

Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
Arts, Community and Events										
2183	CS: ACE: Advisory	Community Response Fund - Rodney	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Completed	Green	No allocations in Q3 Balance: \$10,000 This budget has been re-allocated by resolution to fee waivers on local halls on 15 March 2018.	This budget was reallocated in full to fee waivers on local halls in Q3.
301	CS: ACE: Arts & Culture	Arts Facility grants- LDI Helensville Art Centre Operational Grant	Administer a funding agreement with Art Kaipara Trust for operational support of the Helensville Arts Centre.	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	Helensville Art Centre had 860 visitors including 399 participants. Chain of Events, an exhibition by Tracey Cannon featured a 200 metre paper chain made from Volume 4 of the Diagnostic and Statistical Manual of Mental Disorders. This exhibition brought new audiences into the centre. John Mullholland's Separation in Space featured aluminium sculpture and printing onto aluminium with a video of the process. As an outreach programme, Yvonne Abercrombie held painting classes at the Helensville Museum.	Helensville Art Centre had 1116 visitors including 718 participants in holiday programmes and the popular Make a Movie in A Day workshop. Workshops for adults explored the use of acrylics as watercolours, ceramics, silver art clay and as a pre-cursor to May's Upcycled exhibition assemblage. Art Kaipara members' exhibition attracted 136 entries and an exhibition of wood-turned works by Ray Scott drew 80 visitors to its Friday evening opening. Auckland's Festival of Photography is represented with graduate and more experienced photographers and a slide show of documented works using life model Fred Manns. A fundraiser was held for all-abilities artists who engage in four art sessions a week. Volunteers contributed 429 hours.
302	CS: ACE: Arts & Culture	Arts Facility grants- LDI Kumeu Arts Centre Operational Support Grant	Administer a funding agreement with Kumeu Arts Centre for operational support.	Q1;Q2;Q3;Q4	LDI: Opex	\$40,000	Completed	Green	Kumeu Arts Centre had a total of 2,415 visitors including 1059 participants. Creative Matters from Muriwai delivered holiday classes and participant numbers increased. The Composting Collective held a workshop and a live painting session was held on a Saturday. Exhibitions were Dana Dadi's 'Grace Colours' with a painting auctioned for Make A Wish and the Members exhibition, Evolving Aotearoa with artworks sold. An Open Mic evening hosted by Kumeu Live and concerts by Graeme James and Greg Johnson drew attendances of 80 people or more.	Kumeu Arts Centre had a total of 3022 visitors including 1316 participants in Q4. The Kumeu Children's Art Club celebrated its 20th year with a party of 60 attendees. A Sunday singing workshop attracted 20 singers and the highlight concert for the quarter was The Bads, with a capacity audience of 95 people. Life drawing classes have re-commenced and a one off workshop, The Department of Repair, for up-cycling clothes was run by Creative Matters. New classes in French facilitated by ABC language school have also commenced. Exhibitions included works by Peter Purcell and The Emanating Light - Te Ahuahu, for the Festival of Photography. A Steampunk opening event with members from the Auckland Air Krakens who provided a fashion show brought a new audience. Volunteers contributed 94 hours.
3387	CS: ACE: Arts & Culture	Feasibility study for the expansion of Kumeu Arts Centre	As per ACE Work Programme 2016/17. There was \$15,686 carried forward from Y17.	Q1;Q2	LDI: Opex	\$15,686	Completed	Green	Due to the feasibility being completed in Y17, the project for the expansion of the arts centre now sits with Investigation and Design, line 3297. Project delivery is not expected in the current financial year.	The feasibility was completed in Y17. The feasibility study was completed in FY2017. The remaining funds have been fully utilised by the Community Facilities - Investigation and Design team to progress the design options for the extension.

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623	CS: ACE: Community Empowerment	Build community capacity: Old Wellsford Library Community Hub	a) build the capacity of local residents to operate and manage the Old Wellsford Library (OWL) space as a community hub through training and mentoring in governance, employment, financial accountability, health and safety, community engagement and accountability b) engage with mana whenua and ensure that iwi aspirations are reflected in the OWL Hub c) ensure that robust community engagement and participation processes, guidelines and practices are used so that a diverse cross section of the community become involved with the hub.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Completed	Green	The Old Wellsford Library Hub is being used on a regular basis for community meetings, workshops and classes. The community governance group is exploring options for further activation of the space and discussing whether or not a paid co-ordinator role is needed. A significant number of residents, many new, are meeting at staff facilitated monthly sessions to discuss planning for Wellsford's future and potential community projects.	The OWL Hub building is used on a regular basis for community meetings, workshops and small events. At the moment the new Wellsford library has a booking form and makes the key available but a more convenient system is needed. Discussions are underway with the Rodney Rural Halls Advisor about bringing the OWL within the ambit of the rural halls work programme. There is a small community governance group that maintains oversight of the building in the same way that the rural halls advisory committees do so this would be a good fit. This will need to be discussed with the community governance group.
624	CS: ACE: Community Empowerment	Community-led placemaking: Town centre developments	1. Kumeu/Huapai Centre Plan – continue to work with the Plans and Places team and the community to develop a community-led centre plan and identify potential projects for implementation. 2. partner on Helensville, Warkworth and Wellsford town centre visioning, planning and implementation – develop and facilitate community led planning and placemaking processes in each area that will build consensus and assist these communities to identify priorities for town centre development and expenditure of the Local Planning and Development LDI 2017/2018 capital budget (\$650k) 3. provide support and resourcing for communities to undertake their own projects and reduce barriers to community-led projects 4. deliver skills-based learning to community groups and residents to strengthen the ability of the community to manage their own resources.	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	1. Huapai Hub: Earth works began on site in March to remove existing and unsafe structures, weeds and ground cover. Opportunities for hands-on volunteering with small space working bees, mulching and planting will continue in Q4. The convening group is investigating additional fund-raising to complete some design elements. Schools have been invited to design bunting. The project build is now managed jointly by Parks Services and Resilio, working with the council contractors. 2. Warkworth Community Aspirations: The report was publicly launched at the February Warkworth Town Hall Talk. The recommended community driven option of a community gathering space next to the skate park will be investigated in Q4. 3. Helensville Town Centre: The concept design for the Streetscape Improvement Project was presented to the local board by North West Country (NWC), with subsequent discussions with NZTA. The next step is to agree on a process with NWC for developing the detailed design. 4. Wellsford town centre: Community conversations started with newcomers about their experiences of the area, to get their input and create positive connections. A restoration project is being planned for the public space behind the OWL hub and toilets, led by a community member and supported by staff across council.	1. The Huapai Hub ground work is still underway with stage 1a due to be completed over the coming months. The convening group are organising community working bees and are thinking ahead to how the space will operate once complete. The Arts Centre is running "Arts in Action" in October where the bunting for the space will be made. 2. Warkworth Community Aspirations: The local board has agreed to progress the "Village Green" project outlined in the community aspirations report and have allocated \$30,000 for the investigation and design work. Negotiations are underway to engage a consultant with experience in community partnering methodology who will work alongside the community to develop and design the project. 3. Helensville Town Centre: The local board have allocated \$30,000 for the further investigation and detailed design of the Streetscape and the Creek Lane projects. Staff are working together to identify and engage a suitable consultant for this work. 4. A consultant has been engaged to work with the community to develop a Wellsford Community Aspirations report. The focus will be on bringing people in Wellsford together to develop a common vision and identify actions and projects that will improve the Wellsford town centre in the future.

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625	CS: ACE: Community Empowerment	Increase diverse participation: Community engagement and partnering	1. Implement the Rodney Youth Voice Plan - regular youth forums, resourcing for youth-led projects, engagement on local projects 2. Work with mana whenua and mataawaka to develop and implement an iwi relationship and engagement plan which includes the following - key aspirations and priorities for Maori in the area, opportunities to work together, a plan for building relationships and sharing information 3. Identify and develop new community engagement and partnering opportunities - build community capability for running community recycling centres in Snells Beach and Wellsford, support communities and other council teams with community engagement and consultation (Puhoi Village, playspaces, skateparks).	Q1;Q2;Q3;Q4	LDI: Opex	\$15,000	Completed	Green	Iwi Relationships: Working with mana whenua and mataawaka. Te Kakano Co-design - delivering services for Wellsford based on te ao Maori. Staff participated in co-design sessions with council and community to create better access to services for tamariki and whanau maori. The broker and specialist advisor have been liaising throughout the year with Social Policy team who are leading this piece of work. Nothing to report for Youth Voices. Nothing to report for Community Partnering Opportunities.	Youth Voices: Staff are working with young people and with SKYouth in Helensville to support the development of a new youth space and activities after the closure of the Te Awaroa Youth Club. SKYouth will be teaming up and sharing space with the Men's Centre to run programmes and activities out of their new space. Equipment will be purchased to run youth movie nights both in Helensville and also at two local marae. Community Partnering: The consent for the Lions playground in Warkworth has been granted and once the weather is suitable work will begin on installing the new items of play space equipment.
2028	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (RD)	Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. Engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion 2. Enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. Reporting back - to local board members on progress in activity areas 1 and 2. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Completed	Green	Warkworth Town Hall Governance: Staff have been working with the trust to allocate roles and responsibilities between council and the trust over the next 12 months for the management and governance of the hall. A plan and timeframe for how and when responsibilities will transition from the council to the trust is also being developed.	The Rural Halls Advisor has taken over responsibility for establishing the town hall co-ordinator role. Wellsford Community and Council monthly meetings between the Wellsford local board member and the community are facilitated by the Strategic Broker. They are well attended by a good cross section of local people. The purpose of them is to have constructive and positive conversations about how the council and community can work together in practical ways to improve the look and feel of Wellsford.
358	CS: ACE: Community Places	Rural Halls Rodney	- provide ongoing development, support and advice for each hall committee, with the Rural Hall Advisor being the primary point of contact between rural hall committees and council - implement either the community-led or partnership model for each hall committee.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	The Local board have received updates on key issues relating to rural halls at workshops. The transfer of the operations of the Point Wells hall to the hall committee has been delayed. This is due to the request to include the volunteer library in the front room of the hall into the hall licence. The report requesting this change will come to the April Business Meeting. The agreement documentation has been developed with all interested council departments. The approach is to ensure the legal requirements are met within a document that works for our community partners.	The completion of the relationship agreement document (formally known as MOU) and the operational guidelines has progressed this quarter. On-going work is still required to finalise and implement. It is anticipated this will take the remaining two quarters of this financial year. Through out the year staff have provided development, support and advice to all hall committees and continues to be the primary point of contact between rural hall committees and council. A progress update and direction for the 2018/2019 work programme was provided at the local board workshop on 10 May 2018. In Q4 the Point Wells Hall committee moved to the community led model.

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427	CS: ACE: Community Places	Venue Hire Service Delivery - RD	Provide and manage venues for hire and the activities and opportunities they offer by;- managing the customer centric booking and access process- aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74% was self-service online bookings. For the local board area, the monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 59%. The low rated questions are about cleanliness. Staff are working more closely with Community Facility colleagues to audit the cleanliness of venues.	During Q4 hirer surveys continued to be sent out to all casual hirers and selection of regular hirers. The results show a combined facility hirer satisfaction of 58 per cent and a combined facility recommendation of 62 per cent for Rodney. Booked hours has increased compared to the same period last year.
430	CS: ACE: Community Places	Community Venues RD - participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$0	Completed	Green	Action planning continues to increase awareness and participation across the network. Staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work. A Google awareness campaign ran the month of February. New art work options have been developed with refreshed awareness campaign to be run in Q4.	During Q4 staff have developed and implemented a new refreshed awareness campaign across the region. It went live during May with; an improved Google search function, digital display banners with in Facebook, OurAuckland May edition featured the campaign on the back page, digital screens went live also within Service Centres and Libraries across the region. For the first time we are using an animated version of the artwork which is much more engaging and interactive. The 2017/2018, show a correlation between live campaigns and website driven awareness. Staff are currently developing further business plan opportunities and programmes of work for the 2018/2019 year.
1038	CS: ACE: Community Places	Local Board subsidies for halls fees and charges LDI \$15k - RD	Administer further fee subsidy of hire fee to hirers with special legacy arrangements funded by LDI to December 2017. Includes \$13,500 for the extension of the transitional fees for regular users through to December 2017 and \$1500 for any other potential fee waivers.	Q1;Q2	LDI: Opex	\$15,000	Completed	Green	Staff have administered the additional subsidised rates as approved by the local board. The local board has approved the allocation of additional funds to top up the budget set aside for the FY18 fee waivers. Staff updated the local board on fees and charges including the subsidy for FY19.	Staff have administered the additional subsidised rates as approved by the board.
156	CS: ACE: Events	Citizenship Ceremonies - Rodney	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$15,993	Completed	Green	The Civic Events team delivered one citizenship ceremony during Q3.	The Civic Events team delivered three citizenship ceremonies over three occasions during Q4 with total of 1125 candidates from the local board area becoming new citizens.
157	CS: ACE: Events	Anzac Services - Rodney	Support and/or deliver Anzac services and parades within the local board area.	Q4	LDI: Opex	\$18,000	Completed	Green	Planning is well advanced for Anzac event(s) to be held in Q4. Additional funds are required.	Anzac Day in remembrance of those who have fallen it was a success throughout the region with increased attendance numbers at all services.
158	CS: ACE: Events	Local Civic Events - Rodney	Deliver and/or support civic events within the local board area such as: - Snells Beach Skatepark renewal - Muriwai Playground opening/open day - Wellsford Skatepark opening/open day - Planning Open Days (Kumeu/Huapai and Warkworth)	Q1;Q2	LDI: Opex	\$18,000	Completed	Green	No activity occurred during the quarter as no local civic events are currently scheduled.	The following local civic events have been delivered: - Point Wells 5 June 2018, 40 people attended the community hall been handed back to the community by the local board . - Shelly Beach fore-shore blessing took place on the 12th June with 10 people who had attended.

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182	CS: ACE: Events	Targeted Events - Rodney	Funding to support community events through a non-contestable process. This is an opportunity for the local board to work in partnership with local event organisers by providing core funding to selected events as follows: - Kowhai Festival- A&P Shows- Christmas Parades	Q1;Q2;Q3;Q4	LDI: Opex	\$30,000	Completed	Green	Applications received during round two were presented to the board during Q3. Round three closed on 30 March 2018. Allocations for round two and three will be made during Q4.	Seven applications requesting funding were received, four of which were allocated funding support. Funding allocations have been paid to each of these groups.
Community Facilities: Build Maintain Renew										
1115	CF: Investigation and Design	RD: Plan for Greenways plan delivery	The board investigates methods of delivering the Rodney Greenways plan taking into consideration funding, community involvement, technical feasibility and an operational model for the project.	Q3;Q4	LDI: Opex	\$250,000	Deferred	Red	Current Status: Landscape designers have been approached to submit proposals to undertake the feasibility work. Next steps: The designers will be appointed and work on the feasibility reports will commence in April 2018.	Project to be carried forward into the new financial year for full delivery. Current status: Draft feasibility reports are currently being prepared for all four routes. Next steps: Two workshops with the local board are planned to discuss the draft feasibility documents. The Kumeu and Riverhead greenway routes will be presented in July 2018 and Omaha and Wellsford in August 2018.
