

Work Programme 2017/2018 Q3 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Arts, Community and Events										
2186	CS: ACE: Advisory	Community Response Fund - Waitematā	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$ 13,000	In progress	Green	No allocations in Q2 Balance: \$ 13,000	\$ 3,000 allocated for emergency resilience building workshops. Balance:\$ 10,000
242	CS: ACE: Arts & Culture	Studio One - ABS Studio One Toi Tu Operational Expenses	- provide a diverse programme of art classes, workshops and events for adults and children - provide an affordable hiring space for artists to exhibit their work - provide shared studio spaces and makers space - provide spaces for event and workshop hireage.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 353,475	In progress	Green	In Q2, Studio One Toi Tu had a total of 5945 visitors, delivered 50 programmes with 3811 participants. They also had two performances which attracted 140 attendees. The highlight of Q2 was 'Tattoo Time' which attracted more than 800 people in two days and had 30 participating tattoo artists.	Studio One Toi Tū had a total of 4,476 visitors, delivered 100 programmes with 1,022 participants and staged 7 performances to 238 attendees. Highlights include Hauora watercolour workshops, a pop-up exhibition in room 10, and performances as part of Auckland Fringe Festival.
245	CS: ACE: Arts & Culture	Community Arts Programmes- LDI Pop	Deliver projects for the 'Pop' temporary art activation series in the local board area.	Q3	LDI: Opex	\$ 65,000	Completed	Green	In Q2, staff confirmed the 2018 Pop season dates of 1-25 March and inclusion in the Auckland Arts Festival programme. Staff presented the proposed range of Pop projects and the board provided feedback on locations to help refine and finalise the planning for Pop 2018. Staff will send a memo detailing the final programme and communications plan to the local board in Q3.	The 2018 Pop programme was delivered. Eight activations took place. Pop Marbles: Aotea Square, 6-13 March Freyberg Place 15-22 March Pop Ping Pong: Freyberg Place, 2-12 March Aotea Square, 15-25 March Pop Riders: Freyberg Place, 1, 9 and 23 March Aotea Square, 4 and 24 March Takutai Square, 2, 3, 10 and 15 March Jellicoe Plaza 4 and 11 March Pop Poi: Freyberg Place, 2 and 23 March Aotea Square 9 March Takutai Square 16 March Jellicoe Plaza 22 March. Pop Drop: 8-25 March as part of Auckland Festival Playground Pop Big Bang: Aotea Square, 11-19 March Pop Plinths: Grey Lynn Park, 2-25 March Pop Poetry: Symonds St Cemetery, 21 and 26 March (event cancelled due to adverse weather conditions on 23 and 24 March) Participant numbers are being collated currently and will be available as part of the Q4 report.

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246	CS: ACE: Arts & Culture	Regional Work Programme Information and Updates	Provide timely information on regionally funded Arts and Culture projects, programmes and initiatives that have an impact or occur in the local board area.	Q1;Q2;Q3;Q4	Regional	\$ -	In progress	Amber	<p>Rainbow Machine – due for completion and installation on first site, expected to be Wynyard Quarter, on 31 March 2018. Myers Park underpass – parent project funding and design will be discussed at February Auckland City Centre Advisory Board meeting. City Rail Link precinct plan and Lower Queen Street (design programme) – an artist brief is agreed for a public artwork for the proposed Waitemata Ātea (desired name for the area), envisaged as an ātea place offering manakitanga (welcome) to visitors. Following an Expression of Interest, the artist shortlist for concepting will be developed by an expert assessment panel. O for O'Connell Street (scoping programme) – public artwork commissioned for O'Connell Street to hang between number 5 and 10. Resource consent is granted and the project expected to be completed by June 2018. Taurarua Judges Bay (advisory programme) – Ngati Whātua Orākei encountered further delays in completing the artwork as adjustments are required to address maintenance and health and safety issues. They have requested a funding agreement extension until the 30th June 2018. Wynyard Quarter public art plan implementation – Three major opportunities for significant investment in public art are identified, plus a smaller fund is available to enable temporary works to build local capacity.</p>	<p>Delays in material supply for the Rainbow Machine has delayed fabrication. Completion date has changed from March to end of May 2018. - Rainbow Machine: delays in material supply has delayed fabrication. Completion date now end of May 2018. - Myers Park underpass: The Auckland City Centre Advisory Board considered the parent project update at its March meeting and approved design work to continue, with a report back in May 2018. Artist Graham Tipene and architects Warren and Mahoney will now be reengaged to continue developing the design. - City Rail Link precinct plan and Lower Queen Street (design programme) – an artist brief has been agreed for a public artwork for the proposed Waitemata Ātea (desired name for the area), envisaged as an ātea place offering manakitanga (welcome) to visitors. Expression of Interests will be called from identified established artists in April. An expert assessment panel will then shortlist three or four artists to develop concepts for the artwork. - O for O'Connell Street scoping programme: public artwork has been commissioned for O'Connell Street to hang between numbers 5 and 10. Fabrication of the artwork will commence after building consent has been granted. Completion expected by June 2018. - Taurarua Judges Bay advisory programme: Ngati Whātua Orākei are awaiting resource and building consents for the artwork. Installation expected by 30 June 2018, aligned to the time extension to their funding agreement. - Wynyard Quarter public art plan implementation: Three opportunities for significant investment in public art are identified, plus a smaller fund is available to enable temporary works to build at local capacity. An artist's brief and commissioning process is expected by end of May 2018 for the first artwork on the "Madden and Daldy Streets" "constellation". - Federal Street South: an opportunity was identified to develop public artworks, a modest standalone piece and integrated artwork in the redevelopment of Federal Street South. Artwork concepts that resonate with the theme of 'community street environment' and with Federal Street 'compassionate stakeholders' will be sought from four established artists during April 2018.</p>

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1903	CS: ACE: Arts & Culture	3 Ponsonby Road Feasibility Study- LDI	Conduct a feasibility study on the options for use of 3 Ponsonby Road.	Q1;Q2;Q3	LDI: Opex	\$ 20,000	In progress	Amber	Staff discussed the feasibility study with the local board at a workshop in Q2 and will present proposed terms of reference at a workshop in Q3.	This project has been delayed because at a workshop in Q1 staff advised the board that before conducting a feasibility study staff should complete a needs assessment. In Q2 staff advised the board that a needs assessment would not guarantee an asset solution, at the same time staff presented alternative options. Prior to requesting the movement of a building from non-service to service through a business case, a need for the asset must be supported through robust assessment (i.e. a community needs assessment or similar) to demonstrate a service need in the context of adopted policy and/or a clear strategic purpose to retain. Number 3 Ponsonby Road is identified as a non-priority action within the CFNP. The local board has expressed concerns about this advice as members would like the feasibility study to lead to 3 Ponsonby Road becoming a serviced asset. Staff will be providing further advice in Q4, but concerns are unlikely to be resolved at this time. The local board has been advised that a community needs assessment to demonstrate a service need in the context of adopted policy and/or a clear strategic purpose to retain must be carried out prior to requesting the transition of a building from non-service to service through a business case. Staff will provide further advice in Q4.
636	CS: ACE: Community Empowerment	Build capacity : Inner City Network	Fund the inner city network to increase community connectedness in the central city.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	As part of its funding agreement with the Waitemata Local Board, the Auckland District Council of Social Services organised two Inner City network meetings in Q2. These focused on communication and diversity. Staff and ADCOSS are currently preparing a survey to assess the spread and the efficiency of the network's engagement of local residents and community groups. The survey will seek relevant topic ideas for Q3 and Q4 meetings.	Staff supported ADCOSS through a period of change, facilitating their strategic and business planning. Staff and ADCOSS organised two Inner City Network meetings. The February meeting encouraged participants to increase awareness in their communities about the 'Have your say about the future of Auckland': Auckland Council's 10-year budget, Auckland Plan refresh – and concurrent consultations. The March meeting invited the Ministry of Internal Affairs, Foundation North and councils funding team to present their community development outcomes, enabling better applications from inner city groups. The Inner City Network distribution list was up-dated. It currently has 85 members who have been sent a survey seeking their input for the Inner City Network's future development. The survey's results will be presented in Q4.
637	CS: ACE: Community Empowerment	Community-led placemaking: gardens, food and sustainability	Fund, facilitate and grow the network of local community/groups with an interest in local community gardens, food production and sustainability initiatives by: 1. funding Gardens 4 Health to provide capacity building through education and maintenance of the local community garden network2. strengthening connections between council projects to increase cross-council collaboration e.g. Waitemata Low Carbon Action, Waste Minimisation, the Compost Collective, Civil Defence community-led pollinator paths, Resilient Communities and implementation of local area plans.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 6,000	Completed	Green	Staff completed a funding agreement for Diabetes Auckland Projects Trust - Gardens for Health, to support 2017/2018 Waitemata activity in Q2. Gardens 4 Health (G4H) ran workshops with Arahura Trust, Crossroads Club House, Grafton community garden group, Griffith Garden Corner and Kelmarna Organic City Farm. Further workshops are scheduled for Q3.	Gardens 4 Health (G4H) ran workshops and volunteer garden activities with Arahura Trust, Wynyard Garden, United Church of Tonga, Griffith Corner Garden, and Saint Matthew in the City. Resources, advice and plants were supplied to Grafton Community Garden, Lifewise Trust, Kelmarna Organic Garden, Studio One Hauora garden and Te Maara Garden.

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640	CS: ACE: Community Empowerment	Community-led placemaking: Waitematā community empowerment initiatives	<p>- fund local community-led planning and placemaking projects</p> <p>- provide advice, guidance and capacity building for communities to lead their own projects</p> <p>- develop a process to ensure that Māori aspirations are addressed.</p> <p>Note: the 2017/2018 budget figure shown for this activity line item includes an additional \$ 11k deferral from 2016/2017.</p>	Q2;Q3;Q4	LDI: Opex	\$ 41,000	In progress	Green	<p>Staff workshoped potential project options with the board in Q2. Staff will report to the board in Q3 on a recommended placemaking project and budget allocations.</p> <p>Great North Road community-led vision: The project team has advised that the full report for 2016/2017 project ('situational analysis and vision') will be presented to the local board in March 2018.</p> <p>Grafton community-led vision: The project plan is completed and the group have engaged a consultant to assist with wider community consultation. The first pilot consultation was conducted in October 2017, with the learning from this to be implemented in further consultations. An online consultation platform is also being conducted to reach a wider audience.</p> <p>St Mary's Bay reserve weed management project. Staff are working with other council staff and the residents' association to determine the best and most appropriate use of the budget. This will be progressed in Q3.</p>	<p>Staff workshoped potential project options with the board and will report to the board in Q4 on a recommended placemaking project and budget allocations.</p> <p>The Great North Road community-led vision project team presented to the local board in March. A full report from group will be presented in Q4.</p> <p>The Grafton community-led vision project team supported the community consultation at a Neighbours Day Picnic on 25 March. The project team will be collating feedback collected to report back to the community in Q4.</p> <p>St Mary's Bay reserve weed management project - Staff are working with other council staff and the residents' association to determine the best and most appropriate use of the budget. This will be progressed in Q4.</p>
641	CS: ACE: Community Empowerment	Increase diverse community participation : youth voice (WTM)	- develop, support and mentor youth to have influence local board decision-making and activities- partner with local youth to serve their needs.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Amber	In Q2 the Waitemata Youth Collective presented an overview of activities and deliverables in 2016/2017, an update on the development of the app version of the MyAKL map (which identifies a range of youth friendly places and spaces in the Auckland city centre), and the proposal for a new, more inclusive and responsive model of youth voice in the Waitemata Local Board area. Staff have been assisting the youth collective in planning the launch of the proposed new model, as well as providing ongoing support to assist with the final stages of the app development. The launch of the app is planned for Q3.	The proposed new model for the Waitematā Youth Collective will no longer be going ahead due to lack of capacity and commitment from the current leadership and lack of membership. Staff will present alternative approaches in Q4. The app version of the MyAKL map will be launched in Q4 following completion of testing. Staff will present alternative approaches to support the youth voice in Q4.
690	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (WTM)	<p>Broker strategic collaborative relationships and resources within the community:</p> <p>This includes three key activity areas:</p> <ol style="list-style-type: none"> engaging communities - reaching out to the less accessible and diverse groups - focussing on capacity building and inclusion enabling council - ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment reporting back - reporting back to local board members on progress in activity areas one and two. <p>Includes responding to the aspirations of mana whenua, matawaaka, marae and Māori organisations.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	<p>Ponsonby Park - staff continued to be the key contact for the community-led group as the project moves into the local board advocacy stage. Staff attended three meetings with the group in Q2.</p> <p>Heard Park - staff continued to meet with council teams and community to realise the aspirations for the park. A draft concept plan and an update on the progress of the project was presented to the board in Q2. Staff will continue to work across council on the needs assessment and building condition report of the community facility on the park.</p> <p>Newmarket Station Square - staff worked with police, community and local business association on safety and antisocial behaviour issues happening in Station Square and are activating the space through placemaking activities.</p>	<p>- Ponsonby Park: staff continued liaising with the community-led group, and supported them to prepare for the LTP budget submission process.</p> <p>- Heard Park: staff met with council teams and community to realise the aspirations for the park. Staff are costing the design components for local board decision making. Staff will continue to work with local stakeholders, and across council on the needs assessment and building condition report of the community facility on the park.</p> <p>- Newmarket Station Square: staff worked with police, community and local business association on issues of safety and anti-social behaviour occurring in Station Square, working with the activation team in PSR, bylaws team and Auckland Transport on placemaking activities for better outcomes on the square. - 10 Year Budget Long-term Plan: The strategic broker is advising and encouraging community groups about the submission process through "Have your say" events or online.</p> <p>- Be Accessible, Be Lite Programme: The group met with Uptown and Grey Lynn business association managers to discuss the programme. 32 businesses completed surveys for Be engaged. Results will be reported to the local board in Q4.</p>

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745	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (WTM)	Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following: <ul style="list-style-type: none"> • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	Staff are identifying and mapping māori organisations and agencies in the local board area, along with clarifying the aspirations and outcomes from the elected members and staff Ngāti Whātua Ōrākei marae visit in October 2017. The next steps and recommendations will be workshopped with the board in Q3.	Staff continue to contact and map Māori organisations and agencies in the local board area. Staff have been supporting the council planning team with Māori engagement on the Parnell Plan and inclusion of Māori aspirations in this plan. The next steps and recommendations will be workshopped with the board in Q4.
756	CS: ACE: Community Empowerment	Community-led placemaking: (City Centre) Spatial Priority Area	- engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation- strengthen community-led placemaking and planning initiatives within the SPA area- develop innovative ways to engage with communities that have not traditionally participated in council decision-making.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	Staff continued to participate in the City Centre Master Plan and the Waterfront Plan cross-council working group. Staff have connected community groups and individuals to Libraries and Community Places teams to support the activation and programming of the upgraded Ellen Melville Centre and Central Library.	CEU staff:- continued to participate in the City Centre Master Plan and the Waterfront Plan cross-council working group.- worked with Panuku Development Auckland on activation of waterfront area and connecting with communities on cross council projects.- put the City Centre Public Amenities Report to the local board in March for endorsement. - worked with Be Accessible to review the design plan for Wynyard Quarter Central with Auckland Transport and Sustainable Coastlines Flagship.- attended the Alcohol and Safety mayoral taskforce meeting on 16 March where the future direction and benefits of the meeting were discussed with attendees. The Plunket Blitz project will be completed in Q4 involving Heart of the City in the Britomart area and Panuku Development Auckland in the Wynyard Quarter area.
