

## Work Programme 2017/2018 Q4 Report

| ID                                | Lead Dept/Unit or CCO          | Activity Name  | Activity Description  | Timeframe   | Budget Source | FY17/18   | Activity Status | RAG   | Q3 Commentary   | Q4 Commentary  |
|-----------------------------------|--------------------------------|--|---|-------------|---------------|-----------|-----------------|-------|---|--|
| <b>Arts, Community and Events</b> |                                |  |   |             |               |           |                 |       |   |  |
| 2171                              | CS: ACE: Advisory              | Community Response Fund - Albert-Eden  | Discretionary fund to respond to community issues as they arise during the year   | Q1;Q2;Q3;Q4 | LDI: Opex     | \$20,000  | Completed       | Green | AE/2018/150(b) - Moth plant pod competition for secondary schools - \$1,000 Balance: \$9,000  | AE/2018/200<br>\$6,300 - Epsom business area research study<br>\$2,700 - Community Grants fund<br><br>Nil Balance  |
| 208                               | CS: ACE: Arts & Culture        | Community Arts Programmes- Arts Broker Programme                                   | Administer a three year services agreement with Too Bee Ltd to develop strategic relationships and contacts, and raise budget to add to local board budgets for innovative local arts and culture programmes, temporary street projects and activations with the aim of enabling community-led arts activity. | Q1;Q2;Q3;Q4 | LDI: Opex     | \$85,000  | In progress     | Green | The Albert-Eden Community Arts Broker programme saw the first workshops for two larger projects, Prayas Theatre Company music project and LoudMouth productions radio stories. One highlight during this period was Active Arts, a literary programme with older people based at Selwyn Village that won a "Spirit of the Fringe" award at the Auckland Fringe Festival. The Community Arts Broker was contracted to manage the community mural project in the Eric Armishaw Reserve during Q2. Kakano Youth Trust have been chosen as the artist for this project, and are scheduled to start work during Q3.  | During Q4, the Albert-Eden Community Arts Broker supported the delivery of a free concert as part of a year-long multicultural music project by Prayas Theatre Confluence concert, and Seniors Dance Company's pop-up performances in supermarkets throughout the area, which attracted media coverage including an appearance on TVNZ's The Cafe and in the NZ Herald. The Albert-Eden Youth Board are currently working with local primary schools to develop a list of suggested themes or concepts that could be included in the mural, which will be passed on to Kākano Youth Arts Collective for them to include in their designs. The collective are now planning on painting the mural in September 2018 in order to avoid inclement weather of winter. Draft designs for the mural will be presented to the local board in August. |
| 264                               | CS: ACE: Community Empowerment | Neighbours Day Grants - Albert Eden  | Grants to support community led Neighbours Day activities   | Q3          | LDI: Opex     | \$5,000   | Completed       | Green | At a workshop with the local board staff presented expressions of interest from the local community for grants to support activities on Neighbours Day. Staff then notified applicants of the outcome.<br><br>Neighbourhood Support were funded to support administration, purchasing vouchers for the events and collecting accountability information. Neighbourhood Support staff attended as many events as possible and supported collaborations between neighbours to profile how they can help create resilient neighbourhoods. A report profiling this work will be presented at a local board workshop by Neighbourhood Support in Q4.   | Staff invited Neighbourhood Support to present at a local board workshop on the allocation of funding for Neighbours Day events. The presentation included photos and highlights of the events held and an update on information and support provided by Neighbourhood Support for the coordinators of the events. Following the presentation, time was set aside for a discussion on ideas for Neighbours Day in 2019, including the potential incorporation of emergency management grant funding. Staff will bring proposals for Neighbours Day 2019 to the local board in Q2 for review.   |
| 442                               | CS: ACE: Community Empowerment | Community grants (AE)  | Funding to support local community groups through contestable grants.   | Q1;Q2;Q3;Q4 | LDI: Opex     | \$108,000 | Completed       | Green | The Albert-Eden Local Board have had one quick response round allocating \$15,610. This leaves a remaining amount of \$25,994.60 to spend this financial year.  | The local board has approved two local grant and three quick response rounds for the financial year and allocated the total grants budget of \$108,000 and \$30,504.63 from other LDI budget areas.  |
| 443                               | CS: ACE: Community Empowerment | Accommodation grants (AE)  | Funding to support local community groups through accommodation grant funding.  | Q1;Q2;Q3;Q4 | LDI: Opex     | \$160,000 | Completed       | Green | The accommodation grant round closed on 23 March. Decisions will be made in quarter four.   | A total of \$159,430 was allocated in the Accommodation Support Fund and the remaining \$570 was utilised for community grants in local grant round two.   |
| 564                               | CS: ACE: Community Empowerment | Build capacity: Western Springs Community recycling centre and network development | Engage with community groups to develop the Western Springs Community Recycling Centre. Connect community with social procurement opportunities.  | Q1;Q2;Q3;Q4 | LDI: Opex     | \$5,000   | Completed       | Green | A repair café was successfully completed in Q3. This event was a joint collaboration between Grey Lynn 2030 and Point Chevalier Transitions Town group. Over 200 people attended through the day, most bringing items to repair and some just to see what a repair cafe event was about. Positive comments were received and conversations were held with members of other community groups interested in holding an event of their own. The event was used as an opportunity to develop and grow a network of community recyclers and to inform them on the development of the Community Recycling Centre at Western Springs. The last event planned is a creek clean-up event at the site involving local environmental groups. | Activities and events including two repair cafés, a zero waste talk, a reduce waste wise women event, a kids market with support from the community centre were all successfully completed in Q3 with Envision managing the coordination of the activities with the local community. A few outdoor events utilising recycle material are being planned for Q2 in FY19. The community recycling workshops continue in FY19 to encourage participation and networking opportunities through the Western Springs Community Hall.  |

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| 565 | CS: ACE: Community Empowerment | Capacity building: Local economic development in town centres                               | <ul style="list-style-type: none"> <li>- Facilitate connections between business associations and council to increase the use and vibrancy of local town centres</li> <li>- facilitate an annual Expression of Interest process for Albert-Eden business associations and Business Improvements Districts for local events and activities</li> <li>- develop capacity of local migrant businesses in Albert-Eden that are less well connected.</li> </ul> | Q1;Q2;Q3;Q4 | LDI: Opex     | \$60,000 | Completed       | Green | <p>Staff will shortly be receiving accountability reports from business associations who participated in 2016/2017 local board-funded economic development activity.</p> <p>Staff are also receiving expressions of interest (EOIs) for the 2017/2018 funded programme. Following on from The Chinese New Settlers Services Trust (CNSST) report and local board feedback, staff are currently working with CNSST to develop more sustainable ways in building community capacity, and are exploring the development of e-learning modules for mandarin speaking migrant business owners in the local board area. These modules will be telecasted and shared with all the we-chat based businesses. The e-modules include links to workshop information that migrant business owners have requested in the past and find useful to run their businesses in NZ. One of the modules will also consist of information on local government and local boards.</p> | <p>All outstanding accountabilities reports were received and FY18 budgets processed for delivery in the calendar year. Planning for the delivery of projects has been initiated with some of the business associations.</p> <p>The first We-Chat module on Business Improvement Districts (BID's) has been created in collaboration with ATEED and their BID's team. Chinese New Settlers Services Trust are promoting the first We-Chat module with mandarin speaking businesses in the local board area. Staff are working with ARMS to facilitate a collaborative conversation with various stakeholders working in the migrant business sector. An online survey to capture baseline data on migrant challenges and the reasons they prefer business to full time employment is completed. This data will assist various partners like ATEED, MBIE, and other support services including various funders with recommendations to assist migrant businesses development in Auckland.</p>   |
| 566 | CS: ACE: Community Empowerment | Capacity Building - Diverse community groups  | Facilitate opportunities for diverse community groups to share expertise and information, and develop their individual and collective capacity.   | Q1;Q2;Q3;Q4 | LDI: Opex     | \$5,000  | Completed       | Green | <p>In Q3, staff completed a funding agreement for \$5,000 with The Asian Network Incorporated (TANI) to organise two workshops, introducing the local board's role and also what council services are on offer. TANI will also operate two bus tours, raising awareness of the rich cultural diversity in the Albert-Eden Local Board area. Workshops will take place in May and the bus tours will be delivered before the end of June.</p>  | <p>Staff worked with The Asian Network Incorporated (TANI) to organise two workshops, introducing the local board's role and the services offered by council. The first workshop delivered in Mandarin for the Chinese community had 54 attendees. The presentations made by Community Empowerment Unit, Community Grants and Venue Hire were well received. The second workshop was delivered in English.</p> <p>The proposed two cultural tours were combined into one and took place in June, transporting 90 people on two buses to YMCA in Mt Albert, Bharatiya Mandir (Hindu) Temple in Balmoral, and Tsi Ming Buddhist Temple in Greenlane.</p>   |
| 567 | CS: ACE: Community Empowerment | Increase diverse community participation: Responsive programming for identified communities | Fund diverse community organisations to deliver responsive programmes for Māori, seniors and migrant communities* to increase their sense of connection, safety and wellbeing.*(Direction for the work with migrant communities is informed by priorities and gaps identified in the 2016/2017 community review). Facilitate the delivery of a safety focussed forum for migrant communities in the Balmoral area.  | Q1;Q2;Q3;Q4 | LDI: Opex     | \$40,000 | Completed       | Green | <p>Staff are currently working with various stakeholders in the community to lead projects which fall under the identified themes in Inclusion and Diversity report. Under the 'Mainstreaming conversations with people from diverse abilities' theme, the Kahui tu kaha project has commenced: to increase awareness of the diverse experiences of mental health patients, and provide an opportunity for participants to share their experiences through art, and manage an exhibition event at the end. Under 'Business Mentoring Support for new start-ups', a small business entrepreneur mentoring programme for the participants of the research has commenced. The programme mentor is currently being connected with the research participants to assess and build an approach towards delivery of the mentoring programme.</p>  | <p>Staff have continued to identify and work with various stakeholders in the community to lead projects under the identified themes within the Inclusion and Diversity report. The project with Kahui tu kaha is progressing with the migrant and refugee communities around mental health challenges of their community members living in the local board area. The programme runs fortnightly and various workshops have been customised to the needs of the participants and have included workshops on personal care and self-esteem; enterprise skills development; craft making and furniture recycling and a shared international lunch event. The participants are creating their own network and building their confidence and skills through these workshops. The programme will be completed in December 2018. The small business entrepreneur mentoring programme is progressing with a final launch of participants' business ideas in August. They have gone through an extensive programme to develop and crystallise their ideas into business plans and to understand their entrepreneurial style. They are being mentored to develop their skills, marketing and financial plans and to connect with relevant partners like the Chamber of Commerce, banks and IRD. Staff have supported the development of the programme in partnership with TANI.</p> |

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| 568 | CS: ACE: Community Empowerment | Children and Young People: Youth Voice and Youth Initiatives | Fund work that will: <ul style="list-style-type: none"> <li>• support young people to provide input into local board decision-making on issues that affect young people</li> <li>• implement youth-led projects and events</li> <li>• scope opportunities for programming with the focus on children.</li> </ul>  | Q1;Q2;Q3;Q4 | LDI: Opex     | \$20,000 | Completed       | Green | In Q3 staff completed a procurement process for a new coordinator to oversee the Albert-Eden Youth Board and mentor a youth development graduate at the Point Chevalier Community Centre (PCCC). This new youth programming role has been created by PCCC to scope interest from local youth in activating the lower floor of the centre and to develop programming with them. The role is intended to provide a link with the Youth Board to engage with this work and the space. Staff introduced the new coordinator at a local board workshop where the youth board presented a summary of key projects in 2017 and focus areas for 2018. In Q4 regular update sessions have been booked for the youth board at local board workshops and staff will be working with the coordinator to formalise opportunities for stronger links between the youth and local boards. | The new coordinator role to oversee the Albert-Eden Youth board and mentor a youth development graduate at the Point Chevalier Community Centre (PCCC) commenced. The graduate delivered a youth-networking event for youth in Q4. Staff met with the Albert-Eden Youth Board to provide oversight of the creation of an 18-month strategy. The Albert-Eden Youth Board presented their strategy to the board in Q4 and participated in regular update sessions with the board. Youth board members met with Arts and Culture and Parks, Sport and Recreation staff to scope holding placemaking and activation events in FY19.   |
| 569 | CS: ACE: Community Empowerment | Community-led placemaking: Community Gardens                 | Fund a community organisation (e.g. Gardens for Health) to• maintain and coordinate a network of community gardens• provide seed funding to members of the network for enhancement of gardens through materials or sharing expertise• report outcomes and issues with community gardens in Albert-Eden• foster relationships with eco-neighbourhoods, low carbon initiatives and ecological restoration projects. | Q1;Q2;Q3;Q4 | LDI: Opex     | \$10,000 | Completed       | Green | Gardens 4 Health (G4H) ran workshops and volunteer garden activities with Bharatiya Mandir Temple, Mt Eden Seventh Day Adventist Church, Owairaka Eco- Neighbourhood Group, Selywn Village and Sanctuary Organic Community garden. Advice and plants were supplied to Abbeyfield Seniors and Dignan Community garden.  | Gardens 4 Health (G4H) ran workshops and volunteer garden activities at:- Abbeyfield Seniors - home garden planting workshop- Bharatiya Mandir Temple - bokashi workshops and a children's event - Balmoral Deaf School - herb workshop- G4H network meeting held at Dignan Garden- Gribblehurst Orchard - soil testing workshop- Owairaka Eco-Neighbourhood Group - herb harvest. The Epsom Chinese Association has a new garden facilitator and Mt Eden Adventist Church were supplied with seedlings. Community lobbying at Mt Albert Unitec Campus saw the garden saved with the Prime Minister announcing inclusion of a new garden into the Kiwi Built housing development for Wairaka. |
| 570 | CS: ACE: Community Empowerment | Community-led Placemaking: Point Chevalier town centre       | Facilitate and implement a collective response with key stakeholders to make the town centre vibrant and inclusive.   | Q1;Q2;Q3;Q4 | LDI: Opex     | \$5,000  | Completed       | Green | The Point Chevalier placemaking project and activations are ongoing. The community centre, play centre, libraries and businesses are collaborating on an activation event. The next steps with the project are being planned with the groups, community and council departments.<br><br>One of the plans for Q4 is the increase in engagement with wider community and increase in awareness of the project and initiatives at the town centre.  | The Point Chevalier placemaking project development conversations are ongoing and held monthly. The coordinator is currently working on bringing the wider community together with an aim to create local improvements to the town centre, increase awareness of the program, influence decisions that impact on Pt. Chevalier, prototype 2-3 smaller initiatives, weave together key strands and local projects, and create mechanisms to make relevant research more readily available to residents and retailers.  |

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| 647 | CS: ACE: Community Empowerment | Apply the empowered communities approach – connecting communities (AE)      | Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. Engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion. 2. Enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment. 3. Reporting back - to local board members on progress in activity areas 1 and 2. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations. Note: this activity includes a community engagement budget (\$20k) | Q1;Q2;Q3;Q4 | LDI: Opex     | \$20,000 | Completed       | Green | The strategic broker activity highlights for Q3 include:- facilitation of a group at the local board "Have Your Say" event at the YMCA- engagement with Bhartiya Mandir Temple and Auckland Central Chinese Association in Balmoral to seek to resolve a disagreement on a space hire agreement for the adjacent (former Presbyterian Church) halls recently purchased by the temple for use as a community hub.   | <ul style="list-style-type: none"> <li>Assessment of accommodation assistance and grant funding round applications</li> <li>Collaboration with Libraries staff on development of a co-design workshop to increase engagement with young people in libraries and on the development of a framework to highlight alignment of services with the local board plan priorities</li> <li>Design, development and presentation of information for diverse communities on the structure of local government and local boards, local board plan priorities. how these are shaped, key local board projects and programmes and how to engage with the local board. This information will be further refined for use in future engagement activities with diverse communities.</li> <li>Collaboration with the CEU work stream on 'reimagining community safety', which included hosting and engagement session with the local board at a workshop and two subsequent community workshop sessions, to collect and refine experiences and ideas and develop priorities.</li> <li>Collaboration with Be-Institute and parks sport and recreation staff on community engagement to improve accessibility in parks and open spaces in Albert-Eden</li> <li>Collaboration with Puketapapa strategic broker and Kura Kaupapa Maori o Nga Maungarongo to build ongoing communication and collaboration in the lead up to the November Kai Festival, to ensure appropriate supports are in place in time for the event.</li> </ul> |
| 719 | CS: ACE: Community Empowerment | Local Māori Responsiveness Action Plan (AE)                                 | <p>Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following:</p> <ul style="list-style-type: none"> <li>key aspirations and priorities for Māori in the area</li> <li>opportunities to work together</li> <li>a plan for building strong relationships and sharing information with Māori.</li> </ul> <p>Note: any required expenditure for this activity to be sourced from budget relating to line item 567 - increase diverse participation - responsiveness programming.</p>   | Q1;Q2;Q3;Q4 | LDI: Opex     | \$0      | Completed       | Green | <p>Staff met with the new coordinators at Ngati Whatua O Orakei about a programme of guided cultural walks (hikoi) on Maungawhau. The meeting was to review options for continued collaboration with mana whenua before bringing ideas to the board for feedback in Q4.</p> <p>Kahui Tu Kaha applied for grant funding in Q2 for work with diverse communities around their experience of mental health issues and isolation. Staff recommended that the project be funded as it directly contributes to a key outcome of the Inclusion and Diversity research (linked with activity ID 567). Staff brought together the researchers with Kahui Tu Kaha to refine the concept for the project together and completed a funding agreement to support the work. This is expected to be completed in Q2 2018/2019. A progress report will be provided to the board in Q4.</p> | <p>Ngati Whatua O Orakei was unable to provide the guided cultural walk (hikoi) on Maungawhau, the final walk of the initial programme of walks, due to bad weather. Staff will work with Ngati Whatua O Orakei to rebook the hikoi and ensure it is well promoted and that invitations are forwarded to local board members.</p> <p>Staff from Albert Eden and Puketapapa have met with representatives of the Kura Kaupapa Maori o Nga Maungarongo to develop a plan of action to support the Kai Festival at the Kura in November 2018.</p>  |
| 750 | CS: ACE: Community Empowerment | Community-led placemaking: (Inner West Triangle) Spatial Priority Area (AE) | Engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation. Strengthen community-led placemaking and planning initiatives within the SPA. Develop innovative ways to engage with communities that have not traditionally participated in council decision-making.  | Q1;Q2;Q3;Q4 | LDI: Opex     | \$0      | Completed       | Green | No activity occurred during Q3, update to be provided in Q4.   | No activity occurred during Q4, update to be provided in Q1 FY19.   |

