

Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
Arts, Community and Events										
2175	CS: ACE: Advisory	Community Response Fund - Henderson-Massey	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$72,000	Completed	Green	No allocations. Balance: \$62,000	HM/2018/68 5,000 to the Fair Food charity 4,000 to Heart of Te Atatu South 14,000 to the Central Park Henderson Business Association 5,000 to Waitakere Central Community 5,000 to Ranui Community Centre 15,000 to Waitakere Ethnic Board 4,000 to Ecomatters Environment Trust 5,000 to the West Auckland Historical Society 5,000 to Ranui Action Project Nil Balance
210	CS: ACE: Arts & Culture	Pacifica Arts Centre at Corban Estate - ABS Pacifica Mamas Arts and Cultural Trust Operational Support Grant	Administer funding agreement with Pacific Mamas Arts and Cultural Trust for Pacific cultural services, activities and programmes including: - performing arts - language and visual arts - Pacific "living art" experiences for the community - exhibition opportunities for local Pacific artists - Pacific arts - cultural outreach to the wider Auckland region.	Q1;Q2;Q3;Q4	ABS: Opex	\$148,807	Completed	Green	The Pacifica Mama's and Cultural Trust attracted a total of 6,785 visitors to Corban Estate. The trust delivered 144 programmes to 6,055 participants, and staged 30 performances to 15,670 attendees. 16 programmes delivered to Māori outcomes. Highlights included the deliver of a Pacific story telling, drums and dance programme for the Auckland Libraries 'Dare to Explore' kids summer holiday programme graduation event, the commencement of the trust's weekly programmes for seniors, the launch of a new programme focussed on Tahitian style drumming, hosting the Creative NZ Pacific Arts Summit 2018 and a Pasifika Festival programme that attracted approx 14,000 participants and attendees.	In Q4 the Pacifica Mama's Arts and Cultural Trust attracted 9340 visitors. The trust delivered 137 programmes to 6471 participants, including workshops with the West Auckland I-Kiribati community and a series of 'Staying Safe' workshops in partnership with Age Concern and NZ Transport. Other highlights during this period included Pacific storytelling performances at the Waitakere Central Library, and the start of the trust's winter programme of workshops in Pacific storytelling, music and performance.
214	CS: ACE: Arts & Culture	Waitakere Arts and Cultural Development Trust - ABS Waitakere Arts and Cultural Dev Trust (Corban Estate) Operational Support Grant	Administer a funding agreement with the Waitakere Arts and Culture Development Trust for exhibitions, public programmes, short-term artist residencies on site, educational programmes, and provision of a venue for hire for performances and events.	Q1;Q2;Q3;Q4	ABS: Opex	\$553,498	Completed	Green	The Waitakere Arts & Cultural Development Trust (Corban Estate Arts Centre) attracted 13,946 visitors. During this period the centre delivered 79 participatory programmes with 3,431 participants and 2 performances to 550 attendees. Highlights include the annual Adult Summer School and Schools Education programmes, Conch Theatre Company rehearsing onsite and four "Love Hendo" free drop-in arts workshops in Catherine Plaza.	In Q4 the Waitakere Arts and Cultural Development Trust (Corban Estate Arts Centre) attracted 26,766 visitors. During this period the centre delivered 119 programmes with 6,719 participants. Other highlights included the Kids Arts Festival in May, a two-week school holiday programme, and a visit from the international artist Robert Young, who gave a free public talk and worked with young people taking part in the Kakano Youth Arts Collective programme.
216	CS: ACE: Arts & Culture	Waitakere Central Community Arts Council - ABS Waitakere Central Community Arts Council (WCCAC) Operational Support Grant	Administer funding agreement with Waitakere Central Community Arts Council for visual arts education programmes, open studio space for artists and a programme of exhibitions. Waitakere Central Community Arts Council (the Recipient) will provide development opportunities for artists and crafts people, fostering creative entrepreneurship for artists to develop a sustainable practice. • The Recipient will provide services, activities and programmes that "generates an environment that encourages creativity" and develops a flourishing arts environment accommodating all genres and cultures.	Q1;Q2;Q3;Q4	ABS: Opex	\$47,094	Completed	Green	In Q3 the Waitakere Central Community Arts Council (WCCAC) delivered 34 members classes and had a total of 820 users. Highlights during this period included a workshop for homeschooled children led by artist Ken Padgett, and outings for members to Rannoch House and Auckland Art Gallery.	In Q4 the Waitakere Central Community Arts Council (WCCAC) delivered 39 members classes and held their annual Members Exhibition. This year's exhibition featured work by a number of local guest artists, including the West Auckland Woodturners Guild and the Pacifica Mamas.

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221	CS: ACE: Arts & Culture	Community Arts programmes - LDI Henderson-Massey Wayfinding Project, Phase three	Implement phase three of the Henderson-Massey Wayfinding Project (Outside the Square). Develop creative programmes and projects based on the written works and projects delivered in the previous two phases.	Q1;Q2;Q3;Q4	LDI: Opex	\$18,000	Completed	Green	Planning is underway for a creative writing and mentoring project with local high schools in the Henderson-Massey local board, including discussion with the Going West Festival for a launch event to take place in conjunction with their festival.	During Q4, a five-week creative writing course was delivered at Henderson High School and Rutherford College. Written works by the students exploring their experiences of West Auckland will be selected for publication, and launched at a special event on Saturday 8 September in the Henderson council chambers as part of the Going West Festival.
186	CS: ACE: Community Empowerment	Community grants (HM)	Funding to support local community groups through contestable grant funding	Q1;Q2;Q3;Q4	LDI: Opex	\$124,000	Completed	Green	There have not been any grant decisions in this quarter.	The local board has completed three quick response and two local grant rounds for the financial year and has allocated the remaining budget of \$55,939.
717	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (HM)	Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. Engage communities – reach out to less accessible and diverse groups - focus on capacity building and inclusion 2. Enabling council – ensure that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. Report back - to local board members on progress in activity areas 1 and 2. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Completed	Green	All scheduled work is being delivered according to milestones. New community-led programmes this quarter relate to the Older Persons projects in Ranui and Henderson South. Work to develop a local Maori Responsiveness Plan is underway. Two hui were held in February and March 2018, at Hoani Waititi Marae, to progress this work.	Work across a wide variety of community groups and the completion of Toitu Waitakere report for Maori Responsiveness in the western area, is indicative of the wide range of empowered community work that is currently occurring. Areas to be developed for 2018/2019 include collating more accurate statistics on Maori inclusiveness in local programmes, and consolidating the work around the Older Persons and Rangatahi programmes.
722	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (HM)	Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following: • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori	Q1;Q2;Q3;Q4	LDI: Opex	\$30,000	Completed	Green	Two additional hui were held at Hoani Waititi marae to finalise the areas of work that will be incorporated into the HMLB Maori Responsiveness Plan. The first hui was held on 21 February 2018, and had a focus of Maori for Maori so that there was an opportunity to discuss topics amongst themselves. The second hui in March 2018 was for council staff and the Maori community. From these hui themes for a community responsiveness plan will be identified. The financial allocation is spent with a small amount remaining for installation of the local data base. This will be finalised at the end of March and implementation will occur from April 2018.	The Toitu Waitakere Report is completed. All scheduled hui is completed, the data base is under the stewardship of Te Whanau o Waipareira and is operational as of 30 June 2018. Future work in 2018/2019 is still being confirmed but one initiative will include greater visibility of elected members at local marae for business meetings.
755	CS: ACE: Community Empowerment	Community-led placemaking: (NorthWest (NorSGA)) Spatial Priority Area (HM)	Engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation. Strengthen community-led placemaking and planning initiatives within the SPA area. Develop innovative ways to engage with communities that have not traditionally participated in council decision-making.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Completed	Green	The Plans and Place unit session with developers is rescheduled to Q4 to align with their timeframes. Staff continued to work with Plans and Places on opportunities to support engagement in the Spatial Priority Area, with the current focus being on Whenuapai.	No significant opportunities for engagement or community-led development in this quarter. Staff will continue to support Plans and Places with community engagement as housing development occurs in the area such as Redhills subdivision in Massey.

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765	CS: ACE: Community Empowerment	REGIONAL: Improve safety through community-led place making (HM)	Fund and partner with local organisations such as voluntary community patrols and Neighbourhood Support to deliver initiatives that will make the area feel safe and vibrant. Activities: <ul style="list-style-type: none"> • build local organisation capacity and capability to respond flexibly to any local safety issues • activate community-led responses, through a variety of place-making activities that increase the sense of community belonging and safety in their communities. 	Q1;Q2;Q3	Regional	\$0	Completed	Green	Voluntary support provided by local Pacific Wardens Glen Eden, Waitakere Pacific Wardens and the community patrols groups from, Glen Eden, Waiatarua, Glendene Te Atatu, MacLaren Park and Ranui-Swanson are supporting police. Delivery of Bluelight discos and safety school programmes across west primary schools was achieved. CEU in partnership with the Police and Waitakere Ethnic Board launched the first Waitemata Ethnic Wardens group. The wardens took to the streets recently supported by the Pacific Wardens and Police. Neighbourhood Support delivered a Safer Plates Event at the Henderson Council building, also attended and supported the Flotilla Whau event, the Police Open Day at Auckland ASB showgrounds, the West Auckland Arthritis Group event and the Heart Of Te Atatu South festival.	The deployment of pacific and ethnic wardens and community patrol volunteers helped support operation SAD recently, this was a police operation to reduce anti-social behaviour, youth intimidation, public safety, thefts and vehicle crime across the west town centres including Henderson. The recent storm and power outage highlighted the effectiveness of utilising community safety voluntary groups to perform welfare checks on isolated communities. Through Neighbourhood Support Waitakere (NSW) a survey following this natural disaster was completed. Positive feedback has helped improve communication channels via social media, texts, emails and databases by identifying effective ways of reaching people going forward. The survey recorded the most popular communicational tools used was mobile phones and welfare door knocking. NSW delivered safer plates initiatives across the west supported by the police and safety volunteers. The seven west community patrol groups recorded 2000-hours of safety patrol in hot spot locations and town centres. The Waitakere Bluelight continued to deliver school safety programmes and Bluelight discos to primary schools across the western cluster.
852	CS: ACE: Community Empowerment	Build capacity: community support hub	Fund a project led by local community leaders that supports local groups to have appropriate day to day operational practices. <p>This will include good principles for accounting, human resources, administrative and legal.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$75,000	Completed	Green	The Community Business Hub provided four community groups with one on one coaching assistance. This covered topics of organisational structure, a strategic planning review, and human resource support. Two half day workshops on mentoring support were completed and seven organisations are now receiving this support for their organisations. The project will continue in its current state for the remainder of the year.	The Community Business Hub provided six groups with one on one coaching on the following themes: management, organising systems, funding knowledge and practices, and human resource information. All groups were supported in strategic and annual planning. Feedback from participants indicates that training around IT, social media and marketing is required in the future. These workshops will be included in the 2018/2019 programme.
856	CS: ACE: Community Empowerment	Build capacity: strong governance support	Fund MPHS to deliver stage two of the governance support programme for community programmes and groups. Support and monitor the contract delivery.	Q1;Q2;Q3;Q4	LDI: Opex	\$70,000	Completed	Green	Eight governance workshops were offered by McLaren Park Henderson South to local community groups on topics of human resource management and strategic leadership. These workshops had between 20 to 25 participants and were fully booked. Two chairperson breakfasts were held for eight local chairs of Boards of Trustees. This provides strong networking opportunities and stimulates connections for groups to work/cooperate more easily with each other. There has been an increase in Maori attendance in this quarter. Evaluations continue to rate these workshops as excellent and informative.	Seven governance workshops were completed in April and May 2018. Between April and June 2018, eight local groups received one on one mentoring with planning and human resource matters. Monthly chairperson workshops and networking breakfasts continue. These are considered very valuable by all attendees as they strengthen networks and enhance professional development.

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861	CS: ACE: Community Empowerment	Increase diverse participation: children and young people	Fund MPHS to deliver community-led play days for children under 5 years in Henderson South. All tools available for early childhood education are utilised in these play days and provide local support for a strong community-led early childhood focus. Budget is \$25,000. Child friendly programmes for 7 to 10 year olds in Henderson South are also programmed - budget \$7,000.	Q1;Q2;Q3;Q4	LDI: Opex	\$32,000	Completed	Green	McLaren Park Hendeson South resumed their playgroup in the first week of February 2018. Currently 12 families attend and the number will grow as the scheduled eight sessions are completed. The Whanau M8tes programme (a weekly child friendly programme for children 8 years and older) continues, and activities are coordinated for after school sports, fun and outdoor adventures. Up to 20 participants are involved in this programme.	MPHS's weekly play group continues to grow for local families with children between 0-5 years. There are now over 16 families who regularly attend these sessions. New members are welcomed most weeks. Through this programme attendees have been connected to other programmes operating from MPHS thereby increasing a sense of belonging in residents. Henderson South has a mobile population and the play group provides an anchor for young children and parents. Fifteen to 20 children and young people between 10-17 years are involved in the Active Youth weekly programme. Physical team activities are the focus for attendees. The programme is run by a youth leader and young people design the indoor sports and outdoor adventures programmes. The people on this programme are not involved in any other sports or physical activities. Their social, physical and mental health is strengthened through their involvement in the activities.
863	CS: ACE: Community Empowerment	Build capacity - West Means Business (WMB)	Fund West Means Business to: <ul style="list-style-type: none"> • deliver a west Auckland online employment register for both local employers and job seekers • support people into self-employment and promote vacancies on WMB website • deliver employment related workshops and seminars. 	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	West Means Business delivers economic development courses in the Henderson-Massey Local Board area. Six business support courses were held on such topics as IRD GST Tax, Business Development for Start Ups, Social Media Marketing for Small Businesses and Website Design for Small Businesses. 30 people attended the courses, four, one on one support sessions occurred, a satellite workshop was held in Te Atatu, and planning is underway to host the ATEED West Auckland Business Club in April 2018.	In April 2018, West Means Business hosted the April ATEED West Auckland Business Club. Other meetings included the BA5 Network meeting in partnership with Whoa Studios at the Grounds, and the KAAR Automotive and Literacy Waitakere network meeting. 120 businesses attended. Business support courses continue as scheduled including courses relating to Start Ups, Business Health Check, IRD Employers Workshop and Facebook for Business.
866	CS: ACE: Community Empowerment	Respond to Maori aspirations: working with Local Maori Youth – Ngā Kawa o Tangaroa Tikanga	Fund Te Whanau o Waipareira Trust to deliver the Ngā Kawa o Tangaroa Tikanga Programme reconnecting rangitahi to their culture. This is a youth development programme that focusses on diving and collecting kai moana (shellfish) whilst strengthening whanau ties through the activities.	Q1;Q2;Q3;Q4	LDI: Opex	\$15,000	Completed	Green	Quarter 3, provided a comprehensive report on the success of the completed Nga Kawa o Tangaroa programme. Thirty-six rangatahi enrolled on this 16 week course, and have participated in four dive excursions that are supported by three qualified dive facilitators. This is a highly sought after course for rangitahi to attend and will continue in the new financial year.	During the winter months this course does not operate. This programme will continue in the 2018/2019.
868	CS: ACE: Community Empowerment	Build capacity: Community Waitakere work programme	Fund Community Waitakere to engage community to build capacity and participate in neighbourhood placemaking. This includes provision of training programmes, affordable working and networking space, and anchor support for community groups seeking mentoring support.	Q1;Q2;Q3;Q4	LDI: Opex	\$33,000	Completed	Green	Community Waitakere organised three Open Door Days at the Resource Centre in Henderson, the E Notice Board was delivered to the network three times per week and the Ethkick West Football Tournament was organised at Fred Taylor Park. The ethkick event attracted 22 teams and greater than 400 spectators attended. Community Waitakere continues to provide 'anchor' support for new and inexperienced community groups which is an important service to the Henderson community.	Community Waitakere hosted one Open Door Day session in the board area, and a breakfast on Homelessness which two MPs attended. A Leading in Communities course was completed for community organisations. Three leadership development courses were completed in the Henderson Massey, Whau and Waitakere Ranges local board areas. Overall there were 33 participants of which 14 came from Henderson Massey. Very positive feedback has been received from all participants to the above work.

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869	CS: ACE: Community Empowerment	Build capacity(HM): Massey Matters work programme	Fund Massey Matters to deliver capacity building services and engage communities in neighbourhood development activities. Massey Matters is a community led hub that :• builds capacity of the local community to respond to local issues in its own way• provides a professional information sharing network• supports community led place making activities.	Q1;Q2;Q3;Q4	LDI: Opex	\$110,000	Completed	Green	Massey Matters completed the following actions in Quarter 3: - one network and one residents meeting held - 8,200 printed copies of the Massey Pulse community magazine distributed - applications for the community Match Fund processed - five train the trainers modules for the BOOST Community Leadership programme completed and a graduation event completed for BOOST graduates - personal development training for Massey Matters staff completed by Cissy Rock.	Massey Matters delivered six meetings for community networks and residents. The Facebook page and website activities continue to grow with more than 1900 likes per week on Facebook and 913 visits to the website each month. The Pulse publication continues to be delivered to residents. BOOST leadership continues to develop, and Housing New Zealand wishes to receive training in BOOST in 2018/2019. This will encourage the leadership of tenants. This work is coordinated from the Kelston Community Centre. The Community Garden at Massey Community continues to thrive.
871	CS: ACE: Community Empowerment	Community-led place making: Neighbours Day	Promote and engage communities in neighbourhood activities on Neighbours day.	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	Neighbours Day applications for BBQ and celebration events in Neighbours Day week were received by Community Waitakere for the overall HMLB area. Twenty-eight applications were received. Funding was distributed to all applicants for an event. Specific local events were also organised from the community hubs in the area: - Massey Matters hosted a Neighbours Day Cuppa Kit for the Massey area - MPHS held a People, Pride and Place festival in Henderson South on 23 March 2018 - Ranui Action Project hosted two BBQs for Ranui residents on 23 and 24 March 2018.	Neighbours Day activities occurred in Henderson South, Ranui, and Massey. These were local initiatives organised by the community hubs and involved mainly BBQs and Cuppa Kit activities in Massey. The Cuppa Kit activities engaged 60 residents in local events. Community Waitakere had 28 Neighbours Day applications for funding for street events in the board area. In total, \$5,100 was provided to the community to support their Neighbours Day events.
900	CS: ACE: Community Empowerment	Community-led place making: Ranui neighbourhood development	Fund Ranui Action Project to undertake a range of community programmes that support place-making activation, community led initiatives safety, youth and migrant activities that enhance a strong sense of community pride and ownership. The Ranui Empowerment Coordinator activates community place making in areas. Budget: Ranui Neighbourhood development \$30,000 Ranui Empowerment coordinator \$10,000 (from safety budget)	Q1;Q2;Q3;Q4	LDI: Opex	\$40,000	Completed	Green	The following achievements were achieved by Ranui Action Project: -12 parents with their preschool children tended two indigenous community gardens in Ranui throughout the term. The play group operates while parents are working in the gardens growing food for their indigenous cuisine - refugee migrant women initiated a social enterprise catering business in December 2017. This social enterprise will link and work with local Ranui businesses from Quarter 4 onwards. Quarter 3 concentrated on getting business systems in place - driver licence lessons continue to encourage job skills for local residents - arrangements were finalised for the vector box outside Ranui House to be painted by a local Ranui resident - a free Family Forward Financial Education Programme was established in collaboration with RAP. Seven, two hour sessions every Thursday from 15 February to 29 March 2018 were held, to provide financial education and advocacy for local people.	Ranui Action Project (RAP) was involved in promoting a wide range of activities. These include Our Amazing Place in April 2018, the Story Club presentation at Corbans Estate, and four RAP young leaders implemented Youth Week events in May 2018. Mentoring up to three local youth continues as does driver license training. The children play group and the craft group meetings continue as scheduled. Maori led development visual art work that is currently being designed by Ashlee Tarawhiti was approved by Vector to proceed. The above areas of work will continue in 2018/2019.

