

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>Arts, Community and Events</b>										
2185	CS: ACE: Advisory	Community Response Fund - Waitākere Ranges	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$14,400	Completed	Green	No allocations in Q3. Approx \$46k to reallocate by resolution in Q4	Reallocated to Grants.  Nil Balance
260	CS: ACE: Arts & Culture	Lopdell Precinct - ABS Operational Expenditure	Provide spaces for community arts partners to rent and deliver a series of community activations.	Q1;Q2;Q3;Q4	ABS: Opex	\$153,166	Completed	Green	Lopdell Precinct attracted 2660 visitors and delivered 2 programmes with 180 participants. Highlights include the return of Flicks Cinema (particularly a special presentation of a film documenting the Eden Project in Cornwall) and the first show for 2018 by Titirangi Theatre.	In Q4, Lopdell Precinct attracted 4226 visitors. Highlights during this period included rehearsals and performances of Titirangi Theatre's production of 'Dead Man's Cellphone' by Sarah Ruhl, and the completion of maintenance work throughout level 3 of Lopdell House.
261	CS: ACE: Arts & Culture	McCahon House - ABS McCahon House Trust Operational Grant	Administer a funding agreement with McCahon House Trust to manage the house as an artist's residence, providing residencies and exhibitions.	Q1;Q2;Q3;Q4	ABS: Opex	\$21,044	Completed	Green	McCahon House attracted 217 visitors and delivered 4 programmes for 54 participants. Highlights include two rag rug making workshops with artist Vita Cochran, and the farewell to artist in residence, Sorawit Songsataya.	In Q4, McCahon House attracted 301 visitors and delivered 3 onsite programmes to 47 participants. Highlights during this period included six screenings of the film 'Lunar Reflection Transmission Technique' by alumni artist Taro Shinoda at Corban Estate, which attracted 940 attendees.
262	CS: ACE: Arts & Culture	Te Uru Waitakere Contemporary Gallery - ABS Te Uru Waitakere Contemporary Gallery Inc Operational Grant	Administer a funding agreement with Te Uru Waitakere Contemporary Gallery Inc for operations of Te Uru; a 'destination' arts facility that develops and attracts exhibitions of local and regional significance.	Q1;Q2;Q3;Q4	ABS: Opex	\$624,898	Completed	Green	Te Uru Waitākere Contemporary Gallery attracted 10,903 visitors. Highlights include Leading Ladies, Portage and Kushana Bush exhibitions, the opening of the Pocket Histories exhibition, and From Scratch (a co-production with Auckland Arts Festival comprising a programme of performances, public rehearsals, and an exhibition). A particular highlight of From Scratch was the two touch tours for people with sight impairments and an audio described concert.	In Q4, Te Uru Waitākere Contemporary Gallery attracted 9,614 visitors and opened four exhibitions. Highlights during this period included the exhibition 'Headforemost' by Stephen Ellis which explored the history of Cornwallis, a public programme of presentations and screenings as part of the interactive exhibition 'From Scratch', as well as a number of events delivered as part of the Auckland Art Fair.
265	CS: ACE: Arts & Culture	Titirangi Community Arts Council - ABS Upstairs Gallery Operational Grant	Administer a funding agreement with Titirangi Community Arts Council to operate the Upstairs Art Gallery.	Q1;Q2;Q3;Q4	ABS: Opex	\$47,094	Completed	Green	The Titirangi Community Arts Council (Upstairs Gallery) attracted 2153 visitors in Q3. During this period the gallery hosted three exhibitions by 97-year old Shirley Collinson, Graham Young & Justin Venes, and Vladimir Proskurin and Lena Ochkalova.	In Q4 the Titirangi Community Arts Council (Upstairs Gallery) attracted 2900 visitors. During this period the gallery held three exhibitions, including 'As Above So Below' featuring paintings of the West Coast by local artist Kim Gunter, and an exhibition of photographs by Maxine Parkin-Jones and Tatiana Harper as part of the Auckland Festival of Photography.
270	CS: ACE: Arts & Culture	West Coast Gallery - ABS West Coast Community Arts Trust Operational Grant	Administer a funding agreement with West Coast Community Arts Trust for operations of the West Coast Gallery including programmes/workshops and exhibitions.	Q1;Q2;Q3;Q4	ABS: Opex	\$14,571	Completed	Green	The West Coast Gallery attracted 4,413 visitors and delivered 4 programmes for 148 participants. 172 volunteer hours were contributed to the Gallery. The gallery hosted 4 exhibitions: "Inspired By Our West", a collection of jewellery, painting, photography and ceramics by local artists; "More Landscapes And Stuff" by Zeke Wolf; an exhibition of paintings and metalwork by Dean Buchanan and his son Rudi Buchanan Strewe, and "Be-Jewelled, Be-Dazzled, Be-Adorned", a group show featuring a collection of West Coast jewellers.	In Q4 the West Coast Gallery attracted 2,893 visitors. During this period the gallery held three exhibitions, including an exhibition of framed prints by Piha resident and artist Jasmin Canuel, and an exhibition of work by West Auckland photographers as part of the Auckland Festival of Photography.
271	CS: ACE: Arts & Culture	Community Arts Programmes - Open Studio Weekend	Administer a contract for the further development, project management and execution of Open Studio Waitākere (OSW), including additional events.	Q1;Q2;Q4	LDI: Opex	\$25,000	Completed	Green	This project was completed in Q2. A report on the event will be presented to the local board at a workshop in Q4.	This project was completed in Q2. A workshop with the local board was held in Q4 to present a report on the event.
273	CS: ACE: Arts & Culture	Art on the Beach - Art on the Beach Contract	Develop and execute art activation on Piha Beach that is family friendly and celebrates creativity of the local board area.	Q1;Q2;Q3;Q4	LDI: Opex	\$12,000	Completed	Green	Staff executed a funding agreement with Te Kawerau ā Maki to deliver the performance of a mass haka as part of the 2018 Matariki Festival Dawn Karakia on 30 June. Planning is also underway for a pre-dawn stargazing event to be held as part of the Matariki Festival 2018 programme. The event will take place on 7 July at the Arataki Visitor Centre, and be delivered in collaboration with Auckland Astronomical Society and Te Kawerau ā Maki.	In Q4, Te Kawerau ā Maki delivered a series of workshops to teach the haka specially composed for the 2018 Matariki Festival to members of the public and local schools. A mass performance of the haka took place as part of the Dawn Karakia at the Arataki Visitor Centre on 30 June. The other event funded by this budget 'Tiroiro whetū: Pre-dawn Stargazing' will take place on 7 July at the Arataki Visitor Centre in collaboration with the Auckland Astronomical Society and Te Kawerau ā Maki.
275	CS: ACE: Arts & Culture	Going West Festival - Going West Trust	Administer a funding agreement with Going West Trust to deliver a literary festival.	Q1	LDI: Opex	\$60,000	Completed	Green	This project was completed in Q1.	This project was completed in Q1.

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277	CS: ACE: Arts & Culture	Shadbolt House - ABS 35 Arapito Rd development	To respond to the establishment needs of asset based service provision at 35 Arapito Road.	Q1;Q2;Q3;Q4	ABS: Opex	\$10,000	Completed	Green	A site visit with the local board was conducted at the property. The workshop with the community lease advisor and local board to discuss the lease arrangements was rescheduled to take place after the site visit, and will be held at the start of Q4. During this period the Going West Trust submitted a development and financial plan for the project.	A workshop was held with staff and the local board in Q4. The local board requested a meeting with Panuku take place before lease arrangements are progressed, and a further workshop has been scheduled for Q1 FY19. During this period a funding agreement was executed with the Going West Trust for the ongoing management of their fundraising and development programme for the project.
279	CS: ACE: Arts & Culture	Glen Eden Playhouse - ABS Glen Eden Playhouse	To respond to the establishment needs of asset based service provision at the Glen Eden Playhouse.	Q1;Q2;Q3;Q4	ABS: Opex	\$17,589	On Hold	Red	The funding agreement with the Waitakere Playhouse Theatre Trust is on hold at the local board's discretion.	Previous grant acquittal requirements have not been met. The funding agreement is on hold at the local board's discretion.  The funding agreement with the Waitakere Playhouse Theatre Trust is on hold at the local board's discretion.
473	CS: ACE: Arts & Culture	Community Arts Programmes - partner outreach	Develop and support a range of arts and culture initiatives and activations to be delivered across the local board area by local arts partners.	Q1;Q2;Q3;Q4	LDI: Opex	\$15,000	Completed	Green	Planning is underway for the Going West Trust's programme of activity in Glen Eden as part of the 2018 Going West Festival. Activity for the West Coast Gallery is reported under line ID 270.	The Going West Trust's Glen Eden programme will take place in September as part of the 2018 Going West Festival. Activity includes a performing arts workshop and theatre production for young people at the Glen Eden Playhouse in partnership with Massive Company, a poetry slam also at the Glen Eden Playhouse, and a local storytelling event 'Human Libraries' in collaboration with the Glen Eden library. Activity for the West Coast Gallery is reported under line ID 270.
348	CS: ACE: Community Empowerment	Community Grants (WTK)	Community Grants, funding to support local community groups through (all types of) contestable grants funding.	Q1;Q2;Q4	LDI: Opex	\$75,000	Completed	Green	There have not been any grant decisions in quarter three	The local board has approved two local grant rounds and four quick response rounds for this financial year and allocated the total grants budget of \$75,000 and an additional \$54,096.8 from Community response fund and Coastal and Marine environment.
548	CS: ACE: Community Empowerment	Build capacity - community leadership skills training delivered by Community Waitakere	Partner with Community Waitakere to deliver leadership skill training in the Waitakere Ranges Local Board area. These courses aim to give people confidence and tools to plan and lead projects in their communities (for example place making).	Q3;Q4	LDI: Opex	\$5,500	Completed	Green	Community Waitakere started delivering the Leading in Communities programme in 2018 in Glen Eden, New Lynn and Henderson. The programme runs weekly sessions for eight weeks until end April. Information of the Empowered Communities Approach and Council support for community-led projects during the second session was shared.	Community Waitakere delivered the 8-week Leading in Communities Programme to 33 participants in March, April and May across three locations in West Auckland. The sessions took place at the Glen Eden Baptist Church and Glen Eden Library.
549	CS: ACE: Community Empowerment	Building capacity - funding for core activities of Community Waitakere Resource Centre	Funding contribution to the Community Waitakere Resource Centre's core activities. This enables community groups to access networking events and Open Door Days (including with Hoani Waititi marae and other Māori organisations), social wellbeing campaigns (including White Ribbon Day event at Hoani Waititi marae), training opportunities, e-noticeboard, resource material, meeting rooms and administration/management support.	Q1;Q2;Q3;Q4	LDI: Opex	\$30,500	Completed	Green	Community Waitakere organised training activities at the Resource Centre, including sessions on mindfulness and funding for community groups. The e-noticeboard continued to be delivered three times per week to over 1000 recipients. Community Waitakere organised two open door days, one co-hosted with Massey Community Hub on 21 March. This provided an opportunity for local organisations to network, start cooperation's, and hear about the work that's being undertaken by Massey Matters. Community Waitakere organised Ethkick West Football Tournament on 3 March at Fred Taylor Park, Massey to celebrate the diversity of West Auckland. Women's teams consisted of New Zealand, Tuvalu and Japan; the men's 4 Pools included teams representing: Zo, New Zealand Kurdish Community, New Zealand, Tuvalu, China, Nepal, Burundi-Rwanda (combined), Fiji Indian, "United Nations", Myanmar, Ethiopia, NZ Indian, Britain, Tamil, South Africa, Afghanistan, and Samoa	Community Waitakere completed their training programme for the year with sessions on Workplace Communication (x2 due to demand), Writing winning grant applications, Governance: developing a successful board, and Tapping into the power of Social media. A total of 15 workshops were held throughout the year, which benefited 198 participants. The e-noticeboard was delivered four times per week to 1047 recipients. Community Waitakere organised Open Door Days at Glen Eden Community House, Vision West, Kahui tu kaha, Literacy Waitakere, and the Community Resource Centre. Themes included health, homelessness, place making and literacy. Ten Open Door Days were held throughout the year, which allowed an average of 11 organisations to connect and share knowledge.

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550	CS: ACE: Community Empowerment	Build capacity - Tula'i Pasifika Youth Leadership Programme – Waitākere Ranges	Fund West Auckland Pasifika Forum to deliver a leadership training programme for Pasifika youth over the 2018 academic year.	Q1;Q2;Q3;Q4	LDI: Opex	\$12,000	Completed	Green	The Tula'i Summit was held at the Kelston Community Centre. Seventy-one students from across eight West Auckland Schools attended. At summit, 50 students registered for the Tula'i programme 2018. Further follow up will happen with those schools who didn't attend. Parent evening took place at the end of March. Modules started in April.	The West Auckland Pasifika Forum delivered the eight modules of the 2018 Tula'i programme to 47 students. They were supported by Core Leaders, a team of 14 Tula'i graduates. The students planned two Community Days. The first day at the Westview Retirement Village in Glen Eden, the young people offered their help to elderly residents doing general household chores, outdoor cleaning and/or gardening. Nineteen of the 42 elderly residents took part in the day. At the second community day, the young people cooked and served food, and organised entertainment for people that are homeless or in need at New Lynn Community Centre. A parent connect evening showcased the work they had done during the modules, and they are leading up to camp and graduation later in the year.
551	CS: ACE: Community Empowerment	Build capacity – Youth Waitākere Ranges	Fund a youth provider to facilitate youth-led projects and events (youth fund). Participate in the local youth providers' network.  Engage youth, in particular Māori through environmentally focussed projects (to be scoped).	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Completed	Green	Members of the Glen Eden Youth Providers network have planned a youth event to coincide with Sport Waitakere's family fun day (Whanau Day Out) on 14 April at Prospect Park. The youth event is coordinated by youth workers at the Glen Eden Baptist Church. The CEU and Te Kura Kaupapa o Hoani Waititi are discussing a student-led stream restoration project to start in Q4.	The Youth event planned by the Glen Eden Youth Providers network at Prospect Park was cancelled due to bad weather. The organisers are considering a new date in the spring. A funding agreement with Te Kura Kaupapa o Hoani Waititi was completed to support the implementation of a stream restoration project led by the students as part of their Kaiao Learning programme. This will include the extension of vegetable gardens, building of pens for pigs and chickens, weeding and beautification of the marae grounds.
552	CS: ACE: Community Empowerment	Increase diverse participation - community and iwi engagement and initiatives – Waitākere Ranges	Fund and facilitate community and mana whenua engagement in local board initiatives. Contribute funding to capacity building initiatives of community organisations in the local board area, including the Waitakere Ethnic Board, West Auckland Pasifika Forum and Hoani Waititi Marae Contribute funding (where appropriate) to the planning and delivery of community projects. This includes communities of places as well as communities of interest and identity. Develop a local Māori responsiveness action plan.	Q1;Q2;Q3;Q4	LDI: Opex	\$28,000	Completed	Green	Maori Responsiveness Plan/Toitū Waitākere: Maori community participants pulled together a strategic statement to aid the prioritising of actions at a second hui in February. A final Hui was organised on 21 March for participants, including local board members, to collectively produce an action plan. Tulai Pacific youth leadership: modules commenced following the launch and registration. A community project will be proposed to the students for the Glen Eden area in Q4. Diverse participation: Staff organised funding to deliver three welcome/orientation workshops in Glen Eden for migrants/former refugees in Q4. Community-led development: Staff facilitated a collective of Piha community organisations to begin planning activities for newly acquired parkland adjoining the West Coast Art Gallery. Staff supported a Titirangi Festival Trust initiative to raise awareness of kauri dieback during the Titirangi Festival.	Maori Responsiveness Plan/Toitū Waitākere: A funding agreement with Te Kura Kaupapa Maori o Hoani Waititi marae supported the organisation of a rangatahi leadership academy for 25 Maori youth aged 12-18 during the April holidays. Diverse participation: Waitakere Ethnic Board delivered a welcome/orientation workshop for migrants/former refugees in Glen Eden, with two further workshops being planned. The programme includes a tour of local amenities and a visit to Hoani Waititi Marae. Community-led development: Staff facilitated a collective of Piha community organisations to develop terms of reference for working together and to draft a trust deed for a community trust to deliver community and environmental outcomes.
553	CS: ACE: Community Empowerment	Community-led placemaking - Neighbour's Day (WTK)	Fund Community Waitakere to deliver Neighbours Day activities.	Q3	LDI: Opex	\$6,500	Completed	Green	Community Waitakere promoted the Neighbours Day funding opportunity for Neighbours Day 2018. The applications closed on 9 March. Community Waitakere distributed grants across 30 different groups. Events are taking place from 24 March to the end of April 2018.	Community Waitakere facilitated the delivery of the 2018 Neighbours Day programme, distributing grants to 29 neighbourhood groups throughout the local board area.
554	CS: ACE: Community Empowerment	Community-led place making - neighbourhood planning facilitated by Community Waitakere - Parrs Park and Prospect Park areas	Fund Community Waitākere to develop community groups' skills, for planning and leading neighbourhood improvements in the Parrs Park/Hoani Waititi Marae area and Prospect Park/Glen Eden Community House area. Facilitate the involvement of relevant council services where required.	Q1;Q2;Q3;Q4	LDI: Opex	\$52,000	Completed	Green	Community Waitakere engaged with residents through door-to-door consultations, mail-outs and group discussions at Prospect Primary School and Glen Eden Community House, to re-visit and refine ideas for local placemaking and park improvements. The feedback received during this consultation will be used at a hui with the local board and community stakeholders in Q4 to plan actions.	Community Waitakere organised two hui with the local board and community stakeholders to report on the community engagement results in the Prospect Park area, identify key objectives for the small parks, and prioritise and plan actions. Some small placemaking initiatives are being investigated, and led by residents or parks staff, and supported by community organisations and other council staff.

