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## Papakura Local Board

### OPEN MINUTES

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Minutes of a meeting of the Papakura Local Board held in the Local Board Chambers, Papakura Service Centre, 35 Coles Crescent, Papakura on **Wednesday, 27 June 2018 at 4.30pm.**

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#### **PRESENT**

<b>Chairperson</b>	Brent Catchpole
<b>Deputy Chairperson</b>	Felicity Auva'a
<b>Members</b>	Hon. George Hawkins, QSO
	Bill McEntee
	Michael Turner
	Katrina Winn

#### **ABSENT**

<b>Councillor</b>	Sir John Walker, KNZM, CBE
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#### **ALSO PRESENT**

<b>Councillor</b>	Daniel Newman, JP
<b>Deputy Chair</b>	Glenn Wilcox, Independent Māori Statutory Board

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## 1 Welcome

The Deputy Chairperson, Felicity Auva'a, led the meeting in prayer.

## 2 Apologies

Resolution number PPK/2018/97

MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) **accept the apology from Sir John Walker, KNZM, CBE, for absence.**

**CARRIED**

## 3 Declaration of Interest

There were no declarations of interest.

## 4 Confirmation of Minutes

Resolution number PPK/2018/98

MOVED by Member W McEntee, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) **confirm the ordinary minutes of its meeting, held on Wednesday, 6 June 2018, as a true and correct record.**

**CARRIED**

## 5 Leave of Absence

There were no requests for leave of absence.

## 6 Acknowledgements

There were no acknowledgements.

## 7 Petitions

There were no petitions.

## 8 Deputations

### 8.1 Deputation - Takanini Business Association - Rod Grieve

This item was deferred to the 22 August 2018 business meeting.

## 8.2 Deputation - "More Maori and Pacific in business" forum - Jay McLaren-Harris

Jay McLaren-Harris from the "More Maori and Pacific in business" forum, requested an opportunity to speak to the board about the forum.

Resolution number PPK/2018/99

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) **thank Jay McLaren-Harris, for his presentation regarding young leaders in business and the "More Maori and Pacific in business" forum scheduled for October 2018.**

**CARRIED**

Secretarial note: The Chairperson welcomed Glenn Wilcox, Deputy Chair, Independent Maori Statutory Board to the meeting and invited him to sit at the table.

## Motion

Resolution number PPK/2018/100

MOVED by Chairperson B Catchpole, seconded by Member K Winn:

**That the Papakura Local Board:**

- a) **agree to grant speaking rights to the Glenn Wilcox, Deputy Chair, Independent Māori Statutory Board.**

**CARRIED**

## 8.3 Deputation - Kootuitui Trust - Angela Gattung

Angela Gattung, Executive Officer from Kootuitui ki Papakura Trust and the team from Habitat for Humanity, requested an opportunity to speak to the board about the Healthy Homes programme they are working together on.

Resolution number PPK/2018/101

MOVED by Deputy Chairperson F Auva'a, seconded by Member K Winn:

**That the Papakura Local Board:**

- a) **thank Angela Gattung, Executive Officer from Kotuitui Trust and the team from Habitat for Humanity for their presentation on the Healthy Homes programme.**

**CARRIED**

## 9 Public Forum

### 9.1 Public Forum – Auckland Transport - Heather Harris

Resolution number PPK/2018/102

MOVED by Member G Hawkins, seconded by Member MV Turner:

**That the Papakura Local Board:**

- a) **thank Heather Harris for her presentation regarding Auckland Transport issues:**
  - i) **delay in the Papakura Park and Ride**
  - ii) **delay in electronic gating for the Papakura train station**
  - iii) **request for more disabled parking at the Papakura train station.**

**CARRIED**

## 10 Extraordinary Business

There was no extraordinary business.

## 11 Notices of Motion

There were no notices of motion.

## 12 Councillors' Update

Cr Newman tabled a letter regarding proposed special purpose vehicle for the central interceptor. A copy of this document is publically available on the Auckland Council website as an attachment to the minutes.

