

## **Franklin Local Board OPEN MINUTES**

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Minutes of a meeting of the Franklin Local Board held in the Local Board Chambers, Pukekohe Service Centre, 82 Manukau Road, Pukekohe on Tuesday, 28 August 2018 at 9.30am.

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### **PRESENT**

<b>Chairperson</b>	Angela Fulljames
<b>Deputy Chairperson</b>	Andrew Baker
<b>Members</b>	Malcolm Bell
	Alan Cole
	Brendon Crompton
	Sharlene Druyven
	Amanda Hopkins
	Murray Kay
	Niko Kloeten

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## 1 Welcome

The Chair opened the meeting and welcomed everyone present.

## 2 Apologies

There were no apologies.

## 3 Declaration of Interest

Member B Crompton declared an interest in Item 14, Franklin Quick Response, Round One 2018/2019 grant allocations - Blue Light Ventures Incorporated.

Member S Druyven declared an interest in Item 14, Quick Response, Round One 2018/2019 grant allocations - Waiuku Business and Development Association.

Chairperson A Fulljames declared an interest in Item 15, Franklin School Swimming Pool 2018/2019 grant allocations – Clevedon School Board of Trustees.

## 4 Confirmation of Minutes

Resolution number FR/2018/110

MOVED by Chairperson A Fulljames, seconded by Deputy Chairperson A Baker:

**That the Franklin Local Board:**

- a) **confirm the ordinary minutes of its meeting, held on Tuesday, 24 July 2018, as true and correct, noting an amended layout for page 4, Item 8 (Deputations).**

**CARRIED**

## 5 Leave of Absence

There were no leaves of absence.

## 6 Acknowledgements

### 6.1 Acknowledgement - the recent passing of Rex Raukawa Tawharu, QSM - Waiuku

Resolution number FR/2018/111

MOVED by Member S Druyven, seconded by Deputy Chairperson A Baker:

**The Franklin Local Board:**

- a) **acknowledge the recent passing of Rex Raukawa Tawharu QSM of Waiuku, a former Waiuku Borough Councillor and policeman.**

**CARRIED**

## 7 Petitions

There were no petitions.

## 8 Deputations

### 8.1 Deputation - RSA Franklin facility upgrade

A building quote and the RSA Shared Strategic Vision paper were provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number FR/2018/112

MOVED by Chairperson A Fulljames, seconded by Member A Cole:

**That the Franklin Local Board:**

- a) **receive the presentation on the Franklin RSA facility upgrade and covered accessway to the Pukekohe War Memorial Town Hall, and thank RSA president Shelly Boyes, Maurice Hoskins and Greg Hicks, Executive Committee, for their attendance.**

**CARRIED**

#### **Attachments**

- A 20180828 Franklin Local Board meeting Item 8.1 - RSA Shared Strategic Vision
- B 20180828 Franklin Local Board meeting Item 8.1 - Hutton Builders Ltd Estimate QU-0030

### 8.2 Deputation - Rebecca Nolan and Christine Hilton-Jones: slip repair, Pohutukawa Road Beachlands

A photo of the reserve was tabled. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number FR/2018/113

MOVED by Member M Bell, seconded by Member A Hopkins:

**That the Franklin Local Board:**

- a) **receive the presentation on slip repair at Pohutukawa Road, Beachlands, and thank Rebecca Nolan and Christine Hilton-Jones for their attendance.**

**CARRIED**

#### **Attachments**

- A 20180828 Franklin Local Board Item 8.2 - Pohutukawa Reserve photo

Secretarial note: Item 8.3 was taken after Item 11.

