
Papakura Local Board

OPEN MINUTES

Minutes of a meeting of the Papakura Local Board held in the Local Board Chambers, Papakura Service Centre, 35 Coles Crescent, Papakura on **Wednesday, 22 August 2018 at 4.30pm.**

PRESENT

| | |
|---------------------------|--|
| Chairperson | Brent Catchpole |
| Deputy Chairperson | Felicity Auva'a |
| Members | Hon. George Hawkins, QSO Michael Turner Katrina Winn |

ABSENT

| | |
|---------------|--------------|
| Member | Bill McEntee |
|---------------|--------------|

ALSO PRESENT

| | |
|-------------------|---|
| Councillor | Daniel Newman, JP |
| Councillor | Sir John Walker, KNZM, CBE (from 4.56pm, item 11) |

1 Welcome

Deputy Chair Felicity Auva'a led the meeting in prayer.

2 Apologies

Resolution number PPK/2018/134

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) **accept the apology from member Bill McEntee for absence, and Cllr Sir John Walker KNZM, CBE for lateness.**

CARRIED

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number PPK/2018/135

MOVED by Chairperson B Catchpole, seconded by Member MV Turner:

That the Papakura Local Board:

- a) **confirm the ordinary minutes of its meeting held on Wednesday, 25 July 2018, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no requests for leave of absence.

6 Acknowledgements

6.1 Acknowledgements – Representing Papakura and the Papakura Volunteer Coastguard Inc

Resolution number PPK/2018/136

MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

- a) **acknowledge Fresh Concept, Sean Atavenitia and the Papakura Business Association for the Representing Papakura photography exhibition which has been displayed across the Papakura town centre.**
- b) **acknowledge the Papakura Volunteer Coastguard Inc who celebrated 50 years of service to the community on 18 August 2018.**

CARRIED

7 Petitions

There were no petitions.

8 Deputations

8.1 Deputation - Southside Drama Group - Shona Rakete

Resolution number PPK/2018/137

MOVED by Member G Hawkins, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

- a) **thank Shona Rakete, from the Southside Drama Group for her presentation thanking the board for their support and financial assistance for the production of Shakespeare's Canon.**

CARRIED

9 Public Forum

9.1 Public Forum - Heather Harrison - disabled parking

Resolution number PPK/2018/138

MOVED by Member G Hawkins, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

- a) **thank Heather Harrison for requesting the maximum disabled parking limit be increased from 120 minutes to 180 minutes and highlighting the lack of adequate disabled parking near the train station and Papakura town centre areas.**

CARRIED

10 Extraordinary Business

There was no extraordinary business.

Secretarial note: Sir John Walker, KNZM, CBE, arrived at 4.56pm

11 Councillors' Update

Resolution number PPK/2018/139

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) **receive the Ward Councillors update from:**
 - i) **Cr Daniel Newman regarding:**
 - **Structure planning for Drury South**
 - **Bus corridor on Great South Road**
 - **Pararekau Road**
 - **Bus services contract delivery alignment**

- Sub division consenting

CARRIED

12 Chairperson's Update

Resolution number PPK/2018/140

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

- a) receive the verbal report from the Papakura Local Board Chairperson regarding:
 - i) his attendance at the Local Government New Zealand (LGNZ) 2018 conference in Christchurch
 - ii) acknowledgement of the local board and other staff efforts and input into to the development of the Manurewa Takanini Papakura Integrated Area Plan which was a finalist at the LGNZ Excellence Awards for Community Engagement.

CARRIED

13 Auckland Transport Local Board Transport Capital Fund – Papakura Local Board

Resolution number PPK/2018/141

MOVED by Member K Winn, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) allocate \$397,000 from the Auckland Transport Local Board Transport Capital Fund to construct sections of shared path noted as 1 and 2 of the McLennan Park Concept Plan for a 3 metre wide shared path linking the new roads to the north of the park to Artillery Drive.