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901	CS: ACE: Community Empowerment	Community-led placemaking - CCTV monitoring (HM)	Fund and partner with local community and business organisations to make Henderson a safe, vibrant and prosperous centre. Activities include: <ul style="list-style-type: none"> identifying local community or business organisations and building their capacity and capability, through partnerships, to support local decision making regarding safety and economic development improving perceptions of safety in the town centre through community-led placemaking activities and encouraging collaboration of key stakeholders enabling identified organisations to manage council's safety camera system in Henderson. 	Q1;Q2;Q3;Q4	LDI: Opex	\$30,000	Completed	Green	The CCTV Monitoring guard is working closely with and supporting police operations across the Henderson Central Business District. This contributes to a reduction of crime reported in this area. This reduction in reported crime is supported by increased number of police and voluntary safety patrols operating within the area.	All funding for the CCTV monitoring of the Henderson Town Centre was paid and up to date. Good collaboration between the police and the monitoring guard has been maintained. The CCTV system helped support operation SAD recently, this was a police operation to reduce anti-social behaviour, youth intimidation, public safety, thefts and vehicle crime within the Henderson town centre. A number of CCTV footage requests helped support Police investigations. The camera on top of the Fono premises was stolen in June. This has been reported to Police and replacement claims submitted to council risk and insurance team for consideration.
902	CS: ACE: Community Empowerment	Community-led placemaking: activation of neighbourhood connections and spaces	<p>Activating neighbourhood-led responses to safety issues through a variety of place-making initiatives that are coordinated and implemented through local community hubs.</p> <p>Supporting local community in community building activities. Examples include neighbourhood tidy ups of streets, karaoke music in public places and the implementation of a community project to refit a caravan for the youth team in Ranui.</p> <p>Developing and supplying tools to enable and support community led place making so that hubs can be agile in responding to local need as they arise.</p> <p>This allocation supports community hubs to build their capacity and be able to respond flexibly to any local safety issues.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$80,000	Completed	Green	Placemaking events occurred throughout Henderson-Massey: In Ranui, preparation concentrated on the Our Amazing Place event, scheduled for 7 April 2018 which has 12 local station holders confirmed. Mural remedial action throughout Ranui was undertaken by local youth involved with the Kakano Youth Arts Collective. MPHS organised evaluations of previous street cleaning exercises to gather data about what worked well and what could be improved. Three additional streets were cleaned this quarter: Hume Place, Waitoro Lane and Murillo St. - Massey Matters undertook 10 resident street clean ups and hosted three bbqs. - Kakano, the youth arts collective, completed the seven large native bird murals in the Henderson Town Centre, and are currently scheduled to complete a new art work in Catherine Plaza over the Easter period.	Several initiatives occurred across the board area to enhance placemaking in Q4. Kakano completed the work scheduled for Catherine Plaza. In Henderson South, 'Shape Up Neighbourhoods' completed work with the clean-up of six streets. A partnership with Tag Out Trust encouraged several local youth to become involved in the clean ups, followed by street BBQs. Our Amazing Place celebration occurred in Ranui. Massey Matters advised that their funding application for Triangle Park to Trans Power Trust was unsuccessful.

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903	CS: ACE: Community Empowerment	Increase diverse participation: youth voice, youth-led initiatives, and Tula'i Youth Leadership – (West Auckland Pasifika Forum)	Develop three neighbourhood youth voice programmes in Henderson, Ranui and Massey that encourage and support young people to give their views to influence local board work priorities and provide input into local board decision-making on issues that affect young people. Link this neighbourhood process with the programmes and services operating from Zeal (a national youth service) to ensure a wide coverage of youth input. Implement youth-led projects and events such as Youth Week which will be planned, organised and run by youth Tula'i Youth Leadership Pasifika programme (West Auckland Pasifika Forum) Budget: \$12,000 to Tula'i Youth Leadership Pasifika programme \$5,000 - youth week \$11,000 split between three neighbourhood hubs to develop neighbourhood youth voice	Q1;Q2;Q3;Q4	LDI: Opex	\$28,000	Completed	Green	Youth Voice at MPHS, RAP, Massey Matters and Zeal continues to progress. The youth leaders met regularly in this quarter, to plan for the next youth camp in June 2018. A draft Youth Voice calendar was completed in collaboration with the above hubs to highlight local activities in which local youth can become involved. For Pasifika youth, the Tula'i Summit was held on 6 March at the Kelston Community Centre. Ninety-two registrations were received from eight West Auckland schools, and 71 students attended in total. At summit, 50 students registered for the Tula'i programme 2018. Parent evening will take place end of March. Modules will start in April. A funding agreement with Zeal for Youth Week will be completed by end of Q3.	MPHS collaborated with Ranui 135, Massey, Te Atatu, Glendene and Zeal to plan for the annual June Youth Voice Camp. Thirty-five young leaders attended. The programme explored leadership styles, collaboration, and issues impacting West Auckland youth. Massey's Got Talent was run by 11 youth and attracted over 70 attendees. Similarly, in Ranui young leaders planned and organised four weeks of events that included three music gigs in the Ranui library. The Youth Week event was coordinated by Zeal and provided a substantial number of events that were well attended by local youth. Tulai has seen on average up to 47 students attend each module over the past eight weeks. The modules have covered financial literacy, youth law, machinery of government and local government, communication and identity. The students have participated in two community days serving both the elderly and homeless. Parent connect evening showcased the work they had done during the modules and leading up to camp and graduation later in the year.
904	CS: ACE: Community Empowerment	Youth Connections (HM)	Collaborate with multiple sectors to support youth from secondary education through pathways to employment and or entrepreneurships. Closing the gap between youth and business, through work readiness with local Rangitahi and sharing learnings and insights to enable youth ready business. Providing local opportunities to improve social and economic outcomes. Aiming for all youth to be meaningfully engaged in education, employment or training and have clear and viable employment pathways.	Q1;Q2;Q3;Q4	LDI: Opex	\$50,000	Completed	Green	Waitakere Auckland Enterprise Skills and Training (WEST) Forkhoist Training Programme is in progress. Eight young people registered; one successfully gained their Forkhoist licence. Seven are still supported to gain forkhoist certificates. Aspire Mentoring continue delivery of the Bridging Pathways programme. Ten young people completed programme. Three gained paid employment, seven moved into further training, with eight being supported. Co-design discussions with Achieving at Waitakere, Unitec, Youth Service West resulted in a coordinated employment programme with local youth support, education providers and local business including Financial Literacy and savings contributions from local business.	Over 200 Henderson High School and Rutherford College students attended "The INZone Experience Career Coach" visit in June. Forty students from Te Kura Kaupapa Maori o Hoani Waititi Marae started the Vocational Pathways Programme that focuses on a Te Ao Maori approach to planning. Waitakere Auckland Enterprise and Skills Training (WEST) supported five young people gain OSH Fork hoist Certificates, four have secured paid employment. Aspire Mentoring supported 21 young people to complete the Bridging Pathways programme to develop transitional goal plans. Four secured paid employment, six are in trades programmes at Unitec, eight undertaking further training and three returning to school. Youth Employment Support Service (YESS) Achieving @ Waitakere supported two young people into the carpentry trade at Unitec. Ranui135 are supporting 12 young people to complete Pathway Plans into employment or training. Six have secured paid employment. Over 2,500 young people attended JobFest; of the 1,132 people data was collected on, 493 were between 16-24 and 312 (63 per cent) were Not in Education Employment or Training (NEET). Thirty young people attended from the local board area, of which 10 were aged 15-24 years old. Central Park Business Henderson published two articles in their magazine about Youth Connections/Youth Employment. The magazine is distributed to more than 160 members.

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906	CS: ACE: Community Empowerment	Community-led placemaking: Pomaria/Lincoln Rds Neighbourhood development	Fund Community Waitakere to develop connected neighbourhoods in the Lincoln North/Pomaria area by: <ul style="list-style-type: none"> • facilitating resident engagement through neighbourhood events • encouraging resident led neighbourhood planning and implementation of neighbourhood activities • strengthening linkages with local neighbourhood networks to increase neighbourhood participation e.g. Hippy • launching local events to support national initiatives such as White Ribbon Day • collating and sharing information with local residents on local community assets that are available to support neighbours getting together. 	Q1;Q2;Q3;Q4	LDI: Opex	\$45,000	Completed	Green	Community Waitakere continued to progress work in the Pomaria/Lincoln Rd area. The community contributes to the weekly community radio which informs and builds the identity of this local neighbourhood. Community boxing commenced in this quarter, and will continue throughout the year, as will the fortnightly drop in centres at Pomaria Primary School. A community art project has now finalised its exhibition which will be held at the Henderson Library in Quarter 4.	A community arts project was unveiled at Henderson Library and exhibited at Ranui and Massey libraries before travelling to its permanent home at Pomaria School. Ongoing Community Radio sessions continue and a new initiative, 'Revolving Fridge' has commenced which includes sharing food amongst community members. The placemaking activities in this area are now showing consolidation and this work will continue in 2018/2019.
910	CS: ACE: Community Empowerment	Build capacity: Massey neighbourhood development	Undertake a range of community programmes and initiatives to enable the development of Massey's neighbourhoods. The following initiatives will occur: <ul style="list-style-type: none"> • a free youth event organised by youth • continued co-lab local youth involvement with YMCA and Raise Up • neighbourhood exercise in parks over the summer and autumn months for families • street BBQs to generate neighbourly participation • linking with local school hubs to extend community programmes and activities • resident led initiatives, such as local clean ups • developing opportunities to partner with mana whenua and mataawaka • local business support for prizes and community acknowledgement • youth speak outs • local events such as the Massey Christmas party. 	Q1;Q2;Q3;Q4	LDI: Opex	\$45,000	Completed	Green	The Massey Hub Childrens Garden was completed. On 24 March 2018, a colab with Eco Matters and the Leataata Preschool occurred to coordinate voluntary work for the Manutewhau Awa clean up. Triangle Park redevelopment by the local community continues, and a Triangle Park Vision Holders group had their initial meeting in this quarter. The group will provide oversight of future steps in the redevelopment, once the results of the Transpower funding application are known. Three summer series bbqs were held and attracted 70 attendees in total.	The 'Play Now Family Fun Days in the Park' occurred in April. Nerf wars, a giant slide and obstacle course attracted more than 250 local attendees. Another Whanau Day in June was part of Snow in the Park, an event hosted by the Henderson Massey Local Board. A multi-cultural international food festival in partnership with Co Lab and West Harbour Baptist Church occurred which attracted 11 performers and over 100 attendees. This will continue in the 2018/2019.
911	CS: ACE: Community Empowerment	Building capacity: Match fund	Provide match funding to allow local residents to apply to Massey Matters for small grants to further local neighbourhood initiatives. Grants of up to \$1,000 can be given under the new framework that has been developed for a resident led programme. Supported workshops are available for successful candidates. Celebration events will be attached to this programme of work.	Q1;Q2;Q3;Q4	LDI: Opex	\$5,000	Completed	Green	Two applicants for Match Funding were approved. \$1650 was approved in total. This fund allows residents to apply for specific projects they wish to undertake through the Match Fund application process that is administered by Massey Matters.	Two rounds for the Massey Community Fund have occurred this quarter and four allocations amounting to \$2690 have been made to residents. The Terms of Reference associated with the Match Fund are currently being considered by Massey Matters so that there is more flexibility in granting a match fund to applicants. This work will continue in 2018/2019.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
979	CS: ACE: Community Empowerment	Increase diverse participation: West Auckland Enterprise and Skills Training (WEST) work programme	Fund WEST to deliver economic development services in the West including services for under 25 years and over 25 year old people via the West Work Ready programmes to: <ul style="list-style-type: none"> assist people into part time and full time employment in west Auckland provide training courses that cover a wide variety of topics that allow people to be work ready support applicants throughout their employment journey so that they succeed coordinate quarterly meetings for the youth employment providers network provide the online network directory for all provide first aid training and training in fork lift certification, passenger service , heavy licensing work in partnership with other organisations. 	Q1;Q2;Q3;Q4	ABS: Opex	\$28,309	Completed	Green	WEST held six courses including driver education Learner Licence Theory Preparation, Restricted and Full Licence Preparation and English Beginners and Employment Support courses. One on one mentoring was also offered. WEST hosted a very successful Housing Call to Action forum in March 2018, and is currently undertaking new course planning for the commencement of the new financial year in July 2018.	Driver Education Learner Licence Theory Preparation, day and evening courses, Restricted and Full Licence Preparation, English Beginners and Employment Support courses and one on one mentoring courses were held. The Gateway programme to prepare school leavers for the work place, including Learner Licence Driver Education programme was also held. Thirty-five people attended the courses and workshops. A facilitated workshop occurred for Housing Call to Action with a focus on proposed social housing provision. New courses are being planned for the 2018/2019 including Becoming Financially Fit, Blogging for Small Businesses, IRD Employer Workshop and Human Resource Employer Workshops.
1007	CS: ACE: Community Empowerment	Community-led placemaking: activating places and connections for older people	<p>Activate neighbourhood led responses for older people that are coordinated through community hubs of Ranui Action Project, MPHS and Massey Matters so that older peoples' networks are extended, and isolation of the elderly is reduced.</p> <p>Build capacity for agencies working with older people in the local board area.</p> <p>Support and strengthen community agencies and groups who already network and link with older people so that local responses to Maori, Pacific, Asian and other older people.</p> <p>Develop and supply tools within council and externally, such as local retirement villages, Age Concern, marae, the Fono to enable community led support for programmes for older people.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Completed	Green	Funding Agreements were finalised with RAP, MPHS and Grey Power. The project underway in Te Atatu Community Centre is in its final stages of negotiation for a contract. The Ranui project is called Poi for the Elderly and is run in conjunction with the Maori Womens Welfare League and a local preschool. It is a seven week programme and will commence on 2 April 2018. Quarter 4 will provide an update on the MPHS and Te Atatu programmes.	Staff completed the contract to finalise the audit of services to older people offered from Auckland Council facilities. This is being coordinated by the Community Centre staff in Te Atatu. 'Poi for the Elderly' was completed in Ranui. This is a pilot programme. A highlight was the completion of a poi to music by Maisey Rika. In Henderson South the Joy Group from MPHS is operating weekly. Although slow to start it is growing in numbers. Initial activities include IT training. The group will identify themes for future meetings. MPHS is delighted to be able to offer connection activities to the over 60s in their community.
189	CS: ACE: Community Places	Funding Agreement - Sturges West Community House	<p>A three year term agreement with Sturges West Community House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Sturges West Community House for the years 2017-2020, commencing 1 July 2017 and terminating on 30 June 2020.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$38,597	Completed	Green	Sturges West Community House presented their annual update for 2017/2018 on 13 March, showcasing their activities and programmes and also the challenges they have faced to date. Highlights included their open day at the community house on 10 March which has resulted in attendees now joining in on classes at the house. Work has begun on developing their 2018/2019 work plan in line with 2017 local board outcomes and this will be finalised in Q4.	In Q4 further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior Arts Community & Events management. Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach'. Once completed this report will be shared with local board members. The workplan for 2018/2019 has been reviewed and aligns with the new Local Board Plan. Highlights from Q4 include high utilisation from local families, groups and businesses including clinics being run by the hospital to cut down waiting lists.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
190	CS: ACE: Community Places	Funding Agreement - Henderson Youth Facility	A five year term agreement with Zeal Education Trust to facilitate and deliver work plan outcomes, including activities and programmes at Henderson Youth Facility for the years 2017-2022, commencing 1 July 2017 and terminating on 30 June 2022. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q2;Q3;Q4	ABS: Opex	\$160,760	Completed	Green	Highlights include 11 programmes running at full capacity and new weekly youth groups starting. Zeal has also collaborated with other youth providers in the Henderson Massey area which has resulted in more utilisation of the centre. Work has begun on developing their 2018/2019 work plan in line with 2017 local board outcomes and this will be finalised in Q4.	In Q4 further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior Arts Community & Events management. Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach'. Once completed this report will be shared with local board members. The workplan for 2018/2019 has been reviewed and aligns with the new Local Board Plan. Highlights from Q4 include the growth in creative and gateway programmes and collaborations with other youth networks including the Youth Voice.
191	CS: ACE: Community Places	Licence to Occupy and Manage - Henderson Youth Facility	A five year term with Zeal Education Trust for operation of Henderson Youth Facility: 20 Alderman Drive, Henderson being Lot 6 DP 1467 and part Lot 7, DP 2251 including the Suss It room for the years 2017-2022, commencing 1 July 2017 and terminating on 30 June 2022. i) Rent- \$1.00 plus GST per term if requested ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012	Q2	ABS: Opex	\$0	Completed	Green	The licence to occupy and managed for Henderson Youth Facility was signed and agreed in Q1.	The licence to occupy and managed for Henderson Youth Facility was signed and agreed in Q1.
192	CS: ACE: Community Places	Funding Agreement - Glendene Community Hub	A one year term agreement with Glendene Community Society Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Glendene Community Hub for the 2017/2018 year, commencing 1 July 2017 and terminating on 30 June 2018. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q2;Q3;Q4	ABS: Opex	\$57,689	Completed	Green	Glendene Community Hub presented their annual update for 2017/2018 on 13 March, showcasing their activities and programmes and also the challenges they have faced to date. These include difficulty getting Council building issues and queries resolved. Unfortunately their hub co-ordinator was impacted by a sudden family bereavement in Q3 which has affected their reporting. Work has begun on developing their 2018/2019 work plan in line with 2017 local board outcomes and this will be finalised in Q4. A workshop is scheduled for early Q4 (3 April) to consider the funding term starting FY18/19.	In Q4 further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior Arts, Community & Events management. Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach'. Once completed this report will be shared with local board members. The workplan for 2018/2019 has been reviewed and aligns with the new Local Board Plan. Highlights from Q4 include community first aid training, diversity lunch and hub open day. Challenges around delays to repairs to outdoor paving which are now planned for end of June.
193	CS: ACE: Community Places	Licence to Occupy and Manage - Glendene Community Hub	A one year term with Glendene Community Society Incorporated for operation of the Glendene Community Hub: 82 Hepburn Road, Glendene being part of Lot 41 DP 48056 contained in NA 1925/33 for the 2017/2018 year, commencing 1 July 2017 and terminating on 30 June 2018. i) Rent- \$1.00 plus GST per term if requested. ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.	Q2;Q3	ABS: Opex	\$0	Completed	Green	The workshop to discuss the 2018/2019 term was rescheduled to 3 April 2018.	2018/2019 term was discussed through ACE Work programme workshop's. The Licence to Occupy and Manage for 2017/2018 was agreed and signed in Q2, giving rights to the group to occupy and manage the Glendene Community Hub to deliver on activities and programmes for the local community.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
194	CS: ACE: Community Places	Licence to Occupy and Manage - Manutewhau Community Hub (West Harbour Community Hub)	<p>A two year term with Massey Matters Incorporated for operation of the Manutewhau Community Hub (West Harbour Community Hub): 74 Oreil Avenue, West Harbour being Lot 326 DP 88755 contained NA43C/386 for the years 2017-2019, commencing 1 July 2017 and terminating on 30 June 2019.</p> <p>i) Rent- \$1.00 plus GST per term if requested. ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.</p>	Q2	ABS: Opex	\$0	Completed	Green	The Licence has been stamped with the official seal and was collected from Massey Matters on 29 March 2018.	Completed, the Licence was granted in Q3.
195	CS: ACE: Community Places	Licence to Occupy and Manage - Hub West McLaren Park Community House	<p>A four year term with MPHS Trust for operation the Hub West McLaren Park Community House at 27 Corban Avenue, Henderson Part of Parts 3, 4,5 and 6 Deeds Plan 706 and Lot 22 DP 44604 for the years 2017-2021, commencing 1 July 2017 and terminating on 30 June 2021.</p> <p>i) Rent- \$1.00 plus GST per term if requested ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.</p>	Q2	ABS: Opex	\$0	Completed	Green	No update is required for this quarter. Licence to Occupy and Manage was executed in Q2.	Completed, in Q2 the Licence to Occupy and Manage for Hub West McLaren Park Community House was agreed and signed.
196	CS: ACE: Community Places	Year 2 of 5 year term grant: Funding agreement - Hub West McLaren Park Community House	<p>MPHS Community Trust to facilitate and deliver work plan outcomes, including activities and programmes at Hub West McLaren Park Community House for the years 2016-2021, commenced 1 July 2016 and terminating 30 June 2021. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$89,712	Completed	Green	The People Pride Place Festival held on 24 March, a community-led womens boxing class and an increase in participants across a number of activities at HubWest. Work has begun on developing their 2018/2019 work plan in line with 2017 local board outcomes and this will be finalised in Q4.	In Q4 further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior Arts, Community & Events management. Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach'. Once completed this report will be shared with local board members. The workplan for 2018/2019 has been reviewed and aligns with the new Local Board Plan. Highlights from Q4 include participation rates for Hulanesian dancing, play group and governance training. Also the development of the Nature Room community garden to enhance the outdoor area.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
197	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding agreement - Ranui Community Centre	<p>Ranui Community Centre Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Ranui Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$51,559	Completed	Green	<p>Ranui Community Centre presented their annual update for 2017/2018 on 13 March, showcasing their activities and programmes and also the challenges they have faced to date. These include increased financial pressure due to funding restrictions. In Q3 a new centre manager also started. Work has begun on developing their 2018/2019 work plan in line with 2017 local board outcomes and this will be finalised in Q4.</p>	<p>In Q4 further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior Arts, Community & Events management. Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach'. Once completed this report will be shared with local board members.</p> <p>The workplan for 2018/2019 has been reviewed and aligns with the new Local Board Plan. Highlights from Q4 include visits from politicians and the high use of the centre following the April storms demonstrating its value in the community. Ranui CC also received some additional LDI funding this quarter.</p>
198	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding agreement - Manutewhau Community Hub (West Harbour Community Hub)	<p>Massey Matters Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Manutewhau Community Hub for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$57,746	Completed	Green	<p>Highlights include a new Neighbours Day focus where streets can request a clean up kit to collect rubbish from their streets. This programme was also supported by Keep NZ Beautiful. A significant challenge this quarter for Manutewhau was losing most of their files and documents when the Massey Matters IT server was hacked. Work has begun on developing their 2018/2019 work plan in line with 2017 local board outcomes and this will be finalised in Q4.</p>	<p>In Q4 further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior Arts, Community and Events management. Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach'. Once completed this report will be shared with local board members.</p> <p>Highlights from Q4 include a welcome dinner for new residents to Massey (in collaboration with a church group) and better marketing is bringing new faces into the hub.</p> <p>Workplan for 2018/2019 is still under review - delays due to staffing issues.</p>
380	CS: ACE: Community Places	Evaluation of Te Atatu Peninsula, Te Atatu South and Kelston Community Centres work programme	Evaluate the work programmes of Te Atatu Peninsula, Te Atatu South and Kelston Community Centres to understand whether the centres are delivering the outcomes agreed, and what other impacts the programmes might be having.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	<p>There has been a change in the evaluation process this quarter in how programmes are registered and how feedback is gathered. The evaluation software will now be used to register all programmes delivered in our Community Centres across the Community Places team and feedback will be collected only in hardcopy format. In the past there was an online option however this resulted in poor response rates. Using hard copy sheets during programme time means greater response rates as we have a 'captive' audience. The ACE support team will be assisting the programmes and partnerships team with the data entry tasks related to the evaluation process. This has resulted in additional training for the team and more planning around how feedback is collected.</p>	<p>The evaluation process has been built into the programming framework. Dashboards have been developed at programme and local board level to assess results. Some software fixes are needed as surveys are not being triggered when expected. Development is ongoing to improve the process in FY18/19. Evaluations this quarter include school holiday programmes and Tech Day event. We will also be evaluating the Matariki festival at Te Atatu Peninsula.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
383	CS: ACE: Community Places	Community Venues HM- participation increase	Develop a network wide marketing strategy to increase participation within community venues in the Local Board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$0	Completed	Green	Action planning continues to increase awareness and participation across the network: - staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work - successful Google awareness campaign ran the month of February - new art work options have been developed with a refreshed awareness campaign to be run in Q4.	During Q4 staff have developed and implemented a new refreshed awareness campaign across the region. It went live during May with; an improved Google search function, digital display banners with in Facebook, OurAuckland May edition featured the campaign on the back page, digital screens went live also within Albert Street, Bledisloe House, Service Centres and Libraries. For the first time we are using an animated version of the artwork which is much more engaging and interactive. Through out 2017/2018, statistics illustrate the correlation between live campaigns and website driven awareness. Staff are currently developing further business plan opportunities and programmes of work for the 2018/2019 year.
384	CS: ACE: Community Places	Venue Hire Service Delivery - HM	Provide and manage venues for hire and the activities and opportunities they offer as follows: - manage the customer centric booking and access process - align activity to local board priorities through management of the fees and charges framework. This includes activities contributing to community outcomes offered by not-for-profit and community groups and whether the activity is of religious ministry.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	During Q3 staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74% were self-service online bookings. The monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 68%. The low rated questions are around the cleanliness and maintenance of the venues. Staff are working more closely with Community Facilities colleagues to audit the cleanliness of venues.	<div></div> During Q4 hirer surveys continued to be sent out to all casual hirers and selection of regular hirers. The results show a combined facility hirer satisfaction of 66 per cent and a combined facility recommendation of 74 per cent for Henderson-Massey. Booked hours have increased compared to same period last year.
385	CS: ACE: Community Places	Hire fee subsidy - HM	Administer further subsidy of hire fee \$505 for specific groups funded by LDI.	Q1;Q2;Q3;Q4	LDI: Opex	\$505	Completed	Green	Staff updated the local board on fees and charges for FY19 including an update on the hire fee subsidy.	During Q4, staff have administered the additional subsidised rates as approved by the local board.
393	CS: ACE: Community Places	Te Atatu Peninsula, Te Atatu South and Kelston Community Centres programme delivery	Deliver the work programme of activities at the Te Atatu Peninsula, Te Atatu South and Kelston Community Centres with a focus on fostering creativity, building community capability, encouraging participation and providing recreational experiences for young and old.	Q1;Q2;Q3;Q4	ABS: Opex	\$187,376	Completed	Green	On 10 Feb an Open Day was held at Te Atatu South Community Centre to entice the local community into the refurbished centre and to see some of the programmes and partners that are operating there. Numbers were impacted by bad weather however it was a positive collaboration with all partners in the facility. Some ongoing challenges with HOT-AS (Heart of Te Atatu South) who are now questioning their Service Agreement. Crescendo Trust have set up the Kelston Creative Lab in Q3 and will begin programming in Q4. The open badminton sessions at Te Atatu Peninsula Community Centre began in February and numbers are steadily growing. While one of our kapa haka groups has increased its participation in commemorations and festivals our group for younger children has declining numbers. This will be reviewed in Q4. Planning is underway for a Matariki Festival and increased school holiday programmes in Q4.	New programmes delivered at both Te Atatu centres this quarter included school holiday programmes. Feedback stated that affordability and locality were key factors. Next quarter additional new programmes include recreation, weaving Samoan and Niuean language and culture classes. Staff are working in collaboration with the Te Atatu Marae Coalition on Matariki which includes art displays from 17 schools and ECEs. Te Atatu Youth Voice recently attended the annual camp and the group have organised a number of t-shirt printing workshops and are now organising an end of term event in July. Te Atatu Creative Lab: ongoing internet issues resolved. Most sessions are meeting objectives. We have run some after-school sessions in the library to help promote and grow numbers. A successful event was organised for Tech Week in collaboration with TAP Lab which had robotic displays, competitions and activities. The elderly dance programme (Hip-Operation) has discontinued as the timing of the class didn't suit participants however the class is going well at Corbans Estate. Kelston Creative Lab now operational with Crescendo Trust. We will continue to develop this space to enable youth radio next FY. The workplan for 2018/2019 has been developed in line with the new local board plan.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
514	CS: ACE: Community Places	Funding Agreement - Massey Community Hub	<p>A three year term agreement with Massey Matters Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Massey Community Hub for the years 2017-2020, commencing 1 July 2017 and terminating on 30 June 2020.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$52,000	Completed	Green	Q3 has seen Massey Community Hub increase utilisation and consolidate new programmes. A significant challenge this quarter was losing files and documents when the Massey Matters IT server was hacked. Work has begun on developing their 2018/2019 work plan in line with 2017 local board outcomes and this will be finalised in Q4. New programmes will also begin in Q4 that link the hub to the adjacent community garden.	In Q4 further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior Arts & Community & Events management. Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach'. Once completed this report will be shared with local board members. Highlights from Q4 include the Man Up support group which is now being led by a local father who was supported by this group to deal with drug and family issues. Massey Matters have also rolled out new hire charges that will address some of the variances in charges to long standing hirers of the space. Workplan for 2018/2019 is still under review - delays due to staffing issues.
516	CS: ACE: Community Places	Licence to Occupy and Manage - Massey Community Hub	A three year term with Massey Matters Incorporated for operation the Massey Community Hub: 385 Don Buck Drive, being Pt Lot 3 DP 24459 for the years 2017-2020, commencing 1 July 2017 and terminating on 30 June 2020. i) Rent- \$1.00 plus GST per term if requested. ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.	Q2	ABS: Opex	\$0	Completed	Green	The Licence has been stamped with the official seal and will be collected from Massey Matters on 29 March 2018.	Completed, Licence was granted in Q3.
521	CS: ACE: Community Places	Westgate Operational planning	Develop and confirm an operational delivery plan for the Westgate Centre to guide service provision for when the facility opens.	Q1;Q2;Q3;Q4	ABS: Opex	\$10,000	Completed	Green	Colocation/Integration steering group feedback received and refinement to the operational model underway. Final model and establishment planning to be completed by June 2018.	In Q4 staff have continued to work on the operational plan for the Westgate multipurpose facility in a project now known as "Together for Customers" which recognises the integrated services that will be offered from Westgate. The ABS budget to operate the facility has been secured through the LTP process. A project manager will be appointed in Q1 of FY19 to oversee the commissioning phase and staff will progress naming of the facility. A workshop with the local board is scheduled for 10 July to update on progress and outline the key governance decisions required to inform operations.
173	CS: ACE: Events	Citizenship Ceremonies - Henderson-Massey	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$13,328	Completed	Green	The Civic Events team delivered six citizenship ceremonies over two occasions during Q3 with 331 people from the local board area becoming new citizens.	The Civic Events team delivered 9 citizenship ceremonies over three occasions during Q4 with 454 people from the local board area becoming new citizens.
174	CS: ACE: Events	Anzac Services - Henderson-Massey	Support and/or deliver Anzac services and parades within the local board area.	Q4	LDI: Opex	\$15,000	Completed	Green	Planning is well advanced for Anzac event(s) to be held in Q4.	Anzac day was a huge success throughout the region with increased attendance numbers at all services.
175	CS: ACE: Events	Local Civic Events - Henderson-Massey	<p>Deliver and/or support civic events within the local board area. Activities may include:</p> <ul style="list-style-type: none"> - Unlock Henderson - New Westgate Multipurpose Facility - Moire Road Playground Upgrade - Royal Reserve Playground Upgrade 	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Completed	Green	Te Hauauru Park, Massey was opened on 14 March with 42 people attending.	No activity occurred during the quarter as no local civic events were scheduled.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
176	CS: ACE: Events	Event Partnership Fund - Henderson-Massey	Non-contestable core funding for community events:- Elvis in the Park (Memories of Elvis Fan Club) \$3,000- Westgate Christmas Parade (Henderson Rotary Club) \$5,000- Te Atatu Peninsula Christmas Parade (Te Atatu Parade Committee) \$5,000- Love Hendo (Corban Estate Arts Centre) \$8,000- Diwali & Holi Festivals (Waitākere Indian Association) \$20,000- Toddler Day Out (Violence Free Waitākere) \$10,000- Te Atatu Spring Festival (Margaret Lowe on behalf of the Te Atatu Spring Festival) \$5,000- Te Atatu South Community Day (Heart of Te Atatu South/HOTAS) \$5,000- Massey Events (Massey Matters) \$20,000- Ranui Events (Ranui Action Project) \$15,000- Waitangi Day (Te Whanau O Waipareira Trust) \$5,000- Humans of Hendo (Toi Ora) \$10,000- McLaren Park Events (MPHS) \$20,000- Matariki Celebrations (Te Atatu Marae Committee) \$5,000- Unallocated Funding \$10,500 Total = \$146,500	Q2;Q3;Q4	LDI: Opex	\$146,500	Completed	Green	One grant is left to be paid in Q4 for Matariki Celebrations \$5,000. \$19,000 remains as unallocated in the event partnership budget. Options will be discussed with the board in Q4 on how they may wish to spend this money.	All grants have been uplifted and all unspent funds have been reallocated.

