

Waitākere Ranges Local Board OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitākere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 28 June 2018 at 6.00pm.

PRESENT

Chairperson	Greg Presland	
Deputy Chairperson	Saffron Toms	From 6.14pm, Item 8.1
Members	Sandra Coney, QSO	Until 7.36pm, Item 20
	Neil Henderson	
	Steve Tollestrup	
	Ken Turner	

ABSENT

Councillor	Penny Hulse
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ALSO PRESENT

Councillor	Linda Cooper
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1 Welcome

Chairperson Greg Presland opened the meeting and welcomed those present.

2 Apologies

Resolution number WTK/2018/69

MOVED by Chairperson G Presland, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) **accept the apology from Member S Toms for absence and Member S Coney for early departure.**

CARRIED

3 Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitakere Ranges Local Board:

Board Member	Organisation/Position
Sandra Coney	<ul style="list-style-type: none"> - Waitemata District Health Board – <i>Elected Member</i> - Women’s Health Action Trust – <i>Patron</i> - New Zealand Society of Genealogists – <i>Member</i> - New Zealand Military Defence Society – <i>Member</i> - Cartwright Collective – <i>Member</i> - Titirangi RSA – <i>Member</i> - Portage Trust – <i>Member</i> - West Auckland Trust Services - <i>Director</i>
Neil Henderson	<ul style="list-style-type: none"> - Portage Trust – <i>Elected Member</i> - West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i> - Whau River Catchment Trust - <i>Employee</i>
Greg Presland	<ul style="list-style-type: none"> - Lopdell House Development Trust – <i>Trustee</i> - Whau Coastal Walkway Environmental Trust – <i>Trustee</i> - Combined Youth Services Trust – <i>Trustee</i> - Glen Eden Bid - <i>Member</i>
Steve Tollestrup	<ul style="list-style-type: none"> - Waitakere Licensing Trust – <i>Elected Member</i> - Waitakere Task force on Family Violence – <i>Appointee</i>
Saffron Toms	No declarations

Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council:

Board	Organisation/Position
Sandra Coney	Friends of Arataki Incorporated – <i>Trustee</i>

Neil Henderson	- Friends of Arataki Incorporated – <i>Trustee</i> - Rural Advisory Panel - <i>Member</i>
Steve Tollestrup	Glen Eden Business Improvement District
Greg Presland	Glen Eden Business Improvement District (alternate)
Saffron Toms	Ark in the Park

4 Confirmation of Minutes

Resolution number WTK/2018/70

MOVED by Chairperson G Presland, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Thursday, 14 June 2018 and the extraordinary minutes of its meeting, held on Tuesday, 26 June 2018, including the confidential section, as a true and correct.**

CARRIED

5 Leave of Absence

5.1 Leave of Absence - Ken Turner

Resolution number WTK/2018/71

MOVED by Chairperson G Presland, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) **approve a request for leave of absence from Member K Turner from 2 July to 14 August 2018.**

CARRIED

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

8 Deputations

8.1 Deputation: Colin McCahon's 2019 centenary celebrations

Resolution number WTK/2018/72

MOVED by Chairperson G Presland, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) **receive the deputation on the proposed Colin McCahon's centenary celebrations in 2019 and thank Vivienne Stone, director of McCahon House, Cynthia Smith Chair, and Naomi McCleary, Deputy Chair, of the McCahon House Trust for their attendance.**

CARRIED

9 Public Forum

9.1 Public Forum: Huia Cornwallis Ratepayers & Residents Association - Huia Domain

Bruce Crum, Jade Reidy and Peter Dix on behalf of the Huia Cornwallis Ratepayers & Residents Association attended to address the meeting regarding an update on Huia Domain works.

A Powerpoint presentation was given. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2018/73

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **thank Bruce Crum, Jade Reidy and Peter Dix on behalf of the Huia Cornwallis Ratepayers & Residents Association for their presentation regarding an update on Huia Domain works and receive the presentation.**

CARRIED

Attachments

- A 28 June 2018 Waitākere Ranges Local Board Item 9.1 Public Forum: Huia Cornwallis Ratepayers & Residents Association - Huia Domain presentation

9.2 Public Forum - Jenny Macdonald

Jenny Macdonald, attended to address the meeting regarding the Waitakere Rivercare and how they spent the Local Board grant.

