

Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
Arts, Community and Events										
2176	CS: ACE: Advisory	Community Response Fund - Howick	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$42,500	Completed	Green	Fully Allocated: Local paths plan, Ara Tahī car park survey, Settling in the East / Tourist maps, Local Board Plan translation, Howick Van. Nil Balance	Nil Balance
215	CS: ACE: Arts & Culture	Howick Children's and Youth Theatre- ABS Howick Children and Youth Theatre Incorporated Operational Support Grant	Administer a funding agreement with Howick Children and Youth Theatre Incorporated to provide rehearsal/classes/workshops, school holiday programmes, productions and a venue for hire. Howick Children's and Youth Theatre Inc will provide, through social and creative drama, an enjoyable activity for young people to develop their confidence, self-esteem, sense of community and their skills in communication and theatre.	Q1;Q2;Q3;Q4	ABS: Opex	\$69,390	Completed	Green	The theatre had a total of 6,102 visitors, delivered 235 programmes with 4,173 participants, and staged 8 performances to 439 attendees. Highlights included welcoming new children and their families to the development classes at the start of the new year and the outdoor production of the Insect Play at Star of the Sea Park. This was an invaluable opportunity for senior students to learn new skills related to in outdoor performance.	In Q4 the Howick Children's and Youth Theatre attracted a total of 11,591 visitors, delivered 433 programmes with 7,946 participants, and staged 10 performances to 760 attendees. Highlights included the theatre's school holiday programme, and productions of 'Fantastic Mr Fox' and 'Tom Sawyer'.
217	CS: ACE: Arts & Culture	Howick Historical Village- ABS Howick & Districts Historical Society Incorporated Operational Support Grant	Administer a funding agreement with Howick and Districts Historical Society Incorporated to provide an exhibition programme, public programmes and public off site lectures. The Howick and Districts Historical Society Incorporated will provide professional museum services to the community through the operation of The Howick Historical Village, a cultural heritage site and open air museum situated in the Lloyd Elsmore Park in Pakuranga.	Q1;Q2;Q3;Q4	ABS: Opex	\$320,260	Completed	Green	Howick Historical Village delivered 5 programmes to 135 participants and had a total of 17,096 visitors. The number of visitors and participants is up compared with Q3 in 2017. A highlight of Q3 was the Classic Car show.	In Q4 Howick Historical Village attracted a total of 18,227 visitors and delivered 15 programmes to 131 participants. The museum reported an increased number of visitors to the facility compared to the same period in 2017.
219	CS: ACE: Arts & Culture	Howick Little Theatre- ABS Howick Little Theatre Incorporated Operational Support Grant	Administer a funding agreement with Howick Little Theatre Incorporated to provide productions, drama classes for children and adults, mentoring programme for emerging artist/s, workshops and a theatre venue for hire. Howick Little Theatre Incorporated will provide quality live theatre to the Howick and wider community at Howick Little Theatre (HLT).	Q1;Q2;Q3;Q4	ABS: Opex	\$21,351	Completed	Green	Howick Little Theatre had a total of 1,591 visitors, delivered 97 programmes to 1,006 participants, and staged 21 performances to 1,273 attendees. 3,917 volunteer hours was recorded. Highlights included the commencement of 2018 drama classes and the opening of the first show of 2018, "Cruise Control" by David Williamson.	In Q4 Howick Little Theatre attracted a total of 3,296 visitors, delivered 90 programmes to 1,356 participants, and staged 20 performances for 1,622 attendees. Highlights during this period included a production of 'The House by the Lake', and a performance for friends and family by young people taking part in the Junior Drama classes.
220	CS: ACE: Arts & Culture	Uxbridge Centre- ABS Uxbridge Community Projects Inc. Operational Support Grant	Administer a funding agreement with Uxbridge Community Projects Inc. to provide art classes, performances, an exhibition programme and a piece of public art in the community.	Q1;Q2;Q3;Q4	ABS: Opex	\$309,065	Completed	Green	Uxbridge had a total of 25,258 visitors, delivered 3,278 off-site programmes and 460 on-site programmes with 5,241 participants, and staged 11 performances to 4,043 attendees. 12 programmes met Māori outcomes. Highlights include: Roots (a performance celebrating Chinese New Year, grant funded by HLB) which attracted new audiences to Uxbridge; exhibitions by Scott Eady and Wen Lun Hai (with accompanying workshops & demonstrations); an Uxbridge stage at the Botany Community Day; a comedy night, a Bright Ideas Creative Morning session, and a programme of special classes and workshops to celebrate Chinese New Year.	In Q4 Uxbridge attracted a total of 25,389 visitors, delivered 911 programmes with 8,328 participants, and staged 41 performances to 5,136 attendees. Highlights during this period included a sold-out concert with the musician Nathan Haines, a classical music showcase, and a balloon room art installation 'Outside the Box' which opened for the school holiday period.

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222	CS: ACE: Arts & Culture	Local Arts Grants-LDI Manukau City Band Inc. Operational Support Grant	Administer a funding agreement with Manukau City Band Inc. to provide public performances, a kids' concert and instruments to five players per year.	Q1;Q2;Q3;Q4	LDI: Opex	\$11,000	Completed	Green	Manukau City Band delivered 11 programmes with 467 participants, and conducted 1 performance to 107 attendees. Highlights included the annual Band Camp held at Hunua Presbyterian Camp (23-25 Feb), and the "City of Sails" concert on 24 March at the Picton Centre in Howick. This was a joint concert with the Auckland Wind Orchestra.	In Q4 Manukau City Band delivered 16 programmes with 654 participants, and conducted 3 performances to 851 attendees. Highlights during this period included performing at an Anzac Day service in Manurewa, taking part in the 'Home Grown' concert at St Andrews Presbyterian Church in Howick, and performing at a joint concert with Manukau Concert Band and the SGI Victorious Marching Band.
224	CS: ACE: Arts & Culture	Local Arts Grants-LDI Howick Brass Inc. Operational Support Grant	Administer a funding agreement with Howick Brass Inc. to provide community performances.	Q1;Q2;Q3;Q4	LDI: Opex	\$13,000	Completed	Green	Howick Brass Band delivered 9 programmes with 240 participants and staged 2 performances to 1,200 attendees. 990 volunteer hours were recorded. Highlights of Q3 were a performances in production of Australian TV advertisement for the Red Cross, at the opening ceremony for the first Krispy Kream Franchise in New Zealand, and as opening act at the Open Air Orchestra Concert at Lloyd Elsmore Park.	In Q4 Howick Brass Band delivered 21 programmes with 477 participants, and staged 3 performances to 5,000 attendees. Highlights during this period included two performances at Anzac services held in Howick, and performing at the Howick Anzac Day Dawn Parade.
226	CS: ACE: Arts & Culture	Local Arts Grants-LDI City of Manukau Pipes and Drums Inc.	Administer a funding agreement with the City of Manukau Pipes and Drums Inc. to provide public performances and training/tuition for emerging musicians.	Q1;Q2;Q3;Q4	LDI: Opex	\$11,000	Completed	Green	The group delivered 4 programmes with 35 participants, and staged 4 performances to 850 attendees. They logged 70 volunteer hours. The group was also featured in an article in the Manukau Courier / Stuff.co.nz.	Information for Q4 commentary has not been received from Manukau Pipes and Drums Incorporated. In Q4 Manukau Pipes and Drums Incorporated delivered 4 performances to 1,950 attendees. Highlights during this period included a performance by 12 members on Anzac Day to an audience of 1500, and a performance at the Howick Historical Village.
230	CS: ACE: Arts & Culture	Community Arts Programmes- LDI Operational Expense	Develop a range of arts and culture programming initiatives to be delivered across the Howick Local Board area (\$38,000) Includes carry-forward \$3,000 from FY17	Q1;Q2;Q3;Q4	LDI: Opex	\$41,000	Completed	Green	This activity will be delivered in Q4. The opening event is scheduled for 12 May and the festival will run from 12 – 26 May.	The Arts Out East festival was delivered in Q4. A full report on the project will be presented to the local board in Q1 of FY2019.
1968	CS: ACE: Arts & Culture	Estuary Art Awards	Artists are invited to research and respond to the Tāmaki Estuary, to underscore the ecological value of this vital waterway and encourage action against its pollution.	Q4	LDI: Opex	\$10,000	Completed	Green	Entries for the Estuary Art and Ecology Prize 2018 close on Friday 1 June. The awards ceremony will take place on the 7 July and the exhibition of finalists will run from 9 July - 17 August.	Entries for the Estuary Art and Ecology Prize closed in Q4. Over 50 entries were received and 20 were selected for the finalists exhibition. The awards ceremony will take place at Uxbridge on 7 July, and the finalists exhibition will continue to run until 17 August. A number of public programmes are being held as part of the awards, including the opportunity to 'adopt' an Estuary spot and clean an area around the waterway.
3384	CS: ACE: Arts & Culture	Local Arts Grants - Howick	Includes carry-forward \$25,000 from FY17	Q1;Q2;Q3;Q4	LDI: Opex	\$25,000	Completed	Green	Complete	Completed in Q2.
316	CS: ACE: Community Empowerment	Community grants (HW)	Funding to support local community groups through contestable grant funding. Budget: - Local Community Grants \$395,000 Note: the 2017/2018 budget figure shown for this activity line item includes an additional \$183,362 deferral from 2016/2017.	Q1;Q2;Q3;Q4	LDI: Opex	\$578,362	Completed	Green	There have not been any grant decisions in this quarter.	The Howick local board allocated \$169,635.25 to Local Grants Round Three and \$44,629.70 to Quick Response Round Two. An additional \$8,500 was allocated to Lloyd Elsmore Badminton Club during Quick Response Round Two. \$120,000 was allocated to the MenzShed from the LDI Capex fund. Additionally, \$63,670 was allocated to various initiatives throughout the year. The local board has approved three local grant and two quick response rounds for the financial year and allocated the total grants budget of \$578,362.

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589	CS: ACE: Community Empowerment	Build capacity: Social innovation and enterprise	Build local organisations' capacity to develop and deliver projects to support Healthy Howick outcomes. (E.g. social innovation, environmental and enterprise projects.) Engage with local marae to identify opportunities for social enterprise activity.	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	Staff completed the funding agreement with The GeneNow Financial Literacy Trust to deliver a waste reduction plan for Howick. GeneNow will deliver 28 workshops on waste reduction over a period of three months and co-design solutions with community groups. These solutions will help shape a plan for the next three years.	Gene Now Financial Literacy Trust delivered 21 workshops on waste reduction. There are five more events scheduled for July and two awaiting confirmation. The workshops were based on the Love Food Hate Waste philosophy and their main aim was to raise the awareness of waste and to support families in making changes to reduce their household waste going to landfill. The workshops took place in different venues across the Howick area - Highland Park Community House, Pakuranga Library, Botany Library, The Sowers Trust, Health Expo, All Saints Hall - and reached a varied audience ranging from mums and their children to the elderly community.
590	CS: ACE: Community Empowerment	Build capacity: Youth participation in council decision making and youth-led initiatives	<p>Fund a local youth mentor to develop and support Howick youth to have their collective voice heard and provide input into local board decision-making.</p> <p>Provide training and guidance to:</p> <ul style="list-style-type: none"> - implement youth-led projects and events such as youth week activities - implement recommendations from the 2016/2017 youth-focussed feasibility study. <p>Note budget breakdown as follows: \$20k for youth-led initiatives \$30k for implementing recommendations from the youth focussed facility feasibility study.</p> <p>Note: the 2017/2018 budget shown for this activity line item includes an additional \$30,000 deferral from 2016/2017.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$80,000	Deferred	Red	<p>The Howick Youth Council completed their induction of new members in this quarter, which included having an informal meeting with the local board. The youth council have been working on their plan for FY19 year, which they will present to the local board in April. The youth council will also interview the provider for the youth spaces project and will confirm the appointment in Q4.</p>	<p>\$30,000 remained unspent as at the end of Q4 due to the unexpected time it took staff to identify and procure an appropriate provider. Staff are awaiting confirmation that the budget is available in FY19.</p> <p>The Howick Youth Council completed and presented their work plan to local board. In line with this plan, the youth council, organised a youth summit that had over 80 students from across the schools in Howick. This is the first time that the youth council have organised and facilitated a summit on their own. They also organised a beach clean-up day and a dog walking event. The youth council are receiving capacity building support for project management and to design a youth survey.</p> <p>The youth spaces project provider has been confirmed, their contract has been signed and the work will begin end of June.</p>

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591	CS: ACE: Community Empowerment	Capacity building: Resilient communities	Fund community groups to promote neighbourhood and town centre connectedness. Coordinate activities that assist newer communities to build connections and resilience. Fund Howick Coastguard to deliver sea rescue services and education and training joint initiatives.	Q1;Q2;Q3;Q4	LDI: Opex	\$77,000	Completed	Green	Staff have been working with the newly formed Flatbush Neighbourhood Support. The group is developing its long term goals (3 years) and actions. A short term goal is organising a neighbourhood event, with the aim of connecting people in the Flatbush area and increasing their group's membership. Staff will continue to work with the group in Q4 to confirm the date and arrangement for the proposed event.	Staff will present a report to the local board in May seeking approval to fund Flatbush Neighbourhood Support to deliver activities, including the proposed event. It has taken longer than anticipated to establish the group and priority actions. This has resulted a slippage in forecast expenditure in this activity. The May report will also include a recommendation seeking approval to undertake actions to establish a baseline of safety issues in the community, building on the work that a number of local community organisations have already undertaken. Staff completed a funding agreement with Ormiston Community Vision to act as the umbrella organisation for Flatbush Neighbourhood Support. This newly formed group wants to establish their online platform to interact with their community. Staff are working with the group to build their capacity to register as a legal entity to be able to operate independently. Staff completed a service agreement with Point Research to carry out a community safety assessment. The study includes the following elements: - current and projected demographics of the Flat Bush area.- a stocktake and mapping of community groups and their activities.- finding out residents' views on community strengths, needs, gaps and issues with emphasis on community resilience and safety. The findings will be used to inform future safety planning and actions for the Flat Bush area.
592	CS: ACE: Community Empowerment	Increase diverse participation: Social inclusion and equity	Engage with diverse and newly developed communities: - to identify their needs and aspirations to enable greater social connectedness - to build their capacity to enable participation in civil society and decision-making. Engage with local marae to: - identify their needs and aspirations - build their capacity to connect with other community groups and facilitate collaboration.	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	Staff consulted with ethnic community leaders from local Chinese, Indian, Sikh and Korean communities to talk about the best ways of engaging with them. They highlighted many issues that the ethnic communities are facing such as: 1. lack of information about how council works and what the local board do. In order to be able to engage they said they needed to know what they were engaging about. 2. lack of accessibility, due to unavailability of reliable public transport and a language barriers. 3. many were facing settlement issues and were concerned with the change in immigration laws and how it would impact their families. 4. community/cultural identity issues within and between different ethnic communities and cultures.	In response to consultations held in Q3, staff completed five funding agreements for: - Chinese New Settlers Services Trust; a migrant orientation programme which was completed in June. Staff presented the local government structure and roles at their final event. - New Chinese Culture Education Centre: a Learn your movement programme held in June. - Asian Council on Reducing Crime: Local government structure and role workshops. The first workshop in May for the Chinese community had 112 attendees. The second workshop in June had 20 attendees. - Indian-Kiwi Positive Ageing Group: for four Health and Culture Exchanges programmes. One has been held in 9 June, three others are scheduled. - Asian Safety Education Promotion Trust: for "Drive Safety" workshops in June, August and October. Each of the projects has a component of getting to know the local board and Auckland Council to help address the lack of knowledge and understanding about how local government works.

