I hereby give notice that an ordinary meeting of the Governing Body will be held on:

**Date:** Thursday, 23 August 2018  
**Time:** 9.30am  
**Meeting Room:** Reception Lounge  
**Venue:** Auckland Town Hall  
301-305 Queen Street  
Auckland

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**Tira Kāwana / Governing Body**  
**OPEN AGENDA**

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**MEMBERSHIP**

- **Mayor:** Hon Phil Goff, CNZM, JP  
- **Deputy Mayor:** Cr Bill Cashmore  
- **Councillors:**  
  - Cr Josephine Bartley  
  - Cr Dr Cathy Casey  
  - Cr Ross Clow  
  - Cr Fa’anana Efeso Collins  
  - Cr Linda Cooper, JP  
  - Cr Chris Darby  
  - Cr Alf Filipaina  
  - Cr Hon Christine Fletcher, QSO  
  - Cr Richard Hills  
  - Cr Penny Hulse  
  - Cr Mike Lee  
  - Cr Daniel Newman, JP  
  - Cr Greg Sayers  
  - Cr Desley Simpson, JP  
  - Cr Sharon Stewart, QSM  
  - Cr Wayne Walker  
  - Cr Sir John Walker, KNZM, CBE  
  - Cr John Watson  

(Quorum 11 members)

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Sarndra O’Toole  
Team Leader Governance Advisors  

20 August 2018

Contact Telephone: (09) 890 8152  
Email sarndra.otoole@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
Terms of Reference

Those powers which cannot legally be delegated:

(a) the power to make a rate
(b) the power to make a bylaw
(c) the power to borrow money, or purchase or dispose of assets, other than in accordance with the long term plan
(d) the power to adopt a long term plan, annual plan, or annual report
(e) the power to appoint a chief executive
(f) the power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the local governance statement
(g) the power to adopt a remuneration and employment policy.

Additional responsibilities retained by the Governing Body:

(a) approval of long-term plan or annual plan consultation documents, supporting information and consultation process prior to consultation
(b) approval of a draft bylaw prior to consultation
(c) resolutions required to be made by a local authority under the Local Electoral Act 2001, including the appointment of electoral officer
(d) adoption of, and amendment to, the Committee Terms of Reference, Standing Orders and Code of Conduct
(e) relationships with the Independent Māori Statutory Board, including the funding agreement and appointments to committees
(f) approval of the Unitary Plan
(g) overview of the implementation and refresh of the Auckland Plan through setting direction on key strategic projects (e.g. the City Rail Link and the alternative funding mechanisms for transport) and receiving regular reporting on the overall achievement of Auckland Plan priorities and performance measures.
Exclusion of the public – who needs to leave the meeting

Members of the public

All members of the public must leave the meeting when the public are excluded unless a resolution is passed permitting a person to remain because their knowledge will assist the meeting.

Those who are not members of the public

General principles

• Access to confidential information is managed on a “need to know” basis where access to the information is required in order for a person to perform their role.
• Those who are not members of the meeting (see list below) must leave unless it is necessary for them to remain and hear the debate in order to perform their role.
• Those who need to be present for one confidential item can remain only for that item and must leave the room for any other confidential items.
• In any case of doubt, the ruling of the chairperson is final.

Members of the meeting

• The members of the meeting remain (all Governing Body members if the meeting is a Governing Body meeting; all members of the committee if the meeting is a committee meeting).
• However, standing orders require that a councillor who has a pecuniary conflict of interest leave the room.
• All councillors have the right to attend any meeting of a committee and councillors who are not members of a committee may remain, subject to any limitations in standing orders.

Independent Māori Statutory Board

• Members of the Independent Māori Statutory Board who are appointed members of the committee remain.
• Independent Māori Statutory Board members and staff remain if this is necessary in order for them to perform their role.

Staff

• All staff supporting the meeting (administrative, senior management) remain.
• Other staff who need to because of their role may remain.

Local Board members

• Local Board members who need to hear the matter being discussed in order to perform their role may remain. This will usually be if the matter affects, or is relevant to, a particular Local Board area.

Council Controlled Organisations

• Representatives of a Council Controlled Organisation can remain only if required to for discussion of a matter relevant to the Council Controlled Organisation.
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PUBLIC EXCLUDED

14 Procedural Motion to Exclude the Public | 55
C1 CONFIDENTIAL: Te Ākitai Waiohua – Wiri Lava Cave Scientific Reserve | 55
C2 CONFIDENTIAL: Appointment to the Youth Advisory Panel | 55
C3 CONFIDENTIAL: Accelerating housing delivery in Wainui | 56
1 **Affirmation**

   His Worship the Mayor will read the affirmation.

2 **Apologies**

   An apology from Cr A Filipaina has been received.

3 **Declaration of Interest**

   Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 **Confirmation of Minutes**

   That the Governing Body:
   a) confirm the ordinary minutes of its meeting, held on Thursday, 26 July 2018, including the confidential section, as a true and correct record.

5 **Petitions**

   At the close of the agenda no requests to present petitions had been received.

6 **Public Input**

   Standing Order 7.7 provides for Public Input. Applications to speak must be made to the Governance Advisor, in writing, no later than **one (1) clear working day** prior to the meeting and must include the subject matter. The meeting Chairperson has the discretion to decline any application that does not meet the requirements of Standing Orders. A maximum of **thirty (30) minutes** is allocated to the period for public input with **five (5) minutes** speaking time for each speaker.

   At the close of the agenda no requests for public input had been received.

7 **Local Board Input**

   Standing Order 6.2 provides for Local Board Input. The Chairperson (or nominee of that Chairperson) is entitled to speak for up to **five (5) minutes** during this time. The Chairperson of the Local Board (or nominee of that Chairperson) shall wherever practical, give **one (1) day's** notice of their wish to speak. The meeting Chairperson has the discretion to decline any application that does not meet the requirements of Standing Orders.

   This right is in addition to the right under Standing Order 6.1 to speak to matters on the agenda.

   At the close of the agenda no requests for local board input had been received.
8 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting."

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."
Te Ākitai Waiohua – Wiri Lava Cave Scientific Reserve

File No.: CP2018/07406

Te take mō te pūrongo / Purpose of the report
1. To provide a high-level outline of matters relating to the Crown’s proposed Treaty settlement redress for Te Ākitai Waiohua that will be presented to the Governing Body in the confidential agenda.

Whakarāpopototanga matua / Executive summary
2. The Crown is seeking the views of Auckland Council on proposed Te Tiriti o Waitangi/Treaty of Waitangi settlement redress for Te Ākitai Waiohua over Crown land vested in or controlled and managed by Auckland Council. The Treaty settlement process is designed to resolve historical grievances against the Crown and, in doing so, provide redress to claimant groups.

3. Te Ākitai Waiohua signed an Agreement in Principle with the Crown on 13 December 2016 and is presently completing negotiations with the Crown to sign a deed of settlement. The Agreement in Principle sets out reserve lands the Crown proposes to provide Te Ākitai Waiohua as Treaty settlement redress. One of those sites is the Crown-owned Wiri Lava Cave Scientific Reserve, which is proposed to transfer to Te Ākitai Waiohua, with reserve status intact and administration by the Tūpuna Maunga o Tāmaki Makaurau Authority.

4. Details of the Te Ākitai Waiohua settlement are currently subject to the confidentiality afforded Treaty settlement negotiations. Auckland Council’s views are sought by the Crown on the understanding that confidentiality is respected.

5. In the confidential section of today’s Governing Body agenda, further detail on the proposed redress and the reasons for it will be provided. The recommendation is that council supports the proposed redress.

