

Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
Arts, Community and Events										
294	CS: ACE: Arts & Culture	Centrestage operational funding- ABS Centrestage Theatre Trust Operational Support Grant	Administer a funding agreement with Centrestage Theatre Trust for arts and culture facilities management.	Q1;Q2;Q3;Q4	ABS: Opex	\$20,830	Completed	Green	Centrestage Theatre had a total of 3,980 attendees at 22 performances. There were 5,565 participants with 600 engaged in other activity such as dance school classes and quilting workshops. Rehearsals and performances for Jesus Christ Superstar achieved a highly successful production. A fundraiser was held for two youth members accepted into tertiary performing arts courses in Australia. CTT Youth held rehearsals and choreography workshops for Seussical the Musical and Centrestage drama classes commenced with a roll of 55 students.	In Q4 Centrestage Theatre had a total of 6,252 attendees at 34 performances. There were 1,187 theatre participants and 520 for other CTT and external group activities. The Centrestage Youth Theatre show Seussical was a hit with the community attracting families to the theatre during the holidays. Four days of dance competitions drew dancers from across Auckland. Indian culture was represented at the theatre for the Yogi Divine Society retreat over a weekend. In May a number of fundraising activities were launched with club and quiz nights to raise funds to refurbish the public areas. A magical glow in the dark puppet show, Heaven and Earth, Rangī and Papa, suited to all ages, was presented in June.
296	CS: ACE: Arts & Culture	Estuary Arts Centre- ABS Estuary Arts Charitable Trust Operational Grant	Administer a funding agreement with Estuary Arts Charitable Trust for arts and culture facilities management.	Q1;Q2;Q3;Q4	ABS: Opex	\$16,013	Completed	Green	There were 14,245 visitors with 1,577 participants across 110 programmes at EAC. The galleries remained open through January and a kids programme was delivered to 400 children across two weeks. The upgrade to Gallery 5 was completed and the new office nears completion. All five galleries showcased the works of 40 artists. Sue MacDougall presented eight free-to-view demonstrations with hot wax/encaustic painting and two textile artists presented talks. EAC provided free tie-dyeing and printing activities at the Orewa Boulevard Arts Fiesta. There are 65 active volunteers and many attended a St Johns First Aid course and Customer Service training.	There were 11,990 visitors with 8,359 participants across 117 programmes at EAC in Q4. The Cut in Colour Mosaic public programme drew 155 participants from 8 to 80 years who built and created a mosaic community Street Seat, during the holiday programme. The seat now sits in the garden overlooking the estuary. The Cut in Colour mosaic exhibition attracted 50% of the exhibitors from across NZ. Young artist Rebecca McCleod sold 80% of her solo exhibition Little Feathers. The Hospice 12th annual art fundraiser exhibition was held over Queens Birthday weekend. In collaboration with Centrestage, EAC was the booking agent for their Matariki Heaven and Earth puppet show. Volunteers contributed 1,400 hours.
297	CS: ACE: Arts & Culture	Estuary Arts top up- LDI Estuary Arts Charitable Trust Operational Support Grant	Allocate additional funding for Estuary Arts Charitable Trust for arts and culture facilities management via the substantive ABS Operational Support Grant Funding Agreement.	Q1;Q2;Q3;Q4	LDI: Opex	\$50,000	Completed	Green	Refer to substantive work programme line (296) for details.	Refer to substantive work programme line (296) for details.
298	CS: ACE: Arts & Culture	Mairangi Bay arts centre- ABS Mairangi Arts Centre Trust Operational Support Grant	Administer a funding agreement with Mairangi Arts Centre Trust for arts and culture facilities management.	Q1;Q2;Q3;Q4	ABS: Opex	\$80,959	In progress	Amber	Mairangi Arts Centre had 5,563 visitors. Exhibition highlights were Oriental Brush Calligraphers with 80 attending the opening and Ontogeny for Sea Week 2018 which enabled attendees, especially a few elderly, to delight in re-experiencing water through Virtual Reality. Summer Kids and Making Friends workshops were fully attended. A Wikipedia-Edit-a-thon for Art+Feminism achieved 13 edited entries and new pages with an associated exhibition The Year Five, by Robyn Jordaan and Brydee Rood. Basic St Johns First Aid training was provided for tutors and staff. Volunteers contributed 565 hours.	Q4 reporting was not completed. However we have been able to provide the following information – Mairangi Arts Centre had 3,024 in Q4 including 584 participants. An off-site Making Friends community project The Alternative Pottery Space was well-received and Mapura Studios hosted a workshop. New MAC art classes are targeted to Mandarin and Cantonese speakers. Exhibition highlights were the Korean Photography Association NZ in their eight year at MAC and an exhibition of mixed media works by Freeman Hau and Grace Hau. The NZTrio played their second MAC Concert to an audience of 60 people. Volunteers contributed 110 hours. The centre was closed for a week in April for roof repair and asbestos removal.
320	CS: ACE: Community Empowerment	Quick and Local Contestable Community Grants	Funding to support local community groups through contestable grant funding. Budget: Community Grants \$493,000 Note: the 2017/2018 budget figure shown for this activity line items includes an additional \$47k deferral from 2016/2017. Note: Additional unspent grant of \$10K from Event Partnership (HB/2017/212)	Q1;Q2;Q3;Q4	LDI: Opex	\$550,000	Completed	Green	There have not been any grant decisions in this quarter	\$169,967 was allocated to Local Grants Round Two and \$15,183 was allocated to Quick Response Round Three. This leaves \$195,274 remaining in the grants budget.

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611	CS: ACE: Community Empowerment	Build capacity: East Coast Bays project	<p>Fund the East Coast Bays Community Project to:</p> <ul style="list-style-type: none"> • implement community initiatives that deliver on identified community needs • build the capacity of local community groups and organisations. 	Q1;Q2;Q3;Q4	LDI: Opex	\$71,000	Completed	Green	<p>Staff assisted in the planning and implementation of the first community forum jointly with the coordinator of East Coast Bays Community Project. Seventeen community members participated in a facilitated workshop to respond to the recommendations from the needs assessment. Attendance from the diverse groups in the area was limited, so mapping has begun for more targeted focus groups in Q4. The East Coast Bays Community Project committee has completed governance training, with the development of a strategic action plan. Current members signalled significant changes at the AGM to take effect in Q4. Staff will continue to monitor and liaise with the members. The work programme will be reviewed with the coordinator before the end of March to assess actions and milestones.</p>	<p>The strategic broker presented to local board the successes and highlights of the East Coast Bays community project in its May business meeting. The broker participated in a review of the current work programme and planning meeting, noting changes to be made in next financial year's work programme.</p> <p>A Community Expo was hosted at Browns Bay Leisure Centre in June to showcase local groups and activities.</p> <p>The ecological network is growing in strength and diversity and collaboration. This is a very good example of empowered communities seeking mutual solutions for the well being of the wider community.</p> <p>The East Coast Bays project organised a range of events, celebrating diversity and the shoreline, which were well attended.</p>
612	CS: ACE: Community Empowerment	Community-led placemaking: Whangaparaoa	<p>Fund Whangaparaoa 2030 to continue community-led engagement in planning and placemaking on priorities already identified by this community group, as part of a previously supported needs assessment. Note: the 2017/2018 budget figure shown for this activity line item includes \$45,483 deferral from 2016/2017.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$105,483	Completed	Green	<p>Staff presented a work programme update to the local board in March. The official blessing and opening of the Community Hub in Whangaparaoa Town Centre took place in March. Shared governance and access systems for this shared space are being co-designed by the service providers, community activator and business network representatives. The business network has focused on the concept designs for the town centre, including a placemaking project outside the library. This second project, being led by the Investigation and Design team, is in the technical build stage. Future Whangaparaoa co-facilitated the Have Your Say event located in the Whangaparaoa Plaza in March.</p>	<p>Future Whangaparaoa is now an incorporated society and has appointed new co-chairs and a treasurer. The Whangaparaoa Community Hub is open six days per week with groups sharing spaces, services and collaborating on events and promotions. The local activator role is increasing from 15 to 20 hours per week due to demand for services and the Pest-free Peninsula Network meeting was held at a local marae in June. The Business Network is hosting a variety of upskilling and enterprise sharing events, developing a data base, and is progressing the concept of a shared space with hot desks for home business owners and operators. Other activities include seeking ways to establish a business activator role, and continuing activating spaces and places through pop up events. In response to recommendations from the local needs assessment \$35,000 was allocated to a series of projects to: - activate spaces and places that are well connected and promote a sense of belonging in the Hibiscus area; - host network events that involve local businesses collaborating with community; - consult with youth to encourage youth leadership and empowerment to enable youth to apply for youth leadership grants.</p>
613	CS: ACE: Community Empowerment	Build capacity: youth leadership	<p>Fund one community-led youth leadership programme in each local board subdivision to:</p> <ul style="list-style-type: none"> • develop and support young people to ensure youth voices are heard and enable them to input into council and local board decision-making processes on issues that affect young people • utilise community relationships to understand and integrate Māori aspirations into the programme of local youth-led activities. <p>Note: the 2017/2018 budget figure shown for this activity line item includes an additional \$19,623 deferral from 2016/2017.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$29,623	Completed	Green	<p>Staff presented a report in a local board business meeting and a youth leadership contestable grants process was approved by the board. Staff launched the contestable grants process and applications are open until 13 April 2018. Staff have advertised this opportunity with all local organisations working with young people, including the organisations that staff met with in Q2. The selection process and release of grants to the successful applicants will enable activities to be delivered in Q4.</p>	<p>Seven applications were received for funding from the Youth Development Contestable Fund, which resulted in five groups being funded. Staff completed all funding agreements for the following groups:</p> <ul style="list-style-type: none"> - Coast Youth Trust: Youth Voice Project - GirlBoss: girls' leadership workshops - HCYC: series of scooter training workshops - Harbour Sport: youth empowerment and leadership through sport, including strong Maori elements - Bays Community Youth Trust - leadership workshop.

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716	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (HB)	Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion 2. enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. reporting back - reporting to local board members on progress in activity areas one and two. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.	Q1;Q2;Q3;Q4	LDI: Opex	\$5,000	Completed	Green	The strategic broker initiated meetings with Orewa Rotary, Illuminate Church, Te Herenga O Waka O Orewa and Hibiscus Coast Youth Council/Youth Centre. Key information was shared about community grants and the LB's future work programmes with a focus on inclusion and diversity. The strategic broker promoted participation in the Have Your Say events and submission process. There is a planned budget spend in Q4 for Maori engagement and heritage in the Silverdale Town Centre Plan.	Staff completed a funding agreement for the Future Whangaparaoa Trust to support the Hibiscus community to better respond to the aspirations of the local Maori marae, Te Herenga Waka Orewa. Activities include: - learning and sharing protocols and procedures to increase awareness, understanding and interaction between community groups- running of workshops on Tikanga Maori and Te Ao Maori- joint organisation of a hui where Future Whangaparaoa trustees and friends can be formally welcomed onto the marae and share each other's kaupapa.
768	CS: ACE: Community Empowerment	Community Capacity building and placemaking	Hibiscus and Bays and East Coast Bays Needs Assessment - Community Feedback and Action Plan: -fund community workshops with local service providers and community organisations to: • review the findings of the needs assessments in Hibiscus Bays and in the East Coast Bays • identify key priority areas for action • identify community – led projects and activities that promote intergenerational connections and participation -fund community-led initiatives that deliver on the agreed action plan. Note: Activity includes the following sub-projects: - Age friendly status (accreditation) - \$5k - Youth scholarships - \$5k.	Not scheduled	LDI: Opex	\$45,000	Completed	Green	Staff met with a local member of the council's Seniors Panel to agree a project plan. Age Concern will be contracted to distribute a survey to older people in the Hibiscus & Bays area. This information will be collated and analysed by the specialist advisor and presented to the local board in Q4. This will inform future work programme options that may include mapping of assets and services in 2018/2019. This work aligns with the approach taken in adjacent northern local board areas. Community Needs Assessment: staff finalised the methodology and issued a contract for targeted community conversations to be held across the east coast bays area in Q4. These will have a key focus on newcomers, families with intermediate aged children and those in transition stages of life. The aim is to identify key priority community-led initiatives for 2018/2019.	Age friendly project: staff completed a funding agreement for AUT Active Aging Unit. The unit will undertake a survey to assess residents' perceptions on how "age friendly" the Hibiscus and Bays area is. The survey was available at the East Coast Bays Expo in June for participants over 65 to complete. Results of the survey and stage 2 project details will be reported to the board in Q1 FY19. Response to East Coast Needs Assessment: a contractor has been engaged to hold a series of conversations seeking participants to identify community-led projects and activities to address the key priority areas for action. Community-led activities to deliver on the agreed action plan will be funded through East Coast Bays project.
362	CS: ACE: Community Places	Funding Agreement - The Bays Community Centre and St Anne's Hall	A two-year term agreement with East Coast Bays Community Project Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at The Bays Community Centre and St Anne's Hall for the years 2017-2019, commencing 1 July 2017 and terminating on 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q2;Q3;Q4	ABS: Opex	\$36,926	Completed	Green	Bays Community Centre has developed their draft workplan for 2018/19, aligned to the local board outcomes and will finalise the workplan in Q4. Highlights from this quarter include the annual garden party which had 60 guests enjoying high tea on the village green. There have been a number of classes and activities not return this year, it has opened up new opportunities particularly around health with Love your feet, Womens Institute, Hearts and Minds courses, Art Therapy and guided meditation and pilates.	In Q4 further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior Arts Community and Events management. Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach'. Once complete this report will be shared with local board members. Highlights from this quarter include the continued improvement to the building, and the resulting increase of use. They have also included their newsletter in the ShoreLines magazine which they also hope to have increase the awareness and use of the centre.
390	CS: ACE: Community Places	Venue Hire Service Delivery - HB	Provide and manage venues for hire and the activities and opportunities they offer by:- managing the customer centric booking and access process- aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups and whether the activity is of religious ministry.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74% was self-service online bookings. The monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 45%. The low rated questions are around the cleanliness of venues. Staff are working more closely with Community Facilities colleagues to audit the cleanliness of venues.	During Q4 hirer surveys continued to be sent out to all casual hirers and selection of regular hirers. The results show a combined facility hirer satisfaction of 50 per cent and a combined facility recommendation of 56 per cent for Hibiscus and Bays. Booked hours have increased compared to the same period last year.

