

## Upper Harbour Local Board Community Forum OPEN MINUTES

---

---

Minutes of a meeting of the Upper Harbour Local Board Community Forum held in the Upper Harbour Local Board Office, 30 Kell Drive, Albany on Thursday, 7 June 2018 at 6.30 pm

---

### PRESENT

<b>Chairperson</b>	Margaret Miles, QSM, JP
<b>Deputy Chairperson</b>	Lisa Whyte
<b>Members</b>	Uzra Casuri Balouch, JP Nicholas Mayne John McLean

### ABSENT

<b>Member</b>	Brian Neeson, JP
---------------	------------------

### ALSO PRESENT

<b>Councillor</b>	John Watson Wayne Walker
-------------------	-----------------------------

---



## 1 Welcome

## 2 Apologies

Resolution number UHCF/2018/18

MOVED by Member N Mayne, seconded by Chairperson M Miles:

**That the Upper Harbour Local Board Community Forum:**

- a) **accept the apology from Member B Neeson for absence.**

**CARRIED**

## 3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

The Auckland Council Code of Conduct for Elected Members (the Code) requires elected members to fully acquaint themselves with, and strictly adhere to, the provisions of Auckland Council's Conflicts of Interest Policy. The policy covers two classes of conflict of interest:

- i) A financial conflict of interest, which is one where a decision or act of the local board could reasonably give rise to an expectation of financial gain or loss to an elected member; and
- ii) A non-financial conflict interest, which does not have a direct personal financial component. It may arise, for example, from a personal relationship, or involvement with a non-profit organisation, or from conduct that indicates prejudice or predetermination.

The Office of the Auditor General has produced guidelines to help elected members understand the requirements of the Local Authority (Member's Interest) Act 1968. The guidelines discuss both types of conflicts in more detail, and provide elected members with practical examples and advice around when they may (or may not) have a conflict of interest.

Copies of both the Auckland Council Code of Conduct for Elected Members and the Office of the Auditor General guidelines are available for inspection by members upon request.

Any questions relating to the Code or the guidelines may be directed to the Relationship Manager in the first instance.

## 4 Confirmation of Minutes

Resolution number UHCF/2018/19

MOVED by Chairperson M Miles, seconded by Member N Mayne:

**That the Upper Harbour Local Board Community Forum:**

- a) **confirm the ordinary minutes of its meeting, held on Thursday, 3 May 2018, as a true and correct record.**

**CARRIED**

## 5 Leave of Absence

There were no leaves of absence.

## 6 Acknowledgements

There were no acknowledgements.

## 7 Petitions

There were no petitions.

## 8 Deputations

### 8.1 Immigration NZ: Migrant skills retention

A PowerPoint presentation was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.  
Resolution number UHCF/2018/20

MOVED by Member J McLean, seconded by Member U Balouch:

**That the Upper Harbour Local Board Community Forum:**

- a) **receive the deputation from Mariella Trynes, of Immigration New Zealand, and thank her for her attendance and presentation.**

**CARRIED**

#### **Attachments**

A Immigration New Zealand presentation

### 8.2 Tauhinu Sea Scouts, Greenhithe

Resolution number UHCF/2018/21

MOVED by Chairperson M Miles, seconded by Member N Mayne:

**That the Upper Harbour Local Board Community Forum:**

- a) **receive the deputation from Ed Kidd, Chairperson of the Tauhinu Sea Scouts, and thank him for his attendance and presentation.**

**CARRIED**

### 8.3 Age Concern North Shore update

An information sheet, newsletter, and 2017 survey were provided. Copies have been placed on the official minutes and are available on the Auckland Council website as minutes attachments.

Resolution number UHCF/2018/22

MOVED by Deputy Chairperson L Whyte, seconded by Member U Balouch:

**That the Upper Harbour Local Board Community Forum:**

- a) **receive the deputation from Janferie Bryce-Chapman from Age Concern North Shore, and thank her for her attendance and presentation.**

**CARRIED**

#### **Attachments**

A Age Concern North Shore information sheet  
B Age Concern North Shore newsletter  
C Age Concern North Shore 2017 survey

#### 8.4 Sanders House update

Resolution number UHCF/2018/23

MOVED by Deputy Chairperson L Whyte, seconded by Member N Mayne:

**That the Upper Harbour Local Board Community Forum:**

- a) **receive the deputation from Kim Ward, Manager from Sanders House, and thank her for her attendance and presentation.**

**CARRIED**

#### 8.5 Kwikli: Electric scooter sharing service

Resolution number UHCF/2018/24

MOVED by Chairperson M Miles, seconded by Member N Mayne:

**That the Upper Harbour Local Board Community Forum:**

- a) **receive the deputation from Rushabh Trivedy, Founder of Kwikli, and thank him for his attendance and presentation.**

**CARRIED**

#### 9 Public Forum

There was no public forum.

#### 10 Extraordinary Business

There was no extraordinary business.

#### 11 Notices of Motion

There were no notices of motion.

#### 12 Adoption of the Upper Harbour Local Board Agreement 2018/2019

Resolution number UHCF/2018/25

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

**That the Upper Harbour Local Board Community Forum:**

- a) **adopt local content for the 10-year Budget 2018-2028 (refer to Attachment A to the agenda report) including, a Local Board Agreement 2018/2019, a message from the chairperson and local board advocacy, subject to the following amendments:**
  - i. **setting a target of 75% for the performance measure 'The percentage of attendees satisfied with a nominated local community event', to reflect advice given the local board by council officers**
  - ii. **reducing the target for the performance measure 'The number of attendees at council-led community events' to 2000, as the number of council-led community events proposed for the 18/19 financial year has been reduced by a third.**

- b) adopt local fees and charges schedules for 2018/2019 (refer to Attachment B to the agenda report).
- c) delegate authority to the chairperson to make any final minor changes to the Local Board Agreement 2018/2019, which forms part of the 10-year Budget 2018-2028.
- d) note that:
  - i. \$100,000 of capital expenditure will be added to the local community services activity in the local board agreement to progress the Upper Harbour Local Board's one local initiative, which follows decisions made at the Finance and Performance Committee meeting on 31 May 2018
  - ii. Local Board Agreement 2018/2019 local activity budgets will be updated to reflect final budget decisions made by the Governing Body on 31 May 2018
  - iii. if there are outstanding (not yet agreed) matters in the Local Board Agreement 2018/2019, the local board should include an explanation of these matters in the chairperson's message at the front of the agreement
  - iv. the resolutions of this meeting will be reported back to the Governing Body when it meets, to adopt the 10-year Budget 2018-2028 on 28 June 2018.
- e) express concern about the late inclusion of the eight new performance measures, as there was extremely limited time for the board to consider the new measures prior to adoption of the local board agreement.
- f) strongly request that any level of service or performance measure relating to arts facilities is removed from current and future Upper Harbour Local Board local board agreements, as the local board does not have any arts facilities.

**CARRIED**

### 13 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

9.27 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE UPPER HARBOUR LOCAL  
BOARD COMMUNITY FORUM HELD ON

**DATE:**.....

**CHAIRPERSON:**.....