

## **Waitematā Local Board**

### Local Grants Programme 2018/2019

Our local grants programme aims to provide contestable grants to local communities under the activity areas of arts and culture, events, community development, environment and natural heritage, historic heritage and sports and recreation.

#### **Our local grant programme schemes:**

- Quick response grants
- Local grants (includes multi-board grants)
- Accommodation grants

#### **Expressions of interest:**

- Local Events Development Fund

### **Outcomes and priorities sought by the Waitematā Local Board from the local grants programme**

Our grants programme will be targeted towards supporting the following outcomes, as outlined in our local board plan. The Waitematā Local Board welcomes grant applications for services, projects, events and activities that align with one or more of the following local board plan priorities:

#### **1. Inclusive communities that are vibrant, healthy and connected.**

- Provide spaces and places that enable our diverse communities to connect, and feel welcome
- Ensure all members of the community have access to shelter and warmth
- Empower our communities by supporting community-led initiatives
- Encourage access to and participation in local events and arts activities
- Ensure our communities have opportunities to lead active and healthy lifestyles

#### **2. Attractive and versatile public places that meet our communities' needs**

- Ensure our parks, open spaces and recreation facilities meet the needs of our current and future residents
- Deliver high-quality facilities that encourage active and healthy lifestyles

#### **3. The natural environment is valued, protected and enhanced**

- Improve air and water quality and the health of our waterways
- Support Waitematā being a low carbon community
- Increase the urban forest and enhance biodiversity
- People have adopted low carbon lifestyles and live sustainably
- Empower our communities to enhance their resilience to disasters and the impact of climate change
- Regenerate our natural areas to enhance biodiversity

#### **4. A high-quality, built environment that embraces our heritage**

- Identify and protect places with heritage and distinctive character
- Reinforce neighbourhood character and improve town centres

## 5. An accessible, connected and safe transport network with well-designed streets

- Improve the accessibility and connectivity of the transport network
- Improve safety for all road users

## 6. An innovative, productive and resilient local economy

- Support our business associations to drive local growth and innovation
- Empower and support start-up businesses and social enterprises
- Increase the prosperity of our town centres
- A strong and healthy international education sector

## Lower Priorities

We will also consider applications for other services, projects, events and activities. However, in addition to the **eligibility criteria** outlined in the [Community grants policy](#), the following may be considered a lower priority:

- catering
- travel expenses
- vehicle expenses
- ticketed events
- operational costs
- wages and salaries, with the exception of fees for professional services
- activities that primarily benefit communities outside the Waitemātā area
- commercial entities and promotion of commercial entities.

### **Specific lower priorities:** Local Events Development Fund only

- Events requesting funding below the minimum threshold

## Exclusions

In addition to the **eligibility criteria** outlined in the [Community grants policy](#), the Waitemātā Local Board will not fund:

- applicants who apply to Waitemātā Local Board for the same project or activity more than once in a financial year
- groups who have not completed past grant accountability requirements
- groups requesting funding either below the minimum or over the maximum amount set (staff will return any application that is outside scheme limits).

*Note: specific exclusions apply to some grant schemes, see below.*

### **Specific exclusions:**

#### **Accommodation grant**

- Organisations that are the leaseholder of an Auckland Council community lease or community occupancy agreement
- Hireage costs of a council managed venue or externally managed council facility

#### **Local Events Development Fund**

- Ticketed events
- Individual or team events, conferences, private functions or award ceremonies

Please refer to the [Community grants policy](#): “Scope and eligibility” for general eligibility criteria:

- Ineligible applicants – Paragraph 78
- What we won't fund – Paragraphs 84-86
- Lower priority – Paragraphs 87-88

### **Accountability measures** (applies to all grant schemes)

Waitematā Local Board requires that all successful applicants complete an accountability report via SmartyGrants (a link will be sent to successful applicants at the time the grant payment is made).

The Waitematā Local Board requests that all successful applicants:

- extend an invitation to the activity to local board members
- recognise the local board's support, including through the placement of the local board logo on advertising, and display of the local board branding/banners at events (evidence to be included in the accountability report).

### **Our grants approach**

Waitematā Local Board operates three grants schemes under their local grants programme and a separate expression of interest process for the Local Events Development Fund:

- **Quick response grants** (three rounds a year)
  - Minimum amount per grant: \$300
  - Maximum amount per grant: \$3,000
- **Local grants** (two rounds a year)
  - Minimum amount per grant: \$3,000
  - Maximum amount per grant: \$7,500
- **Multiboard grants** (two rounds a year)
  - Minimum amount per grant: \$3,000
  - Maximum amount per grant: \$7,500
- **Accommodation grant** (one round a year)
  - Minimum amount per grant: \$2,500
  - Maximum amount per grant \$20,000
- **Local Events Development Fund** (one round a year)
  - Minimum amount per grant: \$5,000 (except at the at the local board's discretion)
  - For the 2018/2019 financial year there is an additional opportunity to apply for a three-year events partnership grant. To find out more contact the Waitematā event facilitator.