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555	CS: ACE: Community Empowerment	Youth Connections – WTK	Collaborate with multiple sectors to support youth from secondary education through pathways to employment and or entrepreneurship. Close the gap between youth and business, through work readiness and sharing learnings and insights to enable youth ready businesses. Provide local opportunities to improve social and economic outcomes for the local board area, aiming for all youth to be meaningfully engaged in education, employment or training and have clear and viable employment pathways.	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	Youth Connections will support Te Kura Kaupapa Maori o Hoani Waititi Marae to provide extensive support for their taura (students) to each undergo a vocational, cultural and skills based approach to their education; helping their rangatahi make better choices and connections to future employment opportunities. This programme will start in Q4. Youth Connections are currently discussing and finalising phase two of the Youth Worx work ready programme for local Waitakere Ranges young people. Adaptations and learnings from phase one implemented in co-design with Glen Eden Youth Network; including triaging to third party health support providers/specialists. Programme to be delivered beginning Q4.	Forty students from Te Kura Kaupapa Maori o Hoani Waititi Marae started the Vocational Pathways Programme which includes an expo. The programme has a focus on a Te Ao Maori approach to planning in construction and infrastructure, revitalisation of local streams, gardens and wildlife, and the development of natural burial and death-rites. Youth Worx (Phase2). Youth Service West (YSW) launched the second phase of the Youth Worx programme supporting local young people into employment and training with connections to wrap-around supports and raising awareness amongst businesses. YSW engaged 90 community members at their launch event (June) and have registered two young people (out of projected 35). Over 2,500 young people attended JobFest; of the 1,132 people data was collected on, 493 were between 16-24 and 312 (63 per cent) were Not in Education Employment or Training (NEET). Twenty-two young people attended from the local board area. It is estimated that the 37 employees interviewed 120 young people at JobFest, and made 30 job offers on the day.
556	CS: ACE: Community Empowerment	Community-led place making - Glen Eden Safety Hub	Fund the lease and outgoings for Glen Eden Safety Hub. The hub provides a co-location space for the local community constable, safety voluntary patrol groups and the town centre manager.	Q1;Q2;Q3;Q4	LDI: Opex	\$21,000	Completed	Green	The collaboration of resources and information sharing between the police and safety groups has strengthened their relationship and has contributed to the reduction of police calls for service within the area. Regular patrols of the Glen Eden town centre through a collective deployment plan under police have helped through increased visibility in the area.	The hub has provided an effective space for the pacific wardens, community patrols, town centre Business Improvement District manager to operate from. Regular patrols of the town centre by pacific wardens, police and community patrols has helped with community reassurance across the town centre. The hub has provided a hot desk space for the Community Waitakere Broker to support delivery of community activities locally. The hub has provided a positive space/resource for community groups to host meetings and deliver trainings to volunteers. Regular enquiries on police matters continue to arrive at the hub on a weekly basis. Heber coordinated and delivered the safer plates initiative within the Glen Eden town centre.
662	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (WTK)	Broker strategic collaborative relationships and resources within the community. This includes three key activity areas: 1. Engaging communities – reaching out to less accessible and diverse groups - focussing on capacity building and inclusion. 2. Enabling council – ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment. 3. Reporting back - to local board members on progress in activity areas 1 and 2. Includes responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Completed	Green	The drafting of a MoU between the local board and the South Titirangi Neighbourhood Network to support the network's vision of a Pest Free South Titirangi Peninsula is in its final stages. This work involves Parks, Community Facilities and I&ES. It will be presented to the local board in Q4 for approval. Staff continued to facilitate a collaborative and strategic approach to community-led placemaking in Glen Eden. Action planning with council staff, community stakeholders and the local board is scheduled for April/May. Discussions are continuing between the Friends of Armour Bay in Parau and staff to determine how council can best support the objectives of the group. Staff collaborated with North West planning to finalise information on community stewardship for the Waitakere Ranges Heritage Area report 2018, to be approved by the local board and Governing Body in Q4. Staff collaborated with the lease team to facilitate discussions between community groups and the local board for the renewal of the lease of Piha Library, expected to be enacted in Q4. Staff worked with UNITEC to finalise the draft Glen Eden study on social change and development, to be presented to the local board for approval and publication in Q4.	Staff coordinated approval of the the MoU between Auckland Council and the South Titirangi Neighbourhood Network to support the network's vision of a Pest Free South Titirangi Peninsula. The local board approved the Glen Eden study on "Social change and Development" prepared by UNITEC. The document will help inform future policies and projects in the area. Staff are working with Auckland Emergency Management and the local board to facilitate and/or contribute to community resilience and response planning with Piha, Karekare, Lainghom, Parau and Te Henga communities. This support will continue in the next six months to support the planning process and community-led actions.

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757	CS: ACE: Community Empowerment	REGIONAL: Improve safety through community-led place making	<p>Fund and partner with local organisations such as voluntary community patrols, Neighbourhood Support and Operation Speedo to deliver initiatives that will make the area feel safe and vibrant.</p> <p>Activities:</p> <ul style="list-style-type: none"> <li>• build local organisations capacity and capability to respond flexibly to any local safety issues;</li> <li>• activate community-led responses, through a variety of place-making activities that increase the sense of community belonging and safety in their communities Waitākere.</li> </ul>	Q1;Q2;Q3;Q4	Regional	\$0	Completed	Green	<p>Voluntary support provided by local Pacific Wardens Glen Eden, Waitakere Pacific Wardens and the community patrols groups from, Glen Eden, Waiatarua, Glendene Te Atatu, MacLaren Park and Ranui-Swanson are supporting police. Delivery of Bluelight discos and safety school programmes across west primary schools was achieved. CEU in partnership with the Police and Waitakere Ethnic Board launched the first Waitemata Ethnic Wardens group. The wardens took to the streets recently supported by the Pacific Wardens and Police. Neighbourhood Support delivered a Safer Plates Event at the Henderson Council building, and attended and supported the Flotilla Whau event, the Police Open Day at Auckland ASB showgrounds, the West Auckland Arthritis Group event and the Heart Of Te Atatu South festival.</p>	<p>The deployment of pacific and ethnic wardens and community patrol volunteers helped support operation SAD recently, this was a police operation to reduce anti-social behaviour, youth intimidation, public safety, thefts and vehicle crime across the west town centres including Glen Eden. The recent storm and power outage highlighted the effectiveness of utilising community safety voluntary groups to perform welfare checks on isolated communities. Through Neighbourhood Support Waitakere (NSW) a survey following this natural disaster was completed. Positive feedback has helped improved communication channels of via social media, texts, emails and databases identifying effective ways of reaching people going forward. The survey recorded the most popular communicational tools used was mobile phones and welfare door knocking. Staff supported the Piha community response workshop meeting. NSW delivered safer plates initiatives across the west supported by the police and safety volunteers. The seven west community patrol groups recorded 2000-hours of safety patrol in hot spot locations and town centres. The Waitakere Bluelight continued to deliver school safety programmes and Bluelight discos to primary schools across the western cluster.</p>
206	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding Agreement-Titirangi Community House	<p>Fund Titirangi Community House Society Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Titirangi Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$38,290	Completed	Green	<p>Partnership with Titirangi Potters Club continues. The club demonstrates pottery techniques at the Titirangi Market once a month and welcomes market attendees into the studio to see potters at work and learn about the club. The Pottery Club have offered to make a sign for the Community House Herb Garden promoting the free herbs. Together we are looking at the potential of including a pottery demonstration at one of our future School Holiday Programmes. Recently the Community House met with Sport Waitakere regarding the Healthy Food Initiative and we are now working together on Physical Activity mapping. There is good support and capabilities from Sport Waitakere to lend sports equipment to House groups. Early in Q4 Titirangi Community House will present their update for 2017/2018, showcasing the activities and programmes that occurred and also the challenges they have faced to date at Titirangi Community House. In Q4 Titirangi Community House 2018/2019 work plan to be finalised and aligned with the 2017 local board outcomes.</p>	<p>In Q4, further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior Arts, Community and Events management. Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach'. Once complete this report will be shared with local board members. Advertising and Promotions of the House Facebook and Titirangi Community House website running very well with time spent on updates and improvements. Newsletter goes out quarterly alongside of the website, Facebook page, and flyers, lots of enquiries for new groups but not enough space to accommodate more bookings. School Holiday Programme April School Holiday programme included trips to the Lopdell House Theatre, screen printing and making poppies for ANZAC Day. The July School Holidays programme will include a trip to MOTAT, the movies and rock climbing, as well as crafts celebrating Matariki and a Martial Arts demonstration. Collaborative Relationships Titirangi Community House is working with the Titirangi Library to promote community events. The House is including the library events in the quarterly newsletter, which will hopefully encourage new visitors to the house and library.</p>
207	CS: ACE: Community Places	Year 2 of 3 year term: Licence to Occupy and Manage-Titirangi Community House	<p>Licence to occupy and manage to Titirangi Community House Society Incorporated for the operation of Titirangi Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p>	Not scheduled	ABS: Opex	\$0	Completed	Green	<p>No update is scheduled and required; licence to occupy and manage was executed in 2016/2017 financial year.</p>	<p>No update is scheduled and required; licence to occupy and manage was executed in 2016/2017 financial year.</p>