2624	CF: Investigation and Design	Helensville Library - renew car park drainage	Renew drainage in the library carpark to eliminate flooding and reduce maintenance costs.	Q1;Q2;Q3;Q4	ABS: Capex	\$25,000	Deferred	Red	Current Status: Design and scoping of required works for swales and a car park are underway. Community Facilities is liaising with Healthy Waters on this project. Updates to be presented to local board. Next steps: Preparation of a business case prior to hand over to Project Delivery.	Project to be carried forward into the new financial year for full delivery. Current status: Finalising the design to recontour car park and divert water away from the building. Interim solutions to raise the kerb at the bottom of the car park - entrance to the ramp is being undertaken through Operational Management and Maintenance. Further liaison with Healthy Waters. Next steps: Involvement of Quantity Surveying Team to establish overall costings insight with further works on the same site. Finalising business case.
2625	CF: Investigation and Design	Helensville Library - remedial works from structural review and Kaipara RSA - replace roof	Necessary physical works following structural review. The scope includes the library, service centre, public toilets, war memorial hall and the Kaipari RSA. Replace iron roof, butynol, replace internal gutter, replace downpipe, remove and reinstatement air-conditioning units and ducts. Occupier: Kaipara Memorial RSA	Q1;Q2;Q3;Q4	ABS: Capex	\$150,000	In progress	Amber	Current Status: Currently in the process of locating all structural and condition assessments to progress this project. This will also need to go to the Auckland Council Asset Management and Intelligence Support team for review. Next Steps: Begin the design phase.	A multi-year project, progress slower than anticipated. Due to the extensive investigation of this project and the cost involved in remedial works this has been identified as a multi-year project over the last year. Current status: Structural and condition assessments are currently being reviewed by a specialist team within Auckland Council. All aspects of the specialists reports including seismic reports are being reviewed and assessed. A holistic approach is being undertaken and options for the renewal of the entire building are being assessed. Next steps: Present options to local board. Begin the design phase.
2632	CF: Investigation and Design	Kaipara RSA - replace roof	Replace iron roof, butynol, replace internal gutter, replace downpipe, remove and reinstatement air-conditioning units and ducts. Occupier: Kaipara Memorial RSA	Not scheduled	ABS: Capex	\$15,000	Cancelled	Amber	Current status: This project was merged with Helensville Library - remedial works from structural review and Kaipara RSA - replace roof. Refer to ID 2625	Project was merged with another activity line Helensville Library - remedial works from structural review (#18057). Please refer to SharePoint ID #2625 for commentary details. Current status: This project was merged with Helensville Library - remedial works from structural review and Kaipara RSA - replace roof.
2635	CF: Investigation and Design	Pakiri Hall - refurbish toilets	Refurbish mens and ladies toilets including vanities, toilet suites, paint and flooring	Q2;Q3;Q4	ABS: Capex	\$3,500	In progress	Green	Current Status: Project has been fully scoped and now with Project Delivery. Next step: Detailed design will be completed prior to physical works starting.	Current status: Liaising with Procurement for formal tender process. Next steps: Evaluate pricing when received from contractors.

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2641	CF: Investigation and Design	Rodney - renew coastal assets 2018-19	Warkworth River Bank-Town Walkway, Leigh Wharf Reserve	Not scheduled	ABS: Capex	\$92,000	Cancelled	Red	Current Status: Identifying required work on individual sites alongside the Community Facilities Coastal Team. Next Step: Site visits will be carried out to confirm required physical works.	Project has been cancelled as current condition of asset does not warrant comprehensive renewal at this time. Any minor repairs required should be undertaken by the Operational Management and Maintenance Team. Current status: Investigation and Design Staff alongside Community Facilities Coastal Team have inspected both sites and the assets. Overall, it is considered that the condition rating for these structures is more accurately of average condition, which means a comprehensive renewal of these structures is not required (at present time). The assessments noted some minor repairs required for components of the Warkworth structures. Such should be undertaken as general maintenance by the Operational Management and Maintenance Team. The renewal project can be closed off based on the assessment and condition of the asset.
2643	CF: Investigation and Design	Rodney - renew minor park buildings 2017/18 - 2018/19	Snells Beach (Sunrise Boulevard), Sandspit Rec Reserve, Parakai Recreation Reserve, Huapai Riverbank Service Centre, 118 Rodney Street - Wellsford	Q2;Q3;Q4	ABS: Capex	\$31,000	In progress	Amber	Current Status: Options analysis for the Wellsford Toilet facility is underway. Undergoing consultation process for the design of Snells Beach Toilet replacement and presenting proposed concept to the local board. Completing scope of works for Sandspit Wharf Exeloo Toilet refurbishment, Completing scope of works for the Huapai Kumeu Service Centre Toilet refurbishment. Next step: Finalising design and scope of works. Wellsford Toilet: Presenting options and concepts to local board. Undergoing consultation process and feedback from community.	A multi-year project, progress slower than anticipated. Current status: Options analysis for Wellsford Toilet underway. Finalising design for Snells Beach Toilet after presentation to local board. Completing scope of works for Sandspit Wharf Exeloo Toilet refurbishment, Completing scope of works Huapai Kumeu Service Centre Toilet refurbishment. Next steps: Consulting local community groups and direct neighbours with final design of Snells Beach Toilet replacement. Wellsford Toilet: Presenting options and concepts to local board once option analysis completed. Undergoing consultation process and feedback with community.
2646	CF: Investigation and Design	Rodney - renew park lighting 2017/18 - 2018/19	Port Albert Rec Reserve, Algies Bay Reserve	Q2;Q3;Q4	ABS: Capex	\$6,000	In progress	Amber	Current Status: Engaging consultants to identify scope of works. Next steps: Preparing business case.	A multi-year project, progress slower than anticipated. Current status: Engaged consultants to undergo phase one of investigation and design. Assess condition and provide recommendation of renewal work to specific site. Next steps: Provide feedback of renewal work to Local Board, Identify schedule of works for each location.
2647	CF: Investigation and Design	Rodney - renew park roading and car parks 2017/18 - 2018/19	Car park next to Old Masonic Hall, Matheson Bay Reserve, Tomarata Dune Lakes Reserve, Shelly Beach Reserve, Riverhead War Memorial Park, Port Albert Wharf Reserve, Huapai Recreation Reserve, Harry James Reserve, Currys Bush Reserve, Bourne Dean Recreation Reserve, Algies Bay Reserve	Q2;Q3;Q4	ABS: Capex	\$174,252	In progress	Amber	Current Status: Identifying the required work. Next Step: Engaging consultants to scope detailed works.	A multi-year project, progress slower than anticipated. Current status: Engaged consultants to undergo phase one of investigation and design. Assess condition and provide recommendation of renewal work to specific site. Next steps: Provide feedback of renewal work to Local Board, Identify schedule of works for each location.

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2649	CF: Investigation and Design	Rodney - renew park structures 2017/18 - 2018/19	Wonderview Rd/Cotterell St Esplanade, Wellsford War Memorial Park, Wellsford Community Centre Grounds, Ti Point Walkway, Snells Beach Esplanade, Shoesmith Domain Recreation Reserve, Pigeon Place accessway, Parry Kauri Park, Omaha Beach Boat Launching and Wharf, Matheson Bay Reserve, Martins Bay, Mangakura Reserve, Leigh Harbour Cove Walkway, Highfield Garden and The Glade Reserve, Harbour View Road Coastal Reserve, Buckleton Beach Reserve	Q2;Q3;Q4	ABS: Capex	\$235,200	In progress	Amber	Current Status: Scoping is near to completion and handover for project delivery. Next steps: Complete scope and prepare for procurement.	A multi-year project, progress slower than anticipated. Current status: Scoping is near to completion and handover for project delivery. Next steps: Complete scope and prepare for procurement.
2650	CF: Investigation and Design	Rodney - renew park walkway and paths 2017/18 - 2018/19	Worthington Road Reserve, Whangateau Harbour Esplanade Reserve, Wellsford War Memorial Park, Shelly Beach Reserve, Port Albert Recreation Reserve, Pigeon Place accessway, Omaha South Quarry Reserve, Goodall Reserve, Fidelis Avenue Reserve, Elizabeth Street Reserve, Currys Bush Reserve	Q2;Q3;Q4	ABS: Capex	\$128,000	In progress	Amber	Current status: Scoping of the required walkway and path renewals have been completed. Next steps: Physical work for the renewal of the walkways and paths will be procured.	A multi-year project, progress slower than anticipated. Current status: Site investigation / scope clarifications being undertaken with contractors next week. Resource consents may be required at some sites. Next steps: Procurement process for formal pricing by contractors.
2651	CF: Investigation and Design	Rodney - renew parks utilities 2017/18 - 2018-19	Waimauku War Memorial Hall, Te Moau Reserve and River Esplanade, Helensville River Reserve, Harry James Reserve	Q2;Q3;Q4	ABS: Capex	\$16,300	In progress	Amber	Current status: Identifying the required work and engaging consultants to provide scope of works. Next Step: Preparing a business case.	A multi-year project, progress slower than anticipated. Current status: Engaged consultants to undergo phase one of investigation and design. Assess condition and provide recommendation of renewal work to specific site. Next steps: Provide feedback of renewal work to Local Board, Identify schedule of works for each location.
2652	CF: Investigation and Design	Rodney - renew park playspaces 2017/18 - 2018/19	Tuna Place Reserve, Shoesmith Domain Recreation Reserve, Point Wells Community Centre, Huapai Recreation Reserve	Q2;Q3;Q4	ABS: Capex	\$21,000	In progress	Amber	Current Status: Completing concepts for renewal of play spaces. Next step: Consultation with community.	A multi-year project, progress slower than anticipated. Current status: Completing concepts for renewal of play spaces. Identifying required equipment to be replaced. Next steps: Consultation with community.
2654	CF: Investigation and Design	South Head Hall - renew toilets	Renew toilets	Q2;Q3;Q4	ABS: Capex	\$4,000	In progress	Green	Current status: Identifying the required work and consultation with community groups. Next step: Scoping prior to preparing a business case.	Current status: Identifying the required work and engaging consultants to prepare schedule of works and concept design. Meeting held with Auckland Emergency Management to establish minimum requirements to achieve a safe place for the community in the event of an emergency. Minimum requirements will be part of options provided in the scope of works and concept for the renewal. Next steps: Provide concept design for feedback to hall users and venue hire.
2655	CF: Investigation and Design	Tauhoa Hall - renew kitchen	Renew kitchen including the hot water system.	Q2;Q3;Q4	ABS: Capex	\$3,000	In progress	Green	Current Status: Identifying the required work and communication with local community and Rodney Rural Hall Advisors. Next step: Scoping prior to preparing business case.	Current status: Identifying the required work and engaging consultants to prepare schedule of works and concept design. Meeting held with Auckland Emergency Management to establish minimum requirements to achieve a safe place for the community in the event of an emergency. Minimum requirements will be part of options provided in the scope of works and concept for the renewal. Next steps: Provide concept design for feedback to hall users and venue hire.

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2656	CF: Investigation and Design	Warkworth Masonic Hall - underpin main entrance stairs	Underpin main entrance stairs	Q2;Q3;Q4	ABS: Capex	\$5,000	In progress	Amber	Current status: Identifying the required work and engaging a specialist engineering report. Next step: At completion of report, identifying the scope of works prior to preparing a business case.	A multi-year project, progress slower than anticipated. Current status: The Warkworth Masonic Hall is currently undergoing exterior refurbishment. Due to the scaffolding in place the engineers inspections has been delayed to investigate the foundation of the stairs and identify a scope. Next steps: At completion of engineers report, business case to be finalised.
2659	CF: Investigation and Design	Wellsford Community Centre - replace part of roof	Partial roof replacement required, new internal gutter and repair work, replacement of membrane.	Q2;Q3;Q4	ABS: Capex	\$30,000	In progress	Amber	Current Status: Finalising scope of works for business case. Next step: Hand over to project delivery.	A multi-year project, progress slower than anticipated. Current status: Finalising scope of works for business case. Building surveyor engaged to prepare final scope of works for tender. Next steps: Award contract.
2846	CF: Investigation and Design	Rodney - create active recreation spaces	Create active recreation spaces	Q1;Q2;Q3;Q4	LDI: Capex	\$50,000	Deferred	Red	Current Status: Funding was allocated by the local board in 2017 for the construction of the Rautawhiri Park perimeter walkway stages one and two. Construction commenced in March 2018 and earthworks are underway. Next steps: Construction of a section of walkway around the perimeter of the athletics track will begin in April 2018.	Project to be carried forward into the new financial year for full delivery. Current status: Funding from this programme has been allocated by the local board in 2017 towards the construction of the Rautawhiri Park perimeter walkway stages one and two. Construction commenced in March 2018. Next steps: The remaining project budget of \$7,520 will be carried forward to financial year 2018-2019, for allocation to future projects.
2847	CF: Investigation and Design	Rodney - plan and design town centre improvements	Plan and design town centre improvements	Not scheduled	LDI: Opex	\$100,000	Cancelled	Amber	This project has been merged with Rodney Improve Town Centre. Please refer to SharePoint ID 3375 Current Status: This project record is cancelled.	Project record cancelled. Please refer to SharePoint ID 3375 for an update/commentary. Project record cancelled. Please refer to SharePoint ID 3375 for an project commentary. Current status: This project record is cancelled and now being delivered under Rodney - Improve Town Centre (SharePoint ID 3375)
3044	CF: Investigation and Design	Kumeu Library - replace roof, external walls & ceiling	Kumeu Library interior space requires walls and ceilings to be re-lined with plasterboard and painted due to the water damage that had occurred because all of the roof profiles leak. Roof replacement and external wall renewal. This project is a continuation from the 2016/2017 programme (previous ID 343).	Q4	ABS: Capex	\$142,857	In progress	Amber	Current Status: A workshop was held with the local board to discuss options. The local board requested additional options be explored and another workshop held to discuss. Next steps: Workshop with the local board followed by a formal report to outline the options and recommendations to inform the local board's resolution.	Unsure of what the scope will be, budget might not be sufficient. A multi-year project. The assessment of the structural and condition surveys has been completed by the Auckland Council Community Facilities Asset Management team and workshopped with the Local Board to determine desired outcomes. Next steps: Carry out remedial works to include filling cracks within the sills and walls. The sub floor area is being dried out using an industrial blower.