Ngā tūtohunga / Recommendation/s
That the Governing Body:

a) note the confidential report on this meeting agenda, providing information and recommendations regarding the Crown’s proposed Treaty settlement redress for Te Ākitai Waiohua involving the Crown-owned Wiri Lava Cave Scientific Reserve

b) note the confidential report contains information provided by the Crown to council in confidence on the understanding the information is negotiation sensitive between hapū/iwi and the Crown – if confidential information is made available, it will prejudice both those negotiations and the provision of similar information to council in the future.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>John Hutton - Manager Treaty Settlements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Phil Wilson - Governance Director</td>
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<tr>
<td></td>
<td>Stephen Town - Chief Executive</td>
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</table>
Appointment to the Youth Advisory Panel

File No.: CP2018/14531

Te take mō te pūrongo / Purpose of the report
1. To note the process for appointing a new member to the Youth Advisory Panel following a resignation.

Whakarāpopototanga matua / Executive summary
2. In July 2018 a Youth Advisory Panel member from the Henderson-Massey local board area resigned due to personal circumstances.
3. Following the resignation, the council began an appointment process to fill the vacant position.
4. The candidate who scored the second highest from that local board area during the 2017 selection process was offered, and has accepted, a seat on the Youth Advisory Panel until September 2019 as per the Demographic Advisory Panels’ Terms of Reference (Attachment A).

Ngā tūtohunga / Recommendation/s
That the Governing Body:

a) note the process for appointing a new member to the Youth Advisory Panel
b) note that the confidential report presents the proposed candidate’s profile in detail.

Horopaki / Context
5. On 10 November 2016, the Governing Body established a Youth Advisory Panel with 21 members, one from each of the 21 Auckland local board areas, for the 2016-2019 term of the council (GB/2016/51). On 25 May 2017, the mayor appointed 21 members, with the Governing Body’s endorsement.
6. The Youth Advisory Panel’s role is to offer young people’s views on Auckland Council’s regional and strategic agendas and to advise on the council’s effective engagement with youth.
7. In July 2018, Youth Advisory Panel member Tremayne Reid, from the Henderson-Massey local board area, resigned due to changes to his personal circumstances.
8. Following his resignation, the council began an appointment process to fill in the vacant position.

Tātaritanga me ngā tohutohu / Analysis and advice
9. The Demographic Advisory Panels’ Terms of Reference state that ‘the council will appoint the next highly ranked candidates in the selection process should any appointed members decline the appointment offer or decide to leave the panel.’ The terms of reference are attached as Attachment A.
10. The candidate who scored the second highest from the Henderson-Massey local board area during the 2017 selection process has been offered a seat on the Youth Advisory Panel until September 2019.
11. The candidate accepted the offer and staff will undertake the necessary Ministry of Justice criminal record checks.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views**

12. The Henderson-Massey Local Board expects the Youth Advisory Panel to strengthen its ties with local youth.

**Tauākī whakaaweawe Māori / Māori impact statement**

13. The Youth Advisory Panel has been guided by ‘I Am Auckland: the Children and Young People's Strategic Action Plan’. Goal seven of this plan is rangatahi tū rangatira (all Rangatahi will thrive).

14. In 2017, rangatahi participated in the selection process to share their views and voices on the make-up of the Youth Advisory Panel. The criteria for the selection process included an understanding of the Treaty of Waitangi as one of the key desired competencies.

15. Three Youth Advisory Panel members currently identify themselves as Māori or of Māori descent. Neither the outgoing member nor the proposed candidate is of Māori descent.

**Ngā ritenga ā-pūtea / Financial implications**

16. The expenses related to the appointment process are minimal and have been met from existing budgets.

**Ngā raru tūpono / Risks**

17. The proposed candidate is undergoing a criminal history check. Should the candidate have any previous criminal record, the council may cancel his/her appointment to the panel.

**Ngā koringa ā-muri / Next steps**

18. A confidential report with the profile of the proposed candidate is on this Governing Body agenda. The report will remain confidential until the Governing Body endorses the appointment to the Youth Advisory Panel and the Ministry of Justice confirms the clearance of the proposed candidate for criminal record checks.

**Ngā tāpirihanga / Attachments**

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<tr>
<th>No.</th>
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<tr>
<td>All</td>
<td>Terms of Reference for Demographic Advisory Panels 2016-2019</td>
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**Ngā kaihaina / Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Austin Kim - Principal Advisor Panels</th>
</tr>
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<tbody>
<tr>
<td>Authorisers</td>
<td>Marguerite Delbet - General Manager Democracy Services</td>
</tr>
<tr>
<td></td>
<td>Phil Wilson - Governance Director</td>
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<tr>
<td></td>
<td>Stephen Town - Chief Executive</td>
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Terms of Reference
Auckland Council Demographic Advisory Panels
2016 – 2019

DISABILITY ADVISORY PANEL
ETHNIC PEOPLES ADVISORY PANEL
PACIFIC PEOPLES ADVISORY PANEL
RAINBOW COMMUNITIES ADVISORY PANEL
SENIORS ADVISORY PANEL
YOUTH ADVISORY PANEL
## AMENDMENTS

<table>
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<th>Version</th>
<th>Amendment</th>
<th>Committee</th>
<th>Resolution #</th>
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<tr>
<td>V 1.0</td>
<td>Mayoral proposal</td>
<td>Governing Body</td>
<td>GB/2016/250</td>
</tr>
<tr>
<td>V 1.1</td>
<td>Amended as per the Governing Body resolution on 23 March 2017</td>
<td>Governing Body</td>
<td>GB/2017/31</td>
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<td></td>
<td>- the Youth Advisory Panel has three meetings and up to four workshops per year</td>
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<td>- demographic advisory panels will advise on Auckland Council’s “regional” policies, plans and strategies.</td>
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Terms of Reference

The terms of reference set out the purpose, role and protocols of all Auckland Council demographic advisory panels. Panel members abide by the Code of Conduct for members of Auckland Council advisory panels (Appendix A).

Demographic advisory panels

The demographic advisory panels of Auckland Council in the 2016-2019 term are the:

- Disability Advisory Panel
- Ethnic Peoples Advisory Panel
- Pacific Peoples Advisory Panel
- Rainbow Communities Advisory Panel
- Seniors Advisory Panel
- Youth Advisory Panel.

Purpose

As one of council’s engagement mechanisms with diverse communities, the demographic advisory panels provide advice to the governing body and council staff within the remit of the Auckland Plan on the following areas:

- Auckland Council’s regional policies, plans and strategies
- regional and strategic matters including those that Council-Controlled Organisations deal with
- any matter of particular interest or concern to diverse communities.

Outcomes

The panels’ advice will contribute to improving the outcomes of diverse communities and social cohesion as set out in the Auckland Plan. The panels will advise through their agreed strategic agenda and detailed work programme.

Strategic agenda and work programme

The panels must develop a work programme and set a strategic agenda for the term. The agendas should be focused and integrated across the panels for collaborative input into shared agendas, particularly on the Auckland Plan, the Long-term Plan and annual plans.

The panels should advise on council’s organisational strategies relevant to diverse communities, for example, the diversity leadership strategy as part of the Engage and Enable Communities approach.

The governing body and council staff should work with the panels for the development of their strategic agendas and work programme. An appropriate committee will approve the panels’ work programme and any subsequent major changes to it.

Chief liaison councillor and liaison councillors

The mayor appoints a chief liaison councillor and one liaison councillor for each of the six advisory panels.
The role of a chief liaison councillor is to:

- support a more integrated panel approach
- provide connections between the governing body and the panels
- advise the mayor on panel issues.

The role of a liaison councillor is to:

- ensure that the governing body is aware of panels’ feedback on council issues and their advice on diverse communities.
- help align the panels’ strategic agendas with governing body priorities
- actively engage in panel meetings and workshops
- engage with the panel chair and the lead officer for meeting agendas

The panels will mainly engage with the governing body through the environment and community committee meetings or workshops. The panels may also engage with other committees considering regional plans and strategies on which the panels have provided advice.

**Selection process**

The selection process of panel members is open for applications. The members of the panels are selected on the basis of their:

- individual competencies
- lived experience with relevant diverse communities
- ability to offer policy and strategic advice
- understanding of diverse communities of Auckland
- understanding of Te Tiriti O Waitangi.

