I hereby give notice that an ordinary meeting of the Manukau Harbour Forum will be held on:

**Date:** Friday, 17 August 2018  
**Time:** 12.00pm  
**Meeting Room:** Māngere-Otāhuhu Local Board Office  
**Venue:** Shop 17  
93 Bader Drive  
Māngere Town Centre

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**Manukau Harbour Forum**  
**OPEN AGENDA**

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**MEMBERSHIP**

Chairperson  
Saffron Toms  
Waitakere Ranges Local Board

Deputy Chairperson  
David Holm  
Puketapapa Local Board

Members  
Alan Cole  
Franklin Local Board

Carrol Elliott, JP  
Mangere-Otahuhu Local Board

Joseph Allan  
Manurewa Local Board

Chris Makoare  
Maungakiekie-Tamaki Local Board

Dawn Trenberth  
Otaa-Papatoetoe Local Board

Bill McIntee  
Papakura Local Board

Tracy Mulholland  
Whau Local Board

Alternate Members  
Sharlene Druyven  
Franklin Local Board

Togiatolu Walter Togiamua  
Mangere-Otahuhu Local Board

Angela Cunningham-Marino  
Manurewa Local Board

Debbie Burrows  
Maungakiekie-Tamaki Local Board

Nerissa Henry  
Maungakiekie-Tamaki Local Board

Apulu Reece Autagavaia  
Otaa-Papatoetoe Local Board

Michael Turner  
Papakura Local Board

Julie Fairey  
Puketapapa Local Board

David Whitley  
Whau Local Board

Neil Henderson  
Waitakere Ranges Local Board

Steve Tollestrup  
Waitakere Ranges Local Board

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(Quorum 5 members)

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Riya Seth  
Democracy Advisor - Whau

14 August 2018

Contact Telephone: (09) 826 5193  
Email: riya.seth@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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</table>
1 Welcome

2 Apologies
At the close of the agenda no apologies had been received.

3 Declaration of Interest
Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes
That the Manukau Harbour Forum:
  a) confirm the ordinary minutes of its meeting, held on Friday, 15 June 2018, as a true and correct record.

5 Leave of Absence
At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements
At the close of the agenda no requests for acknowledgements had been received.

7 Petitions
At the close of the agenda no requests to present petitions had been received.

8 Deputations
Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Manukau Harbour Forum. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1 Mason Ngawhika - Healthy Families Manukau, Manurewa-Papakura

Te take mō te pūrongo / Purpose of the report
1. Mason Ngawhika from Healthy Families Manukau, Manurewa-Papakura will be in attendance to introduce their concept for more accessible Puhinui reserve. This will promote well-being and will create better connectivity for all of South Auckland.

Ngā tūtohunga / Recommendation/s
That the Manukau Harbour Forum:
  a) receive the deputation from Mason Ngawhika of Healthy Families Manukau, Manurewa-Papakura and thank him for his attendance.

Attachments
A Deputation - Mason Ngawhika from Healthy Families Manukau, Manurewa-Papakura ................................................................. 35
9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting."

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."
Approval of the updated 2018/2019 Manukau Harbour Forum work programme

File No.: CP2018/13979

Te take mō te pūrongo / Purpose of the report
1. To approve the updated 2018/2019 Manukau Harbour Forum work programme, totalling $81,000 of locally driven initiatives operational expenditure.

Whakarāpopototanga matua / Executive summary
2. The Manukau Harbour Forum is a joint governance group with representation from each of the nine local boards (Franklin, Māngere-Ōtāhuhu, Manurewa, Maungakiekie-Tāmaki, Ōtara-Papatoetoe, Papakura, Puketāpapa, Waitākere Ranges and Whau) surrounding the harbour.
3. The agreed vision and strategy for the forum is that ‘the Manukau Harbour is recognised and valued as a significant cultural, ecological, social and economic treasure/taonga’. To give effect to this, staff developed options for projects for the forum to consider funding through the 2018/2019 Manukau Harbour Forum work programme.
4. On 16 February 2018 the forum approved the proposed 2018/2019 Manukau Harbour Forum work programme which totalled $72,000.
5. In June 2018 the member local boards allocated funding to the 2018/2019 Manukau Harbour Forum work programme as part of their local environment work programme budgets. The total budget received was $81,000, a $9,000 increase in funding from the work programme approved in February 2018.
6. In response to this increase in funding, and to reflect findings from projects undertaken in the 2017/2018 financial year, staff have updated the forum’s 2018/2019 work programme. The updated work programme recommends a $9,000 increase of funding for the communications plan, a $5,000 increase for the youth leaders programme, and a reduction of $5,000 funding for the industry education programme.
7. This report recommends that the forum approve the updated work programme and associated budgets for delivery within the 2018/2019 financial year. Copies of the recommended project briefs are attached to this report.

Ngā tūtohunga / Recommendation/s
That the Manukau Harbour Forum:

a) note that funding for the Manukau Harbour Forum work programme has increased by $9,000 from that projected in February to a total of $81,000 locally driven initiatives operational expenditure

b) approve the updated 2018/2019 Manukau Harbour Forum work programme, as summarised in the table below.