A Powerpoint presentation was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2018/74

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **thank Jenny Macdonald, for her presentation regarding the Waitakere Rivercare local board grant and receive the presentation.**

CARRIED

Attachments

- A 28 June 2018 Waitākere Ranges Local Board Item 9.2 Public Forum - Jenny Macdonald, Waitākere Rivercare grant presentation

9.3 Public Forum – Derek March

Derek March attended to address the meeting regarding the need for a toilet at the entrance to Lake Wainamu.

Resolution number WTK/2018/75

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **thank Derek March for his presentation regarding the need for a toilet at the entrance to Lake Wainamu and receive the presentation.**

CARRIED

9.4 Public Forum - Jennifer Conlon

Jennifer Conlon, Glen Eden BID Town Centre Manager, attended to address the meeting regarding the library lane art installation.

Documents were provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2018/76

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **thank Jennifer Conlon, Glen Eden BID Town Centre Manager, for her presentation regarding the library lane art installation and receive the presentation.**

CARRIED

Attachments

- A 28 June 2018 Waitākere Ranges Local Board Item 9.4 Public Forum - Jennifer Conlon presentation

Member N Henderson left the meeting at 6.58 pm.

Member N Henderson returned to the meeting at 7.00 pm.

9.5 Public Forum - Ken Cowan

A document was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Ken Cowan on behalf of Piha R&R attended to address the meeting with regard to the Piha Road upgrade.

Resolution number WTK/2018/77

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **thank Ken Cowan on behalf of Piha R&R for his presentation regarding the Piha Road upgrade and receive the presentation.**

CARRIED

Attachments

- A 28 June 2018 Waitākere Ranges Local Board Item 9.5 Public Forum - Ken Cowan's Piha Road upgrade submission

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

There were no notices of motion.

Precedence of Business (7.30pm)

Resolution number WTK/2018/78

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **agree that Item 20: Waitakere Ward Councillor Update be accorded precedence at this time.**

CARRIED

20 Waitākere Ward Councillor Update

Resolution number WTK/2018/79

MOVED by Chairperson G Presland, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) thank Waitākere Ward Councillor Linda Cooper for her update.

CARRIED

12 Waitākere Ranges Local Board Quick Response Round Four 2017/2018 grant allocations

Resolution number WTK/2018/80

MOVED by Chairperson G Presland, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) agree to fund, part-fund or decline each application in Waitākere Ranges Quick Response, Round Four 2017/2018, listed in Table One.

Table One: Waitākere Ranges Quick Response Grants 2017/2018, Round Four grant applications

Application Number	Applicant	Funding for:	Amount Requested	Amount Recommended
QR1819-408	Ann Poulsen	Contribution towards a professional writer wages to deliver a workshop on creative writing skills in Glen Eden library.	\$800	\$500
QR1819-405	Glen Eden Baptist Church	Towards transportation, accommodation, food and activity costs for a snow trip.	\$1,500	\$1,500
QR1819-407	Waitakere Japanese Supplementary School (WJSS)	Contribution towards venue hire costs for the WJSS After School programme.	\$875	\$500
QR1819-409	Connected Media Charitable Trust	Towards costs for venue hire, catering and accommodation for a workshop on sustainability filmmaking.	\$1,500	\$1,500
QR1819-411	Visionwest Community Trust	Towards the purchase of a community defibrillator.	\$1,500	\$1,500
QR1819-412	Tuilaepa Youth Mentoring Trust Board	Towards costs of one to one mentoring for six young people for a twelve week programme.	\$1,500	\$1,500
QR1819-406	Ann Ross	Towards the cost of maintaining pest control bait stations on 24 residential properties.	\$1,485	\$1,485

QR1819-401	Glen Eden Baptist Church	Towards the cost of hiring an inflatable obstacle course for the Light Party 2018 event.	\$1,500	\$1,500
QR1819-410	Suburbs New Lynn Cricket Club Incorporated	Towards the cost of hiring the Ken Maunder Park indoor centre to run a community winter cricket academy. Decline - limited benefit to local board area.	\$2,000	\$0
		Total Requested	\$12,660	\$9,985

CARRIED

13 Waitākere Ranges Local Grants, Round Two 2017/2018 grant allocations

Resolution number WTK/2018/81

MOVED by Chairperson G Presland, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) agree to fund, part-fund or decline each application in Waitākere Ranges Local Grants, Round Two, listed in table one and table two below.

