Minutes of a meeting of the Papakura Local Board held in the Local Board Chambers, Papakura Service Centre, 35 Coles Crescent, Papakura on Wednesday, 27 June 2018 at 4.30pm.

PRESENT

Chairperson
Brent Catchpole

Deputy Chairperson
Felicity Auva’a

Members
Hon. George Hawkins, QSO
Bill McEntee
Michael Turner
Katrina Winn

ABSENT

Councillor
Sir John Walker, KNZM, CBE

ALSO PRESENT

Councillor
Daniel Newman, JP

Deputy Chair
Glenn Wilcox, Independent Māori Statutory Board
1 Welcome
The Deputy Chairperson, Felicity Auva’a, led the meeting in prayer.

2 Apologies
Resolution number PPK/2018/97
MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson F Auva’a:
That the Papakura Local Board:
a) accept the apology from Sir John Walker, KNZM, CBE, for absence.
CARRIED

3 Declaration of Interest
There were no declarations of interest.

4 Confirmation of Minutes
Resolution number PPK/2018/98
MOVED by Member W McEntee, seconded by Deputy Chairperson F Auva’a:
That the Papakura Local Board:
a) confirm the ordinary minutes of its meeting, held on Wednesday, 6 June 2018, as a true and correct record.
CARRIED

5 Leave of Absence
There were no requests for leave of absence.

6 Acknowledgements
There were no acknowledgements.

7 Petitions
There were no petitions.

8 Deputations
8.1 Deputation - Takanini Business Association - Rod Grieve

This item was deferred to the 22 August 2018 business meeting.
8.2 Deputation - "More Maori and Pacific in business" forum - Jay McLaren-Harris

Jay McLaren-Harris from the "More Maori and Pacific in business" forum, requested an opportunity to speak to the board about the forum.

Resolution number PPK/2018/99

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva’a:

That the Papakura Local Board:

a) thank Jay McLaren-Harris, for his presentation regarding young leaders in business and the “More Maori and Pacific in business” forum scheduled for October 2018.

CARRIED

Secretarial note: The Chairperson welcomed Glenn Wilcox, Deputy Chair, Independent Maori Statutory Board to the meeting and invited him to sit at the table.

Motion

Resolution number PPK/2018/100

MOVED by Chairperson B Catchpole, seconded by Member K Winn:

That the Papakura Local Board:

a) agree to grant speaking rights to the Glenn Wilcox, Deputy Chair, Independent Māori Statutory Board.

CARRIED

8.3 Deputation - Kootuitui Trust - Angela Gattung

Angela Gattung, Executive Officer from Kootuitui ki Papakura Trust and the team from Habitat for Humanity, requested an opportunity to speak to the board about the Healthy Homes programme they are working together on.

Resolution number PPK/2018/101

MOVED by Deputy Chairperson F Auva’a, seconded by Member K Winn:

That the Papakura Local Board:

a) thank Angela Gattung, Executive Officer from Kotuitui Trust and the team from Habitat for Humanity for their presentation on the Healthy Homes programme.

CARRIED
9 Public Forum

9.1 Public Forum – Auckland Transport - Heather Harris
Resolution number PPK/2018/102
MOVED by Member G Hawkins, seconded by Member MV Turner:
That the Papakura Local Board:

a) thank Heather Harris for her presentation regarding Auckland Transport issues:
   i) delay in the Papakura Park and Ride
   ii) delay in electronic gating for the Papakura train station
   iii) request for more disabled parking at the Papakura train station.

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

12 Councillors’ Update

Cr Newman tabled a letter regarding proposed special purpose vehicle for the central interceptor. A copy of this document is publically available on the Auckland Council website as an attachment to the minutes.

Resolution number PPK/2018/103
MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:
That the Papakura Local Board:

a) receive verbal updates from:
   i) Glenn Wilcox, Deputy Chair of the Independent Māori Statutory Board (IMSB):
      • Māori language announcements on the trains
      • IMSB budget passed by the Governing Body
      • Combined IMSB and Governing Body hui
      • Waste management – incentives required for those doing the right thing
      • Relationships are important.
   ii) Cr Daniel Newman regarding:
      • Takanini Park and Ride
      • Increase in heavy vehicle traffic
- Mill Road – stage 1 development must be a priority
- Citizens Advice Bureau (CAB) funding
- Pulman Park Ardmore/Marist rugby field lighting
- Auckland Council and Watercare meeting - proposal for a standalone special purpose vehicle company
- Performance and Risk Committee - Value for money report containing a proposal to divest parks
- Receiving a large number of requests for service regarding road maintenance and branches in parks
- Issues with Manuroa Road substructure
- A key contact is required with Counties Power to enable a quick response to complaints
- Manurewa / Papakura ward boundaries remain unchanged in the latest representation review.

