject to weather delays.

24. Streetlighting works will be undertaken in mid-July and contractors have advised that the site compound area will still be required for streetlight assembling and storage, and are planning to vacate the development site completely after the streetlight works.

25. Planting is to be undertaken in the next planting season around September of this year.
26. As previously reported, this project is being progressed with the design modified to improve pedestrian and cycle facilities, following consultation. Refer to image 2 for updated plans.

27. The project is currently in the detailed design stage and is scheduled for construction in the 2018/2019 financial year.

28. With regard to the local community feedback received by the local board, AT staff have met with the concerned local business owners to address their concerns. The local business owners are now all supportive of the project and parking outside the shops will not be affected by the upgrade.

Ngā whakaawae we ā-rohe me ngā tirohanga a te poari ā-rohe /
Local impacts and local board views

29. The recommendation to receive the report has no local, sub-regional or regional impacts.

Auckland Transport consultations

30. Auckland Transport provides local boards with the opportunity to comment on transport projects being delivered in the Ōtara-Papatoetoe Local Board area.

31. In the reporting period for May 2018, no projects were put forward for comment by the Ōtara-Papatoetoe Local Board.
Traffic Control Committee resolutions
32. Traffic Control Committee (TCC) decisions within the local board area are reported on a monthly basis. There were no decisions that affected this local board in May 2018.

Tauākī whakaaweawe Māori / Māori impact statement
33. The proposed decision of receiving the report has no impacts or opportunities for Māori. Any engagement with Māori, or consideration of impacts and opportunities, will be carried out on an individual project basis.

34. This LBTCF project to install place-making signage to Otara requires input from iwi as the signage will contain information on the history of the area’s name as well as historical imagery.

35. To determine the appropriate historical information for the sign, Auckland Transport is currently in the process of engaging with mana whenua to determine this information.

Ngā ritenga ā-pūtea / Financial implications
36. The proposed decision of receiving the report has no financial implications.

Ngā raru tūpono / Risks
37. The proposed decision of receiving the report has no risks. Auckland Transport has risk management strategies in place for the transport projects undertaken in the local board area.

38. In terms of its LBTCF, the local board currently has $770,000 of unallocated LBTCF funding for this electoral term. There are several projects seeking ‘rough order costs’ which will be presented to the local board in July/August.

39. Currently, there is a proposal for an increase for LBTCF through the Long Term Plan process. This will be confirmed once the Long Term Plan has been signed off in June 2018. The increased funding will allow the local board to deliver more local projects, but due to resourcing and timing constraints, decisions around its allocation should be made as soon as any additional funding has been identified.

Ngā koringa ā-muri / Next steps
40. Auckland Transport will provide another update report to the local board next month.

41. Discussions with the local board for the allocation of their LBTCF will be held over the next few months. A workshop is booked for the 3 July to consider one of those projects, which is the Hunters Corner Streetscape upgrade. Further advice on potential projects for funding by the LBTCF will be provided in the July/August period.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Kenneth Tuai – Elected Member Relationship Manager</th>
</tr>
</thead>
</table>
| Authorisers      | Jonathon Anyon - Elected Member Relationship Team Manager  
|                  | Carol McKenzie-Rex - Relationship Manager         |
Clover Park Community House future governance and management

File No.: CP2018/08131

Te take mō te pūrongo / Purpose of the report
1. To approve the next steps for the governance and management of the Clover Park Community House.

Whakarāpopototanga matua / Executive summary
2. The current funding agreement for delivery of activities and programmes at Clover Park Community House (the house) with Clover Park Community House Incorporated (CPCH Inc.) comes to an end on 30 June 2018.
3. Staff recommend the local board take this opportunity to undertake a community-wide expression of interest process to find an appropriate provider to deliver services from the house.
4. Staff recommend a six-month interim contract for service be entered into with Clover Park Community House Incorporated to ensure operational stability during the expression of interest process.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) approve an expression of interest process for the governance and management of Clover Park Community House.
b) delegate approval of the selection criteria for the expression of interest to the local board chair.
c) approve a contract to Clover Park Community House Incorporated for governance and management of the Clover Park Community House from 01 July 2018 to 31 December 2018 for $22,791.50.

Horopaki / Context
5. Council’s community centres, houses and hubs provide opportunities for social interaction, arts and recreation, events, programmes and interest-based groups or activities. These facilities generally have meeting spaces which can be booked, coordinated programming and are often staffed by an on-site manager.
6. Clover Park Community House is a former residential house situated at 16a Israel Avenue, Clover Park. The house has four bookable activity rooms, ranging in capacity from eight to 50 people, and provides hireable office space for community organisations. The house also contains kitchen facilities, onsite parking and an administration office.
7. Clover Park Community House Incorporated became an incorporated society in 1978 and has consistently governed operations from the house since then. The house offers a range of programmes and bookable spaces for the local community:
   - cooking classes
   - exercise classes
   - father’s group
   - sewing
8. Until December 2016 the house was managed under a mixed-delivery model. CPCH Inc was responsible for the governance and management of the house, bookings and the content of the programmes. Council employed the house manager, who supported CPCH Inc. in the management of the house and delivery of the programmes.

9. CPCH Inc received $8,083 per annum, plus any revenue generated, to undertake this activity.

10. Responsibility and resourcing for the house manager role ($37,500 per annum) was transferred to CPCH Inc. in December 2016 to provide clarity of roles and accountability. The total, per annum, funding received by CPCH Inc. is $45,583.

11. To support CPCH Inc. and the newly appointed house manager through this transition, capability and capacity building support was provided by council through fully funded business mentoring.

12. While the overall funding, operating hours and number of programmes being offered by CPCH Inc. have remained consistent over the last three years, the utilisation, hours booked and visitor numbers at the house have been declining (see Attachment A).

13. The 2017 Otara Papatoetoe Local Board Plan states an outcome of “Empowered, inclusive and prosperous communities”, outlining a ‘priority over the next three years is to work with the local communities to strengthen their ability to realise their own aspirations’

### Tātaritanga me ngā tohutohu / Analysis and advice

14. 30 June 2018 will see the end of the current funding agreement between CPCH Inc and council for the governance and management of the house.

15. This creates an opportunity to undertake a community-wide expressions of interest process to find an appropriate provider to deliver the services from the house.

16. This process will provide an opportunity for local community organisations, including CPCH Inc, to make a case that their skills, experience and talents should be used to manage and make decisions about their community, from their community house.

17. There are three options available for the ongoing governance and management of the Clover Park Community House outlined in Table 1 below:

<table>
<thead>
<tr>
<th>Options</th>
<th>Option One</th>
<th>Option Two (Recommended)</th>
<th>Option Three</th>
</tr>
</thead>
<tbody>
<tr>
<td>Delivery</td>
<td>Contract for service with existing provider</td>
<td>Expression of Interest for a potential new provider</td>
<td>Council delivery</td>
</tr>
<tr>
<td>Access:</td>
<td>CPCH Inc contracted to manage the house under a new contract for service.</td>
<td>Conduct an Expression of Interest process that would identify existing and potentially unknown providers.</td>
<td>Access: Auckland Council provides access to the centre for community activity. Revenue generated stays with council.</td>
</tr>
<tr>
<td>Activation:</td>
<td>CPCH Inc will provide access to the centre for community activity. Revenue generated will go directly to CPCH Inc.</td>
<td>A community organisation could be identified and contracted to manage the centre. This group would need the capacity to manage independently of council and may not be required to be local.</td>
<td>Activation: Auckland Council staffs the centre with a Programme Coordinator.</td>
</tr>
<tr>
<td>Programmes:</td>
<td>CPCH Inc will develop, manage and deliver a programme of activities.</td>
<td>A community organisation will provide access to the centre for community activity. Revenue generated will go directly to the community organisation.</td>
<td>Programmes: Auckland Council develops, manages and delivers a programme of locally responsive activities with local community organisations.</td>
</tr>
</tbody>
</table>
### Item 19

#### Programmes: A community organisation will develop, manage and deliver a programme of activities.

<table>
<thead>
<tr>
<th>Benefits</th>
<th>Risks</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPCH Inc has been in existence since 1978 and has extensive knowledge of the community and its history. This model empowers CPCH Inc, a community organisation, to be the centre’s decision-makers. Approach is strategically aligned to council and local board outcomes, empowering communities to deliver.</td>
<td>Does not allow other organisations in the community to access opportunities and resources. May not manage perceptions of underperformance</td>
</tr>
<tr>
<td>Allows existing and new providers an opportunity to access opportunities and resources and to deliver services. Continues to support the ultimate aim of community-led management. Creates pride and ownership, resulting in tailored programmes.</td>
<td>Utilising a new untested community group, that could dissolve over time. Risk of catchment / domination by one community group. Time may be required for a new organisation to develop and deliver.</td>
</tr>
<tr>
<td>Ensures operational stability and clear accountability. Enables the centre to deliver a programme that closely aligns to local board outcomes. Activates the space using existing established resources, including the online booking system. Satisfies community requirements for community space.</td>
<td>As a longer term delivery mechanism this option is not recommended best practice regarding empowering local communities.</td>
</tr>
</tbody>
</table>

18. Staff recommend the continued community-led model of operation at the house as it is consistent with the Empowered Communities Approach focus areas.

19. Staff recommend an expression of interest process for the management and governance of the Clover Park Community House as it aligns with Thriving Communities: Community and social development action plan principle of supporting community self-determination and resourcefulness.

20. Staff recommend a six-month interim contract for service be entered into with Clover Park Community House Incorporated to ensure operational stability during the expression of interest process.

### Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

21. The above options were discussed with the local board at a workshop on 15 May 2018. The local board was generally supportive of Option Two, a community-wide expression of interest process being conducted.

22. At the workshop an initial 12-week timeline was proposed for the expression of interest process. Members raised concerns that this might not provide sufficient time for local community organisations to respond, suggesting an eight week submission period.

23. Staff have adjusted the timeline to provide a six-month timeline to allow a sufficient submission period and to support a well-managed, timely handover and transition, with a potential new provider taking over operations in January 2019.

24. A workshop to establish selection criteria and review panel members for the expression of interest process is scheduled with the local Board in July 2018. Staff recommend approval of the criteria and panel membership be delegated to the local board chair to ensure the process can be conducted in August and September 2018.

### Tauākī whakaaweawe Māori / Māori impact statement

25. The 2013 census showed a Māori population of 10,794, being 14.3 per cent of the total population of the local board area.
26. Mana Whenua and mataawaka groups will be invited to participate in the expression of interest process.

27. Community houses support a wide range of activities and groups and it is expected that any programme will cater for the wider community, including opportunities for Māori to pursue social, cultural and wellbeing outcomes.

**Ngā ritenga ā-pūtea / Financial implications**

28. The existing asset based services budget of $45,583 for delivery of activities and programmes at Clover Park Community House for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019, will be split into two six-month contracts for service of $22,791.50. Staff recommend the initial six-month interim contract for service be entered into with Clover Park Community House Incorporated. The allocation of the second contract will be resolved through the EOI process.

**Ngā raru tūpono / Risks**

29. Risks to governance and management options are outlined in Table 1 (above).

**Ngā koringa ā-muri / Next steps**

30. Two workshops are expected with the local board in July and October, with a report containing recommendations due to the local board meeting in October 2018.

31. Staff propose the following timeline for implementation of the expression of interest process.

<table>
<thead>
<tr>
<th>Timeline</th>
<th>Activity</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>Selection Criteria</td>
<td>• Workshop selection criteria and review panel members with Local Board</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Chair to approve via delegation</td>
</tr>
<tr>
<td>August - September</td>
<td>Inform the community</td>
<td>• Advertise upcoming EOI to community members, interested parties and networks</td>
</tr>
<tr>
<td></td>
<td>Submissions open</td>
<td>• Receive expressions of interest</td>
</tr>
<tr>
<td></td>
<td>Follow up</td>
<td></td>
</tr>
<tr>
<td>October</td>
<td>Review and assess</td>
<td>• Review panel to assess and weight all submissions against selection criteria</td>
</tr>
<tr>
<td></td>
<td>Selection and decision</td>
<td>• Workshop recommendations with Local Board</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Report recommendations to the Local Board for decision making</td>
</tr>
<tr>
<td>November - December</td>
<td>Transition and handover</td>
<td>If a new provider is appointed:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Develop and agree new contract terms</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Operational transition plan developed and adopted</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Handover of operations for new provider to commence January 2019</td>
</tr>
</tbody>
</table>

**Ngā tāpirihanga / Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Attachment A Clover Park Community House performance statistics</td>
<td>45</td>
</tr>
</tbody>
</table>

**Ngā kaihaina / Signatories**

<table>
<thead>
<tr>
<th>Authors</th>
<th>Authorisers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kat Teirney - Team Leader – Community Facilities, South</td>
<td>Graham Bodman - General Manager Arts, Community and Events</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager</td>
</tr>
</tbody>
</table>
Attachment A: Clover Park Community House performance statistics

- Clover Park Community House Utilisation by month
- Clover Park Community House Booking Hours
- Clover Park Community House Visitors by month
Te take mō te pūrongo / Purpose of the report

1. To fund, part-fund or decline the Ōtara-Papatoetoe Local Board Quick Response Round Three 2017/2018 grant applications.

Whakarāpopototanga matua / Executive summary

2. This report presents applications received in Ōtara-Papatoetoe Local Board Quick Response Round Three 2017/2018 grant applications (refer to Attachment B).

3. The Ōtara-Papatoetoe Local Board adopted the Ōtara-Papatoetoe Local Board Grants Programme 2017/2018 on 18 April 2017 (see Attachment A). The document sets application guidelines for contestable community grants submitted to the local board.

4. The Ōtara-Papatoetoe Local Board has set a total budget of $271,585.75 for the 2017/2018 financial year.

5. The Ōtara-Papatoetoe Local Board allocated a total of $257,558.75 in Local Grants Round One, Local Grant Round Two, Quick Response Round One, Quick Response Round Two and the Pursuit of Excellence Awards 2017/2018, leaving a total of $14,027 to be allocated to Quick Response Round Three.

6. Nineteen applications were received for Ōtara-Papatoetoe Local Board Quick Response Round Three 2017/2018, requesting a total of $40,362.

Ngā tūtohunga / Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) Agree to fund, part-fund or decline each application in Local Board Quick Response Round Three 2017/2018 in Table One.

Table One: Quick Response Round Three 2017/2018 grant applications

<table>
<thead>
<tr>
<th>Application No.</th>
<th>Organisation Name</th>
<th>Project</th>
<th>Total Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR1813-301</td>
<td>Auckland Cambodian Youth and Recreation Trust</td>
<td>Towards volunteer costs, including petrol reimbursement, administration expenses and audit fees.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR1813-304</td>
<td>Manukau City Baptist Church</td>
<td>Towards event costs for equipment hire, signage, promotion and printing.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR1813-306</td>
<td>Age Concern Counties Manukau Incorporated</td>
<td>Towards the project manager costs to develop a project scope for the hoarding and squalor response project.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR1813-308</td>
<td>Let’s Get Legal New Zealand Trust</td>
<td>Towards the purchase of sound equipment.</td>
<td>$1,700.00</td>
</tr>
<tr>
<td>QR1813-309</td>
<td>South Auckland Rangers Association Football and Sports Club Incorporated</td>
<td>Towards the cost of contracting a junior development officer.</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Grant Number</td>
<td>Group Name</td>
<td>Project Description</td>
<td>Amount</td>
</tr>
<tr>
<td>--------------</td>
<td>-----------------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------</td>
<td>--------</td>
</tr>
<tr>
<td>QR1813-310</td>
<td>Papatoetoe Gymnastic Club Incorporated</td>
<td>Towards holiday programme excursions, equipment purchases and arts and crafts supplies.</td>
<td>$3,300.00</td>
</tr>
<tr>
<td>QR1813-311</td>
<td>Communicare - Civilian Maimed Association (Auckland) Incorporated</td>
<td>Towards venue hire costs for Communicare Papatoetoe Friendship Centre.</td>
<td>$984.00</td>
</tr>
<tr>
<td>QR1813-312</td>
<td>“NAAD” Charitable Trust (New Zealand)</td>
<td>Towards music teacher fees.</td>
<td>$3,600.00</td>
</tr>
<tr>
<td>QR1813-315</td>
<td>Child Abuse Prevention Foundation</td>
<td>Towards the purchase of toys for a Christmas present drop for 200 students from St John the Evangelist Catholic School.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR1813-316</td>
<td>Wymondley Road School Parent Teacher Association</td>
<td>Towards the purchase of two gazebos for sport and events use at Wymondley Road School.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR1813-318</td>
<td>Theresa Turua</td>
<td>Towards the cost of purchasing side-line jackets for the “Papatoetoe Under 11 Restricted Ravens’ team.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR1813-319</td>
<td>New Zealand Dance Festival Trust</td>
<td>Towards hire of a projector, screen, cable costs and producer fees.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR1813-320</td>
<td>St George Scout Group under the umbrella of The Scout Association of New Zealand</td>
<td>Towards hall hire and uniform costs for the scout group.</td>
<td>$1,889.00</td>
</tr>
<tr>
<td>QR1813-321</td>
<td>PHAB Association (Auckland) Incorporated</td>
<td>Towards coordination, art supplies, guest artist donations, advertising, promotion, catering and youth worker wages for PHAB Artspace.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR1813-323</td>
<td>Cook Island 15 Stars Incorporated</td>
<td>Towards resources, equipment and materials to make cultural artworks.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR1813-326</td>
<td>Papatoetoe Adolescent Christian Trust</td>
<td>Towards equipment costs for the holiday programme.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR1813-327</td>
<td>LifeKidz Trust</td>
<td>Towards purchase costs for sensory wall panels.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>QR1813-328</td>
<td>Life Education Trust Counties Manukau</td>
<td>Towards purchase of a laptop for the Life Education teacher.</td>
<td>$889.00</td>
</tr>
<tr>
<td>QR1813-329</td>
<td>Epilepsy Association of New Zealand Incorporated</td>
<td>Towards salary costs for the Epilepsy Field Officer.</td>
<td>$2,000.00</td>
</tr>
</tbody>
</table>

**Total amount requested**: $40,362.00
Horopaki / Context
7. The local board allocates grants to groups and organisations delivering projects, activities and services that benefit Aucklanders and contribute to the vision of being a world class city.
8. The Auckland Council Community Grants Policy supports each local board to adopt a grants programme.
9. The local board grants programme sets out:
   • local board priorities
   • lower priorities for funding
   • exclusions
   • grant types, the number of grant rounds and when these will open and close
   • any additional accountability requirements.
10. The Ōtara-Papatoetoe Local Board adopted their grants programme for 2017/2018 on 18 April 2017 and will operate three quick response and two local grants rounds for this financial year.
11. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications, radio, and community networks.

Tātaritanga me ngā tohutohu / Analysis and advice
12. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. All applications have been assessed utilising the Community Grants Policy and the local board grant programme criteria. The eligibility of each application is identified in the report recommendations.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views
13. Local boards are responsible for the decision-making and allocation of local board community grants. The Ōtara-Papatoetoe Local Board is required to fund, part-fund or deadline these grant applications against the local board priorities identified in the local board grant programme.
14. The board is requested to note that section 50 of the Community Grants Policy states “We will also provide feedback to unsuccessful grant applicants about why they have been declined, so they will know what they can do to increase their chances of success next time.”
15. A summary of each application received through Ōtara-Papatoetoe Quick Response, Round Three 2017/2018, is attached (see Attachment B).

Tauākī whakaaweawe Māori / Māori impact statement
16. The local board grants programme aims to respond to Auckland Council’s commitment to improving Māori wellbeing by providing grants to individuals and groups who deliver positive outcomes for Māori. Auckland Council’s Māori Responsiveness Unit has provided input and support towards the development of the community grant processes.

Ngā ritenga ā-pūtea / Financial implications
17. The allocation of grants to community groups is within the adopted Long-Term Plan 2015-2025 and local board agreements.
18. The Ōtara-Papatoetoe Local Board has set a total budget of $271,585.75 for the 2017/2018 financial year.
19. The Ōtara-Papatoetoe Local Board allocated a total of $257,558.75 in Local Grants Round One, Local Grant Round Two, Quick Response Round One, Quick Response Round Two and the Pursuit of Excellence Awards 2017/2018, leaving a total of $14,027 to be allocated to Quick Response Round Three.
20. Nineteen applications were received for Ōtara-Papatoetoe Quick Response, Round Three 2017/2018, requesting a total of $40,362.00.

**Ngā raru ūpono / Risks**

21. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy and the local board grants programme. The assessment process has identified a low risk associated with funding the applications in this round.

**Ngā koringa ā-muri / Next steps**

22. Following the Ōtara-Papatoetoe Local Board allocating funding for round three quick response, commercial land finance staff will notify the applicants of the local board’s decision.

**Ngā tāpirihanga / Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Ōtara-Papatoetoe Local Grants Programme 2017/2018 <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>Ōtara-Papatoetoe Quick Response Round Three 2017/2018 grant applications <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
</tbody>
</table>

**Ngā kaihaina / Signatories**

<table>
<thead>
<tr>
<th>Authors</th>
<th>Lincoln Papali‘i - Senior Community Grants Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Marion Davies - Community Grants Operations Manager</td>
</tr>
<tr>
<td></td>
<td>Shane King - Operations Support Manager</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo / Purpose of the report
1. To approve the Ōtara-Papatoetoe Local Board Pursuit of Excellence award allocations.

Whakarāpopototanga matua / Executive summary
2. The local board allocated $15,000 for Pursuit of Excellence awards in the Arts, Community and Events 2017/2018 work programme on 20 June 2017 (OP/2017/98).
3. Applications are considered upon receipt throughout the year. In February 2018 the local board granted $800 to one applicant, leaving $14,200 available for distribution. Two new applications were received for consideration in June 2018.
4. At a workshop on 5 June 2018 local board members reviewed the detailed applications and indicated support for grants totalling $3,176.75 to the two applicants.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:
a) allocate Pursuit of Excellence 2018 awards as detailed below:

<table>
<thead>
<tr>
<th>First name</th>
<th>Surname</th>
<th>Conference/event</th>
<th>Requested</th>
<th>Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chastity</td>
<td>Samoa</td>
<td>International Youth Dance Festival, Macau, China, July 2018</td>
<td>$2000</td>
<td>$2000</td>
</tr>
<tr>
<td>Candy</td>
<td>Tusini-Rex</td>
<td>INVOLVE youth development conference, Wellington NZ, August 2018</td>
<td>$1176.75</td>
<td>$1176.75</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td>$3176.75</td>
<td>$3176.75</td>
</tr>
</tbody>
</table>

Horopaki / Context
5. The Pursuit of Excellence awards provide financial assistance to Ōtara-Papatoetoe residents and groups who will represent the area to demonstrate their excellence in conference and events.
6. In September 2017 staff published a call for applications to be made via SmartyGrants on the Auckland Council website. With support from council’s communications team the awards were promoted through social media, face-to-face engagement and community networks.
7. Two applications were received to be considered at the local board’s business meeting on 19 June 2018.
8. The applicants were females aged 23 and 35 years old, New Zealand citizens and of Pasifika descent. One applicant also identifies as New Zealand Māori.
9. The combined total amount of financial assistance requested was $3,176.75.

Tātaritanga me ngā tohutohu / Analysis and advice
10. The local board used the Pursuit of Excellence awards scheme’s objectives and criteria to consider the applications. These are:
   • to increase the profile and image of the Ōtara-Papatoetoe Local Board area
• to assist applicants to build their capacity in serving the community
• to promote diverse participation in local government and civic life
• to foster the development of a sustainable workforce for local industry and surrounds
• to strengthen the development of community cohesion in Ōtara-Papatoetoe.

11. This scholarship is open to people who:
• are NZ Resident/Citizen living in the Ōtara-Papatoetoe Local Board Area
• show excellent and outstanding achievements
• demonstrate leadership potential or community contribution during the past 12 months
• have been accepted to attend a conference or event either in New Zealand or overseas that will develop their leadership potential.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

12. The Pursuit of Excellence award scheme delivers on key outcomes in the Ōtara-Papatoetoe Local Board Plan 2017:
• empowered, inclusive and prosperous communities
• honouring youth and seniors

13. The awards also deliver on a key local board objective which is to promote youth leadership and participation in employment, education, training and business.

Tauākī whakaaweawe Māori / Māori impact statement

14. The local board area has a high percentage of Māori residents. 16 percent of Ōtara-Papatoetoe’s population identify as Māori, compared to 10.7 percent in Auckland as a whole.

15. One of the applicants identifies as Māori.

Ngā ritenga ā-pūtea / Financial implications

16. Following the first award made in February 2018, there is $14,200 remaining for distribution. On the basis that funds for the second and third awards will be granted, the remaining $11,023 has already been redistributed to other community grants by the local board.

Ngā raru tūpono / Risks

17. No risks or conflicts of interest have been identified.

Ngā koringa ā-muri / Next steps

18. Staff will notify applicants of the local board’s decision following the business meeting and process award payments.

19. Award recipients have been asked to provide the local board with a written report once their award experience is complete.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Pursuit of Excellence applications</td>
<td>55</td>
</tr>
</tbody>
</table>
### Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Natalie Hansby – Practise manager Community Empowerment</th>
</tr>
</thead>
</table>
| Authorisers      | Graham Bodman - General Manager Arts, Community and Events  
|                  | Carol McKenzie-Rex - Relationship Manager               |
Otara-Papatoetoe Local Board
19 June 2018

Otara-Papatoetoe Local Board Pursuit of Excellence Awards
CEU1807POE

Miss Chastity Samoa

Conference/event information

<table>
<thead>
<tr>
<th>Name of conference:</th>
<th>International Youth Dance Festival</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location:</td>
<td>Macau, China</td>
</tr>
<tr>
<td>Dates:</td>
<td>20/07/2018</td>
</tr>
<tr>
<td>Purpose of conference:</td>
<td>The &quot;International Youth Dance Festival&quot; is a festival where more than 600 young dancers come together to share their culture through dance. Dance groups from Macau and 17 other countries get to participate. The festival is a way to promote artistic exchanges and create international connections with other dancers from around the world.</td>
</tr>
</tbody>
</table>

Contribution to awards objectives

Identified objective(s)

- Increase local profile and image, Promote diverse participation in local government and civic life

How would this build leadership and contribute to identified objective(s)

Coming from South Auckland, there is this stigma around me as a Pacific Island/Māori woman that I will not be able to make something of myself, especially through the use of dance. Just being given the opportunity to participate in this festival, to represent my culture, my country and who I am through dance is a huge opportunity for me. This is the sort of opportunity that is needed to get our talented Pacific and Māori dancers out of NZ, to see the world and the possible career paths and opportunities that could await us after graduating. As I am a third year dance student, this will open up international networks, capable collaborations between artists and possible scouting and employment. Not only will it provide us with the exposure and networking opportunities for the directors and the performers of Manu Collective, but we will be the perfect ambassadors for South Auckland, New Zealand and the Pacific.