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| 104 | CS: ACE: Community Places | Venue Hire Service Delivery - AE             | Provide and manage venues for hire and the activities and opportunities they offer by;<br>- managing the customer centric booking and access process<br>- aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups and whether participants are charged \$10 or more for activities. | Q1;Q2;Q3;Q4 | ABS: Opex     | \$0      | Completed       | Green | Staff updated the local board on fees and charges for 2018/2019. Staff held a community session to remind customers of the process for self-service online bookings. The 2018/2019 season was opened online on 27 February and by the end of the day there were over 16,000 bookings across the network of which 74 per cent was self-service online bookings. The monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 83 per cent for Albert-Eden which is above the portfolio average.                          | During Q4 hirer surveys continued to be sent out to all casual hirers and selection of regular hirers. The results show a combined facility hirer satisfaction of 80 per cent and a combined facility recommendation of 86 per cent for Albert-Eden. Hours booked has decreased compared to the same period last year mainly due to changes introduced for events with alcohol. In May, staff attended an inclusion and diversity community workshop presenting an overview of the service available to raise awareness of venues.   |
| 105 | CS: ACE: Community Places | Community Venues AE - participation increase | Develop a network wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.  | Q1;Q2;Q3;Q4 | ABS: Opex     | \$0      | Completed       | Green | Action planning continues to increase awareness and participation across the network:<br>- staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work.<br>- successful Google awareness campaign ran the month of February.<br>- new art work options have been developed with refreshed awareness campaign to be run in Q4.  | During Q4 staff have developed and implemented a new refreshed awareness campaign across the region. It went live during May with; an improved Google search function, digital display banners on Facebook, OurAuckland May edition featured the campaign on the back page, digital screens went live at Albert Street, Bledisloe House, Service Centres and Libraries. For the first time we are using an animated version of the artwork which is much more engaging and interactive. Throughout 2017/2018, statistics illustrate the correlation between live campaigns and website driven awareness. Staff are currently developing further business plan opportunities and programmes of work for the 2018/2019 year. |
| 108 | CS: ACE: Community Places | Funding Agreement - Epsom Community Centre   | A one year term agreement with Epsom Community Centre Incorporated, to facilitate and deliver work plan outcomes, including activities and programmes at Epsom Community Centre in 2017/2018 year, commencing on 1 July 2017 and terminating on 30 June 2018.<br><br>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.                                    | Q1;Q2;Q3;Q4 | ABS: Opex     | \$22,055 | Completed       | Green | The highlight for quarter 3 was the Epsom Family Day on 10 March 2018, including the number of people attending the event and the number of relationships formed in the lead up to the day. A variety of local organisations were involved and assisted in promoting the event. Many of the organisations involved in the International Day of Older Persons (IDOP) celebration in October 2017 and supported or were part of the Epsom Family Day. Roadmap workshops have commenced to discuss the key themes that were identified from the initial six hui held in Q2. | Highlights from the Epsom community Centre in Q4 were the implementation of two new school holiday activities and the first meeting of the Epsom Network. Both were the result of the Epsom Family Day event organisation in March.  |

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| 339 | CS: ACE: Community Places | Pt Chevalier and Sandringham Community Centre programme delivery             | Deliver the work programme of activities at the Pt Chevalier and Sandringham Community Centres with a focus on building proud, connected and secure communities, providing recreational experiences, building a community that values its environment and engaging target populations – youth, elderly and migrant communities.   | Q1;Q2;Q3;Q4; Not scheduled | ABS: Opex     | \$49,411 | Completed       | Green | Work programmes for Sandringham and Pt Chevalier Community Centres are being delivered as planned. Highlights in Q3 were the further development of the Kaitahi Community Meal held at the Pt Chevalier Community Centre. The group attended basic food handling training, connected with waste minimisation teams in council, have engaged community volunteers to help prepare each meal and have supported a group in Bayswater to successfully deliver community meals. In Sandringham the community centre held a Pasifika Celebration day in March. There were weaving workshops, music from the pacific and demonstrations of sewing and cooking. The day concluded with everyone sharing a meal of traditional dishes from across the pacific. The Rocky Nook Bowling Club and Age Concern attended the event along with many members of the community who had come to share knowledge and learn about the cultures of the pacific. | Work programmes for Sandringham and Pt Chevalier Community Centres are being delivered as planned. Highlights in Q4 for both Pt Chevalier and Sandringham was the development and expansion of the Kids Only Market. In Pt Chevalier the market has grown in popularity to the point where it has outgrown the Pt Chevalier Community Centre as a venue and has been relocated to the Western Springs Garden Hall. The last market had 55 stalls, and approximately 400-500 visitors throughout the event. The Sandringham Kids Only Market was held on Saturday 21st April. A local parent is the Market Coordinator and there are many young stall holders who are supported by their parents and families. They learn entrepreneurial and marketing skills and can develop their visual and verbal communication skills to sell their goods and make a profit. This is also a great way for children to recycle their pre-loved toys and games. The Kids Market is a very popular initiative at both centres. 2017/2018 has been a positive year with the addition of new programmes bringing in new people to the centres and the continued growth of existing programmes. |
| 349 | CS: ACE: Community Places | Evaluation of Pt Chevalier and Sandringham Community Centres work programmes | Evaluate the work programmes of Pt Chevalier and Sandringham Community Centres to understand whether the centres are delivering the outcomes agreed, and what other impacts the programmes might be having.   | Q1;Q2;Q3;Q4                | ABS: Opex     | \$0      | Completed       | Green | There has been an improvement change in process around how the evaluation tool is used, both how programmes are registered in the software system and how feedback is gathered. The database system will now be used to register all programmes delivered in our community centres across the Community Places team. Feedback will be collected only in hardcopy format. In the past there was an online option however this resulted in poor response rates. Using hard copy sheets during programme time means greater response rates as we have a 'captive' audience.  | The evaluation process has been built into the programming framework. Dashboards have been developed at programme and local board level to assess results. Some software fixes are needed as surveys are not being triggered when expected. Development is ongoing to improve the process in FY18/19   |
| 353 | CS: ACE: Community Places | Licence to Occupy and Manage - Epsom Community Centre                        | A one year term with Epsom Community Centre Inc. for the operation of Epsom Community Centre: 202 Gillies Ave, Epsom, being Pt Lot 3 DP 24459 for the 2017/2018 year, commencing 1 July 2017 and terminating on 30 June 2018.<br><br>i) Rent- \$1.00 plus GST per term if requested.<br>ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.                                    | Q2;Q3                      | ABS: Opex     | \$0      | Completed       | Green | Workshop was scheduled for Q3 to discuss the term for 2018/2019 but has been rescheduled for early Q4.  | 2018/2019 term was discussed via ACE work programme workshops in Q4. Epsom Community Centre Incorporated agreed and signed their Licence to Occupy and Manage in Q2 enabling the Epsom Community Centre Incorporated to deliver against their 2017/2018 funding agreement and work plan requirements.  |
| 354 | CS: ACE: Community Places | Funding Agreement - Mt Albert Community Centre                               | A three year term agreement with Young Men's Christian Association of Auckland Incorporated (YMCA Inc.) to facilitate and deliver work plan outcomes, including activities and programmes at Mt Albert Community Centre for the years 2017-2020, commencing 1 July 2017 and terminating on 30 June 2020. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed. | Q1;Q2;Q3;Q4                | ABS: Opex     | \$11,028 | Completed       | Green | Highlights from the Mt Albert Community Centre have included the addition of a permanent room for hirers including the Porse early child learning group and mental health professionals. Staff are working with room hirers on promotional boards to increase participant numbers and planning community workshops including plant based nutrition. Roadmap workshops were started late Q3 with working groups to discuss the key themes that were identified from the initial six hui held in Q2.  | Highlights for the Mt Albert Community Centre this quarter are the start of a free weekly youth boxing class and supporting the Holly Molly arts group to make blankets for local schools. A new Community Development Manager joined The Mt Albert Community Centre this year and he has taken some time to build relationships with the local community and further develop the centre work programme. Mt Albert Community Centre's annual presentation is scheduled for early Q1 2018/2019.   |

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|-----|-----------------------|---------------------------------------|--|---------------|---------------|----------|-----------------|-------|--|--|
| 232 | CS: ACE: Events       | Christmas at Potters Park             | Delivery of the annual Christmas at Potters Park event.  | Q2            | LDI: Opex     | \$18,000 | Completed       | Green | At a debrief with the local board staff recommended that due to more event organisers being employed that the delivery of the event come back to council to free up contractor budget back into the event. The local board agreed. Staff will look at different site layouts, more food trucks and sing a long carols. Planning for the 2018 event will start in Q4. | Planning for the 2018 event is underway, with a proposed date awaiting confirmation from the LB. Site layout changes, food stalls and the programme outline are being explored.  |
| 236 | CS: ACE: Events       | Bungalow Festival                     | An event celebrating the heritage and bungalows in the Albert Eden Community. (Not being held in 2017/2018 budget moved to 150th Anniversary of Mt Albert)   | Not scheduled | LDI: Opex     | \$0      | Deferred        | Red   | This event is not being held in the 2017/2018 year due to budget being redistributed for the 150th Anniversary of Mt Albert.   | This event is not being held in the 2017/2018 year due to budget being redistributed for the 150th Anniversary of Mt Albert.   |
| 240 | CS: ACE: Events       | 150th Anniversary of Mt Albert        | An event celebrating the 150th Anniversary of Mt Albert.   | Not scheduled | LDI: Opex     | \$15,000 | Completed       | Green | Event concept to be explored if it is to be delivered 2018/2019.   | The 150th Anniversary of Mt Albert at Ferndale House was delivered in Q2.  |
| 244 | CS: ACE: Events       | ANZAC Services - Albert Eden          | Supporting and/or delivering Anzac services and parades within the local board area.<br>This includes the following:<br>- \$1,250 ANZAC Epsom, Marivare Reserve (grant)<br>- \$1,500 ANZAC Mt. Eden (grant)<br>- \$1,500 ANZAC Pt. Chevalier (grant)<br>- \$7,500 ANZAC Mt. Albert (delivered)<br>- \$250 ANZAC Coyle Park (delivered)<br><br>\$3,000 unallocated                    | Q4            | LDI: Opex     | \$15,000 | Completed       | Green | Planning is well advanced for Mt Albert and Mt Eden Anzac Service and parade to be held in Q4.   | Mt Albert Service and Parade was successfully delivered in Q4. It was well attended, the PM attended this service. Grants were made to:<br><br>Epsom Memorial Archway Charitable Trust (\$1,250.00)<br><br>Anglican Church of St Barnabas (\$3,700.00)<br><br>The Point Chevalier Memorial RSA (\$1,500.00)          |
| 247 | CS: ACE: Events       | Citizenship Ceremonies - Albert- Eden | Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.  | Q1;Q2;Q3;Q4   | ABS: Opex     | \$19,316 | Completed       | Green | The Civic Events team delivered one citizenship ceremony during Q3 with 133 people from the local board area becoming new citizens.  | The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q4 with 266 people from the local board area becoming new citizens.  |
| 254 | CS: ACE: Events       | Chamberlain Park Event - Albert-Eden  | Delivery of an event at Chamberlain Park.  | Not scheduled | LDI: Opex     | \$25,000 | Cancelled       | Red   | The Chamberlain Park event was cancelled prior to planning commencing at the request of the local board due to construction activities occurring on the site.  | The Chamberlain Park event was cancelled prior to planning commencing at the request of the local board due to construction activities occurring on the site.  |
| 255 | CS: ACE: Events       | Local Civic Events - Albert Eden      | Delivering and/or supporting civic events within the local board area.<br>- \$1,500 Community Grants Recipient Event (Delivered)<br>- \$5,000 WWI Commemorations 2016/17 (Deferred)<br>- \$4,000 Parks Civic Events Programming (Delivered)<br>- \$3,000 Community Volunteer Awards (deferred)<br>- \$5,500 Albert-Eden Sports Awards<br>TOTAL - \$19,000<br><br>\$4,000 unallocated | Q1;Q2;Q3;Q4   | LDI: Opex     | \$23,000 | Completed       | Green | No further action required as WW1 Commemorations and Albert-Eden Sports Awards deferred until 18/19 financial year   | Animal Themed Centennial Park was opened on 23 June with 200 people attending and children having their faces painted as their favourite animal.<br>The following events were not delivered -<br>- \$5,000 WWI Commemorations 2016/17<br>- \$3,000 Community Volunteer Awards<br>- \$5,500 Albert-Eden Sports Awards |
| 263 | CS: ACE: Events       | Event Advertising Budget              | Support the promotion and marketing of local events, including the utilisation of community notice boards.   | Q1;Q2;Q3;Q4   | LDI: Opex     | \$4,000  | Completed       | Green | Work was carried out on the Out and About event flyer during the quarter.  | Marketing and communications work for two local board events was carried out in quarter 4: Rediscover Mt Albert and Celebrating Centennial Park.   |

