

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>Arts, Community and Events</b>										
2184	CS: ACE: Advisory	Community Response Fund - Waiheke	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$39,300	Completed	Green	Feb 2018 - UNWTO INSTO Waiheke collaboration project, "Project Forever" - WHK/2018/57 - \$12,940 - Waiheke Island Amateur Radio Club (WARC) - WHK/2018/49 - \$3,600 Balance: \$18,260	\$10,000 moved to Community Grants - WHK/2018/137 Balance: \$8,260
229	CS: ACE: Arts & Culture	Waiheke Community Art Gallery - ABS Waiheke Community Art Gallery Operational Support Grant	Administer a funding agreement with Waiheke Community Art Gallery (Artworks Gallery) for operational support.	Q1;Q2;Q3;Q4	ABS: Opex	\$10,675	Completed	Green	In Q3 the Waiheke Community Art Gallery attracted 18,415 visitors. The gallery hosted 9 exhibitions featuring work by 118 artists and delivered 2 programmes with Māori outcomes. Highlights during this period included the '2018 Small Sculpture Prize Exhibition', and the exhibition 'Te Kohao o te Ngira - The Eye of the Needle' which focused on Te Tiriti o Waitangi, Waiheke Island and the Hauraki areas of the tribes of Tamaki Makaurau.	In Q4 the Waiheke Community Art Gallery attracted 14,474 visitors. During this period the gallery delivered 5 events and held 13 exhibitions featuring work by 210 artists. Highlights included the gallery's annual Members Exhibition, a display of Waiheke High School students NCEA art portfolios, and 'Jostle' an exhibition of small works by established and emerging artists.
256	CS: ACE: Arts & Culture	Artworks Theatre - ABS Artworks Theatre Operational Support Grant	Administer a funding agreement with the Artworks Theatre for operational support.	Q1;Q2;Q3;Q4	ABS: Opex	\$10,675	Completed	Green	The Artworks Theatre attracted 3,102 visitors. During this period there were 21 performances attracting 1,570 attendees. The theatre also delivered 120 programmes to 1,532 participants. Highlights include the Comedy Academy and Centrestage programmes for youth, the Playwrights Festival, Voice for Earth fundraiser, and No Holds Bard and Andrew White performances.	In Q4 there were 11 events (productions and concerts) staged at Artworks Theatre, including Waiheke Theatre Company's production of 'Talking Heads' by Alan Bennett. During this period the theatre also held their regular performing arts classes for adults and teenagers. Visitor and participant numbers have not yet been provided by the theatre.
1989	CS: ACE: Arts & Culture	Arts and Culture Needs Assessment - LDI	To conduct an arts and culture needs assessment to identify the needs of the Waiheke community in relation to the arts, and to analyse the degree to which community facility provision at the Artworks Precinct is meeting this need.	Q1;Q2;Q3;Q4	LDI: Opex	\$15,000	Completed	Green	The draft arts and culture needs assessment was presented to the local board at a workshop. The final draft was circulated to the board for feedback. The local board will formally receive the findings of the arts and culture needs assessment at the April Business Meeting.	During Q4, the local board formally received the report and findings of the arts and culture needs assessment. A workshop was held in June with the local board to prioritise the recommended responses and to agree the next steps for implementation.
167	CS: ACE: Community Empowerment	Community grants (WHK)	Support local community groups through contestable grant funding. Budget: local discretionary grants \$60,000.	Q1;Q2;Q3;Q4	LDI: Opex	\$60,000	Completed	Green	There have not been any grant decisions.	The Waiheke Local Board had three quick response rounds and two local grants rounds allocating the total of \$60,000 and \$13,547 from other LDI budget areas.
594	CS: ACE: Community Empowerment	Build capacity: community and social economic development	Fund community group/s to facilitate local community economic development, through social enterprise and entrepreneurship. This includes:  <ul style="list-style-type: none"> <li>• creating opportunities to upskill local youth and residents</li> <li>• creating sustainable social enterprises.</li> </ul>	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Completed	Green	In March, staff presented options for delivery to the local board for consideration and will present a report with recommendations at the April business meeting. Decisions to allocate the remaining funds will be made in Q4.	A funding agreement for the Waiheke Youth Centre Trust ("The Rock") was completed to enable the delivery of a youth mini-conference and the creation of a business plan for a proposed youth-focused facility at Surfdale. The Rock is planning to host the mini-conference in late August, bringing together Waiheke youth and youth organisations. The mini-conference will include keynote speakers and case studies, as well as a co-design workshop to ensure the proposed facility will meet the needs of the potential users and provide an inclusive space for youth programming and activities.

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595	CS: ACE: Community Empowerment	Capacity building: Youth (WHK)	Fund a local organisation to develop, support and mentor Waiheke youth to have influence in local board decision-making, activities and meet local youth needs.	Q1	LDI: Opex	\$15,000	Completed	Green	Waiheke Youth Voice (WYV) worked with the local cinema to provide free movie screenings to youth during the school holidays. This allowed inclusion and peer engagement without financial restrictions. WYV members analysed past success factors and learnings to improve this year's project. WYV recruited new members and participants for a kapa haka group, which WYV is interested in starting as an avenue for youth to continue developing these skills after they have left school. WYV invited local youth to submit their ideas about what they want to see happening in Waiheke this year. Meetings focused on goal setting, planning and budgeting for the upcoming financial year, skills that the young people can build on in their own personal and professional lives. Members of WYV will attend a workshop with the local board on 19 April to provide a verbal update on the work they have done in this financial year and their plans for Q4.	In Q4 Waiheke Youth Voice (WYV):- updated the Waiheke Local Board on their activities and plans, as well as the aspirations and concerns of Waiheke's youth. Environmental issues featured strongly. WYV reported feeling "very heard" and an increased sense of connection with the local board members.- collaborated with Waiheke Library to deliver a youth table-top board games event attended by over 50 youth aged 12-25.- collaborated with Waiheke Resources Trust to deliver an Acoustic Youth Café to get youth involved with minimising food waste, learning cooking skills, and performing music for an audience. It was attended by approximately 100 people of all ages.- collaborated with Waiheke Cinema to provide two free youth cinema events.In Q1 FY19, WYV will work with the Waiheke Youth Centre Trust to deliver a youth mini-conference focusing on the creation of youth-focused facility on Waiheke.