Qualification of members is set out in Appendix B.

The mayor appoints panel members with the endorsement of the governing body to give effect to the membership of the panels.

**Membership**

Each panel has between six and 10 members.

The membership of the Rainbow Communities Advisory Panel in the previous term will continue in the 2016-2019 term. In this instance, the number of members may be more than 10.

The Youth Advisory Panel has 21 members, one the 21 local board areas of Auckland. Members of the Youth Advisory Panel should be aged between 14 and 24 at the time they are appointed. The members of the Youth Advisory Panel are exempt from clause (2)(a) of Appendix B.

Each panel must have at least one member with lived experience in Te Ao Māori and knowledge of the contemporary issues facing Māori communities. The representation of Māori members may not be applicable to the Ethnic Peoples Advisory Panel, Pacific Peoples Advisory Panel or Youth Advisory Panel.
When a panel has less than six members, the council must appoint additional members to meet the minimum number of members. The council may consider appointing previous unsuccessful applicants.

The council will appoint the next highly ranked candidates in the selection process should any appointed members decline the appointment offer or decide to leave the panel.

Auckland Council family staff including CCOs are not eligible to be panel members.

The panels’ term ends one month prior to the next local government elections in 2019.

The membership of a panel member will lapse if one or more of the disqualifying matters set out in Appendix B applies to the panel member.

If a member fails to attend a significant number of meetings, breaches the Code of Conduct or otherwise underperforms in his/her duty as a member, the chair must raise the issue of expectations about performance with the member and if necessary with the General Manager Democracy Services.

**Meetings and workshops**

Each panel will have a maximum of three formal meetings and up to seven workshops per year with the exception of the Youth Advisory Panel that will have up to four workshops per year, at a time deemed convenient to the majority of members.

Scheduled meetings are open to the public and any elected members of Auckland Council.

Workshops are used for discussion between panel members, governing body members and relevant council staff.

The workshops include integrated panel workshops on shared council agendas, for example, the council’s diversity leadership strategy.

Additional workshops or meetings will be organised in agreement with General Manager Democracy Services to advance the panels’ strategic agenda and work programme depending on the availability of budget.

**Quorum**

The quorum required for resolutions at a scheduled meeting of the panels will be half the members if the number of members is even, and a majority if the number of members is odd. The quorum includes the chief liaison councillor and liaison councillors.

**Meeting protocols**

The mayor appoints an interim chair/co-chairs. The panels must then confirm or elect a chair and a deputy chair (or two co-chairs in the case of the Rainbow Communities Advisory Panel) within three months of the establishment of the panels. The chair (or co-chairs) is responsible for chairing all panel meetings and workshops.

The panels may invite presentations from external organisations and individuals in scheduled meetings if the topics are relevant to the panels’ strategic agendas. The chair approves such external presentations in consultation with the liaison councillor and the lead support officer.
The resolutions in each meeting should clearly be shown in meeting minutes. Minutes will be kept for workshops but will not be published.

**Community forums**

The panels should engage with their communities by organising community forums within an approved budget. Community forums aim to better inform the council of current community voices and to facilitate discussion between the council and diverse communities on council issues. The panels should work with council staff for community forums to complement council’s other engagement mechanisms.

**Submissions**

The panels must not make formal submissions to Auckland Council on council strategies, policies and plans, for example, the annual plan.

In its advisory role to the council, the panels may have input to submissions made by the council to external organisations but do not make independent submissions, except as agreed with the council.

This does not prevent individual members being party to submissions outside their role as panel members.

**Communications**

The panels may issue media releases through the council’s communications advisor on council matters or issues of importance to their respective communities. Any media release by a panel requires the approval of the mayoral office.

The panels should refer to the Code of Conduct in the event that a panel member receives a request for panel comment directly from a journalist or media outlet.

**Panel resourcing**

The council sets an annual budget for the panels.

All panel members are entitled to meeting fees as determined by the council on the basis of the Auckland Council Fees Framework and Expenses Policy for Appointed Members.

The council will reimburse personal expenditure incurred in conducting panel business, in line with the Expenses Policy.

**Staff support**

The panels are supported by the following council staff.

**Governance Director**

The Governance Director
- is the executive leadership team member responsible for advisory panels.
- through the General Manager Democracy Services, works with the mayor’s office to create strong links between the panels, the governing body and the organisation
- drives and promotes the council’s engagement with panels through the executive team
- brings panel views on council’s organisational strategy for the consideration of the executive team where appropriate.

**Principal Advisor Panels**

The Principal Advisor Panels:
- ensures appropriate processes and policies are in place for the panels
- supports the Chief Liaison Councillor for panels’ connection with the governing body
- facilitates working across panels
- negotiates and brokers strategic agendas between the panels and the council
- ensures strategic agenda and work programme are signed off by the governing body
- co-ordinates monitoring and reporting of progress on the panels’ strategic agendas
- establishes and oversees processes for communication between the panels and communities
- arranges recruitment and induction of members
- provides a final report on the panels’ achievements at the end of the council term.

**Lead Officer Support**

The Lead Officer Support:
- advises the chair on the strategic agendas
- co-ordinates development of the panels’ strategic agenda and work programme
- follows up on meeting actions and resolutions
- acts as a conduit with relevant parts of organisation for the panels
- supports the liaison councillor
- attends pre-meeting briefings with the chair and liaison councillor
- highlights potential issues and risks
- sits next to the chair in meetings to provide advice as appropriate
- ensures guidance and advice from the panels is clearly captured
- provides subject matter expertise.

**Deputy Lead Officer Support**

The Deputy Lead Officer Support:
- supports the lead officer to develop the panels’ strategic agendas
- updates the panels’ agendas and write necessary reports for panel meetings and workshops
- performs delegated tasks from the Lead Officer Support.

**Communications Advisor**

The Communications Advisor:
- is the panels’ single point of contact for all media activity undertaken by or in collaboration with the panels.
- anticipates and identifies media matters of relevance to the panels and/or related to the panels’ strategic agenda and work programme
- advises the chair of the panels and/or delegated panel spokesperson and relevant support staff in response to any media inquiries
- drafts a media release for the panels on issues approved by the chair and the mayoral office.
Advisor Governance Support

The Advisor Governance Support:
- prepares for meeting agendas and schedule
- arranges panel meetings and workshops
- takes meeting minutes and publishes them online on time
- acts as a first point of contact for panel issues, and refers inquiries or information to relevant council staff.

Review

The form and functioning of the panels may be reviewed prior to or after, the end of the panels’ term in September 2019.
Appendix A: Code of Conduct for members appointed to Advisory Panels

1 Purpose
The Code of Conduct sets out expectations for the general conduct of members of Auckland Council advisory panels.

2 Principles
The principles underlying the expected conduct of members include:

2.1 Honesty and integrity
Members have a duty to act honestly and with integrity at all times.

2.2 Impartiality and accountability
Members should consider issues on their merits, taking into account the views of others. This means co-operating fully and honestly to ensure the best advice is provided to the council.

2.3 Openness
Members should be as open as possible about their actions and advice. This includes having an open mind and a willingness to listen to differing points of view. This means giving reasons for advice given; communicating clearly; not being close-minded and taking personal ownership of comments made publicly.

2.4 Respect
Members should treat others, including staff, with respect at all times. This means not using derogatory terms towards others, or about others, including in public-facing media; not misrepresenting the statements or actions of others (whether they be other individual members, the governing body, local boards, committees or staff); observing the rights of other people; treating people with courtesy, and recognising the different roles others play in local government decision-making.

2.5 Duty to uphold the law
Members should uphold the law and, on all occasions, act in accordance with the trust the public places in them.

2.6 Stewardship
Members should ensure that they and the council use resources prudently and for lawful purposes.
2.7 Leadership

Members should promote and support these principles by example.

3 Relationships

3.1 Chair

The chair (co-chairs in the case of the Rainbow Communities Advisory Panel) is the presiding member at the meetings and is the spokesperson(s) for the panel.