Applicant achievements

<table>
<thead>
<tr>
<th>Activity/achievement</th>
<th>How this shows leadership skills or community contribution</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hip-Hop International Regionals: First Place with The Brady Bunch Adults</td>
<td>The Brady Bunch was established by a group of 10 students who attended Aorere College. We do not own a dance studio, we train in any space that we can find eg. car parks, school halls, parks, Te Kaha o te Rangitahi Trust (who lend us their space when we need it). Brady Bunch provides opportunities for the youth of South Auckland to share their passion for dance in a safe space but also on a national stage. Winning the competition inspires other South Auckland youth and proves that even without the &quot;resources&quot; (dance studios, mirrors and speakers), we can still achieve great things with pure PASSION.</td>
<td>17 February 2018</td>
</tr>
<tr>
<td>Talk2Me: Suicide Prevention Showcase</td>
<td>NZ is one of the top rated countries for Suicide Youth in the world. I am highly passionate about</td>
<td>October 2017</td>
</tr>
<tr>
<td>Item 21</td>
<td>Description</td>
<td></td>
</tr>
<tr>
<td>--------</td>
<td>-------------</td>
<td></td>
</tr>
<tr>
<td>Pacific Dance Festival: Ave by Tia Sagapolutele (also performed at the Auckland Art Gallery)</td>
<td>Ave is a piece about 6 NZ born Samoan women and how colonization has effected them in their every day lives. This is important because we are not only finding out more about our heritage and culture, we were also make public commentary that the effects of colonization are everlasting and still impact us in our everyday lives.</td>
<td>June 2017</td>
</tr>
<tr>
<td>Hip-Hop International Nationals: 3rd Place with The Brady XL Megacrew</td>
<td>As stated above. Brady Bunch Academy has now grown into a dance company with 1 adult crew, 2 varsity crews and 1 megacrew and a total of over 42 dancers. Placing third means that we now qualify for the World Hip hop championships over in the USA. This is hugely important to us as a company because as I stated before, we do not own a dance studio, we train in any space that we can find. This provides the South Auckland kids in Brady Bunch, the opportunity to travel and perform on a world-class stage.</td>
<td>20 May 2018</td>
</tr>
<tr>
<td>Hip-Hop International Nationals: 2nd Place with The Brady Bunch</td>
<td>As stated above. Placing second means that we now qualify for the World Hip hop championships over in the USA. This is hugely important to us as a company because as I stated before, we do not own a dance studio, we train in any space that we can find. This provides the South Auckland kids in Brady Bunch, the opportunity to travel and perform on a world-class stage.</td>
<td>20 May 2018</td>
</tr>
<tr>
<td>University of Auckland: Australia Tour</td>
<td>I am apart of a tour for University that gives me the opportunity to travel to Australia and attend a scholarly dance conference in July. This is hugely important to me because the skills and experiences I will gain from attending this conference will help me to become a more established artist by myself when I get back to New Zealand. I will also be teaching a Maori Contemporary class while I'm over there as apart of the Conference programme, this opportunity will expose me to new teaching pedagogies as well as being exposed to teaching a wider audience (such as students from different countries, teachers of all ages, academic peoples).</td>
<td>July 2018</td>
</tr>
</tbody>
</table>

Financial information

Amount requested: **2,000**

Costs that will be
- Plane Tickets from Auckland to Macau Return + Medical/Travel
covered:
- Insurance
- Transportation within Hong Kong/Macau: Boat from Hong Kong Airport to Macau Wharf, Buses to and from accommodation in Macau.
- Food and Water necessities during the festival.
- Emergency money for medical reasons and first aid kit.
- Travel and Health Insurance
- Costuming and uniforms

## Funding history

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Project title</th>
<th>Decision Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>CEU1807POE</td>
<td>Otara-Papatoetoe Local Board Pursuit of Excellence Awards - Submitted</td>
<td>Undecided $0.00</td>
</tr>
</tbody>
</table>

No funding history available for this applicant

Applications prior to the 2014/2015 financial year have all been accounted for and omitted from this summary.
Otara-Papatoetoe Local Board Pursuit of Excellence Awards
CEU1802POE

Ms Candy Tusini-Rex

Conference/event information

<table>
<thead>
<tr>
<th>Name of conference:</th>
<th>Involve 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location:</td>
<td>Wellington</td>
</tr>
<tr>
<td>Dates:</td>
<td>13/08/2018</td>
</tr>
<tr>
<td>Purpose of conference:</td>
<td>INVOLVE has been the national youth development conference in Aotearoa since 2002. It provides a space where the youth sector can come together to connect, share, learn, grow and celebrate our diversity and strengths. This is enabled through a programme rich in contributions from across the sector. 2018 brings the first Involve conference since 2010 and is being put on in partnership by Ara Taiohi, New Zealand Youth Mentoring Network, Society for Youth Health Professionals Aotearoa New Zealand and The Collaborative Trust.</td>
</tr>
</tbody>
</table>

Contribution to awards objectives

Identified objective(s)

- Increase local profile and image, Serve the community, Strengthen the development of community cohesion in Otara-Papatoetoe

How would this build leadership and contribute to identified objective(s)

After serving the Youth Sector for 17 years as part of a community organisation, I have decided to venture out on my own, and take all that I have learnt and fine tuned over the years and started a Youth Mentoring and Life Skills development agency that helps build resiliency in our youth and citizenship qualities so that they in turn can contribute back to the community and influence peers positively.

Being able to network with youth workers on a national level, will enable me to be better equipped to serve my community to the fullest. Learning off people from all walks of life will allow me to develop myself as a mentor and will allow me to actively seek to be adaptable so that the content of my programmes will always be beneficial and relevant to our youth.

Attending the conference on this scale will always help me get my name out there as an upcoming youth development owner(although previous years work still gives credibility to my ability) but now coming out of Otara-Papatoetoe area as previous job restricted my jurisdiction.

Being able to attend will allow me to network more and gain more knowledge from peers but also it will give me an opportunity to impart all that I have taken away from my experience as a Youth worker in an organisation and as a servant through entrepreneurship.
### Applicant achievements

<table>
<thead>
<tr>
<th>Activity/achievement</th>
<th>How this shows leadership skills or community contribution</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Diploma in Health and Social Services</td>
<td>This is important because it sets a foundation for my work and couple it with my experience proves my leadership has some solid foundation.</td>
<td>31/1/2006</td>
</tr>
<tr>
<td>Certificate and Diploma in Contemporary Music</td>
<td>Utilizing my talents within my programmes to produce strong leadership within our next generation also shows them to pursue passion. Being able to complete qualifications shows my diligence towards excellence</td>
<td>31/1/2004</td>
</tr>
<tr>
<td>Director of Know Your Status</td>
<td>After 17 years in the Youth Work field, I am proud to be able to start my own Youth Mentoring and Development agency. This is important as it allows me to further expand my current skill set and impact more by not being limited to one area or age group but extending that further. This will help me to continue to build excellence within me.</td>
<td>Aug 2016</td>
</tr>
</tbody>
</table>

### Financial information

**Amount requested:** $1176.75  
**Costs that will be covered:**  
- Registration fee $488.75  
- Return flights to Wellington: $59-$114 for the flight down leaving 13th Aug  
- $69-$124 for return flight from Wellington 16th Aug  
- Accommodation: $450 for 3 nights at the West Plaza Hotel which is walking distance from the conference

### Funding history

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Project title</th>
<th>Decision Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round - Stage</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*No funding history available for this applicant*
Te take mō te pūrongo / Purpose of the report

1. To seek formal feedback from the Ōtara-Papatoetoe Local Board on sites to be managed by the draft freedom camping bylaw (the bylaw).

Whakarāpopototanga matua / Executive summary

2. In August 2017 the Regulatory Committee decided to develop a bylaw under the Freedom Camping Act 2011 (the Act).

3. The council can only restrict or prohibit the activity through a bylaw made under the Act if it is satisfied that it is necessary to:
   - protect the area, and/or
   - protect the health and safety of people who may visit an area, and/or
   - protect access to the area.

4. Staff have now carried out site assessments for the Ōtara-Papatoetoe Local Board area and have concluded there are:
   - ten sites with adequate evidence to be scheduled as prohibited
   - one site with adequate evidence to be scheduled as restricted
   - no suitable sites for non-self-contained camping.

5. Recommendations provided by the Ōtara-Papatoetoe Local Board will be incorporated into a report to the Regulatory Committee in August 2018.

Ngā tūtohunga / Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) recommend to the Regulatory Committee that the ten sites contained in Attachment A be prohibited through a bylaw under the Freedom Camping Act 2011.

b) recommend to the Regulatory Committee that the following restrictions be applied to the one site contained in Attachment B through a bylaw under the Freedom Camping Act 2011:
   i) certified self-contained vehicles only
   ii) limited numbers of vehicles
   iii) only in identified parking spaces.

c) confirm their general views on the management of freedom camping expressed through the workshop on 8 May 2018 as follows:
   i) freedom camping in sports parks should be prohibited. All sports parks in the Ōtara-Papatoetoe Local Board area are in high use and there is not enough sports fields available for residents.
   ii) publicity around places where freedom campers are allowed to go is needed.
Horopaki / Context

6. In 2017 staff conducted a review of freedom camping in Auckland and the options available to the council to manage this activity. The review provided detailed information on current camper patterns and the associated issues.

7. Staff reported the findings of the review to the Regulatory Committee in August 2017. The Regulatory Committee decided to manage freedom camping by developing a bylaw under the Freedom Camping Act 2011 (the Act) [REG/2017/72].

8. A bylaw under the Act will allow the council to manage harm more effectively by enabling council officers to issue campers with $200 infringement fines.

Freedom Camping Act 2011

9. Under the Act freedom camping is permitted in any local authority area unless it is restricted or prohibited:
   - in a bylaw made under the Act, or
   - under any other enactment.

10. Other enactments include the Reserves Act 1977 which prohibits freedom camping on reserves unless a reserve management plan allows the activity.

11. The council can only restrict or prohibit the activity through a bylaw made under the Act if it is satisfied that it is necessary to:
   - protect the area, and/or
   - protect the health and safety of people who may visit an area, and/or
   - protect access to the area.

12. The council cannot make a bylaw which effectively prohibits freedom camping everywhere in Auckland.

13. The council must be satisfied that a bylaw is the most appropriate and proportionate way of addressing the perceived problem in relation to the area. The bylaw must not be inconsistent with the New Zealand Bill of Rights Act 1990.

Tātaritanga me ngā tohutohu / Analysis and advice

Bylaw development process

14. Staff sought initial local board views through the local board cluster workshops in November 2017. This included discussion on characteristics of areas that make it either suitable or unsuitable for freedom camping. Ways to minimise potential harm were also discussed.

15. Principles were subsequently developed to guide the bylaw development. These are:
   - to ensure that freedom campers can "do the right thing"
   - to ensure that users and visitors to an area, including freedom campers, can enjoy the area
   - to encourage the activity in suitable areas that meet the needs of freedom campers
   - to protect areas of regional significance.
16. Community workshops were also held in April 2018 to test these principles. Attendees at the workshops were individuals or groups who had previously expressed an interest in the issue.

17. Staff attended workshops with all local boards in April and May 2018. The purpose of these workshops was to provide an overview of the bylaw development and to seek feedback to help inform the draft bylaw.

**Approach to site assessments**

18. Staff completed assessments of all council managed land to understand the areas that may need to be protected from freedom camping and scheduled in the bylaw. Assessments included the following considerations:

- the size and condition of parking area
- existing use including any leases over the area
- issues around safety in the area including anti-social behaviour and lighting
- existing facilities including toilets, drinking water, rubbish bins and gates
- the environmental, historical or cultural significance of the area.

19. To decide on recommendations for each site, staff developed a site assessment matrix (Figure 1) with two indicators:

- current or anticipated desirability of an area to campers
- level of protection required under the Act.

**Figure 1 – Site Assesment Matrix**

<table>
<thead>
<tr>
<th>Desirability (current or anticipated)</th>
<th>Level of protection required (access/health &amp; safety of visitors/area)</th>
</tr>
</thead>
<tbody>
<tr>
<td>High</td>
<td>Additional site restrictions (more permissive)</td>
</tr>
<tr>
<td>Medium</td>
<td>Default rules</td>
</tr>
<tr>
<td>Low</td>
<td>Default rules</td>
</tr>
</tbody>
</table>

20. Medium and high desirability areas that require a higher level of protection are recommended to be prohibited.

21. Areas of medium and high desirability that require a medium level of protection are recommended to be restricted. As these sites may be suitable for a limited number of certified self-contained vehicles, site specific restrictions may include a maximum number of vehicles and a specific location within the parking area to camp.
22. High desirability areas that require a lower level of protection are recommended to have more permissive rules. These rules could allow for a limited number of non-self-contained vehicles to camp at these locations.

Areas held under the Reserves Act 1977

23. Areas held under the Reserves Act were included in the assessment. This enabled the local board to provide feedback on whether a prohibition through the bylaw was required.

24. The default position on land held under the Reserves Act is that freedom camping is not allowed. The Reserves Act does not have infringement powers available.

25. For reserves that meet the Freedom Camping Act evidential requirements to be prohibited, these areas can also be scheduled in the bylaw. This provides enforcement staff additional infringement powers.

Potential regional default rules

26. Staff also presented the following potential regional default rules at each local board workshop:
   - camping is permitted only in certified self-contained vehicles
   - camping is permitted for no more than two nights in any four week consecutive period
   - a time by which a camper must leave the area in the morning.

27. These rules would be applied to all areas that are not otherwise scheduled in the bylaw to ensure health and safety and access to the area are protected.

Ōtara-Papatoetoe Local Board area site assessments

28. The outcome of the initial site assessments for the Ōtara-Papatoetoe Local Board area are included in Attachments A and B. Attachment B also notes where the Reserves Act applies.

29. Attachment C includes sites initially recommended to be scheduled in the bylaw which have been reassessed following the workshop with the local board. These sites are now recommended to be covered by the default rules. Freedom camping will not be permitted in areas held under the Reserves Act, although enforcement powers will be limited to those under the Reserves Act.

30. The Ōtara-Papatoetoe Local Board area initial site assessments identified:
   - eight sites where there was adequate evidence to suggest a prohibition was required to protect the area
   - one site (including reserves held under the Reserves Act) where there was adequate evidence to suggest site specific restrictions are required to protect the area
   - no areas where there was adequate evidence to suggest more permissive restrictions should be in place to allow non-self-contained camping.

31. Attachments A and B also provide a summary of the additional evidence received from the local board and subsequent staff recommendations.

32. A summary of the recommendations for the Ōtara-Papatoetoe Local Board area:
   - ten sites have adequate evidence to be scheduled as prohibited
   - one site has adequate evidence to be scheduled as restricted (limited access for certified self-contained only).
     - This site is held under the Reserves Act. Staff are investigating if there are legal avenues available to provide for freedom camping with restrictions on these sites. If no legal avenues are available, these sites will not be scheduled in the bylaw.
As the default position under the Reserves Act will apply, there is no freedom camping allowed on these sites. Enforcement powers will be limited to those under the Reserves Act (no infringement capability).

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views**

33. The Ōtara-Papatoetoe Local Board also provided general feedback on the development of the bylaw at the workshop on 8 May 2018. This feedback included:

- freedom camping in sports parks should be prohibited. All sports parks in the Ōtara-Papatoetoe Local Board area are in high use and there is not enough sports fields available for residents.

- publicity around places where freedom campers are allowed to go is needed.

**Tauākī whakaaweawe Māori / Māori impact statement**

34. A memo was provided to mana whenua in November 2017 to update them on the development of the bylaw. Staff also attended the Parks and Recreation Mana Whenua Engagement Regional Hui in March 2018 to discuss the bylaw development.

35. Staff will continue to work with mana whenua through this forum to identify areas that need to be protected through the bylaw.

**Ngā ritenga ā-pūtea / Financial implications**

36. There are no financial implications for the Local Board from the decision being sought.

**Ngā raru tūpono / Risks**

37. There is a risk that the bylaw could be applied to a person experiencing homelessness and living in a vehicle.

38. The graduated enforcement model used by Licensing and Regulatory Compliance enables consideration of individual circumstances. Currently when a complaint is made about someone who is experiencing homelessness, staff work with social service agencies to ensure they are connected with the right support.

39. The Affordable Housing Policy Unit are currently developing a cross sectoral strategy on homelessness.

40. Staff will continue to work with staff across the council, including Legal Services, to understand options available to mitigate this risk.

**Ngā koringa ā-muri / Next steps**

41. Staff intend to report to the Regulatory Committee in August 2018 with the draft bylaw and statement of proposal. If adopted at this time, the draft bylaw will go out for full public consultation in September.

42. If the Ōtara-Papatoetoe Local Board would like to provide further feedback once the draft bylaw is adopted, this will be facilitated through the consultation and hearings process in September.

43. Based on current timelines, staff intend to have the new bylaw adopted in December 2018.
## Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Sites to be recommended to the Regulatory Committee as prohibited</td>
<td>67</td>
</tr>
<tr>
<td>B</td>
<td>Sites to be recommended to the Regulatory Committee as restricted (certified self-contained only). Site specific restrictions to limit number and location.</td>
<td>71</td>
</tr>
<tr>
<td>C</td>
<td>Sites reassessed following local board workshop. Recommend to Regulatory Committee to apply default rules.</td>
<td>73</td>
</tr>
</tbody>
</table>

## Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Jillian Roe - Policy Analyst</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Kataraina Maki - GM - Community &amp; Social Policy</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager</td>
</tr>
</tbody>
</table>
### Attachment A

<table>
<thead>
<tr>
<th>Area and address</th>
<th>Preliminary assessment</th>
<th>Evidence base for preliminary assessment</th>
<th>Additional evidence provided by local board</th>
<th>Staff final recommendation</th>
<th>Reason for final recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clover Park Community House 16 Israel Avenue, Otara</td>
<td>Prohibited (to protect access)</td>
<td>Parking area of 410m² approx. for community house and preschool. Community house available for hire. Limited parking available for users of community house and preschool.</td>
<td>Nil</td>
<td>Prohibited (to protect access)</td>
<td>No change to original assessment.</td>
</tr>
<tr>
<td>Colin Dale Park 87R Prices Road, Manukau Central</td>
<td>Prohibited (to protect access)</td>
<td>On-site parking area of 6,000 m² approx. Motorsport park managed by 6 motorsport groups. Gates close at night. Development ongoing. Limited parking available for visitors to park, which is also some distance from main roads. Activities on park would also require many visitors to have trailers and large vehicles to accommodate motorsport activity.</td>
<td>Nil</td>
<td>Prohibited (to protect access)</td>
<td>No change to original assessment.</td>
</tr>
<tr>
<td>Hayman Park 51-55 Lambie Dr, Manukau</td>
<td>Prohibited (to protect access)</td>
<td>Parking area of 1,090m² approx. on site with no roadside parking available off Lambie Drive. Located in high use commercial area. Holds events. Parking in nearby vicinity time limited. Limited parking available for users of park.</td>
<td>Nil</td>
<td>Prohibited (to protect access)</td>
<td>No change to original assessment.</td>
</tr>
</tbody>
</table>
### Sites to be recommended to the Regulatory Committee to be prohibited

<table>
<thead>
<tr>
<th>Area and address</th>
<th>Preliminary assessment</th>
<th>Evidence base for preliminary assessment</th>
<th>Additional evidence provided by local board</th>
<th>Staff final recommendation</th>
<th>Reason for final recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Manukau Memorial Gardens</strong></td>
<td>Prohibited (to protect area, access and health and safety)</td>
<td>Cemetery. Sensitive area with cultural significance, access to area, to be available for mourners and visitors – freedom camping likely to create conflict with intended use of area. Gravesstones and other activities on site may create health and safety issues for visitors at night.</td>
<td>Some board members confirmed they considered it was a sensitive spot.</td>
<td>Prohibited (to protect area, access and health and safety)</td>
<td>No change to original assessment.</td>
</tr>
<tr>
<td><strong>Manukau Sports Bowl</strong></td>
<td>Prohibited (to protect access)</td>
<td>Parking area of 10,030m² approx. spread over 6 areas for multisport facility. Area has large regular events (i.e. Polyfest), sports track, concerts, velodrome and function centre (available for hire). Area used in evenings. Three lessees. Limited parking available for visitors and users of area.</td>
<td>There is a shortage of sports facilities for the community and that sports parks are in high use.</td>
<td>Prohibited (to protect access)</td>
<td>No change to original assessment.</td>
</tr>
<tr>
<td><strong>Ngati Otara Park</strong></td>
<td>Prohibited (to protect access)</td>
<td>Parking area of 4,040m² approx. for multisport facility, marae and courts. Sports facilities shared by neighbouring school. Limited parking available for visitors to the area.</td>
<td>High use sports park. There is a shortage of sports facilities and not enough fields to meet demand by residents.</td>
<td>Prohibited (to protect access)</td>
<td>No change to original assessment.</td>
</tr>
<tr>
<td>Area and address</td>
<td>Preliminary assessment</td>
<td>Evidence base for preliminary assessment</td>
<td>Additional evidence provided by local board</td>
<td>Staff final recommendation</td>
<td>Reason for final recommendation</td>
</tr>
<tr>
<td>------------------------------------------------------</td>
<td>------------------------</td>
<td>----------------------------------------------------------------------------------------------------------</td>
<td>--------------------------------------------</td>
<td>----------------------------</td>
<td>---------------------------------</td>
</tr>
<tr>
<td>Otara Centre Grounds and Town Centre including Bairds Rd Playground Bairds Road, Otara</td>
<td><strong>Prohibited</strong> (to protect access)</td>
<td>Parking available for town centre area and used weekly for markets. MIT across road providing for additional parking demands. Bookable community space available including arts centre.</td>
<td>Nil</td>
<td><strong>Prohibited</strong> (to protect access)</td>
<td>No change to original assessment.</td>
</tr>
<tr>
<td>Otara Recreation Centre Grounds 20 Newbury Street, Otara</td>
<td><strong>Prohibited</strong> (to protect access)</td>
<td>Parking area of 1,600m² approx. providing access for community centre (pool, gym, physio, rec centre) with high use. Centre opens at 5.30am five days per week with venue available for hire. Pool use free for adults.</td>
<td>Nil</td>
<td><strong>Prohibited</strong> (to protect access)</td>
<td>No change to original assessment.</td>
</tr>
<tr>
<td>Papatoetoe Recreation Grounds including Kingswood Reserve 295 Great South Road, Papatoetoe</td>
<td>Default rules (assessed as low desirability due to location)</td>
<td>Parking area of 12,670m² approx. for multisport facility including leisure centre, clubrooms, guides, hall, 9 lessees. Area in high use. Pool use free for adults.</td>
<td>One member considered that this area may be desirable for campers and would need to be included in the bylaw.</td>
<td><strong>Prohibited</strong> (to protect access)</td>
<td>Free pool use may be a drawcard for freedom camping activity. Area in high use with multiple activities occurring on site. Has evening and early morning use. Limited parking available for community users of the area and access to area to be protected.</td>
</tr>
</tbody>
</table>
## Sites to be recommended to the Regulatory Committee to be prohibited

<table>
<thead>
<tr>
<th>Area and address</th>
<th>Preliminary assessment</th>
<th>Evidence base for preliminary assessment</th>
<th>Additional evidence provided by local board</th>
<th>Staff final recommendation</th>
<th>Reason for final recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Te Puke o Tara Sports Park</td>
<td>Restricted - medium protection (to protect access and health and safety)</td>
<td>Parking area of 2,150m² approx. for sports park. New park opened in 2015. As park new, little information is available about use.</td>
<td>Advice from board that there is increasing use of this park. There is a shortage of sports facilities and not enough fields to meet demand by residents. Sports parks in high use. Games of kikiti and kabaddi are also played on it. Is a spill-over park for East Tamaki rugby.</td>
<td>Prohibited (to protect access)</td>
<td>Additional information from the board provided evidence of high use of site by locals. Limited parking available for community users of the area and access to area to be protected.</td>
</tr>
</tbody>
</table>
## Sites to be recommended to the Regulatory Committee as restricted (certified self-contained only).

### Site specific restrictions to limit number and location.

<table>
<thead>
<tr>
<th>Area and address</th>
<th>Preliminary assessment</th>
<th>Evidence base for preliminary assessment</th>
<th>Additional evidence provided by local board</th>
<th>Staff final recommendation</th>
<th>If Reserves Act 1977 applies</th>
<th>Reason for recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Puhinui Reserve</td>
<td>Restricted - medium protection (to protect access and health and safety)</td>
<td>Parking area of 1.420m² approx. with parts of area used as grazing land. Area for general recreation and has bike trails, walking tracks. Holds equestrian events. Area popular with walkers.</td>
<td>Advice from board that part of crater is protected which limited development in park and location of any camping activity would need to be mindful of this. Need to ensure that access for equestrian use is not affected. Area does hold regular events which may require freedom camping to not occur when events are on.</td>
<td>Restricted - medium protection (to protect access and health and safety) subject to addressing default position under Reserves Act</td>
<td>Reserve management plan in place which does not provide for camping.</td>
<td>No change to original assessment As area is used by others, restrictions on numbers and location needed. To allow restricted freedom camping to occur on the reserve area, the reserve management plan may require amendment. Staff are working with legal services on what other legal options are available.</td>
</tr>
</tbody>
</table>
### Attachment C

#### Sites reassessed following workshop.
Recommend to Regulatory Committee to apply default rules

<table>
<thead>
<tr>
<th>Area and address</th>
<th>Preliminary assessment</th>
<th>Evidence base for preliminary assessment</th>
<th>Additional evidence provided by local board</th>
<th>Staff final recommendation</th>
<th>If Reserves Act 1977 applies</th>
<th>Reason for recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>334 East Tamaki Rd – outside Hampton Park (Te Puke O Tara)</td>
<td>Not scheduled in bylaw.</td>
<td>Park itself is an area of cultural significance to mana whenua. Park not currently open to public and guided walks required for visitors. Heritage work ongoing and classified as an historic reserve.</td>
<td>One board member suggested this area should be further reviewed. Development to park to occur and it may become popular and a tourist attraction. Parking restrictions during the day, could consider the activity occurring on the road at nights.</td>
<td>Not scheduled in bylaw. Default rules apply to park.</td>
<td>Part of area classified as a historical reserve.</td>
<td>No change to original assessment. As park is still being developed only roadside is available. No evidence of current use of area or roadside by freedom campers. Where parking restrictions exist, this would address day use. Site would require review once park developed.</td>
</tr>
<tr>
<td>Kohuora Park Station Road, Papatoetoe</td>
<td>Default rules (assessed as low desirability due to distance away from main travel routes and tourism areas)</td>
<td>Parking area of approximately 5,220m² for multisport use. League clubrooms on site. Gates close at night.</td>
<td>One board member suggested this park was further reviewed. Nice park near town centre. Has wetlands and walking area. High use sports area with games in winter and summer so may not be suitable for overnight parking</td>
<td>Not scheduled in bylaw - Default rules apply</td>
<td>Reserve management plan in place which does not provide for camping.</td>
<td>No change to original assessment. Area located away from main travel routes. Use of area may conflict with freedom camping activity. No evidence of current use of area by freedom campers.</td>
</tr>
</tbody>
</table>
Approval of Proposed 2018/2019 Local Environment Work Programme

File No.: CP2018/00748

Te take mō te pūrongo / Purpose of the report

1. To approve the 2018/2019 local environment work programme (total value $182,000) for the Ōtara-Papatoetoe Local Board.

Whakarāpopototanga matua / Executive summary

2. The Ōtara-Papatoetoe Local Board has identified an aspiration in its 2017 local board plan to achieve a “healthy natural environment.”

3. To give effect to this aspiration staff developed a number of options for projects for the board to consider.

4. The board then provided feedback to Infrastructure and Environmental Services staff on the locally driven initiative projects it would like to fund at its 27 March 2018 and 22 May 2018 workshops. These projects include:
   - $20,000 for Puhinui Reserve Restoration
   - $25,000 for Neat Streets Events (Papatoetoe)
   - $5,000 for Tāmaki Estuary and Environmental Forum Coordinator - Ōtara-Papatoetoe
   - $10,000 for Manukau Harbour Forum
   - $122,000 for Ōtara Lakes and Waterways Vision Projects

5. This report recommends that the board approves this local environment work programme and associated budgets for delivery within the 2018/2019 financial year (see full work programme in Attachment A).

Ngā tūtohunga / Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) approve the allocation of $182,000 for environmental projects to be delivered by the Infrastructure and Environmental Services directorate in 2018/2019 as summarised in the table below:

<table>
<thead>
<tr>
<th>Project</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Puhinui Reserve Restoration</td>
<td>$20,000</td>
</tr>
<tr>
<td>Neat Street Events (Papatoetoe)</td>
<td>$25,000</td>
</tr>
<tr>
<td>Tāmaki Estuary and Environmental Forum Coordinator - Ōtara-Papatoetoe</td>
<td>$5,000</td>
</tr>
<tr>
<td>Manukau Harbour Forum</td>
<td>$10,000</td>
</tr>
<tr>
<td>Ōtara Lakes and Waterways Vision Projects</td>
<td>$122,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$182,000</strong></td>
</tr>
</tbody>
</table>
Horopaki / Context

6. At its 14 November 2017 workshop, the local board provided staff with a direction to develop an environment work programme that continued the board’s contribution towards water quality improvement initiatives for the Ōtara Lakes and waterways and also included waste management and minimisation initiatives to address ongoing illegal littering and dumping issues in the board area.

7. In response to this direction, Infrastructure and Environmental Services staff then provided a draft local environment work programme for the board’s feedback at a workshop on 27 March 2018.

8. At their 22 May 2018 workshop, the board provided feedback and approved in principle the projects outlined in the draft work programme. They also indicated a budget of $182,000 would be available from their 2018/2019 locally driven initiatives budget to support the delivery of the local environment work programme.

9. Based on that discussion, five projects are proposed to be delivered by the Infrastructure and Environmental Services directorate as part of the board’s 2018/2019 local environment work programme. The draft work programme has been amended and included as Attachment A to this report.

Tātaritanga me ngā tohutohu / Analysis and advice

10. A brief description of each of the projects in the work programme is provided below.

Puhinui Reserve Restoration – $20,000

11. To achieve the local board plan outcome to achieve a ‘healthy natural environment,’ the Puhinui Reserve Restoration project will deliver on enhanced waterways and biodiversity values of a high priority ecosystem through fencing, pest control and re-vegetation planting.