695	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (WHK)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes three key activity areas:</p> <ol style="list-style-type: none"> <li>1. engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion</li> <li>2. enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment</li> <li>3. reporting back - reporting to local board members on progress in activity areas one and two.</li> </ol> <p>Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Completed	Green	<p>The strategic broker focussed on supporting community led initiatives and scoping community partnership opportunities. This has included:</p> <ul style="list-style-type: none"> <li>- Continuing to connect and build relationships with Waiheke community networks and organisations, residents associations, arts organisations, and business networks to better understand their goals, aspirations and needs and scope opportunities for working together.</li> <li>- Supporting the contestable grants process by meeting with community organisations and liaising with council grants staff.</li> <li>- Supporting the transition of Waiheke Christmas events to community group delivery by meeting with interested community groups.</li> <li>- Meeting with roopu Māori to learn about their upcoming initiatives and projects.</li> <li>- Continuing to support Waiheke youth organisations seeking to develop a youth space at Surfdale Hall.</li> </ul>	<p>In Q4, the strategic broker has:</p> <ul style="list-style-type: none"> <li>- supported Māori-led initiatives including E Tipu E Rea rangatahi mentoring project, kapa haka and local matariki events</li> <li>- participated in the Waiheke Health Trust's Housing Quality co-design workshop to develop ongoing solutions</li> <li>- supported Community Networks Waiheke with delivery of a Volunteers Long Lunch on 24 June</li> <li>- supported community groups with capacity building, including Onetangi Ratepayers Association, Waiheke Market, Waiheke Croquet Club, Whitakers Music Museum</li> <li>- sought expressions of interest for community delivery of Waiheke's Christmas events</li> <li>- assisted with community road safety initiatives including developing and distributing a parents' survey about road safety for children going to school.</li> </ul>

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744	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (WHK)	Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following:• key aspirations and priorities for Māori in the area• opportunities to work together• a plan for building strong relationships and sharing information with Māori.	Q1;Q2;Q3;Q4	LDI: Opex	\$15,000	Completed	Green	\$3000 was paid to Piritahi Marae to support the Waitangi Day celebration on 6 February 2018. In March, staff presented options for delivery and allocation of the remaining budget. A formal decision is expected at the board's April business meeting.	Funding agreements for Waiheke Art Gallery, George Kahi (Ngati Paoa) under the umbrella of Waiheke Council of Social Services and Waiheke Adult Learning were completed. The funding will support:- the Waiheke Art Gallery with E Tipu E Rea, a rangatahi mentoring programme that matches 20 youth with 20 Māori artists was completed. The project aims to develop rangatahi skills and identified through the arts. Both rangatahi and established artists will exhibit at the gallery's annual Matariki Exhibition 6 July - 5 August 2018.- George Kahi (Ngati Paoa) under the umbrella of Waiheke Council of Social Services to deliver Maumahara Flames, an event to mark the end of Matariki, which commemorates tupuna and those who have died in the previous year. The event will take place at Matiatia at 6.30pm on Sunday 22 July.- two kapa haka roopu. Te Whānau Whanui o Waiheke is an intergenerational whanau/kaumatua group, participating in the Tamaki Makaurau regional competition for the first time in June 2018. Piringākau is Waiheke High School's group, participating in the Te Ahurea Tino Rangatiratanga Regional Competition in October. Both groups will be incorporating waiata and haka about Waiheke's environment and culture. The funding will assist with training and travel costs, as well as the cost of one piupiu.
2041	CS: ACE: Community Empowerment	Build capacity: community-led housing improvement project	Fund assessments of health and safety hazards in the homes of Waiheke Health Trust clients, principally seniors, to:  - gather data on need - provide self-help information/advice - investigate options for retrofitting and repairing homes with owner-occupiers and landlords, including utilising voluntary support or obtaining funding from public sector or philanthropic foundations.	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	On 21 December, Nick Collins from the Housing Trust provided a report to the local board on the Housing Quality pilot project managed by the Waiheke Health Trust. The report outlined the process to complete the pilot and recommended the co-design of a sustainable model to address housing quality issues in future. Staff have been scoping these recommendations to present options to the board for allocation of the remaining funding in Q4. The Housing Quality pilot, which began in January 2017, is over time but within budget. The Housing Trust is working with their contractors to complete the pilot as soon as possible, and will inform staff and the local board once it has been completed.	Funding agreement for Waiheke Health Trust (WHT) to support the next steps of the Housing Quality Project was completed. WHT delivered a facilitated co-design workshop to explore sustainable long-term solutions to Housing Quality issues. The workshop was attended by a range of participants including home occupiers, licenced building practitioners, members of the Housing Steering Group and Community Housing Trust, academics, health workers and council staff. WHT plans to seek to develop a social enterprise, focusing on housing assessments and repairs for people whose health is affected by housing quality issues. An education campaign for the wider community focusing on self-help to resolve common issues is also planned.
417	CS: ACE: Community Places	Venue Hire Service Delivery - WHK	Provide and manage venues for hire and the activities and opportunities they offer by: - managing the customer centric booking and the access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74% was self-service online bookings. For the local board area, the monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 75% which is above the portfolio average.	During Q4 hirer surveys continued to be sent out to all casual hirers and selection of regular hirers. The results show a combined facility hirer satisfaction of 70 per cent and a combined facility recommendation of 80 per cent for Waiheke. Booked hours has increased compared to the same period last year.

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419	CS: ACE: Community Places	Community Venues WHK - participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$0	Completed	Green	Action planning continues to increase awareness and participation across the network. Staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work. A Google awareness campaign ran the month of February. New art work options have been developed with refreshed awareness campaign to be run in Q4	During Q4 staff have developed and implemented a new refreshed awareness campaign across the region. It went live during May with; an improved Google search function, digital display banners with in Facebook, OurAuckland May edition featured the campaign on the back page, digital screens went live also within Albert Street, Bledisloe House, Service Centres and Libraries. For the first time we are using an animated version of the artwork which is much more engaging and interactive. Through out 2017/2018, statistics illustrate the correlation between live campaigns and website driven awareness. Staff are currently developing further business plan opportunities and programmes of work for the 2018/2019 year.
331	CS: ACE: Events	Christmas Events - Waiheke	Funding to deliver the Waiheke Christmas events.	Q2	LDI: Opex	\$17,000	Completed	Green	Debrief completed, planning underway for 2018 event.	Debrief completed, planning underway for 2018 event. An EOI has been run to source an on island individual or group to deliver the event.
332	CS: ACE: Events	Anzac Services - Waiheke	Support Anzac services and parades within the local board area. - \$1000 Waiheke RSA (Grant)	Q4	LDI: Opex	\$1,000	Completed	Green	Planning is well advanced for Anzac event(s) to be held in Q4.	The local board provided a grant to the Waiheke RSA of \$1000 for delivery of the Anzac Day service. Anzac Day was a huge success throughout the region with increased attendance numbers at all services.
333	CS: ACE: Events	Local Civic Events - Waiheke	Deliver and/or support civic events within the local board area.	Not scheduled	LDI: Opex	\$3,000	Completed	Green	No activity occurred during the quarter as no local civic events are currently scheduled.	No activity occurred during the quarter as no local civic events are currently scheduled.
335	CS: ACE: Events	Waiheke Events Partnership Fund	Funding to support signature community events through a non-contestable process.  Debriefing will take place for the 2016/2017 season following the completion of all events. Following which officers will work with members around the process for the allocation of the 2017/2018 fund.	Not scheduled	LDI: Opex	\$15,000	Completed	Green	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.	This fund has been fully allocated and all funds have been paid out to the organisations.
336	CS: ACE: Events	Citizenship Ceremonies - Waiheke	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$5,509	Completed	Green	The Civic Events team delivered one citizenship ceremony with 9 people from the local board area becoming new citizens.	The Civic Events team delivered two citizenship ceremonies with 14 people from the local board area becoming new citizens.
1910	CS: ACE: Events	Volunteer Day / Community Service Award - Waiheke	Support the delivery of a Volunteer Day event within the local board area.  (To be delivered by Local Board Services team with support from Civic Events team as required)	Not scheduled	LDI: Opex	\$2,000	Completed	Green	Planning for the event will commence in Q4	No activity occurred during the quarter as no local civic events are currently scheduled.
<b>Community Facilities: Build Maintain Renew</b>										
2106	CF: Investigation and Design	Artworks Theatre - renew ventilation	Renew ventilation system	Q3;Q4	ABS: Capex	\$50,000	In progress	Green	Current status: Business case complete. Next steps: Handover to project delivery to engage a contractor to design and build the improvements to the system.	Current status: Heating, ventilation and air conditioning options in the building to be discussed and finalized with stakeholders. Next steps: Finalize design and build contract and proceed further to start physical works.
2107	CF: Investigation and Design	Artworks Theatre - renew waterproofing	Renew building waterproofing	Q3;Q4	ABS: Capex	\$220,000	In progress	Amber	Current status: Seeking approval from neighbouring landowner to excavate on private property. Next steps: Obtain a detailed methodology and costs from a specialist waterproofing contractor.	A multi-year project, progress slower than anticipated. Current status: Procurement management plan to be finalized. Next steps: Excavation/physical works for waterproofing are heavily dependent upon weather. Project to be started during dry months of summer of 2018-2019.

