I hereby give notice that an ordinary meeting of the Puketāpapa Local Board will be held on:

Date: Thursday, 16 August 2018  
Time: 4.00PM  
Meeting Room: Local Board Office  
Venue: 560 Mt Albert Road  
Three Kings

Puketāpapa Local Board
OPEN AGENDA

MEMBERSHIP

Chairperson: Harry Doig  
Deputy Chairperson: Julie Fairey  
Members: Anne-Marie Coury, David Holm, Shail Kaushal, Ella Kumar, JP

(Quorum 3 members)

Selina Powell  
Democracy Advisor - Puketāpapa

7 August 2018

Contact Telephone: 021 531 686  
Email: selina.powell@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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1 Welcome

2 Apologies
At the close of the agenda no apologies had been received.

3 Declaration of Interest
Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes
That the Puketāpapa Local Board:
   a) confirm the ordinary minutes of its meeting, held on Thursday, 19 July 2018, as true and correct record.

5 Leave of Absence
At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements
At the close of the agenda no requests for acknowledgements had been received.

7 Petitions
At the close of the agenda no requests to present petitions had been received.

8 Deputations
Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Puketāpapa Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Public Forum
A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

9.1 Public Forum - Roskill Together Update

Te take mō te pūrongo / Purpose of the report
1. To deliver a presentation to the Board during the Public Forum segment of the business meeting.

Whakarāpopototanga matua / Executive summary
2. David Mitchell, Community Development Manager of Roskill Together, will be in attendance to provide an update of Roskill Together’s plans for the forthcoming year.

Ngā tūtōhunga / Recommendation/s
That the Puketāpapa Local Board:
a) receive an update from Roskill Together and thank David Mitchell for their attendance and presentation.

9.2 Public Forum - English Language Partners Auckland West

Te take mō te pūrongo / Purpose of the report
1. To deliver a presentation to the Board during the Public Forum segment of the business meeting.

Whakarāpopototanga matua / Executive summary
2. Jean Harding, Manager and Patricia Goddard, Volunteer Matcher of English Language Partners West Auckland will be in attendance to thank the board for its financial support and to provide an update on the work of English Language Partners Auckland West.

Ngā tūtōhunga / Recommendation/s
That the Puketāpapa Local Board:
a) receive an update from English Language Partners and thank Jean Harding and Patricia Goddard for their attendance and presentation.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting."

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-
(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

11 Notices of Motion

Under Standing Order 2.5.1 (LBS 3.11.1) or Standing Order 1.9.1 (LBS 3.10.17) (revoke or alter a previous resolution) Notices of Motion have been received from <Member Names> for consideration under items 12 and 13 respectively.
Notice of Motion - Harry Doig - Puketapapa Local Board view on NZTA consultation on, amongst other things, parking on road verges (berms)

File No.: CP2018/14524

Whakarāpopototanga matua / Executive summary
1. In accordance with Standing Order 3.11.1 Chair Harry Doig has given notice of a motion that he wishes to propose
2. The notice, signed by Member David Holm as seconder, is appended as Attachment A.
3. Supporting information is also appended with Attachment A.

Motion
That the Puketapapa Local Board:

a) notes that the NZTA is consulting on changes to Land Transport Rules
b) notes that the Board has received numerous complaints about vehicles parking on berms causing:
   i. traffic safety issues
   ii. damage to berms
   iii. damage to underground services
c) agrees that Auckland Transport/Auckland Council should have the authority to set regulations allowing general prohibition on parking on grass verges, through a bylaw, without the use of a sign or other markings to notify the public of the restriction
d) agrees that this view be conveyed to the NZTA
e) notes that submissions on this consultation close at 5pm on 24 August 2018.

Ngā tāpirihanga / Attachments

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Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Selina Powell - Democracy Advisor - Puketapapa</th>
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<tr>
<td>Authorisers</td>
<td>Victoria Villaraza - Relationship Manager</td>
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</table>
Notice of Motion *(Puketapapa Local Board view on NZTA consultation on, amongst other things, parking on road verges (berms))*

In accordance with Standing Orders, please place the following Notice of Motion on the agenda for the Puketapapa Local Board meeting being held on 16th August 2018.

**Recommendation/s**

That the Puketapapa Local Board:

a) notes that the NZTA is consulting on changes to Land Transport Rules,

b) notes that the Board has received numerous complaints about vehicles parking on berms causing:
   i. traffic safety issues
   ii. damage to berms
   iii. damage to underground services

c) agrees that Auckland Transport/Auckland Council should have the authority to set regulations allowing general prohibition on parking on grass verges, through a bylaw, without the use of a sign or other markings to notify the public of the restriction

d) agrees that this view be conveyed to the NZTA

e) notes that submissions on this consultation close at 5pm on 24 August 2018,

**Background**

The NZ Transport Agency is consulting, on behalf of the Minister of Transport, on proposed changes to Land Transport Rules, set out in *Land Transport Rule: Regulatory Stewardship (Omnibus) Amendment 2018*.

Consultation on the proposed changes is being carried out to ensure that legislation is sound and robust and that the Rule development process takes account of the views of, and the impact on, people affected by proposed Rule changes.

The closing date for submissions is 5pm on Friday 24 August 2018.¹

DATE 3 August 2018

Proposal 22 in this consultation states that: “We [NZTA] are considering whether further changes to clause 6.2 of Road User 2004 are needed to address issues related to parking on verges. We are aware that some RCAs [Road Controlling Authorities] would like the explicit ability to impose a general prohibition on parking on grass verges, through a bylaw, without the use of a sign or other markings to notify the public of the restriction. To make the bylaw, the RCA would follow the bylaw making process, including public consultation. We are interested in your views and any feedback that you have on this issue. In particular:

• Is there a problem with vehicles being parked off the roadway, on verges and other parts of the road margin?
• What is the nature of the problem; for example, do vehicles obstruct visibility creating a safety risk or do they cause damage?
• If there is a problem, should:

- RCAs have the explicit ability to prohibit parking on grass verges by making a bylaw without the use of signs?

Land Transport Rule 24

Summary - 24 - clause 6.2 be changed to prohibit drivers from parking on verges, and in what circumstances?

Signatories:

<table>
<thead>
<tr>
<th>Author</th>
<th>Harry Doig</th>
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<tr>
<td></td>
<td>David Holm</td>
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<tr>
<td>Mover</td>
<td>Harry Doig</td>
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<td>Seconder</td>
<td>David Holm</td>
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Attachment A

Item 12
Notice of Motion - Julie Fairey - Support for Auckland Council to become a City for CEDAW

File No.: CP2018/14337

Whakarāpopototanga matua / Executive summary
1. In accordance with Standing Order 3.11.1, Member Julie Fairey has given notice of a motion that she wishes to propose.
2. The notice, signed by member Anne Marie Coury as seconder, is appended as Attachment A.
3. Supporting information is also appended with Attachment A.

Motion
That the Puketāpapa Local Board:

a) supports Auckland becoming a "City of CEDAW" (CEDAW – Convention on the Elimination of all forms of Discrimination Against Women)

b) forwards these resolutions to the Community Development and Safety Committee for their consideration alongside any forthcoming recommendations or reports on Auckland becoming a City for CEDAW.

Ngā tāpirihanga / Attachments

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Ngā kaihaina / Signatories

Authors   Selina Powell - Democracy Advisor - Puketapapa
Authorisers Victoria Villaraza - Relationship Manager
Notice of Motion  *(Support for Auckland Council to become a City for CEDAW)*

In accordance with Standing Orders, please place the following Notice of Motion on the agenda for the Puketāpapa Local Board meeting being held on 16th August 2018.

**Recommendation/s**

That the Puketāpapa Local Board;

a) supports Auckland becoming a “City for CEDAW” (Convention on the Elimination of all forms of Discrimination Against Women)

b) forwards these resolutions to the Community Development and Safety Committee for their consideration alongside any forthcoming recommendations or reports on Auckland becoming a City for CEDAW

**Background**

**What is CEDAW?**

CEDAW (Convention on the Elimination of all forms of Discrimination Against Women) is a United Nations (UN) instrument, a convention to which NZ is a signatory, which binds our country to take steps to eliminate all forms of discrimination against women. It is described as an “international bill of rights for women.” It was adopted by the UN General Assembly in December 1979 and ratified by New Zealand in January 1985. The NZ government has to report regularly to the UN on how they are progressing towards this, and the UN can recommend attention is paid to specific areas where NZ is falling short and could do better.

**Auckland and CEDAW**

Auckland committing to become a City for CEDAW visibly affirms that an inclusive framework has been adopted, and ensures a gender lens for reviewing plans, policies and all actions. It makes the global local, adding local implementation of an important international convention that has been ratified nationally by New Zealand.

In July 2018 the Community Development and Safety Committee received an initial report on CEDAW which noted:

Council’s support for gender equity issues is expressed as part of its strong commitment to valuing Auckland’s diversity and fostering inclusion, belonging and participation for all Aucklanders. Since 2015, when PWV presented to the Governing Body, Council has implemented and refreshed several key strategies which address these issues, including:
DATE: 2 August 2018

- The Auckland Plan’s ‘belonging and participation’ outcome “Te whai pānga me te whai wāhi atu / all Aucklanders will be part of and contribute to society, access opportunities, and have the chance to develop to their full potential.”

- Council’s Thriving Communities Action Plan supports communities to be connected, resilient and inclusive.

- Empowered Communities approach - we define an empowered community as one where individuals, whānau and communities have the power and ability to influence decisions, take action and make change happen in their lives and communities. Council’s role is to support and enable empowered communities.

- Council’s Inclusive Auckland (diversity and inclusion) framework is our strategic approach to responding to the needs of Auckland’s diverse communities and leveraging the talents and insights of Auckland’s diverse peoples. The framework is strongly focused on inclusion and sets out change actions to address issues of access, equity and participation, for our staff and for Aucklanders.

However there is little express mention of women, or gender in Auckland’s current documents. Joining the Cities for CEDAW programme would ensure Auckland is publicly committing to make positive change not just on inclusion generally but also specifically for women. It would make Auckland Council accountable for taking steps forward, and not backwards, for gender equity in our communities.

Summary

We often consider Aotearoa New Zealand a world leader on women’s issues, trumpeting our 125 years of women’s voting, our female prime ministers and mayors, but in fact for many women discrimination is still real. It impacts on daily life through unequal pay and economic power, planning and infrastructure that still largely reflects the needs of able-bodied men rather than the full range of humanity, and violence against women and girls.

Auckland can and should play a part in making the world a more equal place. Supporting the Cities for CEDAW programme is an important tool to help with this important mahi.

Signatories:

<table>
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<tr>
<th>Author</th>
<th>Julie Fairey</th>
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<tr>
<td>Mover</td>
<td>Julie Fairey</td>
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<tr>
<td>Seconder</td>
<td>Anne-Marie Coury</td>
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CONVENTION ON THE ELIMINATION OF ALL FORMS OF DISCRIMINATION AGAINST WOMEN

The States Parties to the present Convention,

Noting that the Charter of the United Nations reaffirms faith in fundamental human rights, in the dignity and worth of the human person and in the equal rights of men and women,

Noting that the Universal Declaration of Human Rights affirms the principle of the inadmissibility of discrimination and proclaims that all human beings are born free and equal in dignity and rights and that everyone is entitled to all the rights and freedoms set forth therein, without distinction of any kind, including distinction based on sex,

Noting that the States Parties to the International Covenants on Human Rights have the obligation to ensure the equal rights of men and women to enjoy all economic, social, cultural, civil and political rights,

Considering the international conventions concluded under the auspices of the United Nations and the specialized agencies promoting equality of rights of men and women,

Noting also the resolutions, declarations and recommendations adopted by the United Nations and the specialized agencies promoting equality of rights of men and women,

Concerned, however, that despite these various instruments extensive discrimination against women continues to exist,

Recalling that discrimination against women violates the principles of equality of rights and respect for human dignity, is an obstacle to the participation of women, on equal terms with men, in the political, social, economic and cultural life of their countries, hampers the growth of the prosperity of society and the family and makes more difficult the full development of the potentialities of women in the service of their countries and of humanity,

Concerned that in situations of poverty women have the least access to food, health, education, training and opportunities for employment and other needs,

Convinced that the establishment of the new international economic order based on equity and justice will contribute significantly towards the promotion of equality between men and women,

Emphasizing that the eradication of apartheid, all forms of racism, racial discrimination, colonialism, neo-colonialism, aggression, foreign occupation and domination and interference in the internal affairs of States is essential to the full enjoyment of the rights of men and women,

Affirming that the strengthening of international peace and security, the relaxation of international tension, mutual co-operation among all States irrespective of their social and economic systems, general and complete disarmament, in particular nuclear disarmament under strict and effective international control, the affirmation of the principles of justice, equality and mutual benefit in relations among countries and the realization of the right of peoples under alien and colonial domination and foreign occupation to self-determination and independence, as well as respect for national sovereignty and territorial integrity, will promote social progress and development and as a consequence will contribute to the attainment of full equality between men and women,

Convinced that the full and complete development of a country, the welfare of the world and the cause of peace require the maximum participation of women on equal terms with men in all fields,

Bearing in mind the great contribution of women to the welfare of the family and to the development of society, so far not fully recognized, the social significance of maternity and the role of both parents in the family and in the upbringing of children, and aware that the role of women in procreation should not be a basis for discrimination but that the upbringing
DATE: 2 August 2018

of children requires a sharing of responsibility between men and women and society as a whole,

Aware that a change in the traditional role of men as well as the role of women in society and in the family is needed to achieve full equality between men and women,

Determined to implement the principles set forth in the Declaration on the Elimination of Discrimination against Women and, for that purpose, to adopt the measures required for the elimination of such discrimination in all its forms and manifestations,

Have agreed on the following:

**PART I**

*Article 1*

For the purposes of the present Convention, the term "discrimination against women" shall mean any distinction, exclusion or restriction made on the basis of sex which has the effect or purpose of impairing or nullifying the recognition, enjoyment or exercise by women, irrespective of their marital status, on a basis of equality of men and women, of human rights and fundamental freedoms in the political, economic, social, cultural, civil or any other field.

*Article 2*

States Parties condemn discrimination against women in all its forms, agree to pursue by all appropriate means and without delay a policy of eliminating discrimination against women and, to this end, undertake:

- (a) To embody the principle of the equality of men and women in their national constitutions or other appropriate legislation if not yet incorporated therein and to ensure, through law and other appropriate means, the practical realization of this principle;
- (b) To adopt appropriate legislative and other measures, including sanctions where appropriate, prohibiting all discrimination against women;
- (c) To establish legal protection of the rights of women on an equal basis with men and to ensure through competent national tribunals and other public institutions the effective protection of women against any act of discrimination;
- (d) To refrain from engaging in any act or practice of discrimination against women and to ensure that public authorities and institutions shall act in conformity with this obligation;
- (e) To take all appropriate measures to eliminate discrimination against women by any person, organization or enterprise;
- (f) To take all appropriate measures, including legislation, to modify or abolish existing laws, regulations, customs and practices which constitute discrimination against women;
- (g) To repeal all national penal provisions which constitute discrimination against women.

*Article 3* States Parties shall take in all fields, in particular in the political, social, economic and cultural fields, all appropriate measures, including legislation, to ensure the full development and advancement of women, for the purpose of guaranteeing them the exercise and enjoyment of human rights and fundamental freedoms on a basis of equality with men.

*Article 4*

1. Adoption by States Parties of temporary special measures aimed at accelerating de facto equality between men and women shall not be considered discrimination as defined in the present Convention, but shall in no way entail as a consequence the maintenance of unequal or separate standards; these measures shall be discontinued when the objectives of equality of opportunity and treatment have been achieved.

2. Adoption by States Parties of special measures, including those measures contained in the present Convention, aimed at protecting maternity shall not be considered discriminatory.
Article 5 States Parties shall take all appropriate measures:
(a) To modify the social and cultural patterns of conduct of men and women, with a view to achieving the elimination of prejudices and customary and all other practices which are based on the idea of the inferiority or the superiority of either of the sexes or on stereotyped roles for men and women;
(b) To ensure that family education includes a proper understanding of maternity as a social function and the recognition of the common responsibility of men and women in the upbringing and development of their children, it being understood that the interest of the children is the primordial consideration in all cases.

Article 6
States Parties shall take all appropriate measures, including legislation, to suppress all forms of traffic in women and exploitation of prostitution of women.

PART II

Article 7
States Parties shall take all appropriate measures to eliminate discrimination against women in the political and public life of the country and, in particular, shall ensure to women, on equal terms with men, the right:
(a) To vote in all elections and public referenda and to be eligible for election to all publicly elected bodies;
(b) To participate in the formulation of government policy and the implementation thereof and to hold public office and perform all public functions at all levels of government;
(c) To participate in non-governmental organizations and associations concerned with the public and political life of the country.

Article 8 States Parties shall take all appropriate measures to ensure to women, on equal terms with men and without any discrimination, the opportunity to represent their Governments at the international level and to participate in the work of international organizations.

Article 9
1. States Parties shall grant women equal rights with men to acquire, change or retain their nationality. They shall ensure in particular that neither marriage to an alien nor change of nationality by the husband during marriage shall automatically change the nationality of the wife, render her stateless or force upon her the nationality of the husband.
2. States Parties shall grant women equal rights with men with respect to the nationality of their children.

PART III

Article 10
States Parties shall take all appropriate measures to eliminate discrimination against women in order to ensure to them equal rights with men in the field of education and in particular to ensure, on a basis of equality of men and women:
(a) The same conditions for career and vocational guidance, for access to studies and for the achievement of diplomas in educational establishments of all categories in rural as well as in urban areas; this equality shall be ensured in pre-school, general, technical, professional and higher technical education, as well as in all types of vocational training;
(b) Access to the same curricula, the same examinations, teaching staff with qualifications of the same standard and school premises and equipment of the same quality;
(c) The elimination of any stereotyped concept of the roles of men and women at all levels and in all forms of education by encouraging coeducation and other types of education.
which will help to achieve this aim and, in particular, by the revision of textbooks and school programmes and the adaptation of teaching methods;

(d) The same opportunities to benefit from scholarships and other study grants;

(e) The same opportunities for access to programmes of continuing education, including adult and functional literacy programmes, particularly those aimed at reducing, at the earliest possible time, any gap in education existing between men and women;

(f) The reduction of female student drop-out rates and the organization of programmes for girls and women who have left school prematurely;

(g) The same opportunities to participate actively in sports and physical education;

(h) Access to specific educational information to help to ensure the health and well-being of families, including information and advice on family planning.

Article 11

1. States Parties shall take all appropriate measures to eliminate discrimination against women in the field of employment in order to ensure, on a basis of equality of men and women, the same rights, in particular:

(a) The right to work as an inalienable right of all human beings;

(b) The right to the same employment opportunities, including the application of the same criteria for selection in matters of employment;

(c) The right to free choice of profession and employment, the right to promotion, job security and all benefits and conditions of service and the right to receive vocational training and retraining, including apprenticeships, advanced vocational training and recurrent training;

(d) The right to equal remuneration, including benefits, and to equal treatment in respect of work of equal value, as well as equality of treatment in the evaluation of the quality of work;

(e) The right to social security, particularly in cases of retirement, unemployment, sickness, invalidity and old age and other incapacity to work, as well as the right to paid leave;

(f) The right to protection of health and to safety in working conditions, including the safeguarding of the function of reproduction.

2. In order to prevent discrimination against women on the grounds of marriage or maternity and to ensure their effective right to work, States Parties shall take appropriate measures:

(a) To prohibit, subject to the imposition of sanctions, dismissal on the grounds of pregnancy or of maternity leave and discrimination in dismissals on the basis of marital status;

(b) To introduce maternity leave with pay or with comparable social benefits without loss of former employment, seniority or social allowances;

(c) To encourage the provision of the necessary supporting social services to enable parents to combine family obligations with work responsibilities and participation in public life, in particular through promoting the establishment and development of a network of child-care facilities;

(d) To provide special protection to women during pregnancy in types of work proved to be harmful to them.

3. Protective legislation relating to matters covered in this article shall be reviewed periodically in the light of scientific and technological knowledge and shall be revised, repealed or extended as necessary.

Article 12
DATE: 2 August 2018

Attachment A

Item 13

1. States Parties shall take all appropriate measures to eliminate discrimination against women in the field of health care in order to ensure, on a basis of equality of men and women, access to health care services, including those related to family planning.

2. Notwithstanding the provisions of paragraph 1 of this article, States Parties shall ensure to women appropriate services in connection with pregnancy, confinement and the post-natal period, granting free services where necessary, as well as adequate nutrition during pregnancy and lactation.

**Article 13** States Parties shall take all appropriate measures to eliminate discrimination against women in other areas of economic and social life in order to ensure, on a basis of equality of men and women, the same rights, in particular:
(a) The right to family benefits;
(b) The right to bank loans, mortgages and other forms of financial credit;
(c) The right to participate in recreational activities, sports and all aspects of cultural life.

**Article 14**

1. States Parties shall take into account the particular problems faced by rural women and the significant roles which rural women play in the economic survival of their families, including their work in the non-monetized sectors of the economy, and shall take all appropriate measures to ensure the application of the provisions of the present Convention to women in rural areas.

2. States Parties shall take all appropriate measures to eliminate discrimination against women in rural areas in order to ensure, on a basis of equality of men and women, that they participate in and benefit from rural development and, in particular, shall ensure to such women the right:
   (a) To participate in the elaboration and implementation of development planning at all levels;
   (b) To have access to adequate health care facilities, including information, counselling and services in family planning;
   (c) To benefit directly from social security programmes;
   (d) To obtain all types of training and education, formal and non-formal, including that relating to functional literacy, as well as, inter alia, the benefit of all community and extension services, in order to increase their technical proficiency;
   (e) To organize self-help groups and co-operatives in order to obtain equal access to economic opportunities through employment or self-employment;
   (f) To participate in all community activities;
   (g) To have access to agricultural credit and loans, marketing facilities, appropriate technology and equal treatment in land and agrarian reform as well as in land resettlement schemes;
   (h) To enjoy adequate living conditions, particularly in relation to housing, sanitation, electricity and water supply, transport and communications.

**PART IV**

**Article 15**

1. States Parties shall accord to women equality with men before the law.

2. States Parties shall accord to women, in civil matters, a legal capacity identical to that of men and the same opportunities to exercise that capacity. In particular, they shall give women equal rights to conclude contracts and to administer property and shall treat them equally in all stages of procedure in courts and tribunals.

3. States Parties agree that all contracts and all other private instruments of any kind with a legal effect which is directed at restricting the legal capacity of women shall be deemed null and void.
DATE: 2 August 2018

4. States Parties shall accord to men and women the same rights with regard to the law relating to the movement of persons and the freedom to choose their residence and domicile.

**Article 16**

1. States Parties shall take all appropriate measures to eliminate discrimination against women in all matters relating to marriage and family relations and in particular shall ensure, on a basis of equality of men and women:
   (a) The same right to enter into marriage;
   (b) The same right freely to choose a spouse and to enter into marriage only with their free and full consent;
   (c) The same rights and responsibilities during marriage and at its dissolution;
   (d) The same rights and responsibilities as parents, irrespective of their marital status, in matters relating to their children; in all cases the interests of the children shall be paramount;
   (e) The same rights to decide freely and responsibly on the number and spacing of their children and to have access to the information, education and means to enable them to exercise these rights;
   (f) The same rights and responsibilities with regard to guardianship, wardship, trusteeship and adoption of children, or similar institutions where these concepts exist in national legislation; in all cases the interests of the children shall be paramount;
   (g) The same personal rights as husband and wife, including the right to choose a family name, a profession and an occupation;
   (h) The same rights for both spouses in respect of the ownership, acquisition, management, administration, enjoyment and disposition of property, whether free of charge or for a valuable consideration.

2. The betrothal and the marriage of a child shall have no legal effect, and all necessary action, including legislation, shall be taken to specify a minimum age for marriage and to make the registration of marriages in an official registry compulsory.

**PART V**

**Article 17**

1. For the purpose of considering the progress made in the implementation of the present Convention, there shall be established a [Committee on the Elimination of Discrimination against Women](#) (hereinafter referred to as the Committee) consisting, at the time of entry into force of the Convention, of eighteen and, after ratification of or accession to the Convention by the thirty-fifth State Party, of twenty-three experts of high moral standing and competence in the field covered by the Convention. The experts shall be elected by States Parties from among their nationals and shall serve in their personal capacity, consideration being given to equitable geographical distribution and to the representation of the different forms of civilization as well as the principal legal systems.

2. The members of the Committee shall be elected by secret ballot from a list of persons nominated by States Parties. Each State Party may nominate one person from among its own nationals.

3. The initial election shall be held six months after the date of the entry into force of the present Convention. At least three months before the date of each election the Secretary-General of the United Nations shall address a letter to the States Parties inviting them to submit their nominations within two months. The Secretary-General shall prepare a list in alphabetical order of all persons thus nominated, indicating the States Parties which have nominated them, and shall submit it to the States Parties.

4. Elections of the members of the Committee shall be held at a meeting of States Parties convened by the Secretary-General at United Nations Headquarters. At that meeting,
for which two thirds of the States Parties shall constitute a quorum, the persons elected
to the Committee shall be those nominees who obtain the largest number of votes and
an absolute majority of the votes of the representatives of States Parties present and
voting.

5. The members of the Committee shall be elected for a term of four years. However, the
terms of nine of the members elected at the first election shall expire at the end of two
years; immediately after the first election the names of these nine members shall be
chosen by lot by the Chairman of the Committee.

6. The election of the five additional members of the Committee shall be held in
accordance with the provisions of paragraphs 2, 3 and 4 of this article, following the
thirty-fifth ratification or accession. The terms of two of the additional members elected
on this occasion shall expire at the end of two years, the names of these two members
having been chosen by lot by the Chairman of the Committee.

7. For the filling of casual vacancies, the State Party whose expert has ceased to function
as a member of the Committee shall appoint another expert from among its nationals,
subject to the approval of the Committee.

8. The members of the Committee shall, with the approval of the General Assembly,
receive emoluments from United Nations resources on such terms and conditions as the
Assembly may decide, having regard to the importance of the Committee’s
responsibilities.

9. The Secretary-General of the United Nations shall provide the necessary staff and
facilities for the effective performance of the functions of the Committee under the
present Convention.

**Article 18**

1. States Parties undertake to submit to the Secretary-General of the United Nations, for
consideration by the Committee, a report on the legislative, judicial, administrative or
other measures which they have adopted to give effect to the provisions of the present
Convention and on the progress made in this respect:
   (a) Within one year after the entry into force for the State concerned;
   (b) Thereafter at least every four years and further whenever the Committee so
       requests.

2. Reports may indicate factors and difficulties affecting the degree of fulfilment of
obligations under the present Convention.

**Article 19**

1. The Committee shall adopt its own rules of procedure.

2. The Committee shall elect its officers for a term of two years.

**Article 20**

1. The Committee shall normally meet for a period of not more than two weeks annually
in order to consider the reports submitted in accordance with article 18 of the present
Convention.

2. The meetings of the Committee shall normally be held at United Nations Headquarters
or at any other convenient place as determined by the Committee. (amendment, status
of ratification)

**Article 21**

1. The Committee shall, through the Economic and Social Council, report annually to the
General Assembly of the United Nations on its activities and may make suggestions and
general recommendations based on the examination of reports and information
received from the States Parties. Such suggestions and general recommendations shall
be included in the report of the Committee together with comments, if any, from States
Parties.
DATE: 2 August 2018

2. The Secretary-General of the United Nations shall transmit the reports of the Committee to the Commission on the Status of Women for its information.

Article 22

The specialized agencies shall be entitled to be represented at the consideration of the implementation of such provisions of the present Convention as fall within the scope of their activities. The Committee may invite the specialized agencies to submit reports on the implementation of the Convention in areas falling within the scope of their activities.

PART VI

Article 23

Nothing in the present Convention shall affect any provisions that are more conducive to the achievement of equality between men and women which may be contained:
(a) In the legislation of a State Party; or
(b) In any other international convention, treaty or agreement in force for that State.

Article 24

States Parties undertake to adopt all necessary measures at the national level aimed at achieving the full realization of the rights recognized in the present Convention.

Article 25

1. The present Convention shall be open for signature by all States.
2. The Secretary-General of the United Nations is designated as the depositary of the present Convention.
3. The present Convention is subject to ratification. Instruments of ratification shall be deposited with the Secretary-General of the United Nations.
4. The present Convention shall be open to accession by all States. Accession shall be effected by the deposit of an instrument of accession with the Secretary-General of the United Nations.

Article 26

1. A request for the revision of the present Convention may be made at any time by any State Party by means of a notification in writing addressed to the Secretary-General of the United Nations.
2. The General Assembly of the United Nations shall decide upon the steps, if any, to be taken in respect of such a request.

Article 27

1. The present Convention shall enter into force on the thirtieth day after the date of deposit with the Secretary-General of the United Nations of the twentieth instrument of ratification or accession.
2. For each State ratifying the present Convention or acceding to it after the deposit of the twentieth instrument of ratification or accession, the Convention shall enter into force on the thirtieth day after the date of the deposit of its own instrument of ratification or accession.

Article 28
DATE: 2 August 2018

1. The Secretary-General of the United Nations shall receive and circulate to all States the text of reservations made by States at the time of ratification or accession.

2. A reservation incompatible with the object and purpose of the present Convention shall not be permitted.

3. Reservations may be withdrawn at any time by notification to this effect addressed to the Secretary-General of the United Nations, who shall then inform all States thereof. Such notification shall take effect on the date on which it is received.

**Article 29**

1. Any dispute between two or more States Parties concerning the interpretation or application of the present Convention which is not settled by negotiation shall, at the request of one of them, be submitted to arbitration. If within six months from the date of the request for arbitration the parties are unable to agree on the organization of the arbitration, any one of those parties may refer the dispute to the International Court of Justice by request in conformity with the Statute of the Court.

2. Each State Party may at the time of signature or ratification of the present Convention or accession thereto declare that it does not consider itself bound by paragraph I of this article. The other States Parties shall not be bound by that paragraph with respect to any State Party which has made such a reservation.

3. Any State Party which has made a reservation in accordance with paragraph 2 of this article may at any time withdraw that reservation by notification to the Secretary-General of the United Nations.

**Article 30**

The present Convention, the Arabic, Chinese, English, French, Russian and Spanish texts of which are equally authentic, shall be deposited with the Secretary-General of the United Nations.
Chairperson’s Report

File No.: CP2018/13002

Te take mō te pūrongo / Purpose of the report
1. To provide the Chairperson, Harry Doig, with an opportunity to update board members on the activities he has been involved with since the last meeting.

Whakarāpopototanga matua / Executive summary
2. It is anticipated that the Chairperson will speak to the report at the meeting.