3.2 All members

Members will conduct their dealings with each other in ways that:
- maintain public confidence in the office to which they have been appointed
- are open and honest
- focus on issues rather than personalities.

3.3 Employees of Auckland Council

Members will:
- not do anything which compromises, or could be seen as compromising, the impartiality of an employee
- avoid publicly criticising any employee in any way
- raise concerns about an employee only through the employee's employer.

4 Media

4.1 Spokesperson

The chair is the first point of contact for the official view of the panels on any issue. Where the chair is absent, any matters will be referred to the deputy chair when applicable.

No other member may comment on behalf of the panels without having first obtained the approval of the chair.

4.2 Response to media enquiries

In the event that a panel member receives a request for panel comment directly from a journalist or media outlet, the member is required to forward the request immediately to the panels’ assigned communications advisor as well as the panel chairs. Panel members must not respond directly to media without prior agreement.

Where a journalist or media outlet seeks an individual panel member’s views, the panel member will:
- make clear that the views presented represent the personal views of the individual member
- ensure that information presented is consistent with information provided to the panel
- maintain the integrity of the panels and Auckland Council at all times.
4.3 Personal views

Members are free to express a personal view in public or in the media, at any time. When doing so, they should observe the following:

- comments must make clear that they represent a personal view and must not state or imply that they represent the views of the panels
- where a member is making a statement that is contrary to a panel policy, the member must not state or imply that his or her statements represent a majority view
- comments to the media must observe the other expectations of general conduct, e.g. not disclose confidential information, or compromise the impartiality or integrity of staff.

5 Confidential information

If members receive information that is confidential they must ensure it remains confidential. Confidential information is normally deemed to be such because its public release will cause some harm, either to the council or to other parties.

6 Ethics

Members will:

- claim only for legitimate expenses
- not influence, or attempt to influence, any officer or employee to take actions that may benefit the member, or the member’s family or business interests
- not use the resources of the panels for personal business
- not solicit, demand, or request any gift, reward or benefit by virtue of the member’s position.

7 Members’ interests

7.1 Acting in the interests of the advisory panel and the public

Members act in the interests of the panels and not in their own interests.

A financial conflict of interest arises when a member stands to benefit financially, either directly or indirectly, from advice given by the panels.

A non-financial conflict may arise from a personal relationship or association with another organisation or from conduct that indicates prejudice or predetermination. In these situations a member may be influenced by interests that conflict with the duty to act in the best interests of the panels.

Members must declare any private interests or personal benefits relating to their public duties and take steps to resolve any conflicts of interest in such a way that protects the public interest. This means fully disclosing actual or potential conflicts of interest; avoiding any financial or other obligation to any individual or organisation that might reasonably be thought to influence them in the performance of their duties.

8 Complaints
A complaint about a member’s conduct will be made to the chair of the panels in the first instance, who will counsel the member concerned. Alternatively, concerns about the conduct of any member or chairperson may be raised with the General Manager Democracy Services, who will give advice on options available to resolve the concerns.
Appendix B: Qualifications of Members

1. To be a member of the board, a person must
   a. be a natural person, and
   b. consent to being appointed to the board, and
   c. not be disqualified under sub clause (2).

2. The following persons are disqualified from being members:
   a. a person who is under 18 years of age (except for the Youth Advisory Panel)
   b. a person who is an undischarged bankrupt
   c. a person who is prohibited from being a director or promoter of, or being concerned
      or taking part in the management of, an incorporated or unincorporated body under
      the Companies Act 1993, or the Securities Act 1978, or the Securities Markets Act
      1988, or the Takeovers Act 1993
   d. a person who is subject to a property order under the Protection of Personal and
      Property Rights Act 1988
   e. a person in respect of whom a personal order has been made under that Act that
      reflects adversely on the person’s
      i. competence to manage his or her own affairs in relation to his or her property; or
      ii. capacity to make or to communicate decisions relating to any particular aspect
          or aspects of his or her personal care and welfare
   f. a person who has been convicted of an offence punishable by imprisonment for a
      term of two years or more, or who has been sentenced to imprisonment for any
      other offence
   g. a current member of Parliament
   h. a current Auckland councillor or current local board member
   i. a current Independent Māori Statutory Board member
   j. a person who is disqualified under another Act.
Te take mō te pūrongo / Purpose of the report
1. To seek approval and delegation to progress commercial arrangements to accelerate housing delivery in Wainui.

Whakarāpopototanga matua / Executive summary
2. Wainui, located in Auckland’s North near Silverdale, is a key housing priority area but infrastructure funding constraints have been a barrier to accelerating housing delivery.
3. Approval is sought for a commercial proposal to accelerate housing delivery in Wainui while limiting council’s investment to what is already budgeted for in the council’s 10-year Budget 2018-2028.
4. This commercial proposal is aligned to the council’s previously agreed development plans and strategies for Wainui, while carefully managing any risk.
5. A delegation to the chief executive is also sought to negotiate and execute the necessary commercial agreements.

Ngā tūtohunga / Recommendation/s
That the Governing Body:

a) note the confidential report on this meeting agenda, seeking approval and delegation to progress commercial arrangements to accelerate housing delivery in Wainui.

b) note the confidential report contains information which if made available would likely unreasonably prejudice the commercial position of the person that provided, and is the subject of, that information. It is also necessary to withhold this information to enable the council to complete commercial negotiations in relation to Wainui without prejudice or disadvantage.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Michael Burns – Acting Manager Financial Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Ross Tucker - Acting General Manager, Financial Strategy and Planning</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Authorisers</th>
<th>Matthew Walker - Acting Group Chief Financial Officer</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Stephen Town - Chief Executive</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo / Purpose of the report
1. To note the progress on the forward work programme (Attachment A).
2. To receive a summary and provide a public record of memos or briefing papers that may have been distributed to Governing Body members since 20 July 2018.

Whakarāpopototanga matua / Executive summary
3. This is a regular information-only report which aims to provide greater visibility of information circulated to Governing Body members via memo-briefing or other means, where no decisions are required.
4. The following memos/responses were circulated to members:
   - Mayors Report on Japan Visit, 29 July – 3 August 2018
5. Note that, unlike an agenda report, staff will not be present to answer questions about the items referred to in this summary. Governing Body members should direct any questions to the authors.

Ngā tūtohunga / Recommendation/s
That the Governing Body:
 a) note the progress on the forward work programme
 b) receive the Summary of Governing Body information memos and briefings – 23 August 2018.

Ngā tāpirihanga / Attachments
<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>Forward Work Programme</td>
<td>31</td>
</tr>
<tr>
<td>B</td>
<td>Mayors Report on Japan Visit, July-August 2018</td>
<td>39</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories
| Author                        | Sarndra O’Toole - Team Leader Governance Advisors |
| Authoriser                    | Stephen Town - Chief Executive                   |
### GOVERNING BODY FORWARD WORK PROGRAMME 2016 – 2019 TERM

The Governing Body deals with strategy and policy decision-making that relates to the environmental, social, economic and cultural activities of Auckland as well as matters that are not the responsibility of another committee.

The Mayor may require any matter that would otherwise be reported to a committee, to be reported to the Governing Body. If that matter is already on a published agenda for a committee meeting, that meeting will not consider that matter unless invited by the mayor to make a recommendation to the Governing Body.