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2114	CF: Investigation and Design	Waiheke Island Sports Club - renew play space	Renew playspace	Q3;Q4	ABS: Capex	\$7,000	Deferred	Red	Current steps: At the March workshop the Waiheke Local Board have requested to defer this project for three years. Next steps: Complete detailed site inspection to confirm how much longer the current playground can be safely used.	The Waiheke Local Board have chosen to defer this project for three years.  Current status: At the March workshop the Waiheke Local Board have requested to defer this project for three years. Next steps: Consultant has been engaged to carryout detailed site inspection to confirm how much longer each component of the playground can safely last.
2115	CF: Investigation and Design	Waiheke Island Sports Club - upgrade courts	Upgrade the sports club courts to ensure they are fit for purpose for users	Q1	LDI: Capex	\$10,000	Completed	Green	Project completed	Project completed
2868	CF: Investigation and Design	Waiheke Island - parks quick response fund	Funding for miscellaneous parks items.	Q1;Q2;Q3;Q4	LDI: Capex	\$20,000	Deferred	Red	Current status: Undertake scoping of new minor capex projects as and when identified by the local board. Next steps: Report back on projects undertaken and remaining budget as the 2017/2018 financial year progresses.	Project to be carried forward into the new financial year for full delivery.  Current status: Undertake scoping of new minor capex projects as and when identified by the local board. Next steps : Undertake scoping of new minor capex projects as and when identified by the local board. Report back on projects undertaken and remaining budget as the 2017/2018 financial year progresses.
3217	CF: Investigation and Design	Te Ara Hura - Pearl Bay to Orapiu Road - improve tracks - stage 1	Design and consent for new walking track at Pearl BayTe Ara Hura - further improvement of Te Ara Hura walkway experience including four projects: 1) Design and consent for new shared use path between Pearl Bay and Orapiu Road, 2) Re-commission Days Grave walkway on easement between Cowes Bay Road and Pakihi Bay, 3) Additional interpretation on the route and 4) additional directional signage to make it easier for visitors to explore the island on foot or by bike. This project is carried forward from the 2016/2017 work programme, previous ID 3426	Q1;Q2;Q3;Q4	LDI: Capex	\$13,910	On Hold	Red	Current status: Project has been placed on hold because legal issues with proposed easement is unresolved. Next steps: Project cannot be progressed until the legal issue has been resolved.	Project has been placed on hold because legal issues with proposed easement is unresolved.  Project has been placed on hold
3236	CF: Investigation and Design	Waiheke - install water supply in 4 Waiheke parks	This project is carried forward from the 2016/2017 work programme, previous ID 4264	Q1	LDI: Capex	\$21,374	Completed	Green	Project completed	Project completed
3238	CF: Investigation and Design	Waiheke - Te Ara Hura - install interpretation signage	This project is carried forward from the 2016/2017 work programme, previous ID 4381	Q1;Q2;Q3;Q4	LDI: Capex	\$58,200	Deferred	Red	Current status: Meetings with iwi at various sites have been completed. Stories to be told have been agreed on. Background and detail underway. Final drafts have been sent to Ngati Paoa in November 2017. Feedback from Ngati Paoa received. Final copy was presented to the Local Board in March.Next steps: Awaiting feedback from the Local Board to approve the interpretation detail. Installation planned for June through July 2018.	Project to be carried forward into the new financial year for full delivery.Current status: Meetings with iwi at various sites have been completed. Stories to be told have been agreed on. Background and detail underway. Final drafts have been sent to Ngati Paoa in November 2017. Feedback from Ngati Paoa received. Final copy was presented to the local board. Awaiting feedback from the local board to approve the interpretation detail. Next steps: Installation planned for July through August 2018.
3239	CF: Investigation and Design	Alison Park - Waiheke Croquet Club - bore restoration investigation	Alison Park - bore restoration investigation. This project is carried forward from the 2016/2017 work programme, previous ID 4440.	Q1;Q2;Q3	LDI: Capex	\$5,000	Completed	Green	Current status: Initial site investigations show the bore was concreted over however can potentially be restored. At the October 2017 meeting the local board approved funding for physical investigation and confirmation of the bores operational capacity. Stage one of this investigation is now complete and has confirmed the bore can be restored.Presented the findings at a local board workshop in March. Next steps: Submit in April a formal report to the local board to request formal approval of funding for stage two physical works.	Project completed

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3293	CF: Investigation and Design	Catherine Mitchell Cultural Society - install drainage	Install drainage. This is a carried forward project (previous SP ID 3732).	Q4	ABS: Capex	\$10,000	On Hold	Red	<p>Current status: This project is on hold. Most of this problem may be resolved once roadside curb and channel works have been completed by Auckland Transport. Kerb and channel works have not yet started.</p> <p>Next steps: The new estimated date for the works by Auckland Transport is May 2018. This project will be reviewed again after May 2018.</p>	<p>Project is placed on hold until Auckland Transport's kerb and channel works are completed. The current budget is insufficient to progress a design.</p> <p>Current status: This project is on still on hold. Auckland Transport kerb and channel works on Pukiti Road are currently in progress. Next steps: This project will be reviewed once the Pukiti Road works are finished.</p>
3420	CF: Investigation and Design	530 Orapiu Rd, Waiheke - install track	Install track	Q1;Q2;Q3;Q4	ABS: Capex	\$0	Deferred	Red	<p>Current status: This project has been placed on hold. The project is currently sitting with the local board services staff who are in negotiations with a resident regarding encroachment issues. The project cannot proceed until these issues have been resolved.</p>	<p>Project to be carried forward into the new financial year for full delivery.</p> <p>Current status: Project had been placed on hold and forward planned for delivery as part of the FY19 work programme due to legal issues with proposed easement remaining unresolved. In March the legal issue was resolved enabling work to continue. An external consultant has completed a preliminary design for the route, which required to be checked and re-marked through a site visit. Resource consent application to be lodged in July.</p> <p>Next steps: Specify the standard for the track to enable an estimate for stage physical works which are unfunded.</p>
3430	CF: Investigation and Design	McKenzie Reserve - install Te Rerenga Wai o Tikapa Mo sculpture	Installation of sculpture as per the following resolution: That the Waiheke Local Board: a) accept the gift of Te Rerenga Wai o Tikapa Mo from Headland Sculpture on the Gulf. b) approve the location of Te Rerenga Wai o Tikapa Mo by the Empire Avenue entrance at McKenzie Reserve. c) approve funding of \$5,000 for installation of Te Rerenga Wai o Tikapa Mo subject to advice from Auckland Council's project delivery team. d) note that the sculptures were gifted by Headland Sculpture on the Gulf (hSOTG) not the Waiheke Island Sculpture Trust.	Q3;Q4	LDI: Capex	\$5,000	Completed	Green	<p>Current status: Working with the friends of McKenzie Reserve to install the artwork as a community led project</p>	<p>Project completed</p>
3463	CF: Investigation and Design	Artworks Theatre emergency fire exit - design and consent	Design and install emergency fire exit to allow for increased capacity	Q2;Q3;Q4	ABS: Capex	\$20,000	Deferred	Red	<p>Current status: At the October 2017 meeting, the local board approved funding for stage one design and consent - new fire escape doors and stairs. A meeting has been held on site to review the scope with the Artworks Theatre and local board members. A designer has been engaged to progress design, a planner has been engaged to progress the required consents. Presented the local board a draft design and high level cost estimate in March. Detailed design is underway with consent application due to be lodged early April.</p> <p>Next steps: Completion of the design ready for tender. Submit a formal report in April for the allocation of locally driven initiative capital funding to progress the physical works once consent has been achieved.</p>	<p>Project to be carried forward into the new financial year for full delivery.</p> <p>Current status: October 2017, Local board approved funding for stage one design and consent - new fire escape doors and stairs. Site meeting held to review and agree the scope with the Artworks Theatre and local board members. Presented the local board a draft design and high level cost estimate in March. Detailed design is completed, building consent due for approval late June/ early July. Local board approved stage two physical works funding May 2018.</p> <p>Next steps: Tendering of works to local island contractors. Commence physical works in conjunction with renewals planned works in first quarter financial year 2018/2019.</p>

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3464	CF: Investigation and Design	Picnic Bay Reserve - install rock vetment seawall	Community led project building a 75m long section of rock vetment seawall. Install drainage infrastructure improvements to address stability and slumping issues at the site.	Q3;Q4	LDI: Capex	\$74,000	In progress	Amber	Current status: The resource consent decision has been signed and approved by the duty planning commissioner on 14 March 2018. The decision in terms of sections 95A(1) and 95A(2)(a) determined that this application must be publicly notified, via a statutory predetermined process. Next steps: Awaiting next steps from the resource consent applicant (community) on how they will proceed, as a result physical works are on hold until this is resolved.	A multi-year project, progress slower than anticipated.  Picnic Bay Environmental Group. Community facilities are not involved in the physical works delivery. Council are involved through the resource consent compliance monitoring.