Resolution number PPK/2018/103

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

**That the Papakura Local Board:**

- a) **receive verbal updates from:**
  - i) **Glenn Wilcox, Deputy Chair of the Independent Māori Statutory Board (IMSB):**
    - **Māori language announcements on the trains**
    - **IMSB budget passed by the Governing Body**
    - **Combined IMSB and Governing Body hui**
    - **Waste management – incentives required for those doing the right thing**
    - **Relationships are important.**
  - ii) **Cr Daniel Newman regarding:**
    - **Takanini Park and Ride**
    - **Increase in heavy vehicle traffic**

- Mill Road – stage 1 development must be a priority
- Citizens Advice Bureau (CAB) funding
- Pulman Park Ardmore/Marist rugby field lighting
- Auckland Council and Watercare meeting - proposal for a standalone special purpose vehicle company
- Performance and Risk Committee - Value for money report containing a proposal to divest parks
- Receiving a large number of requests for service regarding road maintenance and branches in parks
- Issues with Manuroa Road substructure
- A key contact is required with Counties Power to enable a quick response to complaints
- Manurewa / Papakura ward boundaries remain unchanged in the latest representation review.

**CARRIED**

**Attachments**

A Letter regarding proposed special purpose vehicle for the central interceptor

**13 Auckland Transport June 2018 update: Papakura Local Board**

Resolution number PPK/2018/104

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

**That the Papakura Local Board:**

- receive the Auckland Transport June 2018 update report.**
- request Auckland Transport staff to work with Parks, Sports and Recreation to provide the rough order of costs for the development of a pathway including lighting from King Edward Road to Railway Street West through central park as identified in the BECA report with a view to utilising the Auckland Transport Local Board Capital Transport Fund.**

**CARRIED**

Resolution number PPK/2018/105

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

**That the Papakura Local Board:**

- request Auckland Transport add into the 2018/2019 work programme the painting of mobility carparks in the Papakura town centre to bring the carparks in line with the New Zealand mobility standards.**
- request Auckland Transport provide more information on how they intend to address the anti-social behaviour that may result from the removal of the chain across the boat ramp at Bottletop Bay and that Auckland Transport take into account the past issues in this area.**

**CARRIED**

#### 14 Papakura Sports Needs Assessment

Resolution number PPK/2018/106

MOVED by Member W McEntee, seconded by Member K Winn:

**That the Papakura Local Board:**

- a) **adopt the Papakura Local Board Sports Needs Assessment, Final Report May 2018, in Attachment A to the report entitled “Papakura Sports Needs Assessment”, and its recommendations.**
- b) **request staff to report back on identified actions in the Papakura Local Board Sports Needs Assessment, Final Report May 2018, by the end of July 2018 with timeframes and actions.**
- c) **request staff to provide a copy of the report to all the sports codes consulted as part of the report, with reference to page 48 of the Papakura Sports Needs Assessment, Final Report May 2018.**

**CARRIED**

Member Hon. George Hawkins requested his vote against the above resolutions be recorded.

#### 15 Papakura Quick Response Round Three 2017/2018 grant allocations

Resolution number PPK/2018/107

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) **agree to fund, part-fund or decline the Papakura Quick Response Round Three 2017/2018 applications totalling \$20,787 as follows:**

Application number and applicant name	Requesting funding for	Amount requested \$	Decision \$	Comment
QR1814-301 <b>Papakura and District Historical Society Incorporated</b>	Towards the “Mount Felix Tapestry” exhibition, including installation and taking down, shipping costs, opening function and media and marketing costs.	\$2,000	\$2,000	
QR1814-318 <b>Pascal Bridger</b>	Towards costs for a mural on the changing rooms in Keri Downs Park, Red Hills, including artist fees and materials.	\$1,000	\$1,000	
QR1814-335 <b>Opaheke School</b>	Towards the Opaheke School Jubilee mural project.	\$2,000	\$2,000	
QR1814-330 <b>Papakura Marae Society Incorporated.</b>	Towards korowai classes including feathers, cotton thread, cord and materials, stationery, venue hire and transport	\$2,650	\$2,000	