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593	CS: ACE: Community Empowerment	Capacity building: Healthy Howick	Promote community health and wellbeing through social connectedness and encouraging healthy lifestyles. (Note: Guidance to activities is provided under the Healthy Howick framework.) Partner with community and community organisations to implement projects to support the Healthy Howick framework.	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	Staff have continued to work with various community organisations involved in the Howick community gardens project. This includes accessing funding and connecting them to other parts of council, such as the parks and biodiversity teams. Their aim is to establish the garden before winter sets in. Staff have also been in talks with the local Kings Plant Barn to continue to build on the 'Fruit trees in Schools' initiative and expand to include 'Vegetables in Schools'.	Staff completed a funding agreement with the Diabetes Project Trust to provide resources, planning advice and support to volunteers and staff of Te Whare Matariki in the Emilia Maude Nixon Garden of Memories. The start of this community teaching garden for the Howick community commenced in May. Staff, the Manukau Beautification Charitable Trust, along with community volunteers provided their time to the project under the supervision of Gardens for Health. The 'Fruit Trees in Schools' initiative was expanded to include 'Vegetable Gardens in Schools'. Fifteen schools submitted expressions of interest by the end of May. The partnership with Kings Plant Barn has been maintained and the next stage is the delivery of the resources to the participant schools. Plant Barn will also provide advice and educational sessions on how to maintain the new vegetable gardens, in addition to the fruit trees provided in an earlier stage of the project.
656	CS: ACE: Community Empowerment	Community-led placemaking: (Flatbush) Spatial Priority Area	Engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation. Strengthen community-led placemaking and planning initiatives within the SPA area. Develop innovative ways to engage with communities that have not traditionally participated in council decision-making.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Completed	Green	The Flatbush Spatial Priority Area (SPA) team has not met in Q3. In Q3 the strategic broker connected with different communities in Flatbush. Some of the issues raised by these communities such as lack of adequate transport and safety will be taken to the SPA team when it meets next. Please refer to commentary in activity ID 591 for an update on the neighbourhood support group in Flatbush.	The Flatbush Spatial priority Area team has not met in Q4. This quarter staff continued to work on the issues raised by the Flatbush community around issues of safety, connectivity and transport. Please refer to activity ID 591 for an update on work with the Flatbush neighbourhood support group.
658	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (HW)	Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. Engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion. 2. Enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment. 3. Reporting back - to local board members on progress in activity areas 1 and 2. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Completed	Green	The strategic broker met with various community-focussed organisations, including Sowers Trust and Flatbush Salvation Army, to discuss working with them and other organisations in the different parts of Howick to deliver the 2018/2019 work programme. This is to build with intentionality a network of organisations that council can partner with and build capacity to deliver in 2018/2019.	The strategic broker worked with the Sowers Trust and East Health who will deliver four introduction to wellbeing workshops that will inform staff of the kinds of programmes that will be useful for communities. Salvation Army is also linked in to this work in the Flatbush area. The strategic broker continues to work with the Menzshed on finding a permanent building for them, they are operating out of a short term space that they could occupy.
665	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (HW)	Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following: • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori. Note: budget to develop the Māori responsiveness plan to be allocated from line item 592 - increase diverse participation.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Completed	Green	The Te Tahawai Marae has been developing their strategic plan over this quarter. The Marae organised a hui and explored their relationship with the community and with Edgewater College. The Marae will hold two more preparatory hui in Q4 and will then start to finalise their strategic plan.	Te Tahawai Marae have completed two workshops since the initial whānau engagement hui and drafted two of the three chapters that will make up the final plan. The vision statement and vision/direction section of the plan will be discussed at the upcoming workshop. This will be the last hui before a draft document to whānau is presented for consultation. A final strategic plan will be in place by the end of July 2018.

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326	CS: ACE: Community Places	Funding agreement - Anchorage Park Community House and Highland Park Community House	<p>A three year term agreement with Howick and Pakuranga Community House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Anchorage Park Community House and Highland Park Community House for the years 2017-2020, commencing 1 July 2017 and terminating 30 June 2020.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$81,710	Completed	Green	<p>Quarter Highlights:</p> <ul style="list-style-type: none"> - Upgrade of Highland Park Community House Clinic: new consultation table purchased and installed in the clinic to benefit Well Women and Counties Manukau Cervical Smear Clinics and any other medical service requiring a table. Three new chairs purchased, complete the upgrade to the clinic. These were purchased on advice by our Family Support and Psychiatric councillors to help clients feel more at ease and comfortable during their counselling sessions. - Anchorage Park: new programmes include a Plunket Chinese playgroup, Tamaki Cottage Herb Group, English classes, hypnobirthing classes. Also increased regular bookings from NZ Tamil Society and church groups. 	<p>The Howick and Pakuranga Community Houses Incorporated Board presented their annual update and 2018/2019 work programme to the Howick Local Board meeting on 17 May. The presentation was well received.</p> <p>Q4 highlights were:</p> <ul style="list-style-type: none"> - Age Concern ran their first Senior Citizens Driving Safety course onsite; - GeneNow ran two Waste Minimisation Workshops for the community to attend free of charge. Room hire fees were waived for these workshops; - Term one survey completed and returned with a 51 per cent return rate and 85 per cent client Excellent/Outstanding Room Hire experience at Highland Park; - During May/June - Mobile Breast Bus on site for three weeks with approximately 1000 women being screened during this time; - 3 x Counties Manukau Cervical Screening clinics took place with approx 105 women taking advantage of the free service.
352	CS: ACE: Community Places	Licence to Occupy and Manage - Anchorage Park Community House and Highland Park Community House	<p>A three year term with Howick and Pakuranga Community House Incorporated for operation of the Anchorage Park Community House:</p> <p>16S Swan Crescent, Pakuranga being Part Lots 235-238 DP49975 and Part Lot 63 DP 51944. Highland Park Community House 47R Aviemore Drive being Part Lot 527 DP 131513 and Lot 531 DP 117711 for the years 2017-2020, commencing 1 July 2017 and terminating on 30 June 2020</p> <p>i)Rent- \$1.00 plus GST per term if requested. ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.</p>	Q2	ABS: Opex	\$0	Completed	Green	Licence was agreed and signed in Q1.	Licence was agreed and signed in Q1.
375	CS: ACE: Community Places	Howick Information Service work programme delivery	Deliver the work programme of activities at the Howick Information Service with a focus on providing legal, social and community services for the seniors, youth, ethnic and wider communities. The work programme also includes the provision of information and directional services to tourists, visitors and locals and administrative costs of running a volunteer programme.	Q1;Q2;Q3;Q4	ABS: Opex	\$3,600	Completed	Green	Preparation and planning for exhibition by local artist Jane Allnatt is underway, to held between 6-14 April. 'Mindful Living' health programme started mid March and will end mid April. This course has already received 22 registrations. Weekly friendship and playing group interest is increasing with 12 participants now registered. Planning for ESOL classes has begun with Q4 implementation. Age Concern clinics continue to run at the centre along with the Justice of the Peace and Legal services which remain well used.	During Q4 the Howick Information centre staff have been planning for 2018/2019 in line with the service improvement plans. This included a workshop with the local board in April to discuss future service options. The local board indicated a preference for the Visitor Information Service focus to reduce and increased emphasis on the venue becoming a community hub.

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394	CS: ACE: Community Places	Community Venues HW - participation increase	Develop a network wide marketing strategy to increase participation within community venues in the Local Board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$0	Completed	Green	Action planning continues to increase awareness and participation across the network: - staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work - successful Google awareness campaign ran the month of February - new art work options have been developed with a refreshed awareness campaign to be run in Q4.	During Q4 staff have developed and implemented a new refreshed awareness campaign across the region. It went live during May with; an improved Google search function, digital display banners with in Facebook, OurAuckland May edition featured the campaign on the back page, digital screens went live also within Albert Street, Bledisloe House, Service Centres and Libraries. For the first time we are using an animated version of the artwork which is much more engaging and interactive. Through out 2017/2018, statistics illustrate the correlation between live campaigns and website driven awareness. Staff are currently developing further business plan opportunities and programmes of work for the 2018/2019 year.
396	CS: ACE: Community Places	Venue Hire Service Delivery - HW	Provide and manage venues for hire and the activities and opportunities they offer by: 1. managing the customer centric booking and access process 2. aligning activity to local board priorities through management of the fees and charges framework. These include whether: - activities contribute to community outcomes offered by not-for-profit and community groups, and/or - 50% of the activity participants are from the local board area, and/or - the activity is of religious ministry, and/or - the charge to participants is greater than \$5.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74% was self-service online bookings. For the local board area, the monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 62 per cent. The low rated questions are based around the cleanliness and maintenance of the venues. Staff are working more closely with Community Facility colleagues to audit the cleanliness of venues.	During Q4 hirer surveys continued to be sent out to all casual hirers and selection of regular hirers. The results show a combined facility hirer satisfaction of 68 per cent and a combined facility recommendation of 77 per cent for Howick. Booked hours have increased compared to the same period last year.
398	CS: ACE: Community Places	Hire fee subsidy - HW	Administer further fee subsidy of hire fee to specific groups funded by LDI.	Q1;Q2;Q3;Q4	LDI: Opex	\$25,000	Completed	Green	Staff updated the local board on fees and charges for FY19 including an update on the hire fee subsidy.	Completed
517	CS: ACE: Community Places	Howick information Service review and improvement plan	Engage an external provider to undertake a review (strategic / operational) of Howick Information Service and develop an improvement plan for further consideration, decision making and investment.	Q2;Q3;Q4	ABS: Opex	\$20,000	Completed	Green	Workshop booked with the local board for 12 April to discuss options identified prior to a report being prepared for a local board business meeting in Q4.	In April a workshop with the local board discussed future service options. The local board indicated a preference for the Visitor Information Service focus to reduce and increased emphasis on the venue becoming a community hub. An architect has been engaged to consider how to make the current space useable as a community hub with the aim of preparing a report to the local board about potential capex and opex costs.
223	CS: ACE: Events	Event Partnership Fund - Howick (Externally Delivered Events)	Funding to support community events through a non-contestable process. - Fencible Walk & Christmas Lights \$12,000(Howick Village Light Trust) - Christmas in Burswood \$2,250(Life & Growth Community Trust) - Botany Community Day \$5,000(Botany Life Community Trust) - Koanga Spring Festival \$4,000(Buckland's Beach Intermediate) - Christmas Walk Through \$5,000(Eastgate Christian Centre) - Howick Lions Water Safety Picnic \$1,400(Lions Club of Howick) - Neighbours Day \$400(Huntington Park Residents & Ratepayers Association) - Howick Fun Run \$2,250 (The Rotary Club of Howick) - Eye on Nature \$12,000 (Manukau Beautification Trust) Total \$44,300(Budget difference of \$21,050 to be drawn from grants budget)	Q1;Q2;Q3;Q4	LDI: Opex	\$44,300	Completed	Green	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.	The event Eye On Nature was cancelled in April due to adverse weather conditions. This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation is now due.

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225	CS: ACE: Events	Event Partnership Fund - Howick (Movies in Parks)	Programming and delivery of a Regional Movies in Parks series event. Funded as a line item from Events Partnership fund (non-contestable) up to \$12,000	Q3;Q4	LDI: Opex	\$12,000	Completed	Green	Trolls' was delivered on Saturday, 17 March at Lloyd Elsmore Park, Pakuranga. One of the most attended events of the series with approximately 2,500 attendees. Pre-movie entertainment included face painters, bubble show, bouncy castle, circus activities/workshops and sponsor activations. Two life sized Troll plushies were given away by the local board. The venue was at capacity, with discussion on new venue options for 2019 to be explored.	An event debrief report with highlights, recommendations and an outline of budget actuals has been provided to the local board. One movie was successfully screened and delivered in Q3.
227	CS: ACE: Events	Event Partnership Fund - Howick (Empowered Events Workshops)	Deliver a community focused programme of activities to support capacity and capability of community groups and organisations in the events space. Deliver at least two empowered event workshops with local event organisers to assist them in up-skilling in delivery of their events. Funding to support this programme is a line item taken from Event Partnerships Fund (non-contestable) for up to \$5,000.	Q1;Q2;Q3;Q4	LDI: Opex	\$5,000	Completed	Green	Workshop scheduled for Saturday 7 April. 10 people expected to attend.	A workshop was held on 7 April. 5 people attended.
228	CS: ACE: Events	Howick Pride of Place (Tamaki River Festival)	Delivery of Tamaki River Festival 2017	Q3;Q4	LDI: Opex	\$50,000	Completed	Green	Due to weather the event was postponed from Saturday 24 February to Saturday 24 March. The event was scheduled to be delivered, but on the morning of it was cancelled due to the amount of surface water at the reserve it made the site unusable and unsafe for us to proceed. Communication of this was quickly circulated via email with photos of the site included. A debrief report will be presented.	The Tamaki River Festival planned for delivery in Q3 did not go ahead due to weather - therefore cancelled. An event debrief report with recommendations and an outline of budget actuals due to sunk operational costs has been provided to the local board.
231	CS: ACE: Events	Pride of Place (Howick Chinese New Year Celebration)	Delivery of a Howick Chinese New Year Celebration event.	Q3;Q4	LDI: Opex	\$50,000	Completed	Green	The two events were delivered successfully in February, with Botany being the more popular out of the two. The debrief with the local board happened in March. The board want to keep both events and also do a Moon Festival in October, which is now being explored with options to be presented at the next workshop.	The Howick Chinese New Year event was delivered successfully in Q3. The Moon Festival is being planned for delivery 22 September 2018.
452	CS: ACE: Events	Citizenship Ceremonies - Howick	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$27,900	Completed	Green	The Civic Events team delivered four citizenship ceremonies over two occasions during Q3 with 575 people from the local board area becoming new citizens.	The civic events team delivered six ceremonies over two occasion during Q4 with 182 people from the local board area becoming new citizens.
459	CS: ACE: Events	Anzac Services - Howick	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$23,000	Completed	Green	Planning is well advanced for Anzac event(s) to be held in Q4.	Anzac Day was a huge success throughout the region with increased attendance numbers at all services
484	CS: ACE: Events	Local Civic Events - Howick	Delivering and/or supporting civic events within the local board area	Q1;Q2;Q3;Q4	LDI: Opex	\$5,000	Completed	Green	No activity occurred during the quarter as no local civic events are currently scheduled.	No activity occurred during Q4 as no civic events were scheduled.
1913	CS: ACE: Events	Howick Celebrated Citizens	Deliver an event acknowledging contribution and commitment to serve the Howick area.	Not scheduled	LDI: Opex	\$0	Completed	Green	Scheduling of this event has yet to be confirmed with the local board.	Deferred to 18/19 year and possibly delivered Nov/Dec
1914	CS: ACE: Events	Volunteer Recognition - Howick	Deliver a biennial event which recognises and honours contributions of volunteers to the local community. To be held in 2017/2018.	Not scheduled	LDI: Opex	\$11,000	Completed	Green	Scheduled for Q4 but awaiting confirmation from the board.	Planning under way and to be delivered in Q1 18/19 FY (28 July 2018)