### 8.3 Deputation: Helen Dorresteyn - The kauri trail at Clevedon Scenic Reserve

A PowerPoint presentation and a tabled document were provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number FR/2018/114

MOVED by Chairperson A Fulljames, seconded by Member A Hopkins:

**That the Franklin Local Board:**

- a) **receive the presentation on the kauri trail at Clevedon Scenic Reserve from Helen Dorresteyn and thank her for her attendance.**

**CARRIED**

#### **Attachments**

- A 20180828 Franklin Local Board meeting Item 8.3\_Request to protect kauri at Clevedon Scenic Reserve
- B 20180828 Franklin Local Board meeting Item 8.3 powerpoint\_Request to protect kauri at Clevedon Scenic Reserve

## 9 Public Forum

There was no public forum.

## 10 Extraordinary Business

There was no extraordinary business.

## 11 Endorsement of proposed remediation and management of a landslide in Beachlands

Ross Roberts, Geotechnical & Geological Practice Lead, was in attendance to speak to this item.

Resolution number FR/2018/115

MOVED by Member M Bell, seconded by Member A Hopkins:

**That the Franklin Local Board:**

- a) **endorse the proposed landslide remediation approach to reshape and replant the slope at Shelly Bay Reserve (1R Pohutukawa Road), Beachlands to address landslide damage.**
- b) **note that the proposed landslide remediation approach costing \$15,000 will be regionally funded through the Community Facilities renewals operational expenditure budget.**
- c) **approve the permanent closure of the access way to prevent public access to the western end of Shelly Bay Reserve (1R Pohutukawa Road), Beachlands for health and safety reasons.**
- d) **request that staff continue discussions with regard to storm water and protection options, which could include land owner approval for any privately funded future provision of a retaining wall and ongoing maintenance.**

**CARRIED**

Note: Item 8.3 - Deputation by Helen Dorresteyn - was taken at this point.

The meeting adjourned at 10.50am and resumed at 11.05am.

## 12 Auckland Transport update to the Franklin Local Board August 2018

Jenni Wild, AT Elected Member Relationship Manager (South), was in attendance to speak to this item.

Resolution number FR/2018/116

MOVED by Chairperson A Fulljames, seconded by Deputy Chairperson A Baker:

**That the Franklin Local Board:**

- a) **receive the report entitled 'Auckland Transport update to the Franklin Local Board – August 2018'.**
- b) **note with concern the sub-standard quality of chip sealing repairs and request that Auckland Transport:**
  - i) **take steps to identify areas where recent chip sealing is failing and put in place and communicate with the Local Board a plan to rectify these failings;**
  - ii) **put in place more robust monitoring of contractors' work;**
  - iii) **research alternative surface methods and materials that will address these quality concerns.**
- c) **strongly advocates for a minimum target of five per cent of local and social procurement for all major transport projects in the southern areas of Auckland, including the necessary support and coaching for trainees and first-time employees.**
- d) **supports the Auckland Transport Alignment Project (ATAP) proposals to improve the transport system to the airport, as well as public transport accessibility for the south-west, southern and eastern areas of Auckland.**

**CARRIED**

Note: Item 13 - Project Streetscapes taken after Item 15 - Franklin School Swimming Pool 2018/2019 grant applications

## 13 Project Streetscapes

Resolution number FR/2018/117

MOVED by Member A Cole, seconded by Member S Druyven:

**That the Franklin Local Board:**

- a) **identify their top ten local issues with Auckland Transport or Waste Solution streetscape services in the Franklin local board area. Streetscape services include:**
  - i) **mowing and weed management of berms in urban and rural areas.**
  - ii) **town centre cleaning and loose litter collection, including emptying bins.**
- b) **support the transfer of streetscape services from Auckland Transport and Waste Solutions to Community Facilities' Full Facilities suppliers as part of Project Streetscapes with the proviso that the contract outcomes reflect local character, not one generic outcome across the region.**