<table>
<thead>
<tr>
<th>Project</th>
<th>Budget</th>
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<tbody>
<tr>
<td>Governance and management support review</td>
<td>$22,000</td>
</tr>
<tr>
<td>Symposium and community morning</td>
<td>$25,000</td>
</tr>
<tr>
<td>Communications plan</td>
<td>$14,000</td>
</tr>
</tbody>
</table>
Horopaki / Context

8. The agreed vision and strategy for the forum is that ‘the Manukau Harbour is recognised and valued as a significant cultural, ecological, social and economic treasure/taonga’. The four objectives supporting that vision and strategy are noted below:
   - raise the profile of the Manukau Harbour as a significant cultural, ecological and economic asset
   - have a robust knowledge base to support integrated management
   - champion and advocate for the development and implementation of planning frameworks and projects to support integrated management of the Manukau Harbour
   - ensure there are sufficient resources, including officer input and budget, to support the forum to deliver on the vision.

9. In response to the direction set by the forum, Infrastructure and Environmental Services staff provided a draft work programme for the board’s approval at a business meeting on 16 February 2018. This work programme was developed on the basis that each member local board would allocate $8,000 of funding towards the forum’s work programme.

10. The forum approved the work programme and resolved that member local boards would each be requested to allocate $10,000 as part of their 2018/2019 local environment work programmes to implement the Manukau Harbour Forum work programme (resolution MHFJC/2018/6).

11. In June 2018 each of the member local boards formally allocated funding to the Manukau Harbour Forum work programme as follows:
   - Franklin Local Board ($5,000)
   - Māngere-Ōtāhuhu Local Board ($10,000)
   - Manurewa Local Board ($8,000)
   - Maungakiekie-Tāmaki Local Board ($10,000)
   - Ōtara-Papatoetoe Local Board ($10,000)
   - Papakura Local Board ($8,000)
   - Puketāpapa Local Board ($10,000)
   - Waitākere Ranges Local Board ($10,000)
   - Whau Local Board ($10,000).

12. The 2018/2019 work programme has been amended to reflect the findings from the available end-of-year reports and the increase in funding, totalling $81,000 locally driven initiatives operational expenditure.
Tātaritanga me ngā tohutohu / Analysis and advice

Governance and management support review ($22,000)

13. At the February 2018 business meeting the forum agreed to allocate $22,000 towards a governance review of the Manukau Harbour Forum.

14. The terms of reference for the forum notes that its purpose is strategic, not operational. However, the forum’s work programme has largely been operationally focused, reflecting the operational focus of Infrastructure and Environmental Services.

15. As the forum is in its third term, it is appropriate to review the forum’s current work programme and how it can move towards being more strategic and governance oriented. All council advisory panels are reviewed at the end of each term providing the incoming panel with guidance for implementing future work programmes.

16. Beyond a change in the project title to better reflect that how the forum may be better support is within scope this report does not seek any significant changes to the scope of the governance review, there is no change to the budget required to undertake it. A copy of the governance and management support review project brief is attached to this report (Attachment A).

Symposium and community morning ($25,000)

17. At the February 2018 business meeting the forum agreed to allocate $25,000 towards a symposium in the second half of the 2018/2019 financial year.

18. The forum has hosted two symposiums since its inception to bring together elected members, mana whenua, and other stakeholders to hear about current impacts on the harbour, and harbour improvement projects. Both symposiums were well-attended, with positive feedback received from attendees.

19. At previous workshop discussions the forum suggested hosting a symposium only every second year. This means that no symposium would be held in the year immediately after local elections enabling the forum to have input to the symposium theme and schedule of speakers.

20. This report seeks a change to scope of the symposium project but not the budget required to undertake it.

21. Following reflection on past events and commentary from current Forum members it is proposed that the Symposium have two elements to enhance user friendliness and to broaden the ability for wider range of persons to attend. Firstly, a more traditional Symposium element of a number of specialist / more technical speakers with networking opportunities and static displays over an evening, followed the next day with a more co-hosted community organisation family friendly education / experience style event.

22. This split symposium approach can be scaled back to the traditional day long seminar style event if felt more appropriate.

23. A copy of the symposium project brief is attached to this report (Attachment B).

Communications plan ($14,000)

24. At the February 2018 business meeting the forum agreed to allocate $5,000 towards the continued support of regular communication to stakeholders on the forum, and issues impacting on the Manukau Harbour. In the 2017/2018 financial year, the forum allocated $15,000 towards these initiatives.

25. Staff have developed a general communications plan which has been upscaled to use the additional $9,000 of funding. This plan will enable an increased level of stakeholder communication including a bi-monthly newsletter, promotional videos, and the development
of forum specific resources including an updated forum brochure. A copy of the communications project brief is attached to this report (Attachment C).

26. It is recommended that the forum allocate $14,000 of its updated work programme budget to give effect to the communications plan in the 2018/2019 financial year. This is an increase of $9,000 in funding from the work programme approved in February 2018.

**Education programmes ($20,000)**

27. At the February 2018 business meeting the forum agreed to allocate $20,000 towards the continued support of education projects to:
   - increase awareness amongst business and industry of how they can support the objectives of the Manukau Harbour Forum
   - support young people to lead environmental action through the youth leadership programme.

28. At the February 2018 business meeting, it was noted that the details of the 2018/2019 industry education programme would be discussed upon the completion of the two 2017/2018 industry education programme final reports.