## Work Programme 2017/2018 Q4 Report

| ID  | Lead Dept/Unit or CCO        | Activity Name  | Activity Description  | Timeframe     | Budget Source | FY17/18  | Activity Status | RAG   | Q3 Commentary   | Q4 Commentary   |         |    |       |       |       |  |         |         |         |    |       |       |       |  |         |         |         |             |           |          |           |       |  |  |
|---|------------------------------|--|---|---------------|---------------|----------|-----------------|-------|---|---|---------|----|-------|-------|-------|--|---------|---------|---------|----|-------|-------|-------|--|---------|---------|---------|-------------|-----------|----------|-----------|-------|--|--|
| 269   | CS: ACE: Events              | Albert Eden Event Partnership Fund                   | <p>This non contestable fund allows the local board to partner with community led events to support and develop the events, establishing these as signature events for the area.</p> <p>The 2017/2018 financial year is the first year of three year funding commitments:</p> <p>Morningside-Crave Café Street Party (Kingsland Business Society Inc.)</p> <table border="1"> <tr> <td>FY</td> <td>17/18</td> <td>18/19</td> <td>19/20</td> </tr> <tr> <td></td> <td>\$3,000</td> <td>\$3,000</td> <td>\$3,000</td> </tr> </table> <p>Brazilian Day (Brasileirinho: musicas e brincadeiras)</p> <table border="1"> <tr> <td>FY</td> <td>17/18</td> <td>18/19</td> <td>19/20</td> </tr> <tr> <td></td> <td>\$5,000</td> <td>\$5,000</td> <td>\$5,000</td> </tr> </table> <p>Youth with Disabilities Event</p> <table border="1"> <tr> <td>FY</td> <td>17/18</td> <td>18/19</td> <td>19/20</td> </tr> <tr> <td></td> <td>\$4,000</td> <td>\$4,000</td> <td>\$4,000</td> </tr> </table> <p>\$9,000 unallocated</p> | FY            | 17/18         | 18/19    | 19/20           |       | \$3,000   | \$3,000   | \$3,000 | FY | 17/18 | 18/19 | 19/20 |  | \$5,000 | \$5,000 | \$5,000 | FY | 17/18 | 18/19 | 19/20 |  | \$4,000 | \$4,000 | \$4,000 | Q1;Q2;Q3;Q4 | LDI: Opex | \$21,000 | Completed | Green | <p>Payment has been made to Brazilian Day. Payment of funds to Morningside-Crave Street Party are being processed. Accountability documentation to be provided in Q4. Planning has begun around the purchasing and allocation programme of zoo passes following the reallocation of the Youth with disabilities disco (AE/2017/177). Expected to be completed in Q4.</p> | <p>Payment has been made to Brazilian Day. Payment of funds to Morningside-Crave Street Party have not yet been uplifted. Zoo Passes have been purchased following the reallocation of the Youth with disabilities disco (AE/2017/177) following a reshape of the project to adapt to a delay. The passes will be distributed in Q1 of 2018/2019 financial year.</p> |
| FY  | 17/18                        | 18/19  | 19/20   |               |               |          |                 |       |   |   |         |    |       |       |       |  |         |         |         |    |       |       |       |  |         |         |         |             |           |          |           |       |  |  |
|   | \$3,000                      | \$3,000  | \$3,000   |               |               |          |                 |       |   |   |         |    |       |       |       |  |         |         |         |    |       |       |       |  |         |         |         |             |           |          |           |       |  |  |
| FY  | 17/18                        | 18/19  | 19/20   |               |               |          |                 |       |   |   |         |    |       |       |       |  |         |         |         |    |       |       |       |  |         |         |         |             |           |          |           |       |  |  |
|   | \$5,000                      | \$5,000  | \$5,000   |               |               |          |                 |       |   |   |         |    |       |       |       |  |         |         |         |    |       |       |       |  |         |         |         |             |           |          |           |       |  |  |
| FY  | 17/18                        | 18/19  | 19/20   |               |               |          |                 |       |   |   |         |    |       |       |       |  |         |         |         |    |       |       |       |  |         |         |         |             |           |          |           |       |  |  |
|   | \$4,000                      | \$4,000  | \$4,000   |               |               |          |                 |       |   |   |         |    |       |       |       |  |         |         |         |    |       |       |       |  |         |         |         |             |           |          |           |       |  |  |
| 272   | CS: ACE: Events              | Albert Eden Movies in Parks                          | Programming and delivery of two Regional Movies in Parks series event at \$12,000 per event   | Q3            | LDI: Opex     | \$24,000 | Completed       | Green | <p>Both Movies in Parks events took place: 'When Harry Met Sally' at Tahaki Reserve for Valentines Day 14 February, and 'Back to the Future' at Coyle Park, Pt Chevalier 2 March. Events were smokefree, alcohol free and zero waste and included free pre-movie entertainment and sponsor activations. Maungawhau: The new date night /valentines day movie event did attract couples, but weather was wet, so attendance was low. Tupuna Maunga Authority (TMA) were included in event-specific comms and opened the event on behalf of mana whenua and the TMA. Discussion needs to take place with local board and TMA around use of Tahaki Reserve in future and any restrictions ahead of 2019 season. Pt Chevalier80's classic proved popular, however it is estimated numbers may have been higher if other large events in bthe city were not on at the same time.</p> | <p>An event debrief report with highlights, recommendations and an outline of budget actuals has been provided to the local board. Two movies were successfully screened and delivered in Q3.</p>   |         |    |       |       |       |  |         |         |         |    |       |       |       |  |         |         |         |             |           |          |           |       |  |  |
| 274   | CS: ACE: Events              | Albert Eden Contracted Events                        | <p>Contracting to support and deliver community events through a non-contestable process.</p> <p>- \$ 20,000 Albert-Eden Schools Cultural Festival (YMCA)</p>   | Not scheduled | LDI: Opex     | \$20,000 | Completed       | Green | <p>The Albert-Eden Schools Cultural Festival occurred on Saturday 25 November 2017. Accountability documentation to be provided in Q4.</p>  | <p>The Albert-Eden Schools Cultural Festival occurred on Saturday 25 November 2017. A debrief and accountability report have been supplied.</p>   |         |    |       |       |       |  |         |         |         |    |       |       |       |  |         |         |         |             |           |          |           |       |  |  |
| <b>Community Facilities: Build Maintain Renew</b> |                              |  |   |               |               |          |                 |       |   |   |         |    |       |       |       |  |         |         |         |    |       |       |       |  |         |         |         |             |           |          |           |       |  |  |
| 1146  | CF: Investigation and Design | Windmill Park: Review the use and need for buildings | <p>Review the need for buildings at Windmill Park and provide clear direction for future building development to service the needs of sport. This review should recognise the opportunity for change as a result of the recent fire and demolition of the stand/storage. This is an insurance claim.</p>  | Q3;Q4         | ABS: Capex    | \$0      | In progress     | Green | <p>Current status: Meeting with leasees to confirm requirements and opportunities. Next steps: Workshop options with the local board.</p>   | <p>Current status: Local board were informed of the current state of the buildings at a workshop. They indicated that the preferred course of action would be a replacement fit for purpose building. In the meantime, the upstairs space in Building 1 will not be available for community lease due to the non compliance of the exterior stairs. Next steps: Confirmation of the available renewals budget and insurance payout.</p> |         |    |       |       |       |  |         |         |         |    |       |       |       |  |         |         |         |             |           |          |           |       |  |  |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO        | Activity Name   | Activity Description   | Timeframe     | Budget Source | FY17/18  | Activity Status | RAG   | Q3 Commentary   | Q4 Commentary  |
|------|------------------------------|---|--|---------------|---------------|----------|-----------------|-------|---|--|
| 2414 | CF: Investigation and Design | 27 Poronui St, Mt Eden - renew toilet including ventilation             | Replace the toilet and address the lack of ventilation.<br>Occupier: NZ Fellowship of Artists                              | Q3;Q4         | ABS: Capex    | \$2,000  | Deferred        | Red   | Current status: Site visit and condition assessment have been completed.<br>Next steps: Confirm scope and budget estimate. Complete documentation to hand over to project delivery.   | Project to be carried forward into the new financial year for full delivery.<br><br>Current status: Scoping and pricing have been completed. A quantity surveyor check of the price is underway<br>Next steps: Handover to delivery team once the price is confirmed.  |
| 2415 | CF: Investigation and Design | 990 Great North Road, Western Springs - refurbish interior and exterior | Refurbish exterior to align with Waste Solutions outcomes on the site. Occupier: Horticultural Society                     | Q4            | ABS: Capex    | \$25,000 | On Hold         | Red   | Current status: Waste Solutions are currently working through the resource consent requirements for this building. This will take approximately two months. Next steps: Waste Solution to complete scoping. The Horticultural Group needs to be relocated from this building into a refurbished area of the Western Springs Hall.   | Project on hold until further scoping is complete for Waste Solutions project to ensure the two projects have or have not any conflicts. Current status: This renewal project conflicts with another project approved for scoping at this facility. Have recommended to put this project on hold due to Waste Solutions project scoping being currently underway. Next steps: Project is on hold until further scoping is complete for Waste Solutions projects to ensure the two projects have or have not any conflicts. |
| 2416 | CF: Investigation and Design | Gribblehirst ex Bowling Club - renew fire egress                        | Renew the fire egress at the facility  | Q2;Q3;Q4      | ABS: Capex    | \$25,000 | Deferred        | Red   | Current Status: Commissioning of documentation for building consent application.<br>Next steps: Submit building consent application and address queries as required.  | Project to be carried forward into the new financial year for full delivery.<br><br>Current status: Building consent submitted. Consenting queries being currently addressed by the Fire Engineer. Once complete to resubmit to allow for consenting timing to resume.<br>Next steps: Receipt of approval for building consent. Commence procurement of contractor for physical works.   |
| 2417 | CF: Investigation and Design | Pt Chevalier Community Centre - refurbish exterior                      | The exterior require refurbishment - repainting all surfaces, roof replacement, installation of insulation where possible. | Q1;Q2;Q3;Q4   | ABS: Capex    | \$60,250 | Completed       | Green | Current Status: Original project completed, handover completed, Next steps: Currently waiting on signage to arrive and install on the building, this has been delayed due to the sign writer not having capacity. Expecting completion by end of April.   | Project completed  |
| 2418 | CF: Investigation and Design | Pt Chevalier Community Centre - replace playground safety matting       | Safety surface requires cleaning underneath and relaying   | Not scheduled | ABS: Capex    | \$13,714 | Cancelled       | Amber | Project cancelled   | Project record has been cancelled as the matting is being removed as part of an Locally Driven Initiative (LDI) project.<br><br>Project cancelled  |
| 2419 | CF: Investigation and Design | Pt Chevalier Community Centre - replace roof                            | The concrete tile roof on the centre requires replacement  | Q1;Q2;Q3;Q4   | ABS: Capex    | \$40,425 | Completed       | Green | Current status: Services procured, kick off meeting for project was held on the 23 March, Ministry of Education has signed off on the safety plan for the kindergarten to minimize risks to the children. Works will have a budget increase to allow work on weekends to avoid children. Extra works added into scope because of relocation of children.<br>Next steps: Site visits to be carried out during works to identify any rotted timbers. A quarter of the roof has been uncovered so far and no rotten timbers have been identified. The project is being carried out in phases to work around the Kindergarten and the centres hirers. | Project completed  |
| 2420 | CF: Investigation and Design | Epsom Library - replace fire sensors                                    | Fire system upgrade including sensors  | Q4            | ABS: Capex    | \$12,750 | Deferred        | Red   | Current status: Planning and engaging consultant<br>Next steps: Design followed by tendering and subsequent installation  | Project to be carried forward into the new financial year for full delivery.<br><br>Current status: Design and build, with estimated completion in May 2019 due to contractor's current commitments<br>Next steps: Handover and closure  |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO        | Activity Name                                    | Activity Description  | Timeframe   | Budget Source                | FY17/18   | Activity Status | RAG   | Q3 Commentary  | Q4 Commentary   |
|------|------------------------------|--|---|-------------|------------------------------|-----------|-----------------|-------|--|---|
| 2421 | CF: Investigation and Design | Mt Albert Library - comprehensive renewal        | Replace carpet, line walls, repaint, replace vinyl & tiles  | Q2;Q3;Q4    | ABS: Capex                   | \$76,610  | In progress     | Amber | Current status: The preliminary design has been prepared and approved by the local board. The architect is now working on finalising the plans. Next steps: Begin procurement for a contractor to carry out the work. This project is scheduled to be completed by the end of September 2018.                    | A multi-year project, progress slower than anticipated. Current status: The final details of the design are being prepared. Next steps: Begin procurement for a contractor to carry out the work. This project is scheduled to be completed by the end of September 2018.   |
| 2422 | CF: Investigation and Design | Pt Chevalier Library - replace security camera   | Security camera upgrade. The last upgrade was 2006, CCTV cameras are due for an upgrade. Condition of current CCTV system is declining, shelf life is 10 years.   | Q2;Q3       | ABS: Capex                   | \$22,115  | Completed       | Green | Current status: Project has been completed. Closed circuit television system installed. Next steps: handover and documentation completed   | Project completed   |
| 2423 | CF: Investigation and Design | Mt Albert Recreation Centre - renew minor assets | Renew acoustic panels, carpet reception, install air conditioning unit in reception and office areas, replace air-conditioning unit in aerobics room, replace window louvres in fitness centre, replace vinyl flooring, upgrade kitchen, internal repaint, recoat stadium floor. This project has received a \$75,000 contribution from YMCA. This project also includes opex \$72,340. Therefore we request approval on the ABS Capex \$100,000. | Q3;Q4       | ABS: Capex; External funding | \$100,000 | Deferred        | Red   | Current status: Prices have been submitted and are being reviewed, project will be awarded shortly. Next steps: Commence physical work.  | Project to be carried forward into the new financial year for full delivery.<br><br>Current status: Concept plan for the reconfiguration of the reception layout, carpet tiles and providing acoustic has taken place, there are only minor changes to make which the architect has incorporated and will be presenting the changes again for final approval. Next steps: Stadium line marking and glass replacement remain, carry on with the discussion of the reception area and finalize the layout for tender.   |
| 2431 | CF: Investigation and Design | Chamberlain Park development                     | Stage 2 & 3 of masterplan delivery of western end neighbourhood park and restoration of Meola Creek. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 442).   | Q1;Q2;Q3;Q4 | LDI: Capex                   | \$450,000 | Deferred        | Red   | Current Status: All resource consent planning work has been completed. Resource consent was lodged in late February and is in the processing phase. We expect the consent to be completed in early May.<br><br>Next Steps: Planning continues for procurement. Tender documentation is currently being prepared. | Project is a whole construction season behind schedule due to other factors.<br><br>Current status: Resource consent was lodged in late February and is in the processing phase. Multiple queries were received by the consenting authority regarding the consent. Issues to do with the notified/non notified status of the consent were worked through and the consent process continued as non-notified. A comprehensive list of section 92 requests for further information were received on 17 April. The project team are providing a response to these. A geotechnical report has also been requested. The procurement for this specialist report took several weeks to conclude delaying the request for information responses. We expect the full response to the request for information and the additional technical reports to be now submitted in early June with the consent application outcome likely to be known in late June. The planning for physical works is currently on hold. Legal advice recommended the planning for physical works be suspended until the outcome from the Judicial review is known. Hearing was held on 8 February 2018. All procurement has been suspended. Next steps: Await outcome of Judicial Review. Planning continues for procurement. Tender documentation is currently being prepared. |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO        | Activity Name   | Activity Description  | Timeframe     | Budget Source | FY17/18     | Activity Status | RAG   | Q3 Commentary   | Q4 Commentary  |
|------|------------------------------|---|---|---------------|---------------|-------------|-----------------|-------|---|--|
| 2433 | CF: Investigation and Design | Albert-Eden discretionary budget for minor projects                                 | Various works in Albert-Eden including signage. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 2832). Previously sought 2017/18 funding increased from \$105,000 to \$145,000, reallocated from Nixon Park project. Minor projects include Harbutt Reserve - new seating and signage. Louis Adolphus Durieu Reserve - as per the action plan (seating, pathways, gardens). Windmill Reserve - basketball hoop, drinking fountain, seating. Walker Park - new seating. Murray Halberg - drinking fountain and basketball hoop. Potters Park playground - safety improvements (top of main module). | Q1;Q2;Q3;Q4   | LDI: Capex    | \$145,000   | Deferred        | Red   | Current status: Undertake scoping of new minor capex projects as and when identified by the local board. A number have been identified in November and March workshops for scoping. These include Harbutt Reserve - new seating and signage. Louis Adolphus Durieu Reserve - as per the action plan (seating, pathways, gardens). Windmill Reserve - basketball hoop, drinking fountain, seating. Walker Park - new seating. Murray Halberg - drinking fountain and basketball hoop. Potters Park playground - safety improvements (top of main module). Next steps: Undertake scoping of new minor capex projects and report back to the local board in early April for approval of budget to progress delivery. Report back on projects undertaken and remaining budget as the 2017/2018 financial year progresses. | Project to be carried forward into the new financial year for full delivery. Current status: Undertake scoping of new minor capex projects as and when identified by the local board. A number of projects were identified in November for scoping with new additional ones expected to be added in February / March. Next steps: Undertake scoping of new minor capex projects and report to the Board in March for approval of budget to progress delivery. Report back on projects undertaken and remaining budget as the 2017/2018 financial year progresses.  |
| 2437 | CF: Investigation and Design | Gribblehirst Park - renew park assets   | Renewal contribution to complete Gribblehirst projects  | Q2;Q3;Q4      | ABS: Capex    | \$17,000    | Deferred        | Red   | Current status: A site meeting was held on 22 February to finalise the scope with the local board members. The detailed design and scoping of the works are now being undertaken. Next steps: Finalise scope and design and issue to the stakeholders for approval and obtain pricing for the works to ensure they are in budget before they are handed to the project delivery team.   | Project to be carried forward into the new financial year for full delivery.<br><br>Current status: The playground consultant has been engaged and the public surveys have been distributed for the public to give feedback on their needs. Next steps: Collation of the surveys and design of the playgrounds.  |
| 2443 | CF: Investigation and Design | Kerr-Taylor Park - renew park assets  | Renew park assets   | Q2;Q3;Q4      | ABS: Capex    | \$20,000    | In progress     | Green | Current status: Engineering consultants have almost completed documentation on design for new bridge. Next steps: Consultants to complete design and consenting. Preliminary budget estimate to be completed and then hand over to project delivery team.   | Current status: Engineering consultants have completed documentation on design and have applied for building and resource consents for the new bridge. Next steps: Preliminary budget estimate to be completed and hand over to project delivery team.   |
| 2445 | CF: Investigation and Design | Melville Park - renew rock wall   | Renew wall and install handrail   | Q2;Q3;Q4      | ABS: Capex    | \$75,000    | Completed       | Green | Current status: Extent of works has been clarified and will be limited to repairs. A third stonemason was approached and is comfortable with the works to be carried out safely. Confirmation of methodology to be received. Neighbour liaison underway. Next steps: Confirmation of pricing, confirmation of timing of works and contract award.   | Project completed May 2018   |
| 2448 | CF: Investigation and Design | Nixon Park - new changing rooms and toilets   | Two new changing rooms and two new toilets  | Not scheduled | Growth        | \$1,350,000 | Cancelled       | Red   | Project cancelled.  | Project has been cancelled as Auckland Rugby Union have withdrawn their proposal.<br><br>Project cancelled.  |
| 2449 | CF: Investigation and Design | Potters Park - develop learn to ride area   | Develop a 'learn to ride' within the park. Budget to be reallocated from Nixon Park project.  | Q2;Q3;Q4      | LDI: Capex    | \$80,000    | Completed       | Green | Current status: Main contractor has been appointed, awaiting on contractor to finalize the contract. Next steps: Progress to physical works and hold site meeting.  | Project completed.   |
| 2454 | CF: Investigation and Design | Albert-Eden - top up for Phyllis Reserve, Anderson Park and Murray Halberg projects | Budget for contributions to SH20 funded projects in Phyllis Reserve, Anderson Park, and Murray Halberg Park. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 464).   | Q1;Q2;Q3;Q4   | LDI: Capex    | \$75,000    | Deferred        | Red   | Current status: Council staff have met with the local board and agreed on the scope to be investigated and progressed with the State Highway budget – Murray Halberg spectator seating and investigation of the toilet at Anderson park. Next steps: These projects will be progressed and reported back to the local board in April.   | Project to be carried forward into the new financial year for full delivery. Current status: This project budget line was created as a holding budget for additional works that may be required in these parks, not scoped at the time. As at April 2018 local board agreed works to progress were, investigation for bleacher seating in Phyllis Reserve and investigation for a publicly accessible toilet under the Football Club in Anderson park. Due to work programme capacity in quarter four these were delayed, local board member advised. These investigations are now underway. Next steps: Expect to report back to the local board by end of July/early August with the next steps required to progress to design and consenting stage. |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO        | Activity Name                                       | Activity Description  | Timeframe   | Budget Source | FY17/18   | Activity Status | RAG   | Q3 Commentary  | Q4 Commentary  |
|------|------------------------------|---|---|-------------|---------------|-----------|-----------------|-------|--|--|
| 2458 | CF: Investigation and Design | Western Springs Gardens - renew car park and paths  | Renew car park and paths.   | Q4          | ABS: Capex    | \$10,000  | On Hold         | Red   | <p>Current status: This renewal project conflicts with another project approved for scoping at this facility.</p> <p>Next steps: This project will now be carried out at the same time as the refurbishment of 990 Great North Road, Western Springs project.</p>  | <p>Project on hold until further scoping is complete for Waste Solutions project which is lined up for this building and car park, they are currently working through design and approval . This will ensure the two projects have or have not any conflicts.</p> <p>Current status: This renewal project conflicts with another project approved for scoping at this facility. Have recommended to put this project on hold due to Waste Solutions project scoping being currently underway.</p> <p>Next steps: Project is now on hold until further scoping is complete for Waste Solutions projects to ensure the two projects have or have not any conflicts.</p>  |
| 2460 | CF: Investigation and Design | Albert-Eden - LDI - upgrade of community facilities | Point Chevalier Community Centre, Epsom Community Centre and Sandringham Hall upgrades. | Q1;Q2;Q3;Q4 | LDI: Capex    | \$450,000 | In progress     | Amber | <p>Current status: Have met with centre managers and reviewed the proposed scope of works at each centre. Pt Chev community centre - immediate works have now been completed. These include upgrade the main room (painting, fixing the wall, storage, re furbish the kitchenette) painting and new blinds. signage improvements are still underway. Design phase- concept complete and endorsed by centre management. Physical works for the upgrade of the landscape will need to happen after the external painting and reroofing of the building, which is being coordinated by the renewals team New decking and building code compliant disability access will be built (budget dependant) along with storage and soft some minor soft landscaping. Epsom Community centre - as a heritage building there are challenges to achieve the main priorities of another toilet, increased storage and commercial kitchen. These are being worked through with a planner and designer to provide the local board with design options and costs for review and approval to proceed. Immediate improvements in the eden epsom rooms has been completed, include painting, curtains, carpet and new kitchen. Outside improvements requested by the centre are in design phase, these include more visible signage, improved visible access to the centre and an improved secure outdoor area that can then be hired out for parties. Heritage assessment has been completed. These design options and costings will also come to the local board for review and approval to proceed. Sandringham hall - Heat pumps are now installed to deal with immediate cold issues. Other improvements under investigation</p> | <p>A multi-year project, progress slower than anticipated. Current status: Pt Chev Community Centre - Internal building refurbishment works are completed. Inclusive of upgrade of main room (painting, fixing the wall, storage, re furbish the kitchenette) painting and new blinds. signage improvements. Outdoor design concept completed, endorsed by centre management. New decking, building code compliant disability access along with storage and some minor soft landscaping is waiting for design development. Epsom Community centre - three design options were presented to the centre management. The priorities of additional toilet, increased storage were designed for. Heritage values constrain the footprint of the proposed new additions. Design options reduced down to one option. This has been detailed and bought back to the community centre for feedback. An option will be brought to the local board for approval. Improvements in the Eden Epsom rooms are complete, inclusive of painting, curtains, carpet and new kitchen. Outside improvements are being developed, but a decision on the final design and new building footprint will determine location of visible signage and improved access to the centre, and security of outdoor areas. The final design options and costings will come to the local board for review and approval. Sandringham Hall - heat pumps are now installed to deal with immediate cold issues. Other improvements under investigation Next steps: Get decision from sponsor on which design to proceed with. Work through the design development for detailed design. Provide final costing and ensure approvals of budget and design. Lodge for building consent.</p> |
| 2589 | CF: Investigation and Design | Albert-Eden - produce heritage brochures            | Manage the review and publication of heritage brochures                                 | Q1;Q2;Q3;Q4 | LDI: Opex     | \$10,000  | Deferred        | Red   | <p>Current status: In discussion with mana whenua and will seek their input for the text at the start of the brochure and their feedback on the text written for the historical sites.</p> <p>Next steps: Still to complete consultation and provide the local board with a draft brochure for review and approval then printing of the brochures.</p>   | <p>Project to be carried forward into the new financial year for full delivery.</p> <p>Current status: Heritage review completed. In discussion with Mana Whenua and will seek their input for the text at the start of the brochure and their feedback on the text written for the historical sites.</p> <p>Next steps: Complete consultation and provide the local board with a draft brochure for review and approval. Printing of the brochures.</p>   |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO        | Activity Name   | Activity Description  | Timeframe   | Budget Source | FY17/18   | Activity Status | RAG   | Q3 Commentary   | Q4 Commentary   |
|------|------------------------------|---|---|-------------|---------------|-----------|-----------------|-------|---|---|
| 2590 | CF: Investigation and Design | Albert-Eden - maintain heritage rock walls                        | Repair and maintain heritage rock walls as identified by Heritage department  | Q1          | LDI: Opex     | \$60,000  | Completed       | Green | Current status: Full maintenance and repointing works have been undertaken with the stone walls in Bellevue Park. Weed control works on the walls at Nicholson park has been completed. Next steps: The heritage report from the heritage team to be approved by the local board as this will set direction for financial year 2019 delivery.   | Project completed.  |
| 2870 | CF: Investigation and Design | Pt Chevalier Community Centre - refurbish interior                | The interior requires refurbishment - repainting all surfaces, heating system and providing an internal storage facility  | Q2;Q3;Q4    | ABS: Capex    | \$50,000  | Completed       | Green | Project completed November 2017, awaiting confirmation from the centre manager on whether there are any other works needed before the project is closed off.  | Project completed.  |
| 2913 | CF: Investigation and Design | Anderson Park - landscape improvements - stage 2                  | Landscape Improvements - Stage 2 This project is carried forward from the 2016/2017 work programme, previous ID 4388  | Q1;Q2       | LDI: Capex    | \$278,117 | Completed       | Green | Current status: The car park and stormwater drainage works are complete. Other completed works include the furniture, entrance signage and the ball fence behind the eastern goal line has been repaired. The works for the renewal/upgrade of the playground were completed in November 2017. Next steps: None   | Project completed   |
| 2945 | CF: Investigation and Design | Chamberlain Park - install artificial fields and lights - stage 5 | Stage 5 artificial fields and lights. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3355). This project is carried forward from the 2016/2017 work programme, previous ID 3355 | Q1;Q2;Q3;Q4 | ABS: Capex    | \$40,000  | Deferred        | Red   | Current status: No further work has been undertaken on this project pending the decision of the judicial review hearing and the confirmation of funding for the OLI's from governing body. Next steps: Await outcome of Long Term Plan decision to provide funding to realign golf course and construct sports fields.  | Awaiting outcome of Judicial Review.<br><br>Current status: Still awaiting decision on Judicial Review: No further work has been undertaken on this project pending the decision of the judicial review hearing and the confirmation of funding for the OLI's from governing body. Next steps: Await outcome of Long Term Plan decision to provide funding to realign golf course and construct sports fields.  |
| 2978 | CF: Investigation and Design | Fowlds Park - install toilet                                      | Supply and install of a double pan toilet, auto locking doors. This project is carried forward from the 2016/2017 work programme, previous ID 448   | Q1;Q2;Q3;Q4 | LDI: Capex    | \$169,300 | Deferred        | Red   | Current status: The triple Exeloo toilet has been procured. An engineer has been engaged to undertake the location of the utilities and completion of the building consent engineering approvals required for installation. Resource Consent is not required. Next steps: Completion of the building consent engineering approvals and programming of the toilet installation date. All stakeholders to be kept informed  | Insufficient budget. Previous notes indicate that a top up was always required for utility connections and this will be funded as agreed through the sports development budget. Also, delays were experienced some years ago with error by the manufacturer in toilet supply, environment court issues around the sports fields, re engagement by sports club to locate the toilet within the existing footprint.<br><br>Current status: The triple Exeloo toilet has been procured and built. The site location for the toilet has been agreed. Ducting has been installed under the recently constructed footpath to accommodate future utility services for the toilet. Design work is nearing completion and Exeloo have been involved in early contractor engagement. An initial quotation for the installation of the toilet has just been received and is over budget. Next steps: Finalise the detailed design. Request additional funding. Obtain regulatory consents to connect to the various utilities. Request quotations and negotiate the terms of the contract. |
| 3003 | CF: Investigation and Design | Gribblehirst Park Action Plan                                     | This project is carried forward from the 2016/2017 work programme, previous ID 462  | Q1;Q2;Q3;Q4 | LDI: Capex    | \$258,525 | Deferred        | Red   | Current Status: Council officers met with Albert Eden Local Board members on site on 22 February and walked through the action plan items. Items were prioritised for implementation in FY18.<br><br>Next Steps: Meet with the Local Board in April workshop to provide a full update on the LDI and renewal funded scope of works planned. Contract documentation being prepared for contractor procurement and completion of prioritised works by 30 June 2018. | Project to be carried forward into the new financial year for full delivery.<br><br>Current status: The tender has been received and it is over priced and not acceptable, this will require review and some negotiation with the main contractor. Next steps: Once the negotiations are complete, the main contractor will be appointed for the physical works.  |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO        | Activity Name  | Activity Description   | Timeframe   | Budget Source    | FY17/18   | Activity Status | RAG | Q3 Commentary   | Q4 Commentary  |
|------|------------------------------|--|--|-------------|------------------|-----------|-----------------|-----|---|--|
| 3174 | CF: Investigation and Design | Rocket Park - install drainage and paving                  | This project is carried forward from the 2016/2017 work programme, previous ID 461   | Q1;Q2;Q3;Q4 | LDI: Capex       | \$99,720  | Deferred        | Red | Current status: On site soakage identified as poor with cost estimates for a formal pipe connection into road catchment connection looking very high. Presented to the local board, confirmed requested to spend the budget on the formal drainage connection and extend the hard stand area behind the toilet facility. Detailed design completed. Resource consenting underway. Next steps: Completion of lodgement of the resource consent (earth works, tree dripline) and building consent (stormwater). Physical works planned to commence on site in quarter four once resource consent has been obtained. | Project to be carried forward into the new financial year for full delivery. Current status: Resource consent received. Procurement of contractor for physical works underway. Next steps: Tender price review and award contract.   |
| 3256 | CF: Investigation and Design | Watea Reserve - development - stage 4 pathway and seating  | Completion of pathway network as per the concept plan, plus additional seating and picnic sets. This project is carried forward from the 2016/2017 work programme, previous ID 2830  | Q1;Q2;Q3;Q4 | LDI: Capex       | \$49,876  | Deferred        | Red | Current status: Stage one of the pathway (between the existing boardwalks ) is completed. Progression for the stage between the playground and the existing boardwalk is weather dependent due to very poor site access. Delayed due to onsite conditions. At the same time the furniture will be installed that is funded from 2017/2018 locally driven initiative capex. Next steps: Physical works progression for the pathway between the playground and the existing boardwalk, inclusive of the furniture installation April/May 2018.  | Project to be carried forward into the new financial year for full delivery.<br><br>Current status: Progression for the stage between the playground and the existing boardwalk has been delayed by weather dependent due to very poor site access. Locally driven initiative capex. Next steps: Physical works progression for the pathway between the playground and the existing boardwalk, inclusive of the furniture installation during spring 2018. |
| 3410 | CF: Investigation and Design | Nicholson Park - renew general assets                      | Renewal of retaining walls and furniture   | Q3;Q4       | ABS: Capex       | \$0       | Deferred        | Red | Current status: Project works have been identified and a costing has been obtained to repair the stone walls . Next steps: This work is now in project delivery phase.  | Retaining walls that are heritage may require extended timeline and budget.<br><br>Current status: Procurement for physical works contract underway. Next steps: Tender price review and contract finalisation, with view of physical works commencement by quarter one financial year 2018/2019.  |