- c) note that the majority of the service specifications for the proposed 5 levels of service (A, B, C, D and E) for Project Streetscapes remain prescriptive and not outcome focused, due to budget constraints, and requests that the Governing Body consider increasing the budget for Project Streetscapes so it aligns with the outcomes based service levels of Project 17.
- d) provide Community Facilities with the following feedback regarding the proposed application of the 5 levels of service (A, B, C, D and E) for Project Streetscapes:
  - i) Whitford – the area maintained should be extended east on Whitford-Maraetai Road to incorporate the public areas in front of 8 and 14 Whitford Maraetai Road as there are businesses in this area.
  - ii) Beachlands Shopping Centre - the area maintained should include the eastern corner of Third View Avenue and Wakelin Road as this area services business and transport activity.
  - iii) Clevedon – the area maintained should be extended to the north to Thorps Quarry Road and to Hyde Road in the south as this area services new and increased business and transport activity.
  - iv) Clarks Beach Road McKenzie Road Shops – the area maintained should be extended to south-east (western footpath) to 571 Waiau Pa Road and include the corner of McKenzie and Waiau Pa Road as this area is subject to business foot traffic.
  - v) Waiuku – the level of service for this town centre should be raised from level C to level B as it is more than a minor shopping area and is as important as the other main Franklin centres.
  - vi) Waiuku – the area maintained should be extended to 4 Victoria Avenue (northern footpath), east on King Street (southern footpath) to Kitchener Street and east on Kitchener to King Street.
  - vii) Pukekohe – the area maintained should extend north to 87 Edinburgh Street (eastern footpath), south to 11 and 16 Roulston Street, south to 3 and 6 Graham Street and south to 4 Manukau Road as these are business areas.
  - viii) Pukekohe – service delivery within the identified area is currently inconsistent. The board would like to further understand deliverables eg wet wash requirements to ensure that these meet current local needs.
  - ix) Hunua Village – the level of service this village should be raised from a rural road to a minor shopping centre (2310-2330 and 2311-2321 Hunua Road) providing service to an immediate community in line with other villages such as Clarks Beach, Waiau Pa, Orere, Kawakawa Bay and Maraetai.
  - x) Beachlands – staff may need to assess if the public areas around the newly developed business area on Beachlands Road and Mahutonga Avenue does or will require servicing.
- e) note with concern that some of the assets being transferred from Auckland Transport to Community Facilities may not be in good condition or are not being serviced appropriately and supports Community Facilities working with Auckland Transport to upgrade these assets before they are transferred as part of Project Streetscapes.
- f) provide Community Facilities with the following list of known issues and/or priority areas with respect to streetscape services as requested in the Project Streetscapes report:

- i) Rural road berm maintenance across Franklin - litter collection is not currently timed to precede berm mowing operations.
- ii) Rural road litter collection across Franklin – frequency on high traffic roads should be revisited and adjusted to address seasonal increases in use or that cater to high volumes of movement generated from recent growth e.g. roads to east and west coast beaches and high-volume commuter routes.
- iii) Pukekohe bird waste issue – large numbers of birds roosting in trees on the corners of Tobin Street and Edinburgh Street are creating an issue that may require increased service levels.
- iv) Pukekohe – the asset register may not have identified all street furniture to be maintained because of incomplete information at amalgamation. Pukekohe heritage signage throughout the town centre should be included in asset registers and be maintained through new contracts.
- v) Collaboration – note that the existing level of collaboration and integration between streetscape service providers and waste solutions staff on litter management and illegal dumping management is not satisfactory and should be explicitly addressed in contracts and monitored by contractor managers.
- vi) Relationships and accessibility - current Streetscape contractors have established effective direct relationships with Town Centre business associations, where these exist, so it is expected that these relationships will be initiated by the new contractors with a view to supporting business associations with place-making in town centres.