3468	CF: Investigation and Design	Waikare Reserve - renew track and handrail	Replace handrail and renew track to maintain reasonable width	Q4	ABS: Capex	\$30,000	Deferred	Red	Current status: Discussing the best options for repair with the coastal team. Next steps: Prepare business case to handover to a contractor to complete the works.	Project will likely carry forward into the first quarter of financial year 2018/2019.  Current status: Project scope has been sent to a contractor to price against. Next steps: Review pricing and award the contract if appropriate.
3469	CF: Investigation and Design	Te Whau Esplanade Reserve - renew Hitapa track	Renew Hitapa track due to slip this asset has failed	Q4	ABS: Capex	\$50,000	Deferred	Red	Current steps: Completing background checks and site investigations. Next steps: Write business case for the works that need to be completed.	Temporary repairs on the March 2017 storm damage and slips have already been completed. The allocated budget does not need to be spent on slip repairs. This track was scoped for a full renewal in 2016/2017. The land use consent and Heritage New Zealand authority and track design were all completed. Securing additional budget so this project can be delivered. Current steps: Operational repairs have already been completed on the storm damage sections. The full track renewal was designed in 2016/2017 but never implemented. Next steps: Seeking additional funds to complete the full track renewal.
3470	CF: Investigation and Design	Church Bay - purchase adjacent land and stabilise	Purchase pathway area on adjacent land and make stable.	Q4	ABS: Capex	\$50,000	In progress	Amber	Current status: Completing geotechnical investigations to see how stable the land is. Next steps: Assess the results to confirm how far the track needs to move back from the cliff edge.	The outcome of this project depends on successful negotiation of access across private land. A multi-year project, progress slower than anticipated.  Current status: Geotechnical investigations have been completed. Next steps: Model stability and confirm appropriate set-back distances to inform need for private land access or path closure. Due August.
3530	CF: Investigation and Design	Artworks Building - refurbish the exterior	Refurbish the building exterior as recommended in the asset assessment undertaken in December 2017. Project brought forward for delivery from financial year 2019 as part of the risk adjusted programme.	Q4	ABS: Capex	\$0	In progress	Amber	Current status: Engaging an architect to investigate the problems with the façade at the entrance to the art gallery.  Next steps: Review the recommendations provided by the architect.	A multi-year project, progress slower than anticipated.  Current status: Architects have been engaged to prepare the detailed design for the refurbishments. Next steps: Review the detail design and prepare the business case.
3531	CF: Investigation and Design	Artworks Building - renew 2 x ground floor bathrooms	Renew 2 x toilets / bathrooms on ground floor as recommended in the asset assessment undertaken in December 2017. Project brought forward for delivery from financial year 2019 as part of the risk adjusted programme.	Q4	ABS: Capex	\$0	Completed	Green	Current status: This project has been fully scoped for many months. The recent local board resolution now allows this project to proceed. Next steps: Start physical works.	Project completed.
3559	CF: Investigation and Design	Onetangi Sports Park - install retaining wall and spillway - Golf Club culvert	New retaining wall and spillway by the golf club	Q4	ABS: Capex	\$20,000	In progress	Amber		A multi-year project, progress slower than anticipated.  Current status: This is no longer needed as local facilities contractor has undertaken an adequate repair. Next steps: Geotechnical inspection may be required to confirm.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3588	CF: Investigation and Design	Albert Crescent Wharf Road - renew walkway	Renew walkway	Q4	ABS: Capex	\$0	Deferred	Red		Project to be carried forward into the new financial year for full delivery.  Current status: Design to commence in August.  Next steps: Conduct site survey in early August.
1742	CF: Operations	Waiheke Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Green	The third quarter has seen unprecedented weather for the Auckland region. Temperatures have reached highs not seen in a century and rainfall in the year up to February was 36 per cent of what was received for the whole previous calendar year. The full facility contractor was too slow to respond to the 'flush' which continued right through February and this has resulted in a high number of 'requests for service' and complaints relating to mowing in parks and the road corridor. Our supplier is improving resourcing (both equipment and staff) to address these issues moving forward and it is pleasing to see that there has been improvement as we approach the end of the quarter.	Increasing our operational audit targets have given us the ability to focus on contract outcomes. Joint auditing has enabled us to collaboratively work with our contractors towards improving contract outcomes and making our assets great. We have empowered our contractors to identify assets for renewal or suggest solutions to improve maintenance outcomes. For example changing plant species in street gardens. We have also focused on track maintenance with gravel step top-up and resurfacing.
3507	CF: Operations	Waiheke Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$231,249	In progress	Green	The Waiheke plant pest control program commenced in late November 2017, targeting general sites. High value site (HVS) plant pest control commenced on 12 December 2017, with works in Onetangi Sports Park (Rangihoua). All plant pest control has been limited to the species and methodologies outlined in the September 2017 Herbicide Dispensation. A progress report was provided to the local board on 8 March 2018.	The fourth quarter has been focused on completing the scheduled works programme. Final pest animal control pulsing, the second round of pest animal monitoring and follow up pest plant control being the main activities. High Value Site Assessment Reports are being revised post final pest plant control rounds. These will include updated polygon boundaries and updated pest animal monitoring lines. The number of requests for services received remains steady with requests predominated by rat and possum control. Wasp control requests have decreased throughout the region over the quarter.
3508	CF: Operations	Waiheke Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$402,323	In progress	Green	Progress has been made on sightline work along Man O War Road and Obriens Road. Council was under significant pressure to undertake works from Auckland Transport. Powerline clearance work has also commenced.	Much of the fourth quarter was dominated by tree damage regionwide following the April storm. However, Waiheke Island escaped reasonably lightly and therefore did not have the same impact on resource. Sightline pruning work has been the main activity as has powerline pruning work associated with Vector initiated cut and trim notices. A large quantity of large privet was removed from View Road during the quarter.
2109	CF: Project Delivery	Waiheke - renew walkway and track	Fisher Road, Makora Reserve Accessway, Newton Reserve, Onetangi Sports Park (Rangihoua), Piritaha Esplanade Reserve, Te Uri Karaka Te Waera Reserve, Te Whau Esplanade Reserve 1, Hekerua Bay Reserve, Wharf Road Wilma Road Walkway Structures Renewals. This project is carried-over from the 2016/17 programme (previous ID 3542).	Q1;Q2;Q3;Q4	ABS: Capex	\$75,000	Completed	Green	Current status: Works ongoing across all tracks, Survey of boundaries are taking place to access where to relocate walkways to avoid encroaching on properties at Makora. Next steps: Hunterville is still ongoing, Inspections to be carried out at Pio Rehutai, Piritaha and Onetangi	Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2110	CF: Project Delivery	Little Oneroa - renew playground	Little Oneroa Whole Playground Renewal. This project is carried-over from the 2016/17 programme (previous ID 3545).	Q1;Q2;Q3;Q4	ABS: Capex	\$36,000	On Hold	Red	Current status: This project is on hold, pending decisions on the final master plan for Little Oneroa Reserve. Next steps: Once the Waiheke Local Board confirms the master plan for Little Oneroa Reserve, playground designs and locations can be finalised.	Delayed due to requiring further decisions from the Waiheke Local Board on the Little Oneroa Concept Plan.  Current status: This project is on hold, pending decisions on the final concept plan for Little Oneroa Reserve. Next steps: Design options to be workshopped with the Waiheke Local Board at the June workshop to confirm playground designs and locations.