12. Puhinui Reserve is a site of regional ecological significance and is listed as a biodiversity focus area. The benefits that this project will provide are:

- enhancement of a regionally significant area of biodiversity
- pest control will reduce pest plants and pest animals that currently impact an important coastal saltmarsh habitat
- tree planting contributes towards improving water quality and carbon sequestration

Neat Street Events (Papatoetoe) – $25,000

13. To achieve the local board plan objective ‘minimise waste going to landfill,’ the Neat Streets Events project will deliver two Neat Street events in the Papatoetoe area to raise public awareness of littering and illegal dumping, what they can do to prevent it and the impacts on the environment.

14. Specific issues, opportunities, audiences and localities will be targeted to deter litter and illegal dumping and encourage positive behaviour change. Community groups will be engaged and supported and, also, other agencies that are already addressing litter, illegal dumping and waste management in the area. This approach will be taken to establish and nurture partnerships for collective action.

15. This project also supports and promotes Auckland Council’s current waste minimisation, recycling and illegal dumping enforcement programmes. It is aligned to the goal of the draft Waste Management and Waste Minimisation Plan 2018 to achieve Zero Waste to landfill by 2040.

16. It is recommended that the board allocates $25,000 of its locally driven initiatives budget towards Neat Street events in the 2018/2019 financial year.
17. To achieve the local board plan objective ‘improve water quality in local streams, the Manukau Harbour and Tāmaki Estuary,’ the board has indicated support for funding the Tāmaki Estuary Environmental Forum Coordinator project.

18. The Tāmaki Estuary Environmental Forum was established in the 1980s as a joint community and political advocate for the environmental protection of the Tāmaki Estuary. The member boards include Ōrākei, Howick, Maungakiekie-Tāmaki, Māngere-Ōtāhuhu, Manurewa and Ōtara-Papatoetoe Local Boards.

19. The board provided $5,000 in the 2017/2018 financial year to deliver the design of a strategic work programme supporting initiatives that enhance community awareness of the Tāmaki estuary and improvements to water quality. The budget also funded a coordinator to support groups in progressing the vision for the Tāmaki estuary.

20. The funding for the 2018/2019 financial year will support the continued collaboration of the five member local boards and several community organisations who advocate for the Tāmaki catchment through the forum. Staff will also explore additional funding sources and sponsors to support the aspirations of the group going forward. Staff will also investigate opportunities for the forum to partner with academic institutions to discover more about the environmental issues and social interactions of communities within the Tāmaki catchment.

21. It is recommended that the board allocate $5,000 of its locally driven initiatives budget towards the Tāmaki Estuary Environmental Forum in the 2018/2019 financial year.

22. To achieve the local board plan objective to ‘improve water quality in local streams, the Manukau Harbour and Tāmaki Estuary,’ the board has indicated that it would like to continue to fund the Manukau Harbour Forum in the 2018/2019 financial year. The board is one of nine local boards who make up the Manukau Harbour Forum (Franklin, Māngere-Ōtāhuhu, Manurewa, Maungakiekie-Tāmaki, Ōtara-Papatoetoe, Papakura, Pukepōtapa, Waitākere Ranges, and Whau Local Boards).

23. The board provided $8,000 towards the Manukau Harbour Forum’s work programme in the 2017/2018 financial year. It is recommended that the board allocates $10,000 of its locally driven initiatives operational budget towards the Manukau Harbour Forum in the 2018/2019 financial year.

24. This funding, along with contributions from the eight other member boards, will be used to deliver a governance review, communications plan, symposium, and an education programme targeting youth leaders and businesses around the harbour.

25. The proposed governance review acknowledges that the forum is in its third term and it is now appropriate to consider whether it has achieved its objective. It also reflects that the forum is a strategic and governance entity, yet it is primarily delivering an operational work programme. The proposed operational work programme encourages increased awareness and knowledge about the Manukau Harbour, and improving water quality.

26. To achieve the local board plan outcome a ‘healthy natural environment’ the board has indicated that it would like to continue to fund the Ōtara Lakes and Waterways Vision projects.

27. The Ōtara Lakes and Waterways Vision is:

“Through alignment, mobilisation, advocacy, inspiration, consultation, engagement and action, we will lead the restoration of the mauri of the Ōtara Lake and Waterways and the pride and reconnection of our people to this place.”

28. In the previous two years, the work programmes were focussed on creating the Ōtara Lakes and Waterways Trust, engaging a contractor to deliver the programme, community riparian planting days, development and implementation of a litter action plan and brand development. The board provided $88,000 in the 2016/2017 financial year and an additional $66,000 in the 2017/2018 towards delivery of the vision.
29. The proposed 2018/2019 work programme recommends six projects to further develop these outcomes as noted in table one below:

**Table 1. Ōtara Lakes and Waterways Vision projects**

<table>
<thead>
<tr>
<th>Project</th>
<th>Objective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ōtara Litter Action Plan</td>
<td>• This plan will continue to implement the Ōtara Litter Action Plan. This will include four Neat Streets events, four clean ups, engagement with original Neat Street sites and two further litter/illegal dumping activation. The events will align with the board’s funded Neighbourly Day.</td>
</tr>
<tr>
<td>Ōtara Adopt a Spot</td>
<td>• To continue implementation of the Adopt a Spot programme including supporting the current four groups and recruitment of one new group in the Ōtara area.</td>
</tr>
<tr>
<td>Ōtara Community Planting Project</td>
<td>• The selection of one site from the Watercourse Assessment Report for a community planting project in 2018/2019. This will also be an opportunity to engage local schools to support the proposed Wai Care coordinator position being recommended by the Sustainable Schools team for the local board area. The budget will also include event costs such as BBQ.</td>
</tr>
<tr>
<td>Ōtara Planting Maintenance</td>
<td>• The project will deliver the first year maintenance for community planting site from 2017/2018 (four rounds maintenance in first year with 10% replacement plants)</td>
</tr>
<tr>
<td>Communications</td>
<td>• This project will deliver the commencement of a communication plan for the Trust, including a drive to get people to register their interest and sign up to become a member of the Friends of Ōtara Waterways Trust. The board’s funding will also commission short pieces of history, culture and ecology of the lake enabling general awareness of the waterways</td>
</tr>
<tr>
<td>Project Coordinator</td>
<td>• This will deliver continued engagement of the project coordinator to lead the implementation of projects from the Strategic Plan, provide administrative support to the Trust, coordinate projects as being led by the Trust and to continue to provide support to enable the growth of the Trust.</td>
</tr>
</tbody>
</table>

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views**

**Local impacts**

30. The proposed work programme responds to the local board’s advocacy to achieve a healthy natural environment for their community. The board’s advocacy to improve the water quality of the Ōtara Lakes and waterways and to raise awareness in the community about taking ownership and caring for their environment is reflected in the proposed work programme through delivery of the Ōtara Lakes and Waterways – Vision projects.

31. The proposed work programme also responds to the local board’s concerns regarding the issue of illegal dumping through implementation of the Ōtara Litter Action Plan and delivery of Neat Streets events. This project has the potential to divert many tonnes of waste from landfill. For example, in 2017/2018, an event diverted 10 landfill skips of waste with a total weight of 11 tonnes, including metal bins, Ewaste, cardboard, paper and books, polystyrene and soft plastics.

**Local board views**
32. The projects described above align with the local board plan outcome to achieve a ‘healthy natural environment.’

33. The proposed local environment work programme was discussed with the board at workshops on 27 March 2018 and 22 May 2018. The board indicated its support of the proposed projects outlined in this report at its 22 May 2018 workshop.

**Tauākī whakaaweawe Māori / Māori impact statement**

34. It is recognised that environmental management, water quality and land management has integral links with the mauri of the environment and concepts of kaitiakitanga.

35. Table 2 below outlines how each of the projects contributes towards Māori outcomes.

<table>
<thead>
<tr>
<th>Project</th>
<th>Māori impact assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Puhinui Reserve Restoration</td>
<td>Manurewa Marae has expressed an interest in restoration activity at Puhinui Reserve. Staff will work with the marae on this project and other Māori who are interested.</td>
</tr>
<tr>
<td>Tāmaki Estuary and Environmental Forum Coordinator - Ōtara-Papatoetoe</td>
<td>The forum’s terms of reference state that members include ‘local iwi with a historical relationship with the Tāmaki Estuary.’ To date, local iwi have not participated in the forum. Local iwi will be invited again to participate in 2018/2019.</td>
</tr>
<tr>
<td>Manukau Harbour Forum</td>
<td>Mana whenua have expressed particular interest in improving the Manukau Harbour. The forum is a strategic and governance entity, so the proposed governance review will include an objective to investigate how Māori outcomes can be achieved through the forum’s work programme.</td>
</tr>
</tbody>
</table>
| Ōtara Lakes and Waterways Vision Projects | • Specific consultation and engagement with mana whenua has not been carried out on creation of the coordinator role. However, this role is expected to contribute to Māori cultural outcomes through improving the mauri of the Ōtara Lake and Waterways.  
• Engagement with mana whenua and mataawaka living in the local community will be carried out in the development of the communications project  
• The Adopt a Spot project has potential to contribute to Māori cultural outcomes through enhancing the mauri of the Ōtara Lake and Waterways. Local iwi will be consulted when selecting the sites for riparian planting.  
• Local marae will be engaged in the delivery of the community litter action plan. |
| Neat Street Events (Papatoetoe) | Local marae and iwi will be engaged to deliver this project in partnership with the council. It is acknowledged that waste management practices have integral links with concepts of kaitiakitanga and the Māori world view, where people are closely connected to the land and nature. |
Ngā ritenga ā-pūtea / Financial implications

36. The proposed 2018/2019 local environment work programme will see the allocation of $182,000 of the board’s locally driven initiatives operational budget, and $182,000 of the board’s asset based services capital budget. These amounts can be accommodated within the board’s total draft budget for 2018/2019.

37. As such, the board’s approval will not have significant financial implications unless projects experience a significant overspend or underspend. Regular quarterly updates on projects will be provided to the board tracking expenditure and identifying any projects at risk of non-delivery, over or underspend.

Ngā raru tūpono / Risks

38. The table below lists the risks and proposed mitigation for each project.

<table>
<thead>
<tr>
<th>Project</th>
<th>Risks</th>
<th>Mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tāmaki Estuary and Environmental Forum Coordinator - Ōtara-Papatoetoe</td>
<td>Delivery of the forum’s work programme is subject to the forum’s approval during the 2018/2019 financial year. Low attendance by the forum members may cause delays in the approval and delivery of the work programme projects.</td>
<td>The work programme will be presented at the first available forum meeting for approval. Risks of non-approval will be clearly articulated to forum members.</td>
</tr>
<tr>
<td>Manukau Harbour Forum</td>
<td>The governance review may propose a new support structure for the forum.</td>
<td>Any changes arising to the forum structure, support, or work programme will not be implemented until at least 2019/2020.</td>
</tr>
<tr>
<td>Ōtara Lakes and Waterways Vision Projects</td>
<td>There is a risk there is no uptake from the community for the Ōtara Lakes and Waterways Vision projects. There is a risk involved with the Adopt a Spot project if it is difficult to identify and set up new groups or if there is no uptake from existing groups.</td>
<td>For the Adopt a Spot project, a community ambassador will be engaged to drive this community engagement.</td>
</tr>
<tr>
<td>Neat Street Events (Papatoetoe)</td>
<td>There is a risk of bad weather occurring on the planned days for the Neat Street events, reducing public participation.</td>
<td>Alternative dates have been included in the planning of the project.</td>
</tr>
</tbody>
</table>

39. If the proposed local environment work programme is not approved at the board’s June 2018 business meeting, there is a risk that the proposed projects may not be able to be delivered within the 2018/2019 financial year. The risks, and proposed mitigation measures, associated with each of the proposed project have been outlined in the table above.
Ngā koringa ā-muri / Next steps

40. Subject to the board’s approval, the delivery of this work programme will commence in the new financial year (1 July 2018). Regular reporting on project delivery will be provided through the Infrastructure and Environmental Services’ contribution to the board’s quarterly performance report.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A0</td>
<td>Infrastructure and Environmental Services Work Programme</td>
<td>83</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Desiree Tukutama - Relationship Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Barry Potter - Director Infrastructure and Environmental Services</td>
</tr>
<tr>
<td></td>
<td>Carol McKenzie-Rex - Relationship Manager</td>
</tr>
<tr>
<td>ID</td>
<td>LB Plan Outcome</td>
</tr>
<tr>
<td>-----</td>
<td>-----------------------</td>
</tr>
<tr>
<td>604</td>
<td>Healthy natural environment</td>
</tr>
<tr>
<td>605</td>
<td>Healthy natural environment</td>
</tr>
<tr>
<td>610</td>
<td>Healthy natural environment</td>
</tr>
</tbody>
</table>
### Approval of Proposed 2018/2019 Local Environment Work Programme

**Attachment A**

#### Item 23

<table>
<thead>
<tr>
<th>ID</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/Unit or COO</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>Further Decision Points for LB</th>
<th>Timeframe</th>
<th>Budget Source</th>
<th>FY18/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>906</td>
<td>Healthy natural environment</td>
<td>I&amp;ES: Healthy Waters</td>
<td>Tamaki Estuary Environmental Forum Coordinator - Ōtara-Papatoetoe Local Board</td>
<td>To see Te Wai o Taiki (the Tamaki Estuary) as a thriving, dynamic and healthy ecosystem that is loved and used by the community and which positively enhances and connects with the Manukau Harbour, the Waitamata Harbour and the Hauraki Gulf* (Tamaki Estuary Environmental Forum vision). Specifically this budget will fund a coordinator at 12 hours per week to support the Tamaki Estuary Environmental Forum (TEEF), and support groups in progressing the above vision for the Tamaki estuary TEEF operate as a collaboration between five local boards, and several community organisations, to advocate for the Tamaki catchment. This year will see exploration of additional funding sources and sponsors to support aspirations of the group. TEEF also hopes to partner with academic institutions to discover more about the environmental issues and social interactions of communities within the Tamaki catchment.</td>
<td>This unique environmental governance group including elected members, Auckland Council staff, community groups and NGOs is supported and their joint knowledge and influence utilised. A broad range of experience and understanding from members can be used as advocacy to inform decision makers operating in the catchment. Projects and actions to achieve water quality and biodiversity improvements for the catchment and estuary are identified and implemented. Existing project within the catchment are identified and supported. Community engagement to take ownership of specific areas of a stream to achieve positive environmental/social outcomes.</td>
<td>There are no further decisions in 2018/2019.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI: Opex</td>
<td>$ 5,000</td>
</tr>
<tr>
<td>912</td>
<td>Healthy natural environment</td>
<td>I&amp;ES: Healthy Waters</td>
<td>Manukau Harbour Forum - Ōtara-Papatoetoe Local Board</td>
<td>To implement the Manukau Harbour Forum work programme. The proposed work programme includes a governance review, communications plan, symposium, and an education project.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>914</td>
<td>Healthy natural environment</td>
<td>I&amp;ES: Healthy Waters</td>
<td>Ōtara Lakes and Waterways - Ōtara Community Planting Project</td>
<td>Selection of one site from the Watercourse Assessment Report for a community planting project in 2018-19. This will also be used as an opportunity to engage local schools to support the proposed Wai Care coordinator position being recommended by the Sustainable Schools team for the OP 4.6.4.3 Area Budget to include event costs such as BBQ</td>
<td>Community engagement and taking ownership of specific areas of a stream to achieve positive environmental outcomes. This project would support and empower community groups to care for and restore sections of their local streams now and also in the long term.</td>
<td></td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI: Opex</td>
<td>$ 20,000</td>
</tr>
<tr>
<td>915</td>
<td>Healthy natural environment</td>
<td>I&amp;ES: Healthy Waters</td>
<td>Ōtara Lakes and Waterways - Ōtara Planting - Maintenance</td>
<td>1st year maintenance for community planting site from 2017-18 (four rounds maintenance in first year 10% replacement plants).</td>
<td>Community engagement and taking ownership of specific areas of a stream to achieve positive environmental outcomes. This project would support and empower community groups to care for and restore sections of their local streams now and also in the long term.</td>
<td></td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI: Opex</td>
<td>$ 10,000</td>
</tr>
<tr>
<td>916</td>
<td>Healthy natural environment</td>
<td>I&amp;ES: Healthy Waters</td>
<td>Ōtara Lakes and Waterways - Communications</td>
<td>Commencement of communication campaign for the Trust, including a drive to get people to register their interest/ sign up/ become a member of the Friends of the Ōtara Waterways Trust/Commission short pieces on the history, culture and ecology of the Ōtara waterways and lakes/Creat ing general awareness of the waterways</td>
<td>Community engagement and taking ownership of specific areas of a stream to achieve positive environmental outcomes. This project would support and empower community groups to care for and restore sections of their local streams now and also in the long term.</td>
<td></td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI: Opex</td>
<td>$ 2,000</td>
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<tr>
<td>ID</td>
<td>LB Plan Outcome</td>
<td>Lead Dept/Unit or CCD</td>
<td>Activity Name</td>
<td>Activity Description</td>
<td>Activity Benefits</td>
<td>Further Decision Points for LB</td>
<td>Timeframe</td>
<td>Budget Source</td>
<td>FY18/19</td>
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<tr>
<td>917</td>
<td>Healthy natural environment</td>
<td>I&amp;ES: Environmental Services</td>
<td>Otara Lakes and Waterways - Coordinator</td>
<td>Continued engagement of the project coordinator to lead the implementation of projects from the Strategic Plan, provide administration support to the Trust, coordinate projects as being led by the Trust, continue to provide support to enable the growth of the Trust</td>
<td>Community engagement and taking ownership of specific areas of a stream to achieve positive environmental outcomes. This project would support and empower community groups to care for and restore sections of their local streams now and also in the long term.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI: Opex</td>
<td>$30,000</td>
<td></td>
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</tbody>
</table>
| 2441| Healthy natural environment     | I&ES: Waste Solutions  | Neat Street Events (Papatoetoe) | To deliver two Neat Street events in the Papatoetoe area which aims to provide a reduction in illegal littering and dumping and increased awareness about what do with your waste. | The benefits of the Neat Streets programme is to reduce the incidences of illegal dumping and littering entering the waterways by:  
  • increasing the pride within the community and the connection they have to their local creeks,  
  • increasing the knowledge of residents of how to reduce waste and dispose of it responsibly  
  • connecting the community to other services and sources of information that will help them reduce their waste  
  • Provide the community with tools to deal with littering and illegal dumping in their community | Q1, Q2, Q3, Q4 | LDI: Opex  | $25,000       |
Te take mō te pūrongo / Purpose of the report
1. To approve the Community Services 2018/19 work programmes for the Ōtara-Papatoetoe Local Board including the following departments:
   - Arts, Community and Events (ACE)
   - Libraries and Information (Libraries)
   - Parks, Sport and Recreation (PSR)
   - Service Strategy and Integration (SSI).

Whakarāpopototanga matua / Executive summary
2. The Community Services work programmes provide a defined work programme to be delivered for the local board in the 2018/2019 financial year. The work programmes cover the following departments:
   - Arts, Community and Events (ACE)
   - Libraries and Information (Libraries)
   - Parks, Sport and Recreation (PSR)
   - Service Strategy and Integration (SSI)
3. The Community Services work programmes are being presented together as an initial step toward an integrated programme for the Community Services directorate.
4. The work programmes align with the following Local Board Plan outcomes:
   - Empowered, inclusive and prosperous communities
   - Healthy natural environment
   - Honouring youth and seniors
   - It’s easy to get around
   - Manukau Transformation
   - Parks and facilities that meet people’s needs
   - Revitalising town centres
5. The work programmes include funding from Asset Based Services (ABS) Opex; Locally Driven Initiatives (LDI) Opex.
6. Should unforeseen works arise, or work priorities change from those approved by the local board, approval of minor changes will be raised through the quarterly reports and discussed with the delegated local board members.
7. Progress and updates on work programmes will be reported to the local board for each quarter of the financial year.
Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:

a) approve the 2018/19 Arts, Community and Events work programme (Attachment A to the agenda report).
b) approve the 2018/19 Libraries work programme (Attachment B to the agenda report).
c) approve the 2018/19 Parks, Sport and Recreation work programme (Attachment C to the agenda report) and delegate approval of minor changes to (Insert member name) and (insert member name).

Horopaki / Context
8. Work programmes are presented to local boards for approval each year. They outline the local activities to be delivered in each local board area for the next financial year.
9. This year ACE, Libraries, PSR and SSI departments that make up the Community Services directorate are presenting work programmes in a combined report as an initial step toward an integrated programme for the Community Services directorate.
10. Preparation for the development of draft work programmes was supported by a series of workshops with the local board. Initial workshops provided strategic direction and subsequent workshops identified priority activities to support that direction.
11. The work programme for SSI has been included alongside other Community Services work programmes for the first time. Some activities are funded through regional budgets but have been included as they will have an impact on future asset or service provision in the local board area and may also require local board decisions or input as they progress.

Tātaritanga me ngā tohutohu / Analysis and advice
12. The Community Services work programmes 2018/2019 for the Ōtara-Papatoetoe Local Board includes the following areas of activity:
   • ACE – Provision of service at local arts projects and facilities, community empowerment initiatives, community centres and venues and local and regional events.
   • Libraries – Provision of library services and programmes that support Aucklanders with reading and literacy, and opportunities to participate in community and civic life.
   • PSR – Provision of services to actively engage Aucklanders to lead healthy, connect with nature and value our cultural identity.
   • SSI – Provision of service and asset planning advice and support more integrated delivery of community outcomes.
13. The work programmes include activities that:
   • align with local board plans
   • identify budget allocation and
   • outline estimated timeframes for delivery.
14. The work programmes 2018/2019 align to the following Ōtara-Papatoetoe Local Board Plan outcomes:
### Outcome

<table>
<thead>
<tr>
<th>Empowered, inclusive and prosperous communities</th>
<th>ACE</th>
<th>Libraries</th>
<th>PSR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Healthy natural environment</td>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Honouring youth and seniors</td>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>It's easy to get around</td>
<td></td>
<td></td>
<td>✓</td>
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<tr>
<td>Manukau Transformation</td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Parks and facilities that meet people’s needs</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Revitalising town centres</td>
<td>✓</td>
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</tbody>
</table>

15. Some activities require multiple years for delivery. The programmes align to the following strategies and plans:

- **ACE**: Hire Fee Framework, Events Policy, Arts and Culture Strategic Action Plan ("Toi Whītiki"), Community Development Strategic Action Plan ("Thriving Communities"), Ka Ora Ai Te Iwi – Māori Responsiveness Plan
- **Libraries**: Te Kauroa – Auckland Libraries Future Directions 2013-2023, Te Kauhanganui – Auckland Libraries Māori responsiveness plan
- **PSR**: Public Open Space Strategic Action Plan, Sport and Recreation Strategic Action Plan, Auckland growing greener framework, Māori responsiveness framework, Pest free 2050 (through volunteers).
- **SSI**: Delivery of integrated outcomes from the strategies and plans outlined above including the Community Facilities Network Plan, Parks and Open Space Strategic Action Plan and Auckland Plan

16. The work programmes include new activities, as well as existing activities that have been continued from the previous year.

### Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

17. The local board provided feedback on the proposed Community Services work programmes for the 2018/2019 financial year through a series of workshops in preparation for approving these final work programmes.

18. Feedback from these workshops is reflected in the work programmes included in Attachments A, B, and C.

### Tauākī whakaaweawe Māori / Māori impact statement

19. Where any aspects of the work programme are anticipated to have a significant impact on Māori, appropriate engagement and consultation will follow.

20. Community Services are committed to being responsive to Māori. When developing and delivering work programmes we consider how we can contribute to Māori well-being, values, culture and traditions.

21. Activities in the work programmes that are specific to Māori outcomes include:

- Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori.
Item 24

- Respond to Māori aspirations - Māori responsiveness.
- Māori naming of reserves and facilities Phase two.

Ngā ritenga ā-pūtea / Financial implications

22. Activities are funded from one or multiple budget sources which include: Asset Based Services (ABS) Opex; Locally Driven Initiatives (LDI) Opex.

23. The Locally Driven Initiative budget for the local board for the 2018/2019 financial year is $1,149,500 opex.

24. The Community Facilities department leads capital development and asset enhancing activities including renewals and will be submitting a separate work programme for approval.

Ngā raru tūpono / Risks

25. Delivery and completion of activities in the work programmes are dependent on the local board approving the work programmes.

26. Work programme activities that require multi-year funding are dependent on the approval of work programmes in future years to be completed or continued.

27. Where a work programme activity cannot be completed on time due to unforeseen circumstances, this will be signalled to the local board at the earliest opportunity along with options for the local board to consider.

28. If a major change is required to the work programme, approval from the local board will be sought. Any required minor changes will be raised through the quarterly reports and discussed with the delegated local board members.

Ngā koringa ā-muri / Next steps

29. Once approved, delivery of activities identified in the Community Services work programmes is to begin from 1 July 2018.

30. The work programmes list further decisions and milestones for each activity, these will be brought to the local board when appropriate.