Table One: Waitākere Ranges Local Grants Round Two 2017/2018 grant applications

Application ID	Applicant	Requesting funding for	Amount requested	Amount Recommended
LG1819-221	Te Uru Waitākere Contemporary Gallery	Towards personnel wages and materials costs for running two artistic production workshops for local weavers and children.	\$3,500	\$3,500
LG1819-203	New Zealand (NZ) Ethnic Social Services Trust	Towards social worker wages between July 2018 to December 2018. Decline - No clear demonstration of benefit to local board area residents.	\$22,858	\$0
LG1819-205	Youthline Auckland Charitable Trust	Towards the salary of two clinical staff.	\$3,000	\$3,000
LG1819-211	Glen Eden Baptist Church	Towards a mural on Glen Eden Baptist Church wall facing Glendale Road. Decline - project promotes applicant's branding	\$6,182	\$0
LG1819-212	Connected Media Charitable Trust	Towards new office laptop. Decline - limited benefit to local board area.	\$1,299	\$0

LG1819-214	Raukatauri Music Therapy Trust	Contribution towards the costs of subsidizing user fees for a music therapy programme in Titirangi.	\$7,576	\$2,000
LG1819-219	Diabetes New Zealand Auckland Branch	Contribution towards the wages of two specialized health practitioners and a proportion of the overheads to deliver a mobile diabetes awareness service in Waitākere.	\$10,330	\$2,000
LG1819-228	Kids Safe With Dogs Charitable Trust	Contribution towards printing costs of activity books for a school awareness program to educate children around dog safety.	\$7,760	\$2,000
LG1819-229	Huia Road Horse Club	Towards an environmentally friendly composting toilet for the Huia Road Horse Club. Conditional on obtaining any required permits or consents	\$16,000	\$16,000
LG1819-204	Renee Henderson	Towards an aviary for native bird rehabilitation.	\$949	\$949
LG1819-218	NZ Bird Rescue Charitable Trust	Towards material and labour costs to construct two new bird rehabilitation aviaries.	\$4,700	\$4,700
LG1819-222	Royal Forest and Bird Protection Society Incorporated.	Towards costs for sound professionals and the equipment hireage for an awareness raising concert about Kauri dieback. Decline - ticketed event with limited audience number	\$15,000	\$0
LG1819-202	New Zealand Ex-Firefighters Association	Contribution towards maintenance and restoration costs of the Gladding graves at Waikumete Cemetery. Conditional on obtaining any required permits or consents	\$3,086	\$2,925
LG1819-210	Titirangi Residents and Ratepayers Association Incorporated	Towards reprinting costs of two thousand copies of the "Titirangi Heritage Walk and Drive" tour booklet.	\$3,413	\$3,413

LG1819-220	Titirangi Waka Ama Wellbeing and Charitable Trust	Contribution towards waka, paddles, equipment, life vests and wānanga costs for Waitakere historical waka journeying event.	\$8,800	\$2,000
		Total Requested	\$114,453	\$42,487

Table Two: Waitākere Ranges Local Grants Round Two 2017/2018 multiboard grant applications

