

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>Arts, Community and Events</b>										
2179	CS: ACE: Advisory	Community Response Fund - Manurewa	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$15,000	Completed	Green	No allocations in Q3. Balance: \$5,000	MR/2018/75 - \$5,000 from the Community Response Operating Fund to Local Community Grants.  Balance: Nil
500	CS: ACE: Arts & Culture	Art Initiatives- LDI Community Art programmes Operational Expenses	- develop arts and culture programming initiatives to be delivered with a focus on Nathan Homestead and the Manurewa town centre.	Not scheduled	LDI: Opex	\$10,000	Completed	Green	The event 'Summer Theatre in the Garden' was delivered during Q3. A full debrief will be presented to the local board during Q4.	The event 'Summer Theatre in the Garden' was delivered during Q3. A debrief was presented to the local board during Q4.
501	CS: ACE: Arts & Culture	Nathan Homestead operations	- provide exhibitions and public programming based on themes of exhibitions - offer an expression of interest process for exhibiting artists - provide a programme of art classes and workshops for adults and children that includes a focus on local board priorities - provide a venue for hire in Nathan Homestead.	Q1;Q2;Q3;Q4	ABS: Opex	\$348,062	Completed	Green	During Q3, Nathan Homestead received a total of 10,508 visitors, delivered 28 programmes with 273 participants, and delivered 4 programmes that were attended by 699 people. Highlights included the opening of the AwhiWorld Water Tower pilot project that activated the iconic water tower and surrounding bush area in the David Nathan Park, and the Fringe Festival Programme that attracted local and regional audiences.	During Q4, Nathan Homestead received a total of 10,005 visitors including 426 participants across 50 programmes delivered. Exhibitions included works from Lara Thomas with Hanna Shim and Denise Batchelor, and a Concert and mentoring programme between the New Zealand Symphony Orchestra and the Manukau Youth Orchestra took place.
1932	CS: ACE: Arts & Culture	Nathan Homestead Business Plan Initiatives	Deliver initiatives identified in the Nathan Homestead Business Plan.	Q1;Q2;Q3;Q4	LDI: Opex	\$40,000	In progress	Green	The local board endorsed the identity project in principle in Q3, however a report has been prepared for the business meeting on 18 April 2018 for formal resolution.	The local board formally endorsed the Nathan Homestead Identity Project at the business meeting on 18 April 2018 (Resolution number MR/2018/44).
321	CS: ACE: Community Empowerment	Community grants (MR)	Funding to support local community groups through contestable grant funding.	Q1;Q2;Q3;Q4	LDI: Opex	\$141,000	Completed	Green	There have not been any grant decisions in this quarter	The local board allocated \$31,667 in one local grant round and one quick response round for 2017/2018. A further \$30,745 was also allocated to community grants from other LDI budget lines.
557	CS: ACE: Community Empowerment	Build capacity - anchor organisations - MR	Develop the infrastructure for anchor organisations including: • Manurewa Community Network • Manurewa Seniors Network • Clendon and Manurewa Expos • Randwick Park Sports and Community Trust: - work with other parts of Council to provide support to ensure that the group has the capacity and capability to manage and operate Manu Tukutuku and contribute to broader neighbourhood led outcomes - resident and ratepayer groups. Respond to emerging capacity – building community needs.	Q1;Q2;Q3;Q4	LDI: Opex	\$46,000	Completed	Green	The Manurewa Community Network recruited new steering group members and an administrator. The network is identifying any capacity building needs that can be supported in Q4. Staff hosted a Lifelong Learning and Seniors Network workshop in February 2018. The Manurewa Seniors Network was formed. The network will meet regularly, with the next scheduled meeting in Q4. CEU staff and Auckland Emergency Management staff hosted a resilience capacity building workshop in Q3. CEU staff met with residents groups and with the Randwick Park Sports and Community Trust to discuss joint outcomes, training and capacity building needs. These will be addressed in Q4. CEU staff have been developing a plan for a stocktake/review of the capacity of Manurewa's local groups funded by the board, emerging needs, and the impact of capacity building activity in Manurewa. The review will begin in Q4.	The Manurewa Seniors Network met twice in Q4 with support from staff. A joint resident's group activity was held as a follow-up to the resilience capacity building workshop held in Q3. Point Research has begun work on the stocktake/review of the capacity building needs and the impact of capacity building for Manurewa's community groups that are funded by the local board, starting with a review of funding accountability reports from 2015-2017. This will continue in Q1 and Q2.

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558	CS: ACE: Community Empowerment	Community-led placemaking – support key organisations - MR	Support the Manurewa Town Centre Revitalisation Steering Group, War Memorial Park Steering Group, and local business associations and residents groups to:• connect people and build a vision for a vibrant neighbourhood or town centre• collaborate with council to activate spaces• collaborate with council to increase safety and resilience of local town centres and neighbourhoods.Budget \$119,000 - Note: This includes a budget for CCTV which covers CCTV maintenance, call outs and network costs - \$35,000 Partner with a community organisation to deliver Neighbours Day, including:• promoting local street gatherings which connect neighbours• providing small financial (voucher)contributions to support local gatherings• acknowledging and reporting back to the local board on street gatherings held.Budget \$2000	Q1;Q2;Q3;Q4	LDI: Opex	\$121,000	Completed	Green	CCTV - maintenance is tracking favourably with an estimated \$9,000 remaining for Q4. To date three cameras have been upgraded as well as the server recorder to add additional recording storage capacity.Clendon Park Business Association was incorporated with an executive committee of seven members plus one local board representative. A list of projects in line with the CPTED report and visuals audit of the Clendon Business area is being developed. In all, 24 areas of work have been identified by the businesses. The Association is also supporting the Clendon Pride group with the Bilingual Hiko in March.CEU have worked with three residents associations to manage the grants for the neighbours day events in 2018. Funds from the capacity building program were added onto the neighbours day event to make it a total amount of \$4000 which have been distributed to various suburbs in Manurewa. A report from the residents associations on the various events will be shared with the local board in Q4.	All CCTV and maintenance outcomes have been achieved, with an underspend of \$9000 in this budget. The maintenance and upgrade project over the past year has resulted in a 43 per cent reduction in maintenance callouts. An alignment in service has been identified which means an operational shift of existing CEU supported town centre safety cameras (CCTV) to AT. This will provide an ongoing level of service as CEU no longer maintains any specialist expertise in this area, as well as the benefit of allowing current LDI spend focused on CCTV maintenance to be reallocated within the boards' FY19 budget. The Clendon Park Business Association has been formed and meetings with relevant stakeholders are ongoing. A report with specific recommendations towards improvements and next steps has been reported back. Further action on the report will be developed next financial year.Neighbours Day events were managed by the residents associations. Reports from eight groups were received.
559	CS: ACE: Community Empowerment	Increase diverse participation: youth initiatives	Facilitate collaboration with multiple sectors and providers to support youth initiatives. This could include brokerage of youth providers to support education and employment pathways. This project provides an opportunity to develop a cross Manurewa/Papakura local board initiative.  Other youth-focussed initiatives will be identified as part of project planning and implementation.	Q1;Q2;Q3;Q4	LDI: Opex	\$40,000	Completed	Green	The Youth Connections team are partnering with The Southern Initiative to deliver a pilot project that will train local job coaches, who will provide pastoral coaching and support to local young people, with a view to support them into employment. Work is set to begin in Q4 on a project plan for delivery. The project will link directly to the Youth Employer Pledge Partners and the next JobFest event.	Youth Connections partnered with The Southern Initiative to deliver a pilot programme to help young people living in Manurewa on the Māori and Pasifika Trades Training (MPTT) programmes into employment, through the training and recruitment of two local job coaches. Job coaching includes one to one tutorials, building profiles and CVs, career pathway planning, arranging trainings, booking licensing tests and assisting with planning and resourcing travel to job interviews, inductions and employer engagements. E-learning is encouraged to bridge any gaps in learning and to remove any barriers for young people. Advocacy support includes working with Corrections, Ministry of Social Development, providers, industry partners and employers. Workplace visits in the first month of employment include reviewing progress and identifying challenges and strengthening relationships between youth and employers. A buddy system has been established, and car-pooling is underway to assist with transportation. So far, 42 youth from Manurewa are receiving coaching, 14 have secured employment and are being supported in employment by coaches. Two have moved into higher further training and 26 continue to be coached and supported in their job seeking. Of the remaining 26 jobseekers, 10 have attended a 3-day workshop with a health and safety training provider.

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560	CS: ACE: Community Empowerment	Increase diverse participation – senior scholarships	Partner with a community organisation to deliver senior scholarships.	Q1;Q2;Q3;Q4	LDI: Opex	\$15,000	Completed	Green	Staff and Age Concern Counties Manukau promoted the Lifelong Learning Fund through the newly founded Manurewa Seniors Network, Manurewa Community Network meetings, the Positive Ageing Network and targeted workshops. There were seven applications. In Q4, the assessment panel will recommend to the board scholarship recipients.	The assessment panel consisting of Manurewa Local Board members and representatives from Age Concern Counties Manukau awarded six Lifelong Learning grants. These grants provide financial assistance to Manurewa residents aged over 55 to pursue their educational goals. The successful applications included pursuits such as completing the National Certificate in Wood-turning, joining Manukau Toastmasters for a year, studying towards a National Certificate in Adult Education and Teaching (Level 5), and attending Gardening for Flowers workshops. Successful applicants will share their learning story with the Manurewa Local Board in FY19.