#### Procurement principles

- g) consider that providing opportunities for local suppliers, including local community groups via the Project Streetscapes contracts will allow for:
  - i) greater pride and ownership in the work and consequently better standards
  - ii) economic development in local areas, including jobs closer to where people live.
- h) request that staff ensure that the Project Streetscapes contract variations enable and incentivise a sustainable procurement approach as per the Council’s procurement policy which includes “increased local spend and enhanced local capability where appropriate”.
- i) support staff incorporating creative solutions and opportunities to build community empowerment into the Project Streetscapes contracts e.g. a local community group could undertake all the maintenance of a village or section of rural road, particularly in rural or isolated areas where community groups are best-placed to respond without delay.
- j) request that the Project Streetscapes contracts be designed to allow for enough flexibility to allow community empowerment opportunities to be increased on an annual basis as more local groups and small business build capacity to deliver locally (this will ensure that the tight timeframes for the new contracts won’t lock these groups out for five or more years).
- k) request that the Project Streetscapes contracts be designed to allow for enough flexibility for local boards to make minor changes to levels of service without the need for locally driven initiative funding.



- l) request that the Project Streetscapes contracts be designed to enable local boards to use locally driven initiative funding for major increases to levels of service on an annual basis.
- m) request that staff ensure that increases to levels of service resulting from the planned growth for Auckland are built into asset-based services budgets to ensure that local boards' locally driven initiative funding is not required to cover a potential shortfall in asset-based services funding.
- n) request that simple and measurable Key Performance Indicators and penalties for non-performance are included in the Project Streetscapes contracts.

**Reporting, advice and ongoing support**

- o) request that staff provide local boards with timely, relevant and high-quality advice during the annual planning process which will enable local boards to make informed level of service decisions following consultation with the community as part of the annual planning process.
- p) request information on the performance of contractors against the Project Streetscapes contracts and information on customer queries and requests for service that relate to these contracts as part of the regular local board quarterly reports.
- q) request that Community Facilities work closely with the council-controlled organisations and the rest of the council family to ensure that service delivery is collaborative and integrated.

**CARRIED**

**14 Franklin Quick Response, Round One 2018/2019 grant allocations**

Member B Crompton declared an interest in the application for Blue Light Ventures Incorporated and took no part in the discussion or voting on the matter.

Member S Druyven declared an interest in the application for Waiuku Business and Development Association and took no part in the discussion or voting on the matter.

Resolution number FR/2018/118

MOVED by Member A Hopkins, seconded by Member A Cole:

**That the Franklin Local Board:**

- a) agree to fund, part-fund or decline each application in Franklin Quick Response, Round One, listed in table one below.

App. ID	Organisation	Requesting funding for	Amount requested	Amount Granted	Comment
QR1903-102	Blue Light Ventures Incorporated	Towards tickets to the Blue Light Venture annual Rainbows End event for school leaders and disadvantaged youth.	\$2,000.00	\$2,000	

QR1903-103	Karaka School Board of Trustees	Towards trophies, ribbons and badges for the students on Agricultural day.	\$1,668.00	Decline	Notes that the board will consider an approach for supporting Agricultural days across Franklin for 2019/2020
QR1903-115	Franklin Branch New Zealand Society of Genealogists	Towards production costs for "Preserving the Past for the Future" project.	\$2,000.00	\$1561.50	
QR1903-118	Waiuku Toy Library Incorporated	Towards promotion materials and refreshments for the annual general meeting of the Waiuku Toy Library.	\$400.00	\$150.00	Towards printing and promotion
QR1903-125	Youthline Auckland Charitable Trust	Towards the wages of two key triage clinical staff to mentor and supervise Youthline's helpline volunteers.	\$2,000.00	Decline	Board does not provide grants towards wages
QR1903-126	The Upside Downs Education Trust	Towards speech and language therapy sessions, materials and assessments for three children in the Franklin Local Board area.	\$2,000.00	Decline	Board believes this to be a DHB responsibility
QR1903-120	Waiuku Business and Development Association	Towards branding, advertising and certificates for "Plastic Bag Free Waiuku."	\$2,000.00	\$2,000	Note strong alignment with Local Board Plan outcome 1.
QR1903-119	Edith Tuhimata	Towards the dawn ceremony opening of the cultural heritage trail.	\$2,000.00	\$896.00	Towards signage and hall hire