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177	CS: ACE: Events	Delivered Events - Henderson-Massey	<p>Deliver community events within the local board area:</p> <ul style="list-style-type: none"> - Movies in Parks (\$12,500) - Kite Day (\$16,000) - Henderson Christmas Festival (\$35,000) - Snow in the Park (\$40,000) - Brass at the Falls (\$10,000) - Busking on the Bridge (\$10,000) <p>Total = \$123,500</p>	Q2;Q3	LDI: Opex	\$123,500	Completed	Green	<p>"The LEGO Batman Movie" was successfully delivered with approximately 1,300 attendees, screened at Henderson Park, Henderson on Friday 23 February. Pre-movie entertainment included: Face painters, roving entertainers, photobooth, local Neighbours Day stall and sponsor activations.</p> <p>"Come Fly A Kite" was delivered at 11am – 3pm at Harbourview Peoples Park, Te Atatu Peninsula on Sunday 18 March. Approximately 3,000 people attended this free event which offered Kite Workshop, large kite display, fun activities for children and plenty of giveaways. This was well received by the community.</p> <p>"Snow In The Park" - initial planning has begun. Site visits have taken place to address the new destination playground and its impact on the June date. A meeting has been held with key stakeholders to confirm that the June 24 date is achievable. Initial meetings and site visits have also been conducted by the Event Organiser and Snow Planet to discuss logistics for this years event.</p> <p>"Brass At The Falls" was delivered successfully with bands performing 2.30pm - 4.00pm each scheduled event day. Sunday 11th March Waitakere Auckland Brass Band approximately 300 attendees, Sunday 18th March 2018 Royal New Zealand Air Force Band Base Auckland approximately 250 attendees, Sunday 25th March 2018 Kumeu Vintage Brass Band.</p> <p>The final brass event was moved into the Korean Church due to weather, with approximately 200 attendees.</p> <p>Busking On The Bridge is well underway with planning, collateral has been created with a programme of performers being finalised.</p>	<p>"The LEGO Batman Movie" event debrief report with highlights, recommendations and an outline of budget actuals has been provided to the local board. One movie was successfully screened and delivered in Q3.</p> <p>"Come Fly A Kite" event debrief report with highlights, recommendations and an outline of budget actuals has been provided to the local board. The event was successfully delivered in Q3.</p> <p>"Snow In The Park" event was held at Royal Reserve, Massey on Sunday, 24th Jun from 11am - 3pm. An estimated 5,500 visitors - predominantly families with young children attended, who also took advantage of the newly developed destination playground, bike track and large slide. This added to the variety of event activities on offer such as three snow play areas, rock climbing, obstacle course, games, food stalls, arts and crafts. An event debrief report including highlights, recommendations and a final outline of budget actuals will be presented to the local board.</p> <p>"Brass At The Falls" event debrief with highlights, recommendations and an outline of budget actuals has been presented to the local board. Three brass events were successfully delivered in Q3.</p> <p>"Busking on the Bridge" event debrief was presented to the local board. The event was successfully delivered in Q3.</p>
Community Facilities: Build Maintain Renew										
1003	CF: Investigation and Design	Te Atatu waka ama strategic assessment 2017/2018	<p>Complete a strategic assessment of the Te Atatu waka ama project. The Te Atatu waka ama club have requested the Henderson-Massey Local Board investigate solutions to provide for the growth of the waka ama club, including a review of possible new locations and solutions to storage issues. The strategic assessment will develop a clear statement of the benefits of the Te Atatu waka ama project to guide future work on the project and measure its success. Funding is necessary for professional reports into site proposals including geotech, engineering and planning feasibility reports</p>	Q3;Q4	LDI: Opex	\$30,000	In progress	Green	<p>Current Status: Project is being investigated for site constraints that include the influence of the Te Whau Pathway, boat club requirements, and coastal inundation. Next steps: Auckland Council will procure a consultant for professional design services to prepare concept plan(s) with estimated costs.</p>	<p>.Current status: Auckland Council staff are looking to appoint a new consultant to assist with concept plan preparations. Next steps: Council staff will continue with the preparation of a concept options.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2667	CF: Investigation and Design	Henderson-Massey - FY18 renew park furniture	Don Buck Corner, Featherstone Park, Kayle Glen Walk, Kelvin Strand, Realm Esplanade, Te Rangī Hiroa/Birdwood Winery, Zita Maria Park	Q3;Q4	ABS: Capex	\$29,600	Deferred	Red	Current status: A contractor is pricing these works. The tender period is due to close the week ending 25 March 2018. Next steps: An evaluation of the tender submissions will be undertaken and awarded to a contractor.	Insufficient budget has been allocated. Project will continue once additional budget has been confirmed. The tender submissions have been evaluated. The allocated budget is not sufficient. Currently seeking additional budget. Next steps: Once budget has been increased the contract will be awarded.
2668	CF: Investigation and Design	Henderson-Massey - FY18 renew park signs	Bridge Avenue Reserve, Jack Pringle Village Green, Roberts Green, Sherwood Park, Te Rangī Hiroa/Birdwood Winery, The Concourse Strand, Waimanu Bay Reserve, Zita Maria Park	Q1;Q2;Q3	ABS: Capex	\$26,500	Completed	Green	Current Status: The installation of the signage has been completed in February 2018.	Project completed February 2018
2669	CF: Investigation and Design	Henderson-Massey - FY18-FY19 renew coastal assets	Chapman Strand, Dawnhaven Esplanade, Waimanu Bay Reserve	Not scheduled	ABS: Capex	\$18,500	Cancelled	Red	Current Status: This project has been cancelled as the Coastal unit reviewed the sites and deemed the project unnecessary. Several minor maintenance issues have been referred to the Operations, Maintenance and Management team. Next step: Minor maintenance	Project has been cancelled. Current status: Project cancelled. Coastal unit reviewed the sites and deemed the project unnecessary. Several minor issues sent to maintenance. Next steps: Minor maintenance.
2670	CF: Investigation and Design	Henderson-Massey - FY18-FY19 renew park lighting	Massey Leisure Centre and Library, Moire Park, Riverpark Reserve	Q3;Q4	ABS: Capex	\$10,000	In progress	Amber	Current Status: Project scoping will be underway shortly and is due for completion and hand over to Project Delivery by June 2018. Next step: Complete project scoping and hand over to Project Delivery. Physical works will be completed in the 2018/19 financial year.	A multi-year project, progress slower than anticipated. Current status: Project scoping will be underway shortly and is due for completion in June 2018 Next steps: Complete project scope and hand over for delivery.
2671	CF: Investigation and Design	Henderson-Massey - FY18-FY19 renew park structures	Coletta Esplanade, Cranwell Park, Dawnhaven Esplanade, Gloria Park, Harbourview-Orangihina, Moire Park, Riverpark Reserve	Q3;Q4	ABS: Capex	\$20,700	In progress	Amber	Current Status: A specialist will be engaged to investigate the renewal requirements at each site. Next step: A business case for the renewals will be prepared.	A multi-year project, progress slower than anticipated. Current status: A specialist will be engaged shortly to investigate the renewal requirements at each site. Next steps: A business case for the renewals will be prepared.
2672	CF: Investigation and Design	Henderson-Massey - FY18-FY19 renew play spaces	Spargo Reserve, Te Atatu Peninsula Park	Q4	ABS: Capex	\$9,000	In progress	Amber	Current Status: Site investigation, design and scoping will begin shortly to determine the requirements for the renewal of these playgrounds. Next step: Write business case.	A multi-year project, progress slower than anticipated. Current status: Site investigation will begin shortly to determine the requirements for the renewal of these playgrounds. Next steps: Write business case.
2673	CF: Investigation and Design	Henderson-Massey - FY18-FY19 renew walkways and paths	Corban Reserve, Cranwell Park, Dawnhaven Esplanade, Don Buck Corner, Henderson Valley Park, Lloyd Morgan Lions Club Park, Lydford Green, Marlene Glade, McCormick Green, Moire Park, Pooks Reserve, Renata Esplanade, Springbank Esplanade, Taipari Strand, Te Atatu Peninsula Park, Te Atatu South Park, Vitasovich Esplanade, Wakeling Park	Q3;Q4	ABS: Capex	\$18,700	In progress	Amber	Current Status: Project design and scoping will be underway shortly and is due for completion in June 2018. Next step: Complete the project scoping and undertake the delivery of the required work.	A multi-year project, progress slower than anticipated. Current status: Project scope is in the process of being finalised. Next steps: To be passed on to project delivery for implementation.
2680	CF: Investigation and Design	Henderson-Massey - renewal of facility signage across multiple sites	Details of signage and sites to be reported once the investigation of the sites and the business case has been completed including Corbans Park and Dog Agility Course signage.	Q3;Q4	ABS: Capex	\$10,000	In progress	Amber	Current status: Council staff are currently preparing the scope for the renewal of this signage. Next step: Prepare a business case.	A multi-year project, progress slower than anticipated. Current status: Staff are currently preparing the scope for the renewal of this signage. Next steps: Write business case.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2681	CF: Investigation and Design	Henderson-Massey Active Recreation facilities - renew ID signage	Renew facilities signage to Auckland Council guideline.	Q3;Q4	ABS: Capex	\$12,000	In progress	Amber	Current status: Council staff are currently preparing the scope for the required work. Next step: Prepare a business case.	A multi-year project, progress slower than anticipated. Current status: Staff are currently preparing the scope for required work. Next steps: Write business case.
2688	CF: Investigation and Design	Kelston Community Centre - refurbish interior	Refurbish the interior of the centre	Q3;Q4	ABS: Capex	\$7,500	In progress	Green	Current status: Council staff are working with Community Services, Community Facilities - Operations and council's Sustainability team to determine a scope of work. Next step: Write business case.	Current status: Business case is in progress. Next steps: Complete business case and submit for approval.
2695	CF: Investigation and Design	Realm Esplanade - renew park furniture	Renew park furniture and fixtures	Not scheduled	ABS: Capex	\$1,200	Cancelled	Amber	Current Status: This project record has been cancelled.	Project has been merged with Henderson-Massey financial year 2017/2018 renew park furniture. Please refer to SharePoint ID 2667 for an update. Current status: Project record has been cancelled.
2703	CF: Investigation and Design	The Concourse Strand - renew car park	Renew car park	Q4	ABS: Capex	\$5,500	In progress	Amber	Current Status: Currently in the process of locating all structural and condition assessments to progress this project. This will also need to go to the Auckland Council Asset Management and Intelligence Support team for review. Next Steps: Begin the design phase.	A multi-year project, progress slower than anticipated. Current status: Business case in progress. Next steps: Complete business case and submit for approval.
2704	CF: Investigation and Design	West Wave Aquatic Centre - comprehensive renewal	Leisure Pool renewal works during shut down	Q3;Q4	ABS: Capex	\$363,000	In progress	Amber	Current Status: Mechanical and electrical services investigation is in progress. The initial budget estimates indicate that the issues are more significant than initially understood and additional budget will be required. Next step: A structural (seismic) investigation is due to commence shortly. Further services and building fabric investigations will be undertaken this financial year and will inform a strategic assessment that will establish budget and scope of works required at the facility. At this stage, it is anticipated that physical works may be undertaken in early 2020, subject to approval of the strategic assessment in mid-2018, design in 2018-19, procurement of long lead-time items. Physical works will take place in 2019.	A multi-year project, progress slower than anticipated. Current status: Mechanical and Electrical services investigation is in progress - initial budget estimates indicate that the issues are more significant than initially understood and additional budget will be required. Next steps: Structural (seismic) investigation is due to commence shortly which, along with further services / building fabric investigations to be undertaken this financial year, will inform a Strategic Assessment that will establish budget and scope of works required at the facility. At this stage, it is anticipated that physical works may be undertaken in early 2020, subject to approval of the Strategic Assessment in mid-2018, design in 2018-19, procurement of long lead-time items and physical works contractor in 2019.
2706	CF: Investigation and Design	Zita Maria Reserve - renew walkways and paths	Renew walkways and paths	Q3	ABS: Capex	\$12,000	Completed	Green	Current Status: Physical works have been completed. Next step: No further physical works. Project is complete.	Project completed March 2018
3262	CF: Investigation and Design	West Wave Aquatic Centre - renew air conditioning unit in Plunket rooms	Replace air conditioning unit serving the Plunket Rooms This project is carried forward from the 2016/2017 work programme, previous ID 4548	Not scheduled	ABS: Capex	\$10,000	Cancelled	Amber	Current Status: This project is merged with West Wave Pool and Leisure Centre - Recreation Centre Heating, ventilation, and air conditioning renewal.	Project was merged with another activity line West Wave Aquatic Centre - renew heating, ventilation and air conditioning (HVAC) units in lower fitness centre. Please refer to SharePoint ID #3261 for commentary details. Current status: This project is merged with West Wave Pool and Leisure Centre - Recreation Centre Heating, ventilation, and air conditioning renewal.
3265	CF: Investigation and Design	West Wave Aquatic Centre - renew facility extractor fan	Renew facility extractor fan This project is carried forward from the 2016/2017 work programme, previous ID 4547	Not scheduled	ABS: Capex	\$10,000	Cancelled	Red	Current Status: Fans F6, F7, F8 inspected and functioning properly. Project cancelled. Next steps: None.	Project has been cancelled. Fan and the 2 adjacent inspected and all three are functioning as they should. Current status: Fans F6, F7, F8 inspected and functioning properly. Project cancelled..