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267	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding Agreement-Glen Eden Community House.	Fund Glen Eden Community House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Glen Eden Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q2;Q3;Q4	ABS: Opex	\$38,290	Completed	Green	2 week January Holiday programme with increased numbers featuring Minute to Win Challenges and Moana Heart of Te Titi. Trip days included a visit to Paraki Pool with a BBQ lunch and the Maritime Museum with a sailing on the Ted Ashby. Our Before School Care/After School Care 10 week programme (Monday to Friday) numbers have been maintained, with between 20 to 28 children attending each session. Early in Q4 Glen Eden Community House will present their update for 2017/2018, showcasing the activities and programmes that occurred and also the challenges they have faced to date at Glen Eden Community House. In Q4 Glen Eden Community House 2018/2019 work plan to be finalised and aligned with the 2017 local board outcomes.	In Q4, further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior Arts, Community and Events management. Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach". Once complete this report will be shared with local board members.ACE Programmes The combined Full Day First Aid and Refresher course had 19 participants and the Learner Licencing class had 6 participants. School Holiday Programme1 x 2 week April Holiday programme with numbers maintained. Activities included 'Let's Go Camping' and a Give-It-A-Go Sports Day. Trip days included Ten Pin Bowling and the Glen Eden Playhouse Theatre. Before School Care/After School Care (a 10 week programme, running Monday to Friday) saw numbers increasing this term, with between 20 to 32 children attending each session. Glen Eden Community Playgroup Currently there are 3 sessions per week running, over 10 weeks this term. Numbers have slightly dropped, with between 7 and 15 children per session. We have 14 new families/17 new children now attending the playgroup.Neighbours Day Event The Glen Eden Community House held a Neighbours Day event on 24 March. Unfortunately, due to bad weather, the event was not as well attended as in previous years, however feedback from the attendees was positive, with everyone enjoying the day of activities.Increasing Community Participation:Our gardens are now maintained by volunteers with herb, vegetable and flower garden. This term we ran two free workshops - Love Food, Hate Waste and Asthma Awareness, which were well attended by the community.
268	CS: ACE: Community Places	Year 2 of 3 year term: Licence to Occupy and Manage -Glen Eden Community House.	Licence to occupy and manage to Glen Eden Community House Incorporated for operation of Glen Eden Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	Not scheduled	ABS: Opex	\$0	Completed	Green	No update is scheduled and required; licence to occupy and manage was executed in 2016/2017 financial year.	No update is scheduled and required; licence to occupy and manage was executed in 2016/2017 financial year.
368	CS: ACE: Community Places	Funding Agreement-Hoani Waititi Marae	A one year term agreement with Hoani Waititi Marae Trust towards operation and maintenance associated costs enabling Hoani Waititi Marae to be open and available for public use for the 2017/2018 year, commencing 1 July 2017 and terminating 30 June 2018.  Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q1;Q3	ABS: Opex	\$66,166	Completed	Green	A pre ACE workshop was scheduled to discuss the 2018/2019 however was no longer required. The 2018/2019 work plan for Hoani was developed and will be finalised to aligned with the 2017 local board outcomes in Q4. Update on"More successful and sustainable community led places" Roadmap workshops are underway with working groups to discuss the key themes that were identified from the initial six hui's held in Q2. We had the honour of hosting the Tangi for Local Board Member Denise Yates, although it was a sad occasion it was a chance for people to say their final farewell to someone whom has given so much. We also held WAITANGI@WAITITI the largest Waitangi celebration in Auckland with over 30,000 people in attendance. Hoani Waititi Marae Trust are to present their update for 2017/2018 in Q4.	In Q4 further hui were held with our community partners to progress the 'More successful and sustainable community led places' work. Our partners were invited to present the findings alongside staff to senior ACE management . Next steps are to define a roadmap to progress findings and finalise the report 'Community Voices in Community Places – A Fresh Approach". Once complete this report will be shared with local board members.  Hoani Waititi Marae Trust presented their update for 2017/2018 and also what the focus areas are for 2018/2019.  Hoani Waititi Marae Trust agreed and signed their funding agreement in Q1, assisting the trust to ensure the Marae is maintained to a safe standard and accessible for the community to access.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
371	CS: ACE: Community Places	Community Halls Partnership Fund	A three year term grant to support community halls through a non-contestable process: - Glen Eden Community and Recreation Centre War Memorial Hall (Glen Eden Community and Recreation Centre Incorporated)\$3,000- Laingholm Village Hall (Laingholm and District Citizens Association (1998) Incorporated) \$3,000- Oratia Settlers Hall (Oratia District Ratepayers and Residents Association Incorporated) \$3,000- Oratia Small Hall (Oratia District Ratepayers and Residents Association Incorporated) \$3,000- Waiatarua Hall(Waiatarua Ratepayers and Residents Association Incorporated) \$3,000- Waitākere Domain Hall (Waitākere Residents and Ratepayers Association Incorporated) \$3,000- Barnett Hall(Piha Community Centre Society Incorporated) \$6,000- Huia Hall (Huia Cornwallis Ratepayers and Residents Association Incorporated) \$6,000-Waitākere Township Hall (Waitākere Residents and Ratepayers Association Incorporated) \$6,000-Paturoa Bay Hall (Paturoa Bay Ratepayers and Residents Association) \$6,000	Q1;Q2	LDI: Opex	\$42,000	Completed	Green	No update, is required for this quarter. Funding all paid in Q2.	Staff met with the community groups on 11 August to discuss the new process over the next three years. The process is that grants being paid out in Q1 rather than Q4. Due to this change, more time is required than anticipated to administer the payments to the group. Oratia District Ratepayers and Resident's Association are providing feedback on the new funding agreement. Staff will pay the association the outstanding grant amount once feedback is received. Staff anticipate this will be resolved early Q3 which will then initiate the payment being processed.No update, is required or scheduled for this quarter. All Community halls have been paid their year one of year three instalment in Q2.
411	CS: ACE: Community Places	Venue Hire Service Delivery - WTK	Provide and manage venues for hire and the activities and opportunities they offer by: - managing the customer centric booking and access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74% was self-service online bookings. For the local board area, the monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 64%. Staff are working more closely with Community Facility colleagues to audit the cleanliness of venues.	During Q4 hirer surveys continued to be sent out to all casual hirers and selection of regular hirers. The results show a combined facility hirer satisfaction of 63 per cent and a combined facility recommendation of 84 per cent for Waitakere Ranges. Total hours booked have decreased compared to the same period last year mainly due to changes introduced for events with alcohol.
414	CS: ACE: Community Places	Community Venues WTK - participation increase	Develop a network wide marketing strategy to increase participation within community venues in the Local Board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$0	Completed	Green	Action planning continues to increase awareness and participation across the network. Staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work. A Google awareness campaign ran the month of February. New art work options have been developed with refreshed awareness campaign to be run in Q4	During Q4 staff have developed and implemented a new refreshed awareness campaign across the region. It went live during May with; an improved Google search function, digital display banners with in Facebook, OurAuckland May edition featured the campaign on the back page, digital screens went live also within Albert Street, Bledisloe House, Service Centres and Libraries. For the first time we are using an animated version of the artwork which is much more engaging and interactive. The 2017/2018, statistics show a correlation between live campaigns and website driven awareness.Staff are currently developing further business plan opportunities and programmes of work for the 2018/2019 year.

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2037	CS: ACE: Community Places	Community house wi-fi pilot	Fund wifi provision for Glen Eden Community House (Glen Eden Community House Incorporated) \$2,000 and Titirangi Community House (Titirangi Community House Society Incorporated) \$2,000 as a two year pilot for the years 2017-2019, commencing 1 July 2017 and terminating 30 June 2019.	Q1;Q2;Q3	LDI: Opex	\$4,000	Completed	Green	Titirangi and Glen Eden Community House funding agreement has been signed and payments cleared. Council IT services were not required.	No progress has been made on this initiative this quarter because staff need further internal discussions and clarifications for this piece of work.  Titirangi and Glen Eden Community House funding agreement was signed in Q3 and payments cleared.
2848	CS: ACE: Community Places	Hire fee subsidy - WR	A waiver of the venue hire fee for Titirangi War Memorial Hall for the Going West Books and Writers Festival, and Titirangi Painters Exhibition for the next three (2017-2020)	Q1;Q2	LDI: Opex	\$2,018	Completed	Green	Staff have administered the additional subsidised rates as approved by the local board.	Staff have administered the additional subsidised rates as approved by the local board.
58	CS: ACE: Events	Anzac Services - Waitākere Ranges	Supporting and/or delivering Anzac services and parades within the local board area.	Q4	LDI: Opex	\$41,000	Completed	Green	Planning is well advanced for Anzac event(s) to be held in Q4.	Anzac Day was a huge success throughout the region with increased attendance numbers at all services.
60	CS: ACE: Events	Citizenship Ceremonies - Waitakere Ranges	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$13,328	Completed	Green	The Civic Events team delivered six citizenship ceremonies with 85 people from the local board area becoming new citizens.	The Civic Events team delivered 9 citizenship ceremonies over three occasions during Q4 with 172 people from the local board area becoming new citizens.
62	CS: ACE: Events	Local Civic Events - Waitākere Ranges	Delivering and/or supporting civic events within the local board area which may include: - Conservation Week	Q1;Q2;Q4	LDI: Opex	\$3,000	Completed	Green	No activity occurred during the quarter as no local civic events are currently scheduled.	Waitakere Ranges Heritage 10th Anniversary celebration held on 31 May 2018 with 40 people attending.
63	CS: ACE: Events	Local Events Fund - Waitākere Ranges	Funding to support community events through a non-contestable process. - Glen Eden Christmas Parade (Glen Eden Protection Society) \$20,000- Waitangi Day (Te Whanau O Waipareira Trust) \$10,000- Luke Tipene Day (Glenora Rugby League Football Club) \$4,000- Te Henga Community Day (Te Henga Community Group) \$2,500- Karekare Beach Races (Lone Kauri Community School Trust) \$2,500- Titirangi Glow Festival (Bright Lights Little Village) \$3,000- Outlook for Someday Youth Development (Connected Media) \$5000- Seaweed Festival \$3,000- Wheels out West (Glen Eden Business Association) \$3,000- Matariki at Arataki - \$8,000Total \$61,000	Q2;Q3;Q4	LDI: Opex	\$61,000	Completed	Green	We are awaiting the return of three funding contracts totalling \$8000 which will result in the fund being fully allocated for 17/18 with the previously unallocated \$1000 being allocated. Reporting on these activities will occur in Q4 when accountability reports have been received.	All funds have been paid out except for "Karekare Beach Races (Lone Kauri Community School Trust - \$2,500)" who confirmed the event will no longer happen in the 17/18 financial year. This leaves an underspend of \$2,500 within this fund.

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65	CS: ACE: Events	Delivered Events - Waitākere Ranges	Deliver community events within the local board area as agreed:  - Movies in Parks \$12,000 - Waikumete Cemetery Open Day \$12,000 - YWD Disco \$3,500 (TBC)	Q2;Q3	LDI: Opex	\$27,500	Completed	Green	Movies In Parks, 'Hunt for the Wilderpeople' screened on Friday, 23rd March at Hoani Waititi Marae, Glen Eden. Due to wet weather conditions on the evening, attendance was low of approximately 100 people. Pre-movie entertainment included local activities from marae and kura, as well as face painting.	An event debrief report with highlights, recommendations and an outline of budget actuals has been provided to the local board. One movie was successfully screened and delivered in Q3.
67	CS: ACE: Events	WW1 Commemorations & Heritage - Waitakere Ranges	Funding to support community led programmes and events with a heritage or WW1 focus:  - Artillery Band Concert x2 - \$5,000 - New Stories in the Old West Heritage Conference - \$18,000 Total - \$23,000	Q2;Q3;Q4	LDI: Opex	\$23,000	Completed	Green	Debrief meeting was held for The New Stories in the Old West Heritage Conference on 25 October 2017. Staff will report back to the local board in Q4 when the report has been received from the contractor.	The Artillery Band played at a concert on the Swanson RSA on 30 July 2017.
183	CS: ACE: Events	Kauri Karnival - Waitakere Ranges	Delivery of a signature event for the local board with a focus on kauri dieback and education of the community on the issue.	Q3	LDI: Opex	\$25,000	Completed	Green	An increase in budget was approved by the local board in January 2018, which was split between the event budget and the marketing/comms spend. The increase in funding has enabled the event to explore the local board's recommendations such as interactive art, directional signage, site decor and an expanded marketing campaign. The programming is confirmed along with the operations. Event Facilitation have the permitting documents for the approval of the event permit.	<div class="ExternalClass131BA03BBE34416282308F6640110571"><p></p></div>  An event debrief report with highlights, recommendations and an outline of budget actuals has been provided to the local board. The Kauri Karnival was successfully delivered in Q4.

### Community Facilities: Build Maintain Renew

2462	CF: Investigation and Design	Armour Bay Reserve - renew park roading and car park	Renew park roading and car park	Q1;Q2;Q3;Q4	ABS: Capex	\$78,000	In progress	Green	Current Status: Engineer is underway with investigation and design to renew the driveway.Next Steps: When the engineer's report is received a project scope will be completed and provided for project delivery.	Current status: Engineer is underway with investigation and design to renew the driveway.Next steps: When the engineer's report is received a project scope will be completed and provided for project delivery.
2463	CF: Investigation and Design	Ceramco Park - driveway renewal	Renew area of driveway.	Q1;Q2;Q3;Q4	ABS: Capex	\$15,000	Deferred	Red	Current Status: Tender documents have been released for pricing.Next steps: Award successful contractor and start physical works.	Project to be carried forward into the new financial year for full delivery.Current status: Contract has been awarded. Physical works will start in the new financial year.Next steps: Complete the physical works and close out project.
2465	CF: Investigation and Design	Glen Eden Community House - renew matta tiles	The matta tile surface in the outdoor play are are old and require replacing.	Not scheduled	ABS: Capex	\$20,000	Cancelled	Red	Current Status: Project record has been cancelled. Following specialised testing it has been determined that the matting is currently in reasonable condition and does not require replacement.Next steps: None	Following specialised testing it has been determined that the matting is currently in reasonable condition and does not require replacement.  Current status: Project record has been cancelled. Following specialised testing it has been determined that the matting is currently in reasonable condition and does not require replacement.
2467	CF: Investigation and Design	Glen Eden Town Centre - refurbish toilet block	Glen Eden Town Centre toilet block refurbishment. This project is carried-over from the 2016/2017 programme (previous ID 3132).	Q1;Q2;Q3;Q4	ABS: Capex	\$10,000	Cancelled	Amber	Current Status: The toilet block is in reasonable condition and will be maintained to be fit for purpose until the refurbishment occurs as a part of the Glen Eden Town Centre development project Next Steps: The refurbishment of this toilet will occur as a part of the Glen Eden Town Centre development project.	Project was merged with another activity line Glen Eden Town Square. Please refer to SharePoint ID #2468 for commentary details  Current status: The toilet block is in reasonable condition and will be maintained to be fit for purpose until the refurbishment occurs as part of the Glen Eden Town Centre development project. Next steps: The refurbishment of this toilet will occur as part of the Glen Eden Town Centre development project.

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2468	CF: Investigation and Design	Glen Eden Town Square	Develop a town square in Glen Eden	Q1;Q2;Q3;Q4	ABS: Capex	\$4,749	On Hold	Red	Current Status: The Waitakere Ranges Local Board advocacy project is the Glen Eden Town Square. Until there is a decision from the Governing Body, this project is on hold. Next steps: Review the master plan against the revised advocacy brief and available funding.	Project is on hold as future undefined until the Governing Body decides on this advocacy project.  Current status: The Glen Eden Town Square is the Waitakere Ranges local board advocacy project. The Governing Body will make a decision on its support and funding by the end of July 2018. Until then, this project is on hold. Next steps: Review the master plan against the revised advocacy brief and available funding.
2469	CF: Investigation and Design	Harold Moody Park - renew sport fields	Renew sport fields for continued enjoyment.	Q2;Q3;Q4	ABS: Capex	\$15,000	In progress	Amber	Current: Proposal responses have been received and a consultant will be engaged to prepare a concept design by the end of March 2018. Next Steps: Engage with stakeholders on concept design and planned works.	A multi-year project, progress slower than anticipated.  Current status: Concept design for renewal of sand carpet being finalised after engagement with the Rugby League club on planned work. Next steps: Start developed design, with physical work to start late 2018.
2471	CF: Investigation and Design	Huia Domain - renew park roading and car park	Renew park roading and car park	Q1;Q2;Q3;Q4	ABS: Capex	\$15,000	In progress	Green	Current Status: A roading engineer has been engaged to develop a design to renew the roading and car parks at Huia Domain. Next steps: Undertake a review of the concept design and discuss with the local board.	Current status: A roading engineer is currently developing concept plans to for the renewal of the driveways and car parks at Huia Domain. Next steps: Review the concept designs and discuss with the local board.
2475	CF: Investigation and Design	Oratia Settlers Hall - renew boundary fence	Renew boundary fence	Q1;Q2;Q3;Q4	ABS: Capex	\$20,000	On Hold	Red	This project has been placed 'on hold' for the following reasons: Renew boundary fence - status committed. The offer by council to replace the boundary fence was on condition that the Oratia ratepayers and residents, as lease holders, accept a variation of lease. They have rejected the variation of lease so a decision has been made not replace the boundary fence.	The Oratia Ratepayers and Residents have rejected the conditional variation of lease.  Current status: The offer by council to replace the boundary fence was on condition that the Oratia Ratepayers and Residents as lease holders accept a variation of the lease, which they have rejected.
2477	CF: Investigation and Design	Piha area - renewal of interpretative signage	Renewal of unqued heritage, bylaw and H&S signs.	Q1;Q2;Q3;Q4	ABS: Capex	\$20,000	Deferred	Red	Current Status: Undertaking revision of content of current signs. Next steps: Discuss new content with the local board at a Community Facilities workshop in May 2018.	Project to be carried forward into the new financial year for full delivery. Current status: Undertaking revision of content and Maori translations of current signs across board area. Next steps: Discuss findings and costs with Park, Sports and Recreation.
2481	CF: Investigation and Design	Titirangi Community House - replace hessian wall	Replace hessian wall	Q3;Q4	ABS: Capex	\$3,500	Completed	Green	Current Status: A scoping visit was completed with the contractor and a formal request for pricing has been issued. Next step: An evaluation of the contractor's tender submission will be undertaken.	Project completed
2482	CF: Investigation and Design	Titirangi Library - comprehensive renewal	Comprehensive Building Refit. This project has been deferred from FY18 to FY19.	Q2;Q3;Q4	ABS: Capex	\$160,000	Deferred	Red	Current Status: This work has been deferred to limit the disruption to the library considering other works recently completed. Next step: Define the scope of the project. Renewal work to commence in 2019.	This work has been deferred to financial year 2018/2019 and to limit disruption to the Library.  Current status: This work has been deferred to limit disruption to the library, considering work recently completed. Next steps: Define the scope of the project. Renewal work to commence during the 2018-2019 financial year.
2483	CF: Investigation and Design	Titirangi War Memorial Hall - replace joinery	Replace timber joinery with timber joinery (not aluminium) incl glazing	Q2;Q3;Q4	ABS: Capex	\$5,000	In progress	Green	Current Status: Scoping of this project has been on hold due the repair work following a fire in the facility roof. The project will begin in quarter four. Next Steps: Completion of investigation and design and scoping.	Current status: Original project completed. Additional works have been scoped and the works are being prioritised to enable completion prior to the Go West Festival that is being held in September. Next steps: Tender the work to ensure timelines are met.
2486	CF: Investigation and Design	Waitakere Ranges - renew park lighting 2017-18	French Bay Esplanade, Nicolas Reserve, Owen's Green, Parrs Park, Piha South Road Reserve, Titirangi Beach	Q2;Q3;Q4	ABS: Capex	\$22,500	Deferred	Red	Current Status: Undertake discovery and investigation prior to writing business case. Next step: Develop business case.	Project to be carried forward into the new financial year for full delivery.  Current status: Business case in progress.  Next steps: Complete business case and submit for approval.
2487	CF: Investigation and Design	Waitakere Ranges - renew park structures 2017-18 & 2018-19	Oratia Esplanade, Garden Walkway Reserve, Duck Park, Piha South Rd Res, Sandys Parade, Western Park	Q2;Q3;Q4	ABS: Capex	\$23,500	In progress	Amber	Current Status: The project manager has confirmed that a resource consent is required for this project. The value of the fee proposal received by the structural engineer exceeds the entire allocated budget for this project. Community Facilities staff are working to determine the best way forward for both the council and the landowner. Next step: Undertake further investigation with the landowner and the council legal team.	A multi-year project, progress slower than anticipated.  Current status: Contractor has been formally engaged to oversee geotechnical survey and provide a feasibility report. Next steps: Review report that is due to be provided by the end of July 2018.