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392	CS: ACE: Community Places	Community Venues HB - participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Action planning continues to increase awareness and participation across the network: - staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work - successful Google awareness campaign ran the month of February - new art work options have been developed with a refreshed awareness campaign to be run in Q4.	During Q4 staff have developed and implemented a new refreshed awareness campaign across the region. It went live during May with; an improved Google search function, digital display banners with in Facebook, OurAuckland May edition featured the campaign on the back page, digital screens went live also within Albert Street, Bledisloe House, Service Centres and Libraries. For the first time we are using an animated version of the artwork which is much more engaging and interactive. Through out 2017/2018, statistics illustrate the correlation between live campaigns and website driven awareness. Staff are currently developing further business plan opportunities and programmes of work for the 2018/2019 year.
1926	CS: ACE: Community Places	Year 2 of 3 year term: Licence to Occupy and Manage - The Bays Community Centre and St Anne's Hall	East Coast Bays Community Project Incorporated to occupy and manage for operation The Bays Community Centre and St Anne's Hall for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	Not scheduled	ABS: Opex	\$0	Completed	Green	East Coast Bays Community Project is on year 2 of a 3 year Licence to Occupy and Manage agreement for the East Coast Bays Community Centre. No milestones required this year.	East Coast Bays Community Project is on year 2 of a 3 year Licence to Occupy and Manage agreement for the East Coast Bays Community Centre. No milestones required this year.
1982	CS: ACE: Community Places	Operational Model for Orewa Community Centre	Proposed change of operating model to community led for the Orewa Community Centre. (Includes \$5k carry forward funds from 2016/2017 along with allocated funds for 2017/2018).	Q1;Q2;Q3;Q4	LDI: Opex	\$15,000	In progress	Amber	Slippage against milestones, as there has been little community interest shown in taking up the management of the Orewa Community Centre. Staff to attend a planned workshop in April to discuss next steps with the Local Board.	Delay in reporting to take into account some work staff are undertaking on indicators for success in community-led management The recommendation is going forward to the local board that rather than running an expression of interest that over 2018/2019 staff support the formation of an organisation from the existing users and work through the year to develop the capacity and capability in the group so they can take over the management of the Orewa Community Centre in 2019/2020.
2017	CS: ACE: Community Places	Hire fee subsidy - HB	Administer further fee subsidy of hire fee to specific groups funded by LDI.	Q1;Q2;Q3;Q4	LDI: Opex	\$7,000	Completed	Green	Staff administered the additional subsidised rates as approved by the board.	Completed, staff administered the additional subsidised rates as approved by the board.
168	CS: ACE: Events	Anzac Services - Hibiscus and Bays	Support and/or deliver Anzac services and parades within the local board area.	Q4	LDI: Opex	\$15,000	Completed	Green	Planning is well advanced for Anzac event(s) to be held in Q4.	Anzac Day in remembrance of those who has fallen services were held in Q4 and were a success throughout the region with increased attendance numbers at all services.
169	CS: ACE: Events	Citizenship Ceremonies - Hibiscus and Bays	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$15,993	Completed	Green	The Civic Events team delivered one citizenship ceremony during Q3.	The Civic Events team delivered three citizenship ceremonies over three occasions during Q4 with total of 1125 candidates from the local board area becoming new citizens.
170	CS: ACE: Events	Local Civic Events - Hibiscus and Bays	Deliver and/or support civic events within the local board area. The activities the local board may wish to include are: - New Neighbourhood Park in Long Bay - Volunteers Night	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	No activity occurred during the quarter as no local civic events are currently scheduled.	Volunteers Awards was held in Q4 on 18 June with 70 volunteers nominated. 20 received an award from local board members for their good work in the community.

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171	CS: ACE: Events	Event Partnership Fund - Hibiscus and Bays	<p>Funding to support community events through a non-contestable process. This is an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events.</p> <ul style="list-style-type: none"> - Sir Peter Blake Regatta (Torbay Sailing Club) \$5,000 - Orewa Christmas Parade (Main Street Orewa trading as Destination Orewa Beach) \$10,000 - Browns Bay Christmas Parade (Browns Bay Business Association) \$10,000 - Mairangi Bay Christmas Parade (Mairangi Bay Business Association) \$5,000 - East Coast Bays Community Project (ECBCP) Events \$17,000 - Torbay Christmas Parade (Torbay Business Association) \$5,000 - Whangaparoa Soapbox Derby (The Charitable Trust of the Rotary Club of Whangaparoa) \$10,000 - Signature events - Sandcastle, Arts & Buskers (Destination Orewa) \$17,000 <p>Total = \$79,000</p>	Q2;Q3	LDI: Opex	\$79,000	Completed	Green	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.	No further update from Q3.
172	CS: ACE: Events	Delivered Events - Hibiscus and Bays	<p>Programme and deliver two regional Movies in Parks series events, one in each subdivision.</p> <p>Funding allocated to this programme may not be sufficient to support two movies as additional funding may be required to increase security at movies to provide an acceptable level of support to counter the increasing youth drinking culture issues at North Shore based events which run into the evening.</p>	Q3	LDI: Opex	\$24,000	Completed	Green	<p>"La La Land" was screened on Friday 19 January at Mairangi Bay Park, Mairangi Bay. The event had great weather and saw approximately 2,000 attendees enjoy the evening film and pre-movie entertainment which included a photobooth and family-fun activities on offer by sponsors.</p> <p>"Wonder Woman" was scheduled to screen on Saturday 3 February at Centreway Reserve, Orewa. Due to severe wet weather the event was cancelled. Partial budget recovered will be returned.</p>	An event debrief report with highlights, recommendations and an outline of budget actuals has been provided to the local board. Two movies were scheduled, one was successfully screened and delivered in Q3. The other was cancelled due to severe wet weather, and was not able to be postponed due to the series tight timeframe and screen availability.
Community Facilities: Build Maintain Renew										
2029	CF: Investigation and Design	Deep Creek & Waiake area: Prepare an ecological management plan: Stage 1 - Feasibility and Options Assessment.	Complete feasibility and options assessment (including development of indicative costings and consent requirements) of the initiatives outlined in the Deep Creek and Waiake Ecological Management Plan - Stage 1 (Wildlands R4070 August 2016).	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Green	This is currently a community led project to clear mangroves in Waiake Creek. The resource consent application is due to be lodged in April 2018 and its preparation has been funded directly by the Deep Creek Restoration Society Incorporated.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. A resource consent application was lodged by the Deep Creek Restoration Society Incorporated in April 2018 to undertake selective local pruning of mangrove branches where these obstruct access. A request for information (section 92) has been requested from the processing planner that the group are currently responding to.

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2044	CF: Investigation and Design	12 Hibiscus Coast Highway, Silverdale - renew facility	Demolish and rebuild the building. Former occupier: Nippon Judo Club	Q2;Q3;Q4	ABS: Capex	\$300,000	In progress	Amber	Current Status: The service and asset planning team are currently carrying out an options analysis project on this asset and should be completed by June 2018. The 2018 financial year capex forecast has therefore been moved to 2019 financial year. Next steps: To be determined from the outcome of the analysis project.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: The service and asset planning team are currently carrying out an options analysis project on this asset and should be completed by August 2018 (this has been pushed back from June). The financial year 2018 capex forecast has therefore been moved to financial year 2019. As such, there has been no change in status from last months update. Next steps: To be determined from the outcome of the service and asset planning analysis project.
2045	CF: Investigation and Design	East Coast Bays Rugby League Rooms - remove asbestos from bar ceiling	Asbestos test positive in ceiling above bar	Not scheduled	ABS: Capex	\$25,000	Cancelled	Red	Current Status: The project has been cancelled as the asset has been found to not be suitable for tenants. Next steps: none.	Project has been cancelled due to asset being demolished. Current status: The project has been cancelled as the asset has been found to not be suitable for tenants.
2051	CF: Investigation and Design	East Coast Bays Community Centre building - renew and redesign facility	Working with Community Places, Community Leases, Local Board Services, and facility users redesign and renew facility. Renewal should include: new tiling, replace carpet, install auto glass door at main entrance, repaint walls and ceilings, refinish doors and frames, replace flooring, renew heating in Sherwood and Inverness rooms and community space upstairs, replace main kitchen upstairs including blinds and heating, and improved/extended space for Plunket.	Q2;Q3;Q4	ABS: Capex	\$20,000	In progress	Amber	Current Status: Have investigated the renewal and redesign options with community leases. local board and corporate property. Have been advised by corporate property that the programme will need to be pushed back a few years due to the uncertainty of the corporate accommodation options on the North Shore. Next Steps: Confirm redesign and complete the business case in future years.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Have requested that the building is given condition ratings by the Asset management team. Have also requested a seismic assessment be completed due to the value of the proposed works. CAB require more space within their tenancy if possible. Next steps: Confirm redesign and complete the business case in future years. Have been advised by corporate property that the programme will need to be pushed back a few years due to the uncertainty of the corporate accommodation options on the North Shore.
2060	CF: Investigation and Design	Emlyn Place Reserve - renew park retaining wall	Renew retaining wall.	Not scheduled	ABS: Capex	\$2,000	Cancelled	Amber	Current Status: Project record cancelled: This retaining wall is actually a small 200mm high piece of timber that is part of the track path way and is being delivered under Hibiscus and Bays - renew walkways and paths 2017-18. Next steps: None	Project record has been merged with Hibiscus and Bays renew walkways and paths 2017/2018 as the retaining wall is actually a small piece of timber that is part of the track path way. Current status: Project record cancelled: This retaining wall is actually a small 200mm high piece of timber that is part of the track path way and is being delivered under Hibiscus and Bays - renew walkways and paths 2017-18.
2061	CF: Investigation and Design	Freyberg Park - renew parks toilet	Renew the toilets in Freyberg Park	Not scheduled	ABS: Capex	\$28,000	Cancelled	Red	Current Status: Project is cancelled as asset will be demolished Next steps: none	Project has been cancelled due to new project that will demolish the toilets. Current status: Project is cancelled as asset will be demolished
2062	CF: Investigation and Design	Freyberg Park - renew retaining wall	Renew retaining wall.	Not scheduled	ABS: Capex	\$5,000	Cancelled	Red	Current Status: Project is cancelled due to another project that will demolish the retaining wall Next steps: none	Project has been cancelled due to asset being demolished. Current status: Project is cancelled due to another project that will demolish the retaining wall

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2063	CF: Investigation and Design	Freyberg Park - renew sports field	Renew sports field.	Q1;Q2;Q3;Q4	ABS: Capex	\$10,000	In progress	Green	Current Status: Professional services scope has been released to the preferred supplier to refurbish field 1. Next Steps: Once supplier is engaged we will aim to have a detailed design by June 2018. Physical works will not commence until after Sunnynook upgrades have been completed to minimise disruption on the number of fields available in the area.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 17/18. Current status: Site Investigation has been completed and It has been identified that it would be beneficial to renew both fields one and two instead of just field one. Next steps: We will aim to have the concept design for both fields one and two by July 2018. Physical works will not commence until after Sunnynook upgrades have been completed to minimise disruption on the number of fields available in the area.
2064	CF: Investigation and Design	Gulf Harbour Marina Hammerhead Reserve - renew park toilet	Renew park toilet	Q2;Q3;Q4	ABS: Capex	\$5,000	In progress	Amber	Current status: Quotes for professional services from external consultants have been received and will be awarding the contract late March 2018. This is part of a larger project to refurbish another nine public toilet blocks throughout the Hibiscus and Bays Local Board. Next steps: Engage professional services for design.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: A locally based external engineering consultancy company is currently working on concept design specifications for this project. This is part of a larger project to refurbish another eight public toilet blocks throughout the Hibiscus and Bays Local Board area. Next steps: Review of design scopes and creation of a business case.
2065	CF: Investigation and Design	Hibiscus and Bays - actions from Greenways plan	Implement actions from greenways plan	Q1;Q2;Q3;Q4	LDI: Capex	\$200,000	Deferred	Red	Current Status: Routes under investigation by specialist consultants to establish recommendations on best routes and methodologies for each Greenway. Next Steps: Progress concept investigation, with engagement of further specialists where required. Finalised reports expected June/July 2018.	The project was expected to be completed this year but has been deferred. Current status: Mana whenua consultation took place in June 2018. Mana whenua would like to conduct site visits of all routes. Next steps: Progress concept investigation, with finalised reports expected July 2018.
2068	CF: Investigation and Design	Hibiscus and Bays - renew toilets 2017-18	Renewal of the Waiwera Beach toilets and Huntly Road toilets	Q1;Q2;Q3;Q4	ABS: Capex	\$50,000	In progress	Amber	Current status: Have now engaged an external consultant to provide professional design services on these assets. Next steps: Engage professional services for design.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: A locally based external engineering consultancy company is currently working on concept design specifications for this project. This is part of a larger project to refurbish another eight public toilet blocks throughout the Hibiscus and Bays Local Board. Next steps: Review of design scopes and creation of a business case.
2069	CF: Investigation and Design	Hibiscus and Bays - renew park buildings 2018-19	Arkles Bay Beachfront Reserve, Orewa Reserve, Victor Eaves Park, Rothesay Bay Beach Reserve, Stanmore Bay Park, beside Leal Place parking area	Q2;Q3;Q4	ABS: Capex	\$30,000	In progress	Amber	Current status: Have now engaged an external consultant to provide professional design services on these assets. This will also include the refurbishment of the Gulf Harbour and Manly beachfront toilet blocks. Next steps: Create business case and forward to project delivery.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: A locally based external engineering consultancy company is currently working on concept design specifications for this project. This is part of a larger project to refurbish another eight public toilet blocks throughout the Hibiscus and Bays Local Board area. Currently also liaising with the Community Facilities Energy and Sustainability team to explore solar options for Stanmore and Orewa Reserve toilets. Next steps: Review of design scopes and creation of a business case.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2071	CF: Investigation and Design	Hibiscus and Bays - renew park playspaces 2018-19	Everard Reserve, Brandon Reserve, Ferry Rd and Hawaiian Parade Junction, Stredwick Reserve, Bayside Drive	Q2;Q3;Q4	ABS: Capex	\$30,000	In progress	Amber	Current Status: Professional design services for playspaces, including scoping of the Orewa Reserve basketball court is now complete (this includes public consultation via a mail survey). Next steps: Awaiting assessment of the options and confirmation of design requirements.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Professional design services for playspaces, including scoping of the Orewa Reserve basketball court is now complete (this includes public consultation via a mail survey). These results have been work shopped with the local board in June 2018. Will be bringing forward the replacement of the Orewa Reserve Basketball court hoops due to health and safety concerns. Next steps: Awaiting assessment of the options and confirmation of design requirements.