| 3445 | CF: Investigation and Design | 25 Poronui Street, Mt Eden - renew shooting range facility | Renew Parafed Shooting Range facility in accordance with the findings in the building condition assessment. Including replacing roofing materials, ceiling panels and investigation of any further condition 4 or 5 assets on site. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works. | Q3;Q4       | ABS: Capex       | \$120,000 | Deferred        | Red | Current status: Consultants are assessing work to be carried out. Next steps: Once proposal is received, scope can be defined and budget confirmed.   | Project to be carried forward into the new financial year for full delivery.<br><br>Current status: Physical works tender price review and contract award. Next steps: Physical works anticipated to be completed in quarter one 2018/2019.  |
| 3532 | CF: Investigation and Design | Chamberlain Park - develop shared path                     | Build Meola Creek shared path in Chamberlain Park. Funded by local board transport capital fund. Fully funded by external provider Auckland Transport.   | Q4          | External funding | \$695,000 | Deferred        | Red | Current status: No further work has been undertaken on this project pending the decision of the judicial review hearing which was completed in February 2018. The decision of the High Court will have implications on the development and execution of the Chamberlain Park Shared path way project. Next steps: Await outcome of High Court which we have been advised should be within six months of the hearing.  | Awaiting outcome of High Court which we have been advised should be within six months of the hearing.<br><br>Current status: An external consultant to be engaged to progress the two options (land purchase or bridges) now that judicial review has been overruled. Next steps: Consultant to complete preliminary designs and cost estimates.   |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO        | Activity Name                                     | Activity Description   | Timeframe   | Budget Source | FY17/18   | Activity Status | RAG   | Q3 Commentary   | Q4 Commentary   |
|------|------------------------------|---|--|-------------|---------------|-----------|-----------------|-------|---|---|
| 3534 | CF: Investigation and Design | Nixon Park - install ball stop fence              | This is a health and safety project which requires a fence to be installed to stop the balls from landing on the motorway.   | Q4          | Growth        | \$200,000 | Deferred        | Red   | Current status: The backstop fence fabrication process has started and is due to be complete by mid-May 2018. All user groups rugby and lacrosse are up to date with the project status and have been made aware that throughout the fence being installed a portion of the field will be closed off once the project commences on-site. This will not interrupt either user groups training schedules and both project works and training can co-exist. Next steps: Once the fence fabrication is complete the installation works will commence on-site. Installation works will likely start by the middle of May 2018 (but is subject the fabrication being on time) and will take one month to install and assemble the fence.  | Project to be carried forward into the new financial year for full delivery. Current status: Physical works are underway, wet weather held the project up in some areas but the contractor was able to concentrate on the other areas of the project. Next steps: Monitor the programme submitted by the main contractor and work on a reinstatement plan for the area.   |
| 3544 | CF: Investigation and Design | 25 Poronui Street, Mt Eden - demolish outbuilding | Due to asbestos identified the outbuilding is to be demolished in a controlled environment.  | Q1;Q2       | Regional      | \$6,000   | Completed       | Green | Current status: Project is now complete November 2017<br>Next steps: Project now complete.  | Project completed.  |
| 1553 | CF: Operations               | Albert-Eden Maintenance Contracts                 | The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body. | Q1;Q2;Q3;Q4 | ABS: Opex     | \$0       | In progress     | Green | The third quarter has seen unprecedented weather for the Auckland region. Temperatures have reached highs not seen in a century and rainfall in the year up to February was 36 per cent of what was received for the whole previous calendar year. Our contractor has remained on top of mowing in the majority of areas, but garden maintenance particularly in the road corridor is where we are seeking improvement. A successful events season has show cased our parks and reserves across the Albert-Eden Local Board area. All events have gone according to plan except for the first ever cancelling of the Big Gay Out event.   | April brought another major storm event with our contractors struggling with the scale of the damage across our open space portfolios. Due to the volume of damage across the region, our contractors have prioritised tree works according to urgent health and safety risks with non-urgent work possibly taking up to three months to clear. Increasing our operational audit targets have given us the ability to focus on contract outcomes. Our contractors have also submitted a plan on how they intend to manage the green spaces in Albert-Eden over the winter months to ensure that the sites are kept clean, tidy and mown. We are continuing to work with the contractor to focus on ensuring an integrated approach in all areas. We will continue to work collaboratively with our contractors towards improving contract performance and outcomes for our customers.   |
| 1984 | CF: Operations               | Albert-Eden: Future Giants Tree Programme         | The strategic planting of large specimen trees in local parks and reserves.  | Q1;Q2;Q3;Q4 | LDI: Opex     | \$20,000  | In progress     | Green | Sites have been scoped and options have been provided for consideration. Native trees have been ordered and planting to be arranged with the contractor for completion this season.   | The planting was completed in June at all sites as agreed with the local board. A total of 104 trees were planted across five sites including Potters Park, Watea, Kerr Taylor, Windmill and Heron Park   |
| 3474 | CF: Operations               | Albert-Eden Arboriculture Contracts               | The Arboriculture maintenance contracts include tree management and maintenance.   | Q1;Q2;Q3;Q4 | ABS: Opex     | \$92,367  | In progress     | Green | There has been a focus over the summer months on accessing parks and reserves to complete scheduled and response work that are inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that saw a spike in requests for service. Over the two day weekend of the storm we received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March provided additional challenges with the odd tree failure due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual. | The fourth quarter was dominated by the effects and subsequent clean up resulting from the April storm. The severity of the damage is arguably the most extensive that has been seen in recent years since Cyclone Bola. Region wide we received 5000 requests for service during one week following the storm which is the same volume we usually receive over a three month period, with high volumes continuing since then. Any one of these individual jobs could be a significant amount of work in its own right. This has had a significant impact on scheduled maintenance with planned work needing to be deferred. All urgent and safety critical sites have been addressed however there is still some instances of minor debris in streets. Some of the parks site clean up is complicated by poor ground conditions. The appearance of some streets is being effected by residents who have dragged private vegetation onto street berms. Council does not offer a service to remove private vegetation. This is being followed up by Waste Solutions as illegal dumping. Replacement tree planting has commenced and will continue through June/July with a final mop up being completed in August. |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO | Activity Name  | Activity Description   | Timeframe   | Budget Source        | FY17/18   | Activity Status | RAG   | Q3 Commentary  | Q4 Commentary   |
|------|-----------------------|--|--|-------------|----------------------|-----------|-----------------|-------|--|---|
| 3475 | CF: Operations        | Albert-Eden Ecological Restoration Contracts                   | The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.   | Q1;Q2;Q3;Q4 | ABS: Opex            | \$80,198  | In progress     | Green | The key focus for the third quarter has predominately been high value park pest plant control. Other activities of focus have included; undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The number of requests for service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues. | The fourth quarter has been focused on completing the scheduled works programme. Final pest animal control pulsing, the second round of pest animal monitoring and follow up pest plant control have been the main activities. Planting opportunities have been assessed, plants secured, planting site preparation undertaken with planting likely being undertaken in early July. High Value Site Assessment Reports are being revised post final pest plant control rounds. These will include updated polygon boundaries and updated pest animal monitoring lines. Requests for services received remain steady with most requests for rat and possum control. Wasp control requests have decreased throughout the region over the quarter. |
| 783  | CF: Project Delivery  | Waterview reserves: Developing improvements to parks (SH16/20) | Developing improvements to parks in Waterview affected by the SH16/20 connections project. Draft programme includes: Tutuki Reserve: upgradeNew signage in local parksHeron Park   | Q1;Q2;Q3;Q4 | ABS: Capex;ABS: Opex | \$57,679  | Completed       | Green | Project completed  | Project completed.  |
| 2424 | CF: Project Delivery  | Murray Halberg - restore steps & paving                        | General park restoration as part of the SH16/20 project.   | Q1          | ABS: Capex           | \$158,154 | Completed       | Green | Project completed  | Project completed   |
| 2425 | CF: Project Delivery  | Albert Eden - renew paving and structures FY17-18              | Renewal of paving and structures at Bond Reserve, Centennial Park, Coyle Park, Harwood Reserve, Melville Park, Pollard Park, School Reserve. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3717).   | Q1;Q2;Q3;Q4 | ABS: Capex           | \$280,000 | Deferred        | Red   | Current status: Hardwood Reserve has been completed, Pollard Park now has a decision made, tendering to commence in the last week of March. Letters have been sent to the residents informing them of the works starting late April. Waiting on engineers final drawings for re-tendering the project.Next steps: Complete tendering of project and acquire contractor.  | Project has been delayed due to engineering concerns and procurement process. Project should finish mid-August.Current status: Letters of the works at Pollard Park have been delivered to the community while we await tenders. We had gone to market but only one contractor had submitted by the closure date on the 27 April. We had extended the tender to the 28 May to try and get more interest and pricing to ensure we can compare prices and get best value. Contractor delays have now protracted the start date on the community engagement letters. Contract was awarded on 20 June due to contract delays.Next steps: Start works as soon as possible as community was already informed of a late/early May start date.          |
| 2426 | CF: Project Delivery  | Albert Eden - renew playgrounds FY17-19                        | Health and Safety urgent renewals addition (T-Bar swings): Anderson Park, Bannerman Reserve, Coyle Park, Harbutt Reserve, Moa Reserve, Nicholson Park, Owairaka Reserve, Sandringham Community Centre, Virginia Reserve. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3515).   | Q2;Q3;Q4    | ABS: Capex           | \$160,000 | In progress     | Amber | Current status: Quotation has been received from consultant and is being reviewed. Playgrounds being scoped are: Owairaka, Sandringham, Virginia, Bannerman, Coyle and Anderson Parks. Next steps: Consultant to commence works as required for each playground  | A multi-year project, progress slower than anticipated.<br><br>Current status: Quotation has been received from consultant. Consultation for the following playgrounds will start in June: Owairaka, Sandringham, Virginia, Bannerman, Coyle and Sandringham community centre parks. Next steps: Consultant to commence physical works required for each playground.  |
| 2427 | CF: Project Delivery  | Albert Eden - renew signage FY17-19                            | Alan Wood Reserve A, Anderson Park, Centennial Park, Coyle Park, Fowlds Park, Griffin Reserve, Heron Park, Marivare Reserve, Melville Park, Mt Albert War Memorial Reserve, Murray Halberg Park, Nicholson Park, Pollard Park, Raymond Reserve, Roy Clements Treeway, Warren Freer Park, Watling Reserve, Windmill Park, Withiel Thomas signage renewals (19 signs and 6 plaques). This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3501). | Q1;Q2;Q3;Q4 | ABS: Capex           | \$60,000  | Deferred        | Red   | Current status: Signage designs to be adjusted to fit within new council-wide templates. Next step: Obtain final sign off of design and proceed with manufacture and installations.  | Project to be carried forward into the new financial year for full delivery.<br><br>Current status: Signage designs to be adjusted to fit within new council-wide templates. Project also delayed awaiting outcome of Maōri naming project. List of signs cross-checked in consultation with Maōri naming project to identify ones are not affected and can proceed. Next steps: Signs not impacted by the Maōri naming project to be progressed to install.  |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO | Activity Name  | Activity Description   | Timeframe   | Budget Source | FY17/18   | Activity Status | RAG   | Q3 Commentary  | Q4 Commentary   |
|------|-----------------------|--|--|-------------|---------------|-----------|-----------------|-------|--|---|
| 2428 | CF: Project Delivery  | Harbour View Reserve and Coyle Park - renew seawall  | Coyle Park seawall renewals and Harbour View Reserve path and seawall renewals. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 125).   | Q1;Q2;Q3;Q4 | ABS: Capex    | \$120,000 | In progress     | Amber | Current status: The foreshore wall renewal is currently being scoped and specifications prepared for consent.<br>Next steps: Upon obtaining consent a contractor will be procured to carry out the works. This is currently scheduled to be completed by the end of October 2018.  | A multi-year project, progress slower than anticipated.<br><br>Current status: A contract has been put in place for a stone mason to carry out the Harbour View Reserve rock sea wall repairs. This aspect of the project will be complete by late June 2018.<br>Next steps: Other aspects of the project including replacement of a metal balustrade at Coyle Park are being scoped for completion by late October 2018.   |
| 2429 | CF: Project Delivery  | Anderson Park - renew tennis court                   | Anderson Park tennis court renewal. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3597).  | Q1;Q2;Q3;Q4 | ABS: Capex    | \$185,000 | Deferred        | Red   | Current steps: An engineer has been engaged to provide an assessment of the hard surface and a high level cost estimate<br>Next steps: Confirm the consent requirements. Confirm the design/layout for the linemarking for various activities  | Project to be carried forward into the new financial year for full delivery.<br>Current status: An engineer assessment for the courts has been provided, the findings from the reports are to be discussed with the local board in order to proceed in the right direction.<br>Next steps: Confirm the decision from local board and progress to engage a contractor to undertake the physical works on site.   |
| 2430 | CF: Project Delivery  | Centennial Park - renew playground                   | Centennial Park - renew whole playground. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3491).  | Q2;Q3;Q4    | ABS: Capex    | \$120,000 | Completed       | Green | Current status: Physical work starting on 19 March 2018.<br>Next steps: Practical completion by 30 April 2018.   | Project completed June 2018   |
| 2432 | CF: Project Delivery  | Coyle Park path and development                      | Development of all-weather coastal perimeter path. Planning and consenting in 2017/2018, construction 2018/2019. Budget includes \$75,000 of reallocated funds from Nicholson Park Stage 4 project to ensure completion of this project. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 444).  | Q1;Q2;Q3;Q4 | LDI: Capex    | \$275,000 | Deferred        | Red   | Current status: Local Board requested all weather surfacing, concrete. Cost estimates were revised on this basis and the budget was increased to cover the additional funding required. Site meeting was held with local board members to agree on the exact route of the pathway. Detailed design is complete and Mana Whenua consultation is underway. Next steps: Lodge for resource consent April 2018 to enable physical works to commence May 2018. Expect works to take 12 weeks on site. Works cannot commence on site until the completion of the last major summer public event in the park in early March 2018. | Iwi consultation and resource consent.<br><br>Current status: Additional information from iwi and consultants required for the resource consent. Working through with the iwi consultation in terms of their engagement and involvement on the project.<br>Next steps: Obtain resource consent, get tender process underway, appoint contractor and begin physical works.   |
| 2434 | CF: Project Delivery  | Fowlds Park - renew general assets                   | Fowlds Park - renew barbeque, fence, road and tables. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3504).  | Q1;Q2;Q3;Q4 | ABS: Capex    | \$152,755 | Deferred        | Red   | Current status: Fowlds park general renewals (including fitness stations, pathway renewal and bollards) - Construction works supplier has been confirmed and physical works will start in mid- April 2018. Next steps: Complete construction works by end of June 2018.  | Project to be carried forward into the new financial year for full delivery.<br><br>Current status: Fowlds Park general renewals (including fitness stations, pathway renewal and bollards) - Construction works are complete except for the barbecue renewal. Barbecue renewal will be completed as soon as approval to carry out physical works has been received from the councils closed landfills team.<br>Next steps: Complete construction works by mid-July 2018. |
| 2435 | CF: Project Delivery  | Fowlds Park - develop field 3 artificial with lights | To install a 3G artificial sports surface on the site of the existing #3 league field at Fowlds Park. The facility is to incorporate a full-sized rugby league field and also make provision for a warm-up area and Softball diamond. The area should be lit to games standard for rugby league. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3350). | Q1;Q2;Q3;Q4 | Growth        | \$50,000  | In progress     | Amber | Current status: Concept design is well advanced. Stakeholder and local board consultation held in March 2018.<br>Next steps: Continue with detailed design and tendering process. Physical works is anticipated to begin in October 2018.  | A multi-year project, progress slower than anticipated.<br><br>Current status: Report presented to local board in June 2018 for resolution to proceed. Developed design almost complete and does not include a softball fence as part of the project. Resource consent application almost complete.<br>Next steps: Lodge resource consent and begin construction in October 2018.   |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO | Activity Name  | Activity Description   | Timeframe   | Budget Source | FY17/18   | Activity Status | RAG   | Q3 Commentary   | Q4 Commentary  |
|------|-----------------------|--|--|-------------|---------------|-----------|-----------------|-------|---|--|
| 2436 | CF: Project Delivery  | Greater Oakley Creek - renewals                          | Improvement of Oakley Creek path network and associated facilities. Part of Albert-Eden SH16/20 general park restoration. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3506).                              | Q2;Q3;Q4    | ABS: Capex    | \$150,000 | In progress     | Amber | Current status: Design work is progressing with the priority being the land slip repair and way finding signage. Next steps: Continue scoping work, ensure all relevant stakeholders and the local board are informed of planning and design progress. Complete scoping, design, consents, identify staging and associated costs.   | A multi-year project, progress slower than anticipated. Current status: Building consent for the slip is under way and design work for way finding signage is nearly complete and will be ready for review by the local board. The consultant is working on the design for the path which will also be ready for review in the near future. Next steps: Continue monitoring the progress of the building consent, review and provide concept for the way finding signage to local board for approval, continue with the design of the path and send for review and approval when received.   |
| 2438 | CF: Project Delivery  | Gribblehirst Park Bowling Green - investigate reuse      | Investigation on reuse of the bowling green. Currently local board are in discussion with community leasing team regarding the surrounding facilities. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 4470). | Q1;Q2;Q3;Q4 | LDI: Capex    | \$75,000  | Deferred        | Red   | Current status: Met with local board members and agreed this would come back to a local board workshop in April.<br>Next steps: for the local board to agree a way forward on what physical works could be undertaken with the bowling green to support future use by the Hub and other community groups.   | A multi-year project, progress slower than anticipated.<br><br>Current status: Expression of interest completed in 2017 by the leasing team.<br>Next steps : Staff are preparing information to bring to the board for their direction on the future use and investment in the green. Ensure the budget is deferred across into financial year 2018/2019.  |
| 2439 | CF: Project Delivery  | Gribblehirst Park - renew carpark                        | Investigation on reuse of the bowling green. Currently local board are in discussion with Community Leasing team regarding the surrounding facilities. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 4470). | Q2;Q3;Q4    | ABS: Capex    | \$290,000 | In progress     | Green | Current status: Design of new car park, footpaths and other items will be completed by the end of April 2018.<br>Next steps: Delivery of this work will then begin and be completed by the end of June 2018.  | Current status: Consultant working through the investigation of the car park design, consultation with the clubs in terms of programming of the physical works.<br>Next steps: Obtain tender documents and proceed on going out to tender.   |
| 2441 | CF: Project Delivery  | Harwood Reserve - renew playground                       | Harwood Reserve playground renewal. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3495).  | Q1;Q2       | ABS: Capex    | \$75,000  | Completed       | Green | Project completed   | Project completed  |
| 2444 | CF: Project Delivery  | Albert-Eden - Local Parks and Reserves - install signage | New signage, including interpretation for Withiel Reserve, Oakley Creek and other general park signage. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 2831).  | Q1;Q2;Q3;Q4 | LDI: Capex    | \$80,000  | Deferred        | Red   | Current status: The local board have provided a list of signage. The local board agreed in an October , November and March workshop which signs are to be included.<br><br>Next steps: Final signoff of the signs to proceed to production and installation in April. Identification of additional signage to be replaced or new signage as and when required by the local board. | Project to be carried forward into the new financial year for full delivery.<br><br>Current status: The full list of signage collated over the last several months requested by the local board is with the signage supplier. Draft designs are currently being mocked up to reflect current design standards with consideration to the Maori dual naming signage programme being rolled out in financial year 2019.<br>Next steps: provide the local board with the draft designs for all the signs for approval in July, with installation rollout commencing in August. Noting there is remaining budget for further signs to be scoped and added in financial year 2019 as and when they are identified. |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO | Activity Name  | Activity Description   | Timeframe     | Budget Source | FY17/18   | Activity Status | RAG   | Q3 Commentary  | Q4 Commentary   |
|------|-----------------------|--|--|---------------|---------------|-----------|-----------------|-------|--|---|
| 2446 | CF: Project Delivery  | Motu Manawa Marine Reserve - develop coastal boardwalk           | Develop a boardwalk from Heron Park to Howlett Esplanade. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3351).  | Q1;Q2;Q3;Q4   | Growth        | \$140,000 | In progress     | Amber | Current status: A refined concept plan has been presented to the local board along with the public consultation plan. This has been approved. Next steps: Meet with local board member early April to confirm before progressing the public consultation with key stakeholders such as Department of Conservation and Mana Whenua.   | A multi-year project, progress slower than anticipated. Current status: The communications and engagement plan has been updated to incorporate local board member feedback and the time lines have been adjusted to suit. Consultation material including route maps and graphics have been prepared for the proposed stakeholder drop-in sessions. The concept design was presented to South West Hui. As a result of mana whenua concerns, a site meeting has been arranged between interested iwi, Department of Conservation and local board representatives for late June before public consultation proceeds. Next steps: Consultation and engagement with key stakeholders and local residents will commence in accordance with the engagement plan after the site hui with mana whenua and local board representatives.   |
| 2447 | CF: Project Delivery  | Nicholson Park upgrade - Stage 2 (toilet), stage 3 & 4           | Stage 2 - Further development of Nicholson Park including toilets. Stage 3 - includes lights, signage, drinking fountain and rock walls. Stage 4 - includes redevelopment of the unused bowling green. This stage is currently on hold pending agreement on the future use, therefore previously sought 2017/2018 funding decreased from \$150,000 to \$25,000. Remaining \$125,000 to be reallocated to Coyle Park pathway, Watea Reserve furniture and further development at Potters Park. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 455). | Q1;Q2;Q3;Q4   | LDI: Capex    | \$25,000  | Deferred        | Red   | Current status: Toilet to be installed at the same time as Fowlds Park toilet, April/May 2018. Next steps: Toilet installation to be completed. The stage four (old bowling green) scoping of works remain under local board discussion. The financial year 2017/2018 budget will be reallocated while discussions continue as to the best use for the unused bowling green.   | Stage two toilet installation has been delayed due to multiple late changes (to meet Tennis Club requests, Auckland Council Arborist requests, Watercare requests) in location required additional consents<br><br>Current status: The final location has been confirmed adjacent to the playground, with the doors facing the playground on the other side of the access road. Tree removal is complete. The toilet structure has been built, received the building consent approval and is available to be transported to site. Detailed design is being completed and a quotation is being prepared for the installation of the toilet. Approval has been given to amend the existing building consent for the installation, rather than applying for a complete new building consent. Next steps: Confirm the need for a new water meter and new power meter. Evaluate quotation. |
| 2450 | CF: Project Delivery  | Oakley Creek - development plan improvements                     | Improvements at Oakley Creek as per the development plan.  | Not scheduled | LDI: Capex    | \$250,000 | Cancelled       | Amber | Current status: Landscape Architects have commenced detailed design of path alignment, structures and way finding. Path width and surface material will require careful consideration due to flood hazard. Fee proposals have been received for interpretive signage. Next steps: Finalise way finding locations and design and engage contractor for build and install by end of June 2018. Award contract for interpretive design. Concepts to be presented to internal/external stakeholders for review by end of May 2018. | Current status: Project combined with Sharepoint ID 2436 Oakley Creek - development plan improvements (May 2018)  |
| 2451 | CF: Project Delivery  | Phyllis Reserve - earthworks to level cap and topsoil on field 3 | Stage 1 #3 - earthworks to level cap and topsoil. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 2928).  | Q1;Q2;Q3;Q4   | Growth        | \$500,000 | In progress     | Amber | Current status: Tender submitted, a few queries still to be resolved. Finalizing appoint of the main contractor. Next steps: Physical works to begin on site.  | A multi-year project, progress slower than anticipated. Current status: Constant monitoring of the programme against the physical works is being undertaken, weather does not help but the contractor is doing their best to meet the programme. Next steps: Works to keep progressing and programme to be monitored with the main contractor to achieve the due date of late October.  |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO | Activity Name  | Activity Description  | Timeframe   | Budget Source | FY17/18   | Activity Status | RAG   | Q3 Commentary  | Q4 Commentary  |
|------|-----------------------|--|---|-------------|---------------|-----------|-----------------|-------|--|--|
| 2459 | CF: Project Delivery  | Windmill Reserve - signage and hill trace                                      | Signage and hill trace project.   | Q4          | LDI: Capex    | \$65,000  | Deferred        | Red   | Current status: A planning assessment is being undertaken to confirm that a resource consent is not required. Design work for the track alignment is underway and specifications are being developed. A local historian is being contracted to provide interpretation.<br>Next steps: Complete design work and interpretation work. Prepare project for execution and delivery.  | Project to be carried forward into the new financial year for full delivery.<br><br>Current status: Design work for the track alignment is complete, seat location and specifications are complete. Detailed design and specifications and a pricing schedule has been completed. A local historian has completed draft interpretive text for the proposed signage. The draft text has been distributed for review and awaiting a response.<br>Next steps: Complete design work and interpretation text, get sign produced. Project documentations are ready for andover to Project Delivery Team. Awaiting confirmation on confirmed planning assessment. |
| 2461 | CF: Project Delivery  | Windmill Reserve - north netball courts - increased capacity courts and lights | Improve the quality, capacity and use of the Windmill Netball Courts to meet the demand for outdoor courts in the central area and increase netball and multi-sport playing opportunities. This project is funded as follows:<br>FY2017/2018 - Growth - \$100,000<br>FY2017/2018 - ABS Capex - \$4,800<br>FY2018/2019 - Growth - \$1,000,000<br>FY2018/2019 - ABS Capex - \$100,000 | Q1;Q2;Q3    | ABS: Capex    | \$104,800 | Completed       | Green | Current status: Practical completion achieved and minor defects to be fixed.<br>Next steps: Obtain operations manual from the main contractor.   | Project completed  |
| 2827 | CF: Project Delivery  | Walker Park Development  | Sand slits drainage and irrigation on field 1 and 5. Installation of lighting on field 5. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3662). This item replaces items 2455, 2456 and 2457.   | Q1;Q2;Q3;Q4 | Growth        | \$60,000  | On Hold         | Red   | Current status: On hold. The updated sports field capacity assessment has identified that Albert Eden Local Board area has a project shortfall of 104 hours over the next 10 years. Projects planned for Fowlds Park, Phyllis Street Reserve and Chamberlain Park will address this shortfall. As a result the upgrade of Walker Park #1 and #5 has been put on hold.<br>Next steps: Continue to address shortfall in Albert-Eden Local Board area by completing other planned projects. | Project is on hold.<br><br>Current status: On Hold. Rationale for why project has been put on hold will be discussed with local board at a future workshop. The updated sports field capacity assessment has identified that Albert Eden Local Board area has a project shortfall of 104 hours over the next 10 years. Projects planned for Fowlds Park, Phyllis Street Reserve and Chamberlain Park will address this shortfall. As a result the upgrade of Walker Park #1 and #5 has been put on hold.<br>Next steps: Continue to address shortfall in Albert-Eden Local Board area by completing other planned projects.                                |
| 2830 | CF: Project Delivery  | Phyllis Reserve - Development Stage 2  | Car parking area. Two new changing rooms and three new toilets. This project is a continuation of a multi-year project from the 2016/2017 programme (previous ID 3660). This item replaces items 2452 and 2453.   | Q1;Q2;Q3;Q4 | Growth        | \$390,000 | In progress     | Green | Current status: Confirming pricing for professional services to complete investigation and design of carpark, toilet and changing room in the new proposed location. We have received responses from two companies to provide professional services. Next steps: Engage company for professional services and continue site investigation for proposed location.   | Current status: New consultant engaged to continue professional services. Intention is to update the board with concept design late July 2018. Concept design needs to address closed landfill and over land flow path issues. Next steps: Complete detailed site investigation and concept design by late July 2018.  |
| 2902 | CF: Project Delivery  | Albert Eden - renew paving and structures FY17                                 | This project is carried forward from the 2016/2017 work programme, previous ID 3716   | Q1          | ABS: Capex    | \$50,000  | Completed       | Green | Project completed  | Project completed.   |
| 2903 | CF: Project Delivery  | Albert Eden - renew utilities FY17   | This project is carried forward from the 2016/2017 work programme, previous ID 3516   | Q1;Q2;Q3;Q4 | ABS: Capex    | \$47,740  | Deferred        | Red   | Current status: Minor utility pole removal from redundant lighting fixtures at Andersons and Nixon Park<br>Next steps: Removal of poles in April.  | Project to be carried forward into the new financial year for full delivery.<br><br>Current status: Several utility poles have been removed from redundant lighting fixtures at Andersons and Nixon Park.<br>Next step: Complete the removal of the remaining poles. This is scheduled to begin in late July 2018.   |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO | Activity Name  | Activity Description  | Timeframe     | Budget Source | FY17/18   | Activity Status | RAG   | Q3 Commentary  | Q4 Commentary   |
|------|-----------------------|--|---|---------------|---------------|-----------|-----------------|-------|--|---|
| 2905 | CF: Project Delivery  | Albert-Eden - upgrade electrical & fire system   | Upgrade fire systems for compliance purposes and fire safety as a priority requirement.<br>This project is carried forward from the 2016/2017 work programme, previous ID 3871                    | Q1;Q2;Q3;Q4   | ABS: Capex    | \$57,400  | Deferred        | Red   | Current status: Expected to finish end June 2018.<br>Next steps: Handover and closure  | Project to be carried forward into the new financial year for full delivery.<br><br>Current status: Expected to finish end May 2019 due to contractor's current work commitments<br>Next steps: Handover and closure  |
| 2906 | CF: Project Delivery  | Albert-Eden - upgrade fire system and electrical switchboard upgrade - community halls & centres | Upgrade fire system and electrical switchboards, including remedial building work relating to fire safety.<br>This project is carried forward from the 2016/2017 work programme, previous ID 3873 | Q1;Q2;Q3      | ABS: Capex    | \$46,734  | Completed       | Green | Current status: Upgrade was completed end of January 2018.<br>Next steps: Handover and closure   | Project completed.  |
| 2908 | CF: Project Delivery  | Waterview Reserve - install improvement signage  | This project is carried forward from the 2016/2017 work programme, previous ID 4483   | Q1;Q2;Q3;Q4   | ABS: Capex    | \$6,535   | Deferred        | Red   | Current status: Final signage draft incorporating minor changes has gone back to the appointed contractor<br>Next steps: Contractor can now commence works.  | Project to be carried forward into the new financial year for full delivery.<br><br>Current status: Signage designs to be adjusted to fit within new Council-wide templates. Project needs to consult with Māori naming project on whether specific signs are impacted. Signs included in this package are Heron Park and Tutuki Reserve, both of which are included in a parallel project - Albert Eden - renew signage.<br>Next steps: Obtain final sign off of design and proceed with manufacture and installations.  |
| 2914 | CF: Project Delivery  | Anderson Park - renew general assets   | Various asset renewals across Anderson Park<br>This project is carried forward from the 2016/2017 work programme, previous ID 3502  | Q1;Q2         | ABS: Capex    | \$35,000  | Completed       | Green | Project completed  | Project completed.  |
| 2968 | CF: Project Delivery  | Eric Armishaw Park - renew paving  | Renew carpark and walking track at Eric Armishaw Park This project is carried forward from the 2016/2017 work programme, previous ID 3503   | Q1;Q2;Q3;Q4   | ABS: Capex    | \$168,382 | Deferred        | Red   | Current status: The car park pavement renewal component of this project has been completed. We are currently in consultation with the Auckland Council Coastal Team about the renewal of the coastal walkway.<br>Next steps: Determine the feasibility of the design of the walkway. | Delayed due to determining the location of property boundaries and existing occupancy and private fencelines, may require input from Council's Legal Team.<br>Current status: The car park pavement renewal component of this project has been completed. Investigation has determined that relocation of the path to more stable ground within the reserve is restricted by occupancy and fencing by adjacent land owners. A topographical survey and plan is required to determine the property boundaries.<br>Next steps: Undertake a Topographical survey, determine property boundaries and prepare a preliminary design for the upgraded and relocated path to enable consultation with adjacent land owners. |
| 2969 | CF: Project Delivery  | Eric Armishaw Park - renew playground  | Renew and upgrade playground<br>This project is carried forward from the 2016/2017 work programme, previous ID 3654   | Q1;Q2         | ABS: Capex    | \$215,000 | Completed       | Green | Project completed  | Project completed.  |
| 2970 | CF: Project Delivery  | Ex Golf Club Rooms - renew hot water cylinder and toilet   | Various internal upgrades within ex golf club rooms (hot water cylinder/ toilet)<br>This project is carried forward from the 2016/2017 work programme, previous ID 3618                           | Q1            | ABS: Capex    | \$15,000  | Completed       | Green | Project completed  | Project completed.  |
| 2979 | CF: Project Delivery  | Fowlds Park - renew fitness equipment and signage  | Renewal of fitness equipment and related signs along the gravel park road.<br>This project is carried forward from the 2016/2017 work programme, previous ID 3498                                 | Not scheduled | ABS: Capex    | \$165,750 | Cancelled       | Amber | Current status: This project was merged with Fowlds Park renew general assets project.   | Project was merged with another activity line. Fowlds Park-Renew General Assets Please refer to SharePoint ID #2434 for commentary details.<br><br>Current status: This project was merged with Fowlds Park renew general assets.   |

