

Rodney Local Board Parks and Recreation Committee Workshop Record

Workshop record of the Rodney Local Board Parks and Recreation Committee meeting held in the Council Chamber, Orewa Service Centre, 50 Centreway Road, Orewa on Thursday, 10 May 2018, commencing at 2.15pm

PRESENT

Chairperson: Brent Bailey
Members: Tessa Berger
 Beth Houlbrooke
 Louise Johnson
 Phelan Pirrie
 Allison Roe
 Colin Smith
 Brenda Steele

Apologies: Cameron Brewer

Also present: Lesley Jenkins (Relationship Manager), Kathryn Martin (Senior Local Board Advisor), Jonathan Hope (Local Board Advisor), Robyn Joynes (Relationship Manager PA/Office Manager)

Workshop Item	Governance role	Summary of Discussions
Chairperson's welcome and apologies		The Chairperson opened the workshop. There were apologies from Member Brewer.
<u>Admin Time</u> Kathryn Martin (Senior Local Board Advisor)	Keeping informed	The Senior Local Board Advisor sought direction from the local board on a variety of matters.
<u>Community Empowerment Unit</u> Sue Dodds (Strategic Broker)	Keeping informed	Ms Dodds provided update on progress with work projects that the community empowerment unit is working on.

<p><u>Community Facilities Update</u></p> <p>Susan Quinn (Stakeholder Advisor)</p> <p>Mike Feather (Senior Maintenance Delivery Coordinator)</p> <p>Janny Thompson (Senior Maintenance Delivery Coordinator)</p> <p>Oliver Kunzendorff (Manager Project Delivery)</p> <p>Karen Walby (Community Lease Advisor)</p> <p>Raewyn Sendles (Land Use Advisor)</p> <p>Ben Meadows (Asset Management Intelligence Support Advisor)</p> <p>Paul Durling (Renewals Coordinator)</p> <p>Tony Tso (Principal Asset Assessor)</p> <p>Ian Murray (Principal Project Manager – Coastal)</p> <p>Ian Miller (Maintenance Delivery Coordinator)</p>	<p>Keeping informed</p>	<p>Representatives from the Community Facilities Department gave a verbal update regarding operations management and maintenance on Centennial Park, Wellsford, Open and closed maintenance issues and Omaha Groyne renewal options.</p> <p>In addition, Ms Walby sought feedback on the standard terms for proposed new community leases to Fire and Emergency New Zealand and Ms Sendles sought feedback regarding easement request at Kanuka Reserve.</p> <p>Mr Miller provided an Asset Risk Assessment Programme update.</p> <p>Mr Durling and Mr Tso provided an update on the Kumeu Library.</p>
<p><u>Rural Halls Update</u></p> <p>Jo Heaven (Rural Halls Advisor)</p>	<p>Keeping informed</p>	<p>Ms Heaven provided an update on rural halls and sought feedback and direction on the three year plan for the delivery of the Rural Halls programme.</p>
<p><u>Strategic Assessments Update</u></p> <p>Jeff Lyford (Parks and Places Specialist)</p>	<p>Keeping informed</p>	<p>Mr Lyford sought feedback on assessments to develop open space at the Atlas site and the gap analysis for the current provision of reserve toilet facilities across the Rodney area.</p>

The workshop concluded at 6.10pm.