2072	CF: Investigation and Design	Lakeside Reserve - renew carpark	Renew park roading and car parks. Investigate 2017/18, physical works 2018/19.	Q3;Q4	ABS: Capex	\$30,000	In progress	Amber	Current Status: The correct location for the car park has now been located and a quote has been approved by Auckland Council for external engineers to complete professional design of the carpark. Next steps: Once the design comes back from the external engineers, create a scope for the business case.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: A locally based engineering consultancy has now been engaged to complete professional design of the carpark. This has very recently been received but not as yet reviewed. Next steps: Once reviewed, create a scope for the business case.
2073	CF: Investigation and Design	Hibiscus and Bays - renew walkways and paths 2017-18	Browns Bay Village Green; Emlyn Place; Joydon Place Reserve; Lucy Foster Lane-School Accessway; Ocean View Road Plantation Reserve	Q2;Q3;Q4	ABS: Capex	\$80,000	In progress	Amber	Current Status: Awaiting report which includes Browns Bay Village Green, Joydon Place Reserve and Emlyn Place including renewing retaining wall are currently being scoped by an external design consultant. Lucy Foster Lane-School Access way and Ocean View Road Plantation Reserve have been investigated and do not require renewing at this stage. Report due late March 2018. Next steps: Submission of business case for approval and engagement of physical works.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: The design specifications have now been received for Browns Bay Village Green, Joydon Place Reserve and Emlyn Place. Now reviewing the design specification. Next steps: Creation of business case for approval and engagement of physical works.
2074	CF: Investigation and Design	Hibiscus and Bays - produce concept designs from greenways plan priorities	Create seven concept designs	Q1;Q2;Q3;Q4	LDI: Opex	\$85,757	Deferred	Red	Current Status: Routes under investigation by specialist consultants to establish recommendations on best routes and methodologies for each Greenway. Next Steps: Progress concept investigation, with engagement of further specialists where required. Finalised reports expected June/July 2018.	The project was expected to be completed this year but has been deferred. Current status: Mana whenua consultation took place in June 2018. Mana whenua would like to conduct site visits of all routes. Next steps: Progress concept investigation, with finalised reports expected July 2018.
2075	CF: Investigation and Design	Hibiscus and Bays - stage one designs for actions from centre plans	Concept plans and consultation for centre plan priorities	Q4	LDI: Opex	\$105,000	Deferred	Red	Current Status: Consultants being engaged for the concept design phase of the project after initial scoping. Next steps: Concept design developed with reporting at workshop late May/June 2018.	The project was expected to be completed this year but has been deferred. Current status: Professional services for centre plan design received and currently being evaluated, local board updated on progress at workshop in May. Next steps: Engage professional services for designs.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2076	CF: Investigation and Design	Hibiscus and Bays - Actions from Silverdale Centre Plan	Execute work resulting from the concept designs expanded from the centre plan	Q1;Q2;Q3;Q4	LDI: Capex	\$100,000	In progress	Amber	Current status: review of the centre plan and project scoping completed after meeting with local board services staff. Developing project brief, engaging professional design services for further discussion and design workshop. Due to complexities around some of the routes project timelines have been slightly delayed. Next Steps: plan for workshop with the local board to present findings in May/June 2018.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: This is the physical works component that will be delivered once scoping is completed as part of project (Hibiscus and Bays - stage one designs for actions from centre plans) Next steps: Complete concept planning as part of project (Hibiscus and Bays - stage one designs for actions from centre plans).
2077	CF: Investigation and Design	Hibiscus and Bays - Actions from Orewa Centre Plan	Execute work resulting from the concept designs expanded from the centre plan	Q1;Q2;Q3;Q4	LDI: Capex	\$100,000	Deferred	Red	Current status: review of the centre plan and project scoping completed after meeting with local board services staff. Developing project brief, engaging professional design services for further discussion and design workshop. Due to complexities around some of the routes project timelines have been slightly delayed. Next steps: Plan for workshop with the local board to present findings in May/June 2018.	The project was expected to be completed this year but has been deferred. Current status: This is the physical works component that will be delivered once scoping is completed as part of project (Hibiscus and Bays - stage one designs for actions from centre plans) Next steps: Complete concept planning as part of project (Hibiscus and Bays - stage one designs for actions from centre plans).
2078	CF: Investigation and Design	Hibiscus and Bays - Actions from Browns Bay Centre Plan	Execute work resulting from the concept designs expanded from the centre plan	Q1;Q2;Q3;Q4	LDI: Capex	\$100,000	Deferred	Red	Current Status: Early stages of investigation complete. Consultants developing two options for feasibility reporting. Next steps : Prepare for workshop with the local board to present findings in May/June.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: This is the physical works component that will be delivered once scoping is completed as part of project (Hibiscus and Bays - stage one designs for actions from centre plans) Next steps: Complete concept planning as part of project (Hibiscus and Bays - stage one designs for actions from centre plans).
2079	CF: Investigation and Design	Whangaparoa 2030 Outside Library Placemaking project	Execute work resulting from concept designs	Q1;Q2;Q3;Q4	LDI: Capex	\$92,036	Deferred	Red	Current Status: Local board have endorsed the concept plan for the upgrade of the library entranceway at their March meeting. Next steps: Engage consultant to complete detailed design of concept.	The project was expected to be completed this year but has been deferred. Current status: Mana whenua consultation occurred in June 2018. No issues identified. Continuing with detailed design. Next steps: Detailed design for approximately two months. Consenting may be required. Tender process for physical works contract.
2080	CF: Investigation and Design	Hibiscus Coast - renew seawalls	Arkles Bay, Matakatia Bay, and Wade River Berms Reserve - renewal of failing coastal protection structures and other beachfront assets. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2080). This project is carried-over from the 2016/17 programme (previous ID 3203).	Q1;Q2;Q3;Q4	ABS: Capex	\$75,000	In progress	Amber	Current Status: This project is in the process of being transferred to the Auckland Council Coastal and Geotechnical Services team, who have already started assessing existing assets and coastal processes. Next Steps: Community consultation will be required.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: This project is in the process of being transferred to the Auckland Council Coastal and Geotechnical Services team, who have already started assessing existing assets and coastal processes. Next steps: Community consultation will be required.
2081	CF: Investigation and Design	Little Manly Beach Reserve - renew seawall	Renew seawall.	Not scheduled	ABS: Capex	\$10,000	Cancelled	Amber	This project is cancelled and is being delivered with Hibiscus Coast - renew seawalls - SharePoint ID 2080.	Project record is cancelled and bundled with Hibiscus Coast - renew seawalls - SharePoint ID 2080. Current status: This project record is cancelled and is being delivered with Hibiscus Coast - renew seawalls - SharePoint ID 2080

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2086	CF: Investigation and Design	Metro Park (Millwater Parkway) - concept plan for netball and hockey complex	Developing concept plan for netball and hockey complex. This project is carried-over from the 2016/17 programme (previous ID 3856). 228 Millwater Parkway, Stanmore Bay	Q1;Q2;Q3;Q4	Growth	\$50,000	Deferred	Red	Current Status: Professional Services released to preferred consultant. Concept plan for car park and netball courts will aim to be developed by the end of June 2018. Next steps: Engage with potential user groups (Netball and Tennis) to understand their requirements.	The project was expected to be completed this year but has been deferred. Current status: Concept plan for car park and netball courts will aim to be developed by the end of June/July 2018. All stakeholders have been consulted to fully understand each others requirements. Next steps: Engage with stakeholders to share final draft concept and seek local board approval by end of July 2018.
2087	CF: Investigation and Design	Metro Park East - develop toilet block for sport fields	Develop toilet block 228 Millwater Parkway, Stanmore Bay	Q4	Growth	\$200,000	Deferred	Red	Current Status: tender released for physical works. Next Steps: Receive prices and evaluate. Award contract and commence off-site prefabrication of container toilet facility. Site works to prepare building platform and laying of utility services prior to toilet being brought to site to install.	Budget change request submitted for shortfall on tender price. The project was expected to be completed this year but has been deferred. Current status: Contract awarded. Informed there will be a 12 week lead time for the delivery of the exterior panels for the container toilet and eight weeks on some other items. Next steps: Hold prestart meeting and commence off-site prefabrication of container toilet facility. Site works to prepare building platform and laying of utility services prior to toilet being brought to site to install..
2090	CF: Investigation and Design	Metro Park West - develop new park	New general park development. This is a continuation from the 2016/2017 programme (previous ID 3372) SH16/20 Project Various Sites	Q1;Q2;Q3;Q4	Growth	\$560,000	In progress	Amber	Current Status: An internal review of the concept design cost estimates is being completed, in conjunction with the landscape architects. Due to the scale of the park this is taking longer than anticipated. Next steps: Concept designs will be presented to the local board in quarter four as planned. Future funding for the project is to be confirmed.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Two concept design options were presented to the local board at a workshop 14 June 2018. Local board members requested that both designs are shared with the community and feedback is gathered to help guide a final design option. Next steps: Engagement with the community will be undertaken in July and August 2018.
2094	CF: Investigation and Design	Rock Isle Beach Reserve - renew retaining wall	Renew reserve retaining wall.	Q1;Q2;Q3;Q4	ABS: Capex	\$10,000	In progress	Green	Current Status: Design specifications have been received from the external consultant to rebuild the existing public toilet block that is sitting on the retaining wall. The retaining wall was found to be in good condition, however the public toilet is in poor condition with cracks to the structure. It is proposed that the toilet block is demolished and rebuilt down on the flat asphalt area towards the beach. Next step: Once the business case documents have been reviewed, it will be forwarded to the Project Delivery team.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: Due to the archaeological site of significance in the area, we are in the process of procuring external archaeological services and engaging a Ngatimaru Iwi representative. Next steps: Once the archaeological assessment has been completed, public consultation will begin for the proposed relocation of the toilet.
2095	CF: Investigation and Design	Sherwood Reserve - renew car park	Renew reserve car park	Q3;Q4	ABS: Capex	\$15,000	In progress	Green	Current Status: An external engineering consultancy company is currently carrying out professional design services on this asset. Next steps: Create scope of project and business case.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: A locally based external engineering consultancy company has completed professional design services on this asset. Next steps: Review design and create scope of project and business case.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2096	CF: Investigation and Design	Silverdale Reserve - renew park retaining wall	Hibiscus and Bays - Renewal of various park courts and structures. Minor renewals construction FY17; design and consenting of major renewals FY17, construction FY18. Maygrove Reserve Retaining Wall Renewal, Maygrove petanque court Fitzwilliam Drive Reserve, Churchill Reserve, Mairangi Bay Park, Browns Bay Beach Reserve - park structures - scoping. Renew reserve retaining wall. Completed FY2016/2017.	Q1	ABS: Capex	\$45,000	Completed	Green	Project completed June 2017.	Project completed June 2017.
2099	CF: Investigation and Design	Stanmore Bay Park - renew seawall	Renew park seawall	Q4	ABS: Capex	\$30,000	In progress	Amber	Current Status: The Auckland Council Coastal Management Services team are currently in the process of carrying out remedial work to this asset. Next step: Community consultation will be required and it is likely that a significant increase in funding will be required.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: The Auckland Council Coastal Management Services team have completed remedial work to this asset. This project is currently in the process of being transferred to their team. Next steps: Community consultation will be required and it is likely that a significant increase in funding will be required.
2102	CF: Investigation and Design	The Esplanade - Manly Beachfront (East) - renew toilet	Renew beachfront toilet	Q3;Q4	ABS: Capex	\$10,000	In progress	Amber	Current status: An external consultant has very recently been awarded the contract for professional services This is part of a larger project to refurbish another nine public toilet blocks throughout the Hibiscus and Bays Local Board. Next steps: Write business case based on design documentation.	Part of a multiyear activity/project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: A locally based external engineering consultancy company is currently working on this project. This is part of a larger project to refurbish another nine public toilet blocks throughout the Hibiscus and Bays local Board area and is due June/July 2018. Next steps: Review of design scopes and creation of a business case.
2854	CF: Investigation and Design	Wade Landing Reserve - develop accessway	Develop a new accessway at Wade Landing Reserve, this is a legal requirement to install a right of way access to a private property.	Q1;Q2;Q3;Q4	Growth	\$130,000	On Hold	Red	Current Status: Development of the adjacent private property is no longer progressing. The design of the upgraded right-of-way through the reserve is therefore not required at this point in time. Next steps: Design solutions for the access way will be progressed if the property is developed in the future. The project is on hold until that time.	Project on hold as the design of the upgraded right-of-way through the reserve is not required at this point in time. Current status: The adjacent property owner is currently marketing the property for sale. The design of the upgraded right-of-way through the reserve is therefore not required at this point in time. Next steps: If the private property is developed in the future, design for the construction of the access way will begin.
3300	CF: Investigation and Design	Sherwood Reserve - restore floating vegetation	Restore floating vegetation	Q1;Q2;Q3	LDI: Capex	\$10,000	Completed	Green	Current Status: This project is finished and in close phase, it was delivered by Healthy Waters. Next steps: None	Project completed.
3335	CF: Investigation and Design	Metro Park: install a changing room	This activity was deferred from FY17 and is to complete the feasibility study.	Q2;Q3;Q4	LDI: Opex	\$5,000	Completed	Green	Current Status: Feasibility study completed	Current Status: Feasibility study completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3374	CF: Investigation and Design	Metro Park - develop hockey field	Grant for hockey field - outgoing	Q1;Q2;Q3;Q4	Growth	\$1,000,000	In progress	Amber	Current Status: Hockey turf being built and set to be open and operational by June 2018. Next steps: Finalise with Hibiscus Hockey on remedial plan and temporary carpark area.	Hockey turf construction has experienced delays and is now expected to open October/November 2018. Part of a multiyear activity/project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: The hockey turf is being built and managed by the Hibiscus Hockey Trust. This is a grant. Hockey turf construction has experienced delays and is now expected to open around October - November depending on progress during the winter season. Next steps: Open hockey turf in late 2018. Work with the hockey trust about remediation of surrounding council land.