Ngā tūtohunga / Recommendation/s
That the Puketāpapa Local Board:
a) receive Chair Harry Doig’s report for August 2018.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
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<tbody>
<tr>
<td>A1</td>
<td>Chair Harry Doig’s report, 11 June to 31 July 2018</td>
<td>29</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Selina Powell - Democracy Advisor - Puketapapa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Victoria Villaraza - Relationship Manager</td>
</tr>
</tbody>
</table>
Report Name: Chair's report
Report covering the period 11 June to 31 July 2018

Auckland Council workshops, meetings and briefings
11 June On leave
16 July Attend JULY Regional/Sub-Regional Cluster Workshop with members Coury and Holm
18 July Chair/Deputy Wkly Catch-up
18 July WHOLE BOARD Special Meeting: - Business Engagement
18 July Chair & Deputy/Advisors meeting
19 July Introduction Meeting with Sport Auckland with Deputy Chair Fairey
19 July Meeting with Snr Advisor re draft minutes for Business meeting
19 July Meeting to prepare for Relationship Agreement signing with Ngati Tamaoho
19 July PLB Business Meeting
20 July Monthly Comms catch-up
20 July Meet with Roopa Au Aap
26 July Signing of Relationship Agreement with Ngati Tamaoho
27 July Te Auaunga community Advisory Group Meeting with Deputy Chair Fairey
27 July With Deputy Chair Fairey meet new Central Leader reporter
27 July Regular catch-up with Cr Casey and Albert-Eden chair Haynes
30 July Meet with advisors
30 July GeoMaps Training for Puketapapa Local Board with Deputy Chair Fairey and members Holm and Kaushal
31 July Meet with event organiser about Puketapapa 2018 Christmas Festival
31 July Attend Planning Committee workshop re Panuku programme consideration with Deputy Chair Fairey and member Kaushal

Other meetings
Nil

Issues/challenges
Nil

Disclosures
Nothing extra to what I have declared in Gifts and Declarations register.

Recommendation/s
a) That the report be received.

Signatories

| Author | H Doig |

Page 1
Board Member Reports

File No.: CP2018/13003

Te take mō te pūrongo / Purpose of the report
1. To provide an update to the local board members on the activities they have been involved with since the last meeting.

Whakarāpopototanga matua / Executive summary
2. It is anticipated that Board members will speak to their reports at the meeting.

Ngā tūtohunga / Recommendation/s
That the Puketāpapa Local Board:
a) receive the member reports for August 2018.

Ngā tāpirihanga / Attachments

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<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tbody>
<tr>
<td>A</td>
<td>Anne-Marie Coury's report, 1 July - 31 July 2018</td>
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<td>B</td>
<td>Julie Fairey's report, 5 July - 31 July 2018</td>
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<tr>
<td>C</td>
<td>Shail Kaushal's report, 7 July to 1 August 2018</td>
<td>39</td>
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<tr>
<td>D</td>
<td>David Holm's report, 8 July - 2 August 2018</td>
<td>41</td>
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<tr>
<td>E</td>
<td>Ella Kumar's report, 1 July - 31 July 2018</td>
<td>43</td>
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</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Selina Powell - Democracy Advisor - Puketapapa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Victoria Villaraza - Relationship Manager</td>
</tr>
</tbody>
</table>
Anne-Marie Coury’s July monthly report
Report covering the period 1 - 31 July 2018

Auckland Council workshops, meetings and briefings

4 July  Community Cluster
4 July  Community Forum
5 July  Local Board workshop
12 July  Local Board workshop
12 July  attended iwi briefing with Local Boards involved in the Southern Initiative in the south
18 July  attended a special meeting of the whole Board
19 July  attended workshop on the dog by-laws
19 July  attended briefing on mihimih in te Reo to be used when the Board signs the agreement with Ngati Tamaoho.
19 July  attended Local Board business meeting
23 July  observed the park audit at Turner reserve
25 July  attended Green Cluster Workshop
26 July  participated in the ceremony for the historic signing of the agreement between Ngati Tamaoho and Puketāpapa Local Board speaking in Te Reo illustrating my commitment to Maori development.

Other meetings

8 July  attended the “Matariki” kite day –te Manu Aute, with other Local Board members: Fairey, Holm. Kumar, and Kaushal, I spoke to the kaiwhakahaere of the Maunga Authority, who offered his support in arranging a meeting with Grey Power Associations across the regions.

Other issues/challenges

Planning for hosting sessions on the Positive Ageing Strategy to ensure a wide range of seniors within our communities have input and a chance to participating in giving feedback direct to Govt from across the central Auckland isthmus, has been rewarding and stimulating.

This revamp of the Positive Ageing Strategy is timely as it comes immediately after the Auckland Councillors have voted unanimously to adapt the UN Age-Friendly Cities model and join the UN network of over 600 cities around the world.

It has emphasized to me the enormous unmet needs of so many of the senior community. When just over half (51%) of the seniors are receiving only National Super, it becomes necessary to work to survive. Now that Senior Net has reduced down to only one organization across the isthmus, and Senior Citizen groups are rapidly dwindling, there is a need to publicize where and when senior groups meet, alongside what resources are available. More community centres and Local Boards are showing a more determined interest to provide a stimulating programme; I am delighted with the improved attitudes towards older people’s capacities and diversity.
Disclosures

My on-going focus when I am advocating on behalf of seniors in community forums representing Auckland Grey Power members, is reflecting the evidence that has been used to develop current Grey Power policies. I make sure to clarify I am not representing the Board.

The opportunities to join in as a participant-observer at the WISE women’s (Auckland Refugee and Migrant) sessions on Fridays at Wesley have been greatly valued during this winter.

I am a member of the Auckland Art Gallery and enjoying paying for a second ticket to enable some seniors on low incomes to be permitted to attend with me.

In attending the 125th celebration of Women’s Suffrage at Waiau Pa on 29th July, I reflected on the strong family values towards education (especially in Otago and Canterbury), that encouraged women to rise up and work tirelessly from 1880 onwards till on 28th July 1893 until they finally delivered over 31,000 signatures for their petition to Parliament. This petition secured women the right to vote, making us the first country in the world to permit women to have the right to vote.

In becoming a volunteer at the Puketāpapa Community Driving School, I have volunteered to mentor refugee and migrant women, accompanying them on their driver license practical test. Recognising how debilitated people become through being flooded with anxiety, I encourage them to develop a resilient attitude and teach them breathing techniques. So far the success rates of those who I have been involved with is 100%. I look forward to this “volunteering.”

Attendance at educational sessions led by AUT’s Active Ageing Research Centre, the Gerontology Society, and the University of Otago’s CARE strategic programme, are self funded or funded by the Auckland Grey Power Association Inc.

Recommendation/s

a) That the report be received.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Anne-Marie Coury</th>
</tr>
</thead>
</table>
Report Name: Board Member Julie Fairey’s report
Report covering the period 5th July 2018 to 31st July 2018

NB: I was Acting Chair from 8th June to 14th July (inclusive) while Chair Doig was away overseas.

**Auckland Council workshops, meetings and briefings**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>5th July</td>
<td>Facilitated regular board workshop with Members Coury, Holm and Kumar. Member Kaushal attended from 12.45pm as he was at the Youth Summit on behalf of the local board.</td>
</tr>
<tr>
<td>9th July</td>
<td>Attended Chairs’ Forum</td>
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<tr>
<td>11th July</td>
<td>Attended monthly Infrastructure and Heritage Cluster meeting facilitated by Member Holm, with Member Kumar, and Member Kaushal from 10.15am</td>
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<tr>
<td>11th July</td>
<td>Regular catch-up with Relationship Manager and Senior Local Board Advisor</td>
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<tr>
<td>12th July</td>
<td>Facilitated regular Board workshop with Members Coury and Holm, Members Kaushal and Kumar from 9.40am</td>
</tr>
<tr>
<td>12th July</td>
<td>Catch-up with Relationship Manager and advisors</td>
</tr>
<tr>
<td>18th July</td>
<td>Catch-up and handover with Chair Doig</td>
</tr>
<tr>
<td>18th July</td>
<td>Facilitated Whole of Board session on 2018/19 economic development business voice work programme</td>
</tr>
<tr>
<td>19th July</td>
<td>Whole of Board session on dog bylaws with Chair Doig and Member Coury.</td>
</tr>
<tr>
<td>19th July</td>
<td>Catch-up on community facilities with Chair and advisors</td>
</tr>
<tr>
<td>19th July</td>
<td>Meeting with Sport Auckland, with Chair Doig</td>
</tr>
<tr>
<td>19th July</td>
<td>Whole of Board session to prepare for Ngati Tamaoho with Chair Doig, Members Coury, Holm, Kaushal and Kumar</td>
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<tr>
<td>19th July</td>
<td>Board business meeting</td>
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<tr>
<td>20th July</td>
<td>Attended monthly comms meeting with Chair Doig</td>
</tr>
<tr>
<td>23rd July</td>
<td>Attended sub-regional cluster session in Takapuna from 10.09am, with Member Kaushal from 10.14am</td>
</tr>
<tr>
<td>23rd July</td>
<td>Attended park audit visit to Turner Reserve with Members Holm, Kaushal and Coury (photo thanks to Shail)</td>
</tr>
<tr>
<td>23rd July</td>
<td>Catch-up with Member Kaushal regarding planning and regulatory issues</td>
</tr>
<tr>
<td>25th July</td>
<td>Facilitated monthly Green Cluster meeting, with Members Holm and Kumar, Member Coury from 1.07pm, Member Kaushal from 1.11pm</td>
</tr>
<tr>
<td>25th July</td>
<td>Preparation session for Ngati Tamaoho with Members Coury, Holm, Kaushal and Kumar</td>
</tr>
<tr>
<td>25th July</td>
<td>Regular catch-up with Relationship Manager and Senior Local Board Advisor</td>
</tr>
</tbody>
</table>
26th July  Ngati Tamaoho relationship agreement signing with Chair Doig, Members Coury, Holm, Kaushal, Kumar
26th July  Catch-up with Chair
26th July  Meeting with local heritage landscape expert
27th July  Te Auaunga Community Advisory Group site visit to Walmsley and Underwood parks, with Chair Doig (photo)
27th July  Introduction meeting with new Central Leader reporter, with Chair Doig and the comms advisor
30th July  Whole of Board training session on GeoMaps from 9.55am, with Chair Doig, Member Holm, Member Kaushal from 10.20am
30th July  Catch-up about Keith Hay Park (Noton Rd) project with advisor, Chair Doig, Members Holm and Kaushal
30th July  Catch-up with Member Holm about New Network bus issues
30th July  Meeting with Auckland Cricket with Chair Doig
31st July  Attended Planning Committee workshop on Panuku’s Transform, Unlock and Support programme, with Chair Doig and Member Kaushal (photo thanks to Cathy)

Other meetings, events

8th July  Attended and spoke at Manu Aute Kite Day at Puketapapa Pukewiwi Mt Roskill, including helping on the local board stall. Members Kaushal, Holm, Coury and Kumar also attended. (photo)
12th July  Attended mana whenua hui with elected members and advisors from Puketapapa (Members Kaushal, Holm and Coury), Otara-Papatoetoe, Mangere-Otahuhu, Manurewa, Franklin, Maungakiekie-Tamaki and Papakura Local Boards. This was a Southern Initiative opportunity for those four local boards to hear from mana whenua about their priorities, and our local board was invited as a result of the strong relationship with Ngati Tamaoho who hosted.

Other issues/challenges

Over the reporting period I have worked on issues in response to constituent queries or my own observations in regard to the following list of areas. This has usually involved seeking and supplying information, a request for service, and/or forwarding to relevant Board members/officers
for their action/information. Often these are conversations on social media (Facebook and Twitter, sometimes Neighbourly).

- Illegal dumping
- Local resource consent applications and alcohol licences monitoring
- Special Housing Areas progress and general Housing NZ developments in our area
- Former Mt Roskill borough council building re-opening and open day
- Carlton St bus route (in New (Bus) Network) and traffic calming
- Missing bus stop bench on Dominion Rd Extn
- Library path hazards
- Facility partnerships queries
- Promoting submissions to AT consultations
- Storm damage that still isn’t cleared from earlier in the year
- Keith Hay Park hybrids, and clubroom development
- Mt Roskill War Memorial Park needs assessment and concept plan, lighting project
- Open Space Network plan engagement and production
- James Wallace Art Trust discussions regarding restoration of the Whare (on behalf of the Chair)
- New (Bus) Network teething issues, particularly around loss of express services 267x and 258x, changes to cross towns, missing timetables, delays and buses full
- Western Bays Sea Scout den in Margaret Griffen Reserve
- Love of Bees possibility for Wairaki Stream Reserve
- Arthur Faulkner Reserve concept plan implementation
- Fearon and Harold Long Park project
- Small improvement projects such as signage for Wahine Toa Park, Lovelock Track noticeboard
- Possible suffrage event in September

Thank you to our PA Liaison and other officers and elected members, including AT, for their assistance with these and other matters

Disclosures
I am an individual member of the Auckland branch of the National Council of Women. During the reporting period I attended the regular monthly meeting on 9th July and a film fundraising event on 29th July. www.ncwnz.org.nz

I am a trustee, and board secretary, for The Aunties, a charity established to expand and make sustainable work done to meet the needs of families in women’s refuges. During the reporting period I attended a trust board meeting on 23rd July. www.aunties.co.nz

I am also a trustee on the HE Fairey Family Trust, which gives grants to people with disabilities through CCS/Disability Action, but I am not currently one of the two “active” trustees. The AGM was held during the reporting period but as it clashed with the Ngati Tamaoho relationship agreement signing for the local board I did not attend.

Recommendation/s
a) That the report be received.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Julie Fairey</th>
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</thead>
<tbody>
<tr>
<td>Date</td>
<td>Activity</td>
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<tr>
<td>------------</td>
<td>---------------------------------------------------------------------------</td>
</tr>
<tr>
<td>8th July</td>
<td>Attended Puketapapa Manu Aute Kite Day alongside Members Fairey, Holm, Kumar, Coury, and Cr Cathy Casey (Photo →).</td>
</tr>
<tr>
<td>11th July</td>
<td>Attended Infrastructure and Heritage Cluster Meeting alongside Members Holm, Kumar and Fairey.</td>
</tr>
<tr>
<td>12th July</td>
<td>Attended Board Workshop alongside Members Fairey, Holm, Kumar and Coury.</td>
</tr>
<tr>
<td>12th July</td>
<td>Attended Hui on Mana Whenua priorities alongside Members Fairey, Coury and Holm (Photo →).</td>
</tr>
<tr>
<td>15th July – 17th July</td>
<td>Represented Puketapapa Local Board and Auckland Council at the Local Government Conference in Christchurch (Photo →).</td>
</tr>
<tr>
<td>18th July</td>
<td>Attended Board Meeting on Business Engagement alongside Members Doig, Fairey, Holm, Kumar and Coury.</td>
</tr>
<tr>
<td>19th July</td>
<td>Attended Board Prep Meeting for Signing of Relationship Agreement with Ngati Tamaoho alongside Members Doig, Fairey, Holm, Kumar and Coury.</td>
</tr>
<tr>
<td>19th July</td>
<td>Attended Board Business Meeting with Members Doig, Fairey, Kumar, Holm and Coury.</td>
</tr>
<tr>
<td>23rd July</td>
<td>Attended Sub-regional Cluster Workshop at Takapuna with Member Fairey.</td>
</tr>
<tr>
<td>23rd July</td>
<td>Attended Park Audit of Turners Reserve alongside Members Fairey, Holm and Coury (Photo →).</td>
</tr>
<tr>
<td>23rd July</td>
<td>Meeting with Member Fairey on Planning.</td>
</tr>
</tbody>
</table>
27th July
Attended and spoke at Relationship Agreement Signing with Ngati Tamaoho (Photo →).

30th July
Attended GeoMaps Training alongside Members Doig, Fairey and Holm.

31st July
Attended Planning Committee Workshop alongside Members Doig and Fairey (Photo →).

Other meetings
20th July
Attended and spoke at Shanti Niwas’ drop in centre opening, alongside Local MP Michael Wood, Albert-Eden Members Peter Haynes and Lee Corrick (Photo →).

Other issues/challenges
None to be reported.

Disclosures
In the reporting period, I have held my weekly CAB shifts for constituents on Fridays 1-4pm, regarding immigration support and other matters related to Citizens Advice Bureau Mt Roskill. These shifts were held on 13th July, 20th July and 27th July.

I am also a Member of Mt Roskill Community Patrol and took part in Operation Pencil with the New Zealand Police on 22nd July, and conducted my patrolling shift on 30th July.

Recommendation/s
a) That the report be received.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Shail Kaushal</th>
</tr>
</thead>
</table>

Page 2
Board Member Report – David Holm

8 July to 2 August 2018

Board Workshops and Meetings Attended

12 July  Attended Board Workshop Session and Agenda Run Through.
18 July  Attended Board Special Meeting on Business Engagement.
19 July  Attended Board Special Meeting for Tikanga Training.
19 July  Attended Board Business Meeting.
25 July  Attended Board Special Meeting, preparing for Relationship Agreement with Ngati Tamaoho.
1 August  Attended Community Forum with Youth Board Presentation on Youth Employment.
2 August  Attended Board Workshop Session.

Transport Meetings and Issues

11 July  Infrastructure and Heritage Cluster.
24 July  Attended Annual General Meeting of Public Transport Users Association including guest speaker on Airport Rapid Train.
1 August  Scene Setting meeting on Light Rail from NZ Transport Agency with Chair Doig.

Environmental Meetings and Issues

20 July  Manukau Harbour Forum Visit to Mangere Wastewater Treatment Plant

25 July  Green Cluster.
1 August  Akaranga Golf Club attended with Strategic Broker to view Liteclub scheme to promote energy and water conservation as well as refuse recycling and reduction.

The visit to the wastewater plant (my second) revealed some exciting new research by Watercare to extend the life of the Puketutu Island disposal area by minimising the water content of processed sewage and projects to breed more powerful bacteria to enhance its
breakdown.

Other Meetings/ Functions

8 July       Manned Board stall at Manu Aute Kite Day at Winstone Park.

12 July      Mana Whenua roopu Hui at Manukau Technical Institute Marae.
18 July      Attended White Swan Business Network meeting.
19 July      Attended Seniors public meeting convened by Mt. Roskill M.P. Michael Wood.
23 July      Viewed Parks Audit at Turner Reserve.
26 July      Attended Signing Of Relationship Agreement with Ngati Tamaoho.
30 July      Geomaps Training.
1 August     Met Councillor Richard Hills over Representation Review.
2 August     Tohu Hui.

Declaration of interest    I am Treasurer of Roskill Together.

Recommendation
That the Puketapapa Local Board:-

- receive the report from member Holm.
Report Name: Board Member Ella Kumar report
Report covering the period 01 July 2018 to 31 July 2018

Auckland Council Workshops, meetings and briefings

4th July
- Local Board Community Cluster
- Citizenship Ceremony 4pm and 7pm

5th July
Puketapapa Local Board Workshop
- Youth Board
- Achieving LBP outcomes through Sustainability Initiatives
- Resilient Recovery strategy disaster, recovery planning workshop
- Draft Facility Partnership Policy
- Strategic Relationship Grant Accountability Update
- Auckland Libraries draft proposal for expanded regional mobile library
  and access service.

8th July
Matariki Kite Day Event

11th July
Local Board Infrastructure and Heritage Cluster Workshop

12th July
Puketapapa Local Board Workshop
- Freedom Camping
- Project Streetscape
- Agenda Run Through
- HLC quarterly update
- Business Engagement
- Community Facilities Update

18th July
White swan Business Hub meeting
Economic Development
19th July
Full Board Tikanga Training
Puketapapa Local Board Business Meeting

23rd July
Turner Reserve Assessment meeting

25th July
Meeting with Maureen Glassy
Local Board Green Cluster workshop
Full Board Tikanga Training

26th July
Ngati Tamaoho Relationship

Disclosures:
Contractor for YMCA as an aerobics instructor.
Roskill Together Committee Member

I volunteered for many years before been on the local board and will continue with community as requested in my personal capacity in various ways like events, support, fitness or as required at many organisations where the board may have funded or will fund in the future and will declare these situations as they arise and applications come to the local board and when local board engages and fund groups.

Supported community with 3010101 calls.

Recommendations
a) That the report be received.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Ella Kumar</th>
</tr>
</thead>
</table>

New community lease to The Scout Association of New Zealand, 660 Mt Albert Road, Mt Roskill

Te take mō te pūrongo / Purpose of the report
1. To grant a new community lease to The Scout Association of New Zealand located on Mt Albert Reserve, 660 Mt Albert Road, Mt Roskill.

Whakarāpopototanga matua / Executive summary
2. The Scout Association of New Zealand (Royal Oak Branch) has a community lease with the former Mount Roskill Borough Council commencing 1 July 1987 for a term of 21 years to 30 June 2008. The lease contains one 10 year right of renewal to 30 June 2018. The lease has fully expired and is currently rolling over on a month by month basis. The club owns the building and improvements.
3. The Scout Association of New Zealand has indicated to council that it wishes to continue its use of the reserve.
4. As specified in the Auckland Council Community Occupancy Guidelines 2012, groups that own their own building have an automatic right to re-apply at the end of their occupancy term without the need for public notification.
5. Engagement with iwi identified as having mana whenua interests in the land has been undertaken. Their views requested the Puketapāpa Local Board consider granting a shorter term of lease to the scouts due to anticipated treaty settlements.
6. Auckland Council acknowledges and supports the views of mana whenua. This report recommends the Puketapāpa Local Board grant a new community lease to The Scout Association of New Zealand for a term of five years. A renewal term of five years will be considered after engagement with mana whenua.

Ngā tūtohunga / Recommendation/s
That the Puketāpapa Local Board:

a) grant a new community lease to The Scout Association of New Zealand, located on part of Mt Albert Reserve described as Lot 5 DP 29288 being 1,831 m² (Attachment A) subject to the following terms and conditions:
   i) term – five years commencing 16 August 2018 with a renewal term of five years to be considered after further engagement with mana whenua closer to the expiry date;
   ii) rent - $1.00 plus GST per annum if requested;
   iii) approve The Scout Association of New Zealand Community Outcomes Plan be attached to the lease document (Attachment B);
   iv) all other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines July 2012.

Horopaki / Context
Mt Albert Reserve
7. That part of Mt Albert Reserve where The Scout Association of New Zealand (Royal Oak Branch) is located is described as Lot 5 DP 29288. Lot 5 is held by the Crown through the Department of Conservation and vested in Auckland Council, in trust, as a classified local purpose (community buildings) reserve.

The Scout Association of New Zealand

8. The Scout Association of New Zealand was registered as an incorporated society on 25 July 1966 and registered as a charitable entity under the Charities Act 2005 on 4 July 2007.

9. The objectives of the scouts are to encourage the physical, mental, social and spiritual development of young people.

10. Scouts contribute to the education of young people through a value system based on the scout promise to help build a better community where people are self-fulfilled as individuals and play a constructive part in society.

11. Scout programmes compliment learning at primary, secondary, tertiary levels and in the workplace and provide young people with access to the highest quality training and leadership opportunities.

Royal Oak Branch

12. The Scout Association of New Zealand (Royal Oak Branch) has a community lease with the former Mount Roskill Borough Council for a total term of 31 years and reached final expiry on 30 June 2018. The lease is currently rolling over on a month by month basis. The club owns the building and improvements.

13. Membership at the Royal Oak branch of scouts is thriving at 105. Each section below has its own balanced programme of activities, badges and awards.

<p>| | |</p>
<table>
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</tr>
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<tbody>
<tr>
<td>Keas</td>
<td>25</td>
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<td>Cubs</td>
<td>32</td>
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<td>Scouts</td>
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<td>Venturers</td>
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<tr>
<td>Leaders</td>
<td>18</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>105</strong></td>
</tr>
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</table>

14. A site visit was undertaken on 21 February 2018 and established that the premises are being well managed and maintained.

15. The scouts have recently renovated the toilets and kitchen to make the hall more attractive for use by other community groups and the facility is well utilised by a Tai Chi group, Learn and Play, Guides and Brownies weekend camps and New Zealand Badgers Club.

Tātaritanga me ngā tohutohu / Analysis and advice

16. Groups that own their own building have an automatic right to re-apply at the end of their occupancy term without the need for public notification as specified in the Auckland Council Community Occupancy Guidelines 2012.

17. A community outcomes plan has been negotiated with the scouts that identifies the benefits the group will provide to the community. This will be attached as a schedule to the lease document.

18. The scouts are financially viable and audited accounts show proper accounting records have been kept.
19. This report recommends the Puketapapa Local Board grant a new community lease to The Scout Association of New Zealand to align with the views of mana whenua. The term of lease will be five years with a further renewal term of five years to be considered after engagement with mana whenua.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

20. The proposed new community lease was workshopped on 8 March 2018 with the Puketapapa Local Board. The board gave informal support for a new community lease to the scouts for a term of 10 years with one 10 year right of renewal.

21. On 7 June 2018 a further workshop was held with the board to discuss the iwi engagement feedback from the mana whenua forum held 30 May 2018.

22. The board has indicated it supports the views of mana whenua for a shorter term of lease

23. The recommendations within this report and the scouts activities support the Puketapapa Local Board 2017 outcome of ‘connected communities with a sense of belonging’.

Tauākī whakaaweawe Māori / Māori impact statement

24. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations to Māori. The council recognises these responsibilities are distinct from the Crown’s Treaty obligations and fall within a local government Tāmaki Makaurau context. These commitments are articulated in the council’s key strategic planning documents, the Auckland Plan, the Long-term Plan 2012-2022, the Unitary Plan and Local Board Plans.

25. On Wednesday 30 May 2018 council officers attended the Parks and Recreation Central/South Mana Whenua Forum to engage on the proposed lease to the scouts. Mana whenua requested the Puketapapa Local Board consider granting a shorter term of lease to the scouts due to anticipated treaty settlements.

26. On 15 June 2018 engagement via email was undertaken with the 13 mana whenua who have an interest in land in the Puketapapa Local Board area. There were two responses received with no further concerns raised regarding the proposal.

27. There are no changes in use or operational activities being conducted on the land.

Ngā ritenga ā-pūtea / Financial implications

28. There are no financial implications associated with the granting of a new community lease.

Ngā raru tūpono / Risks

29. If a new community lease is not granted to the scouts the lease will continue to roll over on a month by month basis. This will inhibit the scouts ability to:

- apply for funding due to having no security of tenure
- renovate and upgrade the building
- develop programmes.

Ngā koringa ā-muri / Next steps

30. Subject to the grant of a new community lease, staff will work with the scouts to finalise the community lease arrangement.

Ngā tāpirihanga / Attachments
New community lease to The Scout Association of New Zealand, 660 Mt Albert Road, Mt Roskill

Puketāpapa Local Board
16 August 2018

Item 16

<table>
<thead>
<tr>
<th>No.</th>
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<th>Page</th>
</tr>
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<tbody>
<tr>
<td>A</td>
<td>Attachment A – Site Map for The Scout Association of New Zealand</td>
<td>49</td>
</tr>
<tr>
<td>B</td>
<td>Attachment B - Community Outcomes Plan for The Scout Association of New Zealand</td>
<td>51</td>
</tr>
</tbody>
</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Michelle Knudsen - Lease Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Victoria Villaraza - Relationship Manager</td>
</tr>
</tbody>
</table>
Attachment A: The Scout Association of New Zealand (Royal Oak Branch)

Site Map of Mt Albert Reserve, 660A Mt Albert Road, Mt Roskill outlined in blue. Leased area being 1,831 m² (more or less), outlined in red and marked A
New community lease to The Scout Association of New Zealand, 660 Mt Albert Road, Mt Roskill

**Name and Location of Land/Facility** 660 Mount Albert Road, Royal Oak

**Name of the Community it serves** Puketapapa and wider Auckland area

**Local Board Area** Puketapapa

**Name of Community Group** The Scout Association of New Zealand

**Contact person** Deane Tetley

**Name of Community Lease Advisor** Michelle Knudsen

<table>
<thead>
<tr>
<th>Auckland Council and Local Board Priorities</th>
<th>Performance Measure</th>
<th>Target</th>
<th>Achievements</th>
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<tbody>
<tr>
<td><strong>Local Board Outcome</strong></td>
<td>Membership is open and inclusive</td>
<td>Members under 15</td>
<td></td>
</tr>
<tr>
<td>Connected communities with a sense of belonging</td>
<td>Open Day</td>
<td>1 x per annum</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Working Bees</td>
<td>2 x per annum</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Community Parade</td>
<td>1 x per annum</td>
<td></td>
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<tr>
<td></td>
<td>Tree Planting</td>
<td>1 x per annum</td>
<td></td>
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<tr>
<td></td>
<td>Removal of rubbish around coastal areas</td>
<td>2 x per annum</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sharing of facility</td>
<td></td>
<td>List the regular hirers of the scout den</td>
</tr>
<tr>
<td><strong>Auckland Plan Outcome</strong></td>
<td>Hours of operation</td>
<td>Monday 7.00pm – 9.00pm</td>
<td></td>
</tr>
<tr>
<td>Creating a strong, inclusive and equitable society that provides opportunity for all Aucklanders</td>
<td></td>
<td>Tuesday 5.00pm - 6.30pm</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Tuesday 6.45pm – 8.15pm</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Thursday 7.00pm – 9.00pm</td>
<td></td>
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<tr>
<td></td>
<td>Provide volunteers to support scouting activities</td>
<td></td>
<td>List the number of volunteers</td>
</tr>
<tr>
<td></td>
<td>Facility upkeep</td>
<td></td>
<td>Ensure the leased area is kept clean and tidy at all times</td>
</tr>
<tr>
<td>Outcome</td>
<td>Respect the environment</td>
<td>Adhere to the Outdoor Code for New Zealand Scouts</td>
<td></td>
</tr>
<tr>
<td>--------------------------------------------</td>
<td>--------------------------</td>
<td>--------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td><strong>Attachment B: The Scout Association of New Zealand (Royal Oak Scouts), 660 Mount Albert Road, Mt Roskill</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Outcome</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>A fair, safe and healthy Auckland</strong></td>
<td></td>
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<td></td>
</tr>
<tr>
<td><strong>Local Board Outcome</strong></td>
<td></td>
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<td></td>
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<tr>
<td><strong>Connected communities with a sense of belonging</strong></td>
<td></td>
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<tr>
<td>People with feel connected to each other and this place. Our diversity can be celebrated as a unifying force, and barriers overcome so everyone can be included and contribute to community life</td>
<td></td>
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</tr>
<tr>
<td><strong>Auckland Plan Outcome</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Māori identity and wellbeing</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Support opportunities that celebrate Māori identity and heritage (eg: Matariki and Māori language week activities)</strong></td>
<td></td>
<td>2 x events per annum</td>
<td></td>
</tr>
</tbody>
</table>

New community lease to The Scout Association of New Zealand, 660 Mt Albert Road, Mt Roskill
New community lease to The Scout Association of New Zealand, 1325 Dominion Road, Mt Roskill

File No.: CP2018/13701

Te take mō te pūrongo / Purpose of the report
1. To grant a new community lease to The Scout Association of New Zealand located on Bob Bodt Reserve, 1325 Dominion Road, Mt Roskill.