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1915	CS: ACE: Events	Stockade Hill & Mainstreet Lights - Howick	Deliver an annual event to celebrate the lighting of the Stockade Hill Christmas tree lights. Includes musical entertainment from the local community. This event coincides with the Howick Village Business Association annual Midnight Madness in Picton Street.	Q2	LDI: Opex	\$35,000	Completed	Green	Activity was completed in Q2.	Activity was completed in Q2.
1916	CS: ACE: Events	Music Concert - Howick	Deliver a free music concert for local board residents	Not scheduled	LDI: Opex	\$35,000	Completed	Green	The Open Air Orchestra event, new to the Music in Parks series in 2018 was successfully delivered at Bell Park, Pakuranga. Due to very wet weather on the day, attendance was low of approximately 500 attendees. Those in attendance had a great night of live music and entertainment and it has been received positively. Local board funding contributed towards the total event budget.	The Open Air Orchestra event at Bell Park was delivered successfully in Q3.
Community Facilities: Build Maintain Renew										
2521	CF: Investigation and Design	24R William Roberts Rd, Pakuranga - redecorate interior	Redecorate the interior of the facility to ensure the facility remains fit for purpose Occupier: Alzheimers Centre	Q4	ABS: Capex	\$20,000	Deferred	Red	Current status: Physical work is currently being priced by contractors panel. Next steps: Award physical work and start scheduling of work program.	Will need to be carried forward into first quarter of financial year 19. Current status: Lack of response to initial tender required this job to be sent out for pricing again. Quotes have been received for work and negotiations are underway. Next steps: Receive final quote and assess the budget. Award if appropriate and the budget is sufficient.
2522	CF: Investigation and Design	690 Pakuranga Highway, Highland Park - replace fence and gate	Security breaches stipulate a more practical solution with the gate and fence at this site.	Q4	ABS: Capex	\$7,000	Deferred	Red	Current status: Scope of works is currently being reviewed for price submission. Next steps: Award physical works and schedule program of works. To be delivered by June 2018.	Delayed due to re-tender of physical works package. Works to be completed in first quarter of financial year 2018/2019. Current status: Physical works have been delayed due to having to be re-tendered. This is currently in progress and will be completed by the end of June. Next steps: Complete any negotiations and award works contract.
2529	CF: Investigation and Design	Greenmount Development - develop public access	New park development - \$332,481 (ABS Capex). Styak Lushington Park: Greenmount development project, develop public access - \$90,000 (Growth funding).	Q1;Q2;Q3;Q4	ABS: Capex;#Growth	\$422,481	In progress	Amber	Current status: Landfill closure plan still being negotiated between landfill operator and council Closed Landfill team. Land now expected to be vested in 2020. Additionally the Closed Landfill team have advised that on handover the land will require further testing and it may be some time beyond this before public are able to access the site. It is possible that preliminary development such as revegetation could start from 2020 onwards. Next steps: Commence detailed design, consenting and revegetation following site handover to council subject to Closed Landfill approvals.	Awaiting Landfill Operator's completion of site works to meet their resource consent requirements prior to handover to community facilities for development. A multi-year project. Current status: Landfill closure plan still being negotiated between landfill operator and council Closed Landfill team. Land now expected to be vested in 2020. Additionally the Closed Landfill team have advised that on handover the land will require further testing and it may be some time beyond this before public are able to access the site. It is possible that preliminary development such as revegetation could start from 2020 onwards. Next steps: Commence detailed design, consenting and revegetation following site handover to council subject to Closed Landfill approvals.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2534	CF: Investigation and Design	Howick - FY18 renew libraries furniture, fittings and equipment	Renewal of the furniture, fittings and equipment in the Howick Library	Q2;Q3;Q4	ABS: Capex	\$83,000	In progress	Amber	<p>Current status: This project is a combination of the furniture fixtures and equipment renewal, comprehensive renewal and CCTV upgrade.</p> <p>Next steps: Develop a scope and engage specialists to develop the scope of the renewal.</p>	<p>A multi-year project, progress slower than anticipated.</p> <p>Current status: Currently out to tender for an architect for the project.</p> <p>Next steps: Develop a preliminary design and take it to the local board for review.</p>
2535	CF: Investigation and Design	Howick - renew park paths and culverts 2017-18	Renew park paths and culverts in Mcleans Park	Q2;Q3;Q4	ABS: Capex	\$300,000	In progress	Amber	<p>Current status: Physical works is currently being priced.</p> <p>Next steps: Award physical works; work is estimated to start end of June.</p>	<p>A multi-year project, progress slower than anticipated. Delays due to reviewing the potential walkway surface options between aggregate and concrete and assessing potential renewals and maintenance cost between the two treatments.</p> <p>Current status: Scoping of track condition is completed, contract for the worst effected areas ready for tender mid-July 2018.</p> <p>Next steps: Award works for August start.</p>
2536	CF: Investigation and Design	Howick - renew park structures 2017-18 & 2018-19	Corta Bella Place Res, Galloway Park, Glenlea Park, Highland Park Library, Murphys Bush Res, Springs Road Res	Q4	ABS: Capex	\$20,000	Deferred	Red	<p>Current steps: Currently investigating and confirming park assets to be renewed. Next steps: Business case will be then be completed and project will be delivered by July 2018.</p>	<p>Staff changes have delayed the delivery of this work. Current status: Condition assessments have now been completed on Corta Bella Place, Galloway Park, Glenlea Park, Highland Park, Murphys Bush Reserve and Springs Road Reserve. Next steps: Scope of work will be defined with relevant consultants and budget estimates prepared to assess against approved funding. Work is estimated to be completed by end of September 2018 but this will be confirmed once scoping is complete.</p>
2545	CF: Investigation and Design	Mangemangeroa and Pt View - renew walkway and car park	Due to recent slips walkway and car park must be renewed	Q2;Q3;Q4	ABS: Capex	\$150,000	In progress	Amber	<p>Current status: Scope completed for walkway from carpark to esplanade entrance heading towards estuary inlet, awaiting contractor availability to complete Mangemangeroa.</p> <p>Next steps: Physical work in April 2018.</p>	<p>A multi-year project, progress slower than anticipated.</p> <p>Current status: Physical works have started, track from carpark to main track complete, progressing remediating slips for access.</p> <p>Next steps: Move material for slip works onto track, work through track repairs as weather allows.</p>
2549	CF: Investigation and Design	Ormiston College - new hockey turf with lights	Hockey artificial turf drainage irrigation lights	Not scheduled	Growth	\$50,000	Cancelled	Red	<p>Current status: Project is on hold. This project is in the very early stages and it is still to be determined if it proceeds or not. If a new hockey turf is to be constructed at Ormiston College this funding will be provided as a grant to the trust responsible for constructing the project.</p> <p>Next steps: Strategic assessment required.</p>	<p>Project has been cancelled as it is not yet a project. If a new hockey turf is to be constructed at Ormiston College funding will be provided as a grant to the trust responsible for constructing the project.</p> <p>Current status: Project cancelled.</p> <p>Next steps: New project will be created if this is confirmed in subsequent years.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2551	CF: Investigation and Design	Pakuranga Recreation and Youth Centre - replace lounge sliding doors	Replace the sliding door in the lounge area.	Q4	ABS: Capex	\$8,000	Deferred	Red	<p>Current status: Physical work is currently being priced by contractors panel.</p> <p>Next steps: Award physical work and start scheduling of work program.</p>	<p>Will need to be carried forward into first quarter of financial year 2019.</p> <p>Current status: Due to a lack of response to the initial tender this will need to be re-sent for pricing. As part of the negotiations with a neighbour and changes to the resource consent the final section of the wall will now only be completed at the end of November 2018. The design for this section is currently being updated. Building consent and physical works will follow from that.</p> <p>Next steps: Approach a new supplier and obtain pricing. Fast track the subsequent installation works.</p>
2556	CF: Investigation and Design	Ti Rakau Park - renew playground	Ti Rakau Park whole playground renewal. This project is carried-over from the 2016/2017 programme (previous ID 3000).	Q4	ABS: Capex	\$20,000	In progress	Amber	<p>Current steps: There was a delay in the engagement of the consultant for investigation and design. A consultant has now been engaged to undertake the investigation, consultation and design for the playground renewal. Next steps: Business case will be developed from the outcome of the investigation and design. The project is still on track for delivery in financial year 2018/2019.</p>	<p>A multi-year project, progress slower than anticipated. Current status: Consultation with park stakeholders and site investigations have been completed. Preliminary concept design is underway. Next steps: Seek stakeholder feedback on preliminary design.</p>
2851	CF: Investigation and Design	Howick Beach - renew boat ramp for coastguard FY18	Renew boat ramp - FY18 project.	Q1	ABS: Capex	\$56,000	Completed	Green	<p>Current status: Project completed.</p>	<p>Project completed.</p>
2891	CF: Investigation and Design	Howick - develop dog park	Develop dog park in Howick area, initial investigation and scoping to be approved prior to physical works. This project is carried forward from the 2016/2017 work programme, previous ID 4407.	Not scheduled	LDI: Capex	\$70,000	Cancelled	Red	<p>Current status: The local board revoked this project and budget allocation under resolution HW/2018/8 February 2018.</p> <p>Next steps: Council staff have been requested to report back to the board with suitable alternatives site options for off leash dog activities.</p>	<p>Project cancelled.</p> <p>Current status: Project cancelled as this has been revoked under resolution HW/2018/8.</p>
2936	CF: Investigation and Design	Bucklands Beach - develop walkway	Bucklands Beach Walkway Development This project is carried forward from the 2016/2017 work programme, previous ID 4037	Q1;Q2;Q3;Q4	Growth	\$70,000	On Hold	Red	<p>Current status: Project is on hold awaiting Auckland Transport one-way system feasibility study outcome.</p> <p>Next steps: Board to advise on how they wish to proceed with development of walkway either with or without one-way system.</p>	<p>Project is on hold. The development of the walkway options cannot proceed before Auckland Transport one-way system plans and consultation complete.</p> <p>Current status: Project is on hold following Auckland Transport's one-way system feasibility study. Discussion is required with local board on how they wish to proceed with development of walkway.</p> <p>Next steps: Workshop project with local board.</p>
2937	CF: Investigation and Design	Burswood Park - install bollards	This project is carried forward from the 2016/2017 work programme, previous ID 4501	Q1;Q2;Q3;Q4	LDI: Capex	\$30,000	Deferred	Red	<p>Current status: Additional funding granted. Physical works pricing received and handed over to project delivery.</p> <p>Next steps: These works will be undertaken after the current Burswood Park playground and drainage renewal project is complete. Refer sentient #17490</p>	<p>Weather and ground conditions may delay installation</p> <p>Current status: Works to be completed late June, weather dependent.</p> <p>Next steps: These works will be undertaken in line with the Burswood (Tamaki estuary) walkway.</p>
2939	CF: Investigation and Design	Burswood Park- install fitness stations	This project is carried forward from the 2016/2017 work programme, previous ID 4502	Q1;Q2;Q3;Q4	LDI: Capex	\$25,000	Completed	Green	<p>Current status: Project completed.</p>	<p>Project completed.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2972	CF: Investigation and Design	Fencible Walk Park - install chess table	This project is carried forward from the 2016/2017 work programme, previous ID 4504	Q1;Q2;Q3;Q4	LDI: Capex	\$5,000	Deferred	Red	Current status: Local board confirmed the location (rear and to the right of the area) at their December workshop, formally resolving to progress the project with allocated budget in February 2018. This project is in handover to project delivery. Next steps: Confirm the delivery timeframe to the local board and confirm once the table is installed. Expected to be installed April 2018.	Project to be carried forward into the new financial year for full delivery. Current status: During the scheduling of the production and installation of the chess table; a discussion with the supplier found that during a recent large scale restructure and clean out of their main facility they unfortunately included the mistaken disposal of moulds required to produce the concrete chess table. CF have since been working on an alternative chess table option to present back to the local board that could still be delivered within the original budget set, given the casting of new moulds would be too cost prohibitive. Next steps: Local board approval of the revised design is pending a workshop on 3 July 2018. Once approval has been given the steel inset could be produced and the table installed.
2994	CF: Investigation and Design	Glen House - renew heating and windows	Description of the work replacement of high-level windows and heaters. This project is carried forward from the 2016/2017 work programme, previous ID 3642	Not scheduled	ABS: Capex	\$28,300	Cancelled	Amber	This project is cancelled as all works were completed under other projects for Glen House.	Project bundled and completed under different projects for Glen House. Current status: This project is cancelled as all works were completed under other projects for Glen House.
3064	CF: Investigation and Design	Macleans Park - development stage 2	This project is carried forward from the 2016/2017 work programme, previous ID 4408	Q1;Q2;Q3	LDI: Capex	\$100,000	Completed	Green	Current status: Project completed.	Project completed.
3184	CF: Investigation and Design	Save the Children Shop - Make fit for purpose	Save the Children Shop minor upgrade This project is carried forward from the 2016/2017 work programme, previous ID 3643	Q2	ABS: Capex	\$11,860	On Hold	Red	Current status: Project has been placed on hold. Next steps: The project will be re-scoped once the new leaseholder is confirmed.	The works were placed on hold due to local board making a decision on the space. Current status: Project has been placed on hold. Next steps: The project will be re-scoped once the new leaseholder is confirmed.
3291	CF: Investigation and Design	Burswood Esplanade - develop walkway - stage 2	Create a 10-15 kilometre network of shared paths along the edge of the Tamaki Inlet which once complete will link to the Rotary Walkway. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme.	Q1;Q2;Q3;Q4	Growth	\$0	In progress	Green	Current status: Physical works awarded and works to start 3 April 2018 on site. Next steps: The construction program is planned from April to July 2018 dependent upon the weather.	Current status: The path is 80 per cent complete, though final remediation may be delayed due to ground conditions. Planting is also proceeding. Next steps: Finalise path completion dependent on weather conditions. Complete planting July / August.
3310	CF: Investigation and Design	Howick LDI - Heritage - install interpretative signage	Install interpretative signage. This project is carried-over from the 2016/17 programme.	Q1;Q2;Q3;Q4	LDI: Capex	\$20,000	In progress	Amber	Current Status: The local board has directly engaged an external project manager to manage this project. The project manager will provide updates on the status of the project directly to the local board.	The local board have directly engaged an external project manager. Current status: Design work undertaken externally. Next steps: Internal review to confirm design acceptability.
3448	CF: Investigation and Design	Shelly Park - stabilise cliff with soil nails (Shelly Park Cruising Club)	Stabilise cliff top with soil nails	Q3;Q4	ABS: Capex	\$300,000	In progress	Amber	Current status: Initial meetings have been held with the geotechnical consultant and further investigation needs to be carried out. Next steps: Once investigation is completed, design will be commence.	A multi-year project, progress slower than anticipated. Current status: Initial site assessment and report has been completed and ground investigations and site survey are currently being undertaken. Next steps: Commence detailed design once ground investigation is complete.