**Industry education programme**

29. At the 15 June 2018 workshop the forum received the flagship sites evaluation report and discussed the report recommendations with the contractor. A copy of this report was provided to the forum on the 15 June 2018 business meeting agenda. Staff have advised that the preferred supplier for delivery of a flagship sites programme is not available in the 2018/2019 financial year. Staff are investigating the possibility of this programme being delivered by other suppliers.

30. At the 17 August 2018 workshop being held directly before the forum's business meeting, the forum will receive the final report for the small sites ambassador programme and discuss the report recommendations with the contractor. Staff have advised that sedimentation education programmes may receive regional funding.

31. It is recommended that the forum approve one of the following options:

   **Option A** – approve the allocation of $10,000 to an industry education programme in 2018/2019, noting that the programme will be either a flagship sites or a small sites ambassador project as per the approved work programme in February 2018. Details of the programme will be agreed at workshop in quarter two.

   **Option B** – approve the reallocation of $5,000 to the youth leadership programme, and allocation of the remaining $5,000 towards a downscaled industry education programme. The details of the downscaled industry education programme will be developed and agreed at a workshop in quarter two. This is the recommended option as it will enable greater support for the youth leadership programme as well as delivery an industry education initiative.

   **Option C** – defer the allocation of this $10,000 of funding until an alternative project has been developed and discussed at workshops with the forum. This option is not recommended as there is a risk that the proposed project may not be able to be delivered within the 2018/2019 financial year and that the budget will be under spent.

**Youth leadership programme**

32. At the June 2018 workshop the forum received a presentation update on the completed 2017/2018 young leaders programme. The forum indicated support for the continuation of the programme with further discussions about the details of the 2018/2019 youth leadership programme to be discussed at the August 2018 workshop. A copy of the Youth Leadership programme project brief is appended to this report as Attachment D.

33. In the 2017/2018 financial year, the forum allocated $15,000 towards this initiative. This programme offers high school students the opportunity to participate in a workshop style
environmental education programme. Funding from the forum supports students from across the region to attend the programme by providing necessary equipment, workshop expenses and transport costs.

34. It is recommended that the forum allocate $15,000 of its updated work programme budget towards this programme in the 2018/2019 financial year. This is an increase of $5,000 in funding from the work programme approved in February 2018. This budget increase will enable the workshop to be delivered at the preferred location at Te Manukanuka o te Hoturoa marae and provide participants with forum sponsored T-Shirts.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

35. The establishment of the forum recognises that improving the Manukau Harbour would benefit from joint advocacy of all nine local boards (Franklin, Māngere-Ōtāhuhu, Manurewa, Maungakiekie-Tāmaki, Ōtara-Papatoetoe, Papakura, Puketāpapa, Waitākere Ranges and Whau) surrounding the harbour. The nine boards agreed to re-constitute the forum in early 2017. Local board plans continue to highlight the importance of water quality, and the Manukau Harbour, to local communities.

36. Member boards also fund projects impacting on the harbour through their local environment or parks work programmes. The criteria for some local grant funds include support for groups and individuals undertaking action to improve water quality and local streams in the Manukau Harbour catchment.

Tauākī whakaaweawe Māori / Māori impact statement

37. Te Mānukanuka o Hoturoa, the Manukau Harbour is highly significant to mana whenua. Feedback from mana whenua received through previous council consultations is strongly supportive of improving water quality in the harbour and its catchment streams. This feedback also notes the importance of the harbour as a source of kai.

38. The forum has noted its interest in strengthening its relationship with mana whenua. Previous advice to the forum was that co-opting mana whenua representatives as members of the forum was inappropriate. The proposed governance review can include an objective to investigate other methods of strengthening the relationship between the forum and mana whenua.

39. Mana whenua have presented at the last two Manukau Harbour symposiums. Mana whenua will also be invited to present at the 2019 symposium.

Ngā ritenga ā-pūtea / Financial implications

40. The proposed updated 2018/2019 Manukau Harbour work programme will see the allocation of $81,000 of the member local board’s locally driven initiatives operational budget. This is the total amount of the forums 2018/2019 budget.

41. The forum’s approval will not have significant financial implications unless projects experience an overspend or underspend. Regular quarterly updates on projects will be provided to the member local boards, tracking expenditure and identifying any projects at risk of non-delivery, over or underspend.

Ngā raru tūpono / Risks

42. If the proposed Manukau Harbour Forum work programme is not approved at the forum’s August 2018 business meeting, there is a risk that the proposed projects may not be able to be delivered within the 2018/2019 financial year.
Ngā koringa ā-muri / Next steps

43. Subject to the forum’s approval, the delivery of this updated work programme will commence in August 2018. Regular reporting on project delivery will be provided to member local boards through the Infrastructure and Environmental Services’ contribution to the local board’s quarterly performance report.