Whakarāpopototanga matua / Executive summary
2. The Scout Association of New Zealand (Waikowhai Branch) has a community lease with the former Mount Roskill Borough Council commencing 1 July 1987 for a term of 21 years to 30 June 2008. The lease contains one 10 year right of renewal to 30 June 2018. The lease has fully expired and is currently rolling over on a month by month basis. The club owns the building and improvements.
3. The Scout Association of New Zealand has indicated to the council that it wishes to continue its use of the reserve.
4. As specified in the Auckland Council Community Occupancy Guidelines 2012, groups that own their own building have an automatic right to re-apply at the end of their occupancy term without the need for public notification.
5. Engagement with iwi identified as having mana whenua interests in the land has been undertaken. Their views requested the Puketapāpa Local Board consider granting a shorter term of lease to the scouts due to anticipated treaty settlements.
6. Auckland Council acknowledges and supports the views of mana whenua. This report recommend the Puketapāpa Local Board grant a new community lease to The Scout Association of New Zealand for a term of five years. A renewal term of five years will be considered after engagement with mana whenua.

Ngā tūtohunga / Recommendation/s
That the Puketāpapa Local Board:
a) grant a new community lease to The Scout Association of New Zealand, located on part of Bob Bodt Reserve described as Lot 15 DP 17659 being 182 m² (Attachment A) subject to the following terms and conditions:
i) term – five years commencing 16 August 2018 with a renewal term of five years to be considered after further engagement with mana whenua closer to the expiry date;
ii) rent - $1.00 plus GST per annum if requested;
iii) approve The Scout Association of New Zealand Community Outcomes Plan be attached to the lease document (Attachment B);
iv) all other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines July 2012.
Horopaki / Context

7. That part of Bob Bodt Reserve where The Scout Association of New Zealand (Waikowhai Branch) is located and described as Lot 15 DP 17659. Lot 15 is held by the Crown through the Department of Conservation and vested in Auckland Council, in trust, as a classified local purpose (community buildings) reserve.

The Scout Association of New Zealand

8. The Scout Association of New Zealand were registered as an incorporated society on 25 July 1966 and registered as a charitable entity under the Charities Act 2005 on 4 July 2007.

9. The objectives of the scouts are to encourage the physical, mental, social and spiritual development of young people.

10. Scouts contribute to the education of young people through a value system based on the scout promise to help build a better community where people are self-fulfilled as individuals and play a constructive part in society.

11. Scouts programmes compliment learning at primary, secondary, tertiary levels and in the workplace and provide young people with access to the highest quality training and leadership opportunities.

Waikowhai Branch

12. The Scout Association of New Zealand (Waikowhai Branch) has a community lease with the former Mount Roskill Borough Council for a total term of 31 years and reached final expiry on 30 June 2018. The lease is currently rolling over on a month by month basis. The club owns the building and improvements.

13. Over the years the Waikowhai branch of scouts membership has fluctuated. Membership is currently 27.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Cubs</td>
<td>14</td>
</tr>
<tr>
<td>Scouts</td>
<td>6</td>
</tr>
<tr>
<td>Venturers</td>
<td>7</td>
</tr>
<tr>
<td>Total</td>
<td>27</td>
</tr>
</tbody>
</table>

14. The scouts are currently developing initiatives to increase its membership and make better use of its facility. These initiatives will be outlined in the community outcomes plan.

15. A site visit was undertaken on 21 February 2018 and established that the premises are being well managed and maintained.

Tātaritanga me ngā tohutohu / Analysis and advice

16. Groups that own their own building have an automatic right to re-apply at the end of their occupancy term without the need for public notification as specified in the Auckland Council Community Occupancy Guidelines 2012.

17. A community outcomes plan has been negotiated with the scouts that identifies the benefits the group will provide to the community. This will be attached as a schedule to the lease document.

18. This report recommends the Puketapāpa Local Board grant a new community lease to The Scout Association of New Zealand to align with the views of mana whenua. The term of lease will be five years with a further renewal term of five years to be considered after engagement with mana whenua.
Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

19. The proposed new community lease was workshopped on 8 March 2018 and 12 April 2018. The board gave informal support for a new community lease to the scouts for a term of five years with one five year right of renewal due to low membership numbers.

20. On 7 June 2018 a further workshop was held with the board to discuss the iwi engagement feedback from the mana whenua forum held 30 May 2018.

21. The board has indicated it supports the views of mana whenua for a shorter term of lease.

22. The recommendations within this report and the scout's activities support the Puketapāpa Local Board 2017 outcome of ‘connected communities with a sense of belonging’

Tauākī whakaaweawe Māori / Māori impact statement

23. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations to Māori. The council recognises these responsibilities are distinct from the Crown’s Treaty obligations and fall within a local government Tāmaki Makaurau context. These commitments are articulated in the council’s key strategic planning documents, the Auckland Plan, the Long-term Plan 2012-2022, the Unitary Plan, and Local Board Plans.

24. On Wednesday 30 May 2018 council officers attended the Parks and Recreation Central/South Mana Whenua Forum to engage on the proposed lease to the scouts. Mana whenua requested the Puketapāpa Local Board consider granting a shorter term of lease to the scouts due to anticipated treaty settlements.

25. On 15 June 2018 engagement via email was undertaken with the 13 mana whenua who have an interest in land in the Puketapāpa Local Board area. There were two responses received with no further concerns raised regarding the proposal.

26. There are no changes in use or operational activities being conducted on the land.

Ngā ritenga ā-pūtea / Financial implications

27. There are no financial implications associated with the granting of a new community lease.

Ngā raru tūpono / Risks

28. If a new community lease is not granted to the scouts the lease will continue to roll over on a month by month basis. This will inhibit the scouts ability to:
   - apply for funding due to having no security of tenure
   - renovate and upgrade the building
   - develop programmes.

Ngā koringa ā-muri / Next steps

29. Subject to the grant of a new community lease, staff will work with the scouts to finalise the community lease arrangement.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Attachment A – Site Map for The Scout Association of New Zealand</td>
<td>57</td>
</tr>
<tr>
<td>B</td>
<td>Attachment B - Community Outcomes Plan for The Scout Association of New Zealand</td>
<td>59</td>
</tr>
</tbody>
</table>
### Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Michelle Knudsen - Lease Advisor</th>
</tr>
</thead>
</table>
| Authorisers        | Rod Sheridan - General Manager Community Facilities  
|                    | Victoria Villaraza - Relationship Manager |
Attachment A: The Scout Association of New Zealand (Waikowhai Branch)

Site Map of Bob Bodt Reserve, 1325 Dominion Road, Mt Roskill outlined in blue. Leased area being 182 m² (more or less), outlined in red and marked A
# Attachment B

The Scout Association of New Zealand (Waikowhai Scouts), Bob Bodt Reserve, 1325 Dominion Road, Mt Roskill South Community Outcomes Plan

<table>
<thead>
<tr>
<th>Name and Location of Land/Facility</th>
<th>Bob Bodt Reserve, 1325 Dominion Road, Mt Roskill South</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of the Community it serves</td>
<td>Puketapapa and wider Auckland area</td>
</tr>
<tr>
<td>Local Board Area</td>
<td>Puketapapa</td>
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<tr>
<td>Name of Community Group</td>
<td>The Scout Association of New Zealand</td>
</tr>
<tr>
<td>Contact person</td>
<td>Kathy Turner</td>
</tr>
<tr>
<td>Name of Community Lease Advisor</td>
<td>Michelle Knudsen</td>
</tr>
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## Auckland Council and Local Board Priorities

### Local Board Outcome

**Connected communities with a sense of belonging**

- People will feel connected to each other and this place. Our diversity can be celebrated as a unifying force, and barriers overcome so everyone can be included and contribute to community life.

### Auckland Plan Outcome

**Creating a strong, inclusive and equitable society that provides opportunity for all Aucklanders**

- **Priority Area 1.1 – Putting children and young people first**

## Performance Measure

<table>
<thead>
<tr>
<th>Measure</th>
<th>Target</th>
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</table>
| **Promotion**
| Promote the availability of the facility | Generate three promotional activities per year |
| | | List the initiatives generated |
| | | Illustrate how initiatives were implemented |
| **Signage**
| Design a flyer/brochure outlining the club’s services, membership fees and contact information | Visually promote the scouts & its facility |
| | | Adhere to Auckland Council Signage Bylaw 2015 |
| **Open Days**
| | Hold two annual open days to promote the multi-use and value of the facility |

**Engagement**

<table>
<thead>
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<th>Target</th>
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<tbody>
<tr>
<td>Engage the local &amp; wider community</td>
<td>List the Primary Schools who promote scouts in its school newsletters</td>
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## Attachment B: The Scout Association of New Zealand (Waikowhai Scouts), Bob Bodt Reserve, 1325 Dominion Road, Mt Roskill South Community Outcomes Plan

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<thead>
<tr>
<th>Outcome</th>
<th>Action</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Local Board Outcome</strong>&lt;br&gt;Improved wellbeing and safety&lt;br&gt;Puketapapa communities will have a sense of wellbeing and feel happy, healthy, connected and safe</td>
<td>Update facebook page</td>
<td>As and when required</td>
</tr>
<tr>
<td><strong>Auckland Plan Outcome</strong>&lt;br&gt;A fair, safe and healthy Auckland</td>
<td>Respect the environment</td>
<td>Ensure the leased area is kept clean and tidy at all times&lt;br&gt;Adhere to the Outdoor Code for New Zealand Scouts</td>
</tr>
<tr>
<td><strong>Local Board Outcome</strong>&lt;br&gt;Connected communities with a sense of belonging&lt;br&gt;People with feel connected to each other and this place. Our diversity can be celebrated as a unifying force, and barriers overcome so everyone can be included and contribute to community life</td>
<td>Support opportunities that celebrate Māori identity and heritage (eg: Matariki and Māori language week activities)</td>
<td>2 x events per annum</td>
</tr>
<tr>
<td><strong>Auckland Plan Outcome</strong>&lt;br&gt;Māori identity and wellbeing</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Te take mō te pūrongo / Purpose of the report

1. To provide the Puketāpapa Local Board with an integrated report for quarter four, 1 April to 30 June, and the overall performance for the financial year, against the agreed 2017/2018 local board work programme.

Whakarāpopototanga matua / Executive summary

2. This report provides an integrated view of performance for the Puketāpapa Local Board and includes financial performance and delivery against work programmes for the 2017/2018 financial year.

3. Within the agreed work programme, 69 per cent of the activities were delivered, including multi-year projects that have progressed as expected. 25 activities were undelivered, cancelled, put on hold or deferred and 10 others have not progressed as expected during 2017/2018.

4. Key highlights for quarter four include:
   - launch of the Low Carbon Network
   - adoption of the Arthur Faulkner and Freeland Reserve concept plans
   - Relocation of the local board office to the restored building at 560 Mt Albert Road, Three Kings
   - Participation by 190 children from local schools in a programme to increase their understanding of nga-aro (Māori play).

5. Key activity achievements from the 2017/2018 work programme include:
   - Development towards design guidelines for the implementation of the tohu of Te Auaunga/Oakley Creek
   - Progress towards concept plans for War Memorial Park and Waikōwhai Park. Along with the prioritisation of walkway route improvements along the Waikōwhai Coast
   - Establishment of an inaugural Puketāpapa Youth Board
   - Progress towards the streetscape improvements within Mt Roskill Village

6. Key activities not delivered or not progressed as expected include:
   - Events Capacity Building: Non-delivery of two community workshops aimed at supporting capacity and capability in event planning and delivery. Council’s Event Unit has offered to deliver one of these community events at no extra cost to the local board in the 2018/2019 financial year, and/or to discuss this non-delivery with the board in a future board workshop.
   - Keith Hay Park – renew and improve Noton Road carpark: This multiyear activity has progressed slower than expected. Further funds are required to deliver the initial scope of this work. A separate agenda item is expected on this August agenda to provide further details on this delay (the title of that agenda item was unknown at the submission this report).
   - Fearon Park/Harold Long Reserve – linkage improvements: Stage two of this multiyear activity has progressed slower than expected due to the discovery of asbestos.
7. The 2017/2018 financial performance report is attached. There are some points for the board to note:

- For the twelve months ended on 30 June 2018, Puketāpapa Local Board capital investment was $2.7 million and net operational cost of service was $8.5 million.
- Operating expenditure during this period was $9 million, an overspend of $462,000 over the revised budget, mainly due to higher costs than planned in maintenance contracts.
- Operating revenue is 6 per cent above budget as a result of increased community facility hire.
- Capital expenditure is 26 per cent under budget. The main drivers were: change of scope on the current project for streetscape improvements at Mt Roskill/Dominion Road, sports field improvements and locally driven initiatives (LDI) capital projects.

8. Performance measure results from the 10 Year Budget Long-term Plan 2015-2025 were included in the previous quarterly performance reports. These are excluded this quarter as the results are included as a separate agenda item entitled “Draft Annual Report 2017/2018 – Puketāpapa Local Board”.

Ngā tūtohunga / Recommendation/s

That the Puketāpapa Local Board:

a) receive the performance report for the financial quarter and year ending 30 June 2018.

Horopaki / Context

The Puketāpapa Local Board has an approved 2017/2018 work programme for the following operating departments:

- Arts, Community and Events; approved on 15 June 2017 Resolution: PKTPP/2017/108
- Parks, Sport and Recreation; approved on 18 May 2017 Resolution: PKTPP/2017/78
- Libraries and Information; approved on 8 June 2017 Resolution: PKTPP/2017/91
- Community Facilities: Build Maintain Renew; approved on 8 June 2017 Resolution: PKTPP/2017/90
- Community Leases; approved on 8 June 2017 Resolution: PKTPP/2017/90
- Infrastructure and Environmental Services; approved on 18 May 2017 Resolution: PKTPP/2017/77
- Local Economic Development; approved on 8 June 2017 Resolution: PKTPP/2017/92

Tātaritanga me ngā tohutohu / Analysis and advice

9. The Puketapapa Low Carbon Network was launched on 18 April 2018 after the board adopted the Puketāpapa Low Carbon Action Plan in December 2018. This network is a
recommended action within the plan and will contribute towards the local board goal of treasuring and enhancing the natural environment – an outcome of the Puketāpapa Local Board Plan 2017. The network is community-led and the interests of participants will determine the direction of the network and the priority areas they focus on.

10. After multiple workshops and engagement with the community and key stakeholders, the board adopted concept plans for Arthur Faulkner Reserve and Freeland Reserve at their May 2018 business meeting. These concept plans will inform/support future capital investment in these reserves.

11. The board moved back into the restored building at 560 Mt Albert Road, Three Kings on 30 April 2018 following a dawn blessing. The board advocated for the restoration of this building and is enjoying the refurbished space. It was originally opened in 1957 as the Mount Roskill Municipal Chambers and was the home of the Mount Roskill Borough Council for many years. An open day will be held in October 2018 for community members who would like to visit this restored facility.

12. Engagement with local schools allowed for the participation of 190 children in a programme to increase their understanding of nga-aro (Māori play). Six hupara (artefacts) were created by the children and will be installed alongside natural play environments within Te Auaunga: Walmsley and Underwood Reserves Project. This project is expected to be completed within the 2018/2019 financial year.

Overall performance against the Puketāpapa Local Board 2017/18 work programme

13. The snapshot (attachment A), shows overall performance against the Puketāpapa Local Board’s agreed 2017/2018 work programmes. Operating departments have provided a quarterly update against their work programme delivery (attachment B).

14. The Red Amber Green (RAG) status reflects the delivery at the end of the financial year: Red = incomplete, Amber = multi-year project/activity which has not progressed as expected for 2017/2018, Green = activity delivered as expected or multi-year project/activity which has progressed as expected for 2017/2018. The year-end RAG status for each department work programme is shown in Table 1 below.

15. Within the agreed work programme, 69 per cent of the activities have been delivered as expected. This percentage includes multi-year projects/activities that have progressed as expected. 25 activities were undelivered, cancelled, put on hold or deferred. 10 multi-year activities were not progressed as expected.

Table 1: End of year Local Board Work Programmes Activity Status

<table>
<thead>
<tr>
<th>RAG</th>
<th>Red</th>
<th>Amber</th>
<th>Green</th>
<th>Percentage of activities delivered as expected (Green RAG status)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity Status</td>
<td>On Hold, Deferred</td>
<td>Cancelled*</td>
<td>Not delivered</td>
<td>Activity Status (multi-year activities not progressed as expected)</td>
</tr>
<tr>
<td>ACE</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>-</td>
</tr>
<tr>
<td>PSR</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1</td>
</tr>
<tr>
<td>Libraries</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>CF</td>
<td>11</td>
<td>2</td>
<td>-</td>
<td>7</td>
</tr>
<tr>
<td>Leases</td>
<td>6</td>
<td>-</td>
<td>-</td>
<td>1</td>
</tr>
</tbody>
</table>
Key activity achievements from the 2017/2018 work programme

16. The key achievements in the delivery of the local board work programmes for 2017/2018 include:

- Significant progress towards the development of concept plans for War Memorial Park and Waikōwhai Park. Along with the prioritisation of walkway route improvements along the Waikōwhai Coast. This work will allow for future investment in improved wellbeing, connected communities, vibrant and popular parks, and a treasured and enhanced natural environment – all outcomes within the Puketāpapa Local Board Plan 2017. It is anticipated that this work will be formally adopted in the first quarter of the 2018/2019 financial year.

- Negotiations with Auckland Transport, Infrastructure and Environmental Services and the Chief Planning Office to work towards the revitalisation of Mt Roskill Village. This amenity work is expected to be undertaken alongside Auckland Transport streetscape work in October – December 2018. This contributes to the objective within the Puketāpapa Local Board Plan 2017 of “lively town centres that are accessible, attractive and safe”. The draft design for these streetscape improvements can be found in the separate agenda item within the August agenda, entitled “Mount Roskill streetscape improvements”.

- Establishment of an inaugural Puketāpapa Youth Board. The youth board was officially welcomed by the local board on 17 May 2018. The youth board is currently supported by a YMCA contracted facilitator and has 10 members. Its scope of work includes an annual youth summit and youth awards event.

- Development of design guidelines for the implementation of the tohu of Te Auaunga through collaboration with mana whenua, neighbouring local boards and other stakeholders. This tohu was adopted by the Puketāpapa, Albert-Eden and Whau Local Boards in May 2017. Progress towards physical application of the tohu in the 2017/2018 financial year included a hui in February 2018 and a tour of the awa in April 2018. The finalised design guidelines will support future capital investment along Te Auaunga.

Overview of work programme achievement by department

Arts, Community and Events work programme

17. The percentage of Arts, Community and Events work programme activities delivered is 87 per cent. There are four activities that are Red / ‘Not delivered’ and no activities that are Amber / ‘In progress’ (multi-year projects that have no progressed as expected). Activities that were not completed (Red RAG status) are discussed in Table 2 below. Where applicable, the allocated amount of Locally Driven Initiatives (LDI) funds is noted alongside the activity name.
Table 2: Arts, Community and Events - red & amber activities

<table>
<thead>
<tr>
<th>Activity name (and LDI funds allocated)</th>
<th>RAG status</th>
<th>Activity status</th>
<th>Explanation and mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auckland Council – JWAT Joint Liaison Board Relationship Monitoring</td>
<td>Red</td>
<td>On Hold</td>
<td>The relationship agreement has been delayed due to discussions around the scope of the lease agreement. Further information on the progress of this activity is expected in the first quarter of the 2018/2019 financial year.</td>
</tr>
<tr>
<td>The Whare feasibility study ($20,000)</td>
<td>Red</td>
<td>Cancelled</td>
<td>This activity has been cancelled as the Community Facilities department undertook a feasibility study as part of a business case study. The board resolved to carry this budget forward in May 2018. Resolution: PKTPP/2018/60.</td>
</tr>
<tr>
<td>JWAT Joint Liaison Board Relationship Agreement ($5,000)</td>
<td>Red</td>
<td>On Hold</td>
<td>Conditions regarding the new lease agreement for James Wallace Arts Trust has yet to be established, therefore the relationship agreement cannot be completed. The board resolved to carry this budget forward in May 2018. Resolution: PKTPP/2018/60. Further information on the progress of this activity is expected in the first quarter of the 2018/2019 financial year.</td>
</tr>
<tr>
<td>Events Capacity Building ($7,000)</td>
<td>Red</td>
<td>Not delivered</td>
<td>The events team was unable to deliver two community capacity building workshops. This is due to changes in contractor availability and time constraints. Suggested next steps include delivering one workshop in the 2018/2019 financial year at no additional cost to the board and/or future workshop discussions as required.</td>
</tr>
</tbody>
</table>

Parks, Sport and Recreation work programme

18. The percentage of Parks, Sport and Recreation work programme activities delivered is 83 per cent. There are no activities that are Red / ‘Not delivered’ and one activity that is Amber / ‘In progress’ (multi-year project that has not progressed as expected). The activity that was not progressed as expected (Amber RAG status) is discussed in Table 3 below. The allocated amount of Locally Driven Initiatives (LDI) funds is noted alongside the activity name.

Table 3: Parks, Sport and Recreation - red & amber activities

<table>
<thead>
<tr>
<th>Activity name (and LDI funds allocated)</th>
<th>RAG status</th>
<th>Activity status</th>
<th>Explanation and mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creating a Māori identity ($10,000)</td>
<td>Amber</td>
<td>In progress</td>
<td>Progress on this activity has been slower than expected. A more detailed update will be provided in the separate agenda item within the September agenda, entitled “Māori naming of parks and facilities in the Puketāpapa area”.</td>
</tr>
</tbody>
</table>

Libraries and Information work programme

19. The percentage of Libraries and Information work programme activities delivered is 100 per cent.

Community Facilities: Build Maintain Renew work programme

20. The percentage of Community Facilities: Build Maintain Renew work programme activities delivered is 55 per cent. There are 13 activities that are Red / ‘Not delivered’ and seven
activities that are Amber/ ‘In progress’ (multi-year projects that have not progressed as expected). Activities that were not completed or progressed as expected (Red and Amber RAG status) are discussed in Table 4 below. Where applicable, the allocated amount of Locally Driven Initiatives (LDI) funds is noted alongside the activity name.

Table 4: Community Facilities: Build Maintain Renew - red & amber activities

<table>
<thead>
<tr>
<th>Activity name (and LDI funds allocated)</th>
<th>RAG status</th>
<th>Activity status</th>
<th>Explanation and mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roskill Youth Zone – replace washdown tank</td>
<td>Red</td>
<td>Deferred</td>
<td>The replacement of this washdown tank occurred in July 2018. This activity was therefore deferred from the 2017/2018 financial year.</td>
</tr>
<tr>
<td>Pah Homestead – reseal four carparks</td>
<td>Red</td>
<td>Cancelled</td>
<td>The local board was advised in quarter three that this activity should be cancelled until other work on the park’s roading corridor is scheduled.</td>
</tr>
<tr>
<td>Monte Cecilia Park – restore historic Whare</td>
<td>Red</td>
<td>On Hold</td>
<td>The James Wallace Arts Trust is undertaking a review of their operational business plan for the Whare prior to committing to a lease and the restoration of the building. The project has been placed on hold until the Trust has completed their review and confirmed how they wish to proceed.</td>
</tr>
<tr>
<td>Install new signage</td>
<td>Red</td>
<td>Deferred</td>
<td>Progress slower than expected has led to this deferral with subsequent delivery of this signage in July 2018.</td>
</tr>
<tr>
<td>Arthur Faulkner – renew tennis courts ($40,000)</td>
<td>Red</td>
<td>On Hold</td>
<td>This activity was placed on hold until the concept plan for Arthur Faulkner Reserve was finalized and adopted late in the financial year. This will now be progressed through detailed design and delivery. Updates will be brought back to the board for approval.</td>
</tr>
<tr>
<td>Freeland Reserve – install paths ($188,450)</td>
<td>Red</td>
<td>Cancelled</td>
<td>This project was cancelled due to intense housing development in the area and an interest in this reserve for storm water detention in high rainfall events by Healthy Waters. Funds were reallocated to the construction of a toilet in Walmsley Park in November 2017. Resolution: PKTPP/2017/201.</td>
</tr>
<tr>
<td>Lynfield Cove Reserve – renew tracks</td>
<td>Red</td>
<td>Deferred</td>
<td>This delay is due to higher renewal costs/quotations than anticipated. NOTE: this activity was listed as an LDI: Capital expenditure (Capex) project in past quarters. However, the Community Facilities department have confirmed that funding for this activity will be found through a renewal budget rather than through LDI: Capex.</td>
</tr>
<tr>
<td>Te Auaunga Awa Placemaking ($30,000)</td>
<td>Red</td>
<td>Deferred</td>
<td>This activity has been deferred while the board and mana whenua discuss and agree on an implementation strategy for the application of the tohu of Te Auaunga along the awa. This strategy was agreed upon at a hui on 2 August 2018.</td>
</tr>
<tr>
<td>Small park improvements ($25,000)</td>
<td>Red</td>
<td>Deferred</td>
<td>Delivery of this activity was slower than expected. A separate agenda item is expected on this August/September agenda to provide further details on this deferral (the title of that agenda item was unknown at the submission this report).</td>
</tr>
<tr>
<td>Project Description</td>
<td>Status</td>
<td>Notes</td>
<td></td>
</tr>
<tr>
<td>----------------------------------------------------------------------------------</td>
<td>----------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Mt Roskill War Memorial – install lights on field 1</td>
<td>Red</td>
<td>Deferred</td>
<td>The delivery of this work has been carried forward and is anticipated to occur within the 2018/2019 financial year. A detailed design for this lighting has been proposed. Resource consent will be needed as the works will be within a floodplain. This activity was workshopped with the board on 14 June 2018.</td>
</tr>
<tr>
<td>Hillsborough Cemetery – renew road, path and structure</td>
<td>Red</td>
<td>Deferred</td>
<td>This activity was expected to be completed this year but has been deferred. Works are due to be completed in the first quarter of the 2018/2019 financial year.</td>
</tr>
<tr>
<td>Belfast Reserve – renew structure and furniture</td>
<td>Red</td>
<td>Deferred</td>
<td>This activity was expected to be completed this year but has been deferred. The Community Facilities department is currently determining what work should be undertaken through this renewal budget and what should be undertaken through the maintenance contract. Once this is established, work will progress.</td>
</tr>
<tr>
<td>Renew signage FY17</td>
<td>Red</td>
<td>Deferred</td>
<td>This activity was expected to be completed this year but has been deferred. This activity is dependent on the outcome of the Creating a Māori identity activity line.</td>
</tr>
<tr>
<td>Wesley Community Centre – replace operable wall and repaint throughout</td>
<td>Amber</td>
<td>In progress</td>
<td>This multiyear activity has progressed slower than expected. However, physical works are due to start late July 2018.</td>
</tr>
<tr>
<td>Pah Homestead – install HVAC system</td>
<td>Amber</td>
<td>In progress</td>
<td>This multiyear activity has progressed slower than expected. There is difficulty in delivering high quality air conditioning due to the type of activity within this heritage facility. An air-conditioning engineer is working on solving these issues.</td>
</tr>
<tr>
<td>Fearon Park – Harold Long Reserve – Linkage improvements</td>
<td>Amber</td>
<td>In progress</td>
<td>This multiyear activity was delayed due to the discovery of asbestos. This has now been addressed and work has resumed. Work is expected to be finished by November 2018.</td>
</tr>
<tr>
<td>Keith Hay Park development</td>
<td>Amber</td>
<td>In progress</td>
<td>The purpose of this fund is to allow for the installation of toilets and changing rooms by Three Kings Football Club. Delivery is dependent on a facilities partnership agreement which is yet to be finalised.</td>
</tr>
<tr>
<td>Three Kings Reserve – installation of sand carpet and light on field 1</td>
<td>Amber</td>
<td>In progress</td>
<td>This multiyear activity has progressed slower than expected. Lights are no longer a component of this work. Lighting will instead be installed at Keith Hay Park. Sand carpeting at this reserve will commence in December 2018. This activity was workshopped with the board on 14 June 2018.</td>
</tr>
<tr>
<td>Keith Hay Park – renew car park – Noton Road ($265,000)</td>
<td>Amber</td>
<td>In progress</td>
<td>This multiyear activity has progressed slower than expected. A separate agenda item is expected on this August agenda to provide further details on this delay (the title of that agenda item was unknown at the submission this report).</td>
</tr>
<tr>
<td><strong>NOTE:</strong> two other work programme lines are now reported on under this activity</td>
<td></td>
<td></td>
<td>1. Keith Hay Park – install lighting (ID number 3423)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2. Richardson Road car park – develop shared</td>
</tr>
</tbody>
</table>
Item 18

<table>
<thead>
<tr>
<th>Path (ID number 3424)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waikōwhai – install coastal boardwalk – stage 2</td>
</tr>
<tr>
<td>This multiyear activity has progressed slower than expected due to an extended resource consent process. An update was shared with the board on 26 June 2018. Based on an indicative timeline, this work is expected to commence February 2019, subject to a resource consent decision.</td>
</tr>
</tbody>
</table>

Community Leases work programme

21. The percentage of Community Leases work programme activities delivered is 46 per cent. There are six activities that are Red / ‘Not delivered’ and one activity that is Amber / ‘In progress’ (multi-year project that has not progressed as expected). Activities that were not completed or progressed as expected (Red and Amber RAG status) are discussed on pages 26 and 27 of attachment B of this report.

Infrastructure and Environmental Services work programme

22. The percentage of Infrastructure and Environmental Services work programme activities delivered is 57 per cent. There are two activities that are Red / ‘Not delivered’ and one activity that is Amber / ‘In progress’ (multi-year project that has not progressed as expected). Activities that were not completed or progressed as expected (Red and Amber RAG status) are discussed in Table 5 below. Where applicable, the allocated amount of Locally Driven Initiatives (LDI) funds is noted alongside the activity name.