3178	CF: Investigation and Design	Rodney Recreational Walkways - Kowhai Park Reserve - develop design	Design of a walkway/cycleway development, linking Warkworth Showgrounds to Kowhai Park Reserve This project is carried forward from the 2016/2017 work programme, previous ID 4533	Q1;Q2;Q3;Q4	Growth	\$78,470	Deferred	Red	Current Status: The local board are liaising with Auckland Transport on possible options for a new footpath connection along Matakana Road. This has been requested by the landowners of the covenanted land adjacent to the council reserve. Next steps: The project is on hold until options have been investigated by Auckland Transport.	Project to be carried forward into the new financial year for full delivery. Current status: The proposed walkway route crosses an area of land jointly owned by council and three private land owners. The land is protected by a Queen Elizabeth 11 (QE11) Trust covenant. Formal written support from the landowners is currently being sought, and discussions with QE11 are underway to request approval. Next steps: Obtain formal approval from QE11 and commence community engagement on the concept design.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3267	CF: Investigation and Design	Whangateau Reserve - renew toilet waste water system	Waste water system renewal This project is carried forward from the 2016/2017 work programme, previous ID 3026	Q4	ABS: Capex	\$650,000	On Hold	Red	Current Status: Engaging external contractor to investigate options analysis in conjunction with Healthy Waters. Further communication with Healthy Waters as wider projects in the area are being identified. Next steps: Intermediate measures like waste water measure equipment being installed in conjunction with healthy waters and community facilities.	Healthy Waters completing wider investigation of waste water solutions for the area. No physical works will be completed in financial year 2017/2018. Current status: Waste water measure equipment to be installed by Healthy waters. Next steps: Project to be placed on hold until renewal items are identified as part of an holistic project.
3297	CF: Investigation and Design	Kumeu Arts Centre - LDI capital grant - improve assets	Improve assets	Q1;Q2;Q3;Q4	LDI: Capex	\$300,000	Deferred	Red	Current Status: This is the Capex allocation of a project that is currently sitting with Arts, Community and Events for the initial investigation and design for the extension of the Kumeu Arts Centre. The physical delivery works are a funded partnership between the Local Board and the Kumeu Arts Centre. The project is currently on hold with Community Facilities Investigation and Design pending the agreement of the preferred design option as lead by Arts, Community and Events. Once this has been agreed on by the Local Board and the Arts Centre along with the funding partnership terms, Community Facilities Investigation and Design team will be able to progress.	Project to be carried forward into the new financial year for full delivery. Current status: Four concept options for the building have been investigated and these have been discussed with representatives of the Kumeu Arts Centre and the local board. A preferred option has been reached (EcoPod). Next steps: The final floor plan will be confirmed and specialist engineering services engaged for the design of the foundations. A formal report will be prepared and presented to the local board in August to approve the design.
3375	CF: Investigation and Design	Rodney - improve town centre	Improvements in the town centre yet to be scoped and decided	Q4	LDI: Capex;#LDI: Opex	\$650,000	Deferred	Red	Current Status: Project deferred from FY2018 to FY2019 until the Community Empowerment department have resolved the community consultation and provided a scope containing priority areas of focus. \$650,000 LDI Capex, \$100,000 LDI Opex transferred from ID2847	Project has been deferred from financial year 2017/2018 to financial year 2018/2019 until the Community Empowerment department have resolved the community consultation. Current status: Community Empowerment have completed community consultation and workshopped findings with local board. At the business meeting on 21 June the board resolved resolution number RD/2018/75 to a) allocate \$30,000 from the 2017/2018 Locally Driven Initiative opex budget for Town Centre Improvements to complete the investigation and design of the North West Country Inc Streetscape Improvement Project on Commercial Road and Creek Lane, Helensville. Noting that this funding has been requested to be carried forward into the 2018/2019 financial year. b) allocate \$30,000 from the 2017/2018 Locally Driven Initiative opex budget for Town Centre Improvements to complete the investigation and design of a multiuse outdoor community gathering space adjacent to the river in Baxter Street, Warkworth. Noting that this funding has been requested to be carried forward into the 2018/2019 financial year. Next steps: progress investigation and design phase of recommended projects in Helensville and Warkworth.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3399	CF: Investigation and Design	Warkworth Library - refurbish exterior	Refurbish exterior. This project is carried over, previous SP ID 4374	Q3;Q4	ABS: Capex	\$50,000	Deferred	Red	Current: The Contractor is currently pricing these works. Next: An evaluation and assessment of the Contractors tender price.	Project to be carried forward into the new financial year for full delivery. Current status: Tender evaluation process is underway. A review of the contractors submission was completed by the Quantity Surveying team, resulting in a request of the contractor to clarify some cost items.Next steps: Review contractor clarifications on receipt, and if acceptable, arrange for a budget increase and award the contract.
3539	CF: Investigation and Design	Huapai Domain - install amenity lighting	Installation of amenity lighting in the carpark as a matter of health and safety. This project has been requested by the local board after receiving concerns from the public regarding their personal safety at the site. Note we do not want the lighting to throw over the playground which may encourage anti-social behaviour in the evenings.	Q4	Growth	\$285,000	Deferred	Red		Project to be carried forward into the new financial year for full delivery. Current status: Design consultant has been engaged to carry out design works. Concept design phase is underway.Next steps: Complete concept design phase and start detailed design phase.
1728	CF: Operations	Rodney Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Green	Quarter three commenced with a severe storm in early January. The storm caused some coastal damage at Snells Beach, Algies Bay, Whangateau Estuary (Omaha side) and Scandrett Regional Park. The most noticeable impact of the storm was the unseasonal growth rates for grass and gardens in open spaces. The full facility contractor was too slow to respond to the 'flush' which continued through February and this resulted in a high number of 'requests for service' and complaints relating to mowing. Fortunately, the weather did not impact sports field usage and generally these facilities have been maintained to a high standard. The full facility contractor is improving resourcing (both equipment and staff) to address these issues and it is pleasing to see that there has been improvement. Building maintenance (soft services - loose litter and toilet cleaning) was placed under significant pressure over the peak summer period and the new contractor generally performed satisfactorily. There were instances of poor cleaning at Parry Kauri Park, Warkworth Showgrounds (new club toilets) and the Warkworth Service Centre. Operations staff have requested service improvement for loose litter, particularly at those sites not serviced by litter bins. Building maintenance (trades) primary issue was multiple public toilet closures over the peak period due to repair works taking too long to resolve. This was highlighted with the contractor as a concern and moving forward these closures should not take as long.	Quarter four commenced with a significant storm event on 10 April. The Rodney Local Board area sustained a lot of tree damage but fortunately this was primarily restricted to western areas. The full facility contractor responded proactively to the storm damage. The contractor made sure parks were safe for the public and they also deserve credit for ensuring Anzac preparations were completed successfully. This winter is looking to be a repeat of last year in terms of particularly wet ground conditions. As always, we will work with our contractors to ensure all front of house areas are mown to a high standard to ensure a well-kept appearance while avoiding ground damage through our mowing activities. In the built space, we identified some poor cleaning of sites including Warkworth Service Centre, Wellsford Library and Helensville Library with our contractor which has now been addressed. Overall, audit results have improved over this period which is pleasing and this has been reflected in the low levels of customer complaints. Whilst the past year has presented some considerable challenges as a result of mobilising a new contract combined with adverse weather conditions, service delivery has been generally good and we are in a strong position heading into next financial year.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2787	CF: Operations	Plants trees and improve arboriculture	Tree planting and arboriculture improvements throughout Rodney	Not scheduled	LDI: Opex	\$40,000	Completed	Green	Sites have been scoped and tree selections made. The proposal has been delivered to the local board. Resident consultation has begun in advance of the physical planting in May and June 2018.	Project delivered. This included the planting of 248 fruit trees within various street and park sites throughout the Rodney Local Board area.
3503	CF: Operations	Rodney Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$496,994	In progress	Green	The key focus for the third quarter has predominately been high value park pest plant control. Other activities of focus have included undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The amount of requests for service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues.	The fourth quarter has been focused on completing the scheduled works programme. Final pest animal control pulsing (using traps and bait stations for strategic specified periods of time), the second round of pest animal monitoring and follow up pest plant control have been the main activities. Planting opportunities have been assessed, plants secured, planting site preparation undertaken with planting likely being undertaken in early July. High Value Site Assessment Reports are being revised post final pest plant control rounds. These will include updated boundaries and updated pest animal monitoring lines. Requests For Services received remain steady with most requests for rat and possum control. Wasp control requests have decreased throughout the region over the quarter.
3504	CF: Operations	Rodney Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$519,858	In progress	Green	The dominant factor during the third quarter was the unanticipated storm in early January that saw the same amount of requests for service being generated over a two day period as can be expected for an entire month. This increase was compounded by a normal seasonal increase in requests that resulted in a backlog of requested work that has extended out the normal timeframes on completion of work. This influx also exposed faults in the suppliers customer management system that saw some instances where customers were not kept informed of progress that resulted in escalation and further complaint. These issues are being addressed through normal contract management and compliance processes	The fourth quarter was dominated by the effects and subsequent clean up resulting from the April storm. The severity of the damage is arguably the most extensive that has been seen in recent years since cyclone Bola. Region wide we received 5000 requests for service during one week following the storm which is the same volume we usually receive over a three month period, with high volumes continuing since then. Any one of these individual jobs could be a significant amount of work in its own right. This has had a significant impact on scheduled maintenance with planned work needing to be deferred. All urgent and safety critical sites have been addressed however there is still some instances of minor debris in streets. Some of the parks site clean up is complicated by poor ground conditions. The appearance of some streets is being effected by residents who have dragged private vegetation onto street berms. Council does not offer a service to remove private vegetation. This is being followed up by Waste Solutions as illegal dumping. Replacement tree planting has commenced and will continue through June/July with a final mop up being completed in August.
2622	CF: Project Delivery	Rodney - Challenging Play Spaces Project	Increase the level of service in playgrounds around Rodney to provide challenging and youth focused play experiences. This project is a continuation from the 2016/2017 programme (previous ID 615)	Not scheduled	LDI: Capex	\$170,000	Cancelled	Red	Current Status: Wellsford and Muriwai sites have been approved by the local board. Consultation with local schools and community groups is complete and concept design has been approved. Final equipment design is being sought from the local board. The tender for works is under way. Next steps: Construction is planned to start in May 2018.	Project was merged with another activity line and therefore record is cancelled; Current status: The skate and play spaces are now being delivered under the following projects Snells Beach - improve skate park (SP ID 3587), Muriwai Beach - renew and upgrade playground (SP 3586) Wellsford War Memorial Park - renew active youth space (SPID 3259).

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2623	CF: Project Delivery	Helensville Library - comprehensive renewal	Full building refit.	Q1;Q2;Q3;Q4	ABS: Capex	\$65,000	Completed	Green	Current Status: The tender for physical works has been released and is due to close at the end of March. Library Operations staff have been involved to ensure a co-ordinated delivery that provides the least disruption to the public service and staff. Next steps: Review the tender for the works and award if appropriate. Finalise the work programme and start to notify the public of the closure dates and effect on service. It is currently targeted to undertake this work during early to mid-May and to avoid school holidays.	Project completed May 2018
2626	CF: Project Delivery	Helensville River Walkway - renew seawall	Renewal of the seawall walkway. This project is a continuation from the 2016/2017 programme (previous ID 3012)	Not scheduled	ABS: Capex	\$34,000	Cancelled	Red	Current status: Investigation of land contamination, feasibility on Crown land options and obligations in relation to reclaimed land and reserve esplanade. Investigation of implications of treaty settlement. Current communication with Crown Property and planned further testing on Auckland Council Land. Next steps: Further steps are depending on outcome of discussions with LINZ/ Crown Property and the Land team.	.Current status: It was identified that the asset that was to be renewed with this project is not a council asset and on Crown Property. After presenting findings to the local board, it has been decided to cancel this renewal project and not seek ownership of the land or asset. The reclaimed land in this area is known for its contamination and further testing is being undertaken through Operational Management and Maintenance to identify if any hazards exist along the pathway on council land. The renewal project is to be cancelled. Next steps: No further steps required for this renewal project.
2627	CF: Project Delivery	Helensville War Memorial Hall - replace extractor system in toilets	Replacement of the extractor system in the toilets	Q4	ABS: Capex	\$44,100	Deferred	Red	Current status: A consultant was engaged to provide a report which quantified the current extraction system capacity and detail how far away from building compliance it currently is and see where we could make use of the existing components in an upgraded system. This report has been received along with a concept proposal for a solution which would bring this extraction system up to building code. The proposal has been reviewed and approved by Operations and Maintenance staff. The consultant has been asked to follow up with a detailed specification and cost estimate. Next steps: Review the final detailed proposal and, assuming the design fits within the project budget, release a tender to engage a contractor to install the proposed solution.	Delivery has been delayed by building consent and so will be completed in early financial year 2019. Current status: Building Consent for extraction modification has been lodged. Awaiting the outcome to enable progression to tendering for physical works. Next steps: Receive the confirmed Building Consent and tender the physical works.
2633	CF: Project Delivery	Omaha Groyne - renewal - stage 3	Renewal of the Omaha groyne seawall. This project is a continuation from the 2016/2017 programme (previous ID 4456)	Q1	ABS: Capex	\$600,000	Completed	Green	Current Status: Project completed 18 August 2017.	Project completed August 2017.
2634	CF: Project Delivery	Omaha Residential - renew walkways	Blue Bell-Thistle-Day Dawn walkway, Day Dawn-Blue Bell walkway, Dungarvon-Blue Bell walkway, Jane Gifford-Meiklejohn walkway, Success-Dungarvon-Dorine walkway, William Fraser Reserve paths renewal. This project is a continuation from the 2016/2017 programme (previous ID 3014)	Q1;Q2;Q3;Q4	ABS: Capex	\$284,000	In progress	Green	Current Status: Design of 2018/2019 path renewal works is under way. Next steps: Consenting and tendering will be undertaken following the completion of the project scope.	Current status: Project scope is close to completion and handover for delivery of physical work will follow. The project requires the replacement of broken footpaths and some restricting pedestrian barriers will be carefully considered. Next steps: Consenting and tendering will be undertaken following the completion of the project scope.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2636	CF: Project Delivery	Rautawhiri Park - renew courts	Rautawhiri Park court renewals. This project is a continuation from the 2016/2017 programme (previous ID 3016). This is a carryover project.	Q1;Q2;Q3;Q4	ABS: Capex	\$1,000,000	In progress	Amber	Current status: Netball courts: lime stabilisation works are complete. Trenching for the power cables is underway as is the installation of some of the drainage devices and subsoil drainage. Commenced laying geotextile and base course layer simultaneously. Tennis courts: lime stabilisation works are complete. Next Steps: Netball courts: continue with trenching for power cabling, drainage work and laying geotextile and base course layer. Tennis courts: commence trenching for power cabling and drainage work. Also commence laying geotextile and base course layer simultaneously. Risk/issues: weather has significantly impacted progress to date and the completion date is likely to be extended out to mid-June 2018. However the contractor is working hard to find ways of working around the wet conditions and keep the construction moving.	Bad weather has significantly impacted progress to date and the completion date is likely to be extended to mid to end July 2018. A multi-year project. Bad weather has significantly impacted progress to date and the completion date has been extended to mid to end July 2018. This is a multi-year project. Current status: Netball courts: All concrete work completed. Base course compaction work completed. Laid membrane seal and started asphalt concrete work which is expected to be completed by the end of June 2018. Tennis courts: All fencing poles foundation work completed. Rebound wall completed. Lighting pole foundations placed and boxing and pouring concrete edge beams commenced. Next steps: Netball courts: Once asphalt concrete work is complete, start fencing work and marking the netball courts. Tennis courts: Complete concrete edge beams work. Place base course once the concrete edge beams work completed. Risk/Issues: There has been good progress on the netball courts. Works are expected to be completed by the end June 2018. There has also been good progress on tennis courts in the last month and works are expected to be completed by mid-to end July 2018.
