

I hereby give notice that an ordinary meeting of the Ethnic Peoples Advisory Panel will be held on:

**Date:** Monday, 20 August 2018  
**Time:** 5:30pm  
**Meeting Room:** Henderson Civic Centre  
**Venue:** Council Chamber  
Level 2  
6 Henderson Valley Road  
Henderson

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## Ngā Hui a te Rōpū Kaitohutohu Take Āhua Iwi Kē / Ethnic Peoples Advisory Panel

### OPEN AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	Sunil Kaushal
<b>Deputy Chairperson</b>	Jade Tang-Taylor
<b>Members</b>	Bill Guan Naoe Hashimoto Anita Keestra Ljubica Mamula-Seadon Jessica Phuang Dave Tomu
<b>Liaison Councillor</b>	Cr Alf Filipaina
<b>Chief Liaison Councillor</b>	Dr Cr Cathy Casey

(Quorum 5 members)

**Suad Allie**  
Governance Advisor

**15 August 2018**

Contact Telephone: 09 9776953  
Email: [Suad.Allie@aucklandcouncil.govt.nz](mailto:Suad.Allie@aucklandcouncil.govt.nz)  
Website: [www.aucklandcouncil.govt.nz](http://www.aucklandcouncil.govt.nz)

## **TERMS OF REFERENCE**

*(Excerpt – full terms of reference available as a separate document)*

The terms of reference set out the purpose, role and protocols of the Panel. Panel members abide by the Code of Conduct for members of Auckland Council advisory panels.

### **Purpose**

As one of council's engagement mechanisms with diverse communities, the demographic advisory panels provide advice to the governing body and council staff within the remit of the Auckland Plan on the following areas:

- Auckland Council's regional policies, plans and strategies
- Regional and strategic matters including those that Council-Controlled Organisations deal with any matter of particular interest or concern to diverse communities.

### **Outcomes**

The panel's advice will contribute to improving the outcomes of diverse communities and social cohesion as set out in the Auckland Plan. The panel will advise through their agreed strategic agenda and detailed work programme.

### **Strategic agenda and work programme**

The panel must develop a work programme and set a strategic agenda for the term. The agendas should be focused and integrated across the panels for collaborative input into shared agendas, particularly on the Auckland Plan, the Long-term Plan and annual plans. The panel should advise on council's organisational strategies relevant to diverse communities.

The governing body and council staff should work with the panel for the development of their strategic agendas and work programme. An appropriate committee will approve the panel's work programme and any subsequent major changes to it.

### **Submissions**

The panel must not make formal submissions to Auckland Council on council strategies, policies and plans, for example, the annual plan.

In its advisory role to the council, the panel may have input to submissions made by the council to external organisations but do not make independent submissions, except as agreed with the council.

This does not prevent individual members being party to submissions outside their role as panel members.

### **Review**

The form and functioning of the panels may be reviewed prior to or after, the end of the panel's term in September 2019.

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## **1 Apologies**

At the close of the agenda no apologies had been received.

## **2 Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## **3 Confirmation of Minutes**

That the Ethnic Peoples Advisory Panel:

- a) confirm the ordinary minutes of its meeting, held on Monday, 19 March 2018, as a true and correct record.

## **4 Extraordinary Business**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”



## Cr Alf Filipaina's Update

File No.: CP2018/15088

Item 5

### Te take mō te pūrongo / Purpose of the report

1. Liaison Councillor's update to the Ethnic Peoples Advisory Panel.

### Whakarāpopototanga matua / Executive summary

2. Cr Alf Filipaina will provide and update of recent Council business, and his local Ward matters, to the Ethnic Peoples Advisory Panel.

### Ngā tūtohunga / Recommendation/s

That the Ethnic Peoples Advisory Panel:

- a) note the update from Cr Alf Filipaina.

### Ngā tāpirihanga / Attachments

There are no attachments for this report.

### Ngā kaihaina / Signatories

Author	Suad Allie - Governance Advisor
Authoriser	Shameel Sahib – Lead Officer





## Presentation on Panels Priorities and achievements to date

File No.: CP2018/14955

Item 6

### Te take mō te pūrongo / Purpose of the report

1. To provide a presentation on the panels priorities and achievements.

### Whakarāpopototanga matua / Executive summary

2. Sunil Kaushil, Chair and Jade Tang-Taylor, Deputy Chair of the Ethnic Peoples Advisory Panel will provide a brief presentation on the panel priorities and achievements to date.

### Ngā tūtohunga / Recommendation/s

That the Ethnic Peoples Advisory Panel:

- a) receive the presentation on the panel priorities and achievements to date.

### Ngā tāpirihanga / Attachments

There are no attachments for this report.

### Ngā kaihaina / Signatories

Author	Suad Allie - Governance Advisor
Authoriser	Shameel Sahib – Lead Officer



## Public Safety

File No.: CP2018/14956

Item 7

### Te take mō te pūrongo / Purpose of the report

1. To provide a presentation to the Ethnic Peoples Advisory Panel regarding public safety.

### Whakarāpopototanga matua / Executive summary

2. Tusha Penny, District Police Commander, New Zealand will be in attendance to provide a brief presentation regarding public safety.

### Ngā tūtohunga / Recommendation/s

That the Ethnic Peoples Advisory Panel:

- a) receive the presentation from Tusha Penny, District Police Commander, New Zealand.

### Ngā tāpirihanga / Attachments

There are no attachments for this report.

### Ngā kaihaina / Signatories

Author	Suad Allie - Governance Advisor
Authoriser	Shameel Sahib – Lead Officer