31. Progress and updates on work programmes will be reported to the local board for each quarter of the financial year.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>Ōtara-Papatoetoe ACE Work Programme 2018/2019</td>
<td>91</td>
</tr>
<tr>
<td>B</td>
<td>Ōtara-Papatoetoe Libraries Work Programme 2018/2019</td>
<td>101</td>
</tr>
<tr>
<td>C</td>
<td>Ōtara-Papatoetoe PSR Work Programmes 2018/2019</td>
<td>103</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories

Authors
- Graham Bodman - General Manager Arts, Community and Events
- Mirla Edmundson - General Manager Libraries & Information
- Mace Ward - General Manager Parks, Sports and Recreation
- Lisa Tocker - Head of Service Strategy and Integration

Authorisers
- Ian Maxwell - Director Community Services
- Carol McKenzie-Rex - Relationship Manager
### Arts, Community and Events Work Programme 2018/2019

<table>
<thead>
<tr>
<th>ID</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/Unit or CCO</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>Further Decision Points for LB</th>
<th>Timeframe</th>
<th>Budget Source</th>
<th>FY18/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>87</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: ACE: Community Places</td>
<td>Clover Park Community House, Contract</td>
<td>Contract to facilitate and deliver against service level outcomes, including activities and programmes at Clover Park Community House in alignment with local board priorities. The existing asset based services budget of $40,583 for delivery of activities and programmes at Clover Park Community House for the 2018/2019 year will be split into two six month contracts for service of $22,791.50. To provide operational stability through the expression of interest process staff recommend a 6 month interim contract for service be entered into with Clover Park Community House Incorporated. Operational funding amount to be adjusted annually in accordance with Auckland Council’s agreed inflationary mechanism once confirmed.</td>
<td>Community participation and activities at centre, contributing to a vibrant centre, involved connected and engaged locals. Providing services aligned to local board plan, aspirations and outcomes, including: -Parks and facilities that meet people’s needs Our communities have access to parks and facilities to help build a sense of identity and belonging, boost participation in community activities, and promote healthy lifestyles. - Empowered, inclusive and prosperous communities People in Otara-Papatoetoe are proud of their area, feel welcome and safe, support each other and have better access to transport.</td>
<td>The local board has an oversight and monitoring role. Q4: Workshop for funding decision re 2019/2020 term</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
<td>$ 45,583</td>
</tr>
<tr>
<td>89</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: ACE: Community Places</td>
<td>Friendship House, One year Funding</td>
<td>A one year term agreement with Friendship House Trust to facilitate and deliver work plan outcomes, including activities and programmes at Friendship House for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019. Along with a service alignment review to be undertaken by an external provider. Operational funding amount to be adjusted annually in accordance with Auckland Council’s agreed inflationary mechanism once confirmed.</td>
<td>Community participation and activities at centre, contributing to a vibrant centre, involved connected and engaged locals. Providing services aligned to local board plan, aspirations and outcomes, including: -Parks and facilities that meet people’s needs Our communities have access to parks and facilities to help build a sense of identity and belonging, boost participation in community activities, and promote healthy lifestyles. - Empowered, inclusive and prosperous communities People in Otara-Papatoetoe are proud of their area, feel welcome and safe, support each other and have better access to transport.</td>
<td>The local board has an oversight and monitoring role. Q4: Workshop for funding decision re 2019/2020 term</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
<td>$ 116,151</td>
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<tr>
<td>141</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: ACE: Events</td>
<td>Event Partnership Fund - Otara-Papatoetoe (Signature Event)</td>
<td>Funding to support community events through a non-contestable process. - Signature Cultural Event $50,000 to be awarded via an Expression of Interest process.</td>
<td>Support provided to community events of interest to local people and which also align with local board priorities.</td>
<td>Confirmation of events and funding amounts</td>
<td>Q4</td>
<td>LDI: Opex</td>
<td>$ 50,000</td>
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<tr>
<td>143</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: ACE: Events</td>
<td>Event Partnership Fund - Otara-Papatoetoe (Empowered Events Workshops)</td>
<td>Delivery of a community focused programme of activities to support capacity and capability of community groups and organisations in the events space. Deliver at least two empowered event workshops with local event organisers to assist them in up-skilling in delivery of their event/funding to support this programme is a line item taken from Event Partnerships Fund (non-contestable) for up to $5,000.</td>
<td>The local community benefits from a programme of activities to increase their skills and understanding of events.</td>
<td>Confirmation of funding amount.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI: Opex</td>
<td>$ 5,000</td>
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<tr>
<td>ID</td>
<td>LB Plan Outcome</td>
<td>Lead Dept/Unit or COO</td>
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<td>Further Decision Points for LB</td>
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<tr>
<td>145</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS, ACE: Events</td>
<td>Event Partnership Fund (Movies in Parks)</td>
<td>Programming and delivery of a Regional Movies in Parks series event.</td>
<td>Opportunity for the local community to gather for a free open air movie screening. This encourages people to experience local parks and contributes to stronger connected communities.</td>
<td>Q2;Q3</td>
<td>LDI: Opex</td>
<td>$13,500</td>
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<tr>
<td>148</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS, ACE: Events</td>
<td>Citizenship Ceremonies - Ōtara-Papatoetoe</td>
<td>Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.</td>
<td>Local people have the opportunity to recognise and celebrate important occasions. Building social cohesion through a welcome to new citizens.</td>
<td>No further decisions anticipated.</td>
<td>Q1;Q2;Q3;Q4</td>
<td>ABS: Opex</td>
<td>$13,994</td>
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<tr>
<td>150</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS, ACE: Events</td>
<td>Anzac Services - Ōtara-Papatoetoe</td>
<td>Supporting and delivering Anzac services and parades within the local board area.</td>
<td>Local people have the opportunity to remember fallen servicemen and women through a meaningful and respectful commemoration.</td>
<td>Confirmation of allocation of funding to local Anzac Services and Parades.</td>
<td>Q4</td>
<td>LDI: Opex</td>
<td>$25,000</td>
</tr>
<tr>
<td>152</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS, ACE: Events</td>
<td>Local Civic Events - Ōtara-Papatoetoe</td>
<td>Delivering and/or supporting civic events within the local board area.</td>
<td>Civic events celebrate or recognise moments, places or events of significance to the local community.</td>
<td>Confirmation of programmes and activities that are to be supported by this line.</td>
<td>Q1;Q2;Q3;Q4</td>
<td>LDI: Opex</td>
<td>$8,000</td>
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<tr>
<td>277</td>
<td>Healthy natural environment</td>
<td>CS, ACE: Events</td>
<td>Event Partnership Fund - Eye on Nature</td>
<td>The annual Eye on Nature event delivers environmental educational activities for South Auckland schools.</td>
<td>Promotion of sustainable practices in its activities and encourages their adoption by the audience to instigate more sustainable behaviour at home and school.</td>
<td>Confirmation funding amount.</td>
<td>Q4</td>
<td>LDI: Opex</td>
<td>$10,000</td>
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<tr>
<td>292</td>
<td>Revitalising town centres</td>
<td>CS, ACE: Arts &amp; Culture</td>
<td>Operational Expenditure - Fresh Gallery Otara (Council Facility)</td>
<td>Operate Fresh Gallery Otara in an inclusive manner, curating exhibitions and related public programming; providing programmes of creative and cultural activities that reflect the cultural diversity of the local area, and facilitating the display and sale of artwork to support both amateur and professional artists.</td>
<td>The facility contributes to a flourishing arts environment for the local and wider community. The programmes reflect the cultural diversity of the local area, fostering a sense of belonging, connectivity and identity. Public programmes and activities encourage access to and participation in the visual arts for people of all ages, cultures and levels of experience. Professional artists have opportunities to exhibit their work publicly. Amateur artists have professional and creative development opportunities in a professional gallery context. High-quality exhibitions and programmes contributes to a vibrant town centre.</td>
<td>Further decision points not anticipated.</td>
<td>Q1;Q2;Q3;Q4</td>
<td>ABS: Opex</td>
<td>$125,518</td>
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<tr>
<td>293</td>
<td>Honouring youth and seniors</td>
<td>CS: ACE: Arts &amp; Culture</td>
<td>Operational Grant - Sistema Aotearoa</td>
<td>Fund Sistema Aotearoa to provide a programme that encourages youth in South Auckland to participate in instrumental music activities including community pre-school music sessions, concert performances, in school music sessions and instrumental tuition after school and in school holidays.</td>
<td>The community has opportunities to learn and experience the arts with a specific focus on youth and music.</td>
<td>Further decision points not anticipated.</td>
<td>Q1; Q2; Q3; Q4</td>
<td>LDI: Opex</td>
<td>$11,000</td>
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<tr>
<td>294</td>
<td>Revitalising town centres</td>
<td>CS: ACE: Arts &amp; Culture</td>
<td>Operational Expenditure - Otara Music Arts Centre (Council Facility)</td>
<td>Operate Otara Music Arts Centre (OMAC), providing music lessons for children and adults, Sound@house classes, Recording Studio programmes and music based events. Foster and grow partnerships with external industry programmes such as Sistema Aotearoa and music education providers.</td>
<td>The community has opportunities to learn and engage with and experience the arts with a specific focus on youth and music.</td>
<td>Further decision points not anticipated.</td>
<td>Q1; Q2; Q3; Q4</td>
<td>AAS: Opex</td>
<td>$313,893</td>
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<td>295</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: ACE: Arts &amp; Culture</td>
<td>Operational Grant - Papatoetoe Historical Society</td>
<td>Fund the Papatoetoe Historical Society to provide essential museum services to the local and wider community through the provision of a museum and research facility, education outreach programme and six public or special events per year: Programmes will include a Community Learning Programme of guided tours, special events, schools and holidays programmes. The Society will present permanent displays and special focus exhibitions about the history of Papatoetoe, and provide access to its research materials and collections for students and individuals undertaking research.</td>
<td>The area’s rich heritage is preserved, protected and promoted to the local community. Exhibitions and activities foster a sense of local pride and identity. The Community Learning Programme encourages engagement in Papatoetoe history by people of all ages and abilities, gender, ethnic backgrounds and different socio-economic backgrounds. The volunteer programme provides the community with the opportunity to connect and engage with each other.</td>
<td>Further decision points not anticipated.</td>
<td>Q1; Q2; Q3; Q4</td>
<td>LDI: Opex</td>
<td>$20,000</td>
</tr>
<tr>
<td>296</td>
<td>Revitalising town centres</td>
<td>CS: ACE: Arts &amp; Culture</td>
<td>Business Plan Initiatives - Fresh Gallery Otara</td>
<td>Execute specific initiatives from the business plan actions.</td>
<td>Arts and culture activities at the gallery respond to the needs of the community and is aligned with local board priorities. The facility operates in a strategic and focussed manner. Resources are allocated appropriately and are best value for outcomes.</td>
<td>An updated action plan outlining the annual priorities from the business plan shall be presented to the LB.</td>
<td>Q1; Q2; Q3; Q4</td>
<td>LDI: Opex</td>
<td>$15,000</td>
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<tr>
<td>333</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: ACE; Community Empowerment</td>
<td>Community grants (OP)</td>
<td>Provision of grants to support local community groups</td>
<td>enhances partnering and collaboration between council and community organisations; increases the level of control and influence communities have over the things they care about, which also embodies the Empowered Communities Approach; Ensures a range of community activities are supported at a local level; Provides seed funding for community development initiatives encourages community participation</td>
<td>Q1;Q2;Q3;Q4</td>
<td>LDI; Opex</td>
<td>$218,000</td>
<td></td>
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<tr>
<td>749</td>
<td>Parks and facilities that meet people's needs</td>
<td>CS: ACE; Community Places</td>
<td>Venue Hire Service Delivery - OP</td>
<td>Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer-centric booking and access process; - continue to develop and deliver service improvement initiatives; - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups</td>
<td>We provide venues for hire that enable Aucklanders to run locally responsive activities that promote community participation, inclusion and connection. Aucklanders have easy access to Community Places when required.</td>
<td>Q1;Q2;Q3;Q4</td>
<td>ABS; Opex</td>
<td>$ -</td>
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<tr>
<td>895</td>
<td>Honouring youth and seniors</td>
<td>CS: ACE; Community Places</td>
<td>Te Puke O Tara Community Centre Programme Delivery</td>
<td>Plan, develop, deliver and evaluate a programme of activities that; - heralds the &quot;re-birth&quot; of the centre reopening in May 2018; - aligns to the outcome areas of &quot;honouring youth and seniors&quot;; with a strong focus on delivering programmes and activities which ensures community participation; - enables more residents to feel connected to their community spaces; - allows participants to learn, grow and come together to have fun</td>
<td>- Local residents feel an increased sense of community through participation in the centre's activities; - Aucklanders can connect, learn and have fun in their community centres; - Activities respond to local interests and support a sense of identity and belonging. - Aucklanders will feel a sense of ownership and be proud of their local facilities; - Diverse participation is enabled as a result of delivering programmes that caters to local residents</td>
<td>Q1;Q2;Q3;Q4</td>
<td>ABS; Opex</td>
<td>$36,274</td>
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<tr>
<td>991</td>
<td>Revitalising town centres</td>
<td>CS: ACE; Community Empowerment</td>
<td>Capacity Building for business associations operating Business Improvement Districts (BIDs)</td>
<td>Fund the three business associations operating Business Improvement Districts (BIDs) to undertake place-making activities in order to: - encourage economic development of those centres; - perceptions of public safety in their centres; - strengthen their roles as community hubs.</td>
<td>- Enhanced capacity for business associations to support and achieve business and community-led safety and economic outcomes; - Increased capability for business associations to use specific place-making and innovative approaches to resolve local issues; - Increased partnership opportunities between business associations and council, including council-controlled organisations such as Auckland Tourism Event and Economic Development (ATEED) and Panuku, to achieve optimal community outcomes; - Strengthen their roles as community hubs.</td>
<td>Q1;Q2;Q3;Q4</td>
<td>LDI; Opex</td>
<td>$360,000</td>
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Item 24

Attachment A
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<th>ID</th>
<th>LB Plan Outcome</th>
<th>Lead Dept/Unit or COO</th>
<th>Activity Name</th>
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<th>Further Decision Points for LB</th>
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| 903 | Empowered, inclusive and prosperous communities     | CS: ACE: Community Empowerment | Build capacity: community-led response to alcohol licensing and advertising | Provides funding to a consultant engaged to provide policy support and advice, as requested, by community people or groups who want to engage in alcohol licensing advocacy, objections and submissions. The project has been implemented under a contract negotiated in 2014 and managed by Local Board Services Department, with CEU providing only a fund holding function. | • Increased community capacity and skills to understand the impacts of alcohol harm on health and well-being  
• Empowered local groups to provide input into decision-making processes around alcohol licensing if desired, especially in writing and making public submissions/objections  | No further decisions anticipated  | Q1;Q2;Q3;Q4 | LDI: Opex | $15,000 |
| 905 | Empowered, inclusive and prosperous communities     | CS: ACE: Community Empowerment | Build capacity: community-led response to alcohol licensing and advertising | Fund community organisation/s or networks to provide training and education to community to understand the different areas of social concern e.g. impacts of harm on health and well-being from alcohol abuse. Increased community engagement to actively influence and provide input into decision-making processes as in applying for grants, and making formal submissions and objections to applications for alcohol licences, more informed and activated communities who work together to find local solutions for local concerns. | LB would need to allocate some budget to this line. Expected outcomes will be negotiated each year between the CEU, Local Board members and the grants recipients to be recorded as part of the Funding Agreement. We aspire to focus on programmes and activities that will build greater community capacities and to promote better health and wellbeing in the community. Relevant milestones will be determined as part of the work schedule and will be developed in conjunction with the CEU, and aligned to EDA principles/Additional reporting (above the quarterly reporting) will be provided to the local board by the contractors/grantees. | Q1;Q2;Q3;Q4 | LDI: Opex | $5,000  |
### Arts, Community and Events Work Programme 2018/2019

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<tr>
<td>996</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: ACE: Community Empowerment</td>
<td>Capacity building - empowering diverse ethnic communities</td>
<td>Fund cultural groups to strengthen and build on cultural connections, safety, health and wellbeing outcomes which could include: • Working with local organisation such as Tzu Chi Compassion Foundation and Papatoetoe Sikh Temple to showcase their specific cultures and practices, programmes and activities offered for community involvement, other inclusive opportunities to increase social connections and learning - $10,000 budget • Working with less visible ethnic or cultural community groups such as Bo Anh Vietnamese Temple, Cambodian Association, to build their capacity and to increase their visibility and participation in the community - $4,000 budget • Partner with Asian Council on Reducing Crime to host programmes and activities to increase and enhance understanding of civic responsibilities and local decision making processes by new migrants into Ōtara and Papatoetoe: The activities would include learning about local bylaws, participation in voting and census - $6,000 budget • Partner with local groups to host quarterly diversity forums to provide an inclusive platform for ethnic community leaders to socialise and network, identify common concerns, collaborate and innovate effective ways to address common aspirations, and to participate actively in council decisions that affect them. We would recommend a budget of $5,000 for this. • Fund ngā marae in Ōtara-Papatoetoe to host learning opportunities in Te Ao Māori for new migrants and resettled refugees - $5,000 budget</td>
<td>• Increased opportunities for new migrants and resettled refugees to learn about the local community and for existing communities to learn more about their new neighbours • Increased capacity and profile of ngā marae to promote Te Ao Māori and the role of ngā marae in local affairs • Strengthened relations between Māori and newcomer communities in Ōtara-Papatoetoe • Increased understanding across diverse and new communities about their civic responsibilities, entitlements and processes for having their voices heard in local decision-making that will make Ōtara-Papatoetoe a desirable place to live, work, study and visit • A more empowered, inclusive and prosperous Ōtara-Papatoetoe community where the different cultural groups feel more safe, valued and welcomed</td>
<td>No further decisions anticipated.</td>
<td>Q1, Q2, Q3, Q4</td>
<td>LDI: Opex</td>
<td>$30,000</td>
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<tr>
<td>997</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: ACE: Community Empowerment</td>
<td>Capacity-Building for neighbourhood development in Ōtara-Papatoetoe</td>
<td>Fund programmes and activities that will build on and strengthen continued efforts to make Ōtara-Papatoetoe neighbourhoods well-connected and desirable places to live and visit. These could include: The World Council of Sikh Affairs to empower the Indian Wardens to continue to facilitate and promote community connectedness and safety through hosting regular safety network and other meetings, local events to celebrate diversity, promote greater inclusion and community cohesion in Papatoetoe – budget $10,000+ Thriving Ōtara Collective to progress and advocate the Ōtara Vision using the Results-Based Accountability Framework – budget $10,000+ Ōtara Network Action Committee to host regular community network meetings in order to share information about what is happening and on offer in Ōtara – budget $1000+ Counties Manukau DHB to host regular network meetings in order to share information about what is happening and on offer in Papatoetoe – budget $1000+ Ngati Tamahoe Trust to provide capacity-building programmes to teach locals skills to improve their health and wellbeing that have been identified by them via surveys and feedback e.g. numeracy and literacy, dealing with stress, financial literacy, Te Tiriti o Waitangi workshops, cultural awareness, working with diversity, computer literacy, parenting, dealing with stress, applying for grants, English language, getting a drivers licence and so on – budget $12,000+ TCPS to help Ōtara-Papatoetoe residents to organise and host events to promote neighbourliness and a sense of community e.g. Neighbours Day Aotearoa (NDA), Neat Streets – budget $2,000</td>
<td>Increased capacity and capability in community people and groups to lead and do for themselves so they achieve their own potential e.g. participation in community education. More connected and inclusive communities that offer support and sense of belonging to each other e.g. NDA and Neat Streets events. Empowered community groups that choose to connect with and work with local board to deliver on community outcomes</td>
<td>No further decisions anticipated</td>
<td>Q1;Q2;Q3;Q4</td>
<td>LDI: Opex</td>
<td>$38,000</td>
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<tr>
<td>998</td>
<td>Honouring youth and seniors</td>
<td>CS: ACE: Community Empowerment</td>
<td>Capacity-Building for seniors in Ōtara-Papatoetoe</td>
<td>Fund local community groups to provide programmes that will ensure seniors know about and have access to quality facilities, resources, opportunities and activities. Activities could include: • Partner with Papatoetoe Senior Citizens Club to work with at least two other ethnically diverse senior groups and co-host workshops to promote community resilience – budget $2,000+ Partner with Injury Prevention Auckland to deliver workshops in Ōtara-Papatoetoe on health and wellbeing - budget $3,000+ Partner with Ōtara Skills Shed to provide regular activities for seniors to socialise while learning new skills – budget $4,000+ Partner with local retirement housing providers to host social events for residents and local seniors to promote greater inclusion and neighbourliness – budget $2,000+ Partner with Age Concern Manukau to coordinate community events and a ‘seniors advisory group’ to advise local board policies and plans – budget $4,000</td>
<td>Increased capacities and resources for local seniors to identify and address their own needs and aspirations • Increased opportunities for seniors to influence and participate in local board decision making • Increased awareness of the facilities, resources, places, services and opportunities provided by the local board and other agencies • Strengthened intercultural connections and learning opportunities between diverse senior groups to build resilience and agency • Increase intergenerational interactions and sense of belonging and connection to the wider local community • Increased capacity of local community groups to actively design and lead activities to improve life outcomes for local seniors</td>
<td>No further decisions anticipated</td>
<td>Q1;Q2;Q3;Q4</td>
<td>LDI: Opex</td>
<td>$25,000</td>
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### Arts, Community and Events Work Programme 2018/2019

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| 999| Honouring youth and seniors | CS: ACE - Community Empowerment | Capacity-Building for youth in Ōtara-Papatoetoe | Fund and support local youth-led initiatives to increase youth leadership and participation in all sectors that affect their life outcomes e.g. education, employment and training, council decision making, housing and other youth-identified local issues. Activities could include:  
- Fund Third Avenue to continue providing youth development, leadership training and mentoring programmes and services for TOPS (Ōtara-Papatoetoe youth council ake The Ōtara-Papatoetoe Squad).  
- Fund TOPS to coordinate and host a significant youth event or activity  
- Partner with local high schools to support youth development opportunities. | • Increased opportunities for a greater number of diverse local youths to contribute actively to improve their life outcomes e.g. Youth Week, JobFest, Youth Connections programme  
• Increased opportunities for Rangatahi and Pasifika youth to participate in civic and wider community activities e.g. Ka Eke Poutama and Tua Rangatahi programmes, Civic Leadership awards for local year 10 students  
• Improved opportunities for local young people to be in business and employment e.g. The Southern Initiative’s Trades programme for Māori and Pasifika youth | No further decisions anticipated | Q1,Q2,Q3,Q4 | LDI: Opex | $38,000 |

| 1000| Empowered, inclusive and prosperous communities | CS: ACE - Community Empowerment | Community-led placemaking teaching gardens in Ōtara-Papatoetoe | Collaborate with Parks, Sports and Recreation, as well as Community Facilities (Leasing), to support the Auckland Teaching Gardens Trust’s on-site educational gardening programmes for local residents at East Tamaki Reserve, Middlemore Park, and Charmlay Park in Ōtara and Stadium Reserve in Old Papatoetoe. Note that the budget and overall leadership of this programme is within the Park Sports and Recreation work programme. The roles of each unit/departments are outlined below:  
• Community Empowerment Unit - supporting the community groups in terms of their sustainability/growth/capacity to deliver community outcomes. The teaching garden groups are a hub for wider community projects, many of which are on private or ministry of education land.  
• Community Facilities - creating, holding and reviewing the lease and maintenance of the areas outside of the lease (there have been some asset maintenance issues raised at the gardens in Ōtara-Papatoetoe LB but it appears these are not within the lease but in adjacent park land areas).  
• Parks Sport and Recreation - understand, monitor and fund the overall programme. This includes understanding opportunities to grow the programme, link it with the objectives of connecting people with nature and set service levels and associated outcomes for the programme which can help inform future leases and future funding allocation/needs. | • Increased partnering and collaboration between council teams, community organisations and local communities toward common community outcomes • increased community participation, neighbourhood activity and connectedness across diverse cultural groups | No further decisions anticipated | Q1,Q2,Q3,Q4 | LDI: Opex | $- |
### Item 24

#### Arts, Community and Events Work Programme 2018/2019

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<tr>
<td>1001</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS; ACE: Community Empowerment</td>
<td>Respond to Maori aspirations - Maori responsiveness</td>
<td>Fund Ngati Otaara Marae $5,000 to enable them to continue their programme of professional and governance development for their committee and staff. Continue to build on funding relationship with Ngati Tamahoe to promote and support their programmes and services delivered to people on behalf of the local board. Continue to strengthen relationship with Ngati Otaara and Whāiao nga marae and promote their programmes to welcome and promote Te Ao Maori to newcomers.</td>
<td>• Increased capacity and capability for Ngati Otaara Marae to improve engagement with council and other stakeholders to progress their relocation within the proposed Ngati Otaara multi-sport centre precinct. • Improved levels of trust and reciprocity between Maori groups and council. • Increased profile and levels of control and influence for Maori over what happens in their communities. • Increased community connectedness and knowledge of Te Ao Maori by newcomers who participate in nga marae’s powhiri and cultural programmes. • Improved understanding in local board and council of local Maori aspirations and the ability to respond more effectively to them.</td>
<td>No further decisions anticipated</td>
<td>Q1,Q2,Q3,Q4</td>
<td>LDI: Opep</td>
<td>$5,000</td>
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<tr>
<td>1002</td>
<td>Honouring youth and seniors</td>
<td>CS; ACE: Community Empowerment</td>
<td>Youth Connections - Ōtara-Papatoetoe</td>
<td>Youth Connections will: Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth, particularly those who are furthest from the job market. Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways. Develop an extensive network of stakeholders in the youth employment space throughout the council family and the business community. Develop tools to build an enabling environment for young job seekers and youth-friendly employers.</td>
<td>Community outcomes: Increased youth employment • Increased business and community engagement and partnerships • Increased community collaborations to sustainably support youth employment systems change</td>
<td>No further decisions anticipated</td>
<td>Q1,Q2,Q3,Q4</td>
<td>LDI: Opep</td>
<td>$50,000</td>
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<td>1256</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: ACE: Community Empowerment</td>
<td>Apply the empowered communities approach – connecting communities (OP)</td>
<td>Broker strategic collaborative relationships and resources within the community. This includes five key activity areas: 1. Engaging communities: • reaching out to less accessible and diverse groups - focussing on capacity building and inclusion • supporting existing community groups and relationships. 2. Strengthen community-led placemaking and planning initiatives - empowering communities to: • provide input into placemaking initiatives • influence decision-making on place-based planning and implementation. This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations. 3. Enabling council: • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, marae and Māori organisations: • this does not replace or duplicate any stand-alone local board Māori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1 - 4.</td>
<td>Benefits include: • increased diverse community participation in council decision-making and activities • communities and local people have greater influence over the things they care about • identifying and addressing organisational barriers to improving community outcomes • communities have improved access to tools to support enabling ways of working • local initiatives are designed and delivered locally • local boards are able to respond to Māori aspirations.</td>
<td>Q1;Q2;Q3;Q4</td>
<td>LDI Opex</td>
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<td>1152</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: Libraries &amp; Information</td>
<td>Provision of Library Service - Ōtara-Papatoetoe</td>
<td>Deliver a library service - help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Manukau Library for 56 hours over 7 days per week ($1,607,761) - Ōtara Library for 48 hours over 6 days per week ($346,256) - Papatoetoe Library for 48 hours over 6 days per week ($420,957) - Tupu Library for 56 hours over 7 days per week ($354,114)</td>
<td>Connecting the diverse communities and people of Auckland with the world of information, knowledge and ideas, through the library network (both physical and digital). Customers and communities have access to information provided in many formats including physical books and eResources and to collections that inspire, and encourage imagination and a joy of reading. Safeguarding access to information and freedom of expression. Supporting 24/7 access to library service through the use of the digital library.</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
<td>$1,607,761</td>
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<tr>
<td>1153</td>
<td>Honouring youth and seniors</td>
<td>CS: Libraries &amp; Information</td>
<td>Preschool programming - Ōtara-Papatoetoe</td>
<td>Provide programming for preschoolers that encourage early literacy, active movement, and supports parents and caregivers to participate confidently in their children’s early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.</td>
<td>Babies and parents/caregivers learn and practice active movement and babies’ body and brain development are stimulated and increase over time. Preschoolers learn and practise a range of oral and social skills that will help with developing their literacy, numeracy and learning. Cultural inclusion and maintenance of first language is supported. Parents and caregivers are provided with a safe, welcoming space to socialise. Parents and caregivers gain confidence in reading with their children by observing library staff modelling reading with children.</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
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<tr>
<td>1154</td>
<td>Honouring youth and seniors</td>
<td>CS: Libraries &amp; Information</td>
<td>Children and Youth engagement - Ōtara-Papatoetoe</td>
<td>Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whānau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.</td>
<td>Children and youth have access to activities that build a range of literacies, including reading/writing, oral, social and digital literacies. Children’s imagination, creativity and learning stimulated through play. Positive relationships between children, whānau and library staff built and strengthened. A safe, welcoming space to socialise. Students learn effective information literacy skills and gain awareness of the educational resources available to them through the library and wider internet. Students gain confidence as independent learners.</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
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<td>1155</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: Libraries &amp; Information</td>
<td>Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Ōtara-Papatoetoe</td>
<td>Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.</td>
<td>Playing a significant role in placemaking, community building and contributing to cultural and economic life of the local board area. Creating a sense of belonging and connected communities. Providing opportunities to learn more about the local area, local history and family history. Fosters a sense of belonging and connection with the community. Providing opportunities for communities to share and learn about a range of cultures, traditions and practices. Celebrates our differences and promotes tolerance, open-mindedness, respect for others' values. Fosters social cohesion and understanding. Fosters a sense of belonging.</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
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<tr>
<td>1156</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: Libraries &amp; Information</td>
<td>Celebrating Te Ao Māori and strengthening responsiveness to Māori - Whatatipu i te reo Māori - Ōtara-Papatoetoe</td>
<td>Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with iwi and Māori organisations. Whatatipu i te reo Māori - champion and embod te reo Māori in our libraries and communities.</td>
<td>Providing opportunities to learn more about Te Ao Māori and Te Reo Māori. Fosters a sense of belonging and connection with the community. Providing opportunities for communities to share and learn about mātauranga Māori traditions and practices. Celebrates our differences and promotes openness, mindfulness and respect for others' values. Fosters social cohesion and understanding of Te Tiriti o Waitangi and partnership.</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
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<tr>
<td>1157</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: Libraries &amp; Information</td>
<td>Learning and Literacy programming and digital literacy support - Ōtara-Papatoetoe</td>
<td>Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.</td>
<td>Providing opportunities for lifelong learning, to grow through inspiration, innovation and creativity. Customers' literacy and digital skills are improved.</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
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<td>1158</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: Libraries &amp; Information</td>
<td>Ōtara Library Initiative - Ōtara-Papatoetoe</td>
<td>Develop a co-designed framework and implementation plan for library services at Ōtara Library that recognises and celebrates the predominantly Pasifika community. The initiative will support Te Kaupahangai, Auckland Libraries' Tāranoa, Auckland Libraries universal access principles and Te Kauroa Auckland Libraries Future Directions. (Funded within ABIS Opex budget activity, &quot;Library hours of service - Ōtara-Papatoetoe&quot;).</td>
<td>Supporting specific actions in the retention, preservation and maintenance of Pacific and community languages, cultures and histories. Enabling the development of programmes, services and collections at Ōtara that reflect children, youth, adults, aiga/whanau/kaianga and intergenerational connections.</td>
<td>No further decisions anticipated</td>
<td>Q1, Q2, Q3, Q4</td>
<td>ABS: Opex</td>
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<td>394</td>
<td>Manukau Transformation</td>
<td>CS: PSR: Park Services</td>
<td>Manukau Sports Bowl Service Assessment</td>
<td>Continue to work with Panuku Develop Auckland to prepare a Service Assessment for the Manukau Sports Bowl which identifies future service level provision based on the findings of a Sports Facilities Needs Assessment, a Facilities Plan plus local and regional recreational provision gaps and Panuku development objectives.</td>
<td>Aligns with the local board plan initiative to refresh and implement the Manukau Sports Bowl masterplan, in partnership with Panuku. Production of a Strategic Assessment Plan based on identified sport and recreation service level gaps will set the direction for appropriate development of Manukau Sports Bowl. The Strategic Assessment Plan will inform production of concept plan material for consultation purposes by Community Facilities.</td>
<td>Workshop in Q1 to provide direction</td>
<td>Q1; Q2; Q3; Q4</td>
<td>LD: Opex</td>
<td>$ 20,000</td>
</tr>
<tr>
<td>395</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: PSR: Park Services</td>
<td>CP: Play Network Analysis</td>
<td>Prepare a Play network analysis to determine the current level of play service provision across the local board area and identify opportunities to enhance existing levels of service.</td>
<td>Aligns with the local board plan objective that parks and facilities meet community needs for sports and recreation. Analysis findings will steer development of the play network in a coordinated way by supporting renewals with LD funding. Provide the local community with access to a range of play experiences.</td>
<td>Workshop in Q1 to agree the scope and process, including engagement and alignment with the Open Space Network Plan.</td>
<td>Q1; Q2</td>
<td>LD: Opex</td>
<td>$ 20,000</td>
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<tr>
<td>396</td>
<td>Healthy natural environment</td>
<td>CS: PSR: Park Services</td>
<td>CP: Parks Tree Planting Programme</td>
<td>Carry out specimen tree planting in parks to improve amenity, landscape, biodiversity and where desirable, shade levels.</td>
<td>Aligns with the local board plan objective that parks and facilities meet community needs for sports and recreation. Provide increased visual amenity, shade and ecological and biodiversity outcomes. Opportunities for the local community to engage and take ownership of their parks through planting events.</td>
<td>No further decisions anticipated</td>
<td>Not scheduled</td>
<td>LD: Opex</td>
<td>$ 20,000</td>
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### Parks, Sport and Recreation Work Programme 2018/2019