QR1903-127	Rotary Club of Pohutukawa Coast Incorporated	Towards Facebook and website advertising for the Rotary ALLFIT Coastal Fun Run.	\$950.00	Decline.	Note that request to re-allocate 2017 grant funds to 2018 for this event is approved.
QR1903-114	Waiuku Museum Society Incorporated	Towards specialised cleaning and treating of the Waiuku Museum heritage buildings.	\$1,475.00	\$1,475.00	
QR1903-110	Show Jumping Auckland	Towards the event medical services and support for the Auckland Showjumping Grandprix Show.	\$1,000.00	Decline.	Need for board funding not sufficiently demonstrated in light of income anticipated from event.
QR1903-117	Kawakawa Bay Community Association Incorporated	Towards table tennis, badminton and volleyball equipment for the community hall.	\$1,585.00	\$1,585.00	
QR1903-122	Pukekohe Pythons Community Sports Club Incorporated	Towards the repair and maintenance of three containers used by the club for storage, a canteen and a toilet.	\$2,000.00	\$2,000.00	
<b>Total</b>			<b>\$21,078.00</b>	<b>\$11,667.00</b>	

**CARRIED**

## 15 Franklin School Swimming Pool 2018/2019 grant applications

Chairperson A Fulljames declared an interest in the application for Clevedon School Board of Trustees and took no part in the discussion or voting on the matter.

Resolution number FR/2018/119

MOVED by Member B Crompton, seconded by Member S Druyven:

**That the Franklin Local Board:**

- a) **agree to fund, part-fund or decline each application in Franklin School Swimming Pool Fund, listed in table one below.**

App. ID	Organisation	Requesting funding for	Amount requested	Amount Granted
SP1803-101	Beachlands School Board of Trustees	Towards cleaning solutions, chemicals, provision of maintenance service from Bluestone Pools.	\$2,017.00	\$2,000.00
SP1803-103	Maraetai School Board Trustees	To keep the pool running well with maintenance costs, cleaning and maintaining a safe pool environment	\$2,000.00	\$2,000.00
SP1803-104	Te Hihi School Board of Trustees	For expenses to maintain the Te Hihi School Pool including testing, repairs and maintenance and chemicals.	\$2,000.00	\$2,000.00
SP1803-105	Mauku School Board of Trustees	Towards pool maintenance and regular care of the school pool, including chemicals and heating costs.	\$2,300.00	\$2,000.00
SP1803-107	Hunua School Board of Trustees	Towards pool maintenance including pool chemicals, water monitoring and rural water delivery.	\$2,000.00	\$2,000.00
SP1803-108	Glenbrook School Board of Trustees	Towards the cost of chemicals and maintenance of the school pool.	\$2,500.00	\$2,000.00
SP1803-109	Valley School Board of Trustees	Towards the servicing of equipment and purchase of necessary chemicals for the Valley School pool over the summer months.	\$4,264.16	\$2,000.00
SP1803-110	Waiau Pa School Board of Trustees	Towards the costs of chemicals for the maintenance of the school pool over the summer months.	\$2,000.00	\$2,000.00
SP1803-111	Ararimu School Board of Trustees	Towards the costs of chemicals for the maintenance of the school pool over the summer months	\$1,500.00	\$1,500.00
SP1803-112	Awhitu School Board of Trustees	Towards the maintenance costs for running the pool, including chemicals and maintenance costs fees, and cost for the access system.	\$3,000.00	\$2,000.00

LG1903-134	Clevedon School Board of Trustees	Towards the operating expenses for the school pool, including water testing, chemicals and general maintenance.	\$2,000.00	\$2,000.00
Total			\$25,581.16	\$21,500.00

**CARRIED**

**16 Quarterly Performance Report for Quarter 4 and End of Year 2017/2018: Franklin Local Board**

Resolution number FR/2018/120

MOVED by Deputy Chairperson A Baker, seconded by Member B Crompton:

**That the Franklin Local Board:**

- a) receive the performance report for the financial quarter and year ending 30 June 2018.
- b) note with concern the high number of red and amber status projects in the community facilities and community leases year end reporting and expect to see significant improvement in project delivery during the first quarter of 2018/2019.
- c) request that projects cancelled and approved as such by the Local Board be removed from the red status and given another coloured status so as not to provide an inaccurate representation of the project status.