QR1814-328 <b>Te Whanau Hapori Charitable Trust</b>	Towards “three on three” basketball games including basketball shoes and tee shirts for team competitions.	\$2,000	\$0	Decline – unable to fund a retrospective grant
QR1814-338 <b>Auckland Malayali Samajam Incorporated</b>	Towards the “Smash 2018’ badminton tournament including venue hire, trophies and prizes, materials, catering and stationary costs.	\$1,951	\$0	Decline - Suggest the applicant seek support from Aktive Sport. No evidence that a significant proportion of the Papakura community will benefit.
QR1814-316 <b>Papakura Rugby Football Club</b>	Towards costs for the Papakura museum exhibition on the All Blacks and France rugby games	\$2,000	\$2,000	
QR1814-331 <b>Maree Holgate</b>	Towards the Kawakawa Bay fun run to raise awareness for mitochondrial disease.	\$1,000	\$500	
QR1814-332 <b>Papakura City Football Club</b>	Towards physio supplies for senior teams, including adhesive sprays, bandages and sports tape.	\$612	\$612	
QR1814-315 <b>Jacqueline Paul</b>	Towards the “Innonative” project, including costs for the pilot pop-up workshop including catering, facilitation costs, stationary and participant koha.	\$1,000	\$1,000	
QR1814-319 <b>The Conifer Grove Residents Association</b>	Towards the costs of the organisation including phone and internet connection, security camera electricity and stationary costs.	\$900	\$500	
QR1814-324 <b>Drury Play Centre</b>	Towards removal of two Oak trees including arborist costs.	\$1,955	\$1,955	
QR1814-326 <b>South Auckland Riding for the Disabled</b>	Towards the repair of the spouting on the club house.	\$944.15	\$475	Suggest apply to Franklin for the remainder of the funds



QR1814-329 <b>Youthline Auckland Charitable Trust</b>	Towards costs of the helpline including telecommunications, volunteer counsellor training and salaries for triage staff for the proportion of young people aged 15 to 24 years, living in the area using the service.	\$2,000	\$2,000	
QR1814-341 <b>Life Education Trust Counties Manukau</b>	To purchase workbooks used to deliver Life Education programming: "It's great to be me" workbook and "Moving up, moving on" workbook.	\$2,000	\$2,000	
QR1814-342 <b>Kiwanis Club of Drury</b>	Towards the "Terrific Kids Award" including the cost of vouchers.	\$500	\$500	
QR1814-320 <b>New Zealand Premier Show Dog of The Year</b>	Towards the "Premier Show Dog of the Year 2018", including airfares and transport cost of the judges.	\$2,000	\$500	
QR1814-327 <b>Margaret Gane</b>	Towards the "Friends of Kirks Bush 25th Anniversary" celebration lunch.	\$200	\$200	
QR1814-336 <b>Urban EcoLiving Charitable Trust</b>	Towards costs for the Tread Lightly Caravan	\$1,545	\$1,545	
<b>Total</b>		<b>\$28,257</b>	<b>\$20,787</b>	

- b) note a total of \$7,125 remained in the 2017/2018 Grants Programme for allocation in the round 3 quick response round.
- c) note that at the end of the 2017/2018 financial year an overall the locally driven initiative operational expenditure budget underspend of \$61,000 (detailed as follows), less the quick response grant allocations of \$20,787, leaving \$40,213, remaining for allocation:

Detail	Amount \$
<b>Community Response Fund balance</b>	<b>1,000</b>
<b>Grants balance at 20<sup>th</sup> June</b>	<b>7,000</b>
<b>Elsie Morton historic site cleanup (resolution PPK/2018/56) – matter being dealt with through Auckland Transport</b>	<b>5,000</b>
<b>Matariki unspent</b>	<b>29,500</b>
<b>Canoe Day unspent</b>	<b>2,500</b>
<b>Movies underspend</b>	<b>2,000</b>
<b>Māori Responsiveness underspend</b>	<b>5,000</b>

Healthy Rentals underspend	4,000
Community Gardens underspend	5,000
	\$61,000

- d) allocate \$25,000 from the Papakura Local Board 2017/2018 locally driven initiative underspend as a grant to the Papakura Crimewatch towards the purchase of a replacement vehicle.
- e) allocate \$15,213 from the Papakura Local Board 2017/2018 locally driven initiative underspend as a grant to the Kotuitui Trust for the Healthy Homes programme working in conjunction with Habitat for Humanity.

**CARRIED**

**16 Approval of the 2018/2019 Papakura Local Board local environment work programme**

Resolution number PPK/2018/108

MOVED by Member W McEntee, seconded by Member G Hawkins:

**That the Papakura Local Board:**

- a) approve the Papakura Local Board 2018/2019 local environment work programme to be delivered by the Infrastructure and Environmental Services directorate as summarised in the table below:

Project	Budget \$
Dominion Reserve Weed Control	15,000
Manukau Harbour Forum	8,000
Wai Care	15,000
Community waste minimisation	10,000
Papakura Stream restoration	15,000
Litter prevention plan	5,000
<b>Total</b>	<b>\$68,000</b>

**CARRIED**

**17 Approval of the 2018/2019 Papakura Local Board Community Facilities Work Programme**

Resolution number PPK/2018/109

MOVED by Member G Hawkins, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

- a) approve the Papakura Local Board 2018/2019 Community Facilities Work Programme as detailed in Attachments A and B to the report entitled "Approval of the 2018/2019 Papakura Local Board Community Facilities Work Programme", noting the resolutions b), c) and d) in relation to the locally driven initiative capital funding projects.
- b) allocate \$150,000 from the Papakura locally driven initiative capital funding budget as a grant to Bruce Pulman Park Trust towards the installation of

sports lighting on two fields at Pulman Park.