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3458	CF: Investigation and Design	Riverpark Reserve - renew and upgrade playground	Renew and upgrade the playground to appeal to all ages with a more challenging and unique element incorporating natural play. LDI allocation breakdown as follows: \$10,000 FY18 consultation and design; \$100,000 LDI capex for physical works in FY19, \$4,000 to install the fitness stations but on condition the Riverpark Action Group be successful in the purchase of the equipment, if not successful the \$4,000 is to be reallocated to the overall upgrade project.	Q4	LDI: Opex	\$10,000	In progress	Green	Current Status: The design brief is being developed with the stakeholders. Next steps: The design of the playground will be produced.	Current status: Preparing documentation for the community consultation. This will inform the scope of the design project. Next steps: Survey results will determine the design brief for the playground renewal.
3529	CF: Investigation and Design	Massey North Youth Facility - improvements	Improving youth facility. Project brought forward for delivery from FY19 to FY18 as part of the risk adjusted programme. This project is considered a health and safety issue. Black mould is prevalent in this area of the building and this should be remediated immediately.	Q4	ABS: Capex	\$0	In progress	Green	Current status: This project is considered a health and safety issue. Black mould is prevalent in this area of the building and this should be remediated immediately. Quotes have been provided to undertake health and safety related work at this site. Funding has been released from FY19 to undertake this work. Next steps: Work can begin when the financial code is made available.	Current status: This project is considered a health and safety issue. Black mould is prevalent in this area of the building and this should be remediated immediately. Quotes have been provided to undertake health and safety related work at this site. Next steps: Due to the nature of the repairs required this work will be undertaken as soon as possible.
3560	CF: Investigation and Design	Glendene Reserve - install handrail and fencing	Install a handrail and fence to ensure stability which has been identified after a bad storm which resulted in a land slip.	Q4	ABS: Capex	\$25,000	Deferred	Red		Project to be carried forward into the new financial year for full delivery. Current status: Design to commence in August. Next steps: Conduct site survey in early August 2018.
3561	CF: Investigation and Design	Henderson Park - install retaining wall	Install retaining wall to ensure stability	Q4	ABS: Capex	\$15,000	Deferred	Red		Project to be carried forward into the new financial year for full delivery. Current status: Business case in progress. Next steps: Complete business case and submit for approval.
3564	CF: Investigation and Design	Oratia Esplanade - install carpark retaining wall	Install retaining wall at carpark adjacent to stream	Q4	ABS: Capex	\$150,000	Deferred	Red		Project to be carried forward into the new financial year for full delivery. Current status: Initial assessment undertaken. Ground investigation and survey scoped. Next steps: Undertake ground investigation, it is estimated to be completed at the end of July.
3570	CF: Investigation and Design	Kopupaka Reserve - develop free play area	Design and construction of a new free play space. Design to be approved by the local board. Funded by DPO Westgate Open Spaces.	Q3;Q4	ABS: Capex	\$150,000	Deferred	Red		Project to be carried forward into the new financial year for full delivery. Current status: This project is being completed in tandem with the Kopupaka Reserve - develop play space project. The business case has been drafted and is currently under review. An arboricultural assessment of the trees on site has been completed. Auckland Council's landscape architecture team have been appointed to undertake the design, and a design brief has been prepared. An update to the local board was provided at a workshop on 12 June 2018. Next steps: Engagement with local schools will begin in July 2018 to help inform the concept design.

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3571	CF: Investigation and Design	Kopupaka Reserve - develop playspace	Design and construction of a new destination playspace. Design to be approved by the local board. Funded by DPO Westgate Open Spaces	Q3;Q4	ABS: Capex	\$215,000	Deferred	Red		Project to be carried forward into the new financial year for full delivery. Current status: This project is being completed in tandem with the Kopupaka Reserve - develop free play area project. The Business Case has been drafted and is currently under review. The Community Facilities Landscape Architecture team have been appointed to undertake the design, and a design brief has been prepared. An update to the local board was provided at a workshop on 12 June 2018. Next steps: Engagement with local schools will begin in July 2018 to help inform the concept design.
1116	CF: Operations	Henderson fairy lights maintenance consequential opex 2017/2018	Annual maintenance on Henderson fairy lights in Henderson and Te Atatu. Consequential operational expenses are required to be funded by the Henderson-Massey Local Board because the purchase of the fairy lights was funded from Parks events LDI opex.	Not scheduled	LDI: Opex	\$4,400	In progress	Amber	Lights have not been operational as of early January. Contractor has been instructed to inspect and remedy as soon as possible.	Lights have not been operational as of early January. Contractor has been instructed to inspect and remedy as soon as possible. The lights have not been operational since early January. Contractor has now inspected the lights and remedial works will be scheduled as soon as possible. This work involves tree climbing (arborist assistance) and this has been delayed due to the storm event in early April.
1624	CF: Operations	Henderson-Massey Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Green	Quarter three commenced with a severe storm event in early January. The storm caused some coastal damage at Spinnaker Strand. The most noticeable impact of the storm in Henderson-Massey was the resulting growth flush for grass and gardens in the open spaces (high soil moisture combined with warm soil temperature produces fast growth rates). The full facility contractor was too slow to respond to the 'flush' which continued through February and this resulted in a high number of 'requests for service' and complaints relating to mowing. Fortunately, the weather did not impact sports field usage although Ranui Domain has had one field closed whilst it is being re-sown as has Starling Park. The full facility contractor is improving the level of resourcing (both equipment and staff) to address these issues. It is pleasing to see that there has been improvement as we approach the end of the quarter. Building maintenance (soft services and trades) were steady throughout the third quarter despite HVAC (air conditioning) systems being placed under significant pressure due to the particularly warm summer.	Quarter four was influenced heavily by the 10 April storm event, which brought unprecedented tree damage to the region (the central and western areas were particularly affected). The local parks network in Henderson-Massey was heavily impacted with footpath closures common due to trees obstructing access or due to their unstable condition. Credit should go to the full facility contractor for the response to the storm. Staff worked around the clock to ensure community spaces were safe for the public whilst also proactively ensuring Anzac parade routes were in good condition. Ground conditions are already at saturation point in many parks. As always, Operations and Maintenance staff will work with our contractors to ensure all front of house areas are mown to a high standard to ensure a well-kept appearance whilst not causing ground damage through our mowing activities. In the building maintenance area, a key achievement was the shutdown of the main pool at West Wave which resulted in a number of good outcomes for the community. Cleaning of changing rooms and bathrooms at this site have been a focus area of improvement over this period as well. Overall, we have overcome considerable challenges over the past year (extreme weather and mobilising a new contract) whilst generally delivering good service continuity to ratepayers. This has been very pleasing and we will look to build on this great start over the course of the next financial year.

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3480	CF: Operations	Henderson-Massey Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$617,180	In progress	Green	There has been a focus over the summer months on accessing parks and reserves to complete scheduled and response work that are inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that saw a spike in requests for service. Over the two day weekend of the storm we received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March 2018 provided additional challenges with the odd tree failure due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual.	The fourth quarter was dominated by the effects and subsequent clean up resulting from the April storm. The severity of the damage is arguably the most extensive that has been seen in recent years since cyclone Bola. Region wide we received 5000 requests for service during one week following the storm which is the same volume we usually receive over a three month period, with high volumes continuing since then. Any one of these individual jobs could be a significant amount of work in its own right. This has had a significant impact on scheduled maintenance with planned work needing to be deferred. All urgent and safety critical sites have been addressed however there is still some instances of minor debris in streets. Some of the parks site clean up is complicated by poor ground conditions. The appearance of some streets is being effected by residents who have dragged private vegetation onto street berms. Council does not offer a service to remove private vegetation. This is being followed up by Waste Solutions as illegal dumping. Replacement tree planting has commenced and will continue through June/July with a final mop up being completed in August.
3481	CF: Operations	Henderson-Massey Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$265,242	In progress	Green	The key focus for the third quarter has predominately been high value park pest plant control. Other activities of focus have included undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The amount of requests for service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues.	The fourth quarter has been focused on completing the scheduled works programme. Final pest animal control pulsing, the second round of pest animal monitoring and follow up pest plant control have been the main activities. Planting opportunities have been assessed, plants secured, planting site preparation undertaken with planting likely to be undertaken in early July. High Value Site Assessment Reports are being revised post final pest plant control rounds. These will include updated polygon boundaries and updated pest animal monitoring lines. Requests For Services received remain steady with most requests for rat and possum control. Wasp control requests have decreased throughout the region over the quarter.
2663	CF: Project Delivery	Fred Taylor Park - renew sports field	Fred Taylor Park sports field renewal. This project is a continuation of the 2017/2018 programme (previous ID 3297)	Q1;Q2;Q3;Q4	ABS: Capex	\$184,500	In progress	Green	Current Status: Design documentation is complete. Works will be undertaken in FY2019 due to current market capacity to deliver. Next Steps: Tender documents will be released in June 2018 for works to start in early 2019.	Current status: Tender documents will be released in July 2018 for works to start in early 2019. Next steps: Commence tender process.
2664	CF: Project Delivery	Henderson Park - renew car park and bollards	Renewal of car park surface and surrounding bollards. This project is a continuation of the 2017/2018 programme (previous ID 3299)	Q1;Q2	ABS: Capex	\$200,000	Completed	Green	Current Status: Physical works complete and the project is closed. Next Steps: No further work remains.	Project completed
2665	CF: Project Delivery	Henderson Valley Green - renew structure	Renew footbridge surface. This project is a continuation of the 2017/2018 programme (previous ID 3300)	Not scheduled	ABS: Capex	\$23,850	Cancelled	Amber	Current Status: This project record has been cancelled as it has been merged with Henderson-Massey renew structure FY17-18 Please refer to SP ID2686 for update/commentary.	Project record has been cancelled and merged with Henderson-Massey renew structure 2017/2018. Please refer to SharePoint ID 2686. Current status: This project record has been cancelled.
2666	CF: Project Delivery	Henderson-Massey - renew footpaths FY17-18	Cron Reserve, Hart Domain, Kaurilands Domain, Paremuka Esplanade, Paremuka Lakeside Path renewals. This project is a continuation of the 2017/2018 programme (previous ID 3309)	Q1;Q2	ABS: Capex	\$176,850	Completed	Green	Current Status: Physical works have been completed.	Project completed

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2676	CF: Project Delivery	Henderson-Massey - renew park signage FY17-FY18	Alan Reserve, Cranwell Esplanade, Cranwell Park, Emerald Valley Park, Ferngrove Park, Flaunty Reserve, Forest Hill Park, Fred Taylor Park, Gloria Park, Jack Colvin Park, Jack Pringle Sports Park, Kaumatua Reserve, Kingdale Reserve, Lloyd Morgan Lions Club Park, Moire Park, Murillo Reserve, Pahi Park, Ramlea Park, Realm Esplanade, Royal Reserve, Starling Park, Taipari Strand, Te Atatu South Park, West Harbour Reserve. This project is a continuation of the 2017/2018 programme (previous ID 3313)	Q1	ABS: Capex	\$46,681	Completed	Green	Current Status: The project was completed in August 2017.	Project completed August 2017
2677	CF: Project Delivery	Henderson-Massey - renew playground FY17-18	Bridge Avenue, McClintock Reserve, Paremuka Lakeside playground renewals. This project is a continuation of the 2017/2018 programme (previous ID 3315)	Q1;Q2;Q3;Q4	ABS: Capex	\$297,000	Completed	Green	Current status: The Bridge Avenue Reserve playground was completed at the end of March 2018. Works at McClintock Reserve and Paremuka Lakeside playgrounds are underway and on schedule. Next steps: Monitor construction works and completion of McClintock Reserve and Paremuka Lakeside playgrounds by the end of April 2018.	Project completed April 2018
2678	CF: Project Delivery	Henderson-Massey - renew footpaths FY17	Flaunty Reserve, Harbourview-Orangihina, Manutewhau. This project is a continuation of the 2017/2018 programme (previous ID 3308)	Q1;Q2	ABS: Capex	\$148,000	Completed	Green	Current status: Physical works completed	Project completed
2679	CF: Project Delivery	Henderson-Massey - renew park furniture FY18	Lloyd Morgan Lions Club Park, Te Atatu Peninsula Park furniture renewals. This project is a continuation of the 2017/2018 programme (previous ID 3316)	Not scheduled	ABS: Capex	\$4,500	Cancelled	Amber	Current status: This project record has been cancelled. Park signage renewal has been merged with the project Henderson-Massey - renew park furniture FY17. Next steps: None	Project was merged with another activity line Henderson-Massey - renew park furniture financial year 12017/2017 Please refer to SharePoint ID #2823 for commentary details. Current status: This project record has been cancelled. Park signage renewal has been merged with Henderson-Massey - renew park furniture financial year 17.Next steps: None
2682	CF: Project Delivery	Henderson-Massey - renew amenity lighting FY17	Cellarmans Corner, Coroglen Reserve, Kaumatua Reserve, Lloyd Morgan Lions Club Park, Paremuka Lakeside lighting renewals. This project is a continuation of the 2017/2018 programme (previous ID 3301)	Q1;Q2;Q3	ABS: Capex	\$107,800	Completed	Green	Current Status: Physical works are completed.	Project completed
2683	CF: Project Delivery	Henderson-Massey - renew building FY17-18	Falls Park Shelter and Moire Park toilet renewals. This project is a continuation of the 2017/2018 programme (previous ID 3303)	Q2;Q3;Q4	ABS: Capex	\$66,600	Deferred	Red	Current status: Works on the Falls Park band rotunda is almost complete. Minor cleaning will be scheduled to finish painted surfaces. The Moire Park changing rooms and toilet floors have been painted. New toilets and sinks are being installed in the male and female toilets. It is anticipated this project will be completed by the end of March. Next steps: Inspect works once completed.	Project to be carried forward into the new financial year for full delivery.Current status: Minor damage to one of the toilet flush buttons was noted. The contractor is fixing this, following which all works will be completed.Next steps: Undertake final inspection walkover with contractor once flush button repair is completed.
2684	CF: Project Delivery	Henderson-Massey - renew car park FY17-18	Awaroa Park and Ranui Domain carpark renewals. This project is a continuation of the 2017/2018 programme (previous ID 3305)	Q1;Q2;Q3;Q4	ABS: Capex	\$325,000	Completed	Green	Current status: Physical works at Awaroa Carpark are completed. Ranui Carpark works are underway and should be completed by early May 2018. Next steps: Progress physical works to completion.	Project completed