2637	CF: Project Delivery	Riverhead Historic Mill Reserve - renew seawall	Riverhead Historic Mill Esplanade Reserve seawall renewal. This project is a continuation from the 2016/2017 programme (previous ID 3017)	Q1;Q2;Q3;Q4	ABS: Capex	\$50,000	In progress	Amber	Current status: Project details are being identified by the Coastal team. Next Step: Confirming Heritage team involvement as asset is located on an historic site and investigation to assess if further consultation is required.	A multi-year project, progress slower than anticipated. Current status: Project details being identified by Coastal Team. Identifying exact location of work required and to which extend renewal project needs to be carried out. Next steps: Prioritising renewal work required with Coastal Team and Heritage Consultation.
2638	CF: Project Delivery	Riverhead War Memorial Park - upgrade fields 2, 3 & DTA sand fields and irrigation	Develop a new sand field. This project is a continuation from the 2016/2017 programme (previous ID 3421)	Q1;Q2;Q3	Growth	\$120,000	Completed	Green	Current status: Slit drains were installed in December as programmed and site fencing was removed on 15 January 2018. Handover was completed on 24 January for touch rugby and athletics to recommence use of the fields. The catchment drain was extended around the long jump pit and edge surrounds reseeded with rye. Next steps: Complete last of outstanding works and issue Practical Completion Certificate	Project completed March 2018
2639	CF: Project Delivery	Riverhead War Memorial Park - renew field 1 sand field	Riverhead War Memorial Park sand sportsfield renewal. This project is a continuation from the 2016/2017 programme (previous ID 3421)	Q1;Q2;Q3;Q4	ABS: Capex	\$20,000	Completed	Green	Current status: Physical works are well underway and currently in grass regrowth phase. Expected completion timeframe is early May 2018. Next steps: Progress physical works to completion.	Project completed.
2640	CF: Project Delivery	Rodney - Recreational walkways and bike trails	Walkway and cycleway development, Te Whau Esplanade walkway completion, Huapai Domain perimeter walkway, Jamieson Bay walking access, Rautawhiri perimeter path planning, Kowhai Park to Warkworth Showgrounds link, Greenways delivery Wellsford-Warkworth-Waimauku-Kumeu-Huapai and Riverhead. This project is a continuation from the 2016/2017 programme (previous ID 624)	Q1;Q2;Q3;Q4	Growth	\$218,841	Deferred	Red	Current Status: The main works involving path construction has been completed. The contractor is undertaking remedial works on a section of path that was not constructed satisfactorily. Areas of bad drainage were exposed during the path construction and the contractor has been asked to undertake additional works to address these. Next steps: inspect site once contractor completes remedial and drainage works.	Project to be carried forward into the new financial year for full delivery. This project is to be carried forward into the new financial year for full delivery. Current status: A large crack was noted during a walkover with the contractor of the Sunny Crescent to Malbec Place walkway. This will be repaired by mid-June. All other works are complete and the project will be closed. Next steps: Close project once crack identified has been repaired in the path.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2642	CF: Project Delivery	Rodney - renew minor park buildings 2017/18	Matheson Bay, Big Omaha Wharf	Q1;Q2;Q3;Q4	ABS: Capex	\$125,000	Deferred	Red	Current Status: Following a full investigation, the toilet block at Big Omaha Wharf has been closed for refurbishment. Next steps: A memo with options and recommendations for the future of the building will be issued to the local board for their feedback and direction.	Project to be carried forward into the new financial year for full delivery. Current status: Following a full investigation the toilet block at Big Omaha Wharf has been closed. Next steps: Memo to local board with options for the future of the building. Staff will seek direction from local board.
2644	CF: Project Delivery	Rodney - renew park fencing 2017/18 - 2018/19	Wonderview Rd/Cotterell St Esplande, Ti Point Road Reserve, Tapora Recreation Reserve, Riverhead War Memorial Park, Port Albert Wharf Reserve, Lucy Moore Memorial Park, Huapai Recreation Reserve, Helensville River Walkway, Glasgow Park, Bourne Dean Recreation Reserve, Ariki Reserve	Q1;Q2;Q3;Q4	ABS: Capex	\$136,500	Deferred	Red	Current Status: Project will be tendered during May 2018 with the intention to do the physical work during November - January 2019. Next Steps: Finalise tender documentation.	Project to be carried forward into the new financial year for full delivery. Project for all fencing projects is to be carried forward into the new financial year for full delivery. Current status: The project has not gone out to tender yet. We will go out to tender in June/July 2018 with the intention to still do the physical work during November - January 2019. Next steps: Finalise tender documentation for all of the fencing projects.
2645	CF: Project Delivery	Rodney - renew park furniture 2017/18	Wellsford South Entrance Reserve Layby, Warkworth River Bank-Town Walkway, Tapora Recreation Reserve, Sunburst Reserve and Tamatea Esplande, Snells Beach (Sunrise Boulevard), Sesquicentennial Walkway, Riverhead War Memorial Park, Rautawhiri Park, Port Albert Rec Reserve, Parry Kauri Park, Matakana Wharf Reserve, Kings Farm (Wainui), Huapai Riverbank, Huapai Service Centre, Huapai Recreation Reserve, Goodall Reserve, Cement Works, Birds Beach Recreation Reserve, Ariki Reserve	Q1;Q2;Q3;Q4	ABS: Capex	\$106,330	Deferred	Red	Current status: A first tender was completed in early March 2018 but unsuccessful due to pricing being well above budget. A second tender is underway and will close at the end of March 2018. Next steps: Review tender submissions, negotiate and award the contract and schedule the works.	Project to be carried forward into the new financial year for full delivery. Current status: Installation of new furniture underway, completed locations to date: Port Albert Wharf Reserve, Birds Beach Recreation Reserve, Warkworth River Bank, Parry Kauri Park, Elizabeth Street Reserve, Ariki Reserve, Brick Bay Drive - Puriri Drive Reserve and Green Point Reserve. Next steps: Complete remaining installation works at Port Albert Recreational Reserve, Cement Works, Snells Beach (Sunrise Boulevard), Sandspit Recreation Reserve, Baddeleys Beach Reserve and Rautawhiri Park; completion of all works by August 2018, subject to weather conditions.
2648	CF: Project Delivery	Rodney - renew park signage 2017/18	Shelly Beach Reserve, Port Albert Wharf Reserve, Mosquito Bay, Leigh Harbour Cove walkway, Helensville River walkway, Glorit Cemetery	Q1;Q2;Q3;Q4	ABS: Capex	\$12,400	Completed	Green	Current Status: A supplier has been appointed in March 2018 and we are waiting on installation dates. Tentative completion is planned for April 2018. Next step: Proceed to replace the signage.	Project completed, signage has been installed.
2653	CF: Project Delivery	Shelly Beach - renew coastal structure	Shelly Beach Reserve seawall and wharf renewals. This project is a continuation from the 2016/2017 programme (previous ID 3006)	Q1;Q2;Q3;Q4	ABS: Capex	\$950,000	In progress	Amber	Current status: Tender closed on 28 February 2018. Next steps: physical works intended to start April/May 2018.	A multi-year project, progress slower than anticipated. Current status: Resource consent granted June 2017. Next steps: Tender awarded. Physical works to commence mid-June.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2657	CF: Project Delivery	Wellsford Centennial Park - renew sand field on field 2	Renew the sand slits. drainage and irrigation	Q3;Q4	Growth	\$270,000	Deferred	Red	Current Status: Installation of irrigation and primary drainage completed. IRRInet controller (a unit that performs all irrigation and water control functions) is in the process of being installed. Works are being carried out in conjunction with field 1 renewal and Designated Training Area upgrade. Please refer to (SharePoint ID 3260 Wellsford Centennial Park - replace cricket wicket and sand carpet on field 1) for commentary details.Next steps: Install sand slits, clean out section of silted up open drain, level out soil stockpiles and complete reinstatement. Estimated project completion date 31 May 2018.	Project to be carried forward into the new financial year for full delivery.Current status: Installation of lateral and slit drains completed and a further application of sand applied to build up the sand carpet with the existing kikuyu turf to be retained. Note: works being carried out in conjunction with the No.1 renewal and Designated Training Area upgrade. Please refer to (SharePoint ID 3260 Wellsford Centennial Park - replace cricket wicket and sand carpet on field 1) for commentary details.Next steps: Apply further sand top dressings in spring; level out soil stockpiles and complete reinstatement.
2658	CF: Project Delivery	Wellsford Community Centre - renew stage	Stage renewal required	Q2;Q3;Q4	ABS: Capex	\$7,508	Completed	Green	Current Status: A contractor is currently tendering these works. The tender period closes the week ending 7 April 2018. Next step: Review the contractors pricing, undertake negotiations and confirm access with the community hall co-ordinators.	Project completed
2660	CF: Project Delivery	Wellsford War Memorial Library - renew furniture, fittings and equipment	Renew furniture, fittings and equipment	Q1;Q2;Q3;Q4	ABS: Capex	\$64,710	Deferred	Red	Current Status: The items required by the library have been finalised and we are now requesting prices from suppliers.Next Steps: Procure the items and arrange delivery.	Project to be carried forward into the new financial year for full delivery. Current status: All the items required by the library have been ordered.Next steps: The furniture items will be delivered in June/July.
2818	CF: Project Delivery	Huapai Domain Development	Installation of irrigation and sand slits on field 4. Installation of lighting on field 4 and development of new field and lights. This item replaces items 2628, 2629, 2630 and 2631.	Q1;Q2;Q3;Q4	Growth	\$672,000	Completed	Green	Current Status: Physical works will be completed by the end of April 2018. Next steps: Complete physical works, prepare handover and closure documentation.	Project completed
2910	CF: Project Delivery	Algies Bay Reserve - renew south-eastern seawalls	Investigate options and implement works for the re-build of sea wall and landward treatment This project is carried forward from the 2016/2017 work programme, previous ID 3713	Q1;Q2;Q3;Q4	ABS: Capex	\$850,000	In progress	Amber	Current Status: Resource consent application was lodged on 12 February 2018. Next steps: Await application outcomes; prepare tender documentation and for physical works to commence May/June 2018.	A multi-year project, progress slower than anticipated. Current status: Resource Consent application lodged 12 February - granted 20 April Next steps: Tender to be evaluated late June. Prepare for physical works to commence mid-July 2018
2933	CF: Project Delivery	Bourne Dean Recreation Reserve - renew cricket practice wickets	Replacement of existing 2 bay cricket practice nets at Bourne Dean Reserve, Kaipara Flats Planning and Physical works 16/17, one year project: Procurement-professional services Design Phase/cost estimates Consultation/ approvals Tender Documentation Procurement- Physical works Contract Communication with stakeholders Project management of construction processes This project is carried forward from the 2016/2017 work programme, previous ID 3011	Q1;Q2	ABS: Capex	\$116,500	Completed	Green	Project completed	Project completed December 2017

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3016	CF: Project Delivery	Horseshoe Bay Reserve - renew walkways	Renewal of structures, furniture & walkways in Horseshoe Bay Reserve This project is carried forward from the 2016/2017 work programme, previous ID 3013.	Q4	ABS: Capex	\$5,000	Deferred	Red	Current Status: This project was initially programmed to be fast tracked to deliver in 2017/18 but delays with the contractor procurement process impacted awarding the contract until February 2018. The contractor has advised they are unable to start works before spring/early summer 2018. Next steps: Hold pre-start contract meeting in late August/early September 2018 for an October start.	Physical works deferred to start October 2018 due to contractor availability. Current status: Initially programmed to be fast tracked to deliver 2017/18 but delays caused by the procurement process delayed awarding a contract until February 2018. The contractor has advised unable to start before mid-May 2018 so have agreed to delay starting until spring/early summer 2018. Next steps: Hold prestart contract meeting late August or early September 2018 for an October start.
3026	CF: Project Delivery	Jamieson Bay - investigate track	Investigation into feasibility of constructing a track to Jamieson Bay as a result of Environment Court ruling This project is carried forward from the 2016/2017 work programme, previous ID 4224	Q1;Q2;Q3;Q4	ABS: Capex	\$1,000	Completed	Green	Current Status: Two 'track closed' signs have been ordered. Next steps: Install signs and close project	Project completed.
3043	CF: Project Delivery	Kowhai Park - renew walkway, car park and toilet	Renewal of car park and landscaping in conjunction with toilet block at Kowhai Park. Also completion of renewal of bush walking tracks footbridges and signage from Financial Year 2016, and replacement of main steel girder footbridge with public water line attached to it that suddenly became urgent as a result of a condition rating undertaken in error by Auckland Transport. -Like for like renewal (replacement) of car park, public toilets, campervan dump station, and pedestrian footbridge based on Option 5 of Feasibility Report. New layout to take into account NZTA Notice of Requirement for future sate highway widening, heritage considerations, landscaping and gateway entrance for Warkworth and Kowhai Coast This project is carried forward from the 2016/2017 work programme, previous ID 3005	Q1;Q2	ABS: Capex	\$511,019	Deferred	Red	Current status: Amended Vector Works Agreement received and signed to enable power shutdown to be programmed for the removal of the old footbridge to allow the cable duct to be transferred across to a new utility service beam bridge to be installed. Next steps: Receive the power shut-down contractor programme from Vector for council's contractor to remove the old footbridge and install a new utility bridge beam.	Vector power shutdown delayed until October to enable last of the outstanding works to be completed Current status: Physical works for the car park civil works, installation of Exeloo toilet and new footbridge were completed and handed over 19 October 2017. Amended Vector Works Agreement signed April 2018 to enable power shutdown to be programmed for the removal of the old footbridge to allow the cable duct to be transferred across to a new utility service beam bridge to be installed. However Vector has now advised power shutdown can only happen between 1 October and 30 April so final works to complete now delayed until October 2018. Replacement planting in car park completed. Next steps: Programme with Vector's contractor to arrange power shutdown during October 2018 to enable removal of old footbridge and install utility bridge beam; Receive price for additional subsoil drainage for grass overflow parking area.