Ngā tāpirihanga / Attachments

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<td>B</td>
<td>Project brief for symposium and community morning</td>
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<tr>
<td>C</td>
<td>Project brief for the communications plan</td>
<td>21</td>
</tr>
<tr>
<td>D</td>
<td>Project brief for the youth leadership programme workshop</td>
<td>23</td>
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</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Miriana Knox - Relationship Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Craig McIlroy - General Manager Healthy Waters</td>
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<tr>
<td></td>
<td>Glenn Boyd - Relationship Manager Henderson-Massey, Waitakere Ranges, Whau</td>
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<tr>
<td>Project Name</td>
<td>Manukau Harbour Forum Governance and Management Support Review</td>
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<tr>
<td>Local board</td>
<td>The Manukau Harbour Forum is a collective comprised of representatives of the nine local boards that border the Manukau Harbour:</td>
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<tr>
<td></td>
<td>- Franklin Local Board</td>
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<td>- Maungakiekie-Tamaki Local Board</td>
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<td>- Waitakere Ranges Local Board</td>
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<td>- Whau Local Board</td>
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<tr>
<td>Project Description</td>
<td>The purpose of the Manukau Harbour Forum is to provide for a means of collective Local Board advocacy on issues affecting the Manukau Harbour, and the adjacent foreshore. This project seeks to evaluate the current level of advocacy effectiveness and provide advice on how it may be further enhanced.</td>
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<td>Matters to be considered include:</td>
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<td>- review of advocacy and activity to date – forum initiated, LB initiated, regional</td>
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<td>- information currently held, under development and known gaps</td>
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<td>- reviewing strategic objectives of forum</td>
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<td>- confirming the continued need for a forum group</td>
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<td>- how to maximise influence of the forum</td>
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<td>- relationship with Governing Body</td>
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<td>- relationship with wider community stakeholders and understanding their interests and views</td>
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<td>- establishing effective relationships with mana whenua iwi</td>
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<td>- reflection on current and potential governance structures</td>
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<td></td>
<td>- identify related operational support models (specific support and wider organisational commitment) – include looking at Hauraki Gulf Forum, WHRA, Maunga Authority</td>
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<td>- establishing a three-year governance programme</td>
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<tr>
<td>Project Benefits</td>
<td>Benefits that this project will provide include:</td>
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<td>- Ratification of having a forum</td>
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<td>- Guidance on approaches that will strengthen advocacy of the Forum to decisions makers and stakeholders/communities of interest.</td>
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<td>- Greater contribution to the restoration of the health and wellbeing of the Manukau Harbour</td>
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### Local Board Plan

<table>
<thead>
<tr>
<th>Outcome/Key objectives</th>
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<tr>
<td>All member local boards have ecological outcomes as well as community wellbeing focuses within their local board plans. A number of local boards have specific programme activities as well as initiatives which contribute to the well being of the harbour. All forum boards contribute to a shared annual forum work programme.</td>
</tr>
</tbody>
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### Regional policies and priorities

| The activities of the Forum contribute to many regional polices and plans. The 2018 Ten-year budget has a focus on water quality improvement and ecology enhancement. |

### Budget 2018/2019

| $22,000 has be allocated for the project in 2018/2019. The key deliverables that this will support is the establishment of a fixed term secondment of a senior staff member to undertake the review utilising a methodology of desktop review of data and plans, face to face interviews, establishment of current comparable practices, synthesis and recommendations report. |

### KPIs

| Desktop review of data and plans completed and documented |
| Face to face interviews with all forum delegates, past Chair, council managers, governing body Environment and Community committee chair, mana whenua representatives, key community stakeholders. Key themes identified. Establishment of current comparable practice case study examples Synthesis and recommendations report. |

### Timeline

| Anticipated milestones for delivering this project: |
| October-November 2018 investigation |

### Feasibility

| Budget allocation will support release of internal staff for a period. Will require additional commitment to deliver full project. |

### Risks and Dependencies

| Delay in formalisation of secondment and delivery of project – Mitigation: Endorsement by Forum of approach and written brief finalised with authorising manager |
| Growth of project beyond resource and time through scope creep – Mitigation: Clarity of agreed outputs and methodology by Forum. Varied expectations across Forum and management – Mitigation: Regular project communication to Forum and other council stakeholders |

### Māori outcomes

| Mana whenua have an ongoing interest in the Manukau Harbour. The Forum is committed to Te Tiriti o Waitangi/The Treaty of Waitangi, and it will work actively to ensure that it also acknowledges and recognises the interests of mana whenua through continued development of an open relationship with mana whenua. |

### Māori engagement

| This project will look to at means that this relationship can be better fostered and will include a review of expressed interests and engagement with mana whenua. |

### Public engagement

| While the wider interest in the Manukau Harbour is regional this review is focussed around the provision of advice to the Forum members around |
supporting their focus and effectiveness as an advocacy mechanism within Auckland Council.

A level of stakeholder engagement will occur to inform the Forum of groups and their interests.
<table>
<thead>
<tr>
<th>Project Name</th>
<th>Manukau Harbour Forum Symposium and Community morning</th>
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**Local board**

- Franklin Local Board
- Maungakiekie-Tamaki Local Board
- Mangere- Otahuhu Local Board
- Manurewa Local Board
- Otara-Papatoetoe Local Board
- Papakura Local Board
- Puketapapa Local Board
- Waitakere Ranges Local Board
- Whau Local Board.

**Project Description**

The Manukau Harbour Forum is a collective comprised of representatives of the nine local boards that border the Manukau Harbour:

- Franklin Local Board
- Maungakiekie-Tamaki Local Board
- Mangere-Otahuhu Local Board
- Manurewa Local Board
- Otara-Papatoetoe Local Board
- Papakura Local Board
- Puketapapa Local Board
- Waitakere Ranges Local Board
- Whau Local Board.