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2488	CF: Investigation and Design	Waitakere Ranges - renew signage 2017-18	Clayburn Reserve, Glen Eden Picnic Ground, Harold Moody Reserve, aingholm Hall Reserve, Laingholm Reserve, Mahoe Walk, Milan Reserve, Nicolas Reserve, Oratia Esplanade, Owen's Green, Parrs Park, Paturoa Way, Seaview Walkway, Singer Park, Tamariki Reserve, Wekatahi Reserve, Prospect Park	Q1;Q2;Q3	ABS: Capex	\$40,720	Completed	Green	Current Status: The installation of the signage has been completed in February 2018.	Project completed February 2018
2490	CF: Investigation and Design	Waitakere Ranges - renew walkways & paths 2017-18 & 2018-19	Marine Parade Plantation Reserve, Taumatarea Esplanade	Q2;Q3;Q4	ABS: Capex	\$1,750	In progress	Green	Current Status: the early investigation stage has found that Marine Parade Plantation Reserve and Taumatarea Esplanade walkways do not require renewal at present. Walkways at Atkinson /Norman Road Reserve and Ceramco Park are now being investigated.Next step: Develop business case.	Current status: the early investigation stage has found that Marine Parade Plantation Reserve and Taumatarea Esplanade walkways do not require renewal at present. Walkways at Atkinson /Norman Road Reserve and Ceramco Park are now being investigated.Next steps: Develop business case.
2849	CF: Investigation and Design	Waitakere Ranges - renew facility signage	Replace old facility signage which has Waitakere City Council information. This item replaces item 2484.	Q1;Q2;Q3;Q4	ABS: Opex	\$20,000	Deferred	Red	Current Status: A contractor is currently pricing the works. The project manager is liaising with council staff for advice on signage design and content including the correct Maori translation for the various centre names. Next Steps: Evaluate tender submission and obtain formal approval from the local board on signage designs.	These works will not be complete this financial due to delays in translations. In addition the first round of tendering was not complete (Contractor did not submit a price).  Current status: Mock ups have been presented to the local board for feedback. Next steps: Once final designs are approved the scope will be confirmed and physical works re-tendered.
3406	CF: Investigation and Design	Titirangi - replace toilet block	Replace toilet block.Local Board noted that they would like Muehlenbeckia to be planted against the new toilet block in Titirangi Village.	Q1;Q2;Q3;Q4	ABS: Capex	\$0	On Hold	Red	Current Status: An alternative site location for the toilet block is currently being investigated with Auckland Transport. Next steps: present options to the local board.	Project placed on hold pending a partnership proposal yet to be decided. Outcome of meeting with Auckland Transport is that they will look at possibility of locating toilet block by bus stop on Titirangi Road.  Current status: An alternative safer site has been identified with AT but there is only space for one toilet between the accessible carpark and the bus stop on Titirangi Road. Next steps: Memo for a workshop with the local board, to discuss site and level of service options for the replacement toilet.
3414	CF: Investigation and Design	Parrs Park Table Tennis - renew carpark	Parrs Park Table Tennis carpark renewal. This project is carried-over from the 2016/2017 programme (previous ID 4276).	Q1;Q2;Q3;Q4	ABS: Capex	\$0	On Hold	Red	Current Status: All plans and reporting are complete. Project is on hold until Waitemata Table Tennis have upgraded their facility.Next Steps: Car park renewal is on hold and will begin when Waitemata Table Tennis have completed their work on site.	Project put on hold until the club has completed their refurbishment.  Current status: All plans and reporting are complete. Project is on hold until Waitemata Table Tennis have upgraded their facility.Next steps: Car park renewal is on hold and will begin when Waitemata Table Tennis have completed their work on site.
3466	CF: Investigation and Design	Withers Reserve - replace pedestrian bridge	Replace the failed pedestrian bridge	Q3;Q4	ABS: Capex	\$50,000	Deferred	Red	Current Status: Investigation of options for the renewal of the bridge is underway.Next steps: Discuss options with the local board to determine future direction.	Project to be carried forward into the new financial year for full delivery.  Current status: Investigation of options for the renewal of the bridge is underway.Next steps: Discuss options with the local board to determine direction.
3467	CF: Investigation and Design	Laingholm Scenic Reserve - renew track	Renew track which failed due to a land slip	Q4	ABS: Capex	\$25,000	Deferred	Red	Current status: Investigation is underway to determine requirements for renewal of the track at Laingholm Scenic Reserve. Iwi consultation may be required as a midden has been identified near by. Next steps: Determine requirements for track renewal and complete scoping.	Project to be carried forward into the new financial year for full delivery.  Current status: Site visit will be undertaken early July to confirm scope for the renewal of the track at Laingholm Scenic Reserve. Iwi consultation to be confirmed regarding possible midden in near vicinity.Next steps: Approach contractors to review scope prior to pricing.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1669	CF: Operations	Waitākere Ranges Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Green	Quarter three commenced with a severe storm event in early January. The most noticeable impact of the storm in the Waitākere Ranges was the resulting growth flush for grass and gardens in the open spaces (high soil moisture combined with warm soil temperature produces fast growth rates). The full facility contractor was too slow to respond to the 'flush' which continued right through February and this resulted in a high number of 'requests for service' and complaints relating to mowing. The full facility contractor is improving resourcing (both equipment and staff) to address these issues moving forward and it is pleasing to see that there has been improvement as we approach the end of the quarter. A second and more isolated severe rainfall event impacted the west coast communities of Piha and Te Henga in early February. This caused surface flooding damage in Piha Mill Camp and the destruction of regional park structures in the Cascades. Building maintenance (soft services and trades) were steady throughout the third quarter despite HVAC (air conditioning) systems being placed under significant pressure due to the particularly warm summer. At times the contractor was slow in responding to repair works (roof leak at the Waitākere Ranges Local Board Office) and Operations staff will be monitoring response time closely during the next quarter.	Quarter four was heavily impacted by the 10 April storm event which brought unprecedented tree damage and associated power outages to the Waitākere Ranges Local Board area. Numerous coastal facilities lost power for many days over this period which forced their temporary substitution with portaloos facilities. Urban sites with mature trees such as Parrs Park and Harold Moody Reserve had areas completely cordoned off due to dangerous trees. Swanson Station Park had windblown building debris (train station) damage throughout the site. Credit should go to the full facility contractor for their response to the storm. Staff worked around the clock to ensure community spaces were safe for the public while also proactively ensuring Anzac parade routes were in an excellent condition a short period later. A more isolated rain event impacted the Piha catchment over the last weekend of April causing flood damage (in addition to February damage) to Piha Mill Camp as well as minor landslips along many stream edges. Ground conditions are already at saturation point in many parks. As always, we will work with our contractors to ensure all front of house areas are mown to a high standard to ensure a well-kept appearance while avoiding ground damage through our mowing activities. Overall, we have overcome considerable challenges over the past year (extreme weather and mobilising a new contract) whilst generally delivering good service continuity to ratepayers. This has been very pleasing and we will look to build on this great start over the course of the next financial year.
3509	CF: Operations	Waitākere Ranges Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$433,236	In progress	Green	The key focus for the third quarter has predominately been high value park pest plant control. Other activities of focus have included; undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work has been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The amount of requests for service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues.	The fourth quarter has been focused on completing the scheduled works programme. Final pest animal control pulsing, the second round of pest animal monitoring and follow up pest plant control have been the main activities. Planting opportunities have been assessed, plants secured, planting site preparation undertaken with planting likely being undertaken in early July. High Value Site Assessment Reports are being revised post final pest plant control rounds. These will include updated polygon boundaries and updated pest animal monitoring lines. Requests For Services received remain steady with most requests for rat and possum control. Wasp control requests have decreased throughout the region over the quarter.
3510	CF: Operations	Waitākere Ranges Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$617,172	In progress	Green	There has been a focus over the summer months on accessing Parks and Reserves to complete scheduled and response work that is inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that saw a spike in requests for service. Over the two day weekend of the storm we received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March provided additional challenges some tree failures due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual.	The fourth quarter was dominated by the effects and subsequent clean up resulting from the April storm. The severity of the damage is arguably the most extensive that has been seen in recent years since cyclone Bola. Region wide we received 5000 requests for service during one week following the storm which is the same volume we usually receive over a three month period, with high volumes continuing since then. Any one of these individual jobs could be a significant amount of work in its own right. This has had a significant impact on scheduled maintenance with planned work needing to be deferred. All urgent and safety critical sites have been addressed however there is still some instances of minor debris in streets. Some of the parks site clean up is complicated by poor ground conditions. The appearance of some streets is being effected by residents who have dragged private vegetation onto street berms. Council does not offer a service to remove private vegetation. This is being followed up by Waste Solutions as illegal dumping. Replacement tree planting has commenced and will continue through June/July with a final mop up being completed in August.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2464	CF: Project Delivery	Glen Eden Community & Recreation Centre War Memorial Hall - refurbish hall	Renew roof and investigate rewiring and heating.	Q3;Q4	ABS: Capex	\$76,900	Completed	Green	Current Status: Project is underway. Electrical works have been completed. Next Steps: Wash and prepare building for painting. Complete roof repairs.	Project completed
2466	CF: Project Delivery	Glen Eden Picnic Ground - renew amenity lighting	Renew park lighting to ensure the asset is fit for purpose.	Q1;Q2;Q3	ABS: Capex	\$50,000	Completed	Green	Current Status: Physical works are completed. Contractor is currently working on handover and closure documentation. Next Steps: None	Project has been completed.
2470	CF: Project Delivery	Huia Domain - renew coastal structure	Huia Domain - retaining wall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3126).	Q1;Q2;Q3;Q4	ABS: Capex	\$650,000	Deferred	Red	Current Status: The first stage of work, the construction of rock groynes, is now complete. Sand transfer to establish a dry beach area to mitigate erosion is currently underway, after satisfactorily addressing public concerns. Delays were encountered due to subsidence which had consequential delays from needing to partially complete the second groyne to avoid damage due to summer storms over the Christmas period. Work is to be completed prior to winter 2018. Next Steps: Complete the physical works of the sand nourishment. Monitor physical works for timeliness, cost, quality and health and safety requirements	Works within coastal area have been delayed. Working with project stakeholders on site considerations (protected trees, archaeological and cultural values). Project stakeholders have raised concerns regarding quality of borrowed construction site area post construction, These concerns have been addressedCurrent status: The work to complete the sand nourishment is currently paused. A change in methodology was required due to an incident where an excavator sunk into the bay area (the excavator was brought safely to shore without any environmental incident). The change in methodology requires specialist equipment to be brought to site, and the equipment is not immediately available. The community have been briefed, however have indicated disagreement with the current proposal for the western end of Huia Domain - the current proposal is for soft landscaping, while the community preference is for a continuation of the hard foreshore structure previously installed. This preference is currently being considered with colleagues in consents, environmental services and Community Services. Next steps: Restart and complete the current agreed portion of physical works. Monitor physical works for timeliness, cost, quality and health and safety requirements. Determine possibility of progressing with community preference.
2472	CF: Project Delivery	Laingholm Hall - refurbishment of exterior	Refurbish roof, cladding and disability access to main entrance.	Q3;Q4	ABS: Capex	\$142,500	In progress	Amber	Current Status: Contract has been released for pricing and currently negotiating with the contractor. Next Steps: Start physical works.	A multi-year project, progress slower than anticipated.  Current status: Physical works are underway and the roof is currently being vapour blasted. The coating has been applied to 90 per cent of the roof. Next steps: Close out project.
2473	CF: Project Delivery	Mahoe Walk - renew walkways and path	Renew walkway	Q1;Q2;Q3;Q4	ABS: Capex	\$50,000	On Hold	Red	Current Status: Initiate tender and review tender submissions. Currently awaiting direction on whether to proceed due to the Kauri Dieback issues. Next Steps: Meeting local board members onsite to discuss options in April.	Project on hold awaiting direction on whether to proceed due to the Kauri Dieback issue.  Current status: Currently awaiting direction on whether to proceed due to the Kauri Dieback issues. This Project is now on hold and pushed out to the next financial year.Next steps: Receive advice and direction due to the Kauri Dieback issues.
2474	CF: Project Delivery	Opanuku Marginal Renew Pedestrian Bridge	Opanuku Marginal Renew Pedestrian Bridge. This project is carried-over from the 2016/2017 programme (previous ID 4273).	Q1;Q2;Q3;Q4	ABS: Capex	\$1,200	Completed	Green	Current Status: Signage is being installed during April. Community Facilities are working with neighbours on the location. Next Steps: Close out Project	Project completed
2476	CF: Project Delivery	Owens Green - renew goal posts	Renew goal posts	Q2	ABS: Capex	\$10,000	Completed	Green	Current Status: Project completed	Project completed December 2017.
2478	CF: Project Delivery	Piha South Road Reserve - renew toilet	Renew toilet. This project is carried-over from the 2016/2017 programme (previous ID 3130).	Q3;Q4	ABS: Capex	\$85,000	Completed	Green	Current Status: Awarded contract to successful contractor. Currently programming worksNext Steps: Start Physical works after the Easter break.	Project completed
2479	CF: Project Delivery	Rahui Kahika Reserve - renew park fencing	Renew park fencing	Q1	ABS: Capex	\$6,000	Completed	Green	Current Status: New bollards were installed in September 2017.Next Steps: No more physical works required, project closed.	Project completed September 2017.
2480	CF: Project Delivery	Te Henga Park - renew waste water system pump	Renew pump for waste water system.	Q1;Q2;Q3;Q4	ABS: Capex	\$12,000	Completed	Green	Current Status: Physical works are currently underway and scheduled for completion during the first week of April 2018. Next Steps: A final inspection of the works on site and completion of close-out documentation including receiving product warranties from the contractor.	Project completed