3051	CF: Project Delivery	Leigh Hall - underpin foundations	Underpin foundations This project is carried forward from the 2016/2017 work programme, previous ID 342	Q1;Q2	ABS: Capex	\$30,000	Completed	Green	Current Status: Project completed.	Project completed
3053	CF: Project Delivery	Leigh Recreation Reserve (Goat Island) - install retaining wall around tree	This project is carried forward from the 2016/2017 work programme, previous ID 4454	Q1;Q2;Q3;Q4	ABS: Capex	\$60,060	Deferred	Red	Current status: Concept design completed. Next steps: Undertake community consultation and prepare consent application.	Project to be carried forward into the new financial year for full delivery. Current status: Planting of cliff and upper plateau complete. Design complete. Next steps: Apply for building consent
3086	CF: Project Delivery	Matheson Bay Reserve - renew seawall	Renewal of small section of sea wall at road access This project is carried forward from the 2016/2017 work programme, previous ID 3008	Q1;Q2;Q3;Q4	ABS: Capex	\$40,000	Completed	Green	Current Status: Contract was awarded beginning of February 2018 , construction start delayed by one month due to contractor availability. Experienced local contractor. Next steps: Construction of sea wall is planned to start mid April 2018	Project completed May 2018
3175	CF: Project Delivery	Rodney - renew furniture and equipment	Renewal of various park furniture assets throughout the year This project is carried forward from the 2016/2017 work programme, previous ID 3019	Q1	ABS: Capex	\$30,000	Completed	Green	Current Status: Installations complete September 2017	Project completed September 2017

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3176	CF: Project Delivery	Rodney - renew minor play space	Minor equipment renewals. Point Wells equipment, Warkworth Riverbank seesaw & toddler swings, Helensville surfacing, edging, furniture. Snells Beach & Point Wells community funded additional equipment installation. Various nets This project is carried forward from the 2016/2017 work programme, previous ID 3015	Q1	ABS: Capex	\$25,000	Completed	Green	Current Status: Complete Next steps: Handover	Project completed.
3179	CF: Project Delivery	Rodney Recreational Walkways - Rautawhiri Park - develop design and planning	Design of a walkway and fitness trail, around the perimeter of Rautawhiri Park This project is carried forward from the 2016/2017 work programme, previous ID 4534	Q1;Q2;Q3;Q4	Growth	\$55,000	In progress	Amber	Current Status: Commenced the physical work as from 19 March 2018. Next steps: Continue with the construction of the new perimeter footpath.	Bad weather has significantly impacted progress during the month of April and May 2018 and the completion date is likely to be extended to the end of July to mid August 2018. Current status: Several bookings have been canceled for staged concrete pour due to heavy rainfall forecast for the following day. The contractor has been only successful on first phase concrete pour and still awaiting for good weather to pour remaining two phase concrete footpath on the section (approx 20 per cent of the perimeter footpath project). Due to very wet site condition, there has been significant delay on starting excavation of remaining section in stages. The consultant is working together with the contractor to come up with an alternative solution to deal with the wet condition so that they can continue progressing physical works. Next steps: Pour remaining staged concrete on the section completed and continue with the excavation of remaining section in stages.
3216	CF: Project Delivery	Tapora Reserve - renew car park	Car park renewal This project is carried forward from the 2016/2017 work programme, previous ID 3021.	Q1;Q2;Q3	ABS: Capex	\$2,000	Completed	Green	Current Status: Practical Completion of physical works 15 March 2018 and handover to Operations Next Steps: None	Project completed March 2018

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3251	CF: Project Delivery	Warkworth Public Toilets	Description Refurbishment of Warkworth Public Toilets adjoining service centre, I-site & library. Paint internal toilet walls. Replace existing toilet partitions with compact laminate partitions. Remove existing splash-backs above basins and replace with tiles. Female; new basins, new baby change, new toilets and cisterns, must be dual flush. Male; new DB panel, new toilets and cisterns, re-surface floor coating, change urinal to two wall hung type with small partition between, check lighting. Disabled; re-surface floor coating, new toilet(to code) cistern and basin, repaint. Repaint exterior cladding(new colour scheme to be agreed to) including pergola. This project is carried forward from the 2016/2017 work programme, previous ID 4241	Q1	ABS: Capex	\$31,000	Completed	Green	Current Status: Project completed July 2017. Toilets reopened for public use Wednesday 12 July 2017. However some major defects have occurred during the defects period that are being remedied by the building contractor at no cost to council. Programme approved for resurfacing of floors. Toilets were closed Monday 26 February - Friday 9 March 2018 (note changed dates as pushed out a week because of forecast wet weather - 15 February 2018) and portaloos installed during this time. Operational Management and Maintenance will be arranging for the relocation of the ladies hand dryer while the toilets are closed to move it off the shared wall with the adjoining I-Site office. The building contractor is arranging for some independent retesting of the previously flooded walls to assess moisture levels and whether they have now dried out. Next steps: Receive report on reassessment of moisture in the walls. Resurfacing of the floors to commence late February.	Resurfacing of floor surface resolved and the project was completed July 2017.
3252	CF: Project Delivery	Warkworth Showgrounds - implement civil works - stage 6	Design and construction for:- the last car park area to a formed and sealed finish being the existing car park next the rugby clubrooms- forming the adjoining building platform for the future proposed multisport complex- lighting and hot mix sealing for all the parks and access roads- revisit previous design of perimeter walkway track to reduce its cost and include in Stage 6 works to be tendered. Note: Resource consent already obtained for the multi-staged development. Minor engineering consent may be required for certain components of the physical works. This project is carried forward from the 2016/2017 work programme, previous ID 3700	Q1	ABS: Capex	\$34,679	Completed	Green	Current Status: Practical Completion June 2017. Defects maintenance ended 28 September 2017. Additional drainage works for perimeter path completed early February 2018 and handed over to Operations. Next steps: None	Project completed September 2017
3253	CF: Project Delivery	Warkworth Showgrounds - install lighting on fields 1 and 2	Project has been chosen as a pilot project to trial LED technology for sports lighting of rugby sand fields No. 1 & 2 and the proposed new netball courts. Revised budget forecast \$600K. Includes upgrade of existing Vector transformer next the main distribution switchboard. This project is carried forward from the 2016/2017 work programme, previous ID 3698	Q1;Q2;Q3	ABS: Capex	\$105,000	Completed	Green	Current Status: Practical Completion certificate issued 28 November 2017. Draft operation manual and as-built plans received. All defects completed including re-aiming of lights and fitting of glare shields. Next steps: None	Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3254	CF: Project Delivery	Warkworth Showgrounds - planting	Landscape planting to occur over 3 planting seasons in 3 stages under one contract with Stage 1 commencing 2014 planting season with 24 mth contract maintenance period for each stage before handed over to LSP. This project is carried forward from the 2016/2017 work programme, previous ID 3701	Q1;Q2;Q3;Q4	ABS: Capex	\$10,250	In progress	Green	Current Status: 24 months contract maintenance of the final Stage 3 plantings ends July 2018Next steps: continue with quarterly site visits until end of defects period	Current status: 24 months contract maintenance of the final Stage 3 plantings ends November 2018. Replacement planting of dead specimen trees completed June 2018.Next steps: Continue with quarterly site visits until end of defects period November 2018
3259	CF: Project Delivery	Wellsford - renew skate park	Renewal of Wellsford skate park, design & consent Financial Year 17, construction Financial Year 18 This project is carried forward from the 2016/2017 work programme, previous ID 3023	Q4	ABS: Capex	\$210,000	In progress	Amber	Current Status: Consultation with local schools and community groups is complete. The design and build contract has been awarded. Detailed design, in conjunction with the design group is under way. Final skate layout approval is being sought from the local board.Next steps: Construction is planned to start in May 2018	A multi-year project, progress slower than anticipated. Current status: Final skate layout has been approved. Construction has started. Next steps: Completion
3260	CF: Project Delivery	Wellsford Centennial Park - replace cricket wicket and sand carpet on field 1	Renewal of No.1 sand carpet field with new irrigation (currently non-irrigated) and renewal of artificial cricket wicket This project is carried forward from the 2016/2017 work programme, previous ID 3022	Q1;Q2;Q3;Q4	ABS: Capex	\$110,000	Deferred	Red	Current Status: Prestart meeting held 8 February with all parties present (rugby club, park advisory committee, sports and recreation collective). Field top-dressed with sand and fertiliser earlier in February to condition the existing kikuyu turf to be retained as part of the proposed works. New irrigation installed. No. 1 field to be returned to play for first schedule rugby games on 17 March 2018.Next Steps: Complete grow-in of turf over irrigation lines to return field to play by mid-March 2018. Note: Sand slitting, further sand topdressings and renewal of the artificial cricket wicket to be held over until spring and summer 2018.	Sand slitting and renewal of cricket wicket deferred to spring/summer 2018. Current status: New irrigation installed and a further application of sand applied to build up the sand carpet with the existing kikuyu turf to be retained. Field returned to play for first schedule rugby games on 17th March 2018.Next steps: Sand slitting, renewal of the artificial cricket wicket and further sand topdressings to be completed in spring 2018.
3266	CF: Project Delivery	Whangateau Harbour - renew coastal structures	Omaha sand cliffs (north of wharf) - construction 2017/18; Renewal of Point Wells boat ramp - construction 2018. Whangateau Holiday Park seawall - construction 2017/18; Point Wells seawall & steps - construction 2018/19; Omaha seawall south of wharf - construction 2019/20 all deferred to be re-prioritised against regional coastal priorities This project is carried forward from the 2016/2017 work programme, previous ID 3024	Q1;Q2;Q3;Q4	ABS: Capex	\$40,000	In progress	Green	Current Status: Design for Point Wells boat ramp is complete, consent application lodged March. Omaha sand cliffs planting is complete, storm damage sand replenishment completed early Feb.Next Steps: Tender boat ramp construction; prepare consent application for dredging and other structures. Repair Omaha estuary side (predator fence) stairs. Assess Whangateau campground sea wall for repairs	This is a multi-year project. Current status: Design for Point Wells boat ramp is complete, consent application lodged March. Re-lodged April 26 2018. Omaha sand cliffs planting is complete, storm damage sand replenishment completed early February 2018. Next steps: Tender boat ramp construction; prepare consent application for dredging and other structures. Repair Omaha estuary side (predator fence) stairs. Whangateau campground sea wall require maintenance/ repairs - awaiting price from preferred contractor.
3268	CF: Project Delivery	Whangateau Reserve No 3 Floodlighting Renewal	Renewal of the No. 3 sports field floodlighting This project is carried forward from the 2016/2017 work programme, previous ID 3025	Q1	ABS: Capex	\$10,000	Completed	Green	Current Status: Project completed	Project completed May 2017
3272	CF: Project Delivery	William Fraser Reserve - renew playground	Renewal of play equipment, surfacing & edging This project is carried forward from the 2016/2017 work programme, previous ID 3706	Q1;Q2	ABS: Capex	\$100,000	Completed	Green	Current Status: Construction completeNext steps: Handover to operations	Project completed

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3273	CF: Project Delivery	Wilson Cement Works - renew seawall	Repair/stabilise section where a portion of the historic seawall fell out This project is carried forward from the 2016/2017 work programme, previous ID 4244	Q1;Q2	ABS: Capex	\$70,000	Completed	Green	Current Status: Physical works on seawall repairs completed November 2017 and handed over to Operations and Maintenance. As-builts received.Next steps: Complete remedial repair work to short section of the top of the existing historic seawall. Consultant archaeologist to liaise with Council Heritage Unit to prepare some interpretive display panels to mount on the deck with crate seating covering over the historic drainage sump.	Seawall project completed November 2017. Interpretive display panels yet to be provided but have not impacted the core project.
3392	CF: Project Delivery	Martins Bay - renew swimming pontoon	The project requires the following work to be undertaken to renew the swimming pontoon at Martins Bay Reserve:1. Assess that the mooring is in good condition and replace components as required.2. Purchase and install a new swimming pontoon on its mooring. This shall include signage and access ladders.	Q2;Q3;Q4	ABS: Capex	\$22,000	Deferred	Red	Current Status: Further investigation and possibly resource consent are required prior to installation of the pontoon.Next steps: Confirm suitability of delivered pontoon.	Project to be carried forward into the new financial year for full delivery.Current status: Further investigation and possibly resource consent are required prior to installation of the pontoon.Next steps: Confirm suitability of delivered pontoon.
3401	CF: Project Delivery	Huapai Service Centre Riverbank - develop community space	Play, skate and social equipment	Q4	LDI: Capex	\$230,000	Deferred	Red	Current Status: Huapai Hub design with community is complete, demolition started with a community de-pave event and a new contractor has started construction. Wellsford skate consultation with local schools and community groups is complete; Snells Beach skate consultation is under way. The skate design and build contract has been awarded; and detailed design, in conjunction with the design group is under way.Next steps: Skate construction is planned to commence in May.	Project to be carried forward into the new financial year for full delivery. Current status: The Huapai Hub design with the community is complete, demolition started with a community de-pave event and construction of stage 1 (lower seating, garden and lawn space) is under way. Stage 2 (platform and shelter) building consent is under way.Next steps: Stage 2 construction tendering.
3586	CF: Project Delivery	Muriwai Beach - renew and upgrade playground	Overview - renew the current playground and upgrade with challenging play equipment. Current status - stage one - investigate, design and scope the physical works for local board approval. Stage two - deliver physical works. Estimated completion date yet to be established. Funding Details: Renewal budget - \$300,000 and Local Board's Discretionary budget - \$56,000 This project is a continuation of the 2017/2018 programme (previous SP18 ID 3401).	Q4	ABS: Capex;#LDI: Capex	\$56,000	Deferred	Green		Current status: The Muriwai site has been approved by the Local Board. Consultation is complete and final equipment design has been approved. Next steps: Equipment installation is planned for winter 2018.
3587	CF: Project Delivery	Snells Beach - improve skate park	Improvements to the skate park, this is a community led project.	Q4	LDI: Capex	\$45,200	In progress	Green		Current status: Design and build contract for additional shade and skate element has been awarded. Layout plan has been circulated to stakeholders for feedback. Next steps: Construction is planned for August.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
Infrastructure and Environmental Services										
773	I&ES: Engineering and Technical Services	Mahurangi River Restoration Trust - Grant	To support the Mahurangi River Restoration Trust for its 'targeted dredging' project through a non-contestable grant. This is the final year of funding as agreed by the Rodney Local Board to be used to assemble reports and data required for the detailed design and consenting requirements. Infrastructure and Environmental Services staff provide technical support to assist the trust. A funding agreement will be created for the Mahurangi River Restoration Trust to enable the utilisation of the funds for their community led project.	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	Mahurangi River Restoration Trust (MRRT) continue to seek funding for the main dredging works through a Give a Little page and funding and sponsorship from local businesses.	The outcome for the local board funds for this financial year (obtaining resource consent) has been achieved. This part of this community led project is complete.
359	I&ES: Healthy Waters	Rodney Healthy Harbours Riparian Restoration Fund	A fund to provide landowners and community groups with financial assistance to protect and restore the riparian margins of waterways. Specific catchments are selected across the Rodney region; decisions are made by officers based on water quality and community engagement drivers. Letters are sent to all landowners in specific catchments who have streams, wetlands and or overland flow paths flowing through their property. Details of a contact person will be given in the letter to provide assistance. The delivery model requires the use of external contractors who are managed by the Waterways Planning Team within Council to assist with the delivery of the fund. The contractor ensures commitments described in the individual funding agreements are delivered as per agreement and on time and grants are paid once works complete, invoices provided and works inspected. They also assist landowners and community groups with applications for the fund. The cost is approximately \$40,000 for the contractor to deliver these works.	Q1;Q2;Q3;Q4	LDI: Opex	\$290,000	Completed	Green	Funding agreements have been sent to all the successful applicants for this fund. Two applicants have finished their fencing projects and have been paid. The remaining applicants have a mix of planting and fencing projects. Payment for these will be after the upcoming planting season in May - July 2018. The remaining funds will be used for applicants in the wider Rodney area.	Seven applicants have finished fencing off their waterways. Planting season will begin shortly. The remaining applicants have a mix of planting and fencing projects to complete. Payment for these will be after the upcoming planting season in May - August 2018.