769	CS: ACE: Community Empowerment	Community grants (WTM)	Funding to support local community groups through contestable grant funding. Budget: - Local discretionary community grants \$ 125,000.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 125,000	In progress	Green	The Waitemata Local Board had one quick response round allocating \$ 15,930. Leaving a remaining amount of \$ 49,162.23 to spend this financial year.	The local board had one quick response round allocating \$ 15,518, leaving a total of \$ 33,232.23 to be allocated to one remaining local grant round.
770	CS: ACE: Community Empowerment	Accommodation grants	Funding to support local community groups through accommodation grant funding. Budget: - accommodation grants \$ 125,000.	Q4	LDI: Opex	\$ 125,000	In progress	Green	No funding rounds took place in Q2.	The Accommodation Grant round closed on 23 March. Decisions will be made in Q4.
391	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding Agreement & Licence to Occupy and Manage - Grey Lynn Community Centre	Funding Agreement: Grey Lynn Community Centre Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Grey Lynn Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed. Licence to Occupy and Manage: Grey Lynn Community Centre Incorporated to operate the Grey Lynn Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 45,807	In progress	Green	The bi-annual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. The hui focussed on providing partners with business updates, in particular new local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for Not For Profit organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision "More successful and sustainable Community Led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places". Grey Lynn Community Centre's annual presentation to be scheduled in Q3.	Workshops are underway with working groups to discuss key themes that were identified from the initial hui held in Q2. The Grey Lynn Community Centre workplan has been developed and will be finalised and aligned with the 2017 local board outcomes in Q4.

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395	CS: ACE: Community Places	Year 2 of 3 year term grant: Grey Lynn Community Centre -LDI Additional Funds	Additional funds to assist Grey Lynn Community Centre Incorporated to deliver on its funding agreement.	Not scheduled	LDI: Opex	\$ 20,000	Completed	Green	No update is scheduled or required.	No update is scheduled or required.
405	CS: ACE: Community Places	Venue Hire Service Delivery - WTM	Provide and manage venues for hire and the activities and opportunities the venues offer by: - managing the customer centric booking and the access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q2 monthly hirer surveys were sent out to all casual hirers and a selection of regulars. Staff will be able to share results in Q3. Q2 performance of council-managed venues is consistent with Q1. Overall visitor numbers have increased due to the opening of Ellen Melville Centre in September 2017.	Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74 per cent was self-service online bookings. For the local board area, the monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 74 per cent which is above the portfolio average.
408	CS: ACE: Community Places	Community Venues WTM - participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$ -	In progress	Green	During Q2, staff continued to work through key research insights and developing actions against these. Staff held two workshops with internal stakeholders to identify and confirm the main business objective "to create greater reach and relevance for Aucklanders so they feel connected locally". Six main focus areas remain as: - capitalise on strengths in positioning – family friendly, local and convenient, affordable- improve the condition and amenity to meet expectations- develop our offer and tailor to meet distinct interests- provide simple package options for hirers- develop a digital solution to promote both venues and activities- drive repeat business, share experiences, satisfaction and reach new customers. Action planning will continue in Q3.	Action planning continues to increase awareness and participation across the network. Staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work. A Google awareness campaign ran the month of February which was a success as it delivered the most cost efficient Google Adwords results to date. New art work options have been developed with refreshed awareness campaign to be run in Q4
431	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding Agreement & Licence to Occupy and Manage -Parnell Community Centre	Funding Agreement: Parnell Community Trust to facilitate and deliver work plan outcomes including activities and programmes at Parnell Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed. Licence to Occupy and Manage: Parnell Community Trust to operate the Parnell Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 54,701	In progress	Green	The bi-annual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. The hui focussed on providing partners with business updates, in particular new local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for Not For Profit organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision "More successful and sustainable Community Led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places". Parnell Community Trust's annual presentation to be scheduled in Q3.	Workshops are underway with working groups to discuss key themes that were identified from the initial hui held in Q2. The Parnell Community Centre workplan has been developed and will be finalised and aligned with the 2017 local board outcomes in Q4. Next steps are to prepare for year three of three funding agreement as outlined in line 203 of the 2018/2019 work programme.

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434	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding agreement & Licence to Occupy and Manage - Ponsonby Community Centre including Leys Gymnasium	Funding Agreement: Ponsonby Community Centre Incorporated to facilitate and deliver its work plan outcomes including programmes and activities at Ponsonby Community Centre including Leys Gymnasium for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed. Licence to Occupy and Manage: Ponsonby Community Centre Incorporated to operate the Ponsonby Community Centre and Leys Institute Gymnasium for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 47,164	In progress	Green	The bi-annual community centre, houses and hubs hui was held on 24 November 2017 at Western Springs Garden Hall. The hui focussed on providing partners with business updates, in particular new local board plans, Long Term Plan work and funding agreements. Guest speaker Carol Scholes covered key areas of concern for Not For Profit organisations including changes in the legal environment, volunteer accountability and committee dynamics. Six hui were held across the region to test the vision "More successful and sustainable Community Led places". Attendee stakeholders included community-led committee members and employees, community lease holders and interested community groups. The purpose of these sessions was to uncover what works well in the current operational and funding models, where there is room for improvement, identify useful resources, and think outside the square for developing future practice. Following on from these hui there will be an opportunity in Q3 for community members to join a working group and be part of a council/community team that inputs into a "Roadmap that enables more Community Led Places".Ponsonby Community Centre's annual presentation to be held in Q3.	Workshops are underway with working groups to discuss key themes that were identified from the initial hui held in Q2.
496	CS: ACE: Community Places	Commence development of the Ellen Melville Centre's transition plan to community led management & operation by 2020.	Commence planning for the community-led operational management model of the Ellen Melville Community Centre	Q4	ABS: Opex	\$ -	Approved	Green	No update to report on until Q4.	No update to report on until Q4.
513	CS: ACE: Community Places	Ellen Melville Community Centre programme delivery	Deliver the work programme for the Ellen Melville Centre.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	A community open day was successfully delivered on the 18 November with around 30 community groups participating and 15 groups providing performances and workshops. With 400-500 people, attendance was strong, with many families attending to join in the fun and connect with their community centre. All programmes are running well with Plunket proving to be popular in particular the Wednesday morning playgroup session, with approximately 30 families attending each week. The consultation timeslot has been extended to a full day to meet the demand. Planning is underway for Saturday afternoon activity and Kiwi Orientation to commence in Q3	Existing programmes have been developed. The following new programmes have been added: - Cooking and food sharing with Love Food Hate Waste - Exercise classes - Films with Love of Bees - Language classes New events to promote the centre: - Japan Day - Marley in NZ photo exhibition - POP table tennis, poi and marbles - Long Lunches/DJ music on Friday and Saturday. Events planned for Q4: - Maori Film Festival - Matariki launch - BHealthy Day - Photography Festival - Writers Festival - NZ Music Month - BFM live crosses with NZ bands. The orientation plan has been delayed. Plans are underway for student computer and virtual reality gaming and movie nights.

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515	CS: ACE: Community Places	Evaluation of Ellen Melville Centre work programme	Evaluate Ellen Melville Centre's work programme to understand if the local board outcomes are being met, as well as what other impacts the programmes might be having.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Evaluation of the Plunket clinic and playgroup programme commenced. Respondents were positive about the programme stating that it helped them meet and connect with other people. All but one participant was based within 5kms of the city centre and all were between the ages of 21 and 45 with three quarters being female. Most participants were either European or from various Asian ethnicities. Further results for other programmes will be available in Q3.	Evaluation of Splice Tuesday shows their Tea, Talk and Culture is their strongest regular programme with approx 20 people attending per week between the ages of 30 - 60, consisting predominately of Chinese but also other Asian ethnicities. Youthtown have struggled to establish regular numbers with approx 6 teenagers attending per week. This programme is popular with Maori and Pacific Island young people. We are working with Youthtown to develop new programme ideas. A new programme for Love Food Hate Waste was attended by 25 Mums, 3 Dads and 26 babies over three sessions of Cooking for Bubs. Plunket playgroup and clinics are increasing in frequency and attendance with approximately 35 Mums and babies and 10 clinic sessions per day. OMG Tech computer coding for under 13 year olds was attended by approximately 30 children.
1980	CS: ACE: Community Places	Grey Lynn community centre portfolio increase	- investigate the opportunity to increase Grey Lynn Community Centres management portfolio by transferring the operational management of the Grey Lynn Library Hall from Auckland Council to the Grey Lynn Community Centre Society.	Q1;Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green	A memo was circulated to the local board in December. This contained options analysis on transferring the management of the hall from Auckland Council to Grey Lynn Community Centre (GLCC). Staff are currently planning a workshop with both the board and GLCC for Q3.	A workshop with the local board and Grey Lynn Community Centre (GLCC) staff was held on 13 February to discuss the proposed pilot. The GLCC Manager is open to the pilot project, subject to further discussion with the GLCC committee. Staff have followed up regularly with GLCC to answer operational questions and held a joint meeting with the Grey Lynn Library Hall (GLLH) Manager to discuss the functionality of such arrangements. The GLCC manager met with the GLCC committee late March and advised that they needed more time. The report to the local board was deferred from April to May to allow for the final decision to be made.
2806	CS: ACE: Community Places	Build Ellen Melville Centre website	Build website for the Ellen Melville Centre to build brand and identity.	Q1	LDI: Opex	\$ 15,000	Completed	Green	The initiative completed in Q1.	Initiative completed in Q1
322	CS: ACE: Events	Event Partnership Fund - Waitematā	This non-contestable fund allows the local board to partner with local groups on community-led events. It allows the local board to support and develop the events, establishing these as signature events for the area. 2017/2018 is the first year for new three year partnerships to commence. For events to be considered for this fund they are required to apply for the Local Events Support Fund which opens in May 2017.	Q1	LDI: Opex	\$ 85,000	Completed	Green	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.
323	CS: ACE: Events	Community Christmas Event Fund - Waitematā	Funding to enable the community to deliver a safe and free event to celebrate Christmas.	Q2	LDI: Opex	\$ 7,000	Completed	Green	This fund has been fully allocated and all funds have been paid out to the organisation. Accountability documentation to be provided in Q4.	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.
324	CS: ACE: Events	Local Civic Events - Waitematā	Deliver and/or support civic events within the local board area.	Q1;Q2;Q4	LDI: Opex	\$ 8,000	In progress	Green	The Coxs Bay Playground opening was held on 12th October 2017	No activity occurred during the quarter as no local civic events are currently scheduled.
325	CS: ACE: Events	Parnell Festival of Roses - Waitematā	Deliver a community event when the roses are in bloom at the Parnell Rose Gardens.	Q2	LDI: Opex	\$ 35,000	Completed	Green	Delivered at Dove-Myer Robinson Park on Sunday 19 November, the event achieved a 89 per cent satisfaction rating in event survey. The event featured two stages of live entertainment, a series of rose themed talks, stalls / activity sites including 29 food/beverage, 15 community and 20 craft. Rain created operational challenges and the cancellation of some activities. Attendance was low in the morning, with the majority of the 3000 (estimated) attendees arriving in the afternoon once the weather cleared.	Planning of the event for the 2018/2019 financial year has started, to be delivered on Sunday 18 November at Parnell Rose Gardens, Dove-Myer Robinson Park. This event date was chosen after consideration of the other events in the area scheduled for November. This event will be delivered on the same day as Parnell Waiters Race organised by the Parnell Business Association. Conversations have begun with the association to allow transparency with planning of areas such as traffic management and event times. The option to offer a free shuttle bus will be explored.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
327	CS: ACE: Events	Anzac Services - Waitematā	Support and/or deliver Anzac services and parades within the local board area.	Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	This is scheduled for Q4. Staff commenced planning in Q2 and the funding agreement for Grey Lynn RSC will be finalised in Q3	Planning is well advanced for Anzac event(s) to be held in Q4.
328	CS: ACE: Events	Local Event Development Fund - Waitematā	Support local community events through contestable grants as part of the Waitematā Community Grants Policy.	Q1	LDI: Opex	\$ 30,000	Completed	Green	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.
329	CS: ACE: Events	Myers Park Medley	Deliver the Myers Park Medley.	Q3	LDI: Opex	\$ 20,000	Completed	Green	A permit application has been submitted for Myers Park on Sunday 18 February. In keeping with the medley theme the event will feature a number of community activations and performance spaces with a focus on engaging young children and encouraging the use of the splashpad and playground within the event design. Programming and operational planning is nearly complete with no risks currently identified for delivery.	The event was successfully delivered on Sunday, 18 February at Myers Park, Auckland Central with approximately 2,000 attendees throughout the event day. The local board have been presented a debrief, with the event organiser talking through the document and addressing key points. There was a wide range of stage entertainment to appeal to different communities and make it an inclusive event.
330	CS: ACE: Events	Citizenship Ceremonies - Waitematā	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 19,316	In progress	Green	The civic events team delivered two citizenship ceremonies on two separate occasions during Q2.	The Civic Events team delivered one citizenship ceremony with 184 people from the local board area becoming new citizens.
3393	CS: ACE: Events	Good Citizens Awards - Waitematā	Deliver the Good Citizens Awards event within the local board area.	Q2	LDI: Opex	\$ 4,500	Completed	Green	The Good Citizens Awards were held on 13 October 2017 in the Auckland Town Hall. Council Chamber. Awards were given in 4 categories to 30 nominees.	The Good Citizens Awards were delivered in Q2.
Community Facilities: Build Maintain Renew										
2040	CF: Investigation and Design	254 Ponsonby Road: Review and planning	Complete a service review of the 254 Ponsonby Road - Community Led Design Project report from April 2017.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Amber	Current status: A business case and high level concept design for a range of development options has been done in relation to this project as Waitemata's one local initiative (OLI). Next steps: Clarity on the budget available (to be determined through the Long Term Plan decision making) is required before any further work can be undertaken.	Currently unfunded. Funding to be determined through the long term plan process. Current status: A business case and high level concept design for a range of development options has been done in relation to this project as Waitemata's one local initiative (OLI). Next steps: Clarity on the budget available (to be determined through the Long-term Plan decision making) is required before any further work can be undertaken.
2142	CF: Investigation and Design	Leys Institute Hall - renew security access	Renew security access	Q2;Q3;Q4	ABS: Capex	\$ 31,185	In progress	Green	Current status: Scope of work has been sent to contractors for pricing. Next steps: Award and deliver project.	Current steps: Scope of work has been sent to contractors for pricing. Next step: Award and deliver project. Estimated start date is mid-May and completion in June 2018.
