

Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
Arts, Community and Events										
2177	CS: ACE: Advisory	Community Response Fund - Kaipātiki	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$97,000	Completed	Green	KT/2018/45 - \$1,590 to the Kaipātiki Community Facilities Trust, for dog education signage and brochures for the dog exercise area at Manuka Reserve and other sites. Balance: \$87,410	KT/2018/110 - \$40,000 from its Equitable Access Grant funding line plus \$48,150 from its locally driven initiative (LDI) operational budget underspend (total of \$88,150) to Glenfield College for Netball Courts. \$41,850 from its locally driven initiative (LDI) operational budget underspend to Netball North Harbour Netball as an operational grant. Nil Balance
233	CS: ACE: Arts & Culture	Westshore Community Arts Council (NorthArt)- ABS Northart Society Incorporated Operational Support Grant	- administer a funding agreement with Northart Society Incorporated for arts and culture facilities management, operations and programming - operate the facility in an inclusive manner that enables access to and participation in the visual arts - provide opportunities that reflect the cultural diversity of the local community and encourage all ages and ethnicities to take part. The recipient will promote NorthArt, its activities, services, programmes and artists within the local and wider community to encourage public participation.	Q1;Q2;Q3;Q4	ABS: Opex	\$83,084	Completed	Green	NorthArt had a total of 2,278 visitors and delivered 12 programmes to 201 participants. The gallery recorded a total of 453 hours of volunteer hours. Highlights included the opening exhibition 'Malcolm Harrison - A Celebration' and the high attendance at the gallery floor talks and gallery time for kids programme. NorthArt recorded a 57 per cent increase in the number of artist participating in the members' show compared with 2017.	In Q4, NorthArt had a total of 3,521 visitors and delivered 22 programmes to 407 participants. The gallery recorded a total of 565 hours of volunteer hours. Highlights from Q4 included the opening exhibition "Aide Memoire and other Stores" by internationally renowned Auckland photographer Robyn Hughes, and the accompanying artist floor talk which was attended by over 60 people.
1988	CS: ACE: Arts & Culture	Community Arts Programmes	Support arts and culture initiatives to be delivered across the local board area.	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Completed	Green	Staff will meet with the local board during Q4 to discuss options on how to spend the funds.	The local board resolved to allocate funding towards the acquisition cost of the 'Night Owl' (50 per cent of total cost) to the Birkenhead Town Centre Association. The remaining balance will be carried over to FY18/19. Staff will progress with scoping in Q1 with the local board.
310	CS: ACE: Community Empowerment	Community grants (KT)	Funding to support local community groups through contestable grant funding.	Q1;Q2;Q3;Q4	LDI: Opex	\$200,000	Completed	Green	There have not been any grant decisions in this quarter	The local board has completed all grant rounds, including local grant round three, for this financial year and allocated the remaining budget of \$97,194.
338	CS: ACE: Community Empowerment	Secondary Schools Scholarship grant	Administer grants to support secondary schools/students. Budget: Secondary Schools Scholarship grant \$8,000.	Q1;Q2;Q3;Q4	LDI: Opex	\$8,000	Completed	Green	No further action for these scholarships. Payments have been made for 2017/2018.	No further action for these scholarships. Payments were made in Quarter two.
578	CS: ACE: Community Empowerment	Build capacity: Jobs for Youth	Fund community organisation(s) to:- support and add value to existing youth employment services- maintain and strengthen networks between business, schools and youth employment related organisations to build better pathways to employment for young people- connect young people to employment or further training opportunities. Link as appropriate with "Increase diverse participation (KT): Youth voice and youth-led initiatives" (ID#587).	Q1;Q2;Q3;Q4	LDI: Opex	\$50,000	Completed	Green	Activities have included: - 32 participants signing up and starting their CV process through Youth Hub, (Digital CV platform) - 20 participants engaged with 1:1 Mentoring into training through Birkenhead College Future Focus group- four youth participants engaged with training and 2 engaged with employment opportunities- four presentations held to support youth into employment- careers nights held in Birkenhead and Northcote Colleges and in NZMA (AcademyNZ), supported by Youth HUB/Jobs4Youth.	This quarter KFCT has focused on getting the Youth Job Hub fit for purpose to support the transition of young people into employment. Other activities delivered by KCFT include three meetings and presentation to local schools, one on one meetings with 15 young people and ongoing transition support for the unemployed youth.

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579	CS: ACE: Community Empowerment	Build management operational capacity- Kaipatiki community organisations	Partner with community organisations and the Beach Haven Marae to strengthen their operational capability. This will include training in marketing, conflict resolution, health and safety, HR, report writing and funding applications to support the professional management of the community organisations. Training will also include topics such as Te Tiriti o Waitangi, awareness of Maori history and protocols, working with iwi, mataawaka and other topics requested by the community organisations. The implementation and timelines for delivery of sessions will be made in consultation with the collective community organisations using various methods such as presentations by subject matter experts and other learning tools.	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	Staff worked with Kaipatiki community groups to refine a schedule of capacity building workshops. The workshops proposed by community groups are: Community Led Development – Where to begin; How to run effectively community events; IT Support session; Cultural competency for management and board members and Public Speaking/Presenting for corporate environments. Staff are empowering Kaipatiki community groups to take leadership in organising these workshops scheduled for Q4. Konnect Concepts Ltd is contracted to build an online platform responding to Kaipatiki community groups' capability building requests.	Konnect Concepts Ltd built the Kaipatiki capacity and capability online platform, where Kaipatiki community organisations can access up-to-date relevant legislation and capability kits, HR and health and safety information, policy manual, and other useful resources. Community organisations can connect and network through the page, sharing information and their events' calendars. They can access Konnect Concepts' expertise for specific HR issues. Konnect Concepts has met individually with the managers of Kaipatiki community centres, to understand their needs and to include their aspirations in the building of the platform.
580	CS: ACE: Community Empowerment	Build governance capacity for trustees and board members of community groups	Partner with community organisations to strengthen their governance capability. This will include strategy planning, how to read financial accounts, business planning, risk analysis, HR, entity structures and attend other governance hui that will support effective governance of their community organisations. Training will also include Te Tiriti o Waitangi sessions and increase organisations ability to build relationships with iwi, mataawaka and other topics as requested. The implementation and timeline for delivery will be made in consultation with the trustees using subject matter experts, presentations and other tools. It may include visits to other organisations.	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	Staff organised Threshold Management Ltd to deliver extensive governance training sessions for NorthArt. This is in response to the building governance and the 360 review recommendations. Konnect Concepts Ltd is contracted to build on the community centres' online platform a page open to governance groups. Staff engaged with governance groups to find out how this platform can respond to particular needs in building governance capacity and capability, and what other support systems they would benefit from.	Staff completed a funding agreement for Hearts and Minds. Hearts and Minds will respond to governance priorities for Kaipatiki Community Facilities Trust, Kaipatiki Youth Development Trust, Highbury House, Glenfield Community Centre, Bayview Community Centre, Birkdale and Beach Haven Project and House, Kaipatiki Project, Men's Shed and Uruamo Marae Committee. Hearts and Minds will report on their work by December 2018. Konnect Concepts Ltd organized an online capacity building platform, in which a page is dedicated to Kaipatiki trustees and board members of community groups.
582	CS: ACE: Community Empowerment	Increase diverse participation: Kaipātiki Community Facilities Trust	Fund the Kaipātiki Community Facilities Trust to deliver a range of neighbourhood based, community wide, programmes and activities that:- bring communities within Kaipātiki together through a range of community networks- enable increased participation by diverse groups, including new migrants, in the community- respond to and support the aspirations of Maori within Kaipātiki- strengthen neighbourhood connectedness.	Q1;Q2;Q3;Q4	LDI: Opex	\$163,000	Completed	Green	Kaipātiki Community Facilities Trust hosted one community network and Kaipatiki MAST Network meeting and three Northcote Tasking Project meetings. KCFT supported the delivery of the Family BIG Day Out, Babylon Community Day, Doggie Day Out and Light the Bridge event. The events help promote the diverse identity of the community. KCFT is the umbrella organisation leading the establishment of the Beach Haven Marae. Other organisations involved are Birkdale Beach Haven Garden Circle, North Shore Russian Community Centre and Uruamo Maranga Ake.	KCFT hosted Kaipatiki Community Network, Kaipatiki MAST Network forums. A placemaking workshop coordinated by Panuku was also held. KCFT supported the establishment of the Uruamo Maranga Ake Marae Working Party. A full accountability report on Q4 activities are provided by KCFT in a stand-alone report.

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587	CS: ACE: Community Empowerment	Increase diverse participation (KT): Youth voice and youth-led initiatives	<p>Partner with and fund youth organisations to:</p> <ul style="list-style-type: none"> - develop and support young people to express their collective voice - provide input into local board decision-making on issues that affect young people - design and deliver youth-led projects and events across the local board area. <p>Link as appropriate with "Build capacity: Jobs for Youth" (ID#578).</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$30,000	Completed	Green	<p>Four Youth Board meetings were held. Nine youth board members have participated in the following:</p> <ul style="list-style-type: none"> - three presentations in members schools assembly - attendance at Youth Market - participation in Children's/Student Panel activities - participation in Glenfield Mall market day - participation in The Community Reference Group the Awataha Greenway Schools walkway - youth-led and run the Kaipatiki Doggy Day out - attendance Summer Fun Youth Navigation Imagination Play events Youth Rep - Nina Kluge (Deputy Chair) attended the Kaipatiki Local Board Community Forum meetings and has presented regular youth updates to the board. <p>400 young people have had their say through partnership with 10 local schools and four other groups on the Plastic Free Kaipatiki initiative. During the planning with Kaipatiki Local Youth Board, the group have identified youth activities to which they will lead and deliver in Q4.</p>	The Kaipatiki Youth Board presented to the Kaipatiki Local Board. The youth board supported Panuku in the Awataha Greenway walk-through and consultation and Tartan Day. The youth board spent a planning day together that focused on building their leadership qualities. They also developed a mission and purpose statement that provides a shared understanding of the youth boards intended direction.
588	CS: ACE: Community Empowerment	Increase diverse participation: Manaaki Matua: Age Friendly Services	<p>Identify and fund a community partner to:</p> <ul style="list-style-type: none"> - develop and deliver research that will identify the service needs and provision of services in the local board area. - work with council to co-design a framework for age friendly services in the area - assist the local board in making decisions to support the gaps in services and accommodation venues identified from the research project. 	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Completed	Green	<p>Age Concern Northshore has started the Kaipatiki assets and services for older people mapping. To complete the mapping research, staff and Age Concern Northshore drafted an age friendly survey asking Kaipatiki seniors to assess their neighbourhoods in relation to the eight age friendly features. The survey will be distributed in Q4 to places where Kaipatiki seniors spend time, meet and visit; the data will be used to prepare recommendations for future projects addressing gaps in services and accommodation.</p>	Over 250 Kaipatiki seniors completed the Age Concern North Shore Age Friendly Survey. The survey asked seniors to assess their neighbourhoods against the eight age-friendly features: outdoor spaces and buildings, transportation, housing, social participation, respect and social inclusion, civic participation and employment, communication and information, and community support and health services. The survey data will be used to recommend future projects that will address gaps in services and accommodation in Kaipatiki. The report findings will be presented to the local board in August 2018.
664	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (KT)	<p>Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion 2. enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. reporting back - reporting to local board members on progress in activity areas one and two. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.</p>	Q3;Q4	LDI: Opex	\$0	Completed	Green	<p>The strategic broker presented and led a session with the local board that focussed on what empowered communities looks like on the ground in Kaipatiki and relationships between the local board and communities, and local maori responsiveness and aspirations. The strategic broker is building collaborative community relationships and has supported: - the 'Have your say' community engagement and planning for Kaipatiki Local Board Long-term Plan - Highbury House Early Learning Centre to achieve understanding around heritage assessment support for their facility - Northart to reach varying targets as outlined in the 360 review - various organisations with advice around fund sourcing and community grants applications, such as Northcote Point Community Creche, Aratika-Tamaki Water Sports group, Birkenhead Residents Association and Uruamo Maranga Ake Beach Haven Marae Committee - community engagement processes on the Birkenhead War Memorial Project - various staff and community organisations to support mural art in Kaipatiki.</p>	The strategic broker: - met with the Pacifica Forum delegate to discuss reinvigoration of the forum in FY19.- supported the community grants assessments and presentations to the local board.- supported the genesis of a council-community collaboration with the Frank Larkings boat project.- continued to support community groups such as the Birkenhead Residents Association, Uruamo Marae Committee and other smaller community organisations that seek support in the enabling council and community aspirational spaces.- responded to community requests and to connected community groups/networks to the council departments that may help them with their enquiries. - connected with community to better understand what placemaking look like for the community.

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668	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (KT)	<p>Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following:</p> <ul style="list-style-type: none"> - key aspirations and priorities for Māori in the area - opportunities to work together - a plan for building strong relationships and sharing information with Māori. 	Q1;Q2;Q3;Q4	LDI: Opex	\$5,000	Completed	Green	<p>The strategic broker initiated work with various council departments, staff and community groups/individuals to progress the development of Māori responsiveness plan:</p> <ul style="list-style-type: none"> - confirming an engagement opportunity for Kaipātiki Local Board, mataawaka Māori ki Kaipātiki, mana whenua me tāngata ki Kaipātiki hoki using performance story to engage the different groups to building understanding and relationship in the name of Māori aspirations - working with Uruamo Marae Committee (Beach Haven marae group) at the next stage of resource consent, post presentation of the marae feasibility study, pushing forward with the next phase of the marae project plan and supporting engagement with a governance development trainer for 2018 - supporting the mana whenua relationship agreement process coordinated by Te Waka Anga Mua and Te Kawerau a Maki <p>The broker presented to the local board on Maori responsiveness and aspirations as it relates to the empowered communities approach.</p>	<p>The strategic broker:</p> <ul style="list-style-type: none"> - worked with Mookalucky Productions to present stage 1 of the project which opened the door to conversations in the Maori responsiveness space. This was a hui style engagement, centred around the kaupapa that has driven the Maori performance, artist of mana whenua lineage, Rob Mocaraka to share his experience. This was achieved through him weaving together a strong bicultural presence in his story-telling. - continued support of the Uruamo marae project and council projects that embrace the use of reo and tikanga in their hui, such as local board cluster and via council-community collaboration space with the Frank Larking's Boat project. Tikanga and reo support has also been provided to local board members.
3396	CS: ACE: Community Empowerment	Funding agreement - Raeburn House	Fund Raeburn House to operate premises at the Norman King building as community meeting space and to provide a range of community capacity building and neighbourhood development services.	Q1;Q2;Q3;Q4	ABS: Opex	\$47,509	Completed	Green	<p>Hearts & Minds have:</p> <ul style="list-style-type: none"> • supported collaborative ways of working between council and communities • advocated for inclusive engagement of council units with communities, including with ethnic groups, mana whenua, Pasifika communities, disabled groups, and other communities of interest • supported more joined up ways of working at the local board level and increased community engagement • continued to be a key anchor agency, integrated into and connected with community, who is responsive to community needs and an advocate for aspirations • connected with a diverse range of people to access and participate in shared learning opportunities • supported integrating previous work undertaken with migrant services to actively demonstrate diversity cohesion and inclusion. 	<p>Hearts and Minds are leading the coordination of the capacity building work for community organisations management and governance work programme. They have worked in collaboration with the strategic broker to support seven organisations in Kaipātiki to implement Xero Accounting programme. The organisation who received Xero training were Bayview Community Centre, Birkdale-Beach Haven Community House, Glenfield Community Centre, Highbury House, Kaipātiki Project, Hearts & Minds and Pest Free Kaipātiki. Most organisations have reported that the implementation of this accounting package has been successful, and they are operating the programme effectively. Hearts and Minds are working alongside the organisations to ensure they are supported with programme. Staff will work alongside Hearts and Minds in 18/19 to streamline their work programme to accommodate better ways of working and to align outcomes to budget availability.</p>

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363	CS: ACE: Community Places	Funding Agreement - Bayview Community Centre	<p>A three year term agreement with Bayview Community Centre Association Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Bayview Community Centre for the years 2017-2020, commencing 1 July 2017 and terminating on 30 June 2020.</p> <p>Operational funding amount to be adjusted annually in accordance with the Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$37,138	Completed	Green	<p>Bayview Community Centre have developed their draft work plan, aligned to the local board outcomes for 2018/2019 and will finalise it in Q4. They have a strong focus on placemaking. Highlights from this quarter include over 400 people attending the neighbours picnic, including local businesses and lots of new faces. They also are seeing an increase in enquiries for room hire and community members wanting to host new events.</p>	<p>Highlights from this quarter include the development of a part-time position for support community through events and engagement as they continue to grow their activities.</p> <p>Highlights this quarter include the first repair cafe. There wasn't a lot of items brought along but the interest for another one is growing. Bayview also held a community-led kids market that was very successful with over 20 stalls, and volunteer run.</p> <p>In Q4 further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior Arts Community and Events management . Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach". Once complete this report will be shared with local board members.</p>
364	CS: ACE: Community Places	Funding Agreement - Glenfield Community Centre	<p>A three year term agreement with Glenfield Community Centre Incorporated to deliver work plan outcomes, including activities and programmes at Glenfield Community Centre for the years 2017-2020, commencing 1 July 2017 and terminating on 30 June 2020. Operational funding amount to be adjusted annually in accordance with the Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$47,388	Completed	Green	<p>Glenfield Community Centre have completed their draft work plan for 2018/2019 and will finalise this in quarter 4. They are looking at how they respond to the local board outcomes of placemaking. Highlights from Q3 include the installation of a new canopy with funding from the Methodist Church and partnered with Hearts and Minds to produce translations on major signage around the centre and attending a leadership workshop offering the opportunity to share with other groups across Auckland, share stories and bring learnings back to Glenfield.</p>	<p>Highlights from this quarter include the successful running of their first Repair Cafe with 73 per cent of items repaired to a value of over \$4,000.00. The feedback has been very positive. In Q4 further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior Arts Community and Events management . Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach". Once complete this report will be shared with local board members.</p>
366	CS: ACE: Community Places	Funding Agreement - Highbury House	<p>A three year term agreement with Highbury Community House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes Highbury Community House for the years 2017-2020, commencing 1 July 2017 and terminating on 30 June 2020.</p> <p>Operational funding amount to be adjusted annually in accordance with the Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$36,926	Completed	Green	<p>Highbury House have completed a draft of their work plan for 2018/2019 and will finalise in Q4. They are working on how they will respond to the local boards outcomes, especially placemaking. Highlights for Q3 include seeing a number of new users coming to Highbury House and an intentional effort to help smaller groups grow to be sustainable through support from the house.</p>	<p>Highlights this quarter include end of year figures are showing a 10 per cent growth across both visits and bookings.</p> <p>In Q4 further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior Arts Community and Events management . Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach". Once complete this report will be shared with local board members.</p>