Table 5: Infrastructure and Environment Services - red & amber activities

<table>
<thead>
<tr>
<th>Activity name (and LDI funds allocated)</th>
<th>RAG status</th>
<th>Activity status</th>
<th>Explanation and mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Healthy Rentals ($30,000)</td>
<td>Red</td>
<td>Deferred</td>
<td>$12,000 of this fund has been carried forward into the next financial year due to a lack of uptake by landlords. Resolution: PKTPP/2018/60. The board is considering recognising this programme as a multi-year activity due to the majority of uptake occurring within winter months which span financial years. An evaluation and report on the outcomes of this activity will be delivered to the board in October 2018.</td>
</tr>
<tr>
<td>Mount Roskill village revitalization ($25,000)</td>
<td>Red</td>
<td>Deferred</td>
<td>This budget has been allocated to support the Mount Roskill and Dominion Road streetscape improvements. This has been carried forward so that amenity work coincides with Auckland Transport’s work in the village in order to limit cost and public disturbance.</td>
</tr>
<tr>
<td>Mount Roskill and Dominion Road streetscape improvements</td>
<td>Amber</td>
<td>In progress</td>
<td>This budget has been carried forward to allow for amenity improvements to coincide with Auckland Transport’s construction in the village, scheduled to begin in October 2018 and be completed by the end of the 2018 calendar year.</td>
</tr>
</tbody>
</table>

Local Economic Development work programme

23. The percentage of Local Economic Development work programme activities delivered is 100 per cent.
Deferred activities
24. As part of the local board funding policy, local boards have resolved to defer activities funded through the Locally Driven Initiatives (LDI) operating fund that were not delivered in 2017/2018. The following activities have been deferred to the 2018/2019 financial year:
   - Whare restoration support - $25,000
   - Creating a Māori identity - $7,000
   - Mount Roskill Village revitalisation - $50,000
   - Healthy Rentals - $12,000
25. Undelivered Capex funded activities will be brought to the board by Community Facilities as part of their annual Capex carry forward process.

Financial performance
26. Financial comments:
   - Operating expenditure is $462,000 above budget. This is due to higher asset maintenance costs coming into the local board account's offset by $117,000 of LDI budget carry forwards.
   - Operating revenue is $32,000 over budget mainly due to greater utilisation of Wesley Community Centre and Fickling Convention Centre, offset by central sports field charges which are no longer applied.
   - Overall capital spend of $2.7 million is below budget by $1 million. Major projects delivered include Fearon Park/Harold Long Reserve - linkage improvements, Cameron Pool Sauna upgrade and parks assets renewals across various sites in the local board area.
   - The Puketapapa Local Board financial performance report can be found in attachment C of this report.

Key performance indicators
27. Performance measure results from the 10 Year Budget Long-term Plan 2015-2025 were included in the previous quarterly performance reports. These are excluded this quarter as they will be presented to the board in the Draft Annual Report 2017/2018.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views
28. This report informs the Puketāpapa Local Board of the performance for the quarter ending 30 June 2018 and the performance for the 2017/2018 financial year.

Tauākī whakaaweawe Māori / Māori impact statement
29. The Puketāpapa Local Board is committed to strengthening and formalising its relationship with mana whenua and mataawaka. "Māori are recognised and affirmed as mana whenua" is an objective within the Puketāpapa Local Board Plan 2017
30. The board has been working with Ngāti Tamaoho to progress a relationship agreement. Six points of common interest have been identified: maunga, water (awa), harbour (and coastal margins), toi Māori, engagement, and housing. Subsequently, a relationship agreement was signed between the two parties on 26 July 2018 in Manukau
31. Design guidelines for the implementation of the tohu of Te Auaunga/Oakley Creek has been progressed through collaboration with mana whenua in a number of hui. This work has been undertaken in recognition of mana whenua as a key player in the restoration and protection of the awa.

32. The Walmsley and Underwood Reserves Community-led Te Auaunga placemaking project provided school children with an understanding of Nga-aro takaro (Māori play) and introduced them to the historic social norms of Māori society. 190 children participated in this project and created six hupara (Māori artefacts) from natural material that will be integrated into the reserves redevelopment and provide play opportunities for children.

33. In quarter four, the board participated in a dawn blessing of their new office and building at 560 Mt Albert Road, Three Kings.

34. The board is in on-going conversations with staff regarding the Māori naming of reserves project. The input and direction from mana whenua is a core element of this work.

Ngā ritenga ā-pūtea / Financial implications

35. This report is provided to enable the Puketāpapa Local Board to monitor the organisation’s progress and performance in delivering the 2017/2018 work programmes and to report this to the public. There are no financial implications associated with the Puketāpapa Local Board receiving this report.

Ngā raru tūpono / Risks

36. Risk associated with the delivery and/or delay of work programmes have been addressed in the 'Overview of work programme achievement by department' section.

Ngā koringa ā-muri / Next steps

37. The Lead Financial Advisor will action the deferral of identified activities and departments will add these into their 2018/2019 work programmes.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
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Ngā kaihaina / Signatories

Authors
Mary Hay - Local Board Advisor - Puketapapa
Ben Moimoi - Local Board Advisor - Puketapapa

Authorisers
Victoria Villaraza - Relationship Manager
### Work Programme 2017/2018 Q4 Report

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<th>ID</th>
<th>Lead Depot/Unit or CCIO</th>
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<tr>
<td>235</td>
<td>CS: ACE: Arts &amp; Culture</td>
<td>TSB Bank Wallace Art Centre (Pah Homestead) - ABS Jane's Wallace Arts Trust Operational Support Grant</td>
<td>Administer a funding agreement with the James Wallace Arts Trust at Pah Homestead for operational funding of and funding for programmes at the arts centre, including an exhibition programme plus associated events and administration of a relationship agreement.</td>
<td>Q1-Q2-Q3-Q4</td>
<td>ABS: Opex</td>
<td>$37,105</td>
<td>Completed</td>
<td>Green</td>
<td>The Pah Homestead had 23,076 visitors including 619 participants across the 22 programmes delivered. There were two Summer internships, one being for archival investigation of 30 years of the Trust's records held at the Pah and the other worked on curated project proposals. Exhibitions included Bob jamieson's A4; a Third Reflection and Why Art Matters with attendance at mid-week artists talks by Euan McLoud and Gregory O'Sullivan drawing 76 attendees. Volunteers gave 600 hours across the quarter.</td>
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<tr>
<td>237</td>
<td>CS: ACE: Arts &amp; Culture</td>
<td>Local Arts Programme - LDP</td>
<td>- support arts and culture initiatives to be delivered across the local board area such as the Try a Craft event - manage a call for proposals and finalise a contract with a suitable contractor to run an artist EOJ process and event management for event such as Try a Craft.</td>
<td>Q4</td>
<td>LDP: Opex</td>
<td>$11,000</td>
<td>Completed</td>
<td>Green</td>
<td>Open Fort delivered the Try a Craft day at the Flicking Centre on Saturday 24 March which had approximately 200 participants. A total of six crafters provided seven activities including printing gift cards, rangoli sand art, rock painting with Māori and Tongan designs, rangiwha / Māori weaving, Korean crafts, Chinese dragon puppets, dream catchers, and scrapbooking. The local kindergarten set up a cake stall</td>
<td>Completed in Q3.</td>
</tr>
<tr>
<td>241</td>
<td>CS: ACE: Arts &amp; Culture</td>
<td>Auckland Council - JWat Joint Liaison Board Relationship Monitoring</td>
<td>Provide communications and recorded documentation and performance updates on the activities of the Auckland Council - James Wallace Arts Trust Joint Liaison Board.</td>
<td>Q1-Q2-Q3-Q4</td>
<td>Regional</td>
<td>$0</td>
<td>On Hold</td>
<td>Red</td>
<td>Minutes and documentation of the Joint Liaison Board meeting will be shared with local board members. Once the relationship and conditions concerning the Whare have been determined the relationship agreement can be progressed.</td>
<td></td>
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<tr>
<td>1970</td>
<td>CS: ACE: Arts &amp; Culture</td>
<td>The Whare feasibility study</td>
<td>Conduct a feasibility study on the restoration of the Whare.</td>
<td>Q1</td>
<td>LDP: Opex</td>
<td>$20,000</td>
<td>Cancelled</td>
<td>Red</td>
<td>The local board have been presented with options, including regional work programme opportunities such as Satellite activations, making Pop artworks available for youth engagement or extending the reach of the Tātari programme within the local board area. These options could be expanded upon at a workshop in Q4. A further option is that the allocation could be used as a saving in line with council's efficiency savings across all local boards.</td>
<td>This work programme line is being carried out by Community Facilities and does not require funding. The allocated budget of $20,000 is being carried forward to Y18-19 pending further workshop and decision points with the Local Board. In Q4 the local board resolved to carry this budget forward to Y18-19. Arts and Culture have provided advice and this along with further proposals can be worked up in Q1 and Q2 FY19 pending further decisions by the local board.</td>
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Puketāpapa Local Board
### Work Programme 2017/2018 Q4 Report

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<tr>
<td>1968</td>
<td>CS: ACE: Arts &amp; Culture</td>
<td>JWAT Joint Liaison Board Relationship Agreement</td>
<td>Support an urgent refresh of the JWAT Joint Liaison Board Relationship Agreement</td>
<td>Q1</td>
<td>LDI: Opex</td>
<td>$5,000</td>
<td>On Hold</td>
<td>Red</td>
<td>Refer previous commentaries; negotiations regarding the new lease are still on-going. Until the new lease is finalised, once conditions are established, the relationship agreement cannot be completed.</td>
<td>The relationship agreement cannot be completed until the new lease agreement between Auckland Council and the James Wallace Arts Trust has been finalised. This work programme budget of $5,000 is being carried forward to Y18-19 pending further workshops and decision points with the Local Board. Conditions regarding the new lease have not been established and the relationship agreement cannot be completed. In Q4 the Local Board resolved to carry the budget for this work programme forward into Y19. Arts and Culture will provide options in Q1 and Q2 FY19 pending further decisions by the local board.</td>
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<tr>
<td>344</td>
<td>CS: ACE: Community Empowerment</td>
<td>Community grants (PKTPP)</td>
<td>Support local community groups through contestable grant funding. Note budget breakdown: - $102k - strategic relationship grants - $66k - local board grant round - $12k - quick response grant round Total: $174k</td>
<td>Q1;Q2;Q3;Q4</td>
<td>LDI: Opex</td>
<td>$174,000</td>
<td>Completed</td>
<td>Green</td>
<td>The local board allocated $1,386,00 under Quick Response, Round Two. A total of $137,207.00 remains to be allocated for one quick response round and one local grant round and the 2017/2018 Strategic Grants ($102,000 for Strategic Grants and $35,207 for local and quick response rounds)</td>
<td>The local board has approved two local grant and three quick response rounds for the financial year and allocated $48,451.99 out of the total grants budget of $72,000. The strategic relationship grant was overspent by $500, leaving a balance of $23,028.10 from the total combined (local, quick &amp; strategic grants) budget of $174,000.</td>
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<tr>
<td>682</td>
<td>CS: ACE: Community Empowerment</td>
<td>Apply the empowered communities approach – connecting communities (PKTPP)</td>
<td>Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion 2. enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. reporting back - to local board members on progress in activity areas one and two. Includes responding to the aspirations of marae whenua, matawakau, marae and Māori organisations.</td>
<td>Q1;Q2;Q3;Q4</td>
<td>LDI: Opex</td>
<td>$0</td>
<td>Completed</td>
<td>Green</td>
<td>The strategic broker – brokered discussions with the Wesley Community Centre, Community Places Manager and the Community Empowerment Unit’s Social Enterprise/Economic Development subject matter expert to identify and explore approaches for improving the effectiveness and delivery of the RYV (ReoskIl Youth Zone) Cafe at the Wesley Community Centre. It facilitated a new working relationship between Te Whānau Te Pāhipiwha Trust and Papatoetoe Marae to help increase their cultural competency in working with Māori communities in Puketāpapa. Te Whānau Te Pāhipiwha Trust has reciprocated this professional development by upskilling the marae in developing a sustainable business model for their nursery garden programme.</td>
<td>In Q4 the strategic broker has: - supported the delivery of the Seniors Morning tea, with 60 attendees. Three new specialist interest groups were established; a Multicultural Group, an English Conversation Group, and a Coffee Social Group who will be supported by Roskill Together. - delivered a Gap Analysis presentation to the Local Board Community Cluster which focused on the need to identify key stakeholder partners to optimise local board investment in the community and the role that the Puketāpapa Healthy Action Plan could play. - met with staff at NR Roskill Library to provide advice and training on Maori themes for Mataki. They were taught kemu Maori that will aid with building cultural responsiveness and capacity. - provided support to Community Places with advice and recommendations for their Community Cafe Social Enterprise activity for 2018/2019. The community partners AMARTE and Global Lighthouse both attended a Social Enterprise clinic in quarter four to assist with their future partnership which will commence in 2018/2019. - met with staff and whanau of Te Kura Kaupapa Maori o nga Maungarongo to identify key internal partners for the community soccer skills sessions and their annual Kai Festival.</td>
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<td>686</td>
<td>CS: ACE: Community Empowerment</td>
<td>Community-led placemaking (Inner West Triangle) Spatial Priority Area (PKTPA)</td>
<td>- engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation. - strengthen community-led placemaking and planning initiatives within the SPA areas - develop innovative ways to engage with communities that have not traditionally participated in council decision making.</td>
<td>Q1:Q2:Q3:Q4</td>
<td>LD: Opex</td>
<td>$0</td>
<td>Completed</td>
<td>Green</td>
<td>No activity occurred in Puketāpapa during this quarter. SPA activity has been occurring in the Whau local board area.</td>
<td>No activity occurred in Puketāpapa during this quarter. SPA activity has been occurring in the Whau local board area only.</td>
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<tr>
<td>687</td>
<td>CS: ACE: Community Empowerment</td>
<td>Build capacity: Increase children’s participation in council decision-making</td>
<td>- facilitate children's panel engagement in 10 schools each term throughout 2017/2018. - develop and implement the recommendations from the 2016/2017 Child Development Action Plan. - facilitate child protection policy workshop for local clubs, sports teams and teachers that will assist in the development of their own Child Protection Policy. - facilitate the development and implementation of safety and resilience building programmes for children. Note breakdown of budget as follows: $18,000 children’s panels $3,000 children’s development implementation plan $2,000 we can keep safe ECE workshop $4,000 child protection policy workshop Total $27,000</td>
<td>Q1:Q2:Q3:Q4</td>
<td>LD: Opex</td>
<td>$27,000</td>
<td>Completed</td>
<td>Green</td>
<td>Roskill Together have completed the implementation plan which will be presented to the Board in Q4. Auckland Sexual Abuse Help identified the early childhood centre. Little Scholars Early Learning Centre is in Mt Roskill for the &quot;We can Keep Safe&quot; programme and a funding agreement has been completed. In Q3 and Q4, five sessions on personal safety will be run, supported by pre-meetings with parents and Scholars Early Learning Centre staff. A post-programme evaluation and final report will be provided in Q4.</td>
<td>Staff met with Puketāpapa Local Board to realign expectations on the delivery of the Children's Panel. The main aim of the meeting was to address the visibility of the panel in order to increase children's participation in council decision making. Staff worked with Roskill Together to support the conclusion of the Children's Development Implementation Plan. The theme for the next Children's Panel - Our Voice Matters - was defined taking into account the local board input during the May workshop. A re-scope of this activity is needed for 2018/2019 to make the panels more effective, ensure there is a clear link to the outputs from the panels and local board decision making and to ensure panels get feedback on how their input has been reflected. A key focus for 2018/2019 could be ensuring that children have a voice to help shape the development of the Healthy Puketāpapa Action Plan.</td>
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<tr>
<td>689</td>
<td>CS: ACE: Community Empowerment</td>
<td>Build capacity: Community partnerships</td>
<td>Enable community network groups to make connections and build their capacity to support community-led development through learning, development and partnering opportunities. - support and facilitate network groups to provide connections, partnering opportunities and communications in the community (enable participation). Roskill Community Network $10k - monthly community network meetings Community capacity project $10k</td>
<td>Q1:Q2:Q3:Q4</td>
<td>LD: Opex</td>
<td>$20,000</td>
<td>Completed</td>
<td>Green</td>
<td>Roskill Together held one community network meeting and circulated one newsletter. The group was also involved with the Seniors Showcase event to connect seniors from multi-ethnic communities. The local board utilised the event to consult people on their plan and promote the ‘have your say’ sessions. Staff continued liaising with Mad Ave to monitor project progress on building community capacity with disengaged groups.</td>
<td>Roskill Together hosted three community meetings, focusing on suicide prevention, multiculturism/Mātaurika and ways to improve people’s perceptions of community safety in the board area ($10,000) Mad Ave worked with a group of local stakeholders to analyse the survey feedback and develop an action plan for the implementation of the recommendations. The survey identified that the community are seeking ways to connect and engage in meaningful community activities. This could be achieved through: - a public event or cultural project that integrates culture, generations and families - developing a series of interviews that show appropriate ways engagement for the community - highlighting a growing awareness through a celebration of art/sculpture and/or storytelling. Ideas will be further developed in Q1 FY19. ($10,000)</td>
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<td>697</td>
<td>CS: ACE: Community Empowerment</td>
<td>Community-led placemaking: Develop community-led responses to identified issues</td>
<td>Facilitate two community workshops/forums with key stakeholders to identify issues and solutions to address anti-social behaviour. Workshops will involve key council, police, school and community representatives to develop action plans. The action plans will be collaboratively developed and identify a range of possible interventions to build on and strengthen existing assets within the local community. Identify opportunities for communities to activate their local neighbourhoods. Note breakdown of budget as follows: $3,000 support safety groups; $3,000 community safety forum; $3,000 safety through placemaking. Total $9,000</td>
<td>Q1; Q2; Q3; Q4</td>
<td>LDI: Opex</td>
<td>$9,000</td>
<td>Completed</td>
<td>Green</td>
<td>Neighbourhood Support, Community Patrols and the &quot;Safe and Resilient Asian Community Forum&quot; provided community safety services in the local board area. Staff liaised with Gecko Trust to monitor project progress. Gecko Trust has identified and made initial contact with seven key community representatives, in particular those who were expected to own the ongoing vision for community safety in the area. Initial meetings allowed Gecko Trust to develop a broad community-led place-making approach, using the Living Neighbourhoods model. More detailed forum discussions are planned to further identify perceptions of safety issues and to finalise community members who are likely to have the interest and willingness to activate their local neighbourhoods. The results from these forums will be reported back to the local board during Q4.</td>
<td>Neighbourhood Support, Community Patrols and the &quot;Safe and Resilient Asian Community Forum&quot; provided community safety services in the local board area. All three received $1000 each to assist with operational expenses. Gecko NZ Trust worked in partnership with Roskill Together to deliver a workshop on ways to improve people’s perceptions of community safety in the board area. The workshop confirmed that people felt safer when they knew their neighbours and were connected in the community. Gecko has provided a final report that staff will circulate to the elected members. The report recommends a preferred approach to improve the communities’ perceptions of safety in the board area ($600).</td>
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<tr>
<td>700</td>
<td>CS: ACE: Community Empowerment</td>
<td>Community-led placemaking: Support Neighbours Day events</td>
<td>Support communities to engage with their neighbours and the wider community through community place-making activities. Note breakdown of budget as follows: $2,000 neighbours day grants; $300 administration; $200 peer support and mentoring. Total $2,500</td>
<td>Q2; Q3; Q4</td>
<td>LDI: Opex</td>
<td>$2,500</td>
<td>Completed</td>
<td>Green</td>
<td>Staff worked closely with Neighbourhood Support to promote the Neighbours Day 2018 event. The promotion campaign included: Content posted on the local board web page, Neighbourhood and Facebook portals. Emails were circulated to schools to put in their newsletters. Neighbourhood Support database; Roskill Together database and other community databases. Library staff also made a special display of Neighbours Day and were a drop-off centre for grants applications. Flyers were distributed to local health centres, CAB, Migrant Centre and in letter boxes. The total number of applications and events will be reported back in Q4.</td>
<td>Staff worked closely with Neighbourhood Support to promote the Neighbours Day 2018 campaign. This year’s campaign attracted 15 eligible applications and 14 street parties. This attributed to a 25 per cent increase in applications received, and a 27 per cent increase in street parties held this year compared to last year. Only 33 per cent of the street parties this year were hosted by councillors from last year. Sixty-six per cent of the street parties were in the Mt Roskill area, others were in Hillborough and Lynfield. Neighbours Day is an excellent tool to encourage residents to connect and build stronger neighbourhoods. A full report has been provided to the local board.</td>
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<tr>
<td>703</td>
<td>CS: ACE: Community Empowerment</td>
<td>Increase diverse participation. Seniors participation</td>
<td>Identify opportunities for seniors to participate in and engage with the wider community and on council decision-making. Work with community agencies to create opportunities for seniors participation in council and community activities.</td>
<td>Q1; Q2; Q3; Q4</td>
<td>LDI: Opex</td>
<td>$5,000</td>
<td>Completed</td>
<td>Green</td>
<td>Staff worked closely with ADCOSS and Roskill Together to prepare for the Seniors Showcase event on 12 March. This included discussions to shape the format and delivery of the showcase. More than 80 people attended representing more than ten different ethnic groups. The majority of the feedback was to have further multi-ethnic events for seniors. Four local board members attended and used the opportunity to get feedback on local board plans and to promote the ‘have your say’ events. Suggested next steps will be reported back to the local board in Q4.</td>
<td>In Q4 a debrief meeting was held with ADCOSS and Roskill Together to discuss the next steps for senior services in the Puketapapa Local Board area. Whilst ADCOSS expressed an interest in continuing to deliver local projects, Roskill Together planned to start coffee groups and other ‘interest’ based groups to strengthen connectivity and social cohesion amongst local seniors. These small groups will provide an opportunity for seniors to get to know each other and to celebrate and appreciate their diverse languages and cultures. Staff will encourage Roskill Together to work alongside Wesley Community Centre to provide services to Puketapapa seniors community in 2018/2019.</td>
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<td>707</td>
<td>Community- led placemaking, Te Auaunga – Walmsey and Underwood Reserves Project</td>
<td>- maximise the social outcomes associated with delivery of Healthy Waters Te Auaunga – Walmsey and Underwood Reserves Project through an engagement programme with local schools - support Sustainable Schools to coordinate delivery of a programme of schools engagement that connects local students to the reserves and area. This programme will provide an understanding of Nga-aro takaro (Mōari play) and introduce young people to the historic social norms of Mōari society, and at the same time connect them with their natural environment through nena/waka, action and play. It will include the creation of hupara, Mōari artefacts created from natural material that will be integrated into the reserves redevelopment.</td>
<td>Q1;Q2;Q3;Q4</td>
<td>LDI: Opex</td>
<td>$10,000</td>
<td>Completed</td>
<td>Green</td>
<td>Contractor Harko Brown has been engaged to deliver the school/early childhood education programme. Two full day and two half day workshops with Wesley Kindergarten, Wesley Primary, Wesley Intermediate and Owairaka School have been completed. In Q4 a minimum of two more workshops will be run. Each school/early childhood centre participating in the programme will have designed and/or decorated at least one hupara ready to be installed in Walmsey and Underwood Reserve as part of Te Auaunga Awa restoration project by the end of April 2018. The contractor Harko Brown is liaising with Fulton Hogan Limited regarding suitable site(s) in Walmsey and Underwood Reserve for installation of the hupara. These site options will be communicated to staff before April 2018. A final accountability report detailing the work that has been completed is due by 15 May 2018.</td>
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| 710 | CS, ACE | Build capacity: Youth Development | - Implement activities from the Pugetapapa Youth Action Plan. This will include a youth summit, youth caucus and youth awards.  
- Work with key community partners to develop and support youth engagement, youth initiatives and build youth capacity.  
- Develop a migrant and refugee focussed leadership programme.  

Note breakdown of budget as follows:  
$25,000 youth action plan  
$10,000 youth migrant and resettlement communities support programme  
Total $35,000 | Q1;Q2;Q3;Q4 | LDI, Opex | $35,000 | Completed | Green | A youth panel of 14 young people have been recruited to represent Pugetapapa youth voice. The YMCA is coordinating an induction for the group in early April. A community member completed the Driving Instruction programme in February 2018 and is now qualified as an instructor. From February, he has provided 24 hours of driving instruction through the Pugetapapa Community Driving School. Seventeen young people are currently being trained to get their restricted licence. | An initial meeting of the Pugetapapa Youth Board took place in April 2018. The full youth board of 10 members were inducted in May. The board represent a diversity of ages, ethnicities, skills and interests, and are being supported and mentored by the YMCA. Please note that some of the Youth Board deliverables in the activity description will be delivered in 18/19. The youth board’s first hosted event will be a youth summit on 5 July to engage with local young people on current issues and ideas for Pugetapapa, community forum 1 August and youth awards December. Pugetapapa Community Driving School:  
1. In addition to the 17 young people reported last time, from March to June 2018 PCDS supported nine more young drivers (4 African, 2 Chinese, 1 Bumese, 1 Middle Eastern and 1 Filipino). Seven out of nine were female. |
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<td>743</td>
<td>CS: ACE - Community Empowerment</td>
<td>Youth Connections</td>
<td>- collaborate with multiple sectors to support youth from secondary education through pathways to employment and/or entrepreneurship - close the gap between youth and business, through work readiness with local Rangatira and sharing learnings and insights to enable youth ready business - provide local opportunities to improve social and economic outcomes for the Puketāpapa Local Board area. Aiming for all youth to be meaningfully engaged in education, employment or training and have clear and viable employment pathways. - Note: $10K from the Tindall Foundation (additional to LDI) has been allocated specifically to launch and leverage the new YouthFull platform in the local board area.</td>
<td>Q1;Q2;Q3;Q4</td>
<td>LDI: Opex</td>
<td>$25,000</td>
<td>Completed</td>
<td>Green</td>
<td>DINE Academy (who have established partnerships with two large Youth Employers - Pledge Partners (Spotless and SkyCity)), have begun recruitment for a project to work with up to 20 young people in Q3 and Q4. A social enterprise - DINE Academy will deliver work based learning with employment opportunities for the young people on the programme. The INZone Experience Careers Coach with 26 interactive booths will visit Puketāpapa in May 2018. The visits will assist youth with exploring career opportunities, providing information on a range of industries, sectors and employers, and the vocational pathways involved in each. The INZone team are currently signing up schools in the area, and community-based options are being explored by the Youth Connections team. Youth Connections have engaged in co-design with Amenities Infrastructure &amp; Maintenance Services (AIMS) and Youth Service West to create a work-ready project for local young people from Puketāpapa and Whau local board areas who are interested in outdoor environment vocational pathways. As part of this project AIMS have created three full-time, paid cadetships, open to participants on the programme, and up to 40 young people will receive training from Youth Service West to become work ready and connected to future opportunities, providers and training. This project started in Q3.</td>
<td>Over 2,500 young people attended Jobfest; of the 1,132 people data was collected on, 493 were between 16-24 and 312 (83 per cent) were Not in Education Employment or Training (NEET). 223 of the attendees were from the local board area. It is estimated that the 37 employers interviewed 120 young people at Jobfest, and made 30 job offers on the day. Approximately 160 attendees were in receipt of a Work and Income benefit. JobPost work readiness programmes with Youthline and Global Lighthouse trained and supported 25 young people with ten receiving employment offers (DINE Academy trained 12 young people. Reporting indicates 11 have been offered casual employment, with three already starting. INZone Careers Coach attended three local high schools and Roskill Youth Zone, reaching around 800 local youth. It was also well attended at Jobfest where 2,300 young people accessed the kiosks. Youth Service West (YSW) together with Amenities and Infrastructure Maintenance Services (AIMS) connected youth to cadetships and wider employment opportunities. 25 young people registered and six completed the programme. YSW are continuing the delivery of EmployLife across Whau and Puketāpapa Local Board areas.</td>
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### Work Programme 2017/2018 Q4 Report

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<tr>
<td>2018</td>
<td>CS: ACE</td>
<td>Increase diverse participation: social innovation and enterprise</td>
<td>Fund the development of social enterprises to seed entrepreneurship and innovation. Provide seed funding to the following emerging enterprises: • KidsZone Night Markets - $3k • Puketāpapa Youth Enterprises - $2k</td>
<td>Q1:Q2,Q3,Q4</td>
<td>LD: Opex</td>
<td>$10,000</td>
<td>Completed</td>
<td>Green</td>
<td>Bike Kitchen has on average 5 volunteer mechanics at each monthly Bike Fix day and at least one volunteer at RYZ (Roskill Youth Zone) on Saturdays in between to help locals fix their bikes. There are 3 youth undergoing training as mechanics. 30 bikes for the Learn to Ride workshop for former Refugee Women at the International Women’s Day were also provided by Bike Kitchen. Global light house are coordinating the youth &amp; families enterprise forum called ‘The Ark’ project which is a platform and network for youth &amp; families who want to learn more about entrepreneurship, business in mind map, and sustainability. Five local youth enterprises and two local families are part of the forum. The Word UP bake shop, another community enterprise, has been trialed and tested. Learnings included food and safety certifications for the group. Local youth enterprise such as Frujee Crush, 3C Collectives, Media Crew have been working with Help Tank and Westpac staff to help with business plans and processes. 3C Collectives now have 50 clients including schools, organisations, government, and local families. This increase in membership has helped with the sustainability of their local businesses, and has created a junior group of entrepreneurs to help out once a fortnight at the shop at RYZ.</td>
<td>Frujee crush social enterprise regularly setup at the Wesley markets. They buy produce from the market vendors and have built strong relationship with them; this has assisted them with negotiating a price for the produce. Frujee crush (through Global Lighthouse) have created a catering team who will be collaborating with the AMARI group and DINE academy to establish a cafe for pacific and diverse food at RYZ. The Bike Kitchen project has involved mechanics to train local youth in the area. The Bike Kitchen has become a regular repair centre that is being utilised well by the community. Local Westpac and Z Energy employees have volunteered to assist the social enterprise youth to develop their elevator pitch for their business vision; their business plans and strategies on developing their clientele. Staff linked local social enterprise groups with Akira. As agreed by the Puketāpapa Local Board Community Cluster in June 2018, the mentoring of local groups by Akira will continue in FY19.</td>
</tr>
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| 341 | CS: ACE | Wesley Community Centre and Roskill Youth Zone Programme Delivery | Deliver the work programme of activities at Wesley Community Centre and Roskill Youth Zone with a focus on a strong sense of belonging and local identity, providing arts and recreational experiences through engagement with young people, elderly, ethnic and wider communities. | Q1:Q2,Q3,Q4 | ABS: Opex | $222,703 | Completed | Green | Bike Kitchen Mt Roskill collaboration, included the Puketāpapa Community Places team working together with Puketāpapa Active Transport Hub (PATH), Global Lighthouse/Global Bikes, and Auckland Transport. These have included monthly pop-up fix it days, a series of summer guided bike rides, a special event for Refugee Women celebrating International Women’s Day, and the Mayor’s Bike Ride. | The work programme for Wesley Community Centre and Roskill Youth Zone was delivered as planned. The highlight for this quarter was the Mt Roskill Career Coach Day at the Roskill Youth Zone. The team at the community centre worked with Global Lighthouse, NZDF and Inzone Career Coach to put on an afternoon of information, interaction and discussion on career opportunities. The Career Coach has 26 touchscreens Careers Kiosks, with information and short videos on career opportunities and the vocational pathways for a range of industries and sectors. Young people from across the area attended as well as groups organised by the Auckland Regional Migrant Trust and Mt Roskill Grammar. 2017/2018 has been a positive year for the Roskill Youth Zone and Wesley Community Centre with the addition of new programmes bringing in new people to the spaces and the continued growth of existing programmes. |
## Work Programme 2017/2018 Q4 Report