The purpose of the Manukau Harbour Forum is to provide for a means of collective Local Board advocacy on issues affecting the Manukau Harbour, and the adjacent foreshore.

The Manukau Harbour Forum have hosted two symposium since it was formed following amalgamation of Auckland Council with each being an evolution on the one before.

This project seeks to support the Forum advocacy role through hosting and promoting an educational focussed series of events showcasing latest research along with on the ground community, business and government actions that contribute to the restoration of the health and wellbeing of the Manukau Harbour.

The current staff proposal for the planned 2019 event is that the symposium broaden its reach by hosting two elements. Firstly, an evening seminar with multiple expert speakers session with a more technical focus. Secondly, the following mid-morning a community/family friendly drop in style event session in a location next to the harbour.

The symposium with its community morning proposal would be best delivered whilst the weather is more stable in late summer however this is a busy time of year for outdoor activities so early Autumn may be worth considering.

It is noted that the national Seaweek is in the first week of March and this could be an opportunity to link in and leverage national profile and promote other community and local board events on the Manukau Harbour.

**Project Benefits**

Benefits that this project will provide include:

- Promotion and education of matters around the health of the harbour.
- Opportunity to showcase good practice.
- To acknowledge and promote work of community.
- Foster a network of people and organisations focussed on bringing positive change to the harbour.
## Local Board Plan Outcome/Key objectives

| All member local boards have ecological outcomes as well as community wellbeing focuses within their local board plans. A number of local boards have specific programme activities as well as initiatives which contribute to the well being of the harbour. All forum boards contribute to a shared annual forum work programme. |

### Regional policies and priorities

- The activities of the Forum contribute to many regional polices and plans.
- The 2018 Ten-year budget has a focus on water quality improvement and ecology enhancement.
- The Thriving Communities approach endorsed by Council seeks to empower and build the capacity of communities to be actively involved and taking leadership on matters affecting communities of interest and place.

### Budget 2018/2019

- $25,000 has be allocated for the project in 2018/2019.
- The key deliverables that will support is the delivery of a well promoted and widely accessible symposium that shares best practice and gives insight to how communities and business can contribute to the improved well being of the harbour.
- Budget will cover contractor, promotion, event items.

### KPIs

- Regional promotion.
- Schedule of noted speakers.
- Family friendly educative event
- Involvement of mana whenua
- Community stakeholders actively involved

### Timeline

- Anticipated milestones for delivering this project:
  - September – October 2018 venue bookings, event design, event support procurement, communications plan, call for speaker and community involvement
  - November - December 2018 event and speaker/community finalisation, supporting information and collateral production
  - February- March 2019 promotion and event
  - April 2019 evaluation report.

### Feasibility

- Budget allocation will support contractor and appropriately scaled events.
- Will require additional staff commitment to deliver full project – seek interest across LBS and I&E departments.

### Risks and Dependencies

- Delay in formalisation of delivery of project – Mitigation: Endorsement by Forum of approach and written brief finalised through Relationship Manager
- Growth of project beyond resource through scope creep – Mitigation: Clarity of agreed activity by Forum.
- Varied expectations across Forum – Mitigation: Regular project communication to Forum and other council stakeholders

### Māori outcomes

- Mana whenua have an ongoing interest in the Manukau Harbour.
- The Forum is committed to Te Tiriti o Waitangi/The Treaty of Waitangi, and it will work actively to ensure that it also acknowledges and recognises the interests of mana whenua through continued development of an open relationship with mana whenua.
<table>
<thead>
<tr>
<th>Māori engagement</th>
<th>This project will look to strengthen the relationship between the Forum and mana whenua.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public engagement</td>
<td>High level of public engagement</td>
</tr>
<tr>
<td></td>
<td>A high profile communication based series of activities that will be promoted regionally. Education elements will be interactive with community led activity.</td>
</tr>
<tr>
<td>Project Name</td>
<td>Manukau Harbour Forum Communications 2018/2019</td>
</tr>
<tr>
<td>--------------</td>
<td>---------------------------------------------</td>
</tr>
<tr>
<td>Local boards</td>
<td>Manukau Harbour Forum member local boards: Franklin, Māngere-Ōtāhuhu, Manurewa, Maungakiekie-Tāmaki, Ōtara-Papatoetoe, Papakura, Puketāpapa, Waitākere Ranges and Whau.</td>
</tr>
<tr>
<td>Project Description</td>
<td>To outline the communications activity planned for the 2018/19 financial year.</td>
</tr>
</tbody>
</table>
| Project Benefits | Communications activities aim to highlight the work of the Manukau Harbour Forum in the following ways:  
- Generate a positive perception of the Manukau Harbour as a gateway to Auckland and a special and unique place that deserves to be cared for.  
- Celebrate the significant biodiversity of the harbour and its potential.  
- Help promote opportunities for people to experience the harbour and its coastline.  
- Publicise the additional and increasing pressures on the harbour due to new infrastructure requirements. |
| Key communications objectives | • Capture core information about the MHF and its objectives and activities and disseminate it as widely and cost-effectively as possible within budget.  
- Support the Forum in communicating its work plan and other activities.  
- Educating the public about the poor health of the Manukau Harbour and how they can help to address this problem.  
- Help create awareness of the issues and influence decision-making relating to harbour issues. |
| Regional policies and priorities | • The Auckland Plan 2050 includes the direction to “ensure Auckland’s natural environment and cultural heritage is valued and cared for”.  
- Environment, including coastal management, water quality, wastewater and stormwater infrastructure projects are among the spending priorities of the 10-Year Budget 2018-2028.  
- Protecting and enhancing the natural environment are among the key outcomes of the Local Board Plans 2017 published by the member boards of the Manukau Harbour Forum. |
| Budget 2018/2019 | For a budget allocation of $14,000 the general communications project will deliver the following activities:  
- **Newsletter** (Manukau Harbour Forum Messenger) – June (published), August (published), October, December(tbc), February and April  
- (Zoe Hawkins, Wilde Media Limited)  
- **Video Content** (telling the story of the harbour, its challenges and its future/interviews with forum members) – already filmed  
- Use: Our Auckland online, social media, website, presentations  
- (Zoe Hawkins, Wilde Media Limited)  
- **Council communication channels** (Our Auckland print and online, Kotahi – staff intranet) – minimum of 6 stories per year e.g. Q&A with MHF chair  
- (Therese Sutherland, Local Communications specialist, AC) |
## Attachment C