2112	CF: Project Delivery	Onetangi Domain - develop lighting on field 2	Install lighting. This project is carried-over from the 2016/17 programme (previous ID 3427).	Q1;Q2;Q3;Q4	Growth	\$200,000	Deferred	Red	Current status: Scope of project has now changed to include a sand carpet upgrade to field number three and the installation of training lights. However, due to prioritisation of projects to meet budget constraints and the strategic need for the project (based on latest supply and demand modelling report), this project has been deferred in the three year work programme. Next steps: Project scope and prioritisation to be discussed at three year local board workshop.	Budget is to be allocated in 2018/2019 for investigation and design work. Current status: Scope of project has now changed to include a sand carpet upgrade to field three and the installation of training lights. Investigation and design will include both sand carpet and lighting as requested by the board. Future budget allocation for physical works will be subject to relative priority decisions to be made as future work programme is developed. Next Steps: Engage consultant to complete concept design and methodology and complete quantity survey to determine physical works costs.
2113	CF: Project Delivery	Waiheke - renew path, structures and eastern trails FY17+	Paths and Structures: Hekerua Bay Reserve, Kuakarau Bay Forest, Musson Track, Omiha Tennis, Onetangi Beach Strand, Onetangi Sports Park (Rangihoua), Ostend Domain, Te Aroha Reserve Access way, Te Matuku Stockyard Reserve, Te Whau Esplanade Reserve 1, Tin Boat Reserve, Trig Hill Farm Reserve, Trig Hill Walkways, Waikare Access way Oneroa Beach Reserve, Waikare Reserve Access way, Wharf Road Walkway Path and structure renewals. Trails: Church Bay Esplanade Reserve, Owhanake Matiatia walkway, Owhanake Matiatia walkway - Ocean View to Delamore via treatment plant, Owhanake Matiatia Walkway - Cable Bay to Owhanake coastal walkway, Te Awaawa O Makoha path renewals. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2116).	Q1;Q2;Q3;Q4	ABS: Capex	\$178,217	In progress	Green	Current status: Note - This Waiheke - renew path, structures and eastern trails FY17+ project and Waiheke North - renew eastern trails FY17-18 have been combined for ease of management. Kuakarau Bay, Musson, Tin Boat Reserve and Wharf Road tracks - The resource consents have now been received for these tracks and, along with the short Te Awaana O Makoha Track, these have now been tendered for physical works. This is due to close the first week of April. Matiatia - Owhanake track that related to the Waiheke North - renew eastern trails FY17-18 project is still in the investigation phase which will likely take until the end of this financial year to complete. Iwi consultation has been completed and approval in principle has been given. There are ownership issues which are being worked through with Department of Conservation as large sections of the Matiatia - Owhanake track is on Department of Conservation land, however, forms a part of the Auckland Council managed Te Ara Hura walking track - Headland section. It is envisaged that a co-management agreement would be put in place going forward, but this is still currently in its infancy. Next steps: Review the tender submissions, undertake negotiations and award contract. It is aimed to deliver two thirds of the tracks in this package this year (weather dependent). Keep working with investigation team to ready Matiatia - Owhanake track (previously under Waiheke North - renew eastern trails FY17-18 project) for resource consent submission.	Current status: note - Waiheke - renew path, structures and eastern trails financial year 17+ project and Waiheke North - renew eastern trails financial year 2017-2018 have been combined for ease of management. Kuakarau Bay, Musson, Tin Boat Reserve and Wharf Road tracks - Physical works on these tracks are underway. Te Awaana O Makoha and Tin Boat are now completed. It is expected that Kuakarau Bay will be completed by mid-July. Matiatia - Owhanake track that related to the Waiheke North - renew eastern trails financial year 2017-2018 project has had the resource consent lodged. Next steps: If weather conditions are favourable through winter the contractor has indicated that they will carry on and work on the Peacock Trigg Hill and Musson Tracks. If weather is not favourable then these will be carried out in the spring as originally planned. Await the outcome of the resource consent lodgement for Matiatia - Owhanake track works. Prepare for tender if successfully granted.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2116	CF: Project Delivery	Waiheke North - renew eastern trails FY17-18	Church Bay Esplanade Reserve, Owhanake Matiatia Walkway, Owhanake Matiatia Walkway - Ocean View to Delamore via treatment plant, Owhanake Matiatia Walkway - Cable Bay to Owhanake coastal walkway, Te Awaawa O Makoha Path Renewals. This project is carried-over from the 2016/17 programme (previous ID 3548).	Not scheduled	ABS: Capex	\$397,750	Cancelled	Amber	Project cancelled and merged with Waiheke renew path structures and eastern trails.	Project was merged with another activity line Waiheke - renew path, structures and eastern trails (SharePoint ID #2113)  Project line cancelled
2919	CF: Project Delivery	Artworks Building - reroof main building and renew HVAC systems	Reroof main building and replacing all existing old HVAC units This project is carried forward from the 2016/2017 work programme, previous ID 373	Q1	ABS: Capex	\$25,000	Completed	Green	Project completed	Project completed
3271	CF: Project Delivery	Whittaker's Musical Museum Waiheke Island - Artworks Centre - renew HVAC systems	Installation of HVAC units and dehumidifiers This project is carried forward from the 2016/2017 work programme, previous ID 4512	Q1	ABS: Capex	\$98,000	Completed	Green	Project completed	Project completed
3440	CF: Project Delivery	Sandy Bay Track, 64 Coromandel Road, Waiheke Island - remediate major slip	Liaise with Sandy Ormiston re findings of report for private owners and consider engaging Ormiston's to undertake further investigations, boreholes and design.	Q4	ABS: Capex	\$75,000	In progress	Amber	Current status: This landslide is one of over 100 landslides that occurred in March and April 2017 throughout the Auckland region. A remediation programme for all landslides was initiated in June 2017. The initial focus was to make sites safer by improving the physical barriers that restrict public access and improve monitoring practices. In mid-December 2017, a prioritisation exercise was undertaken based on council's risk criteria for this site and 18 other complex sites. This site was ranked as the fourth most important site to remediate as it has "...unacceptable health and safety risks, so design and remedial works for [this site and seven others] should be progressed as a priority this year". A total project budget of \$400,000 was recently allocated. Internal resources for the whole landslide programme have recently changed. The allocation of resources for this particular site is pending. In summary, lack of funding and resources has hampered progress. Next steps: Engage suitable resources, including a detailed geotechnical assessment. Step up communication with local residents and local board members. Continue to monitor site safety.	A multi-year project, progress slower than anticipated.  Current status: Construction in progress.  Next steps: Continue to monitor site works.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3442	CF: Project Delivery	Island Bay Track, 80 Korora Road, Oneroa - remediate major slip	Liaise with neighbour to determine whether some matting and anchors can go in private property. Reroute track down ridge line. Remove loose soil. Install Platypus anchors. MacMat R matting over exposed surface. Coconut matting to encourage plant growth and reduce effect to runoff. Extensive planting. Reinstate box steps, including steps further up track that hasve moved due to slip.	Q3;Q4	ABS: Capex	\$75,000	In progress	Amber	Current status: This landslide is one of over 100 landslides that occurred in March and April 2017 throughout the Auckland region. A remediation programme for all landslides was initiated in June 2017. The initial focus was to make sites safer by improving the physical barriers that restrict public access and improve monitoring practices. In July 2017, geotechnical consultants and physical works contractors were sought to assess the most complex sites including this one. This resulted in a recommended solution, in early September 2017, to remediate this site at an estimated cost of \$310,709. In addition, the initial total cost estimate for the whole landslide programme of circa \$10 million was refined to \$8.6 million. In mid-December 2017, a prioritisation exercise was undertaken for 19 complex sites based on council's risk criteria. This site was ranked as the sixth most important site to remediate as it has "...unacceptable health and safety risks, so design and remedial works for [this site and seven others] should be progressed as a priority this year". A total project budget of \$311,000 was recently allocated. Internal resources for the whole landslide programme have recently changed. The allocation of resources for this particular site is pending. In summary, lack of funding and resources has hampered progress. Next steps: Engage suitable resources. Step up communication with local residents and local board members. Continue to monitor site safety.	Lack of funding and resources have hampered progress. The recent allocation of budget is a significant step forward. Suitable resources now need to be engaged and communication stepped up with local residents and local board members. A multi-year project, progress slower than anticipated. Current status: Initial assessment undertaken. Next steps: Commence design by September for early summer construction.
