

Attachment C – Membership requirements for the World Health Organisation Global Network of Age-friendly Cities and Communities

To become a member of the Network, cities must:

- a) Share and promote the values and principles of the WHO age-friendly cities approach:
 - a. Respect for diversity
 - b. Equity
 - c. Participation of older people and their contribution valued
 - d. The rights of older people should be respected
 - e. Co-design and co-creation
 - f. Bottom-up participatory approach combined with top-down
 - g. Life-course approach that encourages intergenerational relation, solidarity and mutual support.
- b) Commit to and implement the four stages to create age-friendly local environments (outlined below and in figure 2).
- c) Actively participate in the Network
 - a. Contribute to the development of knowledge by sharing evidence with other members
 - b. Share guidelines, tools and practices
 - c. Ensure profile page remains updated.
- d) Complete the application process
 - a. Complete the online application form.
 - b. Attach a letter from the Mayor indicating commitment to becoming more age-friendly and actively participating in the Network.
 - c. Confirm agreement with the WHO values and approach to creating age-friendly cities and communities and have the human and financial resource to implement the approach and actively participate in the Network.
 - d. Designation of a contact person for the Network to facilitate communication and exchange.

Steps to creating age-friendly environments

The age-friendly journey requires a continuous process of improvement. Members can join at any step. The different steps together take on average five years to execute.

1. Establishment of mechanisms to involve older people throughout the Age-friendly Cities and Communities process.
 - The establishment of an approved governance structure such as steering group made up of key stakeholders to oversee the delivery and implementation of the plan.
 - This can be appointed by the council, or delegated to an appropriate authority to establish.
 - Administration of the steering group will need to be resourced.
 - Cities and communities are also encouraged to build partnerships with government and civil society (including NGOs and academic institutions).

2. Development of a baseline assessment of the age-friendliness of the city/community.

- This assessment can be flexible to consider the diversity of cities and communities, however at a minimum, it needs to consider each of the eight domains identified in the WHO Age-friendly Cities Guide:

- 1) outdoor spaces and buildings
- 2) transportation
- 3) housing
- 4) social participation
- 5) respect and social inclusion
- 6) civic participation and employment
- 7) communication and information
- 8) community support and health services.

Please note this baseline assessment has been completed – *Older Aucklanders: A Quality of Life Status Report 2017*.

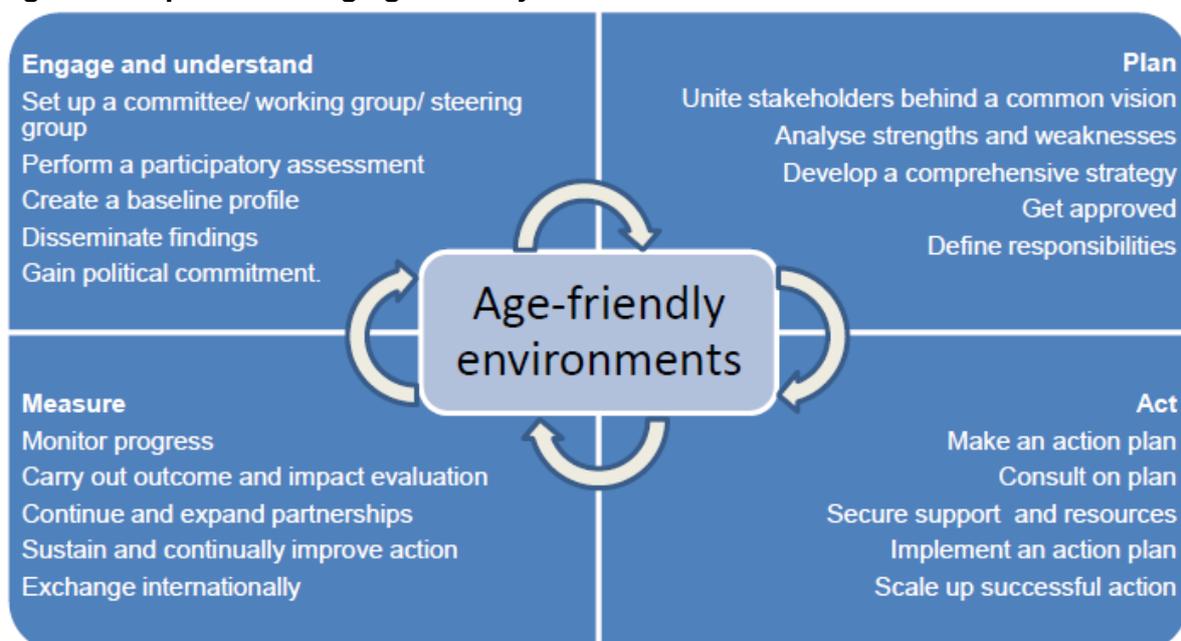
3. Development of a city-wide strategic action plan

- The development of the plan will involve considerable consultation not only with older people themselves, but also with the various public and private organisations that deliver products or services to older people.

4. Identification of indicators to monitor progress against this plan.

- It is essential to monitor and evaluate the work done to determine whether the city has advanced toward becoming age-friendly. This has cost implications.

Figure 2 Steps to creating age-friendly environments.



To note:

1. There is no membership fee associated with joining the Network.
2. New members will receive a membership certificate. The certificate indicates that the member has embarked on the process to become more age-friendly and not a certificate of achievement or recognition by the WHO.
3. Upon acceptance into the Network the city would be able to use the designation "Member of the WHO Global Network of Age-friendly Cities and Communities".
4. Each member is also entitled to a public profile page on the global network's electronic portal on which activities, events and publications can be shared and age-friendly activities by the city described.
5. Feedback on the implementation is by regular updates on the profile pages. Member's post their progress and evaluation reports. With at least one age-friendly practice posted per year.
6. Regular research, monitoring and evaluation would need to be carried out to assess Auckland's progress on delivering age-friendly outcomes for older Aucklanders.
7. Applications to the Network are processed on an ongoing basis. An automatic message is sent on receipt of application. Applications are processed within three months of application.