

Waste Management and Minimisation Plan for Event

Part 1– Waste minimisation

This section of your waste management and minimisation plan relates to your event planning. It include details for waste management and minimisation.

Name of event	New Zealand Sculpture on Shore 2018
Event organiser/details	Judy Grieve 027445 1045
Date and time	Wed 24 th Oct – Tuesday 30 th Oct – pack in Wed 31 oct – Presales commence Fri 2 Nov Gala Opening Night Sat 3 rd Nov – Sunday 18 th Nov – exhibition open to public 19 th – 20 th Nov Nov – pack out
Venue	Fort Takapuna Historic Reserve 170 Vauxhall Road Devonport
Expected numbers	20,000 over 16 days
Event activities	Outdoor sculpture exhibition Indoor gallery of art Café open during exhibition Gala opening night Evening Sponsor functions
Expected types and quantities of waste generated by the event	Café running during exhibition Recycling of glass, plastic and aluminium generated from drinks Most food served on paper plates or compostable packaging
Steps taken towards waste minimisation (more information in part 2)	General Waste into red bin Separation of plastic and glass bottles into yellow recycle bins Food scraps and compostable serving ware into green bins. Signage and examples of what waste goes into what bin on bin infrastructure

steps taken towards maximising the collection and re-use of recyclables	
--	--

Packaging

What packaging initiatives will the event take to reduce waste to landfill (tick)

Compostable plates and cutlery	yes
Recyclable plastic cups (PET or type 1 plastic)	yes
No plastic bags	yes
No poppers (un-recyclable)	NA
No Polystyrene (un-recyclable)	NA
Others	

Stallholders waste

Type	Suggested strategy to recover or recycle	Are you recovering or recycling the material?	
cardboard boxes	separate cardboard collection	YES	
aluminium cans	comingled recycling bin	YES	
Paper cups	comingled recycling bin	YES	
plastic containers	comingled recycling bin	YES	
glass bottles	comingled recycling bin	YES	
plastic bottles	comingled recycling bin	YES	
food scraps	organics bins	YES	
biodegradable cups and plates	organics bins	YES	
used cooking oil	drum	NA	

Part 2– Waste management

This section of your event management plan relates to the management of the waste generated by the event on the date.

Name of the company responsible for waste management	Waste Management
---	------------------

Methods to be used for the collection and transportation of waste	Separate bins removed by Waste Management
Name of the facilities where the waste will be taken	General waste – Whitford Landfill Glass – Visy Recycling in Onehunga Paper and Cardboard – Transpacific Recycling in Penrose Compostable serving ware and food scraps to Enviro-fert
Plan with locations of waste stations, waste sorting and storage facilities	See site plan

2.a The collection of litter from public places including surrounding local streets where the public will park must be included in your plan. Should a council contractor be required to clean-up these areas after the event. The cost of the clean-up will be charged to the event organiser.

2.b All waste should be cleared from the site within one hour of the event finishing. A longer time period may be negotiated with the council depending on the size of your event