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2485	CF: Project Delivery	Waitakere Ranges - renew park furniture 2017-18	Olive Grove, Owen's Green, Sandy's Parade	Q1;Q2;Q3	ABS: Capex	\$39,700	Completed	Green	Current Status: The installation of the furniture (at Olive Grove, Owens Green, Sandys Parade and Parrs Park) was completed in February 2018.	Project completed February 2018
2489	CF: Project Delivery	Waitakere Ranges - renew footpaths FY17-18	Foster Ave walkway, Glen Eden picnic ground, Harold Moody Reserve Soldiers Memorial Reserve path. This project is carried-over from the 2016/2017 programme (previous ID 3131).	Q1;Q2;Q3;Q4	ABS: Capex	\$30,000	In progress	Amber	Current Status: The estimate for this project indicates a budget shortfall. A request for additional budget has been lodged. The tender for physical works will be advertised in the week beginning 19 March. Next Steps: Obtain approval for budget increase. Award contract and commence works once sufficient budget has been obtained.	A multi-year project, progress slower than anticipated.  Current status: Additional budget has been secured and the tender has been re-advertised. Next steps: Evaluate tenders, select contractor and award contract.
2909	CF: Project Delivery	Alex Jenkins Memorial - renew toilet	Current Phase: Helen is scoping the project requirements. Work will need to be delivered in FY18. Next Steps: Complete scope, defer budget to FY18. This project is carried forward from the 2016/2017 work programme, previous ID 4265	Q1;Q2;Q3;Q4	ABS: Capex	\$65,000	Completed	Green	Current Status: A works pre-start meeting has been completed on site with the contractor and a final review is now underway of the contractor's site specific health and safety documentation. Next Steps: The physical works will commence on site.	Project completed
3005	CF: Project Delivery	Henderson Valley Scenic Reserve - develop Seibel Road	1. Seibel Reserve Stream Crossing Upgrade Works 2. Henderson Valley Scenic Reserve Track Upgrade-between Candia Road to Vineyard Road This project is carried forward from the 2016/2017 work programme, previous ID 4269	Q1;Q2	ABS: Capex	\$85,000	Completed	Green	Current Status: Physical works were completed in September 2017.	Project completed December 2017
3034	CF: Project Delivery	Kawaka Reserve - renew tracks	Renewal of the existing track This project is carried forward from the 2016/2017 work programme, previous ID 4425	Q1;Q2;Q3	ABS: Capex	\$26,000	Completed	Green	Current Status: Physical works have been completed and a handover meeting has been scheduled. Next Steps: Review completed works and finalise handover to operations.	Project completed
3054	CF: Project Delivery	Les Waygood - install telemetry system in toilet	This project is carried forward from the 2016/2017 work programme, previous ID 4271	Not scheduled	ABS: Capex	\$16,288	Cancelled	Red	Current Status: This project will be now be delivered through a Healthy Waters contract that has been set up to comprehensively manage all telemetry systems. Next Steps: Installation will be programmed as part of a wider telemetry system installation roll-out.	Project will be now be delivered through a Healthy Waters contract that has been set up to comprehensively manage all telemetry systems.  Current status: This project will be now be delivered through a Healthy Waters contract that has been set up to comprehensively manage all telemetry systems. Next steps: Installation will be programmed as part of a wider telemetry system installation roll-out.
3056	CF: Project Delivery	Little Muddy Creek - install walkway	Design and consent walkway development from Rimutaka Place to Huia Rd including shared access, aggregate paths, timber footbridge, boardwalks and stairs. Physical works FY17. New track network (Stage 1, 2, 3) This project is carried forward from the 2016/2017 work programme, previous ID 644	Q1;Q2;Q3	ABS: Capex	\$115,628	Completed	Green	Current Status: Physical works were completed in July 2017.	Project completed July 2017
3156	CF: Project Delivery	Parrs Park - renew toilet block	Demolition of existing toilet block and Installation of new 3 pan toilet block. This project is carried forward from the 2016/2017 work programme, previous ID 3127	Q1;Q2;Q3	ABS: Capex	\$200,000	Completed	Green	Current Status: The new toilet, BBQ and picnic tables are open to the public. The basketball court has also been completed and is open for use. Next Steps: Complete floor stencils/graphics and close out the project.	Project completed

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3157	CF: Project Delivery	Piha Domain - install effluent recycling alkalinity dosing system	H & S Reactive Renewals, Piha Domain-Supply and install effluent recycling alkalinity dosing system This project is carried forward from the 2016/2017 work programme, previous ID 4332	Q1;Q2;Q3;Q4	ABS: Capex	\$103,750	Deferred	Red	Current Status: The contract is in the process of being awarded and it is anticipated that works will commence at the end of March. Next Steps: Review contractor's site specific health and safety plan and monitor progress of physical works.	Project to be carried forward into the new financial year for full delivery.  Current status: Site preparation has commenced with pruning of trees. The contractor will commence construction week beginning 25 June. Permission has been obtained to connect water supply required for the safety shower to the existing water connections at the Piha Library.Next steps: Lay down concrete pad for shed and shed construction.
3226	CF: Project Delivery	Titirangi Library - remove asbestos in ceiling and vinyl	Current Status: BC and associated documents have been uploaded. Next steps: PS procurement and physical work This project is carried forward from the 2016/2017 work programme, previous ID 4358	Q1;Q2	ABS: Capex	\$265,300	Completed	Green	Current Status: All physical work has been completed and the library reopened on 20 November 2017.	Project completed.
3227	CF: Project Delivery	Titirangi War Memorial Hall - upgrade back stage & main hall floor	Upgrade back stage & main hall floor This project is carried forward from the 2016/2017 work programme, previous ID 382	Q1;Q2;Q3	ABS: Capex	\$46,846	Completed	Green	Current Status: Works are complete.Next Steps: Test and handover assets to operations.	Project completed
3228	CF: Project Delivery	Titirangi War Memorial Park, Titirangi Play Centre - renew power supply	renew power supply This project is carried forward from the 2016/2017 work programme, previous ID 4556	Q1;Q2	ABS: Capex	\$30,000	Completed	Green	Current Status: The new power at the play centre has been connected and works are complete (December 2017).	Project completed December 2017