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367	CS: ACE: Community Places	Funding Agreement - Birkdale Community House & Beach Haven Community House	<p>A three year term agreement with Birkdale Beach Haven Community Project Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Birkdale Community House & Beach Haven Community House for the years 2017-2020 year, commencing 1 July 2017 and terminating on 30 June 2020.</p> <p>Operational funding amount to be adjusted annually in accordance with the Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$70,211	Completed	Green	<p>Birkdale Beach Haven Community Project have developed their work plan for 2018/2019 and is working on their response to the local board priorities including placemaking before finalising it in Q4. Highlights from the quarter include the Zero Waste Kaipatiki partnership that has been formed between BBCP, Kaipatiki Project, Highbury House, Glenfield Community Centre, Kaipatiki Community Facilities Trust and Zero Waste NZ. The Community Eats programme continues to be successful and they have given out 160 food boxes since August.</p>	<p>Highlights for this quarter include the growth of the volunteer programme, house hosts and the governance board. They also had a very successful Matariki Kapa Haka Festival with over 910 kids involved from across the community and was delivered in collaboration with schools and other community organisations.</p> <p>In Q4 further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior Arts Community and Events management . Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach'. Once complete this report will be shared with local board members.</p>
369	CS: ACE: Community Places	Year 2 of 2 year term grant: Funding Agreement- Marlborough Park Youth Hall	<p>Kaipātiki Youth Development Trust to facilitate and deliver work plan outcomes, including activities and programmes at Marlborough Park Hall for the years 2016-2018, commenced 1 January 2017 and terminating on 30 June 2018. Operational funding amount to be adjusted annually in accordance with the Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$120,000	Completed	Green	<p>Kaipatiki Youth Development Trust is working on the workplan for 2018/2019 looking at how they respond to the local board outcomes, including placemaking and how they can grow their activation of the hall. This will be finalised in Q4. Highlights from Q3 include the youth market open day that was well attended and well recieved, offering youth the opportunity to develop their own initiatives. The Resilient Doughnut programme they deliver is also having a huge impact on the lives of the participants watching offending youth and their whanau move from anger to positive about how they can change.</p>	<p>Highlights this quarter include the steady growth in participants and bookings with great outcomes for the youth in the area. We also recieved great feedback from a booking for a cultral festival that was run by an Early Childhood Centre, the festival was a success with nearly 200 people in attendance - they praised the staff and the facilities for making the experience of hiring the space so easy. In Q4 further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior Arts Community and Events management . Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach'. Once complete this report will be shared with local board members.</p>
400	CS: ACE: Community Places	Venue Hire Service Delivery - KT	<p>Provide and manage venues for hire and the activities and opportunities they offer by;</p> <ul style="list-style-type: none"> - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups and whether the activity is of religious ministry. 	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	<p>During Q3 staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74 per cent was self-service online bookings. For the local board area, the monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 67 per cent. The low rated questions are based around the cleanliness, maintenance and having a suitable kitchen facilities. Staff are working more closely with Community Facilities colleagues to audit the cleanliness of venues.</p>	<p>During Q4 hirer surveys continued to be sent out to all casual hirers and selection of regular hirers. The results show a combined facility hirer satisfaction of 71 per cent and a combined facility recommendation of 76 per cent for Kaipātiki. Booked hours have increased compared to the same period last year.</p>

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401	CS: ACE: Community Places	Community Venues KT- participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$0	Completed	Green	Action planning continues to increase awareness and participation across the network: - staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work - successful Google awareness campaign ran the month of February - new art work options have been developed with a refreshed awareness campaign to be run in Q4.	During Q4 staff have developed and implemented a new refreshed awareness campaign across the region. It went live during May with; an improved Google search function, digital display banners with in Facebook, OurAuckland May edition featured the campaign on the back page, digital screens went live also within Albert Street, Bledisloe House, Service Centres and Libraries. For the first time we are using an animated version of the artwork which is much more engaging and interactive. Through out 2017/2018, statistics illustrate the correlation between live campaigns and website driven awareness. Staff are currently developing further business plan opportunities and programmes of work for the 2018/2019 year.
1925	CS: ACE: Community Places	Year 2 of 2 year term: Licence to Occupy and Manage- Marlborough Park Youth Hall	Kaipātiki Youth Development Trust to occupy and manage for operation the Marlborough Park Youth Hall for the years 2016-2018, commenced 1 January 2017 and terminating 30 June 2018.	Q1;Q4	ABS: Opex	\$0	Completed	Green	Staff attended a workshop to discuss the Licence to Manage and Occupy and Funding agreement for Kaipatiki Youth Development Trust and a further workshop has been scheduled in Q4.	In Q4 discussions with local board were held around the a three year term length for the Service Contract with Kaipatiki Youth Development Trust to operate the Marlborough Park Youth Hall, The local boards preference was a one year term for 2018/19 to allow time for the youth review and increase the access to the Marlborough Park Youth Hall.
1931	CS: ACE: Community Places	Additional LDI funding : Birkdale Beach Haven Project and Highbury Community House	- additional funding to support Birkdale Beach Haven Project Incorporated (\$66,000) to deliver funding agreement requirements, base operating costs and targeted programmes for Birkdale Community House and Beach Haven Community House - additional funding to support Highbury Community House Incorporated (\$20,000) to assist in organisational restructure and enhancing community development programmes for Highbury Community House.	Q1;Q4	LDI: Opex	\$86,000	Completed	Green	No update required for Q3.	No update required for Q4.
1972	CS: ACE: Community Places	Licence to Occupy and Manage - Birkdale Community House & Beach Haven Community House	A three year term with Birkdale Beach Haven Community Project Incorporated for the operation of Birkdale Community House at 134 Birkdale Road, Birkdale, being Lot 1 DP 43563. Beach Haven Community House at 31-35 Cresta Avenue (130 Beach Haven Road), Beach Haven, being Lots 156-162 and 167 DP 20048, Pt Lot 1-2 DP 99986 for the years 2017-2020 year, commencing 1 July 2017 and terminating on 30 June 2020. i) Rent- \$1.00 plus GST per term if requested ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.	Q2	ABS: Opex	\$0	Completed	Green	No further update required for Q3 and Q4. Licence executed in Q2.	Completed, no further update required for Q4.
159	CS: ACE: Events	Citizenship Ceremonies - Kaipatiki	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$14,216	Completed	Green	The Civic Events team delivered two citizenship ceremonies over two occasions during Q3 with 336 people from the local board area becoming new citizens.	The Civic Events team delivered two citizenship ceremonies over two occasions during Q4 with total of 701 candidates from the local board area becoming new citizens

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160	CS: ACE: Events	Anzac Services - Kaipatiki	Support and/or deliver Anzac services and parades within the local board area.	Q4	LDI: Opex	\$30,000	Completed	Green	Planning is well advanced for Anzac event(s) to be held in Q4.	Anzac Day in remembrance of those who has fallen it was a success throughout the region with increased attendance numbers at all services. The following services were held in Kaipatiki: - Northcote ANZAC Day Parade and Service at the Northcote war memorial hall with approx. 600 people in attendance - Birkenhead ANZAC Day Parade and Service with approx. 1800 people in attendance. - Glenfield ANZAC Day Parade and Service at the Glenfield War with approx. 700 in attendance.
161	CS: ACE: Events	Local Civic Events - Kaipatiki	Deliver and/or support civic events within the local board area.	Q1;Q2;Q3;Q4	LDI: Opex	\$4,000	Completed	Green	No activity occurred during the quarter as no local civic events are currently scheduled.	No activity occurred during the quarter as no local civic events were scheduled.
162	CS: ACE: Events	Event Partnership Fund - Kaipatiki	Funding to support community events through a non-contestable process. This provides an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events. - Heritage Festival (Birkenhead Business Association) \$7,500 - Latin American Festival (Birkenhead Business Association) \$7,500 - Kaipatiki Celebrates Diversity (Kaipatiki Community Facilities Trust) \$7,500 - Chinese/Korean New Year (Northcote Business Association) \$7,500 - Birkdale/Beachhaven March Madness (Birkdale/Beachhaven Community Project) \$7,500 - Kaipatiki Project EcoFest (Kaipatiki Project) \$7,500 Total = \$45,000	Q1;Q2;Q3;Q4	LDI: Opex	\$45,000	Completed	Green	The final grant to Kaipatiki Eco Project was paid during Q3. This fund has now been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.	Five events have completed the accountability requirements with the last one expected to be received at the end of August.
163	CS: ACE: Events	Delivered Events - Kaipatiki	Deliver a community-based regional Movies in Parks event led by the regional delivery team.	Q2;Q3	LDI: Opex	\$15,000	Completed	Green	Movies In Parks, Paddington 2 was delivered on Friday 30 March at Harvey Wright Park, Birkenhead. A great turn-out with approximately 1,500 attendees. Community patrol, security, police and event staff were onsite actively patrolling the area to ensure a safe, enjoyable event. Delivered as zero waste, smoke and alcohol free.	An event debrief report with highlights, recommendations and an outline of budget actuals has been provided to the local board. One movie was successfully screened and delivered in Q3.

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164	CS: ACE: Events	KFCT Delivered Events - Kaipatiki	Funding to support events delivered by the Kaipātiki Community Facilities Trust on an annual basis. - Summer Fun Series - Winter Fun Series - Music in Parks - Tartan Day Tattoo - Matariki 2018 - Maori Workshops - Access All - Christmas Parades and Carols - Christmas on Marlborough - Dog Day Out - Sights and Sirens Champions - Converge 18 - Pacific Tapa Workshop	Q1;Q2;Q3;Q4	LDI: Opex	\$108,000	Completed	Green	Reporting to the local board on this programme will be done as part of KCFT's quarterly report to the local board.	Accountability report due 30 August, once received it will be provided to the local board.
165	CS: ACE: Events	Community Volunteer Awards - Kaipatiki	Deliver a Community Volunteer Awards event within the local board area. Community Volunteer Awards (2016/2017 carry forward of \$5,000 included in budget)	Q4	LDI: Opex	\$10,000	Deferred	Red	Awaiting advice from LB as to proposed date and process.	There was discussion between staff and the local board in early 2018 that this event would be delivered by a locally known contractor however the event did not go ahead. Awaiting advice from the local board as to proposed date and process for the event to be delivered in 18/19.
166	CS: ACE: Events	Christmas Events - Kaipatiki	Funding to support Christmas event activity in the local board area.- Birkenhead Christmas Parade (Birkenhead Rotary Club) \$7,000- Glenfield Christmas Parade (Lions Club of Glenfield) \$7,000- Christmas flag installation (Kaipātiki Community Facilities Trust) \$4,000Total = \$18,000	Q2	LDI: Opex	\$18,000	Completed	Green	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.	One accountability has been completed, one is expected to be received at the end of August and the remaining one is overdue. The organisation with the overdue accountability will be advised that future funds will not be released until all accountability requirements have been completed.
Community Facilities: Build Maintain Renew										
2741	CF: Investigation and Design	Birkdale Hall - Interior and exterior Improvements	Renew the bathrooms and kitchen in the house and the hall ensuring good disability access to both facilities	Q1;Q2;Q3;Q4	ABS: Capex	\$60,000	In progress	Amber	Current Status: First draft of the concept design for development of the hall and kitchen areas has been completed with input from the community centre staff and local board advisor. Quantity survey completed for current scope and total cost of upgrade confirmed. Next steps: Revise scope to meet budget for physical works this financial year. Building survey to be completed by end of March to confirm what additional renewal works are required, especially roof and drainage. Report back to the local board for review and approval to proceed once all costs confirmed.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Based on the information received in the specialist reports regarding the structural condition of the hall the options now being considered are to demolish the building and replace with the latest design prepared by the architect (e.g. like with like) or to investigate a new design not necessarily on the same footprint. Next steps: Meeting scheduled 26 August with the community group to discuss: •Who are the key user groups of the facility and what do they need? •In an ideal world what spaces should be in the new hall? •Are there opportunities to consolidate the number of buildings on site and incorporate into the hall e.g. potting shed, garden shed •If the building was to move, where on the site is the best location? •How would any relocation impact the intent of the masterplan?

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2745	CF: Investigation and Design	Birkenhead War Memorial Park - renew sports lighting	Renew sport lighting on the training field	Q1;Q2;Q3;Q4	ABS: Capex	\$3,000	In progress	Amber	Current Status: Professional services scope has been sent to preferred supplier to provide the lighting design. This project relates to the Harvey Wright fields. Next Steps: Once consultant is engaged council will aim to receive detailed design by April 2018.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Condition assessment has been undertaken to understand the existing lighting condition and the extent of what is required to upgrade. Concept design received with options to replace like for like or enhancing lighting capacity. Next steps: Work through option to identify the best option for the site and the rugby club. Engage with the rugby club once options have been finalised.
2746	CF: Investigation and Design	17 Lauderdale Rd, Birkdale - renew/rebuild facility	Renew or rebuild facility. Year one - investigate options; year two/three - physical works. Occupier: Kaipatiki Project Incorporated	Q2;Q3;Q4	ABS: Capex	\$12,000	In progress	Amber	Current Status: investigations into the sustainability aspect of the scope are being undertaken and discussed in detail with the steering group . Investigations into site limitations are underway and concept options are being developed.Next steps: Prepare a preliminary concept design for stakeholder feedback.	A value management process was required to identify the primary purpose, benefits and key features of the rebuild. This took some time and has delayed the time frames for delivery, however has set a firm direction and scope for the project and will enable a smoother delivery through the next phases of the project. Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018.Current status: Primary purpose, benefits and key features of the project have been defined by the project steering group. Design parameters such as size, location and green building components of the rebuild have been investigated and will define the scope for the concept design. An update was provided to the local board via a workshop 13 June 2018. Next steps: Begin preliminary concept design based on investigations and scope for rebuild.
2750	CF: Investigation and Design	Fred Anderson Reserve- renew walkways and barrier	Renew walkway and barrier.	Q4	ABS: Capex	\$4,500	In progress	Green	Current Status: scope of works, planning assessment, arborist report and cost estimate completed. no resource consent required. Business case complete. Next Steps: begin planning for physical works procurement and delivery.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: go out to tender in June/July 2018. Delivery is planned for summer 2018/2019. Next steps: begin planning for physical works procurement and delivery.
2753	CF: Investigation and Design	Glenfield Pool and Leisure Centre - Gut and refit reception, foyer, gym floors, café and courtyard	Replace reception desk and joinery, floor coverings and finishes, wall finishes, security and controls, signage, lighting and ceiling. Renew the entry to the courtyard from the café.	Q3;Q4	ABS: Capex	\$20,000	In progress	Amber	Current status: draft concept has been completed for discussion purposes with the leisure team. Next steps: Needs further discussion as the renewal budget and scope is unable to satisfy scope requirements identified by the leisure team.	Scope of works needs refining with pools and leisure as what has been requested in order to fit with centres master plan are beyond scope of renewal works and budget. Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: draft concept has been completed for discussion purposes with the leisure team. Next steps: Needs further discussion with leisure as renewal budget and scope is unable to satisfy scope requirements identified by the leisure team.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2755	CF: Investigation and Design	Glenfield Pool and Leisure Centre – refurbish roof	Replace longrun iron and spouting	Q3;Q4	ABS: Capex	\$10,000	Deferred	Red	Current status: Summary of works required to fix roof is complete. The roofs above the reception, gym, and staff areas need full replacement. Next steps: Awaiting cost estimate for the work. Complete business case according to the scope of works identified.	The project was expected to be completed this year but has been deferred. Current status: Summary of works required to fix roof is complete, the roof above the reception, gym, and staff areas need full replacement. Next steps: Awaiting cost estimate of works. Will complete business case according to the scope of works identified.
2756	CF: Investigation and Design	Glenfield Pool and Leisure Centre - structural assessment & works on hydroslide & dive platform	Structural assessment of works required for safe access to hydro slide and dive platform. Delivery of works. To be delivered during the pool shutdown period.	Q3;Q4	ABS: Capex	\$15,000	Deferred	Red	Current Status: structural assessment completed, some remedial works are required for both the hydro slide and dive platform to ensure they remain structurally sound.Next Steps: cost estimate for works and schedule of works for repairs is being developed for inclusion in forward programme.	Project to be carried forward into the new financial year for full delivery.Current status: HydroSlide is specialised work, original contractors who installed the slide have been engaged to do a condition survey and repairs workNext Steps: On receipt of the condition report further documentation for physical works will be undertaken.
2758	CF: Investigation and Design	Hilders Park Wharf - remedial works to wharf structure	Wharf has been assessed as having structural issues. This needs to be confirmed by structural engineer and priority determined	Q1;Q2;Q3;Q4	ABS: Capex	\$200,000	In progress	Amber	Current Status: scope of works has been defined, with the exception of any remedial work to the piles, which are awaiting the results of the invasive assessment of their structural integrity, this has been delayed due to requirement to clean piles.Next Steps: complete business case and apply for any required consents.	Project delayed due to difficulty identifying suitable engineer and contractor to undertake the pile cleaning and invasive testing. Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Awaiting the results of the invasive assessment of their structural integrity, anticipated to receive the pile structural information before the end of June. Next steps: complete business case and apply for any required consents to prepare for physical works.
2762	CF: Investigation and Design	Kaipātiki - renew coastal assets 2018-19	Rosecamp Road Reserve Foreshore; Hinemoa Park	Q1;Q2;Q3;Q4	ABS: Capex	\$25,000	In progress	Green	Current Status: Investigations into site risks and limitation are completed and design options are being discussed with Auckland Council's coastal experts.Next step: progress preferred option through to detailed design. Undertake mana whenua engagement.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: Most suitable renewal option has been identified and confirmed. Next steps: Await consent application.
2763	CF: Investigation and Design	Larking's Landing - renew furniture and fixtures	Renew furniture and fixtures including bins and seats	Not scheduled	ABS: Capex	\$50,000	Cancelled	Amber	Current Status: This project record has been cancelled and is being delivered under Larking's Landing - renew furniture and fixtures	Project has been merged with Kaipatiki renew furniture and fixtures 2017-2018. Please refer to SharePoint ID 3311 for an update. Current status: This project record has been cancelled and is being delivered under Larking's Landing - renew furniture and fixtures (Sharepoint ID 3311).
2765	CF: Investigation and Design	Kaipātiki - renew minor park buildings 2018-19	Tui Park; Hinemoa Park; Beach Haven Shops	Not scheduled	ABS: Capex	\$20,000	Cancelled	Amber	Current Status: Assets have recently been renewed. Therefore this project is not required.	Project record has been cancelled. Assets had been renewed in the last financial year. Therefore this project is not required. Current status: Assets have been renewed, therefore this project is not required.
2769	CF: Investigation and Design	Kaipatiki - renew park walkways and paths 2018-19	Akoranga Reserve, Kitewao Street Esplanade Reserve, Lancelot Reserve, Linley Reserve, Monarch Park, Normanton Reserve, Teviot Reserve,	Not scheduled	ABS: Capex	\$15,000	Cancelled	Amber	Current status: This project is cancelled and combined with Kaipātiki - renew park walkways and paths 2017-18.	Project was merged with another activity line (Kaipatiki - renew park walkways and paths 2017/2019). Please refer to SharePoint ID 2768 for commentary details. Current status: This project record is cancelled and combined with Kaipātiki - renew park walkways and paths 2017-18.