<b>Infrastructure and Environmental Services</b>										
2015	I&ES: Environmental Services	Pest management - community delivered projects (align with regional priorities and national initiatives)	To coordinate pest management on Waiheke Island with the community to ensure biodiversity values are protected and enhanced. To support regional programmes and to support delivery of the Waiheke Island's community pest free aspirations.	Q1;Q2;Q3;Q4	LDI: Opex	\$40,000	Completed	Green	The facilitator has been working with the Waiheke Collective since mid-February 2018 and a programme of delivery has been developed. The facilitator is coordinating weekly workshops with members of the Waiheke Collective, and they have progressed governance decisions, principles of engagement and decision making through these initial meetings. The Waiheke Collective will focus on expanding membership, wider community engagement, communication and planning for a community hui over the next few months. The giant kōkopu protection project planning has been completed with Forest and Bird co-ordinating the delivery of this work. The layout of traps in the field has been completed by a local co-ordinator and volunteers and pre-control monitoring will be undertaken in late March 2018. The first round of animal pest control will take place in April 2018. The remaining \$15,000 budget was allocated to the Hauraki Gulf Conservation Trust towards a community-led mustelid control project at the local board's March 2018 meeting. This project is currently underway.	The facilitator has been working with Waiheke Collective over the last few months to progress their governance structure and create a charter. The facilitator has supported the new community network with expanding community participation including a community hui held in May 2018. They also supported the Waiheke Collective to draft its strategic action plan. Two rounds of animal pest control were undertaken in April and June 2018 as part of the Awaawaroa rodent control programme. A third round of animal pest control is scheduled for August 2018 to provide the best protection over the giant kōkopu breeding season. Community members have been regularly checking the wetland for sightings of fish spawning, and have been supportive of the baiting programme and restoration goals of the project. The community is undertaking a riparian planting project at the wetland to provide additional habitat enhancement for the giant kōkopu. A funding agreement has been completed allocating \$15,000 towards the community-led mustelid control project. A project plan and budget have been completed by the community group and delivery will start in July 2018 to focus on providing animal pest control over the spring summer bird breeding season.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2038	I&ES: Environmental Services	Coastal Bird Survey for Local Dog Access Review	Coastal bird surveys to increase current knowledge of wildlife values in known recreational areas. This work will build on the results of the coastal bird survey project delivered in 2016/2017 to address the gaps identified in the survey. These areas include: • From Piemelton Bay to the eastern end of Onetangi Beach (Belle Terrace Foreshore Reserve)• From Palm Beach to Enclosure Bay (Great Barrier Foreshore Reserve)• Western end of Oneroa Beach, the coastal area traversed by Te Ara Hura• The western end of Blackpool Beach southwards to coastline below Te Huruhi Bay Reserve• Parts of Kennedy Point Reserve and Kennedy Point itself• Anzac Bay Reserve• Te Whau Point from O'Brien Road causeway to Kuakarau Bay	Q1;Q2;Q3;Q4	LDI: Opex	\$4,500	Completed	Green	The survey has now been completed. A workshop will be scheduled with the Waiheke Local Board to present the survey results in quarter four.	A report was prepared summarising the results of coastal bird surveys on Waiheke in 2016 and 2017. The results of the survey and recommendations were discussed with the Waiheke Local Board at a workshop on 7 June 2018.
720	I&ES: Healthy Waters	Little Oneroa Project - Waiheke Resources Trust	To continue to implement the Little Oneroa Action Plan	Q1;Q2;Q3;Q4	LDI: Opex	\$24,000	Completed	Green	Community outreach and education workshops commenced in quarter three. Information around the number of targeted rate schemes adopted in the catchment is being prepared to see if outreach is working.	In quarter four, the following community meetings and workshops were delivered: - septic upgrade public meeting (30 attendees) - septic tank health workshop (16 attendees) - weed workshop (34 attendees) - composting workshop (21 attendees) Mapping information was gathered on the existing types of septic systems used within the catchment.
<b>Libraries</b>										
1331	CS: Libraries & Information	Library hours of service - Waiheke	Provide library service at Waiheke Library for 56 hours over 7 days per week.	Q1;Q2;Q3;Q4	ABS: Opex	\$328,892	Completed	Green	Library visits, check outs and Wifi usage are trending similarly to other Auckland libraries. Many customers visit the library for digital support including assistance with this year's census.	The trend of lower numbers entering the library in person to use our services has been matched by an increase in online use - eBooks, databases, and other resources available via our website including an improved range of self service options so that transactions that used to involve coming into the library can be done by the customers from their own devices. The library is being increasingly used as a community hub, meeting place and place to relax or study.
1332	CS: Libraries & Information	Information and lending services - Waiheke	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	As well as providing our normal range of collections we have been one of the pilot sites testing an Overdrive eBook kiosk for the past three months promoting our digital collections to both members and visitors who are able to borrow items at the kiosk and have the book's link emailed to them.	The region wide trend of fewer issues of hard copy library items is happening here too as more of customers use e-Formats and have personal devices to access these. Our Spanish collection is being well used and the introduction of a French language collection is being investigated. The breadth of the collections available to our customers has been demonstrated with displays ranging from one on Biosecurity in collaboration with Council environmental services, Mozart, NZ Organic week, World Refugee Day Sign Language week, to soil health
1333	CS: Libraries & Information	Preschool programming - Waiheke	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, and outreach to the local Marae and early childhood education providers. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Pre-school sessions are well attended and we have recently added a Saturday morning storytime which is becoming more popular as the word gets out. We have offered nineteen storytimes with almost three hundred children and caregivers attending, thirteen Wriggle and Rhyme sessions had four hundred and forty five participants. Outreach visits to local pre-schools have been arranged for next term.	Saturday storytime has been well received, our Thursday morning Wriggle and Rhyme and storytime on Tuesdays are continuing to be popular. This quarter we offered 39 sessions with 795 parents and caregivers participating. We have made 16 preschool visits seeing almost 300 children. 28 Waiheke Play Centre caregivers and children came to us and enjoyed stories and activities in the library.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1334	CS: Libraries & Information	Children and Youth engagement - Waiheke	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Planning is well underway for the April school holiday programming with the theme of "Up, up and away" we will be offering activities in the library, Makerspace sessions that relate to the theme, and two special library events, also multiple sessions of Raspberry Pi retro games.	The April School holidays theme of "Up, up and away encouraged children to be very creative about scientific ideas. We had 139 participants in three events - Whizzbang Science, Kelly Club Design Lab and General Design Lab. We also had a bookable area for the children to use our Raspberry Pis to play retro computer games. Preparation is well underway for the July holidays "Building Heroes". We delivered two information literacy sessions: one at Waiheke Primary School and the other to the local sea-scout group who visited the library.