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<td>346</td>
<td>CS: ACE: Community Places</td>
<td>Wesley Market</td>
<td>Deliver the Wesley market with a focus on creating a thriving local economy, good local jobs, and a strong sense of belonging and local identity. Focusing on further waste minimisation and aiming to become a zero-waste market by 2020.</td>
<td>Q1;Q2;Q3;Q4</td>
<td>LDI: Opex</td>
<td>$10,000</td>
<td>Completed</td>
<td>Green</td>
<td>The Wesley Market has completed filming for the Healthy Puketapapa Community Kai project. The first two videos had more than 3000 views and was shared by over 20 times on social media. A further 2 videos will be uploaded each month with all 10 videos uploaded by end of June 2018.</td>
<td>During quarter four all videos for the Healthy Puketapapa Community Kai Project were uploaded online and a booklet featuring all the recipes was distributed at Puketapapa Local Board office and libraries.</td>
</tr>
<tr>
<td>350</td>
<td>CS: ACE: Community Places</td>
<td>Evaluation of Wesley Community Centre and Roskill Youth Zone work programme</td>
<td>Evaluate the work programme to understand whether the centres are delivering the outcomes agreed, and what other impacts the programmes might be having.</td>
<td>Q1;Q2;Q3;Q4</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>Completed</td>
<td>Green</td>
<td>There has been a change in process around how the evaluation tool is used. In both how programmes are registered in the software system and how feedback is gathered. The database system will now be used to register all programmes delivered in our Community Centres across the Community Places team. This has resulted in additional training for the team along with planning around how feedback is collected. Feedback will be collected only in hardcopy format. In the past there was an online option however this resulted in poor response rates. Using hard copy sheets during programme time means greater response rates as we have a captive audience. The ACE support team will be assisting the programmes and partnerships team with the data entry tasks related to the evaluation process.</td>
<td>The evaluation process has been built into the programming framework. Dashboards have been developed at programme and local board level to assess results. Some software fixes are needed as surveys are not being triggered when expected. Development is ongoing to improve the process in FY18/19.</td>
</tr>
<tr>
<td>426</td>
<td>CS: ACE: Community Places</td>
<td>Hire fee subsidy - PKTTP</td>
<td>Administer further subsidy of hire fees for specific groups funded by LDI</td>
<td>Q1;Q2;Q3;Q4</td>
<td>LDI: Opex</td>
<td>$21,740</td>
<td>Completed</td>
<td>Green</td>
<td>Staff have administered the additional subsidised rates as approved by the local board. Staff updated the local board on fees and charges including the subsidy for FY19.</td>
<td>Staff have administered the additional subsidised rates as approved by the local board.</td>
</tr>
<tr>
<td>428</td>
<td>CS: ACE: Community Places</td>
<td>Venues Hire Service Delivery - PKTTP</td>
<td>Provide and manage venues for hire and the activities and opportunities they offer by: - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups.</td>
<td>Q1;Q2;Q3;Q4</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>Completed</td>
<td>Green</td>
<td>Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74% was self-service online bookings. For the local board area, the monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hire satisfaction of 80% which is above the portfolio average.</td>
<td>During Q4 hire surveys continued to be sent out to all casual hirers and selection of regular hirers. The results show a combined facility hire satisfaction of 78 per cent and a combined facility recommendation of 78 per cent for Puketapapa. Booked hours has increased compared to the same period last year.</td>
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<tr>
<td>429</td>
<td>CS: ACE Community Places</td>
<td>Community Venues P1919 participation increase</td>
<td>Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.</td>
<td>Q1;Q3;Q4</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>Completed</td>
<td>Green</td>
<td>Action planning continues to increase awareness and participation across the network. Staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work. Google awareness campaign ran the month of February. New art work options have been developed with refreshed awareness campaign to be run in Q4.</td>
<td>During Q4 staff have developed and implemented a new refreshed awareness campaign across the region. It went live during May with an improved Google search function, digital displays banners with in Facebook, OurAuckland May edition featured the campaign on the back page, digital screens went live also within Albert Street, Bledisloe House, Service Centres and Libraries. For the first time we are using an animated version of the artwork which is much more engaging and interactive. Through out 2017/2018, statistics illustrate the correlation between low campaigns and website driven awareness. Staff are currently developing further business plan opportunities and programmes of work for the 2018/2019 year.</td>
</tr>
<tr>
<td>1983</td>
<td>CS: ACE Community Places</td>
<td>Wesley Market Stallholder fees</td>
<td>Administer stallholder fees for Wesley market.</td>
<td>Q1;Q2;Q3;Q4</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>Completed</td>
<td>Green</td>
<td>Stallholder fees collected for Q3 is approximately $23,000. This amount is in line with previous years, with pre-Christmas being the busiest period and a decrease after Christmas. There were a number of weather events in mid-February and early March (Cyclone Gita and Cyclone Holly) and these had an impact on stall holder attendance and therefore fee collection.</td>
<td>Stallholder fees are collected and administered as agreed. Fees collected for Q4 are approximately $28,000, which is an increase from the previous quarter. This could be due to warmer weather and an increase of stallholders. There is now a range of 30 – 50 stallholders at each market day. There is also an increase in casual stallholders who are charged at a different rate than regular stallholders. This could also contribute to the increase in revenue.</td>
</tr>
<tr>
<td>311</td>
<td>CS: ACE Events Puketapapa Christmas Festival</td>
<td>Deliver the annual Puketapapa Christmas Festival.</td>
<td></td>
<td>Q2</td>
<td>LDI: Opex</td>
<td>$25,000</td>
<td>Completed</td>
<td>Green</td>
<td>The post-event debrief report was presented to the local board on Thursday 1 February 2018. The post-event debrief report was presented to the local board on Thursday 1 February 2018.</td>
<td>Movie in Parks, 'Captain Underpants' screened on Friday, 8th February at Monte-Cecile Park, Hillsborough. Approximately 300 people attended, which was lower than expected due to very wet weather, with some activities needing to be moved or cancelled. Event was delivered as zero waste, smoke and alcohol free &amp; included free pre-movie entertainment for kids. An event debrief report with highlights, recommendations and an outline of budget actuals has been provided to the local board. One movie was successfully screened and delivered in Q3.</td>
</tr>
<tr>
<td>312</td>
<td>CS: ACE Events Movies in Parks - Puketapapa</td>
<td>Programming and delivery of a Regional Movies in Parks series event.</td>
<td></td>
<td>Q3</td>
<td>LDI: Opex</td>
<td>$12,000</td>
<td>Completed</td>
<td>Green</td>
<td>Movies in Parks, 'Captain Underpants' screened on Friday, 8th February at Monte-Cecile Park, Hillsborough. Approximately 300 people attended, which was lower than expected due to very wet weather, with some activities needing to be moved or cancelled. Event was delivered as zero waste, smoke and alcohol free &amp; included free pre-movie entertainment for kids.</td>
<td>An event debrief report with highlights, recommendations and an outline of budget actuals has been provided to the local board. One movie was successfully screened and delivered in Q3.</td>
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<tr>
<td>314</td>
<td>CS: ACE: Events Delivery - Contracted</td>
<td>Puketāpapa Events Support event delivery in the local board area by contracted event delivery for the following events:</td>
<td>Q3:Q4</td>
<td>LDI: Opex</td>
<td>$46,000</td>
<td>Completed</td>
<td>Green</td>
<td>Taste of Puketāpapa: A scaled down version of taste is planned to be delivered in Q4 Puketāpapa Manu Aute Kites and Culture Day; planning for the event is underway for Sunday 8 July 2018. Out and About/Active Puketāpapa; delivery of the programme has completed. Accountability to be provided in Q4.</td>
<td>Taste of Puketāpapa: A scaled down version of taste has been delivered and ran 20 April - 30 May. The board will be debriefed on the event in Q2. Puketāpapa Manu Aute Kites and Culture Day - planning for the event is well underway for Sunday 8 July 2018. The board will be provided with an accountability report in Q1. Out and About/Active Puketāpapa - delivery of the programme has completed and staff will debrief with the board on 30 August 2018.</td>
<td></td>
</tr>
<tr>
<td>315</td>
<td>CS: ACE: Events Capacity Building - Puketāpapa</td>
<td>Deliver community-focused programme of activities to support capacity and capability of community groups and organisations in the events space.</td>
<td>Q4</td>
<td>LDI: Opex</td>
<td>$7,000</td>
<td>Not completed</td>
<td>Red</td>
<td>Planning is underway for the children’s workshop and targeted adult workshop to be delivered in Q4 groups involved and challenges of working with schools availability. Event was unable to be delivered within the financial year.</td>
<td>There were delays in responses from community groups involved and challenges of working with schools availability. Event was unable to be delivered within the financial year.</td>
<td></td>
</tr>
<tr>
<td>317</td>
<td>CS: ACE: Events Local Civic Events - Puketāpapa</td>
<td>Deliver and/or support civic events within the local board area, including Anzac Day commemorations and local board project openings.</td>
<td>Not scheduled</td>
<td>LDI: Opex</td>
<td>$12,000</td>
<td>Completed</td>
<td>Green</td>
<td>No activity occurred during the quarter as no local civic events are currently scheduled.</td>
<td>No activity occurred during the quarter as no local civic events are currently scheduled.</td>
<td></td>
</tr>
<tr>
<td>319</td>
<td>CS: ACE: Events Citizenship Ceremonies - Puketāpapa</td>
<td>Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs</td>
<td>Q1:Q2,Q3,Q4</td>
<td>ABS: Opex</td>
<td>$16,438</td>
<td>Completed</td>
<td>Green</td>
<td>The Civic Events team delivered one citizenship ceremony with 110 people from the local board area becoming new citizens.</td>
<td>The Civic Events team delivered two citizenship ceremonies with 205 people from the local board area becoming new citizens.</td>
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**Community Facilities: Build Maintain Renew**

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<tr>
<td>2492</td>
<td>CF: Investigation Wesley Community and Design Centre - replace operable wall and repaint throughout</td>
<td>Replace operable wall in Tarapunga room and repaint throughout.</td>
<td>Q2:Q3,Q4</td>
<td>ABS: Capex</td>
<td>In progress</td>
<td>Amber</td>
<td>Current status: Consultant has now been engaged. Scoping is underway to determine all internal works. Next steps: Complete scoping and cost breakdown. Finish investigation documentation and hand over to project delivery.</td>
<td>A multi-year project, progress slower than anticipated. Current status: Contract has been awarded. Next steps: Physical works to be start late July 2018.</td>
</tr>
<tr>
<td>2493</td>
<td>CF: Investigation Wesley Community and Design Centre - replace CCTV system</td>
<td>Replace CCTV system.</td>
<td>Q2:Q3</td>
<td>ABS: Capex</td>
<td>Completed</td>
<td>Green</td>
<td>Current status: Project has been completed, closed circuit television system installed, handover and documentation completed.</td>
<td>Project completed</td>
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<td>2494</td>
<td>CC: Investigation and Design</td>
<td>Pakiwhau Reserve - renew play space</td>
<td>Renew playspace components.</td>
<td>Q2:Q3:Q4</td>
<td>ABS: Capex</td>
<td>$10,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Playground designer has been engaged for design of playground. On going consultation is happening with Landfill project team and Parks, Sport and Recreation Specialists. Consultation with mana whenua will occur later this month so we can provide an update on landfill, playground and concept plans all at once. Next steps: Once design is completed, work with the landfill team on resource consent submission requirements.</td>
<td>Current status: Playground designer has been engaged for design of playground. On going consultation is happening with the landfill project team and Parks, Sport and Recreation specialists. The community consultation meetings have been held. Next steps: Design of the playground including working with the landfill team on resource consent submission requirements.</td>
</tr>
<tr>
<td>2498</td>
<td>CC: Investigation and Design</td>
<td>Roskill Youth Zone - replace washdown tank</td>
<td>Renew washdown area to provide a fit for purpose system for the users of the facility</td>
<td>Q1:Q2:Q3:Q4</td>
<td>ABS: Capex</td>
<td>$6,250</td>
<td>Deferred</td>
<td>Red</td>
<td>Current status: Contractors proposal received. Proposal currently under review by users. Note this project was previously cancelled when it was thought the works were not necessary, however further information on the wash down tank has eventuated enabling design to progress. Project has since reactivated. Next steps: Design acceptance and review of contractor quote.</td>
<td>Project to be carried forward into the new financial year for full delivery. Current status: The washdown tank has been replaced. This was not done by Auckland Council but through a private contractor. Auckland Council are now reviewing the installation to ensure it complies with necessary standards including plumbing and ventilation. Next steps: This project to be re-scope based on the Asset Assessment Report.</td>
</tr>
<tr>
<td>2503</td>
<td>CC: Investigation and Design</td>
<td>Pakiwhau Homestead - reseal four car parks</td>
<td>Remove goby blocks and replace with asphalt.</td>
<td>Not scheduled</td>
<td>ABS: Capex</td>
<td>$8,000</td>
<td>Cancelled</td>
<td>Red</td>
<td>Current steps: A detailed memo has been sent to the Puketapapa Local Board advising that this project should be cancelled. Next steps: The renewal of this car park will be completed at the same time as the new loop road is installed. The new loop road does not have an allocated budget or timeframe at this stage.</td>
<td>Project has been cancelled. The renewal of this car park will be completed at the same time as the new loop road, as marked on the draft concept plan, is installed. The new loop road does not have an allocated budget or timeframe at this stage. Current status: A memo has been sent to the Puketapapa Local Board advising that this project should be cancelled. Next steps: The renewal of this car park will be completed at the same time as the new loop road is installed. The new loop road does not have an allocated budget or timeframe at this stage.</td>
</tr>
<tr>
<td>2506</td>
<td>CC: Investigation and Design</td>
<td>Mt Roskill Library - renew furniture, fittings and equipment</td>
<td>Renew furniture, fittings &amp; equipment</td>
<td>Q3:Q4</td>
<td>ABS: Capex</td>
<td>$10,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: A preliminary design has been prepared by the architect and is currently being reviewed by the library staff to ensure it meets their needs. Next steps: Develop the design than progress to procurement of the replacement furniture items. This project is scheduled to be completed by August 2018.</td>
<td>Current status: The design for the Library has been finalized and orders are being placed for the replacement furniture items. Next steps: Delivery and installation of the new items. This project is scheduled to be completed by August 2018.</td>
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<td>2507</td>
<td>CF: Investigation and Design</td>
<td>Puketāpapa - restore historic Whare</td>
<td>Restore the historic Whare at Monte Cecilia Park and Roskill south car park</td>
<td>Q3:Q4</td>
<td>ABS: Capex</td>
<td>$287,066</td>
<td>On Hold</td>
<td>Red</td>
<td>Current status: Project on hold. A business case was completed in February. It recommended that the grant be provided to the James Wallace Art Trust subject to funding and lease agreements being implemented with the trust. The trust has advised that they do not wish to proceed with the project at this time. They will be reviewing their overall approach to the park and their service offering. Next steps: There is nothing more for council to do until the trust advise whether the Whare features in their plans. This is expected to take them some time.</td>
<td>Project is on hold: Auckland Council is writing the business case for the grant to the Wallace Arts Trust as a contribution to the upgrade of the Whare. The James Wallace Arts Trust is undertaking a review of their operational business plan for the Whare prior to committing to a lease and the restoration of the building. The project has been placed on hold until the Trust has completed their review and confirmed how they wish to proceed.</td>
</tr>
<tr>
<td>2018</td>
<td>CF: Investigation and Design</td>
<td>Arthur Fauliner - reseed tennis courts</td>
<td>Resurface 2 tennis courts to provide suitable surfacing for tennis users. This project is carried forward from the 2016/2017 work programme, previous ID 2842</td>
<td>Q1:Q2:Q3:Q4</td>
<td>LDI: Capex</td>
<td>$40,000</td>
<td>Deferred</td>
<td>Red</td>
<td>Current status: Project currently on hold pending the completion of concept design by Community Services. Next steps: Project on hold pending the completion of concept design by Community Services and agreement by the local board as to next steps.</td>
<td>Project on hold pending the completion of concept design by Community Services and agreement by the local board as to next steps. Current status: Concept plan has been approved by the local board. Next steps:</td>
</tr>
<tr>
<td>2087</td>
<td>CF: Investigation and Design</td>
<td>Freeland Reserve - install paths</td>
<td>This project is carried forward from the 2016/2017 work programme, previous ID 3786</td>
<td>Not scheduled</td>
<td>LDI: Capex</td>
<td>$188,450</td>
<td>Cancelled</td>
<td>Red</td>
<td>Project cancelled</td>
<td>Project has been cancelled as budget has been reallocated to other Local Discretionary Initiatives (LDI) in financial year 2017/2018. Project cancelled</td>
</tr>
<tr>
<td>3061</td>
<td>CF: Investigation and Design</td>
<td>Lynfield Cove Reserve - renew tracks</td>
<td>This project is carried forward from the 2018/2017 work programme, previous ID 4330</td>
<td>Q1:Q2:Q3:Q4</td>
<td>ABS: Capex</td>
<td>$56,490</td>
<td>Deferred</td>
<td>Red</td>
<td>Current Status: Scoping and measure up completed for track renewal like for like. Cost estimate and specifications completed and handed over to project delivery. Next steps: Tender physical works.</td>
<td>The budget is not adequate and delays are expected due to seasonal weather conditions. Current status: Several quotations have been received and the scope negotiated to keep costs down. A review by a quantity surveyor has indicated that these quotations offer fair value to money however they are over budget, therefore additional renewal funding will be requested. Due to current seasonal weather conditions, work will not be able to begin until September or later in 2018. The work is expected to take six to eight weeks to complete. Next steps: Request additional budget and negotiate the terms of contract.</td>
</tr>
<tr>
<td>3150</td>
<td>CF: Investigation and Design</td>
<td>Puketāpapa Homestead - upgrade LED lights</td>
<td>This project is carried forward from the 2016/2017 work programme, previous ID 4209</td>
<td>Q1:Q2:Q3:Q4</td>
<td>ABS: Capex</td>
<td>$12,500</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Final designs of the LED replacement fittings are being reviewed by stakeholders. Next steps: Complete business case and order LEDs.</td>
<td>Current status: Pricing has been received for the upgrading of LED lights. Next steps: To finalize and award the contract, physical works to be started soon.</td>
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</tbody>
</table>
### Work Programme 2017/2018 Q4 Report

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<tbody>
<tr>
<td>3323</td>
<td>CF: Investigation and Design</td>
<td>Puketāpapa - renew coastal walkways</td>
<td>The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.</td>
<td>Q1-Q2</td>
<td>ABS: Capex</td>
<td>$2,637</td>
<td>Completed</td>
<td>Green</td>
<td>Project completed.</td>
<td>Project completed.</td>
</tr>
<tr>
<td>1743</td>
<td>CF: Operations</td>
<td>Puketāpapa Maintenance Contracts</td>
<td>The third quarter has seen unprecedented weather for the Auckland region. Temperatures have reached highs not seen in a century and rainfall in the year up to February was 36 per cent of what was received for the whole previous calendar year. Our contractor has remained on top of mowing in the majority of areas, but garden maintenance particularly in the road corridor is where we are seeking improvement. Melting disease has affected one of our premier sports field in the Rua area at Keith Hay Park. Our sports field specialist is working hard with our contractor to bring the field back into service for the football season, or find adequate grounds while it recovers. Melting disease is caused from prolonged high humidity and is a very rare disease to see in the Auckland region and as seen at Keith Hay can completely decimate a whole field, quickly.</td>
<td>Q1-Q2;Q3;Q4</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>In progress</td>
<td>Green</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1941</td>
<td>CF: Operations</td>
<td>PKTPP: Native forest restoration and Ecological restoration programmes</td>
<td>Ecological program top up to target particular areas across the board for more intensive ecological improvement, community education funding, and control pest weeds.</td>
<td>Q1-Q2;Q3;Q4</td>
<td>LD: Opex</td>
<td>$8,000</td>
<td>In progress</td>
<td>Green</td>
<td>List of sites determined and plan for improvements established</td>
<td></td>
</tr>
<tr>
<td>1943</td>
<td>CF: Operations</td>
<td>Manukau Harbour: additional small pine removal</td>
<td>Removal of pines and revegetation along the Manukau Harbour foreshore.</td>
<td>Q1-Q2;Q3;Q4</td>
<td>LD: Opex</td>
<td>$42,000</td>
<td>In progress</td>
<td>Green</td>
<td>The next round of pine removals at Cape Horn and Wattle Bay will occur May/June 2018</td>
<td>Work completed within budget for the 2017/2018 financial year, plus an additional small spend on pine dismantling and chipping (using track chipper for canopies dismantled close to the track) occurring down the Wattle Bay Track area off Cape Horn Road. Yet to confirm funding from the local board for the 2018/2019 financial year.</td>
</tr>
<tr>
<td>2509</td>
<td>CF: Operations</td>
<td>Lynfield Recreation Centre - replace sensor lights</td>
<td>Replace sensor lights in Roskill/Youth room changing rooms.</td>
<td>Q2;Q3;Q4</td>
<td>ABS: Capex</td>
<td>$7,500</td>
<td>Completed</td>
<td>Green</td>
<td>Project completed.</td>
<td>Project completed.</td>
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<tr>
<td>2510</td>
<td>CF: Operations</td>
<td>Lynfield Recreation Centre - replace exit doors</td>
<td>Replace exit doors</td>
<td>Q3</td>
<td>ABS: Capex</td>
<td>$5,652</td>
<td>Completed</td>
<td>Green</td>
<td>Project completed</td>
<td>Project completed</td>
</tr>
<tr>
<td>3501</td>
<td>CF: Operations</td>
<td>Puketapapa Ecological Restoration Contracts</td>
<td>The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.</td>
<td>Q1:Q2:Q3:Q4</td>
<td>ABS: Opex</td>
<td>$288,698</td>
<td>In progress</td>
<td>Green</td>
<td>The key focus for the third quarter has predominately been high value park pest plant control. Other activities of focus have included: undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The suppliers field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The number of requests for service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues.</td>
<td>The fourth quarter has been focused on completing the scheduled works programme. Final pest animal control pulling, the second round of pest animal monitoring and follow up pest plant control have been the main activities. Planting opportunities have been assessed, plants secured, planting site preparation undertaken with planting likely being undertaken in early July. High Value Site Assessment Reports are being revised post final pest plant control rounds. These will include updated polygon boundaries and updated pest animal monitoring lines. Requests for services received remain steady with most requests for rat and possum control. Weep control requests have decreased throughout the region over the quarter.</td>
</tr>
<tr>
<td>3502</td>
<td>CF: Operations</td>
<td>Puketapapa Arboriculture Contracts</td>
<td>The Arboriculture maintenance contracts include tree management and maintenance.</td>
<td>Q1:Q2:Q3:Q4</td>
<td>ABS: Opex</td>
<td>$92,367</td>
<td>In progress</td>
<td>Green</td>
<td>The dominant factor during the third quarter was the unincapitated storm in early January that saw the same number of requests for service being generated over a two day period as can be expected for an entire month. This increase was compounded by a normal seasonal increase in requests that resulted in a backlog of requests for work that has extended out the normal timeframes on completion of work. This influx also exposed faults in the suppliers customer management system that saw some instances where customers were not kept informed of progress that resulted in escalation and further complaint. These issues are being addressed through normal contract management and compliance processes.</td>
<td>The fourth quarter was dominated by the effects and subsequent clean up resulting from the April storm. The severity of the damage is arguably the most extensive that has been seen in recent years since Cyclone Bola. Region wide we received 5000 requests for service during one week following the storm which is the same volume we usually receive over a three month period, with high volumes continuing since then. Any one of these individual jobs could be a significant amount of work in its own right. This had a significant impact on scheduled maintenance with planned work needing to be deferred. All urgent and safety critical sites have been addressed however there are still some instances of minor debris in streets. Some of the parks site clean up is complicated by poor ground conditions. The appearance of some streets is being effected by residents who have dragged private vegetation onto street barms. Council does not offer a service to remove private vegetation. This is being followed up by Waste Solutions as illegal dumping. Replacement tree planting has commenced and will continue through June July with a final mop up being completed in August.</td>
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<tr>
<td>2497</td>
<td>CF: Project Delivery</td>
<td>Te Awaanga Area Placemaking</td>
<td>Programme to be decided after iwi engagement. This project may include wayfinding and interpretive signage, trail markers, storytelling, and significant sites along the whole of Oatfield Creek in the Puketapapa Local Board area. This project is carried-over from the 2016/2017 programme (previous ID 2840). Q2-Q3:Q4</td>
<td>LDI: Capex</td>
<td>$30,000</td>
<td>Deferred</td>
<td>Red</td>
<td>Current status: Parks, Sports and Recreation team are leading the project through current stage (discussions with Mana Whenua) and will then pass the project to community facilities, investigation and design team when a high level strategy for implementation has been agreed upon. Next steps: Puketapapa Local Board as well as other relevant local boards to approve the final plan. Begin the tendering process and engage contractors for physical works.</td>
<td>May be some delay in the timeframes, carry forward.</td>
<td></td>
</tr>
<tr>
<td>2500</td>
<td>CF: Project Delivery</td>
<td>Puketapapa - small park improvements - LDI</td>
<td>Small park improvement projects such as new signage, paths and park furniture. This project is carried-over from the 2016/2017 programme (previous ID 2843).</td>
<td>Q1-Q2:Q3:Q4</td>
<td>LDI: Capex</td>
<td>$25,000</td>
<td>Deferred</td>
<td>Red</td>
<td>The Local Board during their November business meeting agreed under resolution PKTP/2017/202 to fund the following projects a. Members’ locker installation at Cameron Pools. b. Signage improvements at the following locations (Wahine Toa Park - one naming sign, Mt Roskill War Memorial Park - explaining use of the inter-generational play equipment, Bamfield Reserve - Share with Care for boardwalk, Keith Hay Park - moveable &quot;Beware Flying Balls&quot; signage). c. Path linking Selwyn Village to Monte Cecilia Park’s existing paths, d. Wheel stops at Keith Hay Park’s Arundel Street carpark. Noting that a second round of projects will be considered through the Q2 Quarterly Performance Report. Current Status: Keith Hay Traffic stops, completed November. Signage is programmed in with the designer and installer. First set of draft designs sent to local board for comment. Mt Roskill WMP intergenerational equipment Sign, board have currently requested an accessibility investigation at six parks in the Puketapapa local board area. It is recommended the findings of the report should guide the type of appropriate signage at this site. Selwyn Village Path, works planned to commence early April. Cameron Pools Lockers, have confirmed the spec of the required lockers, awaiting Cameron Pools to confirm it meets their requirements.</td>
<td>Project to be carried forward into the new financial year for full delivery. Current Status: In November under PKTP/2017/202 it was agreed to fund a number of minor projects. Completed projects include: Keith Hay Traffic stops, Bamfield Reserve - Share with Care for boardwalk, Keith Hay Park - moveable &quot;Beware Flying Balls&quot; signage. The following projects are under management by project delivery: Path linking Selwyn Village to Monte Cecilia Park’s existing paths, Wahine Toa signage install, Lovelock Track noticeboard install and Cameron Pools locker installation.</td>
</tr>
<tr>
<td>2501</td>
<td>CF: Project Delivery</td>
<td>Puketapapa - renew jacking and courts FY17-18</td>
<td>Arthur S Richards Memorial Park, John Rosser Reserve, Margaret Giffen Park, May Road War Memorial Park, Quinn Reserve, Sylvia Crescent Esplanade, Reserve, Three Kings Reserve, Warraki Stream Reserve, West Reserve, Wilson Corner Reserve. This project is carried-over from the 2016/2017 programme (previous ID 3757). Q1-Q2:Q3:Q4</td>
<td>ABS: Capex</td>
<td>$161,694</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Physical works underway. Next Steps: Physical works planned to complete April 2018.</td>
<td>Project completed</td>
<td></td>
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<tr>
<td>2502</td>
<td>CF Project Delivery</td>
<td>Puketapapa - renew park structures FY17-19</td>
<td>Arthur S Richards Memorial Park, Hillsborough Park, Himalaya Reserve, Kingswood Reserve, Lynfield Reserve, Margaret Grifffen Park, May Road War Memorial Park, Monte Cecilia Park, Pallister Reserve, Taylors Bay Road Reserve, Three Kings Reserve, Waskowhai Park, Waimak Stream Reserve 1. This project is carried-over from the 2016/2017 programme (previous ID 2959).</td>
<td>Q1/Q2</td>
<td>ABS: Capex</td>
<td>$150,000</td>
<td>Completed</td>
<td>Green</td>
<td>A number of replacement bollards, fences and handrails were removed. Project completed</td>
<td>Project completed</td>
</tr>
<tr>
<td>2504</td>
<td>CF Project Delivery</td>
<td>Pah Homestead - install HVAC system</td>
<td>Pah Homestead - air-conditioning installation. This project is carried-over from the 2016/2017 programme (previous ID 4207).</td>
<td>Q1;Q2,Q3,Q4</td>
<td>ABS: Capex</td>
<td>$1,001,607</td>
<td>In progress</td>
<td>Amber</td>
<td>Current steps: An air-conditioning engineer has started detailed investigations. Next steps: Use the results of the investigation to complete a detailed design for the new air-conditioning system.</td>
<td>Investigations have shown that there is a tension between providing high quality air conditioning, the operation of the facility and heritage considerations. In particular, to achieve tightly controlled air conditioning for the main exhibition spaces on the ground floor, the doors to the exhibition spaces need to be kept closed except for short periods to allow for visitor entry and exit. This has implications for the visitor experience, operational matters and heritage aspects. These issues are being considered. A multi-year project. Current status: An air-conditioning engineer has started detailed investigations, currently working through design options and with council's heritage team. Next steps: Explore the systems designs and costings from the stakeholders, engineers and present to local board when ready.</td>
</tr>
<tr>
<td>2505</td>
<td>CF Project Delivery</td>
<td>Mt Roskill War Memorial - install lights on field 1</td>
<td>Lighting only. This project is carried-over from the 2016/2017 programme (previous ID 2949).</td>
<td>Q1;Q2,Q3,Q4</td>
<td>Growth</td>
<td>$135,000</td>
<td>Deferred</td>
<td>Red</td>
<td>Current status: There has been some minor work carried out on the drainage in the last couple of years that has improved the surface condition. As a result this projects primary focus is to develop an enhanced on lighting design for field 1 and the baseball diamond. A lighting consultant has been engaged to provide lighting design that takes into consideration all existing sports users groups of Mt Roskill War Memorial Park. Next steps: The detailed design should be received by end of April 2018. Consultations with user groups will take place to ensure all works are agreed and managed to prevent any impacts.</td>
<td>Project to be carried forward into the new financial year for full delivery. Current status: Developed design and final cost estimate has been received which has an reduced scope to accommodate the budget and ensure lighting levels are adequate for rugby and baseball training purposes. Lighting on the north and east side of the fields will illuminate the baseball field and adjacent rugby training field and will ensure no lighting overlaps into any neighbouring properties of the park. Next steps: Continue with developed and detailed design for installation of lighting. Resource consent will be required due to works within the floodplain. Physical works anticipated to occur in financial year 2018/2019.</td>
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<tr>
<td>2508</td>
<td>CF Project Delivery</td>
<td>Manukau Domain - renew steps</td>
<td>Manukau Domain steps renewal. This project is carried-over from the 2016/2017 programme (previous ID: 2698).</td>
<td>Q1:Q2,Q3,Q4</td>
<td>ABS: Capex</td>
<td>$60,000</td>
<td>Completed</td>
<td>Green</td>
<td>Current status: Physical works are well underway. The new route diversion away from the fallen Pohutukawa has been cleared and bagged ready for removal. The sections of redundant stairs/boardwalk have been removed and broken down ready for removal. A helicopter will be upfitting this and deliver new materials week commencing 19 March. That will allow the new structures to begin to be constructed in-situ. Local residents and stakeholders have had fliers delivered to them to forewarn them about the helicopter works. Next steps: Deliver the new materials to site and continue with construction of the new stairs and structures. Establish the final schedule of mitigation planting that will be required to meet resource consent conditions following completion of works. Begin to establish a procurement strategy for this and a programme which meets the winter planting season requirement.</td>
<td>Project completed</td>
</tr>
<tr>
<td>2513</td>
<td>CF Project Delivery</td>
<td>Hillsborough Cemetery - renew road, path and structure</td>
<td>Renewal of a fence, retaining wall and road at the Hillsborough Cemetery. This project is carried-over from the 2016/2017 programme (previous ID: 2946).</td>
<td>Q1:Q2,Q3,Q4</td>
<td>ABS: Capex</td>
<td>$58,400</td>
<td>Deferred</td>
<td>Red</td>
<td>Current status: A contractor is currently being procured to carry out the works. Next steps: Due to contractor availability the delivery of this project has been delayed slightly, the work is now scheduled to be completed by mid June 2018.</td>
<td>Project to be carried forward into the new financial year for full delivery. Current status: A contractor has been procured to complete the access way repairs and sealing, renewal of concrete footpath and wooden bollards. Next steps: Works are due to commence and will be completed in quarter one of financial year 2018/2019.</td>
</tr>
<tr>
<td>2514</td>
<td>CF Project Delivery</td>
<td>Pearson Park - Harold Long Reserve - Linkage improvements</td>
<td>Implementation of the concept plan to improve the connection of the two parks. Develop greenways/linkages, improve play provision. This project is carried-over from the 2016/2017 programme (previous ID: 3768).</td>
<td>Q1:Q2,Q3,Q4</td>
<td>ABS: Capex</td>
<td>$157,440</td>
<td>In progress</td>
<td>Amber</td>
<td>Current status: Stage one - physical works are complete. There will be no further progress reports for this. Stage two - (playground, remaining section of greenway path, planting, driveway entry from Akarana Ave and carparking in front of kindergarten). The final programme has been agreed and the contractor is well established on site. Site security fencing, construction signage, sediment controls and traffic diversions are in place. Earthworks in the main playground area are underway. Lighting fixtures have been ordered ready for installation later in the programme. Stage two - continue with road reconstruction works. Complete earthworks in the main playground space and complete ground preparations ready for playground installation.</td>
<td>Asbestos removals delayed overall final delivery by six months. This is a multi-year project. Current status: Stage two - (playground, remaining section of greenway path, planting, driveway entry from Akarana Ave and carparking in front of kindergarten). Asbestos removals from site are now completed. The final Site Validation Report is currently being compiled which will summarise the results from asbestos clearance testing. The main contractor has now returned to site and has provided an updated programme of works. Works are now underway to replace the contaminated fill and topsoil that had to be removed from site. Next steps: Stage two - test and import replacement topsoil and clay to build construction levels back up following asbestos soils removals. Progress the Akarana Avenue access way works. Updated programme needs to be socialised to key stakeholders and signage needs to be updated accordingly.</td>
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<td>2515</td>
<td>CF: Project Delivery</td>
<td>Belfast Reserve - renew structure and furniture</td>
<td>Belfast Reserve boardwalk, fence, bridge, steps, five seats, and two table renewals. This project is carried-over from the 2016/2017 programme (previous ID 2968).</td>
<td>Q1; Q2; Q3; Q4</td>
<td>ABS: Capex</td>
<td>$40,000</td>
<td>Deferred</td>
<td>Red</td>
<td>Current status: Scooping and measure up completed for track renewal like for like. Erosion of footbridge piers and minor boardwalk subsidence was identified during track renewal spoiling. Structural assessment required to determine extent of remediation to the affected structures. Structural assessment to be undertaken July 2017. Potential for full bridge design and consenting to be required. Handed over to project delivery to progress Quarter one. Next steps: Undertake physical works. Project to be carried forward into the new financial year for full delivery.</td>
<td></td>
</tr>
<tr>
<td>2817</td>
<td>CF: Project Delivery</td>
<td>Keith Hay Park development</td>
<td>Developing two new changing rooms and three new toilets. Installation of irrigation on field 1. Develop hybrid turf grass on field 11. This project is carried-over from the 2016/2017 programme (previous ID 3775). This item replaces items 2511 and 2512.</td>
<td>Q1; Q2; Q3; Q4</td>
<td>Growth</td>
<td>$40,000</td>
<td>In progress</td>
<td>Amber</td>
<td>Current status: Auckland Council's contribution is to go towards the installation of toilets and changing rooms. This project is being led and managed by the Football Club. A Facilities Partnership Agreement needs to be executed before any funding is paid out. Council staff are investigating whether Keith Hay Park is a suitable venue to install sports field lighting (200lux) using the offset funding contribution from Fletchers as a result of lights not being installed in the Three Kings quarantine site. A hybrid field was proposed at Keith Hay Park, however the latest supply and demand projections for this area no longer justify the installation of this turf. Next steps: Confirm timelines for construction with the club and prepare funding agreement. Complete lighting feasibility assessment for Keith Hay Park and proceed to local board. A multi-year project, progress slower than anticipated. Current status: Auckland Council's contribution is to go towards the installation of toilets and changing rooms. This project is being led and managed by the Football Club. A facilities partnership agreement needs to be executed before any funding is paid out. Lighting feasibility assessment for Keith Hay Park has been completed and presented to the local board. Next steps: Confirm timelines for construction with the club and prepare funding agreement for club room upgrade. Start developed design for sport field lighting.</td>
<td></td>
</tr>
<tr>
<td>2819</td>
<td>CF: Project Delivery</td>
<td>Three Kings Reserve - installation of sand carpet and lights on field 1</td>
<td>Installation of sand carpet, drainage, irrigation and lighting on field 1. This project is carried-over from the 2016/2017 programme (previous ID 3418). This item replaces items 2495 and 2496.</td>
<td>Q1; Q2; Q3; Q4</td>
<td>Growth</td>
<td>$460,000</td>
<td>In progress</td>
<td>Amber</td>
<td>Current status: Feasibility assessment and preparation of initial concept for lighting and platform upgrade completed March 2019. Next steps: Confirm options for upgrade with the local board in quarter four including outcome of the sports field lighting assessment. A multi-year project, progress slower than anticipated. Current status: Concept plan for sand carpet upgrade complete and presented to the local board June 2018. Recommended that lighting contribution from Fletcher Living development be used at Keith Hay Park. Next steps: Start development design for sand carpet upgrade.</td>
<td></td>
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<tr>
<td>2042</td>
<td>CF: Project Delivery</td>
<td>Cameron Pool - upgrade sauna</td>
<td>Renewal of sauna cabin - Sauna seating was replaced on 11 August 2016. New work involves the renewal of the sauna to establish correct insulation, isolation and ventilation. Work includes renewal of heater and heating case. Project work includes the floor strengthening work for the upstairs fitness room. Floor to be strengthened to allow high impact classes to return. This project is carried forward from the 2016/2017 work programme, previous ID 3563</td>
<td>Q1; Q2; Q3; Q4</td>
<td>ABS: Capex</td>
<td>$158,871</td>
<td>Completed</td>
<td>Green</td>
<td>Current status: Work on the strengthening of the top floor completed. The sauna work is now completed but needs further adjustment of the heater. Next steps: Practical completion by end of March 2018. Project completed June 2018.</td>
<td></td>
</tr>
</tbody>
</table>
## Work Programme 2017/2018 Q4 Report