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<th>ID</th>
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<th>Lead Dept/Unit or AGO</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Activity Benefits</th>
<th>Further Decision Points for LB</th>
<th>Timeline</th>
<th>Budget Source</th>
<th>FY18/19</th>
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<tr>
<td>483</td>
<td>Healthy natural environment</td>
<td>CS: PSR: Park Services</td>
<td>OP: Specific implementation plan for Auckland’s Urban Forest (Ngahere) Strategy</td>
<td>This project is to develop a local board specific programme which will identify, increase and protect Auckland’s Urban Forest (Ngahere). Information sessions were held with local boards on the Urban Forest Strategy in August 2017. This is a three-year project. Year one: ‘knowing’ phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three. Year two: ‘growing’ phase: Find space for planting new trees using partnerships, including community groups, schools. Year three: ‘protecting’ phase: direct and indirect methods for the community to nominate and protect trees.</td>
<td>Aligns with the local board plan outcome for a healthy natural environment. 1. Spatial mapping of the tree canopy cover to provide a better understanding of the extent, type and age demographics of the urban Ngahere in the local board area. 2. A report to the local board in FY19 identifying a three-year specific Ngahere implementation plan.</td>
<td>In Q1 Workshop specific outcomes for local board.</td>
<td>Q1; Q2; Q3; Q4</td>
<td>LD: Opex</td>
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<td>543</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: PSR: Active Recreation</td>
<td>OP: Out and About active parks programme FY19</td>
<td>Deliver a range of free to attend activities and events in local parks, spaces and places with a greater focus on communities of activity as identified through the Auckland Approach. We will continue to provide activities for children and families, and identify partners who can provide more opportunities for young people and seniors to be physically active.</td>
<td>Increased use of local parks and open spaces for safe, fun activities. Increased physical activity in the community. Workshop the programme in Q1 (or earlier).</td>
<td>Q1; Q2; Q3; Q4</td>
<td>LD: Opex</td>
<td>$40,000</td>
<td></td>
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<tr>
<td>544</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: PSR: Active Recreation</td>
<td>Otara Pool and Leisure Centre: Operations</td>
<td>Operate Otara Pool &amp; Leisure Centre. Deliver a variety of accessible programmes and services that get the local community active including fitness, group fitness, learn to swim, early childhood education, aquatic services, recreation services.</td>
<td>Aligns with local board plan objective to continue no cost access to public pools for all, funded by a local targeted rate. Success will be measured by increased visitations, customer satisfaction, and where possible evidence of positive change in behaviour such as increased activity levels. No further decisions anticipated</td>
<td>Q1; Q2; Q3; Q4</td>
<td>ABS: Opex</td>
<td>$ -</td>
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<tr>
<td>545</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: PSR: Park Services</td>
<td>OP: Ecological volunteer and environmental programme FY19</td>
<td>Programme of activity supporting volunteer groups to carry out ecological restoration and environmental programmes in local parks including: -Community planting events; -Plant and animal pest eradication; -Litter and green waste removal; -Contractor Support; -Tools and Equipment; -Beach/stream Clean Ups. -Brochures. Full details of the work programme are in the attached memo.</td>
<td>Aligns with the local board plan initiative to continue planting along the banks of Otara Lake/Creek and Puruhiri Stream, and Hayman Park. Community involved in the care of their parks. Reduction in animal and pest plants. Cleaner and more attractive parks. Workshop the details of the programme in Q1 (or earlier).</td>
<td>Q1; Q2; Q3; Q4</td>
<td>LD: Opex</td>
<td>$40,000</td>
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<tr>
<td>582</td>
<td>Empowered, inclusive and prosperous communities</td>
<td>CS: PSR: Park Services</td>
<td>OP: Māori naming of reserves and facilities Phase two</td>
<td>Identify opportunities for park and facility naming/re-naming and engage with Mana Whenua to develop Māori names and enhance Auckland’s Māori identity and Māori heritage. Stage 2 (year 2) involves working with mana whenua on the adoption of names by the local board, and communication about new names.</td>
<td>Aligns with local board plan initiative to promote new road names that reflect local heritage and culture. Names of local parks and facilities reflect their historic significance to Māori. No further decisions anticipated</td>
<td>Q1; Q2; Q3; Q4</td>
<td>LD: Opex</td>
<td>$23,000</td>
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<th>Timeline</th>
<th>Budget Source</th>
<th>FY18/19</th>
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<tr>
<td>721</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: PSR: Active Recreation Operations</td>
<td>Papatoetoe Centennial Pool Operations</td>
<td>Operate Papatoetoe Centennial Pool in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active including learn to swim, recreational swimming and aquatic services. Aligns with local board plan objective to continue no cost access to public pools for all, funded by a local targeted rate. Success will be measured by increased; visitations, customer satisfaction, and where possible evidence of positive change in behaviour such as increased activity levels.</td>
<td>No further decisions anticipated</td>
<td>Q1; Q2; Q3; Q4</td>
<td>ABS: Opex</td>
<td>$ -</td>
<td></td>
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<tr>
<td>722</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: PSR: Active Recreation Operations</td>
<td>Allan Brewer Leisure Centre Operations</td>
<td>Operate Allan Brewer Leisure Centre. Deliver a variety of accessible programmes and services that get the local community including group fitness, early childhood education and recreation activities. Success will be measured by increased; visitations, customer satisfaction, and where possible evidence of positive change in behaviour such as increased activity levels.</td>
<td>No further decisions anticipated</td>
<td>Q1; Q2; Q3; Q4</td>
<td>ABS: Opex</td>
<td>$ -</td>
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<tr>
<td>769</td>
<td>It’s easy to get around</td>
<td>CS: PSR: Active Recreation</td>
<td>OP: Learn to Ride (cycle) - local schools</td>
<td>Provide learn to ride cycle lessons to children and adults, aimed at increasing skills and confidence in bike riding. Raise awareness of existing and future local paths. • Confident adults and children riding a bike. They will have been taught how to do this safely • Increased participation in active recreation • Encourages future use of greenways – a local board objective • Fitter, healthier adults and children • Participants will be introduced to the local bike club (soon to move to Colin Dale Park). This could lead to an increase in the number of club members within the BMX club.</td>
<td>Workshop in Q1 to provide direction on the outcomes and schools to work with.</td>
<td>Q1; Q2; Q3; Q4</td>
<td>LO: Opex</td>
<td>$ 30,000</td>
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<td>946</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: PSR: Active Recreation</td>
<td>OP: Community Access Grant - Papatoetoe Sports Centre/KOLMAR</td>
<td>Provide a community access grant to KOLMAR to assist with the operational costs of managing the Papatoetoe Sports Centre. Funding is provided as part of the regional community access grants and the local board is responsible for setting key performance indicators. This is year 2 of a 3 year funding allocation.</td>
<td>Supports Auckland Sport and Recreation Strategic Action Plan by * Providing a quality, fit for purpose, network of sport and recreation facilities top meet identified needs * Increasing participation by children and young people and targeted populations * Promoting healthy and active lifestyles.</td>
<td>No further decisions anticipated</td>
<td>Q1; Q2; Q3; Q4</td>
<td>ABS: Opex</td>
<td>$ 150,000</td>
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<td>949</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: PSR: Park Services</td>
<td>OP: Teaching Gardens Trust</td>
<td>Provide funding to the Auckland Teaching Gardens Trust to operate four teaching gardens for the community, to encourage and mentor people to grow their own food. The teaching gardens are located: * East Tamaki Reserve * Middlemore Park * Chantlay Park, * Stadium Reserve, Papatoetoe.</td>
<td>This is a key initiative in the local board plan - fund programmes to teach people how to grow food through teaching gardens. Enhanced well-being for those participating in the mentoring scheme.</td>
<td>Direction on the leases for each teaching garden.</td>
<td>Not scheduled</td>
<td>ABS: Opex</td>
<td>$ 60,000</td>
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<td>1535</td>
<td>Parks and facilities that meet people’s needs</td>
<td>CS: PSR: Park Services</td>
<td>Whitley Park No2 (Cooper Crescent) Prepare a service assessment</td>
<td>Undertake a service assessment of Whitley Park No 2 to determine the recreational outcomes for the local community. Provides an analysis of the current and future recreational needs of the local community. Could increase use of local parks and open spaces.</td>
<td>In Q1 workshop to provide direction</td>
<td>Q1</td>
<td>ABS: Opex</td>
<td>$ -</td>
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Te take mō te pūrongo / Purpose of the report
1. To approve the Ōtara-Papatoetoe local economic development programme for the 2018/19 financial year.

Whakarāpopototanga matua / Executive summary
2. This report introduces the proposed 2018/19 financial year Local Economic Development (LED) Work Programme for the Ōtara-Papatoetoe Local Board as set out in attachment A.
3. The proposed work programme comprises, Little India Promotion, Ōtara-Papatoetoe Business Sustainability Development, and support for the Young Enterprise Scheme.
4. The total value of the Local Economic Development programme is $48,000.
5. The board is being asked to approve the 2018/19 local economic development programme.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:
a) approve the 2018/19 local economic development programme as presented in attachment A to this report.
   i. Little India Promotion ($20,000)
   ii. Ōtara-Papatoetoe Business Sustainability Development ($25,000)
   iii. Young Enterprise Scheme ($3,000).

Horopaki / Context
6. This report provides the Local Board with the proposed local economic development work programme for the coming financial year.

Tātaritanga me ngā tohutohu / Analysis and advice
7. The 2018/19 local economic development programme has been developed having regard to the Local Board’s priorities for local economic development set out in the Local Board Plan (2017).
8. The proposed LED programme comprises the following activities.

Little India Promotion ($20,000)
9. Hunters’ Corner Business Association is interested in partnering with the local board and providing match funding to promote Hunters Corner as the 'Little India' of Auckland, an authentic Indian shopping and dining destination.
10. The Little India initiative seeks to leverage the area's Indian businesses and community events to increase economic vitality and viability while retaining and attracting other businesses to the area.

11. Hunter’s Corner Business Association will lead the project, and set up a project steering group. The steering group will include representatives from the local board, the business association, Papatoetoe Historical Society, and local community organisations.

Ōtara-Papatoetoe Business Sustainability Development ($25,000)

12. ATEED will work with the Sustainable Business Network (SBN) to promote sustainable business practices to local businesses in Ōtara-Papatoetoe. The initiative is anticipated to have a focus on the following areas,
   i. waste minimization identifying specific implementation options (e.g. used oil collection, food waste collection);
   ii. the development of an indicative set of basic resources to deploy with participants (e.g. simple checklists, top tips sheets, posters); and
   iii. a simple measurable outcomes system.

13. The work will also identify the needs of local business through an initial NEEDs assessment with interested businesses.

Young Enterprise Scheme ($3,000)

14. Auckland Business Chamber, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss.

15. Fostering youth entrepreneurship is a key requirement for developing an innovative economy and creating employment pathways for our young people. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and real profit and loss. Students learn key work skills and business knowledge including: business fundamentals, planning, interpersonal relations, financial, decision making, reporting, risk management and team work. YES helps create a culture of innovation and entrepreneurship amongst Auckland’s young people.

16. The funding from the local board will support the delivery of the YES Kick Start days in February 2019. The local board will be named as one of the sponsors. The Kick start days are held in sub-regions (North, South, East, Central/West) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is about, and what is in store for them. All schools in the local board area that have shown an interest in YES are invited. In addition the invite is extended to those schools who have not shown an interest to enable them to make a decision as to whether to participate.

17. Four local schools including Aorere College, Tangaora College, Sir Edmund Hillary Collegiate Senior School and De La Salle College have enrolled in the 2018/19 YES programme.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

18. The proposed LED programme was presented to the Local Board at the 22 May 2018 workshop, and has been amended to reflect the comments received at that workshop.

Tauākī whakaaweawe Māori / Māori impact statement

19. There are no direct impacts as a result of this report on Māori. However, in implementing the programme consideration will be given to the need to consult with Iwi and consider any impacts on Maori arising from the specific project being undertaken.
Ngā ritenga ā-pūtea / Financial implications
20. The Local Economic Development work programme progress will be reported directly to the Local Board as part of the quarterly local board work programme report produced by Local Board Services.

Ngā raru tūpono / Risks
21. The Local Economic Development work programme is dependent on the development of detailed proposals and associated funding agreements there is a risk that the budget remains unspent as a result of the fact that initiatives supported in the financial year do not require the full amount allocated, or following the agreement of the programme external partners do not in turn proceed with the project.

Ngā koringa ā-muri / Next steps
22. Following approval by the local board the Local Economic Development team at ATEED will begin to implement the programme as approved by the local board. Where there is a need further scoping of activities will be undertaken and presented back to the local Board as required.

Ngā tāpirihanga / Attachments
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<tr>
<th>Authors</th>
<th>Luo Lei – Local Economic Development Advisor (ATEED)</th>
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<tr>
<td>Authorisers</td>
<td>John Norman – Strategic Planner Local Economic Development (ATEED)</td>
</tr>
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<td>ID</td>
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<td>354</td>
<td>Empowered, inclusive and prosperous communities</td>
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Local board resolution responses and information reports

File No.: CP2018/09894

Te take mō te pūrongo / Purpose of the report

1. This report provides a summary of resolution responses and information reports for circulation to the Ōtara-Papatoetoe Local Board.

Reports from Regional Facilities Auckland

2. The Auckland Stadiums Venue Development Strategy was received on 28 May 2018 from Regional Facilities Auckland (Attachment A).

3. The Regional Facilities Auckland Third Quarter Report was received on 7 June 2018 (Attachment B).

4. The Road naming in the Ōtara-Papatoetoe Local Board area memo was received on 7 June 2018 from the Team leader Subdivision.

Ngā tūtohunga / Recommendation/s

That the Ōtara-Papatoetoe Local Board:

a) note the Auckland Stadiums Venue Development Strategy from Regional Facilities Auckland.

b) note the Regional Facilities Auckland Third Quarter Report.

c) note the Road naming in the Ōtara-Papatoetoe Local Board area memo.

Ngā tāpirihanga / Attachments

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<tr>
<td>A</td>
<td>Auckland Stadiums Venue Development Strategy</td>
<td>115</td>
</tr>
<tr>
<td>B</td>
<td>Regional Facilities Auckland Third Quarter Report</td>
<td>131</td>
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<td>C</td>
<td>Road naming in the Ōtara-Papatoetoe Local Board area memo</td>
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<table>
<thead>
<tr>
<th>Authors</th>
<th>Carol McGarry - Democracy Advisor</th>
</tr>
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<tbody>
<tr>
<td>Authorisers</td>
<td>Carol McKenzie-Rex - Relationship Manager</td>
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Venue Development Strategy
"The refreshed strategy recognises Auckland’s rapidly growing population, its burgeoning profile of being a major world city of increasingly diverse cultures, and the wider range of sport and entertainment options that Aucklanders may wish to participate in and experience."
Overview

The future needs of Auckland and Aucklanders have been a major focus of civic planning in recent years and that has extended to the city’s sport, entertainment and cultural venues.

Under its responsibilities to support Auckland’s arts, culture, heritage, leisure, sport and entertainment sectors Regional Facilities Auckland (RFA) undertook a major consultation process in 2012 on the strategic direction of Auckland’s major outdoor stadiums. Feedback was received from a number of stakeholder organisations including national and regional sporting organisations, stadium users, local boards, neighbourhood groups and the Eden Park Trust Board. The organisations involved in this engagement process represented in excess of 500,000 individuals. From this feedback the RFA formed a view that the Auckland Stadiums network was not ideally placed to meet current and future needs, and was unnecessarily costly to users, had high compliance costs for owners and in many cases delivered sub-optimal facilities and services to spectators. From this came the first iteration of the stadiums strategy.

In 2015, RFA was instructed by Council to re-engage with key stakeholders on the Stadiums Strategy as an outcome of the 2015-24 Long Term Plan process which approved the Stadiums Strategy and funding. That consultation highlighted the need to consider long term needs of Auckland and New Zealand including options for the location of major international stadiums catering for football codes and cricket.

This refreshed strategy covering the next 20 years is based on further extensive stakeholder feedback, research and engagement undertaken subsequently which expanded upon the need for specialisation and fit-for-purpose venues; high performance facilities to meet the growing training and development needs of sports codes; and new venues to cater for changing user and fan expectations and to accommodate major events, concerts and sporting code needs. This generates an opportunity to attract third party investment into High Performance and other facilities along with other new commercial opportunities.

The overarching objectives of the strategy remain to provide an integrated management model for Auckland’s major stadia infrastructure, enhance fan experience, increase revenue, minimise operating costs across all stadia, significantly increase venue utilisation, and remove duplication in capital investment, to the benefit of Auckland ratepayers.

In terms of scope, this Venue Development Strategy is focused on Auckland’s major outdoor stadiums. Further research and consultation will need to occur regarding Auckland’s indoor venues (such as Trusts Arena, the North Shore Events Centre and Spark Arena) to align around Auckland’s future needs and aspirations.
Major drivers

Auckland as a great global city

One of the drivers of this strategy is the city's status as a global city. Auckland's reputation as a major international business and tourism destination is a significant factor in attracting tourists and businesses to the city. The city's diverse cultural and sporting events are also important drivers of its global appeal.

Changing requirements of existing and new stadium users

New Zealand's major sport organisations and each of the city's major football clubs have been the subject of numerous studies and debates on the future of the city's sports facilities. The need for high-quality venues that can support the needs of both athletes and fans is evident, and the city's existing facilities are not always up to standard. This is likely to drive changes in the city's sports landscape in the coming years.

Fan Experience is paramount

Competition for fans and the city's reputation as a tourist destination are two of the key factors that drive the city's sports landscape. The need for high-quality venues that can support the needs of both athletes and fans is evident, and the city's existing facilities are not always up to standard. This is likely to drive changes in the city's sports landscape in the coming years.

Mixed-use facilities

Many of Auckland's major sports facilities are not appropriately located to attract or serve local fans or maximise the opportunities for tourism, hospitality or commercial development. The current distribution of venues is not optimal, with some locations poorly served by public transport and other locations suffering from planning issues.

Venue or location

Several of Auckland's major sports facilities are not appropriately located to attract or serve local fans or maximise the opportunities for tourism, hospitality or commercial development. The current distribution of venues is not optimal, with some locations poorly served by public transport and other locations suffering from planning issues.
The new stadium option
The suggestion from football codes that a fully-covered international stadium and precinct be developed in Auckland’s city centre is one that RFA considers has strong merit as a means of achieving the objectives of a fit-for-purpose stadium in an appropriate location that caters for multiple users. The benefits of a covered stadium would remove weather elements from event considerations. It would also offer multiple configurations to cater for small or large crowd events. This facility would replace ageing venues in other parts of the city. A city centre stadium precinct would have the potential to energise and invigorate the central city as has been demonstrated in similar developments in other countries. It would harness the accommodation, hospitality and transport infrastructure already in place in central Auckland. Subject to design considerations, it could also be an iconic building for central Auckland and be a catalyst for investment, into residential and commercial regeneration.

The alternative of a refreshed Eden Park
Whilst acknowledging the calls for a new international stadium in the central city are very strong, Eden Park needs to be considered in this context. RFA does not have responsibility for Eden Park, however, its presence has a major influence on any stadium analysis. An alternative is to invest further in Eden Park and redevelop it as a rectangular stadium for all football codes. Like investment in a new central city stadium, this would also be at significant cost.

Maximising value and utility of stadium network
The development of a new international stadium would be a long-term project and one that could likely be advanced by Auckland hosting a major international event. It would support alternate uses and new opportunities for regional stadia such as an international cricket ground at Western Springs, the High Performance Facilities and Community Stadia proposed for QBE Stadium and Mt Smart Stadium; and the possible consolidation of all speedway racing classes at a regional motorsport facility.

Any investment would also be required to obtain resource consent and zoning approvals for stadium use. In any central city location consideration could be given to designating the stadium precinct as a project of national significance which would assist in planning and zoning requirements. The relative benefits of any proposal would need to be investigated thoroughly through a full business case analysis and consideration of funding requirements and options.

Future-proofing Auckland
A new stadium precinct development in central Auckland could ensure the city’s anchor sport and entertainment franchises and events are on a level footing with those in other cities, domestically and internationally. It could provide up-to-date facilities for regular sporting competitions and events including rugby, rugby league and football as well as concerts, festivals and cultural events. A new facility could also allow Auckland – and by extension New Zealand – to offer the capacity, modern facilities and a marquee venue to attract major international events including the Commonwealth Games, World Cup events and State of Origin fixtures. The establishment of a new international stadium or a refreshment of Eden Park would require a new approach to the use of other stadia such as QBE and Mt Smart. Their role would change given the activity that would move to an international stadium. However, a revised stadium network would also offer the potential for up to three stadium concert venues (International Stadium, Western Springs and QBE Stadium) in time ensuring three outdoor venues remain available to concert and event promoters. Some elements have already been implemented as part of this Strategy including the new all-weather training fields and work towards the high performance training centre at QBE Stadium.
"The cost of maintaining existing venues will, over time, become prohibitive while the lack of a long-term strategy will force the city to make decisions based on urgent need and under time pressures. A planned approach now will ensure a more effective long-term solution."
Venue Development Strategy

Based on the feedback from stakeholders, RFA has developed the following Venue Development Strategy for Auckland’s outdoor stadium venues, designed to be applicable for the next 20 years.
International Stadium and Precinct

The proposal for a purpose-built International Stadium could be designed to be flexible and scalable with the ability to host regular football and major events in rectangular sport mode, concerts and community events and future hosting of major events such as the Commonwealth Games.

The upper tier could be designed so it can be “cloaked” to create the effect of a smaller “club” venue for those events with smaller audiences. The proposed stadium could host up to 50,000 in major event mode and up to 25,000 in club mode and could cater for up to 65,000 patrons for concerts. The co-location of multiple sports codes and its attractiveness to other hirers will increase utilisation and maximise the revenue and cost/benefit returns of the venue. The stadium location is not yet determined however it would ideally be located in proximity to the City Rail Link, bus and ferry transport hubs, other public transport networks and supplementary car parking. A central city location could also provide access for patrons to a wide range of food, beverage, entertainment, accommodation and car parking options. It is envisaged that a new stadium could be developed as part of a stadium precinct, providing opportunities for commercial development, private sector investment, co-location of relevant entertainment and hospitality facilities and other services. Third party investment may provide leverage opportunities and assist in meeting the capital cost requirements of any new international stadium. This approach, based on highly successful stadium and precinct developments overseas, would offer the potential for the regeneration and expanded development of its location in Auckland’s central city. A detailed Pre-Feasibility Study exploring locations and options for a central city stadium has been completed and has identified that there are locations in the city which could be developed as an International Stadium and Precinct. Funding options for the proposed international stadium and the overall Venue Development Strategy are under review. RPA considers that any consideration of the International Stadium and Precinct must include consideration of Eden Park’s suitability to meet these criteria and fulfil the role of Auckland’s International Stadium for football codes. This would be achieved through a full business case process. The Eden Park Trust Board has indicated it is willing to participate in the next stage of this process.

“It is envisaged that a new stadium could be developed as part of a stadium precinct, providing opportunities for commercial development, private sector investment, co-location of relevant entertainment and hospitality facilities and other services.”
Different operating modes, scaling

Central city location

Design concepts for an International Stadium and Precinct

Precinct opportunities

Retractable roof

BC Place Stadium, Vancouver, Canada

AT&T Stadium, Dallas, Texas, USA

Millennium Stadium, Cardiff, Wales

Attachment A

Item 26
Western Springs

Western Springs will soon be phased out as a motorsport venue, consistent with the Unitary Plan zoning for the venue and the limitations created by its inner city location. A future option is that it be developed as a world-class Cricket Ground for all forms of cricket. It could also host Australian Rules Football (AFL) premiership fixtures.

New Zealand Cricket has indicated it would locate a satellite facility to complement their high performance activity in Christchurch and there is potential for them to have their administration base at Western Springs, providing RFA with a market-based rental stream.

Auckland Council, in 2015 through the 2015-2024 Long Term Plan process, Western Springs will continue to be a venue for concerts and festivals and for Ponsonby Rugby Club, which already occupies part of the precinct. Any Western Springs development will form a key part of the Western Springs Precinct, complementing Western Springs Park, Auckland Zoo and MOTAT.
QBE Stadium

The northern region of Auckland will experience continuing growth and sports related demand in the foreseeable future. QBE Stadium is being re-purposed as a high performance training facility and event venue, continuing to be utilised as a community stadium for the sporting codes it supports (North Harbour Rugby, New Zealand Football). A High Performance sports hub will support New Zealand Football, North Harbour Rugby and potentially New Zealand Rugby and AFL. This facility will be managed by the Massey University School of Sport. Baseball will also feature under proposals to utilise the main stadium in summer months for a new franchise in the Australian Baseball League. Under the Venue Development Strategy, RFA has already invested in new training fields to expand the training and community sport facilities available in the region. QBE Stadium will continue to be available as an additional venue for concerts and festivals.
Mt Smart Stadium

Mt Smart will remain as an event venue for the Vodafone Warriors and Auckland’s major outdoor concert venue until such time as a new International Stadium is available. At that time, Mt Smart will be re-purposed as a high performance training facility for the Warriors and other teams and as a community event venue. It will maintain the critical role it plays in delivery of many sports and recreation services at school, club and community level, and continuing to provide facilities for athletics over the long term. With the removal and rationalisation of the major stands, Mt Smart will have additional training capacity to support the high-performance training needs of the likes of the Vodafone Warriors and New Zealand Kiwis and provide additional access for the community for local sporting needs.
Regional Motorsport Park

It is proposed that all speedway classes could be consolidated at a regional speedway facility, preferably in a location designated as a Motorsport Precinct, within the Unitary Plan. The aim would be for speedway to have a bespoke venue of an appropriate scale and on a site that is enabled for all classes. A customised specialist facility with a strong multi-class events programme is a solid foundation for speedway in Auckland, into the future.
Sequencing

The Venue Development Strategy is an aspirational approach to the future outdoor stadium provision over the next 20 years, but it cannot ignore the current demands on our stadium infrastructure. In order to progress towards delivering this strategy careful planning will be required to ensure that the appropriate levels of service to all users are maintained.

Currently the transition of QBE Stadium to a high performance training centre and community stadium is progressing with minimal disruption to the sports involved.

To achieve the key components of this strategy the first stage will require the relocation of speedway from Western Springs, possibly to a Regional Motorsport Park to ensure continuity and sustainability for the speedway classes. This has an estimated delivery time of one to two years.

An oval stadium at Western Springs could proceed once speedway ceases at the venue. The venue could be available for use within a one to two year timeframe from when the project is initiated.

The international football stadium project would be based on the option chosen as a result of the business case analysis, and is likely to be developed over a long design and construction timeframe, with estimates ranging from five to seven years from when the project is initiated.

In the interim appropriate provision levels need to be maintained for all current activities.
Third Quarter Report 2017-18
FOR THE QUARTER ENDED 31 MARCH 2018
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EXECUTIVE SUMMARY

Regional Facilities Auckland’s (RFA) purpose is to enrich life in Auckland by engaging people in the arts, environment, sports and events. We work in partnership with key stakeholders to present exciting, engaging and accessible experiences to those who live in and visit our city. Our innovative and imaginative programming delights people – every single day – and our collections and venues are some of the best in New Zealand.