1630	CF: Operations	Hibiscus and Bays Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Green	The third quarter kicked off with another weather event in January 2018 which along with the damage to our beach and sea walls has created a warm lush environment with the rain to give our area an early grass growth flush. Unfortunately at times our contractors have struggled to keep up with the growth and this has caused several complaints from the community. We have had Ventia develop and implement a performance plan which details the resourcing and schedules they will use to get our parks and reserves back in specification. It is pleasing to see that as the quarter ends we are getting closer to the expected outcome of the contract. We still have unsatisfactory examples of service integration where the entire site is not completed at the same time i.e. mowing complete but not edging and loose litter and palm fronds etc. again we are closely auditing the region to improve this area. We have undertaken extensive sand relocation works on Orewa Beach to protect the beach area from the high tides, we have also undertaken other coastal works at Stanmore Bay and seawall repairs at Mairangi Bay along with other works still to come on areas damaged by the January 2018 storm.	The fourth quarter has seen a marked improvement of mowing and edging technique which has led to a noticeably enhanced outcome. The shrub garden maintenance is also showing signs of improvement though there is some way to go before the quality outcome we are striving for has been achieved. Track maintenance is a concern, with a lack of programmed, preventative maintenance occurring early in the contractors tenure the track assets have declined. Much effort has been and continues to be directed at addressing these issues and the contractor has been receptive in increasing their resourcing to cater for the maintenance works required to keep the track networks in good order. Building maintenance overall has run smoothly over the quarter, but we are continuing to have issues with the cleaning of some facilities.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3482	CF: Operations	Hibiscus and Bays Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$722,840	In progress	Green	There has been a focus over the summer months on accessing parks and reserves to complete scheduled and response work that are inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that saw a spike in requests for service. Over the two day weekend of the storm we received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March provided additional challenges with the odd tree failure due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual.	The fourth quarter was dominated by the effects and subsequent clean up resulting from the April storm. The severity of the damage is arguably the most extensive that has been seen in recent years since cyclone Bola. Region wide we received 5000 requests for service during one week following the storm which is the same volume we usually receive over a three month period, with high volumes continuing since then. Any one of these individual jobs could be a significant amount of work in its own right. This has had a significant impact on scheduled maintenance with planned work needing to be deferred. All urgent and safety critical sites have been addressed however there is still some instances of minor debris in streets. Some of the parks site clean up is complicated by poor ground conditions. The appearance of some streets is being effected by residents who have dragged private vegetation onto street berms. Council does not offer a service to remove private vegetation. This is being followed up by Waste Solutions as illegal dumping. Replacement tree planting has commenced and will continue through June/July with a final mop up being completed in August.
3483	CF: Operations	Hibiscus and Bays Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$138,961	In progress	Green	The key focus for the third quarter has predominately been high value park pest plant control. Other activities of focus have included; undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The amount of requests for service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues.	The fourth quarter has been focused on completing the scheduled works programme. Final pest animal control pulsing, the second round of pest animal monitoring and follow up pest plant control have been the main activities. Planting opportunities have been assessed, plants secured, planting site preparation undertaken with planting likely being undertaken in early July. High Value Site Assessment Reports are being revised post final pest plant control rounds. These will include updated polygon boundaries and updated pest animal monitoring lines. Requests For Services received remain steady with most requests for rat and possum control. Wasp control requests have decreased throughout the region over the quarter.
2047	CF: Project Delivery	Mairangi Arts Centre - replace switchboard and renew heating	The current heating in main gallery is beyond its repairable lifetime and it is no longer economic to repair. New heating is required. Switchboard is to be upgraded for enhanced heating capacity.	Q2;Q3;Q4	ABS: Capex	\$75,000	Completed	Green	Current Status: Project scheduled to be completed during the last two weeks of April 2018. Next steps: Complete project.	Project Complete.
2048	CF: Project Delivery	Orewa Community Centre - renew fire safety system	Renew fire safety system in centre	Q4	ABS: Capex	\$20,000	Completed	Green	Current Status: The design is complete and the application for exemption from building consent was submitted during February 2018. Pricing was received and accepted from the incumbent fire system company. Next steps: Ensure building consent process is completed. The incumbent fire company to continue with the final design of the new fire alarm system.	Project completed May 2018
2049	CF: Project Delivery	Orewa Community Centre - renew main hall heating system	Renew the main hall heating system	Q2;Q3;Q4	ABS: Capex	\$88,200	Completed	Green	Current Status: The supplier submitted a revised quote which has been accepted. Next steps: The work is scheduled for May 2018.	Project completed.
2050	CF: Project Delivery	Orewa Community Centre - replace light fittings	Replacement of current light fittings to LED in the small hall, foyer, toilets, main hall, supper room	Q4	ABS: Capex	\$44,100	Completed	Green	Current Status: Quote received and accepted. Next steps: Work is scheduled for May 2018.	Project completed May 2018

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2052	CF: Project Delivery	Orewa Library - renew library's furniture, fittings and equipment	Renew Orewa Library furniture, fittings and equipment.	Not scheduled	ABS: Capex	\$91,400	Deferred	Red	Current Status: This project has been deferred and the scope and budget combined with the comprehensive renewal of the library which is scheduled to occur in financial year 2020. This deferral was to allow for the project to replace the roof to be completed before the interior of the building is renewed.	Project has been deferred to 2019/2020 and will be delivered as part of the comprehensive renewal project. Current status: This project has been deferred and the scope and budget combined with the comprehensive renewal of the library which is scheduled to occur in financial year 2020. This deferral was to allow for the project to replace the roof before the interior of the building is renewed.
2053	CF: Project Delivery	East Coast Bays Leisure Centre - Kauri Kids - renew playground soft matting	Risk identified as kids are burning their feet on the current matting. To be replaced to ensure the facility is fit for purpose	Q1;Q2	ABS: Capex	\$30,000	Completed	Green	Current Status: Project complete October 2017	Project completed October 2017.
2054	CF: Project Delivery	Browns Bay Beach Reserve - renew seawall	Browns Bay Beach Reserve retaining wall and seawall renewal. This project is carried-over from the 2016/17 programme (previous ID 3206).	Not scheduled	ABS: Capex	\$100,000	Cancelled	Red	This project line has been cancelled and transferred to the coastal maintenance budget. All works to fix the seawall will be done under the coastal maintenance budget instead of a separate project line.	Project has been cancelled as it has been classed as an operational project. This project line has been cancelled and transferred to the coastal maintenance budget. All works to fix the seawall will be done under the coastal maintenance budget instead of a separate project line.
2055	CF: Project Delivery	Browns Bay skate park and Drainage Renewal	Browns Bay Beach Reserve irrigation and skate park renewal. This project is carried-over from the 2016/17 programme (previous ID 3208).	Q4	ABS: Capex	\$250,000	In progress	Green	Current Status: Landscape design and consultation for the adjacent area is under way. Feedback from the holiday period was presented to the local board in March 2018. Detailed design is under way. Next steps: Construction is planned for winter 2018.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: Landscape design and consultation for the adjacent area is under way. Feedback from the holiday period was presented to the local board in March. A successful community meeting was held in May. Detailed design is underway. Next steps: Detailed design approval and tendering. Construction is planned for late winter 2018.
2056	CF: Project Delivery	Centennial Park - renew walkway and furniture	Centennial Park - Campbells Bay boardwalk, fence, paths, retaining wall, rubbish bin, seats, signs, stairs, steps, tables and track renewals. This project is carried-over from the 2016/17 programme (previous ID 3205).	Q1;Q2;Q3;Q4	ABS: Capex	\$300,000	In progress	Amber	Current status: Tenders closed beginning of February 2018. Only one quote was received which was well over budget. Next steps: cancel the current tender and bundle with other walkway projects and re-tender to known market experienced contractors.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Contract has been re-tendered and awarded. Next steps: Awaiting on contractor to provide a programme of works with commencement due October 2018.
2066	CF: Project Delivery	Hibiscus and Bays - actions from signage audit	Deliver recommendations from signage audit to Parks and Reserves throughout the Hibiscus and Bays Local Board. This project is carried-over from the 2016/17 programme (previous ID 2793).	Q4	LDI: Capex	\$125,000	In progress	Amber	Current status: The audit results have been reviewed and works are being scoped for selected reserves (Orewa Reserve, Stanmore Bay, Ashley Reserve, Browns Bay Beach, Freyburg Park/Sherwood Reserve). Next steps: Work with the local board to confirm the scope.	The delivery of the project is delayed into the next financial year as the scope was insufficient and further investigation work was required. Part of a multiyear activity/project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: The signage audit results have been analysed and a proposed signage programme has been developed. Next steps: Work through the feedback from the local board from the workshop 5 July. Officer will engage with the local board once the draft wording of the signs is ready for feedback.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2067	CF: Project Delivery	Hibiscus and Bays - playground improvements	Playground improvements or small upgrades that will enhance the use of playgrounds throughout the Hibiscus and Bays Local Board. This project is carried-over from the 2016/17 programme (previous ID 2792).	Q4	LDI: Capex	\$155,000	In progress	Amber	Current Status: Design is complete. Feedback from the holiday period was presented to the local board in March. Tendering play equipment is under way. Next steps: Consenting of basketball courts. Construction is planned to start in May 2018.	There is potential for some of the installations to be delayed if there is more prolonged wet ground conditions. Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Design is complete. Feedback from the holiday period was presented to the local board in March. Tendering of play equipment is complete. Construction has provisionally been pushed back to August completion due to saturated ground conditions at some of the sites. Next steps: Finalise the plans and consenting of basketball courts.
2070	CF: Project Delivery	Hibiscus and Bays - renew park lighting 2017-18	Renew lighting at Stanmore Bay Park and remove lighting at Brookvale Reserve	Q3;Q4	ABS: Capex	\$45,000	Completed	Green	Current status: the lighting at Stanmore Bay Park has been renewed and completed and the lighting at Brookvale Reserve has been removed. Next steps: none.	Project completed April 2018.
2082	CF: Project Delivery	Long Bay Reserve 5 - develop park	Local park development including internal paths, seating, signage and landscaping. This project is carried-over from the 2016/17 programme (previous ID 3369).	Q1	Growth	\$80,000	Completed	Green	Current status: project is now complete and being maintained by Auckland Council Operational and Maintenance team.	Project completed.
2083	CF: Project Delivery	Long Bay Reserve 6 - develop park	Local park development including internal paths, seating, signage and landscaping. This project is carried-over from the 2016/17 programme (previous ID 3370).	Q1;Q2;Q3;Q4	Growth	\$350,000	In progress	Green	Current status: Infrastructure Funding Agreements team from Auckland Council are working with the developer to finalise the agreement for reserves five - eight along the edge of the Vaughans Corridor. Next steps: concept designs to be developed.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: Infrastructure Funding Agreements team from council are working with the developer to finalise agreement for reserves five-eight along the edge of the Vaughans Corridor. Next steps: concept designs to be developed.
2084	CF: Project Delivery	Long Bay Reserve 7 - develop park	Local park development including internal paths, seating, signage and landscaping. This project is carried-over from the 2016/17 programme (previous ID 3368).	Q1;Q2;Q3;Q4	Growth	\$350,000	In progress	Green	Current status: Infrastructure Funding Agreements team from Auckland Council are working with the developer to finalise agreement for reserves five-eight along the edge of the Vaughans Corridor.Next steps: concept designs to be developedCurrent status: Infrastructure Funding Agreements team from Auckland Council are working with the developer to finalise the agreement for reserves five - eight along the edge of the Vaughans Corridor.Next steps: concept designs to be developed.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018.Current status: Infrastructure Funding Agreements team from council are working with the developer to finalise agreement for reserves five-eight along the edge of the Vaughans Corridor.Next steps: concept designs to be developed.
2085	CF: Project Delivery	Long Bay Reserve 8 - develop park	Local park development including internal paths, seating, signage and landscaping. This project is carried-over from the 2016/17 programme (previous ID 3371).	Q1;Q2;Q3	Growth	\$80,000	Completed	Green	Current status: Infrastructure Funding Agreements team from Auckland Council are working with the developer to finalise agreement for reserves five-eight along the edge of the Vaughans Corridor. Next steps: concept designs to be developed.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: The works for the development of reserve 5 and 8 have been completed. Next steps: Finalise the funding agreement and process final claim.
2088	CF: Project Delivery	Metro Park East - install cricket practice nets	Install cricket practice nets. This is a continuation from the 2016/2017 programme (previous ID 3577) 228 Millwater Parkway, Stanmore Bay	Q1;Q2;Q3	Growth	\$100,000	Completed	Green	Current Status: Physical works completed and handover to operations occurred 23 March 2018. Next steps: Contractor to complete list of minor defects.	Project completed March 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2089	CF: Project Delivery	Metro Park East Stage 1 - develop walkway connections	In accordance with the reserve management plan, this project will commence delivery of a connected walkways network, including associated landscaping. This project is carried-over from the 2016/17 programme (previous ID 3374). 228 Millwater Parkway, Stanmore Bay	Q1;Q2;Q3;Q4	Growth	\$160,538	Deferred	Red	Current Status: sixty per cent of the walkways have now been constructed and are being made ready to open for public use. Some gum trees next the new path require arbour work to make safe before the section of walkway around the sports fields can be opened. Rest of the walkway construction has recommenced although a short section adjacent to the artificial hockey pitches under construction cannot be completed while it is used for a construction access road. Next steps: Hand over for practical completion of the completed section of shared path around the sports fields once the tree works are completed in late April 2018.	Budget change applied for additional scope of works and time delays. The project was expected to be completed this year but has been deferred. Current status: Sixty per cent of the walkways have now been constructed and open for public use. The rest of the walkway construction is in progress including the installation of bollard fencing to secure the sports fields. A short section adjacent to the artificial hockey pitches under construction cannot be completed while it is used for a construction access road. Completion may be delayed to February 2019 once the proposed hockey pavilion is constructed. Next steps: Continue with construction of the rest of the walkways and the bollard fencing.
2091	CF: Project Delivery	Oneroa Track renewal	Long Bay/Beach Road paths and stairs renewals. This project is carried-over from the 2016/17 programme (previous ID 3214).	Q1;Q2	ABS: Capex	\$100,000	Completed	Green	Current Status: Project completed October 2017	Project completed.