561	CS: ACE: Community Empowerment	Increase diverse participation - Manurewa Youth Council and Youth Scholarship Scheme	<p>Partner with community organisations to support Manurewa Youth Council to build capacity of young people to shape plans, neighbourhood facilities and encourage and support youth-led activities.</p> <p>Budget \$45,000</p> <p>Partner with community organisations to deliver the Youth Scholarship Scheme to build capacity of young people in Manurewa.</p> <p>Budget \$25,000.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$70,000	Completed	Green	<p>The Manurewa Youth Council completed their accountability report for the first grant instalment.</p> <p>The Rangatahi Youth Scholarship Assessment Panel met in Q3 and awarded \$22,300 to 14 Manurewa rangatahi. The successful applicants will provide a report and/or a presentation to the board, on how the scholarship has supported their educational journey.</p>	<p>Staff completed the funding agreement for a Manurewa Youth Council member to attend the Aspiring Leadership Forum in Wellington, July 2018 as resolved by the local board.</p> <p>One Rangatahi Youth Scholarship successful applicant who withdrew her application was followed up without success. Payments for the other 13 successful applicants were processed. By the end of 2018, the successful applicants will provide a report and/or a presentation to the board on how the scholarship has supported their educational journeys.</p>
562	CS: ACE: Community Empowerment	Respond to Māori aspirations - Manurewa Māori responsiveness	<ul style="list-style-type: none"> <li>- engage with the Mana Whenua, Mataawaka and local board members to identify appropriate projects that respond to Māori aspirations in a practical and effective way</li> <li>- align with the "Māori Input Into Local Board Decision Making Group" (multi-board Māori decision making group) and recommendations that the group have made. This includes work to finalise 2017 local board plans to set and agree expectations, identify common ground and opportunities for ongoing collaborative support and partnership</li> <li>- engage with Mataawaka groups to identify needs of urban Māori.</li> </ul>	Q1;Q2;Q3;Q4	LDI: Opex	\$32,000	Completed	Green	Staff have scoped the opportunities to provide additional support/resources to existing projects that are addressing Maori aspirations. This has included: * meeting with John Coffey of Otara Health for an update on Te Ora o Manukau; * meeting with TSI staff about their Maori engagement work in the Puhinui Stream restoration project and other existing projects. A meeting will be held with Manurewa Marae in Q4.	<p>The Project Reference Group and Project Delivery Group for the Maori Input into Local Board Decision Making have continued to meet monthly, with Otara Health providing administration and facilitation. A Hui is scheduled in July for mana whenua groups to present their iwi aspirations to the local board and staff.</p> <p>Staff connected Otara Health with Te Waka Angamua to learn about council's Maori Information Portal.</p> <p>The strategic broker has facilitated funding agreements using remaining and re-allocated funds to Taiohi Whai Oranga for a youth-led Te Reo Cafe, and to the Clendon Pride Project for the bicultural hikoi expenses.</p> <p>Manurewa Marae hosted a partnership hui in June, with support from the strategic broker.</p>

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713	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (MR)	Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion 2. enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. reporting back - reporting to local board members on progress in activity areas one and two. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Completed	Green	Staff have: - met with members of the Clendon Town Centre (CTC) steering group for a tour of the centre and adjacent spaces- organised staff from the Community Social Policy and Bylaws team to meet with the CTC manager and agree on the implementation plan for improving signage in the Homai Safety Corridor Alcohol Ban Area - attended the Manurewa Community Network meeting to speak about the strategic broker role - worked closely with other CEU staff to progress capacity building activity - supported collaboration with the Civil Defence Emergency Management Resilience and Welfare team.	In this quarter, the strategic broker:- supported a community organisation, Mana Advocacy, to relocate and maintain continuity of service, and set up as an incorporated society. - supported Taiohi Whai Oranga to secure premises for the running of their Youth Te Reo Café project, through linking them with other community groups and identifying opportunities to work collaboratively and in partnerships with Manurewa youth. - collaborated with Manurewa Marae to initiate a "Building Partnerships" hui that brought together council partners to learn about the programmes run within the Marae.- connected the Man Up Programme with the Auckland Council Venues Manager in anticipation that suitable locations for running programmes in Manurewa will be identified.- engaged with the CLM Community Sports Counties Manukau to scope how they can support Manurewa community groups. The Delivery Manager was introduced to Clendon Pride, Manurewa Marae, Taiohi Whai Oranga, Netball Manurewa, Manurewa Rugby Club, and will be meeting with Samoan EFKS Church Group early July.
739	CS: ACE: Community Empowerment	Community-led placemaking: (Manurewa-Takanini) Spatial Priority Area	- engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation - strengthen community-led placemaking and planning initiatives within the SPA area - develop innovative ways to engage with communities that have not traditionally participated in council decision-making.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Completed	Green	There has been no direct staff engagement with the Integrated Area Plan (IAP) in this quarter. However, points of alignment have been noted with the action plan of the Intergrated Area Plan through the preparation of the 2018/2019 Arts, Community and Events integrated WP.	The Integrated Area Plan (IAP) was given a NZ Planning Institute Engagement Award. The Manurewa Takanini Papakura Integrated Area Plan has also been shortlisted for a Local Government New Zealand Excellence Award 2018, in the Fulton Hogan Excellence Award for Community Engagement.  A draft IAP implementation plan is in place, the steering group will be meeting once a quarter, with detailed progress reports provided to the Manurewa Local Board in FY19.
299	CS: ACE: Community Places	Funding Agreement - Randwick Park Community House	A one year term agreement with Te Whare Awhina O Tamworth Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Randwick Park Community House for the 2017/2018 year, commencing 1 July 2017 and terminating on 30 June 2018. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q2;Q3;Q4	ABS: Opex	\$48,253	Completed	Green	Staff recently attended local board workshop to discuss term for coming financial year 2018/2019 The 2018/2019 work plan for Randwick Park Community House was developed and will be finalised aligned with the 2017 local board outcomes in Q4 Update on "More successful and sustainable community led places" Roadmap workshops are underway with working groups to discuss the key themes that were identified from the initial six hui's held in Q2. Quarter highlights: - improvement of internet services sees the community computer well utilised - great networking relationship with Manutukutuku ; referring users/ groups between the facilities Te Whare Awhina are scheduled to present in early Q4 their update for 2017/2018, showcasing the activities and programmes that occurred and also the challenges they have faced to date.	In Q4 further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior ACE management. Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach'. Once complete this report will be shared with local board members. Quarter highlight; Te Whare Awhina O Tamworth are now recognised as a 'Donor Distributor' agent by Auckland City Mission. Te Whare Awhina O Tamworth Incorporated agreed and signed their funding agreement in Q1, this enabled the delivery of the 2017/2018 work plan, some of the programmes and activities include but are not limited to budgeting advice, adult learning and networking.

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300	CS: ACE: Community Places	Licence to Occupy and Manage - Randwick Park Community House	A one year term with Te Whare Awhina O Tamworth Incorporated for operation of Randwick Park Community House :139 Shifnal Drive Manurewa being Lot 1 DP 92969 for the 2017/2018 year, commencing 1 July 2017 and terminating on 30 June 2018.  i) rent- \$1.00 plus GST per term if requested ii) all other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.	Q2;Q3	ABS: Opex	\$0	Completed	Green	Staff attended local board workshop to discuss term for 2018/2019.	No update scheduled or required this quarter. Te Whare Awhina O Tamworth Incorporated agreed and signed their Licence to Occupy and Manage in Q2 enabling Te Whare Awhina O Tamworth Incorporated to deliver against their 2017/2018 funding agreement and work plan requirements.
303	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding agreement-Clendon Park Community Centre and Te Whare Awhina Community House	Funding to Te Whare Awhina O Tamworth Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Clendon Park Community House and Te Whare Awhina Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q2;Q3;Q4	ABS: Opex	\$72,889	Completed	Green	Staff attended local board workshop to discuss term for coming financial year 2018/2019. The 2018/2019 work plan for Te Whare Awhina and Clendon Park Community House was developed and will be finalised aligned with the 2017 local board outcomes in Q4 Update on "More successful and sustainable community led places" Roadmap workshops are underway with working groups to discuss the key themes that were identified from the initial six hui's held in Q2. Quarter highlights: - Groups from across New Zealand are enquiring about use of our facilities - Wellington and Wanganui based services have used Te Whare Awhina this quarter. Te Whare Awhina are scheduled to present early Q4 their update for 2017/2018, showcasing the activities and programmes that occurred and also the challenges they have faced to date.	In Q4 further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior ACE management. Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach'. Once complete this report will be shared with local board members. The 2018/2019 work plan for Clendon Park Community Centre and Te Whare Awhina Community House are now finalised and align with the 2017 local board outcomes. Quarter highlight; Te Whare Awhina o Tamworth supported a local group that was displaced, providing room space allowing the group to continue providing their valued service to the community. Te Whare Awhina O Tamworth Incorporated agreed and signed their funding agreement in Q1, this enabled the delivery of the 2017/2018 work plan, some of the programmes and activities include but are not limited to budgeting advice, adult learning and networking.
304	CS: ACE: Community Places	Year 2 of 3 year term: Licence to Occupy and Manage- Clendon Community Centre and Te Whare Awhina Community House	Te Whare Awhina O Tamworth Incorporated to occupy and manage the operation of Clendon Community Centre and Te Whare Awhina Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	Not scheduled	ABS: Opex	\$0	Completed	Green	No update scheduled or required this quarter.	No update scheduled or required this quarter. Te Whare Awhina O Tamworth is on year two of a three-year licence to occupy and manage agreement for Te Whare Awhina and Clendon Park Community House that was signed and agreed to in 2016/2017.
406	CS: ACE: Community Places	Venue Hire Service Delivery - MR	Provide and manage venues for hire and the activities and opportunities they offer by; - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups and whether the activity is of religious ministry.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	During Q3 staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74 per cent was self-service online bookings. For the local board area, the monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 91 per cent which is above the portfolio average.	During Q4 hirer surveys continued to be sent out to all casual hirers and selection of regular hirers. The results show a combined facility hirer satisfaction of 90 per cent and a combined facility recommendation of 90 per cent for Manurewa. Booked hours have increased compared to the same period last year.

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409	CS: ACE: Community Places	Community Venues MR- participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$0	Completed	Green	Action planning continues to increase awareness and participation across the network: - staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work-successful Google awareness campaign ran the month of February - new art work options have been developed with a refreshed awareness campaign to be run in Q4.	During Q4 staff have developed and implemented a new refreshed awareness campaign across the region. It went live during May with; an improved Google search function, digital display banners with in Facebook, OurAuckland May edition featured the campaign on the back page, digital screens went live also within Albert Street, Bledisloe House, Service Centres and Libraries. For the first time we are using an animated version of the artwork which is much more engaging and interactive. The 2017/2018 statistics show a correlation between live campaigns and website driven awareness. Staff are currently developing further business plan opportunities and programmes of work for the 2018/2019 year.
16	CS: ACE: Events	Event Partnership Fund - Manurewa (Externally Delivered Events)	Funding to support externally delivered community events through a non-contestable process.  - Eye on Nature (Manukau Beautification Trust) \$12,000  - Manurewa Santa Parade (SDW Solutions) \$20,000  - Manurewa Christmas in the park (Manurewa New Life Community Trust) \$20,000  - Sculpture in the Gardens (Friends of Botanic Gardens) \$30,000  - WW1 Events (Manurewa RSA) \$18,000 (\$2,000 is included on separate item for Armistice Day)  - Manurewa Junior Sports Awards \$10,000 (Counties Manukau Sport)	Not scheduled	LDI: Opex	\$110,500	In progress	Green	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4. Given that Eye On Nature was done under a service agreement, a debrief is required post event.	The event Eye On Nature was cancelled in April due to adverse weather conditions. Armistice Day did not complete the required documentation to receive funding.  This fund has been allocated. Accountability documentation is now due.
17	CS: ACE: Events	Event Partnership Fund - Manurewa (Movies in Parks)	Programme and deliver a regional Movies in Parks series event.	Q3;Q4	LDI: Opex	\$12,000	Completed	Green	Movies In Parks, 'Cars 3' screened on Saturday, 27th January at Keith Park, Weymouth. Approximately 1,200 attendees enjoyed the evening with pre-movie entertainment included x1 roving character, circus activities/workshops and x2 face painters. The event was delivered as zero waste, smoke and alcohol free & included the free pre-movie entertainment for kids.	An event debrief report with highlights, recommendations and an outline of budget actuals has been provided to the local board. One movie was successfully screened and delivered in Q3.
18	CS: ACE: Events	Event Partnership Fund - Manurewa (Jazz in the Gardens)	Deliver a free jazz concert and family fun event at Nathan Homestead.	Q3;Q4	LDI: Opex	\$7,500	Completed	Green	Music in Parks, 'Jazz In The Gardens' was delivered on Saturday 17th March, 1.00pm - 4.00pm at David Nathan Park. Approximately 200 people enjoyed the event that featured two bands, Twistin' the Swing and Joe Carberry Swingtet. The local Manurewa High School Jazz Band also performed. Nathan Homestead also helped to promote the event and were booked as a backup wet weather venue location. Event delivered as part of regional Music in Parks series.	Jazz in the Gardens event was successfully delivered in Q3.