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| ID   | Lead Dept/Unit or CCO | Activity Name  | Activity Description  | Timeframe   | Budget Source | FY17/18   | Activity Status | RAG   | Q3 Commentary  | Q4 Commentary  |
|------|-----------------------|--|---|-------------|---------------|-----------|-----------------|-------|--|--|
| 2980 | CF: Project Delivery  | Fowlds Park Action Plan - improve pedestrian safety and signage                      | Implementation recommendations from the Pedestrian safety report for Fowlds Park<br>This project is carried forward from the 2016/2017 work programme, previous ID 3878   | Q1;Q2;Q3;Q4 | ABS: Capex    | \$56,000  | Deferred        | Red   | Current status: Scope confirmed as the continuation of the Flow Transport report, outlining te requirements for safer pedestrian access into and through the park. Agreed at 4 April workshop meeting.<br>Next steps: Engage a traffic engineer to commence the design work for a pedestrian crossing / speed table. | Project to be carried forward into the new financial year for full delivery.<br><br>Current status: The report that was received from the traffic engineer required updating.<br>Next steps: Review the new proposal submitted by the traffic engineer.  |
| 3090 | CF: Project Delivery  | Melville Park - renew playground   | Renew playground<br>This project is carried forward from the 2016/2017 work programme, previous ID 3496   | Q1          | ABS: Capex    | \$20,000  | Completed       | Green | Project completed  | Project completed  |
| 3107 | CF: Project Delivery  | Mt Albert War Memorial Hall - sand floor   | Floor sanding<br>This project is carried forward from the 2016/2017 work programme, previous ID 3623  | Q1;Q2       | ABS: Capex    | \$50,000  | Completed       | Green | Project completed  | Project completed  |
| 3108 | CF: Project Delivery  | Mt Eden War Memorial Hall - relay basement parquet floor and renew stormwater system | Mt Eden War Memorial Hall, remove and relay parquet floor in basement floor<br>This project is carried forward from the 2016/2017 work programme, previous ID 4485  | Q1;Q2;Q3;Q4 | ABS: Capex    | \$185,000 | Deferred        | Red   | Current status: Contractor has been appointed. Consultation with stakeholders before works commence. Next steps: Set start date with appointed contractor and carry out works  | Project to be carried forward into the new financial year for full delivery.Current status: Construction is progressing to connect the drainage behind the now waterproofed basement wall into the public drainage system within the car park area. There has been generally positive feedback from the Auckland Theatre Company who use the basement floor.Next steps: Complete construction of the remaining stormwater drainage system and make good all ground surfaces. |
| 3121 | CF: Project Delivery  | Nixon Park Reserve - upgrade   | Nixon Park - paving from playground to courts<br>This project is carried forward from the 2016/2017 work programme, previous ID 456   | Q1          | ABS: Capex    | \$260,000 | Completed       | Green | Current status: Project completed<br>Next steps: Project is in the defects liability period.   | Project completed  |
| 3183 | CF: Project Delivery  | Sandringham Community Centre - redesign & build backyard area                        | Re-design work to include: storage, new turf and play equipment, improved drainage system<br>This project is carried forward from the 2016/2017 work programme, previous ID 3894  | Q1          | ABS: Capex    | \$41,640  | Completed       | Green | Project completed  | Project completed.   |
| 3187 | CF: Project Delivery  | SH16/20 Heron Park Concept Plan Implementation (Stage 1 + 2)                         | Heron park pathways, stairs, improvements to drainage and natural play. Resource Consent for the upgrade projects identified in the eastern half of Heron Park.<br><br>Physical works Stage I, including realignment and upgrade of footpaths.<br>This project is carried forward from the 2016/2017 work programme, previous ID 3880 | Q1          | ABS: Capex    | \$65,000  | Completed       | Green | Project completed  | Project completed  |
| 3249 | CF: Project Delivery  | Walker Park - install sand field on fields 2 & 3 and install lights on field 2       | Sand carpet Walker Park Fields #2 and #3 and install lights on field #2<br>This project is carried forward from the 2016/2017 work programme, previous ID 3663  | Q1;Q2       | ABS: Capex    | \$183,478 | Completed       | Green | Current status: Physical works are completed and temporary fence has been removed to allow for public use.   | Project completed  |
| 3306 | CF: Project Delivery  | Alan Wood Reserve - renew play equipment and seating                                 | Renew play equipment and seating. This is a carry forward project, previous ID - FY17 - 3710  | Q1;Q2;Q3    | ABS: Capex    | \$33,730  | Completed       | Green | Current status: Physical works largely complete. Final grass reinstatement in former carpark area.<br>Next steps: Project closure.   | Project completed  |