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<tr>
<td>3035</td>
<td>CF: Project Delivery</td>
<td>Keith Hay Park - renew car park - Noton Road</td>
<td>Upgrade of the existing carpark and formalising of the entrance way. This project is carried forward from the 2016/2017 work programme, previous ID 3754</td>
<td>Q1;Q2,Q3,Q4</td>
<td>DIY: Capex</td>
<td>$201,622</td>
<td>In progress</td>
<td>Amber</td>
<td>Current status: After delays experienced with a challenging resource consenting process the consent has now been granted. Engineer approvals in regards to the building consent have been applied for noting that the lighting consent is already in place. A site meeting has been held with the school, play centre and sports clubs to confirm the design and to confirm that construction works will commence on Noton Rd entrance way carpark. The detailed design and tender package is being prepared for completion in April ready to go out to tender. Next steps: Completion of the tender process for the upgrade and lighting of Noton Rd carpark, the upgrade and lighting of Richardson Road car park, with the newly lit connecting pathway between the carparks. It is expected the works will commence May 2018 with Noton Road entrance way carpark working through Keith Hay Park to the Richardson Road entrance way carpark.</td>
<td>Potential budget shortage as the renewals component and locally driven initiative is insufficient. A multi-year project, progress slower than anticipated. Current status: Tendering of the project is now complete, further funding required to undertake the project, confirmation of the main contractor is on hold till funding is sourced/next steps: Seek further funding from the local board. The scope of the locally driven initiative component of the work is dependent on local board decision making due to the current shortfall in funds.</td>
</tr>
<tr>
<td>3036</td>
<td>CF: Project Delivery</td>
<td>Keith Hay Park - renew cricket nets and fence</td>
<td>This project is carried forward from the 2016/2017 work programme, previous ID 2957</td>
<td>Q1;Q2,Q3,Q4</td>
<td>ABS: Capex</td>
<td>$148,610</td>
<td>Completed</td>
<td>Green</td>
<td>Current status: Net fencing repairs, replacement of artificial turf inside the nets and new drainage behind the nets have all been completed. Run up areas of three nets have been completed as well. Bad weather during February delayed progress but did identify areas where additional drainage would be beneficial to increasing the lifetime of the new artificial turf. Next steps: Finish the remaining two run up areas and complete perimeter drainage. All physical works expected to be complete by end of March.</td>
<td>Project completed</td>
</tr>
<tr>
<td>3037</td>
<td>CF: Project Delivery</td>
<td>Keith Hay Park - renew sand courts on fields 4, 5, 6, 7, 8 and 9</td>
<td>This project is carried forward from the 2016/2017 work programme, previous ID 2948</td>
<td>Q1;Q2</td>
<td>ABS: Capex</td>
<td>$223,829</td>
<td>Completed</td>
<td>Green</td>
<td>Project completed</td>
<td>Project completed</td>
</tr>
<tr>
<td>3100</td>
<td>CF: Project Delivery</td>
<td>Monte Cecilia Park - develop playground - detailed design</td>
<td>Provide a concept plan, detailed design and costing for a new playground at Monte Cecilia Park to be approved by the Local Board. This project is carried forward from the 2016/2017 work programme, previous ID 3485</td>
<td>Q1</td>
<td>ABS: Capex</td>
<td>$7,695</td>
<td>Completed</td>
<td>Green</td>
<td>Project completed</td>
<td>Project completed</td>
</tr>
<tr>
<td>3109</td>
<td>CF: Project Delivery</td>
<td>Mt Roskill War Memorial - renew car park</td>
<td>New asphalt will also provide for a safe connection, with new line marking to the hall, fields and play area. This project is carried forward from the 2016/2017 work programme, previous ID 4525</td>
<td>Q1;Q2,Q3</td>
<td>ABS: Capex</td>
<td>$187,856</td>
<td>Completed</td>
<td>Green</td>
<td>Project completed</td>
<td>Project completed</td>
</tr>
<tr>
<td>3165</td>
<td>CF: Project Delivery</td>
<td>Puketapapa - fire system and electrical switchboards upgrade community halls &amp; centres</td>
<td>Upgrade fire alarm systems and electrical switchboards, including installation of fire-safety building work to comply with regulations and improve safety. This project is carried forward from the 2016/2017 work programme, previous ID 4204</td>
<td>Q1;Q2,Q3</td>
<td>ABS: Capex</td>
<td>$32,608</td>
<td>Completed</td>
<td>Green</td>
<td>Project completed</td>
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### Work Programme 2017/2018 Q4 Report

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<tr>
<td>3167 CF Project Delivery</td>
<td>Puketapapa - renew play space FY17</td>
<td>Renew playspaces at Lyndfield Reserve, Margaret Grifffen Park, Pallerst Reserve and Robinson Reserve. This project is carried forward from the 2016/2017 work programme, previous ID 2952.</td>
<td>Q1; Q2; Q3; Q4</td>
<td>ABS: Capex</td>
<td>$10,000</td>
<td>In progress</td>
<td>Green</td>
<td>Current status: Lyndfield Reserve, Margaret Grifffen Park, Pallerst Reserve, Robinson Reserve. Beam removal at Margaret Grifffen Park confirmed to be undertaken by maintenance team. Finalising scope for Lyndfield Reserve timber edge renewal. Playground equipment procurement underway for Pallerst Reserve. Next steps: Main contractor engagement for physical works to be conducted for Pallerst Reserve to be procured. Timing of works for both Pallerst and Lyndfield Reserves to be finalised.</td>
<td>Current status: Beam removal and box edge repairs at Margaret Grifffen Park confirmed to be undertaken by councils maintenance team. Lyndfield reserve timber edge renewal has been found to have more life left in them. We will exclude from this package and renew when the playground equipment is due for renewal. Playground equipment procurement underway for Pallerst Reserve. Next steps: Main contractor procurement for physical works to be progressed. Timing of works for Pallerst Reserve to be finalised.</td>
<td></td>
</tr>
<tr>
<td>3168 CF Project Delivery</td>
<td>Puketapapa - renew signage FY17</td>
<td>Renewal of signs in various Puketapapa parks. This project is carried forward from the 2016/2017 work programme, previous ID 2943</td>
<td>Q1; Q2; Q3; Q4</td>
<td>ABS: Capex</td>
<td>$20,000</td>
<td>Deferred</td>
<td>Red</td>
<td>Current status: Alignment with new signage template roll out. Next steps: Obtain final sign off and proceed with manufacture and installations.</td>
<td>Project to be carried forward into the new financial year for full delivery.</td>
<td></td>
</tr>
<tr>
<td>3240 CF Project Delivery</td>
<td>Waitakere - install coastal boardwalk - stage 2</td>
<td>Stage 2 - Boardwalk from Bamfield Place to Taylors Bay Reserve. To include design/engineering, consultation, consenting, tendering, and physical works. This project is carried forward from the 2016/2017 work programme, previous ID 3419</td>
<td>Q1; Q2; Q3; Q4</td>
<td>ABS: Capex</td>
<td>$180,000</td>
<td>In progress</td>
<td>Amber</td>
<td>Current status: The resource consent application has had an extension of time limit applied for the processing which has been doubled due to the complicated nature of the application. To aid the resource consent process options are being investigated to address the riparian rights to the neighbouring property which is affected by the boardwalk. Next steps: Receive decision for resource consent. Further discuss boat access options. Tender physical works.</td>
<td>Public opposition to the project (immediate neighbours). A multi-year project.</td>
<td></td>
</tr>
<tr>
<td>3423 CF Project Delivery</td>
<td>Keith Hay Park - install lighting</td>
<td>Install lighting along shared path in Keith Hay Park South</td>
<td>Not scheduled</td>
<td>ABS: Capex</td>
<td>$0</td>
<td>Cancelled</td>
<td>Amber</td>
<td>Project record cancelled.</td>
<td>Project record cancelled. Project was merged with Keith Hay Park renew car park (Noten Road). Please refer to SharePoint ID 335 for an update. Project record cancelled.</td>
<td></td>
</tr>
<tr>
<td>3424 CF Project Delivery</td>
<td>Richardson Road car park - develop shared path</td>
<td>Realign shared path</td>
<td>Not scheduled</td>
<td>ABS: Capex</td>
<td>$0</td>
<td>Cancelled</td>
<td>Amber</td>
<td>Project record cancelled.</td>
<td>Project record cancelled. Project was merged with Keith Hay Park renew car park (Noten Road). Please refer to SharePoint ID 3055 for an update.</td>
<td>Project record cancelled.</td>
</tr>
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**Work Programme 2017/2018 Q4 Report**

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<tr>
<td>3426</td>
<td>CF: Project Delivery</td>
<td>Lynfield Recreation Centre - replace CCTV system</td>
<td>Install new CCTV System. Work is completed, including handover and documentation.</td>
<td>Q2/Q3</td>
<td>ABS: Capex</td>
<td>$0</td>
<td>Completed</td>
<td>Green</td>
<td>Current status. Project has been completed.</td>
<td>Project completed</td>
</tr>
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</table>

**Infrastructure and Environmental Services**

| 573 | I&ES: DPO | Mount Roskill and Dominion Road streetscape improvements | To make improvements to the village centre at Mount Roskill and Dominion Road. | Not scheduled | ABS: Capex | $475,000 | In progress | Amber | Auckland Transport’s streetscape upgrade project remains on hold. On 14 February 2018 the Board’s Infrastructure Cluster considered other ways that upgrading of Dominion Road within Mt Roskill shops could be achieved. Options for improving amenity such as street furniture and a “pantile”, and connections to the adjoining car park, are to be explored. Design is to reflect the board’s decision-making on other Auckland Transport initiatives such as proposed kerb build outs to accommodate double decker buses, and footpath renewals. Delivery of capex budget is unlikely to be fully achieved in this quarter, and a carry forward may be required. | Alpine Transport’s Dominion Road streetscape upgrade project has been cancelled. Budget has been carried forward to next financial year. Works are to coincide with Auckland Transport scheduled works Auckland Transport’s initial streetscape upgrade project has been cancelled. However the Local Board Infrastructure and Heritage cluster agreed to implement local streetscape improvement to coincide with physical works at Mount Roskill Village to accommodate double decker buses, and footpath renewals. The Auckland Transport commissioned design was presented on 13 June 2018 to the local board cluster. A carry forward of this budget has been approved so the complementary design can be implemented with Auckland Transport physical improvements with construction scheduled for October-December 2018. |

| 1929 | I&ES: DPO | Mount Roskill village revitalisation | This budget has been allocated to support the Mount Roskill and Dominion Road streetscape improvements capital works. | Not scheduled | LDI: Opex | $25,000 | Deferred | Red | Auckland Transport’s streetscape upgrade project remains on hold. On 14 February 2018 the Board’s Infrastructure Cluster considered other ways that upgrading of Dominion Road within Mt Roskill shops could be achieved. Options for improving amenity such as street furniture and a “pantile”, and connections to the adjoining car park, are to be explored. Design is to reflect the board’s decision-making on other Auckland Transport initiatives such as proposed kerb build outs to accommodate double decker buses, and footpath renewals. A concept is to be taken back to the board for its consideration, following which a design can be prepared. | Auckland Transport’s Dominion Road streetscape upgrade project has been cancelled. Budget has been carried forward to next financial year. Procurement is underway for design services, and the first deliverables will occur in the first quarter of the next financial year. Auckland Transport’s initial streetscape upgrade project has been cancelled. However the Local Board Infrastructure and Heritage cluster agreed to implement local streetscape improvement to coincide with physical works at Mount Roskill Village to accommodate double decker buses, and footpath renewals. The Auckland Transport commissioned design was presented on 13 June 2018 to the local board cluster. A carry forward of this budget has been approved so the complementary design can be prepared to complement Auckland Transport’s designed physical improvements with construction scheduled for October-December 2018. Procurement is underway for design services and preliminary meetings have been held, including with the Auckland Transport team. A concept design will be presented to the local board for its consideration in the first quarter of the next financial year, following which the design can be finalised, for implementation with Auckland Transport’s physical works. |

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Puketāpapa Local Board
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<td>73</td>
<td>I&amp;ES: Environmental Services</td>
<td>Bus subsidies for participation in education for sustainability - Puketapapa</td>
<td>To provide bus subsidies for the 23 schools within the Puketapapa Local Board area to attend education for sustainability programmes at experience centres. The Sustainable Schools team operates six experience centres around Auckland which offer hands-on education for sustainability experiences, inspiring children to make a difference for their environment. Staff are aware, from direct teacher feedback, that the cost of buses is restricting students from being able to attend these experience centres.</td>
<td>Q2;Q3;Q4</td>
<td>LDI: Opex</td>
<td>$3,000</td>
<td>Completed</td>
<td>Green</td>
<td>The bus subsidy was re-advertised to all schools in the Puketapapa local board area. Mount Roskill total of 1,314 students supported to attend an experience centre. In quarter four Hillsborough Primary attended the Auckland Botanic Gardens and Mount Roskill Grammar attended Ataraki Regional Park with the help of these subsidies. Four schools are booked in quarter four. Promotion of the subsidy to Puketapapa schools is ongoing.</td>
<td>Eleven schools took up the bus subsidy with a total of 1,314 students supported to attend an experience centre. In quarter four Hillsborough Primary, Monte Cecilia School and Royal Oak Primary attended the Auckland Botanic Gardens. Waiwhetu School and St Therese School attended Ambury Farm Park. Mercellin College were supported to attend Ataraki Regional Park.</td>
</tr>
<tr>
<td>78</td>
<td>I&amp;ES: Environmental Services</td>
<td>Healthy Rents - Puketapapa</td>
<td>To improve the quality of rental housing and improve household energy efficiency. The programme is targeted at private rental properties with low housing quality, low income tenants, or tenants who have health conditions related to cold, damp housing. This project assists landlords to meet their obligations under the recent changes to the Residential Tenancies Act and offers subsidies towards the costs of clean heating and interventions to control dampness. The project: 1. Provides landlords with free independent, technical assessment of their rental property. 2. Offers subsidies to landlords to make improvements that increase the energy efficiency. 3. Educates tenants on how they can improve the health of their home and save money on their power bills through behaviour changes which they can take with them to future rental properties.</td>
<td>Q4</td>
<td>LDI: Opex</td>
<td>$30,000</td>
<td>Deferred</td>
<td>Red</td>
<td>In quarter three, four homes received a home assessment, tenant advice and provided a selection of tools depending on needs of the home e.g. temperature and humidity measuring devices, LED bulbs, hot water cylinder insulation wraps, thermostat controllers, shower timers, flow restrictors and draught stoppers. Three of these four homes were referred through the Kāinga Ora Healthy Homes Initiative with the board funding only the energy efficiency measures, with one home visit fully funded by the board. Project flyers have been distributed to property management agencies, libraries, CAs, churches and community centres. A story on the project was published online in Our Auckland and will be shared on the local board’s Facebook page. Further social media promotion is planned. Uptake is expected to increase in the winter months in quarter four.</td>
<td>The portion of the project budget set aside for landlord subsidies has been underspent due to lack of uptake by landlords, and only 39 per cent of the total budget allocated was spent. A carryover of $12,000 has been approved by the board.</td>
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<td>149</td>
<td>I&amp;E: Environmental Services</td>
<td>Puketāpapa Low Carbon Plan implementation</td>
<td>A local low carbon plan is being developed for Puketāpapa local board during 2016/2017. The plan will provide strategic direction and enable local board activities that lower the community’s carbon footprint. This will contribute to Auckland’s transformation into an energy resilient city. The development of the plan will allow staff to assess the success of current low carbon activities, and to establish a monitoring framework to measure the uptake and impact of activities. Staff can then identify opportunities to strengthen or leverage off existing low carbon initiatives, as well as opportunities for innovation. This project will contribute towards the implementation of activities to be determined during the process of creating the low carbon plan.</td>
<td>Q2; Q3; Q4</td>
<td>LDI: Opex</td>
<td>$10,000</td>
<td>Completed</td>
<td>Green</td>
<td>A contractor has been appointed and planning is now underway for the network launch, scheduled for mid-April 2018. This will include a soft launch of the local board’s Becoming a Low Carbon Community: An Action Plan. The plan will be sent to launch invitees and uploaded online.</td>
<td>Setting up the Puketāpapa low carbon network has involved connecting with existing local groups and working through what a local low carbon network would look like in Puketāpapa. Activities undertaken in quarter four include: two low carbon network meetings held on 18 April 2018 - launch (~80 people) and 13 June 2018 - workshop: next steps for the network (four people). Six low carbon network newsletters. Low carbon network database expanded from an initial 60 to 112 members. Survey completed, asking for feedback regarding the network’s priorities and plans for the future (results are shown in end of year report – currently being finalised). Network coordinator has begun meeting with local organisations and formulated a plan for the new financial year based on feedback received. Work is underway to create a Puketāpapa cycle map. The map features all existing cycle ways and shared paths within the Puketāpapa area, as well as relevant facilities like toilets, water fountains and local destinations. The cycle map will be similar to the popular Flat White Ride cycle map, recently created for West Auckland.</td>
</tr>
<tr>
<td>54</td>
<td>I&amp;E: Healthy Waters</td>
<td>Manukau Harbour Forum - Puketāpapa Local Board</td>
<td>To continue to support the Manukau Harbour Forum.</td>
<td>Q2; Q3; Q4</td>
<td>LDI: Opex</td>
<td>$8,000</td>
<td>Completed</td>
<td>Green</td>
<td>The industry education programme has commenced following a presentation to the forum in February 2018. The Young Leaders Programme will take place during the April school holidays. Reports back on both aspects of the Sustainable Schools team delivered the education work programme will be provided to the young leaders work programme and presented forum at its June 2018 meeting. Staff are meeting with the forum in April 2018 to finalise the communications programme.</td>
<td>In quarter four, the contractor submitted the final report for the flagship sites review project and presented their findings and recommendations to the forum at the June 2018 workshop. The Sustainable Schools team delivered the education work programme will be provided to the young leaders work programme and presented forum at its June 2018 meeting. Staff are meeting with the forum in April 2018 to finalise the communications programme. <strong>Due to inclement weather and difficulties contacting property owners, the objectives of small sites ambassador project were achieved but at a smaller scale than was originally funded. The small sites pamphlet has been drafted and is awaiting internal council sign off. The final report will be provided to the forum at the August 2018 workshop. Due to efficiencies there will be a small underspend of approximately $600 per member board.</strong> A letter from the chair was sent to the Manukau Harbour Forum subscribers, alongside a newsletter. Wide Media have collected video footage for the forum, including interviews with member boards and drone shots of the Manukau Harbour. The footage will be edited into three-minute videos promoting the harbour and will be used for future communications. Some of the savings from the small sites ambassador project has been redirected to fund this editing work.</td>
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<td>130</td>
<td>IES: Healthy Waters</td>
<td>Te Awauna stream restoration and pollution education</td>
<td>To support volunteers to continue to protect, enhance and restore the ecological health of Te Awauna stream. This may involve riparian restoration in reserve land, including community-led weeding and planting events, and technical workshops – with an aim of 15-100 people participating at each event.</td>
<td>Q2:Q3:Q4</td>
<td>LD: Opex</td>
<td>$30,000</td>
<td>Completed</td>
<td>Green</td>
<td>Keith Hay Park day lighting commenced in February 2018 and included plant maintenance. Arklks Reserve contract has been awarded with weeding commencing in March 2018. Molley Green concept design is to commence as soon as the contract is signed. Works will be complete at the end of May 2018.</td>
<td>Keith Hay Park Stage 1 detailed design has been delivered. The Molley Green concept design has been delivered and is being internally reviewed. Keith Hay planting has been undertaken, and Arklks weeding has been undertaken.</td>
</tr>
<tr>
<td>1300</td>
<td>CS: Libraries &amp; Information</td>
<td>Library hours of service - Puketapapa</td>
<td>Provide library service at Mt Roskill Library for 56 hours over 7 days per week.</td>
<td>Q1:Q2:Q3:Q4</td>
<td>ABS: Opex</td>
<td>$745,095</td>
<td>Completed</td>
<td>Green</td>
<td>Library visits have increased by 4% this quarter. There has been a decrease in Wi-Fi &amp; PC sessions of 4%. Many of our customers now visit the library for digital support and to use the library as a community space. Large numbers of residents visited the libraries during Census 2018 for assistance to fill in their online forms.</td>
<td>Library visits have remained the same when compared to 2017 total visits. The total visits for 2018 is 275,672. Customer use of the library as a community space continues to grow with various groups enjoying the facility to socialise and learn.</td>
</tr>
<tr>
<td>1301</td>
<td>CS: Libraries &amp; Information</td>
<td>Extended hours - Puketapapa</td>
<td>Provide library service at Mt Roskill Library.</td>
<td>Q1:Q2:Q3:Q4</td>
<td>LD: Opex</td>
<td>$10,000</td>
<td>Completed</td>
<td>Green</td>
<td>This year we have introduced a monthly Bi-lingual Storytime on a Sunday morning during the additional hour of opening. This is proving very popular with 32 children and parents attending the first session which was launched as part of our Lunar New Year celebrations.</td>
<td>Our bi-lingual Storytime continues to attract a steady number of families. We have noticed a range of age groups attending, so we are talking to customers about what they would like included in the sessions. We are looking at incorporating a craft session along with the songs and stories.</td>
</tr>
<tr>
<td>1302</td>
<td>CS: Libraries &amp; Information</td>
<td>Information and lending services - Puketapapa</td>
<td>Provide information and library collections lending services. (Funded within ABS Opex budget activity: “Library hours of service – Puketapapa”)</td>
<td>Q1:Q2:Q3:Q4</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>Completed</td>
<td>Green</td>
<td>Library issues have decreased by 3% this quarter, but there has been an increase in eResources of 14%. Ebooks usage continues to increase with many customers preferring the portability of ebooks, especially when they are on holiday or travelling.</td>
<td>Library issues for 2019 have decreased by three per cent this year when compared to 2017 figures. The total number of issues for 2018 is 411,485. Customers continue to show an interest in eResources with Auckland Libraries recently running an “Easy steps to eLearning” promotion which has assisted those new to eResources.</td>
</tr>
<tr>
<td>1303</td>
<td>CS: Libraries &amp; Information</td>
<td>Preschool programming - Puketapapa</td>
<td>Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children’s early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhythmtime, Storytime, special Storytimes to celebrate cultural events such as Diwali, Lunar New Year and Matariki. (Funded within ABS Opex budget activity: “Library hours of service – Puketapapa”)</td>
<td>Q1:Q2:Q3:Q4</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>Completed</td>
<td>Green</td>
<td>We have delivered 33 programmes to 1200 participants this quarter. There was a break during the school holidays’ summer months in the delivery of pre-school programmes in the library and local pre-schools. A number of the team attended Wriggle n Rhyme training to gain confidence in delivering this highly successful programme.</td>
<td>The total number of preschool programmes delivered for 2018 is 169 with 6890 people attending. Visits have also been made to the Mt Roskill Baptist Kindergarten and the Safari Multi-Cultural Playgroup. The Care4Kidz group appreciate having the library facility to deliver their Mandarin-English Storytime sessions.</td>
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<td>CS: Libraries &amp; Information</td>
<td>Children and Youth engagement - Puketāpapa</td>
<td>Provide children and youth activities and programming, including a programme of children’s activities during school holidays, which encourages learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: “Library hours of service - Puketāpapa”)</td>
<td>Q1:Q2,Q3:Q4</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>Completed</td>
<td>Green</td>
<td>The year has started with a number of school groups visiting the library. Classes from Mt Roskill Primary and Three Kings have enjoyed hearing about the library and the resources available to them. Visits have also been made by the librarians to Mt Roskill Primary as part of their Reading Together programme and to Mt Roskill Grammar. Our young Artists’ Club continues to grow in popularity with 45 youngsters attending the first session this year. Planning is underway for the April school holidays with the theme Up Up and Away. Students and their families from Haypark School visited the library during the Read Together programme. We were delighted to once again have all the classes from St Therese School spend time at the library as well as students from Mt Roskill Primary School. The theme for the April school holidays was Up, up and Away. Our events included giant bubble making, Lego in the library and rocket making. As part of our Young Artist Club, we ran ‘Create in the Rafters’, where the youngsters could be painting as Michaelangelo! Our Science Lab had the theme of Up, Up and Away with Science with problem solving and Creating.</td>
</tr>
<tr>
<td>1305</td>
<td>CS: Libraries &amp; Information</td>
<td>Summer reading programme - Puketāpapa</td>
<td>Provide a language and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: “Library hours of service - Puketāpapa”)</td>
<td>Q2:Q3</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>Completed</td>
<td>Green</td>
<td>This summer saw another highly successful Kia Māia te Whā - Dare to Explore programme with 291 children enrolling in the programme. Events in January as part of the programme included a Claymation Lab and Create a teratoma. Our fun party held on 25th January was a great opportunity for the children to celebrate their success with games, bouncy castle, water slide and the appearance of the drone. This was a major highlight which enthralled the children. It was great to have Local Board members there to enjoy the celebration with us. Staff members also ran the programme at the Harihiata Sanea Charitable Trust camp. Planning is underway for the Summer Reading programme, Kia Māia te Whā - Dare to Explore. Feedback from customers was received following the last programme and is now being analysed prior to planning for this year’s programme.</td>
</tr>
<tr>
<td>1306</td>
<td>CS: Libraries &amp; Information</td>
<td>Supporting customer and community connection - Puketāpapa</td>
<td>Provide programmes that facilitate customer connection with the library and community including NZ Music Month and Book Groups. (Funded within ABS Opex budget activity: “Library hours of service - Puketāpapa”)</td>
<td>Q1:Q2,Q3:Q4</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>Completed</td>
<td>Green</td>
<td>Our community outreach programmes this quarter included Rhythmtime in the Park, Wiggle ‘n Rhyme at the zoo and Toddler’s Day Out. The library has been part of the Haer Big Host Art Trail with 3 colourful exhibits from Waiwhai Primary, Monte Cecilia School and Hay Park School gaining a lot of interest from the community. Our promotions in the library included one busking on water safety at home with a ‘Draw your Backyard Lifeguard’ competition for 5-10 year olds. Neighbours’ Day 2018 and Try a Craft Day. Three Kings’ Primary celebrated their jubilee of 140 years with 26 students visiting the library to look at the history of Mt Roskill through photos, books and online resources. We recently introduced the Coffee With A Cop morning. This gives local residents the opportunity to have a chat with the Police about any issues affecting them. We provided a variety of entertainment during Music Month including vocal and instrumental performances. A highlight was the choir of Three King’s Primary. We continue to build on our relationship with the Wesley community with participation in the markets promoting library services and conducting activities for those visiting.</td>
</tr>
<tr>
<td>1307</td>
<td>CS: Libraries &amp; Information</td>
<td>Celebrating Te Ao Māori and strengthening responsiveness to Māori - Puketāpapa</td>
<td>Celebrate as Māori with events and programmes including regionally coordinated and promoted programmes: Te Tīriri o Waitangi, Māori and Māori Language Week. Engaging with iwi and Māori organisations. Increasing the use and visibility of the te reo Māori. (Funded within ABS Opex budget activity: “Library hours of service - Puketāpapa”)</td>
<td>Q1:Q2,Q3:Q4</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>Completed</td>
<td>Green</td>
<td>The team continues to increase their use of Te Reo, supporting each other to use greetings and recognise different words of the language. Waitangi Day was celebrated with a colourful informative display of library resources. A special Mātekiri Storytime was delivered at the Peet Pan group. Two team members were delighted to be invited to the Dawn Blessing for the new Local Board office. We are in the process of extending the shelving space of our Children’s Māori collection to promote it more to customers. We are looking forward to celebrating Mātekiri with events happening in July.</td>
</tr>
</tbody>
</table>
### Work Programme 2017/2018 Q4 Report