- c) request the Community Led & Locally Driven Initiative Specialist - Investigation & Design team, Community Facilities and Auckland Transport staff work together to identify funding options and the further development required to complete the McLennan Park pathway network for report back to the July business meeting.
- d) allocate \$200,000 from the Papakura locally driven initiative capital funding budget at Karaka Harbourside to extend the rock revetment seawall approximately 60 metres to the west of the existing rock revetment wall, noting that supporting work around drainage improvement, footpath relocation and planting along the coastal walkway will be addressed by renewals funding of \$100,000.

**CARRIED**

## 18 Papakura Local Board Community Services Work Programmes 2018/2019

Resolution number PPK/2018/110

MOVED by Member G Hawkins, seconded by Member W McEntee:

**That the Papakura Local Board:**

- a) approve the Papakura Local Board 2018/2019 Arts, Community and Events work programme as outlined in Attachment A to the report entitled “Papakura Local Board Community Services Work Programmes 2018/2019”.
- b) approve the Papakura Local Board 2018/2019 Libraries work programme as outlined in Attachment B to the report entitled “Papakura Local Board Community Services Work Programmes 2018/2019”.
- c) approve the Papakura Local Board 2018/2019 Parks, Sport and Recreation work programme as outlined in Attachment C to the report entitled “Papakura Local Board Community Services Work Programmes 2018/2019”, subject to the following changes:
  - i) reinstate the Pukekiwiriki Pā management line item into the work programme as follows:

Activity name:	Pukekiwiriki Pā: Management
Activity description:	Undertake regular maintenance of the Pukekiwiriki Pā including weed control, vegetation, tree removal and grass reinstatement.  The Pukekiwiriki Pā Joint Management Board has responsibility for determining the maintenance and development of the Pā.
Budget source:	ABS Opex
Amount:	\$102,110.
  - ii) delegate authority to the Chairperson and Deputy Chairperson to approve minor changes to the work programme.
- d) approve the 2018/2019 Service Strategy and Integration work programme as outlined in Attachment D to the report entitled “Papakura Local Board Community Services Work Programmes 2018/2019”.

**CARRIED**

**19 Papakura Local Board 2018/2019 Local Economic Development Work Programme**

Resolution number PPK/2018/111

MOVED by Member G Hawkins, seconded by Member MV Turner:

**That the Papakura Local Board:**

- a) **approve the 2018/2019 local economic development programme (Attachment A to the report entitled “Papakura Local Board 2018/2019 Local Economic Development Work Programme”) as follows.**
  - i) **Commercial Project Group implementation (\$80,000)**
  - ii) **funding for the Takanini Business Association Pre-Business Improvement District (BID) establishment research project (\$15,000).**

**CARRIED**

**20 Implementation of the Manurewa – Takanini – Papakura Integrated Area Plan**

Resolution number PPK/2018/112

MOVED by Member K Winn, seconded by Member W McEntee:

**That the Papakura Local Board:**

- a) **approve the ongoing coordination role of the Plans and Places department in relation to the implementation of the Manurewa – Takanini – Papakura Integrated Area Plan including identification of specific actions for delivery in 2018/2019, noting this work will be reported back as part of the quarterly update.**

**CARRIED**

**21 New private road name in the Golden Harbour Development Limited subdivision at 35 Hayfield Way, Hingaia**

Resolution number PPK/2018/113

MOVED by Member G Hawkins, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board, in accordance with section 319(1)(j) of the Local Government Act 1974:**

- a) **approve the new road names ‘Koiora Street,’ ‘Toporoa Street,’ ‘Songline Road’ and ‘Gingernut Place’ for the new roads in the Golden Harbour Development Limited subdivision at 35 Hayfield Way, Hingaia.**
- b) **approve the name ‘Ockhams Street’ for the extension to the relevant road created by way of subdivision (council approved plan of subdivision ref. SUB60242764) at 55 Hayfield Way, Hingaia.**