2143	CF: Investigation and Design	Ponsonby Community Centre - refurbish interior and exterior	Refurbish centre. The work will include building access, toilets, security access and acoustic panels	Q3;Q4	ABS: Capex	\$ 20,000	In progress	Green	Current Status: Engaged consultants to design and scope works. Next step: Completing assessments as required for the building. Finalising business case and hand over to project delivery.	Current status: Engaged consultants to design and scope works. Structural assessment of lean on building housing the kitchen and building surveys in progress with internal departments. Scope of works being identified after reports completed and small repair work completed through Operational Management and Maintenance unit. Next steps: Completing scope of works including concept and design for exterior staircase.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2147	CF: Investigation and Design	Parnell Library - comprehensive renewal	Comprehensive building refit, including carpet, toilet, and interior repaint.	Q4	ABS: Capex	\$ 15,000	Approved	Amber	Next steps: Clarity on the budget available (to be determined through the Long Term Plan decision making) is required before any further work can be undertaken.	<p>The future lease of the Parnell Library has yet to be clarified. The purpose of this project was to bring back status quo to the leased space if the lease is not renewed. The scope of the project would need to be clarified if the lease is being renewed. Suggesting to push project into 2020. Heritage components are part of internal refurbishment. The exterior of the building is covered by the building owner and not the responsibility of Auckland Council.</p> <p>Current status: This is not a council owned facility. It is owned by the lessor Royal NZ Foundation for the Blind (foundation). Council lease the building from the foundation and sub lease to other community groups who occupy the building together with providing space for service delivery (library).</p> <p>The lease from the foundation to council expires 31 May 2019. The budget allocated to the project is for returning the property to original state as the lease is expiring. However, no decision has been made as to what occurs at the expiry of the lease.</p> <p>In the absence of any investigation as to suitable alternatives for the occupants the most expedient solution may be to negotiate a new lease of the premises from 1 June 2019. This project will be pushed to financial year 2020 to allow time for the future of the library to be determined.</p> <p>Next steps: Awaiting result of lease renewal and clarification on project details before scoping of the refurbishment can commence.</p>
2148	CF: Investigation and Design	Grey Lynn Paddle Pool - refurbish building	Renew all interior finishes, doors, floor coverings. Upgrade electrical fittings including distribution board.	Q3;Q4	ABS: Capex	\$ 11,905	In progress	Green	Current Status: Finalising the scope of works including contractor assessments and preparing for project delivery. Next Steps: Completing business case to handover to project delivery.	Current Status: Scope of work is currently being priced by the contracting panel. Next steps: Award physical work and start project scheduling. Estimated start day is set for early May.
2149	CF: Investigation and Design	Grey Lynn Paddle Pool - replace security fence	Repair and replace security fence	Not scheduled	ABS: Capex	\$ 15,000	Cancelled	Amber	Current Status: Finalising the scope of works including contractor assessments and preparing for project delivery. Next Steps: Completing business case to handover to project delivery.	Project merged with 2148: Grey Lynn Paddle Pool - refurbish building. Project merged with 2148: Grey Lynn Paddle Pool - refurbish building.
2150	CF: Investigation and Design	Grey Lynn Paddle Pool - retile pool tank	Retiling the pool tank	Not scheduled	ABS: Capex	\$ 14,286	Cancelled	Amber	Current Status: Finalising the scope of works including contractor assessments and preparing for project delivery. Next Steps: Completing business case to handover to project delivery.	Project merged with 2148: Grey Lynn Paddle Pool - refurbish building. Project merged with 2148: Grey Lynn Paddle Pool - refurbish building.
2151	CF: Investigation and Design	Olympic Pool - replace main pool sparge line	Assess current line and consider the most appropriate method to renew line for future proofing	Q3;Q4	ABS: Capex	\$ 238,095	On Hold	Amber	Current status: Investigation and scope definition is underway. Next steps: The business case will be developed.	<p>This project has been placed on hold until a complete seismic assessment is done on the building.</p> <p>Current status: Detailed Seismic assessment is underway. Due to the size of the facility and complex condition, additional professional advice is sought prior to report being finalised.</p> <p>Next steps: On receipt of the report, a strategic assessment will be carried out and recommendations will be provided in regards to its future.</p>
2152	CF: Investigation and Design	Pt Erin Pool - comprehensive renewal	Investigation and design in year one (2017/2018), and physical works in year two (2018/2019). Including scope of project #15859 (Pt Erin Pool - replace entrance door controller, rebuild perimeter security fence) - new entrance door controller, rebuild perimeter security fence.	Q3;Q4	ABS: Capex	\$ 200,000	Approved	Green	Current Status: Starting Investigation and design process to identify work required. Next Step: Engaging consultants for concept and design and write business case.	Current status: Consultants to undertake the scoping are currently being engaged. Next steps: Finalise the scope and arrange site visits with consultants to identify brief of services required and renewal plans. Physical works being planned for next financial year

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2153	CF: Investigation and Design	Pt Erin Pool - replace playground	The existing play ground equipment is old and needs new play ground equipment.	Q3;Q4	ABS: Capex	\$ 110,000	In progress	Green	Current Status: Starting Investigation and design process to identify renewal required. Next Step: Write business case	Current Steps: Inviting quotes from various consultants to submit fee proposal.Next steps: Finalise consultant and scope works. Schedule physical works for next Financial Year.Current Status: Starting Investigation and Design process to identify renewal required. Next Step: Write business case
2157	CF: Investigation and Design	Albert Park - reinstate Zig Zag track FY17	Reinstatement and completion of zig zag track at Albert Park	Q1;Q2;Q3	ABS: Capex	\$ 30,000	In progress	Green	Current status: Design and consent for the zig zag track works is underway. Next steps: Once the works have had the resource consent approved the physical reinstatement and extension works will be planned for delivery during summer. A date will be confirmed with the local board.	Current status: A design for the Zig Zag track has been completed and associated stormwater remedial works are being undertaken. Next steps: Obtain resource consent and Heritage New Zealand authority for construction.
2161	CF: Investigation and Design	Outhwaite Park - renew playground	Renew playground	Q3;Q4	ABS: Capex	\$ 150,000	In progress	Green	Current status: Workshop with the local board completed on 28 November 2017, review improved connections, assess the safe interface between the car park and play area. Design to be open and safe and reflect the heritage formalism of the park. Next steps: Will bring back concept in early 2018 for local board direction.	Current status: Outline draft plan complete, meeting with the Grafton Residents Association on 9 April to review the plan and developed concept. Next steps: Review concept and undertake consultation with the local board on 24 April.
2164	CF: Investigation and Design	Symonds Street Cemetery Signage Stage III CAPEX	Stage three of the design and installation of interpretation plan. Additional signage for entrances and botanical interpretation. This project is carried-over from the 2016/2017 programme (previous ID 663).	Not scheduled	LDI: Capex	\$ 50,000	Cancelled	Amber	Current status: This is a duplicate record and has been combined with Symonds St Cemetery install signage. Project was completed in the last financial year.	Risks/Issues: Project record cancelled as it's a duplicate. Project was combined with Symonds St Cemetery install signage.Project was completed in the last financial year. Current status: This is a duplicate record and has been combined with Symonds St Cemetery install signage. Project was completed in the last financial year.
2169	CF: Investigation and Design	Western Springs Lakeside Park - renew playground	Renew playground	Q2;Q3;Q4	ABS: Capex	\$ 80,000	On Hold	Amber	Current status: Concept for the playground will be undertaken once consultation on the Western Springs master plan design is been completed.Next steps: Commence concept design stage after April 2017.	Risks/Issues: This project is on hold pending consultation on the Western Springs Park master plan. Current status: This project is on hold until the Western Springs Park master plan has been consulted on. Next steps: Start on a concept plan for the playground once the master plan consultation is complete.
2382	CF: Investigation and Design	Masonic Lodge Hall - demolish and remove	Demolish and remove Masonic Lodge Hall.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	In progress	Green	Current status: Tender for removal of Masonic Hall has been completed. Concept design for Salisbury Reserve is underway. Next steps: Workshop with board was held in late November to confirm potential Masonic Hall removal and design for reserve reinstatement. Commence with detailed design.	Current status: Tender for removal of Masonic Hall has been completed. Concept design for Salisbury Reserve to be workshopped with the board at the end of March. Next steps: Consultation to confirm reserve reinstatement design following removal of Hall.
2383	CF: Investigation and Design	Heritage Foreshore - interpretation panels	Digitisation of Heritage Foreshore Trail interpretation signs	Q1;Q2;Q3;Q4	LDI: Capex	\$ 15,000	In progress	Green	Current status : Investigating the quick response code requirements, including the uploading of the heritage details, and ongoing maintenance requirements to the website. Next steps : Once the specifics are confirmed, we will provide the local board an update before progressing.	Current status: Investigation and confirmation Quick Response codes exist on already installed signs. Next steps: Identify content publisher by 13 April. Agree content to be published by 27 April. Completion of the uploaded material this financial year.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2384	CF: Investigation and Design	Waitemata - Te Hā o Hine - install signage	Install sign at Te Hā o Hine	Q1;Q2;Q3;Q4	LDI: Capex	\$ 20,000	In progress	Green	<p>Current Status: Site review with the local board and council Heritage Advisor undertaken.</p> <p>Next Steps: The signage for The Story of Te Ha O Hine Place will be defined. Develop sign format, style and location. Meet with National Council of Women to develop interpretive content for Women's Suffrage Memorial interpretative signage. Once design completed, work with the heritage team for resource consent documentation requirements.</p>	<p>Current status: Engagement of signage specialist completed. Engagement of Mana Whenua is ongoing. Liaison with National Council of Women to develop interpretive content for both Women's Suffrage Memorial interpretative signage is ongoing.</p> <p>Next steps: Develop sign format, style and location for local board and stakeholder review. Once the design is completed, work will commence with the Heritage Team for resource consent documentation requirements. It is expected to be delivered within this financial year, however this is dependent upon iwi and key stakeholder consultation and how this progresses.</p>
2811	CF: Investigation and Design	Heard Park: planning to improve park service outcomes	Options to be developed for improving the services outcomes in Heard park.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	In progress	Green	<p>Current status: A concept plan on options for the stage and toilet location has been drafted and shared with the local board and the Business Association. Next steps: Before a decision can be made, a report on the current plunket building needs to be completed. The best location for the public toilet is within its original location which is inside the building footprint. An assessment on community facilities requirements for the future of the building is concurrently being undertaken. Upon completion these will be compiled and presented to the local board for discussion.</p>	<p>Current status: A concept plan on options for the stage and toilet location has been drafted and shared with the local board and business association. Next steps: Before a decision can be made, a report on the current plunket building needs to be completed. The best location for the public toilet is within its original location which is inside the building footprint. An assessment on community facilities requirements for the future of the building is concurrently being undertaken. Upon completion these will be compiled and presented to the local board for discussion.</p>
2840	CF: Investigation and Design	Myers Park Caretaker's Cottage - renew and restore	Renew and restore Myers Park Caretaker's Cottage to preserve heritage value. Project deferred until financial 2018/2019 at which time the scope of works and user group will be identified.	Not scheduled	ABS: Capex	\$ -	Deferred	Red	<p>Current status: Community Facilities are working with the heritage unit to define the level of restoration. Community Services are working to find a use for the facility. Next steps: Work with new user to restore building in a way that it is fit for purpose.</p>	<p>Risks/Issue: Project deferred until financial year 2018/2019 at which time the scope of works and user group will be identified.</p> <p>Current status: Community Facilities are working with the Heritage Unit to define the level of restoration. Community Services are working to find a use for the facility. Project deferred until financial year 2018/2019 at which time the scope of works and user group will be identified.</p> <p>Next steps: Establish scope of works for renewal. Work with new user to restore building in a way that is fit for purpose.</p>
2841	CF: Investigation and Design	Waitemata - Scope and cost various capital projects	Scope and cost the following capital projects: Install monkey bars in Grey Lynn Park; Upgrade Home Street playground; Upgrade Outhwaite Park playground; Improve entrance to Salisbury Reserve	Q3;Q4	ABS: Opex	\$ -	Completed	Green	<p>Current status: Scoping is completed and budget to be approved under resolution on the 12th December 2017.</p> <p>Next steps : None</p>	<p>Current status: Scoping is completed and budget was approved under resolution on the 12 December 2017. Please refer to SharePoint ID 2162 (Waitemata - Parks Improvement Projects - LDI) for commentary details.</p> <p>Next steps: None required, the scoping is completed.</p>
2916	CF: Investigation and Design	Arch Hill Reserve - (half field) sand carpet + lights	Sand slits drainage irrigation and lights in the dedicated training area. This project is carried-over from the 2016/2017 programme (previous ID 3428).	Q3;Q4	ABS: Capex	\$ 38,091	On Hold	Red	<p>Current status: The initial supply and demand modelling numbers which forecast the number of hours required to accommodate growth in the next 10 years have been released and the current and future work programme are being reviewed in light of these numbers. The Arch Hill upgrade is being reviewed along with other projects in the programme to determine if this investment provides good value for money. If the project is deemed to provide good return on investment, scoping is intended to begin this financial year and construction is planned in financial year 2020. The noise report has been received from a specialist and has advised that the noise that will be created from the upgrade to Arch Hill Reserve will exceed the limits in the Unitary Plan, however the noise created by the motorway exceeds the sports field noise so any upgrade may still be granted a resource consent. Next steps: Review current programme against projected capacity shortfalls.</p>	<p>Risks/ issues: Project placed on hold due to reprioritisation of programme. Current status: On Hold. The updated sports field capacity assessment has identified other local board areas with significant shortfalls and the sports development programme has been reviewed and reprioritised. The number of additional playing hours created as part of this project is reasonably low in relation to the investment. Next steps: Further planning has been put on hold.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2956	CF: Investigation and Design	Coxs Bay - reinstate pathway - stage 3 - Parawai Crescent section	Renewal of the final section of the greenway path at Cox's Bay Reserve running parallel to Parawai Crescent. Path to be realigned and retained to bring it back within the park boundary. Timeframe approximately 6 months This project is carried forward from the 2016/2017 work programme, previous ID 4289	Q1;Q2;Q3	ABS: Capex	\$ 124,481	In progress	Green	Current Status: Developed design complete. Resource consent has been obtained and physical works have commenced. Next Steps: Completion of physical works as programmed.	Current status: A developed engineered design along with an arborist report has been completed and an application is being prepared for resource consent and building consent. Next steps: Obtain resource and building consent and procure a contractor. Due to the retaining wall construction and earthworks required above the stream, the works need to be undertaken outside of the winter months.
3185	CF: Investigation and Design	Seddon Fields, Western Springs - renew light poles and lighting heads	Renew two light poles and six lighting heads This project is carried forward from the 2016/2017 work programme, previous ID 4560	Not scheduled	ABS: Capex	\$ 9,500	Cancelled	Amber	Current status: The rusty light poles and light heads have been replaced by Community Facilities. Next steps: No further work is required on this project.	Risks/ issues: This project record is cancelled as it has already been completed by the Operational Management and Maintenance team. Current status: The rusty light poles and light heads have already been replaced by the Operational Management and Maintenance team. Next steps: The lights are now in good condition and no further renewals investigation is required.
3210	CF: Investigation and Design	Symonds Street Cemetery - renew west structures	The project scoping is being written This project is carried forward from the 2016/2017 work programme, previous ID 4310	Q2;Q3;Q4	ABS: Capex	\$ 89,315	Proposed	Green	Current status: Repair and maintenance on remaining structures that are identified as not part of renewals. Identifying if further renewal required.Next step: Scoping any remaining renewals work in sight with other projects and investigation within the cemetery.	Current status: Remaining works to be combined with Symonds Street Cemetery path network project (refer to SharePoint ID 3292 for an update). Next step: Scoping any remaining renewals work in sight with other projects and investigation within the cemetery.