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2685	CF: Project Delivery	Henderson-Massey - renew coastal structure FY17-19	Harbourview/Orangihina, Kelvin Strand and Spinnaker Strand wall renewals. This project is a continuation of the 2017/2018 programme (previous ID 3306)	Q2;Q3;Q4	ABS: Capex	\$133,200	In progress	Amber	Current Status: A pre-application site meeting has been arranged with the Resource Consents team to understand the requirements for lodging a resource consent application for the proposed coastal maintenance works. Next Steps: Update scope of work for professional services accordingly after obtaining response from the resource consents team. Request tender price from professional services consultants Prepare and lodge a resource consent.	A multi-year project, progress slower than anticipated. Current status: Awarded the contract for carrying out professional services for resource consent and design work as required for carrying out physical work at Henderson Massey coastal structures. Next steps: Arrange pre-start meeting for scoping the work on site at Te Atatu Peninsula.
2686	CF: Project Delivery	Henderson-Massey - renew structure FY17-18	Coletta esplanade, Cranwell Park, Falls park, Henderson valley green, Jack Colvin Park, Jack Pringle Village Green, Paremuka Esplanade structure renewals. This project is a continuation of the 2017/2018 programme (previous ID 3317)	Q1;Q2;Q3;Q4	ABS: Capex	\$108,000	Deferred	Red	Current status: Negotiating with successful tenderer. Next steps: Start physical works.	Project to be carried forward into the new financial year for full delivery. Current status: Finalising costs with contractor. Next steps: Commence physical works.
2687	CF: Project Delivery	Hilda Griffin Reserve - footpath renewal	Hilda Griffin Reserve footpath renewal. This project is a continuation of the 2017/2018 programme (previous ID 3319)	Q1	ABS: Capex	\$16,000	Completed	Green	Current Status: The project is complete. Next Steps: No further work is required.	Project completed.
2689	CF: Project Delivery	Lloyd Morgan Lions Club - park building renewal	Lloyd Morgan Lions Club Park toilet renewal. This project is a continuation of the 2017/2018 programme (previous ID 3321)	Q1	ABS: Capex	\$13,555	Completed	Green	Current Status: Project complete	Project completed
2690	CF: Project Delivery	McLeod Park - sports field renewal	McLeod Park sports field renewal. This project is a continuation of the 2017/2018 programme (previous ID 3323)	Q1;Q2;Q3;Q4	ABS: Capex	\$368,100	Completed	Green	Current Status: The completed project will be handed over to the Community Facilities - Operations and Maintenance unit	Project completed.
2696	CF: Project Delivery	Henderson-Massey - renew car park FY17	Taipari Strand car park renewal. This project is a continuation of the 2017/2018 programme (previous ID 3304)	Q1;Q2	ABS: Capex	\$100,000	Completed	Green	Current Status: Construction is now complete and the project is being closed. Next Steps: No further work remains.	Project completed
2697	CF: Project Delivery	Te Atatu Peninsula Park - renew cricket nets	Renew existing cricket nets	Q3;Q4	ABS: Capex	\$50,000	Completed	Green	Current Status: Contract has been awarded. Next Steps: Works underway and to be completed by the end of May 2018.	Project completed
2698	CF: Project Delivery	Te Atatu South Community Centre - Kindergarten - replace stormwater piping and relay flooring	This project will install vinyl and rodweld with the aim to water proof an eight metre section of the wall just before the stairway. Staff will then lay a Novacoil drain with scoria trench next to wall and connect to the existing Novacoil.	Q1;Q2;Q3	ABS: Capex	\$40,000	Completed	Green	Current Status: Completed internal flooring renewal work on 23 January 2018. Handed over to operational and maintenance team. Next steps: Close the project.	Project completed January 2018
2699	CF: Project Delivery	Te Atatu South Community Centre - Waitakere Grey Power offices - replace vinyl	Replace vinyl in the Waitakere Grey Power offices.	Q1;Q2	ABS: Capex	\$6,000	Completed	Green	Current Status: Project bundled with larger refurbishment works at Te Atatu South Community Centre. Installed new flooring at Grey power offices and reopened office on 8 December 2017. Next step: Close the project.	Project completed
2700	CF: Project Delivery	Te Pai Park - renew netball court and goal posts	Te Pai Park netball court renewal. Replace goal posts - H&S critical works. This project is a continuation of the 2017/2018 programme (previous ID 3326)	Q1;Q2;Q3;Q4	ABS: Capex	\$797,200	Deferred	Red	Current Status: Completed the back row of courts, line marking is underway. Next Steps: Complete laying the rubber surface on the middle seven courts. Weather is impacting works, currently behind schedule.	Wet weather has delayed application of acrylic layer, currently tracking behind schedule. Pushed out the completion of 7 courts until November 2018. Current status: Completed 14 courts and handed over to Waitakere netball for use. Next steps: Complete the front 7 courts November 2018, wet weather has impacted delivery.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2701	CF: Project Delivery	Te Pai Park Netball courts - increase light capacity	Netball Lights only	Q1;Q2;Q3;Q4	Growth	\$300,000	In progress	Amber	Current Status: Tender is being priced, ordered poles and fitting Next Steps: Awarded contract to successful tenderer, Physical works to start in late April.	Awaiting fittings and poles to be delivered. In transit from Germany and will arrive in two weeks time. A multi-year project, progress slower than anticipated. Current status: Tender documentation is complete, currently awaiting prices for physical works. Contract has been awarded to successful contractor, light fittings are in transit from Germany. Next steps: Physical works to commence in November 2018.
2702	CF: Project Delivery	Te Whau Pathway Stage 2a - develop boardwalk connections within Henderson-Massey Local Board area	Develop the Te Whau Pathway main pathway through Roberts Field. The Whau LB approval on stage 1B is WH/2016/60, we are seeking approval for the Henderson-Massey connections as stage 2a. This project is a continuation of the 2017/2018 programme (previous ID 3432)	Q1;Q2;Q3;Q4	Growth	\$102,000	Deferred	Red	Current Status: Tender documents are being drafted for the construction of the path in Roberts Field. This project will be bundled together with the Te Whau Pathway programme of works. (Sharepoint ID2248 refers) Next steps: Tenders will be requested for physical works.	Project to be carried forward into the new financial year for full delivery. Current status: The physical works contract has been awarded for the construction of the path in Roberts Field. Prestart meeting commenced 26 June 2018 and the contractor has already started with the establishment of the physical work at Roberts field. Next steps: Continue with construction work at Roberts field.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2705	CF: Project Delivery	Westgate - develop multipurpose facility and town square	New library (library and community facilities, CAB, public toilets, public arts - children's multipurpose area) and town square (soft and hard landscaping and traffic shared space) . This project is a continuation of the 2017/2018 programme (previous ID 1937)	Q1;Q2;Q3;Q4	ABS: Capex	\$16,000,000	In progress	Amber	<p>Current Status: This project covers both the Town Square and Multipurpose Facility located at Kohuhu Lane, Westgate. The Town Square is complete and operational. The Multipurpose Facility physical works commenced on the 6 March 2017, with a planned opening date in the first quarter of 2019. All consents including a recent building consent amendment have been granted and are in use. The works that have been completed to date:- Building drainage- Building foundations- Building concrete superstructure, all three floors are complete.- Structural steel elements including but not limited to steel roof, steel façade structural support and steel footpath canopy support- Wind lobby skylight installed- Glass façade on first and second floor complete- High level services on first and second floor complete- Internal wall framing complete on first wall, second floor complete excluding toilets</p> <p>Next Steps: Physical works will progress on site, completion of physical works followed by commission of building services and preparation for opening will be complete in the first quarter of 2019- Façade and glazing to start on third floor- Internal timber framing progressing on third floor- Wall and ceiling linings to continue on first floor and commence on second and third floor- Building services installation progressing on third floor- Information services requirements are currently being undertaken - Planning of operational use of the building</p> <p>Planned completion date first quarter of 2019</p> <p>Progress on site is progressing with delays incurred due to provision of design information to contractor, however these and other delays incurred including enabling works are accounted for within project programme. Risks outstanding of provision of car parking, scope required by the project needing to be added to the build contract as well as outstanding design and coordination risks.</p>	<p>Enabling works to implement sediment control system have caused delays along with further delays due to large number of clarifications required by contractor. These delays have also resulted in additional cost to the project. Changes in building compliance requirements have also resulted in additional work. Project level risk of car parking is still outstanding, anticipated cost of certain elements has been exceeded along with claims from contractor due to delays, workshops have been undertaken to identify financial year and mitigate risk. Risks due to delays of provision of information and additional information not covered in tender documentation have increased in severity. A multi-year project.</p> <p>Current status: This project covers both the Town Square and Multipurpose Facility located at Kohuhu Lane, Westgate. The Town Square is complete and operational. The Multipurpose Facility physical works commenced on the 6 March 2017, with a planned opening date in the first quarter of 2019. All consents including a recent building consent amendment have been granted and are in use. Large value variations to main contract have been required for inclusion of artwork which was previously to be delivered outside of the main contract and enabling works required including non-project infrastructure and remediation costs. The works that have been completed to date:- Building drainage- Building foundations- Building concrete superstructure, all three floors are complete.- Structural steel elements including but not limited to steel roof, steel façade structural support and steel footpath canopy support- Wind lobby skylight installed- Glass façade on first and second floor complete- Steel staircases installed- Services first fix complete on first and second floor- Wall Framing complete to all levels</p> <p>Next steps: Physical works will progress on site, completion of physical works followed by commission of building services and preparation for opening will be complete in the first quarter of 2019- Façade and glazing to complete- Complete aluminium cladding- Continue wall linings on second and third floors- Continue ceiling linings on all floors- Building services installation progressing on all floors, - Plant room installation on third floor- Information services requirements are currently being undertaken - Planning of operational use of the building</p> <p>Planned completion date first quarter of 2019, contractor is due to complete their work in late 2018. A period of fit out by Libraries and Information and Arts, Culture and Events will take place after the contractor has left site.</p> <p>Progress on site is progressing with delays incurred due to provision of design information to contractor, however these and other delays incurred including enabling works are accounted for within project programme. Risks outstanding of provision of car parking, scope required by the project needing to be added to the build contract has had risk mitigated with cost as well as outstanding design and coordination risks, these risks are increasing in severity as progress on site continues. The naming of facility needs to be undertaken and completed quickly early in new financial year.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2823	CF: Project Delivery	Henderson-Massey - renew park furniture FY17	Chapman Strand, Harvest Reserve, Wainamu Bay Reserve furniture renewals. Bosun Walk fence renewal. This project is a continuation of the 2017/2018 programme (previous ID 3312). This item replaces items 2675 and 2662.	Q1;Q2;Q3	ABS: Capex	\$8,700	Completed	Green	Current Status: The installation of the new furniture was completed in January 2018.	Project completed January 2018
2824	CF: Project Delivery	Moire Park development	Install sand field, irrigation and lighting on field 3 & 4. This project is a continuation of the 2017/2018 programme (previous ID 3366). This item replaces items 2691, 2692, 2693 and 2694.	Q1;Q2;Q3;Q4	Growth	\$830,000	In progress	Green	Current Status: Physical works are well underway, Field #3 and #4 are currently in grass regrowth phase. Weather permitting physical works will be completed by mid May 2018. Next steps: Progress physical works to completion.	Current status: Physical works are complete for stage 1 - Field #3 and #4. Next steps: Review asbuilt handover documentation. Start physical works for stage 2 - Field #5 in September 2018.
2954	CF: Project Delivery	Corbans Estate Arts Centre - refurbish exterior - villa, garage and Waitakere Arts	Exterior refurb to Villa/Garage buildings and Waitakere Arts Building. This project is carried forward from the 2016/2017 work programme, previous ID 171	Q1	ABS: Capex	\$125,000	Completed	Green	Current Status: Project complete.	Project completed
3007	CF: Project Delivery	Henderson-Massey - renew building FY17	This project is carried forward from the 2016/2017 work programme, previous ID 3302	Q2;Q3;Q4	ABS: Capex	\$60,000	Deferred	Red	Current Status: Physical works completed. However, the newly installed lights are not working and the reason for this and potential solutions are being investigated. Next Steps: Fix lights once the reason why they are not working is identified.	Project to be carried forward into the new financial year for full delivery. Current status: The main toilet renewal works have been completed. However, there is an ongoing issue trying to resolve why there is no power to the toilet block. The contractor is engaging an electrician to investigate and resolve this. Next steps: Electrician to fix power connection to the toilet block and check that lights work.
3039	CF: Project Delivery	Kelston Community Centre - replace main hall entrance doors	Replace main hall entrance doors This project is carried forward from the 2016/2017 work programme, previous ID 3743	Q1;Q2	ABS: Capex	\$9,420	Completed	Green	Current Status: Physical Works have been completed. Next step: Project is complete.	Project completed
3080	CF: Project Delivery	Massey Domain - develop sports and infrastructure	Artificial turf in Massey Domain This project is carried forward from the 2016/2017 work programme, previous ID 3365	Q1;Q2;Q3;Q4	ABS: Capex	\$1,843,800	Completed	Green	Current Status: Artificial turf has been completed along with new training flood lighting for field. Planned completion date is early April 2018. Meetings to be held with club and user groups regarding use requirements. Next Steps: Complete physical works while monitoring for cost, quality, programme and health and safety. At completion of work handover new field to operations staff.	Project completed
3114	CF: Project Delivery	Murillo Reserve and Henderson Valley Park - install furniture	Installation of bench seat at Henderson Valley Park and a picnic table and seat at Murillo Reserve This project is carried forward from the 2016/2017 work programme, previous ID 4484	Q1	ABS: Capex	\$13,000	Completed	Green	Current Status: All works has been completed. Next Steps: No further work required.	Project completed
3182	CF: Project Delivery	Royal Reserve - develop park	Upgrade of park with playground, footpaths, fitness equipment and additional parking This project is carried forward from the 2016/2017 work programme, previous ID 3739	Q1;Q2;Q3;Q4	ABS: Capex	\$3,586,000	Deferred	Red	Current Status: Physical works commenced mid April 2017. All perimeter footpaths are complete and open for use. The summer weather has not been good this side of Christmas so the programme will be pushed out due to rain days. Next Steps: Continue physical works and monitor fortnightly. Current completion is set for June 2018 to tie in with Snow in the Park on 24 June.	Time frames have been pushed back, meaning construction occurring in winter and therefore the snow in the park event will need to be carefully considered. Current status: The playground and play facilities was completed on 23 June 2018 to tie in with Snow in the Park on 24 June. Next steps: Continue physical works on the carpark, swale and minor items and monitor weekly.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3218	CF: Project Delivery	Te Atatu South Community Centre - refurbish toilets, main hall, heating and upgrade switchboard	Refurbish toilets & main hall Upgrade electrical D/B in main hall as per Downer quote 25 May. Supply/install 5 x heat pumps and remove old heaters as per Flocon quote 11 May. Full work scope to be available in due course but generally includes new entrance with complying ramp, ablutions upgrade, new storage, carpet replacement, new lighting, heating, new disabled ramp to stage, stage impts, main hall floor, new window in ex library space. This project is carried forward from the 2016/2017 work programme, previous ID 3746	Q1;Q2	ABS: Capex	\$432,300	Completed	Green	Current Status: All physical work completed and the community centre was reopened on 8 December 2017. Next steps: None	Project completed
3219	CF: Project Delivery	Te Atatu Sth Park & Neville Power Mem Park - install path and fitness station	Construction of perimeter path through park along with installation of new fitness circuit equipment This project is carried forward from the 2016/2017 work programme, previous ID 3364	Q1;Q2;Q3	ABS: Capex	\$35,000	Completed	Green	Current Status: Physical works are completed. Next Steps: None.	Project completed
3261	CF: Project Delivery	West Wave Aquatic Centre - renew HVAC units - lower fitness centre	Refurbishment / replacement of units (PRU1-03 and PRU1-04) that supply heating and cooling to the Lower Fitness Centre, Dry Dive Pit and Spin Room. This project is carried forward from the 2016/2017 work programme, previous ID 4468	Q1;Q2;Q3;Q4	ABS: Capex	\$532,000	Completed	Green	Current Status: Refurbishment of the air-conditioning unit serving the Zeal studio and various rooftop fans throughout the Zeal and Recreation Centre is in progress. Next Steps: Final commissioning and replacement of failed parts associated with the various rooftop fans within the Zeal Building and Recreation Centre complex.	Project completed May 2018
3263	CF: Project Delivery	West Wave Aquatic Centre - renew CCTV system	CCTV security system upgrade at West Wave This project is carried forward from the 2016/2017 work programme, previous ID 4464	Q1	ABS: Capex	\$58,000	Completed	Green	Current Status: The project has been completed in August 2017.	Project completed August 2017
3264	CF: Project Delivery	West Wave Aquatic Centre - renew chlorine generation system	This project is carried forward from the 2016/2017 work programme, previous ID 4539	Q2;Q3;Q4	ABS: Capex	\$14,900	Deferred	Red	Current Status: Evaluating proposals. SP 23Mar18. Next Steps: Collecting data from facilities to provide best fit-for-purpose system. SP 23Mar18. Current Status: Options for supply of a chlorine generation system have been established and suppliers are being invited to present proposals. Next Steps: Evaluate proposals, select preferred system, negotiate with supplier to obtain best outcome in terms of installation, on-going costs, and programme.	Project to be carried forward into the new financial year for full delivery. Current status: Business case in progress. Next steps: Complete business case and submit for approval.
3294	CF: Project Delivery	Henderson Bowling Club - Renew roof	Number of problems with this roof due to deterioration and weather tightness issues. Existing roof consists of three elements, all of which are showing signs of decay due to age and weathering. Main pitched roof - asbestos sheeting - going brittle; brown-built metal roof is deteriorating - rust spots showing. dorma butanol flat roof is deteriorating.	Q4	ABS: Capex	\$30,000	In progress	Amber	Current Status: Preparing scope of work for project delivery. Exploring option to retain and seal asbestos roof. Next Steps: complete scope and prepare to hand on for project delivery.	A multi-year project, progress slower than anticipated. Current status: Contract has gone to market for tender. Next steps: Award contract with a view to start September 2018.
3298	CF: Project Delivery	Te Rangi Hiroa Reserve - improve youth park	Various park improvements that include guttering, storm water connections, wet pour and access crossings	Q1	LDI: Capex	\$14,201	Completed	Green	Current Status: All works has been completed Next Steps: No further work required.	Project completed
3318	CF: Project Delivery	Harbourview-Orangihina - renew car park	Renew wheel stops. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme	Q1;Q2;Q3	ABS: Capex	\$0	Completed	Green	Current Status: Physical Works complete. Next Steps: Project complete.	Project completed