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3535	CF: Investigation and Design	Uxbridge Arts and Culture Centre - install acoustic panels and air conditioning system	Install acoustic panels into studios as originally intended and install an air conditioning system in the parts of the building that don't have it.	Q4	LDI: Capex	\$110,000	Deferred	Red		<p>Project to be carried forward into the new financial year for full delivery.</p> <p>Current status: There were delays with staff leaving council, however the project is now in delivery phase. The main contractor is pricing for improvement of the entranceway. Next steps: Once pricing is confirmed, the physical works can then be scheduled and executed accordingly, in consultation with the centre manager.</p>
3537	CF: Investigation and Design	Bucklands Beach - install fishing line bins	Install fishing line bins at Bucklands Beach as part of a community led pilot.	Q4	LDI: Capex	\$2,000	Deferred	Red		<p>Project to be carried forward into the new financial year for full delivery.</p> <p>Current Status: The fishing line bins are ready to be installed. Currently working through the required signage/stickers on the bins with operations.</p> <p>Next step: Expected installation early July, with the required signage.</p>
3538	CF: Investigation and Design	Bramley Reserve - improve ongoing surface water issues	Improvements to the ongoing surface water issues at Bramley Reserve.	Q4	LDI: Capex	\$20,000	Completed	Green		Project completed.
3557	CF: Investigation and Design	Compass Pt Reserve - install fence	Installation of fence	Q4	ABS: Capex	\$15,000	Deferred	Red		<p>Project to be carried forward into the new financial year for full delivery.</p> <p>Current status: This project needs a new fence installed so people do not use the area where the ground is unstable and unsafe. The area for the fence has been identified and a specification and quotation has been received and is within budget parameters. Next steps: Project will now move to delivery phase.</p>
3558	CF: Investigation and Design	Howick Beach - install gabion wall at entrance - 1 Marine Parade	Install gabion wall at entrance of Howick beach	Q4	ABS: Capex	\$20,000	In progress	Amber		<p>A multi-year project, progress slower than anticipated.</p> <p>Current status: Design in progress, likely to be completed in July 2018.</p> <p>Next steps: Complete design then issue to contractor for pricing. Construction likely to commence in September, subject to agreement from owners of buried services.</p>
3563	CF: Investigation and Design	Pohutukawa Avenue Esplanade Reserve - install stairs	Install stairs to ensure fit for purpose and allow for maintenance access	Q4	ABS: Capex	\$75,000	Deferred	Red		<p>Project to be carried forward into the new financial year for full delivery. Current status: Initial inspections were completed, procurement of structural engineer has commenced. Next steps: Complete procurement of structural engineer. Conduct site survey.</p>
3566	CF: Investigation and Design	Point View Reserve - replace retaining wall	Replace the failed retaining wall	Q4	ABS: Capex	\$100,000	In progress	Amber		<p>A multi-year project, progress slower than anticipated.</p> <p>Current status: Ground investigation works, and survey are underway, and it is estimated to be completed in mid-July.</p> <p>Next steps: Design is estimated to be completed in late July. This project will be amalgamated with other retaining wall projects for tender, tender process will commence in August. It is anticipated that all construction works will be completed in late November 2018.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3567	CF: Investigation and Design	Shelly Park Reserve - install retaining wall	Installation of retaining wall	Q4	ABS: Capex	\$60,000	Deferred	Red		<p>Project to be carried forward into the new financial year for full delivery.</p> <p>Current status: Geotechnical team is currently scoping this work which will carry over into next financial year 2019. Initial survey and investigation have been done which has revealed the soil nails solution may not be the best option. Further development of the best option is underway with the consultant.</p> <p>Next steps: Once investigation is completed, design will commence and a budget estimate will be done.</p>
944	CF: Operations	Howick: Tree and green asset planting programme FY17/18	Continuation of planting initiatives in Huntington Park	Q1;Q2;Q3;Q4	LDI: Opex	\$50,000	Deferred	Red	Seeking clarification on what this project envisaged i.e is it the suburb of Huntington Park being referenced or the park itself that does not seem big enough to support such level of planting	0
1634	CF: Operations	Howick Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Green	<p>The third quarter started with another weather event in January and February. This resulted in a prioritised programme to remove storm debris and cordon off areas that were a Health and Safety risk at some of our beaches. Immediate emergency works were carried out at Mellons Bay and Cockle Bay. There has been significant damage on the coast as a result of the storms, which we are working through and sand monitoring is also underway at local beaches as a follow on from the storms. The warm wet weather has created an environment that has led to an early grass growth flush. The increased grass growth took the contractors by surprise and they were not in a position to keep up with the required mowing which caused another decline in service levels. We are working with the contractor to resolve this and any on-going issues related to this to ensure they have ability to stay on top of the contract requirements. Our contractor has submitted an Improvement Plan that identifies how they will be dealing with increased growth and wet weather without dropping service levels. A focus for this quarter has been the integrated approach to the contract, in particular litter and rubbish removal. With the public out and about utilising our facilities, rubbish at our sites has increased as has the frequency of rubbish bin emptying and also loose litter pick ups.</p>	<p>The fourth quarter of the year has seen a couple of substantial storm events. This has resulted in a continued prioritised programme to remove storm debris and cordon off areas that were a health and safety risk at some of our beaches, buildings and reserves in Howick. Our contractors have submitted a plan on how they intend to manage the reserves over the winter months to ensure that the sites are kept clean and tidy and mown. We are continuing to work with the contractor to focus on ensuring an integrated approach in all areas that they are responsible for in Howick. We have had a focus on overdue works and by the end of June will have largely completed these. Moving into the new financial year we expect to have delivery of operational works within expected timeframes. During April we had a large focus on Anzac Day preparations ensuring that all of our sites were prepared for the public services. Our contractors have received many positive comments from the Howick community and facility users over the past few months.</p>