3243	CF: Investigation and Design	Waitemata - (Community Led) Grey Lynn Park Pump Track	This project is carried forward from the 2016/2017 work programme, previous ID 4311	Q1	LDI: Capex	\$ 3,394	Completed	Green	Current Status: Project completed and handed over to maintenance. Next Steps: None.	Current status: Project completed.
3248	CF: Investigation and Design	Waitemata - install solar tables at various sites	Two solar tables for public places Aotea Square and Victoria Skate park. Aotea Square solar table to be installed in late May/early June. This project is carried forward from the 2016/2017 work programme, previous ID 4314	Q1	LDI: Capex	\$ 19,518	Completed	Green	Current status: Solar tables in Aotea Square and Victoria Park have been installed. Next steps: None.	Current status: Project completed.
3292	CF: Investigation and Design	Symonds St Cemetery West - install new pathway and new entranceway	Symonds Street Cemetery west - install new pathway from Upper Queen Street entrance to Karangahape Road entrance (following the rose trail route) and install a new entranceway near the Catholic Memorial to connect Grafton Gully Cycleway. A project (Waitemata - Symonds Street Cemetery west new pathway - detailed design and build) had previously existed with a different scope and evolved into this project. Budget had been re-allocated to this newly scoped project.	Q1;Q2;Q3;Q4	LDI: Capex	\$ 180,000	In progress	Green	Current steps: A draft design has been presented to the local board in December 2017. Feedback was sought and has now been received from the Friends of Symonds Street cemetery. Next steps: Completion of the design report incorporating the local board and stakeholder feedback, planned for a February 2018 workshop.Detailed design will commence.	Current steps: A draft developed design of the walkway routes was presented to the local board in December. Feedback was sought and has now been received from the Friends of Symonds Street cemetery. The design report incorporating the local board and stakeholder feedback has been completed. Next steps: Detailed design and resource consenting phase is underway. Physical works are anticipated for summer 2019.
3296	CF: Investigation and Design	Albert Park - replace storm water man hole covers	Production of storm water covers, with an inlaid heritage design, via a Computer Numeric Control (CNC) machining process.	Q1;Q2	LDI: Capex	\$ 15,000	Completed	Green	Current Status: The man hole covers are installed and the project is complete. Next steps: None.	Current status: Project completed.
3299	CF: Investigation and Design	Hauora Gardens - stage 2	Stage 2 project	Q1	LDI: Capex	\$ -	Completed	Green	Current status: Staff are confirming whether this stage of works was completed in 2016/2017. Next step: If this stage has not been completed then confirming with the local board the scope of works for physical works progression.	Current status: ACE confirmed delivery of the works in financial year 2016/2017. Next steps: None

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3309	CF: Investigation and Design	Elam Street - renew walkway	Renew walkway	Q1;Q2;Q3;Q4	ABS: Capex	\$ 265,535	Proposed	Green	Current Status: Consultants have been engaged to do a Topographical Site Survey, Archaeological assessment and structural design of the steps Next Steps: Finalising design of staircase, consent application	Current status: Presenting new path/staircase design to local board. Finalising design of staircase. Engaging with the neighbouring property owner about their garage being built on council land. Next steps: Building consent application. Physical works are anticipated to be completed before summer.
3419	CF: Investigation and Design	Ewelme Cottage - renew facility	Dilapidated structure of very high heritage value needs to be reinstated to former glory. After joint meeting with Heritage Dept it was decided that Salmond Reed Architects need to be commissioned to undertake Conservation Plan and Condition Report.	Q1	ABS: Capex	\$ -	Proposed	Green	Current status: Conservation Plan received, business case initiated and forwarded to the programme team. Next steps: Programme team to present the business case to local board for allocation of budget.	Current status: Conservation plan received, business case initiated. Next steps: Present the business case to the local board for the allocation of budget.
3472	CF: Investigation and Design	Victoria Park - develop greenway (AT Funded)	Additions to existing greenway route. Auckland Transport funded project.	Q3;Q4	External funding	\$ 270,000	In progress	Green		Current status: Budget secured from Auckland Transport to enable the construction of greenway; professional services for lighting and consent underway. Next steps: Development of design for lighting and artistic treatments to areas under viaduct, physical works to follow consent. Project likely to be completed next financial year.
1657	CF: Operations	Waitematā Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	The second quarter has been challenging across the region for greenspace maintenance, initially impacted by the wetter than usual winter and our contractor struggling to keep up with the scale of work required to meet contract specifications. We have additional resources in place auditing and monitoring the improvement plan Ventia are working to and we are seeing a good improvement across most of our facilities. There is substantial works in and around the Waitemata area in particular sites to get things to the required standard. As a result of this there has been a remarkable improvement in all open space sites. We are continuing to work with the contractor to ensure it continues and to discuss what plans are in place to deal with another wet winter should this occur. Ecological Restoration: All site assessment reports completed, commencement of plant pest control in High Value and General sites and close to the completion of the first round of animal pest control. Arboriculture: Improved seasonal conditions has seen a movement of maintenance focus from street tree to park trees.	The third quarter started with another storm in January and February. This resulted in building damage at the Ponsonby Community Centre, the remedial work for this has been scheduled. The warm wet weather has created an environment that has led to an early grass growth. The increased grass growth took the contractors by surprise and they were not in a position to keep up with the required mowing which caused a decline in service levels. We are working with the contractor to resolve this and any on-going related issues to ensure they have the ability to stay on top of the contract requirements. Our contractor has submitted an Improvement Plan that identifies how they will be dealing with increased growth and wet weather without dropping service levels in the future. A focus this quarter has been the integrated approach to the contract, in particular our high usage parks. This has complemented the recent high profile events in parks in the Waitematā Local Board area.
2170	CF: Operations	Waitemata - Western Springs native bush restoration plan	Removal of the monterey pine trees that are in decline. Restoration of a native forest. This project is carried-over from the 2016/2017 programme (previous ID 669).	Q1;Q2;Q3;Q4	LDI: Opex	\$ 25,000	In progress	Amber	Current Status: Contractor tendering complete. Community Facilities operations unit to lead and prepare a report of all options available, with supporting pros and cons for methodology approaches achieving full tree removal. Next Steps: This report and its recommendations on methodology approach for full removal will then be reviewed with key stakeholders, such as the local board, the Zoo and Iwi. Once this is completed then public consultation and resource consent lodgement can progress.	Risks/ issues: The duty of care under the Health and Safety Act and the current written reports states there is a health and safety issue and the trees require removal dating back to 2004. The regulatory department has advised that the resource consent application will require public notification due to the number of people the removals will effect (visual amenity) and the extent of environmental impacts that will be present. The notification process will take six months therefore delivery of the physical removal work will not be possible this financial year. Subsequent progress of the application will be reported in the next quarter. Current status: Removal of all pine trees is scheduled to take place in 2019, subject to resource consent approval, likely around April. Next steps: This would be followed immediately by the restoration planting (15,000 plants approximately) and review of the path renewal.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2559	CF: Operations	Waitemata - urban forest restoration	Ecological restoration targeting selected sites as determined through the biodiversity Waitematā prioritisation reports	Q1;Q2;Q3;Q4	LDI: Opex	\$ 65,000	Approved	Green	Communication with iwi and other stakeholders carried out and agreement on possible timeframes and method. Confirmation of ecological restoration plan. Preparation of resource consent with council planner underway. Preparing a proposed communications plan with communications team and media advisor for local board consideration.	The delay to this project was caused by restricted access to allocated funds. However, this issue has since been rectified and the actual works for the agreed ecological restoration project will commence soon.
2560	CF: Operations	Grey Lynn Park - hire portacabin	Hire portacabin while changing rooms are unavailable	Q1;Q2;Q3;Q4	LDI: Opex	\$ 6,000	Approved	Green	The portacoms are still required to act as temporary changing rooms at Grey Lynn Park during the winter season while a more permanent solution is worked through with the local board and the existing clubs. The portacoms will be reinstalled at the start of the 2018 winter season.	The portacoms have now been installed on the upper field for the full winter season.
3511	CF: Operations	Waitemata Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 143,746	In progress	Green	This line item has been added in quarter three. It was previously reported on under SP ID 1657.	The key focus for the third quarter has predominately been on high value park pest plant control. Other activities of focus have included undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work have been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The amount of requests for service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues.
3512	CF: Operations	Waitemata Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$ 871,027	In progress	Green	This line item has been added in quarter three. It was previously reported on under SP ID 1657.	There has been a focus over the summer months on accessing parks and reserves to complete scheduled and response work that are inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that resulted in a spike in requests for service. Over the two day weekend of the storm, staff received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March provided additional challenges with the odd tree failure due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual.
2144	CF: Project Delivery	Auckland Central Library Refurbishment Customer Experience	Continuation of project from the 2016/2017 work programme. Improve the customer experience currently offered by the Auckland Central Library which encompasses completing an interior fit-out of the ground floor using new and existing furniture and fittings.	Q1;Q2	ABS: Capex	\$ 1,288,247	Completed	Green	Current status: Project completed within budget, ahead of programme and with savings achieved. Outcome is an enhanced and vibrant environment with good feedback from the library. Next steps: none.	Current status: Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2145	CF: Project Delivery	Central Library - renew roof & cladding	Continuation of project from the 2016/2017 work programme funded through regional budget. Stage 2 of the works will include the renewal of the roof and cladding.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 476,190	In progress	Green	<p>Current status: Site investigation undertaken. Preliminary design underway.</p> <p>Next steps: A detailed design will be submitted with the building consent submission in February 2018. Construction will start in April 2018 and expected to be completed in September 2018 (subject to requirements of the building consent and actual construction programme).</p>	<p>Risks / issues: Consultant extended programme timeframe to allow for a reasonable construction period and to take account of the time required for council procurement, supplier recommendation, review and approval process.</p> <p>Current status: Progressing with detailed design.</p> <p>Next steps: Lodging of building consent submission in March 2018. Indicative construction start for stage one in June 2018 and completion in December 2018. Stage two estimated completion by end of June 2019.</p>
2146	CF: Project Delivery	Central Library - replace air handling units	Continuation of project from the 2016/2017 work programme funded through regional budget. Replace air handling units with two separate smaller units. Replace air handling unit plug fans in local board serviced areas/plant rooms.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 300,000	In progress	Green	<p>Current status: Currently in the execution and delivery phase, with work completed for stage one (air handling unit 23) Next steps: Planning for stage two to follow with expected completion by the end of June 2018.</p>	<p>Current status: Planning for stage two. Next steps: Execution and delivery with expected completion 30 June 2018 or earlier.</p>
2154	CF: Project Delivery	Albert Park - renew band rotunda	Albert Park Band Rotunda renewal. This project is carried-over from the 2016/2017 programme (previous ID 3059).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 10,000	In progress	Green	<p>Current status: There have been delays in the procurement process due to the holiday season. We are in the process of awarding the contract for the work. The Development Programme Office is supplying the funding for the delivery of this renewal.</p> <p>Next steps: The work is scheduled to begin late January - early February 2018 and be completed by the end of April 2018.</p>	<p>Current status: A contractor has been awarded the work. The Development Programme Office is supplying the funding for the delivery of this renewal.</p> <p>Next steps: The physical works are scheduled to begin in March 2018 and be completed by the end of July 2018. The delay in the delivery of this project is due to contractor availability.</p>
2155	CF: Project Delivery	Albert Park Cottage - renew building	Structural review, seismic strengthening, exterior and interior upgrade of the Albert Park caretakers cottage. This project is carried-over from the 2016/2017 programme (previous ID 3069).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 95,000	In progress	Amber	<p>Current status: The contractor is being appointed to carry out the work. The development programme office is supplying the funding for the delivery of this renewal.</p> <p>Next steps: Due to scheduling conflicts the physical works are now scheduled to begin late December-January 2018 and be completed by the end of April 2018.</p>	<p>Risks/issues: Delay due to contractor capacity. House lifters are needed to lift the cottage off its foundations while they are being repaired and upgraded. Unfortunately this is a very busy time of the year for house lifters and they are only available in June.</p> <p>Current status: A contractor has been awarded the work. The Development Programme Office is supplying the funding for the delivery of this renewal.</p> <p>Next steps: The physical works are scheduled to begin in March 2018 and be completed by the end of July 2018. The delay in the delivery of this project is due to contractor availability.</p>
2156	CF: Project Delivery	Albert Park - renew structures and utilities	Albert Park handrail, lighting and step renewals. This project is carried-over from the 2016/2017 programme (previous ID 3064).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 26,218	In progress	Green	<p>Current Status: Tenders received for plaster work, awarding contract and finalising program to start works. Engineering services for hand rail design currently tendered.</p> <p>Next Steps: Propose to start work in February 2018 for the plaster work. Finalise engineering design for handrail.</p>	<p>Risks / issues: Currently waiting for sample hand rail details before staff can complete the detail drawings and receive heritage approval. Investigation of the current footing for each handrail foundation has also caused delays around engineering the the new footing sleeve for the handrail balustrade.</p> <p>Current status: Works have started with the stair case complete, wall complete, and steps at the bottom of Kitchener Street in progress.</p> <p>Next steps: Complete plaster work in early April 2018. Finalise engineering design for handrail, expected end of April for tender.</p>
2158	CF: Project Delivery	Grey Lynn Park - develop new changing rooms	Develop the changing rooms x 4 and toilets x 4 including demolition of old athletics building. This project is carried-over from the 2016/2017 programme (previous ID 3430).	Q1;Q2;Q3;Q4	Growth	\$ 50,000	In progress	Green	<p>Current Status: Two new design options have been prepared for the layout of the changing rooms and club house.</p> <p>Next Steps: Discuss new designs with local board and Rugby League Club.</p>	<p>Current status: In the market for professional services to prepare concept design to locate changing room and toilets next to Richmond Rover Rugby League Club.</p> <p>Next steps: Discuss concept designs with local board and Rugby League Club when available in quarter four.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2159	CF: Project Delivery	Hobson Bay - renew pathways	Awatea Reserve, Hobson Bay Esplanade Reserve, Takutai Reserve path, bridge and retaining wall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3063).	Not scheduled	ABS: Capex	\$ 197,484	Cancelled	Red	Current Status: Project cancelled.Next Step: None	Risks/ issues: Project has been cancelled. This project has been returned to Community Services for reassessment. Current status: Project cancelled.Next steps: None.
2160	CF: Project Delivery	Dove Myer Robinson Park - renew pathway	Dove Myer Robinson Park, bollard, handrail, paths and seats renewals. This project is carried-over from the 2016/2017 programme (previous ID 3049).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 130,000	In progress	Green	Current Status: A contractor has been awarded the contract for the works. Next Steps: Work will commence in early February and be completed by April 2018.	Current status: The contractors commenced work on the footpath renewal on Monday 12 March 2018. Next steps: The project is scheduled to be completed by the end of May 2018.