Attachments
A Letter regarding proposed special purpose vehicle for the central interceptor

13 Auckland Transport June 2018 update: Papakura Local Board
Resolution number PPK/2018/104
MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:
That the Papakura Local Board:

a) receive the Auckland Transport June 2018 update report.

b) request Auckland Transport staff to work with Parks, Sports and Recreation to provide the rough order of costs for the development of a pathway including lighting from King Edward Road to Railway Street West through central park as identified in the BECA report with a view to utilising the Auckland Transport Local Board Capital Transport Fund.

CARRIED

Resolution number PPK/2018/105
MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:
That the Papakura Local Board:

c) request Auckland Transport add into the 2018/2019 work programme the painting of mobility carparks in the Papakura town centre to bring the carparks in line with the New Zealand mobility standards.

CARRIED
d) request Auckland Transport provide more information on how they intend to address the anti-social behaviour that may result from the removal of the chain across the boat ramp at Bottletop Bay and that Auckland Transport take into account the past issues in this area.

CARRIED
Papakura Local Board
27 June 2018

14 Papakura Sports Needs Assessment
Resolution number PPK/2018/106

MOVED by Member W McEntee, seconded by Member K Winn:

That the Papakura Local Board:


b) request staff to report back on identified actions in the Papakura Local Board Sports Needs Assessment, Final Report May 2018, by the end of July 2018 with timeframes and actions.

c) request staff to provide a copy of the report to all the sports codes consulted as part of the report, with reference to page 48 of the Papakura Sports Needs Assessment, Final Report May 2018.

CARRIED

Member Hon. George Hawkins requested his vote against the above resolutions be recorded.

15 Papakura Quick Response Round Three 2017/2018 grant allocations
Resolution number PPK/2018/107

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

a) agree to fund, part-fund or decline the Papakura Quick Response Round Three 2017/2018 applications totalling $20,787 as follows:

<table>
<thead>
<tr>
<th>Application number and applicant name</th>
<th>Requesting funding for</th>
<th>Amount requested $</th>
<th>Decision $</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR1814-301 Papakura and District Historical Society Incorporated</td>
<td>Towards the “Mount Felix Tapestry” exhibition, including installation and taking down, shipping costs, opening function and media and marketing costs.</td>
<td>$2,000</td>
<td>$2,000</td>
<td></td>
</tr>
<tr>
<td>QR1814-318 Pascal Bridger</td>
<td>Towards costs for a mural on the changing rooms in Keri Downs Park, Red Hills, including artist fees and materials.</td>
<td>$1,000</td>
<td>$1,000</td>
<td></td>
</tr>
<tr>
<td>QR1814-335 Opaheke School</td>
<td>Towards the Opaheke School Jubilee mural project.</td>
<td>$2,000</td>
<td>$2,000</td>
<td></td>
</tr>
<tr>
<td>QR1814-330 Papakura Marae Society Incorporated</td>
<td>Towards korowai classes including feathers, cotton thread, cord and materials, stationery, venue hire and transport</td>
<td>$2,650</td>
<td>$2,000</td>
<td></td>
</tr>
<tr>
<td>QR1814-328</td>
<td>Te Whanau Hapori Charitable Trust</td>
<td>Towards “three on three” basketball games including basketball shoes and tee shirts for team competitions.</td>
<td>$2,000</td>
<td>$0</td>
</tr>
<tr>
<td>QR1814-338</td>
<td>Auckland Malayali Samajam Incorporated</td>
<td>Towards the “Smash 2018’ badminton tournament including venue hire, trophies and prizes, materials, catering and stationary costs.</td>
<td>$1,951</td>
<td>$0</td>
</tr>
<tr>
<td>QR1814-316</td>
<td>Papakura Rugby Football Club</td>
<td>Towards costs for the Papakura museum exhibition on the All Blacks and France rugby games</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>QR1814-331</td>
<td>Maree Holgate</td>
<td>Towards the Kawakawa Bay fun run to raise awareness for mitochondrial disease.</td>
<td>$1,000</td>
<td>$500</td>
</tr>
<tr>
<td>QR1814-332</td>
<td>Papakura City Football Club</td>
<td>Towards physio supplies for senior teams, including adhesive sprays, bandages and sports tape.</td>
<td>$612</td>
<td>$612</td>
</tr>
<tr>
<td>QR1814-315</td>
<td>Jacqueline Paul</td>
<td>Towards the “Innonative” project, including costs for the pilot pop-up workshop including catering, facilitation costs, stationary and participant koha.</td>
<td>$1,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>QR1814-319</td>
<td>The Conifer Grove Residents Association</td>
<td>Towards the costs of the organisation including phone and internet connection, security camera electricity and stationary costs.</td>
<td>$900</td>
<td>$500</td>
</tr>
<tr>
<td>QR1814-324</td>
<td>Drury Play Centre</td>
<td>Towards removal of two Oak trees including arborist costs.</td>
<td>$1,955</td>
<td>$1,955</td>
</tr>
<tr>
<td>QR1814-326</td>
<td>South Auckland Riding for the Disabled</td>
<td>Towards the repair of the spouting on the club house.</td>
<td>$944.15</td>
<td>$475</td>
</tr>
<tr>
<td>QR1814-329</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Towards costs of the helpline including telecommunications, volunteer counsellor training and salaries for triage staff for the proportion of young people aged 15 to 24 years, living in the area using the service.</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>QR1814-341</td>
<td>Life Education Trust Counties Manukau</td>
<td>To purchase workbooks used to deliver Life Education programming: “It’s great to be me” workbook and “Moving up, moving on” workbook.</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>QR1814-342</td>
<td>Kiwanis Club of Drury</td>
<td>Towards the “Terrific Kids Award” including the cost of vouchers.</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>QR1814-320</td>
<td>New Zealand Premier Show Dog of The Year</td>
<td>Towards the “Premier Show Dog of the Year 2018”, including airfares and transport cost of the judges.</td>
<td>$2,000</td>
<td>$500</td>
</tr>
<tr>
<td>QR1814-327</td>
<td>Margaret Gane</td>
<td>Towards the “Friends of Kirks Bush 25th Anniversary” celebration lunch.</td>
<td>$200</td>
<td>$200</td>
</tr>
<tr>
<td>QR1814-336</td>
<td>Urban EcoLiving Charitable Trust</td>
<td>Towards costs for the Tread Lightly Caravan</td>
<td>$1,545</td>
<td>$1,545</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>$28,257</strong></td>
<td><strong>$20,787</strong></td>
</tr>
</tbody>
</table>