<table>
<thead>
<tr>
<th>Lead</th>
<th>Area of work</th>
<th>Reason for work</th>
<th>Governing Body role (decision or direction)</th>
<th>Budget/ Funding</th>
<th>Expected timeframes</th>
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</thead>
</table>
| **Chief Financial Office**  | Annual Plan  | The Local Government Act 2002 requires each local authority to consult on and adopt a long term plan every three years. In each intervening year, local authorities are required to consult the community on any significant or material changes to the relevant year of the long term plan through the Annual Budget consultation document. Legislation also requires that the council’s consultation document include a summary of key matters from Local Board Agreements and the Draft Tūpuna Maunga Authority Operational Plan for the Annual Plan year. | **Adopt** consultation document and supporting material  
**Approve** Annual Plan |                | Jul-Sep  
26 Jul  
23 Aug  
27 Sep  
Oct-Dec  
25 Oct  
22 Nov  
13 Dec  
Jan-Mar  
28 Feb  
28 Mar  
Apr-Jun  
2 May  
30 May  
27 Jun  | Q1  
Q2  
Q3  
Q4  
(Jun) |
| **Chief Operating Office**  | Americas Cup 2021 | Location, infrastructure and funding | **Approve** preferred location  
**Agree** strategy for progressing resource consent applications  
**Progress to Date:**  
Report considered 14/12/17 and approval of Wynyard Basin option GB/2017/172 and agreed single hearing process through direct referral  
Report and revised decision and approval of Wynyard Hobson proposal 29/3/18 GB/2018/63 | | Q1  
Q2  
Q3  
Q4 |
| **City Rail Link**          | Construction of the City Rail Link in the central city | **Approve** City Rail Link Heads of Agreement  
**Note** any matters raised by the Audit and Risk Committee about the project  
**Progress to Date:**  
Heads of Agreement approved 14/9/16 Conf  
Appoint chair of City Rail Link 15/12/16 Conf  
Note sponsors agreement and establishment of new entity City Rail Link Limited 29/8/17 Conf | | Q1  
Q2  
Q3  
Q4 |
<table>
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<tr>
<th>Lead</th>
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</thead>
<tbody>
<tr>
<td>Chief Financial Office</td>
<td>Annual Report</td>
<td>Statutory requirement</td>
<td>Adopt Annual Report</td>
<td>Q1</td>
<td>Q1 Q2 Q3 Q4</td>
</tr>
<tr>
<td>Governance</td>
<td>Review of Code of Conduct</td>
<td>The experience of working with the current Code of Conduct indicates that it could be further improved. In particular, it could be clearer about complaint, investigation and resolution processes, as well as available sanctions</td>
<td>Adopt new Elected Members Code of Conduct</td>
<td>Q1</td>
<td>Q1 Q2 Q3 Q4</td>
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<tr>
<td>Governance</td>
<td>Representation Review</td>
<td>The Local Electoral Act 2001 requires all local authorities to undertake a review of representation arrangements at least once every six years. Auckland Council is required to undertake a review for the 2019 elections. Council’s decision must be issued no later than 11 April 2019.</td>
<td>Approve the process for conducting the review of representation arrangements</td>
<td>Q1</td>
<td>Q1 Q2 Q3 Q4</td>
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<td>Approve final decision</td>
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<tr>
<td>Financial Strategy and Planning</td>
<td>Contributions Policy</td>
<td>The Local Government Act requires Council to review the policy every three years. Consultation and adoption must be done by 1 July 2018.</td>
<td>Adopt policy</td>
<td>Q1</td>
<td>Q1 Q2 Q3 Q4</td>
</tr>
</tbody>
</table>

Progress to Date:
- **Initial report** was considered 22/2/18
- Approval 22/2/18 for review GB/2018/37
- **Workshop** – 15 March 2018

Progress to Date:
- Report and approval of process 14/12/17 GB/2017/175

Progress to Date:
- Agree to consultation 30/4/18 GB/2018/79
- Agree extension until new policy in place 27/6/18 GB/2018/96
<table>
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<th>Lead</th>
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<td>Highlight financial year quarter and state month</td>
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<td>FY18/19</td>
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<td>Jul-Sep</td>
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<td>26 Jul</td>
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<td>27 Sep</td>
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<tr>
<td>Mayoral Office Governance</td>
<td>Terms of Reference</td>
<td>The Terms of Reference enables the governing Body to delegate to committees those power necessary for them to carry out their responsibilities to the most efficient and effective levels. Any changes to the Terms of Reference must be done by the Governing Body.</td>
<td>Adopt the Terms of Reference</td>
<td>Adopt changes to Terms of Reference</td>
<td>Q1</td>
</tr>
<tr>
<td>Governance</td>
<td>Accountability Review of council-controlled organisations</td>
<td>The accountability review are to increase the accountability and value for money of CCOs by: • increasing the transparency of CCO decision-making • increasing the responsiveness of CCOs to the public and council • improving the recognition of ratepayer funding for CCO activity • increasing the ability to align CCOs to the direction set by the council. Reporting on a quarterly basis</td>
<td>Approve objectives as basis of review</td>
<td>Approve scope and timing</td>
<td>Within timelines and budgets</td>
</tr>
<tr>
<td>Governance</td>
<td>Independent Māori Statutory Board funding</td>
<td>The Local Government (Auckland Council) Act 2009 (LGACA) requires Auckland Council to meet the reasonable costs of the Independent Māori Statutory Board (IMSB) board’s operations, secretariat, the establishment of committees, and seeking and obtaining advice (Schedule 2, clause 20, sub-clause 1, LGACA)</td>
<td>Approve 2019/2020 funding agreement</td>
<td></td>
<td>Q1</td>
</tr>
<tr>
<td>People and Performance</td>
<td>Health, Safety and Wellbeing</td>
<td>The Governing Body has the role of the person or organisation conducting a business or undertaking.</td>
<td>Receive the quarterly Health, Safety and Wellbeing Report</td>
<td></td>
<td>Q1</td>
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</tbody>
</table>

**Terms of Reference**

The Terms of Reference enables the governing Body to delegate to committees those power necessary for them to carry out their responsibilities to the most efficient and effective levels. Any changes to the Terms of Reference must be done by the Governing Body.

**Accountability Review of council-controlled organisations**

The accountability review are to increase the accountability and value for money of CCOs by:

- Increasing the transparency of CCO decision-making
- Increasing the responsiveness of CCOs to the public and council
- Improving the recognition of ratepayer funding for CCO activity
- Increasing the ability to align CCOs to the direction set by the council.

- Reporting on a quarterly basis

**Independent Māori Statutory Board funding**

The Local Government (Auckland Council) Act 2009 (LGACA) requires Auckland Council to meet the reasonable costs of the Independent Māori Statutory Board (IMSB) board’s operations, secretariat, the establishment of committees, and seeking and obtaining advice (Schedule 2, clause 20, sub-clause 1, LGACA).