### Infrastructure and Environmental Services

74	I&ES: Environmental Services	Bus subsidies for participation in education for sustainability - Waitākere Ranges	To provide bus subsidies for the 14 schools within the Waitākere Ranges Local Board area to attend education for sustainability programmes at Arataki, and other experience centres. The Sustainable Schools team operates six experience centres around Auckland which offer hands-on education for sustainability experiences, inspiring children to make a difference for their environment. Staff are aware, from direct teacher feedback, that the cost of buses is restricting students from being able to attend these experience centres. As a guide, \$1,500 would allow 10 schools to attend an experience centre.	Not scheduled	LDI: Opex	\$2,000	Not completed	Red	Titirangi Primary and Swanson Primary have taken up the offer in quarter three. There is still \$1,400 available for bus subsidies in the Waitākere Ranges Local Board area to be spent in quarter four. All schools regardless of decile level have now been sent reminders about the bus subsidies. The promotion of these subsidies will continue in quarter four.	Despite the offer being promoted to all schools regardless of decile rating, this was only taken up by three schools across the 2017/2018 financial year. The budget allocation has been underspent by \$1,000.  In quarter four Titirangi School attended Arataki and Swanson School has made a number of visits to the 'Zero Waste Zone'.
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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
134	I&ES: Environmental Services	Community Nurseries (EcoMatters) - Waitākere Ranges	To establish and support community nurseries, and to provide advice to the community on how best to establish and maintain these.	Not scheduled	LDI: Opex	\$10,000	Completed	Green	In quarter three, 5,600 native plants were germinated and potted. At the end of quarter three, 5,900 native plants were available for community planting projects in quarter four. Community outreach has included collaboration with local libraries and schools, as well as nursery and propagation advice provided to interested individuals. Community outreach highlights included a seed collecting workshop at Ceramco Park with 15 participants and an education day with Glen Eden Primary on 20 March 2018 involving 90 children (plus accompanying parents and teachers) in potting up sessions and learning about native plants. Focus for quarter four includes allocating plants to community groups so they can be used for community planting in winter 2018.	In quarter four, 3,600 native plants were germinated and potted. At the end of quarter four, 4,894 native plants were available for community planting projects. Regular potting sessions from 10am to 12pm every Monday and Wednesday have created stable and increasing voluntary input. The nursery/propagation has provided educational advice and work experience for a total of 236 volunteers, including 453 hours of voluntary time. This equates to a volunteer contribution of \$13,590 to the project. Outreach in quarter four included collaborations with local community libraries, schools and special needs groups, as well as education provision at the board's Kauri Karnival event. Allocating plants to the community progressed as planned, with distribution underway to community groups, streamside volunteers and buffer zone project participants ahead of winter planting.
135	I&ES: Environmental Services	Love Your Place Awards (EcoMatters) - Waitākere Ranges	To fund and support environmental champion recognition awards that will specifically be for Waitākere Ranges Local Board constituents. The awards will recognise volunteer work in the environment, and will be delivered every 2 years.	Not scheduled	LDI: Opex	\$5,000	Completed	Green	Project planning for the Love Your Place Awards proceeded as scheduled in quarter three. Delivery will commence in quarter four, including promotion and call for nominations for the awards that will be given at a ceremony in September 2018.	EcoMatters representatives participated in a workshop with board members on 17 May 2018, which included discussion about the venue and a date for the Love Your Place Awards. The Titirangi War Memorial Hall was subsequently confirmed as the venue and was secured for the preferred date of 27 September 2018. Proposed adjustments to the award categories based on learnings from the inaugural event were refined in consultation with board members. The website, online nomination form and associated promotion were launched in June 2018 as planned.
136	I&ES: Environmental Services	Plastic Bag Campaign (EcoMatters) - Waitākere Ranges	• To engage and support individuals, businesses, schools, and community groups to adopt alternatives to plastic bags. • This project will work in conjunction with existing community initiatives.	Not scheduled	LDI: Opex	\$5,000	Completed	Green	Roll out and uptake of the Plastic Bag Free Titirangi initiative continues to progress as planned, with over 5,000 'Boomerang Bags' made by volunteers to date. In quarter four Love Titirangi will focus on working with local café operators on a campaign for plastic-free July aimed at encouraging the use of reusable coffee cups. Love Titirangi initiatives will not require all of the funds available for plastic bag reduction initiatives in the current financial year. While other plastic bag reduction-related opportunities could be implemented by EcoMatters, there is also an option to use the balance of plastic bag project funds to 'top up' the Love Your Neighbourhood community assistance project which was almost completely expended at the end of quarter three. A memo will be prepared for the board to request the shift in emphasis for the funds which can be readily accommodated within the terms and intent of the existing funding agreement with EcoMatters.	In quarter four Love Titirangi confirmed their initiative for plastic-free July 2018, which involves a media campaign and collaboration with café owners in Titirangi to provide a reusable coffee cup option to customers at an affordable cost. Customers will be encouraged to continue to use their reusable cups for future takeaway drinks. A bulk order of Waitākere Ranges Local Board-branded reusable coffee cups was made in June 2018 to ensure their availability from the beginning of the campaign on 1 July 2018. Additionally, EcoMatters is running an extensive plastic-free July campaign, including a social media challenge for participants to find one new way to ditch single-use plastic and replace it with a reusable alternative. EcoMatters representatives participated in a workshop with board members on 17 May 2018, which included a discussion about the potential for using any funds not required for the plastic bag campaign to offset any oversubscription of applications to the Love Your Neighbourhood initiative. The board supported an adaptive approach being taken within the flexibility allowed for in the funding agreement with EcoMatters to ensure the Love Your Neighbourhood assistance remained available to the community through to the end of quarter four.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
137	I&ES: Environmental Services	Love Your Neighbourhood (EcoMatters) - Waitākere Ranges	<ul style="list-style-type: none"> <li>• Provide rapid response assistance up to a value of \$500 to support volunteer-driven practical environmental initiatives such as environmental clean ups and restoration, community planting and food growing.</li> <li>• Includes providing practical assistance to not-for-profit preschools to enable environmental education initiatives; in particular edible gardens and water saving and collection devices.</li> <li>• Promote the availability of the assistance through appropriate networks across the Waitākere Ranges Local Board area</li> <li>• Respond to requests from the Waitākere Ranges Local Board to support community action.</li> </ul>	Not scheduled	LDI: Opex	\$10,000	Completed	Green	Four applications were supported in quarter three, with a total value of \$1,830. Successful applicants included South Tīrangī Neighbourhood Network, Weeding Minnehaha Bush, and SCOW Petrelheads. There has been strong demand from the community for Love Your Neighbourhood assistance, with the full year project budget almost fully expended by the end of quarter three. To ensure Love Your Neighbourhood assistance remains available to the community throughout quarter four, a memo will be prepared for the board to request discretion to use the balance of plastic bag campaign funds to 'top up' the Love Your Neighbourhood initiative. This shift in emphasis for the funds can be readily accommodated within the terms and intent of the existing funding agreement with EcoMatters.	Four Love Your Neighbourhood applications were supported in quarter four, bringing the total number of applications to 20 in 2017/2018. Applications in 2017/2018 comprised schools, community gardens, play centres, a business association, individuals, and community restoration groups. Investment was also made in updating the Love Your Neighbourhood marketing collateral, which was sent to stakeholders to promote the programme. EcoMatters representatives participated in a workshop with board members on 17 May 2018, which included a discussion about the potential for oversubscription of applications to the Love Your Neighbourhood initiative and options for managing this risk. The board supported an adaptive approach being taken within the flexibility allowed for in the funding agreement with EcoMatters to ensure the Love Your Neighbourhood assistance remained available to the community through to the end of quarter four.
138	I&ES: Environmental Services	War on weeds (EcoMatters) - Waitākere Ranges	A campaign to be run in March 2018, where jumbo bins are provided at key sites in the local board area for a four week period for community disposal of weeds.	Not scheduled	LDI: Opex	\$23,000	Completed	Green	The War on Weeds campaign was promoted as planned in February 2018 and was delivered throughout the month of March 2018, with weed bins continuously available at 11 sites in the local board area. The results of the War on Weeds campaign will be provided to the local board in quarter four.	The War on Weeds campaign completed in March 2018 resulted in 56 weed bin exchanges across the 11 locations, which is a 60 per cent increase in bin exchanges compared with 2017. A total of 100 tonnes of weeds were collected in the bins. EcoMatters developed an effectiveness rating for each of the bin sites which shows the extent to which bins were used for the intended purpose. A score of 10/10 indicates 100 percent targeted weeds collected, whereas a lower score indicates extent of contamination with non-target inorganic or other green waste. The score for Waitākere Ranges averaged 7/10. Changes made to the year-round community weed bins programme probably contributed to the increased use of the bins during the 2018 War on Weeds campaign. Adjustments to War on Weeds will need to be considered for the March 2019 campaign to ensure the number of bin turnovers does not exceed available funding.
139	I&ES: Environmental Services	EcoMatters Environment Centre and Sustainability Hub (EcoMatters) - Waitākere Ranges	<p>Funding will support the operation of EcoMatters Environment Centre and associated education programmes, as well as provide baseline funding for EcoMatters Trust. EcoMatters deliverables include:</p> <ul style="list-style-type: none"> <li>• Manage the EcoMatters Environment Centre</li> <li>• Promote service to the diversity of Waitākere Ranges communities</li> <li>• Provide and promote free or affordable meeting space to other environmentally focused community groups</li> <li>• Deliver a minimum of 26 sustainability-related seminars and workshops within the funding period</li> </ul>	Not scheduled	LDI: Opex	\$35,000	Completed	Green	In quarter three, the Environment Centre (EcoHub) was open to the public for 33 hours per week in line with its operating target of being open at least 30 hours per week. EcoMatters is on track to achieve their target of delivering at least 26 sustainability-related seminars or workshops during the 2017/2018 year. Three workshops with a total of 61 participants were held from January to mid-March 2018, with a further five workshops scheduled for the last two weeks of March to coincide with the EcoWest Festival. The topics covered by the workshops included backyard bee-keeping, rainwater harvesting, composting, bike maintenance and tree pruning. Evaluations were carried out for each workshop and in quarter three 93 per cent of respondents rated the workshops as excellent or good. In addition to the public workshop programme, a series of three school holiday workshops were provided in January 2018, attracting 10 participants. Workshops scheduled for the beginning of quarter four are being promoted in conjunction with the EcoWest Festival and an educational visit to the EcoHub in quarter four is being planned with Henderson Valley School.	In quarter four, the environment centre (EcoHub) was open to the public in line with its operating target of 30 hours per week. Adjustments were made to weekday opening hours to enable the EcoHub to operate on Sundays from 10am – 2pm, providing enhanced access to the community. Thirteen workshops with a total of 293 participants were held in quarter four. The topics covered by the workshops included electric bikes and biking, growing vegetables, food preserving, eliminating food waste, mahi paaro (flax bowls), reusable bag making, and hua parakore (principles of Māori gardening). Evaluations were carried out for each workshop and in quarter four 90 per cent of participants rated the workshops as excellent or very good. A total of 46 sustainability-related seminars or workshops were delivered in the 2017/2018 year, which compared favourably with the target of 26. The workshops were promoted via a number of channels, including social media, direct email and the Western Leader newspaper.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
140	I&ES: Environmental Services	Project HomeWise (EcoMatters) - Waitākere Ranges	A minimum of three workshops to be provided to communities on topics such as:• Waste minimisation (how to sort household rubbish, including home composting, options and demonstration)• Water saving (how to reduce water consumption and bills)• Energy efficiency (how to reduce power bills)• Sustainable living	Not scheduled	LDI: Opex	\$5,000	Completed	Green	Demand for HomeWise workshops is low during summer when weather is warmer and issues such as efficient home heating are not an immediate priority for residents. As such no workshops were organised for quarter three. VisionWest have expressed interest in a second HomeWise session, which will be scheduled for quarter four and involve their social workers and potentially their budget advisors. Glen Eden Community House highly recommended the workshops to other organisations during the most recent Community Network Meeting.	In quarter four a HomeWise information and outreach workshop was provided for the Titirangi Plunket Playgroup at the Titirangi Memorial Hall. Participants were most interested in advice about insulation, heat pumps and controlling mould. A further evening workshop was held with families at Barney Way social housing block on 20 June 2018. The Barney Way workshop was organised by social workers from VisionWest, Monte Cecilia Housing Trust and LifeWise who work with families in the Waitākere Ranges and Whau Local Board areas. A total of three HomeWise workshops were delivered during the 2017/2018 year, which met the target number of workshops set for the programme.
141	I&ES: Environmental Services	EcoWest Festival (EcoMatters) - Waitākere Ranges	Funding to support the EcoWest festival which will run from March-April 2018. The project deliverables will include: <ul style="list-style-type: none"> <li>• Provide a community-based environmental festival with access to free public events</li> <li>• Design and deliver an event that provides information and practical ideas for making sustainable living easy</li> <li>• Market the festival to businesses, institutions and community groups acknowledging Waitākere Ranges Local Board's funding</li> <li>• Promote the festival in ways that target the diversity and distribution of the population</li> </ul> To work collaboratively with other agencies who may be delivering similar events in the other sub-regions at the same time.	Not scheduled	LDI: Opex	\$10,000	Completed	Green	In quarter three, the festival programme was finalised, with more than 100 registered events. Most of the events were free or low cost. Feedback was collected at as many events as possible and a report will be generated in quarter four, which will include the summary feedback from both participants and event hosts.	In quarter four, EcoMatters completed the EcoWest Festival 2018 Evaluation Report as planned. All of the events were open to the general public and most were free or low cost (74 of the 105 events were free). In response to feedback from the 2017 festival, events were promoted using six new event categories: <ul style="list-style-type: none"> <li>• Explore the Outdoors</li> <li>• Makers Mayhem</li> <li>• Get your Hands Dirty</li> <li>• Conscious Living</li> <li>• On the Move Foodies Fix</li> </ul> A total of 35 organisations hosted events and all but one of the organisations expressed interest in being involved again with the 2019 EcoWest Festival. Of the event attendees who completed a survey, 98 percent rated the event as 'good' or 'great' and 61 percent were attending an EcoWest event for the first time. Demographic data collected at events showed that the festival engaged with the cultural diversity of west Auckland communities and attracted people of all ages. Local board support of the festival was acknowledged through the use of the boards' logos on promotional material, including the EcoWest Programme, and through displaying local board flags at key events. Learnings from the 2018 EcoWest Festival will be incorporated into the planning for the 2019 EcoWest Festival.
144	I&ES: Environmental Services	Kauri dieback community coordinator	To co-ordinate a comprehensive community engagement project in the Waitākere Ranges Heritage Areas, and to support the Auckland Council kauri dieback programme.	Not scheduled	LDI: Opex	\$48,000	Completed	Green	Twelve ambassadors have worked seven days a week over peak summer times, and are scaling back to weekends from April 2018. To date around 35,000 members of the public have received personal contact with ambassadors. The community co-ordinator shared rāhui, track closure and forest hygiene information at the World Wetland Day at Matuku Link and the Huia Farm Day reaching several hundred people. A presentation was given to the Oratia Scouts group, involving more than 50 children and 15 adults. Resources were provided to community groups and volunteers and the Waimauku Information Centre. The co-ordinator also facilitated a visit to Glen Esk / Kitekite Falls track for social scientists. Upcoming events for next quarter include EcoDay, the Kauri Carnival, Scouts groups visiting Piha, Oratia Homeschoolers, the Kiwi Conservation Club, Lynfield College, a mixed schools sustainability challenge and more.	Events continued over quarter four with the kauri dieback community co-ordinator attending the Kauri Carnival, talks and activities to the Peony Society, the St George Scout group visiting Piha, Oratia Homeschooler, the Kiwi Conservation Club, Lynfield College, Taupaki and Sturges Road kindergartens, Waitākere Primary School, and a mixed schools Sustainability Challenge. The co-ordinator responded to public inquiries and resource requests. She provided collateral to Woodlands Park Primary School, and assisted with some initial compliance training upon the introduction of the controlled area notice in the Waitākere Ranges. The co-ordinator also attended a drop-in session with concessionaires at Arataki Visitor Centre and the unveiling of the Kakano Youth Arts Collective mural developed at the Kauri Carnival. She also attended the launch of the Waitākere Ranges Heritage Area monitoring report. The Waitākere Ranges ambassador programme continued through the fourth Quarter, with ambassadors at selected high-use locations, through to the implementation of closures and the controlled area notice on May 1 2018, after which staffing was reduced and located at the few remaining open tracks in an educational role. The programme finished on 31 May 2018 with the ambassadors engaging with about 45,000 members of the public since the end of December 2017.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
146	I&ES: Environmental Services	Waitākere weed action project (Our Backyard)	Working with the communities at Piha, Karekare and Huia to reduce the density of the ecosystem transformational weed climbing asparagus on private property. The goal is to achieve zero density of this weed (within three seasons). Climbing asparagus is an ecosystem transforming pest plant - smothering desirable plants and preventing regeneration. It is becoming an increasing issue within the regional park with infestations associated with human settlement. Weed management was occurring on the park but not on private land. Birds can spread seed up to one kilometre from a mature fruiting plant, so without a whole of landscape approach this pest plant will continue to threaten the high biodiversity values of the Waitākere Ranges.	Not scheduled	LDI: Opex	\$100,000	Completed	Green	Engagement is continuing in target area six to bring the percentage of properties involved in the project to over 50 per cent. Surveying has commenced in area seven, and the contractor is currently only finding localised pockets of both climbing and bushy asparagus. Surveying is continuing at Karekare, with only small amounts of climbing asparagus found, but ginger is common on these properties. Surveying in this area will continue into next quarter. Incorrect survey data was reported on last quarter (only 96 properties had been surveyed), and now a total of 144 properties have been surveyed; an additional 48 this quarter. In quarter three, the contractor presented on this project to the Pest Liaison Group, and she has been invited to present to the Best Practice Weed Reference Group in March 2018. A project update newsletter to send to Huia residents will be drafted next quarter.	At the end of this financial year, 59 per cent of properties were engaged in Piha, 56 per cent in Karekare and 68 per cent engaged in Huia. The remainder of properties who were not engaged due to them not being able to be contacted, rather than opting out of the programme. On average, from the survey results, 73 per cent of properties at Huia have climbing asparagus, with 50 per cent at Piha and 23 per cent at Karekare (three properties having the pest plant). Surveying and control operations are continuing until the end of the financial year, therefore a more comprehensive report will be made available to the local board once all the data becomes available. The contractor presented the project to the Auckland Council Best Practice Weed Management Group in March 2018. An indicator of the long-term sustainability of the work is that Piha has established a pest free group which will include weed control. The need for biocontrol for this species is re-emphasised by the group.
525	I&ES: Environmental Services	Community weed bins - Waitākere Ranges Heritage Area Act work programme	The Waitākere Ranges Heritage Area Act work programme budget is a regional budget held by the north west planning team in the Chief Planning Office. The biodiversity team within Infrastructure and Environmental Services plan to continue to deliver a community weed bin project, which has been operating over several years, as part of the work programme for the north west planning team. A SharePoint entry has been created for the Infrastructure and Environmental Services work programme. As this project is proposed to be funded the Waitākere Ranges Heritage Area fund, the final allocation amount is to be confirmed at a later date.	Not scheduled	ABS: Opex	\$30,000	Completed	Green	In quarter three, EcoMatters have reported that the weed bins have been used frequently and have not been overfilled as they were historically. Feedback from the community has been positive overall and there is strong support for the service to continue. There have been no reports of illegal dumping of either inorganic or organic material near or beside weed bin sites since the last quarter. The monthly bin reports showed there has been a high percentage of non-target 'other vegetation' loaded in to the bins to date, particularly at Huia and Piha. However, the percentage of inorganics across all bins is low. Mountain Road, Kowhai Reserve and Laingholm bins have been positively received by local community and a high percentage of the targeted weeds have been disposed of in the bins. The War on Weeds project during March 2018 takes some pressure off the community weed bin sites. A workshop has been scheduled with the local board on 12 April 2018 to discuss options for the potential continuation of the project in the 2018/2019 financial year.	For this quarter, EcoMatters have reported that feedback from the public remains positive and they are grateful to have the bins. They also appreciate having contractors to talk to for advice on weeds at their properties and help with loading the weeds into the bins. It has been reported that public saved up weeds for disposal at the temporary bin sites. Feedback has also been given about the change of service due to the reduced number of bins at temporary sites and the difficulties finding information on location and dates of service. Illegal dumping of organics and inorganics had been a big issue for the Waitākere Ranges. The contractor reported it was not possible to man the bins for the whole weekend so there is always a risk of illegal dumping at these sites. However, they have also noted that this issue has tapered off considerably over the last few months. Lastly, recommendations have been presented to the board regarding the high volume of non-environmental weeds put into the permanent bins (Huia and Piha).