### **Grants Budget Allocation**

The following table outlines the allocated budget for each of our grant schemes:

| <b>Grants scheme</b>            | <b>2018/2019 Budget allocation</b> |
|---------------------------------|------------------------------------|
| Quick response and local grants | \$125,000*                         |
| Accommodation grant             | \$125,000*                         |
| Local Events Development Fund   | \$30,000*                          |

*\*these are provisional budgets and subject to change upon approval in June 2018*

## Accommodation Grant

Community organisations can apply for accommodation grants to cover rental and/or lease payments, Auckland Council rates and regular, ongoing venue hire costs.

### Accommodation grant criteria

- Applicants are a community organisation, as outlined in the community grants policy.
- Accommodation costs applied for are for the following financial year starting 1 July.
- Evidence of the accommodation costs is provided.
- The organisation has been operating for a full financial year prior to the application date and must provide its last full year financial statements and/or audited accounts.
- The accommodation is located in and benefits the Waitemata Local Board area.
- If the applicant is requesting a grant for a venue that has an Auckland Council community lease or community occupancy agreement, the council's approval for the sub-lease or hireage needs to be verified by the applicant.

## Expression of interest approach for Local Events Development Fund

A separate annual expression of interest approach for the Local Events Development Fund is available for events which enable partnerships with established and emerging community-led events. The fund supports these events to become a regular and celebrated part of the Waitemata event calendar.

### This grant will support and develop events which:

- are locally specific and environmentally responsible
- enable partnership with established and emerging community-led events to support their development to their full potential
- enable events to be professionally run while remaining community-focused
- enable events to be financially sustainable and to become a regular and celebrated part of the Waitemata event calendar
- are smoke-free, particularly those targeting children, young people and their families
- are working towards zero waste
- ensure that local events cater for our young people, providing a range of free and safe opportunities for them to attend and perform
- are of a certain scale with minimum grants of \$5,000 (at the local board's discretion).

*If your expression of interest is unsupported you may still be eligible to apply for local/quick response grants.*

## Multi-board Grants

The Waitemata Local Board welcomes multi-board grant applications. However, the activity or initiative will need to clearly benefit the Waitemata community.

## Grant round application dates

Grant rounds for the 2018/2019 financial year (1 July 2018 to 30 June 2019) will be as follows:

| Quick Response Grants |                   |                 |                  |                         |
|-----------------------|-------------------|-----------------|------------------|-------------------------|
| Grant round           | Opens             | Closes          | Decision Made    | Projects to occur after |
| Round one             | 5 June 2018       | 6 July 2018     | 21 August 2018   | 1 September 2018        |
| Round two             | 24 September 2018 | 19 October 2018 | 20 November 2018 | 1 December 2018         |
| Round three           | 15 April 2019     | 17 May 2019     | 18 June 2019     | 1 July 2019             |

| <b>Local Grants</b> |                  |               |                   |                         |
|---------------------|------------------|---------------|-------------------|-------------------------|
| Grant round         | Opens            | Closes        | Decision made     | Projects to occur after |
| Round one           | 2 July 2018      | 3 August 2018 | 18 September 2018 | 1 October 2018          |
| Round two           | 11 February 2019 | 22 March 2019 | 21 May 2019       | 1 June 2019             |

| <b>Multi-board Grants</b> |                 |                |                   |                         |
|---------------------------|-----------------|----------------|-------------------|-------------------------|
| Grant round               | Opens           | Closes         | Decision made     | Projects to occur after |
| Round One                 | 18 June 2018    | 17 August 2018 | 18 September 2018 | 1 October 2018          |
| Round Two                 | 21 January 2019 | 22 March 2019  | 21 May 2019       | 1 June 2019             |

| <b>Other Grants</b>      |                  |               |               |                             |
|--------------------------|------------------|---------------|---------------|-----------------------------|
| Grant round              | Opens            | Closes        | Decision made | Accommodation period        |
| Local Events Development | 30 April 2018    | 8 June 2018   | 17 July 2018  | 1 August 2018               |
| Accommodation Support    | 19 February 2019 | 29 March 2019 | 21 May 2019   | 1 July 2019 to 30 June 2020 |