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19	CS: ACE: Events	Event Partnership Fund - Manurewa (Puhinui Stream Challenge)	Deliver a 6km community fun walk, tracing the Puhinui Stream from Hayman Park in Manukau to Totara Park in Manurewa.	Q2	LDI: Opex	\$25,000	Completed	Green	Activity was completed in Q2.	Activity was completed in Q2.
454	CS: ACE: Events	Citizenship Ceremonies - Manurewa	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$19,903	Completed	Green	The Civic Events team delivered two citizenship ceremonies over two occasions during Q3 with 348 people from the local board area becoming new citizens.	The Civic Events team delivered 2 citizenships ceremonies over two occasions during Q4 with 121 people from the local board area becoming citizens.
461	CS: ACE: Events	Anzac Services - Manurewa	Support and/or deliver Anzac services and parades within the local board area.	Q4	LDI: Opex	\$18,000	Completed	Green	Planning is well advanced for Anzac event(s) to be held in Q4.	Anzac Day was a huge success throughout the region with increased attendance numbers at all services.
486	CS: ACE: Events	Local Civic Events - Manurewa	Deliver and/or support civic events within the local board area.	Q1;Q2;Q3;Q4	LDI: Opex	\$9,000	Completed	Green	No activity occurred during the quarter as no local civic events are currently scheduled.	Waimahia Playspace was opened on 16 June 18.
1909	CS: ACE: Events	Community Volunteer Awards - Manurewa	Deliver a Community Volunteer Awards biennial event within the local board area. To be held in 2017/2018 year.	Not scheduled	LDI: Opex	\$10,000	Completed	Green	To be delivered in Q4	Delivered on 25 May 2018 with 60 nominations received and approximately 220 people turned up on the night. All nominees received a plant gift.
1919	CS: ACE: Events	Armistice Day - Manurewa	Support delivery of an Armistice Day service.	Q2	LDI: Opex	\$2,000	Completed	Green	Activity was completed in Q2.	Activity was completed in Q2.
<b>Community Facilities: Build Maintain Renew</b>										
2117	CF: Investigation and Design	Manurewa AFC Building - refurbish facility	Refurbish the facility both internally and externally. Occupier: Manurewa Association Football Club Inc	Q4	ABS: Capex	\$200,000	On Hold	Red	Suggestion: Current Status: Project on hold awaiting the outcome of the Governing Body decision on the local board advocacy items.	Project on hold as awaiting further instructions regarding local board advocacy.  Current status: Project on hold as awaiting further instructions regarding local board advocacy. Next steps: Action the outcome of decision made.
2118	CF: Investigation and Design	Nathan Homestead - major building renewal	Comprehensive building renewal (including, repaint, recarpet, etc)	Q2;Q3;Q4	ABS: Capex	\$20,000	In progress	Amber	Current Status: Nathan Homestead renew building stage 2: The physical works has been completed under SharePoint ID 3119. Repainting and recarpeting at Nathan Homestead is being scoped. Next steps: Planning Phase, focus principally on required project planning work.	A multi-year project, progress slower than anticipated.  Current status: Nathan Homestead renew building stage 2: The physical works has been completed under SharePoint ID 3119. Stakeholder liaison regarding the area requiring repainting and re-carpeting. Next steps: Pricing and Business Case.
2119	CF: Investigation and Design	Clendon Community House - replace weatherboards, repaint exterior and roof	Replace exterior weatherboards which are rotten, repaint roof and exterior	Q3;Q4	ABS: Capex	\$5,000	In progress	Green	Current status: Draft heritage report to be finalised. Next steps: Surveying of area and start design.	Current status: Architects design has been completed. Resene have supplied paint specifications to match the original. Next steps: Asbestos testing, estimating costs and developing the business case.
2120	CF: Investigation and Design	Te Matariki Clendon Library - renew libraries furniture, fittings and equipment	Renew libraries furniture, fittings and equipment	Q1;Q2;Q3;Q4	ABS: Capex	\$144,700	In progress	Amber	Current Status: The design is being developed and a final cost estimate for the project prepared. Next steps: Procure the replacement furniture items. This project is currently scheduled to be completed by September 2018.	A multi-year project, progress slower than anticipated. Current status: The design for the renewal has been finalised and the replacement furniture items are being procured. Next steps: This project is currently scheduled to be completed by September 2018.
2121	CF: Investigation and Design	Manurewa Leisure Centre - refurbish reception area	Reception is looking tired and in need of a refurbishment. The proposed work will include the replacement of the front counter	Q4	ABS: Capex	\$15,000	Deferred	Red	Current status: Scope of works has been finalised. Contractor is working on design and quote for works Next steps: Review quote and prepare contract for physical works.	Project to be carried forward into the new financial year for full delivery.  Current status: Awarded contract for this work. Next steps: Monitor project to completion.
2122	CF: Investigation and Design	Manurewa Leisure Centre - refurbish stadium kitchen	Stadium kitchen is looking tired and in need of a refurbishment. Work will include the replacement of flooring and the repaint of cabinetry. The installation of a robust grate above the bench is also required to stop basketballs entering kitchen	Q4	ABS: Capex	\$20,000	Deferred	Red	Current status: contract for physical work has been awarded. Finalising commencement dates with stakeholders and contractor. Next steps: Monitor project to completion	Project to be carried forward into the new financial year for full delivery.  Current status: Contract for physical work has been awarded. Finalising commencement dates with stakeholders and contractor. Next steps: Monitor project to completion.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2123	CF: Investigation and Design	Manurewa Leisure Centre - replace recreation hall curtain	Recreation hall curtains are old and one set are missing. Curtain replacements need to be netting or sun filter type to allow maximum amount of light into the room but still maintain privacy.	Q4	ABS: Capex	\$8,000	Completed	Green	Current status: contract for physical work has been awarded. Finalising commencement dates with stakeholders and contractor. Next steps: Monitor project to completion	Project completed.
2124	CF: Investigation and Design	Te Matariki Clendon Community Centre - minor comprehensive renewal	The works will include an exterior building refurbishment, fenced carpark for centre/staff vehicles, outdoor seating replacement, recreation office refit, roof replacement and cladding refixing, stadium court divider installation, stadium repaint, storeroom extension, upgrade security system, Whare Kai floor replacement, Youth Zone shade sail installation and kitchen upgrade	Q2;Q3;Q4	ABS: Capex	\$50,000	In progress	Amber	Current Status: Detailed design for comprehensive renewals is in progress.Next steps: Physical works in accordance to center's schedule.	A multi-year project, progress slower than anticipated.  Current status: These are part of multiple bundled projects for comprehensive renewals. Detail and design currently in progress. Next steps: Physical works in accordance to centre's schedule.
2125	CF: Investigation and Design	Totara Park Pools - replace changing room roof	The rear half of the change room roof is polycarbonate to allow light into the change rooms. The polycarbonate sheeting is currently in poor condition.	Q4	ABS: Capex	\$60,000	Completed	Green	Current status: contract for physical work has been awarded. Finalising commencement dates with stakeholders and contractor. Next steps: Monitor project to completion.	Project completed.
2127	CF: Investigation and Design	Clendon Community Centre Reserve - renew skate park	Renew skate park.	Q4	ABS: Capex	\$10,000	In progress	Amber	Current Status: Renewal is currently being designed and quoted. Business case complete aside from the design details.Next Steps: Physical works to take place.	A multi-year project, progress slower than anticipated.  Current status: In contact with designer, Concept design is ready for presentation, however just waiting on cost estimates for the renewal and additional items.Next steps: Seek approval from the local board, set budget and handover for delivery and detailed design.
2128	CF: Investigation and Design	David Nathan Park - renew park assets	Renew park assets.	Q4	ABS: Capex	\$500,000	On Hold	Red	Current Status: Scoping to include the reserve management plan once this is completed and approved. The conservation plan has been approved, project will be placed on hold until the plan has been completed.Next steps: Engage consultant for design options to include conservation plan recommendations.	Project on hold as consideration of reserve management plan required which may potentially change original scoping.Current status: Conservation plan has been approved. Project placed on hold until the reserve management plan is completed.Next steps: Engage consultant for design options to include conservation and reserve management plan recommendations.
2129	CF: Investigation and Design	Eugenia Rise Reserve - develop neighbourhood playground	Provide play facilities in a new housing development area. There is a current gap in provision as there are no facilities within 500m of this area. This project is dependent on land being vested.	Q3;Q4	Growth	\$250,000	Completed	Green	Current Status: The playground is currently under construction. Wet weather has made an impact on time frames but it will be completed before the end of the financial year. Next steps: Auckland Council will purchase the playground on completion.	Project completed.
2133	CF: Investigation and Design	Manurewa - renew park furniture and fixtures 2017-18	Beihlers Road foreshore, Bluewater Place foreshore, Carter Park (Sharland Avenue Reserve), Greenmeadows Reserve, Leabank Park, Inverell Park, Macadamia Park (Melia Grove Reserve), Weymouth Foreshore. This project is a continuation of the 2016/2017 programme (previous ID 3145.)	Q4	ABS: Capex	\$260,000	In progress	Amber	Current Status: Project scope has been confirmed and assets to be renewed have been identified. Next steps: Prepare procurement documents for physical works tender and issue contract for the work to be carried out.	A multi-year project, progress slower than anticipated.  Current status: Procurement documents have been sent to the supplier for pricing. Next steps: Evaluate quote and issue contract for the work to be carried out by mid August 2018.
2856	CF: Investigation and Design	Weymouth boating club - renew boat ramp	Renew boat ramp at the Weymouth Boating Club to ensure is fit for purpose.	Q4	ABS: Capex	\$50,000	Deferred	Red	Current Status: Meeting on site arranged with stakeholders, Coastal and Community Services team members.Next steps: Ascertain and agree on long term solutions and develop concept options.	Project to be carried forward into the new financial year for full delivery.  Current status: Have met with the coastal team. Maintenance is currently assisting in keeping the ramp usable and winder discussion to happen with stakeholders and community services. Next steps: Ascertain and agree on a long term solution and develop concept options.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2857	CF: Investigation and Design	Manurewa Recreation Centre - replace CCTV system	Replace CCTV system	Q3	ABS: Capex	\$40,000	Completed	Green	Current Status: Project completed	Project completed.
2858	CF: Investigation and Design	Wattle downs, Wattle and Tington ponds, Manurewa - install bird signs	Install 5 x "Do not feed the birds" signs	Q1;Q2;Q3;Q4	LDI: Capex	\$600	Completed	Green	Current Status: Business case complete, quote received. Next steps: hand over for delivery	Project completed.
3159	CF: Investigation and Design	Pitt Avenue - renew foreshore	Removal of existing rock bund wall and batter soil along foreshoreRelocate existing path way away from shore line. This project is carried forward from the 2016/2017 work programme, previous ID 3156	Q4	ABS: Capex	\$15,000	In progress	Amber	Current Status: Request quote for work Next steps: Review quote and issue contract for physical work	A multi-year project, progress slower than anticipated.  Current status: Contractor has commenced work on the site. Next steps: Monitor project to completion.
3257	CF: Investigation and Design	Wattle Downs - seat, plaque and sign installation	This project is carried forward from the 2016/2017 work programme	Q2	LDI: Capex	\$5,000	Completed	Green	Current Status: Project Complete Next Steps: none	Project completed.