RFA’s third quarter programme continued the delivery of a diverse array of exhibitions, shows and entertainment as people flocked to experience and enjoy RFA’s exciting activities and events across Auckland.

Highlights of the third quarter included:

- Yayoi Kusama’s *The obliteration room* far exceeded expectations. Since opening in December to closing at Easter weekend, 150,000 Gallery visitors placed over three million stickers in the room.
- Julian Rosefeldt’s *Manifesto* opened at Auckland Art Gallery in February. Starring Australian actress Cate Blanchett, the immersive 13-channel film installation is presented in collaboration with the Auckland Arts Festival.
- Foo Fighters and Weezer played a one-off New Zealand concert in February and Ed Sheeran performed three concerts in March.
- Auckland City Limits was held at Western Springs in March, welcoming 15,000 music lovers for an unforgettable day.
- The VOLVO Ocean Race used the ANZ Viaduct Events Centre as headquarters for 31 days during the Race Stopover, with 550,000 people passing through the venue.
- During Auckland Anniversary weekend, the Tamaki Herenga Waka Festival was held at the ANZ Viaduct Events Centre for the second year running. More than 30,000 visitors enjoyed this showcase of Māori heritage and culture of Tāmaki Makaurau.
- The Art of Banksy exhibition at Aotea Centre was phenomenally successful with over 46,000 tickets sold.
- In early 2018 work began on two key renewals projects, the Auckland Zoo’s exciting new $50 million South-East Asia precinct that will entirely transform one-fifth of its public space, and the $42 million refurbishment of the Aotea Centre.
- Integration of New Zealand Maritime Museum into RFA’s governance;
- Bug Lab opened at the Zoo in December with an eight month exhibition period.

RFA finished the third quarter with an unfavourable net operational result of $3.4m against budget. The operational result excludes non-cash revenue and expenditure items.

This was largely due to challenging, external revenue targets not being met by $7.7m. The main areas are lower than expected revenue from corporate sponsorships and donations due
to a softening philanthropic environment, adverse weather conditions affecting Zoo visitation, less favourable commercial terms from our catering suppliers, cancellation of major musicals and concerts, lower than budgeted net revenue from the introduction of the international visitor charge at Auckland Art Gallery, and lower attendance numbers at some key events.

To offset the impact of this, tight cost control has been applied saving $4.3m in staff costs, essential non committed costs (such as marketing, ICT costs and staff training), and costs which will not result in significant service level reductions. However, due to the large portion of fixed costs and/or costs committed in the prior years, this has not at a level to offset the revenue loss.

YEARN END FORECAST

RFA’s operational costs are met primarily through external revenue with the balance from Auckland Council’s operational funding. For the 2017/18 financial year, operational costs were budgeted to be met 28% from Council and 72% from external revenue.

With the lower than expected revenue, offset in part by tighter cost control, the year-end forecasted operational position is expected to be approximately $4.9m unfavourable to budget.

While this result is disappointing, it reflects RFA’s operational environment where the most significant risk to achieving budgets was achieving revenue assumptions where external revenue is subject to a high degree of volatility and are cyclical in nature.

At the Governing Body workshop in June 2017, the RFA Board outlined the potential impacts on the core operations and increased external revenue risks which may arise from an additional $1m in funding reduction to RFA for the 2017/18 financial year.

The key points of note were:

- The additional $1m reduction brought the total requests to $7.9m per annum ongoing and totalling $45m since 2012;
- In order to balance budgets and meet Auckland Council’s expectation of no service level changes, external revenue targets were increased by 21% on 2016/17 and were budgeted to meet 72% of RFA’s operational costs;
- Council was requested to support additional funding requests to put RFA into a more financially sustainable basis as part of the LTP 2018-28 deliberations; and
- Council should consider a different funding model to reflect RFA’s unique operational environment. RFA looks forward to the opportunity to discuss the merits of this further with Auckland Council.
RFA has four strategic priorities for 2017-2020 that address the challenges facing our business and continue our journey from transition to transformation.

**ENHANCE CUSTOMER EXPERIENCES**

With over four million customers, visitors and fans to our venues every year, our customer experience and digital strategy is focused on delivering a better customer experience at all touchpoints of the customer and client journey. Positive trends in Net Promoter Scores across RFA venues indicates improvement in RFA customer experiences continue.

**OPTIMISE SECTOR NETWORKS**

Identifying and leveraging the strengths in the sector portfolios within which we work will allow us to deliver greater opportunities for our customers and better returns and efficiencies for RFA and for ratepayers. A key initiative in this respect during the current year has been the transfer of the New Zealand Maritime Museum under RFA’s governance in March. The full operational integration of Museum operations is now underway to achieve the economies of scale resulting from being part of RFA, and realise organisational synergies possible from a closer operational association with other RFA businesses.
INVEST IN OUR VENUES AND SERVICES

RFA is the trusted steward of $1.3 billion of assets. Our transformational priorities focus on the development of Auckland Zoo, implementing our Venue Development Strategy and the Aotea Arts Quarter, creating venues that will be representative of a great global city and underpin future opportunities to advance our community’s social and cultural wellbeing and further contribute to Auckland’s economic growth.

Significant renewals projects at Auckland Zoo and Aotea Centre have commenced to meet compliance obligations, improve functionality, and meet increasing customer expectations.

IMPROVE ORGANISATIONAL SUSTAINABILITY

Key to RFA’s long term financial health and sustainability is a funding and operating model sufficient to support delivery of RFA’s strategic priorities. To this end, RFA has been engaging with Council’s Long Term Plan process to identify levels of funding appropriate to enable good stewardship of RFA’s assets and to resource the operations of RFA venues and programmes sufficiently for RFA to meet its responsibilities in delivering public good outcomes and value for money for Auckland. A particular focus is funding for Auckland Art Gallery, health and safety, security and venue maintenance.

HIGHLIGHTS FOR THE LAST QUARTER

AUCKLAND ART GALLERY TOI O TĀMAKI

Julian Rosefeldt’s Manifesto opened at Auckland Art Gallery in February. Starring Australian actress Cate Blanchett, the immersive 13-channel film installation is presented in collaboration with the Auckland Arts Festival.

Offering fresh insights into the Gallery’s remarkable international collection, Other People Think: Auckland’s Contemporary International Collection launched on 10 March with a free late-night event, OPT IN, featuring live entertainment and artist talks.

The Gallery announced this year’s nominees for the Walters Prize on 21 March, the most esteemed award in New Zealand visual arts. They are Ruth Buchanan, Jacqueline Fraser, Jess Johnson with Simon Ward, and Pati Solomona Tyrell.

As part of MOTAT’s Pāsifika Vibes on 24 March, the Gallery held an outreach community art activation stall. Showcasing Pacific artwork and live screen-printing, it engaged over 1,100 visitors.

Yayoi Kusama’s The obliteration room far exceeded expectations. Since opening in December to closing at Easter weekend, 150,000 Gallery visitors placed over three million stickers in the room.
For the second year in a row, a Gallery publication made it to the Ockham New Zealand Book Awards shortlist. *Gordon Walters: New Vision* is one of four finalists in the stiffly-contested non-fiction category. Winners will be announced in May as part of the Auckland Writers Festival.

Since 22 January, Auckland Art Gallery has charged international visitors a $20 entry fee ($17 for international students). Children under 12, NZ residents and Gallery members all enter free of charge.

**AUCKLAND CONVENTIONS**

Auckland Conventions staged 94 events across all RFA venues during the third quarter. The highest number of events were staged at the QBE Stadium and Function Centre, followed closely by the ANZ Viaduct Events Centre.

The VOLVO Ocean Race used the ANZ Viaduct Events Centre as headquarters for 31 days during the Race Stopover, with 550,000 people passing through the venue.

During Auckland Anniversary weekend, the Tamaki Herenga Waka Festival was held at the ANZ Viaduct Events Centre for the second year running. More than 30,000 visitors enjoyed this showcase of Māori heritage and culture of Tāmaki Makaurau.

On the international front, seven conventions and one international dinner were hosted across Aotea Centre and the ANZ Viaduct Events Centre. A highlight was the WCGALP (World Conference on Genetics Applied to Livestock) Conference, organised through Massey University. This event engaged 5,000 delegates over four days.

**AUCKLAND LIVE**

The year opened with the phenomenally successful *The Art of Banksy* exhibition at Aotea Centre, with over 46,000 tickets sold. Open every day for a month, late nights were added to cope with demand.

Auckland Live Summer in the Square programming included the Latin Fiesta, the Classical Weekend and Folk Week. The programme attracted more than 27,500 people keen to soak up the sunshine and hero events. Despite rain over the Classical Weekend, the Town Hall Organ Tours drew bigger than expected crowds. Inside, performances by NZ Opera and the Royal New Zealand Navy Band (their first collaboration) received rapturous, standing ovations.

At The Civic, sold-out sessions of Grand Opening gave audiences a unique and entertaining glimpse into the inner workings of the venue. This whet appetites for Auckland Live’s Civic Tours, which show no sign of losing popularity.

Auckland Arts Festival attracted thousands to The Civic, Bruce Mason Centre, Aotea Centre and Auckland Town Hall. Inspiring experiences ranged from virtual reality prehistoric creatures to German music wunderkind Max Richter, to the English National Ballet. The iHeartRadio
Festival Club transformed Box Café and Bar and the foyer of the Aotea Centre into a 70s-themed cocktail lounge with bespoke dining and live music.

Auckland Live Kids (the 2018 children’s and family programme) was announced, lining up some of the best New Zealand and South Pacific theatre, music and dance experiences for children. It is hosted in collaboration with Auckland Philharmonia Orchestra, Australia’s award-winning Windmill Theatre Company and the Sydney Opera House.

AUCKLAND STADIUMS

Foo Fighters and Weezer played a one-off New Zealand concert in February as part of their Asia-Pacific Tour, attracting a crowd of over 35,000 at Mt Smart Stadium. The event had a particularly strong food and beverage outcome for RFA due to the strong double billing.

Auckland City Limits was held at Western Springs in March, welcoming 15,000 music lovers for an unforgettable day. Fans were able to enjoy major international stars from an array of genres including Beck, Grace Jones, Justice and The Libertines. The festival received widespread positive feedback from fans and both national and international press after a superb job from the Auckland Stadiums events team.

Up at QBE Stadium in March, more than 6,000 runners celebrated health and happiness with The Colour Run – the world’s most colourful event. The stadium also saw The Phoenix squaring off against the Newcastle Jets in the Hyundai A-League on 17 March, hosting over 5,000 football fans. On the same day, the Warriors celebrated St Patricks Day with a 20-8 victory against Gold Coast Titans at Mt Smart Stadium in front of more than 14,000 delighted fans.

Mt Smart Stadium ended another record-breaking concert season with the country’s most attended concert series in history. Ed Sheeran sold out the stadium for three consecutive nights, selling over 134,000 tickets. 'Sheerios' travelled from across New Zealand to be there, and the shows generated extensive media coverage and goodwill. The performances saw Mt Smart Stadium break a New Zealand record for the highest concert attendance, surpassing its own record from last year’s Adele concerts. Further cementing Auckland’s reputation as New Zealand’s entertainment capital, RFA’s summer concert and festival series boosted Auckland’s economy by a visitor spend of more than $29m.

AUCKLAND ZOO

In early 2018 work began on Auckland Zoo’s exciting new $50 million precinct that will entirely transform one-fifth of its public space. Phase three of an extensive 10-year redevelopment programme, the new South-East Asia development is the largest ever undertaken by the Zoo. Visitors will be immersed in the sights, sounds and smells of a tropical Sumatran rainforest – one of the most biodiverse places on Earth, and learn about the impacts deforestation is having on wildlife and what they can do to help. In South-East Asia this includes Sumatran tigers, orangutans, siamang gibbons and small-clawed otters – all species that will feature in the development. Work on the new Administration Building extension also commenced in Quarter
one. The new extension will reduce the number of staff working in isolation and facilitate a more collaborative workforce.

In a New Zealand first, Auckland Zoo successfully hatched a Galápagos tortoise. It is only the second zoo in Australasia to breed these amazing animals, which can live for over two centuries. Pinta will grow to over 250kg, and it is hoped many generations of Aucklanders will be inspired by her to care for the world around them.

The Zoo had the best year in over a decade breeding threatened New Zealand native bird species (kiwi, whoio, pateke and orange-fronted parakeet) for release to safe areas in the wild – a total of 58 individual birds.

Wild weather in February, saw the Department of Conservation rescue the last remaining Chesterfield skinks from their West Coast habitat before it was destroyed by storms. Auckland Zoo has been able to provide a temporary home and care for one of the world’s rarest reptiles, and work will continue with DoC to develop a restoration plan for the species in the coming months.

The Zoo’s annual pass membership has almost doubled due to a successful customer loyalty partnership with Vodafone, with around 20,000 new members.

In an innovative partnership, Auckland Zoo, Compass Group and Eat My Lunch have come together to help ensure no Kiwi child goes to school hungry. Since March, visitors to the Zoo’s cafes have been able to buy an Eat My Lunch meal and also give a lunch to a child that went to school without one. Eat My Lunch has to date given over 700k lunches to Kiwi kids and the Zoo is now encouraging its 700k annual visitors to help add to this.

NEW ZEALAND MARITIME MUSEUM HUI TE ANANUI A TANGAROA

Jae Kang’s Knot Touch exhibition opened at the Museum in October 2017 and has been engaging visitors throughout the summer. This free family-friendly installation invites people to touch and physically explore the art, with easy access for differently-abled visitors.

In collaboration with Connect the Dots, the Museum hosted children from BLEENZ (Blind and Low Vision Education Network NZ), the National Health Board, and elderly adults living with dementia. The groups also participated in tailored workshops with the artist.

During the Auckland Anniversary weekend celebration, the Maritime Museum ran free family activities at a range of waterfront sites including Eastern Viaduct and Ports of Auckland’s SeePort. Special sailings allowed Aucklanders onto the water to see the regatta races on Anniversary Day.

The Museum’s Lifelong Learning Team ran an education programme to ‘turn the tide on plastics’ during the Volvo Ocean Race Auckland Stopover in February and March. Over that period, 1000 students came through the programme.
Under the newly formed umbrella of Museums of Auckland (MoA), the Museum partnered with MOTAT, Auckland Museum and Auckland Art Gallery for Pasifika Vibes at MOTAT. Free family programming highlighted Pacific canoes alongside the Pasifika Festival.

For the Royal NZ Navy’s Open Day in March, the Museum’s Collections and working vessel Ted Ashby offered free sailings around the Devonport Naval Base. Commentary was provided by Navy personnel, and 300 passengers were accommodated over 10 trips.

**FUTURE OUTLOOK**

Auckland Art Gallery has partnered with Dunedin Public Art Gallery to present *Gordon Walters: New Vision*, an exhibition of more than 150 artworks by Gordon Walters that will open in July. The unprecedented exhibition will examine the breadth of more than fifty years of practice. In August, the Gallery will open *The Walters Prize 2018* exhibition, presenting the very best of New Zealand contemporary art, as selected by an independent jury of arts professionals.

Auckland Conventions will host NZ Fashion Week at the ANZ Viaduct Events Centre in August, ahead of the venue becoming the Emirates Team New Zealand base in the lead up to the 36th America’s Cup in 2021. Two major international conventions are also confirmed for later in the year at the ANZ Viaduct Events Centre and Aotea Centre.

Auckland Live has several large events on the calendar for the remainder of 2018, including the extremely popular Auckland Writers Festival in May, the NZ International Film Festival in July, the international multi-award-winning musical *Chicago* at The Civic for a three-week season in August, and Taste of Auckland to be held at Queen’s Wharf in November. Another major musical to rival *Matilda* in popularity is also on the cards. This will be announced in May and run for eight weeks from January 2019. Across our stadiums, sporting fixtures will be a highlight for the final quarter, including the Warriors playing at Mt Smart Stadium through a busy NRL home draw. In November, 10-time Grammy winner Taylor Swift will play at the stadium to an anticipated sell-out crowd ahead of what promises to be another huge summer concert season across RFA’s stadium venues.

The RFA Board approved funding to proceed with the detailed design for the development of the Aotea Studios, a major expansion of the Aotea Centre. There is currently $30m of funds allocated for this project, upon completion of the detailed design, a budget request will be made through the Annual Plan for the balance.

Once completed, this innovative expansion will house New Zealand’s first fully resourced dedicated home for performing arts development and firmly cement the Aotea Centre as the country’s primary creative hub.
### KEY DELIVERABLES

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<th>PRIORITY</th>
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<th>STATUS</th>
<th>PROGRESS</th>
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<tbody>
<tr>
<td><strong>OPTIMISE SECTOR NETWORKS</strong></td>
<td><strong>CULTURAL HERITAGE REVIEW</strong></td>
<td>Ongoing</td>
<td>The review is led by Auckland Council with RFA participation. RFA management continues to assist Auckland Council and engage with the major museums in relation to the review as required.</td>
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<td></td>
<td>RFA will continue to work with Auckland Council and other cultural heritage sector stakeholders (including MOTAT, Stardome Observatory and Planetarium and Auckland War Memorial Museum) to drive greater transparency and value for money for ratepayers.</td>
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<td><strong>COLLABORATION ACROSS THE COUNCIL GROUP</strong></td>
<td>RFA works with Auckland Council and other CCOs to develop and deliver significant events for the region and where possible reduce ratepayer funded events and venues competing with each other.</td>
<td>Ongoing</td>
<td>RFA continues to work closely with the Auckland Council Group. The following are key initiatives occurred this quarter:</td>
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<td>• RFA continues to work with ATEED to ensure that event planning is coordinated across the city. These activities range from cost effective management of large events, sharing of resources and reducing duplication of effort.</td>
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<td>• Collaboration with Council and Panuku on the impact on the operations of the ANZ Viaduct Events Centre as this now becomes the home of Team NZ.</td>
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<td>• Integration of NZ Maritime Museum into RFA to seek operational efficiencies through economies of scale and ensure value for money for the ratepayer.</td>
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<td><strong>LOCAL PLACE MAKING AND URBAN REGENERATION</strong></td>
<td>RFA’s purpose is to advance the social and cultural wellbeing of Aucklanders. We do this by engaging people in the arts, environment, sports and events. Our transformational projects will ensure our venues, facilities and programmes are attractive locations and precincts with high amenity value for our communities.</td>
<td>Ongoing</td>
<td>RFA continues to work collaboratively across the Council group including with Panuku and Auckland Transport. For example, the Civic Administration Building development and shared place making activities on Queen’s Wharf.</td>
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<td>PRIORITY</td>
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<td>RFA works with Panuku Development Auckland in the Transform and Unlock areas, including Takapuna, Manukau and the central city.</td>
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<td><strong>AUCKLAND STADIUMS</strong> Strategic investment in Auckland Stadiums (Western Springs, QBE Stadiums and Mt Smart Stadium) by exploring opportunities to increase utilisation and financial sustainability.</td>
<td>Ongoing</td>
<td>Essential renewals are currently being carried out across all three Stadiums in accordance with approved Asset Management Plans from 2015-25. These plans have now been updated to reflect the improved information of asset conditions and health and safety requirements. Further investment is required into existing facilities to address legacy under investment and to meet the increasing requirements of tenants and event hirers. These requirements have been tabled as part of the LTP 2018-28 for Council to consider.</td>
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<td><strong>ACTEYA CENTRE</strong> Renewal of the exterior and interior of the Aotea Centre commencing in February 2018 to February 2019 to address weather tightness issues and improve patron experience.</td>
<td>Ongoing</td>
<td>The main contractor has been appointed and physical works commenced as planned in February 2018 and will be completed by February 2019. The Aotea Centre will be closed to the public from October 2018 to February 2019. The works will address weather tightness issues, bring internal and external facilities up to current compliance standards, and improve the customer experience. As part of the LTP 2018-28, RFA has requested that works planned for the Aotea Centre in 2020 are brought forward to take advantage of the Aotea Centre closure period to minimise business disruption.</td>
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<td>PRIORITY</td>
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<td>AUCKLAND ZOO</td>
<td>Ongoing</td>
<td>The construction site is now established and the two-year programme of work for the South-East Asia precinct has commenced.</td>
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<td>Invest in Auckland Zoo's aging infrastructure to cater for increasing international standards of animal care, health and safety and improved visitor experiences.</td>
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<td>This project significantly upgrades facilities for a range of species including orangutans and tigers, and improves the underlying utilities infrastructure.</td>
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<td>A range of initiatives are currently underway (or planned) to minimise business disruption and potential financial loss.</td>
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<td>ENHANCE CUSTOMER EXPERIENCES</td>
<td>ENRICHED AND ENHANCED CUSTOMER EXPERIENCES</td>
<td>Ongoing</td>
<td>RFA has a comprehensive strategy to improve customer experiences across all our businesses, encompassing redeveloped websites, customer insights programmes to drive improvements and engagement, enhancements to an existing business-to-business portal and other online services.</td>
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<td>RFA will deliver enhanced and enriched customer experiences of our collections, events and services.</td>
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<td>ONLINE TRANSACTIONS AND SERVICES</td>
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<td>RFA will make it easy for customers and clients to engage with us by investing in online services that digitise transactions, services and processes.</td>
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<td>IMPROVE ORGANISATIONAL SUSTAINABILITY</td>
<td>SECURE SUSTAINABLE FUNDING</td>
<td>Ongoing</td>
<td>The 10-year budgets in order to best position RFA to achieve outcomes as articulated in the Auckland Plan and Statement of Intent have now been completed.</td>
</tr>
<tr>
<td></td>
<td>We will be seeking the opportunity to &quot;make whole&quot; our operational funding level as part of the Long Term Plan process for 2018-2028 to enable a more financially sustainable business model.</td>
<td></td>
<td>RFA has submitted change proposals to the LTP consultation document to right size the annual operational funding from Auckland Council to reflect the operating environment as part of the Long Term Plan 2018-28.</td>
</tr>
<tr>
<td>PRIORITY</td>
<td>DELIVERABLE</td>
<td>STATUS</td>
<td>PROGRESS</td>
</tr>
<tr>
<td>----------</td>
<td>-------------</td>
<td>--------</td>
<td>----------</td>
</tr>
</tbody>
</table>
| MAXIMISE EXTERNAL REVENUE | RFA will continue to identify, develop and implement opportunities for increasing external revenue to minimize the cost to ratepayers of delivering activities that enhance Auckland’s cultural capital. | Ongoing | The 2017/18 budgets include an increase of external revenue by 21% (on actual 2017 results) and for external revenue to cover 72% of the organisation’s operational costs. Key revenue items which will have a significant bearing on the ability of RFA to meet its revenue targets include:  
  - Ability to secure outdoor concerts.  
  - The Bug Lab exhibition at Auckland;  
  - Securing revenue at our key venues (Aotea Centre and Auckland Zoo) while there are significant capital works underway; and  
  - Entry fees for international visitors to Auckland Art Gallery implemented in late January.  
  The actual results to date show that the revenue targets will not be met this year therefore further cost control measures are currently in place. |
| STRATEGIC PROCUREMENT | Initiatives across RFA’s business divisions and with Auckland Council Group (where appropriate). | Ongoing | RFA continues to participate in Council group procurements where these add value to our business. This has included food, utilities, printing, professional and technical consultants and physical works contractors. |
## UNAUDITED FINANCIAL PERFORMANCE

<table>
<thead>
<tr>
<th>RFA Consolidated</th>
<th><strong>YTD ACTUAL</strong></th>
<th><strong>YTD BUDGET</strong></th>
<th><strong>VAR $</strong></th>
<th><strong>VAR %</strong></th>
<th><strong>FULL YEAR ANNUAL PLAN</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>$000s</strong></td>
<td><strong>$000s</strong></td>
<td><strong>$000s</strong></td>
<td><strong>$000s</strong></td>
<td></td>
</tr>
<tr>
<td><strong>OPERATIONAL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fees and user charges:</td>
<td>38,640</td>
<td>44,632</td>
<td>(5,992)</td>
<td>(13%)</td>
<td>55,001</td>
</tr>
<tr>
<td>Auckland Art Gallery</td>
<td>2,053</td>
<td>3,163</td>
<td>(1,110)</td>
<td>(35%)</td>
<td>3,564</td>
</tr>
<tr>
<td>Auckland Zoo</td>
<td>9,361</td>
<td>11,097</td>
<td>(1,736)</td>
<td>(16%)</td>
<td>14,580</td>
</tr>
<tr>
<td>Auckland Conventions</td>
<td>7,081</td>
<td>7,914</td>
<td>(833)</td>
<td>(11%)</td>
<td>10,830</td>
</tr>
<tr>
<td>Auckland Live</td>
<td>10,254</td>
<td>9,382</td>
<td>872</td>
<td>9%</td>
<td>13,658</td>
</tr>
<tr>
<td>Auckland Stadiums</td>
<td>9,430</td>
<td>12,606</td>
<td>(3,176)</td>
<td>(25%)</td>
<td>11,875</td>
</tr>
<tr>
<td>Corporate Services</td>
<td>372</td>
<td>371</td>
<td>1</td>
<td>1%</td>
<td>494</td>
</tr>
<tr>
<td>NZ Maritime Museum</td>
<td>89</td>
<td>99</td>
<td>(10)</td>
<td>(10%)</td>
<td>-</td>
</tr>
<tr>
<td>Grants and subsidies</td>
<td>506</td>
<td>476</td>
<td>30</td>
<td>6%</td>
<td>580</td>
</tr>
<tr>
<td>Other revenue</td>
<td>4,553</td>
<td>6,312</td>
<td>(1,759)</td>
<td>(28%)</td>
<td>12,247</td>
</tr>
<tr>
<td><strong>Direct Revenue</strong></td>
<td>43,699</td>
<td>51,420</td>
<td>(7,721)</td>
<td>(15%)</td>
<td>67,829</td>
</tr>
<tr>
<td>Employee benefits [1]</td>
<td>28,519</td>
<td>30,744</td>
<td>2,225</td>
<td>7%</td>
<td>40,826</td>
</tr>
<tr>
<td>Grants, contributions and sponsorship</td>
<td>927</td>
<td>948</td>
<td>19</td>
<td>2%</td>
<td>1,259</td>
</tr>
<tr>
<td>Other expenditure:</td>
<td>39,306</td>
<td>39,816</td>
<td>512</td>
<td>1%</td>
<td>53,728</td>
</tr>
<tr>
<td>Cost of sales</td>
<td>18,754</td>
<td>20,176</td>
<td>1,422</td>
<td>7%</td>
<td>27,119</td>
</tr>
<tr>
<td>Facilities management</td>
<td>10,085</td>
<td>9,502</td>
<td>(583)</td>
<td>(6%)</td>
<td>14,092</td>
</tr>
<tr>
<td>Marketing</td>
<td>1,371</td>
<td>1,675</td>
<td>504</td>
<td>27%</td>
<td>2,603</td>
</tr>
<tr>
<td>Information systems</td>
<td>826</td>
<td>1,187</td>
<td>361</td>
<td>30%</td>
<td>1,583</td>
</tr>
<tr>
<td>Travel and entertainment</td>
<td>768</td>
<td>674</td>
<td>106</td>
<td>12%</td>
<td>1,307</td>
</tr>
<tr>
<td>Professional services</td>
<td>1,316</td>
<td>1,484</td>
<td>168</td>
<td>11%</td>
<td>1,220</td>
</tr>
<tr>
<td>Other</td>
<td>6,186</td>
<td>4,718</td>
<td>(1,468)</td>
<td>(31%)</td>
<td>5,803</td>
</tr>
<tr>
<td><strong>Direct expenditure</strong></td>
<td>68,752</td>
<td>71,508</td>
<td>2,756</td>
<td>4%</td>
<td>95,813</td>
</tr>
<tr>
<td><strong>Net direct expenditure (income)</strong></td>
<td>25,053</td>
<td>20,088</td>
<td>(4,965)</td>
<td>(25%)</td>
<td>27,985</td>
</tr>
<tr>
<td>Funding from Auckland Council</td>
<td>(21,405)</td>
<td>(21,405)</td>
<td>-</td>
<td>-</td>
<td>(27,506)</td>
</tr>
<tr>
<td>Revenue from vested assets [2]</td>
<td>(1,747)</td>
<td>-</td>
<td>1,747</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other non-operating expense (income)</td>
<td>1,153</td>
<td>475</td>
<td>678</td>
<td>(143%)</td>
<td>-</td>
</tr>
<tr>
<td>Net finance expense (income)</td>
<td>(419)</td>
<td>(367)</td>
<td>(52)</td>
<td>14%</td>
<td>(478)</td>
</tr>
<tr>
<td>Depreciation and amortisation</td>
<td>20,172</td>
<td>21,753</td>
<td>(1,401)</td>
<td>6%</td>
<td>28,763</td>
</tr>
<tr>
<td>Net losses (gains) on disposal of assets</td>
<td>363</td>
<td>-</td>
<td>(363)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Income tax</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Net expenditure (income)</strong></td>
<td>23,171</td>
<td>20,364</td>
<td>(2,807)</td>
<td>(14%)</td>
<td>28,764</td>
</tr>
</tbody>
</table>

### CAPITAL EXPENDITURE

| Total capital expenditure | 26,563 | 51,976 | 25,413 | 49% | 65,453 |

---

[1] Actual employee costs include direct payroll costs relating to event delivery. These are budgeted under ‘other operating expenses’

[2] Donated artworks received by Auckland Art Gallery. These are not budgeted.
RFA OPERATIONAL

RFA finished the third quarter with an unfavourable net operational result of $3.4m against budget. The operational result excludes non-cash revenue and expenditure items. The “accounting” result shows a net direct expenditure of $23.1m, which is $2.8m / 14% unfavourable to budget.