**Health, Safety and Wellbeing**

The Governing Body has the role of the person or organisation conducting a business or undertaking.
<table>
<thead>
<tr>
<th>Item 12</th>
<th>Lead</th>
<th>Area of work</th>
<th>Reason for work</th>
<th>Governing Body role (decision or direction)</th>
<th>Budget/ Funding</th>
<th>Expected timeframes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Policy and Bylaws</td>
<td>Public Safety and Nuisance Bylaw Review</td>
<td>Legislative requirement to review bylaw within five years. Committee resolution to “commence the review of the Public Safety and Nuisance Bylaw 2013 at an early date”.</td>
<td>Approve statement of proposal. # Make/Amend/Revoke the bylaw. # Public notification is required for bylaw reviews even if no change to the bylaw is recommended. Length of time required to draft the statement of proposal will depend on the scope of amendments requested following the review findings.</td>
<td>Within current baselines.</td>
<td>Q1</td>
<td>Q2</td>
</tr>
<tr>
<td>Social Policy and Bylaws</td>
<td>Dog management Bylaw and Policy on Dogs</td>
<td>Legislative requirement to review the bylaw and policy after five years.</td>
<td>Approve statement of proposal # Make/Amend/Revoke the bylaw. * Public notification is required for bylaw reviews even if no change to the bylaw is recommended.</td>
<td>Within current baselines.</td>
<td>Q1</td>
<td>Q2</td>
</tr>
<tr>
<td>Social Policy and Bylaws</td>
<td>Health and Hygiene Bylaw</td>
<td>Legislative requirement to review the bylaw and policy after five years.</td>
<td>Approve statement of proposal # Make/Amend/Revoke the bylaw. * Public notification is required for bylaw reviews even if no change to the bylaw is recommended.</td>
<td>Within current baselines.</td>
<td>Q1</td>
<td>Q2</td>
</tr>
<tr>
<td>Social Policy and Bylaws</td>
<td>Solid Waste Bylaw Review</td>
<td>Legislative requirement to review the bylaw and policy after five years.</td>
<td>Approve statement of proposal # Make/Amend/Revoke the bylaw. * Public notification is required for bylaw reviews even if no change to the bylaw is recommended.</td>
<td>Within current baselines.</td>
<td>Q1</td>
<td>Q2</td>
</tr>
<tr>
<td>Social Policy and Bylaws</td>
<td>On-site Wastewater Bylaw</td>
<td>Legislative requirement to review legacy bylaws by 31 October 2020.</td>
<td>Approve statement of proposal # Make/Amend/Revoke the bylaw. * Public notification is required for bylaw reviews even if no change to the bylaw is recommended.</td>
<td>Within current baselines.</td>
<td>Q1</td>
<td>Q2</td>
</tr>
<tr>
<td>Social Policy and Bylaws</td>
<td>Signage Bylaw</td>
<td>Legislative requirement to review the bylaw and policy after five years.</td>
<td>Approve statement of proposal #</td>
<td>Within current baselines.</td>
<td>Q1</td>
<td>Q2</td>
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<tr>
<td>Lead</td>
<td>Area of work</td>
<td>Reason for work</td>
<td>Governing Body role (decision or direction)</td>
<td>Budget/ Funding</td>
<td>Expected timeframes</td>
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<td>Make/Amend/Revoke the bylaw. *</td>
<td>Within current baselines.</td>
<td>Q1 Q2 Q3 Q4</td>
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<td>Approve statement of proposal # Make/Amend/Revoke the bylaw. *</td>
<td>Review is within current baselines.</td>
<td>Q1 Q2 Q3 Q4</td>
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<td>If regulatory response required: Approve statement of proposal Make the bylaw</td>
<td>Funding proposals will be required for any recommendations that require capital or operational upgrades.</td>
<td>Q1 Q2 Q3 Q4</td>
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<td>Setup, agree and approve membership of group Receive six-monthly updates</td>
<td>Q1 27 Sep Q2 Q3 Q4</td>
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<td>Approve submissions to the Crown as and when required Approve establishment and on-going implementation of co-management and other governance arrangements</td>
<td>Q1 Q2 Q3 Q4</td>
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<td>Approve appointments to advisory panels</td>
<td>Within current baselines.</td>
<td>Q1 Q2 Q3 Q4</td>
<td></td>
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</tbody>
</table>
### COMPLETED

<table>
<thead>
<tr>
<th>Item 12</th>
<th>Governance</th>
<th>2018 Local Government New Zealand Conference and Annual General Meeting</th>
<th>The Governing Body sends representatives to the conference and as delegates to the Annual General Meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Appoint presiding delegate to Annual General Meeting</td>
<td>Appoint three other delegates to Annual General Meeting</td>
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<td>Approve councillors to attend conference</td>
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<td><strong>Progress to Date:</strong></td>
<td>Report was considered 22/3/18</td>
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<td></td>
<td></td>
<td>Approved the above</td>
<td>GB/2018/47</td>
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<td><strong>Progress to Date:</strong></td>
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<td>Approve the change to the policy.</td>
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<tr>
<td>People and Performance</td>
<td>Remuneration Policy</td>
<td>The current Remuneration Policy was adopted in 2014. The policy provides high-level guidance for all remuneration decisions made by the council. The policy is also supported by operational guidelines and policies. Under the Local Government Act 2002 (Schedule 7, section 36A) the policy must be reviewed every three years.</td>
<td>Approve refresh of Auckland Plan</td>
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<td><strong>Progress to Date:</strong></td>
<td>Report considered 22/3/18</td>
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<tr>
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<td></td>
<td>Approved 22/3/18 GB/2018/42</td>
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<td></td>
<td>Chief Planning Office</td>
<td>Auckland Plan Refresh</td>
<td>The Auckland Plan was approved in 2012 and a commitment made to a refresh within six years. A refresh will ensure that the Auckland Plan remains current and will inform Long-term Plan 2018-2028 prioritisation and budget decisions.</td>
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<td><strong>Progress to Date:</strong></td>
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<td>Approve consultation document and supporting material</td>
<td>Adopt Long Term Plan and set rates</td>
</tr>
<tr>
<td>Chief Financial Office</td>
<td>Long-term Plan 2018-2028</td>
<td>Statutory Process</td>
<td>• Consultation process – including hearings for community to be heard and local board engagement meetings (Have Your Say events). Approach to communication of investments in local board areas to be considered</td>
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<td>• Elected members consideration of feedback</td>
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<td>• Decision-making for Long-term Plan 2018-2028</td>
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<td>• Long-term Plan 2018-2028 adoption</td>
<td><strong>Progress to Date:</strong></td>
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<td><strong>Progress to Date:</strong></td>
<td>Various workshops throughout 2017/2018</td>
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<td>Adopted consultation document and supporting material 21/2/18 GB/2018/25</td>
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<td>Adopted by Planning Committee 6/5/18 PLA/2018/62</td>
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<tr>
<td>Chief Financial Office</td>
<td>Regional Fuel Tax Proposal</td>
<td>Auckland Council consulted on its 10-year Budget 2018-2028 (LTP), part of which asked if there was support for a Regional Fuel Tax. A report on the consultation undertaken is required by legislation</td>
<td>Approve a Regional Fuel Tax for Auckland</td>
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<td><strong>Progress to Date:</strong></td>
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*Summary of Governing Body information memos and briefings - 23 August 2018*
<table>
<thead>
<tr>
<th>Item 12</th>
<th><strong>Governing Body</strong> 23 August 2018</th>
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<tbody>
<tr>
<td></td>
<td><strong>Summary of Governing Body information memos and briefings</strong></td>
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<tr>
<td></td>
<td><strong>23 August 2018</strong></td>
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<tr>
<td></td>
<td>Attachment A</td>
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<td><strong>Progress to Date:</strong> <strong>Approved 31/5/18 GB/2018/90</strong></td>
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<td><strong>Progress to Date:</strong> <strong>Initial appointments to demographic panels 23/3/17 Conf</strong></td>
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<td><strong>Replacement members appointed to Youth Advisory Panel 22/3/18 Conf</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Approve</strong> appointments to advisory panels</td>
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<tr>
<td></td>
<td><strong>Progress to Date:</strong> <strong>Initial appointments to demographic panels 23/3/17 Conf</strong></td>
</tr>
<tr>
<td>Governance</td>
<td><strong>Advisory Panels</strong></td>
</tr>
<tr>
<td></td>
<td>The Governing Body appoints members to advisory panels, as required.</td>
</tr>
<tr>
<td>People and Performance</td>
<td><strong>Chief Executive’s Employment Review Process</strong></td>
</tr>
<tr>
<td></td>
<td>Under the Local Government Act 2002, a local authority Chief Executive is appointed for a five year term. Schedule 7 of the Act gives the option of a two year extension if Council undertakes a formal employment review at least six months before the expiry of the current contract. The Governing Body is responsible for the review.</td>
</tr>
<tr>
<td>Governance</td>
<td><strong>Independent Maori Statutory Board funding</strong></td>
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<td>The Local Government (Auckland Council) Act 2009 (LGACA) requires Auckland Council to meet the reasonable costs of the Independent Māori Statutory Board (IMSB) board’s operations, secretariat, the establishment of committees, and seeking and obtaining advice (Schedule 2, clause 20, sub-clause 1, LGACA)</td>
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<tr>
<td>Governance</td>
<td><strong>Te Tiriti o Waitangi / Treaty of Waitangi</strong></td>
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<td></td>
<td>The Crown negotiates settlements with iwi on a confidential basis and from time to time invites Council to express its views. The Te Tiriti o Waitangi / Treaty of Waitangi Settlement Working party is accountable to the Governing Body and reports its findings to the Governing Body.</td>
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<td><strong>Approve</strong> 2018/2019 funding agreement</td>
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<td><strong>Progress to Date:</strong> <strong>Report received 26/6/18 and funding approved GB/2018/94</strong></td>
</tr>
<tr>
<td>Governance</td>
<td><strong>Te Tiriti o Waitangi / Treaty of Waitangi</strong></td>
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<td><strong>Approve</strong> submissions to the Crown as and when required <strong>Approve</strong> establishment and on-going implementation of co-management and other governance arrangements</td>
</tr>
<tr>
<td></td>
<td><strong>Progress to Date:</strong> <strong>Submission on Point England Development Enabling Bill 23/2/17 GB/2017/8</strong></td>
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<td><strong>Submission on Ngāti Tamaoho Claims Settlements Bill 27/7/17 GB/2017/85</strong></td>
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<td><strong>Submission on Ngāti Tai ki Tāmaki Claims Settlement Bill 22/2/18 GB/2018/36</strong></td>
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<td><strong>Open Report Ngāti Paoa – Treaty settlement redress Conf 24/5/18</strong></td>
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<td></td>
<td><strong>Open Report on Maungauika – transfer of administration 27/6/18 GB/2018/97</strong></td>
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</table>
REPORT ON VISIT TO TOKYO AND FUKUOKA 29 JULY-3 AUGUST, 2018