1661	CF: Operations	Manurewa Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Green	Sports ground outcomes have been satisfactory, although Mountford Park # 1 rugby sport platform got the 'melting out' fungicide disease early in the quarter, which has delayed the start of the winter season on this pitch. Building and cleaning outcomes have also been satisfactory, although there have been some improvements needed at some public toilets e.g Hill Road and Halver Road. There are various areas for improvement, as follows. The unusually warm wet weather in February/early March led to unusual grass growth. For example, various parts of Weymouth Esplanade Reserve and parts of Conifer Grove experienced unacceptable turf height, as well as poor coordination of mowing and edging. City Care have allocated/increased resources, which has led to an improvement. Garden maintenance will improve in quarter four as City Care implement the planting schedule. Also seeking improvement from City Care around 'whole of site' coordination e.g. all open and built facilities in Nathan Homestead.	The Mountford Park playing platforms for Manurewa Rugby #1 and Soccer #1 have now reached optimal health and both look good for the start of the winter sports playing season. The excessive rain in the area and resulting high water tables has meant the closure of some playing areas and designated training areas. The gardens and pest plant issues are being addressed as best practice and good headway is being made in the foreshore areas on the nightshade issue. Myrtle rust has been identified in the Manurewa Local Board area and has been addressed by the Arboricultural and Ecological team. This has meant extra monitoring of the botanic gardens and neighbouring parks as required. Turf height and mowing has been well within the specification as the extra growth has slowed to a manageable level. The Wattle Farm Ponds project has now completed and been handed back into the care of our full facilities contractors after a site meeting to go over the operation and maintenance of the new electric penstock gate. A meeting with the manager of Nathan Homestead and the contractor has been beneficial in highlighting outstanding issues with the site and addressing on-going maintenance problems. Totara park track work has progressed well with the help from volunteers and periodic detention groups. Some extra works have been started around the exterior of the Manu Tukutuku Pavilion building to help fight the graffiti and vandalism in the area.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3490	CF: Operations	Manurewa Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$453,714	In progress	Green	There has been a focus over the summer months on accessing parks and reserves to complete scheduled and response work that are inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that saw a spike in requests for service. Over the two day weekend of the storm we received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to the focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March provided additional challenges with the odd tree failure due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual.	The fourth quarter was dominated by the effects and subsequent clean up resulting from the April storm. The severity of the damage is arguably the most extensive that has been seen in recent years since cyclone Bola. Region wide we received 5000 requests for service during one week following the storm which is the same volume we usually receive over a three month period, with high volumes continuing since then. Any one of these individual jobs could be a significant amount of work in its own right. This has had a significant impact on scheduled maintenance with planned work needing to be deferred. All urgent and safety critical sites have been addressed however there are still some instances of minor debris in streets. Some of the parks site clean up is complicated by poor ground conditions. The appearance of some streets is being effected by residents who have dragged private vegetation onto street berms. Council does not offer a service to remove private vegetation. This is being followed up by Waste Solutions as illegal dumping. Replacement tree planting has commenced and will continue through June/July with a final mop up being completed in August.
3491	CF: Operations	Manurewa Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$122,491	In progress	Green	The key focus for the third quarter has predominately been high value park pest plant control. Other activities of focus have included undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The amount of requests for service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues.	The fourth quarter has been focused on completing the scheduled works programme. Final pest animal control pulsing, the second round of pest animal monitoring and follow up pest plant control have been the main activities. Planting opportunities have been assessed, plants secured, planting site preparation undertaken with planting likely being undertaken in early July. High Value Site Assessment Reports are being revised post the final pest plant control rounds. These will include updated polygon boundaries and updated pest animal monitoring lines. Requests for services received remain steady with most of the requests for rat and possum control. Wasp control requests have decreased throughout the region over the quarter.
2130	CF: Project Delivery	Finlayson Ave Reserve - renew playground	Finlayson Avenue Reserve playground renewals. This project is a continuation of the 2016/2017 programme (previous ID 3138.)	Q1	ABS: Capex	\$40,000	Completed	Green	Current Status: Project complete and under defect liability period.Next steps:	Project completed.
2131	CF: Project Delivery	Keith Park - renew coastal assets	Keith Park boatramp, seawall, and step renewals. This project is a continuation of the 2016/2017 programme (previous ID 3139.)	Q1;Q2	ABS: Capex	\$53,777	Completed	Green	Current Status: Works Complete	Project completed.
2132	CF: Project Delivery	Keith Park - renew toilet and playspace	Keith Park toilet renewal. This project is a continuation of the 2016/2017 programme (previous ID 3140.) Project has been deferred from FY18 to FY19.	Q1;Q2;Q3;Q4	ABS: Capex	\$156,480	Deferred	Red	Current Status: Community services have a review of service provision programmed for early FY19 and recommend that this be deferred until this review has been completed.Next steps: Ascertain service provision requirements, once complete design and concept to be developed.	Project has been deferred to next financial year 2018/2019. Community Services have a review of service provision programmed scheduled and recommend that this be deferred until this review has been completed.  Current status: Community services have a review of service provision programmed for early financial year 19 and recommend that this be deferred until this review has been completed.Next steps: Ascertain service provision requirements, once complete design and concept to be developed.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2134	CF: Project Delivery	Manurewa - renew car parks FY17-18	Burundi Ave foreshore, Inverell Park, Northcrest grounds, Orford Park carpark renewals. This project is a continuation of the 2016/2017 programme (previous ID 3142.)	Not scheduled	ABS: Capex	\$93,027	Cancelled	Red	Current Status: Further asset assessment to be undertaken to ascertain renewal work required. Next Steps: Scope design requirements.	Project has been cancelled. Orford Park - Contains an access road and walkway, not a carpark (confirmed by Asset Team), Burundi Ave Foreshore - Contain a walkway, not a carpark (confirmed by Asset Team), Wiri Community Hall - Carpark has had work already carried out. Small amount of work required should be carried out under operations.  Current status: Project record cancelled due to the following constraints - Orford Park: contains an access road and walkway, not a carpark - Burundi Avenue Foreshore: contains a walkway, not a carpark - Wiri Community Hall: carpark has had work already carried out. Small amount of work required should be carried out under operations.
2135	CF: Project Delivery	Manurewa Coastal Walkway Network - develop walkways	Manurewa Coastal walkway network connecting Weymouth to Wattle Downs walkway and incorporating drinking fountains. This project is a continuation of the 2016/2017 programme (previous ID 536) and funded through the maritime recreational fund.	Q1;Q2;Q3;Q4	ABS: Capex	\$565,000	In progress	Amber	Current Status: Mahia boardwalk project completed. Auckland Council is preparing a strategic assessment of remaining service needs in area. Next steps: Auckland Council staff will prepare strategic assessment documentation to guide remaining network needs.	A multi-year project, progress slower than anticipated. Current status: Consultation is being organised with the local board to determine a design programme for the remaining budget. Next steps: Auckland Council staff will be looking to schedule workshops with the local board to prepare a scope of work to further the network plan.
2136	CF: Project Delivery	Manurewa - renew structures FY17-18	Aronia Way Reserve, Blackgate Reserve, Burundi Ave foreshore, Ferguson Street Reserve Manurewa, Rata Vine Stream Reserve Structure Renewals. This project is a continuation of the 2016/2017 programme (previous ID 3148.)	Q1;Q2;Q3;Q4	ABS: Capex	\$52,736	Completed	Green	Current Status: Physical works in final stages. Next step: handover.	Project completed.
2137	CF: Project Delivery	Mountfort Park - renew general assets	Renew bollards, drinking fountain, fence, car park, edging, retaining wall, rubbish bins, seats, and signs. This project is a continuation of the 2016/2017 programme (previous ID 3151, 3152, 3154.)	Q4	ABS: Capex	\$92,960	In progress	Green	Current Status: Project scope has been confirmed and assets to be renewed have been identified. Business case to be prepared this Financial year. Next step: Preparing procurement documents for physical works tender. Award contract for physical works by June 2018.	Current status: Project scope has been confirmed and assets to be renewed have been identified. Business case to be prepared by July 2018. Next step: Preparing procurement documents for physical works tender. Award contract for physical works by August 2018.
2138	CF: Project Delivery	Totara Park renewals	Totara Park basecourse, boardwalk, carpark, fences, gate, paths, retaining wall, rubbish bin, seats, signs, step and toilet renewals. This project is a continuation of the 2016/2017 programme (previous ID 3157).	Q1;Q2;Q3;Q4	ABS: Capex	\$320,000	In progress	Amber	Current Status: Detailed design for renewals of paths, car park and toilet complete and lodged for resource consent. Next steps: Following consenting process procurement for physical works	A multi-year project, progress slower than anticipated.  Current status: Awaiting resource consent decision which is expected by June. Next steps: Following consenting process handover to project delivery for procurement for physical works.
2140	CF: Project Delivery	Waimahia Reserve - develop new playground	Development of reserve/walkway and play space for Weymouth special housing area. This project is a continuation of the 2016/2017 programme (previous ID 3388).	Q1;Q2;Q3;Q4	Growth	\$75,000	Completed	Green	Current Status: Physical work to be completed by 25 April 2018 dependent on weather conditions. Next steps: Start defect and liability period	Project completed June 2018.
2141	CF: Project Delivery	War Memorial - renew car park	War Memorial car park renewal. This project is a continuation of the 2016/2017 programme (previous ID 3149).	Q4	ABS: Capex	\$300,000	In progress	Amber	Current Status: Detailed design & tender docs preparation ongoing. Next steps: Tender for physical works	A multi-year project, progress slower than anticipated.  Current status: Tender for physical works has closed, tender evaluation and negotiation in progress, budget variation request approved. Next steps: Award tender.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2377	CF: Project Delivery	Burundi Avenue Reserve - upgrade Puhinui inlet jetty	A fit for purpose jetty to support the use of water based recreational activities in the Waka Ama/Puhinui Inlet. This project is a continuation of the 2016/2017 programme (previous ID 4378).	Q1;Q2;Q3;Q4	ABS: Capex	\$60,000	On Hold	Red	Current Status: Concept of jetty is still in progress and on going stakeholders engagement by Community Services. Next Steps: Engage with stakeholders review and finalise concept options.	Project has been in consultation with the Marae which has only just been completed. Following on from this consultation the required length of the Jetty has greatly increased if the users are to access a reasonable water depth. As a consequence the budget estimates show a shortfall to achieve the outcome sort. The site is not able to attract growth funding so LDI Capex is the potential funding source. Current status: This project has been in consultation with the Marae which has only just been completed. Following on from this consultation the required length of the Jetty has greatly increased if the users are to access a reasonable water depth. Next steps: As a consequence, the site is unable to attract the population for growth as per original outcome. We will need to look at another potential funding source with the possible local driven initiative funding here.
2960	CF: Project Delivery	David Nathan Homestead - renew retaining wall	Renewal of Retaining wall This project is carried forward from the 2016/2017 work programme, previous ID 3135	Q1;Q2	ABS: Capex	\$302,275	Completed	Green	Current Status: Project completed.	Project completed.
2974	CF: Project Delivery	Finlayson Homestead - renew cladding and interior	reinstatement of exterior claddings and paint finishes. This project is carried forward from the 2016/2017 work programme, previous ID 254	Q1	ABS: Capex	\$18,500	Completed	Green	Current Status: Works complete. Next steps: None.	Project completed.