2092	CF: Project Delivery	Red Beach Park - develop sandcarpet and new floodlights	Sandcarpet and new floodlights. This project is carried-over from the 2016/17 programme (previous ID 3378).	Q1;Q2;Q3;Q4	Growth	\$480,000	In progress	Green	Current Status: Detailed design for both the LED floodlighting and the field upgrade is completed. Consent pre-application meeting held December 2017 to discuss options for non-compliance for noise levels in a passive open space zone. Further acoustic modelling undertaken and resource consent being amended to address issues raised by consent planners. Application submitted to Watercare Services for irrigation water supply meter connection. Construction currently programmed for financial year 2018/2019. Next steps: endeavour to obtain consent of a few affected neighbours prior to lodging consent application for LED lighting and sports field upgrade works.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: construction drawings, specifications and schedules received for tendering. Resource consent granted 6 June 2018. Watercare quote received and accepted for irrigation water supply meter connection. Construction currently programmed for financial year 2018/2019. Next steps: tender physical works and award a contract.
2093	CF: Project Delivery	Red Beach Park - develop toilet for sport fields	Toilets for sport fields	Q1;Q2;Q3;Q4	Growth	\$140,000	In progress	Amber	Current Status: site works scheduled to start at the end of July 2018. The toilet is scheduled to arrive in the first week of August. Next steps: monitor progress, project scheduled to be completed by the end of August 2018.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Contract has been awarded. Physical works to commence July 2018. The toilet is scheduled to arrive on site early August 2018. Next steps: Monitor works to ensure project is completed by August 2018.
2097	CF: Project Delivery	Silverdale War Memorial No3 sand field renewal	Silverdale War Memorial Park sand field renewal. This project is carried-over from the 2016/17 programme (previous ID 3215).	Q4	ABS: Capex	\$350,000	In progress	Amber	Current Status: Tender awarded, work postponed to August/September 2018 due to Auckland Transport constructing the park and ride / bus hub across the road. There is no access to the sand-field site through the car park which is being used for the overflow Park'n'Ride parking. Next Steps: start works in August/September 2018.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: The contract for the works has been awarded and works are scheduled to commence September 2018. Next steps: Work with contractor to confirm traffic management plan (busy car park, used by commuters) and commence works as scheduled (August/September 2018).
2098	CF: Project Delivery	South Avenue Reserve walkway & structure renewals	South Avenue Reserve walkway and structure renewals. This project is carried-over from the 2016/17 programme (previous ID 4024).	Q1;Q2;Q3;Q4	ABS: Capex	\$195,000	Completed	Green	Current Status: contract has been awarded. Construction began in late February 2018. Next steps: works are expected to be completed in June 2018.	Project completed June 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2100	CF: Project Delivery	Stanmore Bay Park #3 sand field renewal	Stanmore Bay Park sand and sport field renewal. This project is carried-over from the 2016/17 programme (previous ID 3216).	Q4	ABS: Capex	\$450,000	In progress	Amber	Current Status: Design is complete. Consent has been lodged. Next steps: Tender; construction of lights in summer 2018 and the sand field in financial year 2018/2019. Vector design received for new supply transformer for lighting, procurement approved and now await vector installation programme. Due to be installed and completed this financial year.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: The contract for the renewal works of the sand field and lighting is in place and works are scheduled to commence at the beginning of September. Vector is upgrading the power for the site as pre-condition of installation of the new lights. Next steps: Completion of power upgrade by Vector and commencement of works in September.
2101	CF: Project Delivery	Sun Smart Projects in playgrounds	Develop sun smart projects in key playgrounds throughout the Hibiscus and Bays local board area. This project is carried-over from the 2016/17 programme (previous ID 2790).	Q4	LDI: Capex	\$150,000	Deferred	Red	Current Status: Design is complete. Feedback from the holiday period was presented to the local board in March 2018. Tendering of shade is under way. Next steps: Consenting for two sites. Construction is planned to start in May 2018.	There is potential for some of the installations to be delayed if there is more prolonged wet ground conditions. Current status: Design is complete. Feedback from the holiday period was presented to the local board in March. Award of contract is now complete after procurement delays. Next steps: Consenting for two sites. Construction is now planned to start in July for the sites with good ground conditions.
2103	CF: Project Delivery	Tindalls Beach coastal structure renewals	De Luen Ave Beachfront Reserve boat ramp, seawall and step renewal. This project is carried-over from the 2016/17 programme (previous ID 3202).	Not scheduled	ABS: Capex	\$75,000	Cancelled	Amber	Current Status: This project was merged with Hibiscus Coast - renew seawalls.	Project was merged with another activity line Hibiscus Coast - Renew seawalls (#16508) and therefore record is cancelled. Please refer to SharePoint ID #2080 for commentary details. Current status: This project was merged with Hibiscus Coast - renew seawalls.
2104	CF: Project Delivery	Victor Eaves Park - renew playground	Victor Eaves Park whole playground renewal. This project is carried-over from the 2016/17 programme (previous ID 3218).	Q4	ABS: Capex	\$100,000	Deferred	Red	Current status: Tender submissions were received and are being evaluated. Next steps: Undertake contract negotiations and award contract. Construction is expected to commence May 2018.	The project was expected to be completed this year but has been deferred.. Current status: The play equipment has been ordered and the contract for the playground renewal works has been awarded. Next steps: Confirm delivery timeframe. Subject to favourable weather works are scheduled to commence in September/October with completion in time for the summer season
2105	CF: Project Delivery	Waiwera and Hatfields - renew coastal structures	Hatfields Beach Reserve, Waiwera Bridge jetty, Waiwera Place Reserve seawall renewals. This project is carried-over from the 2016/17 programme (previous ID 3219).	Q1;Q2;Q3;Q4	ABS: Capex	\$480,000	In progress	Amber	Current Status: Work has started at Waiwera Beach already, Hatfields Beach to follow in April and Campbells Bay late April 2018. Next steps: Continue physical works.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Work at Waiwera will be completed in July, Hatfields has been completed and Campbells has commenced. Next steps: Continue work - complete stairs at Waiwera, removal of small rock from the beach to be completed early July; continue at Campbells Bay – completion due September.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2821	CF: Project Delivery	Deep Creek Reserve Development	Sand slits drainage, lighting and irrigation. Installation of a new toilet block and a car park to be delivered FY2018/2019. This item replaces items 2057, 2058 and 2059. This project is carried-over from the 2016/17 programme (previous ID 3376).	Q4	Growth	\$924,000	In progress	Amber	Current status: Additional building consent is required for lighting poles, an amendment to the consent is to be included with the building consent for the carpark and toilet construction as it is not a permitted activity. Next steps: Waiting for professional services consultant to provide the tender package, review went out for tender in late February 2018.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: The design has been finalised and the construction works have been awarded. A pre-start meeting took place and the contract is being finalised. Next steps: Agree the timeframe for the construction (likely August / September 2018) with the contractor.
2911	CF: Project Delivery	Amorino Park - renew walkway and utility	Stage 2 paths, boardwalk, retaining wall & drainage renewal. Onerahi Chaos sub soil. Path may need to be diverted out of coastal area, additional design needed This project is carried forward from the 2016/2017 work programme, previous ID 3207.	Q3;Q4	ABS: Capex	\$6,000	In progress	Amber	Current Status: Prestart site meeting held. Contractor commenced site works 26 February 2018. Struck an unrecorded midden at the eastern end of the reserve in the vicinity of the pillbox. Archaeologist engaged to commence heritage assessment. Iwi consultation in progress. Renewal works at eastern end of the reserve have ceased and the site secured until the appropriate authority and approvals obtained. Works at the western can continue. Contractor to provide a revised works programme. Expected that he will have to disestablish and return to site to complete the eastern end at a later stage.Next steps: Undertake archaeological survey for heritage assessment report. Receive contractor's revised works programme.	Accidental archaeological discovery of midden site during construction. Heritage assessment and an authority from Heritage New Zealand required before certain works can proceed. Survey of wider reserve also to be done to identify any other unrecorded cultural or heritage sites.Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018.Current status: Works commenced on site 26 February 2018. Works at eastern end of the reserve have ceased and the site secured due to uncovering an unrecorded midden in the vicinity of the world war two pillbox. Archaeologist assessment and Iwi consultation completed. Application to Heritage New Zealand for an authority to modify an archaeological site lodged. Works at the western end completed and contractor has disestablished from site. Will return when authority approved and received.Next steps: Receive authority to modify an archaeological site to recommence works at the eastern end of the reserve.
2922	CF: Project Delivery	Awaruku Reserve - renew walkway and furniture	Structures, walkway and furniture renewals in Awaruku Reserve This project is carried forward from the 2016/2017 work programme, previous ID 3204	Q1;Q2;Q3;Q4	ABS: Capex	\$100,000	Deferred	Red	Current status: Tenders closed beginning of February 2018. Only one quote was received which was well over budget. Next steps: cancel the current tender and bundle with other walkway projects and re-tender to known market experienced contractors.	The project was expected to be completed this year but has been deferred. Current status: Contract has been re-tendered and awarded. Next steps:Awaiting on contractor to provide a programme of works with commencement due October 2018.
2943	CF: Project Delivery	Campbells Bay - renew coastal structures	Re-build sea wall at The Esplanade This project is carried forward from the 2016/2017 work programme, previous ID 3991	Not scheduled	ABS: Capex	\$320,000	Cancelled	Amber	Current Status: This project has been merged with sharepoint ID 2105 (Waiwera and Hatfields - renew coastal structures) for updates please refer there. Next steps: none	Project was merged with another project line (Waiwera, Campbells Bay and Hatfields - renew coastal structures). Please refer to SharePoint ID 2105 for commentary details. Current status: Project record cancelled.
2976	CF: Project Delivery	Flexman to Titan Place Reserve - renew walkway	Renew existing paths This project is carried forward from the 2016/2017 work programme, previous ID 3997	Q1;Q2;Q3;Q4	ABS: Capex	\$306,000	Completed	Green	Current Status: Work is underway. Next steps: Work proceeding, completion due early May 2018.	Project completed.
3004	CF: Project Delivery	Gulf Harbour Reserve - develop toilet	Installation of toilet block at Gulf Harbour This project is carried forward from the 2016/2017 work programme, previous ID 3377	Q1;Q2;Q3;Q4	ABS: Capex	\$30,000	In progress	Green	Tender submissions were received and are being evaluated. Next steps: Undertake contract negotiations and award contract. Construction is expected to commence May 2018.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: Contract awarded. Next steps: Physical works due to commence July 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3059	CF: Project Delivery	Long Bay Reserve 3 - develop playground	Development of a large playground, paths, landscaping, a viewing platform and toilet facility. Led by the developer Todd Property and will be handed over to Council on completion. This project is carried forward from the 2016/2017 work programme, previous ID 3375	Q1;Q2	Growth	\$990,993	Completed	Green	Current Status: Construction of reserve three is nearing completion. Next steps: Handover to the Operational and Maintenance team is expected to happen in April 2018. The park will be open to the public at this time also.	Project completed.
3066	CF: Project Delivery	Mairangi Arts Centre - replace roof, gutters and remedy water-tightness	Address water-tightness and replace main roof. This project is carried forward from the 2016/2017 work programme, previous ID 187	Q1;Q2;Q3;Q4	ABS: Capex	\$120,000	Deferred	Red	Current status: Project is scheduled to be completed during the last week of April 2018 (the facility is shut during this period). Next steps: Complete project.	Found asbestos in roof tiles, this will delay the roofing project as the asbestos will have to be removed by a specialised contractor. The project was expected to be completed this year but has been deferred. Current status: Work is now scheduled for 20 December 2018 - 10 January 2019. The delay in delivery was due to asbestos. Next steps: Ensure that there are no further issues that will stop the project from happening during the December 2018 shutdown.
3091	CF: Project Delivery	Metro Park - develop Greenfields park	Installation of long jumps pits completed Dec 16. Installation of 2 x shot-put circles and hammer throwing cage base to be installed April 17 after completion of Stage 4 sand carpet platform extension couch turf grow-in. Installation of synthetic surface long jump run-up added to project scope November 16. This project is carried forward from the 2016/2017 work programme, previous ID 4007. 228 Millwater Parkway, Stanmore Bay	Q1;Q2	ABS: Capex	\$30,500	Completed	Green	Current Status: Project completed in November 2017	Project completed November 2017.
3104	CF: Project Delivery	MSF - Hibiscus and Bays - Sports Fields - Metropark Sports Fields Lighting	The scope of works involves the planning, concept design, consenting and construction for the lighting of the No. 1 & No. 2 sand carpet sports fields and the DTA (dedicated training area) as part of the sports fields development of the park. Description of works: Design, consenting and install lights for two fields and a dedicated training area. Three summer park lights to be used to light athletic 100m track. This project is carried forward from the 2016/2017 work programme, previous ID 4005	Q1;Q2;Q3;Q4	ABS: Capex	\$15,500	Completed	Green	Current Status: Lights operational and in use from 12 June 2017. Lights moved in October 2017 to summer parking positions and the three lights next the athletics track and long jump sandpit livened. Final re-aiming delayed to first week in April 2018 when lights are moved back to their winter position as ground conditions were too soft in spring to complete before they were moved. Next steps: Complete re-aiming works for Practical Completion and final handover April 2018. Receive As-Builts and Operations and Maintenance manual.	Project completed June 2017.
3116	CF: Project Delivery	Murrays Bay - renew wharf	Wharf renewal This project is carried forward from the 2016/2017 work programme, previous ID 4011	Q1	ABS: Capex	\$10,000	Completed	Green	Current Status: Project complete	Project completed.
3142	CF: Project Delivery	Orewa - Kohu - Marine View - renew seawall	Seawall renewal This project is carried forward from the 2016/2017 work programme, previous ID 4019	Q1;Q2;Q3;Q4	ABS: Capex	\$150,000	Deferred	Red	Current Status: Resource consent refused. Appeal to the Environment Court lodged December 2017. Next steps: Understand jurisdiction issues (council versus council). Organise mediation with consent application submitters.	The project was expected to be completed this year but has been deferred. Current status: Resource consent refused. Appeal to the Environment Court lodged December 2017. Next steps: Understand jurisdiction issues (council vs council) - hearing held 9 April - appeal can continue. Discussion with consent application submitters in May/June. Currently in negotiation with parties with interests in the appeal under the Resource Management Act (s274 parties), prior to Environment Court hearing - likely to be September 2018.