BY MAYOR PHIL GOFF

Introduction

My visit to Japan was made possible by the generosity of the Fukuoka City Council who funded my airfares and accommodation in Fukuoka as a guest speaker at the 12th Asia-Pacific City Summit hosted by Fukuoka.

My thanks go to Fukuoka Council and also to the New Zealand Ministry of Foreign Affairs and Trade who organised my programme in Tokyo and facilitated travel to the civic and corporate meetings arranged as part of my visit.

I also want to thank Auckland Council’s Global Partnership and Strategic Unit and Auckland Tourism Events and Economic Development who prepared backgrounds and arranged my programme, and New Zealand Trade and Enterprise who accompanied me at corporate meetings.

Purpose of my visit

The purpose of my visit was fourfold.

Firstly, it was to attend the Asia-Pacific Cities Summit as a speaker and panellist to contribute to and learn from the Summit, in particular in relation to dealing with the challenges of rapid urbanisation.

Secondly, I had arranged a series of meetings with large Japanese corporations interested in investing in housing and hotel construction and public transport infrastructure in Auckland. These included Sumitomo Forestry, Mitsui and Co, Daiwa House Industry Co LTD, Tokyu Corporation, Mitsubishi Corporation and Nice Corporation.

Thirdly, as the first reciprocal visit to Japan by an Auckland Mayor, it was a chance to touch base and build relationships with three of Auckland’s five sister cities in Japan.

I met with the Mayors and Council members of Shinagawa and signed a communique celebrating the 25th Anniversary of the Sister City relationship.

I met with the Mayor of Utsunomiya, a City 100km to the north of Tokyo who travelled with Council members to meet with me at the New Zealand Embassy.

I met with the Mayor and Vice Mayor of Fukuoka who honoured the Sister-City relationship by placing me as Auckland Council’s representative alongside the Mayor of Fukuoka at all of the official functions at the Summit attended by 37 cities from 18 countries.
I held bilateral meetings with the Mayor of our sister city of Guangzhou and the Vice Mayor of our sister city of Busan.

I also met with the Mayor of Oita, the city in Kyushu which next year is the home host city at the Rugby World Cup for the All Blacks.

I had additional bilateral meetings with the Mayors of Vladivostok and Kathmandu and the Director of the Centre for Liveable Cities in Singapore.

Fourthly, the visit was a chance to support the New Zealand Government in further strengthening our country’s relationship with Japan. I met with State Minister for Foreign Affairs, Mr. Kazuyuki Nakane, for an hour and a half. I knew Mr. Nakane from a previous meeting and our discussions allowed me in particular to demonstrate our support for Prime Minister Shinzo Abe’s leadership on filling the vacuum left by President Trump’s withdrawal of the United States from the CPTPP.

I also spoke at an official reception hosted by the NZ Embassy, attended by 110 corporate and civic visitors, giving me the opportunity to promote investment, tourism and international education in NZ and specifically Auckland.

I conducted media interviews with Mainichi and other newspapers, also promoting New Zealand as a destination for investment, trade, tourism and international education.

Programme Details:

Sumitomo Corporation

A long time investor in New Zealand (Nelson Pine industries) and recent purchaser of 30,000 hectares of timber plantation in New Zealand, Sumitomo has expertise in building products and construction and environmentally friendly housing in particular the use of energy saving and water saving techniques.

It is involved in the Australian housing market through Henley Properties since 2009 and indicated a serious interest in participating in housing construction in New Zealand.

Mitsui and Company

Mitsui has a joint interest in becoming involved in modular housing in New Zealand and potentially in the construction of a hydrogen energy producing plant serving the northern North Island and export to Japan. Its market capitalisation is over $31 billion and it is a serious player with a long standing history in New Zealand including investments in
LanzaTech and Synlait. In Auckland it has relationships with local universities and also the Motutapu Trust.

Like Sumitomo, it is looking for home building opportunities in Auckland and is encouraged by the significant pipeline of the construction opportunities over the next decade.

Both are seeking more information on investment opportunities and changes in building techniques and codes which are under consideration in New Zealand.

Daiwa House

Daiwa House Industry is Japan’s largest public construction and rental housing company. It has expertise in prefabricated housing and revenue of over $22 billion.

It is the major shareholder in Waldorf Australia and New Zealand Group, with 600 apartments in Auckland.

They are investigating the feasibility of investing in Auckland’s residential housing market and exploring development and partnership opportunities.

Meeting with State Minister of Foreign Affairs, Mr. Kazuyuki Nakane

I emphasised the importance of the relationship with Japan which is our 5th largest trading relationship with annual two way trade, evenly balanced, of over $8 billion.

I acknowledged the pivotal role played by Japanese Prime Minister, Shinzo Abe, in pushing ahead with the TPP after the withdrawal of the United States which many anticipated would see the trade deal collapse. We agreed on the importance of an open and rules based world trading system. I encouraged investment in Auckland from Japan as New Zealand’s fourth largest foreign direct investor, particularly in the areas of housing and hotel construction and transport infrastructure. I also acknowledged the importance of Japan as a major source of students and tourism for Auckland and New Zealand.

I indicated our support for Japan New Zealand Business Council meeting in Auckland in November this year and that we were encouraging the key corporations to attend. This is a major opportunity for Council and NZTE to organise a programme for those corporations with an interest in investing in Auckland.

We discussed people to people and cultural links and the opportunities that sporting links provide for Auckland and New Zealand with the Rugby World Cup in 2019, the Olympics in 2020 and the Masters Games in 2021 all in Japan.

Meeting with Mayor Eiichi Sato and Utsunomiya City

The importance of Utsunomiya places on its sister city relationship with Auckland was demonstrated by the Mayor and delegation making a 100km trip to meet with us in Tokyo.
Utsunomiya has a student exchange with Manurewa High School. These exchanges provide great opportunities for building people to people relationships and for students to experience living in a different culture.

This is our oldest sister city relationship going back 36 years and they are keen to maintain its practical expression in student and basketball team exchanges.

**Tokyu Corporation and tour of Futako-Tamagawa Rise and Shibuya**

Tokyu is one of the most successful railway operators and housing and urban developers in Japan. It has a market capital of over $14 billion.

Japan railway companies are also major urban developers leveraging off their station sites to build major housing and commercial developments.

The New Zealand Government could consider allowing Kiwirail to operate in a similar manner. Council and Government both have an interest in leveraging off the CRL and light rail projects to create intensified housing and urban renewal.

At Futako-Tamagawa station, Tokyu Corporation have developed high value retail and residential apartment towers with really impressive place making creating green and pedestrianised areas which are great public open spaces.