b) note a total of $7,125 remained in the 2017/2018 Grants Programme for allocation in the round 3 quick response round.

C) note that at the end of the 2017/2018 financial year an overall the locally driven initiative operational expenditure budget underspend of $61,000 (detailed as follows), less the quick response grant allocations of $20,787, leaving $40,213, remaining for allocation:

<table>
<thead>
<tr>
<th>Detail</th>
<th>Amount $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Response Fund balance</td>
<td>1,000</td>
</tr>
<tr>
<td>Grants balance at 20th June</td>
<td>7,000</td>
</tr>
<tr>
<td>Elsie Morton historic site cleanup (resolution PPK/2018/56) – matter being dealt with through Auckland Transport</td>
<td>5,000</td>
</tr>
<tr>
<td>Matariki unspent</td>
<td>29,500</td>
</tr>
<tr>
<td>Canoe Day unspent</td>
<td>2,500</td>
</tr>
<tr>
<td>Movies underspend</td>
<td>2,000</td>
</tr>
<tr>
<td>Māori Responsiveness underspend</td>
<td>5,000</td>
</tr>
</tbody>
</table>
Healthy Rentals underspend  4,000
Community Gardens underspend  5,000

\[ \text{Total} \quad \$61,000 \]

d) allocate $25,000 from the Papakura Local Board 2017/2018 locally driven initiative underspend as a grant to the Papakura Crimewatch towards the purchase of a replacement vehicle.

e) allocate $15,213 from the Papakura Local Board 2017/2018 locally driven initiative underspend as a grant to the Kotuitui Trust for the Healthy Homes programme working in conjunction with Habitat for Humanity.

16 Approval of the 2018/2019 Papakura Local Board local environment work programme

Resolution number PPK/2018/108

MOVED by Member W McEntee, seconded by Member G Hawkins:

That the Papakura Local Board:

a) approve the Papakura Local Board 2018/2019 local environment work programme to be delivered by the Infrastructure and Environmental Services directorate as summarised in the table below:

<table>
<thead>
<tr>
<th>Project</th>
<th>Budget $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dominion Reserve Weed Control</td>
<td>15,000</td>
</tr>
<tr>
<td>Manukau Harbour Forum</td>
<td>8,000</td>
</tr>
<tr>
<td>Wai Care</td>
<td>15,000</td>
</tr>
<tr>
<td>Community waste minimisation</td>
<td>10,000</td>
</tr>
<tr>
<td>Papakura Stream restoration</td>
<td>15,000</td>
</tr>
<tr>
<td>Litter prevention plan</td>
<td>5,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$68,000</strong></td>
</tr>
</tbody>
</table>