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3484	CF: Operations	Howick Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$854,389	In progress	Green	There has been a focus over the summer months on accessing parks and reserves to complete scheduled and response work that are inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that saw a spike in requests for service. Over the two day weekend of the storm we received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March provided additional challenges with the odd tree failure due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual.	The fourth quarter was dominated by the effects and subsequent clean up resulting from the April storm. The severity of the damage is arguably the most extensive that has been seen in recent years since cyclone Bola. Region wide we received 5000 requests for service during one week following the storm which is the same volume we usually receive over a three month period, with high volumes continuing since then. Any one of these individual jobs could be a significant amount of work in its own right. This has had a significant impact on scheduled maintenance with planned work needing to be deferred. All urgent and safety critical sites have been addressed however there is still some instances of minor debris in streets. Some of the parks site clean up is complicated by poor ground conditions. The appearance of some streets is being effected by residents who have dragged private vegetation onto street berms. Council does not offer a service to remove private vegetation. This is being followed up by Waste Solutions as illegal dumping. Replacement tree planting has commenced and will continue through June/July with a final mop up being completed in August.
3485	CF: Operations	Howick Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$265,499	In progress	Green	The key focus for the third quarter has predominately been high value park pest plant control. Other activities of focus have included; undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The amount of Requests for Service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues.	The fourth quarter has been focused on completing the scheduled works programme. Final round of animal pest control, the second round of pest animal monitoring and follow up pest plant control have been the main activities. Planting opportunities have been assessed, plants secured, planting site preparation undertaken with planting likely being undertaken in early July. High Value Site Assessment Reports are being revised post final pest plant control rounds. These will include updated polygon boundaries and updated pest animal monitoring lines. Requests for services received remain steady with most requests for rat and possum control. Wasp control requests have decreased throughout the region over the quarter.
2524	CF: Project Delivery	Sportsfield Turf Farming	Couch grass trials for use in sport parks across the region.	Q1;Q2;Q3;Q4	Growth	\$36,000	In progress	Amber	Current status: Turf required for Madills Farm upgrade. Full facilities contractors will reinstate turf after removal. Next steps: Review viability of using Barry Curtis Park as a turf farm as usage of fields increases.	A multi-year project, progress slower than anticipated. Current status: Turf has been removed for Madills Farm project. Next steps: Reinstate areas where turf was removed.
2527	CF: Project Delivery	Blyton Lane - renew playspace	Blyton Lane Reserve play equipment renewal. This project is a continuation from the 2016/2017 programme (previous ID 2969).	Q1	ABS: Capex	\$94,000	Completed	Green	Current status: Project completed.	Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2528	CF: Project Delivery	Cascade Walkway renewals	Cascade Walkway No. 3 (Gosford), Cascade Walkway No. 7 (Orinda Cr) bridge, play equipment and wall renewal. This project is a continuation from the 2016/2017 programme (previous ID 2972).	Q1;Q2;Q3;Q4	ABS: Capex	\$90,000	In progress	Amber	<p>Current status: A contractor is currently being procured to carry out the works.</p> <p>Next steps: The pathway renewal component of this project is scheduled to commence in April and be completed by June 2018. Prepare a design for the playground renewal.</p>	<p>Delay due to due to scope clarifications. A multi-year project.</p> <p>Current status: A contractor is being procured to carry out pavement and structure renewal works identified for the 2017/2018 year.</p> <p>Next steps: Carry out the footpath pavement renewal works and structure repairs as scoped by 30 June 2018 and scope footpath pavement renewal locations for 2018/2019 works.</p>
2530	CF: Project Delivery	Eastern Beach - renew playspace	Eastern Beach Playground Park play equipment renewals. This project is a continuation from the 2016/2017 programme (previous ID 2974).	Q1;Q2;Q3;Q4	ABS: Capex	\$170,000	Deferred	Red	<p>Current status: Detailed design is complete and consents have been lodged. Procurement is underway for playground equipment and construction works.</p> <p>Next steps: Complete procurement for physical works and start construction by mid-April 2018.</p>	<p>Project construction works delayed due to contractor resourcing issues.</p> <p>Current status: Physical works are programmed to start in early July 2018. Start of works has been delayed due to contractor resourcing issues.</p> <p>Next steps: Complete physical works by end of September 2018.</p>
2531	CF: Project Delivery	Flat Bush - develop walkway and cycleway paths	Create a 32 kilometre network of shared walk and cycleways throughout the Flat Bush area. This project is a continuation from the 2016/2017 programme (previous ID 519).	Q3;Q4	ABS: Capex	\$335,900	In progress	Amber	<p>Current status: The next section of development located at 242-256 Flat Bush School Road was presented to the local board in March. Next steps: Coordinate network plan with upcoming Greenways Plan and Auckland Transport cycleways network.</p>	<p>A multi-year project, progress slower than anticipated. Current status: Current joint efforts are underway for a cycleway bridge connection at 242-256 Flat Bush School Road. This is another section in the network scheme for the Howick Greenways Plan. Next steps: Council staff are coordinating this bridge effort and will be looking for final acceptance with local board before October 2018.</p>
2532	CF: Project Delivery	Flat Bush - develop multi-purpose facility	Design and construction of new library and multi-use community facility. This project is a continuation from the 2016/2017 programme (previous ID 1936).	Q1;Q2;Q3;Q4	ABS: Capex	\$481,854	In progress	Amber	<p>Current status: Planning underway with Panuku on programme delivery timeframes and understanding the impacts of recent developments in the wider Ormiston Town Centre construction programme.</p> <p>Next steps: Review consultant's contracts, site due diligence and revised cost estimates.</p>	<p>Delays due to alignment with the property developer's timelines may occur. On-going liaison with Panuku and the property developer to occur. Scope rationalisation has taken place to determine the bare minimum adequate scope to enable delivery within current budget. A multi-year project.</p> <p>Current status: Strategic assessment due to be handed over to Community Facilities to allow procurement for design services.</p> <p>Next steps: Review consultant's contracts and reactivate or begin procurement for new professional services contract.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2533	CF: Project Delivery	Glenlea Park - renew assets	Glenlea Park wall and wheel stop renewal. This project is a continuation from the 2016/2017 programme (previous ID 2975).	Q1;Q2;Q3;Q4	ABS: Capex	\$112,000	Deferred	Red	<p>Current status: Technical drawing is currently be reviewed for pricing.</p> <p>Next step: Schedule physical works to be delivered.</p>	<p>Remaining physical works will be undertaken in early financial year 2019 due to identified condition of retaining wall.</p> <p>Current status: There are two key structures being addressed. The first is a low retaining wall around the large specimen trees at the main entrance from Matthews Road. Works to secure this asset are now completed. The second key structure is the barrier which runs along the top of the retaining wall parallel to Matthews Road. Consideration needs to be given to the retaining wall itself to see if it requires any attention at the same time. Previous assessments have given the structure a life span of five years. A consultant has been engaged to provide a cost proposal for replacing the deteriorating retaining wall at the same time as the safety barrier.</p> <p>Next steps: Determine if the second retaining wall requires any attention at the same time as the barrier is repaired. If it does then the budget needs to be reviewed to ensure funding is available to complete this. Proceed with procurement based on the outcome of the asset and budget review.</p>
2537	CF: Project Delivery	Howick - renew furniture FY17-18	Beechdale Park, Blanche Park, Blundell Park, Bucklands Beach Domain, Galloway Park, Glennandrew Park, Highland Park, Kilkenny Park, Marrendallas Park, Mission Heights Reserve, Salford Park, Stanniland Park, Ti Rakau Park Furniture Renewals. Note this item replaces items 2978 and 2970. This project is a continuation from the 2016/2017 programme (previous ID 3656).	Q1;Q2	ABS: Capex	\$48,833	Completed	Green	Current status: Project competed.	Project completed.
2538	CF: Project Delivery	Howick - renew paving FY17	Bard Place Reserve, Barry Curtis Park, Beechdale Park, Bell Reserve, Cascade Walkway No 3 (Gosford), Cascade Walkway No 4 (Kookaburra), Cascade Walkway No 5 (Millhouse), Clydesdale Park, Cockle Bay Domain, Glenmore Road Tennis Courts, Half Moon Bay Walkways, Highland Park, John Gill Park, Kaniere Park, Kellaway Drive Reserve, Kilkenny Park, Logan Carr Reserve, Mattson Road Esplanade Reserve, Millhouse Park, Neil Morrison Park, Orangetown Park (Northpark Ave), Rogers Park, Santa Cruz Park (cnr Santa Ana), Somerville Park, Tarnica Park (Bowscale Place Reserve), Ti Rakau Park, Waka Aranga Creek Reserve, Whaka Maumahara Path, Blue Gum Park, Blundell Park, Bowscale Place Reserve Walkway, Caithness Park, Clydesdale Park, Corta Bella Place Reserve, Edendale Park, Murvale Reserve Path Renewals. NOTE: This item replaces items 2979 and 2980. This project is a continuation from the 2016/2017 programme (previous ID 3649).	Q1	ABS: Capex	\$52,328	Completed	Green	Current status: Project completed.	Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2539	CF: Project Delivery	Howick - renew playspace FY17-18	Robin Brooke Park, Bucklands Beach and Megan Park playspace & equipment renewal. This project is a continuation from the 2016/2017 programme (previous ID 3658).	Q1;Q2;Q3;Q4	ABS: Capex	\$180,000	Completed	Green	Current status: Megan Park physical works to be completed by early May 2018. Next steps: Project to be completed.	Project completed.
2540	CF: Project Delivery	Howick Recreation Centre - comprehensive renewal	Comprehensive upgrade of facility. Year one design and consent and year two is physical works. This project is a continuation from the 2016/2017 programme (previous ID 4364).	Q4	ABS: Capex	\$440,000	In progress	Amber	Current status: Scope of works is currently being reviewed by tender panel for price submission. Next step: Award and schedule works.	A multi-year project, progress slower than anticipated. Current status: An asbestos and seismic survey of the building is being undertaken. Next steps: Go to tender for professional services for a design for the roof and air conditioning system replacements.
2541	CF: Project Delivery	Howick - renew structures FY17-19	Howick Recreation Centre, Murvale Reserve, Pandora Pak, Sheffield Place Reserve Step and Wall, Howick Beach, Howick Domain, Kanieri Park, Mcleay Reserve, Pakuranga Town Centre and Library, Whaka Maumahara Bridge and Wall, Corta Bella Place Reserve, Galloway Park, Glenlea Park, Highland Park Library, Marrott Court Village, Murphys Bush Reserve, Springs Road Reserve Wall, Barrier and Bridge Renewals. Note this item replaces items 2987, 2988 and 2989. This project is a continuation from the 2016/2017 programme (previous ID 3652).	Q1;Q2;Q3;Q4	ABS: Capex	\$79,388	Completed	Green	Current status: Project completed.	Project completed.
2542	CF: Project Delivery	Howick - renew toilets FY17-19	Bramley Drive Reserve and Mellons Bay toilet renewals. This project is a continuation from the 2016/2017 programme (previous ID 2990).	Q1;Q2;Q3;Q4	ABS: Capex	\$405,710	Deferred	Red	Current status: A designer has been engaged and is currently preparing design documents for the local board to review. Next steps: Submit the preliminary design to the local board for approval and then engage a contractor to carry out the work. This project is currently scheduled to be completed by the end of June 2018 though this date may have to be pushed out depending on what the geotechnical engineers find during their investigations at Mellons Bay.	Project to be carried forward into the new financial year for full delivery. Current status: The design for the Farm Cove Reserve toilet block has been reviewed by the local board. The specifications are currently being finalised so the work can go out to tender for a contractor. The Mellons Bay toilet block design has been reviewed by the board and they have requested that Auckland Council further investigate the option of renewing the existing structure instead of replacing it. This alternative is currently being prepared by the engineer and architect on the project. Next steps: Procure a contractor to carry out the works at Farm Cove Reserve.
2543	CF: Project Delivery	Lloyd Elsmore Park Leisure Centre - comprehensive renewal	Upgrade of Hiwall air-conditioning in group fitness studio; upgrade of poolside mens, womans and family changing rooms; LED upgrade replacing many of the lights throughout the facility; complete tiling of steam room; renew spa inlet jet pipework; renew splash pool leak; replace skylights in the main pool hall; repaint bleachers; replace three variable speed drives units; replace diatomaceous earth socks; replace gym carpets; refit gym changing rooms; renew membrane roof on main pool hall; back up plant room pumps and renew spin studio carpet. This project is a continuation from the 2016/2017 programme (previous ID 207).	Q1;Q2;Q3;Q4	ABS: Capex	\$317,857	In progress	Amber	Current status: Currently reviewing designs and scheduling for the final stage of this project. Next steps: Start physical works during the center's shutdown period - estimated completion is set for end of August 2018.	A multi-year project, progress slower than anticipated. Current status: Some minor physical works are underway. Next steps: Project close out.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2544	CF: Project Delivery	Lloyd Elsmore Park - renewals	Lloyd Elsmore Park Basecourse, car park surface, cricket nets, paths, play equipment, wall, rubbish bin, skatepark and sportsfield renewals. This project is a continuation from the 2016/2017 programme (previous ID 2992).	Q1;Q2;Q3;Q4	ABS: Capex	\$400,000	Completed	Green	Current status: Project completed.	Project completed.
2546	CF: Project Delivery	Marine Parade Esp - renew structure and furniture	Marine Parade Esplanade Reserve fence and stair renewal. This project is a continuation from the 2016/2017 programme (previous ID 2995).	Q1;Q2;Q3;Q4	ABS: Capex	\$41,000	Deferred	Red	Current status: Tree resource consent has been approved. Additional resource consent criteria have been identified requiring a full resource consent application which will result in a delay to the delivery of this project. Next steps: Prepare the additional documents required for the resource consent application. This project is now scheduled to be completed by July 2018.	Delay due to consenting issues. Current status: Tree resource consent has been approved. In approving the tree consent additional resource consent criteria were identified due to the location of the works within the coastal environment and a sensitive ecological area. Next steps: Obtain land use resource consent and procure a contractor. Due to the location of the works within the coastal environment and topography, the works need to be undertaken outside of the winter months.
2547	CF: Project Delivery	Murphys Bush Reserve - develop park	General park development to support subdivision growth	Not scheduled	Growth	\$500,000	Cancelled	Amber	Current status: This project record is cancelled and merged with Ostrich Farm sports park development.	Project was merged with another activity line; Ostrich Farm - sand slits, drainage, irrigation and Murphys Bush Reserve - design and consent. Please refer to SharePoint ID #2550 for commentary details. Current status: This project record is cancelled and merged with Ostrich Farm sports park development. The masterplan for Ostrich Farm will consider the neighbouring development at Murphys Bush Reserve, in terms of parking and access ways.
2548	CF: Project Delivery	Murvale Reserve - renew track	Murvale Reserve track renewals. This project is a continuation from the 2016/2017 programme (previous ID 4053).	Q1	ABS: Capex	\$35,256	Completed	Green	Current status: Project completed.	Project completed
2550	CF: Project Delivery	Ostrich Farm - sand slits, drainage and irrigation - design and consent	Sand slits, drainage, irrigation and lights. This project is a continuation from the 2016/2017 programme (previous ID 1483).	Q1;Q2;Q3;Q4	ABS: Capex	\$151,925	In progress	Amber	Current status: Nearing the completion of a needs assessment and establishing an updated design programme due in March 2018. Next steps: Once the design programme is confirmed, staff will engage consultants to update the site plan and move toward a developed design.	Timing of works may be impacted relating to surrounding developments and release of infrastructure. A multi-year project. Current status: Staff are reviewing contamination records and coordinating with Panuku for adjacent housing installations. Next steps: Await results of contamination research and finalise scope of work. This will be taken to the market to secure a consultant for design work.
2552	CF: Project Delivery	Pakuranga Sailing Club renewal	Bramley Drive Reserve boat ramp, fence, fitness station, bridge, seawall and step renewal. This project is a continuation from the 2016/2017 programme (previous ID 2998).	Q1;Q2;Q3;Q4	ABS: Capex	\$325,000	In progress	Amber	Current status: Condition assessment underway to determine level of renewal required, next stage and recommended works. Design to commence once complete. Next steps: Engineering consultants will be engaged to commence design and scoping.	A multi-year project, progress slower than anticipated. Current status: Environmental and engineering consultant has provided condition assessment and options report. They are currently finalising conceptual drawings including steps, ramp and outfalls which will provide a clear understanding of the recommended options which will then be presented to the local board for their consideration and approval. Next steps: Engineering consultants will be engaged to commence design solution on preferred option.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2553	CF: Project Delivery	Panmure Bridge to Highbrook - develop walkway	Part of the Howick coastal walkway development. This project is a continuation from the 2016/2017 programme (previous ID 4057).	Q1;Q2;Q3;Q4	Growth	\$580,000	Deferred	Red	Current status: Physical works is currently underway. Next steps: Completion of projects is estimated to be end of April 2018.	Project to be carried forward into the new financial year for full delivery. Current status: Due to bad weather the project encountered delay. Some minor works are underway. Next steps: Project close out.
2554	CF: Project Delivery	Flatbush Playspace Development	Development of new playgrounds in Flatbush area. This is allocated to the development of Dunkineely Reserve. This project is a continuation from the 2016/2017 programme (previous ID 2810).	Q1;Q2;Q3;Q4	ABS: Capex	\$112,096	Deferred	Red	Current status: Detail design of the playspace is in the same layout except it has been rotated 90 degrees as a result of the new existing pathway. Next steps: Tender documentation to be released for physical work.	Project to be carried forward into the new financial year for full delivery. Current status: There has been a delay during detail design stage. The playground layout is the same accept it has been rotated 90 degrees due to fit with the new pathway that has been constructed recently. Next steps: Tender documentation to be released for physical work.
2555	CF: Project Delivery	Tamaki Bay Drive Reserve - renewal	Riverina Place Esplanade Reserve wheel stop and Tamaki Bay Drive Reserve basecourse and seawall renewal. This project is a continuation from the 2016/2017 programme (previous ID 2999).	Not scheduled	ABS: Capex	\$190,000	Cancelled	Red	Current status: This project was cancelled with advice from the coastal team as they would like to observe this further and use this funding for other prioritised coastal projects.	Project has been cancelled and funding has been used for other prioritised coastal projects. Current status: This project was cancelled with advice from the coastal team as they would like to observe this further and use this funding for other prioritised coastal projects.
2557	CF: Project Delivery	Tiraumea Park - renew coastal asset	Tiraumea Park seawall and sign. This project is a continuation from the 2016/2017 programme (previous ID 3001).	Q1;Q2	ABS: Capex	\$454,000	Completed	Green	Current status: Stage two cancelled as coastal renewal was addressed during stage one.	Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2825	CF: Project Delivery	Barry Curtis Park - implement Master Plan	Delivery of Barry Curtis Park Master Plan. Complete Southern building toilet and changing rooms. Construct John Walker promenade along Chapel Road. Install lights on field five and six and construct new carpark along Flat Bush School Road. This project is a continuation from the 2016/2017 programme (previous ID 2776). This item replaces items 2526, 2525 and 2523	Q1;Q2;Q3;Q4	ABS: Capex	\$2,200,000	In progress	Amber	1. John Walker Promenade along Chapel road - southern end. Current status: Physical works underway. Next steps: Works planned to complete by July 2018. 2. Flatbush School road - Sport fields toilet and change rooms Pavilion. Current status: Building completed, practical completion certificate issued March 2018, outside landscape works started early March 2018. Next steps: outside landscape works planned to be completed by August 2018. 3. Southern John Walker Promenade Development along Link Road / Stancombe Road and bridge. Current status: Detail design works in progress with Auckland Transport. Next steps: Finalise physical works resource consent documents with Auckland Transport. Update from Auckland Transport that construction to start October 2018. 4. Sport fields, Park Road and main walkways lighting. Current status: Lighting installation works started March 2018. Next steps: Complete installation of sport fields #5 lights in April 2018. 5. Road berm path along Flat Bush School Road (incorporated with Carpark development along Flatbush School Road #6): Current status: Finalise alignment and undertake construction. Next steps: Complete path installation planned June 2018. 6. Carpark development along Flatbush School Road: Current status: Developed design underway. Next steps: Physical works planned to be completed by March 2019.	A multi-year project, progress slower than anticipated. 1. John Walker Promenade along Chapel road - Southern end. Current status: Physical works underway. Next steps: Works planned to complete August 2018. 2. Flat Bush School Road - Sport fields toilet and change rooms pavilion. Current status: Building completed, practical completion certificate issued March 2018, outside plaza area landscape works started early March 2018. Next steps: Outside plaza area landscape works planned to complete by August 2018. 3. Southern John Walker Promenade Development along Link Road / Stancombe Road and bridge. Current status: Detail design works in progress with Auckland Transport. Next steps: Finalise physical works resource consent documents with Auckland Transport. Update from Auckland Transport that construction to start October 2018. 4. Sport fields, Park Road and main walkways lighting. Current status: Lighting installation works underway, sport fields number five and six installation completed May 2018. Next steps: Complete lighting installation of Park Road and walkways July 2018. 5. Road berm path along Flat Bush School Road (incorporated with carpark development along Flat Bush School Road. Current status: Finalise alignment and undertake construction. Next steps: Complete path installation planned with carpark construction works to start September 2018. 6. Carpark development along Flat Bush School Road. Current status: Developed design underway. Next steps: Physical works planned to be completed by March 2019.
2935	CF: Project Delivery	Farm Cove Reserve - install BBQ area	Purchase and installation of an electric BBQ. A partnership project with Rotary. This project is carried forward from the 2016/2017 work programme, previous ID 4406. Funding Source: LDI – Fully Funded with Rotary contributing \$13k (paid). Funding Year: FY17 \$13k and FY18 \$5k, plus Rotary paid half of invoice for the sum of \$13k.	Q1	LDI: Capex;#External funding	\$31,000	Completed	Green	Current status: Project completed.	Project completed.
2938	CF: Project Delivery	Burswood Park - renew footpath, playground and drainage	Renewal of Playground and remedy drainage issues This project is carried forward from the 2016/2017 work programme, previous ID 2971	Q1;Q2;Q3;Q4	ABS: Capex	\$319,977	Completed	Green	Current status: Drainage project - physical work is nearly complete. Playground completed. Next steps: Physical works to be completed for drainage project by the end of April.	Project completed.
3018	CF: Project Delivery	Howick - renew car park	Car park renewals at Murphy`s Bush Reserve & Nixon Centennial Park & Riverhills Park & Star Of The Sea Reserve & Ti Rakau Park This project is carried forward from the 2016/2017 work programme, previous ID 2976	Q1;Q2;Q3;Q4	ABS: Capex	\$60,000	Completed	Green	Current status: Covers multiple sites. River Hills car park renewal is complete. Design is underway for Nixon Centennial. Lloyd Elsmore Park resurfacing design has been completed and the tendering process has been initiated. Next steps: Tender physical works.	Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3019	CF: Project Delivery	Howick - renew play space FY17	Various Play renewals in Howick This project is carried forward from the 2016/2017 work programme, previous ID 2984	Q1;Q2;Q3;Q4	ABS: Capex	\$161,000	Deferred	Red	Current status: The fitness equipment for Bramley Drive Reserve has been purchased and is currently being manufactured. This will be installed by mid-April 2018. A preliminary design for the Blundell Park playground has been prepared and will be taken to the local board for review in April. Next steps: Install the fitness equipment at Bramley Drive Reserve. Finalise the design for the playground at Blundell Reserve.	Project to be carried forward into the new financial year for full delivery.Current status: The fitness equipment for Farm Cove Reserve has been installed. The design for the Blundell Reserve playground has been approved by the local board and the work is currently out to tender. The basketball hoop and pole for Howick Domain has been procured and will be installed by the end of June 2018. Next steps: Award the contract for the Blundell Reserve playground and set a date for the installation. This is scheduled to be delivered in June, but may not finish until July.
3021	CF: Project Delivery	Howick Domain - install fitness equipment	This project is carried forward from the 2016/2017 work programme, previous ID 4509	Q1	ABS: Capex	\$6,000	Completed	Green	Current status: Project completed.	Project completed.
3022	CF: Project Delivery	Howick Snakes and Ladders Park - renew slide	This project is carried forward from the 2016/2017 work programme	Q1	ABS: Capex	\$30,000	Completed	Green	Current status: Project completed.	Project completed.
3057	CF: Project Delivery	Lloyd Elsmore Park - renew skate park	Renewal improvements to skate park, to attract better use from out of date asset. This project is carried forward from the 2016/2017 work programme, previous ID 4050	Q1;Q2;Q3;Q4	ABS: Capex	\$20,000	Completed	Green	Current status: Project Completed.	Project completed.
3065	CF: Project Delivery	Macleans Park - renew assets	Macleans Park footpath Renewals This project is carried forward from the 2016/2017 work programme, previous ID 2994	Q1	ABS: Capex	\$14,600	Completed	Green	Current status: Project completed.	Project completed.
3101	CF: Project Delivery	Moore Street - renew toilet block	demolition of existing brick toilets, and installation of a new Exeloo toilet on the site of the old building. This project is carried forward from the 2016/2017 work programme, previous ID 4522	Q1;Q2	ABS: Capex	\$216,680	Completed	Green	Current status: Project completed.	Project completed.
3197	CF: Project Delivery	Stancombe Cottage - development	The main objectives for this project are to complete the construction of visitors' car park and waste water connection so the cottage building could be signed off and put into use as a community lease space. This project is carried forward from the 2016/2017 work programme, previous ID 4409	Q1	ABS: Capex	\$14,000	Completed	Green	Current status: Project completed.	Project completed.
3234	CF: Project Delivery	Valderama Reserve - renew play space	Valdermana Reserve Play space development This project is carried forward from the 2016/2017 work programme, previous ID 4059	Q1;Q2	ABS: Capex	\$23,700	Completed	Green	Current status: Project completed.	Project completed.
3536	CF: Project Delivery	Eastern Beach - install drinking fountains	Install 2 drinking fountains at Eastern Beach.	Not scheduled	LDI: Capex	\$15,000	Cancelled	Amber		Project bundled with project SharePoint ID 253 Current status: Work being delivered as part of another project. SharePoint ID 2530 (Eastern Beach - renew playspace).
3572	CF: Project Delivery	Barry Curtis Park - develop lighting (Southern Sector)	Install sport fields, Park Road and main walkways lighting (Southern Sector).Project affiliated with #14669 'Barry Curtis Park - implement Master Plan', SP ID 2825. Original project is a continuation from the 2016/2017 programme (previous ID 2776), replacing items 2526, 2525 and 2523.	Q4	ABS: Capex	\$1,250,000	In progress	Green		Current status: The flood lights to both fields have been installed and are operational, so are the promenade lights along Flat Bush School Road. Next steps: The access road lights will only be operational in late July/August as programmed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1085	CS: PSR: Park Services	Howick: Addressing Erosion	Priority Areas could include: sand replenishment at Bucklands Beach, Eastern Beach, Cockle Bay. Description to be confirmed following work-shopping with Local Board about their desired role in Coastal Erosion. Provision could be made in the FY17/18 work programme for advocacy to governing body, planning work to be undertaken to better understand the nature and scale of the issue in Howick, priority areas and options for addressing it, and / or capital expenditure to address the area wide issue.	Q1;Q2;Q3;Q4	LDI: Opex	\$106,000	On Hold	Red	<p>A draft planning and investigation report to address coastal erosion issues at four priority beaches (Eastern Beach, Cockle Bay, Bucklands and Little Bucklands Beaches) was presented to the Howick Local Board (6 December 2017). During January 2018 a series of coastal storms caused further erosion at Cockle Bay and Mellons Bay. The response to the storm damage and coastal erosion at Cockle Bay has been informed by the planning report with input from the local board and residents.</p> <p>Next steps: In Q4 - Further discussions will be had with the local board and may include further refining of preferred options and seeking funding to support longer term options which provide more holistic treatments to address coastal erosion at Bucklands Beach, Eastern Beach and Little Buckland's Beach.</p>	<p>On Hold - to focus on response to damage caused by the January storms</p> <p>The draft planning and investigation report to address coastal erosion issues at four high priority beaches (Eastern Beach, Cockle Bay, Bucklands and Little Bucklands beaches) was put on hold while staff focused on the response to the January 2018 storm damage at Cockle Bay and Mellons Bay and undertook a sand transfer (of 2000m3) at Eastern Beach (completed May 2018). A workshop will be held in Q1 to discuss the draft planning and investigation report.</p>
Infrastructure and Environmental Services										
266	I&ES: DPO	Flat Bush water quality ponds	Land acquisition for the development of stormwater management infrastructure.	Q1;Q2;Q3;Q4	LDI: Capex	\$3,759,783	In progress	Green	This project has been delayed as a consequence of development delays slowing engagement.	An update workshop was held on 30 May 2018 with the board to provide a progress update and advise that the forward strategy is being developed for financial years 2019-2025. It was agreed that quarterly updates to the board will continue from August 2018.
48	I&ES: Environmental Services	Howick Weed Management Programme	To undertake weed control in various areas of specific ecological and public interest, and to continue the community campaign encouraging residents to control weeds, in particular targeting rhamnus and moth plant. Te Naupata Musick Point forms part of a biodiversity link that encourages various native species, particularly birds, to navigate between the Hauraki Gulf islands and the mainland through to the Hunua Ranges.	Q1;Q2;Q3;Q4	LDI: Opex	\$42,000	Completed	Green	Weed and pest control work commenced in March 2018. Plants and bins have been finalised for the weed swap event with publicity for the event included in Our Auckland and local community newspapers. Mana whenua are also being engaged managing possums and rats on Musick Point.	Work is currently under control, with the second pulse of animal control in the Mangemangeroa/Hayley Lane reserve completed. All major environmental weeds were targeted throughout the Mangemangeroa/Hayley Lane reserve. Priority weeds (Rhamnus and moth plant) are all controlled on Musick Point with minor or low incidence plants now being looked at for controlling. Abseiling work was successful, with targeted areas completed. Works have been completed assisting property owners who are unable to control moth plant on their own property.
34	I&ES: Healthy Waters	Small Building Sites Ambassador - Howick	To engage an ambassador to work with and support council's compliance team to reduce the amount of sedimentation, run off and litter produced from small building sites entering waterways. This project will be focused on the Flat Bush area.	Q1	LDI: Opex	\$20,000	Completed	Green	The final report on the small sites project was presented to the board in March 2018. The workshop also included a brief presentation from the compliance team on followup action as a result of the programme. Recommendations from the report are included in the 2018/2019 draft work programme for discussion.	This project was completed in February 2018 and the final report was submitted and discussed with the board at a workshop in March 2018. The small sites ambassador programme involved onsite engagement with developers, builders and tradesmen in the Flat Bush area. The small sites ambassador undertook a series of site visits to 71 single-house building sites in the Flat Bush area over the period September 2017 to January 2018. Through a combination of onsite discussions and observations and offsite assessment, the small sites programme established that environmental compliance in the Flat Bush area was generally poor, with over 90% of building sites visited exhibiting little or no environmental controls. Several of the report recommendations will be delivered as part of the Howick Local Board 2018/2019 local environment work programme.