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
635	I&ES: Environmental Services	Coastal and Marine Environment Programme	To increase local knowledge and appreciation of the marine and coastal environment in the Waitākere Ranges Local Board area; including threats, challenges and opportunities, and to improve the quality of the marine and coastal environment. This may involve events, further research, community workshops, improving coastal assets, restoration, or conservation management. This programme will be informed by the coastal and marine environment report, to be delivered to the local board by the second quarter of the financial year.	Not scheduled	LDI: Opex	\$50,000	Not completed	Red	The Big Blue Waitākere report was finalised and the local board introduction has been incorporated. Progress is being made towards publishing and releasing the report. This will be completed with support from the communications and local board staff. The community hui has been postponed until May 2018.	Due to delays in the finalisation of the report and the community hui, the budget that was intended to be informed by the delivery of the report was unable to be spent. As such the original budget allocation was not needed to deliver this work. The local board have reallocated \$20,000 to grants and local parks management.  The Big Blue Waitākere report has been published and made available on the council website. A community hui was held on 20 June 2018. to share the information in the report, seek community perspectives and discuss opportunities for action. Staff are approaching mana whenua to share this information with them and explore mātauranga Māori.
649	I&ES: Environmental Services	Long-tailed bat project - Waitākere Ranges Heritage Area Act work programme	The Waitākere Ranges Heritage Area Act work programme budget is a regional budget held by the north west planning team in the Chief Planning Office. The biodiversity team within Infrastructure and Environmental Services plan to continue to deliver a long-tailed bat research, protection and recovery project, which has been operating over several years, as part of the work programme for the north west planning team. A SharePoint entry has been created for the Infrastructure and Environmental Services work programme quarterly update. As this project is proposed to be funded the Waitākere Ranges Heritage Area fund, the final allocation amount is to be confirmed at a later date.	Not scheduled	ABS: Opex	\$5,000	Completed	Green	Community Waitākere have partnered with EcoMatters, Maclaren Park and Henderson South to deliver bat walks. The first specific community event at the Baha'i centre proved popular and had a suspected bat pass. Further investigation is required with automatic bat detectors. The two open bat walk events 'sold out' within two hours, proving the popularity of public bat walks. There is now a waitlist for further bat walks next year. Community Waitākere have also partnered with the Aotearoa Science Agency to produce a video of the Regional Environment and Natural Heritage grant funded bat catching for use as an educational resource in schools. This video has since been screened with New Zealand Herald, Stuff, and TVNZ. Development of the educational resource will continue in quarter four.	A summary document of the bat walks in 2018 has been completed and sent to the local board. The development of the long-tailed bat educational resource is soon to be finalised. This resource will highlight the long-tailed bat research within the Waitākere Ranges Heritage Act area over the past six years.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
59	I&ES: Healthy Waters	Manukau Harbour Forum - Waitākere Ranges	To continue to support the Manukau Harbour Forum.	Not scheduled	LDI: Opex	\$8,000	Completed	Green	The industry education programme has commenced following a presentation to the forum in February 2018. The Young Leaders Programme will take place during the April school holidays. Reports back on both aspects of the education work programme will be provided to the forum at its June 2018 meeting. Staff are meeting with the forum in April 2018 to discuss the communications programme.	In quarter four, the contractor submitted the final report for the flagship sites review project and presented their findings and recommendations to the forum at the June 2018 workshop. The Sustainable Schools team delivered the young leaders work programme and presented an update to the forum at the June 2018 workshop. Due to inclement weather and difficulties contacting property owners, the objectives of small sites ambassador project were achieved but at a smaller scale than was originally funded. The small sites pamphlet has been drafted and is awaiting internal council sign off. The final report will be provided to the forum at the August 2018 workshop. Due to efficiencies there will be a small underspend of approximately \$600 per member board. A letter from the chair was sent to the Manukau Harbour Forum subscribers, alongside a newsletter. Wilde Media have collected video footage for the forum, including interviews with member boards and drone shots of the Manukau Harbour. The footage will be edited into three-minute videos promoting the harbour and will be used for future communications. Some of the savings from the small sites ambassador project has been redirected to fund this editing work.
110	I&ES: Healthy Waters	Septic Tank Pumpout Programme - Waitākere Ranges Local Board	This programme manages the triennial pumpout of septic tanks in the former Waitākere City Council area.	Q1;Q2;Q3;Q4	ABS: Opex	\$614,925	Completed	Green	Properties within the Waitākere Ranges Local Board area pay a targeted rate for pump outs, cleaning and inspection of on-site wastewater treatment systems including septic tanks, long drops, grease traps and grey water systems. Within the local board area, there are an estimated 3,504 households that pay a targeted rate for maintenance of rural sewage systems. These households are visited every three years to have their tanks pumped out and cleaned. Between January 2018 and March 2018 there were 221 scheduled and eight unscheduled pump outs within the board area. Unscheduled pump outs are carried out in response to a problematic situation such as a risk of overflow. There was also one standard on-site system located that was added to the list of systems. There were three standard on-site sewerage systems that were upgraded to Hi-Tech systems.	There are approximately 4300 private on-site wastewater treatment systems serviced on a triennial cycle by the pump out programme across the Auckland region. The septic tanks are spread across various local boards on properties paying the targeted rural sewage rate (TAR). In the Waitākere Ranges Local Board area for the period from April 2018 to beginning of June 2018 there were no scheduled triennial pump outs of properties. However there were seven unscheduled pump outs to mitigate risk of overflows, early pump outs or rescheduled pump outs. The June 2018 results will be reported in quarter one of the 2018/2019 financial year.
<b>Libraries</b>										
1341	CS: Libraries & Information	Library hours of service - Waitākere Ranges	Provide library service at Glen Eden Library for 52 hours over 6 days per week, Monday to Saturday. (\$569,961 - FY17/18) Provide library service at Titirangi Library for 52 hours over 6 days per week, Monday to Saturday. (\$423,937 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$993,899	Completed	Green	Visits are constant for both libraries, but showing a significant fall in Glen Eden (-12% over Feb & March) due to the door counter not working correctly.	The June year end total for number of visits has seen Glen Eden with a comparable number of visits as last year while Titirangi's year end is down primarily due to the 2017 closure for refurbishment.
1342	CS: Libraries & Information	Information and lending services - Waitākere Ranges	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Item issues from the Waitākere Ranges libraries have shown a 7% drop this last quarter which is higher than the regional average. E-issues now number 14% of the region's total number of items borrowed.	The June year end total for number of items issued has seen an overall seven per cent increase for Glen Eden and decrease for Titirangi due to last years closure however since the refurbishment there has been a 26% increase in new patrons.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1343	CS: Libraries & Information	Preschool programming - Waitākere Ranges	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their children's early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime, and outreach to local early childhood education providers and at local festivals. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	The Waitakere Ranges libraries pre-school programmes resumed in late January with sessions showing strong attendance at both libraries. Active programming included special cultural sessions for Pasifika at both libraries and outreach to preschools: Biggles, Glendene, Titirangi and Green Bay. Staff from Titirangi took part in Auckland Zoo's pre-school outreach with the popular 'Wriggle & Rhyme at the Zoo' sessions, a great example of cross-Council collaboration and an opportunity to reach a wider audience. A total of 2023 participants took part in 51 activity sessions this quarter.	There has been strong attendance at pre-school programmes in both libraries over last quarter. Large numbers for Wriggle & Rhyme with 450 attending in Titirangi, 908 across two weekly sessions at Glen Eden. Rhymetime and Storytime 668 in Titirangi and 423 in Glen Eden. To June end over 9000 adults and children took part in pre-school sessions in both libraries. Kindy visits are growing with Titirangi reaching Woodlands Park, Laingholm, Titirangi and Green Bay reaching over 250 children.
1344	CS: Libraries & Information	Children and Youth engagement - Waitākere Ranges	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	After school programming included Slime month in March at Titirangi with 60 children attending and the weekly Minecraft Club attracting 76 children. Weekly Maker Space at Glen Eden attracted 135 adults and children in Feb/March. Titirangi's pop-up story and making programme on Saturdays saw 90 participants. Glen Eden continues a close relationship with Prospect School with regular visits to and from the school. A highlight was a storytime and workshop facilitated by Kennedy Warne, co-founder of National Geographic NZ, who promoted his fascinating non-fiction book The Cuckoo and the Warbler. A valuable learning session with much discussion and participation from the children.	After school activities are thriving in Titirangi with 40 children attending the weekly Minecraft club. Weekly also are the lego club and makerspace sessions and in June 100 enthusiastic children took part in paper crafting sessions. Children from the Glen Eden Intermediate book club have started regular visits to Titirangi and Kaurilands whole junior syndicate visited Titirangi over three days. Titirangi local author Kate Richards launched her children's book 'Train surfer' in June to an audience of 100. For six year old young aspiring author Coco Veber-Nichols, Glen Eden hosted a 'launch' with a reading, activities and a fun-packed morning for 45 people. School holiday activities in both libraries were well attended with 670 participants. Highlight were Titirangi's Pirate Party with over 100 participants and Glen Eden's book upcycling, crown making and hot air balloons.
1345	CS: Libraries & Information	Summer reading programme - Waitākere Ranges	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q2;Q3	ABS: Opex	\$0	Completed	Green	The Kia Maia te Whai reading programme continued had high registrations with activities held throughout December and January. 467 adults and children attended 12 activity sessions at both libraries. Dare to Explore finale parties are always a highlight with 160 children attending.	Planning is currently underway for the Kia Maia te Whai Auckland Libraries Summer Reading Programme 2018. A project team is being recruited to work on the content and bilingual materials.
1346	CS: Libraries & Information	Supporting customer and community connection - Waitākere Ranges	Provide programmes that facilitate customer connection with the library and community including Titirangi Poets, writer's groups and author talks. Provide community space for hire at Glen Eden Library. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	The Titirangi Festival was a highlight in March with the library playing an integral part. Bands playing over 3 days attracted 160 people, and the Victorian games activity for adults and children had 55 participants. The panel discussion on Kauri dieback held in the library attracted 37 people. The library has the infrastructure to be a useful vehicle for public information dissemination regarding this important topic and the rāhui. Two Glen Eden adult readers received prizes in the Great Summer Reads regional programme open to anyone over 13 years. Talks were held at both libraries by author Sandra Coney and Titirangi Poets continue to hold open sessions once a month at Titirangi Library.	Human Libraries is running monthly at Titirangi, profiling in addition to authors, local artists, designers, adventurers and enthusiasts. Bill Humprey's Mindfulness talk, artist Caroline Bensinger and authors Mary Woodward and John Lewis. Music month activities included Green Bay High musicians weekly on Thursday evenings throughout and Westside Sounds. Titirangi Poets continue to meet monthly at the library and both libraries run Book Chats groups with new members always welcome. Glenburn retirement village visits Titirangi monthly for readers advisory, tea and Ukelele lessons and songs. Local poet Michael Lipschutz launched his book Snake Oil at Glen Eden Library which also took part in Wheels out West.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1347	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Waitākere Ranges	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Titirangi held a documentary screening of 'Ever the Land'. This was attended by members of the community, local iwi, and the director of the film. A family workshop was run at Titirangi with kite weaving and soap carving, attended by 35 local iwi. Both library teams are committed to learning and building more confidence in te reo Māori.	Some exciting events have been planned to celebrate Matariki in July including a Māori healing workshop for adults. Matariki focused storytimes were created for delivery in-house and for outreach programmes to ECEs. Both library teams are committed to learning Maori greetings and phrases and to raise the profiles of their Māori collections.
1348	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Waitākere Ranges	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, Makerspaces. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	A Glen Eden Maths Club has been added to afterschool programming with up to 20 people attending the Monday sessions. Adult Bookchats in both libraries continue to have consistent attendance. Glen Eden customers make use of the one-on-one Book a Librarian sessions for digital technology help. Wifi and PC use at Titirangi has increased this quarter by 11% compared to the same period last year.	Wifi and PC use to June year end were down in part due to the closure of Titirangi Library last year. One-on-one book a librarian sessions for technical assistance have remained a popular request for Glen Eden customers who booked 50 this quarter. Makerspace sessions also remain popular at this library also.
1349	CS: Libraries & Information	Celebrating cultural diversity and local communities - Waitākere Ranges	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: Ecofest, local artist displays. (Funded within ABS Opex budget activity: "Library hours of service - Waitākere Ranges")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Glen Eden held a Rainbow Storytime during Pride week which had large attendance of 85 adults and children. Pasifika Storytime with two Samoan Preschools performing was popular at Glen Eden while Lunar New Year was celebrated at both libraries with events for adults and children including workshops for Chinese dragon masks and dumpling making and Chinese calligraphy. Visits by staff from Titirangi Library to the Glenburn Retirement Village each month are much appreciated for book discussion, music and morning tea.	The local Steiner school brings classes for research and reference support for students. 106 people attended a community sing-along at Titirangi Library on the last Thursday in May accompanied by Green Bay High School student musicians. In Glen Eden the 'Knit in Public' for world wide knitting day was popular with 40 attending and it is now a permanent programme offering there, run by the community. A NZ Sign Language taster class was run for deaf Aotearoa at Glen Eden Library. Titirangi hosted a second Kauri dieback discussion with 50 attending, the interest from the public is high and Titirangi Library can be a conduit for ongoing information.
<b>Local Economic Development: ATEED</b>										
725	ATEED: Local Economic Growth	Implementation of the Glen Eden Prospectus	The local board plan identifies Glen Eden as the priority under the 'revitalised town centres and urban villages' outcome. Work on a prospectus to attract investment to the area was undertaken in 2016/17. Following the Glen Eden Summit (29 March 2017) and development to of the prospectus there are opportunities to further support the development of the Glen Eden offer in order to attract investment in to the town centre. A review of the Glen Eden Prospectus project and the Glen Eden BID Strategy will be undertaken to identify tangible actions that the BID can lead in order to maximise the opportunity that the creation of the prospectus brings.	Not scheduled	LDI: Opex	\$15,000	In progress	Green	Project scope agreed in principle with the BID. Awaiting local board discussion to confirm project in line with board expectations.	Project underway. Survey agreed with busienss association and field work to commence in July. Expect report to be available in August 2018.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
771	ATEED: Local Economic Growth	Youth Entrepreneurship Development	<p>A series of meet ups to develop creative and entrepreneurial thinking amongst the area's Maori and / or migrant youth. The workshops will build the capacity of local youth for both employment or exploring starting a business. Following this workshops will be held to further develop and refine thinking with input from local business leaders. Support for those interested in developing a business or social enterprise will be provided.</p> <p>This programme could be hosted by or delivered in partnership with Hoani Waititi Marae if there was a Māori focus.</p>	Q2;Q3;Q4	LDI: Opex	\$5,000	In progress	Green	Unable to progress development of a suitable project so far. May be necessary to look at giving consideration to a project in the next financial year.	<p>Unable to progress development of a suitable project so far.</p> <p>Meet ups for youth are planned with a '\$20 Challenge' planned where youth are encouraged to run a mini commercial venture using their skills and creativity.</p>
<b>Parks, Sport and Recreation</b>										
1008	CS: PSR: Active Recreation	WTK: Waitemata Table Tennis Association facility partnership programme 2017/2018	<p>Manage possible expiration of funding on 30 June 2017. Facility Partnership grant \$290,000 to Waitemata Table Tennis Association towards cost of developing a new table tennis facility on Parris Park. Staff time only for 2017/2018.</p>	Q1	ABS: Opex	\$0	In progress	Green	WTTA has secured resource consent and land owner approval. WTTA has committed a further \$60,000 towards detailed design, but beyond that will be reliant on fundraising to progress further.	Building consent application lodged by WTTA.
1009	CS: PSR: Active Recreation	WTK: Deliver an activation programme 2017/2018	<p>Sport and recreation initiatives designed to get residents active in parks in the Waitakere Ranges local board area. Delivered via the Sport Waitakere community recreation broker.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	The substantive report for the nine months is due end of March 2018. This will be reviewed and presented to a Q4 local board workshop. Local board guidance and direction will be sought on the FY18/19 activation plan, if funded.	<p>Substantive 9 month report received and approved by council Sport &amp; Rec Lead. Report to be presented and discussed at a local board workshop. Remaining Q4 delivery has continued - support of community consultation discussions, liaising with PSR regarding parks improvements including: water fountain and planting of shade trees.</p> <p>Internal discussions to align the FY18/19 work programme with council's Out &amp; About parks activation programme, and to replicate this model in Henderson-Massey and Whau Local Boards.</p>
807	CS: PSR: Park Services	Te Henga / Waitakere Quarry: Prepare a strategic assessment	<p>Complete a strategic assessment of options and feasibility for the Waitakere Quarry including a clear statement of the benefits expected from the park development, establishing community and local board aspirations, alignment of the park development with the Waitakere Ranges Local Board Plan and Auckland Council planning and policy documents.</p>	Not scheduled	ABS: Opex	\$0	On Hold	Red	<p>A question was asked about the governance of this park. A legal opinion obtained for Waitakere Quarry, confirms that this is managed as a Local Park. A workshop scheduled with local board in April will discuss the aspirations for the park. Funding options will need to be considered.</p>	<p>Formal process has been instigated by Local board to finalise governance of Waitakere Quarry. This is being led by Parks , Sports and Recreation. The strategic assessment of the site has been not been prioritised by the local board.A formal process has been instigated by the Local board to finalise governance of Waitakere Quarry with a workshop to be rescheduled FY18/19 Q1. This is being led by Parks, Sports and Recreation. The strategic assessment of the site has been not been prioritised by the local board.</p>