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2772	CF: Investigation and Design	Lysander Crescent Reserve - renew paths and structures	Renew paths and retaining wall adjacent to basketball court. Project will be integrated with the LDI CAPEX funded development at Lysander Reserve	Not scheduled	ABS: Capex	\$28,000	Cancelled	Amber	Current Status: This project was merged with Lysander Crescent Reserve - improve playspace and renew paths and structures. Please refer to SharePoint ID 3063 for an update. Next steps: None	Project was merged with another activity line (Lysander Crescent Reserve - improve playspace, renew paths and structures). Please refer to SharePoint ID 3063 for commentary details. Current status: This project was merged with Lysander Crescent Reserve - improve playspace and renew paths and structures. Please refer to SharePoint ID 3063 for an update.
2773	CF: Investigation and Design	Manuka Reserve - renew playground and half court	Renew playground and halfcourt	Q1;Q2;Q3;Q4	ABS: Capex	\$20,000	In progress	Green	Current Status: preliminary concept has been discussed with the local board at the March workshop. Workshop feedback and input from mana whenua designer is currently being integrated into the design. Next steps: present revised draft to local board and discuss requirements for public consultation.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: Local board workshop feedback and input from mana whenua designer is currently being integrated into the design. Next steps: present developed design to local board 11 July 2018 and discuss requirements for public consultation.
2777	CF: Investigation and Design	Norman King Building - renew heating & ventilation - first floor	Renew heating and ventilation to the first floor areas. Occupiers: NorthArt; North Shore Community Health Network Inc	Not scheduled	ABS: Capex	\$100,000	Cancelled	Red	Current Status: Project cancelled - not required due to future demolition plans of the building by Panuku	Project has been cancelled. Project not required due to future demolition plans of the building by Panuku Development. Current status: Project cancelled.
2782	CF: Investigation and Design	Rewi Alley Reserve - renew boardwalk and pedestrian bridge	Renew boardwalk and pedestrian bridge	Q3;Q4	ABS: Capex	\$15,000	In progress	Green	Current Status: business case completed. Next Steps: begin planning for delivery of physical works.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: Business case is being revised as insufficient detail to progress to physical works. Still on track to delivery physical works in financial year 2018/2019. Next steps: Revised business case to be completed end of June/early July 2018
2783	CF: Investigation and Design	Shepherds Park - renew coastal walkway	Renew coastal walkway. Investigation and design to be integrated with other track renewals in the vicinity, such as those along Hellyers Creek, with a view to achieving the outcomes sought through the Kaipatiki Connections Network Plan	Not scheduled	ABS: Capex	\$15,000	Cancelled	Red	Current Status: project cancelled until scope for upgrade and coastal boardwalk is confirmed.	Project has been cancelled. Current status: Project cancelled until scope for upgrade and coastal boardwalk is confirmed.
2784	CF: Investigation and Design	Tuff Crater - upgrade track	Upgrade of existing walking track to improve cyclability; adjacent to NZTA Seapath Connection; in vicinity of Northcote Strategic area. This project is funded through the Kaipatiki Network Plan Connections.	Not scheduled	ABS: Capex	\$45,000	Cancelled	Amber	Current Status: This project was merged with Tuff Crater-Upgrade, renew track and signage including St Peters. Next steps: None	Project was merged with another activity line (Tuff Crater - Upgrade, renew track and signage including Saint Peters). Please refer to SharePoint ID 3229 for commentary details. Current status: This project record was merged with Tuff Crater-upgrade, renew track and signage including St Peters.
2929	CF: Investigation and Design	Birkenhead War Memorial - renew tracks	to come This project is carried forward from the 2016/2017 work programme, previous ID 3081	Q1;Q2;Q3;Q4	ABS: Capex	\$26,061	On Hold	Red	Current Status: Project has been placed on hold. Assessment of quality and costs are complete. Next steps: Awaiting completion of Birkenhead War Memorial Park Development Plan.	Project has been placed on hold as instructed until development plan for reserve is complete. Current status: Project has been placed on hold. Assessment of quality and costs are complete. Next steps: Awaiting completion of Birkenhead War Memorial Park Development Plan.
3010	CF: Investigation and Design	Hilder Park - renew fixture and furniture	Renewal of seats, picnic tables, signs and handrail This project is carried forward from the 2016/2017 work programme, previous ID 3094	Not scheduled	ABS: Capex	\$60,000	Cancelled	Amber	Current Status: Cancelled - combined with Kaipatiki - renew furniture and fixtures 2017-18	Project was merged with another activity line (Kaipatiki - renew furniture and fixtures 2017/2018). Please refer to SharePoint ID 3311 for commentary details. Current status: Project record cancelled.

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3032	CF: Investigation and Design	Kaipatiki LDI - small parks top up	LDI top up to enhance existing projects.- Identification of play grounds suitable for play upgrades- Inform community about project- Design and consenting- Design and consenting- Tendering works- Installation of equipment, extend playspace area and required safety surfaces This project is carried forward from the 2016/2017 work programme, previous ID 4415	Q1;Q2;Q3;Q4	ABS: Capex	\$30,000	Deferred	Red	Current status: Existing project top ups - various sites have been identified. Next steps: Assign a resource to implement works as identified. Reallocate approved budget to appropriate parent projects.	Allocation required of remaining budget to ensure it can be incorporated into the scope of works with current projects. Current status: No projects identified and budget will not be spent this financial year. Next steps: This line item has been removed from the 2018/2019 work programme as it is not being spent and will be allocated to individual projects instead.
3099	CF: Investigation and Design	Monarch Park - develop toilet	-Location analysis and stakeholder engagement on preferred location- Design and consenting- Tendering of works- Installation of a new single pan toilet facility at the chosen location (type Exeloo Jupiter Silver Standard) This project is carried forward from the 2016/2017 work programme, previous ID 4428	Q1;Q2;Q3;Q4	LDI: Capex	\$10,000	In progress	Green	Current Status: Initial planning has been completed on the location options. Costed options presented to local board at March workshop. Next Steps: Obtain resolution from local board at business meeting on which option to proceed with and confirm additional funding.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: All consultation with community now complete. Report presented to local board for resolution in July 2018. Next steps: tender for physical works.
3135	CF: Investigation and Design	Onepoto Domain - repile AFL building	Repile and lift This project is carried forward from the 2016/2017 work programme, previous ID 230	Not scheduled	ABS: Capex	\$90,000	Cancelled	Amber	Current Status: Project cancelled. The piles have been condition assessed by a consultant and Auckland Council staff and the piles are in good condition so do not need replacing. Only minor maintenance work was recommended so these have been passed onto Operational Management and Maintenance to implement.	Project record is cancelled. Only minor maintenance work is recommended so these will be undertaken by the maintenance contractor. Current status: Project cancelled. The piles have been condition assessed by a consultant and Auckland Council staff and the piles are in good condition so do not need replacing. Only minor maintenance work was recommended so these have been passed onto the Operational Management and Maintenance team to implement.
3214	CF: Investigation and Design	Tamahere Reserve - renew playspace	This project is carried forward from the 2016/2017 work programme, previous ID 3119	Q1;Q2;Q3;Q4	ABS: Capex	\$158,500	Deferred	Red	Current Status: The concept design and cost estimate have been completed and will be presented to the local board in a workshop on 14 March 2018. Next steps: Feedback from the local board workshop will guide future steps. A report to the local board is likely to be required to seek design and funding approval in order to progress through to the project delivery phase.	The project was expected to be completed this year but has been deferred. Current status: A local board report has been submitted for 18 July business meeting for final approval of the concept design. Next steps: Once the report is approved and a favourable resolution is received, a detailed design of the play space will then begin.
3229	CF: Investigation and Design	Tuff Crater - renew track and signage including St Peters	This project is carried forward from the 2016/2017 work programme, previous ID 3120	Q1;Q2;Q3;Q4	Growth	\$120,531	In progress	Amber	Current Status: The draft concept plan was submitted in February 2018, and was presented to Forest and Bird representatives as well as the NW Hui. Comments and feedback were received and shared with consultant. Next steps: Awaiting site study reports for further design recommendations.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Developed design is underway after collecting ecologist, arborist, and GPS information. Next steps: Review progress with local board in August and discuss scope of work along with preliminary cost estimate.

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3311	CF: Investigation and Design	Kaipatiki - renew furniture and fixtures 2017-18	Larkins Landing - renew furniture and fixtures	Q1;Q2;Q3;Q4	ABS: Capex	\$124,002	Deferred	Red	<p>Current Status: Engaging consultant to undertake overall plan for all fixture, furniture and hard surfaces at the park. Further discussions need to be had on the design of the memorial seats and scope is to allow for the outcome of the play boat renewal project. Next steps: Engage with stakeholders regarding the memorial seats, and the overall park concept design.</p>	<p>Design work was waiting on the outcome of the play boat renewal options assessment. physical works for the fixtures and furniture has been delayed until financial year 2018/2019.</p> <p>Current status: Preliminary concept design received for overall park plan for all fixture, furniture and hard surfaces at the park. The design of the memorial seats is currently under review by the families and the preliminary concept design will be provided to local community stakeholders for feedback.</p> <p>Next steps: Revise concept according to stakeholder feedback. Produce cost estimate and develop business case for the works.</p>
3319	CF: Investigation and Design	Hinemoa Reserve - renew path and light	Path and light renewals	Q1;Q2;Q3;Q4	ABS: Capex	\$15,000	In progress	Green	<p>Current Status: Received concept design for alternative realignment to join the two walkway paths in the middle to remove the steep lower section of the path from Bridge View Road. Site meeting held with landscape architect and geotechnical engineer to review alignment. Some adjustment to alignment required in order for structural engineers to assess if any major issues. Next steps: Peg alignment on site and undertake engineering assessment. The final alignment concept design will be confirmed with the local board before commencing public consultation. Physical works planned for late summer 2018/2019.</p>	<p>Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018.</p> <p>Current status: Received initial concept design for alternative realignment to join the two walkway paths in the middle to remove the steep lower section of the path from Bridge View Road. Further site meeting with surveyor to refine and peg proposed alternative alignment to enable more detailed design to be done to assess its feasibility.</p> <p>Next steps: Once final alignment concept design confirmed to be reported to local board before commencing public consultation. Physical works planned for late summer 2018/2019</p>
3415	CF: Investigation and Design	Birkenhead War Memorial Park - renew car parks	Renew car parks	Q1;Q2;Q3;Q4	ABS: Capex	\$0	On Hold	Red	<p>Current Status: This project is on hold until the master plan for the Memorial Park and Grandstand is complete. Next steps: The outcome of the master plan will determine the way forward.</p>	<p>Whole of the park plan needs to be completed prior to renewing the carpark</p> <p>Current status: This project is on hold until the master plan for the Memorial Park and grandstand is complete.</p> <p>Next steps: The outcome of the master plan will determine the way forward.</p>
3461	CF: Investigation and Design	Birkenhead Pool and Leisure Centre - replace failed flooring	Replace the failed flooring in the centre.	Q3;Q4	ABS: Capex	\$0	In progress	Green	<p>Current Status: engaging consultant to undertake investigations to understand scope of works required. Next Steps: confirm scope of works and complete business case.</p>	<p>Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: investigation reports and business case is now complete and is awaiting approval. Next steps: Once business case is approved, prepare for detailed design and physical works phase</p>