CARRIED

14 Auckland Transport August Report to the Papakura Local Board

Resolution number PPK/2018/142

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

- a) receive the Auckland Transport August 2018 update report.
- b) does not support the concept plans for the Great South Road Corridor presented at a workshop on 25 July 2018, and provides the following feedback as their preference:
 - i) T2/T3 lanes in Great South Road, Takanini
 - ii) cycle lane removed from the road carriageway
 - iii) for parking restrictions to be during peak hours only.
- c) reiterate that it is Auckland Transport's responsibility to meet with residents at the Bellfield Road development to address their concerns about signalisation as Auckland Transport are the subject matter experts.
- d) remain concerned about the ongoing delays to the reinstatement of Pararekau

Road and the inconvenience to local residents.

- e) request Auckland Transport to:
 - i) engage with residents surrounding the Bottletop Bay boat ramp to address their concerns about the removal of access restrictions that were originally put in place to manage anti-social behaviour
 - ii) urgently investigate the maintenance and renewal opportunities for capping the top of the Bottletop Bay boat ramp to ensure safe carriage and turning at that location by vehicles.
- f) request the Chairperson write to the Minister of Transport, Hon. Phil Twyford, to intervene to reduce the speed limit on Airfield Road, Papakura between Porchester Road and Mill Road.
- g) request Councillor Daniel Newman seek a meeting with the Auckland Transport board about the speed reduction required at Airfield Road Papakura in relation to resolution f).
- h) request the Chairperson write to the Minister of Police Hon. Stuart Nash, with concerns of speeding in Papakura and ask for a greater number of police road safety patrols.

CARRIED

Member MV Turner left the meeting at 5.40 pm.

15 Approval for the addition of McLennan Park upgrade - locally driven initiatives (LDI) project to the Papakura Local Board 2018/2019 Community Facilities Work Programme

Resolution number PPK/2018/143

MOVED by Member G Hawkins, seconded by Member K Winn:

That the Papakura Local Board:

- a) approve \$45,000 from the FY2018/2019 Locally Driven Initiatives (LDI) capital expenditure (capex) funds to progress the resource consent for the storage of 'fill' from the adjacent Housing New Zealand development.
- b) approve \$392,689 from the FY2018/2019 Locally Driven Initiatives (LDI) capital expenditure (capex) funds to progress design, resource consenting and physical works phases for the minor connecting pathways 3, 5 & 6 as per the McLennan Park Masterplan.

CARRIED

Member MV Turner returned to the meeting at 5.17 pm.

16 Locally driven initiatives 2018/2019 programme update to the Papakura Local Board

Resolution number PPK/2018/144

MOVED by Member K Winn, seconded by Member MV Turner:

That the Papakura Local Board:

- a) receive the Locally Driven Initiatives (LDI) FY2018/2019 capital work programme update, attachment A to the report entitled "Locally driven initiatives 2018/2019 programme update to the Papakura Local Board".
- b) approve an additional sum of up to \$12,000 from the Locally Driven Initiative (LDI) capital fund to cover additional remediation costs associated with Papakura Brass Band parking improvements project.

- c) express concern that the information previously provided by Community Facilities did not take into account the consequential operational expenditure associated with the solar heating of the outdoor pool and notes that the board is reluctant to fund this shortfall from the Locally Driven Initiative (LDI) operational budget.
- d) request that council staff re-negotiate that the trial period for the Massey Park solar heated pool extended hours is for a minimum period of three consecutive months from the normal summer shutdown period in April, rather than on a month by month basis.

CARRIED

17 Elliot to Freelance Greenway Shared Path

Resolution number PPK/2018/145

MOVED by Member G Hawkins, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

- a) approve that staff proceed with developed design and order of costs for sections 12, Elliot Street to Freelance Terrace, and 13, Freelance Terrace to Pescara Point Bridge, of the Papakura Greenways Plan as referenced in Attachment A to the report entitled "Elliot to Freelance Greenway Shared Path".
- b) note that staff do not recommend the use of pontoons as a shared path structure.