2975	CF: Project Delivery	Finlayson Park - replace playground - Maplesden Drive Reserve	Removal of existing playground and design and construct new playground This project is carried forward from the 2016/2017 work programme, previous ID 3137	Q1	ABS: Capex	\$126,383	Completed	Green	Current Status: Project completed	Project completed.
3075	CF: Project Delivery	Manurewa - renew furniture and equipment FY17	Renewal of asset on various site within Manurewa This project is carried forward from the 2016/2017 work programme, previous ID 3144	Q1	ABS: Capex	\$3,225	Completed	Green	Current Status: Project Completed	Project completed.
3076	CF: Project Delivery	Manurewa - renew signage FY17-18	Signage Renewals This project is carried forward from the 2016/2017 work programme, previous ID 3147	Q1;Q2;Q3;Q4	ABS: Capex	\$18,420	On Hold	Red	Current Status: Project on hold Next step: Recommence project	Project has been place on hold due to region wide initiative for Auckland signage to be bilingual.  Current status : Project on hold. Next step : Recommence project.
3077	CF: Project Delivery	Manurewa AFC - Roof & cladding renewals	Complete building roof and cladding renewals  This project is carried forward from the 2016/2017 work programme, previous ID 3742	Q1;Q2;Q3;Q4	ABS: Capex	\$9,812	On Hold	Red	Suggestion: Current Status: Project on hold awaiting the outcome of the Governing Body decision on the local board advocacy items.	Project on hold as awaiting further instructions regarding local board advocacy.  Current status: Project on hold as awaiting further instructions regarding local board advocacy. Next steps: Action the outcome of decision made.
3078	CF: Project Delivery	Manurewa Leisure Centre - resurface floors in changing room areas & renew roof	Manurewa Leisure Centre - resurface floors in changing room areas & renew roof  This project is carried forward from the 2016/2017 work programme, previous ID 3748	Q3	ABS: Capex	\$5,000	Completed	Green	Current Status: Contractor has completed work on site Next Step: Close project	Project completed.
3079	CF: Project Delivery	Manurewa War Memorial Park - renew play space	Renewal of playspace at War Memorial Park This project is carried forward from the 2016/2017 work programme, previous ID 3150	Q1;Q2;Q3;Q4	ABS: Capex	\$160,000	In progress	Amber	Current status: Tender documentation for physical works to be released and equipment to be ordered Next steps: Award physical works.	A multi-year project, progress slower than anticipated. Current status: Project has been delayed due to the overall building location. Currently in the process of awarding physical work. Next steps: Physical works to start during the summer.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3102	CF: Project Delivery	Mountfort Park - renew playground	Mountfort Park play space renewal This project is carried forward from the 2016/2017 work programme, previous ID 3153	Q1;Q2;Q3;Q4	ABS: Capex	\$257,108	Deferred	Red	Current Status: Flying Fox and seats are installed. Construction of shelter and removal of old pathway will take place approx. April 2018 Next steps: Physical works to start on site	Project to be carried forward into the new financial year for full delivery.  Current status: Shelter construction has begun and it is anticipated the construction will be complete by the end of August 2018. Next steps: Project completion.
3103	CF: Project Delivery	Mountfort Park - upgrade pavilion	full exterior renewal of affected cladding, joinery and coatings. This project is carried forward from the 2016/2017 work programme, previous ID 4379	Q1;Q2;Q3	ABS: Capex	\$62,000	Completed	Green	Current Status: Project completed	Project completed.
3119	CF: Project Delivery	Nathan Homestead - renew building - stage 2	Description of the work interior refurbishment of café, hired spaces, offices, kitchens; replacement of signage. This project is carried forward from the 2016/2017 work programme, previous ID 255	Q1	ABS: Capex	\$15,000	Completed	Green	Current Status: Works complete. Next steps: None.	Project completed.
3170	CF: Project Delivery	Randwick Park - development	Sports fields, Community facility and car parking This project is carried forward from the 2016/2017 work programme, previous ID 4122	Q1;Q2	ABS: Capex	\$30,000	Deferred	Red	Current Status: Works are complete. Next Steps: Works are complete.	Project to be carried forward into the new financial year for full delivery.  Current status: New pathway has been constructed. Only piece remaining is to install bollards and top up the soil on the edge. Next steps: Close project.
3171	CF: Project Delivery	Randwick Park - renew playground	Playground renewal at Randwick Park This project is carried forward from the 2016/2017 work programme, previous ID 3559	Q4	ABS: Capex	\$80,000	Deferred	Red	Current Status: Develop a concept design for discussion with the Local Board. Next Steps: Confirm price estimates.	Scoping and delivery of this project is behind.  Current Status: The detail and design are now complete, as preparation has started for the tender process. Next steps: Confirm and award tender for physical works.
3220	CF: Project Delivery	Te Matariki Clendon Library - replace passenger lift	Description Te Matariki Clendon Library - Replace passenger lift - Order and install This project is carried forward from the 2016/2017 work programme, previous ID 256	Q1;Q2;Q3;Q4	ABS: Capex	\$80,000	Completed	Green	Current Status: Physical works in final stages of completion .Next step: Handover	Project completed.
3258	CF: Project Delivery	Wattle Farm Pond - renew assets	Electrifying and upgrading existing control gate at Wattle Farm Ponds This project is carried forward from the 2016/2017 work programme, previous ID 3158	Q1;Q2;Q3;Q4	ABS: Capex	\$78,500	Deferred	Red	Current Status: Gate installed. Power to site has been completed however power to gate is still outstanding and is estimated to be completed in April. Next steps: Considering options for fencing the gate equipment (motor and control panel), high risk of vandalism due to recent incidents of contractor office break-ins. Expect to get this done by April	Project to be carried forward into the new financial year for full delivery.  Current status: Power connected, commissioning the gate for handover. Next steps: Handover.
3347	CF: Project Delivery	Weymouth Community Hall - renew heating system	Renew the hall heating system and remove asbestos and replace with suitable material. Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme. Project will commence February 2018.	Q4	ABS: Capex	\$0	Completed	Green	Current Status: Finalised project scope Next steps: Issue a contract for this project	Project completed.
3460	CF: Project Delivery	Manurewa Town Centre - install bronze footprints	Installation of bronze cast footprints as part of the Manurewa Town Centre memorial bronze statue project.	Q4	LDI: Capex	\$6,000	Completed	Green	Current Status: Project completed - the footprints are being delivered as part of the sculpture project. Next steps: None	Project completed.
<b>Infrastructure and Environmental Services</b>										
77	I&ES: Environmental Services	Support for participation by local schools in environment and sustainability education (Manurewa)	To support Manurewa schoolchildren to attend education for sustainability programmes at Botanic Gardens, Zero Waste Zone, Ambury (and other) Experience Centres across Auckland. The recommended budget of \$1500 will subsidise bus travel for up to ten schools to attend an experience centre.	Not scheduled	LDI: Opex	\$2,000	Completed	Green	Manurewa High School took up the offer of a bus subsidy in quarter three. There are three more schools booked in to attend experience centres in quarter four, after which there will be \$250 remaining. Staff will continue to promote this offer to schools.	Alfriston Primary School and the Gardens School took up the offer of a bus subsidy in quarter four. One school, James Cook High School, booked in to visit Arataki Regional Park in quarter four, which was cancelled due to the Waitākere Ranges Rāhui. Finlayson Park School and Leabank School will visit Ambury in August 2018 and receive subsidies.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
154	I&ES: Environmental Services	Puhinui Stream restoration project (Manurewa)	To restore a portion of the Puhinui Stream to support inanga spawning habitat, and improve water quality. This project will work with council and community partners, such as Panuku Development and the Manukau Beautification Charitable Trust.	Q3;Q4	LDI: Opex	\$40,000	Completed	Green	Contractors have carried out the second round of plant maintenance and some targeted weed control this quarter. A fish survey will also be carried out at the end of this quarter to target areas for planting. Over the next two months the contractors will be clearing patches of gorse and preparing the site prior to a second round of planting in May 2018.	During April and May 2018 contractors controlled large patches of gorse and cleared areas for planting. Also during this time, Biodiversity staff carried out six inanga surveys to collect population information and to locate the spawning zone. Another survey was carried out in mid-June 2018. During May 2018, four planting days were carried out with several local school classes and community groups. Post-planting work was also carried out to assist with future maintenance and to reduce pukeko and rabbit damage.
32	I&ES: Healthy Waters	Manukau Harbour Forum - Manurewa	To continue support for the Manukau Harbour Forum.	Not scheduled	LDI: Opex	\$8,000	Completed	Green	The industry education programme has commenced following a presentation to the forum in February 2018. The Young Leaders Programme will take place during the April school holidays. Reports back on both aspects of the education work programme will be provided to the forum at its June 2018 meeting. Staff are meeting with the forum in April 2018 to discuss the communications programme.	In quarter four, the contractor submitted the final report for the flagship sites review project and presented their findings and recommendations to the forum at the June 2018 workshop. The Sustainable Schools team delivered the young leaders work programme and presented an update to the forum at the June 2018 workshop. Due to inclement weather and difficulties contacting property owners, the objectives of small sites ambassador project were achieved but at a smaller scale than was originally funded. The small sites pamphlet has been drafted and is awaiting internal council sign off. The final report will be provided to the forum at the August 2018 workshop. Due to efficiencies there will be a small underspend of approximately \$600 per member board. A letter from the chair was sent to the Manukau Harbour Forum subscribers, alongside a newsletter. Wilde Media have collected video footage for the forum, including interviews with member boards and drone shots of the Manukau Harbour. The footage will be edited into three-minute videos promoting the harbour and will be used for future communications. Some of the savings from the small sites ambassador project has been redirected to fund this editing work.
106	I&ES: Waste Solutions	Waste minimisation initiatives, including resource recovery	To contribute to resource recovery activities in Manurewa, in particular support for Project U-Turn.	Q1;Q2;Q3;Q4	LDI: Opex	\$25,000	Completed	Green	The upcycling of unwanted clothes into cloth bags and cushions has resulted in the diversion of up to 100 kilograms of fabric from landfill. A total of four upcycling workshops have been held for the community to learn different art and crafts approaches to using old clothes. Five pop up workshops have been held on how to make items using old pallet wood with ten ideas being shared on social media. Six tonnes of reuseable inorganic products have been diverted from landfill and donated to local Manurewa organisations and residents who have then onsold, upcycled or repurposed them. Four pop up repair events have been held that resulted in the repair of weedeaters, lawn mowers and reupholstery of furniture. Three workshops attended by 15 women have been held to teach them how to make and sell beeswax wraps from home. Two residents are being supported to develop social enterprises using waste as a resource.	This initiative has resulted in the development of three social enterprises: Sew Beautiful (sewing from recycling material/clothes), Test Safe (providing certified testing and tagging of electrical appliances for safety compliance), and Kaitiaki Sisters. Profits from the social enterprises will be reinvested back into local community projects to support residents into work experience. A sewers upcycling network has been set up and has a membership of 21 women from across Manurewa. A curtain bank has been created where free thermally lined curtains are given to families in need. Resources have been created to educate residents about what to do with unwanted objects. These resources include photos and videos which are posted on the Manurewa and Talking Trash Facebook sites. Inorganic material has been donated to church groups for fundraising. Two local designers have been supplied with inorganic furniture for them to restore and exhibit.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>Libraries</b>										
1246	CS: Libraries & Information	Library hours of service - Manurewa	Provide library service at Te Matariki Clendon Library for 52 hours over 6 days per week, Monday to Saturday. (\$606,157 - FY17/18) Provide library service at Manurewa Library for 52 hours over 6 days per week, Monday to Saturday. (\$611,441 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$1,217,598	Completed	Green	This quarter, visits to both libraries have increased by 12 percent in comparison to this quarter last year.	Visits to both libraries increased by 12% compared to last year's figures.