563	I&ES: Healthy Waters	Rodney Drainage Districts	A workshop was held with the Rodney Local Board 9 March 2017 to agree a process for the management of the Okahukura, Te Arai, and Glorit drainage districts (the districts) and the budget allocated to these districts. It was agreed that Healthy Waters staff will establish stakeholder liaison groups for each district and assist in identifying local concerns and issues within the districts. These issues will then be prioritised and maintenance works implemented by Healthy Waters within the budget available.	Q1;Q2;Q3;Q4	ABS: Opex	\$26,348	Completed	Green	The Drainage Districts assessment of assets report is complete. Once the report has been peer reviewed, Healthy Waters will present it to a local board workshop to discuss suggested actions and seek input from the local board members. It is anticipated the asset assessments report will be discussed at a workshop 26 April 2018.	The funds available for the 2017/2018 financial year have been spent. A workshop is scheduled with the Rodney Local Board members in August 2018 to share the recommendations from the Drainage Districts Asset Assessment report. Works to clear drains will be undertaken in dryer months of the year so maximum effectiveness is achieved. The Healthy Waters Northern Operations team will contribute extra funds of \$20,000 to this project for the 2018/2019 financial year.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
Libraries										
1310	CS: Libraries & Information	Library hours of service - Rodney	Provide library service at Helensville Library for 44 hours over 6 days per week, Monday to Saturday. (\$315,660 - FY17/18) Provide library service at Kumeu Library for 48 hours over 6 days per week, Monday to Saturday. (\$372,164 - FY17/18) Provide library service at Mahurangi East Library for 44 hours over 6 days per week, Monday to Saturday. (\$240,423 - FY17/18) Provide library service at Warkworth Library for 52 hours over 7 days per week. (\$416,933 - FY17/18) Provide library service at Wellsford Library for 44 hours over 6 days per week, Monday to Saturday. (\$253,293 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$1,598,473	Completed	Green	This quarter, comments from Auckland Libraries customer feedback channel Customer Radar included for Warkworth Library, "Love the Sunday hours" and "We were impressed that this library was open on a Saturday afternoon". Total visits to Rodney's libraries have decreased 2% compared to the same period last year while visits to Kumeu were up 6%.	To the year ending 30 June, total visits to Rodney's libraries have decreased four per cent compared to the previous year. Both Mahurangi East and Kumeu have seen an increase of one per cent and two per cent respectively. Helensville Library was closed for two weeks for an internal upgrade of the public area and the staff workrooms during May which will have contributed to a higher than usual decrease in visit numbers this quarter.
1311	CS: Libraries & Information	Additional support for volunteer library - Rodney	Top-up of annual grant payment to Pt Wells Library.	Q1;Q2;Q3;Q4	LDI: Opex	\$2,000	Completed	Green	Followed up to confirm additional grant received.	Grant and LDI confirmed for the next financial year.
1312	CS: Libraries & Information	Support communities running volunteer libraries in Leigh, Point Wells and Taporā - Rodney	Annual grants made to each of the three libraries that are operational (ABS opex element). In addition, Auckland Libraries continue to provide bulk loans of materials, and professional advice. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Mahurangi East and Warkworth investigated running pre-school sessions at Leigh and Point Wells. Bulk loans continuing (400+ items at any time).	Support for these libraries has continued and particularly for Leigh Library during decision making about installing wifi at this volunteer run library. Bulk loans continue and grants have been passed for the next financial year.
1313	CS: Libraries & Information	Support and encourage volunteers in our libraries - Rodney	Support volunteers to add value to the Helensville, Kumeu, Mahurangi East, Warkworth and Wellsford libraries within the Auckland Libraries Volunteer Framework. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Friends of the Library groups at Mahurangi East and Warkworth support and help run events eg Sea Week at Mahurangi East. Volunteers continue to assist with Housebound delivery and outreach to the elderly and music and craft sessions, mending and Saturday shelving.	At Mahurangi East, the Friends continue to assist with promotion and events including author talks and the third Winter Words season. Kumeu Library has Duke of Edinburgh students and adult volunteers support libraries giving ukelele lessons, delivering to housebound customers and hosting bookclubs. At Warkworth Library, National Volunteer Week was celebrated with certificates for volunteers, a morning tea and a trip to the Auckland Central Library for a NVW event.
1314	CS: Libraries & Information	Information and lending services - Rodney	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	The number of items borrowed from Rodney's libraries this quarter has decreased by 2% with between 1 and 2% increases at Mahurangi East, Wellsford and Kumeu. Book and movie clubs continue to be popular with 61 attending at Mahurangi East.	To the year ending 30 June, the total number of items borrowed from Rodney's libraries have decreased three per cent compared to the previous year. Both Kumeu and Mahurangi East have seen an increase of one per cent and two per cent respectively. At Helensville, the two week closure for refurbishment will have affected the number of items issued during Q4.
1315	CS: Libraries & Information	Preschool programming - Rodney	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and outreach to local early education providers. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	3,049 children, parents and caregivers were engaged during this quarter in a range of sessions for pre-school children and their caregivers. Special events included Easter, Pasifika, Sea Week and Lunar New Year. Outreach to ECE's in the area continues. Wellsford continued story and rhyme times during the summer holidays to encourage numbers and grow community awareness of the programmes.	To the year ending 30 June pre-school 587 pre-school sessions were run in Rodney's libraries engaging 11,581 parents, care-givers and their children. Several new pre-schools have opened in Kumeu/Huapai and outreach from this library is now 25 pre-school visits each term.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1316	CS: Libraries & Information	Children and Youth engagement - Rodney	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources . (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Sea Week and Lunar New Year events engaged children as did Kumeu's Make Build Do sessions for homeschoolers (98 children and caregivers engaged). School visits and after school programming continues across the Board area.	The April school holiday programme 'Up, up and Away' included a diverse range of activities flying science, cooking magic, flying saucers, hovercrafts, lego sessions, catapults, rockets and a fun afternoon with the Bubbleman which drew a crowd close to 400 people at Wellsford Library. There was much community interest and comment when Wellsford also hosted a successful art exhibition by Rodney College students who created dramatic print designs on fabric.
1317	CS: Libraries & Information	Summer reading programme - Rodney	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q2;Q3	ABS: Opex	\$0	Completed	Green	624 children registered for Kia Maia te Whai/Dare to Explore summer reading in Rodney libraries this year. As well as continuing to read through their holidays, 565 children and parents engaged in a range of activities and challenges hosted at the libraries. Finale parties held at 4 libraries were well attended. Customer comments "I liked that it was not just library and book based. The tying in of nature and games was great" (Warkworth) and "I like the links with Maori culture/myth and the very Kiwi style and themes".	Evaluation and analysis of Kia Maia te Whai/Dare to Explore 2017/18 has been completed and reported to staff for continued improvement and growth of the programme. Planning is underway for the 2018/19 programme.
1318	CS: Libraries & Information	Supporting customer and community connection - Rodney	Provide programmes that facilitate customer connection with the library and community including Book clubs, Friends of the Library Groups. Provide community space for hire at Wellsford Library. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Warkworth Library has gone plastic free with "borrow and return" cloth library bags created from donated material. Libraries attended both the Warkworth and the Kumeu A & P Shows in collaboration with the mobile libraries and other teams. The Local History Librarian for Rodney North has met with local museum and genealogy groups to plan joint activities. Rodney West staff assisted with the NorthWest Pop-Up library in January. Helensville staff are engaging with the local Foodbank. JP services at libraries continue to be well attended. Customer feedback "Our library is more than a library. It is the hub of the community" (Mahurangi East)	Mahurangi East hosted a Pink Ribbon community breakfast supported by the local business community which raised over \$300.00 for the Breast Cancer Foundation. Music Month activities included at Warkworth a solo piano recital by local Amy Cottingham with an audience over 90, ukelele and local musicians performing and a performance by the Local Vocals choir. Helensville and Mahurangi East are prompting the hosuebound service to elderly in th ecommunity who may be in need. Kumeu and Helensville are participating in a co-design project to improve connection with the community at Shelly Beach. Other events at Warkworth included a royal wedding event with wedding cake, a Senior Net downloadable media workshop, and fortnightly 'sharing sessions' from two groups from Mahurangi College's Special Learning Centre and AIM (Adults in Motion) sharing stories monthly sessions. Wellsford Library celebrated Worldwide Knit in Public Day in conjunction with a local group and customers making blankets and shawls for premature babies.
1319	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Rodney	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Mahurangi East ran a Te Tiriti o te Waitangi poetry challenge and a Te Reo Māori Living Library which may lead to a regular Te Reo Māori language Programme. Customer Radar feedback "I liked the fact that there were children in the Library and people were teaching them about the Waitangi Treaty". Ngaringaomatariki Kura have returned to Wellsford for weekly visits in 2018.	Highlighted this quarter is Mahurangi East Library where a Matariki poetry competition for local children and teens received 61 entries from five schools including Mahurangi College.The presentation evening was attended by 88 people and local iwi. Local businesses sponsored the competition and donated prizes. The judge was New Zealand Prime Minister's Poetry Award winner Paula Green and the children's work will be published in Toitōi, quarterly journal of writing and art for NZ children.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1320	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Rodney	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, CV services. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Wifi and PC sessions were up 6% compared to the same period last year. Libraries facilitated "Have a Say" around the Auckland Plan with promotion, resources and assistance as well as assisting with completion of the Census on-line. Literacy North has commenced new computer classes at Wellsford. Book a Librarian sessions numbered 91 this quarter assisting with CVs and job hunting, student enrolments, loan applications, rental searches and library services. Mahurangi East staff surveyed the community to find out how best to meet their digital needs. Customer comment "Being able to order online, whether it's a physical book or one to download to my ipad. Being disabled and turning pages is difficult so this is my preferred option."	To the year end 30 June, PC and Wifi sessions are down one per cent in Rodney Libraries compared to the previous year. A talk by Bronwyn Lane from 'Brain for Life' was held at Mahurangi East and a writing workshop by Michael Botur was oversubscribed. There has been an increased in requests for Book a Librarian sessions for digital help with mobile phones and cv/job assistance. 140 people have been helped this quarter. Literacy North Shore has run a further series of beginner's computer sessions at Wellsford Library. Seven staff in the Rodney Local Board team of libraries contribute to the AnyQuestions team providing on-line homework help to children around New Zealand using chatroom software. This is a significant contribution to a national programme which in turn benefits Rodney students particularly in rural areas.
1321	CS: Libraries & Information	Celebrating cultural diversity and local communities - Rodney	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Kowhai Festival and other local promotions, local history services and events, Heritage Week, Family History Month. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	The Kiribati Project, a collaborative initiative involving local community libraries, Heritage and Research, Auckland Art Gallery and Auckland Museum and the local Kiribati community began with a Te Maroro (meeting) in late February to discuss creating Kiribati children's language resources and making a short documentary about the Kiribati experience in New Zealand. It is hoped that the film will be part of the Auckland Heritage Festival. Lunar New Year, Pasifika, local history and poetry events were also celebrated in all the libraries this quarter.	Events this quarter included a genealogy lock-in session at Warkworth Library, oral history training for Warkworth Museum volunteers in collaboration with Auckland Libraries Heritage staff, museum and genealogy groups. Also at Warkworth, a beginner's ukelele group has formed from the local Pacific Women's group. The Kiribati Project has had further workshops creating finished Kiribati language resources for children which will be launched in July. Funding for a documentary of the Kiribati experience in NZ is being sought with much of the population here centered in the Rodney region.
Local Economic Development: ATEED										
2834	ATEED: Local Economic Growth	Rodney Local Economic Development	1.Support North West District Business Association for development of a mobile-app to promote the business association area and local businesses . 2. Purchase Marketview retail reports to assist local town centres including North West District area and Warkworth area with their strategic planning	Q2;Q3	LDI: Opex	\$19,000	Completed	Green	The December quarter retail reports were provided to North West District Business Association, One Warkworth Business Association and the local board in January. Both business association areas recorded an increase in retail spending compared to December quarter 2017	The June quarter retail reports will be provided to both North West District Business Association, One Warkworth Business Association and the local board in July 2018. North West District Business Association launched its the Buy Local app promotion campaign. The campaign is a regular, monthly buy local promotion to encourage locals and visitors to the area to support the local businesses.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
Parks, Sport and Recreation										
892	CS: PSR: Active Recreation	Kumeu/Huapai/Helensville indoor sports investigation 2017/2018	Complete a strategic assessment of indoor sports requirements in Kumeu / Huapai / Helensville including: Defining the benefits the Rodney Local Board wants to achieve from the development of indoor sports facilities in the north-west. Ensure the strategic alignment of the development of indoor sports facilities in the north-west with the Rodney Local Board Plan and Auckland Council plans and policies. Work with Kaipara College to improve security to allow community access. Prepare a business case based on the findings of the needs assessment completed in July 2016. Note is \$20k in LBP	Q4	LDI: Opex	\$30,000	Deferred	Red	Feasibility Study workshop was postponed. This is now scheduled for the local board workshop on 12 April 2018.	This activity was delayed pending the outcome of the OLI. So this activity will be carried forward for completion in FY19. Feasibility study workshoped and reported to Rodney Local Board. Outcome of One Local Initiative submissions to LTP received and initial internal discussions to progress indicative business case occurred.
895	CS: PSR: Active Recreation	Warkworth: Planning for Swimming Pool Provision 2017/2018	Deferral from FY17. Progress planning for a swimming pool in Warkworth through further assessment of potential development partners and funding options for inclusion into a business case which the LB can use as part of the next LTP.	Q1;Q2;Q3;Q4	ABS: Opex	\$56,837	Deferred	Red	Workshop held with local board on 8th March 2018. During Q4 a further workshop will be held to discuss opportunities related to partnership with Mahurangi College and community access to the pool. Viability to find a commercial partner has been raised with Strategic Partnerships team. \$40k funding remaining. This may need to be carried forward if unable to commit to project before end of June. E.g. Partnership agreement being drafted with school or splash pad site options analysis not yet underway.	The project was expected to be completed this year but has been deferred. Partnership options such as investment for community access outcomes have been tabled with the Mahurangi College Board of Trustees. Workshop with local board to be held in Q1 once feedback has been received.
3341	CS: PSR: Active Recreation	RD: Wellsford Sport and Recreation Plan	Engage a consultant to lead development of a Sport and Recreation Plan for the wider Wellsford community.	Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	Consultant worked with Wellsford Sports Collective to review sport and recreation needs in the area, analyse findings and develop a community sport and recreation plan which identifies a WSC agreement on the priority sport and recreation projects. Final report from Consultant due 31 March 2018.	The Final report "Greater Wellsford District Sport and Recreation Plan" was received to Sport and Rec Lead. The Plan was presented and reported to Rodney Local Board Parks and Recreation Committee 17 May 2018 RODPC/2018/11.