CARRIED

18 Smiths Reserve Concept Plan Adoption

Resolution number PPK/2018/146

MOVED by Deputy Chairperson F Auva'a, seconded by Member MV Turner:

That the Papakura Local Board:

- a) adopt the Smiths Reserve Concept Plan provided in Attachment A to the report entitled "Smiths Reserve Concept Plan Adoption".
- b) approve Local Driven Initiative (LDI) capital funding of \$40,000 to progress the design, specialist investigation reports and stakeholder consenting phase.
- c) approve Local Driven Initiative (LDI) capital funding of \$257,526 to progress stage one of the concept plan.
- d) note the planned sports field improvement works planned as part of stage one, will be funded through FY2018/2019 renewals budget.
- e) note the advice provided by the Acting Manager, Work programme team, Rua Lead:
 - i) The Papakura Locally Driven Initiative (LDI) capital expenditure (capex) budget allocation for the 2018/2019, 2019/2020 and 2020/201as follows:

| | |
|----------------------------------|-------------|
| Financial year 2018/2019 | \$364,978 |
| Financial year 2019/2020 | \$384,736 |
| Financial year 2020/2021 | \$405,259 |
| | <hr/> |
| 2018 – 2021 total capital budget | \$1,154,973 |

| | |
|---|-----------------------|
| ii) Calculation of amount remaining after allocations have been taken into account | |
| Carry forward from financial year 2017/2018 | \$87,677 |
| which when added to the 2018/2019 allocation | \$364,978 |
| | ----- |
| Total for allocation in 2018/2019 financial year | \$452,655 |
| Total for allocation in 2019/2020 financial year | \$384,736 |
| | ----- |
| Total for allocation from 2018/2019 and 2019/2020 | \$837,391 |
| McLennan Park resource consent for the fill \$45,000 | |
| McLennan Park connecting pathways | \$392,689 |
| | ----- |
| Subtotal McLennan Park project | \$437,689 |
| | |
| Additional funding required for Brass Band Gobi block | \$12,000 |
| | |
| Smiths Ave consents | \$40,000 |
| Smiths Ave concept plan stage one | \$257,526 |
| | ----- |
| Subtotal Smiths Ave project | \$297,526 |
| Less total McLennans Park and Smiths Ave capex project costs | \$747,215 |
| | ----- |
| Amount remaining for allocation from FY 2019/2020 | <u>\$90,176</u> |
| | <u>CARRIED</u> |

19 Project Streetscapes

Resolution number PPK/2018/147

MOVED by Member MV Turner, seconded by Member K Winn:

That the Papakura Local Board:

- a) support the transfer of streetscape services from Auckland Transport and Waste Solutions to Community Facilities' Full Facilities suppliers as part of Project Streetscapes with the proviso that the contract outcomes reflect local character, not one generic outcome across the region.
- b) note that the majority of the service specifications for the proposed 5 levels of service (A, B, C, D and E) for Project Streetscapes remain prescriptive and not outcome focused, due to budget constraints, and request the Governing Body consider increasing the budget for Project Streetscapes to ensure alignment with the outcomes based service levels of Project 17.
- c) note with concern that some of the assets being transferred from Auckland Transport to Community Facilities' Full Facilities suppliers may not be in good condition or are not currently being serviced appropriately, and

- supports Community Facilities working with Auckland Transport to upgrade these assets before they are transferred as part of Project Streetscapes.
- d) note that staff have advised that service levels will improve as a result of Project Streetscapes.
 - e) delegate to the Chairperson and Deputy Chairperson to work with the members to provide a list of known issues and/or priority areas with respect to streetscape services as requested in the Project Streetscapes report to Community Facilities.
 - f) declines responsibility for identifying assets that are not currently on asset registers and expects to see the maintenance of all assets continue regardless of whether they are on the list of assets transferred as part of Project Streetscapes.

CARRIED

Member G Hawkins left the meeting at 6.45 pm.

20 Papakura Youth Scholarship Awards 2018/2019

Resolution number PPK/2018/148

MOVED by Member K Winn, seconded by Member MV Turner:

That the Papakura Local Board:

- a) approve the name change from Papakura Youth Scholarships to Papakura Youth Pathways and Excellence Grants.
- b) approve the following selection criteria for the 2018/2019 grants round:

| | | |
|--------------------|---|--------------------------|
| i) | Youth development - <i>support our rangatahi to develop and grow as leaders</i> | (score out of 20) |
| ii) | Demonstrated community participation / community benefit | (score out of 10) |
| iii) | Alignment with local board priorities | (score out of 10) |
| iv) | Quality of application | (score out of 10) |
| Total score | | (score out of 50) |

CARRIED

Secretarial note: The chairperson asked at this time if there are any declarations of interest, please acknowledge these now before item 21.