Major year-to-date variances to budget are explained as follows:

Direct external revenue is $43.7m, which is $7.7m / 15% unfavourable to budget.

- Zoo commercial revenue is below budget by $1.7m due to less visitation which impacts associated revenues through food and beverage and retail shop sales. This year has also seen less than expected growth in the Zoo’s experience products, especially Safari Nights, and the Tawharanui schools education programme. The Zoo is in a period of major capital works with many of the animals unavailable and this has had a negative impact on patronage.

- Conventions revenue is below budget by $0.8m due to lower event revenue across all venues (except Aotea Centre) and lower commission revenue from the new catering contract that came into effect in October 2017. The previous legacy contract had higher commission share and an exclusivity payment arrangement which was not secured in the new contracts.

- Stadiums revenue is unfavourable to budget by $3.2m as a result of fewer concerts and festivals than planned. Two planned major concerts did not eventuate and there was one less Paul McCartney concert due to low sales for the first concert. This directly impacted venue hire revenue, while lower ticket sales affected associated revenues such as catering and merchandise.

- Auckland Live has performed well in the first nine months with an increase in the level of commercial activity including higher ticket sales, resulting in $0.9m revenue favourable to budget. Unbudgeted events brought in combined $0.6m of unplanned revenue. Matilda the Musical had a successful season and closed ahead of budget by $0.2m.

- The international visitor admission charge at Auckland Art Gallery was introduced later than anticipated and will not meet the expected targets.

- Other revenue has declined both at the Gallery and the Zoo due to the difficulties in obtaining sponsorship from the corporate sector. The Corsini art exhibition attracted less sponsorship than anticipated, and funding pressures led to a constrained art exhibition programme thus providing fewer opportunities to attract sponsors.

Direct expenditure is $68.7m, which is favourable to budget by $2.8m / 4% as a result of lower costs associated with revenue (cost of sales) due to fewer major events and assisted by savings in employee costs.

- Employee-related costs are favourable to budget by $2.2m / 7% across the business as a result of deferred recruitment, staff turnover and the timing of business re-organisations.
Deferred recruitment has been a management decision to offset revenue shortfalls. However, this can impact business performance and increase staff health and safety risks as well as visitor security risks. Recruitment in most areas is in progress and staff costs are expected to rise in the last quarter.

- Marketing expenditure is also favourable to budget due to the timing of exhibitions and events and the savings when events have not been held. Auckland Conventions is closely managing costs to achieve financial targets. Auckland Live adopted the same approach in the first half of the year, although marketing spend increased in the summer season to promote community activities.
- Savings of $0.8m in costs for professional services, ICT and travel and entertainment has assisted with managing to budget and was also partially caused by project delays.
- Other expenditure and facilities management is $2.0m unfavourable to budget due to necessary investment into customer experience and safety initiatives and reactive (unplanned) maintenance works at Aotea Centre, Auckland Art Gallery, Western Springs Stadium and The Civic. This includes re-oiling the kauri surfaces at the Gallery and insurance claims relating to The Civic and Western Springs Stadium.

YEARN END FORECAST

RFA’s operational costs are met primarily through external revenue with the balance from Auckland Council’s operational funding. For the 2017/18 financial year, operational costs were budgeted to be met 28% from Council and 72% from external revenue.

With the lower than expected revenue, offset in part by tighter cost control, the year-end forecasted operational position is expected to be approximately $4.9m unfavourable to budget.

While this result is disappointing, it reflects RFA’s operational environment where the most significant risk to achieving budgets was achieving revenue assumptions where external revenue is subject to a high degree of volatility and are cyclical in nature.

Due to the volatile and cyclical nature of external revenue, RFA cannot adequately forecast the year end position until the third quarter. As indicated at the Quarter 2 presentation to the Finance and Performance Committee meeting, the year-end position was forecasted to be unfavourable to budget due to external revenue pressures.

The organisation has now completed the formal forecast and is forecasting a negative variance of $4.9m for the year ending 30 June 2018.

The majority of this variance is due to:

- Market volatility, especially affecting revenue for Auckland Stadiums, Auckland Conventions, and Auckland Live;
- Less favourable catering arrangements for Auckland Conventions affecting both the exclusivity premium and commissions received by Conventions;
- Adverse weather and operating conditions continuing to have a significant impact on Zoo visitation.

The shortfall in revenue has been offset partially by cost control initiatives, delay of appointment to vacant roles, deferral of non-urgent property-related repairs and maintenance, deferral of ICT and People & Culture initiatives, deferral or cancellation of uncommitted free events, and deferral of advertising and marketing spend which will not impact this year’s revenue.

Management continues to identify further revenue opportunities, defer non-revenue generating programmes and exhibitions, or defer strategic investments into RFA’s core business to minimise the overall budget variance.

**RFA CAPITAL**

Capital expenditure is $26.6m, representing 51% of the funding allocated for this period. The main drivers for the lower spend are:

- **Shared Services Facility for Auckland Town Hall and Aotea Centre:** Technical issues experienced in August 2017 have resulted in a five-month delay in the delivery of this project. The completion date is now June 2018.
- **Aotea Centre Refurbishment and Expansion:** The detailed design for the expansion component went out for tender in April. The refurbishment component of this project is on track. Physical works began in February 2018 and the estimated completion date is February 2019.
- **Auckland Zoo’s South-East Asia Precinct and Darwin’s café:** A large construction project over multiple years covering eight zones. Works on the orangutan zone began in February 2018 and will be complete by February 2019. Darwin’s café construction is scheduled to commence in June 2018 and is expected to take three to four months.
- **Zoo Administration Building:** Budget constraints required design amendments, which will push the completion date out by one month to September 2018. Preliminary site works began in February 2018.
- **Jamuna /Old Elephant House:** The construction contract was awarded in March 2018, with physical works due to begin by the end of April 2018. Scheduled for completion by September 2018. The $1m budget underspend is due to delays in the design component.

The following projects have been completed to date in this financial year:

- **Mt Smart Stadium Arena 1 projects:**
  - Refurbishment of the corporate suites and toilet facilities and other interior improvements
  - Renewal of drainage and water main to prevent flooding
  - Waterproofing of the West Stand seating areas
- Construction and remediation of entry gates at Mt Smart
- Installation of ball retention fencing at Mt Smart Field 3.

At the request of Council, RFA has deferred approximately $12m of the 2017/18 capital programme as part of the overall Auckland Council Group requirements. RFA has forecast to deliver in the vicinity of $40m to $45m of this year’s capital programme.

PERFORMANCE MEASURES

RFA has an agreed set of performance measures and targets which form the basis for accountability for delivering our key strategic objectives and priorities. The framework for measuring key outcomes aligns to the measures agreed as part of the Long Term Plan 2015-2025 and Annual Plan 2017/18.

<table>
<thead>
<tr>
<th>WHAT WE DO (LEVEL OF SERVICE)</th>
<th>HOW WE WILL MEASURE SUCCESS (PERFORMANCE MEASURE)</th>
<th>ANNUAL TARGET 2017/18</th>
<th>Mar 2018 YTD ACTUAL</th>
<th>PROGRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>We provide live arts and entertainment experiences for Aucklanders and visitors to our city. Leader of arts and entertainment events in New Zealand</td>
<td>Number of publically available performing arts performances programmed by Auckland Live</td>
<td>830</td>
<td>700</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Venues include: Aotea Centre, Auckland Town Hall, The Civic, Aotea Square, Bruce Mason Centre</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Visitor satisfaction with experiences at Auckland Live events</td>
<td>90%</td>
<td>90%</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Venues include: Aotea Centre, Auckland Town Hall, The Civic, Aotea Square, Bruce Mason Centre</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Percentage of patrons who believe Auckland Live provides them with a rich choice of arts and entertainment options</td>
<td>77%</td>
<td>76%</td>
<td></td>
</tr>
<tr>
<td>We bring people together and help provide identity through memorable stadium events</td>
<td>Number of commercial event days at stadiums</td>
<td>441</td>
<td>305</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Venues include: Mt Smart Stadium, QBE North Harbour Stadium, Western Springs Stadium</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Number of community event days at stadiums</td>
<td>645</td>
<td>336</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Venues include: Mt Smart Stadium, QBE North Harbour Stadium, Western Springs Stadium</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Visitor satisfaction with experiences at Auckland Stadium venues</td>
<td>82%</td>
<td>82%</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total number of visitors to Auckland Zoo</td>
<td>731,500</td>
<td>535,425</td>
<td></td>
</tr>
</tbody>
</table>

Regional Facilities Auckland Third Quarter Report – Quarter Ended 31 March 2018
We care for our collections for current and future generations to enjoy and to bring cultural awareness of art and wildlife to Auckland and its visitors

<table>
<thead>
<tr>
<th></th>
<th>Total number of visitors to Auckland Art Gallery</th>
<th>Visitor satisfaction with experiences at Auckland Zoo</th>
<th>Visitor satisfaction with experiences at Auckland Art Gallery</th>
<th>Number of Māori programmes annually at Auckland Art Gallery</th>
<th>Percentage of visitors reporting an enhanced appreciation of wildlife</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>450,000</td>
<td>90%</td>
<td>90%</td>
<td>10</td>
<td>80%</td>
</tr>
<tr>
<td></td>
<td>440,944</td>
<td>88%</td>
<td>93%</td>
<td>13</td>
<td>80%</td>
</tr>
</tbody>
</table>

[1] Increased commercial activity at the Auckland Stadium venues is resulting in reduced capacity for community events at certain times of the year. The advent of the Albany Stadium pool next to QBE Stadium has led to the cessation of the Drive Rush motorsport events to ensure adequate parking capacity at the Stadium. The capital renewals programme has also affected availability of the grounds, etc., as work is scheduled to take place during non-commercial peak activity times.

[2] Adverse weather conditions, exhibit closures due to construction and constraints to running experience products are contributing to the low appreciation quotient. The new Bug Lab exhibition which opened mid-December is expected to improve this result in future months.

[3] Condition satisfaction is the aggregate result across all venues. This result is influenced by visitor satisfaction ratings with the condition of the stadiums. RFA's capital plan is expected to increase visitor satisfaction.

**CONTRIBUTION TO MĀORI OUTCOMES**

RFA's Māori Engagement Strategy aims to enhance existing relationships with iwi and enter into business relationships in order to create meaningful engagement. This may create employment, and be either cost neutral or generate a profit, while positively increasing the visibility of iwi and enhancing the RFA brands.

The increased visibility of iwi in terms of a business, tourism and reputational perspective is consistent with the focus of the Independent Māori Statutory Board and Council’s Te Toa Takitini approach.

RFA is committed to continuing to develop programmes and initiatives to support Māori visibility at regional facilities, support Maori businesses to engage with RFA, and support tikanga Māori cultural expression. These include Auckland Zoo’s Māori science programme, Auckland Art Gallery’s Māori Advisory Group, Auckland Art Gallery’s Lindauer exhibition, and Auckland Conventions’ support for the Tamaki Herenga Waka Festival on Anniversary Day.

As part of RFA’s overall renewals and capital works programme, bi-lingual signage and incorporation of Māori identity and Te Aranga design principals are being incorporated where appropriate in accordance with Auckland Council Group’s Te Reo Māori Framework.

RFA continues to build on our existing organisational capability in Te Reo and tikanga and to ensure that biculturalism is reflected in our everyday work practices.
These and other initiatives form part of RFA’s operations rather than specific and discrete projects, and align with the goals of RFA’s approved Māori Engagement Framework.

In 2017/18 RFA will review its Māori Engagement Strategy to ensure it is continuing to support RFA’s contributions to Māori outcomes. RFA is working with Auckland Council’s Te Waka Anga Mua ki Uta through their work in supporting development of Māori responsiveness plans across the group.

<table>
<thead>
<tr>
<th>INITIATIVE</th>
<th>CONTRIBUTION TO MĀORI OUTCOMES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auckland Zoo regularly consults with a range of iwi with respect to</td>
<td>Celebration of Auckland’s Māori identity as its point of difference in the world for its visitors.</td>
</tr>
<tr>
<td>planned animal translocations, to gain support for the zoo’s applications</td>
<td></td>
</tr>
<tr>
<td>to receive or release native wildlife. The zoo also seeks iwi advice on,</td>
<td></td>
</tr>
<tr>
<td>and assistance with, the appropriate tikanga associated such animal</td>
<td></td>
</tr>
<tr>
<td>movements and exhibit openings at the zoo.</td>
<td></td>
</tr>
<tr>
<td>Auckland Zoo launched its Rararangi Māori education programme 1st</td>
<td></td>
</tr>
<tr>
<td>July 2017. So far 650 participants have discovered relationships and</td>
<td></td>
</tr>
<tr>
<td>connections between Aotearoa’s animals, plants, people, the things we</td>
<td></td>
</tr>
<tr>
<td>do and our values, all from a Māori world view.</td>
<td></td>
</tr>
<tr>
<td>On 20th December 2017 the Zoo opened Te Papa’s Bug Lab exhibition,</td>
<td></td>
</tr>
<tr>
<td>which contains a number of stories and interpretation regarding native</td>
<td></td>
</tr>
<tr>
<td>New Zealand insects and their significance from a mātāranga Māori</td>
<td></td>
</tr>
<tr>
<td>perspective. Since opening 55,000 visitors have seen Bug Lab.</td>
<td></td>
</tr>
<tr>
<td>The Te Wao Nui New Zealand species precinct has developed Māori</td>
<td></td>
</tr>
<tr>
<td>stories and is continuing to enhance this significant component of the</td>
<td></td>
</tr>
<tr>
<td>experience. This precinct is actively promoted to international visitors</td>
<td></td>
</tr>
<tr>
<td>and includes bi-cultural signage.</td>
<td></td>
</tr>
<tr>
<td>The Auckland Art Gallery Toi o Tāmaki Māori advisory group, Haerewa,</td>
<td>As New Zealand’s leading visual art institution, it is Auckland Art Gallery’s Toi o Tāmaki role to</td>
</tr>
<tr>
<td>was established in 1994 to assist with the implementation of those</td>
<td>showcase New Zealand art and culture.</td>
</tr>
<tr>
<td>aspects of the Gallery’s strategic plan relevant to Māori and to be an</td>
<td></td>
</tr>
<tr>
<td>advisory and support group to Gallery management.</td>
<td></td>
</tr>
<tr>
<td>Auckland Art Gallery Toi o Tāmaki touring exhibition Gottfried Lindauer:</td>
<td></td>
</tr>
<tr>
<td>The Māori Portraits opened successfully in September at De Young</td>
<td></td>
</tr>
<tr>
<td>Museum in San Francisco and continues until April. The Gallery is</td>
<td></td>
</tr>
<tr>
<td>planning a blessing and small exhibition of the works to welcome them</td>
<td></td>
</tr>
<tr>
<td>back to Tāmaki Makaurau.</td>
<td></td>
</tr>
<tr>
<td>Curator Māori Art, Nigel Borell, in conjunction with the public</td>
<td></td>
</tr>
<tr>
<td>engagement team coordinated and facilitated a project with artist</td>
<td></td>
</tr>
<tr>
<td>Charlotte Graham (Ngāti Mahuta, Ngai Tai, Ngati Tamaoho) as the Auckland</td>
<td></td>
</tr>
<tr>
<td>Art Gallery’s presence at Tāmaki Herenga Waka Festival 2018 over the</td>
<td></td>
</tr>
<tr>
<td>Auckland Anniversary weekend.</td>
<td></td>
</tr>
<tr>
<td>Curator Māori Art, Nigel Borell, in conjunction with the Employee</td>
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<tr>
<td>Engagement Forum has initiated and coordinated sessions for all staff</td>
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<tr>
<td>with AUT Lecturer and Kaikōrero Dr. Valance Smith (Ngāpuhi, Waikato)</td>
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<tr>
<td>to offer staff pathways into te reo and tikanga Māori. Sessions held in</td>
<td></td>
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<tr>
<td>the quarter included a marae visit and 3x waiata lessons to date.</td>
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<tr>
<td>Learning and Outreach is continuing to support Māori youth with its</td>
<td></td>
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<tr>
<td>activities. The team has also been working closely with Curator, Māori</td>
<td></td>
</tr>
<tr>
<td>Art, Nigel Borell with a view to developing Māori taonga educational</td>
<td></td>
</tr>
<tr>
<td>touch objects. An Outreach Educator Jasmine Te Hira (Te Rarawa and Cook-</td>
<td></td>
</tr>
<tr>
<td>Island-Māori decent) has recently been employed to work with the team</td>
<td></td>
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<tr>
<td>and she will be connecting this year with kura kaupapa Māori and a range</td>
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<td>of secondary school Māori teaching units in creating a new outreach</td>
<td></td>
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<tr>
<td>engagement strategy for 2019 with this sector. This year Waka Angamua,</td>
<td></td>
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<tr>
<td>Auckland Council Māori Responsiveness Team have been advising as the</td>
<td></td>
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<tr>
<td>forthcoming Learning and Outreach Programme has developed. The gallery</td>
<td></td>
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<tr>
<td>is committed to having on display art that reflects Aotearoa’s</td>
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</tr>
<tr>
<td>bicultural identity including a range of work by Māori artists. Highlights</td>
<td></td>
</tr>
<tr>
<td>on display currently include the exhibition “Charles F Goldie: Revealing</td>
<td></td>
</tr>
<tr>
<td>the Painter and the Subject”. The Goldie paintings of Māori subjects are</td>
<td></td>
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<tr>
<td>INITIATIVE</td>
<td>CONTRIBUTION TO MĀORI OUTCOMES</td>
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<tr>
<td>-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
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<tr>
<td>among the most loved and admired works in the Gallery’s collection. The planning for the forthcoming exhibitions: Wi Taepa : Retrospective (celebrating the art of senior Māori clay artist Wi Taepa (April-September 2018) and the exhibition ‘Radical Beginnings’: celebrating the first generation of contemporary Māori art and artists of the 1950s (June 2018 – June 2019). All exhibitions mentioned here are free to the public.</td>
<td></td>
</tr>
<tr>
<td>Auckland Stadiums provides Māori cultural experiences at major events and continues to actively seek iwi events. Bi-cultural signage has been implemented at Auckland Stadiums in accordance with its regular renewals programme. A formal relationship exists between Mt Smart Stadium and the Tūpuna Taonga o Tāmaki Makaurau Trust, with whom ownership of the stadium resides. Stadiums Management have met with Auckland Council to negotiate the potential hosting of the 2021 Te Matatini: Kapa Haka Aotearoa festival at Mt Smart Stadium. Management will present to Tamaki Kapa Haka executive team later this month the opportunities Auckland Stadiums can offer in hosting this event.</td>
<td>Celebration of Auckland’s Māori identity as its point of difference in the world for its visitors.</td>
</tr>
<tr>
<td>Auckland Live’s Waitangi weekend activity for Summer in the Square was well received by patrons despite challenging weather. Rob Mokoraka performed his one man shot Bro in the pouring rain to a dedicated audience, who engaged in post-show kar and discussion around the subject of mental health and the changes to be made as a community. Kids experienced the latest offering from Jamie McCaskill titled Mata &amp; the Mysterious Maunga and we closed the full Summer in the Square program with The Māori Sidesteps. Focus now turns to the Matatiki programme. To complement activities already in place on site and opportunities, this will include a light sculpture in Aotea Square and key Herald Theatre theatre projects.</td>
<td>Celebration of Auckland’s Māori identity as its point of difference in the world for its visitors. Understanding and recognition of Te Ao Māori.</td>
</tr>
<tr>
<td>Auckland Conventions during this quarter hosted the 2018 Tamaki Heiva i Waikiki Festival 2018 at the ANZ Viaduct Events Centre. We offered the venue hire on a complimentary basis with only actual costs to be paid. Negotiations continued with Lisa Davis from Ngati Whatua regarding a proposal for a cultural performance for a short lead Chinese group, unfortunately the group did not end up coming to Auckland. A cultural performance was the main highlight during the welcome function for the WCGALP Convention held in February. This event hosted 1000 international and domestic delegates for 5 days.</td>
<td>Celebration of Auckland’s Māori identity as its point of difference in the world for its visitors. RFA embracing the benefits arising from economic partnerships with Māori.</td>
</tr>
<tr>
<td>Hui Te Anau N A Tangaroa, the NZ Maritime Museum understands that engagement of iwi is essential to its integrity as a kaitiaki of Aotearoa’s maritime heritage. This is reflected in our gifted Māori name, given to us by Ngāti Whāitu-o-Orākei. We commit to weaving their perspectives and stories into the kete of the Museum. The Museum works with our Pae Anahai, Dr Haare Williams, and iwi, to develop understanding and connection to Te Ao Māori throughout the Museum programme and operations. Examples of this include the advisory committee for the entire Museum programme focused on Tuia Encounters 250 as well as regular hui to incorporate Māori values across our exhibitions and programming. Through our Education programme, we have delivered tailored programmes to Kura Kaupapa Māori. We work closely with the Te Toki Voyaging Trust to develop and deliver programmes beneficial to Māori education, and to provide a home for mataraunga waka at the Museum; through our MOU the Museum provides a permanent home for the Trusts two waka hourua. Hui Te Anau N A Tangaroa recognises the need for increased engagement with Te Ao Māori and our obligations under Te Tiriti o Waitangi and looks for additional opportunities to increase this engagement.</td>
<td>Celebration of Auckland’s Māori identity as its point of difference in the world for its visitors. Understanding and recognition of Te Ao Māori.</td>
</tr>
</tbody>
</table>
LOCAL BOARD ENGAGEMENT

The Second Quarter Report to 31 December 2017 was distributed to all local boards in late February, and the engagement manager attended meetings of boards who placed the report on their agendas. The Director, Auckland Stadiums visited North Shore boards to talk about developments at QBE Stadium, and the Deputy Director, Auckland Live, reported on the Bruce Mason Centre at a meeting of the Takapuna-Devonport board.

Regular liaison continued with the Waitemata Local Board, including presentations from RFA directors on Western Springs Stadium, Auckland Live venues, and the New Zealand Maritime Museum. The board supported the developments at the Aotea Centre and requested regular updates, particularly in regard to access. The Directors, Auckland Zoo and Auckland Art Gallery will visit the board in June.

There was engagement involving the governance role of the Maungakiekie-Tamaki Local Board regarding Waikaraka Park, and of the Albert-Eden Local Board regarding back lighting the Zoo’s new sign on Great North Rd.

RISK MANAGEMENT

RFA’s Enterprise Risk Management Framework sets out the principles and process for risk management. Quarterly risk workshops are undertaken with each of RFA’s business units, recorded in RFA’s risk database and reported through to the RFA Board and the Health, Safety and Risk Committee on a quarterly basis. Any risks assessed as high are required to have mitigations identified and these are reported to the Board.

RFA’s Capital Projects Sub-Committee also provides the Board with appropriate oversight of projects considered high public interest or risk.

RFA is working with Auckland Council on the requested enhanced reporting of risks to Council’s Audit & Risk Committee.

No major changes have been made in the last quarter to RFA’s risk management, internal audit and external audit approaches. No new risks assessed as high have been identified since the last quarter.

RFA management addresses improvements identified in internal and external audit findings, and progress is reported to RFA’s Audit Committee. The current audit issues do not impose any
significant financial implications on the Auckland Council Group. Further, in accordance with the continuous disclosure requirement, there are no material items in this period that would require disclosure.
Memo

To: Ōtara-Papatoetoe Local Board Members
cc: David Snowdon, Principal Specialist Subdivision
     Carol Stewart, Senior Policy Advisor, Local Board Services
From: Trevor Cullen, Team Leader Subdivision

Subject: Road naming in the Ōtara-Papatoetoe Local Board Area

Purpose

To provide the Ōtara-Papatoetoe Local Board with an update on road naming following the 3 April 2018 workshop held between board members and staff.

Resource consent processes

Since meeting with you in April 2018, Resource Consents have undertaken the following actions, to improve the road naming process for your local board:

- Advised relevant staff who deal with the road naming process in the south of the local board’s concerns and experiences with the process and the desire to have names that have more connection with the subject land
- Requested that reports contain more detailed assessment on how proposed names meet the relevant guidelines
- Requested that when staff receive an application for a road name, that the local board’s Resource Consents Lead be advised of this in advance
- Undertaken a review of the Road Naming Guidelines and continued to develop better accessibility to this information through Auckland Council’s website
- Continued to consider other improvements and refinements that can be made to provide better information and greater clarity for all those involved with the road naming process.

Creating lists of proposed road names

In order to provide developers with a list of proposed road names for the Ōtara-Papatoetoe Local Board area, the following steps would be required:

- Development of a database/tracking system to ensure names already used are removed from the list, and that same name is not approved by different local boards at the same time (this tracking system would need to provide a co-ordinated platform across the 21 local boards)
- Consultation and agreement with mana whenua for any Māori names proposed
- Consultation and agreement with family members for the use of people who had died
- Consultation with other groups/residents (as appropriate)
- LINZ team check to determine if any name duplication is proposed
- Review by translation services for names that aren’t Māori or English
- Assessment against the Road Naming Guidelines

Note that road names are not recommended for living people. If they were to be recommended in a road name list, consultation and agreement from those peoples would be needed. This would include their approval for council to obtain a Criminal Record Check and Police Vetting when proposed and each time the list was reviewed.

Once a list was created it would need to be:
Attachment C

Item 26

- approved by the local board
- under continuous review to ensure road names remained unique and appropriate
- updated and approved by the local board (as required).

It would not be judicious to provide unresearched names to applicants, as this would direct them to take time and cost to research names that may be unsuitable, which creates a reputational risk for council.

We have assessed the advantages and disadvantages of developing lists of road names for local boards (Attachment A).

Key advantages of developing lists are that local boards can propose names that help to reinforce an area’s local identity, and it could reduce costs and speed up the road naming process for applicants because council would undertake all the research and preapproval process.

Key disadvantages are that reviewing and updating road name lists require a significant time and cost commitment (for which no staff time or budget is allocated). Applicants may also propose preapproved names in inappropriate places (eg Māori names which are specific to a particular area), or not use names from a preapproved list.

Ōtara-Papatoetoe Local Board’s proposed road name list

The Ōtara-Papatoetoe Local Board provided resource consent staff with a list of road names that they wanted to see considered as possibilities for new road names in their area. Resource consent staff worked this list with local board members on 14 March 2017.

Preliminary assessments were made of the local board’s proposed names, and a number were not suitable because they did not meet council’s road naming guidelines (eg the names had already been used for existing roads, some people being commemorated were still alive and one person was convicted of indecent assault on six women).