1335	CS: Libraries & Information	Summer reading programme - Waiheke	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q2;Q3	ABS: Opex	\$0	Completed	Green	Kia Māia te Whai / Dare to Explore was popular over the summer break with lots of locals and visitors, maintaining and growing their reading skills, having fun and celebrating their achievements with a party attended by Local Board member Shirin Brown. We had a full calendar of events and library activities. This programme significantly impacts on the children's lives both in reading skills and in relationship building with the library staff.	Planning is underway for this year's Kia Māia te Whai / Dare to Explore. Feedback received from last year's programming is to be incorporated into the updated programming design after analysis by Auckland Council's Research and Evaluation Unit RIMU.
1336	CS: Libraries & Information	Supporting customer and community connection - Waiheke	Provide programmes that facilitate customer connection with the library and community including Wai Talk collaboration. Provide community space for use at Waiheke Library. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Local groups that use the library as a meeting place include CNW, La Leche League, two library run bookclubs, the MacKenzie Reserve Committee's public meeting, Waiheke PSSP information evening for parents, Memory Loss Support Group, Waiheke Island Coaches Collective and our Teen Photography club. We have had a variety of displays including Neighbours Day, Lunar New Year, Pasifika, AT Metro proposed bus service changes for Waiheke and The Auckland Plan during the submission period.	We were privileged to have Isobel Garrity do work experience with us over May and June. May music month was celebrated with four performances from local artists - Gabriel Treacy Bond, Tommy Pickett, Nick Fraser and the Electric Bananas. Community groups including hSOTC, Waiheke Walking Festival, Plastic Free Waiheke, Waiheke Collective, CNW, held meetings at the library.
1337	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Waiheke	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Waitangi Day was marked with a display and children's pre-school storytime. With Council's strong advocacy for Te Reo and Te Ao Māori staff are gaining confidence and supporting each other in using te reo greetings in email and when answering the phone.	Our Matariki event is to be celebrated in the July holidays with an evening event "Matariki: Kaitiaki Kids" in collaboration with Waiheke Native Bird Rescue, local Dark Skies Group, Waiheke Plastic Free July group and the Waiheke Waiata. We're hoping for a clear night.
1338	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Waiheke	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, and Makerspace sessions. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Makerspace continues to be enjoyed by children and their families on Sunday mornings - twelve sessions this quarter with two hundred and seventy seven grownups and children having a lot of fun. Book a librarian has covered passport applications and smartphones tosynching iPads to iPhones.	Book a librarian sessions included mobile phone use, Windows 10, editing skills, setting up gmail accounts and helping interpret DNA results for a family history buff. Makerspace continues to excite and delight children and family members. Toby Malcolm from the North Shore spoke on online safety

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1339	CS: Libraries & Information	Celebrating cultural diversity and local communities - Waiheke	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Headland Sculpture on the Gulf collaboration, Waiheke Walking Festival, Hauraki Classroom and the Waiheke Local History project starting with Ostend. (Funded within ABS Opex budget activity: "Library hours of service - Waiheke")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	We hosted author Dawn Baker, and have had a series of workshops on Mindful Self-Compassion, also a JP training workshop and visits from groups interested in the building's eco-design principles. Capoeira continues to grow the connection with our local Argentinian and Chilean communities and we are about to introduce a nine week Tai Chi course on Thursday's at midday.	The library has been well used by a variety of local groups. Hauraki Classroom presented a talk by Anna Mayne "What Soil Health Means For Your Health". Waiheke Coaches Collective had three workshops, Mara Elwood continued the Mindfulness workshop series, Libby Dickens did a presentation on epigenetics "Change your genes, change your life", we hosted two casting calls for the television programme "Nanogirl", Tai Chi and La Leche groups, and French language class used our community room, we hosted the end of term celebration for our local cartooning group. Hugh Byrd (one of our architects, spoke to a visiting group of professors and engineering students from The University of Notre Dame, Indiana on the special features of our building.
<b>Parks, Sport and Recreation</b>										
1397	CS: PSR: Active Recreation	Waiheke Recreation Centre: Community access grant 2017/2018	Providing community access grant to the Waiheke Recreation Centre Trust at Waiheke High School to enable community access to the Waiheke Recreation Centre and support maintenance of the facility. Funding will be determined by the Governing Body. The Local board will be responsible for setting and monitoring Key Performance Indicators.	Q1;Q2;Q3;Q4	ABS: Opex	\$80,000	In progress	Green	KPIs were workshopped with the local board in December 2017 and some changes to the deliverables were requested. The changes have been included in the funding agreement and the have KPIs been accepted by Waiheke Recreation Centre.	Funding agreement was signed and first payment released. Annual report now due. Workshop with the local board will follow the receipt of the annual report.
1947	CS: PSR: Active Recreation	Waiheke: Swimming pool contribution	Contribution towards the development of a swimming pool on Waiheke Island	Q1;Q2;Q3;Q4	LDI: Opex	\$100,000	In progress	Green	Support has been given from the Te Huruhi and Waiheke High School Boards of Trustees and the Ministry of Education to continue to investigate the option of locating a pool on school land. The bulk and location study was completed by Ignite Architects in December 2017. The local board will now start work on a formal feasibility study and develop a business case to site a community pool on Te Huruhi Primary School land.	3 tenders were submitted to undertake the feasibility study. Tenders are being evaluated throughout July and it is envisaged a contract will be awarded in August so the study can commence. Budget has been accrued for 2018/19 FY.
789	CS: PSR: Park Services	Matiatia parks: Implementing a parks related Matiatia Gateway Masterplan	Parks related projects to be planned and delivered in the Matiatia area	Q1;Q2;Q3;Q4	LDI: Opex	\$50,000	Deferred	Red	The programme manager is aiming to report to 24 May Governing Body meeting. Arrangements are being made with Panuku to discuss lease transfer to Community Facilities department to lead.	Delegation of authority for redevelopment decisions at Matiatia was approved at the Governing Body meeting on 24 May. The budget of \$50,000 has been carried over into next financial year to support transfer of the Harbourmaster lease from Panuku to Community Facilities.
791	CS: PSR: Park Services	Waiheke: Ecological restoration community partnership programme	Volunteer management and motivation for wetland restoration at Rangihoua, Te Matuku, Te Whau and Matiatia aligned using a community empowered approach in partnership with community, schools and visitors. This will include the Beach Ambassador programme.	Q1;Q2;Q3;Q4	LDI: Opex	\$150,000	Completed	Green	Ratbusters are carrying out another pulse for rat control in the reserves with their traplines (18) and over 800 bait stations in place. Results are rat numbers are reduced to less than 7% on average at the last monitoring count which is a good result. Waiheke Resources Trust (WRT) have continued weed control and plant releasing across all four sites (Rangihoua, Te Whau, Matiatia and Te Matuku) and have provided monthly reports on work hours and tasks completed. They have also been compiling planting lists for revegetation sites and prepping sites for planting in winter 2018. The final work programmes been developed by WRT and signed off by biodiversity staff.	Waiheke Resources Trust (WRT) have continued weed control and plant releasing across all four sites (Rangihoua, Te Whau, Matiatia and Te Matuku) and have provided monthly reports on work hours and tasks completed. Volunteers have removed large amounts of moth plant pods by hand and cut stumped plants at Matiatia headland and Rangihoua Maunga including removal of tobacco weed. 600 trees were planted at Matiatia headland.