### Approval of the updated 2018/2019 Manukau Harbour Forum work programme

<table>
<thead>
<tr>
<th>KPIs</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Subscription numbers for newsletter</td>
<td></td>
</tr>
<tr>
<td>Social media insights (engagement with posts – reach, likes, comments, shares etc)</td>
<td></td>
</tr>
<tr>
<td>Online analytics – e.g. Our Auckland traffic/views</td>
<td></td>
</tr>
<tr>
<td>Media monitoring</td>
<td></td>
</tr>
</tbody>
</table>

| Timeline                                                             | Delivery from 1 July 2018 to 30 June 2019 |

<table>
<thead>
<tr>
<th>Feasibility</th>
<th>Manukau Harbour Forum communications are led by the Council Communications Department (Local Communications team) with specific collateral/content delivered by Zoe Hawkins (contractor, Wilde Media Limited)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>No issue with procurement processes.</td>
</tr>
</tbody>
</table>

| Risks and Dependencies                                               | Connecting the work of council business partners with the activities of the Forum. |
|---------------------------------------------------------------------|Achieving a cohesive voice through all content produced. |
|                                                                     | Utilising pre-existing channels in a meaningful way. |
|                                                                     | Ensuring that the work undertaken this year has lasting value and stands alone, because future funding is not certain. |
|                                                                     | Prioritising to achieve traction across a very broad audience and with a limited budget. |

**Māori outcomes**

A key objective of the Manukau Harbour Forum is to:

- Raise the profile of the Manukau Harbour as a significant cultural, ecological and economic asset and taonga.
- Mana whenua are a key stakeholder and audience for communications outputs.

**Māori engagement**

Mana whenua and the wider Māori community will be consulted with as required through stakeholder engagement activity.

| Public engagement | Medium to High |

---


- **Media activity** – releases/pitching/proactive communications as appropriate e.g. hydrodynamic modelling project
  - (Local Communications team, AC)

- **Social media** – post to relevant LB Facebook pages/Auckland Council main page/share with appropriate community pages
  - (Local Communications team, AC)

- **MHF brochure** (FY16) – update and internal design studio refresh
  - (Zoe Hawkins/Local Communications team)

- **Optional** (for further discussion):
  - Visual storyboard (story of the Manukau Harbour – for use at events/council locations/schools – requires engagement and distribution mechanisms)
  - Signage project (key points of interest around harbour e.g. Arataki)
## Youth leadership programme workshop for the Manukau Harbour.

### Local board
Manukau Harbour Forum member local boards: Franklin, Māngere-Ōtāhuhu, Manurewa, Maungakiekie-Tāmaki, Ōtara-Papatoetoe, Papakura, Puketāpapa, Waitākere Ranges and Whau.

### Project Description
Students from Auckland secondary schools come together on location at Manukanuka o te Hoturoa marae to learn about sustainability issues on the Manukau Harbour. Students develop leadership skills, knowledge of sustainability and gain competence in Māori perspectives to enable them to initiate authentic action projects for the Manukau area.

### Project Benefits
- Raise awareness of the Manukau Harbour with youth and support them to act or change behaviour to improve the sustainability of the local community and surrounding area
- Develop action plans that align with Manukau Harbour Forum objectives, to improve water quality and biodiversity, reduce waste, develop community engagement, enhance local areas and develop sustainable enterprise schemes.

### Local Board Plan Outcome/Key objectives
Each of the Manukau Harbour Forum member local boards have key outcomes relating to the protection and enhancement of the natural environment.

### Regional policies and priorities
- The Auckland Plan 2050 includes the direction to “ensure Auckland’s natural environment and cultural heritage is valued and cared for”.
- Environment, including coastal management, water quality, wastewater and stormwater infrastructure projects are among the spending priorities of the 10-Year Budget 2018-2028.
- Protecting and enhancing the natural environment are among the key outcomes of the Local Board Plans 2017 published by the member boards of the Manukau Harbour Forum.