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| ID   | Lead Dept/Unit or CCO        | Activity Name   | Activity Description  | Timeframe     | Budget Source         | FY17/18     | Activity Status | RAG   | Q3 Commentary  | Q4 Commentary  |
|--|------------------------------|---|---|---------------|-----------------------|-------------|-----------------|-------|--|--|
| 3307   | CF: Project Delivery         | Begbie Place (Gribblehirst) Entrance - Widen and improve access, safety of southern park entrance | Widen and improve access, safety of southern park entrance. This is a carry forward project.  | Q1;Q2         | ABS: Capex;LDI: Capex | \$151,600   | Completed       | Green | Project completed  | Project completed  |
| 3371   | CPO: Plans and Places        | Albert-Eden - P&P Led - develop town centre revitalisation planning                               | Create a concept plan for the town centre revitalisation  | Not scheduled | LDI: Opex             | \$0         | Cancelled       | Red   | Project cancelled  | Project has been cancelled, project is being led by Plans and Places Department.<br><br>Project cancelled  |
| <b>Infrastructure and Environmental Services</b> |                              |   |   |               |                       |             |                 |       |  |  |
| 639  | I&ES: DPO                    | Mount Albert town centre transformation   | To upgrade the Mount Albert Town centre on New North Road.  | Q1;Q2;Q3      | ABS: Capex            | \$1,815,348 | In progress     | Amber | The project manager presented at an Albert-Eden Local Board workshop on 14 March 2018 on proposed car parking changes. It is proposed to implement time restrictions to the public car parking facilities located to the rear of the north side commercial buildings along New North Road and adjacent to the railroad tracks, P120 parking limit (P180 for mobility spaces) between the hours of 8.00am and 6.00pm on weekdays. The proposed changes will be implemented over the next two to three months. The overall town centre parking numbers are unchanged from the parking consultation that was carried out in mid-2017. | Due to contractor delays and site conditions the construction completion was later than initially planned. Physical works are substantially completed and official opening occurred on the 19 May 2018. The bus shelters will be installed in July 2018.   |
| 64   | I&ES: Environmental Services | Epsom Rock Forest Landowner Assistance Programme  | A landowner assistance programme to support private landowners to care for and protect lava rock forests on their land. This will target 35 properties in the Epsom area.   | Q2;Q3         | LDI: Opex             | \$5,000     | Completed       | Green | Staff are working with identified landowners to provide additional support including contractor assistance for the control of pest plants within the Epsom rock forest. Staff have identified and visited six properties suitable for contractor support and are working with contractors to co-ordinate delivery during April and May 2018.   | Over the 2017/2018 period forty-eight landowners have been offered the opportunity to participate in the Epsom lava rock forest landowner assistance programme. The landowner assistance programme was completed in May 2018, with contractors providing weed control for three of the six identified priority properties.   |
| 66   | I&ES: Environmental Services | Almorah Rock Forest Restoration - Year Five   | This is the final year of a five-year ecological restoration plan to restore the Almorah rock forest. An ecological management plan for the Almorah rock forest has been funded by Albert-Eden Local Board since the 2013/2014 financial year. This project allows for the control of pest plants and mammals within the Auckland Council managed areas of Almorah rock forest with the aim of protecting and enhancing the native biodiversity.<br>As a part of the final year of the restoration plan, a review and summary of the project achievements is recommended, as well as recommendations for future management. The contractor will be asked to produce a five-year project summary report which will include: analyses of pest control results, resurveying the weed density to compare with the initial weed survey, project achievements and highlights, and recommendations for future ecological management. | Q2;Q3;Q4      | LDI: Opex             | \$9,135     | Completed       | Green | Contractors have delivered the second round of pest plant and animal control for Almorah Reserve. The third round of treatment is scheduled for May 2018.  | Contractors have delivered the third round of animal pest control for Almorah Reserve. A final report reviewing the five year restoration programme is currently being drafted and will be completed by end of June 2018. The final report will provide advice on future management of the reserve and will be used to guide management of the reserve when it moves to the Community Facilities high value ecological contract. |

## Work Programme 2017/2018 Q4 Report

| ID  | Lead Dept/Unit or CCO        | Activity Name   | Activity Description   | Timeframe   | Budget Source | FY17/18  | Activity Status | RAG   | Q3 Commentary   | Q4 Commentary   |
|-----|------------------------------|---|--|-------------|---------------|----------|-----------------|-------|---|---|
| 71  | I&ES: Environmental Services | Bus subsidies for participation in education for sustainability - Albert-Eden | To provide bus subsidies for the 25 public schools within the Albert-Eden Local Board area to attend education for sustainability programmes at Arataki, Zero Waste Zone, Ambury, and other experience centres. The Sustainable Schools team operates six experience centres around Auckland which offer hands-on education for sustainability experiences, inspiring children to make a difference for their environment. Staff are aware, from direct teacher feedback, that the cost of buses is restricting students from being able to attend these experience centres. As a guide, \$1,500 would allow 10 schools to attend an experience centre. This activity will be a one-year pilot, with a report back to the board to evaluate the success of the initiative. The board has indicated a preference for schools to visit the zero waste site to align with the board's priorities, but schools ultimately choose experiences that best complement their teaching programmes. | Q2;Q3;Q4    | LDI: Opex     | \$3,750  | Completed       | Green | In quarter three the subsidy was re-advertised to all schools in the Albert-Eden Local board area. During quarter three, Elim Christian College Mount Albert Campus (formerly Hebron Christian College) attended Arataki, and Balmoral School attended Ambury Farm Park, both using the available subsidy. Four schools are currently booked to attend the Zero Waste Zone during quarter four. One school will attend Muriwai in quarter four. A total of seven schools have taken up the bus subsidy in Albert-Eden.  | The bus subsidy was taken up by 11 schools with a total of 1,347 students supported to attend an experience centre. In quarter four Cornwall Park District School and Point Chevalier School visited the Auckland Botanic Gardens. Waterview Primary School, Diocesan School for Girls, Our Lady of the Sacred Heart and Mount Albert Primary School attended the Zero Waste Zone. Epsom Girls Grammar attended Muriwai Regional Park. Mount Albert Grammar attended Ambury Farm Park and Owairaka District School visited Arataki Regional Park.   |
| 76  | I&ES: Environmental Services | Lower Meola Creek community and school restoration - Albert Eden              | To continue to undertake significant restoration of lower Meola Creek using the Wai Care programme as a vehicle for community and school group involvement in stream monitoring and restoration. The following groups are currently involved: <ul style="list-style-type: none"> <li>• Rasheed Memorial Trust</li> <li>• Te Mahurehure Marae (Point Chevalier School)</li> <li>• The Bluegreens Community Group.</li> </ul>  | Q1;Q2;Q3;Q4 | LDI: Opex     | \$20,000 | Completed       | Green | All sites have undergone weeding maintenance and preparation for planting. Plants have been ordered for all sites and dates confirmed for planting events during quarter four. The Bluegreen site has completed an initial planting of 120 sedges. In quarter four, planting events will occur at all sites and a final community meeting will be held.   | A final round of maintenance was carried out by contractors in quarter four. Pest control equipment has been purchased and will be demonstrated and distributed at the Lower Meola community meeting in July 2018. Planting has been undertaken by community and school groups at Bluegreen, Rasheed and Pasadena sites. Final planting occurred in June 2018 with community groups at the Bluegreen and Rasheed sites, and with Point Chevalier Primary at Te Mahurehure Marae. A total of 740 native plants have been planted this financial year, involving 171 community members and students.  |
| 147 | I&ES: Environmental Services | Eco-Neighbourhoods  | An Eco-Neighbourhood comprises of groups of six or more neighbours from different households within the board area, with an objective to adopt sustainable practices and increase resilience within their homes, lifestyles and neighbourhoods. An Eco-Neighbourhood group decides what sustainable living actions they wish to undertake and a project manager supports these groups to take action. Activities that groups have or will undertake include: <ul style="list-style-type: none"> <li>• rain water collection;</li> <li>• food resilience;</li> <li>• waste minimisation;</li> <li>• bee keeping;</li> <li>• organic food growing;</li> <li>• home energy and water efficiency.</li> </ul> Groups receive up to 20 hours of facilitation support from the project manager and can receive up to \$1,000 worth of support. This includes incentives, discounts and training to support behaviour change.  | Q2;Q3;Q4    | LDI: Opex     | \$30,000 | Completed       | Green | In quarter three, the following was achieved: <ul style="list-style-type: none"> <li>• 12 active groups; three groups on 'waiting list'</li> <li>• February newsletter sent to 257 subscribers</li> <li>• 237 Facebook likes, reached 342 people</li> <li>• eight groups have Facebook pages, members ranging from 31 to 360.</li> </ul> Group activities included: <ul style="list-style-type: none"> <li>• Bright Street: small scale garden workshop</li> <li>• Malvern: Weed Buster Fowlds Park, pest control project</li> <li>• Owairaka: orchard working bees, 50 children, parents and teachers, launch Plastic Free Mount Albert, preserves and kombucha workshop</li> <li>• Boomerang Bags Dominion Road: sewing bees at Gribblehirst Hub, launch of bags at AUT orientation sustainability events</li> <li>• Lloyd: built shared community herb garden</li> <li>• Brentwood: planning community garden launch, building compost area from pallets</li> <li>• Sandringham bees: three working bees, wasp traps, swarm hives and robbing screens.</li> </ul> Future plans include fruit tree orchard, berm gardens, rat trap loan library, pest control workshops, E-bike event, natural pest control and companion gardening workshop, bees wax wrapper workshop, school holiday programme - butterflies, making eco-cleaning products, soft plastic and general recycling, gardening workshop, kombucha workshop, car boot sale focus on reusing, recycling and reducing waste, orchard working bees, medicinal herb workshop, street rubbish clean ups, re-usable shopping and net bag making. | In quarter four, the following was achieved: <ul style="list-style-type: none"> <li>• 13 active groups; three groups on waiting list</li> <li>• Winter newsletter - 270 subscribers</li> <li>• 255 Facebook likes.</li> </ul> Group activities included: <ul style="list-style-type: none"> <li>• Bright Street - Kids Butterfly Festival</li> <li>• Brentwood - community garden opening, compost workshop</li> <li>• Owairaka - school and community orchard working bees, community chicken project</li> <li>• Boomerang Bags Dominion Road - sewing bees at Gribblehirst Hub, launch 'Take your own take away container' Dominion Road</li> <li>• Mount Albert - ecoproducts workshops, community bee and herb berm working bees, neighbourhood fruit tree orchard</li> <li>• Sandringham bees - swarm hive and moth protection working bees, community bee friendly plant working bee</li> <li>• Waterview - beeswax wrapper workshops</li> <li>• Torea - community garden working bee, 'how to use herbs' workshop</li> <li>• Kingsland - eco car-boot sale, rat trapping workshop</li> <li>• Malvern - rat trapping loan library project</li> <li>• Sandringham Playgroup - native bird educational project</li> </ul> Plans for 2018/2019 include orchard working bees, berm gardens, pest control workshops, 'bikes for mums' community project, compost workshops, beeswax wrapper workshop, eco-cleaning product workshops, Boomerang Bags event - nationwide 'sew 1000 recycled bags', extension eco car boot sale focus on reusing, recycling and reducing waste, medicinal herb workshop, community free library. |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO        | Activity Name                                    | Activity Description  | Timeframe | Budget Source | FY17/18  | Activity Status | RAG   | Q3 Commentary   | Q4 Commentary   |
|------|------------------------------|--|---|-----------|---------------|----------|-----------------|-------|---|---|
| 2264 | I&ES: Environmental Services | Weedfree Waterview                               | A one-off weed amnesty encouraging Waterview residents to remove pest plant species and in particular targeting Moth plant and Blue morning glory. The community campaign will be held over the course of a weekend or on a particular day, most likely in either Spring 2017 or Autumn 2018.   | Q3;Q4     | LDI: Opex     | \$4,115  | Completed       | Green | The final project preparation is underway, with the event is due to take place at the end of March 2018.  | The Weedfree Waterview project took place on the weekend of 24 and 25 March 2018. While participation was not high (11 households over the two days), the issue of weeds has been highlighted to the community. Friends of Oakley Creek has benefitted from the project (leftover plants and tools, intended for giveaways, were gifted to them). A new community education and moth plant disposal project has been approved by the board for delivery in 2018/2019, which will further enable the board to deliver on its local board plan priorities in the environmental space.   |
| 3520 | I&ES: Environmental Services | Moth plant pod control school competition        | This budget will go towards prizes for a moth plant pod collection and photo competition led by Mount Albert Grammar School, which will be held from Monday 12 March 2018 and Sunday 15 April 2018. Moth plant is evergreen vine that grows on hosts up to 6 metres. Under the new draft Regional Pest Management Plan moth plant is a sustained control pest species. The competition will involve secondary school students from the Albert-Eden local board area. The board's funding for this financial year will go towards prizes to encourage wider student participation in the project. The money will go towards the purchase of Prezzy cards which will be awarded to student(s) or teams of students who submit a photo showing clearly the extent of moth plant they have removed. | Q3;Q4     | LDI: Opex     | \$1,000  | Completed       | Green | The competition started on Monday 12 March 2018 and will run until Sunday 15 April 2018. The competition was promoted to all secondary schools in the Albert-Eden Local Board area. A funding agreement has been created for Mount Albert Grammar to purchase the prizes for the winners of the competition.  | Fifty students from four secondary schools in the local board area participated in the competition. A total of 30,403 moth plant pods were removed. The winning team from Mount Albert Grammar removed 2,600 moth plant pods closely followed by a team from Marist College who removed 2,500 pods. This was featured in a number of media outlets and Our Auckland.  |
| 547  | I&ES: Healthy Waters         | Support for community-led streamside restoration | To support community-led streamside restoration projects around Meola and Oakley Creeks. This may involve grants to community groups such as the St Lukes Environmental Protection Society and Friends of Oakley Creek, or engaging a contractor to develop planting and weeding plans for the community groups. Delivery of this project will be led by the Community Park Rangers team in the 2017/2018 financial year. Staff recommend re-alignment of the \$13,000 budget to the local parks, sports and recreation work programme so there is clarity of who is responsible for delivery and performance reporting on this project.  | Q2;Q3;Q4  | LDI: Opex     | \$13,000 | Completed       | Green | Roy Clements Treeway: Weed control and existing planting maintenance has continued throughout quarter three by Te Ngāhere and Wildlands contractors. Preparation of the site for four hundred and sixty plants for the community-led wetland planting and streamside areas for the autumn planting from the Te Whangai Trust based on the planting plans supplied by the coordinator of the St Lukes Environmental Protection Association. Restoration plants have been supplied through volunteer assistance LDI funding to expand this work programme (923). Te Auaunga awa (Oakley Creek): Planting areas are being prepared for planting sites for in autumn and winter 2018 by Friends of Oakley Creek to plant four areas of 717 plants, with assistance for site preparation by Te Ngāhere Limited. Plants have been ordered for the community-led streamside planting areas from the Te Whangai Trust based on the planting plans supplied by the coordinator of Friends of Oakley Creek. | Roy Clements Treeway: Site preparation weed control and existing planting maintenance has continued throughout quarter four by Te Ngāhere and Wildlands contractors. Planting of the meadow area for four hundred and sixty plants for the community-led wetland planting and streamside areas for the autumn/ winter planting which was completed by the community in June and was supervised by the coordinator of the St Lukes Environmental Protection Association. Plants were sourced from the Te Whangai Trust although most of them have been funded through volunteer assistance funding to expand this work programme. Te Auaunga awa (Oakley Creek): Plantings were undertaken by the community and supervised by Friends of Oakley Creek to plant four areas of 717 plants, with assistance for site preparation by Te Ngāhere Limited. Plants were supplied for the community-led streamside planting areas from the Te Whangai Trust based on the planting plans supplied by the coordinator of Friends of Oakley Creek and approved by Park Services. A summary report is being prepared and will be sent to the local board in quarter one 2018/2019. |

