

Manurewa Local Board Workshop Record

Date of Workshop: **Thursday, 28 June 2018**

Time: **4.30pm**

Venue: Manurewa Local Board Office meeting room, Shop 3-5, 7 Hill Road, Manurewa

Present: Angela Dalton (Chair)
Sarah Colcord
Joseph Allan
Rangi McLean (Deputy Chair)
Dave Pizzini

Apologies: Stella Cattle
Angela Cunningham-Marino
Ken Penney

Also Present:

Workshop Item / Presenters	Governance Role	Proposed Outcome(s)
Park Sport and Recreation work programme and Jellicoe Park Presenters: Debra Langton – PSR Portfolio Manager Devin Grant-Miles – Land Use Advisor, Stakeholder and Land Advisory	Briefing	The board was updated on the progress of the Park Sport and Recreation work programme and Jellicoe Park
Development plans for Totara Park Presenters: Tim Keat – Senior Growth Development	Briefing	The board was updated on the Totara Park Renewals project and provided feedback on the proposed new toilet block.

Workshop Item / Presenters	Governance Role	Proposed Outcome(s)
Specialist, Investigation and Design Greg Lowe - Community Services Parks and Places Specialist		
Community Facilities Update Presenters: Greg Hannah - Manager Project Delivery Mark Sabine - Senior Maintenance Delivery Coordinator Nichola Painter - Stakeholder Advisor	Oversight and monitoring	The board was updated on the Community Facilities work programme.
Workshop Two on the Open Space Management Plan and Policy Presenters: Tania Utely - Service and Asset Planning Specialist	Input into Regional Decision Making	The board was updated and gave feedback on the Open Space Management policy.
Finalising Workstream responsibilities Presenters:	Setting Direction / Priorities /Budget	The board discussed and finalised workstream leads for the remainder of the electoral term.

Workshop Item / Presenters	Governance Role	Proposed Outcome(s)
Sarah McGhee – Senior Local Board Advisor		
Skype Protocols Presenters: Manoj Ragupathy, Relationship Manager – Manurewa and Papakura Jacqueline Pryor, Local Board Adviser – Manurewa Sarah McGhee, Senior Local Board Advisor - Manurewa	Briefing	The board was informed about the new skype for business protocols for workshops.
Local Board Time Catch Up / Check In With Board Members and Local Board Staff	N/A	Local Board Time Catch Up / Check In With Board Members and Local Board Staff

Workshop finished: 7.25pm

Next workshop/s: Thursday 5 July 2018 at 4.30pm, Thursday 11 July 2018 at 4.30pm, Thursday 19 July at 6.00pm (Business Meeting), Thursday 26 July 2018 at 4.30pm, Thursday 2 August 2018 at 4.30pm, Thursday 9 August 2018 at 4.30pm, Thursday 16 August 2018 at 6.00pm.

Role of Workshop:

- a) Workshops do not have decision-making authority.
- b) Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
- c) Workshops are not open to the public as decisions will be made at a formal, public local board business meeting.
- d) Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
- e) Workshops for groups of local boards can be held giving local boards the chance to work together on common interests or topics.