The Resource Consents Team have confirmed that they do not have the resources available to research, review and maintain preapproved road naming lists for local boards.
**Attachment A: Advantages and disadvantages of providing pre-approved lists of names for new roads**

<table>
<thead>
<tr>
<th>Advantages</th>
<th>Disadvantages</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Local boards can propose names that help to reinforce an area’s local identity</td>
<td>- Preselecting road names requires significant resources to review and update proposed road naming lists</td>
</tr>
<tr>
<td>- Local boards can pre-approve lists, providing applicants with some level of comfort that selected names will be formally approved</td>
<td>- There is no budget or staff allocated to prepare, research and update road naming lists across all 21 local boards</td>
</tr>
<tr>
<td>- Roads proposed in applications may better meet the Road Naming Guidelines because they have already been through a council vetting process</td>
<td>- Where Māori names are selected, guidance from iwi is still required to ensure that the road name is used in the right location and is appropriate for the road type</td>
</tr>
<tr>
<td>- Applicants will spend less time proposing and researching new road names if they choose from the selected list</td>
<td>- Where heritage names are selected, guidance from heritage expects is still required to ensure the road name is in the right location</td>
</tr>
<tr>
<td>- Iwi consultation on road naming could be co-ordinated by council which would reduce the number of individual approaches made to iwi groups by applicants.</td>
<td>- Two or more applicants may choose the same name for a road prior to making a formal road naming request – depending on availability of other suitable names, this may cause time delays for some applicants if they have to find and research new names</td>
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<tr>
<td></td>
<td>- People may feel disappointed or disrespected if names aren’t used (eg where families have been approached about a deceased person, it might appear disrespectful if their name was not selected for use)</td>
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<tr>
<td></td>
<td>- Local boards may have an expectation that preapproved local board lists are always used – when applicants choose other names, this may create disagreement between the applicant and local boards</td>
</tr>
<tr>
<td></td>
<td>- Preapproved names may not be accepted by local boards during the formal approval process (eg the local boards may consider the name is in the wrong location, is inappropriate for the type of road, or new local board members may not agree with the existing list)</td>
</tr>
<tr>
<td></td>
<td>- Local board views on preapproved names could potentially change following local body elections, requiring a significant review of the lists</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo / Purpose of the report
1. Attached are the notes for the Ōtara-Papatoetoe Local Board workshops held on Tuesday, 1, 8, 15, 22, and 29 May 2018.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board receive the workshop notes from the workshops held on Tuesday 1, 8, 15, 22, and 29 May 2018.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Workshop Notes - 1 May 2018</td>
<td>161</td>
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<tr>
<td>B</td>
<td>Workshop Notes - 8 May 2018</td>
<td>163</td>
</tr>
<tr>
<td>C</td>
<td>Workshop Notes - 15 May 2018</td>
<td>165</td>
</tr>
<tr>
<td>D</td>
<td>Workshop Notes - 22 May 2018</td>
<td>167</td>
</tr>
<tr>
<td>E</td>
<td>Workshop Notes - 29 May 2018</td>
<td>169</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Carol McGarry - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Carol McKenzie-Rex - Relationship Manager</td>
</tr>
</tbody>
</table>
## Ōtara-Papatoetoe Local Board Workshop Notes

### Present:
- Chairperson: Lotu Fuli
- Deputy Chairperson: Ross Robertson
- Members:
  - Apulu Reece Autagavaia
  - Ashraf Choudhary
  - Dawn Trenberth
  - Mary Gush

### Absent:
- Donna Lee

### Also Present:
- Neil Taylor (Senior Local Board Advisor)
- Albert Scott (Local Board Advisor)
- Tess Liew (Strategic Broker)
- Carmen Fernandes (Democracy Advisor)

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>LBA Workshop 6 (Neil Taylor, Albert Scott)</td>
<td>Setting direction, priorities and budgets</td>
<td>Officers presented the summarized feedback received during the consultation period for the 10-year Budget 2018-2028. A breakdown of who submitted according to ethnicities, age and gender was presented discussed. Feedback on the Local board priorities, Long Term Plan, Auckland Plan and Waste Management and Minimisation Plan was also presented and discussed. The Board is generally supportive of the Regional Fuel Tax but concerned about the effect on low income families and where it will be spent. The Board would like to see a blanket increase in the rates to more than 2.5% rather than have individual targeted rates. The Board was concerned that the 2.5% increase will mean a lot of services will be cut. The Board had advocated to NZ Strong for local employment when building the Manukau bus station and would like it modelled throughout Auckland. Advocacy lists: The Board went through the list of</td>
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</table>
### Workshop Item | Governance role | Summary of discussions
--- | --- | ---
Attachment A |  | 

<table>
<thead>
<tr>
<th>Workshop Item</th>
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<th>Summary of discussions</th>
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<tbody>
<tr>
<td>Item 27</td>
<td>Advocacies and made amendments which were noted.</td>
<td></td>
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<tr>
<td>Representation Review</td>
<td>Input into regional decision-making, policies, plans and strategies</td>
<td>The officer explained the Representation Review which, according to Local Electoral Act, councils must review every six years. The Board felt that this review is being undertaken at the wrong time and should wait for the census to get the correct population figures. The final review will be adopted by the Governing Body in October 2018.</td>
</tr>
</tbody>
</table>

The workshop concluded at 12.33 pm
Workshop record of the Ōtara-Papatoetoe Local Board held in the Woodside Room on Tuesday, 8 May 2018 at 9.30am.

**PRESENT:**
- Chairperson: Lotu Fuli
- Deputy Chairperson: Ross Robertson
- Members: Apulu Reece Autagavaia, Dawn Trenberth, Mary Gush, Donna Lee

**ABSENT:** Ashraf Choudhary

**ALSO PRESENT:** Neil Taylor (Senior Local Board Advisor), Shoma Prasad (Engagement Advisor), Carol McGarry (Democracy Advisor)

<table>
<thead>
<tr>
<th>Workshop Item</th>
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</thead>
<tbody>
<tr>
<td>Cross-sectoral homelessness strategy for Auckland</td>
<td>Input into regional decision-making, policies, plans and strategies</td>
<td>The workshop covered discussion on the development of a shared vision, objectives, priorities and principles for inclusion in a regional strategy. Strategic Broker to forward the “Thriving Otara” information to the Homelessness team. Board agreed to participate in the future sector workshops. More than one member can attend.</td>
</tr>
<tr>
<td>Deb Edwards, Kimberley Howell, Peter Chaudhry</td>
<td></td>
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<tr>
<td>Freedom Camping Bylaw Development</td>
<td>Input into regional decision-making, policies, plans and strategies</td>
<td>Presentation on the findings from site assessments and feedback provided to inform draft bylaw for freedom camping. Te Puke o Tara Sports Park and all future sports parks to be sites where high protection is required. Suggested Kohuora and Hayman parks as future sites. Formal report to a future business meeting.</td>
</tr>
<tr>
<td>Nadine Hopkins, Kimberley Howell</td>
<td></td>
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</tr>
<tr>
<td>Quarterly Performance Report Q3</td>
<td>Oversight and Monitoring</td>
<td>The board discussed the quarter three report prior to the 15 May 2018 Business meeting.</td>
</tr>
<tr>
<td>Debra Langton, Greg Hannah, Nichola Painter, Jenny Young, Desiree Tukutama</td>
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### Item 27

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Grants: Round Two, 2017/18</td>
<td>Local initiatives and specific decisions</td>
<td>To board discussed the Local Grants Round Two 2018/18 applications and multi-board applications prior to the 15 May 2018 Business meeting.</td>
</tr>
<tr>
<td><em>Lincoln Papalii</em></td>
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</tbody>
</table>

The workshop concluded at 12.46pm
**Workshop record of the Ōtara-Papatoetoe Local Board held in the Woodside Room on Tuesday, 15 May 2018 at 9.30am.**

**PRESENT:**
- Chairperson: Lotu Fuli (to 12 noon)
- Deputy Chairperson: Ross Robertson (from 9.34am to 10.37am)
- Members:
  - Apulu Reece Autagavaia
  - Dawn Trenberth
  - Mary Gush

**ABSENT:**
- Ashraf Choudhary, Donna Lee

**ALSO PRESENT:**
- Neil Taylor (Senior Local Board Advisor)
- Albert Scott (Local Board Advisor)
- Carol McKenzie-Rex (Relationship Manager)
- Shoma Prasad (Engagement Advisor)
- Tess Liew (Strategic Broker)
- Carol McGarry (Democracy Advisor)

<table>
<thead>
<tr>
<th>Workshop Item</th>
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<th>Summary of discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friendship House and Clover Park Community House Kat Tierney, Jacqueline Puna-Teakura</td>
<td>Local Initiatives and specific directions</td>
<td>Follow up workshop to discuss the funding agreements for 2018/2019 for Friendship House and Clover Park Community House, prior to a formal report to 19 June 2018 business meeting.</td>
</tr>
<tr>
<td>Skills Shed - Expressions of Interest Jenny Young</td>
<td>Local Initiatives and specific directions</td>
<td>Discussion on the Expressions of Interest received for 19R Boundary Road, Otara, prior to a formal report to 19 June business meeting.</td>
</tr>
<tr>
<td>Q3 report Neil Taylor</td>
<td>Oversight and Monitoring</td>
<td>Discussion on the formal report to the 15 May 2018 Business meeting.</td>
</tr>
<tr>
<td>Business Improvement Districts Funding Ayr Jones</td>
<td>Setting direction, priorities and budgets</td>
<td>Discussion on the Business Improvement Districts Funding agreements for 2018/2019 prior to formal adoption of the work programmes.</td>
</tr>
</tbody>
</table>

The workshop concluded at 12.23 pm
**Otara-Papatoetoe Local Board**

Workshop record of the Otara-Papatoetoe Local Board held in the Woodside Room on Tuesday, 22 May 2018 at 9.30am.

**PRESENT:**
- Chairperson: Lotu Fuli
- Deputy Chairperson: Ross Robertson
- Members: Ashraf Choudhary, Mary Gush, Donna Lee – (from 9.38am)

**ABSENT:** Apulu Reece Autagavaia and Dawn Trenberth

**ALSO PRESENT:** Neil Taylor (Senior Local Board Advisor), Carol McKenzie-Rex (Relationship Manager) from 10.00am, Shoma Prasad (Engagement Advisor), Tess Liew (Strategic Broker), Carol McGarry (Democracy Advisor)

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workshop 7</td>
<td>Setting direction, priorities and budgets</td>
<td>Follow up on workshop 5 held on 27 March 2018. More detail was provided on the initiatives in the 2018-2019 annual work programmes by department that will be formally adopted at the 19 June 2018 Business meeting.</td>
</tr>
<tr>
<td>Community Facilities</td>
<td>Actions: Future workshop to be scheduled to discuss the components of the Papatoetoe centennial pool project.</td>
<td></td>
</tr>
<tr>
<td>Greg Hannah, Nichola Painter, Dolly Shah, Bill Teaukura, Hannah Alleyne</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Infrastructure &amp; Environmental Services Desiree Tukutama</td>
<td>Actions: New line to be added to include 2 Neat Street events in the Papatoetoe areas to be delivered by Waste solutions.</td>
<td></td>
</tr>
<tr>
<td>ATEED (Luo Lei via Skype)</td>
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</tr>
<tr>
<td>Parks, Sports and Recreation Debra Langton</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arts Community and Events Tess Liew</td>
<td>Actions: Discussion on the Otara Cube, further workshop on 12 June. Neighbours days – details to be provided back to the board via a report and presentation to a business meeting.</td>
<td></td>
</tr>
</tbody>
</table>

The workshop concluded at 12.48 pm
# Workshop Notes

## Workshop record of the Ōtara-Papatoetoe Local Board held in the Woodside Room on Tuesday, 29 May 2018 at 9.30am.

### Present:
- **Chairperson:** Lotu Fuli
- **Deputy Chairperson:** Ross Robertson
- **Members:**
  - Apulu Reece Autagavaia
  - Ashraf Choudhary
  - Dawn Trenberth
  - Mary Gush
  - Donna Lee

### Absent:

### Also Present:
- Neil Taylor (Senior Local Board Advisor)
- Albert Scott (Local Board Advisor)
- Carol McKenzie-Rex (Relationship Manager)
- Shoma Prasad (Engagement Advisor)
- Tess Liew (Strategic Broker)
- Carol McGarry (Democracy Advisor)

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>LBA Workshop 8</td>
<td>Setting direction, priorities and budgets</td>
<td>Discussion to finalise local board agreements and measures and targets.</td>
</tr>
<tr>
<td>Neil Taylor, Faithe Smith</td>
<td></td>
<td>ACTIONS: Invite libraries to discuss their new initiatives to reverse the decline visit trends with the local board. Visit Papatoetoe Museum in early July.</td>
</tr>
<tr>
<td>Rongomai Sports Centre</td>
<td>Local initiatives and specific decisions</td>
<td>Following correspondence from a sports club member, the board was updated on issues at the centre. ACTION - request a written memo outlining the responses.</td>
</tr>
<tr>
<td>Bill Teaukura, Scott Malcolm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Movies in the Park Debrief</td>
<td>Input into regional decision-making</td>
<td>Officers reported back to the local board on the Movies in the Park Event and had a discussion on the 2019 event options. Hayman Park – perfect venue Board to complete top 3 request when it comes through. Local vendors will be used for future movie events.</td>
</tr>
<tr>
<td>Victoria Brooke</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theresa Howard</td>
<td></td>
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<td>Kiya Irvine</td>
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<tr>
<td>Jean Meredith</td>
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<tr>
<td>Other matters</td>
<td>Request for a workshop with Auckland Transport to discuss the level crossing at Papatoetoe train station.</td>
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</table>

The workshop concluded at 12.07 pm
Te take mō te pūrongo / Purpose of the report
1. To present the Ōtara-Papatoetoe Local Board with its updated governance forward work calendar.

Whakarāpopototanga matua / Executive summary
2. The governance forward work calendar for the Ōtara-Papatoetoe Local Board is in Attachment A. The calendar is updated monthly, reported to business meetings and distributed to council staff.

3. The governance forward work calendars were introduced in 2016 as part of Auckland Council’s quality advice programme and aim to support local boards’ governance role by:
   • ensuring advice on meeting agendas is driven by local board priorities
   • clarifying what advice is expected and when
   • clarifying the rationale for reports.

4. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public.

Ngā tūtohunga / Recommendation/s
That the Ōtara-Papatoetoe Local Board:
 a) note the Governance Forward Work Calendar.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
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<tbody>
<tr>
<td>A8</td>
<td>Governance Work Calendar</td>
<td>173</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Carol McGarry - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Carol McKenzie-Rex - Relationship Manager</td>
</tr>
<tr>
<td>Meeting (workshop or business meeting)</td>
<td>Month</td>
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<tr>
<td>Workshop</td>
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<td>Workshop</td>
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<tr>
<td>Business meeting</td>
<td>17-Jul</td>
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<tr>
<td>Workshop</td>
<td>24-Jul</td>
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<td>Workshop</td>
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<tr>
<td>Business meeting</td>
<td>November</td>
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<tr>
<td>Business meeting</td>
<td>September</td>
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</tbody>
</table>
Exclusion of the Public: Local Government Official Information and Meetings Act 1987

That the Ōtara-Papatoetoe Local Board:

a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

### C1 Transform Manukau Year 1-3 Work Programme

<table>
<thead>
<tr>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Particular interest(s) protected (where applicable)</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
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<tbody>
<tr>
<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.</td>
<td>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
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</table>

### C2 Unlock Old Papatoetoe: FY2019-2021 Work Programme

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<thead>
<tr>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Particular interest(s) protected (where applicable)</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
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<tbody>
<tr>
<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</td>
<td>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
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## ATTACHMENTS

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<tr>
<th>Item</th>
<th>Attachment</th>
<th>Description</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.1</td>
<td>A</td>
<td>Infographic</td>
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</tr>
<tr>
<td>8.1</td>
<td>B</td>
<td>Friendship House Presentation</td>
<td>181</td>
</tr>
<tr>
<td>8.3</td>
<td>A</td>
<td>Stop War Business</td>
<td>191</td>
</tr>
<tr>
<td>9.1</td>
<td>A</td>
<td>More Maori and Pasifika in Business Forum</td>
<td>195</td>
</tr>
</tbody>
</table>
Friendship House has been part of the Otara Papatoetoe Community since 1976. We are proud to serve our culturally rich and diverse communities. We will celebrate our communities in 2018 and 2019. We will help the Otara Papatoetoe Local Board meet its outcomes.

**Justice of the Peace**

We will provide 5000 + people with Justice of the Peace services in 2018/19.

**Youth Programmes**

We will provide programmes for youth that empower them to make good choices around relationships and living a violence free life.

**Seminars**

We will provide seminars, workshops and information sessions on topics that are relevant to our community e.g. sustainable living, recycling, health issues.

**City Center Network Meetings**

A network meeting with guest speakers will be held every 2 months to promote connectivity in the community.

**Pay it Forward Meals and Coffee**

We will provide free healthy meals to seniors and other people who need assistance using our cafe Pay it Forward scheme.

**Public Facilities**

We will provide public restrooms, baby change room and free wi-fi to our community.

**Meeting Rooms**

We will provide cost effective and free meeting rooms to other NGOs. Especially to assist with new and smaller NGOs.

**Support and Advocacy**

We will provide free Social Work support (outside other contracts) to the community. Advice and support will be given on issues such as WINZ, housing and legal issues.
Friendship House
He Whare Tangata

The Heart of Change in Manukau
Part of the Manukau Landscape for 42 Years

• Churches identified the need for a community space as Manukau grew
• Built in 1976
• Board of Trustees and Chief Executive
Why are we here?

We provide a place for people in the heart of Manukau where they have no other connections.

A local clearing house of community resources and information in a range of languages.

Providing affordable room hire for community groups.

Community Social work and Counselling services.

Meeting the needs of our diverse population in the Otara-Papatoetoe area.
Serving the Local Community

We understand our local community and its people

Top Issues by Category:

Family
Abuse
Self/personal
Addiction
Financial
Employment
Housing
Good Coffee – Good Cause

- Social Enterprise opened late 2017
- Helping the homeless and community members with our pay it forward scheme (free coffee and food)
- Moving towards a sustainable business
- Safe and affordable meeting space for groups (some have been coming here for 30 years)
Community Network meetings

- 6 meetings a year
- Networking a resource/information sharing for the local community
- Guest speakers from a wider range of organisations
- Range of community groups represented
- Promoting new services and organisations
- Growing thriving communities
Staff Languages

Samoan
Hindi
Tongan
Te Reo Maori
Cook Island Maori
Tagalog
NZSL
Bahasa Indonesian
Italian

Attachment B  Item 8.1
2018-2019

- Day time activities at the house for the aged and people with disabilities
- Extending our reach to cultural and church groups
- Working closely with local schools (youth)
- Seminars (suicide, sustainable living)
- Barista training opportunities for the community
- Meeting room hires
- Free Wi-Fi
- Pacifica festival/Market Day
Otara-Papatoetoe Local Board

We wish acknowledge the wonderful relationship with and, the support of the local Board that has allowed us the opportunity to continue to meet the needs of a wide section of the local community.
Proposed Resolution

That the Ōtara-Papatoetoe Local Board recommends that Auckland Peace City be declared a Military War Industry Free Zone (to include Waitemata, Hauraki Gulf Islands, Manukau and Kaipara Harbours)
This means that:

a) Wargame exercises and mass warship visits are not acceptable here
b) Auckland Peace City will refuse to host events or provide support for the promotion or sale of weapons for warfare.
c) Auckland Peace City will not do business or invest in companies who produce nuclear weapons (or even conventional warfare weapons)
d) Auckland Peace City will prohibit production of components for nuclear weapons nor permit production of conventional warfare weapons by companies in the region.

7 Reasons to support this policy as follows:

1] Principle
In order to cultivate a more Peaceful society it is necessary for governments to divest from the military/industrial complex of companies who profit from the arms trade and war. City Councils, Local Boards and the public must reject the perpetuation of warfare culture.

2] Auckland declared a Peace City Policy since 2011

which states: #4 Recognising our responsibility to create and maintain a culture of peace as an integral and on going function of good governance
#5 Acknowledging that peace is created through the thoughts, actions and policies of individuals, families, communities, whanau, hapu, iwi, businesses, schools, local and central government.

The purpose of this deputation is to Develop the Peace City policy to reject investment or promotion of militarism and warfare which is contrary to the 13 principles of the policy

*The catalyst for this proposed policy development arose November 2016
when 30 warships were invited to Auckland for NZ Navy 75th anniversary.

*War games were planned in the Hauraki Gulf (but did not take place)
*When the 13 ships arrived the Kaikoura Earthquake shook the nation
*To their credit several warships became peacemakers overnight
*Delivering humanitarian aid to the people of Kaikoura.

*However the NZ Defence Industry Conference and annual Weapons Trade Show
proceeded with 500 delegates proceeded at ANZ Viaduct Centre on Auckland
Waterfront
*Sponsored by Lockheed Martin - the world's largest manufacturer of nuclear
and conventional weapons (plus other international arms dealers)

3) Environmental Degradation from military war industry
Military vehicles, aircraft, naval vessels and fossil fuel consumption are leading
contributors to environmental pollution in the world and increasing Climate Change.
This is another reason to minimise military activity to protect all Auckland harbours,
waterways and threatened marine reserves from military pollution.

*Auckland Peace City should act in accord with *Nuclear Free NZ
legislation of 1987 which rejects nuclear weapons defence politically and
economically. NZ refuses to support or profit from the nuclear weapons industry.

4) UN Charter to end International Warfare
*All nations agree in principle to UN mandate of 1945 to stop the scourge of war
*Civil society works through UNA NZ to prevent warfare and achieve the
17 Sustainable Development Goals for Peace, Justice, Human rights & Environment

*People in each country must mobilise to convince their government to dismantle
militaristic defence ideologies (as done by Costa Rica 1948) and abolish the
institution of war.
*This requires that each community withdraws social consent for perpetuation
of warfare by the state. (see WarKillsChildren.org). Thus, we call on our
elected government representatives at Local government level to support
higher global values and intelligence by withdrawing support for the warfare
industry in Auckland.

5) *Proud to be a Nuclear Free Peacemaker nation
*The Peace City culture is demonstrated in the Nuclear Free NZ30th anniversary
event 2017 in Auckland Domain produced by the Peace Foundation.
It is the leader in Peace education in NZ schools. The event featured our Mayor for
Peace Phil Goff and representatives from all parties. It promotes the United Nations
Nuclear Weapons Ban Treaty. See https://youtu.be/luc3xS9OYUO
*Government re-instated the Minister for Disarmament and ratifies the Treaty 2018.
6] Defence and Foreign Policy for 21st Century
*The Army, Airforce, Navy are needed for protection of our territorial waters to stop illegal fishing, poaching, dumping, prevention of piracy, etc. This is a policing activity based on surveillance and patrol boats (not military warfare)

*Provision of emergency rescue services, delivery of humanitarian and medical aid for victims of war or cyclones, quakes, tsunamis, etc. especially in the Pacific.

*The major threats to NZ are not military but from environmental disasters, earthquakes, hurricanes, climate change, in addition there are the problems of poverty, social and mental illness. *It is time for conversion of warfare to welfare.

*The NZ government must restructure defence to better contribute to global security through UN Peacemaking, Peacekeeping and Peacebuilding policies.

7] Redirect Military spending to Meet Social Needs
*$20 billion for military defence is indefencible when NZers' real need is for elimination of poverty, affordable housing, health care, education and safety from crime and violence in our communities. These are in the 17 UN Sustainable Development Goals which every nation needs to achieve.

*Relevance to Local Boards
*Substantial government funding must be channelled through community development programmes that reduce child abuse and family violence.

*This means more social and mental health workers to deal with vandalism, homelessness, youth suicide, drug or alcohol abuse and other psychological dysfunction in society. (not just increasing police and prisons)

*People must be employed to work for a peaceful society, to prevent conflict in our communities from becoming violent armed warring factions. (as gangs, terrorists or criminals) Local Boards must reject the dominant culture of violence and war by empowering the growing peace culture.

*To change society from war to pro-peace orientation involves providing 'Peace Education' in the community through reputable organisations and programmes that specialise in teaching and facilitating non-violence and peace culture

Conclusion: 1/That Otara-Papatoetoe Local Board be determined to help lead the way for Auckland Peace City to withdraw from any form of involvement with the military war weapons industry and violent culture.

Contact: laurie-ross@xtra.co.nz ph:818 0696 www.NuclearFreePeacemakers.org.nz
Pedram Pirnia- UNA NZ  (NRB) ph: 027 466 1031 www.unanz.org.nz
Christopher Le Breton -Manager Peace Foundation ph:379 2668  www.peace.net.nz
More Māori and Pasifika in Business Forum

Generating Wealth Back into Our People.

http://mmanibf.weebly.com
About the forum.

Created to give young Māori and Pasifika the opportunity to turn their business, project and idea into a reality where they can generate wealth back into our people. This forum surrounds participants with top business, cultural and community leaders that they can learn from and engage with in order to achieve their community and business aspirations.

http://mmanjf.whelby.com
From the CEO.

Kia Ora, Kia Orana, Talofa Lava, Mālō e Lelei, Bula Vinaka
And Warm Māori and Pacific Greetings to you,
Welcome to the More Māori and Pasifika in Business Forum 2018, our Kaupapa is to surround you with top business, cultural and community leaders so that you can learn from and connect with; to create and maintain a sustainable business/project/idea to generate wealth back into your people and how we can be better Māori and Pasifika business people and employees.
This two-day long conference will inspire, inform and equip you will the skills, motivation and confidence needed to become committed to striving and achieving your business and community aspirations and goals. You will hear from some of the countries most passionate and dedicated people, from all walks of life, you will gain a sense of belonging and certainty that will assist you in being able to give back to your people.
From this, my hope is that you will take away more then education, and that is the belief that you can achieve no matter who you are or where you come from. My hope is that you will join with me in breaking down the stereotypes and labels that many Māori and Pasifika have and build new and more positive labels that we all can be proud of.
I hope that you enjoy the conference and take something away that you can apply and put to action.

Jay McLaren-Harris
Outcome.

Goal
For participants to walk away from this conference feeling inspired and motivated to start up a company, project or idea and to become sustainable to generate wealth back into our people.

Aim/focus
To bring more Māori and Pasifika into the world of business with a focus on sustainability to generate wealth back into our people. For participants to network with and learn from top business, cultural, political and community leaders.

http://mmanibf.weebly.com
Youth Speakers.

Youth Speakers are chosen from a range of different organizations, these youth speakers are ordinary, everyday youth who have given meaningful service. You will learn from some of this country's young and aspiring leaders. Participants will have the opportunity to meet and network with youth speakers, to give them the motivation needed to add value to your project, business, idea.
Business Speakers

Business Speakers are chosen from a range of different sectors of society, from business, cultural, political and community sectors. Speakers are top in their industry or have given service for a long period of time. You will learn the stories of these speakers as they share with you their challenges and trials and how they overcame them in order to achieve. Participants will have the opportunity to meet and network with them during the conference.
The Program.
Tumeke Talks

Get to know the story of Jay McLaren-Harris, CEO and founder of Tumeke Enterprise.

Youth Speakers & Panel

Youth speakers will share their “life” story on the type of challenges and trails that they faced and how they used that as a learning opportunity to better themselves and become successful. This is an opportunity to connect with them on a personal level.

Business Speakers & Panel

Business speakers will share their experiences and the types of challenges and trails that they faced and how they used that as a learning opportunity to better themselves and become successful, they will also share their tips of how to run a successful business and project.

http://mmanjbf.weebly.com
Workshop

Participants will learn the art of public speaking, presentations, strategical thinking, strategy planning and comprehensive business plan writing, as well as learning how to network and communicate. Through this exercise, participants will put to practise that they have learnt from day 1 of the program.

Business Speakers & Panel 2

Business Speakers will share with you the different types of business sectors within the world and how you can turn your idea into a reality. They will share with participants their success stories and how they came to be where they are today. Business Speakers will offer participants their skills and knowledge to grow their business, project and idea.

Activities

In preparation for the Formal Networking Event, participants will learn the art of “First Impressions”, participants will learn how to hand shake, make eye contact, and how to give a short, sharp introduction when first meeting someone.

http://mmanibf.weakly.com
Cost and Logistics

Venue: Vodafone Event Centre, Manukau, Auckland
Dates: Friday 5th- Saturday 6th October 2018
Time:
Registrations open at 7:30am Friday morning
Conference Starts 9am each Day to 3:30pm Friday - 3:00 pm Saturday
Formal Networking Event Starts at 7:30pm- 10:00pm Saturday

Early Bird
$275.00 (end June 30th)
Includes conference registration and kai

General Admission
$300.00
Includes conference registration and kai

Delegation
$500.00
This includes conference registration, kai, accommodation, transport, Airport pick up and drop off
Participant Sponsorship.

Participant sponsorship allows for a position at the forum to be given to a young person who is dedicated and passionate about generating wealth back into our people. This is an opportunity for young people to be exposed to some of New Zealand’s top Business, Cultural, Community and Political leaders, to learn from and network with to make a positive and effective change.

You can sponsor a participant to send by choosing a candidate yourself or you can sponsor a position and allow us to choose a candidate for you.

Sponsorship is for General Admission and Delegation only.
Apply for a scholarship.

To apply for a scholarship to attend the More Māori and Pasifika In Business Forum please send a 300 word essay as to why you should attend.

Send that to Tumeke886@gmail.com
Media and Contacts

Tumeke Enterprise Ltd
Email: tumeke886@gmail.com
Phone: +6422360428

To register please visit our website: http://mmapibf.weebly.com

Like us on Facebook: Facebook.com/TumekeEnterpriseLimited