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35	I&ES: Healthy Waters	Adopt a Spot - Howick	To engage community or business groups to adopt and care for their local creek. Local funding and support will allow groups to undertake weed control, planting and rubbish removal. A co-ordinator is also proposed to assist the groups and advise on best plant species and locations where required.	Q3;Q4	LDI: Opex	\$16,000	Completed	Green	ANZ, Rotary and Hynds have indicated interest in adopting a spot along a waterway for community management. Action plans are being developed and will focus on weed control, improving access, waste removal and riparian planting.	Three adopt a spot groups were set up during quarter four. ANZ adopted a spot upstream of Highbrook Drive and hosted two clean-up days, with over 15 people attending. The Rotary group organised clean-up and weeding events, and are planning to undertake planting during the winter months.
465	I&ES: Healthy Waters	Industry Pollution Prevention Programme (Howick)	To support improvements to waterways through a proactive programme supporting and encouraging businesses to be more aware of how their practices can impact on local waterways. The location has yet to be identified but could be a revisit to an area to identify if recommendations from previous visits have been adopted.	Not scheduled	LDI: Opex	\$20,000	Completed	Green	Site visits as part of the Industry Pollution Prevention Programme this quarter. A summary report noting sites visited and any suggested corrective actions will be provided to the board upon completion.	Site visits have been completed. A summary report noting sites visited and any suggestive corrective actions will be provided to the board in early July 2018.
2026	I&ES: Healthy Waters	Tāmaki Estuary Environmental Forum (Howick)	To develop the Tāmaki Estuary Action Plan in collaboration with the Tāmaki Estuary Environmental Forum (TEEF).	Q1;Q2;Q3;Q4	LDI: Opex	\$5,000	Completed	Green	A coordinator has been appointed to manage the administration for bimonthly meetings, connect with new stakeholders, and work with existing members to finalise work programme and allocate remaining budget. Several potential projects have been identified including environmental education and working with Sustainable Coastlines.	In quarter four, the Tāmaki Estuary Environmental Forum approved its work programme, which included a combination of land-based projects and sea clean-ups working in partnership with Conservation Volunteers New Zealand and Seacleaners. Clean-ups were held at Panmure Basin in partnership with the sailing club. A contract has been established with Wildlands Consultants to assist with literature review of Tāmaki shorebirds and look at winter roost survey techniques with a local bird enthusiast. At its June 2018 meeting, the Tāmaki Estuary Environmental Forum elected community representative Julie Chambers and local board member Carmel Claridge as co-chairs of the forum.
Libraries										
872	CS: Libraries & Information	Library hours of service - Howick	Provide library service at Botany Library for 56 hours over 7 days per week. (\$784,620 - FY17/18)Provide library service at Highland Park Library for 56 hours over 7 days per week. (\$761,478 - FY17/18)Provide library service at Howick Library for 56 hours over 7 days per week. (\$719,739 - FY17/18)Provide library service at Pakuranga Library for 56 hours over 7 days per week. (\$673,823 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$2,974,720	Completed	Green	Overall library visitor numbers have maintained at last year's levels for this quarter. Large numbers of residents visited the libraries during Census 2018 for assistance to fill in their online forms. There has also been significant interest in the 10 Year Budget and the Auckland Plan, The Regional Pest Management Plan and The Waste Minimisation Plan with people filling in on-line feedback at the libraries or dropping off hard copy submission forms.	Visitor numbers to the Howick Local Board Libraries increased slightly this year by one per cent with a total of 1,117,937 visits for 2018. New registrations increased by an average of 18% throughout the year. Usage of the Libraries' self issue machines increased with greater numbers of patrons enjoying the self service options.
874	CS: Libraries & Information	Extended hours - Howick	4.5 additional opening hours at Botany Library. 2.5 additional opening hours at Highland Park Library. 2.5 additional opening hours at Howick Library. 2.5 additional opening hours at Pakuranga Library.	Q1;Q2;Q3;Q4	LDI: Opex	\$75,000	Completed	Green	Howick Local Board libraries continue to attract tertiary students who need space for study and there has been an increase in students who are being tutored in the library, especially during weekends.	Customer satisfaction with our libraries, the range of services available and assistance offered by skilled library staff remains high with net promoter scores averaging at 80% customer satisfaction
875	CS: Libraries & Information	Information and lending services - Howick	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	January showed a slight increase of 1% in the number of people using the libraries' Wi-Fi access and public computers with many people wishing to contact family overseas or applying for jobs. Ebooks usage continues to increase with many customers preferring the portability of ebooks, especially when they are on holiday or travelling.	Issues have decreased for 2018 by three per cent with a total of 1,245,968 when compared to 2017 figures. Large numbers of residents are continuing to visit our libraries to receive assistance and support to use their laptops or devices for everything from downloading and using e-materials, setting up and operating new mobile phones to more sophisticated devices.

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876	CS: Libraries & Information	Preschool programming - Howick	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, and special storytimes to celebrate cultural festivals. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Our pre-school sessions continue to be well attended with new parents and grandparents regularly joining Wriggle and Rhyme sessions, Rhyme Time, Jump, Jiggle and Jive and storytimes which are aimed at encouraging literacy as well as helping parents gain confidence in assisting with their children's early learning skills. During this quarter more than 6849 parents and children attended these sessions.	Participation in all of our children's programmes remains high with approximately 47,200 people visiting our libraries to join Wriggle and Rhyme programmes, Storytimes, Rhymetimes, Holiday Programmes, Kia Māia te Whai and STEM activities for children for the 2018 year. Activities offered support the development of children's literacy, numeracy and problem solving skills.
877	CS: Libraries & Information	Children and Youth engagement - Howick	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy including youth hour, minecraft, coding club, homework help. Engage directly with local schools in the board area to support literacy and grow awareness of library resources . (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Our Kids' Clubs offered children creative activities including paper craft, 3D modelling, Sunday movies and Minecraft. A number of the activities were themed around the Libraries' Lunar New Year Programme and Pasifika. Planning is underway for the April school holiday programme with the theme of Up Up and away.	Howick Local Board Libraries held a range of STEM based activities involving science, technology, engineering and maths, throughout the year. Children have become involved in 3D printing workshops, creative building with Lego, Minecraft, computer coding, kite making, Escape Room skills, hut building, mapmaking, science experiments, flight, Your body and how it works and survival skills during the year. Holiday programmes attracted 8352 parents and children to more than 160 different activities on offer.
878	CS: Libraries & Information	Summer reading programme - Howick	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q2;Q3	ABS: Opex	\$0	Completed	Green	Auckland Libraries' Kia Māia te Whai - Dare to explore Summer Reading Programme was held over the school holidays with over 750 children, out of the 1066 who enrolled in the programme, attending one of the two finale parties to celebrate their achievements. Thirty four different activities that aligned with the programme's challenges were held in our local libraries and attracted 2677 children and adults. This year, some libraries piloted partnering with Recreation Centres to provide an opportunity for children who would otherwise miss out on being part of this programme. Children could also complete a range of age-related digital challenges in English and Te Reo. Parental feedback has confirmed the value of this programme, which encourages children to keep up their reading and learning during the long summer holiday period.	Planning is underway for the Summer Reading programme, Kia Māia te Whai - Dare to Explore. Feedback from customers was received following the last programme and is now being analysed prior to planning for this year's programme.
879	CS: Libraries & Information	Supporting customer and community connection - Howick	Provide programmes that facilitate customer connection with the library and community including Tamaki River Festival, book groups, Saturday showcases, guest speakers, health talks. Provide community space for hire at Howick and Botany Libraries (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Auckland Council's "Love Food, Hate Waste" Team have run very successful workshops, in our libraries, showing people how to minimise food wastage. Arts and Colouring groups are flourishing in our libraries with adults joining the activities for a variety of reasons, including as a therapy to help manage depression. Knitting groups also continue to provide great social contact for people who are lonely or isolated. The diverse range of community activities on offer attracted more than 1400 adults and children during this quarter. Students who have enrolled in the Duke of Edinburgh Award scheme are encouraged to complete the service elements of their award in local libraries with eight students from Mcleans College and Botany College currently completing their service challenges. Students from Somerville Special School have also experienced volunteer work at Highland Park Library	All of our Libraries host a variety of clubs and groups who regularly meet up to enjoy activities such as Knitting in Public, Adult Colouring, Embroidery, Writing, Yoga, Mindfulness and Book Chats. Some of our local Libraries also support students from local schools who are completing their Duke of Edinburgh challenges or engaging in work experience in our work places. A number of local authors have launched their new publications at events hosted by our libraries, including Susanna Fullerton who presented Jane Austen's Legacy : 200 years of Jane Austen , Heather Haylock who delighted children and parents with her engaging book "Granny Mcfitter, champion knitter", Dawn Bates presenting "Live a life you love" and Larry Abreno who launched his book "Crumbs from the heart" .

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880	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Howick	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. Including partnering with Auckland War Memorial Museum with sessions on te ao Maori for local schools. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	The Te Kākano initiative, a partnership between Uxbridge Arts, Te Whare o Matariki and Howick Library was launched on Wednesday 28 March with more than 120 children and adults attending. Programme 1 was themed "From eggs to feathers", highlighting New Zealand native birds and delivered a three pronged approach to learning, including animated and digital creativity, giving whānau an opportunity to experience arts, educational and cultural activities that can be carried into the home. The team involved in the partnership have received very positive feedback about the experience. Programme 2 will be held mid year.	Work is underway to build on the Te Kākano initiative, a partnership between Uxbridge Arts, Te Whare o Matariki and Howick Library, aimed at engaging with Whanau and supporting a three pronged approach to learning using visual, oral and digital creativity. Staff at the three centres delivered a very successful programme launch and are currently putting the final touches to the second programme which focusses on Matariki, which, for many Māori, signifies the start of the New Year. The coming session, which will be held on 4 July, the theme will also include the Matariki Stars, of which only seven are visible to the human eye. All of our libraries offer a range of activities and resources, both digital and hard copy to support those learning Te Reo and wanting to fully develop their cultural abilities.
881	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Howick	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, ESOL programmes, conversation corner, digital programming, beginners IPAD and digital drop ins. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Programmes supporting English for speakers of other languages are being well supported with 705 people attending the 35 classes that have been offered during this quarter. Learning is based around understanding the communities and the every day activities that non English speakers may encounter. Librarians assisted 79 people with digital learning during this quarter with topics covering setting up your mobile phone, printing from the Cloud to your phone, creating Facebook and Twitter accounts, App Management, CV support, iCloud storage, Gmail and contact lists and downloading eBooks.	There is strong demand for ESOL support with many migrants recognising libraries as a place to enhance their knowledge of the local community, build connections and make new friends as well as practicing their spoken English. Many of those attending our sessions visit more than one library on a regular basis, actively participating in the range and variety of workshops on offer.
882	CS: Libraries & Information	Celebrating cultural diversity and local communities - Howick	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Heritage Week, Matariki, Maori Language Week, Pasifika, Diwali, Lunar New Year, Christmas celebrations and local board events. (Funded within ABS Opex budget activity: "Library hours of service - Howick")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Howick Local Board libraries celebrated Lunar New Year with community groups providing a variety of performances highlighting the talents of our Asian Communities, with large numbers of people enjoying the concerts. In late March library teams celebrated Pasifika with staff supporting the Auckland wide event at Western Springs as well as more localised activities in our libraries, including visiting story tellers, a "Take 3 Pasifika reads" competition and Pasifika crafts and games.	A range of activities recognising Auckland's cultural diversity were celebrated in our four libraries throughout the past year. Activities have provided opportunities to experience art, music, literature and culture from around the world via events offered for Matariki, Māori Language Month, Diwali, Lunar New Year, Comic Book Month, Pasifika, Music Month and other festivals. All of our libraries have provided assistance with using the Ancestry database and genealogy support for those people who are working on their family tree. Local schools have partnered with our libraries and held music and cultural performances showcasing students skills.
Local Economic Development: ATEED										
677	ATEED: Local Economic Growth	Howick Tourism Development	Assist local tourism operators and business association to implement the Howick Tourism Plan.	Not scheduled	LDI: Opex	\$50,000	Completed	Green	Howick Tourism Inc employed a Sales/Marketing contractor for 10 hours a week from 16 January 2018. A HTI organised local tourism network meeting was held in March. A full progress report was presented to the local board on 21 March 2018	Howick Tourism Inc developed their new branding 'East Auckland Tourism' including logo, website and membership package in Q4. East Auckland Tourism launched their new branding at a networking event on Monday 14 May 2018. East Auckland Tourism will present a full year operation report to the local board in July 2018.