CARRIED

17 Approval of the 2018/2019 Papakura Local Board Community Facilities Work Programme

Resolution number PPK/2018/109

MOVED by Member G Hawkins, seconded by Deputy Chairperson F Auva’a:

That the Papakura Local Board:

a) approve the Papakura Local Board 2018/2019 Community Facilities Work Programme as detailed in Attachments A and B to the report entitled “Approval of the 2018/2019 Papakura Local Board Community Facilities Work Programme”, noting the resolutions b), c) and d) in relation to the locally driven initiative capital funding projects.

b) allocate $150,000 from the Papakura locally driven initiative capital funding budget as a grant to Bruce Pulman Park Trust towards the installation of
sports lighting on two fields at Pulman Park.

c) request the Community Led & Locally Driven Initiative Specialist -
Investigation & Design team, Community Facilities and Auckland Transport
staff work together to identify funding options and the further development
required to complete the McLennan Park pathway network for report back to
the July business meeting.

d) allocate $200,000 from the Papakura locally driven initiative capital funding
budget at Karaka Harbourside to extend the rock revetment seawall
approximately 60 metres to the west of the existing rock revetment wall,
noting that supporting work around drainage improvement, footpath
relocation and planting along the coastal walkway will be addressed by
renewals funding of $100,000.

CARRIED

18 Papakura Local Board Community Services Work Programmes 2018/2019

Resolution number PPK/2018/110

MOVED by Member G Hawkins, seconded by Member W McEntee:

That the Papakura Local Board:

a) approve the Papakura Local Board 2018/2019 Arts, Community and Events
work programme as outlined in Attachment A to the report entitled “Papakura
Local Board Community Services Work Programmes 2018/2019”.

b) approve the Papakura Local Board 2018/2019 Libraries work programme as
outlined in Attachment B to the report entitled “Papakura Local Board
Community Services Work Programmes 2018/2019”.

c) approve the Papakura Local Board 2018/2019 Parks, Sport and Recreation
work programme as outlined in Attachment C to the report entitled “Papakura
Local Board Community Services Work Programmes 2018/2019”, subject to
the following changes:

i) reinstate the Pukekiwiriki Pā management line item into the work
programme as follows:

<table>
<thead>
<tr>
<th>Activity name</th>
<th>Pukekiwiriki Pā: Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity description</td>
<td>Undertake regular maintenance of the Pukekiwiriki Pā including weed control, vegetation, tree removal and grass reinstatement. The Pukekiwiriki Pā Joint Management Board has responsibility for determining the maintenance and development of the Pā.</td>
</tr>
<tr>
<td>Budget source</td>
<td>ABS Opex</td>
</tr>
<tr>
<td>Amount</td>
<td>$102,110.</td>
</tr>
</tbody>
</table>

 ii) delegate authority to the Chairperson and Deputy Chairperson to
     approve minor changes to the work programme.

d) approve the 2018/2019 Service Strategy and Integration work programme as
     outlined in Attachment D to the report entitled “Papakura Local Board
     Community Services Work Programmes 2018/2019”.

CARRIED
19 **Papakura Local Board 2018/2019 Local Economic Development Work Programme**  
Resolution number PPK/2018/111  
MOVED by Member G Hawkins, seconded by Member MV Turner:  
That the Papakura Local Board:  
 a) **approve the 2018/2019 local economic development programme (Attachment A to the report entitled “Papakura Local Board 2018/2019 Local Economic Development Work Programme”) as follows.**  
   i) Commercial Project Group implementation ($80,000)  
   ii) funding for the Takanini Business Association Pre-Business Improvement District (BID) establishment research project ($15,000).  
CARRIED

20 **Implementation of the Manurewa – Takanini – Papakura Integrated Area Plan**  
Resolution number PPK/2018/112  
MOVED by Member K Winn, seconded by Member W McEntee:  
That the Papakura Local Board:  
 a) **approve the ongoing coordination role of the Plans and Places department in relation to the implementation of the Manurewa – Takanini – Papakura Integrated Area Plan including identification of specific actions for delivery in 2018/2019, noting this work will be reported back as part of the quarterly update.**  
CARRIED