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3465	CF: Investigation and Design	Kaipatiki - install bike repair stations	The five sites proposed to install the stations are on the following Auckland Council parks land: 1. Onepoto Domain in the vicinity of the learn to ride track 2. Pump track at Birkenhead War Memorial Reserve 3. Shephards Park in the vicinity of the playground and community house 4. Outside the Birkenhead Library 5. Marlborough Park.	Q3;Q4	External funding	\$12,500	Deferred	Red	Current Status: Community Facilities has visited all five proposed sites and has noted that most do not have adequate concrete pads for stations. It is advised that these be considered and included in the price. Next steps: Prepare cost estimates for the bike stations plus concrete pad and present findings to the local board, workshop scheduled for 5 April 2018.	The project was expected to be completed this year but has been deferred. Current status: All sites were reviewed for safety and practicality with maintenance personnel. It was advised that the cable connections would be insufficient and the preferred station now features chain-link attachments. An initial cost estimate was prepared and showed a shortfall for the installation of all five sites. Auckland Council staff presented all findings to the local board workshop on 13 June 2018, and received direction that all five sites are wanted and are willing to allocate more funds. Next steps: Auckland Council staff will finalise the construction documents for all five sites, and prepare a business report for additional funds.
3556	CF: Investigation and Design	Birkdale Kauri Kids - renew facility	Interior and exterior painting, playspace, renew flooring, renew bathroom area, renew fencing, replace shade sail and renew heating and ventilation to ensure the facility is fit for purpose. Year one investigation and scoping, year two physical works.	Q4	ABS: Capex	\$0	In progress	Green		Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: Scope of works is being assessed according to asset condition assessment report. Site visit with head teacher has been undertaken to seek feedback on the current issues. Next steps: Engage professional services consultants to undertake investigations and preliminary design work.
1646	CF: Operations	Kaipātiki Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Green	The third quarter kicked off with another weather event in January 2018 which along with the damage to our beach and sea walls has created a warm lush environment with the rain to give our area an early grass growth flush. Unfortunately at times our contractors have struggled to keep up with the growth and this has caused several complaints from the community. We have had Ventia develop and implement a performance plan which details the resourcing and schedules they will use to get our parks and reserves back in specification. It is pleasing to see that as the quarter ends we are getting closer to the expected outcome of the contract. We still have unsatisfactory examples of service integration where the entire site is not completed at the same time i.e. mowing complete but not edging and loose litter and palm fronds etc. Again we are closely auditing the region to improve this area.	The fourth quarter has seen a marked improvement of mowing and edging technique which has led to a noticeably enhanced outcome. The shrub garden maintenance is also showing signs of improvement though there is some way to go before the quality outcome we are striving for has been achieved. Track maintenance is a concern, with a lack of programmed, preventative maintenance occurring early in the contractors tenure the track assets have declined. Much effort has been and continues to be directed at addressing these issues and the contractor has been receptive in increasing their resourcing to cater for the maintenance works required to keep the track networks in good order. Building maintenance overall has run smoothly over the quarter, but we are continuing to have issues with the cleaning of some facilities. All the sea walls that were damaged during the earlier storms have been repaired.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3486	CF: Operations	Kaipatiki Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$532,608	In progress	Green	There has been a focus over the summer months on accessing parks and reserves to complete scheduled and response work that are inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that saw a spike in requests for service. Over the two day weekend of the storm we received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March provided additional challenges with the odd tree failure due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual.	The fourth quarter was dominated by the effects and subsequent clean up resulting from the April storm. The severity of the damage is arguably the most extensive that has been seen in recent years since cyclone Bola. Region wide we received 5000 requests for service during one week following the storm which is the same volume we usually receive over a three month period, with high volumes continuing since then. Any one of these individual jobs could be a significant amount of work in its own right. This has had a significant impact on scheduled maintenance with planned work needing to be deferred. All urgent and safety critical sites have been addressed however there is still some instances of minor debris in streets. Some of the parks site clean up is complicated by poor ground conditions. The appearance of some streets is being effected by residents who have dragged private vegetation onto street berms. Council does not offer a service to remove private vegetation. This is being followed up by Waste Solutions as illegal dumping. Replacement tree planting has commenced and will continue through June/July with a final mop up being completed in August.
3487	CF: Operations	Kaipatiki Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$371,159	In progress	Green	The key focus for the third quarter has predominately been high value park pest plant control. Other activities of focus have included; undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The amount of requests for service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues.	The fourth quarter has been focused on completing the scheduled works programme. Final pest animal control pulsing, the second round of pest animal monitoring and follow up pest plant control have been the main activities. Planting opportunities have been assessed, plants secured, planting site preparation undertaken with planting likely being undertaken in early July. High Value Site Assessment Reports are being revised post final pest plant control rounds. These will include updated polygon boundaries and updated pest animal monitoring lines. Requests For Services received remain steady with most requests for rat and possum control. Wasp control requests have decreased throughout the region over the quarter.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2735	CF: Project Delivery	18 Denby Lane, Northcote Point - reroof building and renew electrical board	Reroof the building which is currently leaking and renew electrical board which failed inspection. Occupier: Shaolin Kempo Northcote Point Trust	Q4	ABS: Capex	\$54,000	Deferred	Red	Current Status: Tenders closed mid-March. We are currently adjudicating the tenders and we are expecting to award the contract early in April 2018. The plan is to complete the work pre-winter (May/early June) 2018).Next step: Award contract to successful tenderer and schedule the work.	The initial seismic assessment found significant issues. We were advised not to continue with the replacement of the roof until such time as the detailed seismic assessment has been done. The project was expected to be completed this year but has been deferred. Current status: the preferred supplier was appointed and the work was scheduled to commence early in June 2018. A seismic assessment was however done in the meantime which found some significant issues with the building and it was recommended that the roof replacement work be placed on hold until such time as a detailed seismic assessment is complete, which is expected in August 2018. Next steps: wait for the detailed seismic assessment to be completed to determine the full extent of the required repairs.
2736	CF: Project Delivery	Adah Reserve - renew entranceway	Renew entranceway bollards and signage	Q4	ABS: Capex	\$10,000	Completed	Green	Current Status: The tenders closed and the contract has been awarded (end March 2018)Next steps: Schedule and complete the work.	Project completed May 2018.
2737	CF: Project Delivery	Bartley Street - renew toilet	Bartley Street toilets renewal. Note the board are currently assessing options as noted in April 2017. This project is a continuation from the 2016/2017 programme (previous ID 3075)	Q1;Q2;Q3;Q4	ABS: Capex	\$30,000	In progress	Amber	Current Status: Toilet concept design for Jean Sampson Reserve has been developed will be brought to the local board for formal approval at their April 2018 business meeting. Mana whenua consultation on the concept is on-going.Next steps: Gain formal approval of Jean Sampson Reserve toilet concept plan from the local board. Begin detailed design process. Begin resource consent process for demolition of toilet at 3 Bartley Street.	Asbestos survey of Bartley Street toilet found asbestos cement sheets on the roof in very bad condition. Decision required on the future optimisation of the Bartley Street property.Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018.Current status: Detailed design for the new 'Permaloo' toilet at Jean Sampson Reserve commenced. An asbestos survey of the existing Bartley Street toilet building has found the roof in very deteriorated condition. Investigating options for managing containment until the building is demolished in eight - 12 months time. Resource consent application for demolition of Bartley Street toilet block has commenced. Community Facilities has met with the two adjoining property owners to consult on the brick boundary walls.Next steps: Complete and lodge resource consent application. Complete detailed design and prepare tender documentation for the tender package.
2738	CF: Project Delivery	Bayview Community Centre - renew light fittings and windows	Renew light fittings in main hall and repaint ceiling, replace one window frame and six window panes	Q1;Q2;Q3	ABS: Capex	\$26,460	Completed	Green	Current Status: Project complete January 2018.	Project completed January 2018
2740	CF: Project Delivery	Beach Haven Kauri Kids - renew playground fence and soft matting	Renewal of the fence as it is deteriorated in many areas, swelling up in winter and falling apart in summer. Soft matting of playground - replacement required	Q1;Q2;Q3;Q4	ABS: Capex	\$40,000	In progress	Amber	Current Status: This project is delayed due to the contractor missing the quote submission deadline (twice). We have received alternative pricing on 28 March and is in the process of appointing the supplier. The intention is to do the physical work in December 2018 to January 2019. Next steps: Confirm that pricing is acceptable and schedule the physical works.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Community Facilities have appointed a supplier and is currently negotiating and discussing suitable installation dates. Next steps: schedule the project installation.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2742	CF: Project Delivery	Birkenhead Pool and Leisure Centre - renew bathrooms	Leisure centre bathrooms - full floor and wall tiling, new partitions, replace sanitary hardware and tap ware as per Glenfield example. This project is also for the pool bathrooms refurbishment to make it fit for purpose	Q1;Q2;Q3	ABS: Capex	\$175,000	Completed	Green	Current Status: Project complete January 2018.	Project completed January 2018.
2743	CF: Project Delivery	Birkenhead Pool and Leisure Centre - renew retaining wall	Renew retaining wall	Q1	ABS: Capex	\$0	Completed	Green	Current Status: Project complete	Project completed.
2744	CF: Project Delivery	Birkenhead War Memorial Park - Renew Skate Park including park to pool access stage 1	Renew skate park. This project is a continuation from the 2016/2017 programme (previous ID 3079)	Q1;Q2;Q3	ABS: Capex	\$0	Completed	Green	Current Status: Stage 1 (skate park renewal):Completed January 2018. Defects to minor concrete repairs completed February 2018. Next steps: Receive As Builts and warranties for Practical Completion certificate to be issued.	Project completed November 2017. The Skatepark is not completed and be added as a separate project line, please refer to ID 3483.
2747	CF: Project Delivery	Chatswood Reserve - renew signs, tracks, furniture	Chatswood Reserve boardwalk, path, bridge, retaining wall, signs, stairs, step renewals. This project is a continuation from the 2016/2017 programme (previous ID 3083)	Q1;Q2;Q3;Q4	ABS: Capex	\$60,000	In progress	Green	Current Status: Commencing concept design and arborist and ecological assessment for main track. Stakeholder meeting organised for 4 April.Next steps: agree on track standards and develop concept design options based on stakeholder feedback.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018.Current status: Preliminary concept design has now been received.Next steps: Discuss preliminary concept design with stakeholder group and the local board 11 July 2018. Undertake arborist and ecological assessment for agreed concept design plan.
2748	CF: Project Delivery	Chelsea Estate Heritage Park - renew barrier	Renew barrier	Q2;Q3;Q4	ABS: Capex	\$12,000	In progress	Amber	Current status: Tenders closed and the contract has been awarded (end March 2018). Next steps: Work is scheduled for November 2018.	Project delayed due to Watercare work in the same area. Watercare project is expected to be complete in September 2018. Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: the contract start date has been delayed due to Watercare works that is currently underway in the area. Watercare will be complete by September 2018. The barrier renewal will be done during October/November 2018. Next steps: Keep track of Watercare's progress on site.
2749	CF: Project Delivery	Eskdale Reserve Network - renew tracks and furniture	Eskdale Reserve and Francis Jendall Reserve paths, fence, steps, bridge and sign renewals. This project is a continuation from the 2016/2017 programme (previous ID 3090)	Q1;Q2;Q3;Q4	ABS: Capex	\$500,000	In progress	Amber	Current status: The contract for the construction of the of the first three sections of the programme has been awarded and the off-site fabrication of the structures is underway. Next steps: Begin on site construction of the tracks and structures.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: The Lauderdale bridge section is complete and Brunton Place section is underway and will be completed in July. The main track to be completed by the end August. Next steps: Complete site construction of the tracks and structures.
2751	CF: Project Delivery	Glenfield Library - replace retaining wall	Replace failing retaining wall. This project is a continuation from the 2016/2017 programme (previous ID 4068)	Q1;Q2;Q3	ABS: Capex	\$5,950	Completed	Green	Current status: physical works are now complete. Next steps: close down project.	Project completed March 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2752	CF: Project Delivery	Glenfield Pool and Leisure Centre - demolish and rebuild rear fire exit	Replace old fire exit, including stairs and door	Q4	ABS: Capex	\$10,000	In progress	Amber	Current status: This project will be added to the bundled painting contract which was awarded recently. The contractor will be requested to scope the work and come back with a price. Next steps: Meet on site with the contractor to decide on the best way to do the job. Complete the scoping and pricing during April 2018.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: The work is scheduled to start beginning of July 2018. Planned completion is mid-July 2018. Next steps: Complete project.
2754	CF: Project Delivery	Glenfield Pool and Leisure Centre - renew sauna and steam room	Currently the steam room and sauna are closed due to health and safety precautions	Q1;Q2;Q3;Q4	ABS: Capex	\$150,000	In progress	Amber	Current status: This project will be added to the bundled painting contract which was awarded recently. The contractor will be requested to scope the work and come back with a price. Next steps: Meet on site with the contractor to decide on the best way to do the job. Complete the scoping and pricing during April 2018.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Contractor has been appointed, building consent is approved and we are currently working on programme of works. Next steps: Commence physical works in August 2018 during Glenfield Leisure Centre shutdown period.
2757	CF: Project Delivery	Halls Beach - renew path and furniture	Renew path and furniture	Q1;Q2;Q3;Q4	ABS: Capex	\$4,000	In progress	Green	Current Status: We are in the process of compiling the tender documentation. Go out to tender during May 2018 with the intention to do the physical work in November 2018. Next Steps: Complete tender documentation and proceed to tender.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: Go out to tender during June 2018 with the intention to do the physical works in November 2018. Next steps: Complete tender documentation and proceed to tender.
2759	CF: Project Delivery	Island Bay - renew seawall	Island Bay Reserve seawall renewal. This project is a continuation from the 2016/2017 programme (previous ID 3100)	Q1;Q2	ABS: Capex	\$76,000	Completed	Green	Current Status: Physical works complete October 2017. Next steps: none.	Project completed.
2760	CF: Project Delivery	Island Bay Wharf - renew wharf	Renew wharf Island Bay (Beachaven) wharf. This project is a continuation from the 2016/2017 programme (previous ID 4443)	Q1	ABS: Capex	\$200,000	Completed	Green	Current Status: Completed late November	Project completed November 2017.
2761	CF: Project Delivery	Kaipātiki Active Recreation FY18 - replace chair lifts	Birkenhead Pool and Leisure - install chair lift (LDI funded); Glenfield Pool and Leisure - replace chair lift (renewal funded)	Q2;Q3;Q4	ABS: Capex;#LDI: Capex	\$80,000	Deferred	Red	Current Status: The chair lift for Glenfield leisure was delivered to site in February 2018. The chair lift for Birkenhead is expected in April 2018. Next Steps: Follow up on delivery date for Birkenhead.	The project was expected to be completed this year but has been deferred. Current status: the chair lift for Birkenhead was delivered to site in May 2018. Installation of the chair lift will be done in July 2018. The chair lift for Glenfield does not need any installation as it is a mobile unit. Next steps: complete the installation of the chair lift at Birkenhead.
2764	CF: Project Delivery	Kaipātiki - renew furniture and fixtures 2018-19	Renew seats, bins, signage, bollards, etc at Birkenhead War Memorial Park, Leigh Scenic Reserve, Manuka Reserve, Monarch Park, Rewi Alley Reserve, Stafford Park, Teviot Reserve	Q4	ABS: Capex	\$5,000	In progress	Green	Current Status: The quote was submitted end March 2018. Confirm pricing is market related (done by internal quantity surveyor). Next step: Award contract and schedule the work.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: the furniture supplier failed to deliver the furniture on the agreed date, the project will now only be complete at the end of July 2018. Next steps: complete the project.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2766	CF: Project Delivery	Kaipātiki - renew park roading and car parks 2017-18	Rotary Grove car park to be sealed	Q4	ABS: Capex	\$80,000	Deferred	Red	Current steps: Project Manager engaged to complete detailed design and take project into delivery stage. Next steps: Tender physical works with a view of commencing construction early in the new financial year.	The project was expected to be completed this year but has been deferred. Current status: A scope of works has been developed and the pavement design is in progress. Next steps: Complete construction documents, procure physical works contractor and commence the carpark upgrade works in July 2018.
2767	CF: Project Delivery	Kaipātiki - renew park roading and car parks 2018-19	Sulphur Beach Reserve	Q4	ABS: Capex	\$80,000	In progress	Amber	Current Status: Scope of works has been confirmed following feedback provided by relevant stakeholders. Business case has now been completed. Next steps: begin planning for procurement and delivery of physical works.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Geotechnical investigation and current surface testing is complete. This information has informed the detailed design for the car park renewal which is due to be completed by the end of June. Next steps: Finalise the detailed design and determine if there are any resource consent requirements as a result. If so prepare the documentation to lodge these applications.
2768	CF: Project Delivery	Kaipatiki - renew park walkways and paths 2017-19	Lancelot Reserve, Linley Reserve and Little Shoal Bay, Akoranga Reserve	Q4	ABS: Capex	\$150,000	In progress	Amber	Current Status: The professional services tender has been awarded for the Linley Reserve path section and planning is underway. Physical works for concrete path repairs within the scope of this project are expected to start in May 2018. Next steps: Tendering of physical works.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: The developed design for Linley Reserve path section has been completed and the resource consent will be lodged in July. Physical works for concrete path repairs within the scope of this project are expected to start in July. Next steps: Tendering of physical works
2770	CF: Project Delivery	15 Chartwell Ave, Glenfield - demolish and rebuild garage	Demolish existing garage and old prayer room and rebuild one purpose-built storage garage on the same site. Occupier: Kaipatiki Facilities Trust	Q4	ABS: Capex	\$110,000	Deferred	Red	Current Status: The Kaipatiki Community Facilities Trust has agreed the preferred option now is to replace the garage like for like. Project has been taken off hold Next steps: Progress to physical works planning as per original scope, and working with the Kaipatiki Community Facilities Trust.	The project was expected to be completed this year but has been deferred. Current status: Consultant has been engaged to address resource consent and issues around impervious surface area maximums and proximity to overland flow paths. An alternative storage location has also been secured to ensure accessibility of the Kaipatiki Trust's resources during the works. Next steps: Undertake the design and consenting stage of the project. Empty the shed for demolition.
2771	CF: Project Delivery	Kauri Park track and signage renewals	Kauri Park boardwalk, bridge, sign and track renewals. This project is a continuation from the 2016/2017 programme (previous ID 3103)	Q1;Q2;Q3;Q4	ABS: Capex	\$15,000	In progress	Amber	Current status: Initial walkover has been undertaken to identify track options and initial arborist and ecological assessment. Stakeholder meeting was held on 4 April 2018. Next steps: develop walkway development plan according to the stakeholder feedback received.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Draft walkway network plan is currently being reviewed by the stakeholder group. Next steps: Discuss draft walkway network plan with the local board at 11 July workshop. Undertake arborist/ecological assessment for the agreed plan.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2774	CF: Project Delivery	Marlborough Park - renew path, furniture and playspace	Path, skatepark, furniture and playspace renewal. This project is a continuation from the 2016/2017 programme (previous ID 3736)	Q1;Q2;Q3;Q4	ABS: Capex	\$300,000	Completed	Green	Current Status: Practical Completion achieved October 2017. Additional autumn works during defects maintenance period in progress and includes construction of stabilised vehicle service access from the car park, additional drainage for some lower sections of the new paths behind the shops, and planting of a swale drain. Next steps: Complete construction of additional works	Project completed October 2017. This project has been split out with the skatepark now in a separate project line ID 3473.
2776	CF: Project Delivery	Marlborough Park Hall - replace roof and renew flooring	Roof replacement of the hall and revarnish floor	Q4	ABS: Capex	\$10,000	Completed	Green	Current Status: Project is currently out to tender. Tender closes end of March 2018. Next step: Award project to the successful tenderer and schedule work.	Project completed June 2018.
2778	CF: Project Delivery	Northcote Library - replace CCTV system	CCTV required in library only	Q4	ABS: Capex	\$18,590	Deferred	Red	Current Status: Quote received from security company. We are currently in the process of awarding the contract. Next steps: Install new CCTV and hand over to security. Installation is planned for May/June 2018.	Project to be carried forward into the new financial year for full delivery. Current status: the installation of the hardware is complete. The switch for the new cameras and recorder has also been installed but not configured yet. Next Steps: ensure that Auckland Council information technology department configure the switch to enable integration of the new CCTV system. Integration will be done during July 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2779	CF: Project Delivery	Onewa Domain FY17 Carpark, Bollards, and Fixtures & Fittings Renewals	Onewa Domain - renew fence, rubbish bin, sign, car park, retaining wall and road seal. This project is a continuation from the 2016/2017 programme (previous ID 3737)	Q1;Q2;Q3;Q4	ABS: Capex	\$100,000	In progress	Amber	<p>Current Status: Funding for construction in financial year 2018/2019. Auckland Transport contract works for construction of shared path on Northcote Road frontage of the netball car park have been fully completed. Existing car park design layout being amended as a result of the shared path encroachment into the car park to change to angle degree parking with a second roundabout at the netball end of the main car park to address concerns with safety raised by the netball club.</p> <p>Next steps: Receive the amended construction drawings for the netball car park and review with consultation with key stakeholders. The carpark renewal physical works to be scheduled for financial year 2019 with stakeholders, including the various clubs to minimise disruption, . Estimated timeframes include: Carpark 1 - Rugby Club 18 September 2018 - 27 October 2018, Carpark 2 - Cricket Club 2 April 2019 - 8 June 2019, Carpark 3 - Netball 4 December 2018- 9 February 2019.</p>	<p>Resource consent required for removing silt from Smiths Bush storm water outfall and open drain. Local board request to amend scope of works to include lighting of carpark. Additional design services required along with extra funding.</p> <p>Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018.</p> <p>Current status: Funding for construction in financial year 2018/2019. Existing car park design layout being amended as a result of the shared path encroachment into the car park to change to angle degree parking with a second roundabout at the netball end of the main car park to address concerns with safety raised by the Netball Club. Car park lighting to also be added as a result of a scope change request from the local board. Quote received from Healthy Waters and accepted for desilting Smiths Bush storm water outfall and watercourse for the car park drainage. Resource consent required for drainage works in Smiths Bush. Ecology services engaged to prepare an ecological assessment to feed into the resource consent application.</p> <p>Next steps: Receive invoice from Auckland Transport for costs associated with modifications to the car park and bollard fencing required for the construction of the Northcote Road shared path. Receive the amended construction drawings for the netball car park and review with consultation with key stakeholders. The carpark renewal physical works to be scheduled for financial year 2018/2019 with stakeholders, including netball, cricket, athletics and rugby to minimise disruption, . Estimated timeframes include: Carpark One - Rugby Club 18 September 2018 - 27 October 2018, Carpark two - Cricket Club 2 April 2019 - 8 June 2019, Carpark three - Netball 4 December 2018- 9 February 2019.</p>
2780	CF: Project Delivery	Rangitira Reserve - renew walkway	Rangitira Reserve path, bridge and retaining wall renewal. This project is a continuation from the 2016/2017 programme (previous ID 3116)	Q4	ABS: Capex	\$350,000	In progress	Amber	<p>Current Status: Stage two has been designed and consented. This has been handed to the Project Delivery team on 18 March 2018.</p> <p>Next steps: Tendering to begin in May in preparation for construction in the next financial year when priorities for which sections are to be built are confirmed.</p>	<p>Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018.</p> <p>Current status: Priorities for which sections are to be renewed have been confirmed through the local board. Design work for the renewal of the path on the slip area near Kauri Park School is being investigated.</p> <p>Next steps: Confirm funding. Complete design on slip area.</p>
2781	CF: Project Delivery	Rewi Alley Reserve - new toilet block	Build a new single-pan Exeloo (Jupiter silver model) at Rewi Alley Reserve (R52 Trias Road, Totara Vale 0629) This project is a continuation from the 2016/2017 programme (previous ID 3862)	Q4	ABS: Capex	\$83,000	Deferred	Red	<p>Current Status: Contract awarded and physical works expected to start in April 2018. Next steps: Complete physical works.</p>	<p>The project was expected to be completed this year but has been deferred. Current status: The toilet unit fabrication has been completed and the site works are underway. Next steps: Completion of physical works expected by mid-July.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2785	CF: Project Delivery	Verran Road Reserve/Castleton Reid/Ridgewood Reserve track network	Verran Road Reserve walkway, Castleton Reid Reserve and Ridgewood Reserve track renewals. This project is a continuation from the 2016/2017 programme (previous ID 3122)	Q4	ABS: Capex	\$200,000	In progress	Amber	Current Status: Tender negotiations for physical works completed. Final price significantly more than the 2016 engineer's estimate because of the heated market and a number of site constraints. Budget variation submitted and approved. Next steps: Receive contractor's construction programme for start date. Advise Verran Road Primary School and Kaipatiki Environmental Project of proposed renewal works.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Physical works commenced second week of May 2018 starting in Ridgewood Reserve. A local board report was submitted to a June business meeting recommending closure of a short section of duplicate track that runs alongside property boundaries and encroaches partly onto the private property. This report received a favourable resolution. An alternative footbridge design to replace proposed retaining wall with pipe culvert flue next to the large totara tree and glow-worm colony is completed and building consent has been lodged. Next steps: Progress physical works. Keep resident and key stakeholders including the local board informed of progress in Ridgewood Bush Reserve with regular updates.
2786	CF: Project Delivery	Pemberton Reserve - renew play module removed due to health and safety issue	Replace play module that was removed due to health and safety concerns. This module is the large climbing frame with nets, rock wall and ladders.	Q4	ABS: Capex	\$20,000	In progress	Amber	Current Steps: The first set of design options were too simple. A second set of design options has been requested. Next steps: Select from the second set of design options and start physical works.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current steps: request for pricing for the new play module and new timber edging during July 2018. Next steps: Order and install new play module and complete the new edging around the play space.
2890	CF: Project Delivery	136 Birkdale Road - develop park	Physical works for the development of car park, playspace and plaza This project is carried forward from the 2016/2017 work programme, previous ID 520	Q1	ABS: Capex	\$180,000	Completed	Green	Current Status: Project completed September 2017. Next steps: Defects items to complete are installation of community noticeboard, litter bin and further topsoiling and reseeding of one of the lawn areas in autumn that is substandard. 12 month contract maintenance for the landscape planting before it is handed over to the Operations and Maintenance team.	Project completed September 2017.
2894	CF: Project Delivery	47 Jacaranda Ave - remove tree and repair beach access walkway	This project is carried forward from the 2016/2017 work programme	Not scheduled	ABS: Capex	\$11,550	Cancelled	Amber	Current Status: This project is cancelled as it is being undertaken in the SLIPS (Small Local Improvement Projects).	The project record has been cancelled because it is being undertaken in the Small Local Improvements Programme. Current status: This project record is cancelled and is now part of the Small Local Improvements Programme.
2896	CF: Project Delivery	ActivZone - replace roof over training and turret	Roof replacement over training and turret This project is carried forward from the 2016/2017 work programme, previous ID 3782	Q1;Q2;Q3;Q4	ABS: Capex	\$51,000	Completed	Green	Current Status: Turret demolition has commenced. While working on re-roofing the turret, the contractors found a leak in an adjacent room within the ActivZone building. The leak was identified as an existing problem, but is being fixed by the contractor as part of this project. Next steps: Monitor progress of construction works.	Project completed.