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3413	CF: Project Delivery	West Wave - minor electrical renewals	Install new BBQs, renew car park lighting, replace USD controllers, install canopy lighting strip and carry out multiple repairs (mostly power boards) based on the thermal imaging report.	Q2;Q3;Q4	ABS: Capex	\$164,000	Deferred	Red	Current Status: Tender submission for physical works have been received and is currently under review. Next steps: Negotiate costs, prepare and award the contract.	Project to be carried forward into the new financial year for full delivery. Current status: Tender has been awarded, physical works are underway, forecast completion timeframe is end of June 2018. Next steps: Progress physical works to completion.
3543	CF: Project Delivery	Lloyd Morgan Lions Club Park - demolish White House	Demolish White House and reinstate to lawn	Q1;Q2;Q3;Q4	Regional	\$250,000	Deferred	Red		Asbestos issue, asbestos contaminated soil issue found during excavation therefore further soil excavation required, extra care required during demolition work due to being very close to the adjoining property. Project to be carried forward into the new financial year for full delivery. Current status: The contractor has just completed removal of superstructure building and working on removal of the substructure below the floor level. During further soil testing, the soil has been found to be contaminated with asbestos therefore a further 200 mm of the soil has been recommended to be removed and disposed after the demolition of the building. Next steps: Once the substructure below the floor level demolition work is completed, the contaminated soil will be scrapped and disposed off site and top soiled. The expected completion of the demolition has been delayed until the end of June 2018. The site shall remain fenced off for growing and maintaining of the regressed area until the end of September 2018.
3578	CF: Project Delivery	Te Whau Pathway Stage 1B - Tiroroa Esplanade - develop connector path	Develop the Te Whau Pathway connector pathway through Tiroroa Esplanade.	Q4	ABS: Capex;#External funding	\$0	Deferred	Red		Project to be carried forward into the new financial year for full delivery. Current status: The contractor has commenced the physical work as from 14 May 2018. The contractor has been making good progress on Tiroroa footpath renewal project. Tree clearing and removal work completed. 2m and 3m bridge structure are in place. Wingwall installed. Concrete footpath construction ongoing Next steps: Continue with construction work at Tiroroa footpath project.
Infrastructure and Environmental Services										
638	I&ES: DPO	Stormwater PC15 (Totara ponds)	To acquire land and construct stormwater ponds to allow the development of plan change 15. Ponds two, three, six and seven are complete and have been handed over to council. Pond four is almost complete and planting will be finished in the planting season (from April 2017). Pond one land acquisition negotiations are nearing completion and an infrastructure funding agreement for the pond construction is ready for execution.	Not scheduled	ABS: Capex	\$3,861,717	In progress	Green	Pond four completed was completed in February 2018, with the remaining riparian planting to be completed by May 2019 due to unseasonal rain. Pond one works continue with works due to be completed in May 2018. The open space and crib structure (a stormwater functional feature) is currently under internal design review, and is forecast for delivery in March 2019.	The remaining riparian planting around pond four will be completed by May 2019. The last pond (pond one) works continue with works now due to be completed by mid July 2018. The remaining linked open space and crib structure (a stormwater functional feature with public pedestrian access) is currently under internal design review, and is forecast for delivery in May 2019.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
72	I&ES: Environmental Services	Bus subsidies for participation in education for sustainability - Henderson-Massey	To provide bus subsidies for 42 schools within the Henderson-Massey Local Board area to attend education for sustainability programmes at the Zero Waste Zone, and other experience centres. The Sustainable Schools team operates six experience centres around Auckland which offer hands-on education for sustainability experiences, inspiring children to make a difference for their environment. Staff are aware, from direct teacher feedback, that the cost of buses is restricting students from being able to attend these experience centres. As a guide, \$1,500 would allow 10 schools to attend an experience centre.	Not scheduled	LDI: Opex	\$2,100	Not completed	Red	St Dominic's College and Rutherford College have both taken up the offer in quarter three, leaving \$750 in the budget to be spent in quarter four. The bus subsidies have now been promoted to all schools regardless of decile level.	Despite the offer being promoted to all schools regardless of decile rating, this was only taken up by three schools across the 2017/2018 financial year resulting in a spend of \$1,550. The budget allocation has been underspent by \$550. In quarter four Henderson High School visited Karamatura and St Dominic's College has visited Muriwai. Rutherford College has visited Arataki and will also be visiting Muriwai. Massey Primary cancelled a trip to Arataki due to the rāhui.
87	I&ES: Environmental Services	Love Your Streams (EcoMatters) - Henderson-Massey	EcoMatters and Auckland Council's Healthy Waters department will work together to engage and support individuals, schools and community groups to adopt a proactive approach to pollution prevention of Henderson-Massey waterways. This project will involve events to promote stream stewardship and will enable community streamside weeding bees and planting at priority sites within the Henderson-Massey Local Board area, including continuing to support weeding bees and planting events along the Manutewhau Stream and in Sunnyvale.	Not scheduled	LDI: Opex	\$24,000	Completed	Green	In quarter three, four restoration sessions were held at streamside focus locations in Sunnyvale. These were primarily weeding and mulching bees, with community volunteers contributing a total of 144 volunteer hours. EcoMatters also completed planned spraying of invasive weeds at two Sunnyvale sites. On 22 February 2018, Henderson-Massey Local Board Chair Shane Henderson and Member Brenda Brady participated in a tour for board members of the Love Your Streams sites in Sunnyvale. Manutewhau Stream action included a clean-up event for Neighbours Day on 24 March 2018 and a guided evening nature walk on 28 March 2018 as part of the EcoWest Festival. Other activity included Massey Primary School students participating in a streamside weeding hands-on education session at the EcoMatters Environment Centre on 20 March 2018. An overview of the Love Your Streams initiative was presented to the newly formed Henderson-Massey Restoration Network, which is a network of stakeholders contributing to environmental restoration in the board area. Planting plans were developed in quarter three in preparation for the planting scheduled for quarter four.	Quarter four activity comprised 16 community weeding bees, four community stream education events and one community outreach event. The community weeding bees involved 60 volunteers contributing 288 volunteer hours (equivalent to an \$8,625 volunteer contribution to the project) and resulted in 1,070 kg of weeds removed or eliminated. A quarter four highlight was a community event held during the EcoWest Festival involving stream testing and learning about the two Sunnyvale backyard streams where restoration action has occurred over the past two years. The event included 15 volunteer attendees, several neighbours and Henderson-Massey Local Board members. Throughout the winter planting season approximately 680 plants will be planted by community and neighbours participating in the Love Your Stream Sunnyvale Backyard Streams initiative. A further 992 plants will be planted at Manutewhau Stream during the winter planting season through the efforts of three Massey schools.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
113	I&ES: Environmental Services	Industry Pollution Prevention Programme (EcoMatters)- Henderson-Massey	To identify businesses in Henderson-Massey that could have the greatest impact on stream health, due to potential industrial discharges, contaminated storm water, or litter, and to provide pollution prevention advice to these businesses	Not scheduled	LDI: Opex	\$10,000	Completed	Green	Due to the availability of delivery staff, implementation of the Industrial Pollution Prevention initiative in Henderson was rescheduled to quarter four and will now run from April 2018 through to the end of June 2018. Engagement is continuing with Sunnyvale School to programme the development of a further panel for the pollution prevention mural on the wall of the Sunnyvale Superette.	In quarter four key businesses were identified for the provision of storm water pollution prevention advice based on risk analysis undertaken by EcoMatters. Twenty businesses were engaged one-to-one and provided with tailored, business-specific handouts. Three businesses were identified as potential ambassadors for the 2018/2019 industry pollution prevention initiative approved by the Henderson-Massey Local Board at their 19 June 2018 business meeting. As a component of their industry pollution prevention-related activity, EcoMatters has completed the development of a certification programme for stream monitoring support and stormwater pollution management. Further activity in quarter four included collaborating with a McLaren Park Henderson South youth art group on additions to the Sunnyvale Superette enviro mural established by Sunnyvale School students. A structure was added to the mural to support the Tecomanthe speciosa (Three Kings Vine). New stream testing activity was launched in an industrial area by a local industry pollution prevention student ambassador and an 'art features around stormwater drains' concept was developed.
114	I&ES: Environmental Services	Love Your Neighbourhood (EcoMatters) - Henderson-Massey	To provide rapid response assistance up to a value of \$500 to support volunteer-driven practical environmental initiatives (for example, environmental clean ups and restoration, community planting and food growing). This will include providing practical assistance to not-for-profit preschools to enable environmental education initiatives; in particular edible gardens and water saving and collection devices. The availability of the assistance will be promoted through appropriate networks across the Henderson-Massey Local Board area. This project responds to requests from the Henderson-Massey Local Board to support community action.	Not scheduled	LDI: Opex	\$11,000	Completed	Green	Five applications were approved in quarter three, totalling \$2,500. Successful applicants included St Giles Garden Church, Ranui Community Garden, Massey Playcentre, Massey YMCA's early learning centre, and Recovery First. Further promotion of the Love Your Neighbourhood assistance will be undertaken in quarter four. At a workshop on 6 March 2018 the board confirmed that Love Your Neighbourhood funds could also be used to enhance delivery of other board-funded EcoMatters initiatives, such as increasing the number of plants available for Love Your Streams streamside planting in quarter four.	Four 'Love Your Neighbourhood' applications were supported in quarter four, bringing the total number of applications to 11 in 2017/2018. Applications comprised schools, community gardens, play centres, churches, community restoration and bike groups. Investment was also made in updating the Love Your Neighbourhood marketing collateral, which was pushed out to stakeholders to promote the programme.
115	I&ES: Environmental Services	War on weeds (EcoMatters) - Henderson-Massey	War on weeds is a campaign to be run in March 2018, where jumbo bins are provided at key sites in the local board area for a four week period for community disposal of weeds.	Not scheduled	LDI: Opex	\$8,000	Completed	Green	The War on Weeds campaign was promoted as planned in February 2018 and was delivered throughout March 2018, with weed bins continuously available at four sites (Harbourview-Orangihina, Massey Library, McLaren Park Henderson South, and Central Landscape Supplies) in the board area. Results of the War on Weeds campaign will be reported in quarter four.	The War on Weeds campaign completed in March 2018 resulted in 15 weed bin exchanges across the four locations. A total of 24 tonnes of weeds were collected in the bins. EcoMatters developed an effectiveness rating for each of the bin sites which shows the extent to which bins were used for the intended purpose. A score of 10/10 indicates 100% targeted weeds collected, whereas a lower score indicates extent of contamination with non-target inorganic or other green waste. The score for Henderson-Massey averaged 5/10 with two sites (Massey Leisure Centre and Harbourview-Orangihina) scoring below 5/10. Reviewing these two bin locations is recommended to increase effectiveness for the 2019 War on Weeds campaign.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
116	I&ES: Environmental Services	Project HomeWise (EcoMatters) - Henderson-Massey	A minimum of six workshops will be provided to communities on topics such as: <ul style="list-style-type: none"> Waste minimisation (how to sort household rubbish, including home composting, options and demonstration) Water saving (how to reduce water consumption and bills) Energy efficiency (how to reduce power bills) Sustainable living 	Not scheduled	LDI: Opex	\$10,000	Completed	Green	Demand for HomeWise workshops is low during summer when weather is warmer and issues such as efficient home heating are not an immediate priority for residents. As such no workshops were organised for quarter three, but an unplanned mini workshop eventuated at the March Community Network Meeting hosted by Massey Matters, which also resulted in three organisations expressing interest in hosting a HomeWise workshop in quarter four - two churches and McLaren Park Henderson South. McLaren Park Henderson South has new HIPPY (Home Interaction Programme for Parents and Youngsters) families starting in April 2018 and will arrange a workshop during the second or third group meeting in April 2018. The first HomeWise workshop scheduled for quarter four will be held at Glendene Community Hub in the first week of April 2018. Ranui Community House has also expressed interest, with the potential for a public session being considered as well as a session with the Tuvaluan church group who use the venue weekly. These opportunities will be followed up for inclusion in the workshop schedule for quarter four.	In quarter four one HomeWise workshop was conducted at McLaren Park Henderson South with their new HIPPY (Home Interaction Programme for Parents and Youngsters) group comprising 14 mothers. Some participants were unaware that UV helps to kill dust mites and the mould removal recipe (vinegar and water) was identified by participants as being particularly useful. Almost all participants rated the workshop as very good. The target of six HomeWise workshops were delivered during the 2017/2018 year. A HomeWise information stand will be set up to provide one-on-one advice at an upcoming market event at the Ranui Community Centre that coincides with a playgroup session. The date for the market event is being confirmed.
117	I&ES: Environmental Services	EcoWest Festival (EcoMatters)- Henderson-Massey	To provide funding to support the EcoWest festival which will run from March-April 2018. EcoMatters deliverables include: <ul style="list-style-type: none"> Provide a community-based environmental festival with access to free public events Design and deliver an event that provides information and practical ideas for making sustainable living easy Market the festival to businesses, institutions and community groups acknowledging Henderson-Massey Local Board's funding Promote the festival in ways that target the diversity and distribution of the population Work collaboratively with other agencies who may be delivering similar events in the other sub-regions at the same time 	Not scheduled	LDI: Opex	\$9,000	Completed	Green	In quarter three the festival programme was finalised, with more than 100 registered events. Twenty seven events took place in the Henderson-Massey Local Board area, with most of the events free or low cost. Feedback was collected at as many events as possible and a report will be generated in quarter four, which will include the summary feedback from both participants and event hosts.	In quarter four, EcoMatters completed the EcoWest Festival 2018 evaluation report as planned. All of the events were open to the general public and most were free (74 out of 105) or low cost. In response to feedback from the 2017 festival, events were promoted using six new event categories: <ul style="list-style-type: none"> Explore the Outdoors Makers Mayhem Get your Hands Dirty Conscious Living On the Move Foodies Fix A total of 35 organisations hosted events and all but one of the organisations expressed interest in being involved again with the 2019 EcoWest Festival. Of the event attendees who completed a survey, 98 percent rated the event as 'good' or 'great' and 61 percent were attending an EcoWest event for the first time. Demographic data collected at events showed that the festival engaged with the cultural diversity of west Auckland communities and attracted people of all ages. Local board support of the festival was acknowledged through the use of the board's logo on promotional material, including the EcoWest Programme, and through displaying local board flags at key events. Learnings from the 2018 EcoWest Festival will be incorporated into the planning for the 2019 EcoWest Festival.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
118	I&ES: Environmental Services	EcoMatters Environment Centre and Sustainability Hub (EcoMatters)-Henderson-Massey	To provide funding to support the operation of EcoMatters Environment Centre and associated education programmes, as well as provide baseline funding for EcoMatters Trust. EcoMatters deliverables include: <ul style="list-style-type: none"> Managing the EcoMatters Environment Centre Promoting service to the diversity of Henderson-Massey communities Providing and promoting free or affordable meeting space to other environmentally focused community groups Delivering a minimum of 26 sustainability-related seminars and workshops within the funding period, including a minimum of two seminars held in the Henderson-Massey Local Board area. 	Not scheduled	LDI: Opex	\$35,000	Completed	Green	In quarter three, the environment centre (EcoHub) was open to the public for 33 hours per week in line with its operating target of being open at least 30 hours per week. EcoMatters is on track to achieve their target of delivering at least 26 sustainability-related seminars or workshops during the 2017-2018 year. Three workshops with a total of 61 participants were held from January to mid-March 2018, with a further five workshops scheduled for the last two weeks of March 2018 to coincide with the EcoWest Festival. The topics covered by the workshops included backyard bee-keeping, rainwater harvesting, composting, bike maintenance and tree pruning. Evaluations were carried out for each workshop and in quarter three 93 per cent of respondents rated the workshops as excellent or good. In addition to the public workshop programme, a series of three school holiday workshops were provided in January, attracting 10 participants. The EcoHub hosted and contributed to an educational school visit from Massey Primary School (75 students) on 20 March 2018. Workshops scheduled for the beginning of quarter four are being promoted in conjunction with the EcoWest Festival.	In quarter four, the environment centre (EcoHub) was open to the public in line with its operating target of 30 hours per week. Adjustments were made to weekday opening hours to enable the EcoHub to operate on Sundays from 10am – 2pm, providing enhanced access to the community. Thirteen workshops with a total of 293 participants were held in quarter four. The topics covered by the workshops included electric bikes and biking, growing vegetables, food preserving, eliminating food waste, mahi paaro (flax bowls), reusable bag making, and hua parakore (principles of Māori gardening). Evaluations were carried out for each workshop and in quarter four 90 per cent of participants rated the workshops as excellent or very good. A total of 46 sustainability-related seminars or workshops were delivered in the 2017/2018 year, which compared favourably with the target of 26. The workshops were promoted via a number of channels, including social media, direct email and the Western Leader newspaper.
120	I&ES: Environmental Services	Pā Harakeke - Kaitiaki Project - Henderson-Massey	Year three of a multi-year initiative to develop three pā harakeke (flax gardens) with Māori communities in the Henderson-Massey Local Board area. Focus will be on: <ul style="list-style-type: none"> Further developing the pā harakeke established at Harbourview-Orangihina Completing a pā harakeke in Ranui Working with Piringatahi Marae on pā harakeke-related planning 	Not scheduled	LDI: Opex	\$10,000	Completed	Green	Te Rangi Hiroa Park was identified as the most suitable location for the Ranui pā harakeke (flax garden). Two site options within the park are under consideration and the preferred site will be identified in conjunction with the assigned Parks and Places Specialist before the end of quarter three. The landowner approval process will proceed at the beginning of quarter four. Refreshing the cracked and weathered signage in Henderson Park pā harakeke is proceeding now that community stakeholders have completed final checks of the graphics. Installation of the refreshed signage is scheduled for early in quarter four. Graphics for Harbourview-Orangihina are being reviewed by community stakeholders prior to printing and installation in quarter four.	A funding agreement was established with the Te Ukaipo community organisation for the development of the Ranui pā harakeke (flax garden). Te Ukaipo and the assigned Parks and Places Specialist identified the preferred site for the pā harakeke at Te Rangi Hiroa Park and this has been included in the detailed Community Garden Application prepared by Te Ukaipo. The design developed for the Ranui pā harakeke is based on tāniko, a decorative weaving style that uses triangle and diamond shapes, which is in keeping with the overarching Waharua Kōpito diamond shape concept for Te Rangi Hiroa Youth Park. The Community Garden Application was submitted to council's land advisory team for consideration and collaborative refinement prior to formalising the land owner approval and installation of the pā harakeke as part of the 2018/2019 work planned for this project. Refreshing the cracked and weathered signage in the Henderson Park pā harakeke and installation of the flax cultivar signage at the Harbourview-Orangihina pā harakeke were both completed in quarter four.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
121	I&ES: Environmental Services	Environmental Action Plan - Henderson-Massey	Use the information contained in the Henderson-Massey environmental action report to support a council and community dialogue to identify what council, community and stakeholders can do increase environmental action in the Henderson-Massey Local Board Area.	Not scheduled	LDI: Opex	\$9,900	Completed	Green	The work completed to date for this project was presented to the board at a workshop held on 6 March 2018. This included a report summarising the 200 initiatives recorded in the Henderson-Massey environmental action database and a document prepared by CoSynergy identifying five key focus areas for furthering environmental action in the local board area. Options for next steps were discussed at the workshop. Local board members supported a change in scope for the project to move from a planning stage to supporting the implementation of local environmental projects aligned with the environmental focus areas. Four environmental action project opportunities were discussed with the board and the feedback from members will be incorporated into the report being prepared to formalise the change of scope at the board's April 2018 business meeting.	At the 17 April 2018 business meeting the board confirmed the change in scope for the project to move from a planning stage to the implementation of three local environmental projects aligned with the environmental focus areas identified in the report prepared by CoSynergy. A total of \$9,900 was reallocated to fund the three projects, which comprised \$2,400 for EcoMatters Environment Trust to purchase 565 additional plants for streamside restoration in Sunnyvale, \$5,000 for Community Waitākere to purchase pest animal traps for the Pest Free Te Atatu initiative and \$2,500 for EcoMatters Environment Trust to enable Saturday opening hours for the Henderson Bike Hub. EcoMatters Environment Trust and Community Waitākere have completed the funded activity and the funds have been released to the community organisations.
111	I&ES: Healthy Waters	Septic Tank Pumpout Programme	This programme manages the triennial pumpout of septic tanks within the former Waitākere City Council area.	Q1;Q2;Q3;Q4	ABS: Opex	\$47,716	Completed	Green	There are approximately 4,300 private on-site wastewater treatment systems serviced on a triennial cycle by the pump out programme across the Auckland region. The septic tanks are spread across various local boards on properties paying the targeted rural sewage rate. There were no scheduled work orders (planned triennial pump out of properties) and no unscheduled pump outs in the Henderson-Massey Local Board area during quarter three.	There are approximately 4,300 private on-site wastewater treatment systems serviced on a triennial cycle by the pump out programme across the Auckland region. The septic tanks are spread across various local boards on properties paying the targeted rural sewage rate. There were no scheduled work orders (planned triennial pump out of properties) and no unscheduled pump outs in the Henderson-Massey Local Board area during the April-May 2018 period of quarter four. The June 2018 results will be reported in quarter one of the 2018/2019 financial year.
145	I&ES: Healthy Waters	Nga Puna Manaaki Inanga Project - Henderson-Massey	Community Waitākere will work with the local community to identify potential inanga spawning habitat within the Henderson-Massey Local Board area. Once the areas have been identified Community Waitākere will work with the local community to identify threats and issues and propose restoration solutions to optimise spawning habitat.	Not scheduled	LDI: Opex	\$23,000	Completed	Green	Community Waitākere have completed saline wedge surveying at three additional sites which have been identified as having potential spawning habitat. There are seven potential sites that have been identified within the Henderson-Massey Local Board area: Harbourview, Gill Ave, Lowtherhurst Reserve, Lawsons Creek, Paramuka Stream, Epping Esplanade, Pixie Stream. Four of these have very limited or no habitat for inanga to spawn in and have been selected for the installation of straw bales as artificial spawning habitat to encourage inanga spawning. Community Waitākere will continue to work with local stakeholders such as Auckland Council's Parks, Sport and Recreation department and Ecomatters to inform (raise awareness) and engage them in the potential for further restoration work. Community Waitākere will work with the local community in the final quarter monitoring the above sites for inanga eggs. They will also do a presentation on the project at the next EnviroSchools cluster meeting in March 2018.	Community Waitākere have completed spawning and egg surveying at Lowtherhurst Reserve, Paramuka Stream, Epping Esplanade and Manutewhau Stream. Eggs have been found at Lowerhurst Reserve. They are also supporting residents at Gill Avenue site to undertake pest control in the inanga spawning area.

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Libraries										
1206	CS: Libraries & Information	Library hours of service - Henderson-Massey	Provide library service at Massey Library for 56 hours over 7 days per week. (\$802,856 - FY17/18)Provide library service at Rānui Library for 56 hours over 7 days per week. (\$542,089 - FY17/18)Provide library service at Te Atatu Peninsula Library for 48 hours over 6 days per week, Monday to Saturday. (\$427,352 - FY17/18)Provide library service at Henderson Library for 56 hours over 7 days per week. (\$976,359 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$2,748,656	Completed	Green	Visits to Henderson-Massey Libraries have decreased by 3% compared to the same period last year.Te Atatu has again shown an increase this quarter of 5%.	Visits to Henderson-Massey Libraries have decreased by one per cent for the year to June end. This is comparable to the two per cent downward trend for the region for the full year. Of note visits to Te Atatu Library have increased by 17%.
1207	CS: Libraries & Information	Information and lending services - Henderson-Massey	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	The total number of items borrowed this quarter has decreased by 1%. E-issues now number 14% of the region's total number of items borrowed.	The number of items borrowed for the year to June end has decreased by three per cent. Regionally to year end e-issues number 13% of the total number of items borrowed.
1208	CS: Libraries & Information	Preschool programming - Henderson-Massey	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, Storytime in Community Languages (e.g. Mandarin), outreach to local ECE providers and language nests, pop up activities (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	In our Henderson-Massey libraries, demand for preschool programming remained high this quarter with 124 sessions delivered and 4,575 participants. There have been 15 outreach sessions for Early Childhood Education providers (ECEs). Henderson Library staff participated in the Auckland Zoo's preschool outreach in March, an opportunity to engage with other audiences and work across Council community facilities. During Pasifika 7 Pasifika themed Storytime/Wriggle and Rhyme sessions were popular across the Local Board libraries reaching 158 children plus caregivers. Mandarin speaking staff delivered 5 bi-lingual storytimes at ECEs and libraries in the area during Lunar New Year to 143 children plus caregivers.	Pre-school programming remains in high demand with very well attended sessions at all libraries in Henderson-Massey. A total of 176 sessions were delivered with 7016 parents, caregivers, and preschoolers participating. Sessions highlighted the diversity of the Henderson-Massey area. and included bilingual/multilingual sessions in Samoan, Filipino, and Māori. Diverse cultural celebrations were also highlighted with Matariki and Eid storytimes. DOGabled also delivered dog storytimes at Massey and Ranui Libraries and the Henderson Children's Librarian supported Local Board Chair Shane Henderson in doing a storytime at Safari Kindy. There have been 17 outreach sessions for Early Childhood Education providers (ECEs) with special sessions highlighting Matariki and a cross-Tasman Simultaneous Storytime.
1209	CS: Libraries & Information	Children and Youth engagement - Henderson-Massey	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	The afterschool programme at Ranui Library includes Thinklab for primary school children which attracted 71 participants in 7 sessions this quarter and the Tuvaluan Learning Centre continues weekly sessions in the library's youth zone. Massey Library has a new partnership with OYLA Youth Science magazine which operates every Saturday and the school holidays offering free demonstrations of science, technology, engineering and maths concepts in action. Te Atatu Peninsula Library staff undertook a Roadshow and membership drive at Edmonton Road School with the Mobile Library alongside. 300 students took part. Henderson High had a series of visits to the Waitākere Central Library where they learned how to access resources and about the range of services their library card can offer them. 354 students in Year 9 took part. Planning is underway for the April School Holidays, with a theme of Up, Up and Away.	Library outreach visits to schools (primary to secondary) in the Henderson Massey Local Board included active participation in the West Harbour Book Battle with over 20 West Auckland schools participating. Ranui Library supported Ranui Primary' book club, and Te Atatu Library hosted Arohanui Special school for a series of Storytimes on habitats and camouflage. The theme for the April School Holidays was "Up, Up, and Away" with activities involving giant bubbles, nerf gun battles, egg parachutes, seed bombs, and manu tukutuku (Māori kite) making. Ranui Library in collaboration with local youth organisation Ranui 135 hosted a series of three concerts in honour of Youth Week and NZ Music Month. Over 500 attendees came and enjoyed performances from local youth musicians as well as famous West Auckland artists. From our Customer Radar direct feedback channel the following comment from a local West teenager "I love the staff they are so helpful and are a real lifesaver when we do our essays, they are a wealth of knowledge".