2162	CF: Project Delivery	Waitemata - Parks Improvement Projects - LDI	Small projects to upgrade park facilities and assets. This project is carried-over from the 2016/2017 programme (previous ID 654).	Q1;Q2;Q3;Q4	LDI: Capex	\$ 50,000	In progress	Green	Current status: Completed works - 1. Grey Lynn Park Playground - picnic tables and cycle stands 2. Francis and Moira Reserve entrance poles signs 3. Ernest Davis lookout signage. In November 2017, the Local Board approved the following minor improvement projects to proceed (Domain Signage - improve connectivity between the Domain and Parnell Rail Station, Grey Lynn Park - monkey bars, Grey Lynn Park - pump track surround improvements, 254 Ponsonby Road - notice board signage, 70-74 Wellington Street, Freemans Bay - park improvements, Auckland Women's Centre - new signage, Kelmarna Community Gardens - redevelop entrance way, Pollinator pathways - educational signage, artwork and new boxed garden beds). Next steps: Complete any required design; consents and work with community groups and contractors early in 2018 to plan the delivery programme.	Current status: 1. New works have been approved in December 2017 for Domain signage to improve connectivity between the Domain and Parnell rail station. 2. Grey Lynn Park Monkey Bars:Site investigation and design complete; monkey bars in production and installation due week commencing 9 April. 3. Grey Lynn Park Pump Track Surround Improvements:All works are completed with an exception for additional seat and sign upgrade. 4. 254 Ponsonby Road Notice Board Signage:Scope has been confirmed, notice board design and costings due April 2018. 5. 70-74 Wellington Street, Freemans Bay Park Improvements: Physical works is with project delivery, awaiting confirmation of start date 6. Auckland Women's Centre New Signage: Cuurent status: Physical works is with project delivery, awaiting confirmation of start date, excluding the entrance sign. Next steps:Confirm with the local board their direction for the inclusion of public parking notice on entrance sign. 7. Kelmarna Community Gardens Redevelop Entranceway: Current status:Physical works is with project delivery, awaiting confirmation of start date. 8. Pollinator Pathways Educational Signage, Artwork and New Boxed Garden Beds: Meeting was held with Pollinator Path team. Operation staffs are currently costing the maintenance service requirements.
2163	CF: Project Delivery	Pt Resolution - renew upper stairs	Renew old wooden/concrete stairs in line with the development plan and other recently upgraded steps. Additional funding for 2017/2018 allocated from Point Resolution new mudcrete paths project. This project is carried-over from the 2016/2017 programme (previous ID 3774).	Q1	ABS: Capex	\$ 360,000	Completed	Green	Current Status: Physical works are complete and the path and stairs are open to the public. Next Steps: None	Current status: Physical works are complete and the path and stairs are open to the public. Next steps: None.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2166	CF: Project Delivery	Waitemata - renew playspace FY17-19	Arch Hill Scenic Reserve, Brown Reserve, Francis Reserve, Freemans Bay Community Centre, Ireland Reserve, Outhwaite Park, Sackville Reserve, Vermont Reserve Playspace Renewals. Health and Safety Urgent renewals addition: Arch Hill Scenic Reserve, Francis Reserve, Moira Reserve, Pt Erin Park, St Marys Reserve, Vermont Reserve. This project is carried-over from the 2016/2017 programme (previous ID 3067).	Q1;Q2;Q3;Q4	ABS: Capex	\$ 70,000	In progress	Green	Current Status: Design and consenting phase currently underway for playgrounds at Francis Reserve, Ireland Reserve, Sackville Reserve, Vermont Reserve. Next Steps: Complete design and engage contractor for physical works by May 2018.	Current status: 1. Francis Reserve - Cushion fall top up has been programmed for March 2018. 2. Ireland Reserve - design for a like-for-like playground renewal is being prepared for tender. 3. Vermont Reserve - survey data has been collated and design is underway for two options for the renewal. 4. Sainsbury reserve - survey data has been collated and design is underway for two options for the renewal. Design options for playground renewal will be presented to the local board in March 2018 with a view to tender for the works by early April 2018. Next steps: Finalise design with local board in March 2018 and complete construction of the playgrounds by end of June 2018.
2167	CF: Project Delivery	Weona coastal walkway - implementation	Construction of a coastal walkway, associated esplanade reserve and ecological restoration of adjacent areas. This project is carried-over from the 2016/2017 programme (previous ID 2921).	Q1;Q2;Q3	ABS: Capex	\$ 157,441	In progress	Green	Current status: Remedial work is underway for faulty hinges and additional planting. Additional signage is being manufactured. Next steps: Close project.	Current status: Artwork and signage is currently being manufactured. Next steps: Install signs and art work. Estimated installation date is end of March 2018.
2168	CF: Project Delivery	Western Park - renew boardwalk and paving	Western Park boardwalk, paths and stair renewals. Install bluestone edging to path renewals in line with development plan. This project is carried-over from the 2016/2017 programme (previous ID 3771). 2017/18 budget (\$ 221,000) is funded from renewals (\$ 166,000) and LDI CAPEX (\$ 55,000)	Q1;Q2;Q3;Q4	ABS: Capex; #LDI: Capex	\$ 221,000	In progress	Green	Current status: Central Route and Western Ridge Complete. Detail design phase completed and resource consent for stairway has been approved. Procurement for physical works is currently underway. Construction works are programmed to start in March 2018. Next steps: Complete physical works for the stairway.	Current status: Central Route and Western Ridge Complete. Procurement for physical works for the Hopetoun Rd stairway and boardwalk is complete and construction works will start on 6 April 2018. Next steps: Complete physical works for the stairway and boardwalk by end of July 2018.
2892	CF: Project Delivery	313 Queen Street - renew vacant space	Renew kitchen, windows, bathroom facilities, & hot water capacity to enable reactivation of leasable space This project is carried forward from the 2016/2017 work programme, previous ID 4283	Q1;Q2;Q3;Q4	ABS: Capex	\$ 71,000	In progress	Green	Current status: Physical work is underway. Next steps: Physical work is being carried out as per the work program and is estimated to be completed by early April.	Current status: A contract for physical works has been awarded, and scheduling and scoping is currently being reviewed. Next steps: Deliver physical works, estimated completion is set for mid-April 2018.
2904	CF: Project Delivery	Albert Park - development - stage 4	Renewal of asphalt paths within Albert Park. This is the final stage of path renewals within the park and will complete all remaining sections. This project is carried forward from the 2016/2017 work programme, previous ID 3046	Q1;Q2;Q3;Q4	ABS: Capex	\$ 22,258	In progress	Green	Current status: Planning is currently underway for the removal of a small section of path above Kitchener Street. We will require heritage authority to undertake this work. Next Steps: Obtain heritage authority in conjunction with other works being undertaken in the park.	Current status: Design and resource consent application is currently being finalised for the paths within Albert Park. Next steps: Obtain consents and procure a contractor to carry out the work. This project will be completed by the end of June 2018.
2924	CF: Project Delivery	Basement Theatre - upgrade toilet	Toilet upgrade to accommodate an accessible toilet and providing access to the building This project is carried forward from the 2016/2017 work programme, previous ID 4285	Q1;Q2;Q3	ABS: Capex	\$ 95,000	In progress	Amber	Current Status: All prices for the upgrade works have been submitted and are undergoing a reviewing process. Next Steps: Award the contract for physical works.	Risks / issues: The chair lift has been delayed by the supplier from 6 February to 30 March. Current status: Internal works have been completed since 6 February. Minor defects on works were completed by 20 February. Adjustments to health and safety of handrails were completed on 20 April. The chair lift has been delayed by the supplier from 6 February until 30 March. Next steps: Install chair lift, close out project by 8 April.
2944	CF: Project Delivery	Central Library - replace water cooled radiator for standby generator	This project is carried forward from the 2016/2017 work programme	Q1;Q2;Q3	ABS: Capex	\$ 162,000	In progress	Green	Current Status: Delivery phase, with work in progress Next Steps: Handover and closure	Current status: The project is in execution and delivery phase. Work practically complete, with minor finishing work to attend to - expected to be finished by end March 2018. Next steps: Handover and closure.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2955	CF: Project Delivery	Cox's Bay - renew playground	Renew and upgrade playground This project is carried forward from the 2016/2017 work programme, previous ID 3051	Q1	ABS: Capex	\$ 120,000	Completed	Green	Current status: Physical works completed. Next steps: Finalise project closure.	Current status: Physical works completed.
2988	CF: Project Delivery	Freemans Bay Community Centre - renew assets	Resealing of existing carparks including foot path, upgrading of drainage system and installation of boardwalk including installation of iron fence around children's playground This project is carried forward from the 2016/2017 work programme, previous ID 4431	Q1	ABS: Capex	\$ 370,000	Completed	Green	Project complete.	Project is on trak Current status: Project complete.
2989	CF: Project Delivery	Freemans Bay Community Centre - replace hall exit doors and upgrade toilets	Replace hall exit doors and upgrade toilets This project is carried forward from the 2016/2017 work programme, previous ID 393	Q1	ABS: Capex	\$ 80,108	Completed	Green	Current Status: Works have been completed - toilet upgrade and stairs made compliant. Next Steps: Project Completed	Current status: Project completed.
2990	CF: Project Delivery	Fukuoka Garden - reinstate local and sport park facilities	1. Professional services 2. Physical works This project is carried forward from the 2016/2017 work programme, previous ID 1473	Q1;Q2	ABS: Capex	\$ 486,706	Completed	Green	Current Status: Fukuoka friendship garden physical works is completed, including handover. Next Steps: Finalising defects period.	Current status: Project completed.
3002	CF: Project Delivery	Grey Lynn Library - replace HVAC system	Replacement of existing HVAC air handling units due to age and frequent problems. This project is carried forward from the 2016/2017 work programme, previous ID 3750	Q1	ABS: Capex	\$ 16,510	Completed	Green	Current Status: Project complete. Next Steps: None	Current status: Project completed.
3008	CF: Project Delivery	Herne Bay Petanque Club - renew roof	This project is carried forward from the 2016/2017 work programme, previous ID 4349	Q1	ABS: Capex	\$ 11,740	Completed	Green	Current status: Reroofing is now complete Next Steps: None.	Current status: Project completed.
3009	CF: Project Delivery	Highwic House - renew roads and car parks	Renewal of the various pavement areas surrounding Highwic House. This project is carried forward from the 2016/2017 work programme, previous ID 3056	Q4	ABS: Capex	\$ 144,847	In progress	Amber	Current Status: We are currently liaising with Highwic House advisory group and Heritage New Zealand on progress and initiate consent processes. Next Steps: Physical works scheduled to commence in February 2018.	Risks / issues: Delay due to consent requirements. Current status: Currently in the process of obtaining resource consent and authority to modify for the pavement renewal works. Next steps: Physical works were scheduled to commence in February 2018 but due to consenting requirements the works have been delayed. They are now scheduled to begin in April and be completed by the end of June 2018.
3055	CF: Project Delivery	Leys Institute Gymnasium - replace guttering	This project is carried forward from the 2016/2017 work programme, previous ID 4510	Q2;Q3	ABS: Capex	\$ 3,940	Completed	Green	Current status: Scope of works has been sent to contractor for pricing Next steps: Appoint contractor and schedule physical works	Current status: Project completed.
3128	CF: Project Delivery	Olympic Pool - improve acoustics in main pool	Acoustic improvements to main pool. Provide sound treatment panels to pool hall. Install suitable sound treatment to reduce levels of reverberations noise. This project is carried forward from the 2016/2017 work programme, previous ID 3760	Q1;Q2;Q3;Q4	ABS: Capex	\$ 90,000	On Hold	Amber	Current status: An acoustic assessment is completed, currently seeking acoustic panel supply costs and concepts. Next steps: Tender installation of acoustic panels.	Risk/issues: Project on hold due to structural assessment of the pools. Schedule unlikely to be achieved, recommend project be rolled up into structural remedial works if they are going to occur. Current status: Project on hold due to structural assessment of the pools. Awaiting advice on whether the project will proceed. Next steps: Awaiting the results of the structural assessment.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3155	CF: Project Delivery	Parnell Pool - comprehensive renewal	Comprehensive upgrade - encompassing pool tank recoating, plant maintenance, pool concourse and pipework replacement, structural works, refurbishment of building fabric and surfaces. This project is carried forward from the 2016/2017 work programme, previous ID 397	Q1;Q2;Q3;Q4	ABS: Capex	\$ 1,000,000	In progress	Green	Current status: Stage three design work is being documented for consenting and tendering in early 2018 with physical work planned to start in April 2018. Next steps: Complete stage three documentation and consenting in early 2018.	Current status: Stage three tenders have been received and will be evaluated in mid to late-March 2018 to identify preferred supplier. Next steps: Physical work planned to start in April / May 2018, subject to confirmation of a successful tenderer, and be completed by November 2018.
3161	CF: Project Delivery	Pt Erin Pool - renew car park and paths	Renewal works for car parks including drainage and foot paths This project is carried forward from the 2016/2017 work programme, previous ID 4419	Q1	ABS: Capex	\$ 55,000	Completed	Green	Current Status: Project complete	Current status: Project completed.
3162	CF: Project Delivery	Pt Erin Pool - replace entrance door controller, rebuild perimeter security fence	New entrance door controller, rebuild perimeter security fence This project is carried forward from the 2016/2017 work programme, previous ID 3764	Not scheduled	ABS: Capex	\$ 89,973	Cancelled	Amber	Current Status: New entrance sliding door completed. Next steps: Physical works of shelter renewal planned to commence April 2018.	Risk/ issues: Project was merged with another activity line (Pt Erin Pool - comprehensive renewal) and therefore record is cancelled. Please refer to SharePoint ID 2152 for commentary details. Current status: Awaiting for the pool use season to end in April 2018. Next steps: Physical works of shelter renewal planned to commence in May 2018.
3163	CF: Project Delivery	Pt Resolution - renew paving	Renewal of the two paths at the open space on the top Pt Resolution. Paths are being renewed in line with the Pt Resolution Development Plan. Main path is concrete and the perimeter path is hoggin. This project is carried forward from the 2016/2017 work programme, previous ID 4423	Q1;Q2	ABS: Capex	\$ 145,000	Completed	Green	Current status: Physical works has been completed.	Current status: Project completed.
3202	CF: Project Delivery	Studio One - Artstation - refurbish roof to fix leak	This project is carried forward from the 2016/2017 work programme	Q2;Q3	ABS: Capex	\$ 7,000	In progress	Green	Current Status: Scoping and design is underway. Next Steps: Tender and procure physical works , estimated tender date has been set for early March 2018 and physical works to be completed July 2018.	Current status: Physical works is currently being reviewed and priced. Next steps: Award work and schedule the programmed of works. Works to be completed by July 2018.