2898	CF: Project Delivery	AF Thomas - renew car park	Renewal of carpark, including footpath on behalf of Auckland Transport. This project is carried forward from the 2016/2017 work programme, previous ID 4043	Q1;Q2	ABS: Capex	\$50,000	Completed	Green	Current Status: Project completed October 2017. Next steps: Some defects in the kerbs are to be cut out and repaired. Arranging with the operations and maintenance team for the car park to be swept first.	Project completed October 2017.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2927	CF: Project Delivery	Birkenhead Library - replace HVAC system	Upgrade HVAC and install solar films to windows to improve environmental conditions and meet requirements of the library. Library suffers from lack of heating in winter and cooling in summer. This project is carried forward from the 2016/2017 work programme, previous ID 4062	Q1;Q2;Q3	ABS: Capex	\$499,562	Completed	Green	Current status: Project completed January 2018, with minor adjustment to the Building Management System (BMS) to attend to. The BMS monitors and controls the heating, ventilation and air-conditioning system of the library. Next steps: Handover and closure.	Project completed January 2018.
2928	CF: Project Delivery	Birkenhead War Memorial - renew fields 2 and 3	This project is carried forward from the 2016/2017 work programme, previous ID 3080	Q1;Q2;Q3;Q4	ABS: Capex	\$480,000	Deferred	Red	Current Status: Physical works underway with main water connection, main drains, irrigation, levelling and cricket block extension completed. Next steps: Complete drainage slits, sand application, cricket pitch and sow turf down.	The project was expected to be completed this year but has been deferred. Current status: The main works are complete and the grow-in is underway. This could take many months, but some limited play on some areas of the field could be bought forward in agreement with the operations team and the clubs Next steps: Complete all times on schedule and complete turf grow in.
2946	CF: Project Delivery	Chelsea Estate Heritage Park - remediation of slip across walkway	Investigate with Community Services whether the path should be replaced or removed This project is carried forward from the 2016/2017 work programme, previous ID 4546	Not scheduled	ABS: Capex	\$25,000	Cancelled	Red	Current Status: This project has been cancelled and remediation of the slip across the walkway is being carried out urgently under maintenance.	Project record has been cancelled, urgent remedial action will be carried out by Coastal and Maintenance teams. Current status: This project record has been cancelled and remediation of the slip across the walkway is being carried out urgently under the maintenance contract.
2947	CF: Project Delivery	Chelsea Estate Heritage Park - renew tracks	This project is carried forward from the 2016/2017 work programme, previous ID 3084	Q1;Q2;Q3;Q4	ABS: Capex	\$28,868	In progress	Amber	Current Status: Project team now reviewing requirements. Next steps: Produce a project implementation plan which will identify the project requirements and how it will be executed. Professional services this year followed by physical works in outer years depending on priorities which are to be worked through with the local board.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: The approved sections of the track network will be tendered in September for construction in the summer /autumn. A review is being undertaken on the bridge across the Chelsea Sugar Factory Pond and the adjoining track due to a slip on the track and issues around the building of the piles for this bridge. Next steps: complete review and allocate the necessary funding.
2965	CF: Project Delivery	Dudding Ave Reserve - renew tracks	Renewal of walkway, physical works to be undertaken FY18 This project is carried forward from the 2016/2017 work programme, previous ID 3087	Q1;Q2;Q3;Q4	ABS: Capex	\$5,000	In progress	Green	Current status: Detailed design and the design review to incorporate land slip area into contract has been completed. Tendering for the physical works will be initiated in July with site works expected in Spring 2018 Next steps: Complete the tendering process.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. This project is scheduled for the 2018/2019 financial year. Current status: Tendering for the physical works will be initiated in August with site works expected in to start in Spring 2018. Next steps: Complete the tendering process.
2967	CF: Project Delivery	Elliot Reserve - renew play and furniture	Playspace and furniture renewal This project is carried forward from the 2016/2017 work programme, previous ID 3088	Q1;Q2;Q3;Q4	ABS: Capex	\$30,000	On Hold	Red	Current status: concept design presented to the local board at a workshop in March 2018 before consultation to commence. The local board expressed concerns about the preliminary concept for stage one. Next steps: A further workshop will be organised with the local board. Budget for physical works allocated to financial year 2018/2019.	On hold until the Kaipatiki play and sunsmart provision analysis is completed. Current status: A concept design was presented to the local board at a March workshop, they expressed concerns about the preliminary concept for stage one. Next steps: This will be reviewed once the wider Kaipatiki play and sunsmart provision analysis has been completed by Community Services. Outcomes will be reported back to the local board once ready.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2996	CF: Project Delivery	Glenfield Pool & Leisure Centre - repaint exterior, roof, reception and recarpet studio 2	Paint exterior of building Re-carpet studio 2 Replace roof above reception/corridor area Replacement of rooftop a/c units (R22) for studio 2 This project is carried forward from the 2016/2017 work programme, previous ID 4070	Q1;Q2;Q3;Q4	ABS: Capex	\$375,000	Completed	Green	Current status: Roof replacement: Project complete (January 2017). Replacement of carpet in studio 2: Project complete (November 2016). Paint exterior of building: Paintwork is complete (March 2018). Air conditioning units replacement: Studio two/ Yoga studio air-conditioning unit has been replaced on the 13 January 2018. Remaining four units have been ordered, and the work is forecast to be completed by mid May 2018. Next steps: Progress physical works to completion.	Project completed.
3011	CF: Project Delivery	Hilders Park - remove and store boat & investigate options	Renewal of Frank Larkin's Boat This project is carried forward from the 2016/2017 work programme, previous ID 3095	Q1;Q2;Q3;Q4	ABS: Capex	\$10,000	In progress	Green	Current Status: A final decision need to be made whether we are moving the boat to Larkings landing or to an off site facility for restoration. Next steps: Confirm where the boat should go or even if it should go.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: Business case completed for renewal of the boat as a play item on Larking's Landing, as approved by the Local Board. A community steering group has been established and the first meeting was held on 31 May 2018. Next steps: Commence concept design work with the community steering group. Identify methods and a suitable company to move the boat from the beach to Larking's Landing as soon as possible.
3030	CF: Project Delivery	Kaipatiki Community Facilities Trust - Marlborough Park car park - develop vehicle exit	Development of a safe one-way vehicle exit from KVFT into Marlborough Park Renewal of the existing boundary fence at the back of the KCFT office, adjacent to the park. This project is carried forward from the 2016/2017 work programme, previous ID 4414	Q1;Q2;Q3	ABS: Capex	\$35,000	Completed	Green	Current Status: physical works commenced 19 February and completed 16 March 2018. Next steps: none.	Project completed March 2018.
3031	CF: Project Delivery	Kaipatiki FY17 Libraries FF&E renewals	Glenfield Library - FF&E renewals- change in shelving layout to create more areas for seating- replace armchairs, study chairs and event chairs- provision of study desks with access to power points- focus on the improving the children's area This project is carried forward from the 2016/2017 work programme, previous ID 233	Q1;Q2;Q3;Q4	ABS: Capex	\$104,700	Deferred	Red	Current Status: A preliminary design for the renewal has been completed. This will be taken to the local board for review in April 2018. The North Shore Library Foundation will supply some funding for the refurbishment of the children's space. Next steps: Finalise the design and procure the items specified. This project is scheduled to be completed by the end of June 2018.	The project was expected to be completed this year but has been deferred. Current status: The order for the new furniture items have been placed. The feature unit for the children's area is out for tender. Next steps: Delivery of the new items are expected to be in July 2018. The children's area will be completed in August/September 2018.
3033	CF: Project Delivery	Kaipatiki reserves - renew fixture and furniture FY17	Renewal of furniture and fixtures in various reserves This project is carried forward from the 2016/2017 work programme, previous ID 3102	Q1;Q2;Q3	ABS: Capex	\$30,000	Completed	Green	Current Status: Completed October 2017	Project completed October 2017.
3048	CF: Project Delivery	Lancelot Reserve - renew playspace	This project is carried forward from the 2016/2017 work programme, previous ID 4446	Q4	ABS: Capex	\$80,000	Deferred	Red	Current Status: Tenders closed and awarded. The planned start date for the works is 30 April 2018 with completion end May 2018.	Slow progress on site due to weather and slow onsite progress. The project was expected to be completed this year but has been deferred. Current status: work is virtually complete on site as on 5 July 2018. Grassing of mound and minor paint work is still outstanding and is expected to be complete by early July 2018. Next steps: do a final inspection with the play space consultant and open the space.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3050	CF: Project Delivery	Le Roy's Bush / Little Shoal Bay - renew tracks, signage and furniture	Renewal of signage, furniture and whole track network. Physical works to be implemented over 2-3 years. This project is carried forward from the 2016/2017 work programme, previous ID 3105	Q4	ABS: Capex	\$153,000	In progress	Amber	Current Status: Detailed design being developed in consultation with the volunteers. Resource consent for the whole network has been approved. Tendering of physical works is underway. Next steps: Tender stage one to commence Autumn 2018.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Tendering of physical works for stage one has been completed and the contract has been awarded. Works to get underway in late July. Next steps: Tender stage two in October 2018.
3058	CF: Project Delivery	Locket Reserve - renew play space	This project is carried forward from the 2016/2017 work programme, previous ID 3107	Q4	ABS: Capex	\$90,000	Deferred	Red	Current Status: Concept design has been approved and detailed design is complete. Tendering is under way. Next Steps: Construction is planned to start in June 2018.	The project was expected to be completed this year but has been deferred. Current status: The construction works have commenced with earthworks and drainage works underway. Next steps: Continue with landscaping works on site and install new equipment. Subject to weather, construction works will be completed early August.
3063	CF: Project Delivery	Lysander Crescent Reserve - improve playspace, renew paths and structures	Design and consenting-Installation of Titan One Base Model (Titan One TFP1001) to add to the existing play space.Installation of a basket swing-Installation of bollards along the driveway to the East and reserve boundary to the south-Inform community about project. Scoping of required renewals within reserve-Tendering works-Installation of equipment, extend playspace area and required safety surfaces and Renew paths and retaining wall adjacent to basketball court.This project is carried forward from the 2016/2017 work programme, previous ID 4429	Q1;Q2;Q3;Q4	ABS: Capex;#LDI: Capex	\$115,000	In progress	Amber	Current Status: The concept design and cost estimate have been completed and will be presented to the local board in a workshop on 14 March 2018.Next steps: Feedback from the local board workshop will guide future steps. A report to the local board is likely to be required to seek design and funding approval in order to progress through to the project delivery phase.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018.Current status: The developed design has been completed and an assessment of the consenting requirements is underway.Next steps: A resource consent application will be lodged in Jul (if required). Developed design and tender documentation will be progressed.
3120	CF: Project Delivery	Neptune Ave - renew play space	Renewal of playspace module and timber elements, including retaining walls, seats and playspace edging This project is carried forward from the 2016/2017 work programme, previous ID 3113	Q1;Q2	ABS: Capex	\$6,000	Completed	Green	Current Status: Complete. Minor defect on slide rectified. Next steps: None.	Project completed October 2017.
3124	CF: Project Delivery	Normanton Reserve - improve walkway lighting	Additional play items for older children, bike ride marking on existing path and new lighting along main path route.	Q1;Q2;Q3	ABS: Capex	\$200,000	Completed	Green	Current Status: New Playspace: Consultation for playspace, lights and bike path marking completed and assessed. Feedback in general support of proposed improvements. Detailed design finalised ready to be reported along with summary of consultation to the local board in May 2018. Pathway Lighting: Physical works completed and handover to Operations 28 March 2018. Next steps: Playspace presentation to the local board workshop. Pathway lighting: Receive As Builts and operations manual.	This project line was split as the lighting part had been completed by the end of the financial year. The playspace is in planning and due to be completed in February 2019 - Sharepoint 3576 - it is a combination of renewals and local driven initiatives. The remaining budget was moved to ID 3576.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3134	CF: Project Delivery	Onepoto Domain - renew pathway	This project is carried forward from the 2016/2017 work programme, previous ID 4088	Q1;Q2;Q3;Q4	ABS: Capex	\$23,232	In progress	Amber	Current Status: Continue investigation into hydrology issues and coordinate with storm water team as well as coastal management. Next steps: Receive feedback and prepare business case.	Part of a multiyear project that was expected to continue into next year which has not progressed as expected for 2017/2018. Current status: Original scope of work was determined to be a relocation of the shared path to higher ground around the lake and enhance a connection to other paths. Past concept designs did not advance. Efforts are underway to review original scope of work and organise a local board workshop to reassess objectives. Next steps: Organise local board workshop to discuss objectives and outcomes.
3154	CF: Project Delivery	Park Reserve - renew playspace FY17	This project is carried forward from the 2016/2017 work programme, previous ID 4448	Q4	ABS: Capex	\$35,600	Deferred	Red	Current Status: Pricing was received and we are in the process of awarding the contract (we are just discussing a few of their rates in their quote).Next Steps: Complete the work during April/May 2018 (together with the Tui, Teviot and Lancelot play space renewals).	Supplier very slow in responding to requests for further cost breakdowns is causing a significant delay. The project was expected to be completed this year but has been deferred. Current Status: contractor has now been appointed and works are due to commence on 16 July 2018 and be complete by the end of July 2018. Next steps: Do a letter drop and ensure the appropriate signage is in place prior to starting.
3173	CF: Project Delivery	Rewi Alley Reserve - install adult fitness equipment	This project is carried forward from the 2016/2017 work programme, previous ID 4412	Q1;Q2;Q3;Q4	ABS: Capex	\$75,500	Completed	Green	Current status: Contract for physical works awarded and the construction of the concrete bases has been completed.Next steps: Complete the installation of the fitness stations.	Project completed.
3189	CF: Project Delivery	Shepherds Park - retaining wall and path	This project is carried forward from the 2016/2017 work programme, previous ID 4489	Q4	ABS: Capex	\$14,745	Deferred	Red	Current Status: We have not tendered this project yet. It will go out to tender in April 2018 only. The intention is for physical works to be done in November 2018.Next steps: Appoint preferred supplier and execute.	The project was expected to be completed this year but has been deferred. Current status: The project has still not been tendered, the intention is still for physical works to be done in November 2018. Next steps: Tenders to go out in July 2018.
3206	CF: Project Delivery	Sunnyhaven Ave - renew toilet	Renewal of toilet including fixtures and fittings and roof. This project is carried forward from the 2016/2017 work programme, previous ID 3118	Q1	ABS: Capex	\$30,000	Completed	Green	Project completed July 2017. Next steps: none	Project completed.
3223	CF: Project Delivery	Teviot Reserve - renew playspace, paths and bollards	This project is carried forward from the 2016/2017 work programme, previous ID 4450	Q4	ABS: Capex	\$66,000	Deferred	Red	Current Status: Tenders closed and awarded. Project is scheduled to be done during April 2018.Next Steps: Ensure play space equipment is supplied in time for installation during April 2018.	The project was expected to be completed this year but has been deferred. Current Status: the contractor experienced more delays due to the weather, completion is now expected to be on 6 July 2018. Next Steps: Complete the project and do final inspection with play space consultant prior to opening. This is planned for first week of July 2018.). Current Status: the contractor experienced more delays due to the weather, completion is now expected to be on early July 2018. Next steps: Complete the project and do final inspection with play space consultant prior to opening. This is planned for first week of July 2018.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3230	CF: Project Delivery	Tui Park - renew play space	This project is carried forward from the 2016/2017 work programme, previous ID 3121	Q1;Q2;Q3;Q4	ABS: Capex	\$60,000	Completed	Green	Current Status: Tenders closed and awarded. Project will be done during April 2018. Next Steps: Ensure play equipment is delivered on time.	Project is behind schedule due to weather. We have requested an updated programme of works. The project was expected to be completed this year but has been deferred. Project completed June 2018.
3321	CF: Project Delivery	Pemberton Reserve - renew playground FY17	Renew playground	Q1	ABS: Capex	\$15,000	Completed	Green	Current Status: play equipment renewed, module condition required immediate demolition for health and safety reasons. Sign erected to communicate intention to replace in next financial year. Serious non performance issues by edging renewal contractor. Separate project initiated to replace module and edging. Next steps: edging and module renewed in clement weather conditions.	Project completed.
3349	CF: Project Delivery	Glenfield Cemetery - renew carpark and pathways	Carpark and path renewals including entrance. This is a carryover project.	Q1;Q2;Q3;Q4	ABS: Capex	\$0	In progress	Green	Current Status: The contract has been awarded and works are anticipated to commence mid-March. The contractor's safety plans have been approved. Next steps: Monitor progress of construction works. The contractor's safety plans have been approved. A pre-start meeting will be held onsite on 6 April 2018, following which the contractor will commence works.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: Digout of existing path and laying of basecourse aggregate is continuing on a staged basis. New kerbs have been placed throughout the work area. Works are progressing to schedule. Next steps: Commence sealing the basecourse with asphalt.
3416	CF: Project Delivery	Kauri Glen Reserve - renew track and furniture	Design, consents and physical works for whole track network. Physical works to be undertaken over 3-4 financial years. Project brought forward for delivery from FY19 to FY18 as part of the risk adjusted programme.	Q1;Q2;Q3;Q4	ABS: Capex	\$0	In progress	Green	Current Status: Resource and building consents granted. Tendering of physical works planned to begin in June 2018. Next steps: Procurement of construction services.	Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: Tendering of physical works for stage one planned to begin in July. Next steps: Procurement of construction services.
3441	CF: Project Delivery	Chelsea Estate Walkway, 60 Colonial Road, Birkenhead - remediate major slip	Consider local board plans for park and likely to need Heritage NZ approval. Install a retaining wall on the downslope side of the path through the slipped debris and into native ground. Likely to comprise Steel UCs and would include 2m above ground retaining. Backfill behind the poles and lagging to reinstate the path.	Q4	ABS: Capex	\$25,000	On Hold	Red	Current status: This landslide is one of over 100 landslides that occurred in March and April 2017 throughout the Auckland region. A remediation programme for all landslides was initiated in June 2017. The initial focus was to make sites safer by improving the physical barriers that restrict public access and improve monitoring practices. In mid-December 2017, a prioritisation exercise was undertaken based on Council's risk criteria for this site and 18 other complex sites. This site was ranked as the fourth most important site to remediate as it has unacceptable health and safety risks, so design and remedial works for [this site and seven others] should be progressed as a priority this year. Internal resources for the whole landslide programme have recently changed. The allocation of resources for this particular site is pending. In summary, lack of funding and resources has hampered progress. Next steps: Engage suitable resources, including a detailed geotechnical assessment. Step up communication with local residents and local board members. Continue to monitor site safety.	Project is on hold. An alternative alignment being scoped to fit with potential new bridge. A multi-year project, progress slower than anticipated. Current status: Project is on hold. An alternative alignment is being scoped to fit with potential new bridge.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3473	CF: Project Delivery	Marlborough Park - renew skate park	Skate Park renewal	Q3;Q4	ABS: Capex	\$0	Deferred	Red	Current Status: Initial concept design for the skate park renewal has been completed with public and local skater consultation. Next steps: Finalise design for the skate park. Receive concept design for the youth space adjoining the skate park.	The project was expected to be completed this year but has been deferred. Current status: Concept design for the skate park renewal has been completed with public and local skater consultation. Concept design for the adjoining youth playspace in progress. Next steps: Obtain procurement approval for a 'design and build' contract for the skate park physical works. Receive concept design for the youth playspace and consult with the local board at a future workshop (date yet to be confirmed).
3575	CF: Project Delivery	Glenfield Library - replace HVAC R22 and roof	Roof replacement stage I and HVAC R22 replacement. This project is a continuation of the 2016/2017 programme (previous SP17 ID 232).	Q1;Q2;Q3;Q4	ABS: Capex	\$14,810	In progress	Green		Part of a multiyear activity/project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: Internal moisture and air tests have been completed and confirm cladding work is not required as part of the scope. Seismic investigations identified that an initial seismic assessment is required. Project cost estimates have been received but this is still at a business case level and requires further refinement as the design work progresses and seismic investigation results are received. Next steps: Undertake initial seismic assessment. Complete a business case according to the recommendations in the report and high level cost estimate. Begin design work for roof replacement.
3576	CF: Project Delivery	Normanton Reserve - improve play space	Additional play items for older children, bike ride marking on existing path	Q4	ABS: Capex	\$14,803	Deferred	Red		The project was expected to be completed this year but has been deferred Current status: Detailed design reported to local board workshop in May 2018. Proposed marking on existing paths for bike riding to complete detailed design sign-off received. Riding path marking plan has been circulated to the elected members in June. A report has been submitted for a resolution at the 18 July business meeting. Next steps: Once a favourable resolution is received, works will go out to tender.
3583	CF: Project Delivery	Birkenhead War Memorial Park - renew retaining wall and ramp - stage 2	Retaining wall and ramp renewal. This project is a continuation from the 2016/2017 programme (previous ID 3079)	Q4	ABS: Capex	\$0	On Hold	Red		On hold until the Park Master Plan refresh is completed. Current status: Draft detailed design is nearly complete but on hold until the Park Master Plan refresh is completed and whether the top car park may change. The retaining wall and access ramp has been consented as part of the consent for the skate park renewal. Next steps: Receive the information from the completed Park Master Plan refresh to determine if the current draft detailed requires amending to take into account any proposed changes to the top car park.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3585	CF: Project Delivery	Birkenhead War Memorial Park - renew (demolish) grandstand	Demolish the grandstand at the park as a health and safety measure and to align with the park's master plan. Current status - stage one - investigate, scope and plan the demolition. This project will also include the sustainability team for waste minimisation options. Stage two - consent obtained and deliver physical works. Estimated completion date yet to be established. This project was originally to renew the grandstand, upon further inspection and investigation, the decision was made to demolish the asset. This has been on hold pending the approval of the master plan. The redevelopment of this site is the local board's highest priority initiative. This project is a continuation of the 2016/2017 programme (previous SP18 ID 4411).	Q4	ABS: Capex	\$100,000	In progress	Green		Part of a multiyear project that was expected to continue into next year which has progressed as expected for 2017/2018. Current status: Investigation into renewing the Birkenhead War Memorial Grandstand has been completed. Upon reviewing the engineers report a decision has been made to demolish the grandstand due to identified health and safety issues. Next steps: Community Facilities will need to run a tender process for the demolition whilst in parallel performing all the checks and balances around stakeholder notification, resource consent conditions, heritage and contaminated land fill checks.
3590	CF: Project Delivery	Downing Street Reserve - install retaining wall	Install a 35m retaining wall within the Downing Street Reserve (this is in relation to the judgement delivered on 19 March 2018)	Q4	External funding	\$290,500	Deferred	Red		Project to be carried forward into the new financial year for full delivery. Current status: Detailed design commenced for buried retaining on reserve rear boundary with 5 Mulberry Place as per court judgement. Cost of retaining being covered by insurance. Met with the adjoining restaurant business operator lessee to initially discuss access for construction across a part of the adjoining private property car park into the reserve later this year. External arborist engaged to prepare arboricultural assessment for inclusion to resource consent application being prepared by design engineering services. Next steps: Complete detailed design. Lodge resource consent.
Infrastructure and Environmental Services										
1977	I&ES: DPO	Birkenhead Main Street Upgrade	Design and construction of the Highbury Corner roundabout, intersection of Birkenhead Avenue, Mokoia Road and Hinemoa Street and main street upgrade.	Q1;Q2	ABS: Capex	\$1,585,000	In progress	Green	A report outlining options for design and timetable for this project is on the Kaipātiki Local Board 21 March 2018 business meeting agenda. The local board will make a decision regarding when to progress the construction and which design option to progress with at this meeting.	The Kaipātiki Local Board on 21 March 2018 resolved to endorse scenario one (construction to start as soon as possible) with design option three as described in this report, which includes: A combination of options one and two with the focus being on footway upgrading around all sides of the roundabout. Additional funding of \$355,800 is allocated from the local board transport capital fund to complete the Birkenhead mainstreet upgrade stage 2 project making the total allocation from the local board transport capital fund \$540,800. The project has started on site with the main services contract awarded. Construction is estimated to take six months to complete.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
614	I&ES: Environmental Services	Pest Free Kaipātiki Strategy Implementation Programme	This project will be delivered in collaboration with the Pest Free Kaipātiki Network to implement the Pest Free Kaipātiki Strategy. It will involve pest animal and plant removal and habitat and species restoration projects across the local board area by community groups with support and technical advice from council staff.	Q1;Q2;Q3;Q4	LDI: Opex	\$100,000	Completed	Green	A funding agreement has been completed with Pest Free Kaipātiki Incorporated Society and full payment has been made. Pest Free Kaipātiki continue to use the funding for pest control materials, restoration plans, contractor pest plant control and signage as per the agreement. Pest Free Kaipātiki are in regular consultation with Pest Free Auckland, biosecurity, biodiversity and parks staff and are following the Pest Free Kaipātiki Strategy. Reporting is being provided back to Environmental Services and the funding team as required by the funding agreement. In quarter four staff will continue to support the project through the technical advisory group, and support business planning for the 2019 financial year so that the project builds on the successful outcomes and achievements it has already delivered. Opportunities for collaboration with neighbouring projects, within the organisation and the wider landscape will be shared with the project.	Materials and tools: This fund started the Predator Blitz in November 2017 after the success of the Chew Card Citizens Science Campaign and has since allowed predator control to expand to nine new reserves (103ha) and six halo communities on private land. The Predator blitz has to date involved three pulses, 45 reserve volunteers, 449 reserve volunteer hours using 127 rat stations, 60 rat traps, 17 timms traps and an estimated 6375 rats eradicated based on bait take. Signage: Content focuses on predator monitoring, forest canopy, kauri dieback, invasive weeds, biodiversity timeline, showcasing local Kaipātiki Restoration Network groups and native plants. This will be completed by August 2018. Restoration Plans. Te Ngahere Ltd have been engaged to complete two plans by the end of July 2018. The remaining eight plans are to be completed after these two trials. Contractor pest plant control work: This fund has been used largely in reserve land where the current EcoContract or volunteer parks budget is not providing targeted control. This has also supported community work on private land and halos. The fund has complemented other resources to achieve greater outcomes.
1946	I&ES: Environmental Services	Kaipātiki Project Environment Centre	Operational funding for the Kaipātiki Project Environment Centre and delivery of an environmental volunteer programme and courses.	Q1;Q2;Q3;Q4	LDI: Opex	\$45,000	Completed	Green	The Kaipātiki Project continues to successfully support the Kaipātiki Restoration Network monthly meetings and Pest Free Kaipātiki. An Eco Fun day is planned for 24 March 2018. A full report of their activities supported through this funding agreement will be provided at the end of the financial year.	The Kaipātiki Project continued to support the Kaipātiki Restoration Network monthly meetings and Pest Free Kaipātiki as well as volunteer activities and provision of native plants. A full report of Kaipātiki Projects activities through the funding agreement will be provided to the board in August 2018.
98	I&ES: Healthy Waters	Industrial Pollution Prevention Programme - Kaipātiki	This programme is primarily educational and informs urban industry and business about the impacts their activities may have on local waterways. The programme includes a site inspection and discussion with the business owners about potential issues around pollution as well as waste minimisation techniques and spill training. If changes are recommended, a report is sent to the business. The programme involves a GIS mapping exercise to ensure that commercial businesses understand the stormwater network connections in relation to local waterways.	Q2;Q3	LDI: Opex	\$8,000	Completed	Green	This project is complete and an update summarising sites visited and any corrective actions suggested will be provided to the local board in late April 2018.	Final visits have been completed and a summary was provided to the local board with the number of businesses visited and corrective actions. A workshop has been scheduled for 8 August 2018 with the local board, to discuss this project in more detail and to seek input for the next financial year's project.

Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
Libraries										
1224	CS: Libraries & Information	Library hours of service - Kaipātiki	Provide library service at Birkenhead Library for 55.5 hours over 7 days per week. (\$613,109 - FY17/18) Provide library service at Glenfield Library for 55.5 hours over 7 days per week. (\$654,908 - FY17/18) Provide library service at Northcote Library for 53 hours over 7 days per week. (\$515,423 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$1,783,439	Completed	Green	Library visits have decreased by 6% for this quarter with a further 4% decrease in Wifi and PC sessions across all three Kaipātiki libraries. Library staff help with many computer queries on a daily basis, from scanning and printing documents to more complicated enquiries.	We are conscious of a modest downward trend in book issues (The paper variety) and a healthy upward trend in Ebook - issue. We promote Ebook use by teaching the community to use this resource. You will see below that much of what we have done this year addresses other trends: We have reached into the community through visits; used our space with community partners and provided a place where community members can navigate an increasingly digital world. It is heartening to see that our Kaipātiki community seems pleased with their libraries. One item is noteworthy: Roadworks and parking issues in the Northcote area have contributed to fewer visits this quarter, making for lower than expected numbers across the year.
1225	CS: Libraries & Information	Extended hours - Kaipātiki	2.5 additional opening hours at Northcote Library.	Q1;Q2;Q3;Q4	LDI: Opex	\$13,000	Completed	Green	Customers continue to access library services at Northcote during the additional hours and additional programming is under development.	Additional programming has been added at Northcote Library. After surveying the community, we decided to run a monthly craft group that will provide opportunities for people to meet each other and learn new skills.
1226	CS: Libraries & Information	Information and lending services - Kaipātiki	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Physical issues of library materials have decreased by 4% when compared to the same period last year. Demand for eResources remains high with a 14% increase in E-issues when compared to the same quarter last year.	For the year end issues are three per cent less than the previous year. Northcote Library is receiving good feedback on the range of fiction offered, after a focus on refreshing the collection. All three libraries have won community hearts by filling well over 10,000 "Requests" per month. We are pleased because it shows that the Kaipātiki community is making the most of greater Auckland Libraries book stock.
1227	CS: Libraries & Information	Preschool programming - Kaipātiki	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, Bilingual Rhymetime, Music Time. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Wriggle and Rhyme, Rhymetime and storytime programmes have commenced for the year. Glenfield Library has initiated a 6 weekly preschool programme, Korean RhymeTime. Birkenhead Library is now delivering new Family Storytimes on Sunday afternoons. During this quarter 81 events were delivered with 3,475 children and adults attending preschool programmes.	Our visits to and from local preschools and kohanga, in the last quarter, have included: Birkenhead Kindy; Glenfield ECE and Lollipops. At Glenfield we are building successful partnerships with In-home childcare providers Kuddles and Aroha and a volunteer - to deliver Rhymetimes.
1228	CS: Libraries & Information	Children and Youth engagement - Kaipātiki	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Activities including Teen Tech Robotics and Minecraft club. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Northcote Library has hosted visits from Onepoto Primary, Ako, and Northcote Intermediate School, both focussing on introducing pupils to the library and running special Lunar New Year sessions. School visits are beginning for the new school term with Glenfield Primary School. New Children's Programmes at Birkenhead are proving to be popular; Lego Club, Toon Time and Movie Time. MineCraft and MakerLab continue to be successful programmes for the local students after school each week. Planning is underway for the April school holiday programme with the theme Up Up and Away.	Our Community Engagement Librarians and other staff have been working with Onepoto School on a co-design project to support literacy in the area. The team has been gathering insights from the children and their whānau and prototyping is nearly underway. Popular MakerLab and MineCraft programmes run weekly at Birkenhead and Glenfield Libraries. Family Movie Times and Lego Club continues to be a big hit at Birkenhead, as does a new family Chess Club at Glenfield. Our outreach to local schools has included: Beach Haven School, with the Mobile Library; Manuka Primary; Birkenhead College, to attend a book group; St Mary's, to join pupils up and demonstrate Ebook downloads. The School Holiday Programme - "Up, Up and Away" drew in many children and parents. During NZ Sign Language week we hosted MERGENZ to read a signed story. We have Any Question operators.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1229	CS: Libraries & Information	Summer reading programme - Kaipātiki	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q2;Q3	ABS: Opex	\$0	Completed	Green	The Kia Māia te Whai / Dare to Explore summer reading programme was very successful. Libraries appreciated the Kaipātiki Local Board's support for the programme, especially at the combined libraries finale party held at Marlborough Park on 24th January.	All analysis and evaluation is complete and we are preparing for the next Summer Reading Programme - Kia Māia te Whai / Dare to Explore. Our team is taking a lead role.
1230	CS: Libraries & Information	Supporting customer and community connection - Kaipātiki	Provide programmes that facilitate customer connection with the library and community including English Conversation for Migrants, Read Aloud Group, Book Groups, Bi-lingual Tea and Topics, Author Talks. Provide community space for hire at Birkenhead Library. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Monthly Tea and Topics sessions have launched at Northcote Library. Whānau Mārama Parenting held Effective Discipline programmes in English at both Glenfield and Birkenhead Libraries. A "Knit a Poppy" group for Anzac day was held at Glenfield Library. Libraries participated in the annual Glenfield Early Childhood Centre Health Expo on the 23 March. A wonderful new "Art Wall" is now on show at Birkenhead Library. Artists may showcase their work for a month at a time. A Book Launch was held at Birkenhead Community Library 24th March by Birkenhead Local Kaushik. Talukdar	A new and successful outreach programme is being delivered by Kaipātiki Libraries to Orchard's Resthome - reading short stories to residents on a weekly basis. In conjunction with Panuku, Northcote Library is now hosting a monthly 'open classroom' in our community garden. All Libraries hosted sewing bees for the Kaipātiki Community Facilities Trust's-Boomerang Bags. Our libraries are now in talks with them to house a permanent sewing machine. A 'Refugee Week' talk was held at Northcote Library. Sri Chimnoy - Art of Meditation - held a talk at Birkenhead Library. Alan Duff visited too. As part of the Auckland Writers Festival Glenfield hosted six authors for a panel discussion on writing. A composting workshop was held at Birkenhead Library. The knitting group at Glenfield asked to continue beyond Anzac Day and are now knitting babywear for the NICU at North Shore hospital. May Music month gave us a chance to showcase NZ performers in the library and run ukelele classes.
1231	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Kaipātiki	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Te Reo Māori greetings top priority at all Kaipātiki Community Libraries.	Staff are increasing their Te Reo Māori speaking ability and growing in confidence. Staff from Kaipātiki Libraries joined in with Onepoto Primary's Matariki celebrations - a big hit with the kids. Matariki StoryTimes were held at all libraries. Birkenhead Primary School's Kapa Haka group performed in the Birkenhead Library.
1232	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Kaipātiki	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, hosting Digital Device Drop-ins. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Helping our communities participate in the census was a focus for all libraries. 3D Printing at both Glenfield and Birkenhead Libraries. Book A Librarian sessions at all Kaipātiki Local Board Libraries are becoming increasingly popular, especially CV writing and computer/digital device assistance.	Our teams continue to support community members in navigating the civic space in person and online. We have been involved in: Voter registration ahead of the Northcote Election; Promoting the Maori voters roll and managing "Have your say" on different matters. We also work closely with CABS, Waste Management and the Tertiary Education Commission. Book A Librarian sessions have been very popular - especially for eBooks, CV writing and computer/printing/scanning basics. Book Clubs in English and Korean are growing. These are often followed by a respectable list of book recommendation that everyone can enjoy.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1233	CS: Libraries & Information	Celebrating cultural diversity and local communities - Kaipātiki	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Lunar New Year and Pasifika celebrations, hosting the Latin and South American film festival, providing access to the Local History Room and taking care of the Chelsea Sugar archive. (Funded within ABS Opex budget activity: "Library hours of service - Kaipātiki")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Pasifika month saw a lovely Siva during a Pacific themed Storytime at Birkenhead Library, more Pasifika themed Rhymetimes were held at Glenfield Library. The libraries looked lovely with decorations for Lunar New Year celebrations being Year of the Dog, with Northcote Library participating in the Town Centre celebrations and showcasing local talent and Chinese culture with performances and dumpling making demonstrations. Several activities were enjoyed by the community such as a Korean Tea ceremony and Korean Folk games at Birkenhead Library. A Water Safety Workshop delivered in both Chinese and English was very successful at Birkenhead Library.	Cultural diversity festival Fiafia Fanau was held in Northcote, a collaboration between Northcote Library and the Kaipātiki Community Facilities Trust. Northcote and Glenfield libraries now hosts monthly clay and play sessions for children and whānau in Mandarin and English. We had a table at the Korean Day on 14 April at the North Shore Events Centre. A pop-up library with registrations and book borrowing opportunities gave us great exposure. A number of Chinese Library Tours were conducted at Birkenhead Library. The Community Art Wall Space continues to be popular with local residents at Birkenhead Library. We help ukulele lessons at Birkenhead Library for Samoan Language Week. Glenfield library trialled a Korean book group for young adults. Monthly bi-lingual Tea and Topics sessions (Mandarin/English) often include local guest speakers.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
Local Economic Development: ATEED										
630	ATEED: Local Economic Growth	Research to support future development of Glenfield town centre	The local board has a desire to see its town centres succeed. Within the LED Action Plan action 1.12 b is to develop and implement actions within each BID/business association area around business attraction and retention, which could include contracting specialist service providers to implement actions. The local board has a desire to see its town centres succeed. The draft 2017 Local Board Plan includes as a key outcome 'our urban centres are vibrant' and provides objectives for each of the area's centres. Within the LED Action Plan action 1.12 b seeks to develop and implement actions within each BID / business association area around business attraction and retention, which could include contracting specialist service providers to implement actions. The proposed project will focus specifically on the Glenfield town centre. The research, when combined with the findings of an economic assessment of recent infrastructure investments in Highbury, will establish an evidence base to inform future development options for the Glenfield town centre and possibly others. A key aim of the project is that the research findings will inform work by Auckland Council's Plans and Places Department to develop a centre plan for the Glenfield town centre, tentatively scheduled to commence in 2018/19. Accordingly, the research brief will be prepared in consultation with Plans and Places to ensure alignment of information requirements. An external contractor would be selected to do the work. Depending on cost, the research may comprise two elements. The first will seek to glean the views of local residents and shoppers about the town centre, including any existing shortcomings and ideas for improvement. The second element may involve an assessment of the town centre's attributes and performance, a health-check. The research will draw on the commercial property assessment undertaken for the local board in 2015/16. Affecting change in town centres requires a medium to long-term, coordinated approach. This project could continue beyond the current 2017/2018 financial year to identify where existing Auckland Council department and CCO budgets can be used to support the development of the town centre's offer, particularly through the 2018 LTP round.	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	Project completed.	Project completed. Awaiting opportunity to bring report to local board.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1033	ATEED: Local Economic Growth	Young Enterprise Scheme (KT)	<p>ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss.</p> <p>The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.</p>	Q3	LDI: Opex	\$1,000	Completed	Green	The YES kick start days were delivered between the 19 and 23 February 2018.	This initiative was completed in Q3 by the Auckland Chamber of Commerce.
3425	ATEED: Local Economic Growth	Highbury Impact Assessment	Reallocation of Highbury Impact Assessment funding to support busiennses affected by Rawene Road Car park slip.	Q2;Q3	LDI: Opex	\$15,000	Completed	Green	Grant paid in Q2.	Completed. Awaiting report from business association.
Parks, Sport and Recreation										
853	CS: PSR: Active Recreation	Kaipātiki: Equitable Access to Sport and Recreation Facilities Grant	Provide grants to sport organisations to support equitable access to sport and recreation facilities.	Q1;Q2;Q3;Q4	LDI: Opex	\$50,000	Deferred	Red	Further workshop held with the Local Board in quarter 3 to source guidance on potential projects. These projects will now be investigated further and scoped to inform report completion.	Formal funding agreements being progressed to formal agreement between parties and payment. Progressing the establishment of formal funding agreements: \$10,000 with North Shore Table Tennis and \$40,000 with Glenfield College.
862	CS: PSR: Active Recreation	Shepherds Park: Present options for Beach Haven Multi-Sport Hub,	Complete options analysis and management model review for future operation of Beach Haven sport centre.	Q1;Q2;Q3;Q4	ABS: Capex	\$0	On Hold	Red	Beach Haven Sport Centre (BHSC) highlighted in upcoming renewals programme. A wider facility plan is needed before renewal projects are confirmed. Work is underway to look at the provision of leisure facilities in Kaipātiki that will inform future management of BHSC.	<p>This activity is on hold and awaiting actions, information, or decisions from the Facility plan review for the provision of leisure facilities in Kaipātiki.</p> <p>Awaiting outcome of work being undertaken by Clare Thorne, reviewing the provision of leisure facilities in Kaipātiki.</p>
864	CS: PSR: Active Recreation	Beach Haven Tennis Club: Court Renewal Grant	Support Beach Haven Tennis Club Incorporated to renew their tennis courts and provide community access to a fit-for-purpose facility. An LDI Capex grant of \$50,000 was provided to Beach Haven Tennis Club Incorporated in FY16/17, no additional 17/18 budget required.	Q1;Q2;Q3;Q4	LDI: Capex	\$0	Completed	Green	Opening event held successfully. Club is delivering on community access outcomes identified in funding agreement and is close to having automated booking system installed.	Project completed.
865	CS: PSR: Active Recreation	Birkdale Primary School: Grant for Outdoor Court Renewal	Support Birkdale Primary School to renew two outdoor courts and provide community access to a fit-for-purpose facility. An LDI Opex grant of \$40,000 was provided to Birkdale Primary School in FY16/17, no additional 17/18 budget required.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Completed	Green	Project complete.	Project completed.
867	CS: PSR: Active Recreation	Netball North Harbour: Grant for Facility Improvements	Support Netball North Harbour Incorporated with facility improvements, including roof and new window replacement and provide community access to a fit-for-purpose facility. An LDI Capex grant of \$175,000 was provided to Netball North Harbour Incorporated in FY16/17, no additional 17/18 budget required.	Q1;Q2;Q3;Q4	LDI: Capex	\$0	In progress	Green	Rescope of project is still in progress. Funding applications are anticipated to be submitted by Netball North Harbour to external funders in Q1 FY2018/2019. Build is planned to start in Q1 FY2019/2020.	No further progress of note at this time. Netball are applying for remaining funding with build anticipated in 2019.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
870	CS: PSR: Active Recreation	North Shore Events Centre: Facility Partnership Grant	Support North Shore Events Centre with the purchase and installation of solar panels and a portable ice rink (completed). A Facility Partnership grant of \$150,000 was provided to North Shore Events Centre from the 2014/2015 Facility Partnership Scheme, no additional 17/18 budget required.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	In progress	Green	Workshop held with local board quarter 3 looking at rescope of remaining grant for solar panels to a court upgrade project to enable enhanced use of the facility.	Report being prepared to seek approval of funding rescope towards floor upgrade project. To be presented to the board in Q1 of 2018/19.