3143	CF: Project Delivery	Orewa Community Hall - reseal rear area	Seal rear area This project is carried forward from the 2016/2017 work programme, previous ID 186	Q1;Q2;Q3;Q4	ABS: Capex	\$16,500	Deferred	Red	Current Status: we are still in the process of adjudicating the revised pricing which is also high and not market related. We are again going to request further pricing from more concrete installers. Next steps: Process quotes and appoint the preferred supplier.	The project was expected to be completed this year but has been deferred. Current status: In the process of appointing the successful contractor and the plan is to do the work during November/December 2018. Next steps: schedule work.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3169	CF: Project Delivery	Ramsgate Terrace, Mairangi Bay - renew car park	Car park renewal This project is carried forward from the 2016/2017 work programme, previous ID 4001	Q1	ABS: Capex	\$140,000	Completed	Green	Current Status: Work completed at 24 August 2017	Project completed.
3190	CF: Project Delivery	Sherwood Reserve - build toilet	New toilet design, consent & build This project is carried forward from the 2016/2017 work programme, previous ID 2788	Q1;Q2;Q3;Q4	ABS: Capex	\$217,000	Deferred	Red	Current Status: Tender now closed and contractor accepted. Next steps: Construction on site due to start beginning of May 2018 due to 12 week lead time, extremely busy market at present. construction due to be completed June 2018.	The project was expected to be completed this year but has been deferred. Current status: Contract awarded. Construction underway, the toilet was installed on site 20 June 2018, due for completion end of July 2018. Next steps: Completion of physical works.
3198	CF: Project Delivery	Stanmore Bay Pool and Leisure Centre - comprehensive renewal	Refurbishment of the centre based on agreed priority list. This project is carried forward from the 2016/2017 work programme, previous ID 502	Q1	ABS: Capex	\$26,000	Completed	Green	Current status: Practical completion achieved for main contract November 2016. Replacement of ductwork fixings is under way. Next steps: None.	Project completed.
3290	CF: Project Delivery	Stanmore Bay pool and leisure centre comprehensive renewal	This project is carried forward from the 2016/2017 work programme	Q4	ABS: Capex	\$250,000	In progress	Green	Current Status: Interior pool hall renewal works have been started and the pool will be closed for six weeks, the re-open is planned for 7 May 2018. Next steps: Exterior painting to be completed.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: The interior pool hall renewal works are complete except for the learner's pool area cubicle replacement. Items have been ordered and will be installed in June/July. The splash pad entry door elements are being manufactured and are due to be installed in June/July. Next steps: The exterior painting is on hold awaiting a corrosion assessment to quantify the level of preparation required for an acceptable quality of paint finish. The lift renewal is planned for the 2018/2019 financial year.
3397	CF: Project Delivery	Victor Eaves Park - renew baseball backstop	Baseball diamond with backstop fencing. This project is carried over, previous SP ID 3380.	Q1;Q2	ABS: Capex	\$15,000	Completed	Green	Current Status: Project completed December 2017	Project completed November 2017.
3400	CF: Project Delivery	Estuary Arts Centre - replace HVAC and minor fittings	Replacing the Heating, ventilation, and air conditioning (HVAC) system as the current system has failed.	Q2;Q3;Q4	ABS: Capex	\$50,000	Completed	Green	Current Status: All pricing received and supplier appointed. We are waiting on the Arts Centre to complete the work, once they are complete they will submit invoices to us for payment. Next steps: Pay the Estuary Arts Centre direct once the various pieces of work have been completed.	Project complete May 2018.
3437	CF: Project Delivery	Lotus Walk, 58 Sharon Road Browns Bay - remediate major slip	Undertake a topographic survey. Apply geological mapping. Obtain resource and building consents. Remove 4 trees. Install rock bolt or anchors with whaler tie beam. Install drainage swale, an engineered handrail and concrete path. Construction review.	Q4	ABS: Capex	\$75,000	In progress	Amber	Current status: Out to consultant for preliminary design work before decisions can be made. Next steps: Assessment based on consultants assessment to go to market for a contractor.	Lack of funding and resources has hampered progress. The recent allocation of budget is a significant step forward. Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Design completed, contract drafted and planning review completed. Next steps: Review contract and issue tender. Construction to commence in August/ September 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3438	CF: Project Delivery	Crows Nest Walk, 16 Brighton Terrace, Murrays Bay - remediate major slip	Slip 1 - Undertake topographic survey. Geotechnical investigation. Detail design including resource and building consents. Clear loose debris, extensive soil nailing, concrete footpath and swale and coconut matting to support planting. Construction review. Slip 2 - Undertake topographic survey. Geotechnical investigation. Construction of palasade wall (500mm diameter piles, 8m deep). Construction review.	Q4	ABS: Capex	\$75,000	In progress	Amber	Current status: Out to consultant for preliminary design work before decisions can be made. Next steps: Assessment based on consultants assessment to go to market for a contractor.	Lack of funding and resources has hampered progress. The recent allocation of budget is a significant step forward. Suitable resources now need to be engaged and communication stepped up with local residents and the local board members. Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Ground investigation works are underway. Next steps: Commence design after investigation is complete which is expected to be in August. Challenging design may result in changes to programme over time.
3443	CF: Project Delivery	St Annes Hall Carpark - 756 Beach Road, Browns Bay - remediate major slip	Requires geotechnical assessment of ground conditions to establish appropriate embedment depth of new piles or alternative palasade wall. Need for building consent needs to be considered. Plant adjacent to wall to minimise weed maintenance.	Q4	ABS: Capex	\$75,000	In progress	Amber	Current status: Out to consultant for preliminary design work before decisions can be made Next steps: Assessment based on consultants assessment to go to market for a contractor.	Lack of funding and resources has hampered progress. The recent allocation of budget is a significant step forward. Suitable resources now need to be engaged and communication stepped up with interested parties, including local board members. Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Design is approximately 80 per cent complete, planning assessment completed. Next steps: Finalise design. This project will be amalgamated with other retaining wall projects for tender, tender process will commence in August. It is anticipated that all construction works will be completed in late November 2018.
Infrastructure and Environmental Services										
95	I&ES: Environmental Services	Water sensitive design project for schools - Hibiscus and Bays	This schools project is a series of classroom sessions that focus on the importance of water conservation and stormwater pollution in an urban setting. At the end of the sessions a rain barrel will be installed as part of a wider community workshop showcasing the water sensitive design approach.	Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	Staff have met with delivery contractors and each of the three schools to agree on clear roles and expectations and to book in dates for each of the four classroom sessions and opening ceremony. Delivery will commence in quarter four.	The water sensitive design project was delivered to Browns Bay School, Sherwood Primary and Northcross Intermediate. Two rain barrels were installed at each of the three schools as part of their opening ceremony. Two local board members attended each opening ceremony. Each school completed a pre and post survey to demonstrate the growth in student learning and understanding around water conservation, urban stormwater, pollution, and water sensitive design.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
377	I&ES: Environmental Services	North-west Wildlink: Hibiscus and Bays	<p>This work all contributes to the North-West Wildlink corridor and consists of a range of proposed projects that sit under this banner. It builds upon existing local board funded work (there is some new work proposed) and includes protection of freshwater and terrestrial areas that have been identified as key 'Wildlink Wonders'. It includes a range of work that both delivers on the ground and builds community capacity to deliver in the long term. This ensures projects have a life beyond the financial year.</p> <p>The suggested projects are:</p> <ul style="list-style-type: none"> • North-West Wildlink capacity building - begin work on a pest free Hibiscus and Bays strategy • Orewa Estuary Wildlink Wonders • NWW Streamside Assistance • Weiti Wildlink • Wildlink Wonders contractor assistance • Community engagement and restoration programme around Inanga Spawning on the Nukumea Stream (Orewa). 	Q1;Q2;Q3;Q4	LDI: Opex	\$80,000	Completed	Green	<p>Weiti Wildlink restoration - Two community planting days are planned for June 2018. Contractors have completed the initial round of weed control and the site preparation. The second round is due in April 2018. Orewa Estuary Wildlink Wonders - Forest and Bird have initiated community pest control starting with a workshop that attracted 30 new volunteers.</p> <p>https://www.localmatters.co.nz/news/21379-rats-targeted-at-orewa-estuary.html Capacity Building workshops – Kym Burke has run two public meetings with Hibiscus and Bays Volunteer Restoration Network (HBVRN), as well as many individual discussions. HBVRN gave agreement to write a Pest Free Strategy and to progress this through a 'subgroup'. This subgroup has created a general vision, with goals and outcomes still being developed.</p> <p>Restoration Assistance - The Funding Agreement with Friends of Okura Bush (FOOB) has not yet been finalised but scoping is underway. Inanga spawning - Active volunteer monitoring of water quality is happening at two inanga sites. Whitebait connection are delivering the water quality education programme to three schools - Brown's Bay, Orewa and Orewa North Primary - all are participating in the inanga monitoring. Collected data will help inform management suggestions for the sites and has supported enforcing of development consent conditions.</p>	<p>Weiti Wild-Link restoration - Two community planting events were held along Weiti River (Titan Place) planting 3,000 eco-sourced native plants. Two church groups plus other community members supported these. Planning for next year's events is underway for Flexman Place Berm Reserve. Orewa Estuary Wildlink Wonders - through Forest and Bird a total of 88 sites around the estuary now have pest control in place, managed by eight volunteer groups with two new groups starting. A bird monitoring workshop was held and an inaugural wading bird count including the first known sighting of spotless crane there. Capacity Building - a pest free strategy was written with input from community with a hui held in June 2018. The restoration network are highly motivated by this work. A coordinator will be engaged in the new financial year to deliver the strategy. Restoration Assistance - Friends of Okura Bush are reviewing their property pest plans to assess effectiveness. Inanga Spawning - Education and action delivery programme was completed with Orewa North, Orewa Primary and Browns Bay Schools. Browns Bay School have created and erected signs to raise stream awareness. Further inanga investigation was completed at Nukumea Stream and Rothesay Bay stream with spawning activity found at Rothesay Bay.</p>
89	I&ES: Healthy Waters	Industrial Pollution Prevention Project - Browns Bay	<p>This programme is primarily educational and informs urban industry and business about the impacts their activities may have on local waterways. The programme includes a site inspection and discussion with the business owners about potential issues around pollution as well as waste minimisation techniques and spill training. If changes are recommended, a report is sent to the business. The programme involves a GIS mapping exercise to ensure that commercial businesses understand the stormwater network connections in relation to local waterways.</p>	Q2;Q3	LDI: Opex	\$20,000	Completed	Green	<p>This project is complete.</p>	<p>This project was completed in quarter two with 102 sites visited in the Browns Bay area. Thirty sites were reported to have issues and 34 recommendations were made to business owners to mitigate risks.</p>
Libraries										
1215	CS: Libraries & Information	Library hours of service - Hibiscus and Bays	<p>Provide library service at East Coast Bays Library for 56 hours over 7 days per week. (\$815,645 - FY17/18) Provide library service at Orewa Library for 52 hours over 7 days per week. (\$685,392 - FY17/18) Provide library service at Whangaparaoa Library for 52 hours over 7 days per week. (\$540,475 - FY17/18)</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$2,041,511	Completed	Green	<p>Library visits in Hibiscus and Bays have decreased by 1% compared to the same quarter last year. There has been a 5% increase in Wifi and PC sessions across all libraries. Library staff help with many computer queries on a daily basis, from scanning and printing documents to more complicated enquiries.</p>	<p>For the year end, visits to the Hibiscus & Bays libraries have decreased very slightly by one per cent compared to last year. Whereas the numbers of Wifi and PC sessions have increased by five per cent. Some of this is due to an increase in remote working by Aucklanders causing pressure on desk space, but staff are also spending time assisting with related issues around printing, scanning and downloading.</p>
1216	CS: Libraries & Information	Information and lending services - Hibiscus and Bays	<p>Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	<p>Physical issues of library materials have decreased by 1% when compared to the same period last year. Demand for eResources remains high with a 14% increase in E-issues when compared to the same quarter last year.</p>	<p>While e-issues continual their popularity, increasing overall by 13% on last year, physical issues have declined by one per cent compared to last year.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1217	CS: Libraries & Information	Preschool programming - Hibiscus and Bays	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, Multi-lingual Storytime in Māori, Mandarin, and English, and visits to preschool centres. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Wriggle and Rhyme and storytime programmes have commenced for the year. Over this quarter 3568 children and adults have attended. So far this year, one local kindergarten has been visited at East Coast Bays, Bright Sparks Childcare have requested regular fortnightly visits to Orewa Library for a storytime session.	Orewa, Whangaparaoa and East Coast Bays weekly children's programmes and school holiday activities continue to be popular with a total of 14,989 participants attending 343 programmes and events across the year. Bright Sparks at Orewa attend bi-weekly sessions at the Orewa Library and demand for outreach to local preschools such as Silverdale Montessori is growing.
1218	CS: Libraries & Information	Children and Youth engagement - Hibiscus and Bays	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Including direct engagement with local schools in the board area to support literacy, after school programmes and growing awareness of library resources. Activities include Coding for Kids, Minecraft and Gaming clubs, Homeschoolers groups, Roadshows and outreach to schools. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	East Coast Bays and Orewa Libraries have been attending local meetings of the School Librarians network with the aim of collaborating in service delivery. Planning is underway for the April school holiday programme with the theme of Up Up and Away.	The theme of the July School holidays is 'Building Heroes' and events that are related to that theme including a visit from the Compost Collective at East Coast Bays library, to teach children how to be environmental heroes.
1219	CS: Libraries & Information	Summer reading programme - Hibiscus and Bays	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q2;Q3	ABS: Opex	\$0	Completed	Green	The finale party for Kia Māia te Whai / Dare to Explore Summer Reading Programme at East Coast bays, Whangaparaoa and Orewa Libraries saw 573 children celebrate the completion of activities and challenges successfully. This year, some libraries piloted partnering with Recreation and Leisure Centres to provide an opportunity for children who would otherwise miss out on being part of this programme. Whangaparaoa Library is exploring ways to collaborate with the Leisure Centre in Stanmore Bay during the next school holidays.	Planning is underway for the Summer Reading programme, Kia Māia te Whai - Dare to Explore. Feedback from customers was received following the last programme and is now being analysed prior to planning for this year's programme.