<table>
<thead>
<tr>
<th>ID</th>
<th>Lead Dept/Unit or COO</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Timeframe</th>
<th>Budget Source</th>
<th>FY17/18</th>
<th>Activity Status</th>
<th>RAG</th>
<th>Q3 Commentary</th>
<th>Q4 Commentary</th>
</tr>
</thead>
<tbody>
<tr>
<td>1308</td>
<td>CS: Libraries &amp; Information</td>
<td>Learning and Literacy programming and digital literacy support - Puketāpapa</td>
<td>Provide learning programmes and events throughout the year including: Book a Librarian sessions, CV writing support, Comic Book Month, Makerspace programmes. Provide support for customers using Library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: “Library hours of service - Puketāpapa”)</td>
<td>Q1/Q2;Q3/Q4</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>Completed</td>
<td>Green</td>
<td>A number of customers continue to show interest in our Book a Librarian sessions with 34 attendees visiting with their digital devices for support. The Science Lab programme got underway this year with a special rocket making session attended by 17 young people as part of Lunar New Year.</td>
<td>During 2018 we delivered 180 Book a Librarian sessions to our community. The introduction of a 3D printer to our library for a period of time has created a lot of interest from all age groups. At present we are all learning as we create interesting and fun items. The customers ask many questions about the printer and some interesting discussions are being held.</td>
</tr>
<tr>
<td>1309</td>
<td>CS: Libraries &amp; Information</td>
<td>Celebrating cultural diversity and local communities - Puketāpapa</td>
<td>Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Diwali, Christmas, Lunar New Year, Matariki, Pasifika, Taste Puketāpapa and Local Board events. (Funded within ABS Opex budget activity: &quot;Library hours of service - Puketāpapa&quot;)</td>
<td>Q1/Q2;Q3/Q4</td>
<td>ABS: Opex</td>
<td>$0</td>
<td>Completed</td>
<td>Green</td>
<td>The highlight of our events this quarter was our Lunar New Year celebration, when we focused on workshops such as paper cutting, calligraphy and origami. Our Bi-lingual storyline was launched and we hosted a morning tea for our Chinese customers in the library with 50 people enjoying the morning. Our relationship with the Auckland Regional Migrant Association, the Refugee Youth Association of New Zealand and the Sāhni Niwas group developed further this quarter with visits by our Senior Librarian Community Engagement.</td>
<td>World Refugee Day was celebrated with a special morning tea attended by 43 customers of different ethnicities. We also provided a World Refugee Day Storytime session. We enjoyed participating in the Auckland International Cultural Festival providing different activities to celebrate Auckland’s diversity.</td>
</tr>
<tr>
<td>681</td>
<td>ATED: Local Economic Growth</td>
<td>Puketāpapa Business Connect</td>
<td>1. review the 2016 Business Voice programme outcomes 2. provide recommendations on future business support initiatives in Puketāpapa after the completion of ‘Business Voice’ programme 2016/17. 3. link in with “Taste of Puketāpapa” and promote &quot;Taste of Puketāpapa&quot; through social media as a catalyst to connect local businesses and get them engaged</td>
<td>Not scheduled</td>
<td>LDI: Opex</td>
<td>$20,000</td>
<td>Completed</td>
<td>Green</td>
<td>The first wave of engagement in Stoddard Road, Mt Roskill Shops and White Swan Road has been completed. Four more business meetings will be held in Q4. Stoddard Road East: 11 April 10.30am (Ethnic Hub, 159 Stoddard Road; back of the building) Stoddard Road West: 2 May 5:30pm ANZ Bank, 22 Stoddard Road; Mt Roskill Shops: 9 May 10.30am, Simpson Legal White Swan Road: 23 May 10.30am, Mt Roskill Medical &amp; Surgical Centre</td>
<td>Four business networking meetings were held in Stoddard Road, Mt Roskill Shop and White Swan Road in June 2018. This brings the number of meetings held this year to 12. Business engagement in Carr road was started and the business database will be updated by the end of Q1 2018/19.</td>
</tr>
</tbody>
</table>
## Work Programme 2017/2018 Q4 Report

<table>
<thead>
<tr>
<th>ID</th>
<th>Lead Dept/Unit or OCO</th>
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<th>Q3 Commentary</th>
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</tr>
</thead>
<tbody>
<tr>
<td>1112</td>
<td>ATEED: Local Economic Growth</td>
<td>Young Enterprise Scheme (Pktipp)</td>
<td>ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme. Enterprise Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them. All three local schools are invited to the E-day event. Lynfield College, Marcellin College, Mt Roskill Grammar</td>
<td>Q3</td>
<td>LDI: Opex</td>
<td>$1,000</td>
<td>Completed</td>
<td>Green</td>
<td>The YES kick start days were delivered between the 19 and 23 February 2018.</td>
<td>This initiative was completed in Q3 by the Auckland Chamber of Commerce.</td>
</tr>
</tbody>
</table>
## Item 18

### Work Programme 2017/2018 Q4 Report

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Timeframe</th>
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</tr>
</thead>
<tbody>
<tr>
<td>1096</td>
<td>Lyndfield Youth &amp; Leisure Centre, Puketāpapa Leisure &amp; Recreation</td>
<td>1. Operate in a safe and sustainable manner: Lyndfield youth &amp; Leisure Centre, through a management agreement with the YMCA. 2. Deliver a variety of accessible programmes and services that get the local community active. 3. These services include: fitness, group fitness, learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.</td>
<td>Q1;Q2;Q3;Q4</td>
<td>ABS - Opex</td>
<td>$0</td>
<td>In progress</td>
<td>Green</td>
<td>Lyndfield Youth and Leisure Centre</td>
<td>Lyndfield Youth and Leisure Centre, Puketāpapa Leisure &amp; Recreation won Community Excellence Award at the 2017/18 New Zealand Exercise Industry Awards. Other highlights of performance include: Fitness memberships increased by 17.2%, centre utilisation achieved an annual increase of 4%, community group hire increased by 7.4% and casual badminton achieved an increase of 11.6% in visitor numbers. Year to date visitor numbers 9% increase in centre visits (139,024 v 127,303). Customer satisfaction is measured by regular Net Promotion Score (NPS) surveys. This survey asks how likely the users are to recommend the centre to friends and family. The current score for the centre is 35.8. This is a positive rating and an increase from 21.1 from June 2017. Customers also recommend the centres attitude, with the centre scoring 73.9, which is a small decrease of 3.4 compared to June 2017. Cameron Pools and Leisure Fitness memberships has seen a growth of 0.6%. The swim school has seen growth of 9.7% in term 1 &amp; 10.5% increase term 2. Delays in completing the Sauna upgrade and group ex.floor out of bounds until the stretching work was completed has effect on growth and participation. Year to date visitor numbers: 11% increase in centre visits. (257,951 v 231,840) 10% increase in Aquatics visits. Customer satisfaction is measured by regular Net Promotion Score (NPS) surveys. This survey asks how likely the users are to recommend the centre to friends and family. The current score for the centre is 43. This is a positive rating and however, this is a decrease from June 2017 score of 42.4. This is due to the extended spa, sauna and steam room closure. Customers also recommend the centres attitude, with the centre scoring 68.3, which is a small decrease of 3.7 compared to June 2017.</td>
</tr>
</tbody>
</table>
## Work Programme 2017/2018 Q4 Report

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</tr>
</thead>
<tbody>
<tr>
<td>1148</td>
<td>CS: PSR: Active Recreation</td>
<td>PKTPP: Informal social recreation projects</td>
<td>Supporting programmes and initiatives that encourage participation in sport and recreation</td>
<td>Q1; Q2; Q3</td>
<td>LDI: Opex</td>
<td>$3,486</td>
<td>Completed</td>
<td>Green</td>
<td>The 17/18 activations have been delivered in this quarter including an amazing race at Monte Cecilia, Beach day at Lynfield Cove, 6 x bike tours with the bike kitchen, a kite day at Manukau Domain and park yoga at Wesley Community centre. The Waitangi day bike tour was particularly popular, and the yoga sessions have all been a hit. Another highlight was the mud pie kitchen extravaganza at West Reserve delivered by the Creative Kids Collective in partnership with the Hillsborough play centre. Some great feedback was received and about 120 children came through on the day with many more parents along for the ride. PSR staff will provide a full report to the board in May summarising all delivered events, in preparation for the development of the 18/19 schedule.</td>
<td>Full schedule has been delivered. We will present a full delivery report summary and draft schedule for the 18/19 programme at a yet to be confirmed workshop in partnership with ACE. We have agreed that PSR &amp; ACE will work collaboratively to help identify, build capacity and capability for more local led delivery through out and about.</td>
</tr>
<tr>
<td>1245</td>
<td>CS: PSR: Active Recreation</td>
<td>PKTPP: Community-led initiatives for healthy lifestyles</td>
<td>Support community-led initiatives to promote healthy lifestyles which will increase participation in sport, recreation and physical activity</td>
<td>Q1; Q2; Q3; Q4</td>
<td>LDI: Opex</td>
<td>$10,000</td>
<td>Completed</td>
<td>Green</td>
<td>Local Board approved allocation of this budget towards a Health and Wellness Expo. The event will be led by Sport Auckland and is to be held on 21 April at YMCA Lynfield.</td>
<td>Sport Auckland delivered a successful health and wellness expo in partnership with YMCA Lynfield and various health and well being organisations. A snapshot of the event was provided to the local board as accountability. Community feedback was for a similar event in coming years.</td>
</tr>
</tbody>
</table>
**Work Programme 2017/2018 Q4 Report**

<table>
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<tr>
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<th>FY17/18</th>
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<th>Q3 Commentary</th>
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</tr>
</thead>
<tbody>
<tr>
<td>790</td>
<td>CS PSR Park Services</td>
<td>Puketāpapa area: Parks Sport and Recreation Services planning</td>
<td>Planning for PSR services and activities in the Puketāpapa Local Board area</td>
<td>Q1;Q2;Q3;Q4</td>
<td>LDI: Opex</td>
<td>$50,000</td>
<td>Completed</td>
<td>Green</td>
<td>Progress is ongoing on all approved projects, as detailed below: Walkowhai Walkway Action Plan - Draft Action Plan has been produced and will be workshopped with the Local Board at their Green Cluster Meeting in late March 2018. Walkowhai Reserve Concept Plan - Draft Concept Plan has been produced and was workshopped with the Local Board in March 2018. Consultation boards will now be prepared for a public consultation event on site - to be approved prior by the local board. Date and time to be confirmed: Freeland Reserve Plan Modifications - Draft refined concept plan was approved at workshop by the local board in February 2018, and detailed design and delivery of the plan has been funded by Healthy Waters and is on-going May Road War Memorial Concept Plan - Consultant engaged to undertake a needs assessment for the park and its various stakeholder groups. Workshop updating the local board held in February 2018. Progress will be workshopped again with the Local Board in April prior to the finalisation of the needs assessment: Accessible Parks / Diverse Communities - Work is ongoing in both projects: Updates were provided to the board in February 2018. Projects have all concluded, awaiting adoption at business meeting, as detailed below: Walkowhai Walkway Action Plan - Discussed with the local board at Green Cluster in May. Final Draft Action Plan has been produced and will be workshopped with the local board in early July, prior to formal adoption at the next available business meeting. Walkowhai Reserve Concept Plan - Public consultation completed. Final draft workshops with the local board in June. Seeking adoption at next available Business Meeting. Freeland Reserve Plan Modifications - Final Concept Plan was formally adopted by the Puketāpapa Local Board in May 2018. Detailed design and delivery of the plan has been funded by Healthy Waters and is on-going. May Road War Memorial Concept Plan - All stakeholder consultation has been completed. Draft Needs Assessment has been produced and presented at Green Cluster meeting in June 2018. Will return to a full workshop in July 2018. Document to be endorsed by the Puketāpapa Local Board via formal report in August/September 2018, leading into development of full concept plan in FY18/19. Accessible Parks / Diverse Communities - Draft plans workshops with Puketāpapa Local Board in June 2018. Final alterations will be made prior to formal adoption of principles for development from each. Strategic Assessments to be finalised for Community Facilities to help prioritise implementation of recommendations.</td>
<td></td>
</tr>
<tr>
<td>984</td>
<td>CS PSR Park Services</td>
<td>Puketāpapa local parks: Ecological volunteers and Predator control programme FY17/18</td>
<td>Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: Community planting events Plant and animal pest eradication Pacific oyster shell removal Litter removal</td>
<td>Q1;Q2;Q3;Q4</td>
<td>LDI: Opex</td>
<td>$18,000</td>
<td>Completed</td>
<td>Green</td>
<td>Conservation Volunteers New Zealand (CVNZ) have carried out a restoration planting and weed control at Lynfield Reserve. Ongoing predator control programme in various reserves are running smoothly. There are plans to carry out a conservation week planting at Hillsborough cemetery. Plans are in place for a restoration of the stream area at Frederick Street Reserve. Conservation Volunteers New Zealand (CVNZ) have carried out restoration planting and weed control at Lynfield Reserve. An updated ecological Restoration Plan (by TC Nature Ltd) has been produced to allow further work to proceed. Ongoing predator control programme in various reserves are running smoothly. There were plans to carry out a conservation week planting at Hillsborough cemetery; however the site was deemed unsuitable and funds were reassigned to the updating of the Lynfield Reserve restoration plan. Rooks are now in place for restoration planting of the stream area at Frederick Street Reserve to repair damage by a contractor.</td>
<td></td>
</tr>
<tr>
<td>1186</td>
<td>CS PSR Services</td>
<td>PKTP: Creating a Māori identity</td>
<td>Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland’s Māori identity and Māori heritage.</td>
<td>Q1;Q2;Q3;Q4</td>
<td>LDI: Opex</td>
<td>$10,000</td>
<td>In progress</td>
<td>Amber</td>
<td>High level communications approach and Research of existing names of reserves completed and reported back to the Local Board on 28 February 2018. The Local Board have asked for some time to consider how they wish to proceed. Four workshops were held over the course of 2017/18 and a naming database developed. Mana whenua have provided direction on a potential list of parks that can be dual named as part of Tranche 1 list. A further workshop is due in July along with a decision report in August to enable the naming part of the project to progress.</td>
<td></td>
</tr>
</tbody>
</table>
## Work Programme 2017/2018 Q4 Report

<table>
<thead>
<tr>
<th>ID</th>
<th>Lead Department/Unit or CCLO</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Timeframe</th>
<th>CL: Final Lease Expiry Date</th>
<th>CL: Annual Rent Amount (excluding GST)</th>
<th>CL: Annual Operating Costs (excluding GST)</th>
<th>Activity Status</th>
<th>RAG</th>
<th>Q3 Commentary</th>
<th>Q4 Commentary</th>
</tr>
</thead>
<tbody>
<tr>
<td>1611</td>
<td>CF: Community Leases</td>
<td>Bhartiya Samaj Charitable Trust</td>
<td>Lease renewal for 13 May Rd, Mount Roskill</td>
<td>Q2:Q3</td>
<td>31/07/2022</td>
<td>$500.00</td>
<td>$0.00</td>
<td>Completed</td>
<td>Green</td>
<td>Completed</td>
<td>Completed</td>
</tr>
<tr>
<td>1612</td>
<td>CF: Community Leases</td>
<td>Tri Star Gymnastics</td>
<td>Lease renewal for 55 Arundel St, Mount Roskill</td>
<td>Q3</td>
<td>17/10/2027</td>
<td>$250.00</td>
<td></td>
<td>Completed</td>
<td>Green</td>
<td>Lease completed in quarter two.</td>
<td>Completed</td>
</tr>
<tr>
<td>1613</td>
<td>CF: Community Leases</td>
<td>Eden/Roskill Softball Club Inc</td>
<td>New lease for part of the War memorial Park, 75A Gifford Road, Mt Roskill</td>
<td>Q4</td>
<td>30/11/2017</td>
<td>$250.00</td>
<td>$0.00</td>
<td>Deferred</td>
<td>Red</td>
<td>Application received - group required to send through proof of public liability insurance before the lease can proceed. As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.</td>
<td>This activity was expected to be completed this year but has been deferred.</td>
</tr>
<tr>
<td>1614</td>
<td>CF: Community Leases</td>
<td>Scout Association of NZ - Royal Oak Scout</td>
<td>Multi-premises lease</td>
<td>Q4</td>
<td>30/06/2018</td>
<td>$250.00</td>
<td>$0.00</td>
<td>Deferred</td>
<td>Red</td>
<td>Site visit completed New community lease workshopped with local board on 8 March 2018. Lot 5 DP-26288 is held by the Crown through the Department of Conservation and the administration of the reserve is vested with Auckland Council. This consultation to be undertaken in quarter four.</td>
<td>This activity was expected to be completed this year but has been deferred.</td>
</tr>
<tr>
<td>1615</td>
<td>CF: Community Leases</td>
<td>Scout Association of NZ - Wakaraua</td>
<td>Multi-premises lease</td>
<td>Q4</td>
<td>30/06/2018</td>
<td>$250.00</td>
<td></td>
<td>Deferred</td>
<td>Red</td>
<td>Site visit completed New community lease workshopped with local board on 9 March 2018. Meeting with group on 21 March 2018 to discuss options for increasing current membership. Workshop outcome of meeting with board in quarter four. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.</td>
<td>This activity was expected to be completed this year but has been deferred.</td>
</tr>
<tr>
<td>1616</td>
<td>CF: Community Leases</td>
<td>Citizens Advice Bureau - Mt Roskill</td>
<td>Multi-premises lease</td>
<td>Q4</td>
<td>30/06/2020</td>
<td>$500.00</td>
<td>$0.00</td>
<td>In progress</td>
<td>Amber</td>
<td>Citizen Advice Bureau have responded with suggested changes to the original draft lease. Officers will work with legal advisors to review these changes to prepare a deed for final review and execution.</td>
<td>Part of a multi year project that was expected to continue into next year which has been progressed as expected for 2017/2018. The leasing process will be carried over and managed in the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.</td>
</tr>
<tr>
<td>1617</td>
<td>CF: Community Leases</td>
<td>Auckland Polycentres Association Inc - Helensburgh</td>
<td>New lease 21 Currie Avenue, Helensburgh</td>
<td>Q1</td>
<td>31/10/2013</td>
<td>$250.00</td>
<td>$0.00</td>
<td>Completed</td>
<td>Green</td>
<td>Completed</td>
<td>Completed</td>
</tr>
<tr>
<td>1618</td>
<td>CF: Community Leases</td>
<td>Auckland Very High Frequency Group Inc</td>
<td>New lease 33 Foch Avenue</td>
<td>Q2</td>
<td>31/01/2016</td>
<td>$500.00</td>
<td>$0.00</td>
<td>Completed</td>
<td>Green</td>
<td>Completed</td>
<td>Completed</td>
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<tr>
<td>1619</td>
<td>CF: Community Leases</td>
<td>Mt Roskill Tennis Club Inc</td>
<td>New lease 33 Foch Avenue, Mt Roskill</td>
<td>Q4</td>
<td>31/01/2016</td>
<td>$500.00</td>
<td>$0.00</td>
<td>Completed</td>
<td>Green</td>
<td>Application received - proof of public liability insurance required before lease can be progressed. Community outcomes plan to be developed and presented at a workshop to the board in quarter four.</td>
<td>Completed in quarter four - PKTPP/2018/73</td>
</tr>
</tbody>
</table>

32 / 33
## Work Programme 2017/2018 Q4 Report

<table>
<thead>
<tr>
<th>ID</th>
<th>Lead Department/Unit or CCO</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>Timeframe</th>
<th>CL: Final Lease Expiry Date</th>
<th>CL: Annual Rent Amount (excluding GST)</th>
<th>CL: Annual Op. Fee (excluding GST)</th>
<th>Activity Status</th>
<th>RAG</th>
<th>Q3 Commentary</th>
<th>Q4 Commentary</th>
</tr>
</thead>
<tbody>
<tr>
<td>1620</td>
<td>CF: Community Leases</td>
<td>Three Kings United Soccer Club Inc</td>
<td>New lease 800 Richardson Rd, Mt Roskill</td>
<td>Q4</td>
<td>31/12/2014</td>
<td>$50.00</td>
<td>$0.00</td>
<td>Deferred</td>
<td>Red</td>
<td>Local Board report to be written in quarter four.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Maintenance responsibilities to be finalised.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>The leasing process will be carried over and monitored in the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.</td>
<td></td>
</tr>
<tr>
<td>1625</td>
<td>CF: Community Leases</td>
<td>Pah Homestead 72A Hillsborough Rd</td>
<td>New head lease in accord with the earlier agreement to lease. Not scheduled</td>
<td>31/07/2040</td>
<td>$1.00</td>
<td>$500.00</td>
<td></td>
<td>Deferred</td>
<td>Red</td>
<td>Discussions with lessee, council staff and legal to review lease terms and conditions.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Part of a multi year project that was expected to continue into the new year which has been progressed as expected for 2017/2018.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>The leasing process will be carried over and monitored in the 2018/2019 work programme.</td>
<td></td>
</tr>
<tr>
<td>1626</td>
<td>CF: Community Leases</td>
<td>The Wasata Epoca Tennis Club Inc</td>
<td>Renewal lease 22-24 Fermeigh Avenue, Mt Roskill</td>
<td>Q1</td>
<td>28/02/2025</td>
<td>$250.00</td>
<td>$0.00</td>
<td>Completed</td>
<td>Green</td>
<td>Completed</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Renewal of lease will be workshopped in quarter four. As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.</td>
<td></td>
</tr>
<tr>
<td>1627</td>
<td>CF: Community Leases</td>
<td>Royal NZ Plunket Society - Greenwoods Corner sub branch</td>
<td>Renewal lease 50 Buckley Rd, Mt Roskill</td>
<td>Q4</td>
<td>31/12/2023</td>
<td>$250.00</td>
<td>$0.00</td>
<td>Deferred</td>
<td>Red</td>
<td>This activity was expected to be completed this year but has been deferred.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>The lease will expire 31 December 2018. The leasing process will be carried over and monitored in the 2018/2019 work programme.</td>
<td></td>
</tr>
</tbody>
</table>
Local Board Work Programme Snapshot 2017/2018 Q4

**Puketāpapa Work Programme Achievement**

- **R = Red** indicates significant issues (25, 22%)
- **A = Amber** warning; some risk or issues, being managed (10, 9%)
- **G = Green** on track (77, 69%)

**Puketāpapa Work Programme by Activity Status**

- Parks, Sport and Recreation
- Local Economic Development: ATEED
- Libraries
- Infrastructure and Environmental Services
- Community Facilities: Community Leases
- Community Facilities: Build Maintain Renew
- Arts, Community and Events

**Puketāpapa Work Programme Activities by Outcome**

- Thriving local economy, good local jobs
- People with a voice who can make a contribution
- Healthy, safe people and places
- Vibrant, popular parks and treasured natural environment
- A strong sense of belonging and local identity
Local Board Financial Performance – Puketāpapa as at June 2018

Financial Summary

<table>
<thead>
<tr>
<th>Activity</th>
<th>Year To Date ($000)</th>
<th>Full Year ($000)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Revised Budget</td>
</tr>
<tr>
<td>Operating revenue (ABS)</td>
<td>554</td>
<td>521</td>
</tr>
<tr>
<td>Operating revenue (LDI)</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Operating expenditure (ABS)</td>
<td>7,171</td>
<td>6,520</td>
</tr>
<tr>
<td>Operating expenditure (LDI)</td>
<td>822</td>
<td>1,011</td>
</tr>
<tr>
<td>Operating expenditure (LGS)</td>
<td>1,041</td>
<td>1,041</td>
</tr>
<tr>
<td>Net Cost of Service</td>
<td>8,470</td>
<td>8,041</td>
</tr>
<tr>
<td>Subsidies and grants for capital expenditure</td>
<td>70</td>
<td>0</td>
</tr>
<tr>
<td>Capital expenditure</td>
<td>2,735</td>
<td>3,694</td>
</tr>
</tbody>
</table>

$2.7 million in capital expenditure and $8.4 million net operating expenditure has been invested in the Puketāpapa local board area for the year ended 30 June 2018.

Net cost of service in the Puketāpapa local board area for the twelve months ended 30 June 2018 is $429,000 over budget and is explained in the following pages. The main cause of the variance is due to the remapping of the assets during the year to the correct local board, in the Local parks sport and recreation activity, rather than regional to align to the new full facilities contracts, causing more costs to come in at a local board level. This is offset by higher revenue and LDI carry-forwards of $117,000.