788	CS: PSR: Park Services	Whangateau Harbour: Stage 1: Identifying methods to address coastal erosion	Coastal management services team will identify the scope and methods to address coastal erosion to develop a coastal compartment management plan (a plan for an area of the coast that acts as a single system) for Whangateau Harbour.	Q3;Q4	LDI: Opex	\$20,000	On Hold	Red	Coastal Compartment Management Plan for Whangateau Harbour, Point Wells site is on hold as the coastal management team respond to increased risks at Whangaparaoa Peninsula and test trial this location. Project likely to be deferred to financial year 18/19.	Whangateau Harbour, Point Wells site is on hold following increased risks on Whangaparaoa Peninsula which is a higher priority. The coastal management team are undertaking a test trial at Whangaparaoa Peninsula.
883	CS: PSR: Park Services	RD: Prioritising Greenways Plans for delivery	Prepare strategic assessments to assist the board to select projects from the Wellsford, Huapai/Kumeu and Warkworth Greenways Plans.	Q1;Q2	LDI: Opex	\$20,000	Completed	Green	Prioritisation is complete. A business report with identified Greenway prioritises was approved (RODTP/2017/54) at the Rodney Local Board Transport, Infrastructure and Environment Committee in November 2017. This project will be led by Community Facilities Investigation and Design team to deliver feasibility studies in partnership with the community.	This stage of the project is complete and any future stages will be led by Community Facilities Investigation and Design team to deliver feasibility studies in partnership with the community.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
884	CS: PSR: Park Services	RD parks: Strategic assessment programme 2017/2018	Complete a strategic assessment of improving local active spaces in Rodney including: identifying options and feasibility for improving provision of play-spaces in the Riverhead(growth), Muriwai and Kaukapakapa areas Completing a concept plan for the Oaks site in Warkworth. Identifying gaps in the current play provision. Investigate the future requirements for the provision of public toilets on reserves in Rodney. Identifying options and undertaking feasibility to support the implementation of adopted Rodney Greenways plans. Identifying options and undertaking initial feasibility to create 'active zones' enhancing reserve space to make them more active and well used by a range of age groups. Complete a strategic assessment of the Atlas site at Warkworth.	Q1;Q2;Q3;Q4	LDI: Opex	\$70,000	Completed	Green	Strategic assessments are nearing completion.	Strategic assessments are complete: Parks Services identified areas where improved levels of service would respond to key outcomes in the 2017 Rodney Local Board Plan. Strategic documents have been completed to guide Parks specific service provision improvements. Feedback received from the Local Board has been incorporated into the assessments and has informed the business report to be presented in August 2018.
885	CS: PSR: Park Services	RD: Prepare a consolidated Greenways Plan 2017/2018	Prepare greenways plans for Dairy Flat/Coatesville, Helensville/ Kaukapakapa and consolidate all greenways plans into a Rodney Local Board Greenways Plan.	Q1;Q2;Q3;Q4	LDI: Opex	\$40,000	Deferred	Red	Internal and external agency stakeholder engagement sessions held, including local board members, Auckland Transport, Planning and Parks Policy representatives. Delays in collation and supply of GIS maps and information means targeted consultation session now scheduled for April 2018. Therefore project is likely to continue into 2018/2019 financial year. Contract awarded and tasks underway.	Delay in receipt of GIS layer data that enables drafting of routes. Establishing alternative provider. Targeted consultation (first round) completed. Initial introduction to the project was presented to Mana Whenua in May. Mapping of targeted consultation feedback commenced. This project has been carried forward and will be completed in the 18/19 year.

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888	CS: PSR: Park Services	Rodney conservation volunteers programme 2017/2018	Restoration of ecological areas in Rodney Local Board including community planting programmes, plant and animal pest control, disposal of green waste, volunteer training including Growsafe certificates and pest control methods, events and materials	Q1;Q2;Q3;Q4	LDI: Opex	\$100,000	Completed	Green	<p>- Guided walk planned for Kowhai Reserve on 24 March 2018 which was hosted by local botanist Maureen Young . - Highfield Garden Reserve held a successful Donkey Day with 100 people in attendance as part of celebration of Parks week. The Highfield Donkey Incorporated Society and Highfield Garden Reserve Advisory Committee hosted country activities including a three legged and egg and spoon races. Auckland Council supported the group with a BBQ, bins and portaloos for the event.</p>	<p>Planting organisation and implementation was the main activity occurring during quarter four. More planting events to continue into FY 18/19. - Highfield Garden Reserve (Highfield Garden Reserve Advisory Committee) community planting completed in May, 270 plants planted, 70 hours volunteers planting.- Kowhai Park (Warkworth Lions and Forest and Bird) community planting day completed in May, 994 plants planted, 70 hours volunteers planting- Parry Kauri Park (Kauri Bushman's Association) community planting day in May, 320 plants planted, 48 hours volunteer planting.- Wonderview Road Cottrell Street Esplanade Reserve (Forest and Bird Community Coast Care Group) community planting day completed in May, 215 plants planted, 13.5 hours volunteers planting. - Rainbows End Reserve(Rainbows End Environmental Group) community planting day completed May, 300 plants planted, 40 hours volunteers planting.- Muriwai Green (MEACT) community planting day completed in June, 340 plants planted, 45 hours volunteers planting.- Kumeu Library Hall Reserve (Locals) community planting day completed in June, 298 plants planted, 18 hours volunteers planting.- Riverhead Memorial Park (Riverhead Scouts and Riverhead Beautification Society) community planting day completed in June, 725 plants planted, 120 hours volunteers planting. - Guided walks in Kowhai park supported by Maureen Young at Kowhai Park in March, Guided walk at Curry's Bush Reserve in Wellsford in may, 23 people in attendance.- Scouts outdoor connecting with nature afternoon lead by CraftNZ at Murray Jones Reserve in Riverhead, about 50 people in attendance great engagement of young keas and cubs learnt how to make fire rubbing sticks together, made flax flowers and learnt about common native plants that were in the reserve.- Planning and training has begun for pest animal control activities with community groups at Highfield Garden Reserve, Buckletons Beach Reserve. Highfield Garden Reserve now carrying out rat, possum and mustelid trapping in the reserve.- Some Rodney volunteers have been trained in new Risk Matrix Volunteer Health and Safety training to meet requirements in Safety at Work Act 2015, more to be trained in FY 18/19.- New project with Mahurangi College , adopting the two reserves behind the college. Falls Road River Esplanade Reserve and View Road Bush Reserve creating an outdoor classroom and full forest restoration project, is in its early planning stages, successful full engagement and relationship established with the School. Two locals driving the project and community park ranger working collaboratively with Sustainable Schools Advisor, with support other departments such as Biodiversity in council for advice and guidance.- Riverhead Memorial Park (Riverhead Scouts and Riverhead Beautification Society) community planting day completed in June, 725 plants planted, 120 hours volunteers planting.</p>
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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1140	CS: PSR: Park Services	Rodney project response fund 2017/2018	Manage a fund to address cost escalation issues on parks projects	Q1;Q2;Q3;Q4	LDI: Opex	\$5,000	On Hold	Red	Current status: Staff are seeking clarity into the purpose and need for this budget allocation.	Local Board has not determined the allocation of funding.
3591	CS: PSR: Park Services	Green Road Reserve – Master Plan development stage 1	Prepare a needs assessment for Green Road	Q4	LDI: Opex	\$50,000	In progress	Green	N/A	<p>The Local Board approved new work item led by Service Strategy and Integration team to complete the first stage of the process to develop a master plan for Green Road Reserve, Dairy Flat (RD/2018/52).</p> <p>A consultant has been engaged to undertake a needs assessment for Green Road Reserve. Community engagement planning has begun.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
Community Leases											
1391	CF: Community Leases	Warkworth Showgrounds Reserve; Mahurangi Community Sport & Recreation Collective Inc	Process new community non-exclusive licences to occupy for the two individual port-a-coms sited on the parcel of land legally described as Section 2 SO 509338, at Warkworth Showgrounds Reserve.	Q3	28/02/2019			Completed	Green	Completed. At the Rodney local board business meeting on 15 March 2018 Community Facilities staff reported on the renewal of community non-exclusive licences to occupy for the two individual port-a-coms sited on the parcel of land legally described as Section 2 SO 509338, at Warkworth Showgrounds Reserve. Staff will draft up deeds of renewal for signing and sealing by the club.	Completed for 2018. New application for 2019 licences to occupy will be processed in the 2018/2019 work programme.
1392	CF: Community Leases	307 Leigh Road, Ti Point; Manuhiri Kaitiaki Charitable Trust (formerly Moko Charitable Trust)	Process a new community ground lease to Manuhiri Kaitiaki Charitable Trust for its area occupied at 307 Leigh Road, Ti Point.	Not scheduled	30/05/2018	\$1.00	\$0.00	Deferred	Red	Staff from the contaminated land team, the community lease and land use teams and Panuku Development Auckland have met to discuss the proposal. Staff subsequently workshopped the proposal with the Rodney Local Board Parks and Recreation Committee on 8 March 2018. In quarter four, staff will prepare a report to the Rodney Local Board recommending that it approve public notification of the proposal.	Staff awaits a decision from the lessee whether it wishes to progress with its application for a new community lease. Staff has contacted the lessee about the proposed terms of lease. The project was expected to be completed this year but has been carried over to the 2018/2019 work programme.
1393	CF: Community Leases	Matakana Diamond Jubilee Park: Matakana Branch Pony Club Incorporated (Licence to occupy, renewable on annual basis)	Process renewal of licence to occupy area to Matakana Branch Pony Club Incorporated for part of Matakana Diamond Jubilee Park.	Not scheduled	31/07/2017	\$1.00	\$0.00	Deferred	Red	Public consultation has not yet been completed by Parks, Sports and Recreation (PSR) This is scheduled for April 2018. The PSR report is due to the local board in either May or June which will recommend what form of occupation the pony club may be eligible to apply for. Any new licence to occupy may be carried over to the 2018/2019 work programme.	Progressing with Parks, Sports and Recreation on the type of occupancy for the pony club. This project will be carried over to the 2018/2019 work programme.
1399	CF: Community Leases	Whangateau Recreation Reserve: Rodney Rams Rugby League and Sports Club Incorporated	Process lease agreement for additional premises to Rodney Rams Rugby League and Sports Club Incorporated for change rooms and water tank at Whangateau Reserve	Q4	31/12/2036	\$1.00	\$0.00	Deferred	Red	In quarter one staff reported that this lease for additional premises would be progressed in quarter three. Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. The lease for the additional premises will be progressed in quarter four. This will not have an impact on the club as it has an existing current lease.	Throughout the course of the year more demanding issues have taken priority over the work plan in the Rodney Local Board area. This lease project will be carried over to the 2018/2019 work programme.
1400	CF: Community Leases	Riverhead War Memorial Park: Riverhead Bowling Club Incorporated	Process new community lease to Riverhead Bowling Club Incorporated for its clubrooms and bowling greens on a portion of land legally described as Lot 2 DP 55325 being part of Riverhead War Memorial Park.	Not scheduled	31/12/2014	\$10.00	\$0.00	Deferred	Red	In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.	In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. This project will be carried over to the 2018/2019 work programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1401	CF: Community Leases	Porter Crescent, Helensville: Scouts Association of New Zealand (Helensville Scouts)	Process new community lease for the footprint of the scout den at Porter Crescent, Helensville	Not scheduled	31/03/2003	\$5.00	\$0.00	Deferred	Red	Staff to prompt lessee to submit its application for a new lease. The lease proposal may be carried over to the 2018/2019 work programme.	Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. Staff to re-prompt lessee to submit its application for a new lease. This project will be carried over to the 2018/2019 work programme.
1402	CF: Community Leases	Shoemith Domain: Warkworth Association Football & Sports Club Incorporated	Process new community lease to Warkworth Association Football & Sports Club Incorporated for its clubrooms at Shoemith Domain, being Lot 1 DP205450.	Not scheduled	30/04/2011	\$10.00	\$0.00	Deferred	Red	Community Facilities staff to prompt lessee to submit an application for a new community lease. This lease proposal may be carried over to the 2018/2019 work programme.	This lease proposal will be carried over to the 2018/2019 work programme due to competing priorities over more urgent projects in Community Facilities throughout the year. This project will be carried over to the 2018/2019 work programme.
1404	CF: Community Leases	RNZ Plunket Society Inc (River Valley Branch)	Process new lease at Corner of Commercial Road and Porter Crescent, Helensville	Not scheduled	31/10/2015	\$10.00	\$0.00	Deferred	Red	Council staff are undertaking building condition assessments for the expired lease premises. Proposed new lease to Royal New Zealand Plunket Trust may be carried over to the 2018/2019 work programme.	Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. This project will be carried over to the 2018/2019 work programme.
1406	CF: Community Leases	Tapora Domain Recreation Reserve: Tapora Community Sports Centre Incorporated	Process new community lease to Tapora Community Sports Centre for its tennis courts at Tapora Domain Recreation Reserve, legally described as Section 20 Town of Tapora	Not scheduled	30/09/2014	\$10.00	\$0.00	Deferred	Red	In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.	Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. This project will be carried over to the 2018/2019 work programme.
1407	CF: Community Leases	Springs Road, Parakai Coastguard Kaipara Incorporated	Process new agreement to lease and community lease at Springs Road Parakai	Q1		\$1.00	\$0.00	Completed	Green	Completed.	Completed.
1409	CF: Community Leases	Bourne Dean Recreation Reserve: The Kaipara Flats Sports Club Incorporated	Process new community lease to the Kaipara Flats Sports Club for its building and tennis courts on portions of Part Allotment 7 Parish of Kourawhero and Allotment 153 Parish of Kourawhero at Bourne Dean Recreation Reserve	Not scheduled	31/05/2012	\$1.00	\$0.00	In progress	Red	Community Facilities workshopped the lease proposal with the Rodney Local Board Parks and Recreation Committee on 8 March 2018. Community Facilities staff are preparing documentation for undertaking engagement with mana whenua on the proposal. This lease project will be progressed in quarter four.	The lease project was expected to be completed in quarter four. Mana whenua engagement in progress. Staff presented at the Mana Whenua North Forum held at Orewa on 6 June 2018. A report will be prepared for the Rodney Local Board Parks and Recreation Committee for its business meeting of 19 July 2018 or the Rodney Local Board business meeting of 16 August 2018. As such, this project will be carried over to Quarter one of the 2018/2019 work programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1410	CF: Community Leases	Naumai Recreation Reserve: Minister of Education: Tauhoa Primary School Board of Trustees	Process new community lease at Naumai Rec Reserve, being Part Allotment 47 Parish of Tauhora CT 765/262 & 768/264	Not scheduled	31/12/2013	\$10.00	\$0.00	Deferred	Red	In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.	Throughout the course of the year more demanding issues have taken priority over the work plan in the Rodney Local Board area. As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. This lease project will be carried over to the 2018/2019 work programme.
1411	CF: Community Leases	31 – 35 Mill Road, Helensville: Helensville Enterprises Trust	Process new community lease to Helensville Enterprises Trust for its recycling centre at 31 – 35 Mill Road, being Lot 2 DP 83926	Not scheduled	30/09/2015	\$1.00	\$0.00	Deferred	Red	This lease proposal may be progressed in quarter four or carried over to the 2018/2019 work programme. The proposal is for a new community lease to Helensville Enterprises Trust for its recycling centre at 31 – 35 Mill Road, legally described as Lot 2 DP 83926	Throughout the course of the year more demanding issues have taken priority over the work plan in the Rodney Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. The project was expected to be completed this year but has been deferred.