1247	CS: Libraries & Information	Information and lending services - Manurewa	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Manurewa")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	The number of items borrowed has decreased by 11 percent compared to the same quarter last year. This is a common pattern during summer holidays.	This result is in line with declining physical borrowing of items from Auckland Libraries.  The number of items borrowed this year has decreased by 8% in comparison to last year's figures.
1248	CS: Libraries & Information	Preschool programming - Manurewa	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, Bilingual storytime, PEPE (Parents Enjoying Playful Education) and regular visits to kindergartens, and pre-schools to deliver storytimes. (Funded within ABS Opex budget activity: "Library hours of service - Manurewa")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Wriggle & Rhyme and Parents Enjoying Playful Education (PEPE) resumed in February as did outreach services to local ECE's, and regular story times. There has been a notable increase in attendance at PEPE sessions. A Cook Island pre-school, Puanga Reo is now part of regular outreach services delivered by the Library Assistant Pasifika at Clendon.	Manurewa Library participated in New Zealand's first National Simultaneous Storytime "Hickory Dickory Dash" Two early childhood education centres attended for stories and music. Kaitiaki Sisters attended A PEPE session at Clendon to promote their Love Food, Hate Waste programme and show parents how to make easy nutritious baby food using re-usable food pouches.
1249	CS: Libraries & Information	Children and Youth engagement - Manurewa	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Manurewa")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	The entire Manurewa West School students and all years 5 & 6 from Rowandale School have attended library orientation sessions. All these children have been encouraged to join the library through a bulk registration process. Manurewa is developing a Kids Club to start in Term Two. Clendon Park school is booked in for library orientation sessions and Finlayson Park school's Tongan bi-lingual unit for mBots during term three. Two staff from Manurewa will be attending Manukau Beautification Trust Eye on Nature family day at the Botanic Gardens where they will be running story times.	Ten classes from Rowandale Primary School visited Clendon Library for orientation sessions and in turn the Children's Librarian promoted Library membership and services at their Parent Conference afternoon. Planning is completed for the July school holiday programme "Building Heroes". Manurewa Library's Kids Club is well attended with children being happy and productive. Both libraries are working with OSCAR groups on a weekly basis. One young person told a librarian "this is best day of the week for me."
1250	CS: Libraries & Information	Summer reading programme - Manurewa	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Manurewa")	Q2;Q3	ABS: Opex	\$0	Completed	Green	Author / storyteller Tanya Batt provided entertainment at Manurewa's Kia Maia Te Whai / Summer Reading Programme finale whilst Clendon held a Carnival themed party with games to earn prizes. Activities during the programme consisted of; terrariums, eye-spy challenge, 3 D printing, badge making, Mangopare's treasure. The programme was run in collaboration with Manurewa and Clendon Leisure Centres with children either coming to the library for activities or library staff taking activities to the Leisure Centres. The Manurewa Leisure Centre's small book collection was refreshed by the library for children to use during the holidays.	Auckland Council's Research and Evaluation Unit RIMU, has been analysing feedback from last year's Dare to Explore / Kia Māia te Whai programme. Once their analysis of the data is released, we will start preparations for this years programme taking into consideration all feedback.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1251	CS: Libraries & Information	Supporting customer and community connection - Manurewa	Provide programmes that facilitate customer connection with the library and community including Adult Book Clubs, Pasifika Tea & Topics, craft club and Ukulele Club. Provide community space for hire at Manurewa Library. (Funded within ABS Opex budget activity: "Library hours of service - Manurewa")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	A Christians Against Poverty (CAP) financial literacy course was held over three weeks with six people graduating from the course. English Language Partners are using space at Manurewa so they can connect to the internet and gain access to course work. The Walking Samoans have introduced an extra session this year; an energetic exercise class. An extra weekly session has been introduced for special needs customers from Spectrum Care which focuses on a simple craft.	Ken Brewer ex-policeman turned author was the guest speaker at the May Book Chat meeting. Participants enjoyed his recall of event from his police career and hearing how he interweaves these stories into his fiction novels and non-fiction books. The Walking Samoans continue to have good attendance at their weekly fitness sessions and they are preparing for a region wide Walking Samoans cultural event.
1252	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Manurewa	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes including: Whangaia te Rito (Kohanga Reading Programme), Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Manurewa")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	The Kōhanga Reo Reading Programme has commenced for the year with staff from both branches delivering the service. As a result of Kia Maia te Whai / Summer Reading Programme, two staff are involved in holding whanau interviews to gain insights into Māori involvement in the programme as part of an evaluation study. One staff member was an active member of Auckland Libraries Treaty of Waitangi and Tāmaki Herenga Waka celebrations working group promoting Māori services at these events.	Clendon hosted three Matariki storytelling sessions provided by Te Reo Wainene o Tua. Storyteller Kawe Roes told stories (in te reo) to children from three Kōhanga Reo and Finlayson Primary School. He was very engaging and children interacted well with toanga he provided. All students from Clendon Park School's Te Whānau Unit attended bilingual library orientation sessions and most students have joined the library. Planning is underway to deliver a whakapapa session to them in term three. Four classes from Manurewa Central School visiting the library in preparation for Matariki, learning stick games and making poi. Both libraries delivered a Matariki programme around the theme "Te Kawerau a Maki : Ngā kōrero hauāuru (Stories of the West)"
1253	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Manurewa	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, computer classes, CV classes, makerspace. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Manurewa")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	The Digital Literacy Research Programme is booked in with James Cook High for term two and The Manurewa High School for term three. Staff from both libraries will be presenting the programme. Book a Librarian sessions predominantly focused on helping customers access New Zealand Census forms and information, and assisting with printing documents from personal devices.	Digital eLibrary workshops have started at Manurewa library taking customers through our digital offerings including eBooks, eAudiobooks, eMagazines, eNewspapers and other eResources. More adults are accessing the Justice of the Peace service at Clendon Library each Wednesday.
1254	CS: Libraries & Information	Celebrating cultural diversity and local communities - Manurewa	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC, Vaisakhi, Diwali, Family History Month, Heritage Festival, Urbanesia, Clendon Expo and Weymouth School Expo for Te Matariki Clendon. (Funded within ABS Opex budget activity: "Library hours of service - Manurewa")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Manurewa is planning an event to celebrate Vaisakhi with the Indian community. Clendon staff attended Weymouth Primary School's expo and promoted library membership to whanau. Pasifika story time was delivered at Clendon with a "Moana" theme and local ECE's attending performed songs and dances. Movie evenings to celebrate Pasifika were held at both libraries. Children's Pasifika activities included; ukulele sessions and crafts. Recruitment is underway for a Library Assistant Pasifika at Manurewa.	Samoan language week was celebrated at Clendon with Clendon Christian Pre-School leading the event with traditional and modern songs and dances. The audience was then treated to a surprise demonstration of a Samoan Siva by the Walking Samoans. Students from Manurewa Central School visited Manurewa Library for Samoan Language Week events. Manurewa's Pasifika Librarian also assisted at Papakura Library with their Samoan Language Week celebrations. Manurewa Library's Pasifika Librarian attended the Digital Moana Forum and organized Rae Itinterunga present his United Nations presentation on climate change to students at Manurewa High School.
1255	CS: Libraries & Information	The Southern Initiative and Libraries - Manurewa	Continue to build an effective working relationship between The Southern Initiative and Libraries. (Funded within ABS Opex budget activity: "Library hours of service - Manurewa")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Clendon is collaborating with the Clendon Pride hikoi team and will be providing bi-lingual activities in the library for participants on the day. One staff member has joined the Clendon Park Business Association which aims to uplift the Clendon Mall and associated areas.	The Kaikokiri Rātonga Māori Librarian is a member of the co-design team exploring the hypothesis; How could Auckland Libraries support Kura to empower Te Reo Māori and Kura connection to information literacy and library resources. Consultation has been held with local Kura Kaiako and their tamariki. Children registered with the PEPE Programme received their free book for term two provided by The Storytime Foundation.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>Local Economic Development: ATEED</b>										
644	ATEED: Local Economic Growth	Town Centre revitalisation implementation	<p>To deliver initiatives that support the revitalization of the Manurewa town centre. Projects would need to be supported through the Town Centre Steering Group. Specific work areas could include:</p> <ul style="list-style-type: none"> <li>• TC work and delivering on outcomes from the steering group</li> <li>• Outcomes from work in surrounding environments</li> <li>• Te Mahia station work and delivering on outcomes</li> </ul>	Q1;Q2;Q3;Q4	LDI: Opex	\$112,000	Completed	Green	<p>The steering group has continued to make progress with the initiatives to support the Manurewa town centre and Te Mahia station. The group has also expanded it's remit to support Clendon town centre and the newly established Business Association.</p> <p>In regard to budget progress to date the following initiatives have been supported or committed to over the course of the year            Manurewa my heart \$10,000            Manurewa Footprints Project \$7,000            Clendon BA Marketview reports \$2,250            Te Mahia employment land study \$16,360            Clendon BA - start up costs and initial running costs \$25,000            Consultant support \$51,592            this totals \$112,202. As such it is most likely that the remaining \$87,798 will not be spent.</p>	<p>The Local Board resolved to reallocate \$57,500 from the budget to other department led projects at its April business meeting. This reduced the budget available to \$142,500. A further \$30,000 was reallocated in May making a total of 88,000 that was reallocated from this budget. This leaves the budget at \$112,500.</p> <p>The funds are being used at present to support the Manurewa Town Centre Steering Group. Over the course of the year work areas have included:</p> <ul style="list-style-type: none"> <li>• TC work and delivering on outcomes from the steering group</li> <li>• Outcomes from work in surrounding environments</li> <li>• Te Mahia station work and delivering on outcomes</li> <li>• Manurewa cultural event costs carried forward from last financial year</li> <li>• Manurewa footprints project</li> <li>• Manurewa my heart</li> <li>• Clendon Business Association – establishment</li> </ul>
1107	ATEED: Local Economic Growth	Young Enterprise Scheme (MR)	<p>ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.</p>	Q3	LDI: Opex	\$2,000	Completed	Green	<p>The YES kick start days were delivered between the 19 and 23 February 2018.</p>	<p>This initiative was completed in Q3 by the Auckland Chamber of Commerce.</p>
<b>Parks, Sport and Recreation</b>										
957	CS: PSR: Active Recreation	Manurewa area: Skatepark stewardship grant	<p>Provide a grant for custodian services to be provided at Randwick Park and Clendon skatepark. This is to include the role of caretaker, advisor, programme and event planner and coach so a positive skate park environment is provided for all users.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$35,000	In progress	Amber	<p>Both Randwick and Clendon contractors should have a new agreement in place in May. For Clendon, staff have requested a different approach &amp; model that focuses more on an after school 'skate club' type model that supports locals in their skill development, and to create a greater sense of belonging to the park and its surrounds. This idea is being piloted at Barry Curtis Park in the 4th quarter with the goal of extending to Clendon also.</p>	<p>A number of delays in negotiations with existing contractors have been experienced including:</p> <ul style="list-style-type: none"> <li>- issues councils new procurement system</li> <li>- shift in focus to include new 'activation' activities like skate clinics, skate clubs etc to allow for better support, coaching for beginners- - change in supplier at Randwick</li> </ul> <p>We hope to have new agreements in place by end of July but services have remained uninterrupted in the meantime.</p>

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1539	CS: PSR: Active Recreation	Manurewa community facilities charitable trust	Provide funding to the Manurewa Community Facilities Charitable Trust to enable the Trust to implement their strategic plan including: Manurewa Sports Centre Netball Manurewa Randwick Park	Q1;Q2;Q3;Q4	LDI: Opex	\$50,000	Completed	Green	Manurewa Community Facilities Charitable Trust (MCFCT) worked with Randwick Park Sports and Community Trust (RPSCT) to review roles and responsibilities. MCFCT has been working with RPSCT to prepare a business plan and also with Netball Manurewa to prepare its business plan. The CEO of MCFCT would like to see a change in the field booking policy in order to accommodate an increase in kilikiti games at Mountfort Park. Only one kilikiti group can book a field for games and this is seen as a barrier to participation. It has been suggested by the CEO of MCFCT that participation would increase if another kilikiti group could also book fields.	Manurewa Community Charitable Trust (MCT) has provided guidance and support to the Randwick Park Sports and Community Trust and Manurewa Netball in accordance with the requirements of the funding agreement. Details about participation trends at Manurewa Sports Centre will be provided by MCT in the trust's year end report, due in July.