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1210	CS: Libraries & Information	Summer reading programme - Henderson-Massey	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q2;Q3	ABS: Opex	\$0	Completed	Green	Kia Māia te Whai/Dare to Explore regional summer reading programme continued over the January school holidays. A range of activities were offered throughout, 43 activities/events with 1691 participants. Highlights included Nerf Gun wars, scavenger hunts in local parks and traditional Māori games. Finale celebration parties were held at each library to recognise the children successfully completing the programme and prizes were given to children who achieved significant milestones over the period. A total of 215 children attended the parties with entertainment provided by Tanya Batt a professional storyteller.	Planning is currently underway for Auckland Libraries Summer Reading Programme. A project team is being recruited to work on the content and bilingual materials. In the meantime, all Henderson-Massey libraries are currently promoting and supporting LIANZA/ Hell's Challenge to promote reading over the winter months.
1211	CS: Libraries & Information	Supporting customer and community connection - Henderson-Massey	Provide programmes that facilitate customer connection with the library and community including Craft clubs, Knitting Clubs, Zendooodle Club, Book club for local retirement homes, Chess Club. Provide community space for hire at Massey Library. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Displays and drop in sessions for the 10-year Budget and Auckland Plan were hosted at all of the Henderson Massey Local Board Libraries. The displays received good attention with visitors leaving Post it Note messages on the boards. A number of submission forms were also returned to the Henderson-Massey libraries. Members of the public appreciated the opportunity to give feedback directly to Local Board members at the drop in sessions. All of the libraries offered assistance and computer help for those who did not have access at home during the Census 2018 period. Elderly customers particularly appreciated this. Te Atatu Peninsula held a day of assistance for Chinese speakers and both the Census and the 10-year Budget/Auckland Plan were discussed at the Massey and Henderson English conversation classes.	Many community events were held throughout all the Henderson-Massey libraries this quarter. At Henderson Library the weekly yoga class, beginners ESOL class, and the Knitting Club have all proved popular for people connection. Massey Library hosted the "New Zealand as a Village of 100 People" photo representation of the diversity of the population of New Zealand. At Massey also was a book launch for "Ocean of Milk" by longtime customer Belinda Aycrigg who wrote much of the book at the library over three years. At Te Atatu was an ANZAC Day interactive display in conjunction with the RSA. All libraries hosted many local New Zealand Music Month performances including violinists, ukelele players, Chinese choir, College Jazz band, R & B singers, and hip hop artists. A very diverse range of talent in our area enjoyed across the Board area.
1212	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Henderson-Massey	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	A new te reo Māori programme has been launched at the Te Atatu Peninsula Library called "Karapu Korero". The programme provides the opportunity to practice te reo in a relaxed environment. All of the Henderson-Massey Libraries had informative displays for Waitangi Day. The "Blankets and Musket" exhibition was held in the J.T. Diamond Room. This photographic exhibition informed visitors visually of pre Tiriti oWaitangi relationships between Māori and Pakeha with a contemporary twist on the woollen blankets and muskets. From Ranui Library, the Kaikokiri Ratonga Māori (Senior Library Assistant Māori), helped deliver off-site library programmes from the Mobile Library bus at key summer events including the Tamaki Herenga Waka Festival held at the Auckland Waterfront during Auckland Anniversary Weekend and the Waitangi Day Celebration at Waititi Marae. A significant contribution from our libraries to the Treaty celebrations this quarter.	Our libraries' Māori specialist staff in partnership with the community are currently co-designing library programmes for Māori, to be developed and delivered within that same partnership. The staff have arranged workshops at Te Kura Kaupapa Māori o Te Kotuku. The aim is for our libraries to support literacy for their tamariki in ways that empower them to deliver successful outcomes for te reo. Matariki themed storytimes out to ECEs have been very popular this quarter as have all activities in-house for the Matariki New Year celebrations including Manutukutuku kite making for the whole whanau.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1213	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Henderson-Massey	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, Senior computing classes, technology classes in local retirement villages, Minecraft clubs and ThinkLab/Maker clubs/activities. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Public Computer & Wi-Fi use have increased 15% in the Henderson-Massey Board's libraries this quarter with a notable 36% increase at Massey Library compared to the same period last year. Henderson Library staff make regular visits out to Waitākere Gardens to teach residents to use their digital devices. The Seniors Computer Club at Henderson offers workshops which are student-led and the librarian responds to requests for instruction on Skype, library resources, managing photographs and use of email. This quarter, 38 adults have used the Book a Librarian service for dealing on-line with government departments eg WINZ and IRD, using the library's e-resources and how to use their personal devices. Through Auckland Libraries' Customer Feedback channel Customer Radar, recent comments have included the following "The librarian was wonderful, went along with my clumsiness and taught me what I did not know. I can now send a picture from my gallery to messenger and more! (Great)"	PC & Wi-Fi use have increased 12% in the Henderson-Massey Local Board for the year to June end. This includes a very significant increase at Massey Library of 30%. The majority of the 48 one-on-one Book a Librarian sessions have helped Henderson-Massey residents with computing related assistance to cope with a more digital world. This includes CV assistance, job searching, Ebook downloading, emails, scanning, printing, social media, basic computer skills, banking, and assistance in dealing with governmental agencies such as WINZ, the court system, and Housing NZ. Te Atatu Peninsula Library have been offering Code Club sessions for children/youth with the help of TAP Lab. Ranui Library has been using Edison robots for their ThinkLab afterschool sessions for schoolkids.
1214	CS: Libraries & Information	Celebrating cultural diversity and local communities - Henderson-Massey	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Local history exhibition, Matariki, Diwali, Lunar New Year, Pasifika, Origami, Chinese Calligraphy, Chinese Cultural Group. Collaborate with local groups and host events and displays such as Humans of Hendo, Waitakere City Arts Council, Massey Matters, Ranui Action Project. (Funded within ABS Opex budget activity: "Library hours of service - Henderson-Massey")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Lunar New Year was celebrated at all of the Henderson Libraries with bilingual storytimes, tai chi demonstrations and traditional Chinese dance performances. The Massey Library celebrated the first anniversary of the Massey Library Chinese Social Club with an event organised by club volunteers which included traditional Chinese dance, music and singing. 160 people attended the celebrations. At the Henderson Library a group from the Korean community has started a Water Colour workshop with 20-25 people regularly attending. The Persian New Year was celebrated at both the Massey and Henderson Libraries with bi-lingual storytimes, displays and dance. Feedback from this event includes "I loved the amazing display about Iran and Nowruz celebration, it seems obvious that a lot of work has been done - my hat off to the person who put this together." Pasifika was celebrated this quarter. At Ranui Library, with support from the local community, celebrations reached 213 children and adults. Beautiful displays and a traditional Tongan dance performance were the highlights. The J. T. Diamond Room at Henderson Library, hosted the Pacifica Mamas exhibition "Torou: Korero Mai". This exhibition was an excellent example of collaboration between two library teams, the Pacifica Mamas and their curator.	The diversity of our community in the Henderson-Massey Board is reflected in the community events this quarter in our libraries. The West Auckland Research Centre (WARC) located at Henderson Library hosted meetings for a local genealogy group who help the community research their family history in addition to popular and on-going family history sessions offered by library staff. Popular WARC exhibitions in the J.T. Diamond Room this quarter include the history of Polyfest and Kauri Logging in the Waitakeres. Feedback from patrons using WARC's services this quarter include "You were a great help to my family research" and "the librarian went out of her way to find two books about my uncle's war service in Vanuatu during WWII, many thanks". Massey Library held bi-lingual health presentations for the Chinese community there with feedback about how these talks have been essential for increasing awareness about available health services. Rānui Library's Youth Week celebrations finished on a high note with an after hours concert attended by 300 Rānui residents, featuring West Auckland talent in partnership with Ranui 135.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
Local Economic Development: ATEED										
615	ATEED: Local Economic Growth	Māori Youth Enterprise	The program includes hands-on activities to identify opportunities for young Māori in the existing economy. Workshops provides the participants with tools and techniques for creative thinking, collaboration, leadership, and entrepreneurial logic which they can put into action to achieve their goals. Industry mentors and community leaders will be involved in the workshops. The program supports participants to formulate social entrepreneurial thinking and provides an opportunity to explore alternative values. Participants are motivated to start their own enterprise or social innovation initiative and briefed on the opportunities available for such ideas, keeping in mind the resources, impact and technical feasibility. Target audience for our initiative is Māori youth. The programme will run through collaboration with various communities, clubs and Youth centres.	Not scheduled	LDI: Opex	\$5,000	Deferred	Red	Unable to progress development of a suitable project so far. May be necessary to look at giving consideration to a project in the next financial year.	Unable to progress development of a suitable project in 2017/18. Funds deferred and supporting PopUp Busienss School with focus on Maori engagement in the programme. Project deferred to 2018/19. Fund will support PopUp Busienss School in Henderson in August. Discussions being held with Waipareira Trust to seek support in engaging with Maori to ensure strong Maori participation in the opportunity.
616	ATEED: Local Economic Growth	Henderson Value Proposition	The project will secure a resource to ensure that the Henderson Value Proposition work continues by providing a coordinator able to liaise with key stakeholders (council departments, Panuku, private developers, business association) to ensure activity is delivered in an integrated way and is consistent with the urban eco centre value proposition. The coordinator could be a part time short term resource to ensure momentum is not lost.	Q1;Q2;Q3;Q4	LDI: Opex	\$40,000	Deferred	Red	After further discussions a revised proposal will be workshopped with the local board in April 2018.	Local Board agreed to defer funds in support of running the PopUp Business School in August 2018 and exploring feasibility of a business hub in 2018/19. PopUp Business School is in delivery. Local Board agreed to defer funds in support of running the PopUp Business School in August 2018 and exploring feasibility of a business hub in 2018/19.
1111	ATEED: Local Economic Growth	Young Enterprise Scheme	ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.	Q3	LDI: Opex	\$2,000	Completed	Green	The YES kick start days were delivered between the 19 and 23 February 2018.	This initiative was completed in Q3 by the Auckland Chamber of Commerce.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
Parks, Sport and Recreation										
980	CS: PSR: Active Recreation	Henderson-Massey: dance and badminton action plan 2017/2018	Develop an action plan for the provision of dance and badminton activities in the Henderson-Massey Local Board area, using the dance and badminton investigation as an evidence base. This project is based on the identification of dance by girls in the HM area as their main recreation activity and badminton by the HM ethnic community as their most popular recreation activity.	Q2;Q3;Q4	ABS: Opex	\$0	Deferred	Red	The draft reports for the Dance and Badminton activities were reviewed with feedback provided to Sport Waitakere for further action. Final reports for the Dance and Badminton activities are expected during Q4.	The project was expected to be completed this year but has been deferred. Final reports have not been received to council. Follow-up identified Sport Waitakere has achieved little progress since Q3. Further follow up during FY18/19 quarter 1 of the Final reports for Dance and Badminton activities.
999	CS: PSR: Active Recreation	Henderson-Massey wide sport and recreation participation programme 2017/2018	Sport and recreation participation initiatives designed to get more residents active in Henderson-Massey to address low participation rates. Delivered via Sport Waitakere Community Recreation Broker.	Q1;Q2;Q3;Q4	LDI: Opex	\$40,000	In progress	Green	Sport Waitakere and Community Recreation are delivering against the work programme which has been ongoing. A substantive report of the nine months is due at the end of March 2018. This will be reviewed and presented at a local board workshop during Q4.	Substantive 9 month report received and approved by council Sport & Rec Lead. Report to be presented and discussed at a local board workshop. Remaining Q4 delivery continued with a Final report due now. HM Sport and recreation participation programme is under review with council Sport & Rec Leads to align the FY18/19 work programme with successful models in Waitakere Ranges Local Board and the council Out & About Parks activation programme, in order to generate improved return on investment.
1000	CS: PSR: Active Recreation	Waitemata Rugby Club partnership investigations 2017/2018	Continue to develop partnership opportunities with Waitemata Rugby Football Club to investigate potential to develop multi-sport facilities on Waitemata Rugby Football Club grounds in Henderson.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Amber	No further progress or update from the sports groups. During Q3 follow up with the club did not occur. Q4 will prioritise a follow up with the sports groups to inform progress.	The activity/project was expected to be completed this year but has been deferred. Sport and Rec Lead approached by consultant who is interested in working with the club for their Needs assessment and analysis. No further communication with the club during this quarter. Further follow up during Q1 FY18/19.
1001	CS: PSR: Active Recreation	Waitakere Regional Hockey Turf Trust Grants 2017/2018: Toilet and changing facilities	Continue to support Waitakere Regional Hockey Turf Trust towards completion of toilet & changing facilities for hockey turf at Henderson High School. Facility Partnership grants totalling \$217,000 to Waitakere Regional Hockey Turf Trust. LDI Opex not required - staff time only for 2017-18.	Not scheduled	ABS: Opex	\$0	In progress	Green	WRHTT continues to work on preliminary planning and fundraising stages of pavilion project. Architects engaged on design plans and various fundraising initiatives/applications are in train, although limited volunteer capacity within WRHTT affects speed of progress. WRHTT have been exploring with playing members separation of the Trust and club into separate entities. If this occurs it will allow WRHTT to focus on its responsibilities as facility owner and operator, and Waitakere Hockey Club to focus on sport delivery.	Established Project Control Group (PCG) for pavilion project. Planning advice obtained in preparation for resource consent application. Discussion with architects and potential funders are continuing. Waitakere Hockey Club completed its transition into a stand-alone legal entity.
1002	CS: PSR: Active Recreation	Henderson-Massey equestrian investigations 2017/2018	Preparing advice to local board on provision for equestrian activities including ongoing investigation into feasibility of allocation and development options.	Q4	LDI: Opex	\$9,000	In progress	Green	An Agreement to Lease for the West Auckland Riding Disabled was workshopped with Local Board in preparation for a Q4 report. Funds granted to Henderson Valley Pony Club to investigate and correct drainage problems to improve winter grazing and riding performance. Further discussions required between staff and HVPC regarding its lease arrangements, asset improvements and approach to fundraising.	Drainage investigation in lower paddock completed. Quotes for drainage works on outdoor sand arena requested. Ongoing discussions with HVPC regarding lease arrangements. WARDA has progressed planning for indoor arena to resource consent and landowner approval stage