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1109	ATEED: Local Economic Growth	Young Enterprise Scheme (HW)	<p>ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss.</p> <p>The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.</p>	Q3	LDI: Opex	\$3,500	Completed	Green	The YES kick start days were delivered between the 19 and 23 February 2018.	This initiative was completed in Q3 by the Auckland Chamber of Commerce.
Parks, Sport and Recreation										
942	CS: PSR: Active Recreation	Howick local parks: Events in parks programme 2017-2018	Develop a programme of initiatives which utilise parks facilities and open spaces and which encourage increased participation in active recreation and sporting related activities. This could include the delivery of the Out and About Programme.	Q1;Q2;Q3;Q4	LDI: Opex	\$80,000	Completed	Green	A really busy quarter with 55 sessions delivered or to be delivered including 1 x amazing race, 1 x art in the park, 6 x doggy day out, 5 x kids tri training, 1 x kite day, 1 x legends in the park (seniors), 1 x park fun day, 19 x park yoga sessions, 13 parkrun sessions, 6 x tai chi, and 1 x toddlers day. Attendance for the Art in the Park at Howick Domain was over 350, Eastern Beach Day, nearly 200, and parkrun, amazing race & kite days with over 100 in attendance. Park yoga sessions at Crawford have been particularly popular with more than 50 at some sessions. We have added some exciting new activations this quarter including gymbox group fitness at Lloyd Elsmore, circus in the park at Barry Curtis with other new activations planned for the 4th quarter including bike amazing races, amazing races (winter edition) and inflatable extravaganzas. Magical parks have continued to attract lower than expected numbers over the summer period. A final campaign aimed at increasing usage will be run in April/May.	24 sessions delivered including: 4 x amazing race, 1 x art in the park, 6 x doggy day out, 1 x park fun day, 12 parkrun sessions. Parkrun averaged more than 120 per session. Great feedback from the new winter edition amazing races with new challenges and obstacles at Barry Curtis with the April session attracting over 100 participants. We are recommending the discontinuation of magical parks due to low participation and a disengaged supplier. A memo will be presented at the 31 July workshop that summarises the 17/18 delivery, and provides options for 18/19.
1062	CS: PSR: Active Recreation	HW: Parks, Sport and Recreation Response Programme 2017-2018	A programme of activity to respond and enable: The review and development of strategic planning documentation, including, master planning and development of concept plans for priority areas including: Lloyd Elsmore Park; update Barry Curtis Master-Plan. The review and prioritisation of projects for delivery to be scoped and captured in implementation plans and business cases. Creation of new master plans for priority or focus areas, including, but not limited to Flatbush area. Development of network planning including: open space; Greenways and coastal walkways; play spaces.	Q1;Q2;Q3;Q4	LDI: Opex	\$55,000	Cancelled	Red	Activity cancelled and budget reallocated.	Activity cancelled and budget reallocated.

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1067	CS: PSR: Active Recreation	Howick: Leisure facilities operation programme FY17/18	Operate Howick Leisure Centre; Lloyd Elsmore Pool and Leisure Centre; Pakuranga Leisure Centre and Marina Fitness, in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include:fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Amber	<p>This quarter saw all centres go live with the new Envibe leisure operating platform. This means all the centres are now connected with the wider leisure network, which will ensure smoother operations and better value for the customer.Howick Leisure Centre programming targets have met the local board objectives for Q3 2018.Key Performance Indicators:• 10% improvement in fitness membership number v LYTD (628 v 567)• 1% improvement in fitness visits v LYTD (47,722 v 47,396) • 20% improvement in net promotor score vs Q3 2017 (62.5 v 50)• 7% decrease in recreation visits v LYTD (76,935 v 82,286) • 11% decrease in ECE occupancy v LYTD (739 v 831)• 58% decrease in facility net position v LYTD (106k v 256k) **Q2 has seen Howick Fitness continue to have favourable results in membership number, activation number and financials v LYTD.Howick Recreation has again had high numbers of children participate in its term and holiday programmes this quarter.Howick Leisure's Early Childhood Education has a red RAG status due to dropping occupancy numbers. A drop in occupancy, and therefore funding levels, has contributed to a negative effect on the centre's bottom line.Work is being done to increase Howick Kauri Kids occupancy, firstly by contacting parents to increase the hours of kids who are in-care under 10 hours per week. So far this is having a positive effect, and hours have increased by 135 hours per week.Work is also being done with Community Facilities to improve the outside playground area of Kauri Kids, which is looking old and dated, however progress with this is not moving as fast as we would like.Pakuranga Leisure Centre programming targets have met the local board objectives for Q3 2018.Key Performance Indicators:• 18% improvement in recreation visits v LYTD (31,387 v 25,794) • 28% improvement in net promotor score vs Q3 2017 (20.3 v 14.7)• 25% decrease in net position v LYTD (-24k v -18k) **Pakuranga Leisure Centre is continuing to see good results in its enrolment numbers for holiday and term programmes and is continuing to grow numbers in this area year on year.Pakuranga Leisure also continues to use outdoor spaces effectively for its programming to align with the local board outcomes 'we all treasure and enjoy our environment' and 'our community is active and healthy'.Pakuranga Leisure's net position is unfavourable v LYTD. Although only 6k unfavourable, the centre continues to run at a deficit, and management are investigating opportunities for additional revenue streams. Discussions are also in place as to what the future of Pakuranga Leisure could look like, and how the centre will be affected by the AMETI transport plans.Marina Fitness programming targets have met the local board objectives for Q3 2018.Key Performance Indicators:• 8% improvement in membership number v LYTD (728 v 669)• 15% improvement in active visits</p>	Howick Leisure Fitness & Recreation continues to produce positive results in membership and activation numbers and financials. Kauri Kids has had a drop in occupancy which is having a negative effect of Howick Leisure Centre's bottom line. Lloyd ElsmoreDespite unfavourable statistics for active visits and net position v LYTD, Lloyd Elsmore is tracking well considering it was closed for refurbishment during Q1, and the new operating platform has not captured all facility visits.-
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									<p>v LYTD (35,855 v 30,442) *• 780% improvement in centre net position v LYTD (\$62,000 v \$8,000)• 33% decrease in net promotor score v Q3 2017 (67 v 100.0)Marina Fitness has continued to show favourable signs of growth this quarter in membership number, activation and financials. Ongoing localised digital marketing and awareness initiatives continue to contribute to these results.Marina's Net Promoter Score is down on the previous quarter, but the sample size of respondents is not enough to warrant concern about customer satisfaction.Lloyd Elsmore programming targets have met the local board objectives for Q3 2018.Key Performance Indicators:• 18% improvement in fitness membership number v LYTD (2,480 v 2,033)• 28% improvement in net promotor score vs Q3 2017 (20.3 v 14.7)• 6% decrease in fitness visits v LYTD (120,543 v 128,825) *• 13% decrease in aquatics visits v LYTD (381,537 v 437,930) *Despite unfavourable statistics for active visits and net position v LYTD, Lloyd Elsmore Park Pool and Leisure Centre is tracking well as many of its functions and facilities were shut during the greater part of Q1. Analysis shows there would have been an improvement in fitness visitor numbers and centre net position on LYTD if the centre had not been shut down for refurbishments.Lloyd Elsmore Fitness is continually focused on the local board outcomes by running programmes in the great outdoor spaces in Lloyd Elsmore Park, and has combined with Out and About to run free group fitness sessions.Recruitment issues are resulting in a lack of staff which is therefore driving overtime up.An increase in NPS score is encouraging and Lloyd Elsmore Centre Management is doing daily analysis of these comments to find where improvements in customer satisfaction can be made.This quarter Lloyd Elsmore had an Open Day which was a tremendous success. Partnering with ANZ, the centre ran numerous activities for kids on the day, such as face painting and bouncy castles. The facility saw over 2000 visits on the day.* This quarter the facility transitioned to a new operating platform and a lot of member data did not transfer over. This means recorded visit numbers will be less than actual.** Financial data are accurate as of 2 April 2018, however when finalised data are available the net position is likely to change.</p>	

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1126	CS: PSR: Active Recreation	Howick: Facility Partnership Fund 2017/18 (HW)	A fund the Local Board can use to support sport and recreation organisations with facility partnerships including needs assessments, feasibility studies, design, planning and capital investment.	Q1;Q2;Q3;Q4	LDI: Opex	\$600,000	In progress	Amber	A workshop is scheduled for 18 April 2018. A key project in Howick Local board is the Lloyd Elsmore Park Multisport Project	The report was finalised in early July. A workshop will be arranged with the local board in Q1 2018 to consider the allocation of the Facility Partnership Fund. The updated Howick Sport and Active Recreation Facility Plan will guide the recommendations on the allocation of the Facility Partnership Fund. Following the workshop, a report will be presented, recommending the allocation of funds.
1127	CS: PSR: Active Recreation	Howick: Sport and Recreation initiatives (HW)	Investment in sport and recreation participation initiatives and sector development responding to identified needs in the local board area.	Q1;Q4	ABS: Opex	\$105,000	Completed	Green	Counties Manukau Sport has been delivering on outcomes as agreed. Sport Auckland has presented to the local board and will be running a community workshop in April. Remaining funding will be focussed on development of the ActiveAsian programme.	CM Sport delivered the following initiatives: i) a dance programme in April for i) 8-11 year olds (18 participants) and ii) 12 - 18 years (12 participants) ii) a cross country bike event on 6 April with 87 participants (39 from Willowbank School and 48 from Elm Park School), iii) a school holiday programme from 17 - 20 April (90 participants) at the BMX track at Lloyd Elsmore Park, iv) a Have A Go BMX event in conjunction with the BMX club in the July school holidays v) The Pedal Power Programme in schools. By the end of Term 2, the total number of Pedal Power sessions delivered was 120, vi) Learn to Ride sessions for adults and children at Meadowlands Park on 16 and 17 June; there were 30 participants aged from 5 - 62 years. A programme for the remaining \$44,000 in budget line 1127 was presented to the local board on 13 June. The programme includes two workshops aimed at sports clubs on i) project planning and ii) funding. Initiatives targeting Asian residents (ActivAsian) are also included. A funding agreement was signed by Sport Auckland in June and the programme will be delivered in 2018/2019.
1128	CS: PSR: Active Recreation	Howick: Facility Partnership 2016 Howick Gymsports	A facility partnership grant from 2015/16 \$250,580 to progress the Howick Gymsport project to the next stage of planning and development	Not scheduled	LDI: Opex	\$60,000	In progress	Green	Sports clubs involved with this project met in March to continue with the planning for a new facility. Pakuranga Tennis Club has joined the sports partnership with a view to developing tennis facilities at Lloyd Elsmore Park.	The Facility Partnership grant is being used by Howick Gymnastic Club to plan the new multisport building in Lloyd Elsmore Park. With Pakuranga Tennis Club joining the sports partnership, the original design prepared in 2017 has been updated to include tennis.
1129	CS: PSR: Active Recreation	HW: Skate Park Custodians	Engage a contractor to provide custodian services for Sir Barry Curtis Park skatepark to perform the role of caretaker, advisor, programme and event planner and coach to provide positive skate park environment.	Q1;Q2;Q3;Q4	LDI: Opex	\$51,000	Completed	Green	A particularly busy summer for the park with lots of weekend activity. A few issues with damage to windows and the skate bowl (requests for service have been raised). The Out and About Summer Skate Series finale event is scheduled for 14 April. Procurement process has resulted in a new proposal with a greater focus on engagement and activation which will be discussed with the local board.	We are still in the process of negotiating with the existing contractor but services have remained uninterrupted. We expect an agreement to be signed by end of August. We had hoped to have a workshop with the local board in May/June to discuss an increase in funding for the custodian services that would include an evolution of the existing agreement to focus on new and regular activations as part of the role. Ideas for this include, skate clinics, skate club, and borrow a board. The focus for these are about: - mentoring and coaching for new and beginner park users. - providing a stronger sense of belonging & participation through regular 'club' meet ups. - providing onsite access to boards, beginner ramps and safety equipment to enable entry level participation to support safer transition to the skate park.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1920	CS: PSR: Active Recreation	Pakuranga Athletics Charitable Trust: Facility Partnership 2014	A facility partnership into the pavilion and grandstand development at Lloyd Elsmore Park. \$100,000 facility partnership grant	Q1;Q2;Q3;Q4	LDI: Opex	\$0	In progress	Green	A representative from Pakuranga Athletics Charitable Trust attended a workshop with the local board in 15 February to provide an update on this project. Pakuranga Athletics Club club leases the footprint where the bunker is located. The club has engaged an architect to prepare plans. The next workshop with the trust and club is on 18 April 2018.	Representatives from Pakuranga Athletics Charitable Trust and Pakuranga Athletics Club attended a workshop with the local board in April to present the plans for the ground floor extension to the storage shed next to the athletics track at Lloyd Elsmore Park. In April the trust received a \$200,000 grant from the Stevenson Trust. In May, the two local board grants of \$100,000 and \$130,000 were paid to the trust, in accordance with the conditions of the funding agreements. By late June, building plans had been completed. The trust advised the local board on 3 July that it was ready to apply for consent
3358	CS: PSR: Active Recreation	Howick: Facility Partnership 2016 Howick Gymsports deferral	See #1128	Q1;Q2;Q3;Q4	LDI: Opex	\$330,000	In progress	Green	See #1128 for update	See line 1128.
943	CS: PSR: Park Services	HW: Environmental planting and educational programme FY17/18	Deliver planting programmes and education in local parks which will increase usage of the parks and provide information about the biodiversity in the parks, particularly for 1-2 local schools. Deliver ranger walks in local parks, particularly those in areas of high growth	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	This project is progressing well. Gecko NZ Trust is preparing teaching materials, planting sites have been identified at Silvana Park and Mangemangeroa Reserve, and site prep has been organised. Planting dates are: • Silvana Park - Tuesday 22 May (back-up rain date Friday 25 May) • Mangemangeroa Reserve - Friday 1 June (back-up rain date Tuesday 5 June).	This project has been successfully completed. In collaboration with local schools and the Friends of Mangemangeroa the project culminated in Gecko NZ Trust hosting two extremely well attended planting / educational days: • Mission Heights School Junior College at Silvana Park • Cockle Bay School and Howick College at Mangemangeroa Reserve. Discussions will soon be underway with NZ Gecko Trust to plan a similar programme of learning and activities in FY 18/19.
954	CS: PSR: Park Services	HW local parks: Ecological volunteer programme 2017-2018	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events •Plant and animal pest eradication	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Completed	Green	Volunteer activities in Howick Local Parks this quarter: • Ongoing restoration work by the Friends of Mangemangeroa Reserve; • Ongoing restoration work, clean-ups and animal pest control (trapping rodents and possums) by the Friends of Cockle Bay Domain; • Progress is being made to prepare for community plantings at both the above reserves.	Volunteer activities in Howick Local Parks this quarter: • Ongoing restoration work by the Friends of Mangemangeroa Reserve, including several community and school plantings; • Ongoing restoration work, clean-ups and animal pest control (trapping rodents and possums) by the Friends of Cockle Bay Domain; • Community tree plantings at Cockle Bay Domain; • School litter clean-up at Bucklands Beach.
1068	CS: PSR: Park Services	Mangemangeroa Reserve: Service review and planning	Development of a strategy for addressing the erosion and providing for the pathway repair and upgrade, so as to leverage off existing renewals budgets (and potentially others), but also to ensure that a comprehensive long term solution for the area is developed that is cognisant of Akl Pathways and Open Space Network Planning.	Q1;Q2	ABS: Opex	\$55,000	Deferred	Red	A geotechnical study has been conducted to identify options for pathway reinstatement following landslips. Initial concept plan drawings have been developed.	Further geotechnical investigations are required to inform future pathway development locations to avoid landslips and reduce operational expenditure on pathway maintenance. A consultation event was held in April 2018 with the Friends of Mangemangeroa Reserve to capture feedback on the draft concept plan for the park.
1095	CS: PSR: Park Services	Howick: Greenways and Coastal Walkways Network Plan	Prepare and prioritise a Howick area Pathways Plan	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	A workshop was held on 9 February to gather local board feedback on greenways connections. Public consultation commenced on 24 February at the Tamaki Festival. The consultation findings will be reviewed and integrated into the draft plan.	Adoption of the report scheduled for Q1 A workshop is scheduled for July to discuss priority connections before seeking local board adoption of the Greenways Plan in Q1, FY19.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1168	CS: PSR: Park Services	HW: Creating a Māori identity	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage.	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Cancelled	Red	High level communications approach and Research of existing names of reserves completed and was intended to be reported back to the Local Board in March 2018. The local board confirmed, at the beginning of March, that they wish to withdraw from the project and allocate funding to other initiatives.	The Howick Local Board have indicated that this project is not a priority for them at this time and they do not wish to continue. They have requested that funding be reallocated to other local board initiatives. The local board has withdrawn from the project "Creating a maori identity".
3549	CS: PSR: Park Services	Ara Tai Esplanade Reserve Car Park Analysis	Ara Tai Car Park Survey will provide the board with a detailed analysis of car park use patterns at Ara Tai Reserve	Q4;Q3;Q2;Q1	LDI: Opex	\$17,000	Completed	Green		a report will be submitted to the board seeking approval in Q1 A local board workshop was held in June 2018 to discuss car park assessment findings. A business report will be produced to enable the board to make a decision on altering car park restrictions and configuration in FY19.
Plans and Places										
1921	CPO: Plans and Places	Implementaion of Howick Heritage Plan	Through the Howick Heritage Plan a number of initiatives are proposed. These are discussed further under 'Milestones'.	Not scheduled	Currently unfunded	\$0	Proposed	Red		No budget assigned