21 **New private road name in the Golden Harbour Development Limited subdivision at 35 Hayfield Way, Hingaia**  
Resolution number PPK/2018/113  
MOVED by Member G Hawkins, seconded by Deputy Chairperson F Auva’a:  
That the Papakura Local Board, in accordance with section 319(1)(j) of the Local Government Act 1974:  
 a) **approve the new road names ‘Koiora Street,’ ‘Toporoa Street,’ ‘Songline Road’ and ‘Gingernut Place’ for the new roads in the Golden Harbour Development Limited subdivision at 35 Hayfield Way, Hingaia.**  
 b) **approve the name ‘Ockhams Street’ for the extension to the relevant road created by way of subdivision (council approved plan of subdivision ref. SUB60242764) at 55 Hayfield Way, Hingaia.**  
CARRIED
22 New private road name in the Golden Harbour Development Limited subdivision at 45 Hayfield Way, Hingaia

Resolution number PPK/2018/114

MOVED by Member G Hawkins, seconded by Member MV Turner:

That the Papakura Local Board, in accordance with section 319(1)(j) of the Local Government Act 1974:

a) approve the new road name ‘Cloud Way’ for the new road in the AM 2011 Limited subdivision at 45 Hayfield Way, Hingaia.

b) approve the name ‘Ockhams Street’ for the extension to the relevant road created by way of subdivision (council approved plan of subdivision ref. SUB60214502) at 55 Hayfield Way, Hingaia.

CARRIED

23 Freedom Camping Bylaw Development

Resolution number PPK/2018/115

MOVED by Member W McEntee, seconded by Member MV Turner:

That the Papakura Local Board:

a) recommend to the Regulatory Committee that the six sites contained in Attachment A to the report entitled “Freedom Camping Bylaw Development” be prohibited through a bylaw under the Freedom Camping Act 2011.

b) recommend to the Regulatory Committee that the following restrictions be applied to the nine sites contained in Attachment B to the report entitled “Freedom Camping Bylaw Development” through a bylaw under the Freedom Camping Act 2011:

i) certified self-contained vehicles only

ii) limited numbers of vehicles

iii) only in identified parking spaces.

c) confirm their general views on the management of freedom camping expressed through the workshop on 16 May 2018 as follows:

i) freedom camping is to be limited to certified self-contained vehicles only. Campers should be required to use the toilet facilities on board their vehicle

ii) that consultation occurs with the New Zealand Motor Caravan Association as part of the bylaw development

iii) to consider the use of CCTV when reviewing which areas are to have freedom campers on site.

d) recommend the council consider the costs of providing for and emptying rubbish facilities due to increased use.

CARRIED
For Information: Reports and Information referred to the Papakura Local Board

Resolution number PPK/2018/116

MOVED by Member W McEntee, seconded by Deputy Chairperson F Auva’a:

That the Papakura Local Board

a) note the following information was circulated to members:

<table>
<thead>
<tr>
<th>No.</th>
<th>Report Title</th>
<th>Date sent to Members</th>
<th>Governing Body Committee or Forum or Local Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Regional Facilities Auckland third quarter report</td>
<td>07 June 2018</td>
<td>Circulated via email dated 7 June 2018 from Regional Facilities Ltd</td>
</tr>
</tbody>
</table>

Papakura Local Board Governance Forward Work Calendar - June 2018

Resolution number PPK/2018/117

MOVED by Member W McEntee, seconded by Deputy Chairperson F Auva’a:

That the Papakura Local Board:

a) note the Governance Forward Work Calendar as at 19 June 2018.

Papakura Local Board Achievements Register for the 2016-2019 Political Term

Resolution number PPK/2018/118

MOVED by Deputy Chairperson F Auva’a, seconded by Member G Hawkins:

That the Papakura Local Board:

a) receive the report entitled “Papakura Local Board Achievements Register 2016-2019 Political Term” with the following additions:

   i) Attended the Papakura Network Skills Update meeting held on 6 June 2018
   ii) Held a constituent clinic on Friday 15 June 2018
   iii) Attended the Pahurehure Protection Society’s Annual General Meeting on 19 June 2018
   iv) Attended the Papakura Local Board Citizenship Ceremony on 21 June 2018
   v) Created a video to promote the Papakura Local Board Volunteer Awards.
   vi) Contributed to a video for the Manukau Harbour Forum

CARRIED
27 Papakura Local Board Workshop Records
Resolution number PPK/2018/119

MOVED by Member W McEntee, seconded by Chairperson B Catchpole:

That the Papakura Local Board:

a) note the records for the Papakura Local Board workshops held on:
   i) Wednesday, 9 May 2018
   ii) Wednesday 16 May 2018
   iii) Wednesday 23 May 2018
   iv) Wednesday 30 May 2018
   v) Wednesday 6 June 2018

CARRIED

28 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

The meeting concluded at 6.52 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE PAPAKURA LOCAL BOARD HELD ON

DATE:...............................................................

CHAIRPERSON:.....................................................