2006	CS: PSR: Active Recreation	MR: Out and About active parks programme	<ul style="list-style-type: none"> <li>Deliver a range of 'free to attend' programmes and events in local parks and spaces, for all ages. Activities to be provided include: Amazing Race; Art in the Park; Kite Day; Park Fun Days; Park Sport; Skate Park workshops; Story Time in the Park; Summer Skate Series; Toddlers in the Park; Wheels Day. Provide a magical park experience in Tington Park - this is a mixed reality adventure game played on smart devices.</li> </ul>	Q1;Q2;Q3;Q4	LDI: Opex	\$51,000	Completed	Green	19 activations scheduled for this quarter including 1 x amazing race at Totara Park, 1 x Art in the Park at Nathan Homestead, 6 x glow worm walks during the January school holidays, 1 x kite day at Mountfort, 1 x legends in the park (seniors) at Totara Park, 1 x park fun day at Clendon, and 8 x park yoga sessions at Totara park. The amazing race at Totara and Art in the park at Nathan homestead had 218 and 175 in attendance respectively. The glow worm walks average attendance was 50. Our new circus in the park sessions at Totara are going really well, and Park yoga at Totara park is new so it may take awhile to build attendance. In March we will be piloting our new gymbox activation at Mountfort Park, across from the pools which is a mobile gym studio and something we believe could be a real asset for the region, providing a wide range of physical activity options for communities and flexibility and mobility to stage a more permanent presence in some of our more significant open spaces. For the 4th quarter we will also launch some new activations including bike amazing races at Weymouth, amazing race (winter edition) where we will be encouraging kids and families to get a little dirty, and a large scale inflatable extravaganza at Mountfort. Magical parks have continued to attract lower than expected numbers over the summer period. A final campaign aimed at increasing usage will be run in April/May.	26 activations delivered this quarter including 5 x amazing race, 1 x give a go sports day, 4 x glow worm walks during the school holidays, 1 x kite day, 1 x park fun day and 14 x park sport sessions. The Amazing Race at Totara Park was revamped and proved popular, receiving positive feedback. The Glow Worm Walks average attendance was 82 with over 110 for the special youth week edition. May was wet so most activity was rain affected. Park sport at Rowandale averaged nearly 20 per session but Kirton Reserve struggled for regular attendance. Staff are recommending the discontinuation of magical parks due to low participation and a disengaged supplier. At the May local board workshop, a more balanced programme was agreed for delivery in FY18/19. This will support and enable a more local led delivery. Started to engage with community groups and adding new activities to the FY18/19 schedule once finalised.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2788	CS: PSR: Active Recreation	MR: Leisure Facilities Programme	Operate: Manurewa Pool and Leisure Centre; Totara Park Pool; Manurewa Leisure Centre; Nathan Homestead Early Childhood Education; Te matariki Community Centre. Deliver a variety of accessible programmes and services that get the local community active to include:fitness; group fitness; learn to swim; early childhood education; aquatic services; recreation services.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Green	Manurewa Pool and Leisure Centre is on track to meet the Local Board objectives. Activating Aucklanders - Learn To Swim registrations have increased from 708 at the beginning of the term, to 742. There has been lots of interest in our free Fitness in Parks programme on Saturdays over the summer. As well as providing a really accesible programme to encourage the community to be more active, it has also been an effective marketing channel to grow memberships.Customer satisfaction is measured by regular Net Promotion Score (NPS) surveys. This survey asks how likely the users are to recommend the centre to friends and family.Our NPS is sitting at 76.7%, well above the Council average.Operations - the new Envibe leisure management system was implemented in late Feb.Totara & MPAL have ended the summer season with a Family fun day on the 25 March with a positive safe summer with no major incidents.Manurewa Leisure Centre and Nathan Homestead have met the Local Board objective of "People in Manurewa are actively connecting everywhere everyday'. Despite anticipating a drop-off in enrolments during the beginning of the quarter, MLC and Nathan Homestead OSCAR have implemented a Growth Plan with positive results. Before-school Care has grown to a consistant 29 (up from 21). After-school Care enrolments are up to 44, from 31. Our junior basketball competition has seen 2 new year 7/8 teams enter with the other age groups consistently sitting at 12 teams - all together we have approximately 162 children keeping active each week in basketball alone. The Growth Plan has given us good direction on improving our sustainability within the Community as our goal is to continually improve. The implementation of a new operating system within Auckland Leisure has brought some challenges but is definitely a new and efficient system helping with a positive experience for our customers.Te Matariki Clendon Community Centre is on track to deliver Local Board Outcomes. Programmes and hireage are all showing slight growth. We are one of the last centres in the network to go live with the Envibe operating system and the teams are enjoying using the new technology which means faster, more efficient service for our customers. The youth team continue to run the drop-in and Raise Up programmes and have partnered with the Library to develop programmes through the year. We have implemented a Growth Plan to focus the team on areas identified for improvement.	*A part of the reported decrease in visitor number is caused by methodology changes/issues in the changeover to the new leisure operating system. These are a one-off and new processes have been introduced across the network.
3574	CS: PSR: Active Recreation	Totara Park Masterplan implementation	Provide a grant to the Totara Park Mountain Bike Club to enable implementation of the mountain bike trails identified in the Masterplan.	Q4	LDI: Opex	\$30,000	Deferred	Red	n/a	NO UPDATE PROVIDED NO UPDATE PROVIDED

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
913	CS: PSR: Park Services	Auckland Teaching Gardens Trust Grant	Provide funding to the Auckland Teaching Gardens Trust to operate a teaching garden at Maich Park for the community to encourage and mentor people on growing their own food.	Q1;Q2;Q3;Q4	ABS: Opex	\$10,000	Completed	Green	<p>Maich Reserve</p> <ul style="list-style-type: none"> <li>The potting shed has been built and is in operation.</li> <li>The Trust are planning to start to run local open days/workshops on home gardening, cooking tips, waste reduction over the next few months.</li> <li>This site has expanded its imprint gradually and effectively, with a lot of cleaning up, doubling site numbers—this is why the occupancy is still relatively low. The extra plots are targeted for the local community demand.</li> <li>Maich Park is on a quiet, speed-bumped road making it appealing for locals within safe walking distance.</li> <li>This site has a high number of 'drop-ins', people who come to visit the site and catch up with friends, chat, complain about the weather etc---a good sign of a healthy site.</li> </ul>	<ol style="list-style-type: none"> <li>The grant has been well spent: the shed built, tools and machinery the site requested, base materials for growing, and a rain water tank for the collection of water. The spend is completed this financial year, the rain water tank is not yet in place (needs a robust tank stand built) but will be completed as soon as possible. There will be a modest budget overrun, approx 2-3K which the trust will provide.</li> <li>Community engagement projects to be launched in 2018 spring. New plot model (90 days and smaller plots) to be trialled and evaluated for purpose, ATG is targeting a broader plotter base.</li> <li>The Department of Corrections continue to play a pivotal role with site works.</li> <li>the Trust supported council at a recent Mana Whenua forum in regards to the reclassification of the site to provide for a lease. This was well received from Mana Whenua's perspective.</li> <li>Very wet quarter, all other sites report the same.</li> <li>Site plot numbers and occupancy rates stable, usual variance.</li> </ol>
956	CS: PSR: Park Services	Manurewa local parks: Planting and education programme 2017-2018	Deliver a programme of planting and education in local parks. Activities planned are: School Plantings \$17,000Ranger walks \$1,000School visits \$1,000Equipment \$1,000	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	<ul style="list-style-type: none"> <li>A successful Guided walk held at Totara Park in January 14 people attended</li> <li>Planting planning for Q4 – St Anne's, Rata Vine, Fox Law</li> </ul>	Planting at Rata Vine with really engaged and excited 4th year Wiri School students 800 plants planted ( 40 students)
1534	CS: PSR: Park Services	Manurewa local parks: Ecological volunteers programme 2017-2018	Deliver a programme of activity supporting volunteer groups to carry out ecological restoration and environmental programmes in local parks including: Friends of Totara Park - propagation and planting \$15,000Friends of Clendon and Waimahia - clean-ups, plantings and mangrove seedling removal \$5,000Department of Corrections - providing facilities for work on local parks and reserves \$4,000;Revegetation of banks in coastal areas to prevent erosion \$8,000 (location to be finalised);Support to respond to local community requests for weeding and clean ups on parks \$5,000.Planting and revegetation of sites on request \$10,000	Q1;Q2;Q3;Q4	LDI: Opex	\$47,000	Completed	Green	<ul style="list-style-type: none"> <li>Council team clean up day at Wiri Reserve and Rata Vine Reserve.</li> <li>The Church of Latter Day Saints helping hands day had 120 volunteers for 3 hours at Totara Park. This including moving 100m2 of mulch onto kauri groves, drain clearance, moving 5m2 of metal onto walking tracks, smoothing steps on walking tracks, and extensive weeding.</li> <li>Idea services are carrying out weekly park clean-ups up in Weymouth parks.</li> <li>Community Parks is collaborating with the Mayor's million trees project for a large planting in Totara park in June</li> <li>On target for budget</li> </ul>	<ul style="list-style-type: none"> <li>Friends of Totara park continue to propagate plants for use in the park, support given for equipment, site preparation for volunteer planting Q1,</li> <li>Million Trees event at Totara Park supported by local board, 36,500 trees put in with 1000 volunteers and contractor support</li> <li>Corrections spread mulch and metal in Laurie Gibbons and Totara park and helped with Million Trees project.</li> <li>Coastal planting with Reremoana School at St Annes 600 plants, ( 30 students)</li> <li>Site preparation for planting in Q1 at Laurie Gibbons parks by MIT 33080 plants planted including 20,000 at Totara park with volunteers through million trees 4828 volunteer hours including Million trees project</li> </ul>
2007	CS: PSR: Park Services	David Nathan Park: Develop Reserve Management Plan and Conservation Plan	Develop the Reserve Management Plan for David Nathan Park including public consultation, notification of the plan, hearings (if required) and adoption of the final plan. Develop a Conservation Plan for the homestead and park.	Q1;Q2;Q3;Q4	LDI: Opex	\$31,000	Deferred	Red	<p>The Reserve Management Plan was adopted by the local board at the meeting on 15 March 2018. Development of a Conservation Plan for the park and homestead was approved. Additional funding of \$15,000 was transferred from #2042 to enable this to be completed.</p>	<p>Conservation Plan is underway - research of existing documentation plus additional research into heritage values including landscape has been completed.</p> <p>Site visits and discussions with staff and a review of their records linked to the site. Early draft anticipated to be completed in July and workshopped with the board in Q1.</p>

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2012	CS: PSR: Park Services	Planning for mangrove removal	Lead a community planning process to identify options for the mangrove removal.	Q1;Q2;Q3;Q4	LDI: Opex	\$50,000	Deferred	Red	Manurewa Marae have viewed the proposed concepts for the waka ama access to the Puhinui Stream and endorsed these concepts. Community Facilities staff will progress detailed designs and costings for a timber launching structure. The Marae are supportive in principle of the development of a community volunteer-led initiative to manage the consented mangrove removal area adjacent to the marae. Staff are continuing to work with the marae on a mangrove and seedling removal plan. Some of the budget allocated (\$50,000) will need to be reallocated as it is not all required for a community-led approach. Budget will be needed for health and safety, equipment and disposal of the mangroves once removed.	The budget has been reduced and the scope has changed which has delayed the set up of the funding agreements with community groups.  Two board resolutions (MR/2018/48 – 19 April 2018 and MR/2018/75 – 17 May 2018) resulted in the budget for this project being reduced to \$22,000. Three community led projects have been identified for funding from this budget and \$5000 will be committed to each; Waimahia Inlet (Waimahia Residents Association), Puhinui Inlet (Manurewa Marae) and Wattle Farm Ponds Reserve (Northern Maritime Model Society). Funding documentation including methodology and reporting requirements will be completed in June 2018 with funds being accrued to enable the work to be undertaken in late QR1 of FY19. Balance of funding (\$7,000) to be allocated to the Assessment of Environmental Effects and resource consent work required to implement the jetty proposal adjacent to the Manurewa Marae.