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1004	CS: PSR: Active Recreation	HM: Dive Auckland feasibility studies 2017/2018	Implement key recommendations from Dive Auckland feasibility studies for a potential Dive Centre of Excellence.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Deferred	Red	Auckland Community Diving Trust have discussed with Active Recreation staff the findings of its investigations and options for implementing operational changes. Pools and leisure staff express concern that proposed changes will have capex consequences in addition to impacting other user groups. However, staff have undertaken to produce further analyse on the likely costs and implications of the Auckland Community Diving Trust proposal. During Q4, staff are aiming to workshop with the local board on the proposal and the further analysis information pending its completion in time.	The activity/project was expected to be completed this year but has been deferred. A planned workshop during Q4 did not occur and a new workshop date will be sought during Q1 FY18/19. A draft memo for the has been prepared and has been sent to other council departments for input. Once the feedback is received the draft memo will be updated and presented to a local board at a workshop in Q1 for discussion.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1063	CS: PSR: Active Recreation	HM: Leisure facilities operation programme FY17/18	Operate the West Wave Pool & Leisure Centre and the Massey Leisure Centre in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Green	<p>West Wave Pool and Leisure Centre is on track to meet Local Board objectives this quarter.</p> <p>Visitor numbers are up with the successful reopening of the Leisure pool in time for holidays and an extremely busy holiday period. There has been some customer dissatisfaction with wait times to enter the facility. West Wave has taken on customer feedback and are exploring the option to run session times for access during peak periods. Centre financials are slightly down due to fitness revenue being lower than anticipated. We are aiming to increase membership in line with the updated membership structure for Active Recreation. Main highlights this quarter are improved community relationships with local surf clubs and a commercial partnership with the Northern Mystics netball team. Visitor numbers will appear reduced due to reporting difference with the new Envibe operating system, however we believe that these are slightly ahead of same time last FY. The facility is slightly behind on net position, acquisition plans are in place to increase revenue for the last quarter with a particular focus on membership and learn to swim.</p> <p>Year to date visitor numbers: 27% increase of centre visit. The largest increase is in stadium visits</p> <p>Customer Satisfaction: Customer satisfaction is measured by regular Net Promotion Score (NPS) surveys. This survey asks how likely the users are to recommend the centre to friends and family. The current score for the centre is 20. This is a positive rating however is a small decrease of 0.13 compared to Q2. Customers also recommend the staff's attitude, with the centre scoring 72.5, an increase of 3.57 compared to Q2.</p> <p>Massey Leisure Centre Year to date visitor numbers: 27% increase in centre visits (primarily stadium visits)</p> <p>Customer Satisfaction: Customer satisfaction is measured by regular Net Promotion Score (NPS) surveys. This survey asks how likely the users are to recommend the centre to friends and family. The current score for the centre is 20. This is a positive rating and a small decrease of 0.13 compared to Q2 Customers also commended the staff's attitude, with the centre scoring 72.5, an increase of 3.57 compared to Q2</p>	<p>"West Wave has met Local Board objectives for FY 2017-18.</p> <ul style="list-style-type: none"> • Membership numbers improved by 5% on LYTD (3,483 v 2,718) • Activation numbers declined by 9%* on LYTD (929,091* v 1,031,988) <p>*Estimated. A part of the decrease in visitor number is caused by reporting methodology changes/issues in the changeover to the new leisure operating system. These are a one-off and new processes have been introduced across the network.</p> <p>Total visitor numbers are approximately 10% down on last year, which can be attributed to several factors. The new operating system implementation interrupted visitation reporting, but this is a one-off occurrence across the network. In addition, the facility completed a full closure of the main pool area for annual maintenance and we have had to manage a series of unplanned closures. We believe visitation remains strong given these challenges.</p> <p>The new membership structure and retention programme is showing positive results with membership increased from last year. West Wave has partnered with Auckland Swimming Association to deliver junior swimming programmes for the West Auckland community starting Q1 of FY 18-19. New staff in leadership roles are improving our operational capability leading into the new financial year.</p> <p>The facility is leading the way in safe operating for the network and Council. We are collaborating with Community Facilities to resolve the maintenance issues that have caused frustration for our users.</p> <p>Massey Leisure Centre The centre has seen growth in junior basketball from 84 teams to 107 (1000 kids per week) and gymnastics have had an increase of 200 kids. Family Fitness Memberships has also seen an increase of 100% in 2017/18</p> <p>Year to date visitor numbers: 38% increase in centre visits, primarily stadium visits (201,629 v 145,852)</p> <p>Customer Satisfaction: Customer satisfaction is measured by regular Net Promotion Score (NPS) surveys. This survey asks how likely the users are to recommend the centre to friends and family. The current score for the centre is 20.0. This is a positive rating and increase of 11.7 compared to June 2017 Customers also commended the centre's attitude, with the centre scoring 75.1, an increase of 4.5 compared June 2017.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
820	CS: PSR: Park Services	HM: Deliver park events programme 2017/2018	Deliver the following events: Royal Reserve: Snow in the Park (winter) \$10k contribution Royal Reserve development: park opening (summer) \$5k Te Haururu Park opening (spring) \$5k	Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	1 - Te Haururu Park opening held Wednesday, 14 March 2018. This event opening was attended by elected members, staff and the community. 2 - Royal Reserve development opening scheduled to align with Snow in the Park event. 3 - Royal Reserve - Snow in the Park: this is a winter park event during Jun/Jul 2018. A date is yet to be identified.	Snow in the Park was held on 24 June. The \$10,000 contribution was used in the delivery of this well attended event. The official opening of Royal Reserve has been postponed until all works are completed. It is estimated that a celebratory event will be held in FY18/19 Q2 once works for the car park are completed. The \$5,000 budget for this event has been carried forward. This event will be managed by Civic Events who will work with PSR and the local board to determine the Event brief.
837	CS: PSR: Park Services	HM: Develop a strategic parks signage plan	Complete a strategic assessment of a project to identify parks which require signage for identification and wayfinding purposes.	Q3;Q4	LDI: Opex	\$25,000	Completed	Green	The signage audit assessment has been completed and presented at a Local Board workshop on 27 March 2018.	Further signage investigation works were undertaken on selected People's Choice Parks, identified in the Open Space Network Plan. This investigation included reviewing the location of existing signage and opportunities for new signage. This information has been provided to Community Facilities for inclusion in the signage renewal programme. All asset data has been provided to the asset team (AMIS) to update councils signage database.
841	CS: PSR: Park Services	HM: Deliver park restoration SH16/20	Allocate final NZTA funding to communities affected by SH16/20 project when funding becomes available - expected 2017/2018.	Q1;Q2;Q3;Q4	ABS: Capex	\$350,000	On Hold	Red	Awaiting final compensation amounts before discussing priorities for local park restoration with the local board. It is anticipated the compensation amount will be known in Q4.	This activity has been put on hold until NZTA SH16/20 final compensation amounts are known before approving the final parks restoration activity programme. Local board workshop booked for 7 August 2018 to discuss the final compensation figure from NZTA and confirm funding allocations for park restoration in Henderson Massey area.
939	CS: PSR: Park Services	HM parks: Ecological volunteers and environmental programme 2017-2018	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events \$30,500 •Support of guided walks \$2,000 •Community nursery \$2,000 •Volunteer support \$5,500	Q1;Q2;Q3;Q4	LDI: Opex	\$39,000	Completed	Green	Planting preparations for planting season 2018 are underway. Forest and Bird Motumanawa Restoration group hosted a guided walk as part of Sea week in early March, 10 people in attendance. Planning with the Million trees is being set up again in Harborview reserve with Sustainable coastlines. A new group Friends of Sunhill Reserve has been established and they have been weeding in the reserve. The group plan to engage neighbours to complete pest animal control within the reserve. Local resident also has interest in doing pest animal control in Glendene Reserve.	Planting organisation was the main activity occurring during quarter four with more planting events to continue into FY18/19. - Taipari Strand planting with Waitakere Forest and Bird group and locals planned for 14 July - Harbourview Waitakere Forest and Bird and locals planting planned for 11th August and 8th September - Sustainable Coastlines large planting at Harbourview Reserve to occur in October 2018. - Successfully supporting community Waitakere community nursery helped install sprinkler system support nursery plants for future local parks planting projects. - Friends of Sunhill Reserve and Friends of Glendene Reserve have completed pest animal control training and have started possum, rat and mustelid trapping in both reserves. - Supporting Community Waitakere with tools/traps for Wild about Te Atatu project. - Manutewhau plantings planned for 3rd July, 31st July and early August.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
973	CS: PSR: Park Services	Harbourview-Orangihina: Prepare a Management Plan for Stage 2	Prepare a management plan for Harbourview-Orangihina Park including (but not limited to): issues and opportunities at the park community consultation description and evaluation of options technical information and reports as necessary a map showing indicative park development a strategic evaluation of the Te Atatu Marae project and development of an action plan for the maraea prioritised list of projects that the Harbourview-Orangihina targeted rate reserve can be applied against Funding is for professional reports, mapping and the production of the final plan.	Q1;Q2;Q3;Q4	ABS: Opex;#Targeted rates	\$0	In progress	Green	Three Community Reference Group (CRG) meetings were held in March with advisors and local board members in attendance. The drafting of the Master Plan has commenced. During Q4 further engagement is planned with CRG.	This activity has been rescheduled to FY18/19. A draft Master Plan currently being edited following engagement with the Community Reference Group. The draft plan will be finalised during Q1 FY18/19 and proceed to consultation once approved by the local board.
977	CS: PSR: Park Services	Moire Rd SHA: assess for play provision	Complete a strategic assessment of a playground on open space at the Moire Rd SHA (funding by the developer for the playground construction to be confirmed). Include information to inform landowner consent in the strategic assessment.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	An assessment was discussed at the 27 February 2018 Local Board workshop. The board agreed with the assessment which identified the existing play infrastructure in the local area meets provision requirements. The board requested that PSR investigate improving connectivity to existing playgrounds, and upgrade the play facilities at Moiré Park to become a destination facility. Currently there is no funding in place for this. If the local board prioritise this in their work programme, from Q4 the CF: Investigation and Design team will lead further exploration of play provision and connections.	The strategic assessment has been completed and provides recommendations on how play provision within the local community can be improved. Community Facilities have allocated \$50,000 within the 2018/2019 work programme for the investigation and design phase of this project.
995	CS: PSR: Park Services	Opanuku Park: Unlock Henderson Stage 2: Upgrade facilities	Complete a strategic assessment of an upgrade of Opanuku Park to meet the needs of residential intensification in Henderson. Identify the benefits of upgrading Opanuku Park to guide future work on the project and to measure success. Estimate the cost of the upgrade to inform future funding applications.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	The strategic assessment of an upgrade to Opanuku Park is completed and will guide future development of the park. From Q4 Panuku will lead on further development of Opanuku Park with input from the Parks and places specialist. Consultation is expected to begin in April 2018.	Community consultation occurred in April through three onsite events and four weeks of online engagement on council's "Have your Say" website. Panuku Auckland led the engagement work with input from Mana Whenua, Local Board and Council Departments. The result will influence the design which is expected to be brought back to local board during Q1 and Q2 prior to beginning works in summer of 2019.
1005	CS: PSR: Park Services	Te Rangi Hiroa: planning for nursery site remediation	Complete a strategic assessment of the Te Rangi Hiroa nursery site remediation plan. The strategic assessment will develop a clear statement of the benefits of the Te Rangi Hiroa nursery site remediation plan to guide future work on the project and measure its success.	Q1;Q2;Q3;Q4	LDI: Capex;#LDI: Opex	\$110,000	Completed	Green	The local board were consulted on the change of scope for Te Rangi Hiroa nursery site. A report will be presented to the local board for decision making.	The strategic assessment was completed and will inform the identification of future development options for the closed nursery site. During Q4 the investigation of future development options will be led by the Community Facilities Investigation and Design team.
1006	CS: PSR: Park Services	Te Atatu South Park: plan to upgrade facilities	Complete a strategic assessment of the Te Atatu South Park upgrade. The strategic assessment will develop a clear statement of the benefits of the Te Atatu South Park upgrade to guide future work on the project and measure its success.	Q1;Q2	LDI: Opex	\$15,000	Completed	Green	Proposed outcomes were presented to a local board workshop on 27 February 2018. The local board support the outcomes to improve connectivity, improve play experiences, improve shade provision, investigate car parking, improve the Te Atatu South Road frontage of the park and improve play provision.	A strategic assessment has been completed to identify improvement opportunities. This will inform CF: Investigation and design to investigate the next stage or design and options to support the Te Atatu South Park outcomes.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1164	CS: PSR: Park Services	HM: Creating a Māori identity	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage.	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Completed	Green	High level communications approach and research of existing names of reserves completed and reported back to the Local Board workshop on 6 March 2018. The Local Board have provided feedback on how they wish to proceed.	Three workshops have been held over the course of 2017/2018 and a naming database developed. Mana whenua have provided direction on a potential list of parks that can be dual named as part of Tranche 1. A further workshop is due 10 July 2018 along with a decision report 17 July 2018 to enable the naming part of the project to progress.
1938	CS: PSR: Park Services	Henderson-Massey Project Twin Streams community maintenance 2017-2018	Complete contracts with community organisations to maintain the Project Twin Streams areas in the Henderson-Massey local board area. Enable and monitor delivery of Project Twin Streams maintenance by community organisations.	Q1;Q2;Q3;Q4	ABS: Opex	\$47,042	In progress	Green	Project Twin Streams Community Trusts are preparing for the upcoming planting season. Mulching has began and 280 plants have been planted so far. 1704 plants have been ordered to be planted at Project Twin Stream sites across Henderson-Massey over the next few months.	The Project Twin Streams Community Trusts have begun planting season. So far 1290 plants have been planted in Henderson Massey Local Board, with the remaining plantings to be completed by the end of June. The overall maintenance of Project Twin Stream sites worked by the community trusts is very good. For quarter four, the total volunteer hours are 1,881. This is time contributed by volunteers for activities such as weeding, mulching, planting, environ education and rongoa workshops.
3389	CS: PSR: Park Services	Riverpark Reserve Playground upgrade	Preparation of a strategic assessment for Riverpark Reserve to expand the Riverpark playground from small to medium size and installing fitness equipment purchased by the Riverside Action Group.	Q2;Q3	LDI: Opex	\$10,000	Completed	Green	Please refer to Community Facilities #3458 for Q3 update.	Please refer to Community Facilities #3458 for Q4 update.
3412	CS: PSR: Park Services	Taitapu Street Half Court initiative	Investigate local initiative from youth of Taitapu Street, Massey requesting basketball facilities for local community.	Q1;Q2	LDI: Capex	\$0	Completed	Green	Project completed.	Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
CF: Community Leases											
1555	CF: Community Leases	Leataata O Le Lumanai O Samoa Trust - Creche	New lease at Moire Park	Q3	31/10/2017	\$210.00	\$0.00	Completed	Green	Resolution number HM/2017/136 Resolution number HM/2017/154 Project completed in quarter one.	Resolution number HM/2017/136 Resolution number HM/2017/154 Project completed in quarter one.
1556	CF: Community Leases	Waitakere City Association Football and Sports Club	Renewal of lease at Fred Taylor Park	Q4	31/03/2051	\$5.00	\$0.00	Deferred	Red	A site visit has been completed. The club is applying for land owner approval to increase the footprint of its building. Once land owner approval is granted, this will be presented to the local board to recommend an agreement to lease and a new community lease issued to the club. The land is held in fee simple by the Auckland Council under the Local Government Act (2002). Public notification & iwi consultation of the new lease is required. The above process will be monitored in quarter four. As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.	This activity was expected to be completed this year but has been deferred. A workshop will be held with the board once land owner approval is granted to increase the footprint of the building. Deferring the lease to 2018/2019 will have no impact on the group as the current lease is rolling over on a month-by-month and will continue to do so until a further decision is made.
1557	CF: Community Leases	Kiwi Trikers Social Club Inc	New lease at Corban Reserve	Q4	31/03/2018	\$633.00	\$0.00	Completed	Green	Report completed in quarter three. Resolution HM/2018/28	Report completed in quarter three. Resolution HM/2018/28
1558	CF: Community Leases	Leataata O Le Lumanai O Samoa Trust - Hall	New lease at Moire Park	Q4	31/10/2025	\$500.00	\$0.00	Completed	Green	Resolution number HM/2017/136 Resolution number HM/2017/154 Project completed in quarter one.	Resolution number HM/2017/136 Resolution number HM/2017/154 Project completed in quarter one.
1559	CF: Community Leases	Te Atatu Peninsula Bowling Club	New lease at Matipo Reserve	Q4	31/03/2018	\$300.00	\$0.00	Deferred	Red	The Te Atatu North Womens Bowling Club Incorporated had a ground lease for the bowling greens with the Waitemata City Council for the land located on Matipo Reserve. The Te Atatu North Womens Bowling Club changed its name to Te Atatu Peninsula Womens Bowling Club and were struck off the incorporated societies register. As the club had been struck off the incorporated societies register, the lease no longer exists. The defunct bowling club then amalgamated with the Te Atatu Peninsula Bowling Club and vacated the bowling greens at Matipo Reserve. There is potential to rationalise this site and a renewal of lease at this stage is not an option until assessments and investigations have been completed by Panuku. Staff will workshop this lease with the Henderson-Massey local board and complete in quarter four.	This activity was expected to be completed this year but has been deferred. Lease no longer exists as Te Atatu Peninsula Womens Bowling Club were struck off the Incorporated Societies register. Currently working with the Henderson-Massey Local Board to secure a month-by-month lease to a community group conditional on the completion of a combined preliminary site investigation. The above process will be carried over and monitored in the 2018/2019 work programme until a final decision is made.
1560	CF: Community Leases	Te Pai Park Tennis Club Inc	Renewal of lease at Te Pai Park	Q4	31/03/2051	\$5.00	\$0.00	Completed	Green	Completed in quarter three - resolution HM/2018/30	Completed in quarter three - resolution HM/2018/30
1562	CF: Community Leases	Tu Wahine Trust	New lease for 247 Edmonton Road, Te Atatu - Previously reported in Work Plan Year 2012/2013 for bottom floor	Q1	31/10/2005	\$520.00	\$520.00	Completed	Green	Project completed in quarter one.	Project completed in quarter one - HM/2017/134
1563	CF: Community Leases	NZ Ethnic Social Services Trust	New lease for 56 Covil Avenue, Te Atatu - Previously reported in Work Plan Year 2014/2015	Q1	31/01/2015	\$500.00	\$500.00	Completed	Green	Project completed in quarter one.	Project completed in quarter one - HM/2017/52

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1564	CF: Community Leases	The Order of St John Northern Regional Trust Building	New lease for 247 Edmonton Road, Te Atatu (Ambulance Station) Previously reported in Work Plan Year 2014/2015	Q1	30/06/2015	\$1.00	\$1.00	Completed	Green	Project completed in quarter one.	Project completed in quarter one - HM/2017/97
1565	CF: Community Leases	Waitematā Māori Wardens Trust	New lease for Claude Brooks Drive, Henderson - Previously reported in Work Plan Year 2012/2013	Not scheduled	1/08/2009	\$133.34	\$133.34	Deferred	Red	A workshop with the board will be held during quarter four to initiate the termination of the lease. As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.	This activity was expected to be completed this year but has been deferred. Lease proposal to be carried over to the 2018/2019 work programme. This will not impact the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.
1566	CF: Community Leases	Te Akoranga Playcentre Association	New lease for 3-5 Sunpark Place Massey - Previously reported in Work Plan Year 2015/2016	Q1	31/03/2016	\$210.00	\$210.00	Completed	Green	Project completed in quarter one.	Project completed in quarter one.
1567	CF: Community Leases	Ranui Action Project Inc	New lease for 20 Marinich Drive, Ranui - Previously reported in Work Plan Year 2015/2016	Q4	30/04/2016	\$150.00	\$150.00	Deferred	Red	This lease will be workshopped with the Henderson-Massey Local Board in quarter four.	This activity was expected to be completed this year but has been deferred. At a recent workshop held on 12 June 2018 the board informally supported a licence to occupy for the community gardens for a term of five years with a five year right of renewal. Iwi consultation will be undertaken in July with a report presented at a business meeting in August 2018. Deferring the lease to 2018/2019 will have no impact on the group as the current lease is rolling over on a month-by-month and will continue to do so until a further decision is made.
1568	CF: Community Leases	Te Akoranga Playcentre Association Inc	New lease for 93 Rathgar Road, Henderson	Q2	31/12/2016	\$1.00	\$1.00	Completed	Green	Project completed in quarter one.	Project completed in quarter one.
1569	CF: Community Leases	RNZ Plunket Society – Kelston Community Centre	New lease for 135 Awaroa Road, Kelston	Not scheduled		\$0.00	\$0.00	Cancelled	Red	Plunket Kelston have vacated the space and no longer has a community lease. The space is sitting in the Community Places portfolio and will be used for programming to start early 2018.	Lease application as been cancelled as Plunket no longer requires the space. Plunket Kelston have vacated the space and no longer has a community lease. The space is sitting in the Community Places portfolio and will be used for programming – to start early 2018.
1570	CF: Community Leases	NZ Plunket Society – Henderson	New lease for 5/20 Alderman Drive, Henderson	Q4	30/06/2015	\$10.00	\$10.00	Deferred	Red	Council staff met with Plunket head office staff on 15 February 2018 to progress the expired leases. Building and conditions assessment to be undertaken in quarter four. As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.	This activity was expected to be completed this year but has been deferred. At a recent workshop held on 12 June 2018 the board informally supported a new community lease to the plunket for a term of five years with a five year right of renewal. Iwi consultation will be undertaken in July with a report presented at a business meeting in August 2018. Deferring the lease to 2018/2019 will have no impact on the group as the current lease is rolling over on a month-by-month and will continue to do so until a further decision is made.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1571	CF: Community Leases	Waitākere Citizens Advice Bureau - Waitākere Central Library	New lease for 11 Trading Place, Henderson - Previously reported in Work Plan Year 2015/2016	Q4	15/01/2016	\$15,000.00		In progress	Amber	The Citizens Advice Bureau have responded with suggested changes to the original draft lease. Officers will work with legal advisors to review these changes to prepare a deed for final review and execution. As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.	Part of a multi year project that was expected to continue into the next year which has been progressed as expected for 2017/2018. Council staff are working with Auckland Council legal advisors to review the changes requested by Citizens Advice Bureau to the Deed of Lease. The renewal of lease is deferred to the 2018/2019 work programme as the initial deed of lease must be executed first.
1572	CF: Community Leases	NZ Plunket Society – Te Atatu Peninsula	New lease for 641 Te Atatu Road, Te Atatu	Not scheduled				Deferred	Red	Renewals work to be completed before the 'Expression of Interest' process can be undertaken. As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.	Part of a multi year project that was expected to continue into the next year which has not been progressed as expected for 2017/2018. Renewals work to be completed in 2018. Further workshop to discuss the lease. The lease proposal will be carried over to the 2018/2019 work programme and will have no impact on the group as the current lease is rolling over on a month by month and will continue to do so until a further decision is made.
1573	CF: Community Leases	Te Atatu Rugby League & Sports Club Inc	Renewal of lease for 44 Titoki Street, Te Atatu Peninsula - Previously reported in Work Plan Year 2012/2013	Q2	31/03/2007	\$5.00	\$5.00	Completed	Green	Project completed in quarter one	Project completed in quarter one - HM/2017/54
1574	CF: Community Leases	Waitematā City Sports Club Inc	Renewal of lease for 200 McLeod Road, Te Atatu South - Previously reported in Work Plan Year 2012/2013	Q4	30/04/2043	\$5.00	\$5.00	Completed	Green	Renewal of the lease will be workshopped with the Henderson-Massey Local Board. A report will be presented to the local board and the process completed in quarter four.	Completed in quarter three - Resolution HM/2018/64
1575	CF: Community Leases	Henderson Croquet Club Inc	Renewal of lease for 17 Alderman Drive, Henderson - Previously reported in Work Plan Year 2012/2013	Q4	31/07/2026	\$1.00	\$1.00	Deferred	Red	A site visit will to be organised in quarter four The lease will be workshopped with the Henderson-Massey Local Board in quarter four.	This activity was expected to be completed this year but has been deferred. Site visit to be conducted in August followed by a workshop with the board to discuss the renewal of lease. Deferring the lease will not have an impact on the group as the current lease is rolling over on a month-by-month and will continue to do so until a further decision is made.
1576	CF: Community Leases	Western Districts Model Railway Club Inc	New lease for 103 Glen Road, Ranui - Previously reported in Work Plan Year 2012/2013	Q3;Q4		\$0.00	\$0.00	Deferred	Red	This lease will be workshopped with the Henderson-Massey Local Board in quarter four.	This activity was expected to be completed this year but has been deferred. Lease was workshopped with the board on 12 June 2018. There is no current lease in place and the board has given informal support for a new community lease to the encumbent group. Asset assessment report is currently underway with a further workshop with the board to discuss findings. This lease will be carried over and monitored in the 2018/2019 work programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1577	CF: Community Leases	West City Darts Association	New lease for 103 Glen Road, Ranui - Previously reported in Work Plan Year 2012/2013	Q4	30/06/2006	\$633.00	\$633.00	Deferred	Red	This lease will be workshopped with the Henderson-Massey board in quarter four.	<p>This activity was expected to be completed this year but has been deferred.</p> <p>Lease was workshopped with the board on 12 June 2018. Investigation and Design to scope and discuss findings at a future board workshop. The lease proposal will be carried over to the 2018/2019 work programme and will not impact the group as the lease will continue to roll over on a month by month until a further decision is made.</p>
1578	CF: Community Leases	Scouts New Zealand	New lease for 14 Bittern Place, Henderson	Q4		\$5.00	\$5.00	Deferred	Red	This lease will be workshopped with the board in quarter four. In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Henderson-Massey Local Board area.	<p>Part of a multi year project that was expected to continue into the next year which has not been progressed as expected for 2017/2018.</p> <p>Waimauku scouts will remove the building located at Riverpark Reserve Henderson by January/February 2019. Once the building is removed, officers will report to the board to terminate the lease to the River Park Scouts. The above process will be carried over and monitored in the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.</p>
1579	CF: Community Leases	Proposed new lease for facility at 247 Edmonton Road	Tu Wahine Inc to move from top floor to bottom floor	Q3		\$585.00	\$0.00	Completed	Green	Completed	Completed