## Work Programme 2017/2018 Q4 Report

| ID               | Lead Dept/Unit or CCO       | Activity Name                                  | Activity Description   | Timeframe   | Budget Source | FY17/18     | Activity Status | RAG   | Q3 Commentary  | Q4 Commentary   |
|------------------|-----------------------------|--|--|-------------|---------------|-------------|-----------------|-------|--|---|
| <b>Libraries</b> |                             |  |  |             |               |             |                 |       |  |   |
| 1150             | CS: Libraries & Information | Library hours of service - Albert-Eden         | Provide library service at Epsom Library for 52 hours over 7 days per week. (\$572,323 - FY17/18)<br>Provide library service at Mt Albert Library for 56 hours over 7 days per week. (\$669,274 - FY17/18)<br>Provide library service at Pt Chevalier Library for 52 hours over 6 days per week, Monday to Saturday. (\$359,414 - FY17/18)   | Q1;Q2;Q3;Q4 | ABS: Opex     | \$1,601,011 | Completed       | Green | There has been a 5% increase in Wifi and PC sessions across all three Albert-Eden libraries. Library staff help with many computer queries on a daily basis, from scanning and printing documents to more complicated enquiries.   | There has been a five per cent increase in Wifi and PC sessions across all Albert-Eden Local Board Libraries, indicating a growing need for computer access and digital support.  |
| 1151             | CS: Libraries & Information | Information and lending services - Albert-Eden | Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden")   | Q1;Q2;Q3;Q4 | ABS: Opex     | \$0         | Completed       | Green | Physical issues of library materials have decreased by 2% when compared to the same period last year. Demand for eResources remains high with a 14% increase in E-issues when compared to the same quarter last year.  | Physical issues of library materials have decreased by three per cent being 890,118 issues for 2018 when compared to last years total . This is a region wide trend as more people are using eResources. This years e-issues were 2,018,955 a regional total and has increased by 13% compared to last years issues.  |
| 1152             | CS: Libraries & Information | Preschool programming - Albert-Eden            | Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, Bilingual storytime. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden") | Q1;Q2;Q3;Q4 | ABS: Opex     | \$0         | Completed       | Green | Wriggle and Rhyme, Rhymetime and storytime programmes have commenced for the year. This included Wriggle and Rhyme sessions at the Auckland Zoo which all three libraries participated in. Pt Chevalier Library ran two Pop Up storytimes in the library square and supported the 'Weekend in the Square' event . Epsom Library have continued to increase their outreach visits this year and have visited 11 preschools this term promoting library membership and literacy.   | Demand for preschool programming remains high with 438 programmes delivered to 20,945 participants across the local board for this year. There has been a noticeable increase in visitor numbers to Wriggle and Rhyme sessions, with Point Chevalier and Mount Albert Libraries having run sessions with over 100 people attending. Mount Albert Library Wriggle and Rhyme session featured in a NZ Herald media story, following the birth of Jacinda Ardern's baby.   |
| 1154             | CS: Libraries & Information | Children and Youth engagement - Albert-Eden    | Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources . (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden")                                       | Q1;Q2;Q3;Q4 | ABS: Opex     | \$0         | Completed       | Green | Planning is underway for the April school holidays, with a theme of Up, Up and Away. Pt Chevalier Library staff helped on the Mobile book bus at the popular kids 'Music in the Park' festival at Coyle Park. The bus provides a good opportunity to promote the library outside of the four walls. Mt Albert Library is delivering a weekly 'GAME' programme. The aim of the programme is to provide homework help, encourage active thinking and learning strategies. Mt Albert Library is also delivering 'Numbers and Binary' sessions to teach children the joy of maths and binary skills. | All Albert-Eden Local Board Libraries ran a programme of events for the April school holidays, the theme being ' Up,up and away'. Activities involved crafts, storytelling, scientific experiments and an in-house movie session. Epsom Library ran a very successful 'My Cupcake Rules' competition for older kids and had a completely booked out Science Lab event across two days which was well attended. Point Chevalier Library has been hosting reciprocal class visits with students from St Francis School, helping them to learn more about the library and the staff. Epsom Library holds a 'Family Craft Fun' activity every Saturday morning with upwards of 30 attendees per session, this idea was a direct response to customer and community feedback and has been a great success. |
| 1155             | CS: Libraries & Information | Summer reading programme - Albert-Eden         | Provide a language and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden")  | Q2;Q3       | ABS: Opex     | \$0         | Completed       | Green | The Kia Māia te Whai - Dare to Explore Summer Reading Programme wrapped up in January with combined parties across the region. Mt Albert and Pt Chevalier Libraries combined to host the party at Rocket Park. Meanwhile Epsom combined with Parnell and Remuera Libraries to host a hugely successful party in Newmarket Park. The YMCA, Mt Albert and Mt Roskill Libraries delivered children activities at the Teddy Bears Picnic in Potters Park.  | Children's Librarian's have analysed feedback from participants and parents in the 2017-18 Kia Māia te Whai - Dare to Explore Summer Reading Programme. This feedback is beneficial in the planning of next years summer reading programme.   |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO       | Activity Name   | Activity Description   | Timeframe   | Budget Source | FY17/18 | Activity Status | RAG   | Q3 Commentary  | Q4 Commentary  |
|------|-----------------------------|---|--|-------------|---------------|---------|-----------------|-------|--|--|
| 1156 | CS: Libraries & Information | Supporting customer and community connection - Albert-Eden                      | Provide programmes that facilitate customer connection with the library and community including themed clubs, special events, Book Clubs, Chinese Calligraphy Club. Provide community space for hire at Point Chevalier Library. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden")  | Q1;Q2;Q3;Q4 | ABS: Opex     | \$0     | Completed       | Green | Pt Chevalier and Mt Albert Libraries hosted a successful financial talk aimed at 'growers', people between the ages of 18 and 55. Pt Chevalier library staff have been responsible for the community blackboard and setting up games in the square on a daily basis as part of the place-making programme to activate the square.  | The Programme and Events librarians from all Albert-Eden Local Board libraries have created a flyer advertising library events across all three libraries for customer convenience. Mount Albert Library hosted an author talk about the history of Chinese fruit shops families in Sandringham and Mount Albert and a financial talk aimed at achieving financial freedom. Events at Point Chevalier Library have included weekly meditation classes two days a week through April, book launches for local resident Niki Harre and children's book author Vasanti Unka, an embroidery demonstration, photographic exhibition 'In the Blink of a Snap' by Fred Mans, author talk by Mutale D'One Chileshe, and four successful music month events, featuring a harpist, alt-country group, latin performers and a soul/funk solo artist. Epsom Library hosted internationally acclaimed author Nalini Singh's new book launch attended by over 70 people with great feedback. |
| 1158 | CS: Libraries & Information | Celebrating Te Ao Māori and strengthening responsiveness to Māori - Albert-Eden | Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden")  | Q1;Q2;Q3;Q4 | ABS: Opex     | \$0     | Completed       | Green | Staff from Mt Albert have shared their Te Reo knowledge (and Pasifika songs) with storytime presenters at Pt Chevalier and Epsom libraries. This has given the staff confidence when presenting sessions and increased their Te Reo skills.  | All Albert-Eden Local Board Libraries are celebrating Matariki with events from the end of June through to mid July, including poi making, raranga harakeke (weaving) and a collaboration with Stardome to explore the cultural and astronomical aspects of the Pleiades star cluster in each of the three libraries. Point Chevalier Library held a special Matariki launch which featured performances from two local schools and four early learning centre students.   |
| 1159 | CS: Libraries & Information | Learning and Literacy programming and digital literacy support - Albert-Eden    | Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, Adult Learners' Week, Poetry Week, NZ Sign Language Week and Youth week. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden")  | Q1;Q2;Q3;Q4 | ABS: Opex     | \$0     | Completed       | Green | All three libraries took part in Auckland Libraries Great Summer Read programme with resounding results and great feedback from customers. Pt Chevalier have run further eReader workshops and the interest continues to grow.   | Mt Albert Library has started a storytime session for adults with disabilities and a monthly 'sing and sign' session for anyone with an interest in NZ Sign Language. All Albert-Eden Local Board Libraries continue to deliver Book a Librarian sessions - supporting customers with enquiries ranging from digital support to help with tablets, smart phones and eReader services.  |
| 1161 | CS: Libraries & Information | Celebrating cultural diversity and local communities - Albert-Eden              | Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Christmas, Diwali, Lunar New Year, Moon Festival, Eid Breaking the Fast festival, Māori Language week, Matariki, Pasifika, Pacific Language weeks, Pride, ANZAC day, Heritage Festival, Community Days, Business Association events, Local Board events. (Funded within ABS Opex budget activity: "Library hours of service - Albert-Eden") | Q1;Q2;Q3;Q4 | ABS: Opex     | \$0     | Completed       | Green | All three libraries ran a successful programme of events for Lunar New Year including lantern making, craft and origami and Chinese dessert making demonstrations. Mt Albert library staff helped to deliver a Pasifika Rhymetime at Epsom with great customer feedback and attendance. An Avondale Library staff member assisted with a Pasifika storytime at Pt Chevalier, with a large attendance from six local daycare centres. Epsom Library held a successful Pride storytime and display. Epsom and Mt Albert libraries collaborated with Epsom Community Centre for a successful Epsom Family Day. All three libraries attended the Brazilian Festival in Rocket Park which was a huge success. Planning is underway for Matariki events. Mt Albert library staff are also helping at the Pasifika Festival and the Auckland International Cultural Festival. | Mount Albert Library did a book display to promote Anzac Day. They also hosted a Chinese programme for parents and babies run by SPACE (a not-for-profit organisation supporting early childhood development) and a children's programme on Saturday mornings, run by Yuantao Charitable Trust. They focus on literacy, reading and teaching children how to be a good citizen. The Albert-Eden Local Board Libraries have initiated conversations with local migrant youth to gain an understanding of their needs and what libraries could do to support them using a co-design approach. Epsom Library hosted a book launch for a young local author Sancy Prakhbar that featured on stuff.co.nz as she was only 10 years old.  |

## Work Programme 2017/2018 Q4 Report

| ID                                       | Lead Dept/Unit or CCO        | Activity Name                                       | Activity Description  | Timeframe   | Budget Source | FY17/18  | Activity Status | RAG   | Q3 Commentary  | Q4 Commentary  |
|--|------------------------------|---|---|-------------|---------------|----------|-----------------|-------|--|--|
| <b>Local Economic Development: ATEED</b> |                              |   |   |             |               |          |                 |       |  |  |
| 676                                      | ATEED: Local Economic Growth | Albert-Eden Business Award                          | A local business award programme to provide opportunities for all businesses to benchmark their success against other local businesses, including those outside of their own sector. The programme will be reviewed and a report will be prepared and presented to the board.   | Q3;Q4       | LDI: Opex     | \$20,000 | Completed       | Green | <p>The nominations for the award closed in March with 370 nominations received from 240 individual businesses.</p> <p>56 finalists were selected across the categories. Public voting commenced in April via the Business Awards website, Facebook page and the Albert-Eden Local Board Facebook page.</p> <p>The awards dinner will be held at Eden Park on Tuesday 22 May 2018.</p>  | <p>The 2018 awards dinner was held on Tuesday 22 May 2018 at Eden Park with Body FX winning the supreme award.</p> <p>The awards dinner attendees provided positive feedback on the prize-giving dinner and the award programme.</p>   |
| 1981                                     | ATEED: Local Economic Growth | Marketview Retail Spend Monitor                     | <p>purchase retail spend data of town centres including Kingsland Mt Eden Dominion Road Greenwood's Corner Sandringham Mt Albert Point Chevalier</p> <p>The local board will purchase the Marketview report to a value of \$1500 which includes an annual report and an event report.</p>   | Q1;Q2;Q3;Q4 | LDI: Opex     | \$18,000 | Completed       | Green | <p>Kingsland Business Association, Point Chevalier Business Association, and Green Woods Corner Business Association were invited to further training sessions with Marketview.</p> <p>Staff will liaise with Marketview in Q4 to produce an updated retail report for Epsom area as requested by the board.</p>   | The year ending June 2018 reports will be provided to the business associations in July 2018.  |
| 2801                                     | ATEED: Local Economic Growth | Community Connect Project                           | <p>On behalf of a number of Local Boards ATEED is coordinating a programme of migrant business development workshops.</p> <p>The Community Connect project would aim to provide workshops for migrant youth participants to develop entrepreneurial thinking and connect with employers and experts to help sharpen ideas.</p>  | Q3;Q4       | LDI: Opex     | \$5,000  | In progress     | Green | This project is going ahead with funding from the Inclusion budget. The funds allocated for this item is now supporting development of migrant business e-learning modules targeting Mandarin speaking businesses. This contract has commenced.  | The first modules have been produced and the remaining module are scheduled for completion.  |
| <b>Parks, Sport and Recreation</b>       |                              |   |   |             |               |          |                 |       |  |  |
| 1047                                     | CS: PSR: Active Recreation   | Mt Albert Leisure Centre & Mt Albert Aquatic Centre | <p>1. Operate Mt Albert Leisure Centre &amp; Mt Albert Aquatic Centre (through management agreements with YMCA &amp; Belgravia Leisure Ltd).2. Deliver a variety of accessible programmes and services that get the local community active.3. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic services and recreation services. Along with core programmes that reflect the needs of the local community.</p> | Q1;Q2;Q3;Q4 | ABS: Opex     | \$0      | In progress     | Green | <p>Mt Albert Aquatics CentreYear to date visitor numbers:18% decrease in adult swim visits.14% increase in under 16 swimming29% increase in learn to swim lessonsCustomer Satisfaction:Customer satisfaction is measured by regular Net Promotion Score (NPS) surveys. This survey asks how likely the users are to recommend the centre to friends and family.The current score for the centre is 17.8. This is a positive rating and is an increase of 0.77 compared to Q2.Customers also commended the staff's attitude, with the centre scoring 68.2Mt Albert Recreational CentreYear to date visitor numbers:9% increase in visits. This is due to the increase in fitness members and stadium visits.Customer Satisfaction:The current NPS score for the centre is 60.7. This is a above the average score (40.65) for recreation sites, however is a small decrease of 0.63 compared to Q2Customers also commended the staff's attitude, with the centre scoring 83.2</p> | <p>Mt Albert Aquatics CentreYear to date visitor numbers:6% decrease in centres visits, mainly due to main pool closure and pool temperature issues (266,257 v 282,712)24% increase in under-16 swimming40% increase in Learn-to-Swim lessonsCustomer Satisfaction:Customer satisfaction is measured by regular Net Promotion Score (NPS) surveys. This survey asks how likely the users are to recommend the centre to friends and family.The current score for the centre is 16.7. This is a positive rating and is an increase of 2.2 compared to June 2017.Customers also commended the centres attitude, with the centre scoring 66.5Mt Albert Recreational CentreYear to date visitor numbers:16% increase in visits. This is due to the increase in fitness members and stadium visits (377,085 v 325,895).Customer Satisfaction:The current NPS score for the centre is 67.9. This is a above the average score (40.43) for recreation sites, this is the second highest rating in the region for recreation sitesCustomers also commended the centres attitude, with the centre scoring 85.3, which is the highest in the region.</p> |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO      | Activity Name   | Activity Description  | Timeframe   | Budget Source | FY17/18  | Activity Status | RAG   | Q3 Commentary   | Q4 Commentary   |
|------|----------------------------|---|---|-------------|---------------|----------|-----------------|-------|---|---|
| 1147 | CS: PSR: Active Recreation | AE: Delivering an Out and About Programme FY17/18         | Delivery of sport and recreation participation initiatives as part of the Out and About Programme.  | Q2;Q3;Q4    | LDI: Opex     | \$15,000 | Completed       | Green | 20 of the 25 scheduled sessions in the program have been delivered. The smaller activations including park yoga, dance in the park are tracking along well. There have been some challenges including weather and a need for more localised marketing identified. There have been a number of factors which have led to some issues delivering the program, however staff will receive a full report by the end of May, will review the program and make recommendations to the board for the FY 18/19 schedule.  | Full schedule delivered. The remaining park yoga and dance in the park sessions had low attendance due to poor weather. A full delivery report was presented at the April local board workshop, and a number of improvements were discussed in preparation for the 18/19 program, particularly focussed around a greater effort on local marketing & promotion, and ensuring we use providers who can deliver strong specialty events or identify partners to support localised delivery.   |
| 1986 | CS: PSR: Active Recreation | Albert Eden: Learn to swim programme                      | Increasing recreation and leisure opportunities for targeted groups of people (i.e. youth, seniors) in the Albert-Eden local board area.  | Q1;Q2;Q3;Q4 | LDI: Opex     | \$20,000 | Completed       | Green | Students from Owairaka District School, Te Kura Kaupapa Māori o Ngā Maungarongo, Edendale Primary School, Balmoral School and Marist School will receive swimming lessons in term one or term two. Each student will get eight lessons, with progress monitored in Water Safety NZ's database. Swimming lessons are will be provided by the Mt Albert Aquatic Centre (Belgravia Leisure).   | As at June 6 the following delivery had taken place: Edendale - 201 students for a total of 1600 lessons. Balmoral - 40 students for a total of 320 lessons. Owairaka - 504 students across the entire Owairaka School. There were 180 year 1,2 and 7 so a total of 1,440 lessons. A final update is required to confirm full delivery of remaining lessons in June. This funding has been added confirmed in the 18/19 work programme  |
| 1987 | CS: PSR: Active Recreation | Mount Albert Aquatic Centre: Safety Improvements          | Safety improvements at the entrance to the Aquatic Centre.  | Q1;Q2;Q3;Q4 | LDI: Opex     | \$15,000 | Completed       | Green | Project complete.   | Physical works completed in Q1 and payment has been made to the school. Project complete.   |
| 3333 | CS: PSR: Active Recreation | AE: Sports and recreation facility investigation fund     | Supporting the completion of needs assessments, feasibility, and other investigations for sport and recreation facility developments to ensure robust decisions are made about future investment. | Q2;Q3;Q4    | LDI: Opex     | \$20,000 | In progress     | Green | This budget will fund the development of an Active Recreation Facilities Plan. Scope of the plan is currently being drafted. This will be a plan that: - gathers information, maps needs and funding requirements from sporting and community groups (including grants) -identifies network gaps by activity and facility under provision -matches gaps with appropriate groups or clubs and identifies collaboration opportunities -Analysis of the long term leasing program and identifies opportunities for clubs and groups for appropriate locations recommends prioritisation for investment in projects -identifies local schools where partnership opportunities exist.  | WSP Opus has been contracted to undertake this study. Initial project meeting has been held with another scheduled with council officers in July. Following this a workshop has been booked to update the local board on the methodology before consultation proceeds.  |
| 728  | CS: PSR: Park Services     | AE: Delivering a Local Park Development Programme FY17/18 | Discretionary funding for planning, planting and ecological projects in local parks.  | Q1;Q2;Q3;Q4 | LDI: Opex     | \$79,000 | Deferred        | Red   | Update on projects being delivered with this budget:<br>Diversity in parks: Diversity report workshopped with local board. Follow up consultation and actions are being undertaken by PSR staff in partnership with the ACE team.<br>Accessibility in parks: Initial report workshopped with board. Parks for further investigation and recommendations for improvements have been agreed.<br>Greenways review: Priority routes being investigated, which will be workshopped with the board in April.<br>Benefits realisation: Report drafted and workshopped with the local board.<br>Fowlds Park restoration plan: Draft plan workshopped with the local board. A consultation meeting with stakeholders is being planned for April/May. | Update on projects being delivered with this budget: Diversity in parks: Actions from the report are being worked into programme and asset-based solutions. Deliverables will be discussed with the board at a workshop in August. Accessibility in parks: 10 parks as agreed by the board have been assessed and recommended improvements drafted in a business report.<br><br>The report will be discussed with the board at a workshop in August. Greenways review: The board have provided feedback on draft priority routes which is being considered by the Greenways team. A workshop to discuss an amended priority routes plan will be scheduled for August. Benefits realisation: Recommended projects are being prioritised by staff. These will be used to inform future local board work programs. Fowlds Park restoration plan: A stakeholder meeting was held onsite to discuss the draft plan. Good feedback was received. The plan will be amended and final board approval will be sought from the board in FY18/19 - Q1. Some of the above projects have not been completed by FY end, so there will be some carry-forward of this budget. Any under-spends will be workshopped with the board for allocation to projects in Quarter 1 of FY18/19. |

