

## Papakura Local Board Workshop Record

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Workshop record of the Papakura Local Board held in the Papakura Local Board Chambers, Papakura Service Centre, 35 Coles Crescent on **Wednesday, 20 June 2018, commencing at 12.30 pm.**

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### PRESENT

**Deputy Chairperson:**

**Members:**

Brent Catchpole  
 Felicity Auva'a  
 Michael Turner (from 12.50pm)  
 Katrina Winn  
 Bill McEntee (from 1.24 pm)  
 George Hawkins

**Apologies:**

Bill McEntee (for lateness)  
 Michael Turner (for lateness)

**Also present:**

Manoj Ragupathy (Relationship Manager)  
 Lee Manaia (Local Board acting Senior Advisor)  
 Paula Brooke (Democracy Advisor)

| Workshop Item  | Governance role                         | Summary of Discussions  |
|--|---|---|
| <p><b><u>Local Board general business</u></b></p> <p>Local board members</p>   | Keeping informed                        | <ul style="list-style-type: none"> <li>• Waiata Shores through road to Conifer Grove meeting</li> <li>• Kirks Bush</li> <li>• Cross Street Reserve Playground</li> <li>• Skype for business</li> <li>• Healthy Homes</li> </ul> |
| <p><b><u>Small Grants Round Three</u></b></p> <p><b>Helen Taimarangai</b><br/>(Senior Community Grants Advisor)</p>                    | Setting direction / priorities / budget | <p>Staff presented on the applications for Round 3 small grants.</p> <p>The board allocated \$20,827.00 for this round.</p>   |
| <p><b><u>Auckland Transport work programme update</u></b></p> <p><b>Kenneth Tuai</b><br/>(Auckland Transport Relationship Manager)</p> | Setting direction / priorities / budget | This item was deferred.   |

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|---|---------------------------------|---|
| <p><b><u>Draft proposal for expanded regional Mobile Library &amp; Access service</u></b></p> <p><b>Darryl Soljan</b><br/>(Head of Community Libraries North &amp; West)</p>  | <p>Keeping informed</p>         | <p>Staff presented the regional draft proposal for expanded regional mobile library and access service.</p> <p>Staff confirmed they will soon stop at Kelvin Road, Kereru Road and Smiths Avenue.</p> <p><b>Action</b></p> <ol style="list-style-type: none"> <li>1. Staff to provide a list of all stops in Papakura.</li> <li>2. The Board suggested staff contact Tony Kake from the Papakura Marae to see if the Papakura Marae could be a stop option for the mobile service.</li> </ol>   |
| <p><b><u>Arts, Community and Events Work Programme Update</u></b></p> <p><b>Lee Winterstein</b><br/>(Events Facilitator, Events)</p> <p><b>Tracey Hainsworth-Fa'aofa</b><br/>(Strategic Broker, Community Empowerment Unit)</p> <p><b>George Makapatama</b><br/>(Manager Strategic Brokers, Community Empowerment Unit)</p> <p><b>Victoria Brooke</b><br/>(Team Leader Event Facilitation, Arts, Community and Events)</p> <p><b>Sarah Edwards</b><br/>(Team Leader Event Facilitation, Arts, Community and Events)</p> | <p>Oversight and monitoring</p> | <p>George Makapatama introduced the new Strategic Broker for Papakura, Tracey Hainsworth-Fa'aofa who commences the role on 16 July.</p> <p>Staff provided an update on the 2017/2018 Arts, Community and Events work programme.</p> <p><b>Community Empowerment Unit</b></p> <p>The board requested that measures be put in place for the part time coordinator position for Smiths Ave that identifies what value is being brought to the space over the coming year.</p> <p>The board requested a workshop to define the scope and framework of the Smiths Ave coordinator role, along with board expectations.</p> <p><b>Events</b></p> <p>Papakura Street Festival was a success.</p> <p>The board requested a calendar be developed of all community and council events.</p> <p>Events team advised they were currently working on developing a South Auckland events calendar. The board would like to see this information placed on the Papakura Local Board Facebook page.</p> <p>The board expressed concern that not</p> |