1412	CF: Community Leases	Wellsford Centennial Park: Wellsford Rugby Football Club Incorporated	Process new community lease to Wellsford Rugby Football Club Incorporated for its clubrooms at Wellsford Centennial Park, being Part of Section 41 Block XV1 Otamatea Survey District	Not scheduled	31/12/2014	\$10.00	\$0.00	Deferred	Red	This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification. The lease proposal may be carried over to the 2018/2019 work programme.	Staff cannot progress a community lease unless the land is classified. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification. The item will be carried over to the 2018/2019 work programme. This lease project will be carried over to the 2018/2019 work programme.
1413	CF: Community Leases	Murray Jones Reserve: New Zealand Scouting Association Incorporated	Process new community lease to New Zealand Scouting Association Incorporated for its boat shed on a portion of Murray Jones Reserve, Riverhead.	Not scheduled				Deferred	Red	This lease project has not commenced because of catalogued land reclamation and unclassified land. Land classifications throughout the region are prioritised as per risk and use. Therefore, due to the number of classifications yet to be completed there is no stated timeframe for the classification. This lease project may be carried over to the 2018/2019 work programme. This lease project may be carried over to the 2018/2019 work programme.	A community lease cannot be progressed until the land is classified. Due to the number of classifications yet to be completed by Land Advisory team, there is no stated timeframe for the classification. This item will be carried over to the 2018/2019 work programme. This project will be carried over to the 2018/2019 work programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1414	CF: Community Leases	Harry James Reserve: Kumeu District Pony Club Incorporated	Process new community lease to Kumeu District Pony Club Incorporated at Lot 1 DP181222 CT112B/848 Part of Harry James Reserve - Taupaki Road, Kumeu	Not scheduled	30/04/2015	\$1.00	\$0.00	Deferred	Red	Harry James Reserve requires classification under the requirements of the Reserves Act 1977 before any new lease may be processed.	Land classification is tasked to Land Advisory team. There is no time frame being given to classify this reserve. This item will be carried over to the 2018/2019 work programme. Harry James Reserve requires classification under the requirements of the Reserves Act 1977 before any new lease may be processed. As such, this project will be carried over to the 2018/2019 work programme.
1415	CF: Community Leases	Te Akoranga Playcentre Association Inc - Glasgow Park	Process new community lease at Glasgow Park, being Part of Lot 2 DP46357	Q1	31/07/2037	\$1.00		Completed	Green	Lease completed.	Lease completed.
1417	CF: Community Leases	Warkworth Showgrounds Reserve: Warkworth Agricultural & Pastoral Society	Process new licence to Warkworth Agricultural & Pastoral Society for its buildings on a portion of Section 1 SO 509338 and Lot 1 DP 135480 at Warkworth Show Grounds Reserve	Not scheduled		\$1.00		Deferred	Red	Lease application on hold until after the completion and outcome of the Rodney Local Board Open Space Reserve Management Plan forecasted for 2019.	Lease application is pending completion and outcome of the Rodney Local Board Open Space Reserve Management Plan. This item has been deferred to 2018/2019 work programme.
1418	CF: Community Leases	Warkworth Showgrounds Reserve: Warkworth Rodeo Club Incorporated	Process new community lease to Warkworth Rodeo Club Incorporated for its improvements on portions of Section 1 SO 509338 and Lot 1 DP 135480 at Warkworth Show Grounds Reserve	Not scheduled				Deferred	Red	Lease proposal on hold until after the completion and outcome of the Rodney Local Board Open Space Reserve Management Plan forecasted for 2019.	Lease proposal is pending completion and outcome of the Rodney Local Board Open Space Reserve Management Plan. This item will be deferred to the 2018/2019 work programme.
1419	CF: Community Leases	Warkworth Showgrounds Reserve: Warkworth Branch Pony Club Incorporated	Process new community lease to Warkworth Branch Pony Club Incorporated for its clubrooms on a portion of Lot 1 DP 135480 at Warkworth Show Grounds Reserve.	Not scheduled				Deferred	Red	Lease proposal on hold until after the completion and outcome of the Rodney Local Board Open Space Reserve Management Plan forecasted for 2019.	Lease proposal is pending completion and outcome of the Rodney Local Board Open Space Reserve Management Plan. This item has been deferred to 2018/2019 work programme.
1420	CF: Community Leases	Opango Creek Reserve: Whangateau Traditional Boatyard Incorporated	Process new lease to Whangateau Traditional Boatyard Incorporated for its improvements at Opango Creek Reserve, being Lot 186 Omaha Parish SO42813	Not scheduled	31/08/2008	\$1.00		Deferred	Red	This lease project has not commenced because of catalogued land reclamation and unclassified land. Any new lease proposal may be carried over to the 2018/2019 work programme.	A new lease cannot be progressed until the land reclamation and classification matters are dealt with. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification. This lease project will be carried over to the 2018/2019 work programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1421	CF: Community Leases	Wellsford Centennial Park: Wellsford Agricultural & Pastoral Society	Process new community lease at Wellsford Centennial Park - Corner of Centennial Park and Flagstaff Roads	Not scheduled		\$1.00		Deferred	Red	Lease proposal may be carried over to the 2018/2019 work programme.	Staff is unable to progress with a community lease as the land has not been classified. Land classifications fall within the Land Advisory team to action. Due to the number of classifications yet to be completed there is no stated timeframe for the classification. This item will be deferred to the 2018/2019 work programme. This lease project will be carried over to the 2018/2019 work programme.
1422	CF: Community Leases	Omaha Drive: Omaha Beach Bowling Club Incorporated	Process new community lease to Omaha Beach Bowling Club Incorporated for its clubrooms and bowling greens on a portion of Omaha Reserve - Previously reported in Work Plan Year 2013/2014	Not scheduled	30/11/2012	\$1.00		Deferred	Red	This lease proposal may be carried over to the 2018/2019 work programme.	Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. Staff have been working alongside the club to draft and negotiate a community outcomes plan. This lease proposal will be carried over to the 2018/2019 work programme. Staff will take a report to the local board for its business meeting of 16 August 2018 recommending it grant the club a new community lease.
1423	CF: Community Leases	Omaha Reserve: Omaha Tennis Club Incorporated	Process new community lease to Omaha Reserve: Omaha Tennis Club Incorporated at Omaha Reserve - Previously reported in Work Plan Year 2014/2015	Not scheduled	31/01/2015	\$1.00		Deferred	Red	Land use staff are undertaking engagement with mana whenua about the process to classify a parcel of land adjacent to Omaha Tennis Club Incorporated. Proposed new lease will be progressed after the land classification. This proposal may be carried over to the 2018/2019 work programme.	Council staff is undertaking a process to classify a parcel of land adjacent to Omaha Tennis Club Incorporated. The proposed new lease will be progressed after the land classification. Staff will be engaging with mana whenua in July 2018 about the proposal to classify a parcel of land adjacent to the club. The proposed new lease will be progressed after the land classification, as such this project will be carried over to the 2018/2019 work programme.
1424	CF: Community Leases	Huapai Reserve: Norwest United Association Football & Sports Club Incorporated	Process new community lease to Norwest United Association Football & Sports Club Incorporated for its existing clubrooms on a portion of Huapai Reserve. In addition, potential for Multi Sport Complex Huapai Reserve Previously reported in Work Plan Year 2015/2016	Not scheduled	31/01/2016	\$10.00		Deferred	Red	Community Facilities staff to re-prompt key representative for club to submit an application for a new community lease for its existing area occupied.	Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal may be carried over to the 2018/2019 work programme. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made. Staff to re-prompt key representatives for the club to submit its application for a new community lease for its area occupied. This project will be carried over to the 2018/2019 work programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1426	CF: Community Leases	Shoemith Reserve: Warkworth-Wellsford Pipe Band Incorporated	Process new community lease to the Warkworth-Wellsford Pipe Band Incorporated for the storage room it occupies as a bandroom within the Shoemith Hall at Shoemith Reserve	Not scheduled		\$1.00		Deferred	Red	This lease proposal may be carried over to the 2018/2019 work programme.	Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal will be carried over to the 2018/2019 work programme. This will not have an impact on the group. This lease project will be carried over to the 2018/2019 work programme.
1430	CF: Community Leases	Riverhead War Memorial Park: Riverhead Playgroup Incorporated	Process new community lease and licence to occupy to Riverhead Playgroup Incorporated for Riverhead Pavilion and land legally described as Lot 2 DP 55325 at Riverhead War Memorial Park.	Q3		\$1.00	\$500.00	Completed	Green	Completed. A report was presented at the Rodney Local Board Parks and Recreation Committee business meeting on 15 March 2018. The local board resolved to grant a new community lease only. Staff will draft up the deed of lease for signing and sealing by the Playgroup. Landowner approval for fencing of part of the reserve also reported has been deferred.	Completed.
1433	CF: Community Leases	Market Street, Leigh: Leigh Library (volunteer community library)	Process new community lease at Market Street, Leigh	Not scheduled		\$1.00	\$250.00	Deferred	Red	This lease proposal may be carried over to the 2018/2019 work programme.	In quarter one staff reported that this lease would be progressed in quarter four. Throughout the course of the year more demanding issues have taken priority in the Rodney Local Board area. As a result this lease proposal will be carried over to the 2018/2019 work programme. This lease project will be carried over to the 2018/2019 work programme.
1434	CF: Community Leases	Point Wells Recreation Reserve: Point Wells Library (volunteer community library)	Process new community lease to Point Wells Volunteer Library within the Point Wells Community Centre complex at Point Wells Reserve.	Q4		\$1.00	\$25.00	Completed	Green	Community Facilities staff to report to local board for its 19 April business meeting recommending that the library area is brought into the licence to occupy and manage underway for the Point Wells Hall Committee. ACE Community Places will manage the relationship for the Licence to Occupy and Manage.	At its business meeting of 19 April 2018, the Rodney Local Board resolved to amend resolution number RODPC/2017/28 to permit the inclusion of the area occupied by the volunteer library into the licence to occupy and manage to the Point Wells Community and Ratepayers Association Incorporated. Council staff has drafted the deed of licence for approval by management and subsequent signing and sealing by Point Wells Community and Ratepayers Association Incorporated.
1437	CF: Community Leases	Omaha Drive: Omaha Beach Community Incorporated	Process new community lease to Omaha Beach Community Incorporated for the Omaha Beach Community Centre on a portion of portion of Lot 680 DP 142129 at Omaha Reserve	Not scheduled	31/03/2018	\$1.00	\$0.00	Deferred	Red	Land use staff are undertaking engagement with mana whenua about the process to classify a parcel of land adjacent to Omaha Beach Community Incorporated. Proposed new lease will be progressed after the land classification.	Council staff are undertaking a process to classify a parcel of land adjacent to Omaha Beach Community Incorporated. The proposed new lease will be progressed after the land classification. Staff will be engaging with mana whenua in July 2018 about the proposal to classify a parcel of land adjacent to the centre. The proposed new lease will be progressed after the land classification, as such this project will be carried over to the 2018/2019 work programme.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1438	CF: Community Leases	Manuhiri Reserve and Tuna Place, Omaha Omaha Beach Residents Society Incorporated	Process new community lease to Omaha Beach Residents Society Incorporated for its existing tennis courts at Manuhiri Reserve legally described as Lot 815 DP 206443. Two additional courts omitted from original deed of lease document and will need to be recorded in any new deed of lease for courts off Tuna Place (Omaha Dunes) legally described as Lot 828 DP 206443.	Not scheduled	30/09/2021	\$10.00	\$0.00	Deferred	Red	A new lease cannot be progressed until the land is classified. Land classifications throughout the region are prioritised as per risk and use. Therefore, due to the number of classifications yet to be completed there is no stated timeframe for the classification.	A new lease cannot be progressed until the land is classified. Land classification is tasked to Land Advisory team. There is no given time frame to complete the classification process. This item will be carried over to the 2018/2019 work programme. This project will be carried over to the 2018/2019 work programme.
1439	CF: Community Leases	Omaha Drive: Omaha: Omaha Beach Golf Club Incorporated	Process new community lease to Omaha Beach Golf Club Incorporated for the existing golf greens and ancillary improvements. Lessee has requested proposed new lease to run concurrently with proposed new lease to the community centre.	Not scheduled	30/11/2021	\$5.00		Deferred	Red	Land Advisory staff are to commence engagement with mana whenua about the proposal to classify a parcel of land adjacent to Omaha Beach Golf Club Incorporated existing lease area.	Council staff is undertaking a process to classify a parcel of land adjacent to Omaha Beach Golf Club Incorporated existing lease area. Proposed new lease will be progressed after the land classification. Staff will be engaging with mana whenua in July 2018 about the proposal to classify a parcel of land adjacent to the golf club. The proposed new lease will be progressed after the land classification, as such this project will be carried over to the 2018/2019 work programme.
1440	CF: Community Leases	Puhoi Pioneers Memorial Park: The Puhoi Community Forum Incorporated	Process new community licences to occupy to The Puhoi Community Forum Incorporated with provision for sub-licence to occupy to grazier for Lots 1 and 3 DP 199344 and Pt MBik Okahu ML 86.	Q4	31/08/2009	\$1.00		Completed	Red	Council staff has drafted the licences to occupy to the Licensee. Council staff will investigate the condition of the assets on the licenced area before sending the licences to the licensee for signing and sealing.	Council staff is managing the process about the condition of the structures on the park. In June, staff undertook a condition survey of the improvements on the licence area. Staff to send licences to licensee for signing and sealing once the issues about the condition of the structures have been appropriately managed.
1441	CF: Community Leases	Blomfield Reserve: New Zealand Scouts Association Incorporated	Process proposed new agreement to lease, community lease and non-exclusive licence to occupy to Scout Association of New Zealand (T/A Motuara Waimauku Scout Group) for a portion of Blomfield Reserve, Waimuku.	Q1		\$1.00		Completed	Green	Completed.	Completed.
1442	CF: Community Leases	Goodall Reserve: Mahurangi East Tennis Club Incorporated	Process new community lease to Mahurangi East Tennis Club Incorporated for its clubrooms and tennis courts on a portion of Part Lot 3 DP 114828 at Goodall Reserve, Snells Beach.	Q4	30/06/2028	\$1.00		Completed	Green	Council staff workshopped the lease proposal with the Rodney Local Board Parks and Recreation Committee on 8 February 2018. Staff will report to the local board about the lease project in quarter four.	The Rodney Local Board at its business meeting of 21 June 2018 resolved to grant a new community lease to the club.
2861	CF: Community Leases	Sandspit Yacht Club Incorporated	Process renewal of lease to Sandspit Yacht Club Incorporated.	Q3	31/12/2050	\$10.00		Completed	Green	Completed. Staff reported to the local board at its business meeting of 15 March 2018 recommending the renewal and variation of the lease. The local board resolved to approve the renewal and variation of the lease. Staff will draft up the deed for signing and sealing by the club.	Completed.