1220	CS: Libraries & Information	Supporting customer and community connection - Hibiscus and Bays	Provide programmes that facilitate customer connection with the library and community including Book Chats, Writers Clubs, Craft groups, Current Affairs discussion groups, Local History Group, outreach to rest homes and retirement villages, as well as speakers at Tea and Topics. Provide community space for hire at East Coast Bays Library and Whangaparaoa Library. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	East Coast Bays Library has a Chinese Social Group (formerly Book Chat) which is designed to enable new immigrants to connect with others. After a hiatus, the Korean Book Chat is starting again. Chinese New Year, Year of the Dog, was celebrated at Orewa Library with a music concert performed by the Browns Bay Chinese Association and a Tai Chi Group demonstration.	Over Queen's birthday weekend, Silverdale Museum celebrated their 50th Anniversary, to mark the occasion Orewa Library staff recorded 30 oral histories from members of the museum. East Coast Bays library is hosting an exhibition of Qing Dynasty (1644-1912) era Chinese Shadow Art. This has proved extremely popular, and a number of Chinese customers gather as a family to show off their heritage to their children.
1221	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Hibiscus and Bays	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Staff from Whangaparaoa library have been attending Te Herenga Waka o Orewa for a "Have your Say" evening about Auckland's future.	Matariki was celebrated at Orewa Library with something for everyone, puti puti weaving, a Matariki movie night, Matariki scavenger hunt and a poi making workshop.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1222	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Hibiscus and Bays	Provide learning programmes and events throughout the year including computer and digital drop-in classes, and Book a Librarian sessions. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Book a Librarian sessions continue to be popular with 17 sessions held over this period. A series of new programmes run by volunteers are starting at East Coast Bays Library, started off by learning lost heritage craft: crochet.	East Coast Bays Library has partnered with Whanau Marama Parenting to provide free parenting courses in Mandarin, these have been oversubscribed with a waiting list to attend. Weekly Tech Toby classes with topics from iPads to cybersecurity are popular with Orewa customers with 25 to 35 attending the Thursday classes. Book a Librarian sessions remain steady at Orewa Library: topics include installing apps/downloading eBooks and researching family history online
1223	CS: Libraries & Information	Celebrating cultural diversity and local communities - Hibiscus and Bays	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes including the following: Christmas, Diwali, Lunar New Year, Music Month, Family History month, the Auckland Heritage Festival and Chinese Book Clubs. (Funded within ABS Opex budget activity: "Library hours of service - Hibiscus and Bays")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Work is underway on evaluating and organising the Local History collection at East Coast Bays Library and an oral history recording was recently conducted with the help of the North Auckland Research Centre. A lunchtime talk by Seonaid Lewis "The very basics of DNA for Genealogy" was very popular attracting 35 people. The draft Whangaparaoa Centre Plan has been on display in the Whangaparaoa Library; the feedback from the local community was very good.	Two author talks were held at East Coast Bays this quarter, One from Dr John Reynolds "Writing your first Novel" an evening event with Dr Sharad Paul "Genetics of Health" both of which attracted capacity crowds.
Local Economic Development: ATEED										
850	ATEED: Local Economic Growth	Local economic initiatives delivery fund	The allocation will be used to support initiatives that will assist the local board to support the growth of the local economy. Either through research or targeted programmes. Specific actions will be determined in consultation with the Local Board.	Not scheduled	LDI: Opex	\$30,000	Cancelled	Red	In order to further investigate the options for initiatives that the budget allocation could be used to support. Staff have agreed with the local board, that they will convene a meeting with the Business Associations in the local board area. To discuss any opportunities or initiatives that they will be undertaking that support the local board plan and in turn the local board could support or enhance through utilizing the budget. Staff are looking to hold this meeting in April 2018.	Specific initiatives were not identified in 17/18. As a result the funding was reallocated by the Local Board. At the Local Board meeting on the 16 May 2018 the Local Board agreed to reallocate the funds from this budget line towards other initiatives. As a result no further work has been undertaken. However, on the local board work programme for next year staff will work with business associations in the local board area to identify synergies and opportunities for working in partnership.
857	ATEED: Local Economic Growth	HBB - Eco tourism plan development	A consultant will be appointed to undertake the development of an Eco-Tourism strategy. The strategy will be developed to indicate what actions can be taken by the local board and partners to develop eco-tourism in the Local Board area.	Q2;Q3	LDI: Opex	\$50,000	Completed	Green	NZTRI completed the phase 1 research at the end of March 2018. The findings of the research will be presented to the Local Board on the 12 April 2018 at a workshop. In summary the recommendations are that the board should look to work with stakeholders to: Improve content on and linkages to national, regional and local portals Consider the development of a Hibiscus and Bays destination portal for visitors and residents Build on the six local iconic ecotourism attractions Create a decision-support system for tourism. The local board will need to consider these recommendations and the next steps with the potential to utilize the remaining budget identified (\$30,000).	Following the presentation to the local board on the findings of the phase 1 research. NZTRI were commissioned to undertake a second phase of work and research. This includes the following: 1. Undertake a visitor survey and a community / business survey utilizing web based research tools 2. Continue to work with the Visitor Strategy Group (VSG) to design the surveys and assist with data collection. The supplier will convene three meetings of the VSG as part of the process. This will be completed by the end of the 2018 / 2019 financial year.
Parks, Sport and Recreation										
812	CS: PSR: Active Recreation	Metro Park-East: Multi-Sport Hub: Feasibility assessment and Implementation plan	Complete a feasibility assessment and develop an implementation plan to for the establishment of a multi-sport hub at Metro Park-East. Local board allocated \$20K LDI Opex in 2016/17, no additional 17/18 budget required.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	In progress	Green	Progression of Indoor Court Facility is to be placed on hold pending outcome of Regional Indoor Court Facility Strategy (RICFS). The completion of the RICFS is expected in June 2018. Outdoor court design work commenced in March. Pavilion working group are seeking additional funding.	Funding Agreement (\$108,322 LDI OP EX) in place with Metro Park Community Sport Charitable Trust. Project brief for architect under development.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
818	CS: PSR: Active Recreation	Torbay Sailing Club: Facility Partnership Grant	Support Torbay Sailing Club in clubroom redevelopment. A Facility Partnership grant of \$200,000 was provided to Torbay Sailing Club from the 2014/2015 Facility Partnership Scheme, no additional 17/18 budget required.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Completed	Green	Project completed.	Project completed.
823	CS: PSR: Active Recreation	Freyberg Park: Community Hub Feasibility and Needs Assessment	Support Browns Bay Bowls and RSA investigate the need and feasibility of developing a community hub at Freyberg Park. A jointly funded local board contestable grant of \$30,000 (\$8,000 from Hibiscus and Bays, \$12,000 from Upper Harbour) was provided in FY16/17. No additional 17/18 budget required.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	In progress	Green	No update this quarter. Any work on indoor facilities needs to be guided by Indoor Courts Facility Plan that is currently underway.	No further progress to note at this time.
826	CS: PSR: Active Recreation	Freyberg Park: Prepare a feasibility assessment for shared clubrooms	Support East Coast Bays Rugby League Club to complete a feasibility assessment into the development of shared clubroom and changing facilities with softball at Freyberg Park. A Facility Partnership grant of \$40,000 was provided to East Coast Bays Rugby League from the 2013/2014 Facility Partnership Scheme, no additional 17/18 budget required.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	In progress	Green	Report to the local board has been delayed due to further work being completed with the club. It is now expected that East Coast Bays Rugby League Club, East Coast Bays Softball and other potential partners complete a needs assessment/feasibility study to outline what would be needed in a potential multi-use facility. Upon completion of this study, if a new facility is feasible, the group will work with Community Facilities: Investigation and Design on the design and consent of a new facility along with the new changing rooms/toilets.	Funding Agreement (\$10K) in place. Consultant brief to be drafted by working group comprised of East Coast bays Rugby League, Auckland Council and Auckland Rugby League representatives. Brief to go to tender and consultant appointed thereafter.
831	CS: PSR: Active Recreation	Silverdale War Memorial Park: Bowling Club Building: Prepare options report for sport provision	Complete feasibility study including needs assessment for community and sport provision within the old bowling club premises. The building is in council ownership and there is renewal funding. This study will provide direction for the application of the renewal funding.	Q1;Q2;Q3;Q4	LDI: Opex	\$50,000	In progress	Green	A tender for the work required has been advertised in March, with research undertaken April through May and the results reported to the board June 2018.	Contractor is finalising findings and summarising in to a report. Workshop to be held with local board in Q1 FY18/19, followed by a business report to accept the needs assessment.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1042	CS: PSR: Active Recreation	HB: Leisure facilities operation programme FY17/18	Operate Stanmore Bay Pool and Leisure Centre; East Coast Bays Leisure Centre, in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Stanmore Bay Pool and Leisure Centre is on track to meet local board objectives and performing well against our Game Plan. Learn-to-Swim is a current concern due to 6 weeks of cancelled lessons during centre renovation, this has come at a big financial cost to the centre in lost revenue. User activation has increased by 20% due to the splash pad and increased membership. The Splash pad has been a great success with extremely positive feedback from the community. We have also introduced a new operating system across the Pools and Leisure network, the staff have performed well with this change under some difficult circumstances. The aquatics area is currently closed for renovation and will reopen on the 7 May. East Coast Bays Leisure Centre is on track to meet the local board objective. A growth plan is in place to increase afternoon sessions by marketing at Albany Pools and Browns Bay Plunket and BB Library. Pre-school gymnastics is starting in Term 2 with the opportunity to implement after-school age gymnastics where space is available. Youth leagues are again at 100% and 80% full capacity. We plan to increase numbers during the day by introducing a Senior Sports timetable.	"SBPLC has met Local Board objectives for FY 2017-18. • Membership numbers improved by 11% on LYTD (2,268 v 2,039) • Activation numbers increased by 24% on LYTD (468,518 v 378,787) • Net Promotor Score improved by 8.8% on LYTD (52.1% v 50.0%) We have seen improvements in visitor numbers from last year despite extended facility shutdowns. The impact our facility has on the community and the capability of our team was recognised this year in winning the NZ Exercise Awards' Supreme Club of the Year, Chain/Group Facility of the Year, Group Fitness Instructor of the Year and People's Choice for Fitness Instructor of the Year. We opened the new splash pad in partnership with ANZ bank. This is a fantastic addition to the facility and encouraged an additional 30,000 Aucklanders to get active this summer. We have introduced a new membership model, which has had a positive effect on membership growth and retention and implemented our consolidated leisure operating system which has increased our standards, improved our processes and created connection to our other 22 facilities. ECBLC has met Local Board objectives for FY 2017-18. • Membership numbers improved by 13% on LYTD (672 v 597) • Activation numbers increased by 7.5% on LYTD (95,430 v 88,755) • Net Promotor Score declines slightly on LYTD (26.2% v 29.4%) Visitor numbers have shown an increase in 2017-18. Membership numbers have grown, and Group Fitness participation is also on the rise. New equipment has had a positive effect on group fitness numbers. New programmes (including Stretch n' Flex) have increased participation – class numbers have grown 70% from Q2. Pre-school gymnastics has been a bit slower to get off the ground but we will be investing in promoting it to increase visibility. Our priority in Q1 2018-19 is to focus on the performance of ECE, particularly on increasing occupation and reducing the cost of temporary agency staff. We should see improvements in our targets over the 2018/19 Financial Year.
794	CS: PSR: Park Services	Centennial Park: Centennial Park Bush Society park maintenance grant FY17-18	The grant is allocated as a lump sum to Centennial Park Bush Society to support a volunteer programme of park maintenance activities.	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	In progress	Green	In February 2018, the funding agreement for the 17/18 \$10,000 LB grant was signed by Auckland Council (Parks Services) and the Centennial Park Bush Society.	Centennial Park Bush Society is still to provide programme of works. This year, the Centennial Park Bush Society chose to use their \$10,000 grant for contractor support for their volunteer activities within the golf course lease area. This is complementing the volunteer work of the bush society. Rahopara Parks and Gardens have been engaged to carry out plant pest control in several areas throughout this year.
797	CS: PSR: Park Services	Mairangi Bay Beach Reserves Development Plan	Complete feasibility and options assessment to inform implementation of the Mairangi Bay Reserves Concept Plan (concept plan, adopted as part of the Mairangi Bay Reserve Management Plan in 2015).	Q1;Q2;Q3;Q4	LDI: Opex	\$30,000	Completed	Green	Engagement with Auckland Transport, Mairangi Bay Surf Club and Watercare completed. Feedback from Coastal and Geotechnical Services received and being fed into document. In quarter 4 a presentation will be made to Mana Whenua and comment sought from the local board.	Draft Development Plan tabled with Local Board in May. Local Board comments and feedback to be incorporated into final document.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
801	CS: PSR: Park Services	HB local reserves: Asset & walkway provision: Feasibility and Options Assessment	Complete feasibility and options assessment to install fitness equipment to parks and greenways locations. Complete feasibility and options assessment to improve park assets:(i.e. all ability playgrounds, toilets, drinking water fountains, shade provision, BBQs, lighting, bicycle racks). Complete feasibility and options assessment focusing on provision of play equipment in parks along coastal walkways.	Q1;Q2;Q3;Q4	LDI: Opex	\$50,000	Completed	Green	Professional services are engaged and work is underway on these projects, and draft material will be presented to the Hibiscus and Bays Local Board and IWI in Q4.	Strategic assessments are complete: Parks Services identified areas where improved levels of service would respond to key outcomes in the 2017 Hibiscus and Bays Local Board Plan. Strategic documents have been completed to guide Parks specific service provision improvements. Feedback received from the Local Board has been incorporated into the assessments and has informed the business report to be presented in August 2018.
808	CS: PSR: Park Services	HB reserves: Review Reserve Management Plans	Review existing reserve management plans and develop new reserve management plan for all parks in the local board area. To include the following reserves as a priority:• Western Reserve• Orewa Reserve• Silverdale War Memorial Park	Q2;Q3;Q4	LDI: Opex	\$70,000	In progress	Green	First round of consultation commenced in February. Targetted consultation with key stakeholders and mana whenua is underway. Contract to check status and classification of all parks in the local board area has been completed and workshopped with the local board.	This is a multi year project with activities generally occurring as planned for 17/18. During quarter four there have been delays developing the draft management plan documentation. Any impacts will be assessed and reported to local board during FY18/19.