**CARRIED**

**17 Local Board Annual Report 2017 2018**

Resolution number FR/2018/121

MOVED by Deputy Chairperson A Baker, seconded by Member B Crompton:

**That the Franklin Local Board:**

- a) adopt the 2017/2018 Franklin Local Board Annual Report as sent out in Attachment A of the agenda report.
- b) note that any proposed changes will be clearly communicated and agreed with the Chairperson before the report is submitted for adoption by the Governing Body by 27 September 2018.

**CARRIED**

**18 New private way name in the subdivision at 42 Jellicoe Road, Pukekohe by Searle Heights Limited**

Resolution number FR/2018/122

MOVED by Member M Kay, seconded by Deputy Chairperson A Baker:

**That the Franklin Local Board:**

- a) approve the new road name 'Kohe Way' for the new private way in the subdivision at 42 Jellicoe Road, Pukekohe, in accordance with section 319(1)(j) of the Local Government Act 1974.

**CARRIED**



**19 New private way names in the subdivision at 22B & 22C Blackbridge Road, Karaka by John Duan**

Resolution number FR/2018/123

MOVED by Deputy Chairperson A Baker, seconded by Member A Cole:

**That the Franklin Local Board:**

- a) approve the new road name 'Karaka School Lane' for the new private way over Lots 100,101 and 102 in the subdivision at 22B & 22C Blackbridge Road, Karaka in accordance with section 319(1)(j) of the Local Government Act 1974.
- b) approve the new road name 'Anda Place' for the new private way over lot 103 in the subdivision at 22B & 22C Blackbridge Road, Karaka in accordance with section 319(1)(j) of the Local Government Act 1974.

**CARRIED**

**20 New road name in the subdivision at 58 Prado Drive, Pukekohe by Owen & Jing Developments Limited**

Resolution number FR/2018/124

MOVED by Member N Kloeten, seconded by Member A Cole:

**That the Franklin Local Board:**

- a) approve the new road name 'Kohurangi Rise' for the new road in the subdivision at 58 Prado Drive, Pukekohe, in accordance with section 319(1)(j) of the Local Government Act 1974.

**CARRIED**

**21 Franklin Local Board representation on Clevedon Quarry Community Liaison Group**

Resolution number FR/2018/125

MOVED by Member B Crompton, seconded by Member M Bell:

**That the Franklin Local Board:**

- a) appoint Chairperson Angela Fulljames as the lead representative to the Clevedon Quarry Community Liaison Group
- b) appoint Member Amanda Hopkins as the alternate representative to the Clevedon Quarry Community Liaison Group.

**CARRIED**

**22 Franklin Local Board Governance Forward Work Calendar**

Resolution number FR/2018/126

MOVED by Chairperson A Fulljames, seconded by Member S Druyven:

**That the Franklin Local Board:**

- a) note the August 2018 update of the Franklin governance forward work calendar (Attachment A to the report entitled 'Franklin Local Board Governance Forward Work Calendar').

**CARRIED**

**23 Franklin Local Board workshop records**

Resolution number FR/2018/127

MOVED by Deputy Chairperson A Baker, seconded by Member A Cole:

**That the Franklin Local Board:**

- a) receive the workshop records for 24 and 31 July, and 7 and 14 August 2018, noting 7 August date will be adjusted from 8 August 2018 to 7 August 2018.

**CARRIED**

**24 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

11.25am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE FRANKLIN LOCAL BOARD  
HELD ON

**DATE:**.....

**CHAIRPERSON:**.....