21 Papakura Small Grants Round One 2018/2019 applications

Resolution number PPK/2018/149

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

- a) **agree to fund, part-fund or decline the 2018/2019 Papakura Small Grants Round One applications as follows:**

| Application ID | Organisation | Main focus | Requesting funding for | Amount requested | Amount granted |
|----------------|---|-----------------------------|--|------------------|----------------|
| QR1914-101 | Project Litefoot Trust | Environment | Towards delivery of the liteclub programme at Papakura Athletics and Harriers Club. | \$1,219.00 | \$1,219.00 |
| QR1914-102 | The Youth Spaces Charitable Trust | Sport and recreation | Towards venue hire for the Papakura Bears Junior Basketball development programme. | \$1,000.00 | \$1,000.00 |
| QR1914-104 | Blue Light New Zealand | Community | Towards the purchase of tickets for the Blue Light Venture annual Rainbows End event for school leaders and disadvantaged young. | \$2,500.00 | \$2,000.00 |
| QR1914-106 | Jacqueline Paul | Arts and culture | Towards the cost of Papakura "youth leadership in arts" workshop. | \$2,000.00 | \$1,800.00 |
| QR1914-108 | Papakura City Highland and National Dancing Association | Arts and culture, Community | Towards the cost of the annual highland dance competition. | \$1,000.00 | \$700.00 |
| QR1914-114 | Papakura Business Association | Community | Towards the purchase of ten stars to add to the towns Christmas tree. | \$935.00 | \$935.00 |

| | | | | | |
|--------------|----------------------------------|-----------|---|--------------------|-------------------|
| QR1914-116 | Karaka Playcentre | Community | A contribution towards the cost of a heat pump for the play centre. | \$2,000.00 | \$0.00 |
| QR1914-120 | Papakura Toy Library Incorporate | Community | Towards the purchase of wooden toys for the toy library. | \$1,000.00 | \$1,000.00 |
| Total | | | | \$11,654.00 | \$8,654.00 |

CARRIED

22 Auckland Council's Quarter Four and Year End Performance Report: Papakura Local Board

Resolution number PPK/2018/150

MOVED by Chairperson B Catchpole, seconded by Member K Winn:

That the Papakura Local Board:

- a) **receive the performance report for the financial quarter and year ending 30 June 2018.**

CARRIED

23 Papakura Local Board Annual Report 2017/2018

Resolution number PPK/2018/151

MOVED by Member K Winn, seconded by Member MV Turner:

That the Papakura Local Board:

- a) **adopt the 2017/2018 Papakura Local Board Annual Report as sent out in Appendix A to the report entitled "(Papakura Local Board Annual Report 2017/2018)".**
- b) **note that any proposed changes will be clearly communicated and agreed with the Chairperson before the report is submitted for adoption by the Governing Body on 27 September 2018.**

CARRIED

Member G Hawkins returned to the meeting at 6.52 pm.

24 For Information: Reports referred to the Papakura Local Board

Resolution number PPK/2018/152

MOVED by Member MV Turner, seconded by Member K Winn:

That the Papakura Local Board:

- a) **note the information from the following Governing Body committee meetings or forums or other local board meetings:**

| No. | Report Title | Item no. | Meeting Date | Governing Body Committee or Forum or Local Board |
|-----|--|----------|--------------|--|
| 1 | Enforcement of bylaws limiting parking on berms | 18.1 | 25 July 2018 | Albert-Eden Local Board |
| 2 | Auckland Transport July 2018 update re the <i>Rapid Transport Network: Airport to Botany</i> project | 15 | 18 July 2018 | Māngere-Ōtāhuhu Local Board |

CARRIED

25 Papakura Local Board Achievements Register for the 2016-2019 Political Term

Resolution number PPK/2018/153

MOVED by Deputy Chairperson F Auva'a, seconded by Member K Winn:

That the Papakura Local Board:

- a) request the following additions be added to the Papakura Local Board Achievements Register for the 2016-2019 political term:

| Date | Achievement |
|----------------|---|
| 17 August 2018 | Attended a Constituent clinic |
| 17 August 2018 | Attended Structure Planning Political Reference Group |
| 9 August 2018 | Attended the Auckland Plan launch |
| 8 August 2018 | Attended the Māori input into decision making meeting |
| 8 August 2018 | Attended the Commercial Project Group Meeting |
| 6 August 2018 | Attended the Papakura Youth Council meeting |
| 6 August 2018 | Attended the Southern Local Board Chairs meeting |
| 3 August 2018 | Attended the Takanini Community Hub & Library Sod turning / blessing |
| 1 August 2018 | Attended the Drury Community Meeting |
| 1 August 2018 | Attended the Papakura Business Association after five function |
| 1 August 2018 | Attended the Mt Felix tapestry exhibition launch |
| 1 August 2018 | Attended the Community Networks meeting |
| 31 July 2018 | Attended the Planning Committee workshop: Transform, Unlock and Support Programme |
| 28 July 2018 | Attended the Representing Papakura Photography |

| | |
|--|--|
| | Exhibition opening |
| 26 July 2018 | Supported and attended the Papakura Volunteer Awards |
| Local Board Business Meeting 25 July 2018 | <ul style="list-style-type: none"> • requested Auckland Transport consider the quality and visibility of disability parking in the Papakura town centre business area, as part of the proposed parking survey, and that consultation with local businesses also be part of this review. • approved the inclusion of Greenways Plan project #13 (Freelance Terrace to proposed SH1 overbridge at Pescara Point) with the delivery of Greenways Plan project #12 (Elliot Street to Freelance Terrace), as community facilities staff have advised that these two projects can be delivered within the \$1.28million Local Board Capital Transport Fund (LBCTF) budget already allocated. • requested Auckland Transport to meet with affected residents about the traffic light installation at Bellfield Road and Great South Road. • requested the provision of T2/T3 lanes in Great South Road, as previously requested, to ease the considerable traffic congestion. The board sees this as a higher level priority than the provision of on-road cycling infrastructure. • requested the Chairperson, Deputy Chairperson and Councillor Newman present to the Board of Auckland Transport about the local board's concerns and priorities in relation to the removal of the cycleway and improving traffic flow on Great South Road. • approved the amendment to clause 9.1 of the community lease dated 29 May 2013 for 76 Chichester Drive, Papakura. • approved the amendment to clause 6.1 of the community lease dated 29 May 2013 for 76 Chichester Drive, Papakura. • approved the sublease between Counties Playcentre Association Incorporated and Counties Manukau Kindergarten Association Incorporated for the property at 76 Chichester Drive, Papakura, for a period expiring no later than 29 September 2020. • amended resolution PPK/2016/174 (17 August 2016) to correct the site plan for the lease awarded to Papakura Budgeting Service Incorporated. • approved the 2018/2019 Plans and Places work programme (Attachment A to the report entitled "Papakura Local Board Plans and Places Work Programme 2018/2019"). |
| 24 July 2018 | Attended the Diversity Forum |
| 24 July 2018 | Attended the Papakura Business Association meeting |

| | |
|--------------|---|
| 21 July 2018 | Papakura Art Gallery Opening - The Humans of South Auckland |
| 20 July 2018 | Constituent clinic held |
| 18 July 2018 | Attended the Pahurehure Inlet Protection Society meeting |

CARRIED

26 Papakura Local Board Governance Forward Work Calendar - August 2018

Resolution number PPK/2018/154

MOVED by Member K Winn, seconded by Member MV Turner:

That the Papakura Local Board:

- a) **note the Governance Forward Work Calendar as at 14 August 2018.**

CARRIED

27 Papakura Local Board Workshop Records

Resolution number PPK/2018/155

MOVED by Member K Winn, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) **note the records for the Papakura Local Board workshops held on:**
- i) **Wednesday, 11 July 2018**
 - ii) **Wednesday 18 July 2018**
 - iii) **Wednesday 25 July 2018**
 - iv) **Wednesday 01 August 2018.**

CARRIED

28 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

The meeting finished at 6.53 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE PAKAPURA LOCAL BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....