### Budget 2018/2019

**Option A:** For a budget allocation of $10,000 the project will deliver the following activities:
- Workshop catering
- Venue hire (choices will be limited by available budget)
- Transport
- Mana whenua services (extent of services limited by available budget)
- Snorkelling experience

**Option B:** For a budget allocation of $15,000 the project will deliver the following activities:
- Workshop catering
- Venue hire (preferred choice of marae)
- Transport
- Mana whenua services
- Snorkelling experience
- T-Shirts
<table>
<thead>
<tr>
<th><strong>KPIs</strong></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Number of students engaged (target is 40 students with representatives from each Manukau Harbour Forum member local board area)</td>
<td></td>
</tr>
<tr>
<td>Community partners involved</td>
<td></td>
</tr>
<tr>
<td>Action projects presented</td>
<td></td>
</tr>
<tr>
<td>Action projects implemented</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Timeline</strong></th>
<th></th>
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<tbody>
<tr>
<td>This project will be delivered in quarter three and quarter four.</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Feasibility</strong></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>This project will be delivered by the Sustainable Schools team in partnership with mana whenua, the Department of Conservation, Parks Sports and Recreation, Watercare and Auckland Airport. Mātauranga Māori will be procured.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Risks and Dependencies</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>The success of this project is dependent upon:</td>
<td></td>
</tr>
<tr>
<td>• Getting schools on board with the programme.</td>
<td></td>
</tr>
<tr>
<td>• Keeping students involved for ongoing mentoring and project support</td>
<td></td>
</tr>
<tr>
<td>• Having enough students from the Manukau Harbour Forum member local board areas.</td>
<td></td>
</tr>
<tr>
<td>• Sufficient time for Sustainable Schools Advisors to coordinate and facilitate the programme.</td>
<td></td>
</tr>
<tr>
<td>To mitigate these risks the Sustainable Schools Advisors have actively recruited local schools and have also extended recruitment to marae and TSI for more local youth to participate.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Māori outcomes</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Workshops will include the concepts of kaitiakitanga and Te Ao Māori, and students will develop competence in understanding Māori perspectives.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Māori engagement</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>This project is delivered in partnership with mana whenua from Makaurau Marae.</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Public engagement</strong></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Medium</td>
<td></td>
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</tbody>
</table>
Elected Members update

File No.: CP2018/15033

Te take mō te pūrongo / Purpose of the report
1. A period of time (15 minutes) has been set aside for the attending elected members to update the Forum on significant matters relating to Manukau Harbour.

Ngā tūtohunga / Recommendation/s
That the Manukau Harbour Forum:

a) receive any elected member verbal updates.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Riya Seth - Democracy Advisor - Whau</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Glenn Boyd - Relationship Manager Henderson-Massey, Waitakere Ranges, Whau</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo / Purpose of the report

1. This report presents records of workshop held by the Manukau Harbour Forum on Friday, 15 June 2018.

Whakarāpopototanga matua / Executive summary

2. At the workshop held on Friday, 15 June 2018 the Manukau Harbour Forum had briefings on:
   - Hydrodynamic model project update
   - Flagship site evaluation
   - Transform Onehunga
   - Young Leaders Programme

Ngā tūtohunga / Recommendation/s

That the Manukau Harbour Forum:

a) receive the workshop records for workshop held on 15 June 2018 (Attachment A of the agenda report).

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A4</td>
<td>Manukau Harbour Forum - workshop records - 15 June 2018</td>
<td>29</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Riya Seth - Democracy Advisor - Whau</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Glenn Boyd - Relationship Manager Henderson-Massey, Waitakere Ranges, Whau</td>
</tr>
</tbody>
</table>
Confirmation of workshop records

Workshop Records
Manukau Harbour Forum

Date: Friday 15 June 2018
Time: 10.00am – 12.05pm
Venue: Mangere-Otahuhu Local board office, Shop 17, 93 Bader Drive, Mangere Town Centre

Chairperson Saffron Toms Waitakere Ranges Local Board
Deputy David Holm Puketapapa Local Board
Chairperson
Members Alan Cole Franklin Local Board
Joseph Allan Manurewa Local Board
Chris Makoare Maungakiekie-Tamaki Local Board
Dawn Trenberth Otara-Papatoetoe Local Board
Bill McEntee Papakura Local Board (from 10.25am, item 1)
Tracy Mulholland Whau Local Board
Alternate Members
Alternate Nerissa Henry Maungakiekie-Tamaki Local Board
Members
Also Present Cr Josephine Bartley Auckland Council Councillor

Staff Glenn Boyd (Relationship Manager), Miriana Knox (Relationship Advisor, I & ES), Riya Seth (Democracy Advisor), Rhianna Drury (Senior Healthy Waters Specialist),

<table>
<thead>
<tr>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.0 Hydrodynamic model project update</td>
</tr>
<tr>
<td>Presenters: Chris Garton (WaterCare), Roseline Klein (WaterCare)</td>
</tr>
<tr>
<td>Time: 10.05am – 10.35am</td>
</tr>
</tbody>
</table>

Members received an update on the progress of the Manukau Harbour hydrodynamic model project. The following points were noted:

- Acknowledged MHF and its objectives and noted that advocacy from forum did assist in the commitment from WaterCare to develop Hydrodynamic modelling.
- Hydrodynamic model is computer based and National Institute of Water and Atmospheric Research (NIWA) has constructed 4 smaller models that will work together to model the nutrient and water flow around the Manukau Harbour. Two land based models will calculate flow velocities and total nutrient loads into the harbour from approximately 290 individual points representing the many catchments that flow into the Harbour.
- This model builds upon the ecological surveys and monitoring that has been in place for decades with accountability aspects sitting with WaterCare and NIWA.
<table>
<thead>
<tr>
<th>Item 13</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Item 13</strong></td>
</tr>
<tr>
<td><strong>2.0 Flagship site evaluation</strong></td>
</tr>
<tr>
<td><strong>Presenters:</strong> Jan Burbery</td>
</tr>
<tr>
<td><strong>Time:</strong> 10.35am – 11.05am</td>
</tr>
</tbody>
</table>

Flagship site evaluation report was discussed with members. The following points were noted:

- Flagship site programme has delivered 10 events between 2015-2017. The objective of the programme was to provide best practice information to business to protect the Manukau Harbour. It was noted that 262 people attended these events (with 26 people average for each event).
- The programme received consistent and positive feedback from businesses and attendees found events useful, well run and professional.
- It was noted that database of organisations came from Wilkinson’s within the industry. Clarification was sought with regards to where barriers identified to those with English as a second language.
- Members from Marae were involved and gave some insight to the Maori perspective which was valuable.
- It was noted that Pukekohe Business Association have indicated an interest to host an event in their area.
- Indicative cost for each event is around $5500 (including support communication and information and hosting costs).
- It was noted that forum wishes to have opening welcome at events by a forum representative.

| **3.0 Transform Onehunga** |
| **Presenters:** Gavin Peebles, Helga Sonier, Tim Watts |
| **Time:** 11.05am – 11.40am |

Members received introduction to the Transform Onehunga Framework Plan which was approved by the Panuku Board in late May 18. The following points were discussed:

- It was noted that the Framework Plan will be shared with Community in June.
- Noted that Panuku is looking to purchase Onehunga Wharf.
- Noted that Onehunga is a deep water wharf and is a site of Maori portage and early European settlement and, has continued to be a nexus of transport and energy infrastructure.
- There are 6 key strategic moves planned including connecting people to the Manukau Harbour.
- It was noted that 2 major properties have been cleared for sale by Panuku in Onehunga town centre to date.
Item

- Panuku acknowledge that what it is doing in Onehunga and Manukau can contribute positively towards water quality.
- Over 160 jobs and around $39m contribution to Auckland economy. First 3 years looking to focused on required maintenance, working with current users on site.
- Note that proposed land requirement for roading improvements, in dialogue with TransPower to try and advance removal of high voltage powerlines. Planning zone changing would be required to include residential non-wharf uses.
- Engagement is occurring with local boards, Mana whenua and community stakeholders around key principles to include future design of wharf.
- Current schedule will result in no obvious change to wharf and access for next 5 years.
- Members noted that removal of transmission pylons is an interest to many boards. This can be advocated to Transpower.
- Member Allan acknowledged commitment of Panuku towards ‘Transform Manukau project’ and to the restoration and water quality of Puhinui Stream beyond the specific development area but taking catchment into consideration.
- Noted that Ferry strategy is part of thinking however AT strategy is still in early stages with no fiscal commitments.

4.0 Young Leaders Programme

*Presenters:* Bridget Glasgow, Miriana Knox

*Time:* 11.40am – 12.05pm

Members received an update on the Young Leaders Programme (*a potential project for 2018/2019 financial year*) and its success. The following points were discussed:

- It was noted that the programme was Manukau Harbour focused with good representation from schools around the harbour.
- Purpose of the programme was “Empowering young people to lead the bold and transformative steps needed to shift the world into a sustainable and resilient path”.
- The programme involved a range of contributors, sought out opportunities for leaders to have genuine experiences that would help shape thinking. WaterCare, Auckland Airport, DOC, council departments and Mana whenua worked as partners for the programme. Site visit to marine reserve to experience biodiversity was a success. Student action projects were presented in the presentation as a list.
- A number of partners have interest in supporting the programme - two students have obtained scholarships to attend Sea Cleaners conference in Hawaii.
- MAD Marine and Sustainable Communities are working together. Members requested to meet member boards individually.
ATTACHMENTS

Item 8.1 Attachment A Deputation - Mason Ngawhika from Healthy Families Manukau, Manurewa-Papakura
"Puhinui Reserve is the largest reserve in the South Auckland region. It is a stunning area with much potential. Within its boundaries there is maunga (mountain), awa (river), whenua (land), moana (sea), takutai (foreshore), ngāhere (forest) and repo (swamp). Despite its features, very few of the residents of Clendon have ever connected with this space. Creating better accessibility will increase its use and will be a major tapa whā enhancer.

1. Te Taha Tinana - Greater accessibility will increase the opportunities to be more active, walking, running and cycling.

2. Te Taha Whānau - The key to get South Aucklanders active is through shared relationships with others who are active.

3. Te Taha Hinengaro - The link between connecting people with the natural world, physical activity and positive mental health is well established.

4. Te Taha Wairua - The Puhinui reserve is the perfect setting to employ a wairua centered approach to well-being utilising maunga, awa, whenua and moana.

In later stages there are also opportunities to layer an economic development and social enterprise leaners over the concept. This would involve activities such as ensuring there is a cultural narrative, upgrading the pathways for better cycle use, making the maunga more accessible, constructing a boardwalk and bird watching tower, tree planting, connecting active transport modalities from Manurewa to the airport, and connecting Manukau central to the Manukau harbour."