941	CS: PSR: Park Services	HB local parks: Ecological volunteers and environmental programme FY17/18	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events \$30,500 •Plant and animal pest eradication \$20,500 •Mangrove removal \$2,000 •Litter removal \$10,000 •Supporting volunteer and education activity programmes \$7,000	Q1;Q2;Q3;Q4	LDI: Opex	\$71,000	Completed	Green	Ongoing support provided to volunteers for ecological restoration projects. Total volunteer hours this quarter: 900 hours . Some volunteer and educational events to note this quarter include: Shuttleworth Reserve community clean up day with Whangaparaoa Kindy and local residents on the 15/02/18, 25 people participated. Waiake Beach clean up with local school kids on the 16/02/18 in association with Sustainable Coastlines, 50 people participated. Centennial Park Family Bush Camp was held on the 3rd-4th March to celebrate sea week and parks week 2018. 43 parents and children from the local community attended. - Rotheresay Bay Beach clean up, Browns Bay Primary school on the 22/03/18, 100 students participated. A Pest Free Hibiscus and Bays Steering group has been formed this quarter. Members of this group are working with on a Pest Free Strategy for the area. The Hibiscus and Bays Forest and Bird Society and Auckland Council parks have started working on an animal pest control project for the Orewa Estuary area. Campbells Bay Beach clean-up day with Campbells Bay school in association with the Takapuna North Community Trust. 50 participants attended. Planning for the 2018 planting season is underway. Volunteer plantings are planned for the following 16 reserves: Jelas Moffat Esplanade Reserve, Western Park, Swann Beach Esplanade, Karaka Cove, Titan Place and Flexman Reserve (million Tree site), Okura Bush Walkway, Malters Reserve, Awaruku Stream and wetland, Te Herenga Waka o Orewa, Centennial Park, Huntly Reserve, Bush Glen Reserve, Rotheresay Bay Beach Reserve, Browns Bay Creek Reserve, Deep Creek (Aiken Reserve) and Saddleback Reserve. Three ranger guided walks have taken place in the Tahī area this quarter. A guided walk is planned for Alice Eaves Bush on the 12/04/18. On 28/02/18 a Growsafe course was held at the Takapuna Cricket club for park volunteers from the North Shore area..	Ongoing support provided to park volunteers in the Hibiscus and Bays LB area. Total volunteer hours 1000 hours. Some key events to note include: 4 ranger guided walk and talks took place in local parks in the Tahī area including a walk at Alice Eaves Scenic Reserve on the 12th April, 20 people attended. Three park volunteer risk assessment courses took place in May, several volunteers from the Hibiscus and Bays area attended. This quarter saw the launch of the Orewa estuary animal pest control project in association with Forest and Bird. Hibiscus and Bays Pest Free steering group formed and is working on an overall strategy for the area. Community Hui was held on the 16th June at Te Herenga Waka o Orewa marae to discuss the pest free strategy (over 100 people attended). Planting season well underway. Volunteer plantings days have taken place at the following reserves this quarter: Western Reserve corporate planting in May with Council customer service staff (10 attended), Titan Place/Flexman Reserve community and church planting days held on 26th & 27th May (over 200 people attended over the two days), Te Herenga Waka o Orewa community plantings held in May and June (20+ people attended), Awaruku stream and wetland community planting day in June (15 attended), Centennial Park and Huntly Reserve planting days with Centennial Park Bush Society in June (15+ attended), Saddleback Reserve planting with community in June (10 attended) and Bush Glen Reserve planting with park volunteers in June (10 attended). Upcoming planting days this winter are being held at Jelas Moffat Esplanade, Swann Beach Esplanade, Karaka Cove, Okura Bush, Malters Reserve, Te Herenga Waka o Orewa, Saunders Reserve, Centennial Park, Rotheresay Bay, Browns Bay Creek Reserve and Deep Creek (Atiken Reserve).

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2661	CS: PSR: Park Services	HB: Creating a Māori Identity	Identify opportunities for Māori naming (new names or dual naming) of parks and facilities and engage with Mana Whenua to consider new Māori place and recreation facility names in accordance with the Auckland Council Māori Language Policy 2016.	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	In progress	Green	High level communications approach and research of existing names of reserves completed and reported back to the Local Board on 15 March 2018. The Local Board have asked for some time to consider how they wish to proceed.	Three workshops have been held over the course of 2017/18 and a naming database developed. Mana whenua have provided direction on a potential list of parks that can be dual named as part of Tranche 1. A decision report in July will enable the naming part of the project to progress

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
CF: Community Leases											
1370	CF: Community Leases	RNZ Plunket - Torbay	Multi-premise lease renewal for 1026 Beach Road, Torbay	Q1	31/07/2029	\$1.00	\$0.00	Completed	Green	Completed in quarter one.	Completed.
1371	CF: Community Leases	RNZ Plunket Society - Browns Bay	New lease / licence to occupy part of the East Coast Bays Community Centre, 2 Glen Road, Browns Bay	Q4				Completed	Green	The community centre is managed by a community group. Council staff and Plunket have met and have yet to confirm the occupancy arrangement.	Plunket Browns Bay has an agreement with the East Coast Bays Community Project Inc, in terms of which Plunket is charged annually for their use of the premises. Plunket uses the Rothesay Room and they are billed retrospectively for their use by the hour. Any further action necessary will be communicated to the leasing team by Plunket head office. Completed.
1372	CF: Community Leases	RNZ Plunket Society - Mairangi Bay	Multi-premise lease renewal for 1 Sidmouth Street, Mairangi Bay	Q1	31/07/2029	\$1.00	\$0.00	Completed	Green	Completed in quarter one.	Completed.
1373	CF: Community Leases	RNZ Plunket Society - Orewa	New lease / licence to occupy for Orewa Community Centre, Moana Court, 40 Orewa Square	Q4		\$1.00	\$0.00	Completed	Green	Completed in quarter two.	Completed.
1374	CF: Community Leases	RNZ Plunket Society - Whangaparaoa	Multi-premise lease for part of the Library building, 717 Whangaparaoa Road, Whangaparaoa	Q1	11/04/2026	\$1.00	\$0.00	Completed	Green	Completed in quarter one.	Completed.
1375	CF: Community Leases	Citizens Advice Bureau Hibiscus Coast Inc	New lease / licence to occupy for Orewa Community Centre, Moana Court, 40 Orewa Square	Q4		\$0.10	\$0.00	Cancelled	Red	Auckland Citizens Advice Bureau Incorporated have responded with suggested changes to the original draft lease. Council staff will work with legal advisors to review these changes to prepare a deed for final review and execution.	record cancelled, part of the multi premise lease.
1376	CF: Community Leases	Estuary Arts Charitable Trust	Renewal of lease for part of Western Reserve, 214B Hibiscus Coast Highway, Orewa	Q4	31/01/2028	\$1.00	\$0.00	Deferred	Red	Council has received the renewal application from Estuary Arts Charitable Trust and will proceed with the assessment in the next quarter.	Deferred to the 2018/2019 work programme. Internal confirmation being sought to establish whether or not a previously contemplated operative lease came into existence. This item is deferred to the 2018/2019 work programme.
1377	CF: Community Leases	Netball North Harbour - Hibiscus Coast	Renewal of lease for part of Edith Hopper Park, 34B Ladies Mile, Manly, Whangaparaoa	Q4	31/03/2025	\$10.00	\$0.00	Deferred	Red	Council staff have communicated with the group and are awaiting the completed lease renewal application.	During the lease renewal process the Hibiscus Coast Netball Association identified a possible opportunity to amalgamate with Netball North Harbour. Due to this development the group has placed their renewal application on hold pending the outcome of talks with Netball North Harbour. Once the position between the two groups is clear the renewal application will be processed in the name of the body responsible for the facility. This item is deferred to the 2018/2019 work programme. No concrete time frame regarding the amalgamation has been given but the group will contact Auckland Council as soon as they are ready to proceed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1378	CF: Community Leases	Orewa Badminton Club Inc	New lease for part of Victor Eaves Park	Q4	9/01/2018	\$1.00	\$0.00	Deferred	Red	Council has received the lease application from the club and are completing the assessment of the application. A site visit will be scheduled with the group in the next quarter with a report presented to the local board thereafter.	Due to the matter only being workshopped in May 2018 the formal report to grant a new lease will go to the board during the 2018/2019 financial year. This item is deferred to the 2018/2019 work programme.
1379	CF: Community Leases	Orewa Surf Life Saving Club	Renewal of lease for part of Orewa Domain Recreation Reserve, 275 Hibiscus Coast Highway, Orewa	Q3	29/11/2027	\$10.00	\$0.00	Completed	Green	Completed.	Completed.
1380	CF: Community Leases	Sharks Sports Trust	Renewal of lease for part of Victor Eaves Park	Q4	29/04/2028	\$1.00	\$0.00	Deferred	Red	Council staff have communicated with the Trust and are awaiting the completed lease renewal application.	Staff is still awaiting the group's completed application. The matter has been followed up with the group's secretary and will be progressed as soon as the group's application is received. This item is deferred to the 2018/2019 work programme.
1381	CF: Community Leases	Sir Peter Blake Marine Education and Recreation Board Inc	Renewal of lease for part of Long Bay Regional Park, 1045 Beach Road, Long Bay	Q3;Q4	31/10/2050	\$100.00	\$0.00	Deferred	Red	The underlying esplanade classification of the land does not support for the type of activity undertaken on the land. Council staff are exploring options to redefine the land status to support the activities of the Marine Centre.	Subsequent to a local board workshop council staff initiated the process to revoke the reserve status of the parcel of land on which the centre's building is located. The proposed revocation has been presented at the mana whenua forum and will be publicly notified shortly. All feedback received will be presented to the local board. This item is deferred to the 2018/2019 work programme.
1382	CF: Community Leases	Mairangi Bay Arts Centre Trust Board	New lease for 20 Hastings Road, Mairangi Bay	Q4	31/03/2018	\$1.00	\$0.00	Deferred	Red	Council staff have communicated with the group and are awaiting the completed lease application.	The centre's lease application could not be processed as anticipated due to some deficiencies in the building. The leasing team will progress the group's application when time-lines for the required capital works are finalised. This item is deferred to the 2018/2019 year.
1383	CF: Community Leases	Te Herenga Waka o Orewa Marae	New lease for 2A Blue Gum Avenue Silverdale	Q2;Q3	5/08/2017	\$1.00	\$0.00	Completed	Green	Council staff have met with representatives of the Te Herenga Waka o Orewa Marae to finalise the lease. The lease is anticipated to be formalised in quarter four.	Completed. Awaiting executed deed.
1384	CF: Community Leases	Titoki Montessori School Inc	New lease for part of Stredwick Reserve, 70a Stredwick Drive, Torbay	Q4	31/03/2018	\$1.00	\$0.00	Deferred	Red	During the assessment of the group's application and corresponding site visit it was established that the current area occupied by the group straddles to separate parcels of land. The bulk of the land occupied conforms with the local purpose classification. However, a small strip of land is classified as recreational under the Reserves Act 1977. Any lease of the latter will need to be notified.	Due to the underlying land classification, public notification and iwi engagement will need to be completed prior to the granting of any new lease. This item is derred to the 2018/2019 work programme.
1385	CF: Community Leases	East Coast Bays Rugby League Club	Renewal of lease at Freyberg Park -Woodlands Cres, Browns Bay - Previously reported in Work Plan Year 2013/2014	Q3	31/03/2025	\$1.00	\$0.00	Deferred	Red	Auckland Council staff have met with the group and are exploring alternative occupation arrangements.	A building assessment has evaluated the building as being in poor condition. In addition, an asbestos survey has confirmed the presence of asbestos indicating a risk level of low to very low. A further air quality assessment completed on 10 October 2017 identified high levels of toxic fungus in parts of the building. This item is deferred to the 2018/2019 work programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1386	CF: Community Leases	New Zealand Red Cross Inc	Potential for Expressions of Interest process for council-owned building. Allotment 556 Waiwera Parish being part of Silverdale Reserve - Category 4	Q4	31/05/2017	\$10.00	\$0.00	Cancelled	Red	Cancelled. A new lease has been entered into with an alternate community group as a result of the expression of interest process.	The expression of interest process has been cancelled as the new lease is no longer required. Cancelled.
1387	CF: Community Leases	Hibiscus Coast Radio Society Inc	New lease for 1/479 Whangaparaoa Road	Q3	28/02/2017	\$1.00	\$0.00	Deferred	Red	Auckland Council has received the new lease application from the group. The assessment of the application will be progressed in the next quarter.	During a site visit with the Hibiscus Radio Society it became apparent that there was confusion with regards to who owns the building on the leased premises. It is marked as a council asset but the group believes that they are the owners of the building. Due to these circumstances the group and council is in the process of analysing historical documents to ascertain where true ownership lies. As soon as this process is complete the lease application will be processed. This item is deferred to the 2018/2019 work programme.
1388	CF: Community Leases	The Scout Association of New Zealand Incorporated - Taiaotea Air Scouts	Part of a multi premise lease including Taiaotea Reserve, 702 Beach Road, Browns Bay	Q3;Q4	29/01/2023	\$1.00	\$0.00	Deferred	Red	The assessment of the application is underway and a site visit will be conducted in quarter four.	The lease application is being assessed and staff have completed a site visit. Due to the timing of the site visit this matter will be workshopped with the local board during the 2018/2019 financial year. This item is deferred to the 2018/2019 work programme.
1389	CF: Community Leases	Red Beach Surf Life Saving Club Inc	Proposal to extend activity on Lot 17 DP 19458 being 10 Ngapara Street, Red Beach	Q1;Q2;Q3	30/04/2021	\$10.00	\$0.00	Completed	Green	Completed.	Completed.
1390	CF: Community Leases	Mairangi Bay Surf Life Saving Club Inc	Proposal to lease additional land for storage on the Mairangi Bay Beach Reserve	Q1;Q2;Q3	31/05/2023	\$1.00	\$0.00	Deferred	Red	The club are exploring its options and have yet to present any proposal to Auckland Council.	Due to coastal hazard assessments and park development the club has been exploring alternate development options. Council has not yet received any feedback from the group. Once the group has a concrete proposal staff will progress the matter. This item is deferred to the 2018/2019 work programme.
3519	CF: Community Leases	SeniorNet Hibiscus Coast Inc. and Silverdale & Districts Historical Society Inc.	New lease for the former Red Cross building at Silverdale Reserve.	Q2;Q3	13/12/2027	\$1.00	\$500.00	Completed	Green	Completed. A new lease for a five year term with one right of renewal for five years was granted by the Hibiscus and Bays Local Board on 13 December 2017.	Completed