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1133	CS: PSR: Active Recreation	Kaipātiki: Leisure facilities operation programme FY17/18	<p>1. Operate in a safe and sustainable manner: Glenfield Pool & Leisure Centre; ActivZone; Birkenhead Pool & Leisure Centre; Beachaven Leisure Centre. 2. Deliver a variety of accessible programmes and services that get the local community active. 3. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Amber	<p>Glenfield Pool and Leisure centre is not yet on track to meet Local Board objectives to increase activation and customer satisfaction. YTD visitor numbers are averaging 41,530 per month, 19% unfavourable on prior year, impacted by delays to routine maintenance and the opening of Albany Stadium Pool (which has increased customer choice).Membership numbers are up despite increased outages and delayed project delivery impacting group fitness rooms and steam area.Customer satisfaction is measured by regular Net Promotion Score (NPS) surveys. This survey asks how likely the users are to recommend the centre to friends and family. NPS rolling 12 month average is up to 24.3% with the top detractors including too many people, changing rooms, cleaning. The top positive attributes include good instructors, wide range of activities and friendliness.Birkenhead Pool and Leisure Centre is on track to meet Local Board objectives to increase activation. Visitor numbers were up 8% for the quarter due to the sunny weather. The facility has experienced recent and significant closures to the climbing wall and a small portion of the gym area which will has an impact on services offered.</p>	<p>Glenfield Pool and Leisure Centre is slightly behind active visitor numbers - mostly caused by delays in maintenance and repairs."Glenfield Pool and Leisure Centre (GPLC) has met the Local Board objectives for FY 2017-18• Membership numbers increased by 2% on LYTD (4116 v 4046) • Activation numbers decreased by 9% on LYTD (528,348 v 580,420)• Centre Net Promotor Score increased by 35% on LYTD (19.5% v 14.4%)Glenfield has the largest membership in the leisure network. The new membership structure has helped to maintain membership at over 4,000 and new customer service initiatives have had a positive effect on customer satisfaction, measured via NPS. GPLC has introduced great initiatives in member retention and addressing customer feedback.Recreation (ActiveZone) has increased attendance due to improved social media promotions and popular community activities. There have been significant improvements made to Learn-To-Swim operations, that will see benefits for the swim school in FY 18-19. Kauri Kids ECE is growing attendance and this will continue to be a priority for next year.On-going maintenance and cleaning issues have created challenges to increasing activation and improving the visitor experience. We are working with Community Facilities to resolve these issues permanently. GPLC has an extensive schedule of renewals beginning in August, to include the aquatics hall, sauna and steam room, and reception/café. Whilst this will inevitably cause some customer disruption, it will be a significant improvement on the facility. Birkenhead Pool and Leisure Centre (BPLC) has not meet the Local Board objectives for FY 2017-18• Membership numbers maintained from LYTD (260 v 263) • Activation numbers decreased by 26% on LYTD (56,761 v 76,217)• Centre Net Promotor Score increased by 7.6% on LYTD (5.9% v - 1.7%)Unfortunately, this year has been challenging for the team at Birkenhead. The climbing wall was closed in November 2017 when the floor below it collapsed. The subsequent investigation has revealed significant structural damage. Major renewal works are beginning in July to address the roof, walls, foundations and floor in the affected areas. This will take 6 months to complete. In addition, the pool will be undergoing maintenance.The climbing wall closure has led to a considerable drop in casual recreation visits and required significant change to the regular EOTC and outdoor recreation programmes that the centre runs for Auckland schools. We have also seen a drop in aquatic visits and to the enrolment in Learn-to-Swim. The new aquatic team have plans to grow the participation in casual and programmed use of the pool next year.Despite the partial closure of the facility, we have maintained our fitness usage. Our focus area for 2018-19 will be rebuilding our recreation and aquatic programmes after the completion of the renewal works.</p>
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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
842	CS: PSR: Park Services	Kaipātiki Reserves: Nature Space/Trails Feasibility Assessment	Complete feasibility assessment to inform the development of nature space trails in local board area.	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Deferred	Red	Draft assessments almost complete. Present to local board in quarter 4.	Resources directed to completing Play and Sun Smart provision studies as a priority. Final feedback and comments received from Placemaking Group. Production of final draft to be completed in August.
846	CS: PSR: Park Services	Birkenhead War Memorial Park: Develop a Master Plan	Develop a Master Plan for Birkenhead War Memorial Park including a feasibility and options assessment to inform future park development, which includes direction on renewals and new asset provision.	Q1;Q2;Q3;Q4	LDI: Opex	\$50,000	In progress	Amber	Three co-design workshops completed with user groups. Feedback on prototype (model of park) currently being sourced. Pool and leisure component of needs assessment commenced.	Project has been delayed in order to incorporate results of pool and leisure assessment being undertaken for Kaipatiki Local Board area. Local board workshop held to discuss alignment of project with other projects that could impact the outcomes of the Birkenhead War Memorial Park masterplan. Park stakeholders group advised of delay and that consultation on the masterplan will be delayed until mid-October 2018.
955	CS: PSR: Park Services	Kaipātiki local parks: Ecological volunteers and environmental programme FY17/18	Programme of activity supporting volunteer groups to carry out ecological restoration and environmental programmes in local parks including: •Community planting events \$10,000 •Plant and animal pest eradication \$20,000 •Pest Free Kaipātiki project \$20,000 •Rubbish removal \$10,000 Supporting volunteer and education programmes \$15,000	Q1;Q2;Q3;Q4	LDI: Opex	\$75,000	Completed	Green	Ongoing support to volunteers for ecological restoration park projects. Total volunteer hours this quarter was 900 hours. The community ranger continues to work with Pest Free Kaipatiki on pest free initiatives such as the Predator Blitz, Pest Free Kaipatiki school projects and the Dirty Duo weeds 2018 campaign (targeting moth plant and wild ginger). This quarter three ranger guided walks have taken place in the Tahī area, two of which were in Kaipatiki including a walk at Le Roys Bush on the 20/02/18, 30 people attended. Another walk was at Kauri Point/Centennial Park in celebration of Parks Week 2018 on the 15/03/18, 15 people participated. Planning for the 2018 planting season is underway. Volunteer plantings will take place at the following 11 Kaipatiki reserves: Hinemoa Park, Willow Bay, Le Roys Bush, Seaview Ave walkway/Dudding Park, Chelsea Park Estate (Million Tree site), Fernglen Gardens, Onepoto Domain (Million Tree site), Birkenhead War Memorial Park, Hadfield Reserve, Tuff Crater (Million Tree site) and Rangatira Reserve. On the 26/03/18 a meeting was held in Beach Haven with the Kaipatiki Restoration Network and others to discuss the serious issue of Kauri Dieback Disease. Currently Kauri Dieback has not been detected in Kaipatiki and volunteers are working together with Auckland Council to find ways of preventing the disease. Finally on the 28/02/18 a Growsafe Course was held for park volunteers at Smiths Bush Cricket club rooms, 15 volunteers attended.	Ongoing support provided to park volunteers in the Kaipatiki LB area. Total volunteer hours 1000 hours. Some key events to note include: 4 ranger guided walk and talks took place in local parks in the Tahī area including a walk at Kauri Glen Reserve on the 29th May, 25 people attended. Community ranger attended a volunteer expo at Massey University on the 16th May. Three park volunteer risk assessment courses took place in May, several volunteers from the Kaipatiki area attended. On 30th June the girl guides association did a clean up at Stanich Park (20 attended). This quarter saw the launch of a volunteer rat control project at Onepoto Domain and a Tuff crater halo rat control project. Planting season well underway. Volunteer plantings days have taken place at the following reserves this quarter: Hinemoa Park, Willow Bay, Le Roys Bush, Seaview Ave/Dudding Park, Birkenhead War Memorial, Tuff Crater with Sunnybrae school (30 attended) and corporate planting day in association with Forest and Bird day in June. Upcoming plantings are planned for the following sites this winter: Chelsea Park, Fernglen Gardens, Onepoto, Hadfield Reserve, Tuff Crater, Rangatira Reserve and Glendhu Scenic Reserve. The community ranger continues to work with Pest Free Kaipatiki on pest free initiatives such as the Predator Blitz, Pest Free Kaipatiki school projects and the Dirty Duo weeds 2018 campaign (targeting moth plant and wild ginger).
1171	CS: PSR: Park Services	KT: Creating a Māori Identity.	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage.	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	In progress	Amber	High level communications approach and research of existing names of reserves completed and presented to the Local Board at workshop 14/03/18.	Three workshops have been held over the course of 2017/18 and a naming database developed. Mana Whenua have provided direction on a potential list of parks that can be dual named as part of Tranche 1 list. A decision report in August will enable the naming part of the project to progress.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1973	CS: PSR: Park Services	Fernglen Reserve: Prepare a development plan	Review draft development plan. Produce recommendations for Local Board consideration.	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Deferred	Red	Following meetings with local board members in December and March, a decision has been reached to meet with the local community, elected members and staff on site to clarify scope of project. It is likely that the project will be deferred to 18/19.	Following meetings with local board members in December and March, a decision has been reached to meet with the local community, elected members and staff on site to clarify scope of project. It is likely that the project will be carried forward to FY2018/2019. Meeting onsite with Local Board Members, Community representatives and staff to determine way forward. Scope adjusted and development plan to be produced in FY2018/19. Carry forward completed to ensure budget available.
2885	CS: PSR: Park Services	Kaipatiki Parks and Reserves Signage Audit	Complete an audit assessment on all signs within the Kaipatiki Local Board area to determine old signs that require removal, where new signs are required and prioritise spending in future years (LDI allocation \$24K 16/17)	Q2	Currently unfunded	\$0	Completed	Green	Draft material shared with local board in quarter 3. Report being finalised.	Final audit information received. Audit information used to update asset management system. Mapping of priorities undertaken to visually show highest priority sites. Consultation with Local Board to agree approach. Strategic Assessment to follow to move project into Investigation and Design Renewal programme.
2886	CS: PSR: Park Services	Kaipatiki Play Space Audit	Identify play opportunities within the Kaipatiki Local Board area by expanding on the proposition that play equipment age provisions are adequate and appropriate to current requirements	Q2	Currently unfunded	\$0	Deferred	Red	Draft material shared with local board in quarter 3. Report being finalised.	Final workshop 12 Sept. Followed up with business report. Draft of Play Space audit produced and tabled at local board workshop 11/07/18 for feedback.
2887	CS: PSR: Park Services	Kaipatiki Sun Smart Audit	Identify and prioritise opportunities to implement sun smart improvements in all play space areas within the Kaipatiki Local Board area (LDI \$15K allocation 16/17)	Q2	Currently unfunded	\$0	Deferred	Red	Investigation still underway. Draft material will be shared with local board in quarter 4.	Final workshop 12 Sept. Followed up with business report. Draft of Sun Smart audit produced and to be tabled at local board workshop 11/07/18 for feedback.
Plans and Places										
3365	CPO: Plans and Places	Sunnynook Totara Vale Plan - Kaipatiki element	Prepare, consult on and adopt a centre-type plan for Sunnynook in Devonport-Takapuna area and Totara Vale in Kaipatiki area.	Q1;Q2;Q3;Q4	LDI: Opex	\$15,000	In progress	Green	Initial community and stakeholder engagement completed and feedback reviewed. Draft Sunnynook Plan being finalised for reporting to working party and local board in May 2018.	Community engagement and feedback on draft Sunnynook Plan undertaken and completed 1 July. Key feedback issues and suggested plan amendments reported to Working Party 25 July. On track to report final plan to the board for approval in September.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
CF: Community Leases											
1795	CF: Community Leases	Beach Haven Bowling Club Inc	Lease renewal for 11 years at Shepherds Park	Q4	30/04/2029	\$1.00	\$0.00	In progress	Green	Lease renewal application received from Beach Haven Bowling Club Incorporated 8 January 2018. Site meeting with the tenant was completed 6 March 2018. Renewal memo to be drafted in quarter four. This will be reviewed and circulated to the Local Board in quarter four.	Lease renewal memo has been drafted and is being reviewed by senior staff. The lease renewal memo will be circulated to the local board before the completion of quarter four. If the local board have no concerns with the renewal terms, the memo will be approved by the Community Leasing Manager, and a deed of renewal will be executed.
1796	CF: Community Leases	Birkenhead United Association Football & Sports Club	Lease renewal for 33 years at Shepherds Park	Q4	1/05/2051	\$10.00	\$0.00	In progress	Green	Site meeting was undertaken on 1 March 2018. Renewal memo will be drafted, reviewed by senior staff and circulated to the local board in quarter four.	The renewal memo has been written and circulated to the local board on 18 June 2018. Should the local board have no concerns with the renewal terms, the memo will be approved by the Community Leasing Manager, and a deed of renewal will be executed.
1797	CF: Community Leases	North Shore Womens Centre	Lease renewal for 1 year at Mayfield Centre	Q2;Q3	31/07/2018	\$1.00	\$2,700.00	Completed	Green	Deed has been executed.	Deed has been completed and executed.
1798	CF: Community Leases	Order of St John Northern Regional Trust Board	Lease renewal for 11 years at Fairway Lodge, 2 Argus Place, Sunnybrae	Q4	29/11/2028	\$0.00	\$0.00	In progress	Green	Due to change in staff, site visit was again undertaken on 16 March 2018. Renewal memo will be finalised and circulated to the local board in quarter four.	The renewal memo has been written and circulated to the local board on 18 June 2018. Should the local board have no concerns with the renewal terms, the memo will be approved by the Community Leasing Manager, and a deed of renewal will be executed.
1799	CF: Community Leases	SeniorNet Glenfield	Lease renewal for 1 year at Mayfield Centre	Q4	28/02/2019	\$1.00		Deferred	Red	Auckland Council staff followed up with the group in March 2018. The tenant has responded that the application is currently being prepared. Once the application is submitted, a site meeting will be arranged and made with SeniorNet Glenfield in quarter four.	The application for renewal of lease is currently being prepared by the tenant. Once the application is submitted, a site meeting will be arranged and made with SeniorNet Glenfield in the next financial year. This item will be deferred to the 2018/2019 work programme. Auckland Council staff followed up with the group in May 2018. The application is currently being prepared. Once the application is submitted, a site meeting will be arranged and made with SeniorNet Glenfield in the next financial year.
1800	CF: Community Leases	New Zealand Ki Society Inc	New Lease for 10 years at Part Kaka Street Reserve	Q4	30/11/2017	\$1.00	\$0.00	Deferred	Red	Community Outcomes Plan to be drafted and discussed with tenant, and report to be drafted in quarter four.	The 2017/2018 work programme contained a number of complex leasing matters that, when coupled with resourcing and operational challenges, resulted in a number of lease negotiations needing to be deferred into the 2018/19 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.
1801	CF: Community Leases	Northcote Point Community Creche Inc	New Lease for 10 years at 152 Queen Street, Northcote	Q4	30/04/2018	\$1.00	\$0.00	Deferred	Red	Awaiting tenant to submit application documents. Tenant has confirmed in March 2018 that they are progressing with compiling application documents.	The previous lease agreement expired 30 April 2018, and the new lease application was submitted in May 2018. Therefore, assessment of the application for a new lease will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. New lease application was submitted in May 2018 as the previous one expired 30 April 2018. Assessment of the application for a new lease will be carried over to the 2018/2019 work programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1802	CF: Community Leases	North Shore Playcentre - Totaravale	New Lease for 10 years at 37 Totaravale Dr, Sunnynook	Q4	31/03/2018	\$1.00	\$0.00	Deferred	Red	Site visit request has been sent to tenants in January 2018, and again in March 2018. Still awaiting response.	<p>The activity was expected to be completed this year but has been deferred to the 2018/2019 work programme.</p> <p>Awaiting confirmation response from the tenant for site visit and discussion on the Community Outcomes Plan. Staff will continue to follow up with the tenant in the new financial year.</p> <p>The item has been deferred to the 2018/2019 work programme.</p>
1803	CF: Community Leases	RNZ Plunket - Birkenhead	Multi premises lease	Q4				Deferred	Red	This site is part of Birkenhead Library managed by Community Places. Progression with Plunket's lease arrangement will be discussed with the Community Places team at our next monthly catch up.	<p>The 2017/2018 work programme contained a number of complex leasing matters that, when coupled with resourcing and operational challenges, resulted in a number of lease negotiations needing to be deferred into the 2018/19 work programme. Discussion in progress with the Community Places team. This will not have any impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. This item will continue to be processed in the next financial year.</p>
1805	CF: Community Leases	RNZ Plunket Society - Beach Haven	Multi premises lease	Q4	30/04/2013	\$1.00	\$0.00	Deferred	Red	Council staff have met with Plunket officer from head office on 15 February 2018 to progress processing the expired Plunket leases. Building inspections and condition assessments are currently being undertaken. The report in this regard is anticipated to be completed in quarter four.	<p>The 2017/2018 work programme contained a number of complex leasing matters that, when coupled with resourcing and operational challenges, resulted in a number of lease negotiations needing to be deferred into the 2018/19 work programme.</p> <p>This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.</p> <p>Discussion in progress with the Community Places team.</p> <p>This item will continue to be processed in the next financial year.</p>
1806	CF: Community Leases	RNZ Plunket Society - Northcote	Multi premises lease	Q4		\$12.00	\$0.00	Deferred	Red	Premise subject to the Northcote Development Project. Lease will not be processed until project is completed.	<p>Lease will not be processed until the Northcote Development Project is completed.</p> <p>Premise subject to the Northcote Development Project. Lease will not be processed until the project is completed.</p> <p>This item has been deferred to the work programme 2018/2019.</p>
1807	CF: Community Leases	Citizens Advice Bureau - Birkenhead	Multi premises lease	Q4			\$0.00	In progress	Amber	Citizens Advice Bureau have responded with suggested changes to the original draft lease. Community Facilities staff will work with legal advisors to review these changes to prepare a deed for final review and execution.	<p>Citizens Advice Bureau requested further changes to the multi-lease document requiring further review and redrafting. This item has been deferred to the work programme for 2018/2019 for completion. Citizens Advice Bureau have responded with suggested changes to the original draft lease. Community Facilities staff will work with legal advisors to review these changes to prepare a deed for final review and approval by the local board in the next financial year.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1808	CF: Community Leases	Citizens Advise Bureau - Glenfield	Multi premises lease	Q4			\$0.00	In progress	Amber	Citizens Advice Bureau have responded with suggested changes to the original draft lease. Community Facilities staff will work with legal advisors to review these changes to prepare a deed for final review and execution.	Citizens Advice Bureau has requested further changes to the multi-premises lease documents which require review and redrafting. This has been deferred to the 2018/2019 work programme for completion. Citizens Advice Bureau have responded with suggested changes to the original draft lease. Community Facilities staff will work with legal advisors to review these changes to prepare a deed for final review and approval by the local board.
1809	CF: Community Leases	Citizens Advise Bureau - Northcote	Multi premises lease	Q4			\$0.00	In progress	Amber	Citizens Advice Bureau have responded with suggested changes to the original draft lease. Community Facilities staff will work with legal advisors to review these changes to prepare a deed for final review and execution.	Citizens Advice Bureau has requested further changes to the multi-premises lease which will require further review and redrafting. The item has been deferred to the work programme for 2018/2019 for completion. Citizens Advice Bureau have responded with suggested changes to the original draft lease. Community Facilities staff will work with legal advisors to review these changes to prepare a deed for final review and approval by the local board.
1810	CF: Community Leases	Little Shoal Bay Boat Owners Association Inc	Renewal lease for one year Little Shoal Bay - Previously reported in Work Plan Year 2013/2014	Q4		\$1.00		Deferred	Red	Site visit was made on 12 March 2018 with the maintenance delivery coordinator to discuss the conditions of the lease with the club and to set up monthly visits during the yearly cradle storage period.	The lease advisor will organise a discussion with the local board whether a lease agreement should be established on the site, or whether a license should remain. This item has been deferred to the work programme 2018/2019. This site is under a license to manage and occupy which is rolling over. Discussion needs to be undertaken with the local board whether a lease agreement should be established on the site, or whether a license should remain. This item has been deferred to the 2018/2019 work programme.
1814	CF: Community Leases	Marlborough Recreation Trust - Mc Fetridge Park	Renewal lease for 10 years at Mc Fetridge Park	Q4	30/11/2026	\$1.00		Deferred	Red	Site visit was undertaken on 1 March 2018. Memo for lease renewal will be drafted and circulated to the local board at a workshop in the next financial year.	This item will continue to be processed in the next financial year and has been deferred to the 2018/2019 work programme. The renewal memo for this item is currently being drafted up. This item will continue to be processed in the next financial year and has been deferred to the 2018/2019 work programme.
1815	CF: Community Leases	Marlborough Recreation Trust - Marlborough Park	Renewal lease for 10 years at Marlborough Park	Q4	30/11/2026	\$1.00		Deferred	Red	Site visit was undertaken on 1 March 2018. Memo for lease renewal will be drafted and circulated to the local board at a workshop next financial year	This item will continue to be processed in the next financial year and will be deferred to the 2018/2019 work programme. The renewal memo for this item is currently being drafted up. This item will continue to be processed in the next financial year and will be deferred to the 2018/2019 work programme.

Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1817	CF: Community Leases	Chelsea Pony Club	Renewal lease for 33 years at Eskdale Reserve	Q4		\$1.00		Deferred	Red	Land classification is currently in progress.	<p>The 2017/2018 work programme contained a number of complex leasing matters that, when coupled with resourcing and operational challenges, resulted in a number of lease negotiations needing to be deferred into the 2018/19 work programme.</p> <p>The land classification process is still in progress.</p> <p>This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.</p> <p>This item will be deferred to the 2018/2019 work programme.</p>
1818	CF: Community Leases	Onepoto Awhina	New lease required from Ministry of Education	Q4				Deferred	Red	Linked to Northcote High Level Project Plan. On hold until the master plan is finalised.	New lease required from Ministry of Education dependent on Panuku's master plan for the Northcote Point development. Linked to the Northcote High Level Project Plan. On hold until the master plan is finalised.
1819	CF: Community Leases	Shakti Inc.	New lease for one year with one right of renewal for a further one year at Mayfield Centre	Q4	30/04/2019	\$1.00		Deferred	Red	Staff have made attempts to arrange a site visit to Shakti Incorporated but to date no response has been received. Another request will be sent to the tenant. Once a site visit is undertaken, a report will be drafted and workshopped with the local board.	<p>Due to non-responses from Shakti Incorporated this item has been delayed and will be deferred to the 2018/2018 work programme.</p> <p>Staff have made attempts to arrange a site visit to Shakti Incorporated but to date no response has been received. Another request will be sent to the tenant.</p> <p>Once a site visit is undertaken, a report will be drafted and workshopped with the local board.</p> <p>This item will continue to progress in the next financial year and has been deferred to the 2018/2019 work programme.</p>
1820	CF: Community Leases	Glenfield Bowling Club Inc.	New lease for 10 years with one right of renewal for a further 10 years Ross Reserve	Q4	31/08/2016	\$1.00		Deferred	Red	Report will be reviewed in quarter four. It will be presented at a local board meeting once completed.	<p>The 2017/2018 work programme contained a number of complex leasing matters that, when coupled with resourcing and operational challenges, resulted in a number of lease negotiations needing to be deferred into the 2018/19 work programme.</p> <p>This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.</p> <p>The report for this item will be submitted to a local board business meeting by the end of quarter two in the next financial year.</p>
1822	CF: Community Leases	North Art	New lease for five years with one right of renewal for a further five years at Norman King Square - Previously reported in Work Plan Year 2015/2016	Q4		\$1.00		Deferred	Red	Linked to Panuku Northcote development project. Therefore lease is on hold until further instruction.	<p>Linked to Panuku Northcote development project, currently on hold.</p> <p>Linked to the Panuku Northcote development project. The processing of the lease is on hold until further instructions.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1827	CF: Community Leases	Birkenhead City Cricket and Sports Club Inc.	New lease for 10 years with one right of renewal for a further 10 years Birkenehead War Memorial Park	Q4	31/12/2017	\$1.00	\$1.00	Deferred	Red	Report will be reviewed in quarter four. It will be presented at a local board business meeting once completed.	The 2017/2018 work programme contained a number of complex leasing matters that, when coupled with resourcing and operational challenges, resulted in a number of lease negotiations needing to be deferred into the 2018/19 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. The report for this item will be submitted to a local board business meeting by the end of quarter two in the next financial year.
1828	CF: Community Leases	Fernglen Native Plant Garden Educational Charitable Trust	New lease for 10 years with one right of renewal for a further 10 years Kauri Road	Q4	31/08/2016	\$1.00		Deferred	Red	Community Outcomes Plan to be finalised with the tenant. A report will be drafted and lease terms workshopped with the local board in quarter four. Iwi engagement will need to occur prior to the report being presented at a local board business meeting.	The 2017/2018 work programme contained a number of complex leasing matters that, when coupled with resourcing and operational challenges, resulted in a number of lease negotiations needing to be deferred into the 2018/19 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.
1831	CF: Community Leases	Use of Northcote War Memorial Hall	2 Rodney Road - Investigate use of ground floor space	Q4				Cancelled	Red	This project has been handed over the Auckland Council Venue Hire team. They are currently investigating the use of ground floor space.	This project has been handed over to the Auckland Council Venue Hire team. They are currently investigating the use of the ground floor space. This project has been handed over to the Auckland Council Venue Hire team. They are currently investigating the use of the ground floor space.
1832	CF: Community Leases	Beach Haven Marae	Investigate site and lease terms for new Marae	Not scheduled				Deferred	Red	The Marae build will not be progressed until the feasibility study is completed.	The 2017/2018 work programme contained a number of complex leasing matters that, when coupled with resourcing and operational challenges, resulted in a number of lease negotiations needing to be deferred into the 2018/19 work programme. The feasibility study was completed and received by the local board in February 2018.
1833	CF: Community Leases	Lindisfarne Hall	Investigate future use of hall	Not scheduled		\$0.00	\$0.00	Deferred	Red	On hold for renewal prospects under the Northcote High Level Project Plan(Panuku).	This is on hold and cannot be progressed further until the Northcote High Level Project Plan (Panuku) is completed. On hold for renewal prospects under the Northcote High Level Project Plan(Panuku).
2852	CF: Community Leases	North Harbour Table Tennis Charitable Trust	Lease renewal for 11 years at Akoranga Drive, Takapuna with one further 11 years right of renewal.	Q4	12/01/2028	\$1.00	\$0.00	Deferred	Red	Site meeting was undertaken on 1 March 2018. Report for a lease renewal will be drafted and discussed with the local board in the next financial year.	This item will continue to be processed in the next financial year and has been deferred to the work programme for 2018/2019. Report for a renewal lease will continue to be processed in the next financial year and has been deferred to the 2018/2019 work programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2853	CF: Community Leases	North Harbour Table Tennis Charitable Trust - License for use	License for use of Airspace renewal for 11 years at Akoranga Drive, Takapuna with one further 11 years right of renewal.	Q4	12/01/2028	\$1.00	\$0.00	Deferred	Red	Site meeting was undertaken on 1 March 2018. Report for a lease renewal will be drafted and discussed with the local board in the next financial year.	<p>The 2017/2018 work programme contained a number of complex leasing matters that, when coupled with resourcing and operational challenges, resulted in a number of lease negotiations needing to be deferred into the 2018/19 work programme.</p> <p>Report for a renewal lease will be drafted and discussed with the local board in the next financial year.</p> <p>This item has been deferred to the work programme for 2018/2019.</p>