3209	CF: Project Delivery	Symonds St Cemetery Depot - upgrade depot	This project is carried forward from the 2016/2017 work programme	Q2	ABS: Capex	\$ 65,000	Completed	Green	Current Status: Project complete Next Steps: None	Current status: Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3244	CF: Project Delivery	Waitemata - renew paving, courts and car park FY17	There are five sub-projects under this project: 1. Upgrading works at Myers Park access road. This includes upgrade road base, sub base and surfacing including drainage works and road markings 2. Upgrade Victoria Park access road. This includes upgrade sub-base and surfacing including drainage works and road markings 3. Upgrade Pomallier Reserve. This includes replacing the existing bricks foot path with similar materials 4. Replace damaged concrete foot path at Hukanui Crescent, Herne Bay. 5. Replace damaged concrete foot path at Jagers Bush Reserve at Meola Road, Western Springs This project is carried forward from the 2016/2017 work programme, previous ID 3062	Q1;Q2;Q3;Q4	ABS: Capex	\$ 240,000	In progress	Green	Current Status: Finalising procurement for Victoria park and Myers park works. Next Steps: Engagement with services and Stakeholders for works.	Risks/Issues: Existing budget may not be sufficient to complete the project for Myers and Victoria Park Access Roads. Consent may be needed, clarification being sort. Current status: Consultant has been engaged to address the issues regarding heritage consent, engineering approval, resource consent, archaeological monitoring and stakeholder engagement. Contractor has found damaged storm water drains in Victoria Park and Myers Park. Currently waiting on design specifications to give to the contractor to begin preparation. Myers Park works potentially delayed due to stakeholder disagreement on works. Next steps: Currently Victoria park works are expected to commence by April and will be completed by the end of June. Myers Park will come after. Stakeholder engagement with the kindergarten will need to happen to resolve the disagreement about the works.
3245	CF: Project Delivery	Waitemata - renew signage FY17	Waitemata Signage Renewal. This project is carried forward from the 2016/2017 work programme, previous ID 3061	Q1;Q2;Q3;Q4	ABS: Capex	\$ 33,000	In progress	Amber	Current status: Reviewed signage requirements with local board. Design and supply of signs contract awarded. Next Steps: Implement signs replacement December 2017- February 2018.	Risks/issues: Delays due to release of new design templates and finalised icons for formatting new signs. Current status: Design and supply of signs in production, however delays have been experienced due to the new signage design templates not being released until late February and waiting for the final icons to be released by council for use in the new templates. The works will now proceed in early April. Next steps: Install signs in April 2018.
3246	CF: Project Delivery	Waitemata - renew structures FY17	Waitemata Structure Renewal for Bayfield Park & Grey Lynn Park This project is carried forward from the 2016/2017 work programme, previous ID 3065	Q1;Q2;Q3	ABS: Capex	\$ 204,892	In progress	Amber	Current status: All works have been completed other than the Bayfield pedestrian bridge. Bayfield Park storm water issues have been found during the process of investigation and delivery of this project. Next steps: Investigate solutions to storm water issues at Bayfield Park to progress work on the pedestrian bridge.	Risk / issues: Stormwater issues at Bayfield Park have caused delays. Current status: Investigation of storm water issues and pedestrian bridge assessment ongoing with proposed design being worked on. Next steps: Scoping works required after investigation and reporting completed.
3247	CF: Project Delivery	Waitemata - renew utilities and furniture FY17	Waitemata utility and furniture renewal This project is carried forward from the 2016/2017 work programme, previous ID 3066	Q1;Q2;Q3;Q4	ABS: Capex	\$ 40,050	In progress	Amber	Current status: Complete scoping of utilities and furniture in Western Springs, Harry Dansey Park and Wellpark Reserve. Next steps: Implementation of furniture and utilities renewals in February 2018.	This project will be placed on hold pending consultation on the Western Springs Park master plan. Current status: The renewal of the water fountains at Western Springs should wait until the design review of the park is complete as was suggested for the sign renewal within the park. Wellpark Reserve path lighting - current design review is underway to determine whether the renewal of lighting should proceed due to the safety of the current lighting standards. Next steps: Place renewal of assets at Western Springs on hold, finalise design review of lighting at Wellpark Reserve by the end of April.
3314	CF: Project Delivery	Western Park - renew fitness stations	Renew fitness stations in Western Park as per the Western Park master plan. This project is carried-over from the 2016/17 programme (previous ID 3048).	Q1;Q2	ABS: Capex	\$ 52,000	Completed	Green	Current Status: Project completed Next Steps: None.	Current status: Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
3418	CF: Project Delivery	Waitemata - renew paving	Waitemata Multiple Site Paving Renewals Project	Q1;Q2;Q3;Q4	ABS: Capex	\$ -	In progress	Amber	Current Status: Tree resource consent for Alberon Reserve footpath pavement renewal is being obtained. Next Steps: Procure a contractor and implement works in February 2018.	Risks / issues: Delay due to consenting issues. Current status: The tree resource consent for Alberon Reserve footpath pavement renewal is currently being processed. Next steps: Appoint a contractor to carry out the work. There has been a delay in obtaining tree resource consent and the works are now scheduled to begin in April and be completed by the end of May 2018.
3444	CF: Project Delivery	24 Logan Terrace, Parnell - remediate major slip	Soil nail at crest, re-build stairs using mixed techniques to ensure future stability.	Q3;Q4	ABS: Capex	\$ 75,000	Approved	Green	NA	Current status: The steps have been identified as a high-priority for repair. Design and consenting is underway with the intention to start physical works before the end of June. Next steps: Tender for physical works and award contract.
3471	CF: Project Delivery	Salisbury Reserve - develop greenway (AT Funded)	Additions to existing greenway route. Auckland Transport Funded project.	Q3;Q4	External funding	\$ 150,000	In progress	Green		Current status: Pricing physical works for the Auckland Transport funded section. Next steps: Award and schedule works to be done. Estimated completion is end of May 2018.
Infrastructure and Environmental Services										
1948	I&ES: DPO	Newmarket Laneways Upgrade	Town Centre Upgrade - Construction of Teed Street Upgrade	Q1;Q2;Q3;Q4	ABS: Capex	\$ 1,831,604	In progress	Green	Construction now completed. Street opened up and operating with new layout. Project finished ahead of time by two months and on budget. Official opening date to be confirmed with local board and business association.	In defects period. Additional cabbage tree inter-planting of progeny seedlings to occur in April 2018.
1949	I&ES: DPO	Re-development (Ellen Melville Centre)	Regeneration and redevelopment of Ellen Melville Centre - upgrade heritage building for community.	Q1;Q2;Q3;Q4	ABS: Capex	\$ 59,191	In progress	Green	Completion of defects is near completion. Final financial payments are in progress. Project to be handed over to asset managers by the end of 2017.	In defects period. Project close out to occur once defects are formally closed out. Project shortlisted for the New Zealand Institute of Architecture Awards - decision pending.
308	I&ES: Environmental Services	Waipapa Stream Restoration Programme - Parnell	This programme is a continuation of restoration works of pest plant control and replacement native planting along the open section of Waipapa Stream. This year the programme would also extend to increasing local community engagement to significant groups that are currently missing from the programme such as more direct neighbours, local schools and Mana Whenua. This is year 5 of a 10-year proposed restoration. Work for year 5 will be completed by July 2018.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 15,000	In progress	Green	A community weeding day was held in September 2017 with the facilitator from Kaipatiki Project and Council staff. Contractor weed control maintenance is continuing in the upper half of the stream. The facilitator is working with the community to plan ongoing work in the lower half of the stream in quarter three.	Regular monthly working bees with the local community have started. A local volunteer and Kaipatiki Project's facilitator have attended animal pest control training and a rat control line is due to be set up in March. Community weeding continues in the lower part of the stream and contractor weed control is continuing in the upper stream. The annual community planting day is scheduled for Saturday 23 June from 10am-2pm.
726	I&ES: Environmental Services	Low Carbon Lifestyles	A project that supports and empowers householders to lead low carbon lifestyles. This could include targeted energy efficiency, water conservation, zero waste, smarter mobility and/or food security advice to residents.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	Approved	Green	Contractor procurement is in the final stages with an appointment expected to be made by the end of December/early January 2018. Project design will start in February 2018.	Delivery planning is underway, including finalisation of the household survey. The low carbon network was engaged in mid-March 2018 to assist with ideas for framing the programme and how we might best engage with their peers. Collateral development and recruitment of the engagement team is underway. Door knocking will start in the first week of April 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
729	I&ES: Environmental Services	Low Carbon Multi-Unit Dwellings	<p>Part one: Scoping study - how to best work with apartment managers and body corporates to support them to reduce their CO2 emissions in common areas. Identify needs, issues and ways to support. This would also include a review of some successful national and international exemplars.</p> <p>Part two: Trial delivery in at least one apartment block. This could include:</p> <ul style="list-style-type: none"> - Match funded audit of the common areas - Provision of a report and advice for making changes - Provision of support to prioritise actions and make changes 	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	<p>A short literature review was undertaken in quarter one, highlighting opportunities to reduce carbon emissions in multi-unit dwellings. This information was then used to develop an assessment sheet to capture detailed building information on lighting, ventilation, heating, cooling and behavioural aspects of resource use. In quarter three the focus will be to complete the 2-3 hour on-site assessment in an apartment. This information will provide the basis for making recommendations for efficiency improvements to multi-unit dwelling managers and further developing the assessment into a self-assessment template.</p>	<p>The apartment assessment template has been finalised and an audit at City Garden Apartments took place in mid-March 2018. This is a 16 story building with 199 dwellings. During quarter four recommendations for efficiency improvements will be given to the apartment tenants and the final report for the project will be written.</p>
731	I&ES: Environmental Services	Waitemata Low Carbon Network	<p>Continue with the operation of the Low Carbon Network. The Low Carbon Network is a network of individuals, households, groups, businesses, etc operating within the local board area working together to promote, support and implement community level low carbon activities.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	<p>Activities undertaken in quarter two: • Low Carbon Network database expanded from 180 to 217 members • Six Low Carbon Network newsletters sent out • One Low Carbon Network meeting and one public event (A Low Carbon Christmas Party) held, with 50 people attending • Low Carbon Network Facebook group increased from 57 to 85 members • Frances Palmer, Dr Grant Hewison and Damon Birchfield presented to the Auckland Council Environment and Community Committee in November on behalf of the Low Carbon Network • Activities planned for quarter three include: • continue to expand the Low Carbon Network database • continue to send out regular Low Carbon Network newsletters • continue to grow the Low Carbon Network Facebook group • plan and organise one Low Carbon Network event (end of February)</p>	<p>A network meeting with a focus on the Long Term Plan was held on 1 March 2018. It was attended by 12 members plus staff. The group present agreed to make a joint submission. The Low Carbon Network database expanded from 217 to 220 members. Four Low Carbon Network newsletters were sent out. The Low Carbon Network Facebook group increased from 85 to 97 members. Staff supported the low carbon lifestyles workshop to gather feedback about the Energy Efficiency Programme that the local board is funding. Network representatives presented to the Procurement Committee asking council to commit to an electric vehicle fleet. The activities planned for quarter four include: • Continue to expand the Low Carbon Network database • Continue to send out regular Low Carbon Network newsletters • Continue to grow the Low Carbon Network Facebook group • Plan and organise two Low Carbon Network meetings/events (end of April & mid-June 2018) • Evaluation and capturing of feedback to include in the end of year report</p>
732	I&ES: Environmental Services	Business Food Waste	<p>Continue to support the reduction of cafe food waste through advice on composting and avoidance. Actions will include promotion of advice/guide for business waste reduction produced in 2016-17; provision of materials to help cafes encourage diversion of coffee grinds from landfill.</p> <p>Note: this could be a very small trial.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$ 12,000	In progress	Green	<p>Coffee ground collection has begun in eight cafes in the local board area. AppSheet (simple-to-use software) is being used to track the kilograms of coffee grounds collected from each café, the number of kilometres travelled as well as responses to behavioural questions to ascertain challenges with food waste mitigation generally. An average of 30 kg of coffee grounds are collected per week from the nine cafes. There are four local community gardens now receiving coffee grounds. Priority of delivery is given to the closest community garden with the capacity to accept coffee grounds, in order to facilitate the reduction of travel related carbon emissions. Collateral to communicate the project to the public has been developed including use of the 'Live Lightly' social badge to communicate how this project contributes to low carbon outcomes. Live Lightly is a regional collaboration between community groups, Auckland Council and partners to show everyday lifestyle choices that Aucklanders can all make to save money, have a healthier life and care for the planet. In quarter three, coffee ground collection will continue and participating cafes will be profiled on social media.</p>	<p>Ten cafes are now on board with a weekly collection of coffee grounds being distributed to eight local community gardens. This has diverted about five tonnes of coffee grounds since collections started. The area covered includes Westmere, Grey Lynn and Ponsonby. An average of 300 kg of material is collected and approximately 22 km travelled in the process as opposed to going further afield to landfill. This resulted in a potential reduction of 107 kgs of carbon each week (5.5 tonnes over the year). Ongoing education is taking place around food waste reduction and alternative local collections for the cafe staff with some starting on site composting. Links to Live Lightly and community gardens were provided to encourage independent management of waste whilst seeking out additional cafes to involve.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2011	I&ES: Environmental Services	Waitematā Urban Forest Framework	The purpose of the Waitemata Local Board Urban Forest Framework (UFF) is to improve the planning and management of the board's urban forest, and educate the community in order to maximise the benefits and protection of the urban vegetation.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 5,000	Approved	Amber	Waitematā urban forest framework: LiDAR data is still in the quality checking/ control stage and has not been released for analysis. Some regional data is available, but not for the Waitematā Local Board area. This is expected in quarter three. In the interim, some analysis of tree loss using historical aerial photographs and the 2013 LiDAR data has been undertaken. The full dataset has recently been compiled for the whole local board area (late December 2017), and this work will be reported to the local board in quarter three.	This project is at risk of delays, as the quality check of the data is still underway. The 2016 LiDAR data is still held up in quality control/ post-collection processing and is unlikely to be available before late 2018. The interim work on tree loss in the Waitemata Local Board area was completed in February 2018. This identified 12,789 different tree clearance events over the 10 year period 2006 - 2015 using time series aerial photographs. The area of canopy lost was digitized and this digital 'tree loss' map has been cross-referenced with other spatial data to examine the ownership and protection status of the urban forest that has been lost. The reason why trees were cut down was also determined. All the data from the interim tree clearance work is being written up in a technical report that will be workshopped with the local board. A draft of this technical report will be completed by the end of March 2018.
520	I&ES: Healthy Waters	Streamside Assistance Programme - Newmarket Stream	An Auckland Council officer will project manage, along with technical contractor, to support volunteers to continue to protect, enhance and restore the ecological health of the Newmarket Park and Remuera Stream. This contract is for the delivery of a Streamside Assistance Programme providing a targeted biodiversity advisory and assistance service to residents aligning New Market Park and the upper reaches of Remuera Stream, to complement the stream restoration works in Newmarket Park. This project is part of a joint application that will also be submitted to Orakei Local Board because the focus area straddles both Waitemata and Orakei Local Board boundaries.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	The project team was appointed and its initial meeting was held this quarter to set the direction of project. Community identified their priorities for the project. They agreed to commissioning of a baseline survey and data for the stream. Stream survey was carried out with assistance of group members. Findings from report suggest measures to improve ecological resilience to mitigate for flashy hydrology and high pollutant loading. A predator control workshop was held on 12 November 2017.	The Trust meet regularly with active community members. Activities so far include: <ul style="list-style-type: none"> Community Impact Assessment (outline ecological and development history of the area, where are we at now – issues and opportunities, vision statement, outline partnership and engagement opportunities) report in final stages of editing. Workshops providing expert advice on weed and pest species, appropriate plantings, stream dynamics etc. have been undertaken Established four key "Street Coordinators" who champion the work on four streets adjoining the stream. Back yard trapping - Rolled out rat traps and bait stations (approx. 6 stations). Introduced ideas of bird counts – found member of community happy to lead this and collate data Mapping of traps, planting and weeding areas, bird counts and water testing location is in final editing staged. Will be released on line with the help of Interpret Ltd. Public access area off Swinton Close will be subject to community led weeding and planting. Yet to establish an action plan.