Application ID	Applicant	Requesting funding for	Amount requested	Amount Recommended
LG1821-204	Kelston Girls' College	Towards a community art project working with a Waitakere based artist as part of the ArtWest 2018 art exhibition	\$1,500	\$1,500
LG1821-219	Te Pou Theatre	Towards festival management, marketing, "Kaumatua and Whanau Day" costs.	\$500	\$500
LG1805-236	Chinese New Settlers Services Trust	Towards a dancing coach, venue, promotion, coordination, facilitation, health and safety management and evaluation and reporting costs for twenty training sessions and three community performances.	\$1,600	\$1,600
LG1805-234	Violence Free Communities	Contribution towards event costs for the "Toddler Day Out" on 22 September 2018.	\$5,000	\$1,000
LG1805-226	Age Concern Auckland Incorporated	Contribution towards the provision of health promotion, accredited visitor service and field social support services across west and central Auckland.	\$4,300	\$3,000
LG1805-220	Fix Up, Look Sharp	Towards operational costs for phone and camera updates, marketing, website upgrade, business cards and brochure costs.	\$2,000	\$2,000
LG1805-218	Zeal Education Trust	Towards uniform, transport, wages, event, catering, data gathering, reporting and evaluation costs to support the West Auckland Street Youth Work project.	\$3,468.50	\$3,468

LG1819-224	Waitakere Workers Education Association (WEA) trading as WEST - West Auckland Enterprise Skills and Training	Towards contracted convener, administration support and venue costs for organizing and convening the Housing Call to Action network meetings.	\$5,000	\$5,000
LG1805-227	Dance Therapy New Zealand (NZ)	Contribution towards dance therapist and assistant, supervision, coordination, administration, overheads and equipment costs.	\$4,500.00	\$3,000
LG1805-219	Interacting	Towards venue hire, disabled access ramps, disabled access portaloos, art workshops and face-painter costs for the 2018 InterAct Festival 2018.	\$1,154.00	\$1,154
LG1806-234	Kelly Group New Zealand Limited	Towards coaching fees and resource kits to deliver a traditional Maori games programme to 29 schools in Auckland. Decline – Private company requesting funding towards staff wages.	\$11,824.80	\$0
		Total Requested	\$40,847.30	\$22,222

CARRIED

14 New community licence to occupy to United North Piha Lifeguard Service (Incorporated), 2A North Piha Road, Piha

Donna Cooper, Community Lease Advisor, was in attendance to speak to this report.

Resolution number WTK/2018/82

MOVED by Member N Henderson, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **grant a new community licence to occupy under section 54(1)(d) of the Reserves Act 1977 to United North Piha Lifeguard Service (Incorporated) for 23m² (more or less) being part of Les Waygood Park, 2A North Piha Road, Piha (Attachment A) on the following terms and conditions:**
 - i) **term: 10 years commencing 28 June 2018 with two 10-year right of renewal**
 - ii) **rent: \$1.00 plus GST per annum if requested**
 - iii) **United North Piha Lifeguard Service (Incorporated) Community Outcomes Plan as approved be attached to the lease document (Attachment B)**
 - iv) **all other terms and conditions in accordance with the Auckland Council**

Community Occupancy Guidelines July 2012 and the Reserves Act 1977.

CARRIED

15 Approval of the 2018/2019 Waitākere Ranges local environment work programme

Glenn Boyd, Relationship Manager Waitakere Ranges Local Board was in attendance to speak to this report.

Resolution number WTK/2018/83

MOVED by Deputy Chairperson S Toms, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) **approve the allocation of \$321,000 for environmental projects to be delivered by the Infrastructure and Environmental Services directorate in 2018/2019 as summarised in the table below:**

Project	Budget
Waitākere Weed Action Project (Our Backyard)	\$100,000
Kauri Dieback Community Coordinator	\$48,000
Manukau Harbour Forum	\$10,000
Coastal and marine project	\$30,000
Pest Free South Titirangi strategy	\$30,000
EcoMatters Environment Trust funding	\$103,000
Total	\$321,000

- b) **note that with the funding of \$103,000, EcoMatters Environment Trust will deliver the following projects in the 2018/2019 financial year:**
- i) EcoMatters Environment Centre and Sustainability Hub - \$35,000**
 - ii) Love Your Neighbourhood - \$10,000**
 - iii) Love Your Place Awards - \$5,000**
 - iv) Pop Up Bike Hub - \$5,000**
 - v) EcoWest Festival - \$10,000**
 - vi) War on Weeds - \$23,000**
 - vii) Community Nurseries - \$10,000**
 - viii) Project HomeWise - \$5,000**
- c) **note the allocation of \$632,766 of asset based services operational expenditure for the septic tank pumpout programme and request an urgent update on the future of the programme.**
- d) **approve in principle the allocation of \$82,000 from the Waitakere Ranges Heritage Area Act budget towards the following projects in the 2018/2019 financial year, noting that the wider 2018/2019 Waitakere Ranges Heritage Area work programme will be report for the board's approval in July 2018:**
- i) community weed bins - \$77,000**
 - ii) long-tailed bat project - \$5,000.**
- e) **agree in principle to the Pest Free South Titirangi strategy and request more detail before commencement of the project.**