**CARRIED**

**22 New private road name in the Golden Harbour Development Limited subdivision at 45 Hayfield Way, Hingaia**

Resolution number PPK/2018/114

MOVED by Member G Hawkins, seconded by Member MV Turner:

**That the Papakura Local Board, in accordance with section 319(1)(j) of the Local Government Act 1974:**

- a) **approve the new road name 'Cloud Way' for the new road in the AM 2011 Limited subdivision at 45 Hayfield Way, Hingaia.**
- b) **approve the name 'Ockhams Street' for the extension to the relevant road created by way of subdivision (council approved plan of subdivision ref. SUB60214502) at 55 Hayfield Way, Hingaia.**

**CARRIED**

**23 Freedom Camping Bylaw Development**

Resolution number PPK/2018/115

MOVED by Member W McEntee, seconded by Member MV Turner:

**That the Papakura Local Board:**

- a) **recommend to the Regulatory Committee that the six sites contained in Attachment A to the report entitled "Freedom Camping Bylaw Development" be prohibited through a bylaw under the Freedom Camping Act 2011.**
- b) **recommend to the Regulatory Committee that the following restrictions be applied to the nine sites contained in Attachment B to the report entitled "Freedom Camping Bylaw Development" through a bylaw under the Freedom Camping Act 2011:**
  - i) **certified self-contained vehicles only**
  - ii) **limited numbers of vehicles**
  - iii) **only in identified parking spaces.**
- c) **confirm their general views on the management of freedom camping expressed through the workshop on 16 May 2018 as follows:**
  - i) **freedom camping is to be limited to certified self-contained vehicles only. Campers should be required to use the toilet facilities on board their vehicle**
  - ii) **that consultation occurs with the New Zealand Motor Caravan Association as part of the bylaw development**
  - iii) **to consider the use of CCTV when reviewing which areas are to have freedom campers on site.**
- d) **recommend the council consider the costs of providing for and emptying rubbish facilities due to increased use.**

**CARRIED**

**24 For Information: Reports and Information referred to the Papakura Local Board**

Resolution number PPK/2018/116

MOVED by Member W McEntee, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board**

a) note the following information was circulated to members:

No.	Report Title	Date sent to Members	Governing Body Committee or Forum or Local Board
1	Regional Facilities Auckland third quarter report	07 June 2018	Circulated via email dated 7 June 2018 from Regional Facilities Ltd

**CARRIED**

**25 Papakura Local Board Governance Forward Work Calendar - June 2018**

Resolution number PPK/2018/117

MOVED by Member W McEntee, seconded by Deputy Chairperson F Auva'a:

**That the Papakura Local Board:**

a) note the Governance Forward Work Calendar as at 19 June 2018.

**CARRIED**

**26 Papakura Local Board Achievements Register for the 2016-2019 Political Term**

Resolution number PPK/2018/118

MOVED by Deputy Chairperson F Auva'a, seconded by Member G Hawkins:

**That the Papakura Local Board:**

- a) receive the report entitled "Papakura Local Board Achievements Register 2016-2019 Political Term" with the following additions:
- i) Attended the Papakura Network Skills Update meeting held on 6 June 2018
  - ii) Held a constituent clinic on Friday 15 June 2018
  - iii) Attended the Pahurehure Protection Society's Annual General Meeting on 19 June 2018
  - iv) Attended the Papakura Local Board Citizenship Ceremony on 21 June 2018
  - v) Created a video to promote the Papakura Local Board Volunteer Awards.
  - vi) Contributed to a video for the Manukau Harbour Forum

**CARRIED**

**27 Papakura Local Board Workshop Records**

Resolution number PPK/2018/119

MOVED by Member W McEntee, seconded by Chairperson B Catchpole:

**That the Papakura Local Board:**

- a) **note the records for the Papakura Local Board workshops held on:**
  - i) **Wednesday, 9 May 2018**
  - ii) **Wednesday 16 May 2018**
  - iii) **Wednesday 23 May 2018**
  - iv) **Wednesday 30 May 2018**
  - v) **Wednesday 6 June 2018**

**CARRIED**

**28 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

The meeting concluded at  
6.52 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE PAPA KURA LOCAL BOARD  
HELD ON

**DATE:**.....

**CHAIRPERSON:**.....