Libraries										
1350	CS: Libraries & Information	Library hours of service - Waitematā	Provide library service at Central City Library for 67 hours over 7 days per week. (\$ 3346382 - FY17/18) Provide library service at Grey Lynn Library for 48 hours over 6 days per week - Monday to Saturday. (\$ 288,234 - FY17/18) Provide library service at Leys Institute Library for 52 hours over 6 days per week, Monday to Saturday. (\$ 352,707 - FY17/18) Provide library service at Parnell Library for 52 hours over 6 days per week, Monday to Saturday. (\$ 319,461 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$ 4,306,785	In progress	Green	Waitematā Libraries have the highest visitor numbers of any local board with almost 332,000 people visiting our libraries this quarter.	When compared to last year, Waitematā libraries had more visitors, with an increase of one per cent. The average for Auckland libraries this quarter was a decrease of two per cent. Waitematā libraries had the highest numbers of visitors by board with 335,714 visitors this quarter.
1351	CS: Libraries & Information	Extended hours - Waitematā	0.5 additional opening hours at Grey Lynn Library.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 3,000	In progress	Green	Customers continue to utilise the extra half hour each Saturday at Grey Lynn Library	The Grey Lynn Library has been open an extra half hour each Saturday.
1352	CS: Libraries & Information	Information and lending services - Waitematā	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Issues of physical material continue to be on trend with the region showing a small decline compared to last year. Ebook loans continue to be on the rise, and staff are supporting customers to access this material on a regular basis.	The amount of physical items borrowed continue to be on par with the regional trend, showing a small decline compared to last year. However Parnell Library had a four per cent increase, the highest increase across Auckland Libraries this quarter.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1353	CS: Libraries & Information	Preschool programming - Waitematā	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and special storytimes to celebrate events such as Lunar New Year. Provide bilingual programmes, and deliver outreach to preschools to promote services and membership. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Parnell, Leys Institute and Grey Lynn libraries collaborated in the delivery of a successful and fun Rhymetime in the Domain event with 180 participants. Outreach to preschools and early childhood education centres continued with 24 visits reaching 534 children. Central Library have had a particular focus on these visits as due to parents going back to work sooner than in the past, we are seeing less preschool children in the library as they are at daycare- wend home information to the parents so they can be part of the experience. Preschool programmes in the libraries continued until mid-December with 111 sessions delivered to 4639 participants	We delivered outreach visits to preschools in the board area with 28 centres visited, reaching 681 children. These sessions are developed with teachers to match the current curriculum including multicultural focus .e.g. Lunar New Year, Pasifika. We also deliver these sessions in public spaces, with Parnell Library collaborating with Epsom and Remuera libraries to deliver a Rhymetime at Cornwall Park event with 115 attendees. Young children are able to participate and celebrate community events through our themed rhymetimes including a Rainbow Rhymetime in the Domain as part of PRIDE festival with 90 participants. General Preschool sessions in the library begun in February 2018 after the summer break, and continue to be popular and well attended in all the local board libraries.
1354	CS: Libraries & Information	Children and Youth engagement - Waitematā	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Creative activities were delivered by all the Waitematā libraries for the October school holiday programme Survive 24. The libraries ran 25 programmes with 454 children participating across the local board. We continue to partner with community groups, with Parnell Library hosting 35 children for a safety session with ASB St John Safe Kids. The session was fun and interactive, focussing on activities and stories to build confidence in what to do in an emergency.	Themed Storytimes were held this quarter across all libraries to celebrate region-wide events such as PRIDE, Lunar New Year and Pasifika. Parnell Library has started hosting weekly class visits of students from ACG College. Each week about 37 students visit to get help with school work or find something new to read.
1355	CS: Libraries & Information	Summer reading programme - Waitematā	Provide a language- and literacy- building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q2;Q3	ABS: Opex	\$ -	In progress	Green	Six schools were visited to promote Kia Māia te Whai / Dare to Explore, reaching 2338 children across the Waitemata local board area. A few activities were held in December to mark the beginning of the programme, with the bulk of the activities and finale parties will be held in January 2018.	January was a busy month with the delivery of Kia Maia te Whai - Summer Reading Programme in all Waitematā libraries. 464 children registered for the programme and we hosted more than 30 events to support the children to complete their challenges. Grey Lynn, Leys Institute and Central collaborated on the end of programme party with 90 attendees. Parnell collaborated with neighbouring libraries Epsom and Remuera with 120 attendees. We are looking forward to the feedback from participants about their experience, but the relationships we built and developed with out communities through this programme are already something we are proud of.
1356	CS: Libraries & Information	Supporting customer and community connection - Waitematā	Provide programmes that facilitate customer connection with the library and community including targeted programming for diverse community groups, PRIDE, NZ Music Month, book clubs, author and community talks. Participate in local events and connect with other local agencies, for example business association, Splice, and Ponsonby Market Day. Provide community space for hire at Central City Library. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Parnell Library hosted 37 people for a Diwali activity sharing cultural knowledge with henna hand painting as well as traditional Indian sweets. Leys Institute Library collaborated with One2One café during a Ponsonby Market Day in December. Library staff delivered 3 storytime sessions with 25 participants. Leys Institute Library launched a bi-monthly craft group this quarter that was the brainchild of a regular Leys Institute customer. It has proven popular with 29 attendees so far. Central staff supported Ellen Melville Open Day on 18 November and were able to share information about Auckland Libraries with visitors. Central Library hosted The Problem - an interactive app-based game that engaged with young professionals, aiming to give them a behind the scenes view of Central City Library. The participants were sent challenges to complete both inside the library and around the inner city, culminating in a presence at TEDx Auckland and an after hours comedy event in the library (attended by 100 people)	Craft at Leys Institute continues to be popular with 31 people working together this quarter to create blankets for charity. PRIDE was celebrated across the board. Leys Institute held the ever-popular Poetry Speakeasy event with 45 attendees, and all libraries holding Rainbow storytimes and Rhymetimes. Central Library has been focussing on community connection, and had started two new regular meetups this quarter. The 'English Language Meet up' has been regularly attracting 40-50 participants under 35 years of age. This gives newcomers to Auckland the chance to establish new social circles which helps to create a sense of belonging and connection to the city. A new Thursday Conversation Group was also created to provide the forum for a group of ESOL speakers to learn about Auckland and to practice their english - all while making new friends and growing to understand their new communities. Central also hosted an 'International Womens Day' breakfast, sharing a live stream and breakfast before the library opened for local women. In March, Rachael Rivera, Manager of Central Library was invited to speak to a conference in Edinburgh about the work of the Central Library with the rough sleeping community.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1357	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Waitematā	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	All libraries now incorporate te reo content in all preschool children's programmes, which is very well received by library customers. The Te Reo Maori Reading Group continues to meet in Central; Central Library screened 'Moana' the movie in te Reo Maori and attracted 30 families who enjoyed the immersion into te Reo.	Central Library hosted a really well attended talk by Pākehā Treaty educator, Jen Margaret. During her session 'Change in the Pākehā nation' she shared her 2018 'State of the Pākehā Nation' essay, which explores the necessity to unravel privilege, racism and colonisation, and suggests ways in which Pākehā might work to do so. All library staff are working on their Te Reo and their understanding of te ao Māori in order to help customers to do so.
1358	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Waitematā	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, Makerspace programming and access, talks and lectures, NZ sign language support, local and family history sessions. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Waitemata libraries are increasingly a destination for use of Wifi and public computers and customer frequently require support to use these services. Book a Librarian sessions were delivered to 26 customers and the promotion of the services is a focus. Grey Lynn Library has begun to introduce NZ Sign Language to preschool programmes to help build awareness in the younger generation. Central Library is increasingly a destination for visitors from other libraries and organisations and hosted local, national and international guests with 11 tours, totalling 91 guests.	Parnell Library hosted the Auckland War Memorial Museum Online Cenotaph Kiosk, which 285 visitors used to learn about their ancestors involvement in any New Zealand wars. Central hosted more than 30 Book a Librarian sessions with enquiries ranging from eBooks, social media, hardware to job search skills. The Central CAB in collaboration with the library offered two job search skills workshops attracting over 10 participants each time. This programme targets new settlers in the country providing lifelong learning skills. Central also hosted the Auckland Design Office 'Lunchtime learning' session with 60 people attending for robust discussions on retrofitting suburbia and autonomous vehicles with David Dixon. We hope to host more of these in future. Leys Institute Library held two events in collaboration with Dorothy Butler Bookshop; a book launch for 'Gentle Giant Wetapunga' by Annemarie Florian and Terry Fitzgibbon, and a Storytime as part of the Ponsonby Market Day in March.
1359	CS: Libraries & Information	Celebrating cultural diversity and local communities - Waitematā	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC Day, Aotearoa Neighbour's Day, heritage festival, local community and conversation groups, family history month, Parnell Festival of Roses, Lunar New Year, Pasifika, Diwali, Bastille Day. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Leys Institute Library hosted 8 Heritage Festival events in collaboration with the Ponsonby Business Association, 164 people attended. Parnell Library attended the Parnell Festival of Roses with a booth delivering storytimes, and various different crafts engaging the community and families, interacting with approximately 83 people. It was a busy quarter at Central with the Climate Conference and Parihaka Peace Conference providing a forum for vibrant discussion and debate for close to 200 participants. Central also hosted Stuck in the Maze: This art week installation was designed and produced by the rough sleeping community and told stories of the journey to homelessness (a world of no-choice choices). It was popular with both customers as well as local media who were keen to know more about Central's programmes for rough sleepers. The '17 Days of Rykenberg' exhibition attracted media attention and as a result the exhibition was extended for another 2 weeks. The Exhibition also provided a forum to discuss the past and present social life of Aucklanders as people identified family and friends in the images on display.	Lunar New Year was celebrated with varied programming like Storytimes, Calligraphy workshops, documentary screenings, Chinese art demonstrations and tamashi Taiko Drummers reaching well over 600 people. We also celebrated our pacific communities with Pasifika themed storytimes. We hosted several special events in the quarter including a fun-filled Pasifika Performance by students from local schools at Grey Lynn Library, attended by 144 people. Central Library hosted a collaboration between Auckland Libraries and Creative NZ. This unique event brought together a special programme with visiting guests from from Fiji on Monday 19 March. These iTaukei artists are considered 'Living Human Treasures' in Fiji, the performances, Kava ceremony and chants brought our library alive. Central also hosted Summer Zinefest- which involved closing Lorne Street to traffic and replacing it with zine stalls, poets, workshops and an icecream truck. More than 700 people attended the day, and comments indicate that many feel this is a great fit for Lorne Street.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
Local Economic Development: ATEED										
925	ATEED: Local Economic Growth	WMT Implementation of Economic Development Action Plan	Following the refresh of the City Fringe economic development action plan. The local board may need to fund actions identified. projects will be identified in consultation with the local board following completion of the refresh.	Q3;Q4	LDI: Opex	\$ 40,000	Approved	Amber	The refreshed City Fringe Economic Development Action Plan was approved by the Local Board during the quarter. As part of the process of refreshing the action plan the Local Board has indicated number of priorities for action. The local board have asked staff to concentrate on assisting with the development of the Parnell Precinct Plan, and to make contact with the business associations in the area including Grey Lynn to identify what research or information the Local Board can assist with to help gain a better understanding of the City Fringe Area. This work will be undertaken in Q3 and Q4.	There is a risk that the allocated budget remains unspent within the financial year. Staff are seeking to mitigate this by meeting with the lead members for economic development to identify initiatives that could be supported through the use of the funds available. Staff have made contact with the Grey Lynn Business Association. However a meeting has not yet been confirmed. As a result staff have scheduled a meeting with the lead members for economic development on the 12 April 2018 to discuss opportunities to use the budget to support the delivery of the actions in the City Fringe economic development action plan.
1030	ATEED: Local Economic Growth	Young Enterprise Scheme (WTM)	<p>ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss.</p> <p>The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.</p>	Q3	LDI: Opex	\$ 5,000	Completed	Green	<p>Auckland Chamber of Commerce</p> <p>As of 1st January 2018, the Auckland Chamber of Commerce will take over as the YES regional delivery partner and ATEED will move to become a strategic partner. During January and February ATEED and the Auckland Chamber of Commerce are working together to ensure the smooth transition of the programme delivery to the Chamber. Kick Start days (formerly known as E-days) are being delivered by ATEED with support from the Auckland Chamber of Commerce, as part of this transition. ATEED's role includes management of the funds generously provided by Local Boards for the 2018 Kick Start days. As in previous years, there will be five sub-regional events delivered across the region. The new Auckland Chamber of Commerce team will be inviting you to participate either as student mentors or as observers on the day.</p>	The YES kick start days were delivered between the 19 and 23 February 2018.
Parks, Sport and Recreation										
1125	CS: PSR: Active Recreation	Newmarket area: Play space needs assessment: scoping and design	Undertake a needs assessment and engage with youth to determine the needs, scope and design for an active recreation and youth space under the Newmarket Viaduct on land to be leased from NZTA.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 30,000	On Hold	Amber	Staff are still waiting for NZTA to resolve the land availability.	<p>The project is delayed until a decision about land allocation is made.</p> <p>Land ownership is still to be resolved. Update to be provided in Q4.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
2036	CS: PSR: Active Recreation	Waitemata: Leisure facilities operation programme 2017-2018	Operate pools and leisure facilities (through a management agreements) in a safe and sustainable manner: Parnell Baths and Point Erin Pool with CLM; Olympic Pool and Fitness Centre with Olympic Trust; Tepid Baths. 2. Deliver a variety of quality and accessible programmes and services that get the local community active. Along with core programmes that reflect the needs of the local community specific activities include programmes for: Fitness: Group fitness Learn to swim Aquatic,	Q1;Q2;Q3;Q4	ABS: Opex	\$ -	In progress	Green	Tepid Baths programming targets have met Local Board objective of 'Facilities that enable community well-being'. Facility visitation has increased 5% so far this financial year, including a 7% growth in Learn-to-Swim. The new regional membership model was successfully implemented during the quarter and contributed to a 2.5% increase in members. Both Learn to Swim and membership are showing steady increases after a decline in the last financial year. Parnell Baths and Point Erin Pool have both experienced large numbers of swimmers during December, because of the hot and sunny weather.Parnell Baths have had to restrict access on two occasions for up to 30 minutes, due to swimmer/lifeguard ratios. Olympic Pool and Fitness Centre Year to date visitor numbers:4 percent decrease in active visits. This is due to the centre closing for two days because of sewer and drain issues in December.	Tepid BathsTepid Baths is on track to meet all goals set for the 2017/2018 period. This quarter has seen an increase of visitors of 12,681 or 22 per cent (noting that there was a 2 week maintenance shut down in January 2017). February and March both saw an increase in visits through the facility for the same period 2016/2017. Because of data management and reporting changes, with the installation of the new leisure operating system, March's figures can not be directly comparable to previous periods. Swim school numbers have remained steady. This term Learn-to-Swim has also delivered swimming and water safety lessons to 2 schools, totalling 4530 individual lessons.Fitness visits have increased for the period. Due to teething issues with the new entry gates and operating system the numbers reporting for March are lower than observed. Despite this, the gym had an increase in visits of almost 9 per cent on the 2016/2017 year. Parnell BathsYear to date visitor numbers:49 per cent increase in Aquatics visits, due to the warmer weather this seasonPoint Erin PoolsYear to date visitor numbers:12 per cent increase in Aquatics visits.
