I hereby give notice that an ordinary meeting of the Papakura Local Board will be held on:

Date: Wednesday, 6 June 2018
Time: 4.30pm
Meeting Room: Local Board Chambers
Venue: Papakura Service Centre
            35 Coles Crescent
            Papakura

Papakura Local Board
EXTRAORDINARY ITEM

MEMBERSHIP
Chairperson       Brent Catchpole
Deputy Chairperson Felicity Auva’a
Members          Hon. George Hawkins, QSO
                 Bill McEntee
                 Michael Turner
                 Katrina Winn

(Quorum 3 members)

Paula Brooke
Democracy Advisor

5 June 2018

Contact Telephone: 021 715 279
Email Paula.Brooke@aucklandcouncil.govt.nz
Website: www.aucklandcouncil.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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<th>ITEM</th>
<th>TABLE OF CONTENTS</th>
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<tbody>
<tr>
<td>14.1</td>
<td>Further Reprioritisation of the Papakura Local Board 2017/2018 operational expenditure (opex) budget</td>
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</table>
Further Reprioritisation of the Papakura Local Board 2017/2018 operational expenditure (opex) budget

File No.: CP2018/09396

Te take mō te pūrongo / Purpose of the report

1. This report recommends options to the Papakura Local Board for the reallocation of its 2017/2018 Locally Driven Initiatives (LDI) operational expenditure (opex) budget.

Whakarāpopototanga matua / Executive summary

2. Through Auckland Council’s Long-term Plan, each local board receives an allocation of operational and capital funding to enable them to deliver local activities and projects aligned to their local board plan priorities.

3. Staff have identified further LDI operational budgets that will not be fully spent as planned in this current financial year (FY17/18). The amount identified as currently available for reallocation in this financial year is $6,800.

4. At a workshop on 30 May 2018, board members discussed projects that have been identified for possible funding support, totalling $6,800.

5. The Papakura Museum has identified a budget shortfall of $6,563. The Museum has indicated hardship in that it will be forced to lay off a staff member and close the doors for a period should it not receive financial assistance. The Museum has indicated it is not in a position to go into overdraft on the shortfall.

6. Work is underway with the Museum to review its strategic documents which will also be an opportunity to explore options for addressing the shortfall.

7. The board indicated that any remaining underspend should be allocated to the grants budget.

Ngā tūtohunga / Recommendation/s

That the Papakura Local Board:

a) note that it currently has $6,800 of its Locally Driven Initiatives (LDI) operational expenditure (opex) budget available for reallocation.

b) re-allocate the 2017/2018 Locally Driven Initiatives (LDI) operational expenditure (opex) budget underspend as follows:

   i) $6,500 from the ‘Community Response Fund’ (N.005572.14) to the Papakura Museum as a top-up to the operational grant.

   ii) $300 from the ‘Community Response Fund’ (N.005572.14) to the community grants budget line.

   c) note that the end-of-year close off date for funding agreement purchase orders is 22 June 2018.
**Horopaki / Context**

8. Auckland Council’s 21 local boards have decision-making responsibility for local activities. Each local board is allocated operational funding in the council’s Long-term Plan which is used for the delivery of local activities aligned to local board plan priorities and allocated through the annual plan process each year.

9. Each local board also receives an allocation of capital funding to enable them to deliver small, local asset-based projects, either directly, in partnership with the community, or through joint agreements between boards.

10. During the course of the year, the organisation reports to the local boards on progress of projects and initiatives.

**Tātaritanga me ngā tohutohu / Analysis and advice**

11. At the workshop held on 30 May 2018, members discussed the identified underspend and possibility of a top up of the operational grant for the Papakura Museum.

12. Members should take into consideration how the reallocation proposals align with their Local Board Plan outcomes, objectives and key initiatives when making a decision on the 2017/2018 LDI budget underspend.

13. The Papakura Museum has stated that there will be a shortfall of $6,563.00 by the end of the FY17/18 financial year (June 30th) and that it will be forced to lay off a staff member and close the doors for a period should it not receive assistance. The Museum has indicated it is not in a position to go into overdraft on the $6,500 shortfall.

14. Staff have advised that the funding that Papakura Museum has received since FY15/16 has resulted in the museum requesting additional funding from the local board in FY16/17 and FY17/18 to cover staffing costs at the facility.

15. A contractor has been commissioned to review the Museum’s strategic documents to ensure the facility meets the needs of the community and that resources are allocated appropriately for the best value for outcomes. Recommendations will follow this report to the local board to address the short term (additional LDI allocations from the local board) and long term (increase to the ABS budget from the Governing Body) financial solution. This report is expected to be provided to the board in July 2018.

16. Staff have identified that there is an underspend in the Arts, Culture and Community budget of $6,800. It is proposed that the board re-allocate this money as outlined below.

<table>
<thead>
<tr>
<th>No.</th>
<th>Project</th>
<th>Alignment to the Local Board Plan Outcome(s)/Objectives/Key initiatives</th>
<th>Amount requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Papakura Museum top up to the operational grant</td>
<td>Outcome 1: A vibrant and prosperous metropolitan centre</td>
<td>$6,500</td>
</tr>
<tr>
<td>2.</td>
<td>Community grants</td>
<td>Outcome 2: People in Papakura lead active, healthy and connected lives</td>
<td>$300</td>
</tr>
<tr>
<td></td>
<td><em>Total amount of funding</em></td>
<td></td>
<td><em>$6,800</em></td>
</tr>
</tbody>
</table>
17. The Papakura Local Board views are being sought via this report.

18. The Papakura Museum has direct engagement with Māori. The Papakura Local Board is actively engaged in fostering positive, meaningful relationships with mana whenua, mataawaka and the Papakura Marae.

19. Staff advice has been sought on the payment of the top up to the Museum. In order to meet end of financial year deadlines, funding agreement purchase orders must be completed by 22 June 2018. Staff have indicated that the necessary logistics associated with administering the top up can be completed by the 30 June 2018. Hence there are no foreseen issues with the implementation of the recommendations of this report at this stage.

20. There is a risk that should the board decide not to fund the top up the Museum will have to close its doors and temporarily lay off a staff member.

21. Staff will initiate the funding agreement purchase order for the Museum as soon as the board decision is confirmed.

22. Staff will provide progress reports on the review of the Museum’s strategic documents in the monthly work programme updates.

There are no attachments for this report.

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