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
CF: Community Leases											
1582	CF: Community Leases	Auckland Kindergarten Association - Cascades	New lease for Lloyd Elsmore Park. 2R Bells Road, Pakuranga	Q4	31/03/2018	\$0.10	\$0.00	Completed	Green	The leases are currently being drafted.	Completed
1583	CF: Community Leases	Eastgate Community Trust	Renewal for Lloyd Elsmore Park, 427 Pakuranga Road	Q3	31/12/2027	\$0.10	\$0.00	Deferred	Red	The draft lease agreement has been prepared according to Resolution HW/2016/245 made 11 April 2016. The draft lease agreement will be reviewed by a senior lease advisor then sent to the tenant for signing.	This item has been deferred to the 2018/2019 work programme for further review and workshop with the board regarding the trust's activities. It has been found that the activities of the trust do not align with the land status. This will be discussed at a workshop with the local board in the next financial year.
1584	CF: Community Leases	Howick Hornets Rugby League Club	Renewal lease for 52R Paparua Road, Howick	Q3	31/07/2027	\$0.10	\$0.00	Completed	Green	The deed of renewal of lease was executed on 15 February 2018.	Completed
1585	CF: Community Leases	115 Picton Street		Q4		\$1.00	\$0.00	Completed	Green	Public notice of the vacant premises at 115 Picton Street was published in the paper for the period of 31 January 2018 to 21 February 2018. Applications for expression of interest for the premises closed on 23 February 2018. Three applications were received and are currently being assessed. The assessment will be presented to the local board at a workshop before the end of quarter three.	Assessment of the three applicants were presented to the local board at a workshop on 11 April 2018. A report has been written and has been presented at the local board business meeting in June. New lease was granted to Howick Radio Charitable Trust by resolution HW/2018/112.
1586	CF: Community Leases	Glen House Society Inc	Grant new lease for Glenhouse Reserve. 6R Glen house Reserve	Q4	31/03/2018	\$0.10	\$0.00	Deferred	Red	The lease expires on 31 March 2018. Direction from the local board was requested at the November workshop in 2017 regarding whether a new lease application pack should be sent to Glenhouse Society or if an Expression of Interest process should be carried out. The local board requested that staff undertake an investigation of the group's activities and for the findings to be presented at the March 2018 workshop before final direction is given.	The previous lease agreement only expired 31 March 2018, and the new lease application was submitted in May 2018. Therefore, assessment of the application for a new lease will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made A lease application pack was sent to the Glenhouse Society on 28 March 2018. The completed lease application was returned on 1 May 2018. A community outcomes plan will be finalised and a site visit organised in quarter four. This item will be deferred to the 2018/2019 work programme. A workshop with the local board on the lease terms, and a report to be presented at a business meeting will occur in quarter one and two of the next financial year.
1588	CF: Community Leases	Howick Local Board Accommodation Project	7 Aylesbury Street	Q4		\$1.00	\$3,000.00	Cancelled	Red	The project is on hold.	Plans for this project will not be finalised in the next couple of years. The project will be reconsidered in the future after the plans have been finalised.
1589	CF: Community Leases	Howick Men's Shed Project	Howick Men's Shed Project	Q4				Cancelled	Red	The Men's Shed is continuing to search for premises to operate their activities from.	There are no community lease buildings that are suitable or available at present. The Men's Shed is continuing to search for premises to operate their activities from.
1590	CF: Community Leases	Howick Art Group	New lease for Hawthorden Reserve 66 Cook Street - Previously reported in Work Plan Year 2014/2015	Q4		\$500.00	\$500.00	Completed	Green	The report for a proposed new lease is currently being drafted and will be presented at a local board business meeting before the end of quarter four.	The report recommending a new lease of five plus five years right of renewal has been presented to the local board at the business meeting in June. New lease to the Howick Art Group was granted by resolution HW/2018/111.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1591	CF: Community Leases	Howick Brass Inc	Renewal lease for Howick Domain 90R Wellington Street - Previously reported in Work Plan Year 2014/2015	Q4	31/12/2024	\$0.10	\$0.10	Deferred	Red	Options for the new lease will be discussed with the local board at a workshop prior to the end of quarter four.	This item will be deferred to the 2018/2019 workprogramme due to renewals scheduled for the building. Options for a new lease will be discussed with the local board at the workshop in June.
1592	CF: Community Leases	Howick Children's & Youth Theatre	New lease for Star of the Sea Reserve 29 Granger Road	Q4	4/05/2011	\$0.10	\$0.10	Deferred	Red	Iwi engagement has been undertaken and the submission period closed on 16 February 2018. No submissions were received that opposed the granting of a new lease to the group. Maintenance work is still being undertaken. Once maintenance work is complete, a report will be drafted and the proposed leasing terms workshoped with the local board. Once direction has been received, the report for the proposed lease will be presented at a business meeting.	Maintenance work is to be done on the building. Once maintenance work is complete, a report will be drafted and the proposed leasing terms workshoped with the local board. The report for the proposed lease will then be presented at a business meeting. This item will be deferred to the 2018/2019 workprogramme due to maintenance concerns that are currently being attended to.
1593	CF: Community Leases	Howick Pakuranga Netball Association Inc	New lease for Lloyd Elsmore Park 2R Bells Road	Q4	31/10/2016	\$0.10	\$0.10	Completed	Green	The proposed leasing terms are to be discussed with the local board at the workshop in March 2018. The report will then be drafted and presented at a local board business meeting before the end of quarter four.	A report recommending a new lease of ten years with a ten year right of renewal has been presented at the local board business meeting in May. A resolution has been made for a ten year lease with a ten year right of renewal.
1594	CF: Community Leases	Howick Sailing Club Inc.	New lease for Howick Beach 4R Granger Road - Previously reported in Work Plan Year 2014/2015	Q4	31/03/2012	\$0.10	\$0.10	Deferred	Red	Iwi engagement will be undertaken for a proposed new lease to the club before quarter four. A report will be drafted and presented to the board once iwi engagement is complete and the club has confirmed details regarding the proposed works.	The proposed new lease and lease terms are currently going through iwi engagement. Submissions close on 5 June 2018. This item will continue to be processed in the next financial year and will be deferred to the 2018/2019 workprogramme. Awaiting the club to confirm the final community outcomes plan and any works proposed that may require landowner approval. A report will be drafted and presented to the board after this.
1595	CF: Community Leases	Howick Sub-centre of the St John Ambulance Association	New lease for William Green Domain 600R Pakuranga Road - Previously reported in Work Plan Year 2014/2015	Q4	30/03/2011	\$0.10	\$0.10	Deferred	Red	A draft report will be written and workshoped with the local board by the end of quarter four.	The report will be presented in the Howick Local Board business meeting in July. The final resolution will be issued in quarter one of the next financial year, and will be deferred to the 18/19 workprogramme. Terms of the proposed lease have been workshoped with the local board in May 2018. A report recommending a new lease will be presented at the July business meeting. This item will be deferred to the 18/19 workprogramme.
1596	CF: Community Leases	Lions Club of Howick Inc.	New lease for The Depot, Lloyd Elsmore Park 2R Bells Road	Q4	30/04/2013	\$500.00	\$500.00	Deferred	Red	The deed of lease has expired. Options for the new lease will be workshoped with the local board in quarter four.	This item will be deferred to the 2018/2019 work programme. Options for the new lease will be workshoped with the local board at the June workshop.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1597	CF: Community Leases	Meadowlands Multi-sport and Community Trust.Meadowland Park 41R Meadowland Drive	New lease for Meadowlands Park 41R Meadowlands Drive	Q4	30/07/2013			Deferred	Red	A site visit is to be undertaken in April or May 2018. A proposed Community Outcomes Plan will be discussed with the tenant by quarter four. After this discussion, a draft report will be workshopped with the local board.	This item will continue to be processed in the next financial year and will be deferred to the 2018/2019 work programme. A site meeting has been organised with the tenant for 17 May 2018. Once completed, a Community Outcomes Plan will be discussed and finalised with the tenant before the completion of quarter four. The process after that, involving a workshop with the local board on the lease terms, iwi engagement and a report to be presented at a local board business meeting, will be carried over into the next financial year.
1598	CF: Community Leases	NZ Association of Citizen's Advice Bureau Pakuranga (Northern Region)	Group have vacated this building 7 Aylesbury Street - Previously reported in Work Plan Year 2014/2015	Q4	30/06/2006	\$500.00	\$500.00	In progress	Amber	Citizens Advice Bureau have responded with suggested changes to the original draft lease. Officers will work with legal advisors to review these changes to prepare a deed for final review and execution.	Citizens Advice Bureau have responded with suggested changes to the original draft lease. Officers will work with legal advisors to review these changes to prepare a deed for final review and execution.
1600	CF: Community Leases	Pakuranga Athletics Club	Planning for new building underway, application yet to be received for Lloyd Elsmore Park 2R Bells Road	Not scheduled	31/05/2020			Deferred	Red	The lease does not expire until 31 May 2020. This item will be deferred to FY 2019/2020.	Lease does not expire until 31 May 2020. This item will be deferred to FY 2019/2020.
1601	CF: Community Leases	Pakuranga Bowling Club	Lloyd Elsmore Park 2R Bells Road - Approval of sub-lease	Not scheduled	1/03/2020	\$0.10	\$0.10	Deferred	Red	The lease does not expire until 2020. This item will be deferred to FY2019/2020.	Lease does not expire until 2020. This item will be deferred to financial year 2019/2020.
1602	CF: Community Leases	Pakuranga and Howick Budgeting Service Inc.	7 Aylesbury Street	Q4	1/04/2005	\$0.10	\$0.10	Completed	Green	The submission period for iwi engagement closed on 16 February 2018. No objections were made to the proposed lease and leasing terms. A report will be presented at a local board meeting before the end of quarter four.	A report recommending a new lease has been presented at the local board business meeting in May 2018. A resolution has been made for a one year lease with a one year right of renewal commencing 1 June 2018.
1603	CF: Community Leases	Revill's Boxing Gym	Currently expressions of interest in this space in The Depot, Lloyd Elsmore Park 2R Bells Road - Previously reported in Work Plan Year 2014/2015	Q4	1/07/2008	\$500.00	\$500.00	Deferred	Red	Information is still pending from Revills Boxing Gym. The draft report is to be revised before quarter four and will be submitted to the local board business meeting.	Information is still pending from Revills Boxing Gym. This was followed up in May 2018 and the matter has been forwarded on to other committee members of the gym to attend to. This item will be deferred to the 2018/2019 work programme as the report needs to be finalised and presented to the local board once all information is received.
1605	CF: Community Leases	The Girl Guides Association of NZ – Glenmore Road	New lease for 57 Glenmore Road	Q4	30/04/2013			Completed	Green	The submission period for iwi engagement closed on 16 February 2018. A report is being drafted and will be presented at a local board meeting by the end of quarter four.	A report recommending a new lease has been presented at the local board business meeting in May. A resolution was made to grant a lease for five years with a five year right of renewal commencing 1 June 2018.
1606	CF: Community Leases	The Scout Association of NZ – Cockle Bay	New lease for Cockle Bay Domain 47R Shelly Beach Parade - Previously reported in Work Plan Year 2014/2015	Q4	31/07/2012	\$0.10	\$0.10	Deferred	Red	A site visit was conducted on 20 February 2018. The new lease process is scheduled to commence in quarter four.	Throughout the course of the 2017/2018 work programme year more demanding issues have taken priority in the Howick Local Board area. As a result this lease proposal will be deferred to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.A community outcomes plan will be negotiated with scouts quarter one and two of the next financial year.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1607	CF: Community Leases	The Scout Association of NZ – Minerva	New lease for Howick Community Reserve 563R Pakuranga Road - Previously reported in Work Plan Year 2014/2015	Q4	31/03/2013	\$0.10	\$0.10	Deferred	Red	The new lease process is scheduled to commence in quarter four.	<p>Throughout the course of the 2017/2018 work programme year more demanding issues have taken priority in the Howick Local Board area. As a result this lease proposal will be deferred to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.</p> <p>A Community Outcomes Plan will be drafted and finalised in quarter one and two of the next financial year.</p>
1608	CF: Community Leases	RNZ Plunket Society - Howick	Lease for 115 Picton Street, Howick.	Q4	14/12/2036	\$500.00	\$0.00	Completed	Green	Staff are awaiting confirmation from the tenant that they hold a signed version of the deed of renewal for a 2003-2036 term.	According to legal advice, the right of renewal has been exercised based on the parties conduct (Plunket remaining in the premises, council letting Plunket remain in the premises). The deed of renewal is with Plunket for signing.