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
810	CS: PSR: Park Services	WTK: Parks information project 2017/2018	Evaluate methods of delivering information about the parks network and connecting trails in the Waitakere Ranges Local Board area.  Choose an information delivery method and implement the project within budget constraints.	Q1;Q2;Q3;Q4	LDI: Opex	\$25,000	Completed	Green	Third workshop completed with local board. Routes established. Finalising of route markers and highlights is underway. Cultural and historical interpretation is also underway. Graphics designer procured. A gap has been identified for a route over the stream at Harold Moody Reserve. Feasibility investigation into bridging this stream has been included into the brief.	Draft approved at workshop held June 7. Leaflet printed and delivered. Harold Moody bridge feasibility is complete and will inform strategic assessments below. Morphum report on Piha wetland due 28 June.
916	CS: PSR: Park Services	WTK: Celebrate park openings and events programme FY17/18	Opening ceremonies and ribbon cutting to celebrate the completion of the Huia Seawall and Rimutaka walkway	Q1;Q2;Q3;Q4	LDI: Opex	\$3,000	Completed	Green	Huia seawall completion expected in May. Opening will be scheduled for June.	Huia seawall delayed. Alternative event selected at Sunvue Park. Organised for Friday 29 June. Tree planting, sausage sizzle and volleyball.
990	CS: PSR: Park Services	WTK local parks: Ecological volunteers and environmental programme FY17/18	Programme of activity supporting volunteer groups to carry out ecological restoration and environmental programmes in local parks including: •Community planting events •Plant and animal pest eradication •Guided walks programme •Litter removal	Q1;Q2;Q3;Q4	LDI: Opex	\$33,000	Completed	Green	Planning and preparation for winter community planting. Auckland Council is collaborating with Eco Matters for the upcoming guided walk at Ceramco Park on 8 April 2018.	Planting organisation was the main activity occurring during quarter four, with more planting events to continue into FY18/19.  - Friends of Armour bay group are gathering volunteers and plan for chemical free weed control in the East area of Armour Bay Reserve, community park ranger having meetings currently to help support.  - STNN are starting their community planting days in July for Tinopai, Tamariki, Bill Haresnape, and Opou reserves  - Little Muddy Creek Local Residents group are hosting their planting day 28 June it is expected 891 plants to be planted  - Milan reserve (local residents Milan Road) have their planting day planned for 28 July.
1124	CS: PSR: Park Services	WTK: Parks strategic assessment programme 2017/18	Complete strategic assessments of: Pennihana Park, Kay Road Bale Fill site and other projects as they are identified during the 2017/2018 year.  Funding covers materials and expert input when required, for example public consultation materials, geotechnical experts, local needs assessment and any professional advice needed to allow the board to determine outcomes and benefits of a project.	Q1;Q2;Q3;Q4	LDI: Opex	\$5,000	Completed	Green	Reprioritisation of strategic assessments based on recent developments has been agreed with the local board as follows: 1.Concordia Reserve 2. Piha Stream 3.Harold Moody Reserve 4.Ministry of Education land at Piha 5.Kay Rd Balefill 6.Penihana 7.Recreation Assessment 8.Waitakere Quarry 9. Piha Skatepark	Top four priorities feasibility and outcomes (Concordia Reserve, Piha Stream, Harold Moody and Ministry of Education land) complete. Strategic assessments pending for signoff. Remaining projects carried over to FY19. Note: no LDI budget was allocated for these strategic assessments in FY18.
1939	CS: PSR: Park Services	WTK: Project Twin Streams community maintenance 2017-2018	Complete contracts with community organisations to deliver maintenance activities in the Project Twin Streams areas in the Waitakere Ranges local board area. Enable and monitor delivery of Project Twin Streams community contracts in the Waitakere Ranges local board area.	Q1;Q2;Q3;Q4	ABS: Opex	\$219,175	In progress	Green	Ongoing support to the trusts for the ecological restoration park projects. The Trust volunteers are currently spreading mulch on existing plantings with local schools and planning for the planting season.	The Project Twin Streams Community Trusts have been mulching areas in preparation for planting. The maintenance levels of the sites are very good. This quarter the total volunteer hours are 1,620 hrs. The activities that have been provided are mulching, weeding, environ education and workshops. Planting will be completed end of June to mid July.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1969	CS: PSR: Park Services	Luckens Land Strategic Assessment	<p>To consult with the community, consider options and investigate feasibility of those options for future use of the Luckens land recently acquired by Council.</p> <p>Consider walking and biking tracks, public access and parking, environmental outcomes and linkages with the wider parks network including Kay Rd Balefill.</p>	Q1;Q2;Q3	ABS: Opex	\$0	Completed	Green	Q3 strategic assessment is in progress and is pending further discussions related to the memorial area.	Outcomes plan complete, surveying complete. Track assessment complete. Report and full Strategic assessment underway to be presented at August business meeting.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
CF: Community Leases											
1744	CF: Community Leases	Sovereign in Right of New Zealand	Renewal of lease over part of Westview Reserve, Janet Clews Place, Glen Eden	Q3	31/10/2027	\$210.00	\$0.00	Completed	Green	Resolution passed 8 February 2018 granting a renewal of community lease for 10 years commencing 1 November 2017.	This lease project was completed in quarter one.
1747	CF: Community Leases	Auckland Playcentres Association Inc - Titirangi	New lease for part of Titirangi War Memorial Park, 500 South Titirangi Road, Titirangi	Q4	30/11/2017	\$1.00	\$0.00	Deferred	Red	An application for a new community lease has been received from Auckland Playcentres Association. Staff attended a workshop in quarter three regarding the classification status of the land. A further workshop is required in quarter four.	<p>Until the classification status of the land has been completed the lease to Auckland Playcentres cannot be progressed.</p> <p>This item will be deferred to the work programme 2018/2019.</p> <p>This activity/project was expected to be completed this year but has been deferred due to land classification issues. A further workshop with the local board was held on 14 June 2018. The board has requested site map options for the classification prior to iwi engagement being undertaken. Until classification of the land has been completed, the lease to Auckland Playcentres cannot be progressed.</p>
1748	CF: Community Leases	Kaurilands Community Kindergarten Inc	New lease for part of Kaurilands Domain, 57-67 Atkinson Road, Titirangi	Q3	28/02/2018	\$1.00	\$0.00	Completed	Green	Resolution passed by the local board on 8 February 2018 granting a new community lease to Kaurilands Kindergarten Incorporated for a term of five years commencing 1 March 2018 with one five-year right of renewal.	This lease project was completed in quarter three.
1749	CF: Community Leases	New Zealand Fire Service - Huia	New lease for part of Karamatura Reserve, 1282-1284 Huia Road, Huia	Q4	30/04/2018	\$150.00	\$0.00	Completed	Green	Resolution passed by the local board on 22 February 2018 granting a new community lease to Fire and Emergency New Zealand (Huia Fire Station) for a term of 10 years commencing 1 May 2018 with one 10-year right of renewal.	This lease project was completed in quarter three.
1750	CF: Community Leases	Piha Ratepayers & Residents Association Inc - Library	New lease for part of Piha Domain, 21 Seaview Road, Piha	Q4	31/03/2018	\$50.00	\$0.00	Completed	Green	From the meeting held on 12 December 2017 referred to in the quarter two commentary, formal letters and emails from Auckland Council staff to the Piha Resident and Ratepayers and Piha Library Trust, an agreement in principle has been obtained regarding a new community lease and approval to enter into a sublease. A formal report to the local board is on the agenda for the business meeting of 22 March 2018.	Resolution passed by the local board on 22 March 2018 granting a new community lease to the Piha Resident and Ratepayers Association and approval for them to enter into a sublease with the Piha Community Library Trust. The two community groups had until 21 June 2018 to sign the deed of lease and sublease. The deed of lease and deed of sublease have been executed.
1751	CF: Community Leases	West Coast Community Arts Gallery Trust	New lease for part of Piha Domain, 21 Seaview Road, Piha	Q3	31/01/2018	\$210.00	\$0.00	Completed	Green	Resolution passed by the local board on 14 December 2017 granting a new community lease to The West Coast Community Arts Trust for a term of five years commencing 1 February 2018 with one five-year right of renewal.	This lease project was completed in quarter two.
1752	CF: Community Leases	RNZ Plunket Society - Titirangi	New lease or assignment of lease for Titirangi War Memorial Park, 500 South Titirangi Road, Titirangi	Q1	27/08/2023	\$1.00	\$0.00	Completed	Green	Completed in quarter one.	Completed in quarter one.
1753	CF: Community Leases	Citizens Advice Bureau Waitakere - Glen Eden	Renewal of lease for part of Glen Eden Library, 12-32 glendale Road, Glen Eden	Q4	30/06/2024	\$1.00	\$0.00	In progress	Amber	Citizens Advice Bureau have responded with suggested changes to the original draft deed of community lease. Council officers will work with Auckland Council legal advisors to review these changes to prepare a deed for final review and execution.	Part of a multiyear activity/project that was expected to continue into next year which has not progressed as expected for 2017/2018. Council staff are working with Auckland Council legal advisors to review the changes requested by Citizens Advice Bureau to the deed of lease. The renewal of lease due is deferred to the 2018/19 work programme as the initial deed of lease must be executed first.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1754	CF: Community Leases	Waterhole Swimming Centre	Renewal of lease for Parrs Park, 471-479 West Coast Road, Glen Eden	Q1	30/09/2048	\$5.00	\$5.00	Completed	Green	Completed in quarter one.	Completed in quarter one.
1755	CF: Community Leases	Glenora Eagles Softball Club	New lease for Harold Moody Reserve, 44 Glendale Road, Glen Eden	Q1	7/06/2037	\$1.00		Completed	Green	Completed in quarter one.	Completed in quarter one.
1756	CF: Community Leases	Te Kawerau a Maki Tribal Iwi Authority	Proposed new build of a marae and papakainga for 240A Bethells Road, Te Henga	Q4				Completed	Green	Resolution passed by the local board on 14 December 2017 requesting Auckland Council to undertake the process for transferring the land at 240A Bethells Road Te Henga to Te Kawerau a Maki Tribal Trust to enable iwi to establish a marae and papakainga. The process of transfer to include consideration of lifting the Reserves Act status on the land.	This lease project was completed in quarter three.
1757	CF: Community Leases	French Bay Yacht Club Inc	Proposed new build of shed at French Bay Esplanade Reserve, 52 Valley Road, Titirangi	Q1				Cancelled	Red	Project cancelled in quarter one.	This project will not be continuing as per advice from the lessee.  Project was cancelled in quarter one.
1758	CF: Community Leases	Titirangi Volunteer Coastguard Inc	Proposed new build of shed at French Bay Esplanade Reserve, 52 Valley Road, Titirangi	Q1				Cancelled	Red	Project cancelled in quarter one.	This project will not be continuing as per advice from the lessee.  Project was cancelled in quarter one.
1760	CF: Community Leases	Swanson Railway Station Trust	New lease for Swanson Station Park, 760 Swanson Road, Swanson	Q4	30/11/2015	\$250.00	\$250.00	Completed	Green	The proposal to reclassify part of Swanson Station Park and grant a new community lease and approval to enter into a sublease to Swanson Railway Station Trust was presented to iwi at a Mana Whenua Forum on 6 December 2017. No objections were received. Public notification of the proposals were placed on Auckland Council's website and in the NZ Herald on 19 February 2018 and the Western Leader on 20 February 2018. The public notification period closes on 6 April 2018. If there are no objections received from the public notification process a formal report is anticipated to be presented to the local board at a business meeting in May 2018.	Resolution passed on 24 May 2018 granting a new community lease to Swanson Railway Station Trust, approval for the Trust to enter into a sublease and approval to reclassify Swanson Station Park to a Historic Reserve.
1761	CF: Community Leases	Waitākere Residents and Ratepayers Association	New lease for Waitākere War Memorial Park, 13 Bethells Road, Waitākere	Q4	11/04/2038	\$1.00	\$0.00	Completed	Green	The proposal to declare Waitākere War Memorial Park a reserve under the Reserves Act and grant a new community lease to the Waitakere Residents and Ratepayers Association was presented to iwi at a Mana Whenua Forum on 6 December 2017.No objections were received. A formal report is anticipated to be presented to the local board at a business meeting in April 2018.	Resolution passed by the local board on 12 April 2018 approving a new community lease to The Waitakere Residents and Ratepayers Association Incorporated and declaring the park an Historic Reserve.
1762	CF: Community Leases	Waitākere Volunteer Rural Fire Force	New lease for 10-14 Township Road, Waitākere Township	Q1	30/04/2033			Completed	Green	Completed in quarter one.	Completed in quarter one.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1763	CF: Community Leases	Oratia District Ratepayers & Residents Association	Proposed variation of lease to include maintenance schedule	Q3	31/10/2053			Cancelled	Red	The Oratia District Ratepayers and Residents Association has not accepted Auckland Council's proposal of a variation of lease or the surrender of it's current lease. This matter will be reviewed in quarter four. If there is no agreement reached in quarter four the matter will be removed from the workplan and the current lease will continue until the renewal date of 1 September 2020.	This matter will be reconsidered when the association's current lease is due for renewal on 1 September 2020.  This project has been cancelled as the Oratia District Ratepayers and Residents Association has not accepted Auckland Council's proposal of a variation of lease or the surrender of it's current lease. This matter will be reconsidered when the association's current lease is due for renewal on 1 September 2020.
1764	CF: Community Leases	Titirangi Waka Ama	Proposed new lease for part of French Bay Esplanade Reserve, 52 Valley Road, Titirangi	Q2;Q3;Q4				Cancelled	Red	Auckland Council's independent legal team and the current lease holders solicitor have been corresponding. To date no agreement has been reached. Auckland Council staff are looking at alternative options for Titirangi Waka Ama to be sited in French Bay. The alternative options will be presented to the local board at a workshop in quarter four.	Leasing to Titirangi Waka Ama over French Bay Esplanade Reserve is not an option due to historic claims made by current lease holders. Auckland Council's Parks, Sports and Recreation team will work with Titirangi Waka Ama on possible alternatives.  This project has been cancelled. Leasing options are not available to Titirangi Waka Ama over French Bay Esplanade Reserve due to historic claims made by current lease holders. Auckland Council's Parks, Sports and Recreation team will work with Titirangi Waka Ama on possible alternatives.
1765	CF: Community Leases	Titirangi Potters Inc	Renewal of lease for part of Titirangi War Memorial Park, 500 South Titirangi Road, Titirangi	Q2	26/03/2023	\$1.00		Completed	Green	Completed in quarter two	Completed in quarter two