At Shibuya station in the centre of Tokyo they have integrated rail and bus connections with high value commercial space and upgraded public open spaces.

Tokyu may be interested in expanding their interests to Auckland using joint ventures to promote similar developments in our city.

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**Mitsubishi Corporation**

Mitsubishi Corporation is a globally integrated business enterprise operating over a wide range of industries including transport, construction and housing.

It has developed heavy rail and metro projects internationally and is also involved in light rail.

Of particular interest is their construction of a 12km light rail track in Canberra under a PPP arrangement where they construct, operate and maintain light rail in the city for 20 years. Construction is currently underway.
They expressed interest in how light rail will be built and operated in Auckland and we encouraged their engagement with Government on tendering for building and operating the system in Auckland.

Along with Mitsui they also have an interest in developing a global hydrogen supply chain, though they have not indicated a specific interest in New Zealand.

**NZ Embassy Reception**

There was a very good turnout with over 110 Japanese guests including a wide range of corporations who had come along to hear about Auckland and the commercial opportunities it presents.

The Ambassador said this was one of the highest turnouts the Embassy had hosted and commented on the enthusiastic response from guests to the opportunities I outlined in my speech.

Given that these are companies which have a strong capital base and a track record in delivering projects, this is encouraging.

Nick Hill, CEO of ATEED who was part of our delegation, is following up as are the NZTE investment team who were also present.

Lynfield College was present at the reception and the meeting with Shinagawa Council and was pleased with the exposure they were able to get.

**Meeting with Mayor Takeshi Hamano and the Shinagawa Council Delegation**

We were given an enthusiastic reception in Shinagawa as a sister city with a large turnout and a clear indication of their desire to further the relationship between our cities.

The student exchange programme between Shinagawa and Lynnfield College is a mainstay of the relationship with 30 students from Shinagawa currently in Auckland attending an annual summer school programme.

Shinagawa, like Auckland, is also a nuclear-free peaceful city.

We celebrated the 25th anniversary of our relationship with the singing of a joint communique.

**Meeting with Suteki-Nice Corporation**

The Nice Corporation specializes in timber housing and currently has a relationship with an Auckland company, North 21.

It is building a pilot house in Hobsonville. The construction model they are promoting is pre-cut and assembly on site.

The costs of materials is slightly higher but they believe there are major savings on the cost of labour for construction.
The company operates internationally and is interested in a presence in the Auckland building market.

Meeting with the Honorary Consul for NZ in Fukuoka, Mr Sumio Kuratomi, and the Nishi Nippon Railroad Company

The Nishi Nippon Railroad Company, like Tokyu Corporation is both a rail and land development company. The company is interested in hotel development in Auckland and may also be interested in developments around infrastructure. It also promotes electric buses and hydrogen cars.

It has developed bus and rail stations in Tenjin, Fukuoka with associated high quality retail and commercial premises.

It is also involved with housing development. Nishi Nippon Railroad has visited NZ on several occasions and will come back in November for the Japan NZ Business Council annual meeting in Auckland.

As New Zealand’s consular representative in Fukuoka, Auckland’s sister city, Mr. Kuratomi may be expected to have a special interest in our city.

Bilateral Meetings

I had the following bilateral meetings in Fukuoka:

- Mayor Soichiro Takashima, Mayor of Fukuoka, a sister city
- Mayor Wen Guohui, Mayor of Guangzhou, a sister city
- Mayor Kiichiro Sato, Mayor of Oita (Kyushu) the host city of the All Blacks in the Rugby World Cup next year
- Vice Mayor of Busan, Yoo Jae-soo, a sister city
- Mr Khoo Teng Chye, Executive Director, Centre for Liveable Cities, Singapore
- Mayor Bidya Sundar Shakya, Mayor of Kathmandu
- Mayor Vitaly Verkeyenko, Mayor of Vladivostock

The bilaterals were an opportunity to build relationships with other Asia-Pacific Mayors and discuss common challenges and solutions. It was particularly valuable in the case of our sister cities with which we have an on-going relationship.

12th Asian-Pacific Cities Summit

The themes for the 2018 Summit were threefold

1. Implementing the UN’s Sustainable Development Goals
2. Identify new approaches for sustainable urban development
3. Disseminate good practices and state of the world technologies globally.

The conference was cohosted by United Nations Habitat and Fukuoka City and involved 37 cities from 18 countries.

I had two speaking opportunities at the summit.
I was invited to give a welcome speech and propose a toast at the opening ceremony which was the best attended occasion of the conference.

I spoke as a panel member on addressing issues arising from accelerated urbanisation. Both speeches were well received. While there are clear differences in the challenges faced by developed and developing cities, there are also commonalities and the discussions were useful.

Visit to Hydrogen Station

On the last morning of our visit, we had the opportunity to visit the Chibu Sewage Treatment Hydrogen Plant.

The plant effectively treats 300,000 m³ of sewage a day.

Biogas introduced by the plant is used to heat water through a hydrolysis process to produce hydrogen gas at a rate which can potentially power 65 cars a day.

We drove to the airport in the Deputy Mayor’s car which is hydrogen powered with a range of over 300km, producing exhaust emissions which are carbon free and mainly water.

The station is a clear demonstration of the technical feasibility of hydrogen powered vehicles and new tests on fueling buses and motorcycles are underway.

However, the commercial viability of hydrogen particularly in terms of the cost of the production facility and the infrastructure needed to service vehicles has yet to be proven on a large scale.

As an alternative carbon emission-free fuel source, the tests and ongoing development of hydrogen are important.

In due course, the hope is that it will be commercially viable as well as environmentally valuable.

As a country which can produce sustainable electricity needed for the process of hydrogen production, New Zealand could develop over time a valuable export product in H₂.

Conclusion

The four and a half day programme in Japan, largely funded by our sister city, Fukuoka, was a valuable opportunity both to promote Auckland and seek out potential investment for our infrastructure, housing and visitor and student economy. It also enabled us to reciprocate visits by sister city partners without incurring major costs.

Thanks again to Fukuoka Council and those involved in putting together a full and useful programme.

Phil Goff

Mayor of Auckland
Attachment B

Item 12

Addressing Embassy Reception Tokyo

Auckland Mayor Visit Housing
Item 12

Deputy Mayor Nakazono and his hydrogen car
Hydrogen gas filling station Fukuoka
Item 12

Elevated Walkway Futako-Tamagawa Rise

Walking at Futako-Tamagawa Rise development by Tokyo Corporation
Mayor Sato of Utsunomiya City

Mayor Takashina Fukuoka
Attachment B

Item 12

Model of Shibuya

With Ambassador Stephen Payton at Shibuya Station reconstruction
With Mayor Hamano of Shinagawa

With Sumitomo Forestry Company
Exclusion of the Public: Local Government Official Information and Meetings Act 1987

That the Governing Body:

a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

**C1 CONFIDENTIAL: Te Ākitai Waiohua – Wiri Lava Cave Scientific Reserve**

<table>
<thead>
<tr>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Particular interest(s) protected (where applicable)</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(c)(ii) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest. In particular, the report contains information provided by the Crown to council in confidence on the understanding the information is negotiation sensitive between hapū / iwi and the Crown. If confidential information is made available, it will prejudice both those negotiations and the provision of similar information to council in the future.</td>
<td>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
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**C2 CONFIDENTIAL: Appointment to the Youth Advisory Panel**

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<tr>
<th>Reason for passing this resolution in relation to each matter</th>
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<th>Ground(s) under section 48(1) for the passing of this resolution</th>
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<tr>
<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. In particular, the report contains a young person's name recommended for the Youth Advisory Panel. This information should not be made public until the governing body endorses the candidate and the Ministry of Justice criminal history check is completed.</td>
<td>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
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### C3  CONFIDENTIAL: Accelerating housing delivery in Wainui

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<tr>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Particular interest(s) protected (where applicable)</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
</table>
| The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. | s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.  
  s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.  
  s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).  
  In particular, the report contains references to ongoing commercial negotiations | s48(1)(a)  
  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. |