The majority of the capital expenditure was in Parks sports and recreation assets of $2.4 million with $300,000 in community services. The total capital expenditure is $1 million behind budget. Details of the specific assets are on the following pages.
Local Board Financial Performance – Puketāpapa as at June 2018

Operating Revenue ($000) for FY 2018

<table>
<thead>
<tr>
<th>Activity</th>
<th>Year To Date ($000)</th>
<th>Full Year ($000)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Revised</td>
</tr>
<tr>
<td>Local community services</td>
<td>561</td>
<td>497</td>
</tr>
<tr>
<td>Local parks, sport and recreation</td>
<td>2</td>
<td>34</td>
</tr>
<tr>
<td>Total Operating Revenue</td>
<td>563</td>
<td>531</td>
</tr>
</tbody>
</table>

Revenue for the year 2017/18 is $563,000, $32,000 above budget.

Throughout 2017/18 we have seen higher than anticipated revenues mainly from the Wesley and Fickling community centres and Mount Roskill War memorial hall. This is offset by $34,000 central sportsfield charges, which was budgeted for but no longer applied. This is being adjusted as part of the long-term plan.
Local Board Financial Performance – Puketapapa as at June 2018

Operating Expenditure ($000) for FY 2018

<table>
<thead>
<tr>
<th>Activity</th>
<th>Year To Date ($000)</th>
<th>Full Year ($000)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Revised Budget</td>
</tr>
<tr>
<td>Local community services</td>
<td>3,050</td>
<td>3,104</td>
</tr>
<tr>
<td>Local environmental management</td>
<td>67</td>
<td>87</td>
</tr>
<tr>
<td>Local governance</td>
<td>1,041</td>
<td>1,041</td>
</tr>
<tr>
<td>Local parks, sport and</td>
<td>4,832</td>
<td>4,238</td>
</tr>
<tr>
<td>recreation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local planning and development</td>
<td>44</td>
<td>102</td>
</tr>
<tr>
<td>Total Operating Expenditure</td>
<td>9,034</td>
<td>8,572</td>
</tr>
</tbody>
</table>

Operating expenditure is $9 million to date, over budget by $462,000.

Higher than budgeted costs ($594,000) in the Local parks sport and recreation activity is due to the remapping of assets during the year to the right local board accounts. This is offset by LDI carry-forwards - $45,000 from Local community services, $60,000 from Local planning and development, and $12,000 from Local environmental management. The board allocated a total of $150,000 as community grants through the year, including $102,000 for Strategic Grants.
## Local Board Financial Performance – Puketapapa as at June 2018

Locally Driven Initiatives (Operating Expenditure)

<table>
<thead>
<tr>
<th>Net Cost of Service</th>
<th>Year To Date ($000)</th>
<th>Full Year ($000)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Revised Budget</td>
</tr>
<tr>
<td>ACE LDI Staff allocation</td>
<td>194</td>
<td>194</td>
</tr>
<tr>
<td>ANZAC</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Capacity building programme</td>
<td>80</td>
<td>82</td>
</tr>
<tr>
<td>Christmas events</td>
<td>22</td>
<td>25</td>
</tr>
<tr>
<td>Community Arts Programmes</td>
<td>11</td>
<td>11</td>
</tr>
<tr>
<td>Community placemaking initiatives</td>
<td>21</td>
<td>19</td>
</tr>
<tr>
<td>Community safety</td>
<td>(1)</td>
<td>0</td>
</tr>
<tr>
<td>Events Capacity Building</td>
<td>0</td>
<td>7</td>
</tr>
<tr>
<td>Extended Library hours</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Fees and charges subsidy</td>
<td>22</td>
<td>22</td>
</tr>
<tr>
<td>Inclusion and diversity</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>Local civic functions</td>
<td>2</td>
<td>12</td>
</tr>
<tr>
<td>Local community grants</td>
<td>149</td>
<td>174</td>
</tr>
<tr>
<td>Local events discretionary fund</td>
<td>39</td>
<td>46</td>
</tr>
<tr>
<td>Movies in parks local</td>
<td>0</td>
<td>12</td>
</tr>
<tr>
<td>Neighbours day events</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Social innovation and enterprise</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Wesley Market support</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Whare restoration support</td>
<td>(3)</td>
<td>25</td>
</tr>
<tr>
<td>Youth connections across Auckland</td>
<td>32</td>
<td>25</td>
</tr>
<tr>
<td><strong>Total Local community services</strong></td>
<td><strong>604</strong></td>
<td><strong>691</strong></td>
</tr>
<tr>
<td>Business subsidies - education</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Carbon reduction initiatives</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Healthy homes project</td>
<td>18</td>
<td>36</td>
</tr>
<tr>
<td>Local streams restoration</td>
<td>30</td>
<td>30</td>
</tr>
<tr>
<td>Manukau Harbour Forum</td>
<td>7</td>
<td>8</td>
</tr>
<tr>
<td><strong>Total Local environmental management</strong></td>
<td><strong>67</strong></td>
<td><strong>87</strong></td>
</tr>
<tr>
<td>Net Cost of Service</td>
<td>Year To Date ($000)</td>
<td>Full Year ($000)</td>
</tr>
<tr>
<td>---------------------------------------------------</td>
<td>---------------------</td>
<td>------------------</td>
</tr>
<tr>
<td></td>
<td>Actual</td>
<td>Revised</td>
</tr>
<tr>
<td>Community-led initiatives - health</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Creating a Maori identity</td>
<td>13</td>
<td>10</td>
</tr>
<tr>
<td>Greenways plans</td>
<td>(1)</td>
<td>0</td>
</tr>
<tr>
<td>Informal social recreation projects</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>LDI Volunteers parks</td>
<td>16</td>
<td>18</td>
</tr>
<tr>
<td>Manukau Harb/Foreshore pine tree removal</td>
<td>30</td>
<td>42</td>
</tr>
<tr>
<td>Native forest maintenance and restoration</td>
<td>0</td>
<td>8</td>
</tr>
<tr>
<td>Parks improvements</td>
<td>47</td>
<td>50</td>
</tr>
<tr>
<td>Total Local parks, sport and recreation</td>
<td>119</td>
<td>142</td>
</tr>
<tr>
<td>Business voice and networking support</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Locally Driven Initiatives (ATEED)</td>
<td>22</td>
<td>21</td>
</tr>
<tr>
<td>Mt. Roskill Village revitalisation</td>
<td>0</td>
<td>50</td>
</tr>
<tr>
<td>Revitalisation of town centres</td>
<td>0</td>
<td>10</td>
</tr>
<tr>
<td>Young Enterprise Scheme</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total Local planning and development</td>
<td>22</td>
<td>81</td>
</tr>
<tr>
<td>Total</td>
<td>812</td>
<td>1,001</td>
</tr>
</tbody>
</table>
Local Board Financial Performance – Puketāpapa as at June 2018

Capital Expenditure ($000) for FY 2018

<table>
<thead>
<tr>
<th>Activity</th>
<th>Year To Date ($000)</th>
<th>Full Year ($000)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Revised Budget</td>
</tr>
<tr>
<td>Local community services</td>
<td>255</td>
<td>175</td>
</tr>
<tr>
<td>Local parks, sport and recreation</td>
<td>2,480</td>
<td>3,519</td>
</tr>
<tr>
<td>Local planning and development</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Capital Expenditure</strong></td>
<td><strong>2,735</strong></td>
<td><strong>3,694</strong></td>
</tr>
</tbody>
</table>

**Capital Expenditure** of $2.7 million is $1 million below budget year to date.

The majority of the capital spend in the quarter was for linkage improvement works at Fearon park and Harold Long reserve ($522,000), sauna upgrade at Cameron Pool ($317,000) and hard surface renewals across a number of sites in board area ($430,000).

Major capital projects in progress include:

(a) Fearon Park - Harold Long Reserve - Linkage improvements: Asbestos removal from site are now completed. Stage two works are now underway to replace the contaminated fill.

(b) Monte Cecilia Park - restore historic Whare - Project on hold as the trust have advised that they do not wish to proceed with the project at this time.

(c) Pah Homestead - install HVAC system - Air-conditioning engineer investigating and working though design options with council’s heritage team. Next steps: Explore the systems designs and costings from the stakeholders, engineers and present to local board when ready.
Major underspends include:

(a) Mount Roskill and Dominion Road streetscape improvements ($475,000): Auckland Transport's initial streetscape upgrade project has been cancelled. However, the Local Board Infrastructure and Heritage cluster agreed to implement local streetscape improvement to coincide with physical works at Mount Roskill Village. Budget carried forward.

(b) Sport development budget underspend by $258,000

(c) Board approved LDI capex projects being delayed and budget ($264,000) carried forward for delivery in 2018/19.
## Local Board Financial Performance - Puketapapa as at June 2018

### Capital Expenditure: All Projects

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Year To Date ($000)</th>
<th>Full Year ($000)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Revised</td>
</tr>
<tr>
<td></td>
<td>Budget</td>
<td>Budget</td>
</tr>
<tr>
<td>ACE - Community house and centre</td>
<td>98</td>
<td>91</td>
</tr>
<tr>
<td>renewals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community facility renewals</td>
<td>1</td>
<td>33</td>
</tr>
<tr>
<td>ACE - Art facility renewals</td>
<td>39</td>
<td>21</td>
</tr>
<tr>
<td>Climate control system upgrade</td>
<td>72</td>
<td>10</td>
</tr>
<tr>
<td>(Pah Homestead)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Library furniture and fitting renewals</td>
<td>42</td>
<td>10</td>
</tr>
<tr>
<td>ACE - Leases renewals</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>Functions facility (Pah Homestead)</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td>Community services (GoA)</td>
<td>255</td>
<td>175</td>
</tr>
<tr>
<td>Parks - Asset renewals</td>
<td>923</td>
<td>1,068</td>
</tr>
<tr>
<td>Locally driven initiatives (LDI Capex)</td>
<td>229</td>
<td>494</td>
</tr>
<tr>
<td>Linkage improvements (Fearn Park - Harold Long</td>
<td>522</td>
<td>480</td>
</tr>
<tr>
<td>Reserve)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Village Centre Upgrade (Mt Roskill/Dominion Road)</td>
<td>0</td>
<td>475</td>
</tr>
<tr>
<td>Sport development</td>
<td>129</td>
<td>387</td>
</tr>
<tr>
<td>Parks - Sports fields renewals</td>
<td>193</td>
<td>224</td>
</tr>
<tr>
<td>Leisure facility building renewals</td>
<td>345</td>
<td>197</td>
</tr>
<tr>
<td>Greenway and walkway development</td>
<td>49</td>
<td>180</td>
</tr>
<tr>
<td>Car park upgrades and signage</td>
<td>1</td>
<td>14</td>
</tr>
<tr>
<td>Minor Fixed Asset</td>
<td>85</td>
<td>0</td>
</tr>
<tr>
<td>Parks And Reserves (Keith Hay Park)</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Walkway (Manukau foreshore)</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Parks sport and recreation (GoA)</td>
<td>2,480</td>
<td>3,519</td>
</tr>
<tr>
<td>Village Centre Upgrade (Mt Roskill/Dominion Road)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Planning (GoA)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>2,735</td>
<td>3,695</td>
</tr>
</tbody>
</table>

| Subsidies and grants for capital expenditure      | 70      | 0        | 70       | 0        | 0        |
Project Streetscapes

File No.: CP2018/14522

Te take mō te pūrongo / Purpose of the report
1. To seek feedback on Auckland Transport (AT) and Waste Solutions (WS) streetscape services in the Puketāpapa local board area. Streetscape services include:
   • mowing and weed management of berms in urban and rural areas
   • town centre cleaning and loose litter collection, including emptying litter bins.

Whakarāpopototanga matua / Executive summary
2. Streetscapes services are being transferred from Auckland Transport and Waste Solutions to Community Facilities’ Full Facilities suppliers. Streetscape services include mowing and weeding of berms, town centre cleaning and loose litter collection.

3. Community Facilities are seeking feedback from local boards on key local issues or priority areas with streetscape services in their local board area.

4. Where there are known issues, region wide trends can be identified. A strategy will then be developed to see how the assets/services can be brought to an acceptable standard before being transferred to Community Facilities in 2019.

Ngā tūtohunga / Recommendation/s
That the Puketāpapa Local Board:

a) identify their top ten local issues with Auckland Transport or Waste Solution streetscape services in the Puketāpapa local board area. Streetscape services include:
   i) mowing and weed management of berms in urban and rural areas
   ii) town centre cleaning and loose litter collection, including emptying bins.

Horopaki / Context
5. Auckland Transport and Waste Solutions have been managing streetscape services since amalgamation under contracts awarded in 2011/12.

6. Through Project 17 Full Facilities contracts were granted, which include services such as maintenance of local parks, buildings and open spaces. To ensure integration of services and to deliver value, the streetscape services are to be included in the Full Facilities contracts.

Tātaritanga me ngā tohutohu / Analysis and advice
7. The Streetscapes project has been set up to ensure the successful transfer of streetscape services from Auckland Transport and Waste Solutions to the Community Facilities’ Full Facilities suppliers. The streetscape services and when they will be transferred are listed in the table below:

<table>
<thead>
<tr>
<th>What</th>
<th>From</th>
<th>To</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>All urban and rural berm</td>
<td>Auckland Transport</td>
<td>Community</td>
<td>1 April 2019</td>
</tr>
</tbody>
</table>
### Project Streetscapes

<table>
<thead>
<tr>
<th>mowing and weed management</th>
<th>Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>‘Streetscapes’ – town centre cleaning and loose litter collection, bin emptying</td>
<td>Auckland Transport and Waste Solutions</td>
</tr>
</tbody>
</table>

8. When the streetscape services are transferred to Community Facilities, the Full Facilities suppliers will be expected to ensure that high levels of services are provided on assets that are of a good condition. The Full Facilities suppliers will need to meet stringent performance indicators.

9. For assets that are not in a good condition, Auckland Transport should upgrade the asset before it is transferred. An approach to address these assets, including how to bring them up to standard, will be discussed between Community Facilities and Auckland Transport. Local boards are being asked for their top ten issues with current streetscape services to inform these discussions.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

10. Streetscape services are important locally as they impact on the cleanliness and tidiness of town centres and related areas. Local board views are being sought through this report to ensure that streetscape services are of a high standard.

**Tauākī whakaaweawe Māori / Māori impact statement**

11. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi/the Treaty of Waitangi and its broader statutory obligations to Māori.

12. Māori responsiveness requires the collective effort of everyone. Under the new contracts, suppliers will work collaboratively with Auckland Council to achieve better outcomes with Māori and for Auckland.

Ngā ritenga ā-pūtea / Financial implications

13. There is a strong likelihood that due to the improved Streetscape service standards, the current budgets being transferred from Auckland Transport to Community Facilities will not be sufficient.

14. Through negotiations with the Full Facilities suppliers, Community Facilities will strive to ensure that the new Streetscape services are within a suitable range of the current budgets. If additional funding is required, the Financial and Performance Committee will be advised and extra financial support will be requested.

Ngā raru tūpono / Risks

15. The delivery of streetscape services could be impacted if the Full Facilities suppliers take over Auckland Transport contracts which have issues which have not been identified before the transition period. This could mean that the Full Facilities suppliers could spend more time on addressing the problem areas, instead of delivering the new service specifications.

16. To mitigate this risk, local boards are being requested to provide input to known, problematic areas and / or streetscape services currently provided by Auckland Transport and / or loose litter collection.
Ngā koringa ā-muri / Next steps

17. Following input from local boards, negotiations with suppliers will take place in August / September 2018. Final decisions will be made by the Strategic Procurement and the Finance and Performance Committees in October 2018.

18. The local board engagement and input on the weed management methodologies and on the standardised levels of services will take place October / November 2018.

Ngā tāpirihanga / Attachments

There are no attachments for this report.

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Cherie Veza - Stakeholder Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Kim O’Neill – Head of Stakeholder &amp; Land Advisory</td>
</tr>
<tr>
<td></td>
<td>Louise Mason – GM Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Victoria Villaraza - Relationship Manager</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo / Purpose of the report

1. To present the Puketāpapa Local Board with its updated governance forward work programme calendar (the calendar).

Whakarāpopototanga matua / Executive summary

2. The calendar for the Puketāpapa Local Board is in Attachment A. The calendar is updated monthly, reported to business meetings and distributed to council staff.

3. The calendar was introduced in 2016 as part of Auckland Council’s quality advice programme and aims to support local boards’ governance role by:
   • ensuring advice on meeting agendas is driven by local board priorities
   • clarifying what advice is expected and when
   • clarifying the rationale for reports.

4. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public.

Ngā tūtohunga / Recommendation/s

That the Puketāpapa Local Board:

a) receive the governance forward work programme calendar for August 2018.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
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<tbody>
<tr>
<td>A1</td>
<td>Governance Forward Work Programme Calendar, August 2018</td>
<td>123</td>
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Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Selina Powell - Democracy Advisor - Puketapapa</th>
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</thead>
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<tr>
<td>Authorisers</td>
<td>Victoria Villaraza - Relationship Manager</td>
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## Puketāpapa Local Board Governance Forward Work Programme - August 2018

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Governance Role</th>
<th>Purpose</th>
<th>Reporting Officer/s</th>
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<tbody>
<tr>
<td>19 July 2018</td>
<td>Auckland Transport report</td>
<td>Oversight and monitoring</td>
<td>Receive update on progress</td>
<td>Lorna Stewart</td>
</tr>
<tr>
<td></td>
<td>Auckland council department work programmes</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Formal approval</td>
<td>LBS</td>
</tr>
<tr>
<td>30 August 2018</td>
<td>Auckland Council’s Quarterly Performance Report: Puketāpapa Local Board for Q4 (1 April-30 June 2018)</td>
<td>Oversight and monitoring</td>
<td>Check is on performance / inform future direction</td>
<td>Mary Ray</td>
</tr>
<tr>
<td></td>
<td>Alcohol Control Bylaw Review</td>
<td>Input to regional decision-making</td>
<td>Provide feedback on policy options</td>
<td>Michael Sinclair</td>
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<tr>
<td></td>
<td>Dog Management Bylaw and Policy</td>
<td>Input to regional decision-making</td>
<td>Provide feedback on policy options</td>
<td>Shilpa Mandola</td>
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<tr>
<td></td>
<td>Motorway Upgrade Programme</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Define board position and feedback</td>
<td>Rebecca Greaves</td>
</tr>
<tr>
<td></td>
<td>Project Streetcar</td>
<td>Input to regional decision-making</td>
<td>Provide direction on preferred approach</td>
<td>Hedi Walkley</td>
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<tr>
<td></td>
<td>Kelvin Park - Notox Road, Car park</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Define board position and feedback</td>
<td>Katrina Morgan</td>
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<tr>
<td>30 September 2018</td>
<td>Auckland Transport report</td>
<td>Oversight and monitoring</td>
<td>Receive update on progress</td>
<td>Lorna Stewart</td>
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<td></td>
<td>Homelessness review (from July)</td>
<td>Input to regional decision-making</td>
<td>Provide direction on preferred approach</td>
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<td>Local board open space management policy</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Formal adoption</td>
<td>Thomas Dixon</td>
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<td></td>
<td>Adopt Accessibility Report</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Define board position and feedback</td>
<td>Thomas Dixon</td>
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<tr>
<td></td>
<td>Adopt Diversity Report</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Define board position and feedback</td>
<td>Thomas Dixon</td>
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<td>Needs Assessment for May Road War Memorial Park</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Formal approval</td>
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<td>Trial Implementation Plan for May Road War Memorial Park</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Check is on performance / inform future direction</td>
<td>Katrina Morgan</td>
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<td></td>
<td>Draft (post public consultation) Resilient Recovery Strategy</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
<td>LBS</td>
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<td>NZ Heritage Road Naming Report</td>
<td>Local initiative / preparing for specific decisions</td>
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<td>LBS</td>
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<td>Auckland Partnership Policy</td>
<td>Input to regional decision-making</td>
<td>Provide feedback on policy options</td>
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<td>Site of significance for Manukau Plan Change</td>
<td>Input to regional decision-making</td>
<td>Provide direction on preferred approach</td>
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<td>Development Contributions Policy</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
<td>LBS</td>
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<tr>
<td></td>
<td>Adopt Walkway Action Plan Reports</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Define board position and feedback</td>
<td>Katrina Morgan</td>
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<tr>
<td></td>
<td>Community Facilities Small Capital Improvement Projects Update (from August)</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Formal adoption</td>
<td>Thomas Dixon</td>
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<tr>
<td>18 October 2018</td>
<td>Auckland Transport report</td>
<td>Oversight and monitoring</td>
<td>Receive update on progress</td>
<td>Lorna Stewart</td>
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<td>Sports Facilities Investment Plan</td>
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<td>Regional Pest Management Plan</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
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<td>Natural Environment</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
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<td>Electorate Code of Conduct</td>
<td>Input to regional decision-making</td>
<td>Provide direction on preferred approach</td>
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<td>25 November 2018</td>
<td>Auckland Transport report</td>
<td>Oversight and monitoring</td>
<td>Receive update on progress</td>
<td>Lorna Stewart</td>
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<td></td>
<td>Auckland Council’s Quarterly Performance Report: Puketāpapa Local Board for Q3 (1 July-31 October 2018)</td>
<td>Oversight and monitoring</td>
<td>Check is on performance / inform future direction</td>
<td>Mary Ray</td>
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<td>Homlessness review (HQ)</td>
<td>Input to regional decision-making</td>
<td>Provide direction on preferred approach</td>
<td>?</td>
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<td></td>
<td>Agree IBA Consultation document</td>
<td>Engagement</td>
<td>Formal adoption</td>
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<td>6 December 2018</td>
<td>Auckland Transport report</td>
<td>Oversight and monitoring</td>
<td>Receive update on progress</td>
<td>Lorna</td>
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<tr>
<td></td>
<td>Draft Resilient Recovery Strategy</td>
<td>Input to regional decision-making</td>
<td>Provide direction on preferred approach</td>
<td>Lora</td>
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<td>21 February 2019</td>
<td>Draft City Facilities Investment Plan</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
<td>LBS</td>
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<td>21 March 2019</td>
<td>Draft City Facilities Investment Plan</td>
<td>Input to regional decision-making</td>
<td>Provide direction on preferred approach</td>
<td>LBS</td>
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<tr>
<td>26 June 2019</td>
<td>Adopt Local Board Work Programme FY20</td>
<td>Setting direction / priorities / budget</td>
<td>Formal approval</td>
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</table>
Record of Puketāpapa Local Board Workshop Notes

File No.: CP2018/13007

Te take mō te pūrongo / Purpose of the report
1. To provide a summary of Puketāpapa Local Board (the Board) workshop notes.

Whakarāpopototanga matua / Executive summary
2. The attached summary of workshop notes provides a record of the Board’s workshops held in July 2018.
3. These sessions are held to give an informal opportunity for board members and officers to discuss issues and projects and note that no binding decisions are made or voted on at workshop sessions.

Ngā tūtohunga / Recommendation/s
That the Puketāpapa Local Board:

a) receive the Puketāpapa Local Board workshop record for 05, 12, 19 July 2018.

Ngā tāpirihanga / Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tbody>
<tr>
<td>A₁</td>
<td>Puketāpapa Local Board Workshop Record 5 July 2018</td>
<td>127</td>
</tr>
<tr>
<td>B₁</td>
<td>Puketāpapa Local Board Workshop Record 12 July 2018</td>
<td>131</td>
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<tr>
<td>C₁</td>
<td>Puketāpapa Local Board Workshop Record 19 July 2018</td>
<td>135</td>
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</table>

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Selina Powell - Democracy Advisor - Puketapapa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Victoria Villaraza - Relationship Manager</td>
</tr>
</tbody>
</table>
Puketāpapa Local Board Workshop Record

Workshop record of the Puketāpapa Local Board held in the Puketapapa Local Board office, 560 Mt Albert Road, Three Kings, on 05 July 2018, commencing at 9.30am

PRESENT
Chairperson: Julie Fairey
Members: Anne-Marie Coury
   David Holm
   Shail Kaushal attended Youth Summit
   Ella Kumar
Apologies: Harry Doig
Also present: Victoria Villaraza, Mary Hay, Ben Moimoi and Selina Powell
<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
</table>
| Youth Board Melo Leo  
Specialist Advisor  
Community Empowerment  
Arts Community and Events  
Juniata De Senna  
Strategic Broker  
Sunita Kashyap –  
Specialist Advisor  
Tanya Moredo –  
Advisor  
Rosetta Fuimaono  
Specialist Advisor  | • Oversight and monitoring | Council staff updated the Board on the Youth Board activities. Youth Awards was discussed. It was noted that there would be two Awards in one calendar year. |
| Achieving Local Board Plan outcomes through Sustainability Initiatives  
Sophie Heighway  
(Sustainable Initiatives Manager)  
Bridget Glasgow  
Sustainable Schools Team Manager  
Environmental Services - Infra & Env Infrastructure & Environmental Services  | • Local initiative | The officers spoke about the work they are undertaking in the board area with local schools on low carbon. A presentation was delivered board members provided feedback. |
| Resilient Recovery Strategy Disaster Recovery Planning Workshop  
Jennifer Rose  
Head of Recovery  
Chiana Sherwood  
Business Continuity Advisor  
Recovery Auckland Emergency Management  | • Input to regional decision-making. | The officers gave a presentation that focussed on four questions around understanding community values and priorities for recovery. The board provided feedback.  
Next steps: The Draft Resilient Recovery Strategy is due to be considered by the CDEM Group Committee in August 2018 for approval for consultation before being reported to the Committee in November for adoption. Arrangements will be made to engage with local boards on the Draft Strategy through September – October 2018. |
| Draft Facility Partnerships Policy | • Input to regional decision-making | Officers gave a presentation on the draft Facility Partnership Policy.
Next steps: that public consultation would be in July and August 2018. A report to the board will be in September. |
| Strategic relationship grants accountability update 2017/2018 | • Oversight and monitoring | Officers provided an update on the last reporting period for 2017-2018. |
| Auckland Libraries Draft proposal for expanded regional mobile library and access service | • Input to regional decision-making | The officer spoke to the presentation members gave feedback. |

The workshop concluded at 3.00 pm.
Puketāpapa Local Board Workshop Record

Workshop record of the Puketāpapa Local Board held in the Puketapapa Local Board office, 560 Mt Albert Road, Three Kings, on 12 July 2018, commencing at 10.00am

PRESENT
Chairperson: Harry Doig
Members: Anne-Marie Coury
Julie Fairey
David Holm
Shail Kaushal
Ella Kumar

Apologies:
Also present: Victoria Villaraza, Mary Hay, Ben Moimo and Selina Powell
<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freedom Camping</td>
<td>◦ Input to regional decision making.</td>
<td>Officers updated the board on the Freedom Camping Bylaw around Mt Roskill War Memorial Park. The board discussed, and feedback was given.</td>
</tr>
<tr>
<td>Jillian Roe, Policy Analyst Affordable Housing)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nadine Hopkins, Policy Analyst, Affordable Housing, Community &amp; Social Policy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project Streetscape</td>
<td>◦ Input to regional decision making.</td>
<td>Officers gave a presentation to the board on the new changes. The board gave feedback.</td>
</tr>
<tr>
<td>Rodney Klaassen, Stakeholder Advisor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Heidi Walkley, Head of Contracts and Supplier Management</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sam Pohiva, Area Manager Operational</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agenda Run Through</td>
<td></td>
<td>Discussion occurred</td>
</tr>
<tr>
<td>Homes Land Community (HLC) Update</td>
<td>◦ Keeping informed</td>
<td>HLC presented to the board on the Housing New Zealand Developments in the area.</td>
</tr>
<tr>
<td>Mel Chow, Development Programmes Lead Development Programme Office, Lucy Smith, Hayley Fitchett, Haylea Muir, Kirsty Charles, Mark Fraser (HLC)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Business Engagement WP discussion</td>
<td>◦ Local initiative</td>
<td>Officer presented to the board seeking direction. The board discussed and advised that they would consider this further before giving direction.</td>
</tr>
<tr>
<td>Luo Lei, Local Economic Development Advisor, Local Economic Growth</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Community Facilities Update

**Rodney Klaassen**  
Stakeholder Advisor  
**Sam Pohiva**, Area Manager Operational,  
**Jody Morley**, Manager Project Delivery,  
**Katrina Morgan**, Manager Community Led & LDI Projects Investigation & Design,  
**Emilyn Ese**, Senior Maintenance Delivery Coordinator, Operational Management & Maintenance,

### Item 21

- Oversight and monitoring

Officers provided updates to the board. Board members discussed and provided feedback. Further advice sought about the progress with the Keith Hay Park (Noton Road carpark) project.

The workshop concluded at 3.00pm.
Puketāpapa Local Board Workshop Record

Workshop record of the Puketāpapa Local Board held in the Puketapapa Local Board office, 560 Mt Albert Road, Three Kings, on 19 July 2018, commencing at 10.00am

PRESENT
Chairperson: Harry Doig
Members: Anne-Marie Coury
Julie Fairey

Apologies: David Holm, Ella Kumar, Shail Kaushal
Also present: Mary Hay, Ben Moimoi and Selina Powell

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auckland Council Policy on Dogs and Dog Management Bylaw 2012 Review</td>
<td></td>
<td>- Input into regional decision making</td>
</tr>
<tr>
<td>Maclean Grindell Policy Analyst Affordable Housing Community &amp; Social Policy</td>
<td></td>
<td>Officers gave an overview of the review process. Discussion occurred around four keys issues:</td>
</tr>
</tbody>
</table>
| Shilpa Mandoda Principal Policy Analyst Affordable Housing Community & Social Policy |                 | 1. Multiple dog ownership  
2. Standard time and season rule  
3. Local board decision making  
4. Regional default rule                                                                                                                                 |
|                                                                              |                 | Next Steps: Reporting Activity Dates: 9th August Report to Regulatory Committee, 8th October present draft Policy, Bylaw and Statement of Proposal for Committee, 25th October, Draft Policy and Bylaw and Statement of Proposal to Governing Body, November memo to local board explaining process to present reviews to Hearings Panel during Special Consultative Procedure. February/March 2019 Hearings panel to deliberate and report back to the Governing Body with final draft policy and Bylaw for adoption. |

The workshop concluded at 11am.
Te take mō te pūrongo / Purpose of the report
1. To enable the Albert-Eden-Roskill Ward Councillors to verbally update the Board.

Ngā tūtohunga / Recommendation/s
That the Puketāpapa Local Board:
  a) thank Albert-Eden-Roskill Ward Councillors Cathy Casey and Christine Fletcher for their update.

Ngā tāpirihanga / Attachments
There are no attachments for this report.

Ngā kaihaina / Signatories

<table>
<thead>
<tr>
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<th>Selina Powell - Democracy Advisor - Puketapapa</th>
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