## Work Programme 2017/2018 Q4 Report

| ID                      | Lead Dept/Unit or CCO  | Activity Name   | Activity Description  | Timeframe   | Budget Source | FY17/18  | Activity Status | RAG   | Q3 Commentary   | Q4 Commentary   |
|-------------------------|------------------------|---|---|-------------|---------------|----------|-----------------|-------|---|---|
| 923                     | CS: PSR: Park Services | AE: Ecological volunteers and environmental programme FY17/18 | Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events•Plant and animal pest eradication•Litter removal | Q1;Q2;Q3;Q4 | LDI: Opex     | \$30,000 | Completed       | Green | Roy Clements Treeway:460 plants have been ordered for the community led wetland planting and streamside areas for the Autumn planting from the Te Whangai Trust based on the planting plans supplied by Liz Walker, Coordinator, St Luke's Environmental Protection Association. This planting expands the streamside restoration enhancement fund work programme (547) to provide further opportunity for community engagement.Te Auaunga awa (Oakley Creek):Areas of the Creek are being prepared for planting sites for Autumn/Winter 2018 by Wendy John, Coordinator, Friends of Oakley Creek.<br>Balmoral Heights Butterfly Garden: Plants have been supplied to assist with attracting more butterflies here and pest control for wasps.Conservation Volunteers New Zealand (CVNZ) have been maintaining a small wetland restoration planting at Eric Armishaw reserve and maintaining Pā Harekeke at Walmer Reserve in collaboration with the Kahui Weaving group. CVNZ have also been working on weed control with the Friends of Oakley Creek. | Roy Clements Treeway: St Luke's Environmental Protection Association (STEPS) have planted 460 plants at the community led wetland planting and streamside project in Autumn. Plants were sourced from the Te Whangai Trust based on planting plans supplied by STEPS. This planting expands the streamside restoration enhancement fund work programme (547) to provide further opportunity for community engagement. Te Auaunga awa (Oakley Creek): Areas of the Creek have been planted in Autumn/Winter 2018, all coordinated with the Friends of Oakley Creek. Conservation Volunteers New Zealand (CVNZ) have continued maintaining a small wetland restoration planting at Eric Armishaw reserve. CVNZ have also been working on weed control with the Friends of Oakley Creek. |
| 1144                    | CS: PSR: Park Services | AE: Creating a Māori identity                                 | Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage.  | Q1;Q2;Q3;Q4 | LDI: Opex     | \$10,000 | Completed       | Green | High level communications approach and research of existing names of reserves has been completed. This was reported to the Local Board on 7 March 2018.   | Two workshops have been held over the course of 2017/18 and a naming database developed. Mana whenua have provided direction on a potential list of parks that can be dual named as part of Tranche 1. A decision report in July will enable the naming part of the project to progress.  |
| 3332                    | CS: PSR: Park Services | Pa Harakeke planting and maintenance at Walmer Reserve        | Pa Harakeke planting and maintenance at Walmer Reserve deferred from FY17. Ongoing development of Walmer Reserve as a Pa Harakeke and educational venue   | Q2;Q3;Q4    | LDI: Opex     | \$16,000 | On Hold         | Red   | The Kahui weaving group have moved the area of their operation to Walmer Reserve South, and this budget is now to be spent on an intensive maintenance project at Walmer Reserve. Walmer Reserve North is being brought back into the maintenance contract. Additional tidy up work is being planned for Walmer Reserve South.  | Budget remains unallocated.<br><br>Further maintenance has been arranged with the budget available for work at Walmer Reserve South in conjunction with the Kahui Weaving group . Maintenance at Walmer Reserve North has been returned to the full facility contract. Project complete.  |
| <b>Plans and Places</b> |                        |   |   |             |               |          |                 |       |   |   |
| 3363                    | CPO: Plans and Places  | Albert-Eden Transformation Programme                          | Programme includes Greenwoods Corner upgrade, Sandringham place audit actions, and Pt Chevalier centre planning and development.  | Q1;Q2;Q3;Q4 | LDI: Opex     | \$80,000 | In progress     | Green | Staff from Plans and Places and the Auckland Design Office departments are preparing the project brief to engage a consultant (landscape architect/urban designer) to progress analysis of options for the transformational project ideas in Sandringham and Greenwoods Corner. Based on scoping to date and recent site visits with members of the local board this will be provided to the local board for feedback, before engaging the expert. The next step will be to develop plans to optimise streetscape enhancement opportunities for these centres.  | Early April - site visits of Sandringham village and Greenwoods Corner undertaken with Local Board members. The purpose of these site visits was to confirm the focus for the transformation. The agreed focus was discussed at a Board workshop in June. This detail is now being used to inform the brief to engage the landscape architect/ urban designer.  |

## Work Programme 2017/2018 Q4 Report

| ID                          | Lead Dept/Unit or CCO | Activity Name                                       | Activity Description  | Timeframe | CL: Final Lease Expiry Date | CL: Annual Rent Amount (excluding GST) | CL: Annual Opex Fee (excluding GST) | Activity Status | RAG   | Q3 Commentary  | Q4 Commentary   |
|-----------------------------|-----------------------|---|---|-----------|-----------------------------|--|-------------------------------------|-----------------|-------|--|---|
| <b>CF: Community Leases</b> |                       |   |   |           |                             |  |                                     |                 |       |  |   |
| 1203                        | CF: Community Leases  | AMI Auckland Netball Centre Inc                     | Lease renewal first lease term expires 27 October 2017  | Q2        | 31/03/2021                  | \$250.00                               | \$0.00                              | Completed       | Green | Completed  | Completed   |
| 1466                        | CF: Community Leases  | UMMA Trust  | Renewal of lease at Ferndale Reserve. Last term of lease to commence 1 October 2017 with final expiry 2022.   | Q3        | 30/09/2022                  | \$500.00                               |                                     | Completed       | Green | Completed  | Completed   |
| 1468                        | CF: Community Leases  | Auckland Resettled Community Coalition Inc          | Renewal of lease at New North Road. Lease start - 1 January 2017, renewal 1 January 2018, final expiry 31 December 2018.  | Q2;Q3;Q4  | 31/12/2018                  | \$1.00                                 | \$250.00                            | Completed       | Green | A report recommending renewal of the lease is on the Albert-Eden Local Board agenda for the business meeting of 28 March 2018.   | Completed   |
| 1469                        | CF: Community Leases  | Mt Albert Rugby League Football Club Inc            | Renewal of lease at Fowlds Park. Lease start - 1 April 2008, first renewal due 31 March 2018. final expiry 31 March 2023  | Q4        | 31/03/2023                  | \$250.00                               | \$0.00                              | Deferred        | Red   | Term expires 31 March 2018. Application to be sent to the group and processed during quarter four.   | The activity was expected to be completed this year but has been deferred. Does not impact on the group who continue to hold over on the same lease terms<br><br>Application to be sent to the group. Item is deferred to quarter one of 2018/2019 work programme and will be processed during that time.   |
| 1470                        | CF: Community Leases  | New Zealand Choral Federation Inc (Auckland Region) | New lease at Epsom Community Centre. Final expiry 31 January 2018   | Q2;Q3;Q4  | 31/01/2018                  | \$1.00                                 | \$0.00                              | Deferred        | Red   | Expression of interest advertisement published 13 March 2018. The room will be opened for viewing for interested groups. Staff will then review applications and workshop with the local board ahead of recommending a suitable tenant. The lease to the NZ Choral Federation continues on a month to month basis until a further decision on leasing is made. | The activity was expected to be completed this year but has been deferred.<br><br>Leasing staff have completed an assessment of the applications made by the two interested groups from the expression of interest process. Leasing staff will write an analysis report on the two interested groups and report this to the local board.                            |
| 1471                        | CF: Community Leases  | Northern Region Lacrosse Association Inc            | Renewal of lease at Nixon Park. Lease start - 1 January 2013, renewal due 31 December 2017. Final expiry 31 December 2022   | Q3        | 31/12/2023                  | \$1.00                                 | \$0.00                              | Completed       | Green | A formal report addressing the renewal of lease is on the agenda for the local board business meeting of 28 March 2018.  | Completed   |
| 1472                        | CF: Community Leases  | Recreate NZ   | Renewal of lease at Windmill Park Reserve. First term of lease expires 27 October 17. Lease start - 28 October 2014, renewal due 27 October 2017, final expiry 27 October 2020. | Q2        | 27/10/2020                  |  | \$0.00                              | Completed       | Green | Completed  | Completed   |
| 1474                        | CF: Community Leases  | Vacant Haemophilia Foundation of NZ                 | New lease at Ferndale Reserve. 2 x vacant rooms at Ferndale House to be awarded a new community lease on completion of the expression of interest process.                      | Q4        |                             | \$500.00                               | \$0.00                              | Deferred        | Red   | The prospective tenant declined the offer of lease. This matter has been further workshopped with the Board. The Board is exploring to offer the lease to other applicants of the Expression of Interest. The lease advisor will come back to the board at a workshop in the next quarter with information requested at workshop on 21 March 2018.             | Groups have been contacted to establish a heritage hub in the space. Groups have been shown the premises and are currently considering participating. Will be progressed once responses are received. The lease advisor is working with potential occupants to establish a hub for heritage groups. Groups are yet to respond to indicate if they will participate. |
| 1475                        | CF: Community Leases  | Mt Albert Ramblers Softball Club Inc                | New lease at Warren Freer Park. This will be final expiry on 31 May 2018 and will require a new lease.  | Q4        | 31/05/2018                  | \$250.00                               | \$0.00                              | Deferred        | Red   | Lease is due to fully expire on 31 May 2018. Work on the new lease is anticipated to commence in quarter four.   | The activity was expected to be completed this year but has been deferred.<br><br>The group has sent through their application for a new lease. Leasing staff will prepare a report and present it to the local board. will be progressed Q1 and Q2 of 2018/2019 workplan year  |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO | Activity Name   | Activity Description   | Timeframe        | CL: Final Lease Expiry Date | CL: Annual Rent Amount (excluding GST) | CL: Annual Opex Fee (excluding GST) | Activity Status | RAG   | Q3 Commentary  | Q4 Commentary   |
|------|-----------------------|---|--|------------------|-----------------------------|--|-------------------------------------|-----------------|-------|--|---|
| 1476 | CF: Community Leases  | Auckland Kindergarten Association Inc - Ferndale          | New lease for 830 New North Rd, Mt Albert Lease finally expires 31 March 2017. Board omitted this lease from inclusion with the multi premises lease last year.            | Q4               | 31/03/2017                  | \$250.00                               | \$0.00                              | Deferred        | Red   | Application not yet received - staff to follow up with the Association   | The activity was expected to be completed this year but has been deferred.<br><br>Application received for new lease. Term and conditions will match those for other kindergartens across the region. To be worked on in quarter one of 2018/2019 year.   |
| 1478 | CF: Community Leases  | Mt Albert-Ponsonby Association Football Club Inc          | New lease for 19A Preston Ave Mt Albert. Lease expired in 2000. Processing of the application for a new lease was delayed while alignment option for SH20 were considered. | Q4               | 30/09/2000                  | \$650.00                               | \$0.00                              | Deferred        | Red   | Lease application not yet received from club - staff will follow up. To be progressed in quarter four if application is received.  | The activity was expected to be completed this year but has been deferred.<br><br>Staff have been working on issues regarding public access and additions to the building which affect the lease area. To be worked on during quarter one and quarter two of the new workplan year.   |
| 1479 | CF: Community Leases  | Olympic Weightlifting Auckland Inc                        | New lease for 99 Gillies Avenue, Epsom   | Q3;Q4            | 30/06/2011                  | \$0.10                                 |                                     | Deferred        | Red   | Iwi engagement is being undertaken during March and April. A formal report to the Albert-Eden Local Board is anticipated for June 2018.  | The activity was expected to be completed this year but has been deferred.<br><br>Leasing staff are waiting for the iwi engagement period to finish and will then complete their report. Staff to present this report at the local board's business meeting in June 2018.   |
| 1480 | CF: Community Leases  | The Scout Association of NZ - Epsom Scout Group Aberfoyle | New lease for Aberfoyle St Epsom   | Q3;Q4            | 30/06/2013                  | \$500.00                               | \$0.00                              | Deferred        | Red   | Followup with group delayed. The lease advisor will progress the lease application with the relevant contact(s) of the Scouts in quarter four.   | The activity was expected to be completed this year but has been deferred.<br><br>Scouts have sent through their application and supporting document. Leasing advisor to arrange a site visit and progress the new lease.   |
| 1481 | CF: Community Leases  | Akarana Dog Obedience Association Inc - renewal lease     | Renewal lease for 22A Phyllis St Mt Albert   | Q1;Not scheduled | 31/08/2006                  | \$0.10                                 | \$0.00                              | Deferred        | Red   | This lease is on a month by month roll over due to the developments at Phyllis Reserve.  | Approval of the lease renewal has been postponed while design and land issues are works on by Parks Sport and Recreation. Does not affect the club at this stage.<br><br>Sports, Parks and Recreation are working on a design to be presented to the local board in July. Budget and funding is still to be secured for the works. No timeframe for the works. This lease is on a month by month roll-over and does not affect the club |
| 1482 | CF: Community Leases  | Anderson Park Tennis Club Inc                             | Renewal lease for 1138A New North Road, Mt Albert.   | Q1;Q2            | 30/09/2023                  | \$500.00                               | \$0.00                              | Completed       | Green | Deed of Renewal of Reserve 2013-2023 completed.  | CompletedCompleted  |
| 1483 | CF: Community Leases  | Auckland Horticultural Council Inc                        | Renewal lease for 990 Great North Road, Western Springs. The renewal will be completed in 2016/2017 workplan.  | Q1               | 31/07/2019                  | \$500.00                               | \$0.00                              | Completed       | Green | Completed  | Completed   |
| 1484 | CF: Community Leases  | Auckland Irish Society                                    | Renewal lease for 50 Western Springs Road. Renewal due in 2015 - processing has been delayed while sublease and financial issues are discussed and resolved.               | Q4               | 31/10/2025                  | \$500.00                               | \$0.00                              | Deferred        | Red   | Report to the board for renewal is in development and will come to a business meeting in quarter four. Additional information from the club to be included in the report.  | The activity was expected to be completed this year but has been deferred.<br><br>Leasing staff to complete the draft lease. Report to be progressed to the July business meeting of the board.   |
| 1485 | CF: Community Leases  | Auckland Kindergarten Association Inc - Eden/Epsom        | New lease for 33 Kimberley Rd, Epsom. Lease expired 2014 and processing was delayed while redevelopment options proposed by Kindergarten were considered.                  | Q3;Q4            |                             |  | \$0.00                              | Deferred        | Red   | The expression of interest was not undertaken in quarter two. Workshopped again with the board who confirmed their wish for an expression of interest to occupy the space. Staff will work with the Kindergarten on this process. This may also include a presentation to the board by kindergarten staff. | The activity was expected to be completed this year but has been deferred.<br><br>The local board confirmed their wish for an expression of interest to occupy the space. Staff will discuss this with the Kindergarten.  |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO | Activity Name   | Activity Description  | Timeframe     | CL: Final Lease Expiry Date | CL: Annual Rent Amount (excluding GST) | CL: Annual Opex Fee (excluding GST) | Activity Status | RAG   | Q3 Commentary   | Q4 Commentary  |
|------|-----------------------|---|---|---------------|-----------------------------|--|-------------------------------------|-----------------|-------|---|--|
| 1486 | CF: Community Leases  | Tennis Auckland   | Renewal lease for 25 Poronui St, Mt Eden  | Q1            | 9/07/2021                   | \$500.00                               | \$0.00                              | Completed       | Green | Completed   | Completed  |
| 1488 | CF: Community Leases  | Auckland Playcentres Association Inc - Eden/Epsom       | Renewal lease for 25 Poronui St, Mt Eden  | Q2;Q3         | 29/09/2019                  | \$250.00                               |                                     | Completed       | Green | Completed   | Completed  |
| 1489 | CF: Community Leases  | Citizens Advice Bureau - St Lukes Rd Mt Albert          | Renewal of lease for 82 St Lukes Rd, Mt Albert. Shown as not scheduled as board is still to consider report recommending new lease. | Not scheduled | 30/06/2020                  | \$500.00                               | \$0.00                              | Deferred        | Red   | Staff have met with representatives of the Citizens Advice Bureau. Once agreed, the terms and conditions of the multi premises lease will be used to recommend an individual lease for the Citizens Advice Bureau in the boards area. | The activity was expected to be completed this year but has been deferred.<br><br>Leasing staff have met with representatives of the Citizens Advice Bureau. Once agreed, the terms and conditions of the multi premises lease will be used to recommend an individual lease for the Citizens Advice Bureau in the boards area.  |
| 1490 | CF: Community Leases  | Mt Eden Tennis Club Inc                                 | Renewal lease for 25 Poronui St, Mt Eden  | Q1            | 22/04/2020                  | \$250.00                               | \$0.00                              | Completed       | Green | Completed   | Completed  |
| 1491 | CF: Community Leases  | Sandringham Bowling Club Inc                            | Renewal lease for 64a Kiwitea St, Sandringham. Lease renewal - 1 November 2016, final expiry 31 October 2021                        | Q1            | 31/10/2021                  | \$500.00                               | \$0.00                              | Completed       | Green | Completed   | Completed  |
| 1492 | CF: Community Leases  | The Metro Mt Albert Sports Club Inc.                    | Renewal lease for 22A Phyllis Street, Mt Albert   | Not scheduled | 30/06/2024                  | \$500.00                               | \$0.00                              | Deferred        | Red   | This lease is on a month by month roll over due to the developments at Phyllis Reserve.   | Approval of the leasere renewal has been postponed while design and land issues are worked on by Parks Sport and Recreation. Does not affect the club at this stage. Sports, Parks and Recreation are working on a design to be presented to the local board in July. Budget and funding is still to be secured for the works. No timeframe for the works. This lease is on a month by month roll-over and does not affect the club. |
| 1493 | CF: Community Leases  | The Scout Association of NZ - Balmoral Scout Group      | Renewal lease for 1A Waitomo Ave  | Q3;Q4         | 31/01/2022                  | \$250.00                               | \$0.00                              | Deferred        | Red   | Followup with group delayed due to changes in leasing personnel. Lease advisor will follow up with group for their completed second right of renewal application in quarter four.   | The activity was expected to be completed this year but has been deferred.<br><br>Scouts have sent through their application and supporting document. Leasing advisor to arrange a site visit and progress a new lease.  |
| 1496 | CF: Community Leases  | RNZ Plunket Society - Sandringham                       | Renewal of lease for Sandringham Road   | Q1;Q2;Q3;Q4   | 30/09/2024                  | \$250.00                               | \$0.00                              | Completed       | Green | A request has been sent to Plunket to consider agreeing to a variation of the renewal of lease so a community outcomes plan can be put in place. Monitoring the response will take place in quarter four.                             | Completed  |
| 1497 | CF: Community Leases  | RNZ Plunket Society Auckland City Area - Owairaka       | New lease for Richardson Road   | Q3            | 31/03/2016                  | \$250.00                               | \$0.00                              | Deferred        | Red   | Iwi engagement is being undertaken during March and April. Further information requested from Plunket on the usage of the building. A formal report to the Albert-Eden Local Board is anticipated for June 2018.                      | Lease deed will be drafted in Q1 of the 2018/2019 workplan year.<br><br>Staff is waiting for the iwi engagement period to finish and will then complete their report. Report to be presented to the board's business meeting in June 2018.   |
| 1498 | CF: Community Leases  | RNZ Plunket Society Auckland Suburbs Branch - Mt Albert | Renewal of lease for 5 Alexis Avenue, Mt Albert   | Q3;Q4         | 31/10/2023                  | \$250.00                               | \$0.00                              | Completed       | Green | A request has been sent to Plunket to consider agreeing to a variation of the renewal of lease so a community outcomes plan can be put in place. Monitoring the response will take place in quarter four.                             | Completed.   |

## Work Programme 2017/2018 Q4 Report

| ID   | Lead Dept/Unit or CCO | Activity Name                          | Activity Description   | Timeframe     | CL: Final Lease Expiry Date | CL: Annual Rent Amount (excluding GST) | CL: Annual Opex Fee (excluding GST) | Activity Status | RAG   | Q3 Commentary  | Q4 Commentary  |
|------|-----------------------|--|--|---------------|-----------------------------|--|-------------------------------------|-----------------|-------|--|--|
| 1499 | CF: Community Leases  | Auckland Rugby Union                   | New lease entered with Auckland Rugby Union at Nixon Park. This will be reported to the board once all arrangements have been finalised. | Not scheduled |                             |  |                                     | Cancelled       | Red   | The Auckland Rugby Union have withdrawn their application. This proposal is no longer going ahead.   | The Auckland Rugby Union have withdrawn their application. This proposal is no longer going ahead.<br><br>Cancelled  |
| 2862 | CF: Community Leases  | Gribblehirst Greens                    | New lease for the bowling green space  | Q3;Q4         |                             |  |                                     | Deferred        | Red   | Lease for the greens area to be drafted and sent to the group for review and execution this quarter. | The activity was expected to be completed this year but has been deferred.<br><br>The draft lease has been sent to the group. The group have requested to clarify the lease with leasing staff.<br>Lease should be finalised in quarter one of the 2018/2019 financial year. |
| 3317 | CF: Community Leases  | New Zealand Nepal Society Incorporated | Lease Renewal  | Q2;Q3         | 30/09/2022                  | \$500.00                               |                                     | Completed       | Green | Completed  | Completed  |