2042	CS: PSR: Park Services	MR: Teaching Gardens	Provide funding for the teaching gardens	Q1;Q2;Q3;Q4	LDI: Opex	\$5,000	Cancelled	Red	\$15,000 of this budget was reallocated to develop a conservation plan for David Nathan homestead and park. The remaining \$5,000 can be reallocated to the maori identity project in April.	MR/2018/48 – 19 April 2018 changed budget to \$0  MR/2018/48 – 19 April 2018 remaining budget of \$5,000 allocated to MR: Create a Maori Identity #
3573	CS: PSR: Park Services	MR: Create a Māori identity	Identify opportunities for parks and facilities by engaging with Mana Whenua to develop Māori names and enhance Auckland's Maori identity and heritage.	Q4	LDI: Opex	\$10,000	Cancelled	Red	n/a	Reallocated budget from #2042 - \$5,000 and #2012 - \$5,000 to initiate the "Creating a Maori identity project stage one". Three workshops were held over the course of 2017/18 and a naming database developed. Mana whenua have provided direction on a potential list of parks that can be dual named as part of Tranche 1 list. A decision report in July will enable the naming part of the project to progress.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>CF: Community Leases</b>											
1680	CF: Community Leases	Barnardo's New Zealand Inc	Lease renewal for 60R Finlayson Avenue, Clendon	Q2;Q3;Q4	30/11/2027	\$0.10	\$0.00	Completed	Green	The land status is completed. A report has been drafted and approved and it is anticipated to be presented to the local board at its April business meeting.	Item completed in quarter four.
1681	CF: Community Leases	Clendon Residents Group Inc	Lease renewal for 60 Maplesden Drive, Manurewa	Q3;Q4	30/06/2020	\$1.00	\$250.00	Deferred	Red	The renewal of lease application has been forwarded to the group to complete and return.	This project was expected to be completed this year but has been deferred.  Staff contacted the group and reminded them to complete and return the renewal application form.
1682	CF: Community Leases	RaWiri Residents Group Inc	Lease renewal for 1 Rata Vine Drive, Manukau	Q3;Q4	30/06/2020	\$1.00	\$250.00	Deferred	Red	The renewal of lease application has been forwarded to the group to complete and return.	The project was expected to be completed this year but has been deferred.  The group has completed and returned the renewal application, staff will now review the application.
1683	CF: Community Leases	Counties Manukau Rowing Club Inc	New lease for 20R Roys Road, Weymouth	Q4	31/03/2018	\$10.00	\$0.00	Deferred	Red	Contact has been made with the club and a new lease application has been sent for them to complete and return by 16 April 2018.	The project was expected to be completed this year but has been deferred.  The group are yet to return the completed new lease application form, an email has been forwarded and staff are awaiting on the response.
1684	CF: Community Leases	Manurewa Tennis Club Inc	New lease for 31R Russell Road, Manurewa	Q4	31/05/2018	\$0.10	\$0.00	Deferred	Red	A new community lease application has been emailed to club to complete and return by 16 April 2018.	The project was expected to be completed this year but has been deferred.  Staff have received the completed new lease application form and information regarding the land status from the land advisory team. Staff anticipates presenting the item at the Mana Whenua forum on 27 June 2018.
1685	CF: Community Leases	Senior Citizens Service Club of Manurewa Inc - Tadmore House	New lease for 238R Great South Road, Manurewa	Q3;Q4	16/08/2017	\$0.10	\$0.00	Deferred	Red	The Land Advisory team has confirmed the land status. Staff will thoroughly go through the new lease application and follow up on any missing information, moreover to communicate with the board as to whether the council facility should go out for expressions of interest or for the incumbent group to remain as the lease has fully expired.	The project was expected to be completed this year but has been deferred.  Staff are in the process of providing advice for the local board to consider in terms of the groups community occupancy.
1688	CF: Community Leases	Manukau Racing Pigeon Club	New lease at Mountford Park, Sykes Road, Manurewa	Q1;Q2;Q3;Q4	31/12/2010	\$0.10		Deferred	Red	Staff have made contact with the club and a site visit has been arranged for 21 March 2018 to go through the new lease application and any other queries the club may have.	The activity was expected to be completed this year but has been deferred.  A reminder has been sent to the group advising them to complete and return the new lease application form.
1689	CF: Community Leases	Manurewa Cricket Club	New lease at War Memorial Park, Gibbs Road, Manurewa - Previously reported on Work Programme for 2013/2014.	Q1	30/06/2013	\$10.00		Completed	Green	Item completed in quarter one.	Item completed in quarter one.
1690	CF: Community Leases	Manurewa Rugby Football Club Inc.	New lease at Mountford Park, 25R Dr Pickering Ave, Manurewa	Q3;Q4	31/10/2012	\$0.10		Deferred	Red	Land Advisory have confirmed the land status. In addition, staff have had to verify the building ownership. This has delayed the processing of the lease, however, it is anticipated that the matter will be brought to local board once the ownership status is confirmed.	The project was expected to be completed this year but has been deferred. Staff have verified that the building is owned by the group and have contacted the land advisory team to confirm the type of engagement that is required for the proposed new lease, i.e. iwi consultation.
1691	CF: Community Leases	The Girl Guides Association - Manukau	New lease at Everglade Drive, Manukau Heights	Q1	30/09/2012	\$0.10		Completed	Green	Item completed in quarter one.	Item completed in quarter one.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1692	CF: Community Leases	Weymouth Boating Club Inc.	New lease at 29R Greers Road, Weymouth - Previously reported on Work Programme for 2014/2015	Q1	31/03/2014	\$10.00		Completed	Green	Item completed in quarter one.	Item completed in quarter one.
1693	CF: Community Leases	Netball Manurewa Inc	Lease variation to reflect investment at Dalgety Drive Reserve, Browns Road, Manurewa	Q4	31/07/2029	\$0.10	\$0.00	Deferred	Red	This project is proposed to start in quarter four, the lease expires in 2019.	The lease expires in 2019, this item has been deferred.  Staff are in the process of providing advice for the local board to consider in terms of the groups community occupancy.
1694	CF: Community Leases	Randwick Park Sports and Community Trust (Manu Tukutuku)	New lease for new facility at Secretariat Place Reserve, Randwick Park, Manurewa	Q1;Q2;Q3				Completed	Green	Item completed in 2016.	Item completed in 2016.
1695	CF: Community Leases	Taonga Trust Early Childhood Centre	Agreement to lease for proposed new facility Secretariat Place Reserve, Randwick Park, Manurewa	Q1	19/10/2018			Completed	Green	Item completed.	Item completed.
1696	CF: Community Leases	Te Kohanga Reo National Trust Board - Tahuri Mai Kohanga Reo	Variation of lease for new facility at Mountfort Park, Sykes Road, Manurewa	Q4	30/06/2019	\$0.10	\$0.00	Deferred	Red	This project is proposed to start in quarter four, the lease expires in 2019.	The activity was expected to be completed this year but has been deferred.  New community lease application forwarded to group to complete.
1697	CF: Community Leases	Manukau Beautification Charitable Trust	New lease at Holmes Road, Manurewa	Q1;Q2;Q3;Q4	19/08/2016	\$500.00		Deferred	Red	The Land Advisory team has confirmed the land status. The Local Board direction received at the monthly update on 16 March 2018, was for the incumbent group to remain onsite and not to go out for expressions of interest.	The activity was expected to be completed this year but has been deferred.  The item is to be presented at the Mana Whenua forum for iwi's feedback on the proposed lease, this is scheduled for 27 June 2018. To follow on from the forum, an email is to be forwarded to iwi representatives also public notification is required.
1698	CF: Community Leases	Manurewa Assn Football Club	New lease at War Memorial Park, Gibbs Road, Manurewa	Q1;Q2;Q3;Q4	31/10/2016	\$0.10		Deferred	Red	This was discussed with the Local Board on 16 February 2018. The board advised for the item to be placed on hold until early June 2018 when a decision is to be received from the Governing Body in terms of the War Memorial Park proposal. The proposal includes the Manurewa AFC facility, currently the clubs occupancy is rolling over on a monthly basis.	The activity was expected to be completed this year but has been deferred. Council is yet to receive the completed new lease application from the club. In addition, the prevailing building issues stemming from the building assessment will need to be addressed before any new lease can be progressed. Staff are working with Local Board Services to gather information relating to the War Memorial Park proposal, the proposal includes the Manurewa Association Football Club facility.
1699	CF: Community Leases	RNZ Plunket Society - 10 Halver Road aka 7 Hill Road	Multi-premise lease (renewal executed)	Q1	31/05/2035	\$0.10	\$0.00	Completed	Green	Item completed. The deeds of assignment to transfer the lease from the Royal New Zealand Plunket Society Inc to the new entity, the Royal New Zealand Plunket Trust is completed with effective date from 1 January 2018.	Item completed. The deeds of assignment to transfer the lease from the Royal New Zealand Plunket Society Inc to the new entity, the Royal New Zealand Plunket Trust is completed with effective date from 1 January 2018.
1704	CF: Community Leases	Waimahia Community Centre Society Inc	New agreement to lease for the development of a community and early childhood centre	Q1;Q2;Q3				Completed	Green	Item completed in quarter two.	Item completed in quarter two.