792	CS: PSR: Park Services	Waiheke: Walking and cycling promotion	Empowered communities approach delivering the promotion of walking and cycling on the island	Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	Waiheke Walking Trust have been awarded funding to deliver 2018 walking festival. Options for delivery of the cycling festival to be discussed with local board at a workshop in early April.	A workshop was held in April and a report was tabled at the June Business Meeting seeking funding. The Local board resolved to allocate \$10,000 to Cycle Action Waiheke to deliver the cycling festival in November 2018.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
793	CS: PSR: Park Services	Waiheke area: Parks strategic fund	Operational funding for parks related projects across Waiheke	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Deferred	Red	The survey at Tin Boat Reserve is complete. Board to consider options for the remaining budget at a workshop in early April.	The local board considered options for the remaining budget at a workshop in early April. A report was tabled at the June business meeting. The local board resolved to allocate \$5,000 to the cycling festival. For the remaining budget this will be allocated to the Little Oneroa Concept Plan and the remainder recommended to carry forward for parks planning.
1930	CS: PSR: Park Services	Waiheke: Ecological volunteers and environmental programme FY17/18	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: <ul style="list-style-type: none"> <li>•Community planting events</li> <li>•Plant and animal pest eradication</li> <li>•Mangrove removal</li> <li>•Litter removal</li> </ul>	Q1;Q2;Q3;Q4	LDI: Opex	\$8,000	Completed	Green	The rabbit cull at Newton Reserve has been successful. Areas have been prepared for winter planting and plants have been ordered. The Ratbusters programme is running well with two more bait lines installed at Third Reserve and Tin Boat Reserve. Friends of McKenzie Reserve and the Waiheke Mountain Bike Club have run several working bees using tools supplied from this programme.	There have been several plantings by Kaitiki of Newton Reserve and more planned for the coming winter months. Site preparation has been undertaken by Friends of McKenzie Reserve and materials supplied to assist them to do the planting in August. Friends of Onetangi Beach and Palm Beach have been supported to carry out beach plantings to repair storm damage.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
CF: Community Leases											
1540	CF: Community Leases	Artworks Theatre Inc	Renewal of lease for 2 Korora Road, Oneroa. First renewal due 3 August 2017. One further renewal of five years	Q1	30/09/2022	\$1.00	\$0.00	Completed	Green	Completed	Completed
1541	CF: Community Leases	Catherine Mitchell Arts Centre Inc	Renewal of lease for 32 Putiki Road, Ostend due 31 March 2018. One right of renewal final expiry 31 March 2023	Q4	31/03/2023	\$1.00	\$0.00	Deferred	Red	Application for renewal received and to be processed in quarter three and four	Application has been received and will be progressed in Q1 of 2018/2019 year.  Initial contact made with the group for site visit and application followup. To be progressed to the first quarter 2018/2019.
1542	CF: Community Leases	Waiheke Island Rugby Club Inc	Renewal of lease for 133-165 Onetangi Rd, Waiheke due 31 August 2017. One right of renewal of five years final expiry 31 August 2022.	Q4	31/08/2022	\$1.00	\$0.00	Deferred	Red	Application sent to group and awaiting return. Processing of application and report will be undertaken in quarter four.	Part of a multiyear activity that was expected to continue into next year which has progressed as expected for this year.  Application received. To be progressed in 2018/2019 once management plan details are considered.
1543	CF: Community Leases	Waiheke United Association Football Club Inc	Renewal of lease for 133-165 Onetangi Rd, Waiheke due 31 August 2017. One right of renewal final expiry 31 August 2022.	Not scheduled	31/08/2022	\$1.00	\$0.00	Deferred	Red	Proposed management plan for the reserve to be considered ahead of any new leases. To be further considered once the management plan issues are resolved.	Lease cannot be progressed until issues relating to a proposed management plan for the reserve have been considered.  Defer to 2018/2019 year - awaiting consideration of the proposed management plan for Onetangi Sports Park and Rangihoua Domain.
1544	CF: Community Leases	Citizens Advice Bureau - Waiheke	Renewal of lease 141 Ocean View Road due 30 June 2018. Two rights of renewal of three years each to coincide with strategic relationship agreement and funding agreement.	Q4		\$500.00	\$0.00	In progress	Amber	Citizen Advice Bureau have responded with suggested changes to the original draft lease. Staff will work with legal advisors to review these changes to prepare a deed for final review and execution.	This is part of a multi-year project that was expected to continue into next year which has been progressed as expected for 2017/2018.  To discuss proposed changes to multi premises lease with legal services and Citizen Advice Bureau during quarter four of 2017/2018 and quarter one of 2018/2019.
1545	CF: Community Leases	Waiheke Sports Club	New lease for 43 Causeway Rd Ostend - final expiry 28 February 2018.	Q4	28/02/2018	\$0.00	\$0.00	Deferred	Red	Application for new lease has been sent to group. Work not commencing until Q4.	Application has been received and will be progressed in quarter one 2018/2019 year.  Application received, to be progressed in quarter one of 2018/2019 year.
1546	CF: Community Leases	Waiheke Youth Centre Trust	Renewal lease at Surfdale Hall, 6 Hamilton Road, Waiheke due 31 January 2012 and 31 January 2017. Final expiry 31 January 2022	Q4	31/01/2022	\$250.00	\$250.00	Deferred	Red	Site visit and contact with group delayed due to other priorities - to be arranged in quarter four. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.	This activity was expected to be completed this year but has been deferred.  Deferred to quarter one of 2018/2019 work programme.
1547	CF: Community Leases	Piritahi Marae Trust	Renewal lease at Te Huruhi Bay Reserve, Tahatai Road, Blackpool due 1 July 2015. Two rights of renewal final expiry 1 July 2025.	Q4	30/06/2025	\$500.00	\$500.00	Deferred	Red	Site visit and contact with group delayed due to other priorities - to be arranged in quarter four. This will not have an impact on the group as the current lease is rolling over on a month-by-month basis and will continue to do so until a further decision is made.	This activity was expected to be completed this year but has been deferred.  Deferred to quarter one of 2018/2019 work programme.
1548	CF: Community Leases	Waiheke Island Riding Club Inc.	Lease renewal due 31 July 2014. One right of renewal final expiry 31 July 2019.	Not scheduled	31/07/2019	\$500.00	\$500.00	Deferred	Red	Proposed management plan for the reserve to be considered before of lease renewal.	Lease renewal cannot be progressed until the issues relating to a proposed management plan for the reserve have been considered. Deferred to 2018/2019 work programme - awaiting consideration of the proposed management plan for Onetangi Sports Park and Rangihoua Domain.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1549	CF: Community Leases	The Scout Association of NZ - Waiheke Sea Scouts	Putiki Foreshore Reserve, Shelly Beach Road, Surfdale. Review of occupation agreement is required as the lease was issued in 2007. The status of the work needs additional work.	Q4		\$250.00	\$250.00	Deferred	Red	Reporting delayed due to other priorities - to be progressed in quarter four	To be progressed in Q1 of the 2018/2019 workplan year. Report to board required to regularise lease.  Deferred to quarter one of 2018/2019 work programme.
1550	CF: Community Leases	Waiheke Adult Literacy Inc	New lease to occupy 2 Korora Road, Oneroa. It is a priority issue for staff to complete the lease.	Q1	24/05/2016	\$1.00	\$25.00	Completed	Green	Completed	Completed
1551	CF: Community Leases	Waiheke Boating Club Inc	New lease Ostend Reserve Causeway Road. There is an issue with land classification to be resolved as part of process.	Q4		\$0.10	\$0.10	Deferred	Red	Processing and reporting delayed due to other priorities - to be progressed in quarter four	This activity was expected to be completed this year but has been deferred to the work programme for 2018/2019.  Deferred to quarter one of 2018/2019 work programme.
1552	CF: Community Leases	Waiheke Island Historical Society Inc	Renewal Lease at Onetangi Sports Park/Rangihoua Park due 3 June 2017. One right of renewal with final expiry 30 June 2022.	Q1	20/02/2023	\$1.00	\$1.00	Completed	Green	Completed	Completed