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|---|---------------------------------|---|
|   |                                 | <p>all Papakura events are advertised on the Our Auckland and local pages.</p> <p><b>Arts &amp; Culture</b></p> <p>The Papakura Coats of Arms was installed at the Hawkins Theatre a few weeks ago. A booklet of the history of the coat of arms is being drafted.</p> <p>Papakura Museum business plan is awaiting museum lead team sign off and staff will then workshop with mana whenua and the local board.</p> <p>The Papakura Museum review is on track and due at the end of the month. A workshop have been booked for 18 July.</p> <p>Art Gallery – request for artwork bios to be placed on wall will be introduced on a case by case basis. It will be stated that there is an expectation for this information but it won't be forced on the artist as they are often working to tight timeframes.</p> <p>Next exhibition – Humans of South Auckland.</p> <p><b>Actions:</b></p> <ol style="list-style-type: none"> <li>1. Workshop to be organised to define the scope and framework of the Smiths Ave coordinator role, along with board expectations.</li> <li>2. Staff to provide what has been actioned with the town centre safety, what is outstanding with timeframes.</li> <li>3. Staff to resend the Streetfest outcome survey to members.</li> <li>4. Staff to work with the communications team re the current art exhibition.</li> <li>5. Staff to provide information on public art in Papakura and investigate whether a map could be produced for comms/visitors etc.</li> </ol> |
| <p><b><u>Parks, Sports and Recreation work programme update</u></b></p> | <p>Oversight and monitoring</p> | <p>Staff provided an update on the 2017/2018 work programme.</p> <p>Cross street – staff meeting with</p>   |

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|--|-------------------------------------|--|
| <p><b>Debra Langton</b><br/>(PSR Portfolio Manager,<br/>Parks, Sports and<br/>Recreation)</p> <p><b>Greg Lowe</b><br/>(Parks and Places<br/>Specialist, Sports and<br/>Recreation)</p>   |                                     | <p>residents this Saturday to understand the needs and wishes of the community.</p> <p>Board reiterated their desire for a liquor ban introduced at the Cross Street park.</p> <p><b>Actions</b></p> <ol style="list-style-type: none"> <li>1. Staff to provide a report on what Counties Manukau Sport has actioned and achieved over the last year.</li> <li>2. Staff to speak to the LDI capex team to move forward the Bruce Pulman Playground concept.</li> <li>3. Staff to ensure the communications team and LBS teams are advised of the Out and About events in the area so they can be placed on the Facebook page and members diaries.</li> </ol>   |
| <p><b><u>Community Facilities<br/>Snapshot work<br/>programme update</u></b></p> <p><b>Tracy Massam</b><br/>(Senior Programme<br/>Coordinator, Community<br/>Facilities),</p> <p><b>Tim Keat</b><br/>(Senior Growth<br/>Development Specialist,<br/>Community Facilities)</p> <p><b>Greg Hannah</b><br/>(Manager Project Delivery,<br/>Community Facilities)</p> <p><b>Nichola Painter</b><br/>(Stakeholder Advisor,<br/>Community Facilities)</p> <p><b>Jenny Young</b><br/>(Community Lease Advisor,<br/>Community Facilities)</p> <p><b>Eli Ewens</b><br/>(Senior Maintenance<br/>Delivery Coordinator,</p> | <p>Oversight and<br/>monitoring</p> | <p>Staff presented on the asset risk assessment programme which is in the review stage until October 2019.</p> <p>Staff provided an update on the Hingaia Park development with stage one underway. Staff first presented to the board on the concept plan in February 2017. Board approval to proceed with consenting and physical works will be sought via a business report.</p> <p><b>Actions</b></p> <ol style="list-style-type: none"> <li>1. Staff to ask LDI team about the Keri Downs concept plan next steps.</li> <li>2. Staff to look into the Massey Park track and litter issues and review sign off records.</li> <li>3. Staff to ask LDI team to cost up two map signage boards for the Children's Forest.</li> <li>4. Staff to provide the concept designs for the play space at Cross Street.</li> </ol> |

| Workshop Item         | Governance role | Summary of Discussions |
|-----------------------|-----------------|------------------------|
| Community Facilities) |                 |                        |

The workshop concluded at 5.45 pm