3342	CS: PSR: Active Recreation	WTM: Sport & Recreations Facility partnership programme	Supporting the completion of needs assessments, feasibility, and other investigations for sport and recreation facility developments to ensure robust decisions are made about future investment	Q2;Q3;Q4	LDI: Opex	\$ 20,000	Approved	Amber	Options are yet to be developed and will be presented to local board when available,	Deferral from FY17. Options are yet to be developed and will be presented to local board when available,
991	CS: PSR: Park Services	WTM local parks: Ecological volunteers and environmental programme 2017-2018	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events •Plant and animal pest eradication •Litter removal	Q1;Q2;Q3;Q4	LDI: Opex	\$ 10,000	In progress	Green	Volunteer activities in Waitemata Local Parks this quarter: • Weed control/grave maintenance at Symonds St Cemetery; • Ongoing restoration work – and a litter clean-up – at Lemington Reserve; • Ongoing animal pest control at Alberon Reserve, Auckland Domain, Newmarket Park, Lemington Reserve and Tirota Reserve.	Volunteer activities in Waitemata Local Parks this quarter: • Ongoing restoration work at Lemington Reserve; • Litter clean-ups at Albert, Myers and Victoria parks; • Ongoing animal pest control (trapping rodents and possums) at Alberon Reserve, Auckland Domain, Newmarket Park, Lemington Reserve and Tirota Reserve; • Commencement of animal pest trapping at Westmere Park; • Annual get together for all animal pest control volunteers.
1101	CS: PSR: Park Services	Western Springs Lakeside Park: Waiorea Development Plan	Create a development plan for Waiorea - Western Springs Lakeside Park. To include a Community Consultation Plan.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 50,000	In progress	Green	Staff completed extensive stakeholder consultation on the draft development plan during Q2. A number of issues have been considered in the plan, the most significant of which is water quality. The draft development plan was workshopped with the board, Mana Whenua, and stakeholders. Staff will seek endorsement of the draft plan for public consultation in Q3.	The board approved at their 20 February 2018 business meeting the draft Western Springs Lakeside Te Wai ōrea development plan and summary for public consultation. This public consultation will be programmed in for Q4 of 2018.
1102	CS: PSR: Park Services	WTM: Public Open Space Naming Fund	Name two unnamed public open spaces at Freemans Bay and St Marys bay.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 7,000	In progress	Green	Staff have begun work on the naming process and are undertaking historical research. Staff will workshop the naming process and name options with the board in Q3. A presentation on the park naming guidelines was given to the board in November 2017.	The Q3 workshop has been deferred until Q4 when staff discuss the naming process and present name options to the local board.
1141	CS: PSR: Park Services	Symonds Street Cemetery: Conservation of monuments programme FY17/18	Making safe and undertaking conservation of monuments in the cemetery. A programme of monuments have been selected from the prioritised list using 2016 asset condition survey data, based on those most at risk. This budget is required to make these monuments safe and start the planning and consent process for any conservation work or removal of unsafe items.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 40,000	In progress	Green	Conservation work on eight large memorials has been completed, one in the Anglican Cemetery, the other seven in the Presbyterian Cemetery. Remaining budget will be used to monitor some other large monuments identified as a risk and prepare the methodology for approval and consenting for physical works in 2018/19.	Liaising with Heritage New Zealand Pouhere Taonga (HNZPT) on the most appropriate methodology for some of the more complex monuments, in order to scope the work programme and meet their reporting requirements. Awaiting feedback from HNZPT. Assessing the monuments that will be impacted by the elms removed with Dutch Elm Disease.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1142	CS: PSR: Park Services	Symonds Street Cemetery: Increased levels of service and maintenance FY17/18	A response fund to: provide specialist conservator services to repair or remove graffiti vandalism on monuments; provide conservator advice to assist families prepare consents and undertake conservation work on family graves; provide increased levels of service and daily maintenance.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 20,000	In progress	Green	Wet weather delayed the start to physical works. Seven memorials added to the ongoing maintenance programme that were vandalised in October.	Guidance and advice to three families who are interested in conserving their ancestors memorials. Repairs to two monuments vandalised and three monuments damaged by falling branches in the cyclones. Specialist removal of graffiti from headstones.
1143	CS: PSR: Park Services	Symonds Street Cemetery: Signage Stage III: Botanical & wayfinding	Stage III design and installation of SSC Interpretation Strategy. Additional signage for entrances and botanical interpretation.	Q1;Q2;Q3;Q4	LDI: Capex	\$ 50,000	In progress	Green	<p>Botanical Interpretation - At an event in November, with the help of the ladies from the Heritage Rose Society, 90% of the 107 roses in the west cemetery were identified, Small identification tags will be prepared for each rose.</p> <p>Entrance signage - Depending on the agreed outcomes for the new Symonds Street Cemetery Path Network - Concept design report, additional directional and interp signage will be added in line with the Symonds Street Cemetery - Interpretation Plan.</p>	All but 22 of the roses are identified and rose labels will be made to attach to the roses at the winter rose pruning event with the Heritage Rose Society members in June 2018. Entrance signage - the path network project will not be delivered summer 2019, so this needs to be deferred.
2810	CS: PSR: Park Services	WTM: Parks response fund FY17/18	A discretionary response fund available to enable planning to occur throughout the year as matters arise.	Q1;Q2;Q3;Q4	LDI: Opex	\$ 35,000	On Hold	Red	Staff have provided options that the local board could consider and need feedback on whether the local board would like to proceed with these options.	<p>Staff have been investigating opportunities to leverage planned work, and identify areas where there is the potential to improve or increase levels of services. This has been occurring in line with LTP planning</p> <p>Options for the spend of this budget were not supported by the board and it is therefore recommended the budget is reallocated.</p>
Plans and Places										
3362	CPO: Plans and Places	Parnell Plan	A local spatial plan for Parnell	Q2;Q3;Q4	LDI: Opex	\$ -	In progress	Green		<p>Throughout Q3 and by the end of March we had:</p> <ul style="list-style-type: none"> Continued planning and writing for the Parnell Plan consultation document and for the consultation period Run the fourth of our fortnightly Community Working Group sessions and were making good progress in identifying the key issues and reaching agreement on the 5 key objectives for the Parnell Plan Run an internal stakeholder workshop to continue bringing ideas from across the wider council and CCOs. Continued engaging with mana whenua through the working group sessions and in separate meetings

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
CF: Community Leases											
1767	CF: Community Leases	Circability Trust	Lease renewal for 271 Victoria Street, Freemans Bay	Q4	30/06/2023	\$ 1.00	\$ -	In progress	Green	Lease renewal process to be progressed in quarter four.	Renewal application to be sent to tenant. To be processed in quarter four.
1768	CF: Community Leases	Frank Sargeson Trust	Lease renewal for 25 Princes Street, Auckland	Q4	30/09/2022	\$ 500.00	\$ -	In progress	Green	Awaiting completed application documents from the group. The next steps will be the assessment of application documents and a site visit. This will be progressed in the next quarter on receipt of completed application.	Still waiting on completed application from the tenant - to be followed up.
1769	CF: Community Leases	New lease Auckland Playcentres Association Inc - Franklin Road	New lease Auckland Playcentres Association Inc - Franklin Road	Q4	30/11/2017	\$ 250.00	\$ -	In progress	Green	Staff are awaiting completed application documents from the group. The next steps will be an assessment of the application documents and a site visit which will be progressed in the next quarter on receipt of the completed application.	Staff are still waiting for the completed application documents from the group. The next steps are to assess the application documents and complete a site visit. This will be progressed in the next quarter on receipt of the completed application.
1770	CF: Community Leases	Renewal Citizens Advice Bureau - Grey Lynn	Multi-premises lease -Lease across region will be a single lease with each site/ board area identified in a schedule.	Not scheduled	30/06/2024	\$ 500.00	\$ -	On Hold	Amber	Awaiting a response from Citizens Advice Bureau on the proposed lease. They have referred the draft to the Citizens Advice Bureau head office in Wellington for assistance.	Awaiting a response from the CAB head office in Wellington on draft lease. Citizens Advice Bureau have responded on draft multi premise lease - response is being considered by staff. Once the board has considered the original report recommending the multi premises lease this matter can be progressed further.
1771	CF: Community Leases	RNZ Plunket Society - Ponsonby	Multi-premises lease - Leases across region will be individual leases for each site/ board area, but with common terms and conditions.	Q4	1/07/2013	\$ 1.00	\$ -	Completed	Green	Royal New Zealand Plunket has assigned its interest in the lease to Royal New Zealand Plunket Trust with effect from 1 January 2018. The term of this lease is in perpetuity.	Completed.
1772	CF: Community Leases	RNZ Plunket Society - 192 Parnell Rd, Parnell	Multi-premises lease - Leases across region will be individual leases for each site/ board area, but with common terms and conditions.	Q4	30/06/2013	\$ 250.00	\$ -	In progress	Green	Plunket staff from head office in Wellington will be meeting council staff to discuss the expired lease and to progress all its interests in the newly formed entity, Royal New Zealand Plunket Trust.	The strategic broker and lease advisors have met with Plunket playgroup leads; Property Advisor and Chief Financial Officer. The strategic broker advised Plunket of the Heard Park redevelopment which may influence the current building. Plunket would like to continue providing services from the building and is open to sharing the building with other local service organisations. Plunket implicitly advised that they could look into financial support if required. On a higher, strategic level, Auckland Council staff met with Plunket on 15 February 2018 to progress the processing of the expired leases. Building inspections and condition assessments are currently being undertaken. The report in this regard is anticipated to be completed in quarter four.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q2 Commentary	Q3 Commentary
1773	CF: Community Leases	New lease RNZ Plunket Society - 545 Parnell Rd, Parnell	Multi-premises lease- Leases across region will be individual leases for each site/ board area, but with common terms and conditions.	Q4	31/01/2016	\$ 250.00	\$ 936.00	In progress	Green	A meeting with Plunket staff from the head office in Wellington to discuss the expired lease is scheduled on 18 January 2018.	Discussions are underway to explore lease extension options that could apply subsequent to the expiry of the lease in May 2019. The proposed extension option could provide for continued service provisions from the Jubilee Building. On a higher, strategic level, Auckland Council staff met with Plunket on 15 February 2018 to progress the processing of the expired leases. Building inspections and condition assessments are currently being undertaken. The report in this regard is anticipated to be completed in quarter four.
1774	CF: Community Leases	Renewal and variaton Herne Bay Ponsonby Racquets Club Inc	Renewal lease 10 West End Road, Herne Bay	Q4	30/10/2016	\$ 150.00	\$ -	Approved	Amber	Staff are still awaiting advice from the club about the restructure of loans which may affect the lease term.	Dependent on advice from the club about the restructure of their loans. Staff will follow up with the club to ascertain what progress has been made with loan restructuring so that the proposed lease variation or extension can be progressed.
1775	CF: Community Leases	New lease West End Lawn Tennis Club Inc	New lease 44-66 West End Road, Cox's Bay	Q4	15/01/2017	\$ 250.00	\$ -	In progress	Amber	There will be a report to the board on the new lease to the club in quarter three.	Reporting delayed. Reporting to be progressed in quarter four. Reporting delayed. reporting to be progressed in quarter four.
1776	CF: Community Leases	New lease Western Springs Association Football Club Inc	New lease at Seddon Fields, 180 Meola Road, Point Chevalier	Q2	30/11/2032	\$ 250.00	\$ -	Completed	Green	Completed.	Completed
1777	CF: Community Leases	Lease Renewal Richmond Rovers Rugby League Club Inc	Renewal lease 55-61 Elgin Street, Grey Lynn	Q4	7/12/2020	\$ 500.00	\$ -	In progress	Green	Lease renewal report to be drafted and workshopped with the local board in quarter three.	Reporting delayed .reporting to be progressed in quarter four.
1778	CF: Community Leases	Lease Renewal Societa' Dante Alighieri (Italian Society)	Renewal lease 52 Hepburn St, Freemans Bay	Q3;Q4	30/09/2021	\$ 500.00	\$ -	In progress	Green	Awaiting completed application from the group. Next steps will be assessment of application information and site visit. A report will be brought to the local board on completion of these processes.	First renewal term expired on 30 September 2016. Second renewal term to be processed. Final expiry date is 30 September 2021. Staff to follow up with the group to ascertain when the group will submit a completed renewal application. This work is to be undertaken during quarters three and four.
1779	CF: Community Leases	Lease Renewal The Children's Autism Foundation	Renewal lease 52 Hepburn St, Freemans Bay	Q2;Q3;Q4	31/12/2021	\$ 250.00	\$ -	In progress	Green	Awaiting completed application from the group. Next steps will be assessment of application information and site visit. A report will be brought to the local board on completion of these processes.	First term of the lease expired on 30 December 2016. Renewal of lease to be processed with a final expiry date of 30 December 2021. The group's renewal application has been received. Staff will assess the application and arrange a site visit with the group. If the renewal is considered to be straightforward, then it can be processed using streamlined renewal process.
1780	CF: Community Leases	Rent review Auckland Tennis Inc	Rent review 72 Stanley St, Parnell (aka 20 Park Road/1 Tennis Lane)	Q2	30/09/2023	\$ 15,750.00	\$ -	In progress	Green	Review of rental paid to council to be undertaken. Review criteria prescribed in the deed of lease. No reporting is required.	Administration of lease conditions already approved. No reporting required. Completed.
1781	CF: Community Leases	Lease Renewal Inner City Women's Group Inc	Renewal lease 4 Warnock St, Grey Lynn	Q1	31/07/2021	\$ 500.00	\$ -	Completed	Green	Completed	Completed
2033	CF: Community Leases	Freemans Bay Community Centre 52 Hepburn St	Call for expressions of interest to occupy space vacated by Tamaki Adult Literacy	Q2				Completed	Green	Completed	Completed and area leased to Rape Crisis Auckland.

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2034	CF: Community Leases	Caretakers Cottage Albert Park 33-43 Princes St	Call for expressions of interest to occupy the former Caretakers Cottage Albert Park	Not scheduled				On Hold	Amber	Unable to call for expressions of interest until works are completed due to health and safety risks for site visits.	Renovation works have not been completed. Unable to do site visits due to health and safety risks. The renovation works are still to be completed.
3316	CF: Community Leases	Renewal - CAB Central Library	Multi premises lease	Q4	30/06/2024	\$ 1.00		On Hold	Amber	Awaiting a response from Citizens Advice Bureau on the proposed lease - they have referred the draft to the Citizens Advice Bureau head office in Wellington for assistance	The local board is to consider a report to grant a multi premises lease. This was deferred while the local board developed a relationship with the local Citizen's Advice Bureaux. Citizens Advice Bureau have responded on draft multi premise lease and this response is being considered by staff. Once the board has considered the original report recommending the multi premises lease this matter can be progressed further.