CARRIED

17 Waitākere Ranges Local Board 2018/19 Local Economic Development Work Programme

Glenn Boyd, Relationship Manager Waitakere Ranges Local Board was in attendance to speak to this report.

Resolution number WTK/2018/84

MOVED by Member S Tollestrup, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **approve the 2017/18 local economic development programme (Attachment A) as follows.**
 - i) **support delivery of the Glen Eden Town Centre Investment Attraction Plan (\$20,000).**

CARRIED

16 Waitākere Ranges Local Board Community Services Work Programmes 2018/2019

Christine Olsen, Community Empowerment Manager, and Claire Liousse Strategic Broker were in attendance to speak to this report.

Resolution number WTK/2018/85

MOVED by Member N Henderson, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **approve the 2018/19 Arts, Community and Events work programme (Attachment A to the agenda report).**
- b) **approve the 2018/19 Libraries work programme (Attachment B to the agenda report).**
- c) **approve the 2018/19 Parks, Sport and Recreation work programme (Attachment C to the agenda report) and delegate approval of minor changes to Chairperson G Presland and Member S Coney.**
- d) **thank officers, Christine Olsen and Claire Liousse for their attendance.**

CARRIED

18 Auckland Transport's update for the Waitākere Ranges Local Board – June 2018

Glenn Boyd, Relationship Manager Waitākere Ranges Local Board, was in attendance to speak to this report.

Resolution number WTK/2018/86

MOVED by Chairperson G Presland, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) **receive Auckland Transport's update for June 2018.**

CARRIED

19 Freedom Camping Bylaw Development

Glenn Boyd, Relationship Manager Waitākere Ranges Local Board, was in attendance to speak to this report.

Resolution number WTK/2018/87

MOVED by Chairperson G Presland, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) recommend to the Regulatory Committee that the 24 sites contained in Attachment A be prohibited through a bylaw under the Freedom Camping Act 2011.
- b) recommend to the Regulatory Committee that the following restrictions be applied to the one site contained in Attachment B through a bylaw under the Freedom Camping Act 2011:
 - i) certified self-contained vehicles only
 - ii) limited numbers of vehicles
 - iii) only in identified parking spaces.
- c) confirm their general views on the management of freedom camping expressed through the workshop on 10 May 2018 as follows:
 - i) the board supports the proposed default position for land held under the Reserves Act 1977 that camping is not allowed unless it is provided for a reserve management plan
 - ii) the council must have regard to the purpose and objectives of the Waitakere Ranges Heritage Act 2008 when making any decisions about areas located within the Waitakere Ranges Heritage Area Overlay
 - iii) the council to consider how enforcement would be effective given the size and isolation of the parts of the Waitakere Ranges Local Board area
 - iv) the size of vehicles on a site should be considered
 - v) freedom camping is not appropriate in areas where children are running around.

CARRIED

21 Chairperson's Report

Resolution number WTK/2018/88

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) receive Chair Greg Presland's report for June 2018.

CARRIED

22 Portfolio update - Sandra Coney

Resolution number WTK/2018/89

MOVED by Deputy Chairperson S Toms, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) receive the portfolio update from Member Sandra Coney.

CARRIED

23 Governance Forward Work Programme Calendar

Resolution number WTK/2018/90

MOVED by Chairperson G Presland, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

- a) receive the governance forward work programme calendar for June 2018.

CARRIED

24 Confirmation of Workshop Records

Resolution number WTK/2018/91

MOVED by Chairperson G Presland, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) receive the workshop records for 3, 10, 17 and 24 May 2018.

CARRIED

25 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

8.33 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....